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## General Manager Remuneration Results

**Index**
**Clarence Valley Council**

Survey positions marked with "\*" contain comparative data for your council.  
 Where data was available only for less than three councils, no comparative data is reported to protect the confidentiality of survey participants.

Council positions	Survey Position Title	Councils with valid data	Sample size	Median Result	Page
<b>General Manager</b>					
**	All councils	128	100%	\$293,673	2
**	OLG Urban councils	71	100%	\$346,618	3
	OLG Rural councils	57	100%	\$243,348	
	LGMS Urban Large councils	24	100%	\$424,233	
	LGMS Urban Medium councils	15	100%	\$352,398	
**	LGMS Regional Centre councils	21	100%	\$319,238	4
	LGMS Rural Large councils	31	100%	\$269,532	
	LGMS Rural Medium councils	22	100%	\$240,489	
	LGMS Rural Small councils	15	100%	\$211,952	
	LGRT Principal CBD/Major CBD/Metropolitan Large	10	100%	\$443,947	
	LGRT Metropolitan Medium	9	100%	\$367,717	
	LGRT Metropolitan Small	11	100%	\$353,625	
**	LGRT Regional City/Strategic Area/Rural	41	100%	\$315,000	5
	LGRT Rural	57	100%	\$232,050	
	OLG Region Central West and Orana	19	100%	\$253,654	
	OLG Region Hunter and Central Coast	11	100%	\$312,331	
	OLG Region Illawarra Shoalhaven	4	100%	\$323,837	
**	OLG Region North Coast	12	100%	\$278,663	6
	OLG Region Riverina-Murray	20	100%	\$246,606	
	OLG Region South East and Tablelands	9	100%	\$303,835	
	OLG Region North District	9	100%	\$360,395	
	OLG Region New England North West	12	100%	\$259,115	
	OLG Region Far West	8	100%	\$225,136	
	OLG Region Eastern City District	9	100%	\$420,259	
	OLG Region Central City	4	100%	\$394,178	
	OLG Region South District	3	100%	\$444,041	
	OLG Region Western City	8	100%	\$360,671	



**General Manager Remuneration**

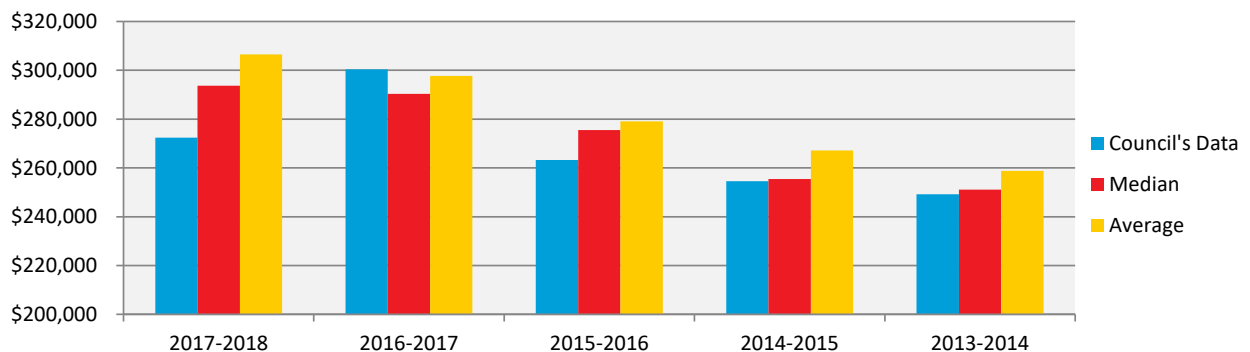
**Clarence Valley Council**

Comparison Group:

All councils

2017 /2018 Cost to Council		Profile of councils in the comparison group / with valid remuneration data					
		Area (sq km)	Estimated Resident Population	Total Ordinary Revenue Budget	Total Ordinary Expenditure Budget	Staffing level - FTE	
<b>Councils in comparison group</b>		128					
Average		5,528	62,400	\$114,201,242	\$89,732,047	356.0	
10th percentile		38	4,162	\$18,673,900	\$16,817,500	79.5	
Median		3,134	24,254	\$63,335,000	\$53,964,500	228.0	
90th percentile		12,565	200,091	\$272,443,100	\$210,021,500	812.2	
<b>Councils with remuneration data</b>		128					
Sample size		100%					
Average		\$306,514	5,528	62,400	\$114,201,242	\$89,732,047	356.0
10th percentile		\$222,409	38	4,162	\$18,673,900	\$16,817,500	79.5
25th percentile		\$245,573					
40th percentile		\$271,996					
Median		\$293,673	3,134	24,254	\$63,335,000	\$53,964,500	228.0
60th percentile		\$312,305					
75th percentile		\$352,581					
90th percentile		\$430,592	12,565	200,091	\$272,443,100	\$210,021,500	812.2
<b>Clarence Valley Council</b>		<b>General Manager</b>					
Council Data		\$272,366	10,429	51,647	\$141,014,000	\$135,726,000	538.0
Percentile for sample		40.9%	86.6%	63.7%	70.8%	81.1%	81.8%
Percentile for comparison group			86.6%	63.7%	70.8%	81.1%	81.8%

**Comparison against Median and Average cost to council for 2017-2018 to 2013-2014**



	2017-2018	2016-2017	2015-2016	2014-2015	2013-2014
Average % change over period	2.98%	6.65%	4.49%	3.23%	5.33%
Council % change over period	-9.32%	14.10%	3.43%	2.14%	0.63%

Notes:

1. The results shown above should always be read in conjunction with the explanatory notes of this report.

**General Manager Remuneration**

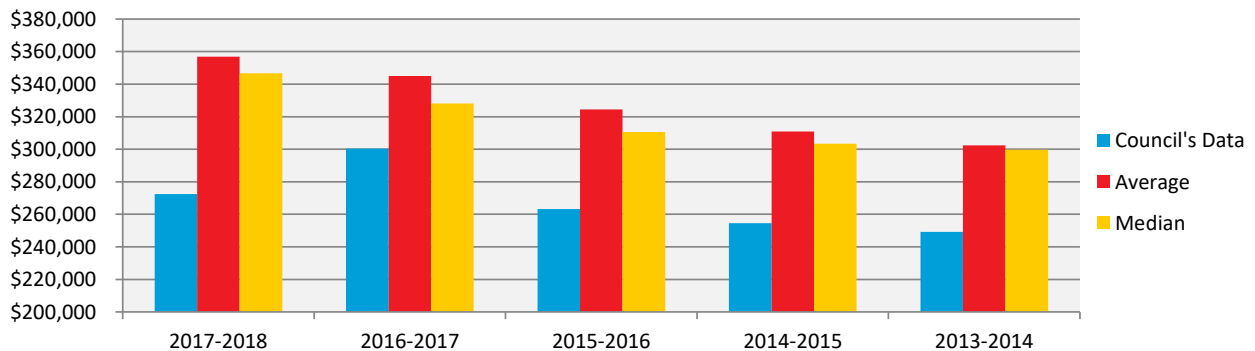
**Clarence Valley Council**

**Comparison Group:**

OLG Urban councils

Profile of councils in the comparison group / with valid remuneration data						
2017 /2018 Cost to Council	Area (sq km)	Estimated Resident Population	Total Ordinary Revenue Budget	Total Ordinary Expenditure Budget	Staffing level - FTE	
<b>Councils in comparison group</b>			71			
Average	2,093	105,715	\$180,358,366	\$139,638,394	545.9	
10th percentile	14	25,086	\$60,008,000	\$46,593,000	202.0	
Median	405	72,695	\$145,646,000	\$116,759,000	427.0	
90th percentile	6,279	229,213	\$299,549,000	\$262,303,000	1052.0	
<b>Councils with remuneration data</b>			71			
Sample size			100%			
Average	\$356,899	2,093	105,715	\$180,358,366	\$139,638,394	545.9
10th percentile	\$281,000	14	25,086	\$60,008,000	\$46,593,000	202.0
25th percentile	\$309,285					
40th percentile	\$336,314					
Median	\$346,618	405	72,695	\$145,646,000	\$116,759,000	427.0
60th percentile	\$363,244					
75th percentile	\$401,499					
90th percentile	\$450,000	6,279	229,213	\$299,549,000	\$262,303,000	1052.0
<b>Clarence Valley Council</b>			<b>General Manager</b>			
Council Data	\$272,366	10,429	51,647	\$141,014,000	\$135,726,000	538.0
Percentile for sample	5.7%	98.5%	34.2%	47.1%	65.7%	67.1%
Percentile for comparison group		98.5%	34.2%	47.1%	65.7%	67.1%

**Comparison against Median and Average cost to council for 2017-2018 to 2013-2014**



	2017-2018	2016-2017	2015-2016	2014-2015	2013-2014
Average % change over period	3.44%	6.34%	4.34%	2.85%	5.12%
Council % change over period	-9.32%	14.10%	3.43%	2.14%	0.63%

Notes:

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**General Manager Remuneration**

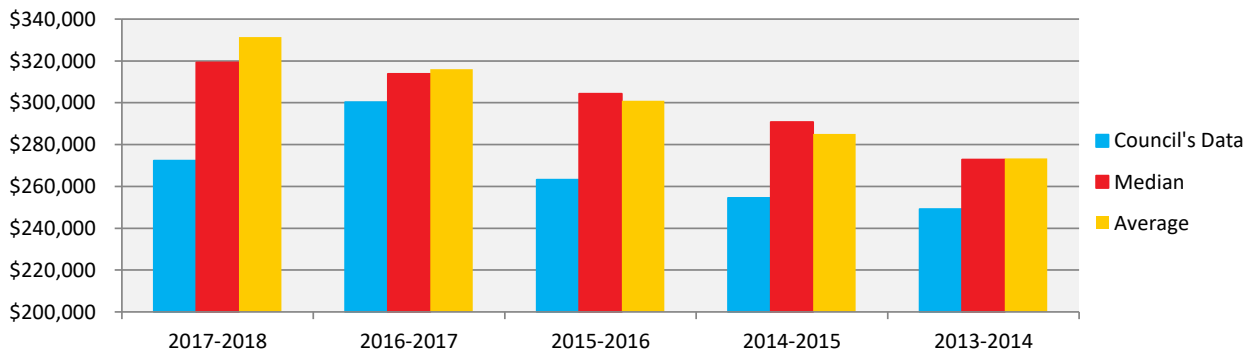
**Clarence Valley Council**

**Comparison Group:**

LGMS Regional Centre councils

		Profile of councils in the comparison group / with valid remuneration data				
2017 /2018 Cost to Council		Area (sq km)	Estimated Resident Population	Total Ordinary Revenue Budget	Total Ordinary Expenditure Budget	Staffing level - FTE
<b>Councils in comparison group</b>		21				
Average		4,585	58,655	\$153,315,952	\$120,107,905	430.0
10th percentile		306	30,707	\$81,944,000	\$80,243,000	295.0
Median		3,683	59,101	\$145,646,000	\$116,759,000	421.0
90th percentile		10,053	83,203	\$218,550,000	\$170,789,000	550.0
<b>Councils with remuneration data</b>		21				
Sample size		100%				
Average	\$331,435	4,585	58,655	\$153,315,952	\$120,107,905	430.0
10th percentile	\$285,462	306	30,707	\$81,944,000	\$80,243,000	295.0
25th percentile	\$308,449					
40th percentile	\$312,271					
Median	\$319,238	3,683	59,101	\$145,646,000	\$116,759,000	421.0
60th percentile	\$336,314					
75th percentile	\$341,282					
90th percentile	\$382,565	10,053	83,203	\$218,550,000	\$170,789,000	550.0
<b>Clarence Valley Council</b>		<b>General Manager</b>				
Council Data	\$272,366	10,429	51,647	\$141,014,000	\$135,726,000	538.0
Percentile for sample	5.0%	95.0%	35.0%	45.0%	75.0%	80.0%
Percentile for comparison group		95.0%	35.0%	45.0%	75.0%	80.0%

**Comparison against Median and Average cost to council for 2017-2018 to 2013-2014**



	2017-2018	2016-2017	2015-2016	2014-2015	2013-2014
Average % change over period	4.86%	5.03%	5.58%	4.24%	3.09%
Council % change over period	-9.32%	14.10%	3.43%	2.14%	0.63%

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**General Manager Remuneration**

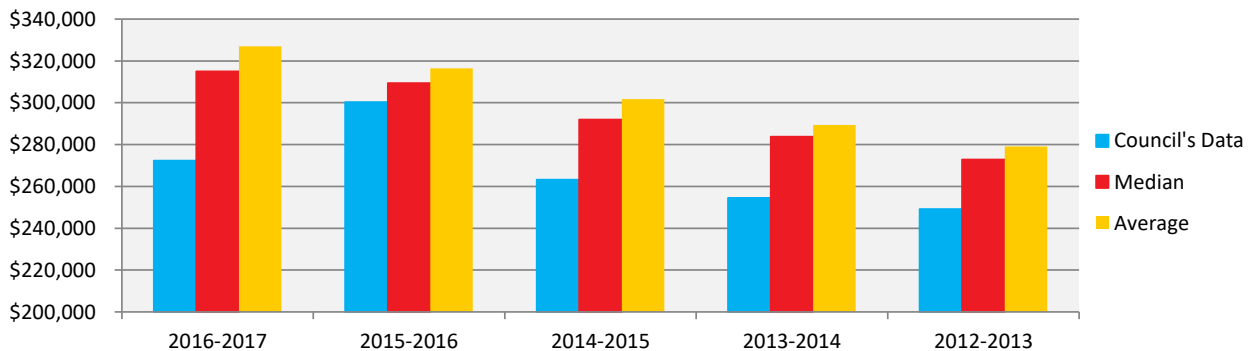
**Clarence Valley Council**

**Comparison Group:**

LGRT Regional City/Strategic Area/Rural

Profile of councils in the comparison group / with valid remuneration data						
2017 /2018 Cost to Council	Area (sq km)	Estimated Resident Population	Total Ordinary Revenue Budget	Total Ordinary Expenditure Budget	Staffing level - FTE	
<b>Councils in comparison group</b>			41			
Average	3,534	68,686	\$156,580,244	\$126,820,732	466.9	
10th percentile	284	23,399	\$64,163,000	\$54,693,000	253.0	
Median	2,689	52,230	\$131,662,000	\$104,487,000	379.0	
90th percentile	8,752	104,371	\$271,970,000	\$223,123,000	792.0	
<b>Councils with remuneration data</b>			41			
Sample size			100%			
Average	\$326,967	3,534	68,686	\$156,580,244	\$126,820,732	466.9
10th percentile	\$276,161	284	23,399	\$64,163,000	\$54,693,000	253.0
25th percentile	\$285,462					
40th percentile	\$311,090					
Median	\$315,000	2,689	52,230	\$131,662,000	\$104,487,000	379.0
60th percentile	\$335,723					
75th percentile	\$343,143					
90th percentile	\$401,044	8,752	104,371	\$271,970,000	\$223,123,000	792.0
<b>Clarence Valley Council</b>			<b>General Manager</b>			
Council Data	\$272,366	10,429	51,647	\$141,014,000	\$135,726,000	538.0
Percentile for sample	7.5%	97.5%	47.5%	57.5%	75.0%	77.5%
Percentile for comparison group		97.5%	47.5%	57.5%	75.0%	77.5%

**Comparison against Median and Average cost to council for 2017-2018 to 2013-2014**



	2016-2017	2015-2016	2014-2015	2013-2014	2012-2013
Average % change over period	3.34%	4.87%	4.25%	3.68%	4.70%
Council % change over period	-9.32%	14.10%	3.43%	2.14%	0.63%

Notes:

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**General Manager Remuneration**

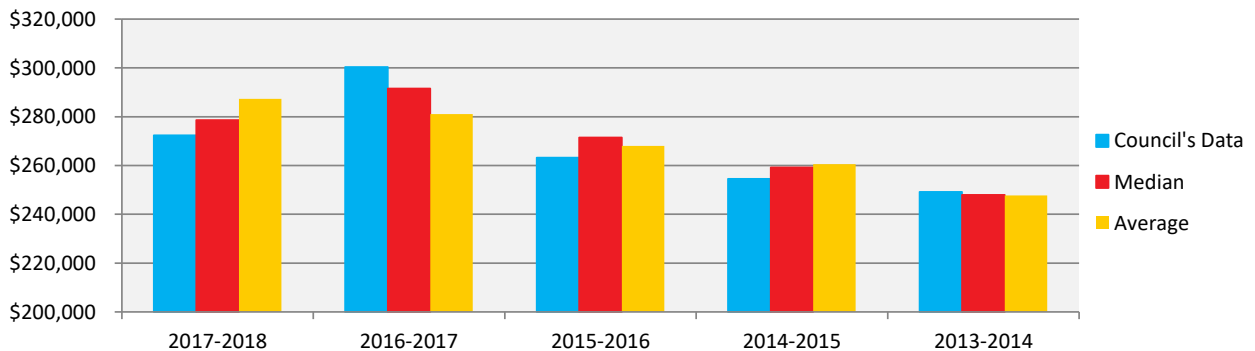
**Clarence Valley Council**

**Comparison Group:**

OLG Region North Coast

Profile of councils in the comparison group / with valid remuneration data						
2017 /2018 Cost to Council	Area (sq km)	Estimated Resident Population	Total Ordinary Revenue Budget	Total Ordinary Expenditure Budget	Staffing level - FTE	
<b>Councils in comparison group</b>			12			
Average	2,669	43,728	\$124,408,917	\$96,695,833	345.3	
10th percentile	627	13,644	\$38,124,600	\$34,764,200	112.8	
Median	1,546	39,209	\$127,640,000	\$83,457,000	287.0	
90th percentile	3,673	82,473	\$217,642,700	\$169,636,300	548.8	
<b>Councils with remuneration data</b>			12			
Sample size			100%			
Average	\$287,369	2,669	43,728	\$124,408,917	\$96,695,833	345.3
10th percentile	\$235,880	627	13,644	\$38,124,600	\$34,764,200	112.8
25th percentile	\$257,749					
40th percentile	\$273,884					
Median	\$278,663	1,546	39,209	\$127,640,000	\$83,457,000	287.0
60th percentile	\$299,120					
75th percentile	\$323,359					
90th percentile	\$339,711	3,673	82,473	\$217,642,700	\$169,636,300	548.8
<b>Clarence Valley Council</b>			<b>General Manager</b>			
Council Data	\$272,366	10,429	51,647	\$141,014,000	\$135,726,000	538.0
Percentile for sample	36.3%	100.0%	72.7%	72.7%	72.7%	81.8%
Percentile for comparison group		100.0%	72.7%	72.7%	72.7%	81.8%

**Comparison against Median and Average cost to council for 2017-2018 to 2013-2014**



	2017-2018	2016-2017	2015-2016	2014-2015	2013-2014
Average % change over period	2.24%	4.84%	2.89%	5.16%	5.52%
Council % change over period	-9.32%	14.10%	3.43%	2.14%	0.63%

Notes:

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## Monthly Income &amp; Expenditure Statement - August 2019

Sub Service: Office of General Manager

Service: GM Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:02

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(291,976)	(24,331)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(291,976)</b>	<b>(24,331)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	306,729	24,378
Other Employee Costs	6,120	1,335
Borrowing Costs	0	0
Materials	3,276	468
Contracts & Consultancies	58,196	539
Legal Expenses	0	0
Depreciation	264	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	504	267
Other Operating Expenses	372	58
Subscriptions & Memberships	2,352	0
Internal Expenses	14,609	1,217
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>392,422</b>	<b>28,263</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>100,446</b>	<b>3,932</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>100,446</b>	<b>3,932</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(264)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(264)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>100,182</b>	<b>3,932</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Executive Support

## Service: Executive Support

Produced By KMAGINITY on 31-Aug-2019 at 06:40:04

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(176,518)	(14,710)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(176,518)</b>	<b>(14,710)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	209,691	19,096
Other Employee Costs	2,244	0
Borrowing Costs	0	0
Materials	0	162
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	2,028	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	9,278	773
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>223,241</b>	<b>20,031</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>46,723</b>	<b>5,321</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>46,723</b>	<b>5,321</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>46,723</b>	<b>5,321</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Elected Members

## Service: Elected Members

Produced By KMAGINITY on 31-Aug-2019 at 06:40:05

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(205,002)	(17,084)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(205,002)</b>	<b>(17,084)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	2,400	0
Other Employee Costs	2,004	2,570
Borrowing Costs	0	0
Materials	9,540	420
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	233,856	16,625
Other Operating Expenses	9,876	352
Subscriptions & Memberships	53,352	53,590
Internal Expenses	454,352	37,863
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>765,380</b>	<b>111,420</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>560,378</b>	<b>94,337</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>560,378</b>	<b>94,337</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	75,000	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>75,000</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>635,378</b>	<b>94,337</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Management of Governance Services

## Service: Organisation Performance and Governance

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:05

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	(206)	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>(206)</b>	<b>0</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(206)</b>	<b>0</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(206)</b>	<b>0</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(206)</b>	<b>0</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Organisational Governance

## Service: Organisation Performance and Governance

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:05

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(15,404)	(332)
General User Fees	(1,080)	(115)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(1,138,299)	(89,515)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,154,783)</b>	<b>(89,962)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	476,880	29,517
Other Employee Costs	3,252	414
Borrowing Costs	0	0
Materials	996	0
Contracts & Consultancies	46,896	0
Legal Expenses	39,996	0
Depreciation	1,656	0
Insurance Expenses	748,212	1,139,101
Donations, Contributions & Taxes	0	0
Administration Expenses	600	0
Other Operating Expenses	516	0
Subscriptions & Memberships	18,804	0
Internal Expenses	49,200	4,083
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,387,008</b>	<b>1,173,114</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>232,225</b>	<b>1,083,153</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>232,225</b>	<b>1,083,153</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	2,272
Depreciation	(1,656)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(1,656)</b>	<b>2,272</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(79,656)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(79,656)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>150,913</b>	<b>1,085,424</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Communication

## Service: Executive Support

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:05

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(85,237)	(7,103)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(85,237)</b>	<b>(7,103)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	98,802	7,689
Other Employee Costs	2,556	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	133,200	(6,611)
Other Operating Expenses	420	71
Subscriptions & Memberships	44,832	0
Internal Expenses	15,867	1,322
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>295,677</b>	<b>2,470</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>210,440</b>	<b>(4,633)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>210,440</b>	<b>(4,633)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>210,440</b>	<b>(4,633)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Business Improvement and IP&amp;R

## Service: Organisation Performance and Governance

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:05

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(28,916)	(2,410)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(28,916)</b>	<b>(2,410)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	86,988	10,724
Other Employee Costs	1,500	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	50,000	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	9,148	762
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>147,636</b>	<b>11,487</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>118,720</b>	<b>9,077</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>118,720</b>	<b>9,077</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>118,720</b>	<b>9,077</b>

## Monthly Income &amp; Expenditure Statement - August 2019

Sub Service: Directorate Mgmt Corporate Services

Service: Corporate Management

Produced By KMAGINITY on 31-Aug-2019 at 06:40:06

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(177,060)	(14,755)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(177,060)</b>	<b>(14,755)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	232,755	20,657
Other Employee Costs	4,296	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	18,000	15,295
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	492	37
Subscriptions & Memberships	0	0
Internal Expenses	45,646	3,804
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>301,189</b>	<b>39,792</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>124,129</b>	<b>25,037</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>124,129</b>	<b>25,037</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>124,129</b>	<b>25,037</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Financial Management

## Service: Finance &amp; Supply

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:06

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	(62)
Other Revenue	0	0
Internal Income	(269,367)	(22,447)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(269,367)</b>	<b>(22,509)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	168,406	4,228
Other Employee Costs	4,500	0
Borrowing Costs	0	0
Materials	0	(0)
Contracts & Consultancies	0	6,535
Legal Expenses	0	0
Depreciation	864	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	1,020	0
Other Operating Expenses	516	0
Subscriptions & Memberships	1,800	933
Internal Expenses	94,266	7,855
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>271,372</b>	<b>19,550</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>2,005</b>	<b>(2,959)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>2,005</b>	<b>(2,959)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(852)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(852)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,153</b>	<b>(2,959)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Financial Accounting and Compliance

## Service: Finance &amp; Supply

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:06

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(23,616)	(1,112)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(1,240,229)	(103,353)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,263,845)</b>	<b>(104,465)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	845,189	79,038
Other Employee Costs	5,328	159
Borrowing Costs	0	0
Materials	0	(0)
Contracts & Consultancies	108,996	(38,072)
Legal Expenses	0	0
Depreciation	132	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	271,092	13,701
Other Operating Expenses	0	0
Subscriptions & Memberships	516	0
Internal Expenses	203,448	16,954
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,434,701</b>	<b>71,780</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>170,856</b>	<b>(32,685)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>170,856</b>	<b>(32,685)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	64,958
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(132)	0
Employee Leave Accruals	0	(316,460)
Employee Leave Paid	0	211,760
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(132)</b>	<b>(39,742)</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>170,724</b>	<b>(72,427)</b>

**Monthly Income & Expenditure Statement - August 2019**  
**Sub Service: Management Accounting & Business Support**  
**Service: Finance & Supply**

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:06

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(315,372)	(26,281)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(315,372)</b>	<b>(26,281)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	386,709	26,624
Other Employee Costs	7,992	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	70,378	5,865
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>465,079</b>	<b>32,489</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>149,707</b>	<b>6,208</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>149,707</b>	<b>6,208</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>149,707</b>	<b>6,208</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Supply and Light Fleet Management

## Service: Finance &amp; Supply

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:06

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(386,256)	0
Interest Income	(67,236)	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(2,013,784)	(159,141)
Internal Plant Hire	(1,014,072)	0
<b>Total Income</b>	<b>(3,481,348)</b>	<b>(159,141)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	595,040	53,328
Other Employee Costs	8,424	58
Borrowing Costs	0	0
Materials	987,660	174,350
Contracts & Consultancies	65,772	(217)
Legal Expenses	0	0
Depreciation	544,188	0
Insurance Expenses	193,524	0
Donations, Contributions & Taxes	0	0
Administration Expenses	1,524	316
Other Operating Expenses	768	65
Subscriptions & Memberships	2,496	0
Internal Expenses	377,561	30,597
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>2,776,957</b>	<b>258,497</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(704,391)</b>	<b>99,355</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(704,391)</b>	<b>99,355</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	1,776,780	67,791
Depreciation	(544,200)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,232,580</b>	<b>67,791</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(669,558)	0
External Reserves	152,492	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(517,066)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>11,123</b>	<b>167,146</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Revenue Management

## Service: Finance &amp; Supply

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:07

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(140,004)	(10,190)
General User Fees	0	(670)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(271,104)	3
Internal Income	(675,887)	(56,324)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,086,995)</b>	<b>(67,181)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	443,232	29,235
Other Employee Costs	2,856	1,332
Borrowing Costs	0	0
Materials	0	3
Contracts & Consultancies	0	0
Legal Expenses	286,752	0
Depreciation	156	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	380,892	5,900
Other Operating Expenses	0	9
Subscriptions & Memberships	504	0
Internal Expenses	216,049	18,004
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,330,441</b>	<b>54,483</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>243,446</b>	<b>(12,698)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>243,446</b>	<b>(12,698)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(156)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(156)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>243,290</b>	<b>(12,698)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Corporate Systems

## Service: Information Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:07

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(744,838)	(45,403)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(744,838)</b>	<b>(45,403)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	159,957	28,207
Other Employee Costs	9,192	0
Borrowing Costs	138	(13)
Materials	0	0
Contracts & Consultancies	212,300	0
Legal Expenses	0	0
Depreciation	145,296	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	452,148	94,479
Subscriptions & Memberships	0	0
Internal Expenses	60,558	5,047
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,039,589</b>	<b>127,720</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>294,751</b>	<b>82,317</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>294,751</b>	<b>82,317</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	36,182
Capital Works - Upgrade	230,004	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(145,296)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	430	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>85,138</b>	<b>36,182</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(30,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(30,000)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>349,889</b>	<b>118,499</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: General Purpose Revenue Management

## Service: Finance &amp; Supply

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:07

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	(32,283,108)	(32,500,536)
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	(942,288)	(193,834)
Operating Grants & Contributions	(8,280,373)	0
Other Revenue	0	0
Internal Income	(444,948)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(41,950,717)</b>	<b>(32,694,370)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	(2)
Materials	0	0
Contracts & Consultancies	20,496	1,703
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	212,677	17,723
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>233,173</b>	<b>19,424</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(41,717,544)</b>	<b>(32,674,946)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(41,717,544)</b>	<b>(32,674,946)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	(32,448)	(1,140)
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(32,448)</b>	<b>(1,140)</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(41,749,992)</b>	<b>(32,676,086)</b>

**Monthly Income & Expenditure Statement - August 2019**  
**Sub Service: Administration and Overhead Management**  
**Service: Finance & Supply**

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:07

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(5,581,292)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(5,581,292)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	5,143,136	415,439
Other Employee Costs	224,892	11,484
Borrowing Costs	0	0
Materials	(2,129,676)	0
Contracts & Consultancies	0	1,891
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	504
Subscriptions & Memberships	0	0
Internal Expenses	164,004	13,667
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>3,402,356</b>	<b>442,984</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(2,178,936)</b>	<b>442,984</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(2,178,936)</b>	<b>442,984</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(2,178,936)</b>	<b>442,984</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Information Services Management

## Service: Information Services

Produced By KMAGINITY on 31-Aug-2019 at 06:40:07

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(271,018)	(22,585)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(271,018)</b>	<b>(22,585)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	154,932	13,315
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	56
Subscriptions & Memberships	0	0
Internal Expenses	102,578	8,548
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>257,510</b>	<b>21,920</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(13,508)</b>	<b>(665)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(13,508)</b>	<b>(665)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(13,508)</b>	<b>(665)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Information Technology

## Service: Information Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:08

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(108)	0
Interest Income	0	0
Operating Grants & Contributions	(3,216)	0
Other Revenue	0	0
Internal Income	(1,038,039)	(86,503)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,041,363)</b>	<b>(86,503)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	952,953	53,599
Other Employee Costs	7,644	0
Borrowing Costs	5,321	(406)
Materials	0	0
Contracts & Consultancies	26,556	0
Legal Expenses	0	0
Depreciation	323,532	0
Insurance Expenses	25,188	0
Donations, Contributions & Taxes	0	0
Administration Expenses	4,188	3,612
Other Operating Expenses	507,096	17,718
Subscriptions & Memberships	0	0
Internal Expenses	107,395	8,950
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,959,873</b>	<b>83,471</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>918,510</b>	<b>(3,032)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>918,510</b>	<b>(3,032)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	309,996	13,126
Depreciation	(323,532)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	7,334	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(6,202)</b>	<b>13,126</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	20,004	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>20,004</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>932,312</b>	<b>10,094</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Records

## Service: Information Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:08

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(59,520)	(3,470)
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(284,739)	(23,728)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(344,259)</b>	<b>(27,199)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	247,645	20,135
Other Employee Costs	8,844	0
Borrowing Costs	662	(61)
Materials	7,248	0
Contracts & Consultancies	28,056	9
Legal Expenses	0	0
Depreciation	36	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	6,564	0
Other Operating Expenses	49,116	9
Subscriptions & Memberships	0	0
Internal Expenses	59,704	4,975
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>407,875</b>	<b>25,067</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>63,616</b>	<b>(2,132)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>63,616</b>	<b>(2,132)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(36)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	2,061	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>2,025</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>65,641</b>	<b>(2,132)</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Customer Service

## Service: Information Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:08

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(1,104)	(297)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(915,929)	(76,327)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(917,033)</b>	<b>(76,625)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	875,645	64,403
Other Employee Costs	10,056	100
Borrowing Costs	0	0
Materials	2,004	0
Contracts & Consultancies	22,440	1,707
Legal Expenses	0	0
Depreciation	168	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	66,648	0
Other Operating Expenses	96	9
Subscriptions & Memberships	756	890
Internal Expenses	278,223	23,185
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,256,036</b>	<b>90,295</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>339,003</b>	<b>13,670</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>339,003</b>	<b>13,670</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(168)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(168)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>338,835</b>	<b>13,670</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Workforce Development

## Service: Human Resources

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:08

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	0	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>0</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>0</b>	<b>0</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>0</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Human Resources Operations

## Service: Human Resources

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:08

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(590,372)	(49,198)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(590,372)</b>	<b>(49,198)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	485,140	29,248
Other Employee Costs	10,260	832
Borrowing Costs	0	0
Materials	4,896	16
Contracts & Consultancies	100,000	0
Legal Expenses	21,924	0
Depreciation	852	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	48,900	11,609
Other Operating Expenses	1,032	18
Subscriptions & Memberships	25,000	593
Internal Expenses	44,577	3,715
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>742,581</b>	<b>46,031</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>152,209</b>	<b>(3,167)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>152,209</b>	<b>(3,167)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(852)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(852)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>151,357</b>	<b>(3,167)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Training and Development

## Service: Human Resources

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:09

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(11,028)	0
Other Revenue	0	0
Internal Income	(266,306)	(22,192)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(277,334)</b>	<b>(22,192)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	57,065	5,725
Other Employee Costs	215,544	9,734
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	24,732	2,498
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	12,830	1,069
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>310,171</b>	<b>19,027</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>32,837</b>	<b>(3,165)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>32,837</b>	<b>(3,165)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>32,837</b>	<b>(3,165)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Work Health and Safety

## Service: Human Resources

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:09

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(116,690)	0
Other Revenue	0	0
Internal Income	(338,273)	(28,189)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(454,963)</b>	<b>(28,189)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	295,157	22,192
Other Employee Costs	6,588	13
Borrowing Costs	0	0
Materials	15,000	0
Contracts & Consultancies	81,420	785
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	1,044	0
Other Operating Expenses	828	92
Subscriptions & Memberships	0	0
Internal Expenses	25,658	2,138
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>425,695</b>	<b>25,220</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(29,268)</b>	<b>(2,970)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(29,268)</b>	<b>(2,970)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	35,004	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>35,004</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>5,736</b>	<b>(2,970)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Directorate Mgmt Works &amp; Civil Services

## Service: Works &amp; Civil Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:09

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(364,558)	(30,380)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(364,558)</b>	<b>(30,380)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	232,755	16,490
Other Employee Costs	6,000	440
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	751
Subscriptions & Memberships	0	0
Internal Expenses	356,306	29,692
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>595,061</b>	<b>47,372</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>230,503</b>	<b>16,992</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>230,503</b>	<b>16,992</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>230,503</b>	<b>16,992</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Asset Management

## Service: Works &amp; Civil Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:09

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	(49,476)	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(389,157)	(32,430)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(438,633)</b>	<b>(32,430)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	249,232	17,938
Other Employee Costs	23,052	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	81,972	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	312	0
Other Operating Expenses	0	18
Subscriptions & Memberships	2,184	1,310
Internal Expenses	39,159	3,263
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>395,911</b>	<b>22,530</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(42,722)</b>	<b>(9,900)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(42,722)</b>	<b>(9,900)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(42,722)</b>	<b>(9,900)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Urban Roads

## Service: Roads

Produced By KMAGINITY on 31-Aug-2019 at 06:40:09

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	(16,248)	0
Operating Grants & Contributions	(404,532)	0
Other Revenue	0	0
Internal Income	(180,000)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(600,780)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	573,923	48,718
Other Employee Costs	0	0
Borrowing Costs	313,180	(23,445)
Materials	1,837,680	7,039
Contracts & Consultancies	245,100	496
Legal Expenses	0	0
Depreciation	10,579,500	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	5,112	0
Subscriptions & Memberships	0	0
Internal Expenses	79,146	4,264
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>13,633,641</b>	<b>37,072</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>13,032,861</b>	<b>37,072</b>
Capital Grants & Contributions	(51,723)	(1,606)
<b>NET RESULT</b>	<b>12,981,138</b>	<b>35,466</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	50,004	0
Capital Works - Upgrade	579,996	0
Capital Works - Expansion	0	0
Capital Works - Renewal	2,019,064	0
Depreciation	(10,579,500)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	681,566	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(7,248,870)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(40,466)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	7,656	0
<b>Total Transfers to/from Reserves</b>	<b>(32,810)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>5,699,458</b>	<b>35,466</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Rural roads

## Service: Roads

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:10

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(3,174,492)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(3,174,492)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	1,344,166	140,739
Other Employee Costs	0	0
Borrowing Costs	116,621	(9,071)
Materials	3,247,464	35,977
Contracts & Consultancies	739,068	(3,101)
Legal Expenses	0	0
Depreciation	4,289,304	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	74,144	6,179
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>9,810,767</b>	<b>170,723</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>6,636,275</b>	<b>170,723</b>
Capital Grants & Contributions	(10,640,871)	33,335
<b>NET RESULT</b>	<b>(4,004,596)</b>	<b>204,059</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	5,328,372	0
Capital Works - Upgrade	5,742,324	0
Capital Works - Expansion	0	0
Capital Works - Renewal	3,673,188	0
Depreciation	(4,289,304)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	248,061	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>10,702,641</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(2,255,008)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	131,484	0
<b>Total Transfers to/from Reserves</b>	<b>(2,123,524)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>4,574,521</b>	<b>204,059</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Regional Roads

## Service: Roads

Produced By KMAGINITY on 31-Aug-2019 at 06:40:10

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(3,487,567)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(3,487,567)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	537,320	100,626
Other Employee Costs	0	0
Borrowing Costs	23,351	(1,797)
Materials	1,372,116	67,499
Contracts & Consultancies	0	1,056
Legal Expenses	0	0
Depreciation	2,195,436	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	134,461	11,205
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>4,262,684</b>	<b>178,589</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>775,117</b>	<b>178,589</b>
Capital Grants & Contributions	(2,816,335)	692,216
<b>NET RESULT</b>	<b>(2,041,218)</b>	<b>870,805</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	2,945,320	0
Capital Works - Expansion	0	0
Capital Works - Renewal	1,919,148	0
Depreciation	(2,195,436)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	33,619	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>2,702,651</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(449,899)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(449,899)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>211,534</b>	<b>870,805</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: State Roads

## Service: Roads

Produced By KMAGINITY on 31-Aug-2019 at 06:40:10

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(5,231,724)	1,285,598
Interest Income	(91,164)	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(5,322,888)</b>	<b>1,285,598</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	501,985	34,590
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	1,928,364	13,678
Contracts & Consultancies	0	98,042
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	56,076	1,296
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>2,486,425</b>	<b>147,606</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(2,836,463)</b>	<b>1,433,204</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(2,836,463)</b>	<b>1,433,204</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	2,836,463	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>2,836,463</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>1,433,204</b>

## Monthly Income &amp; Expenditure Statement - August 2019

Sub Service: Bridges

Service: Bridges

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:10

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(268,000)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(268,000)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	177,027	45,121
Other Employee Costs	0	0
Borrowing Costs	111,392	(8,430)
Materials	414,156	81,663
Contracts & Consultancies	74,256	18,151
Legal Expenses	0	0
Depreciation	1,451,448	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	25,215	2,101
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>2,253,494</b>	<b>138,606</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>1,985,494</b>	<b>138,606</b>
Capital Grants & Contributions	(881,846)	986,022
<b>NET RESULT</b>	<b>1,103,648</b>	<b>1,124,627</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	1,491,816	0
Depreciation	(1,451,448)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	183,484	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>223,852</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	(377,934)	0
<b>Total Transfers to/from Reserves</b>	<b>(377,934)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>949,567</b>	<b>1,124,627</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Footpaths and Cycleways

## Service: Footpaths &amp; Cycleways

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:10

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	66,846	4,749
Other Employee Costs	0	0
Borrowing Costs	39,526	(3,036)
Materials	139,572	3,940
Contracts & Consultancies	25,728	(395)
Legal Expenses	0	0
Depreciation	607,404	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	10,333	861
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>889,409</b>	<b>6,119</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>889,409</b>	<b>6,119</b>
Capital Grants & Contributions	0	1,094
<b>NET RESULT</b>	<b>889,409</b>	<b>7,213</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	223,008	0
Capital Works - Upgrade	42,504	0
Capital Works - Expansion	0	0
Capital Works - Renewal	45,996	0
Depreciation	(607,404)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	75,687	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(220,209)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(261,500)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(261,500)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>407,700</b>	<b>7,213</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Wharves and Jetties

## Service: Wharves &amp; Jetties

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:11

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	15,663	4,543
Other Employee Costs	0	0
Borrowing Costs	23,192	(1,855)
Materials	46,537	290
Contracts & Consultancies	0	34,403
Legal Expenses	0	0
Depreciation	99,972	0
Insurance Expenses	3,984	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	14,676	0
Subscriptions & Memberships	0	0
Internal Expenses	9,351	472
Internal Plant Hire	7,800	0
<b>Total Expenditure</b>	<b>221,175</b>	<b>37,854</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>221,175</b>	<b>37,854</b>
Capital Grants & Contributions	0	3,879
<b>NET RESULT</b>	<b>221,175</b>	<b>41,733</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	54,996	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(99,972)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	40,950	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(4,026)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	(55,000)	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(55,000)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>162,149</b>	<b>41,733</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Bus Shelters

## Service: Bus Shelters

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:11

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	1,036
Other Employee Costs	0	0
Borrowing Costs	2,824	(238)
Materials	24,000	26,108
Contracts & Consultancies	3,060	0
Legal Expenses	0	0
Depreciation	22,392	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	251	21
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>52,527</b>	<b>26,927</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>52,527</b>	<b>26,927</b>
Capital Grants & Contributions	0	15,852
<b>NET RESULT</b>	<b>52,527</b>	<b>42,780</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(22,392)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	6,286	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(16,106)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>36,421</b>	<b>42,780</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Street Lighting

## Service: Street Lighting

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:11

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(101,904)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(101,904)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	1,826	(157)
Materials	0	0
Contracts & Consultancies	5,124	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	509,892	(57,993)
Subscriptions & Memberships	0	0
Internal Expenses	1,967	164
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>518,809</b>	<b>(57,986)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>416,905</b>	<b>(57,986)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>416,905</b>	<b>(57,986)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	780,000	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	4,431	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>784,431</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(780,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(780,000)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>421,336</b>	<b>(57,986)</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Floodplain Infrastructure &amp; Operation

## Service: Floodplain Infrastructure &amp; Operation

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:11

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(91,200)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(91,200)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	337,866	25,848
Other Employee Costs	5,232	0
Borrowing Costs	61,039	(4,143)
Materials	495,924	23,073
Contracts & Consultancies	165,032	735
Legal Expenses	0	0
Depreciation	1,458,588	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	528	0
Other Operating Expenses	1,152	323
Subscriptions & Memberships	0	1,591
Internal Expenses	175,283	14,607
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>2,700,644</b>	<b>62,034</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>2,609,444</b>	<b>62,034</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>2,609,444</b>	<b>62,034</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	381,492	0
Depreciation	(1,458,588)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	296,054	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(781,042)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,828,402</b>	<b>62,034</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Regional Airport

## Service: Airports

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:12

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(133,308)	8,250
Interest Income	0	0
Operating Grants & Contributions	(29,700)	0
Other Revenue	(11,088)	0
Internal Income	(13,152)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(187,248)</b>	<b>8,250</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	102,826	11,243
Other Employee Costs	1,572	352
Borrowing Costs	28,624	(1,678)
Materials	89,400	0
Contracts & Consultancies	95,100	687
Legal Expenses	0	0
Depreciation	168,432	0
Insurance Expenses	3,144	0
Donations, Contributions & Taxes	0	0
Administration Expenses	12,300	0
Other Operating Expenses	11,436	755
Subscriptions & Memberships	204	2,153
Internal Expenses	36,776	2,748
Internal Plant Hire	23,808	0
<b>Total Expenditure</b>	<b>573,622</b>	<b>16,259</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>386,374</b>	<b>24,509</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>386,374</b>	<b>24,509</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(168,432)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	110,131	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(58,301)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>328,073</b>	<b>24,509</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Quarries

## Service: Internal Road Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:12

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(704,000)	(31,315)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(704,000)</b>	<b>(31,315)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	132,437	13,726
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	144,480	8,356
Contracts & Consultancies	258,192	(455)
Legal Expenses	0	0
Depreciation	15,180	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	58
Subscriptions & Memberships	0	0
Internal Expenses	40,756	2,658
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>591,045</b>	<b>24,344</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(112,955)</b>	<b>(6,971)</b>
Capital Grants & Contributions	(13,296)	(1,057)
<b>NET RESULT</b>	<b>(126,251)</b>	<b>(8,027)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	300,000	0
Depreciation	(15,180)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>284,820</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(171,865)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	13,296	0
<b>Total Transfers to/from Reserves</b>	<b>(158,569)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(8,027)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Depot Management

## Service: Internal Road Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:12

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(457,988)	(38,166)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(457,988)</b>	<b>(38,166)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	12,734	81
Other Employee Costs	0	179
Borrowing Costs	830	(63)
Materials	21,972	1,547
Contracts & Consultancies	246,876	27,937
Legal Expenses	0	0
Depreciation	93,768	0
Insurance Expenses	38,352	0
Donations, Contributions & Taxes	0	0
Administration Expenses	9,828	0
Other Operating Expenses	82,668	0
Subscriptions & Memberships	0	0
Internal Expenses	43,584	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>550,612</b>	<b>29,681</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>92,624</b>	<b>(8,485)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>92,624</b>	<b>(8,485)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	95,004	0
Depreciation	(93,768)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	1,144	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>2,380</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>95,004</b>	<b>(8,485)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Heavy Plant and Workshops

## Service: Internal Road Services

Produced By KMAGINITY on 31-Aug-2019 at 06:40:12

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	(285,132)	0
Operating Grants & Contributions	0	0
Other Revenue	(119,796)	(27,359)
Internal Income	(194,604)	(14,417)
Internal Plant Hire	(7,299,996)	0
<b>Total Income</b>	<b>(7,899,528)</b>	<b>(41,776)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	604,573	17,843
Other Employee Costs	1,044	0
Borrowing Costs	0	0
Materials	2,948,772	309,740
Contracts & Consultancies	364,752	(142)
Legal Expenses	0	0
Depreciation	2,723,316	0
Insurance Expenses	315,156	0
Donations, Contributions & Taxes	0	0
Administration Expenses	1,044	0
Other Operating Expenses	624	45
Subscriptions & Memberships	1,836	0
Internal Expenses	419,939	34,995
Internal Plant Hire	54,996	0
<b>Total Expenditure</b>	<b>7,436,052</b>	<b>362,481</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(463,476)</b>	<b>320,705</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(463,476)</b>	<b>320,705</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	5,779,248	36,990
Depreciation	(2,723,316)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,055,932</b>	<b>36,990</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(2,616,043)	0
External Reserves	23,822	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(2,592,221)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>235</b>	<b>357,695</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Operational Administration

## Service: Civil &amp; Works Administration

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:12

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(193,392)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(193,392)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	2,779,477	209,316
Other Employee Costs	20,952	4,800
Borrowing Costs	0	0
Materials	292,056	189
Contracts & Consultancies	45,108	(1,459)
Legal Expenses	0	0
Depreciation	7,176	0
Insurance Expenses	29,352	925
Donations, Contributions & Taxes	0	0
Administration Expenses	22,632	141
Other Operating Expenses	8,220	952
Subscriptions & Memberships	8,196	0
Internal Expenses	1,646,894	137,308
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>4,860,063</b>	<b>352,172</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>4,666,671</b>	<b>352,172</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>4,666,671</b>	<b>352,172</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(7,176)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(7,176)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>4,659,495</b>	<b>352,172</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Roads Ancillary

## Service: Civil &amp; Works Administration

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:13

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(29,040)	(1,589)
General User Fees	(6,096)	(26,709)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(31,668)	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(66,804)</b>	<b>(28,298)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	65,506	0
Legal Expenses	0	0
Depreciation	144	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	1,298	108
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>66,948</b>	<b>108</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>144</b>	<b>(28,189)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>144</b>	<b>(28,189)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(144)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(144)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(28,189)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Natural Disaster Management

## Service: Emergency Services and Natural Disasters

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:13

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	62,759
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>62,759</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	3,938	313
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	33,684	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	13,500	125
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>51,122</b>	<b>438</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>51,122</b>	<b>63,197</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>51,122</b>	<b>63,197</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>51,122</b>	<b>63,197</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Natural Disaster Response - Roads

## Service: Emergency Services and Natural Disasters

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:13

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	(812)
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	0	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>(812)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>0</b>	<b>(812)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>0</b>	<b>(812)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(812)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Natural Disaster Response - Floodplain

## Service: Emergency Services and Natural Disasters

Produced By KMAGINITY on 31-Aug-2019 at 06:40:13

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	144,019
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>144,019</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	0	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>0</b>	<b>144,019</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>0</b>	<b>144,019</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>144,019</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: SES Operations and Emergency

## Service: Emergency Services and Natural Disasters

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:14

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	1,569	(120)
Materials	13,800	2,790
Contracts & Consultancies	0	113
Legal Expenses	0	0
Depreciation	38,664	0
Insurance Expenses	12,576	0
Donations, Contributions & Taxes	80,232	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	10,536	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>157,377</b>	<b>2,783</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>157,377</b>	<b>2,783</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>157,377</b>	<b>2,783</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	9,996	0
Depreciation	(38,664)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	2,162	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(26,506)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(10,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(10,000)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>120,871</b>	<b>2,783</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: RFS Operations and Emergency

## Service: Emergency Services and Natural Disasters

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:14

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(648,468)	2,382
Other Revenue	0	(156)
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(648,468)</b>	<b>2,226</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	1,559	0
Other Employee Costs	11,268	0
Borrowing Costs	0	0
Materials	461,736	15,789
Contracts & Consultancies	0	8
Legal Expenses	0	0
Depreciation	70,080	0
Insurance Expenses	30,000	0
Donations, Contributions & Taxes	1,091,280	0
Administration Expenses	17,148	0
Other Operating Expenses	110,328	3,477
Subscriptions & Memberships	0	0
Internal Expenses	8,232	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,801,631</b>	<b>19,274</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>1,153,163</b>	<b>21,500</b>
Capital Grants & Contributions	(432,000)	23,604
<b>NET RESULT</b>	<b>721,163</b>	<b>45,104</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(70,080)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(70,080)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>651,083</b>	<b>45,104</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Parks and Open Spaces

## Service: Parks &amp; Open Spaces

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:14

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(2,820)	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(52,488)	(579)
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(55,308)</b>	<b>(579)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	1,501,759	110,715
Other Employee Costs	4,800	5,428
Borrowing Costs	24,282	(2,031)
Materials	111,396	17,464
Contracts & Consultancies	263,964	15,871
Legal Expenses	492	908
Depreciation	689,700	0
Insurance Expenses	29,220	660
Donations, Contributions & Taxes	0	0
Administration Expenses	3,060	0
Other Operating Expenses	99,900	5,579
Subscriptions & Memberships	2,676	1,250
Internal Expenses	1,248,156	50,742
Internal Plant Hire	617,112	0
<b>Total Expenditure</b>	<b>4,596,517</b>	<b>206,587</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>4,541,209</b>	<b>206,008</b>
Capital Grants & Contributions	(197,736)	(12,487)
<b>NET RESULT</b>	<b>4,343,473</b>	<b>193,521</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	1,000,000	0
Capital Works - Upgrade	0	172,838
Capital Works - Expansion	0	0
Capital Works - Renewal	865,644	0
Depreciation	(689,700)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	52,492	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,228,436</b>	<b>172,838</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	(1,342,423)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	(802,264)	0
<b>Total Transfers to/from Reserves</b>	<b>(2,144,687)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>3,427,222</b>	<b>366,359</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Sporting Facilities

## Service: Sporting Facilities

Produced By KMAGINITY on 31-Aug-2019 at 06:40:14

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(167,232)	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(227,736)	(7,567)
Internal Income	(532,500)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(927,468)</b>	<b>(7,567)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	248,495	17,119
Other Employee Costs	0	0
Borrowing Costs	63,195	(5,011)
Materials	139,104	1,411
Contracts & Consultancies	539,200	75,079
Legal Expenses	0	0
Depreciation	945,660	0
Insurance Expenses	76,392	0
Donations, Contributions & Taxes	7,884	0
Administration Expenses	1,128	0
Other Operating Expenses	96,216	1,797
Subscriptions & Memberships	0	0
Internal Expenses	238,216	4,480
Internal Plant Hire	270,972	0
<b>Total Expenditure</b>	<b>2,626,462</b>	<b>94,876</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>1,698,994</b>	<b>87,309</b>
Capital Grants & Contributions	(500,000)	0
<b>NET RESULT</b>	<b>1,198,994</b>	<b>87,309</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	392,004	0
Capital Works - Upgrade	80,004	0
Capital Works - Expansion	0	0
Capital Works - Renewal	1,444,212	465
Depreciation	(945,660)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	106,879	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,077,439</b>	<b>465</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(144,991)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	(199,234)	0
<b>Total Transfers to/from Reserves</b>	<b>(344,225)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,932,208</b>	<b>87,774</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Beach Management

## Service: Beaches

Produced By KMAGINITY on 31-Aug-2019 at 06:40:14

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(12,540)	(995)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(341,100)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(353,640)</b>	<b>(995)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	9,756	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	311,299	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	30,588	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	1,997	166
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>353,640</b>	<b>166</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>(829)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>0</b>	<b>(829)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(829)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Cemeteries

## Service: Cemeteries

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:15

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(584,016)	(1,354)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(584,016)</b>	<b>(1,354)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	318,073	26,778
Other Employee Costs	0	0
Borrowing Costs	414	(38)
Materials	66,816	(6,120)
Contracts & Consultancies	81,984	6,324
Legal Expenses	0	0
Depreciation	26,892	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	53
Subscriptions & Memberships	0	0
Internal Expenses	100,858	8,220
Internal Plant Hire	35,004	0
<b>Total Expenditure</b>	<b>630,041</b>	<b>35,216</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>46,025</b>	<b>33,862</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>46,025</b>	<b>33,862</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	35,004	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(26,892)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	1,288	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>9,400</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(35,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(35,000)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>20,425</b>	<b>33,862</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Catchment Management

## Service: Natural Resource Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:15

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(99,612)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(99,612)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	151,655	9,268
Other Employee Costs	0	0
Borrowing Costs	1,929	(178)
Materials	9,996	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	35,888	2,241
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>199,468</b>	<b>11,330</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>99,856</b>	<b>11,330</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>99,856</b>	<b>11,330</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	6,010	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>6,010</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>105,866</b>	<b>11,330</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Biodiversity

## Service: Natural Resource Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:15

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	(33,600)
Other Revenue	0	0
Internal Income	(48,132)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(48,132)</b>	<b>(33,600)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	296,047	25,984
Other Employee Costs	6,984	0
Borrowing Costs	0	0
Materials	150,000	476
Contracts & Consultancies	94,440	2,922
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	123
Subscriptions & Memberships	0	0
Internal Expenses	53,446	4,454
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>600,917</b>	<b>33,959</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>552,785</b>	<b>359</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>552,785</b>	<b>359</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(83,417)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(83,417)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>469,368</b>	<b>359</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Weed Management

## Service: Natural Resource Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:15

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(18,540)	(144)
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(243,084)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(261,624)</b>	<b>(144)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	243,990	19,293
Other Employee Costs	576	2,200
Borrowing Costs	0	0
Materials	248,568	159
Contracts & Consultancies	39,708	2,112
Legal Expenses	0	0
Depreciation	480	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	1,068	0
Other Operating Expenses	5,712	0
Subscriptions & Memberships	0	0
Internal Expenses	95,057	7,681
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>635,159</b>	<b>31,445</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>373,535</b>	<b>31,302</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>373,535</b>	<b>31,302</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(480)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(480)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>373,055</b>	<b>31,302</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Bushfire Management

## Service: Natural Resource Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:16

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(48,576)	0
Other Revenue	0	0
Internal Income	(31,236)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(79,812)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	1,133	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	78,195	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	484	40
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>79,812</b>	<b>40</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>0</b>	<b>40</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>0</b>	<b>40</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>40</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Urban Vegetation Management

## Service: Urban Vegetation Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:16

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	574,426	37,323
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	52,716	3,891
Contracts & Consultancies	139,680	22,019
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	22,623	1,009
Internal Plant Hire	459,264	0
<b>Total Expenditure</b>	<b>1,248,709</b>	<b>64,242</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>1,248,709</b>	<b>64,242</b>
Capital Grants & Contributions	(684)	(99)
<b>NET RESULT</b>	<b>1,248,025</b>	<b>64,144</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	69,996	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>69,996</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(70,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	684	0
<b>Total Transfers to/from Reserves</b>	<b>(69,316)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,248,705</b>	<b>64,144</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Administration Buildings

## Service: Buildings, Properties &amp; Leases

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:16

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	(5,104)
Internal Income	(607,332)	(50,611)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(607,332)</b>	<b>(55,715)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	10,560	1,263
Other Employee Costs	0	0
Borrowing Costs	3,632	(278)
Materials	25,596	1,875
Contracts & Consultancies	358,800	51,564
Legal Expenses	0	0
Depreciation	196,692	0
Insurance Expenses	100,680	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	161,760	2,690
Subscriptions & Memberships	0	0
Internal Expenses	95,987	1,073
Internal Plant Hire	108	0
<b>Total Expenditure</b>	<b>953,815</b>	<b>58,188</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>346,483</b>	<b>2,473</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>346,483</b>	<b>2,473</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	500,004	0
Capital Works - Expansion	0	0
Capital Works - Renewal	61,992	0
Depreciation	(196,692)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	5,861	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>371,165</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(500,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(500,000)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>217,648</b>	<b>2,473</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Commercial and Residential Properties

## Service: Buildings, Properties &amp; Leases

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:16

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(309,864)	3,058
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(309,864)</b>	<b>3,058</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	275
Other Employee Costs	0	0
Borrowing Costs	3,685	(281)
Materials	28,464	1,208
Contracts & Consultancies	27,720	4,241
Legal Expenses	0	0
Depreciation	42,600	0
Insurance Expenses	7,452	0
Donations, Contributions & Taxes	0	0
Administration Expenses	288	0
Other Operating Expenses	15,720	0
Subscriptions & Memberships	0	0
Internal Expenses	42,279	400
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>168,208</b>	<b>5,844</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(141,656)</b>	<b>8,902</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(141,656)</b>	<b>8,902</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(42,600)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	5,079	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(37,521)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(179,177)</b>	<b>8,902</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Property Leases

## Service: Buildings, Properties &amp; Leases

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:17

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(209,536)	(17,235)
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(209,536)</b>	<b>(17,235)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	3,696	0
Subscriptions & Memberships	0	0
Internal Expenses	724	60
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>4,420</b>	<b>60</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(205,116)</b>	<b>(17,175)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(205,116)</b>	<b>(17,175)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(205,116)</b>	<b>(17,175)</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Public Halls

## Service: Buildings, Properties &amp; Leases

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:17

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(18,240)	(3,702)
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(18,240)</b>	<b>(3,702)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	4,239
Other Employee Costs	0	0
Borrowing Costs	4,878	(390)
Materials	60,000	1,503
Contracts & Consultancies	88,640	7,156
Legal Expenses	0	0
Depreciation	157,908	0
Insurance Expenses	42,888	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	8,088	352
Subscriptions & Memberships	0	0
Internal Expenses	20,868	790
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>383,270</b>	<b>13,650</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>365,030</b>	<b>9,948</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>365,030</b>	<b>9,948</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	30,000	0
Depreciation	(157,908)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	8,580	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(119,328)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>245,702</b>	<b>9,948</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Buildings in Other Services

## Service: Buildings, Properties &amp; Leases

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:17

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(1,128)	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,128)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	16,359	3,480
Other Employee Costs	0	0
Borrowing Costs	4,901	(419)
Materials	79,872	6,825
Contracts & Consultancies	273,600	35,175
Legal Expenses	0	0
Depreciation	179,112	0
Insurance Expenses	87,360	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	155,784	1,097
Subscriptions & Memberships	0	0
Internal Expenses	69,244	2,134
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>866,232</b>	<b>48,293</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>865,104</b>	<b>48,293</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>865,104</b>	<b>48,293</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	60,000	0
Capital Works - Expansion	0	0
Capital Works - Renewal	46,008	0
Depreciation	(179,112)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	11,586	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(61,518)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>803,586</b>	<b>48,293</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Buildings Administration Management

## Service: Buildings, Properties &amp; Leases

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:17

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	460,378	42,381
Other Employee Costs	1,968	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	504	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	112
Subscriptions & Memberships	0	0
Internal Expenses	146,757	11,672
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>609,607</b>	<b>54,165</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>609,607</b>	<b>54,165</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>609,607</b>	<b>54,165</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	3,064
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(504)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(504)</b>	<b>3,064</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>609,103</b>	<b>57,230</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Council Property Management

## Service: Buildings, Properties &amp; Leases

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:18

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	297	(23)
Materials	1,632	0
Contracts & Consultancies	15,372	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	24,684	91
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>41,985</b>	<b>68</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>41,985</b>	<b>68</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>41,985</b>	<b>68</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	409	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>409</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>42,394</b>	<b>68</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Public Amenities

## Service: Public Amenities

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:18

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	153,301	12,729
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	34,884	2,463
Contracts & Consultancies	25,692	727
Legal Expenses	0	0
Depreciation	2,760	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	455
Subscriptions & Memberships	0	0
Internal Expenses	18,521	1,543
Internal Plant Hire	63,000	0
<b>Total Expenditure</b>	<b>298,158</b>	<b>17,918</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>298,158</b>	<b>17,918</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>298,158</b>	<b>17,918</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	180,000	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(2,760)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>177,240</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>475,398</b>	<b>17,918</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Aquatic Facilities

## Service: Aquatic Facilities

Produced By KMAGINITY on 31-Aug-2019 at 06:40:18

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(279,012)	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(279,012)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	9,027	1,029
Other Employee Costs	0	0
Borrowing Costs	6,803	(535)
Materials	94,908	0
Contracts & Consultancies	1,254,780	78,109
Legal Expenses	0	0
Depreciation	268,236	0
Insurance Expenses	27,816	0
Donations, Contributions & Taxes	1,536	0
Administration Expenses	0	0
Other Operating Expenses	21,828	573
Subscriptions & Memberships	0	0
Internal Expenses	148,302	1,204
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,833,236</b>	<b>80,379</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>1,554,224</b>	<b>80,379</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>1,554,224</b>	<b>80,379</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	339,996	0
Depreciation	(268,236)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	11,088	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>82,848</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,637,072</b>	<b>80,379</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Grafton Regional Landfill

## Service: Waste Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:18

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(4,223,004)	(30,370)
Interest Income	(139,788)	0
Operating Grants & Contributions	0	0
Other Revenue	(419,532)	0
Internal Income	(2,538,148)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(7,320,472)</b>	<b>(30,370)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	511,280	41,695
Other Employee Costs	3,972	0
Borrowing Costs	25,903	(1,979)
Materials	45,000	199
Contracts & Consultancies	280,476	6,304
Legal Expenses	0	0
Depreciation	300,876	0
Insurance Expenses	1,884	0
Donations, Contributions & Taxes	3,199,740	0
Administration Expenses	0	94
Other Operating Expenses	17,424	2,254
Subscriptions & Memberships	0	0
Internal Expenses	211,922	8,495
Internal Plant Hire	230,004	0
<b>Total Expenditure</b>	<b>4,828,481</b>	<b>57,062</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(2,491,991)</b>	<b>26,692</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(2,491,991)</b>	<b>26,692</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	3,577
Capital Works - Expansion	0	876,587
Capital Works - Renewal	0	0
Depreciation	(300,876)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	35,700	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(265,176)</b>	<b>880,164</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	2,757,167	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>2,757,167</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>906,856</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Domestic Waste Management

## Service: Waste Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:19

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	(7,084,152)	(7,066,772)
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	(78,132)	8
Operating Grants & Contributions	(196,224)	0
Other Revenue	0	0
Internal Income	(498,944)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(7,857,452)</b>	<b>(7,066,765)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	133,560	12,581
Other Employee Costs	0	0
Borrowing Costs	367,792	(28,096)
Materials	71,508	(382)
Contracts & Consultancies	4,368,888	(47,521)
Legal Expenses	0	0
Depreciation	448,212	0
Insurance Expenses	8,052	0
Donations, Contributions & Taxes	0	0
Administration Expenses	24,792	0
Other Operating Expenses	75,060	30
Subscriptions & Memberships	46,056	0
Internal Expenses	2,084,438	27,971
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>7,628,358</b>	<b>(35,417)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(229,094)</b>	<b>(7,102,181)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(229,094)</b>	<b>(7,102,181)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(448,212)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	506,894	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>58,682</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	170,412	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>170,412</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(7,102,181)</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Commercial Waste Management

## Service: Waste Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:19

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	(724,008)	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	(26,364)	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(71,004)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(821,376)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	4,008	0
Contracts & Consultancies	198,540	(2,836)
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	496,156	305
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>698,704</b>	<b>(2,532)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(122,672)</b>	<b>(2,532)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(122,672)</b>	<b>(2,532)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	122,672	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>122,672</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(2,532)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Waste Transfer Stations and Other Waste

## Service: Waste Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:19

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	(1,354,812)	(1,556,029)
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(252,348)	0
Interest Income	0	0
Operating Grants & Contributions	(996)	(189,632)
Other Revenue	0	(211)
Internal Income	(8,880)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,617,036)</b>	<b>(1,745,873)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	508	345
Other Employee Costs	0	32
Borrowing Costs	11,333	(994)
Materials	15,984	751
Contracts & Consultancies	778,452	36,132
Legal Expenses	0	0
Depreciation	9,900	0
Insurance Expenses	2,520	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	(91)
Subscriptions & Memberships	0	0
Internal Expenses	754,754	1,309
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,573,451</b>	<b>37,484</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(43,585)</b>	<b>(1,708,389)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(43,585)</b>	<b>(1,708,389)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(9,900)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	29,501	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>19,601</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	23,984	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>23,984</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(0)</b>	<b>(1,708,389)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Public Space Waste Removal

## Service: Waste Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:19

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	113,579	7,019
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	16,680	9
Contracts & Consultancies	53,124	(323)
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	164,962	163
Internal Plant Hire	104,004	0
<b>Total Expenditure</b>	<b>452,349</b>	<b>6,868</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>452,349</b>	<b>6,868</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>452,349</b>	<b>6,868</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>452,349</b>	<b>6,868</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Waste Administration - Management

## Service: Waste Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:20

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	238,787	13,358
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	33
Subscriptions & Memberships	0	0
Internal Expenses	29,095	2,291
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>267,882</b>	<b>15,683</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>267,882</b>	<b>15,683</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>267,882</b>	<b>15,683</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>267,882</b>	<b>15,683</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Sustainability Projects - Climate Change

## Service: Environmental Sustainability

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:20

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	(51,372)	0
Operating Grants & Contributions	0	0
Other Revenue	(90,000)	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(141,372)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	31,992	0
Contracts & Consultancies	0	0
Legal Expenses	0	350
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	46,181	98
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>78,173</b>	<b>448</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(63,199)</b>	<b>448</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(63,199)</b>	<b>448</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	378,996	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	339,000	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>717,996</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(654,797)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(654,797)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>448</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Caravan Parks

## Service: Caravan Parks

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:20

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(5,895,684)	(876,891)
Interest Income	(3,672)	(172)
Operating Grants & Contributions	(48,180)	(5,173)
Other Revenue	(8,868)	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(5,956,404)</b>	<b>(882,235)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	97,947	7,021
Other Employee Costs	1,020	0
Borrowing Costs	0	0
Materials	159,876	1,178
Contracts & Consultancies	2,126,868	136,017
Legal Expenses	1,812	0
Depreciation	214,524	0
Insurance Expenses	21,252	0
Donations, Contributions & Taxes	304,968	(58,457)
Administration Expenses	204,732	7,683
Other Operating Expenses	340,836	30,778
Subscriptions & Memberships	8,100	8,377
Internal Expenses	404,078	8,409
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>3,886,013</b>	<b>141,007</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(2,070,391)</b>	<b>(741,229)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(2,070,391)</b>	<b>(741,229)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	90,012	0
Capital Works - Upgrade	249,996	0
Capital Works - Expansion	0	0
Capital Works - Renewal	134,988	899
Depreciation	(214,524)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>260,472</b>	<b>899</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	1,809,919	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>1,809,919</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(740,330)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

Sub Service: Saleyards

Service: Saleyards

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:20

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(290,748)	584
Interest Income	(9,240)	0
Operating Grants & Contributions	0	0
Other Revenue	(1,236)	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(301,224)</b>	<b>584</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	95,067	6,816
Other Employee Costs	840	0
Borrowing Costs	4,133	(382)
Materials	8,268	77
Contracts & Consultancies	75,780	2,464
Legal Expenses	0	0
Depreciation	61,788	0
Insurance Expenses	3,096	0
Donations, Contributions & Taxes	0	0
Administration Expenses	4,056	0
Other Operating Expenses	16,008	1,847
Subscriptions & Memberships	4,440	0
Internal Expenses	34,387	1,475
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>307,863</b>	<b>12,296</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>6,639</b>	<b>12,880</b>
Capital Grants & Contributions	0	5,665
<b>NET RESULT</b>	<b>6,639</b>	<b>18,545</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	20,004	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(61,788)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	12,878	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(28,906)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	22,267	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>22,267</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>18,545</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Water Management

## Service: Water Supply

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:21

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	771,119	38,597
Other Employee Costs	4,608	1,970
Borrowing Costs	0	0
Materials	83,244	0
Contracts & Consultancies	164,484	4,466
Legal Expenses	41,820	0
Depreciation	0	0
Insurance Expenses	51,792	41,871
Donations, Contributions & Taxes	0	0
Administration Expenses	20,064	49
Other Operating Expenses	11,712	11
Subscriptions & Memberships	8,364	0
Internal Expenses	1,533,458	103,871
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>2,690,665</b>	<b>190,835</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>2,690,665</b>	<b>190,835</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>2,690,665</b>	<b>190,835</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	(3,321,097)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	630,432	0
<b>Total Transfers to/from Reserves</b>	<b>(2,690,665)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>190,835</b>



**Monthly Income & Expenditure Statement - August 2019**  
**Sub Service: Water Operation Maintenance and Renewals**  
**Service: Water Supply**

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:21

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	(2,327,520)	(2,659,924)
User Charges	(12,499,404)	(22,660)
Statutory & Regulatory User Charges	(21,912)	(102,317)
General User Fees	(514,716)	(82,973)
Interest Income	(857,496)	5
Operating Grants & Contributions	(745,774)	0
Other Revenue	(44,160)	(10,814)
Internal Income	(613,452)	(4,980)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(17,624,434)</b>	<b>(2,883,664)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	987,615	89,387
Other Employee Costs	0	162
Borrowing Costs	1,645,058	(140,986)
Materials	1,859,208	73,225
Contracts & Consultancies	835,044	22,128
Legal Expenses	0	0
Depreciation	6,083,100	0
Insurance Expenses	21,816	0
Donations, Contributions & Taxes	0	150
Administration Expenses	0	0
Other Operating Expenses	509,520	2,948
Subscriptions & Memberships	0	0
Internal Expenses	55,500	2,675
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>11,996,861</b>	<b>49,690</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(5,627,573)</b>	<b>(2,833,974)</b>
Capital Grants & Contributions	(630,432)	(25,210)
<b>NET RESULT</b>	<b>(6,258,005)</b>	<b>(2,859,184)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	958,008	0
Depreciation	(6,083,100)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	1,009,964	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(4,115,128)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	10,373,133	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>10,373,133</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(2,859,184)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Water Construction

## Service: Water Supply

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:21

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	9,095	11,046
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	20,267
Contracts & Consultancies	0	8,892
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	0	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>9,095</b>	<b>40,205</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>9,095</b>	<b>40,205</b>
Capital Grants & Contributions	0	21,403
<b>NET RESULT</b>	<b>9,095</b>	<b>61,608</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	159,996	0
Capital Works - Upgrade	223,992	0
Capital Works - Expansion	0	0
Capital Works - Renewal	3,462,012	12,583
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,846,000</b>	<b>12,583</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	(3,855,095)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(3,855,095)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>74,190</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Sewer Management

## Service: Sewerage Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:21

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	529,824	37,537
Other Employee Costs	4,608	1,340
Borrowing Costs	0	0
Materials	18,816	0
Contracts & Consultancies	14,712	4,950
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	43,572	16,325
Donations, Contributions & Taxes	0	0
Administration Expenses	2,088	0
Other Operating Expenses	2,088	0
Subscriptions & Memberships	8,364	15,840
Internal Expenses	1,601,080	82,679
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>2,225,152</b>	<b>158,671</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>2,225,152</b>	<b>158,671</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>2,225,152</b>	<b>158,671</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	(2,225,152)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(2,225,152)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>158,671</b>

**Monthly Income & Expenditure Statement - August 2019**  
**Sub Service: Sewer Operation Maintenance and Renewals**  
**Service: Sewerage Services**

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:22

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	(16,759,416)	(17,615,794)
User Charges	(1,547,664)	(1,499)
Statutory & Regulatory User Charges	(22,308)	(254)
General User Fees	(355,440)	(115,573)
Interest Income	(310,572)	0
Operating Grants & Contributions	(207,720)	0
Other Revenue	(15,576)	(2,398)
Internal Income	(383,772)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(19,602,468)</b>	<b>(17,735,518)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	1,155,269	105,285
Other Employee Costs	15,684	4,009
Borrowing Costs	4,290,424	(308,210)
Materials	1,560,936	71,075
Contracts & Consultancies	551,820	38,347
Legal Expenses	0	0
Depreciation	8,010,660	0
Insurance Expenses	39,060	0
Donations, Contributions & Taxes	0	0
Administration Expenses	204	0
Other Operating Expenses	937,068	4,788
Subscriptions & Memberships	0	0
Internal Expenses	296,323	2,509
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>16,857,448</b>	<b>(82,198)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(2,745,020)</b>	<b>(17,817,716)</b>
Capital Grants & Contributions	(447,012)	(31,768)
<b>NET RESULT</b>	<b>(3,192,032)</b>	<b>(17,849,484)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	480,000	0
Depreciation	(8,010,660)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	3,499,996	0
Long Term Debtor Repayments	(5,856)	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(4,036,520)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	6,781,540	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	447,012	0
<b>Total Transfers to/from Reserves</b>	<b>7,228,552</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(17,849,484)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Sewer Construction

## Service: Sewerage Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:22

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	295	267
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	147,465	642
Contracts & Consultancies	0	57,718
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	210
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	0	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>147,760</b>	<b>58,837</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>147,760</b>	<b>58,837</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>147,760</b>	<b>58,837</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	277,992	0
Capital Works - Upgrade	667,008	0
Capital Works - Expansion	0	0
Capital Works - Renewal	2,443,512	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,388,512</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	(3,536,272)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(3,536,272)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>58,837</b>

## Monthly Income &amp; Expenditure Statement - August 2019

Sub Service: Directorate Mgmt E P &amp; C Services

Service: EP&amp;C Management

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:22

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(352,106)	(29,342)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(352,106)</b>	<b>(29,342)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	237,159	19,962
Other Employee Costs	3,072	(2,918)
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	108	194
Other Operating Expenses	408	58
Subscriptions & Memberships	924	0
Internal Expenses	333,055	27,754
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>574,726</b>	<b>45,049</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>222,620</b>	<b>15,707</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>222,620</b>	<b>15,707</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>222,620</b>	<b>15,707</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Ranger Operations

## Service: Regulatory Services

Produced By KMAGINITY on 31-Aug-2019 at 06:40:22

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(1,056)	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,056)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	585,598	34,761
Other Employee Costs	14,208	0
Borrowing Costs	0	0
Materials	21,996	0
Contracts & Consultancies	28,620	(400)
Legal Expenses	0	0
Depreciation	156	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	2,040	0
Other Operating Expenses	8,628	493
Subscriptions & Memberships	0	0
Internal Expenses	131,993	11,458
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>793,239</b>	<b>46,311</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>792,183</b>	<b>46,311</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>792,183</b>	<b>46,311</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(156)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(156)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>792,027</b>	<b>46,311</b>

## Monthly Income &amp; Expenditure Statement - August 2019

Sub Service: Animal Control

Service: Regulatory Services

Produced By KMAGINITY on 31-Aug-2019 at 06:40:23

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(43,284)	(1,105)
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(68,136)	(410)
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(111,420)</b>	<b>(1,514)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	2,838	7,827
Other Employee Costs	2,568	0
Borrowing Costs	1,381	(121)
Materials	29,064	115
Contracts & Consultancies	18,156	180
Legal Expenses	0	0
Depreciation	636	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	2,652	48
Other Operating Expenses	16,516	70
Subscriptions & Memberships	0	0
Internal Expenses	62,524	4,711
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>136,335</b>	<b>12,830</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>24,915</b>	<b>11,315</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>24,915</b>	<b>11,315</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	55,000	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(636)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	3,579	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>57,943</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>82,858</b>	<b>11,315</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Parking Compliance

## Service: Regulatory Services

Produced By KMAGINITY on 31-Aug-2019 at 06:40:23

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(104,184)	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(104,184)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	15,634	1,179
Other Employee Costs	2,352	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	24,955	2,080
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>42,941</b>	<b>3,258</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(61,243)</b>	<b>3,258</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(61,243)</b>	<b>3,258</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(61,243)</b>	<b>3,258</b>

## Monthly Income &amp; Expenditure Statement - August 2019

Sub Service: Planning and Assessment Services

Service: Development &amp; Environmental Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:23

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(913,620)	(49,144)
General User Fees	(103,428)	(16,515)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	(175)
Internal Income	(14,076)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,031,124)</b>	<b>(65,835)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	748,490	51,188
Other Employee Costs	27,528	0
Borrowing Costs	0	0
Materials	516	0
Contracts & Consultancies	15,612	0
Legal Expenses	15,000	0
Depreciation	468	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	51,228	154
Administration Expenses	10,248	0
Other Operating Expenses	1,536	104
Subscriptions & Memberships	22,296	0
Internal Expenses	467,829	36,736
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,360,751</b>	<b>88,183</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>329,627</b>	<b>22,348</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>329,627</b>	<b>22,348</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(468)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(468)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>329,159</b>	<b>22,348</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Building and Environmental Services

## Service: Development &amp; Environmental Services

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:24

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(922,596)	(44,372)
General User Fees	(357,382)	(342,539)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(12,288)	(525)
Internal Income	(13,536)	(501)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,305,802)</b>	<b>(387,938)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	1,440,677	102,260
Other Employee Costs	29,760	2,727
Borrowing Costs	0	0
Materials	10,080	9
Contracts & Consultancies	0	0
Legal Expenses	1,044	0
Depreciation	552	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	4,704	0
Other Operating Expenses	1,320	378
Subscriptions & Memberships	4,032	(2,528)
Internal Expenses	483,523	40,294
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,975,692</b>	<b>143,140</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>669,890</b>	<b>(244,798)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>669,890</b>	<b>(244,798)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(552)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(552)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(61,320)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(61,320)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>608,018</b>	<b>(244,798)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Community Development

## Service: Community Development

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:24

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	191,066	24,505
Other Employee Costs	14,544	39
Borrowing Costs	0	0
Materials	7,476	188
Contracts & Consultancies	105,780	2,846
Legal Expenses	0	0
Depreciation	1,068	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	99,996	22,425
Administration Expenses	36,852	0
Other Operating Expenses	108	27
Subscriptions & Memberships	14,652	11,378
Internal Expenses	149,491	12,290
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>621,033</b>	<b>73,699</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>621,033</b>	<b>73,699</b>
Capital Grants & Contributions	(193,704)	(12,487)
<b>NET RESULT</b>	<b>427,329</b>	<b>61,212</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(1,068)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(1,068)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	193,704	0
<b>Total Transfers to/from Reserves</b>	<b>193,704</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>619,965</b>	<b>61,212</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Youth Services

## Service: Community Development

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:24

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(90,684)	(22,615)
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(90,684)</b>	<b>(22,615)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	122,724	6,268
Other Employee Costs	4,680	39
Borrowing Costs	0	0
Materials	4,188	967
Contracts & Consultancies	89,484	1,859
Legal Expenses	0	0
Depreciation	9,240	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	10,428	0
Other Operating Expenses	1,152	52
Subscriptions & Memberships	0	0
Internal Expenses	16,002	1,334
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>257,898</b>	<b>10,518</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>167,214</b>	<b>(12,097)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>167,214</b>	<b>(12,097)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(9,240)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(9,240)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>157,974</b>	<b>(12,097)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Ageing and Access

## Service: Community Development

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:24

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(34,524)	(5,680)
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(34,524)</b>	<b>(5,680)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	40,475	2,548
Other Employee Costs	4,644	14
Borrowing Costs	0	0
Materials	5,184	0
Contracts & Consultancies	9,528	0
Legal Expenses	0	0
Depreciation	4,824	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	12,732	0
Other Operating Expenses	840	0
Subscriptions & Memberships	420	0
Internal Expenses	6,844	570
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>85,491</b>	<b>3,133</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>50,967</b>	<b>(2,547)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>50,967</b>	<b>(2,547)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(4,824)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(4,824)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>46,143</b>	<b>(2,547)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Safe Communities

## Service: Community Development

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:25

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	3,768	0
Borrowing Costs	0	0
Materials	2,088	0
Contracts & Consultancies	4,380	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	19,416	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	3,248	271
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>32,900</b>	<b>271</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>32,900</b>	<b>271</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>32,900</b>	<b>271</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>32,900</b>	<b>271</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Indigenous Services

## Service: Community Development

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:25

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	3,053
Other Employee Costs	1,668	0
Borrowing Costs	0	0
Materials	9,012	5,837
Contracts & Consultancies	8,244	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	3,504	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	9,160	763
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>31,588</b>	<b>9,654</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>31,588</b>	<b>9,654</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>31,588</b>	<b>9,654</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>31,588</b>	<b>9,654</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Clarence Regional Library

## Service: Libraries

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:25

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(15,528)	(341)
Interest Income	(22,428)	0
Operating Grants & Contributions	(280,287)	(57,735)
Other Revenue	0	(81)
Internal Income	(1,115,048)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,433,291)</b>	<b>(58,156)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	423,766	45,448
Other Employee Costs	13,896	3,507
Borrowing Costs	0	0
Materials	3,912	1,423
Contracts & Consultancies	24,000	170
Legal Expenses	0	0
Depreciation	69,120	0
Insurance Expenses	5,136	0
Donations, Contributions & Taxes	0	0
Administration Expenses	33,384	427
Other Operating Expenses	93,408	50,057
Subscriptions & Memberships	69,996	10,378
Internal Expenses	87,241	7,270
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>823,859</b>	<b>118,679</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(609,432)</b>	<b>60,523</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(609,432)</b>	<b>60,523</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	342,960	18,312
Depreciation	(69,120)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	(83)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>273,840</b>	<b>18,229</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	335,592	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>335,592</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>78,752</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Public Libraries

## Service: Libraries

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:25

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(11,088)	(698)
Interest Income	0	0
Operating Grants & Contributions	(184,524)	0
Other Revenue	(15,456)	(898)
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(211,068)</b>	<b>(1,596)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	498,276	47,674
Other Employee Costs	6,684	1,469
Borrowing Costs	2,818	(215)
Materials	18,120	36
Contracts & Consultancies	9,996	1,300
Legal Expenses	0	0
Depreciation	95,616	0
Insurance Expenses	29,088	0
Donations, Contributions & Taxes	0	0
Administration Expenses	14,184	685
Other Operating Expenses	63,036	427
Subscriptions & Memberships	5,400	345
Internal Expenses	1,351,390	17,734
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>2,094,608</b>	<b>69,455</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>1,883,540</b>	<b>67,859</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>1,883,540</b>	<b>67,859</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(95,616)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	3,882	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(91,734)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,791,806</b>	<b>67,859</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Mobile Library Service

## Service: Libraries

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:26

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	71,366	2,975
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	2,904	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	9
Subscriptions & Memberships	0	0
Internal Expenses	28,276	1,940
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>102,546</b>	<b>4,924</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>102,546</b>	<b>4,924</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>102,546</b>	<b>4,924</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(2,904)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(2,904)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>99,642</b>	<b>4,924</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Gallery and Museums

## Service: Galleries &amp; Museums

Produced By KMAGINITY on 31-Aug-2019 at 06:40:26

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(59,340)	(3,859)
Interest Income	0	0
Operating Grants & Contributions	(27,996)	0
Other Revenue	(3,660)	(904)
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(90,996)</b>	<b>(4,764)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	317,885	24,647
Other Employee Costs	8,688	45
Borrowing Costs	10,467	(625)
Materials	46,944	5,930
Contracts & Consultancies	115,668	11,222
Legal Expenses	0	0
Depreciation	11,532	0
Insurance Expenses	19,956	9,299
Donations, Contributions & Taxes	24,756	24,761
Administration Expenses	44,964	2,101
Other Operating Expenses	33,744	973
Subscriptions & Memberships	3,924	72
Internal Expenses	80,660	6,084
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>719,188</b>	<b>84,511</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>628,192</b>	<b>79,748</b>
Capital Grants & Contributions	(4,500,000)	0
<b>NET RESULT</b>	<b>(3,871,808)</b>	<b>79,748</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	24,768	1,972
Capital Works - Upgrade	6,924,000	21,276
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(11,532)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	34,095	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>6,971,331</b>	<b>23,248</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	(2,424,000)	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>(2,424,000)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>675,523</b>	<b>102,995</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Community Centres

## Service: Community Centres

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:26

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(37,632)	(228)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(2,004)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(39,636)</b>	<b>(228)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	21,827	5,068
Other Employee Costs	516	0
Borrowing Costs	0	0
Materials	8,196	245
Contracts & Consultancies	16,392	1,052
Legal Expenses	0	0
Depreciation	8,988	0
Insurance Expenses	9,900	0
Donations, Contributions & Taxes	0	0
Administration Expenses	7,212	0
Other Operating Expenses	2,832	86
Subscriptions & Memberships	624	0
Internal Expenses	32,891	1,990
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>109,378</b>	<b>8,442</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>69,742</b>	<b>8,214</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>69,742</b>	<b>8,214</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(8,988)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(8,988)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>60,754</b>	<b>8,214</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Planning Support Services

## Service: Land Use Planning

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:27

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(199,056)	(11,652)
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(199,056)</b>	<b>(11,652)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	369,108	26,189
Other Employee Costs	4,188	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	144	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	3,132	0
Other Operating Expenses	108	9
Subscriptions & Memberships	0	0
Internal Expenses	140,863	11,739
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>517,543</b>	<b>37,937</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>318,487</b>	<b>26,285</b>
Capital Grants & Contributions	(38,712)	(10,061)
<b>NET RESULT</b>	<b>279,775</b>	<b>16,224</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(144)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(144)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	38,712	0
<b>Total Transfers to/from Reserves</b>	<b>38,712</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>318,343</b>	<b>16,224</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Land Use Planning

## Service: Land Use Planning

Produced By KMAGINITY on 31-Aug-2019 at 06:40:27

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(41,700)	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(10,800)	(238)
Other Revenue	0	0
Internal Income	(12,260)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(64,760)</b>	<b>(238)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	655,235	37,120
Other Employee Costs	9,060	0
Borrowing Costs	0	0
Materials	150,744	0
Contracts & Consultancies	161,988	(2,571)
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	6,096	0
Other Operating Expenses	216	44
Subscriptions & Memberships	0	0
Internal Expenses	74,459	6,204
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,057,798</b>	<b>40,798</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>993,038</b>	<b>40,560</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>993,038</b>	<b>40,560</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	(6,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	3,588	0
<b>Total Transfers to/from Reserves</b>	<b>(2,412)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>990,626</b>	<b>40,560</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Economic Development

## Service: Economic Development

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:27

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	268,034	19,105
Other Employee Costs	11,544	0
Borrowing Costs	0	0
Materials	116,592	0
Contracts & Consultancies	18,816	(2,102)
Legal Expenses	0	0
Depreciation	96	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	4,896	0
Administration Expenses	19,164	0
Other Operating Expenses	312	54
Subscriptions & Memberships	1,260	96
Internal Expenses	60,605	5,050
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>501,319</b>	<b>22,203</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>501,319</b>	<b>22,203</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>501,319</b>	<b>22,203</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(96)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(96)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>501,223</b>	<b>22,203</b>



## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Sponsored Events and Festivals

## Service: Economic Development

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:27

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(14,004)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(14,004)</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	33,409	4,924
Other Employee Costs	3,480	0
Borrowing Costs	414	(38)
Materials	20,052	0
Contracts & Consultancies	26,520	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	132,036	(22,325)
Administration Expenses	0	0
Other Operating Expenses	0	9
Subscriptions & Memberships	0	0
Internal Expenses	12,592	1,049
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>228,503</b>	<b>(16,381)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>214,499</b>	<b>(16,381)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>214,499</b>	<b>(16,381)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	1,288	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,288</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>215,787</b>	<b>(16,381)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Tourism and Destination Development

## Service: Economic Development

Produced By KMAGINITY on 31-Aug-2019 at 06:40:28

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	(36)
Internal Income	(828)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(828)</b>	<b>(36)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	183,207	16,676
Other Employee Costs	12,444	227
Borrowing Costs	0	0
Materials	80,004	1,997
Contracts & Consultancies	12,204	61
Legal Expenses	0	0
Depreciation	15,036	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	10,104	0
Other Operating Expenses	2,856	36
Subscriptions & Memberships	3,060	0
Internal Expenses	72,490	6,015
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>391,405</b>	<b>25,012</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>390,577</b>	<b>24,975</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>390,577</b>	<b>24,975</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(15,036)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(15,036)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>375,541</b>	<b>24,975</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Civic Events

## Service: Economic Development

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:28

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	24,072	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	184	15
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>24,256</b>	<b>15</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>24,256</b>	<b>15</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>24,256</b>	<b>15</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>24,256</b>	<b>15</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Community Care Administration

## Service: Community Care

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:28

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(773,016)	0
Interest Income	(134,304)	0
Operating Grants & Contributions	(20,844)	338,698
Other Revenue	0	0
Internal Income	(218,508)	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,146,672)</b>	<b>338,698</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	513,160	32,798
Other Employee Costs	32,568	259
Borrowing Costs	0	0
Materials	7,920	202
Contracts & Consultancies	120,708	18,749
Legal Expenses	0	0
Depreciation	19,092	0
Insurance Expenses	1,944	0
Donations, Contributions & Taxes	0	0
Administration Expenses	57,240	(425)
Other Operating Expenses	21,756	1,155
Subscriptions & Memberships	22,992	182
Internal Expenses	327,101	19,503
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,124,481</b>	<b>72,423</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(22,191)</b>	<b>411,121</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(22,191)</b>	<b>411,121</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(19,092)	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(19,092)</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	102,338	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>102,338</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>61,055</b>	<b>411,121</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Disability Support Services

## Service: Community Care

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:29

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(130,716)	2,896
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	(4,039)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(130,716)</b>	<b>(1,143)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	41,040	4,731
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	61
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	31
Subscriptions & Memberships	0	0
Internal Expenses	28,621	2,032
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>69,661</b>	<b>6,855</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(61,055)</b>	<b>5,712</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(61,055)</b>	<b>5,712</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(61,055)</b>	<b>5,712</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Home Care Services

## Service: Community Care

Produced By KMAGINITY on 31-Aug-2019 at 06:40:29

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(1,197,072)	(21,869)
Interest Income	0	0
Operating Grants & Contributions	(2,483,467)	(290,097)
Other Revenue	0	0
Internal Income	(1,145,376)	(103,077)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(4,825,915)</b>	<b>(415,044)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	1,136,539	143,503
Other Employee Costs	21,288	489
Borrowing Costs	0	0
Materials	1,876,368	8,384
Contracts & Consultancies	38,760	30,173
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	2,352	72
Subscriptions & Memberships	0	0
Internal Expenses	1,386,840	126,240
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>4,462,147</b>	<b>308,862</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>(363,768)</b>	<b>(106,181)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(363,768)</b>	<b>(106,181)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	596,599	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>596,599</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>232,831</b>	<b>(106,181)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: General Operation Services

## Service: Community Care

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:29

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(339,768)	(12,095)
Interest Income	0	0
Operating Grants & Contributions	(1,393,903)	(315,652)
Other Revenue	0	0
Internal Income	(458,148)	(1,382)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(2,191,819)</b>	<b>(329,128)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	691,221	55,672
Other Employee Costs	7,068	572
Borrowing Costs	0	0
Materials	84,516	4,362
Contracts & Consultancies	298,152	9,981
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	768	0
Donations, Contributions & Taxes	0	0
Administration Expenses	252	0
Other Operating Expenses	6,516	135
Subscriptions & Memberships	600	520
Internal Expenses	732,319	19,466
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>1,821,412</b>	<b>90,707</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(370,407)</b>	<b>(238,421)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(370,407)</b>	<b>(238,421)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	137,576	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>137,576</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(232,831)</b>	<b>(238,421)</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Short Term Restorative Care Services

## Service: Community Care

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:30

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	(340)
Interest Income	0	0
Operating Grants & Contributions	(482,343)	(48,421)
Other Revenue	0	0
Internal Income	(68,844)	(2,498)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(551,187)</b>	<b>(51,258)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	2,513
Other Employee Costs	0	182
Borrowing Costs	0	0
Materials	0	132
Contracts & Consultancies	0	7,185
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	1,500	0
Other Operating Expenses	0	27
Subscriptions & Memberships	0	0
Internal Expenses	73,049	5,785
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>74,549</b>	<b>15,823</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(476,638)</b>	<b>(35,436)</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(476,638)</b>	<b>(35,436)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	159,000	0
Unspent Loans	0	0
Unexpended Grant Reserves	317,638	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>476,638</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>(35,436)</b>



**Monthly Income & Expenditure Statement - August 2019**  
**Sub Service: National Disability Insurance Scheme Services**  
**Service: Community Care**

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:30

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(1,225,440)	(53,829)
Other Revenue	0	0
Internal Income	0	(4,606)
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(1,225,440)</b>	<b>(58,435)</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	168,117	41,944
Other Employee Costs	504	0
Borrowing Costs	0	0
Materials	0	1,712
Contracts & Consultancies	0	31,920
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	504	80
Subscriptions & Memberships	4,896	0
Internal Expenses	50,713	14,577
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>224,734</b>	<b>90,233</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(1,000,706)</b>	<b>31,798</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(1,000,706)</b>	<b>31,798</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	876,290	0
External Reserves	124,416	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>1,000,706</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>31,798</b>

## Monthly Income &amp; Expenditure Statement - August 2019

## Sub Service: Community Business

## Service: Community Care

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:30

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(83,904)	0
Interest Income	0	0
Operating Grants & Contributions	(391,106)	16,019
Other Revenue	0	(409)
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>(475,010)</b>	<b>15,611</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	202,161	28,286
Other Employee Costs	2,952	0
Borrowing Costs	0	0
Materials	504	16
Contracts & Consultancies	31,332	6,572
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	564	0
Subscriptions & Memberships	0	0
Internal Expenses	170,069	3,265
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>407,582</b>	<b>38,138</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(67,428)</b>	<b>53,749</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>(67,428)</b>	<b>53,749</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	67,428	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>67,428</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>53,749</b>

## Monthly Income &amp; Expenditure Statement - August 2019

Sub Service:

Service:

Produced By KMAGINNITY on 31-Aug-2019 at 06:40:31

Description	Current Annual Budget	Actual YTD Figures
<b>Income</b>		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	0	0
Internal Plant Hire	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>		
	<b>0</b>	<b>0</b>
Capital Grants & Contributions	0	0
<b>NET RESULT</b>	<b>0</b>	<b>0</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>0</b>

<b>Circular Details</b>	19-02 / 8 February 2019 / A635365
<b>Previous Circular</b>	<i>18-43 Council decisions on the administration of the September 2020 elections</i>
<b>Who should read this</b>	Councillors / General Managers / Council Governance Staff
<b>Contact</b>	Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Information

**IPART review of the costs of conducting local government elections and extension of the deadline for councils to make a decision on the administration of their elections**

**What's new or changing?**

- The Government has approved a review by the Independent Pricing and Regulatory Tribunal (IPART) of the costs of conducting local government elections in NSW. The matters for consideration under the review's terms of reference are provided in the attachment to this circular.
- The purpose of IPART's review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and to ensure local government elections are conducted efficiently and cost effectively.
- IPART has been requested to report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSW Electoral Commissioner (NSWEC) charges councils to administer their ordinary elections.
- In undertaking its review, IPART is expected to consult with relevant stakeholders including councils.
- IPART is to report to the Minister for Local Government by **30 August 2019**.
- As the outcomes of the IPART review may impact on the administration of the September 2020 council elections, it is proposed to introduce legislation in the first parliamentary sitting period of 2019 following the NSW State Election to amend the *Local Government Act 1993* (the LGA) to extend the deadline for councils to make a decision on the administration of their elections under sections 296AA and 296. This deadline will be extended to **1 January 2020**.

**What this will mean for your council**

- Under the proposed amendments, councils will have until **1 January 2020** to resolve to make a decision on the administration of their elections and enter into any arrangements with the NSWEC.

**Key points**

- Under section 296AA of the LGA, councils must, at least 18 months before each ordinary council election, resolve to either enter into an election arrangement with the NSWEC to administer its elections or that elections are to be administered by the council's general manager.

- Under section 296(3)(b), where a council enters into an election arrangement with the NSWEC, the arrangement must be entered into no later than 15 months before the ordinary council elections.
- Under section 296(5), councils can enter into an election arrangement for the NSWEC to administer an ordinary council election less than 15 months before the election if the council has resolved to enter into the election arrangement and the NSWEC is satisfied that there are exceptional circumstances that make it necessary or desirable for the election to be administered by the NSWEC.

#### **Where to go for further information**

- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)
- Contact the NSW Electoral Commission by telephone on 02 9290 5999.



**Tim Hurst**  
**Chief Executive**

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## Attachment

### Matters for consideration under IPART's terms of reference

#### Matters for consideration

IPART is requested to provide a report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSWEC charges councils which use the NSWEC to administer their ordinary elections.

The purpose of the IPART's review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and ensure local government elections are conducted efficiently and cost effectively.

In undertaking the review, IPART is to:

- review the NSWEC's existing methodology for determining the amount to be charged to councils which use the NSWEC to conduct their elections
- consider whether it is appropriate for the amount charged to be limited to the direct and unavoidable costs of conducting the council's election
- have regard to the market for electoral services in which the NSWEC operates
- have regard to any differences in the costs involved in conducting elections in metropolitan and regional areas
- have regard to any other matters it considers relevant.

#### Consultation

IPART should consult with relevant stakeholders and NSW Government agencies as part of its review. It may also hold public hearings and publicly release a draft report.

#### Reporting

IPART is to submit its final report to the Minister for Local Government by Friday 30 August 2019.

<b>Circular Details</b>	Circular No 19-14 / 10 July 2019 / A652389
<b>Previous Circular</b>	19-12 – <i>Consultation by IPART on recommended reforms to local government election costs and extension of the deadline for councils to make a decision on the administration of their elections</i>
<b>Who should read this</b>	Councillors / General Managers
<b>Contact</b>	Policy/Governance Teams / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council to Implement

## Recent amendments to the *Local Government Act 1993*

### What's new or changing

- The *Local Government Amendment Act 2019* was assented to on 24 June 2019 and a number of provisions came into effect on 25 June 2019.
- This has amended the *Local Government Act 1993*, including:
  - enabling the Minister to extend the rates path freeze for an additional 12 months for those councils formed in 2016 that need more time to consult with communities about rating harmonisation; and
  - extending the 'cut-off date' for councils to make a decision on the administration of elections in 2020, and to require councils that do not enter into an arrangement with the Electoral Commissioner to engage an electoral services provider to administer elections (See *Circular 19-12*).
- Further changes have also come into effect, or will come into effect in future by proclamation, as indicated below.

### What this will mean for your council

- Councils have until 1 October 2019 to resolve to enter into arrangements with the Electoral Commissioner, or an electoral services provider, to administer the 2020 ordinary council elections, and have until 1 January 2020 to enter into these arrangements (**commenced**).
- Councils formed in 2016 will be have their rate path freeze extended until 1 July 2021, unless they resolve to apply to the Minister to vary the existing rates path freeze determination and the determination is varied (**commenced**).
- The tendering threshold, below which councils do not have to undertake a competitive tendering process, has been increased to \$250,000. However, the threshold for contracts involving services provided by council employees at the time of entering the contract remains at \$150,000 (**commenced**).
- The *Public Interest Disclosures Act 1994* has been amended with the intention of allowing councils to report on their obligations under that Act in their own annual reports under the *Local Government Act 1993*, rather than by the current requirement to table a special report in Parliament (**commenced**). Councils should also note that further changes to relevant legislation and regulations will be made to facilitate this.
- Councils can procure the services of pre-qualified disability employment organisations approved under the *Public Works and Procurement Act 1912*, without having to go to tender (**commenced**).

- Councils should also note that the Minister intends to enable, by a future regulation, councils to access the *National Prequalification System for Civil Construction (Roads and Bridges) Contracts* after further consultation.
- Councils are able to delegate regulatory functions to another council, and to joint organisations of which they are not a member, with approval of that council or joint organisation. Further, joint organisations will be able to sub-delegate regulatory functions to their committees, in addition to their Executive Officer **(commences by proclamation)**.
- Regulations are able to be made to exempt councils from the need to publicly notify fees relating to certain defined commercial activities and from the need to determine those fees based on an adopted pricing methodology. This will ensure councils are not placed at unfair disadvantage during commercial negotiations **(commences by proclamation)**.
- Regulations are able to be made to prescribe a scheme for mutual recognition of council approvals for regulatory activities issued under section 68 of the Act **(commences by proclamation)**.

### Key points

- The Office of Local Government (OLG) has provided a separate Circular to Councils about the new provisions in relation to elections (See *Circular 19-12*).
- New councils that need it will be able to seek more time to consult with local communities about rating harmonisation. OLG will write to all new councils shortly about what this means for them and next steps.
- OLG will consult further with local government before preparing regulations to support amendments that commence by proclamation. This includes potential regulations about sharing regulatory services, mutual recognition of approvals and exemptions from regulatory requirements for certain commercial activities.

### Where to go for further information

- Further information can be found on OLG's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- A copy of the amendment Act may be found on the NSW Legislation website [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).
- For further information, contact OLG's Governance Team (elections and procurement) and Policy Team (all other matters) on 02 4428 4100.



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**





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# Election funding deal a great first step to funding transparency

Wednesday 18 September 2019

**A one-off \$19.9 million funding grant to the NSW Election Commission (NSWEC) was a good first step in restoring transparency and fairness to the cost of council elections, the local government sector said today.**

Local Government NSW (LGNSW) President Linda Scott welcomed the announcement that councils would only be asked to pay the direct costs of the upcoming 2020 local government elections: expenses such as election staffing, venues, ballot paper printing and voter information products.

Core costs such as the wages and salaries of NSWEC's staff, the maintenance of electoral rolls, and other business-as-usual expenses such as IT systems and project management costs, will be funded in 2020 by a one-off grant.

"We welcome the announcement that councils and their communities won't be required to subsidise the operations of the NSWEC in 2020," Cr Scott said.

"By identifying and separating direct and core costs in 2020 we will have true cost transparency, which is very important.

"Local government is grateful that for the 2020 elections there will be no cost shifting in the electoral process.

"On behalf of the state's councils I thank Local Government Minister Shelley Hancock, who has listened to LGNSW and driven this important advance for 2020.

"This is the second one-off funding package the Minister has won for councils in response to LGNSW advocacy.

"It comes hot on the heels of the one-off transitional funding of \$13.6 million she delivered to offset a shock rise of up to 25% in the Emergency Services Levy this financial year.

Cr Scott said LGNSW would now work with the Minister to deliver a fair, transparent and sustainable long-term solution.

"It's important this funding continues beyond 2020, otherwise councils may find themselves forced to fund elections by cutting services or reducing infrastructure maintenance," she said.

"We'll also be working with Minister Hancock on further election issues such as universal postal voting and shorter pre-poll voting periods."

Today's announcement follows a NSW Government referral to the Independent Pricing and Regulatory Tribunal (IPART), which was asked to look at NSWEC's pricing methodology "in order to minimise the financial burden on councils and ratepayers and ensure local government elections are conducted efficiently and cost effectively".

The final IPART report and the Government's response is available [here](#).

FOR ALL MEDIA ENQUIRIES

**CONTACT TONI ALLAN ON 0412 774 441**



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Local Government New South Wales · Level 8, 28 Margaret Street · Sydney · Sydney, NSW 2000 · Australia

## Review of Local Government Election Costs

### *NSW Government Response to IPART Recommendations*

The next local council elections will be held on 12 September 2020. Since 2008, council elections have been undertaken on a full cost recovery basis. The NSW Electoral Commission (NSWEC) pays the direct costs of the election and then invoices councils once the elections are completed plus an Election Management Fee to cover the NSWEC's corporate overheads.

The Government has asked the Independent Pricing and Regulatory Tribunal (IPART) to undertake a review of local government election costs for the 2020 elections. IPART has been asked to recommend a costing methodology that minimises the financial burden on councils and ensures local government elections are conducted efficiently and cost effectively.

The Government thanks IPART and all the stakeholders who participated in this process for their work on this review.

IPART's review has demonstrated the need for the Government to meet part of the costs of council elections. In response to IPART's review, the NSW Government is pleased to announce that it intends to fund the NSWEC's core costs in relation to the administration of local government elections, thereby reducing councils' election costs.

Under the new funding model, costs will be assigned as either direct or core costs and allocated to councils or the NSW Government accordingly. The funding model will see costs allocated on the following basis:

- Direct (or marginal) costs are the costs that would not be incurred if an election was not held. These will be recovered from councils on a direct allocation and per elector basis. These include election staffing, venues, ballot paper printing, council-specific advertising and voter information products.
- Core costs are defined as head office costs such as staff payroll, training, election security, project management, drafting of election procedures and policies, core IT system development and maintenance and ongoing voter roll maintenance. These are the costs the NSWEC must incur to maintain its capacity to conduct local government elections. The NSW Government will fund these core costs of \$19.9 million.

The NSW Government's funding contribution will result in an indicative weighted average cost per elector of \$8.21, which will be passed onto councils, compared to a weighted average cost per elector of \$12.72 if no NSW Government contribution was provided. Adoption of the new funding model offers the following benefits:

- it reduces councils' election costs ensuring all councils, regardless of size, can afford to retain an electoral services provider to administer their elections
- it is more efficient, cost effective and cost reflective
- it ensures a more equitable allocation of election costs, eliminating the need for larger councils to cross subsidise smaller councils' elections, and
- it reflects the practice in other jurisdictions where State Governments fund their Electoral Commissions' core operations in relation to local government elections resulting in lower costs per elector compared to NSW.

The Government is committed to further reducing the cost of local government elections.

Amendments were made to the Local Government (General) Regulation 2005 last year to give councils the option of avoiding the cost of by-elections in the first 18 months of councils' terms by filling vacancies by a countback. The option of countbacks will be available to councils following the September 2020 ordinary elections.

To achieve further efficiencies in the administration of council elections, the Government proposes to make amendments to the electoral provisions of the Regulation to modernise and align them with the more contemporary and efficient practices used at State elections. These amendments will be made in time for the September 2020 council elections.

The Government agrees with IPART that electoral service providers should be responsive to the needs of councils in administering their elections and, to accommodate this, amendments will also be made to the Regulation to require the NSWEC and other electoral service providers to exercise their functions as election managers in consultation with councils. To ensure the integrity of council elections, ultimate decision making in relation to the administration of council elections will rest with the election manager.

The Government is committed to identifying further opportunities for reducing councils' election costs and to this end, it will be consulting with the local government sector early next year on extending to all councils the option of conducting their elections by universal postal voting instead of attendance voting from the 2024 election.

Universal postal voting has operated successfully in Victoria for some years. At the 2016 Victorian local government elections, 72 out of 79 (92.7%) councils conducted their elections by universal postal voting. In 2016, universal postal voting elections cost 12.2% less than attendance voting elections and had higher participation rates. Participation rates at council elections using universal postal voting elections was 73.8% compared to 61.5% for attendance voting elections.

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**Attachment: Movement of funds between months**

<b>Portfolio Credit Limits - movement over the reporting month</b>						
<b>Credit Rating Long Term</b>	<b>Total Investments Held (Current Month)</b>	<b>% of Total Investments (Current Month)</b>	<b>Total Investments Held (Previous Month)</b>	<b>% of Total Investments (Previous Month)</b>	<b>Movement \$</b>	<b>Movement %</b>
AAA	6,475,883	4.87%	6,474,423	5.25%	1,460	0.02%
AA	47,177,203	35.51%	39,631,983	32.14%	7,545,220	19.04%
A	24,250,000	18.25%	32,693,569	26.51%	(8,443,569)	(25.83%)
BBB	54,953,043	41.36%	44,509,215	36.10%	10,443,828	23.46%
<b>TOTAL INVESTMENTS</b>	<b>132,856,129</b>	<b>100.00%</b>	<b>123,309,190</b>	<b>100.00%</b>	<b>9,546,939</b>	<b>7.74%</b>

<b>Individual Institution or Counterparty Limits - movement over the reporting month</b>						
<b>Financial Institution</b>	<b>Total Investments Held (Current Month)</b>	<b>% of Total Investments (Current Month)</b>	<b>Total Investments Held (Previous Month)</b>	<b>% of Total Investments (Previous Month)</b>	<b>Movement \$</b>	<b>Movement %</b>
<b>TERM DEPOSITS &amp; FRNs*</b>						
AMP	4,000,000	3.01%	4,000,000	3.24%	-	-
ANZ*	2,025,960	1.52%	2,045,120	1.66%	(19,160)	(0.94%)
BoQ	16,000,000	12.04%	14,000,000	11.35%	2,000,000	14.29%
Bendigo	7,000,000	5.27%	7,000,000	5.68%	-	-
Bendigo*	1,003,800	0.76%	1,009,215	0.82%	(5,415)	(0.54%)
CBA*	2,027,780	1.53%	2,033,175	1.65%	(5,395)	(0.27%)
Credit Union Australia	-	0.00%	2,000,000	1.62%	(2,000,000)	(100.00%)
Defence	9,000,000	6.77%	9,000,000	7.30%	-	-
G&C Mutual	1,000,000	0.75%	1,000,000	0.81%	-	-
ING Direct	14,000,000	10.54%	14,000,000	11.35%	-	-
ME Bank	6,000,000	4.52%	4,000,000	3.24%	2,000,000	50.00%
NAB	16,000,000	12.04%	16,000,000	12.98%	-	-
NAB*	1,006,085	0.76%	1,014,620	0.82%	(8,535)	(0.84%)
P&N Bank	3,000,000	2.26%	3,000,000	2.43%	-	-
People's Choice	1,000,000	0.75%	1,000,000	0.81%	-	-
RaboDirect	11,000,000	8.28%	11,000,000	8.92%	-	-
Rural Bank	5,000,000	3.76%	5,000,000	4.05%	-	-
Westpac	7,000,000	5.27%	7,000,000	5.68%	-	-
Westpac*	1,531,163	1.15%	1,536,623	1.25%	(5,460)	(0.36%)
<b>TOTAL TERM DEPOSITS &amp; FRNs*</b>	<b>107,594,788</b>	<b>80.99%</b>	<b>105,638,753</b>	<b>85.67%</b>	<b>1,956,035</b>	<b>1.85%</b>
<b>MANAGED FUNDS</b>						
TCorp	1,975,883	1.49%	1,974,423	1.60%	1,460	0.07%
<b>TOTAL MANAGED FUNDS</b>	<b>1,975,883</b>	<b>1.49%</b>	<b>1,974,423</b>	<b>1.60%</b>	<b>1,460</b>	<b>0.07%</b>
<b>FUNDS AT CALL</b>						
AMP	4,699,243	3.54%	4,693,569	3.81%	5,674	0.12%
ANZ	273,792	0.21%	273,524	0.22%	268	0.10%
CBA	18,312,423	13.78%	10,728,921	8.70%	7,583,502	70.68%
<b>TOTAL FUNDS AT CALL</b>	<b>23,285,458</b>	<b>17.53%</b>	<b>15,696,014</b>	<b>12.73%</b>	<b>7,589,444</b>	<b>48.35%</b>
<b>TOTAL INVESTMENTS</b>	<b>132,856,129</b>	<b>100.00%</b>	<b>123,309,190</b>	<b>100.00%</b>	<b>9,546,939</b>	<b>7.74%</b>

**Other Internal Reserves (detail)**

<b>Other Internal Reserves</b>	
Insurance Reserves	0.72%
Maclean & District Improvements	0.52%
Floodplain Management Reserves	0.52%
Other Parks Improvements	0.45%
Emergency Services Reserves	0.40%
Sporting Facilities Improvements	0.37%
Environmental & Noxious Weeds Projects	0.34%
Software Implementation Reserves	0.33%
Public Pool Improvements	0.28%
Unspent General Loans	0.24%
Saleyards Asset Replacement	0.24%
Public Toilet Refurbishment Program	0.11%
Cemetery Reserves	0.09%
Strategic Development Programs	0.08%
Hargraves Villas Reserves	0.08%
Mobile & Public Library Projects	0.07%
Election Cost Reserve	0.07%
Regional Airport Infrastructure	0.06%
Miscellaneous Administrative Reserves	0.05%
Council s94 Development Funds	0.05%
Regional Development & Tourism Projects	0.04%
Community Development Reserves	0.02%
Community Cultural & Heritage Programs	0.01%
<b>Total Other Internal Reserves</b>	<b>5.14%</b>



Per Adopted Capital Works Budget					Per Council's Finance System					Asset Managers to Complete						
Item No.	FUND	Directorate	Service	Cost Centre	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Est. Start Date	Est. Completion Date	Project Status	Project Risk Status	Project Budget Status	
<b>ROADS</b>						<b>23,037,281</b>	<b>587,129</b>	<b>23,624,410</b>	<b>3,511,064</b>	<b>2%</b>						
1	General	Works & Civil	Roads	805	Minor Heavy Patching Program - Urban Roads	635,279	-	635,279	11,507	2%			17 sites for completion. 1 site commenced.	Minimal risk with project.	No current budget issues.	
2	General	Works & Civil	Roads	805	Reseal Program - Urban Roads	739,710	-	739,710	443,772	60%			42 sites for completion. Program to commence late September. Expenditure relates to work orders issued.	Minimal risk with project.	No current budget issues.	
3	General	Works & Civil	Roads	806	Minor Heavy Patching Program - Rural Roads	938,895	-	938,895	16,571	2%			11 sites for completion. 1 site commenced.	Minimal risk with project.	No current budget issues.	
4	General	Works & Civil	Roads	806	Reseal Program - Rural Roads	602,487	-	602,487	582,369	97%			9 sites for completion. Program to commence late September. Expenditure relates to work orders issued.	Minimal risk with project.	No current budget issues.	
5	General	Works & Civil	Roads	807	Minor Heavy Patching Program - Regional Roads	707,907	-	707,907	7,011	1%			11 sites for completion. 1 site commenced.	Minimal risk with project.	No current budget issues.	
6	General	Works & Civil	Roads	807	Reseal Program - Regional Roads	821,040	-	821,040	616,436	75%			12 sites for completion. Program to commence late September. Expenditure relates to work orders issued.	Minimal risk with project.	No current budget issues.	
13	General	Works & Civil	Roads	805	USLC Yamba Rd & Treelands Dr Intersection Upgrade	300,000	-	300,000	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
14	General	Works & Civil	Roads	805	Coldstream St YAMBA - st upg River St-pedestrian crossing	159,996	-	159,996	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
15	General	Works & Civil	Roads	805	Pound St GRAFTON - Villiers St-Duke St - mill & AC replace	330,000	-	330,000	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
16	General	Works & Civil	Roads	805	Pound St GRAFTON - Duke St-Prince St - mill & AC replace	213,996	-	213,996	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
16	General	Works & Civil	Roads	805	Charles Street Iuka - Parking	120,000	-	120,000	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
17	General	Works & Civil	Roads	805	Treelands Dr Community Centre Carpark - Design	50,004	-	50,004	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
18	General	Works & Civil	Roads	806	Nth Ewingard Rd-seal Ch4.28-5.47km fr Ewingard Rd asbestos	211,452	-	211,452	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
19	General	Works & Civil	Roads	806	Old Glen Innes Rd Ch14572-16850m - Reconstr 2278m	407,004	-	407,004	1,364	0%			Project not commenced. Pre-construction activities only.	Minimal risk with project.	No current budget issues.	
20	General	Works & Civil	Roads	806	Sherwood Creek Rd - Ch1400-3406m reseal prep 2006m	161,004	-	161,004	61,826	38%			Project commenced.	Minimal risk with project.	No current budget issues.	
21	General	Works & Civil	Roads	806	Harwood Marine Road Access Upgrade	4,338,012	-	4,338,012	113,934	3%			Project not commenced. Pre-construction activities only.	Minimal risk with project.	No current budget issues.	
22	General	Works & Civil	Roads	806	Yamba Road Intersection Treatments	5,728,000	-	5,728,000	53,924	1%			Project not commenced. Pre-construction activities only.	Minimal risk with project.	Potential cost implications with design issues. Extent currently unknown until issues are	
23	General	Works & Civil	Roads	806	Grafton Regional Airport - access road upgrade	50,004	-	50,004	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
24	General	Works & Civil	Roads	806	Glens Ck Rd – table drain repair & new drainage 4.3km fr Arm	68,220	-	68,220	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
25	General	Works & Civil	Roads	807	Armidale Rd Ch10.63-13.75km fr Gwydir Hwy - Shoulder Widenin	165,000	-	165,000	96,099	58%			Project commenced.	Minimal risk with project.	No current budget issues.	
26	General	Works & Civil	Roads	807	Culvert Replacement Program - Regional Roads	99,996	-	99,996	-	0%			Culvert replacement site is on Armidale Road.	Minimal risk with project.	No current budget issues.	
27	General	Works & Civil	Roads	807	Armidale Rd nr Glens Creek Rd (PJ 628) reconstr/widening	428,064	-	428,064	-	0%			Project not commenced. Pre-construction activities only.	Minimal risk with project.	No current budget issues.	
28	General	Works & Civil	Roads	807	Armidale Rd at McPhersons Crossing reconstr/widening	434,196	-	434,196	287,498	66%			Project commenced.	Minimal risk with project.	Budget issue with service relocation costs. Council discussing with funding provider.	
29	General	Works & Civil	Roads	807	Armidale Rd at Glens Creek Rd (PJ 629) reconstr/widening	293,964	-	293,964	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
30	General	Works & Civil	Roads	807	Armidale Rd at Glens Creek Rd (PJ 630) reconstr/widening	294,648	-	294,648	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
31	General	Works & Civil	Roads	807	Clarence W-Seal Ch87.4-88.02 Km fr Lawr st-asbestos	125,184	-	125,184	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
32	General	Works & Civil	Roads	807	Yamba Rd Oyster Ch Rehab-AC seal rock protection guardrail	155,388	-	155,388	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
33	General	Works & Civil	Roads	807	Yamba Rd MR152 Palmers Island	582,000	-	582,000	-	0%			#N/A	#N/A	#N/A	
34	General	Works & Civil	Roads	807	Armidale Rd - Pavement widening old quarry to Clouds Cr	240,588	-	240,588	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
35	General	Works & Civil	Roads	807	Orara Way at School Lane – ch9.6–10.4km – widening	516,468	-	516,468	1,364	0%			Project not commenced. Pre-construction activities only.	Minimal risk with project.	No current budget issues.	
36	General	Works & Civil	Roads	814	Conversion of Local Street Lights to LED	780,000	-	780,000	978,873	125%			Project not commenced. Costs are commitments.	Minimal risk with project.	No current budget issues.	
37	General	Works & Civil	Roads	806	James Creek Upgrade	675,000	-	675,000	238,517	7%			Project commenced.	Minimal risk with project.	No current budget issues.	
38	General	Works & Civil	Roads	806	Watts Lane / Murrayville Rd - Heavy Patching/ Rehabilitation	100,000	-	100,000	-	0%			Project not commenced. Completion of works dependent on finalisation of Pacific Highway	Minimal risk with project.	No current budget issues.	
39	General	Works & Civil	Roads	806	Rogans Brid Rd - Culvert Replacement	55,000	-	55,000	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
40	General	Works & Civil	Roads	806	McIntyres Lane - Reseal	906,775	-	906,775	-	0%			Project not commenced.	Minimal risk with project.	No current budget issues.	
41	General	Works & Civil	Roads	806	Gravel Resheeting Program	602,000	587,129	1,189,129	-	0%			46 sites for completion. 6 sites commenced.	Minimal risk with project.	No current budget issues. Resheeting funds from maintenance transferred to capital to	

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<b>BRIDGES</b>						<b>3,126,572</b>	-	<b>3,126,572</b>	<b>708,476</b>	<b>9%</b>						
1	General	Works & Civil	Bridges	810	Pullalongalong Bridge Replacement, Coaldale Road	355,850	-	355,850	116,117	33%			● Project commenced.	● Minimal risk with project.	● No current budget issues.	
2	General	Works & Civil	Bridges	810	Endless Creek Bridge - Old Glen Innes Road	589,878	-	589,878	114,819	19%			● Project complete.	● Project complete.	● Project complete.	
3	General	Works & Civil	Bridges	810	Romiaka Channel Bridge Replacement, Yamba Road	689,028	-	689,028	206,821	30%			● Works have recommenced at site.	● Reduced risk with works now recommenced.	● Budget implications previously reported to Council.	
4	General	Works & Civil	Bridges	810	Middle Creek Bridge Replacement, Kungala Road	689,028	-	689,028	220,410	32%			● Project not commenced. Pre-construction activities and material orders only.	● Minimal risk with project.	● No current budget issues.	
5	General	Works & Civil	Bridges	810	Burnt Hut Creek Bridge, Bald Hills Road	232,032	-	232,032	46,000	20%			● Project not commenced. Pre-construction activities and material orders only.	● Minimal risk with project.	● No current budget issues.	
6	General	Works & Civil	Bridges	810	Middle Creek Bridge Repair, Sherwood Creek Road	570,756	-	570,756	4,310	1%			● Project not commenced. Pre-construction activities only.	● Minimal risk with project.	● No current budget issues.	
<b>FOOTPATHS &amp; CYCLEWAYS</b>						<b>311,508</b>	-	<b>311,508</b>	-	<b>0%</b>						
1	General	Works & Civil	Footpaths & Cycleways	811	Pacific Highway, ULMARRA - footpath renewal	45,996	-	45,996	-	0%			● Project not commenced.	● Minimal risk with project.	● No current budget issues.	
2	General	Works & Civil	Footpaths & Cycleways	811	Hoof St GFTN - Cranworth St to Cassie St footpath extension	42,504	-	42,504	-	0%			● Initial advice from RMS that project has not received grant funding. Project not continuing.	● Project not continuing.	● Project not continuing.	
3	General	Works & Civil	Footpaths & Cycleways	811	Bent St S GRAFTON - Fitzgerald St to Hyde St - new footpath	126,504	-	126,504	-	0%			● Initial advice from RMS that project has not received grant funding. Project not continuing.	● Project not continuing.	● Project not continuing.	
4	General	Works & Civil	Footpaths & Cycleways	811	Duke St GRAFTON - Oliver St to Bacon St - new footpath	46,500	-	46,500	-	0%			● Initial advice from RMS that project has not received grant funding. Project not continuing.	● Project not continuing.	● Project not continuing.	
5	General	Works & Civil	Footpaths & Cycleways	811	Shared path adjacent to Pacific Parade (through Agar Park)	50,004	-	50,004	-	0%			● Project not commenced.	● Minimal risk with project.	● No current budget issues.	
<b>WHARVES &amp; JETTIES</b>						<b>327,000</b>	-	<b>327,000</b>	<b>119,041</b>	<b>11%</b>						
1	General	Works & Civil	Wharves & Jetties	812	Wooli Boat Ramp Upgrade	207,000	-	207,000	829	0%			● Project not commenced.	● Minimal risk with project.	● No current budget issues.	
2	General	Works & Civil	Wharves & Jetties	812	Lawrence (Flo Clark Park) - Jetty/pontoon upgrade	120,000	-	120,000	118,212	99%			● Project commenced. Costs are committed costs at this stage.	● Minimal risk with project.	● No current budget issues.	
<b>MISCELLANEOUS</b>						<b>395,004</b>	-	<b>395,004</b>	<b>27,763</b>	<b>7%</b>						
1	General	Works & Civil	Internal Road Services	820	Taylor's Quarry Rehabilitation	300,000	-	300,000	27,763	9%			● Project commenced.	● Minimal risk with project.	● No current budget issues.	
2	General	Works & Civil	Internal Road Services	821	CCTV Maclean & Koolkhan Depots	35,004	-	35,004	-	0%			● Project not commenced.	● Minimal risk with project.	● No current budget issues.	
3	General	Works & Civil	Internal Road Services	821	Awning for delivery area RRWD	60,000	-	60,000	-	0%			● Project not commenced.	● Minimal risk with project.	● No current budget issues.	
<b>WATER SUPPLY NETWORK</b>						<b>4,966,039</b>	-	<b>4,966,039</b>	<b>2,982,511</b>	<b>60%</b>						
1	Water	Works & Civil	Water Supply	886	Water Mains - Renewals Expenses	400,293	-	400,293	46,177	12%	1/07/2019		● On track	● On track	● On track	
2	Water	Works & Civil	Water Supply	887	Instrument purchases	32,004	-	32,004	591	2%	1/07/2019		● On track	● On track	● On track	
3	Water	Works & Civil	Water Supply	886	Water Pumping Stations - Renewals Expenses	20,004	-	20,004	20,983	105%	1/07/2019		● On track	● On track	● On track	
4	Water	Works & Civil	Water Supply	886	Reservoirs - Renewals Expenses	497,004	-	497,004	463,607	93%	1/07/2019		● Demolition contract for Lawrence and Southgate reservoirs awarded at May 2019	● On track	● On track	
5	Water	Works & Civil	Water Supply	887	Network Enhancements/Improvements	20,496	-	20,496	-	0%	1/07/2019		● On track	● On track	● On track	
6	Water	Works & Civil	Water Supply	887	Valve and Hydrant Renewal and Upgrade	100,397	-	100,397	11,189	11%	1/07/2019		● On track	● On track	● On track	
7	Water	Works & Civil	Water Supply	887	Telemetry upgrade Clear SCADA	384,996	-	384,996	1,465,983	381%	1/07/2019		● On track	● On track	● Commitments include orders for Contract 16/040 (2 years) for system integration and	
8	Water	Works & Civil	Water Supply	887	Rural village headworks	51,000	-	51,000	-	0%	1/07/2019		● On track	● On track	● On track	
9	Water	Works & Civil	Water Supply	887	Minor Plant & tools	19,500	-	19,500	6,919	35%	1/07/2019		● On track	● On track	● On track	
10	Water	Works & Civil	Water Supply	887	Water Fund Heavy Plant Replacement Program	291,059	-	291,059	370,800	127%	1/07/2019		● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	
11	Water	Works & Civil	Water Supply	713	Light Fleet Replacement Program	-	-	-	7,469	No Budget	1/07/2019		● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	
12	Water	Works & Civil	Water Supply	887	Minor OH&S Upgrades	20,496	-	20,496	2,555	12%	1/07/2019		● On track	● On track	● On track	
13	Water	Works & Civil	Water Supply	887	Water Meter replacement	168,690	-	168,690	22,747	13%	1/07/2019		● On track	● On track	● On track	
14	Water	Works & Civil	Water Supply	887	New Installations	159,996	-	159,996	15,074	9%	1/07/2019		● On track	● On track	● On track	
15	Water	Works & Civil	Water Supply	885	Renewable Energy Target Works	59,104	-	59,104	-	0%	1/07/2019		● On track	● On track	● On track	
16	Water	Works & Civil	Water Supply	887	Scope & Design Rushforth Rd 32ML replacement reservoir	150,000	-	150,000	-	0%	1/07/2019		● On track	● On track	● On track	
17	Water	Works & Civil	Water Supply	887	Rushforth Road Reservoir – additional treatment barrier	-	-	-	293,256	No Budget			● On track	● On track	● On track	
18	Water	Works & Civil	Water Supply	713	Small Plant - Water Supply	-	-	-	8,329	No Budget			● On track	● On track	● On track	
19	Water	Works & Civil	Water Supply	885	Drought Management Plan Preparation	50,000	-	50,000	-	0%			● On track	● On track	● On track	
20	Water	Works & Civil	Water Supply	885	Dams & Weirs - Renewals Expenses	41,004	-	41,004	12,329	30%			● On track	● On track	● On track	
21	Water	Works & Civil	Water Supply	887	Swan Creek Trunk Main Renewal	2,499,996	-	2,499,996	-	0%			● On track	● On track	● On track	

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22	Water	Works & Civil	Water Supply	887	Regional Water Scheme Construction	-	-	-	180,448	No Budget			● Easement acquisitions completed	● On track	● Final invoice for land matters yet to be received.
23	Water	Works & Civil	Water Supply	887	New Watermain - Grafton Correction Centre	-	-	-	54,053	No Budget			● Easement Acquisitions in process	● On track	● Private Work
<b>SEWERAGE NETWORK</b>						<b>4,205,510</b>	<b>-</b>	<b>4,205,510</b>	<b>1,287,211</b>	<b>31%</b>					
1	Sewer	Works & Civil	Sewer Services	891	Sewer - Pumping Stations - Renewals Expenses	230,792	-	230,792	553,531	240%			● On track	● On track	● On track
2	Sewer	Works & Civil	Sewer Services	891	Sewer - Treatment - Renewal Expenses	249,996	-	249,996	-	0%			● On track	● On track	● On track
3	Sewer	Works & Civil	Sewer Services	892	Network Minor upgrading	25,500	-	25,500	-	0%			● On track	● On track	● On track
4	Sewer	Works & Civil	Sewer Services	892	STP Minor Upgrades	80,004	-	80,004	2,666	3%			● On track	● On track	● On track
5	Sewer	Works & Civil	Sewer Services	892	North Grafton - EPA Licence requirements - STP Flocculator	75,295	-	75,295	6,822	9%			● On track	● On track	● On track
6	Sewer	Works & Civil	Sewer Services	892	Minor WH&S Upgrades	30,000	-	30,000	26,606	89%			● On track	● On track	● On track
7	Sewer	Works & Civil	Sewer Services	892	Reticulation construction	51,000	-	51,000	-	0%			● On track	● On track	● On track
8	Sewer	Works & Civil	Sewer Services	892	Pressure Sewer Installation - Council Funded	20,496	-	20,496	10,630	52%			● On track	● On track	● On track
9	Sewer	Works & Civil	Sporting Facilities	841	Coutts Crossing Golf Course	-	-	-	465	No Budget			● On track	● On track	● On track
10	Sewer	Works & Civil	Sewer Services	892	Minor Plant and tools	22,500	-	22,500	3,354	15%			● On track	● On track	● On track
11	Sewer	Works & Civil	Sewer Services	892	Sewer easement acquisition	5,496	-	5,496	203,623	3705%			● On track	● On track	● On track
12	Sewer	Works & Civil	Sewer Services	713	Light Fleet Replacement Program	135,083	-	135,083	9,190	7%			● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group
13	Sewer	Works & Civil	Sewer Services	713	Small Plant Replacement Program	9,832	-	9,832	3,593	37%			● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group
14	Sewer	Works & Civil	Sewer Services	892	Sewer Heavy Plant Replacement Program	441,059	-	441,059	-	0%			● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group	● Program overseen by Light Fleet and Heavy Plant Staff Steering Group
15	Sewer	Works & Civil	Sewer Services	892	Telemetry upgrade Clear SCADA	309,000	-	309,000	-	0%			● On track	● On track	● On track
16	Sewer	Works & Civil	Sewer Services	892	Convent Beach Pump Station (Y3) Replacement	-	-	-	437,095	No Budget			● Contract awarded at June 2019 Council meeting	● On track	● On track
17	Sewer	Works & Civil	Sewer Services	892	Replace Yamba Dewatering Shed	99,996	-	99,996	-	0%			● On track	● On track	● On track
18	Sewer	Works & Civil	Sewer Services	892	Pressure Sewer Pump Stations 1400 units	156,000	-	156,000	-	0%			● On track	● On track	● On track
19	Sewer	Works & Civil	Sewer Services	892	Woodford Island STP Sand Filter material renewal	39,996	-	39,996	-	0%			● On track	● On track	● On track
20	Sewer	Works & Civil	Sewer Services	892	Prince & Arthur St Sewer Pump Station – inlet macerator	75,000	-	75,000	-	0%			● On track	● On track	● On track
21	Sewer	Works & Civil	Sewer Services	892	Kent St Pump Stn WHS - hatches,rails,rellocate reflux valves	50,004	-	50,004	-	0%			● On track	● On track	● On track
22	Sewer	Works & Civil	Sewer Services	892	Renewable Energy Emissions Reduction Target Works	147,465	-	147,465	-	0%			● On track	● On track	● On track
23	Sewer	Works & Civil	Sewer Services	892	Sewer Rehabilitation & Relining	900,000	-	900,000	-	0%			● On track	● On track	● On track
24	Sewer	Works & Civil	Sewer Services	892	South Grafton Infiltration Reduction	99,996	-	99,996	-	0%			● On track	● On track	● On track
25	Sewer	Works & Civil	Sewer Services	892	Townsend Industrial Estate Reticulation Consolidation	201,000	-	201,000	-	0%			● On track	● On track	● On track
26	Sewer	Works & Civil	Sewer Services	892	STP and Pump Station Epoxy coating renewal	750,000	-	750,000	-	0%			● On track	● On track	● On track
27	Sewer	Works & Civil	Sewer Services	892	Yamba STP Construction	-	-	-	29,636	No Budget			● Defects were satisfactorily addedded in June 2019; additional 12 months completion.	● On track	● Retention money from 2015 completion
<b>FLOODPLAIN INFRASTRUCTURE</b>						<b>405,542</b>	<b>-</b>	<b>405,542</b>	<b>72,751</b>	<b>18%</b>					
1	General	Works & Civil	Floodplain Infrastructure & Operations	815	Dennys Gully Drain - Stage 1 renewal works	-	-	-	909	No Budget			● On track	● On track	● On track
2	General	Works & Civil	Floodplain Infrastructure & Operations	815	Minor Flood Pump repairs, renewals and upgrades	-	-	-	733	No Budget			● On track	● On track	● On track
3	General	Works & Civil	Floodplain Infrastructure & Operations	815	Floodplain Minor Works/Renewals	21,000	-	21,000	187	1%			● On track	● On track	● On track
4	General	Works & Civil	Floodplain Infrastructure & Operations	815	Floodgate replacements	56,004	-	56,004	3,198	6%			● On track	● On track	● On track
5	General	Works & Civil	Floodplain Infrastructure & Operations	815	Floodplain Management Grants Program	51,996	-	51,996	7,425	14%			● On track; Rural Floodplain Study commenced	● On track	● On track
6	General	Works & Civil	Floodplain Infrastructure & Operations	815	Works Design/Fabrication/Installation	24,050	-	24,050	4,645	19%			● On track	● On track	● On track
7	General	Works & Civil	Floodplain Infrastructure & Operations	815	Rural Floodplain Asset Renewal	168,996	-	168,996	-	0%			● On track	● On track	● On track

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8	General	Works & Civil	Floodplain Infrastructure & Operations	815	Urban Floodplain Asset Renewal	83,496	-	83,496	-	0%			On track	On track	On track
9	General	Works & Civil	Floodplain Infrastructure & Operations	815	Heber St Stormwater Pump Station	-	-	-	55,655	No Budget			On Track	On Track	On Track

BUILDINGS					8,574,996	-	8,574,996	936,034	11%							
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1	General	Works & Civil	Buildings & Facilities	860	Annual Master key system security - RENEWAL	15,000	-	15,000	-	0%	1/07/2019	30/06/2020	Changing over Public Hall keying system to Council's MTS	On track	Recurrent capital, on track
2	General	Works & Civil	Buildings & Facilities	860	Furniture and Fittings - RENEWAL (inc Non Specialised)	24,996	-	24,996	-	0%	1/07/2019	30/06/2020	Renewal of Maclean Chamber seats in progress	On track	Recurrent capital, on track
3	General	Works & Civil	Buildings & Facilities	860	Corporate Administration Buildings Renewals	21,996	-	21,996	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
4	General	Works & Civil	Buildings & Facilities	863	Pub Hall Cap - Envelope & Internal Screens /Floor Coverings	30,000	-	30,000	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
5	General	Works & Civil	Buildings & Facilities	864	Community Centres Envelope/Internal Screens/Floor Coverings	20,004	-	20,004	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
6	General	Works & Civil	Buildings & Facilities	864	Asset Rationalisation - Demolish Buildings	30,000	-	30,000	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
7	General	Works & Civil	Buildings & Facilities	864	Hazardous Materials Management	30,000	-	30,000	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
8	General	Works & Civil	Buildings & Facilities	864	BuilOthServ - Furniture & Fittings	26,004	-	26,004	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
9	General	Works & Civil	Public Amenities	870	Pippi Beach Public Amenities Planning - UPGRADE	-	-	-	134,519	No Budget	1/07/2019	25/12/2020	Construction in progress	On track	Commenced, delayed due to late contractor start
10	General	Works & Civil	Sporting Facilities	841	Sports Buildings - Renewals	39,996	-	39,996	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
11	General	Works & Civil	Environmental Sustainability	881	Energy Audits & Actions	329,004	-	329,004	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
12	General	Works & Civil	Environmental Sustainability	881	Solar Energy Systems -various Council buildings	363,996	-	363,996	-	0%	1/07/2019	30/06/2020	Trial project commencing	On track	Recurrent capital, on track
13	General	Works & Civil	Emergency Services	834	SES Buildings - Minor Renewals	9,996	-	9,996	9,363	94%	1/07/2019	30/06/2020	Construction in progress	On track	Recurrent capital, on track
14	General	Works & Civil	Waste Management	875	Expand Landfill Storage Shed - removal of current storage containers	-	-	-	97,188	No Budget	1/07/2019	30/06/2020	DA Submitted	On track	Carry forward
15	General	Works & Civil	Buildings & Facilities	865	Tools and Equipment	-	-	-	4,057	No Budget	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
16	General	Works & Civil	Public Amenities	870	Angourie Point Amenities and Shelter Upgrade Planning	-	-	-	1,309	No Budget	1/07/2019	30/06/2020	Consultant engaged for consultation	On track	Recurrent capital, on track
17	General	Works & Civil	Gallery & Museums	945	Grafton Regional Gallery Expansion - Stage 1 Works	6,924,000	-	6,924,000	368,148	5%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
18	General	Works & Civil	Buildings & Facilities	860	Administration Building 2 Prince St Improvements	500,004	-	500,004	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Capital
19	General	Works & Civil	Buildings & Facilities	870	Memorial Park Grafton Amenities Upgrade	180,000	-	180,000	-	0%	1/07/2019	30/06/2020	Planning commenced, initial stakeholder consultation complete	On track	Recurrent capital, on track
20	General	Works & Civil	Buildings & Facilities	916	Security Fencing at Grafton pound	-	-	-	-	No Budget	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
21	General	Works & Civil	Buildings & Facilities	916	Drainage Works - Pound Driveway	30,000	-	30,000	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
22	General	Works & Civil	Buildings & Facilities	863	Main Pavillion Maclean Showground - Demolition	-	-	-	74,325	No Budget	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
23	General	Works & Civil	Buildings & Facilities	864	Achive Facility - Clarence River Historical Society	-	-	-	30,000	No Budget	1/07/2019	30/06/2020	DA approved, project commencement scheduled	On track	Grant Funding + GF, on track
24	General	Works & Civil	Buildings & Facilities	870	Public Toilet Rationalisation	-	-	-	74,325	No Budget	1/07/2019	30/06/2020	Wooli Hall, Pippi Demolition complete, Wooli Harold Lloyd planned	On track	Recurrent capital, carry forward, on track
25	General	Works & Civil	Buildings & Facilities	870	Public Amenities Renewals	-	-	-	11,536	No Budget	1/07/2019	30/06/2020	Recurrent capital, carry forward, on track	On track	Recurrent capital, carry forward, on track
26	General	Works & Civil	Buildings & Facilities	870	Amenities Upgrade - Wooli Hall	-	-	-	101,265	No Budget	1/07/2019	30/06/2020	Construction in progress	On track	Recurrent capital, carry forward, on track
27	General	Works & Civil	Buildings & Facilities	864	Caged Parking - Grafton Library	-	-	-	30,000	No Budget	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, carry forward, on track

OPEN SPACES					3,556,864	-	3,556,864	55,533	2%							
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1	General	Works & Civil	Parks & Open Spaces	840	Parks Signage	30,000	-	30,000	82	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
2	General	Works & Civil	Parks & Open Spaces	840	Playground Equipment	210,000	-	210,000	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
3	General	Works & Civil	Parks & Open Spaces	840	BBQ Replacements	5,004	-	5,004	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
4	General	Works & Civil	Parks & Open Spaces	840	Park Furniture Renewals	25,620	-	25,620	-	0%	1/07/2019	30/06/2020	Quotations sort for Yamba area renewals	On track	Recurrent capital, on track
5	General	Works & Civil	Parks & Open Spaces	840	Parks Fencing and Bollard	20,004	-	20,004	13,534	68%	1/07/2019	30/06/2020	Construction in progress, Barnier Park, Hay Street Field	On track	Recurrent capital, on track
6	General	Works & Civil	Parks & Open Spaces	840	Parks & Reserves Buildings/Structures	30,000	-	30,000	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
7	General	Works & Civil	Parks & Open Spaces	840	Parks & Reserves Access Pavement and Carparks	50,004	-	50,004	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
8	General	Works & Civil	Parks & Open Spaces	840	Open Space Asset Inspections & Disposals	15,000	-	15,000	26,375	176%	1/07/2019	30/06/2020	Playground audit scoped, asset disposal planned	On track	Recurrent capital, on track
9	General	Works & Civil	Sporting Facilities	841	Sports - Cricket Assets Renewal	9,996	-	9,996	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track
10	General	Works & Civil	Sporting Facilities	841	Sports Court Surfaces/Fittings	9,996	-	9,996	-	0%	1/07/2019	30/06/2020	Planning commenced	On track	Recurrent capital, on track

Per Adopted Capital Works Budget						Per Council's Finance System				Asset Managers to Complete						
Item No.	FUND	Directorate	Service	Cost Centre	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Est. Start Date	Est. Completion Date	Project Status	Project Risk Status	Project Budget Status	
11	General	Works & Civil	Sporting Facilities	841	Sports - Lighting Systems	50,004	-	50,004	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
12	General	Works & Civil	Parks & Open Spaces	855	Street Tree Replacement	69,996	-	69,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
13	General	Works & Civil	Environmental Sustainability	881	Drinking fountain station - various locations	15,000	-	15,000	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
14	General	Works & Civil	Cemeteries	848	Clarence Lawn Cemetery Int Rd/Pavement Reseal/Reconstruct	20,004	-	20,004	217	1%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
15	General	Works & Civil	Cemeteries	848	Maclean Lawn Cemetery Upgrade - Stage 3 Works	15,000	-	15,000	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
16	General	Works & Civil	Parks & Open Spaces	840	Shade Sails Renewals	20,004	-	20,004	4,763	24%	1/07/2019	30/06/2020	● Construction in progress, Yamba Street	● On track	● Recurrent capital, on track	
17	General	Works & Civil	Sporting Facilities	841	Rushforth Park Kiosk - Replace Aged Facility	1,264,224	-	1,264,224	909	0%	1/07/2019	30/06/2020	● DA approved, tender documents being prepared	● On track	● Grant + Capital, on track	
18	General	Works & Civil	Sporting Facilities	841	Provision Active Recreation Infrastructure Hakea Park YAMBA	50,004	-	50,004	-	0%	1/07/2019	30/06/2020	● Planning commenced for Fisher Park, Grafton	● On track	● Capital, on track	
19	General	Works & Civil	Parks & Open Spaces	840	Grafton Precinct Master Plan - Land Acquisitions	1,000,000	-	1,000,000	5,454	1%	1/07/2019	30/06/2020	● On track	● On track	● On track	
20	General	Works & Civil	Parks & Open Spaces	840	See Pk Pond Edge Pavement – Stage 2	80,004	-	80,004	-	0%	1/07/2019	30/06/2020	● Scheduled following Jacaranda Season	● On track	● Capital, on track	
21	General	Works & Civil	Parks & Open Spaces	840	Junction Hill Playgroup – Asset Disposal	24,996	-	24,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
22	General	Works & Civil	Sporting Facilities	841	Ngayundi Yamba Sports Complex YAMBA	342,000	-	342,000	-	0%	1/07/2019	30/06/2020	● Tenders called	● On track	● Recurrent capital, on track	
23	General	Works & Civil	Sporting Facilities	841	Gabba Grass Wicket Replacements	39,996	-	39,996	-	0%	1/07/2019	30/06/2020	● Planning commenced for Rushforth Park	● On track	● Recurrent capital, on track	
24	General	Works & Civil	Sporting Facilities	841	Sportsfields Signage Renewal	9,996	-	9,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
25	General	Works & Civil	Sporting Facilities	841	McKittrick Pk Perimeter Fence	80,004	-	80,004	-	0%	1/10/2019	1/12/2019	● Quotes received, project awarded	● On track. No risks identified.	● On track	
26	General	Works & Civil	Sporting Facilities	841	Tennis Courts Assets Renewals	20,004	-	20,004	4,200	21%	1/09/2019	20/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
27	General	Works & Civil	Sporting Facilities	841	Fisher park - Exercise Station	50,004	-	50,004	-	0%			● Duplicate report	● Duplicate report	● Duplicate report	
<b>AQUATIC FACILITIES</b>						<b>339,996</b>	<b>-</b>	<b>339,996</b>	<b>11,041</b>	<b>3%</b>						
1	General	Works & Civil	Aquatic Facilities	871	Pool Structures - RENEWALS	20,004	-	20,004	11,041	55%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
2	General	Works & Civil	Aquatic Facilities	871	Pool Plant and Equipment - RENEWALS	9,996	-	9,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
3	General	Works & Civil	Aquatic Facilities	871	Maclean Pool Amenities Upgrade Stage 2	309,996	-	309,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Capital, on track	
<b>SALEYARDS</b>						<b>40,008</b>	<b>-</b>	<b>40,008</b>	<b>-</b>	<b>0%</b>						
1	General	Works & Civil	Saleyards	883	Saleyard - Wastewater Treatment Plant Upgrades	20,004	-	20,004	-	0%	1/07/2019	30/06/2020	● Recurrent capital, on track	● On track	● Planning commenced	
2	General	Works & Civil	Saleyards	883	Cattle Ramps Upgrade	20,004	-	20,004	-	0%	12/08/2019	31/08/2019	● Works complete, defects being finalised	● On track	● Budget incorrect	
<b>HOLIDAY PARKS</b>						<b>474,996</b>	<b>-</b>	<b>474,996</b>	<b>214,444</b>	<b>45%</b>						
1	CCRT	Works & Civil	Holiday Parks	882	Wooli HP Managers Residence/Office Renewal	20,004	-	20,004	7,414	37%	15/10/2019	10/12/2019	● Defining scope of works	● On track	● PJ996215 with \$60k budget	
2	CCRT	Works & Civil	Holiday Parks	882	Building Improvements Amenities - RENEWAL	24,996	-	24,996	727	3%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
3	CCRT	Works & Civil	Holiday Parks	882	Office Equipment	5,004	-	5,004	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
4	CCRT	Works & Civil	Holiday Parks	882	Holiday Park Signage - RENEWAL	9,996	-	9,996	-	0%	1/07/2019	1/12/2019	● Finalising specifications for quotation	● On track	● 18/19 C/Fwd \$40k	
5	CCRT	Works & Civil	Holiday Parks	882	Cap – Building Improvements – Cabins	39,996	-	39,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
6	CCRT	Works & Civil	Holiday Parks	882	Cap - Solar Energy Systems	65,004	-	65,004	-	0%	1/07/2019	30/06/2020	● Defining scope of works	● On track	● Recurrent capital, on track	
7	CCRT	Works & Civil	Holiday Parks	882	Furniture & Fittings	60,000	-	60,000	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● PJ996776 with \$20k budget	
8	CCRT	Works & Civil	Holiday Parks	882	Minnie Water Holiday Pk Septic System Upgrade Stage 1	249,996	-	249,996	1,600	1%	1/07/2019	1/12/2019	● Defining scope of works	● On track	● Capital, on track	
9	CCRT	Works & Civil	Holiday Parks	882	Calypso Holiday Park Redevelopmet Design Planning	-	-	-	204,704	No Budget	1/07/2019	30/06/2020	● Detailed design in progress	● On track	● Grant + Capital, on track	
<b>CROWN RESERVES - OPEN SPACES</b>						<b>355,146</b>	<b>-</b>	<b>355,146</b>	<b>22,564</b>	<b>6%</b>						
1	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - BBQ Replacements	5,004	-	5,004	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
2	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - Park Furniture Renewals	24,996	-	24,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
3	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - Parks Fencing and Bollards	30,000	-	30,000	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
4	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - Park Building/Structure Renewals	20,004	-	20,004	18,042	90%	1/07/2019	30/06/2020	● Construction in progress	● On track	● Recurrent capital, on track	
5	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - Access Pavement & Carparks	60,138	-	60,138	4,522	8%	1/07/2019	30/06/2020	● Construction in progress	● On track	● Recurrent capital, on track	
6	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - Shade Structure Shelter Renewals	15,000	-	15,000	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	
7	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - Parks Signage Renewals	20,004	-	20,004	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track	

Per Adopted Capital Works Budget					Per Council's Finance System					Asset Managers to Complete					
Item No.	FUND	Directorate	Service	Cost Centre	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Est. Start Date	Est. Completion Date	Project Status	Project Risk Status	Project Budget Status
8	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - Park Lighting Renewals	20,004	-	20,004	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track
9	General	Works & Civil	Parks & Open Spaces	840	Crown Reserves - Playground Equipment Renewals	159,996	-	159,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● Recurrent capital, on track
<b>WASTE SERVICES INFRASTRUCTURE</b>						-	-	-	<b>1,641,038</b>	<b>No Budget</b>					
1	General	Works & Civil	Waste Management	875	Landfill Storage Shed Expansion	-	-	-	97,188	No Budget	1/07/2019	30/06/2020	● Planning commenced	● On track	● budget planning in progress
2	General	Works & Civil	Waste Management	875	Landfill - New Cell 4B Construction - Stage 2	-	-	-	1,537,769	No Budget	1/07/2019	30/09/2019	● Works complete 2 weeks ahead of schedule, defects liability being finalised	● On track	● Delivered within 20% contingency (9%)
3	General	Works & Civil	Waste Management	878	Baryugil WTS Upgrade - UPGRADE	-	-	-	6,082	No Budget	1/07/2019	30/06/2020	● initial works complete, ongoing monitoring	● On track	● delivered within budget
4	General	Works & Civil	Waste Management	878	Minnie Water - WTS Upgrade - UPGRADE	-	-	-	-	No Budget	1/07/2019	30/06/2020	● DA approved, project scope being finalised to enable quotes to be sought	● On track	● budget planning in progress
<b>OTHER NON INFRASTRUCTURE PROJECTS</b>						<b>378,996</b>	-	<b>378,996</b>	-	<b>0%</b>					
1	General	Works & Civil	Environmental Sustainability	881	Drinking fountain station - various locations	15,000	-	15,000	-	0%			● Duplicate report	● Duplicate report	● Duplicate report
2	General	Works & Civil	Environmental Sustainability	881	Solar Energy Systems - various Council buildings	363,996	-	363,996	-	0%	1/07/2019	30/06/2020	● Planning commenced	● On track	● budget planning in progress

  
**Newton Denny Chapelle**  
SURVEYORS PLANNERS ENGINEERS

Date: 10<sup>th</sup> July 2019  
Our Ref: 14/252

General Manager  
Clarence Valley Council  
Locked Bag 23  
GRAFTON NSW 2460

Dear Sir or Madam,

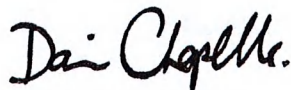
**Re: S4.55(1A) Application to Modify DA 2016/0206  
Lot 2 & 3 DP 576021 - 2 Treelands Drive, Yamba**

Newton Denny Chapelle have been engaged by Clarence Property Trust Pty Ltd to lodge a S4.55(1A) application to modify DA 2016/0206 relating to the approved Service Station at the above address.

We have enclosed a copy of the Modification Report together with Council's application form and required landowner authority together with a cheque of \$1,162.75 being Council's Modification Application fee.

Should you have any questions, please do not hesitate contacting Damian Chapelle of this office.

Yours sincerely,  
**NEWTON DENNY CHAPELLE**



**DAMIAN CHAPELLE**  
Town Planner. BTP CPP.

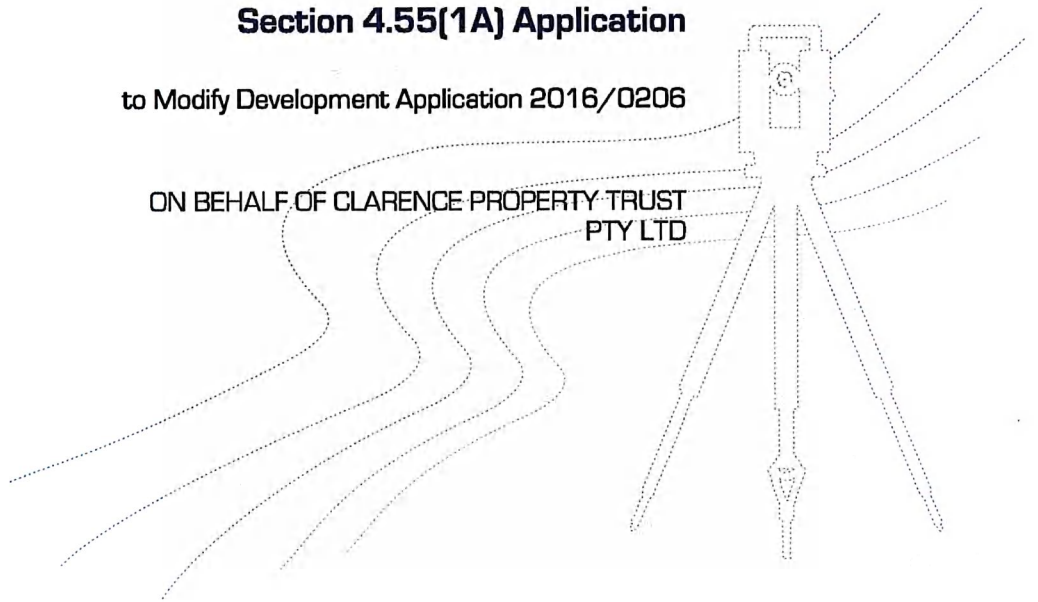


• JOHN NEWTON B. Surv; M.I.S. Aust. • TONY DENNY B. Surv; [Hons]; M.I.S. Aust. • DAMIAN CHAPELLE BTP. CPP.

## Section 4.55(1A) Application

to Modify Development Application 2016/0206

ON BEHALF OF CLARENCE PROPERTY TRUST  
PTY LTD



Site: Lot 2 DP 576021 & Lot 3 DP 576021

Our Ref: 14/252

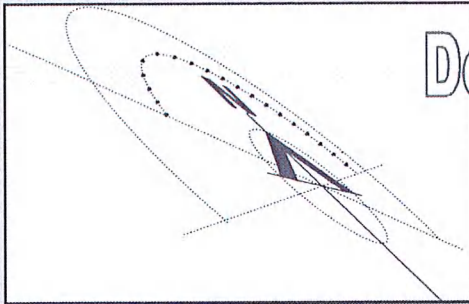
Date: July 2019



**Newton Denny Chapelle**

SURVEYORS PLANNERS ENGINEERS





# Document Control Sheet

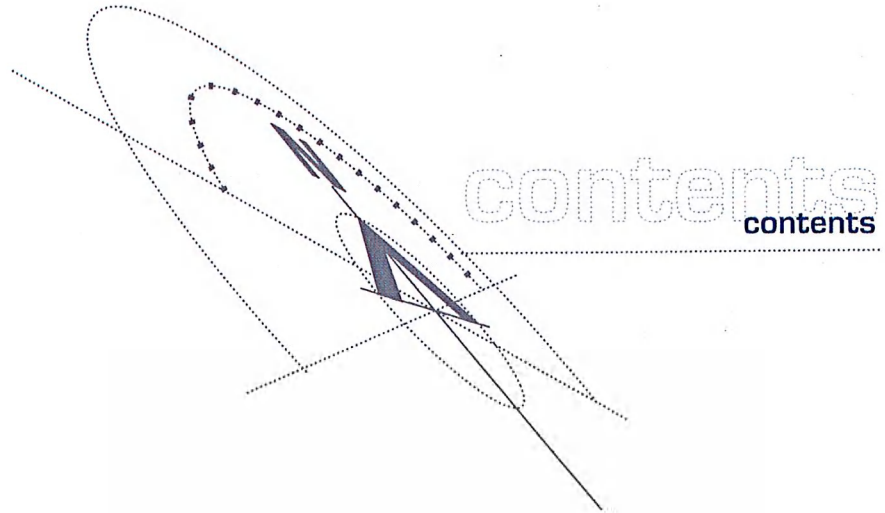
Document and Project Details				
Document Title:	S4.55 Application to Modify Development Application 2016/0206 at Yamba Road, Yamba.			
Author:	Damian Chapelle			
Project Manager:	Damian Chapelle			
Date of Issue:	9 <sup>th</sup> July 2019			
Job Reference:	14/252			
Project Outline:	This document presents a S4.55 request for the approved construction of a service station, incorporating the erection of signage and completion of civil works.			
Document Distribution				
Date	Status	Distribution – Number of Copies		
		Client	Council	Other
08/07/19	Draft	1	0	0
09/07/19	Final	1	1	0
Documentation Verification				
Checked by:	Ben Sommerville Damian Chapelle			

### **USAGE NOTE:**

The plans to this document were prepared for the exclusive use of Clarence Property Trust Pty Ltd to accompany a Development Application to Clarence Valley Council for approval for the development of land described herein and is not to be used for any other purpose or by any other person or corporation. Newton Denny Chapelle accepts no responsibility for any loss or damage suffered howsoever arising to any person or corporation who may use or rely on this document for a purpose other than that described above.

The maps, development plans and exhibits shown in this report are suitable only for the purposes of this report. No reliance should be placed on this information for any purpose other than for the purposes of this report. All dimensions, number, size and shape of lots/buildings as shown on plans in this document are subject to detailed engineering design plans and final survey and may vary subject to conditions of consent issued by Council.

The information contained in this report is based on independent research undertaken by Newton Denny Chapelle. To the best of our knowledge, it does not contain any false, misleading or incomplete information.



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**Attachments**

Attachment 1 - Development Consent Notice 2016/0206  
Clarence Valley Council

Attachment 2 - Certificate of Compliance  
*SPEL*



## 1. Introduction

### 1.1 Executive Summary

Newton Denny Chapelle has been instructed by Clarence Property to submit a Section 4.55(1A) Application to amend Development Consent Notice 2016/0260.

In summary, the modification seeks to amend Condition 45(g) in order to permit the implementation of a SPEL stormwater system for the treatment of the service station forecourt wastewater and its associated discharge to Council's drainage network.

This application outlines in detail the full extent of the sought modifications within Section 2.1 together with the associated grounds to support the proposed amendments.

### 1.2 Development Consent

Development Application 2016/0260 was approved on 18 July 2017 for the development of a service station.

A copy of Consent Notice 2016/357 is provided at **Attachment 1**.

### 1.3 Subject Land & Development Consent

The subject land is described in cadastral terms as Lots 2 & 3 DP 576021, Parish of Yamba and County of Clarence. The subject lands contain a total land area of 1,614.3m<sup>2</sup>.

The lands are detailed in a local context within **Plan 1** of this report, whilst **Plan 2** of this report illustrates the deposited plan for the subject lands.

The development site is located at the intersection of Yamba Road and Treelands Drive, Yamba. The lands are currently embellished with residential dwelling houses which are the subject of a separate development application for the removal and demolition of the existing structures and vegetation removal in order to provide a cleared development site.

The land is detailed in a local context within **Plate 1**.

Land uses that surround the site are a combination of urban residential (single dwellings and residential units), and commercial uses. This location maximises the accessibility of the Treelands Drive retail precinct for the local community, and is a significant factor in the selection of the subject land for the development.



**Plate 1:** Aerial photo of the subject land.

## 2. Proposed Modification

### 2.1 Proposed Amendment

This application seeks to undertake an amendment to Condition 45(g) to permit the installation of a SPEL puraceptor to undertake the treatment of the service station forecourt wastewater and the subsequent disposal of the treated stormwater to Council's drainage network.

In this regard, the current terms of Condition 45(g) [refer below] requires the pumping of the treated stormwater and its disposal at an approved EPA licensed facility.

#### **Current Condition**

##### Trade Waste Conditions

*45. In respect to the service station design and underground petroleum storage system:*

*a. The applicant shall submit plans to Council which have been certified/endorsed by an appropriately qualified person/s showing that the service station design complies with all relevant standards, regulations and industry best practice, prior to release of the Building Construction Certificate.*

*b. The installation and operation of the Underground Petroleum Storage System (UPSS) shall comply with the provisions of the Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2014 - the UPSS Regulation.*

*c. The UPSS shall:*

- be appropriately designed, installed and commissioned by duly qualified persons in accordance with the UPSS Regulation.*
- have minimum mandatory pollution protection equipment installed, consistent with the UPSS Regulation, comprising non corrodible secondary containment tanks and associated pipework and overflow protection devices*
- have groundwater monitoring wells installed and tested in accordance with the UPSS Regulation.*
- have a certificate showing that an equipment integrity test has been carried out in line with the written directions of duly qualified persons.*

*d. The site shall have an Environment Protection Plan implemented prior to issuing the Occupation Certificate that includes loss monitoring and incident management procedures.*

*e. Council shall be furnished with certificates showing installation and commissioning of the UPSS has been completed in accordance with all relevant standards, regulations and industry best practice prior to issuing the Occupation Certificate.*



*f. Upon completion of the construction of the service station, Council shall be furnished with certification prepared by a duly qualified person showing that all works have been completed in compliance with all relevant standards, regulations and industry best practice prior to issuing the occupation certificate.*

*g. Wastewater generated in the undercover refuelling forecourt shall not be discharged to the environment or Council's sewerage system. It shall be collected for removal by an EPA licensed contractor and disposed of at an appropriate facility.*

*h. An application to discharge liquid trade waste to Council's sewerage system from the store shall be submitted for approval prior to issuing the Occupation Certificate, if trade waste is proposed to be discharged to Council's sewer.*

**Proposed Condition – (Amendments in red text)**

Trade Waste Conditions

*45. In respect to the service station design and underground petroleum storage system:*

*a. The applicant shall submit plans to Council which have been certified/endorsed by an appropriately qualified person/s showing that the service station design complies with all relevant standards, regulations and industry best practice, prior to release of the Building Construction Certificate.*

*b. The installation and operation of the Underground Petroleum Storage System (UPSS) shall comply with the provisions of the Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2014 - the UPSS Regulation.*

*c. The UPSS shall:*

- be appropriately designed, installed and commissioned by duly qualified persons in accordance with the UPSS Regulation.*
- have minimum mandatory pollution protection equipment installed, consistent with the UPSS Regulation, comprising non corrodible secondary containment tanks and associated pipework and overfill protection devices*
- have groundwater monitoring wells installed and tested in accordance with the UPSS Regulation.*
- have a certificate showing that an equipment integrity test has been carried out in line with the written directions of duly qualified persons.*

*d. The site shall have an Environment Protection Plan implemented prior to issuing the Occupation Certificate that includes loss monitoring and incident management procedures.*

*e. Council shall be furnished with certificates showing installation and commissioning of the UPSS has been completed in accordance with all relevant standards, regulations and industry best practice prior to issuing the Occupation Certificate.*

*f. Upon completion of the construction of the service station, Council shall be furnished with certification prepared by a duly qualified person showing that all works have been completed in compliance with all relevant standards, regulations and industry best practice prior to issuing the occupation certificate.*

~~*g. Wastewater generated in the undercover refuelling forecourt shall not be discharged to the environment or Council's sewerage system. It shall be collected for removal by an EPA licensed contractor and disposed of at an appropriate facility.*~~

*g. An application to discharge liquid trade waste to Council's sewerage system from the store shall be submitted for approval prior to issuing the Occupation Certificate, if trade waste is proposed to be discharged to Council's sewer.*

In support of the proposed amendment to Condition 45(g), specific regard is made to the correspondence prepared by Mr Andy Hornbuckle (SPEL Team Leader Asia Pacific - Water Quality) provided within **Attachment 2** of this application.

The advice from Mr Hornbuckle address the relevant provision of the Protection of Operations Act as provided below.

*The EPA supports and encourages the use of technology that reduces the impact of activities on the environment, however, unless a facility is licenced to discharge pollutants to water it is still required to comply with the Protection of the Environment Operations Act 1997 (POEO Act) especially section 120 'prohibition of pollution of waters'.*

*A properly installed and maintained oil water separator can reduce and/or eliminate the level of hydrocarbons to a level that is unlikely to result in deleterious environmental impacts - it would be up to the operator of the pollution control device (the oil water separator) to demonstrate that any discharge is acceptable and that the facility complies with section 120 of the POEO Act.*

Importantly, the advice outlines that SPEL have demonstrated that any Puraceptor clean water discharge to the environment does not breach the POEO Act, the Puraceptor would comply with the NSW EPA UPSS Protection Plan because the discharge of treated water to the environment would not result in environmental harm.

SPEL provide further advise that Liverpool Council have reviewed legal advice (as referenced within the SPEL letter) and have accepted that the Puraceptor is compliant for stormwater discharge subject to adequate maintenance/monitoring regimes which SPEL and the industry are already conducting and reporting under the SPEL Check platform.

A copy of the legal advice and correspondence from Liverpool City Council accepting the proposed installation and operation of class 1 Oil/Water separator (SPEL Puraceptors) is also provided within **Attachment 2**.

To this end, SPEL now have more than 1500 service station sites in Australia that have the SPEL Class 1, Two Chamber oily water separator installed and operating.

We also submit the proposed use of the SPEL system will assist in alleviating immediate environmental costs associated with the need to pump the treated stormwater, transport costs of haulage vehicles utilising the road network and reduce the discharge to the EPA facility.



### 3. Statutory Assessment

#### 3.1 EP&A Act - Section 4.55(1A) Other Modifications

Whilst not statutorily required, an assessment under S4.55 (2) has been prepared to provide Council with a more comprehensive review of the sought amendment.

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

- (a) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all),*

**COMMENT:** The current application involves amendments to the management and discharge of treated stormwater from the service station forecourt. No aspect of the amendment modifies the operational details associated with the core function of the service station land use.

Given the above, it is considered that the modified development will be substantially the same as that originally proposed and subsequently approved for the site.

- (b) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 5) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and*

**COMMENT:** Not applicable in this instance.

- (c) It has notified the application in accordance with:*

- (i) the regulations, if the regulations so require, or*

*(ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*

*(d) it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be.*

**COMMENT:** It is expected the Clarence Valley Council will place the Section 4.55(1A) Application on public exhibition pursuant to s.118 of the Environmental Planning & Assessment Regulations given the original development application was advertised.

*(3) In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 79C (1) as are of relevance to the development the subject of the application.*

**COMMENT:** Section 3.2 provides an assessment of the proposed development in accordance with the matters under Section 4.15 of the EP&A Act.

### **3.2 EP&A Act – Section 4.15**

*(i) any environmental planning instrument*

#### **Clarence Valley Local Environmental Plan 2011 (CVLEP)**

**Comment:** Pursuant to Land Zoning Map O7H, the lands are zoned B2 – Local Centre under the Clarence Valley Local Environmental Plan 2011 (CVLEP). The amended proposal maintains the proposals permissibility and suitability to operate upon the subject land located within the Treelands Drive Commercial Precinct.

The proposed amendment to the development is not considered to be antipathetic to the development's consistency with the zone objectives.

## Special Provisions

### Cl.7.7 – Essential Services

**Comment:** As demonstrated within Section 3.6.2 of the Statement of Environmental Effects lodged for the development in addition to the advice from SPEL, the proposed amendment demonstrates the ability for stormwater to be treated so as to ensure oil/water separators ensure that environmental values of receiving waters are adequately protected.

*(ii) any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority*

**Comment:** No draft Local Environmental Plan is applicable to the current application.

*(iii) any development control plan*

**Comment:** The proposal demonstrates through the originally lodged stormwater management plan for the project that compliance with Part G – Sustainable Water Controls of the Clarence Valley Development Control Plan – Development in Business Zones is achievable.

*(iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F*

**Comment:** No Voluntary Planning Agreement [VPA] applies to the management of stormwater from the site. A VPA has been entered into the upgrade of the Treelands Drive & Yamba Road intersection. The VPA provides for the proponent to contribute to the cost associated with the intersection upgrade and dedicate land at no cost to Council. Reference is made the Council endorsement of the site layout of the constructed service station in June 2019 which will form the parameters for the future intersection design under the VPA.

*(iv) any matters prescribed by the regulations*

**Comment:** No prescribed matters are impacted by the proposed modifications.



***(v) any coastal zone management plan***

**Comment:** The land is not subject to a Coastal Zone Plan of Management.

***(b) the likely impacts of that development, including environmental impacts on both the natural and built environment, and social and economic impacts in the locality***

**Comment:** The suitability of the site for the approved service station is preserved through the sought modification. The existing conditions of consent are considered to satisfactorily address potential impacts of the development on the existing natural and built environment. The proposed amendments will not result in adverse environmental, social or economic impacts.

***(c) the suitability of the site for the development***

**Comment:** The suitability of the site to cater for the approved development was assessed at the time that the original approval was issued. The proposed amendments will not adversely impact on the previous conclusions reached concerning the suitability of the land to cater for the development.

***(d) any submissions made in accordance with the Act or the regulations***

**Comment:** Council will consider any submissions received concerning the current amendments as part of its assessment of the application.

***(e) the public interest***

The proposed development will not compromise the public interest as evidenced through the proposals consistency with relevant planning instruments and policies.

## 4. Conclusion

This report when read in conjunction with the accompanying plans and technical reports, successfully addresses the issues relevant to Council's assessment of this S4.55 application.

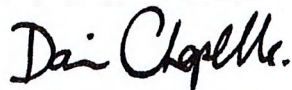
This assessment concludes that the modified proposal will not result in adverse environmental outcomes subject to the implementation of the recommended mitigation measures as embodied within the existing development consent issued by Clarence Valley Council.

We trust this information is sufficient for your purposes at this stage to permit the approval of the proposed Section 4.55(1A) application.

Should Council require any additional information, or wish to clarify any technical matter raised by this proposal or submissions made to same, Council is requested to consult with **Damian Chapelle** (dchapelle@newtondennychapelle.com.au or 6622 1011) prior to determination of this application.

Yours sincerely,

**NEWTON DENNY CHAPELLE**



**DAMIAN CHAPELLE**

Town Planner. BTP. CPP.

Date: 8<sup>th</sup> July 2019

17/05/2019

To whom it may concern,

**SPEL PURACEPTOR CLASS 1 CERTIFICATE OF COMPLIANCE  
 FOR STATE OF NEW SOUTH WALES  
 PROTECTION OF ENVIRONMENT OPERATIONS ACT SECTION 120**

The New South Wales EPA has provided specific positive guidance with regard to oil water separators discharge to stormwater as per this link; <https://www.epa.nsw.gov.au/your-environment/contaminated-land/preventing-contaminated-land/upss/upss-environment-protection-plan> and excerpt below;

***Use of oil water separators on service station sites***

*The EPA supports and encourages the use of technology that reduces the impact of activities on the environment, however, unless a facility is licenced to discharge pollutants to water it is still required to comply with the Protection of the Environment Operations Act 1997 (POEO Act) especially section 120 'prohibition of pollution of waters'.*

*A properly installed and maintained oil water separator can reduce and/or eliminate the level of hydrocarbons to a level that is unlikely to result in deleterious environmental impacts - it would be up to the operator of the pollution control device (the oil water separator) to demonstrate that any discharge is acceptable and that the facility complies with section 120 of the POEO Act.*

SPEL engaged Herbert Smith Freehills to assess, research and report to us regarding the legal aspects of compliance with Section 120 of the Act, and to advise how Councils can legally condition the use of a SPEL Puraceptor in accordance with Section 120.

Herbert Smith Freehills asked us to commission Dr Daniel Martens of Martens and Associates as an expert environmental court witness to peer review [Engineering Advice] the Griffith University independent field testing on the Puraceptor. When you read Dr Martens peer review you will note that he states that;

"Under typical operating conditions, providing that SPEL have demonstrated that any Puraceptor clean water discharge to the environment does not breach the POEO Act, the Puraceptor would comply with the NSW EPA UPSS Protection Plan because the discharge of treated water to the environment would not result in environmental harm."

Consequently Herbert Smith Freehills advice outlines the legal framework that the definition of water pollution is to be applied in a "common sense fashion" and;

The Engineering Advice states that under typical operating conditions the Puraceptor presents a very low risk to the environment and any discharges to the environment:

- (1) are very low;
- (2) would not cause non-trivial pollution of receiving waters; and
- (3) would not cause harm to the receiving environment.

In light of above, the likelihood of regulatory action being taken by the EPA in respect of the Puraceptor under typical operating conditions is low to negligible.



This is supported by the EPA's statement that run-off from the forecourt area of a service station can be directed to the stormwater system, with prior treatment to a level that does not harm the environment (page 5, Engineering Advice).

Herbert Smith Freehills advice then goes on to outline/draft how Council DA conditions could be written to minimise Councils risk and ensure compliance with Section 120.

We are pleased to advise that Liverpool Council have reviewed this advice at both DA and legal perspectives, and they have accepted that the Puraceptor is compliant for stormwater discharge subject to adequate maintenance/monitoring regimes which SPEL and the industry are already conducting and reporting under the [SPELCheck platform](#).

SPEL now have more than 1500 service station sites in Australia that have the SPEL Class 1, Two Chamber oily water separator installed and operating.

For a list of sites in NSW click here; <https://spel.box.com/s/cr58dxr1uczg4jgrgnm58504ui6wh4fh>  
Given that this innovative technology is acceptable to environmental authorities and local governments throughout every other state of Australia, [ACT EPA actually name Class 1 in their Service Station Guideline, page 3 Section 2.3.1; <https://spel.box.com/s/8emdv6rqlis5wnnb229t4vdoh2vxave5> ], we trust that Council will arrive at the same conclusion after completing its analysis and risk assessment compared to the alternatives.

In addition to compliant discharge, the SPEL Puraceptor Class 1 is also armed with a flame trap, oil alert probe, automatic closure device for catastrophic spills, second chamber with additional coalescence, and an extremely conservative hydraulic residence time [more than what is required by Stokes law for oily water separation] and is manufactured in accordance with UL1316 to ensure complete protection of the groundwater and soil on service station sites.

If you have any questions about this certificate, please do not hesitate to contact me.

Regards,



Andy Hornbuckle  
Adjunct Research Fellow – University Sunshine Coast  
Team leader Asia Pacific Water Quality

**SPEL** ENVIRONMENTAL  
INTEGRATED WATER SOLUTIONS

 **USC**  
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30 October 2018

Herbert Smith Freehills  
 Att: Peter Briggs / Tom Dougherty  
 ANZ Tower, 161 Castlereagh Street  
 Sydney NSW 2000

Dear Sirs,

**RE: ENGINEERING ADVICE – SPEL PURACEPTOR CLASS 1 (OIL AND WATER SEPARATORS)**

**Background and Scope of Advice**

We have prepared this advice in response to various matters raised in your email of 28 August 2018 concerning the operation and performance of the SPEL Puraceptor Class 1 or similar SPEL oil/water separator systems (the **Puraceptor**). After providing an overview of the Puraceptor operation and performance, we answer your specific questions as follows:

**Issue**

**Our Assessment**

- |  |  |
|--|--|
| <p>1. Does the Puraceptor comply with the relevant NSW EPA guidelines?</p>   | <p>Under typical operating conditions the Puraceptor would comply with the relevant NSW EPA guidelines.</p>  |
| <p>2. What risk does the Puraceptor present to the environment and would, under typical operating conditions, use of the Puraceptor result in non-trivial pollution of waters?</p> | <p>Under typical operating conditions the Puraceptor presents a very low risk to the environment. The quantum of contaminants contained within any discharges to the environment are very low and would not cause non-trivial pollution of receiving waters.</p> |
| <p>3. Does the Puraceptor, when properly operated and maintained, prevent harm to the environment?</p>   | <p>The quantum of contaminants contained within any discharges to the environment are very low and would not cause harm to the receiving environment.</p>  |

Our assessment and reasoning in arriving at the above assessment is provided below.

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## Purceptor Operation and Performance

Purceptor systems are principally designed to receive and treat stormwater which contains hydrocarbons, coarse and suspended sediment and other physical impurities. Treatment occurs initially through a gravity separation tank, followed by a coalescing separation system. Systems are fitted with high hydrocarbon content alarms, as well as an automatic float operated closure device to prevent bypassing of hydrocarbons through the treatment unit.

We understand that the Purceptor design is based on and complies with European / British Standard BS EN 858-1:2002.<sup>1</sup> For Class I coalescing oil / water separators, BS EN 858-1:2002 requires that the maximum permissible content of residual oil be 5.0 mg/L.

A summary of current field test data for the Purceptor is provided at Table 1. Results indicate that for a wide range of TPH<sup>2</sup> inflow concentrations, outflow concentrations are on average < 0.2 mg/L. Results also indicate high levels of suspended sediment reductions once stormwater passes through the Purceptor treatment device.

**Table 1:** Summary of SPEL Purceptor test data.

Parameter	Location	Site 1 <sup>A</sup> Fuel Station, Bomaderry NSW	Site 2 <sup>A</sup> Fuel Station, Lakewood NSW	Site 3 <sup>A</sup> Fuel Station, Warner NSW	Site 4 <sup>B</sup> Fuel Station, Southport QLD
TPH (total C6-C36) <sup>C</sup> (ug/L)	Inflow	6300	0.18	0.63	2179.67
	Outflow	0.04	< 0.02	< 0.05	173.08
Suspended Solids (mg/L)	Inflow	-	-	-	21.60
	Outflow	-	-	-	9.13

### Notes:

- A. Grab sample results based on: Darren Drapper and Andy Hombuckle (2016) *Case Studies of a Hydrocarbon Capture Technology for Stormwater Quality Class 1 Compliance Against EN BS 858.1-2002 and Subsequent Field Evaluation*, 8 Water 48.
- B. Mean flow weighted performance data based on: Lawrence Hughes and Sally Obst (2018) *Freedom Fuels Stormwater Treatment – Final Report*, Griffith Centre for Coastal Management Research Report No. 206.2, May 2018.
- C. TPH = Total Petroleum Hydrocarbons.

In respect of the Southport site (site 4), this was subjected to a more extensive longer duration monitoring and testing period between August 2014 and March 2018. The test period included 15 individual rainfall events, with flow weighted inflow and outflow

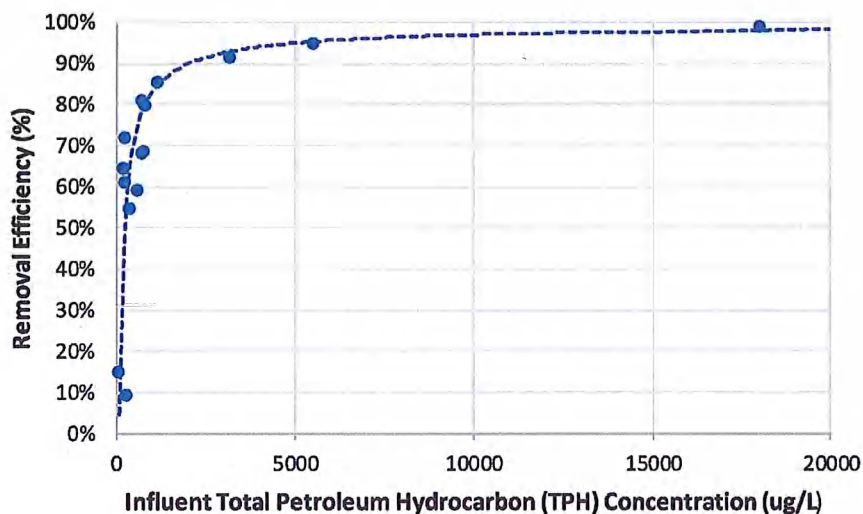
<sup>1</sup> BS EN 858-1 (2002) *Separator Systems for Light Liquids (e.g. Oil and Petrol): Part 1: Principles of Product Design, Performance and Testing, Marking and Quality Control*.

<sup>2</sup> TPH = Total Petroleum Hydrocarbons.

concentrations reported in the final study report. Rainfall events during the monitoring period varied between 20.0 and 321.4 mm/day.

At Figure 1 we have plotted hydrocarbon removal efficiency as a function of influent hydrocarbon concentration. The following is observed from these data:

4. At low influent hydrocarbon concentrations, the Purceptor maintains removal efficiencies (based on the model curve) in the order of say 60-80%. TPH concentrations released under these conditions are low and in the order 0.10-0.15 mg/L.
5. At high influent hydrocarbon concentrations, the Purceptor is capable of very high removal efficiencies (based on the model curve) of > 95%, resulting in TPH release concentrations remain low and in the order of 0.25 mg/L.
6. For the highest influent concentration of 18.0 mg/L, which occurred during a hydrocarbon 'spill' event, the outlet concentration was 0.2 mg/L (which is less than the model curve prediction), representing more than 98% removal.
7. The maximum Purceptor outflow concentration was 0.28 mg/L, with the 95<sup>th</sup> percentile concentration being 0.27 mg/L.



**Figure 1:** TPH removal efficiency as a function of influent hydrocarbon concentration, Southport Service Station Site, South Eastern Queensland).

In summary, the test data demonstrate that the Purceptor, if operated and maintained correctly, is capable of consistently producing mean outflow concentrations during a rainfall event in the order of 0.2 mg/L. Maximum outflow TPH concentrations are in the order of 0.3 mg/L.



### Compliance with Relevant NSW EPA Guidelines

In respect of the relevant guidelines, the NSW EPA does not have any specific guidelines in respect of the Puraceptor or any other similar devices. The following documents are however relevant:

1. *Environmental Actions for Service Stations* (2008), NSW Department of Environment and Climate Change (which incorporates the NSW EPA) (the **NSW EPA Service Stations Guide**).
2. *The Underground Petroleum Storage Systems (UPSS) Environment Protection Plan* (11 September 2017), NSW EPA (available at: <https://www.epa.nsw.gov.au/your-environment/contaminated-land/preventing-contaminated-land/upss/upss-environment-protection-plan>) (the **NSW EPA UPSS Protection Plan**).

The following observations are made in respect of the NSW EPA Service Stations Guide:

1. The Guide, being published in 2008, is 10 years old.
2. The Guide notes on its inside front cover that the Guide '*provides information relevant at the time of publication*' and '*is not a regulatory document*'.
3. The Guide indicates that 'trade wastewater' is any water contaminated by the business activities, including wastewater from the forecourt<sup>3</sup> area which may be contaminated with fuel, oil, dust, detergents and other contaminants.<sup>4</sup> Trade wastewater is not to enter the stormwater system.
4. The Guide indicates that the forecourt area should be designed and operated to ensure that contaminated water does not find its way into the stormwater system.<sup>5</sup> This is achieved by:
  - a. Directing from the forecourt area all liquid wastes, contaminated water and spills to a covered collection pit.
  - b. Installing a collection pit alarm that when actuated, causes a pump to operate and deliver the contents of the pit to an oil/water separator, thereby ensuring that all contaminated water and other liquids are treated.
  - c. After passing through the oil/water separator, the contaminated water and other liquids are to be either discharged to sewer under a trade waste agreement with the relevant water authority or discharged to storage tanks for collection by a licensed contractor.
5. An oil/water separator produces two by-products: firstly, the contaminated water which is the material stored within the holding tank, including both the lighter hydrocarbon-water mixture and other liquid with elevated sediment and particulate levels; and secondly, the treated water. It is worth noting that the Guide is silent in respect of the disposal of any clean water that is produced as a by-product of the oil/water separator.

<sup>3</sup> The '**forecourt**' area of a service station is generally considered to be the fuel dispensing area.

<sup>4</sup> See NSW EPA Service Stations Guide p 20, para 1.

<sup>5</sup> See NSW EPA Service Stations Guide p 18 under heading 'Stormwater and Trade Wastewater'.

The following observations are made in respect of oil/water separators under the NSW EPA UPSS Protection Plan:<sup>6</sup>

1. The Plan is recent, being published in 2017, some 9 years after the NSW EPA Service Stations Guide.
2. The Plan indicates that the NSW EPA 'encourages the use of technology that reduces the impact of activities on the environment'.
3. The NSW EPA indicate that a 'properly installed and maintained oil water separator can reduce and/or eliminate the level of hydrocarbons to a level that is unlikely to result in deleterious environmental impacts'.
4. The Plan states that it is up to the operator of the oil/water separator to demonstrate that any discharge is acceptable and that the facility complies with the *Protection of the Environment Operations Act 1997 (NSW)*.<sup>7</sup>

Further to the above, it is worth observing that the recent **NSW EPA Draft Forecourt Practice Note**<sup>8</sup> states that run-off from the forecourt area can be directed to the stormwater system, with prior treatment, to a level of water quality that does not harm the environment.<sup>9</sup> This action is in-line with both the NSW EPA UPSS Protection Plan, as well as the more recent 2014 **ACT EPA Guidelines for Service Stations**.<sup>10</sup> The ACT EPA Guidelines for Service Stations requires specifically that any oil / water separator must comply with BS EN 858:1:2002. If doing so, the ACT EPA Guidelines for Service Stations endorse a residual hydrocarbon content of 5 mg/L for separators.

Reading these guides and the draft practice note together, the following can be said in respect of the Puraceptor:

1. Under typical operating conditions, the Puraceptor complies with the NSW EPA Service Station Guide because it contains and stores contaminated water, preventing it from discharging to the environment, and then has the contaminated water removed by pump-out tanker on an as needs basis.
2. Under typical operating conditions, providing that SPEL have demonstrated that any Puraceptor clean water discharge to the environment does not breach the POEO Act, the Puraceptor would comply with the NSW EPA UPSS Protection Plan because the discharge of treated water to the environment would not result in environmental harm.

### **Risk to Environment and Likelihood of Non-trivial Pollution of Waters**

Assessment of risk involves understanding the likelihood of a hazard occurring, as well as the consequence of that hazard when it occurs. In respect of a Puraceptor operating under typical conditions, the key hazard to be considered herein is the discharge of treated water to the environment. In terms of likelihood, this is likely during heavy rainfall conditions

<sup>6</sup> See NSW EPA UPSS Protection Plan under heading 'Use of Oil Water Separators on Service Station Sites'.

<sup>7</sup> *Protection of the Environment Operations Act 1997 (NSW)* (the **POEO Act**).

<sup>8</sup> *Practice Note Managing Run-off From Service Station Forecourts (Draft for Consultation)* (October 2018) NSW EPA (the **NSW EPA Draft Forecourt Practice Note**).

<sup>9</sup> NSW EPA Draft Forecourt Practice Note p 6.

<sup>10</sup> *Environmental Guidelines for Service Station Sites and Hydrocarbon Storage* (January 2014) ACT EPA (the **ACT EPA Guidelines for Service Stations**).



when there is an opportunity for some rainfall to enter under the forecourt roof and thus flow to the Puraceptor.

In terms of consequence, the following commentary is provided:

1. Average TPH concentrations in treated stormwater released by a Puraceptor are very low, being < 0.2 mg/L, although typically much lower than 0.2 mg/L. By way of comparison, typical TPH concentrations from urban runoff can vary considerably, ranging between 0.5 – 15.0 mg/L.<sup>11</sup> TPH concentrations in carpark runoff have been reported as being within a range of 1.0 – 2.0 mg/L.<sup>12</sup> The comparisons indicate that under typical operating conditions, treated stormwater released by a Puraceptor will likely be significantly cleaner than runoff derived from areas outside of the forecourt area.
2. Discharge rates from a Puraceptor are very low owing to the fact that a roof covers the forecourt area draining to the Puraceptor. For a typical forecourt area of say 25 x 12 m where annual rain is 800 mm/year and 75% of incident rainfall arrives at an angle which can enter the forecourt area (assume say 30 degrees), approximately 32 KL of stormwater could be produced per year.
3. Combining the low Puraceptor TPH outflow concentration with the low production rates means that physical loads to the environment will be very low. For example, assuming 0.2 mg/L TPH as a worst case average concentration under typical operating conditions, and taking the flow rates from the example above, would result in a release of a trivial 6-7 g/year of TPH into the environment per year. A similar area of pavement within the service station site outside of the forecourt area, assuming say a mean stormwater TPH concentration of 1.5 mg/L, would generate in the order of 300 g/year of TPH.

Based on the above commentary and analysis, it is clear that the risk to the environment from a properly operated and maintained Puraceptor is very low and can be considered to be negligible and acceptable. Further to this it is also apparent that under typical operating conditions a Puraceptor would generate very low levels of TPH that are not likely to be detectable in downstream waters due to the trivial flow rates and loads released from a Puraceptor and the background of other TPH sources in the environment. Use of a Puraceptor would therefore not cause pollution of waters that is not trivial.

### **Harm to the Environment**

In relation to the question of whether use of the Puraceptor would lead to material environmental harm, the following commentary is offered:

1. Under typical operating conditions Puraceptor discharge TPH concentrations are low. However, the very low discharge rates compared with other stormwater flows that would be generated by the nearby receiving environment means that actual TPH masses released to the environment from a Puraceptor would be trivial and probably imperceptible levels. As such, we conclude that under typical operating

<sup>11</sup> *The Management of Hydrocarbons in Stormwater Runoff: A Literature Review* (October 2016) Auckland Council Technical Report 2016/10, pp 19, 25.

<sup>12</sup> *The Management of Hydrocarbons in Stormwater Runoff: A Literature Review* (October 2016) Auckland Council Technical Report 2016/10, p 26.

conditions a Puraceptor would not likely lead to any material harm to the environment.

2. Further to this conclusion we observe that the Puraceptor would in most circumstances release treated stormwater during wet-weather events, whereupon the Puraceptor discharge would be mixed and further diluted with other runoff.

Please call our offices if you have any further queries regarding this matter.

**For and on behalf of**

**MARTENS & ASSOCIATES PTY LTD**



**DR DANIEL MARTENS**

LLB(Hons1), BSc(Hons1), MEngSc, PhD, FIEAust, CPEng, NER, RPEQ, APEC Eng, IntPE(Aus)

Managing Director and Principal Engineer



Our Ref: 325531.2018-011  
 Contact: Neil Ramsay  
 Phone: 8711 7654  
 Date: 30<sup>th</sup> April 2019

SPEL Environmental Pty Ltd  
 96 Cobalt Street  
 CAROLE PARK QLD 4300

Dear Sir/Madam,

## **INSTALLATION AND OPERATION OF CLASS 1 OIL/WATER SEPARATORS (SPEL PURACEPTORS) IN THE LIVERPOOL LOCAL GOVERNMENT AREA**

I refer to my recent conversations with Mr Hornbuckle regarding the installation and operation of class 1 oil/water separators (SPEL Puraceptors) in the Liverpool Local Government Area. Unlike a traditional oil/water separator, the SPEL Puraceptor is designed for connection to the stormwater drainage system. As a result, Council's Environmental Health Section adopted a precautionary approach as there was uncertainty as to whether the systems were capable of being operated in compliance with Section 120 of the *Protection of the Environment Operations (POEO) Act 1997*.

SPEL Environmental subsequently provided Council with written advice from Martens & Associates Pty. Limited dated 30<sup>th</sup> October 2018 and Herbert Smith Freehills dated 26<sup>th</sup> November 2018 regarding their class 1 oil/water separator. Herbert Smith Freehills lawyers referred to a 'common sense' approach advocated by the NSW Land and Environment Court regarding the application of Section 120 of the *POEO Act 1997*. Herbert Smith Freehills lawyers emphasised Dr Martens' findings that the discharge from the SPEL Puraceptor under typical operating conditions would not cause harm to the receiving environment.

Independent legal advice sought by Council confirmed that the provision of a class 1 oil/water separator may be accepted as a reasonable means to mitigate adverse environmental impacts at service station sites. When considering these findings in conjunction with advice received from the NSW EPA, Council is willing to consider the installation and operation of class 1 oil/water separators on a case-by-case basis to ensure that environmental values of receiving waters are adequately protected.

In this regard, Council requires all future development proposals comprising the installation and operation of class 1 oil/water separators to be supported by the following site-specific documentation:

- Manufacturer's specifications comprising product information, installation and maintenance requirements;

Note: The manufacturer's specifications shall confirm that the system is capable of detecting abnormalities rapidly and performing emergency shut-off to prevent pollutants from discharging to drains and waterways.

- A detailed maintenance schedule endorsed by the manufacturer specifying pre-determined maintenance actions carried out at regular time intervals to ensure that



Customer Service Centre Ground floor, 33 Moore Street, Liverpool NSW 2170  
 All correspondence to Locked Bag 7064 Liverpool BC NSW 1871  
 Call Centre 1300 36 2170 Email [lcc@liverpool.nsw.gov.au](mailto:lcc@liverpool.nsw.gov.au)  
 Web [www.liverpool.nsw.gov.au](http://www.liverpool.nsw.gov.au) NRS 13 36 77 ABN 84 181 182 471

the system is capable of being operated in an environmentally satisfactory manner;  
and

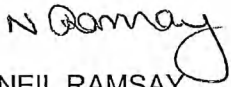
- Detailed drainage diagrams clearly identifying the proposed location of the system, surface drains, sewerage and stormwater infrastructure.

When considering the sensitivity of the receiving environment, Council may require the operator to implement a water quality monitoring program to provide assurance that the system is compliant with legislative provisions and operating within the manufacturer's specifications.

Council previously provided comment regarding the 'Practice Note Managing Run-Off from Service Station Forecourts Draft for Consultation' published by the NSW EPA dated October 2018. The draft Practice Note advocates a risk-based approach consistent with existing frameworks for conserving ambient water quality. As this guideline is yet to be finalised, the aforementioned requirements are subject to further change as new information becomes available.

Please do not hesitate to contact me on (02) 8711 7654 if you wish to discuss this matter further.

Yours faithfully,



NEIL RAMSAY  
**SENIOR ENVIRONMENTAL HEALTH OFFICER**



**Scott Lenton**

---

**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Saturday, 10 August 2019 2:45 PM  
**To:** csfraz@bigpond.net.au  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - CRAIG & SUSAN FRAZER

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00057**

**Timestamp :** Saturday, August 10 2019 at 2:45:21 PM

**Comment Details:****Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

My wife (Susan Frazer) and I both strongly oppose the ammendment of Condition 45g, "allowing treatment of forecourt water before disposal in CVC drainage network".

The developer should be made to comply with the original DA approval, Section 45g stating the runoff should be stored and removed to an EPA approved disposal depot.

Service station runoff is highly contaminated with hydrocarbons, a nd should not be put into our sewer system, (even when treated), and end up potentially draining into the Clarence river, and then the Pacific ocean.

Please dont approve this DA modification request.

Thank you. Craig Frazer. Susan Frazer. 51 Pacific St Angourie. NSW 2464

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** CRAIG & SUSAN FRAZER

**Email:** csfraz@bigpond.net.au

**Contact number:** 0416215371

**Address:**

51 Pacific St ANGOURIE 2464

**Additional supporting documents:**

Clarence Valley Council  
P: (02) 6643 0200  
[www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)



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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Saturday, 10 August 2019 4:23 PM  
**To:** simon@simonallardconsulting.com  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - C Shepherd

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00058**

**Timestamp :** Saturday, August 10 2019 at 4:23:03 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

As a rate payer I do not want runoff from the new service station being allowed into the sewer system. It has to be collected and disposed of as per the original DA and be subject to all EPA regulations and conditions which are attached to the original approved DA

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councilor in the last 2 years.**

**Contact details:**

**Name:** C Shepherd

**Email:** [simon@simonallardconsulting.com](mailto:simon@simonallardconsulting.com)

**Contact number:** 66468887

**Address:**

39 Orion Drive Yamba

**Additional supporting documents:**

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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Saturday, 10 August 2019 5:34 PM  
**To:** shae2@2shae.com.au  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - shae fleming

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00059**

**Timestamp :** Saturday, August 10 2019 at 5:34:07 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

Service station runoff should not be allowed to be put into the Clarence River Via the sewer.

Servo runoff is highly polluted, full of hydrocarbons and poisonous for obvious reasons. We should not have to swim, fish, paddle or play in contaminated water nor should our marine life. Our water based industries, prawning for instance, also have the right to catch and serve clean food to us all.

please do not let this go ahead and rather please stick to the original ruling that they are required to collect runoff and remove it to an EPA approved disposal site.

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** shae fleming

**Email:** [shae2@2shae.com.au](mailto:shae2@2shae.com.au)

**Contact number:** 0410654100

**Address:**

3 flinders place yamba

**Additional supporting documents:**

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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Saturday, 10 August 2019 8:29 PM  
**To:** roslynwoodward@yahoo.com.au  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - Roslyn Woodward

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00060**

**Timestamp :** Saturday, August 10 2019 at 8:29:09 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

I wish to lodge my objection to this developer disposing of waste into our storm water. I find it astonishing at this late stage the Shell petrol station forced upon Yamba now does not want to comply with basic pollution guidelines. It is my understanding that all similar businesses have to collect all runoff and remove to an EPA approved disposal site. Why should this business be given special favouritism to pollute our river where we swim, fish & surf. The estuary needs protections strengthened not watered down. I would imagine that runoff from a business like this is highly polluted and also very high in hydrocarbons. This is a new business with what we would assume would have the latest technology - this belated request is totally unacceptable in this modern day and must be rejected by council.

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Roslyn Woodward

**Email:** [roslynwoodward@yahoo.com.au](mailto:roslynwoodward@yahoo.com.au)

**Contact number:** 0428191955

**Address:**

139 Lakes Blvd Wooloweyah

**Additional supporting documents:**

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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Sunday, 11 August 2019 11:16 AM  
**To:** smokinjoedimauro@gmail.com  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - Joe Dimauro

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00061**

**Timestamp :** Sunday, August 11 2019 at 11:15:35 AM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

I hope CVC is going to give this modification to this DA careful consideration and **NOT** approve it.

Approving this modification will only commercially and financially benefit the developer/operator of the service station, at the expense and risk to the community and **environment**.

Discharging polluted water from this development into the environment through the stormwater system cannot possibly be best practice.

Is CVC going to monitor this installation to make sure the operator of the petrol station is servicing and maintaining the system correctly?

Is CVC going to take random samples of the discharge from this system to confirm it is working correctly?

Has this system got EPA approval for a new petrol station in a regional area so close to a major estuary system?

In the literature attached to this application from the manufacturer of this system, there is no guarantee that it will not harm the environment.

Approving this modification to the original DA would be **irresponsible** of CVC as it is clear that it will **pose an unnecessary risk** to the environment and community, for the sole benefit of the developer/operator.

**JUST SAY NO!**

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Joe Dimauro

**Email:** [smokinjoedimauro@gmail.com](mailto:smokinjoedimauro@gmail.com)



**Contact number:** 0456937181

**Address:**

28 Admiralty Court Yamba NSW 2464

**Additional supporting documents:**

Clarence Valley Council

P: (02) 6643 0200

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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Wednesday, 14 August 2019 12:22 PM  
**To:** tferris@netspeed.com.au  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - Trevor Ferris

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00063**

**Timestamp :** Wednesday, August 14 2019 at 12:21:50 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

Thank you for the invitation to review the modification application. I support the proposed installation of a SPEL Purceptor for service stations as long as there is no risk of an underground fire.

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Trevor Ferris

**Email:** [tferris@netspeed.com.au](mailto:tferris@netspeed.com.au)

**Contact number:** 0421080441

**Address:**

47 O'Gradys Lane Yamba

**Additional supporting documents:**

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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Sunday, 18 August 2019 11:36 AM  
**To:** di.ellis@rocketmail.com  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - Dianne Ellis

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00068**

**Timestamp :** Sunday, August 18 2019 at 11:35:50 AM

**Comment Details:**

**Item on public exhibition :**  
MOD2019/0032 - 2 Treelands Drive Yamba  
**Comments:**

To whom it may concern,

As a resident of Yamba for 20 years I strongly oppose this DA due to the strong threat of pollution.

With great concern, Di Ellis

**You have indicated you have made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Dianne Ellis  
**Email:** [di.ellis@rocketmail.com](mailto:di.ellis@rocketmail.com)  
**Contact number:** 0428285047  
**Address:**  
126 Lakes Blvd Wooloweyah 2464

**Additional supporting documents:**

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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Sunday, 18 August 2019 12:02 PM  
**To:** amanda.allan069@gmail.com  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - Amanda Allan

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00069**

**Timestamp** : Sunday, August 18 2019 at 12:02:08 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

To the Councillors, Landowners and Developers,

This development of the Shell Service Station was greatly opposed by majority of the Community, it was not wanted or needed and it's location is ludicrous. It was built with total disregard to the Community.

Yamba is located in a pristine coastal area, surrounded by river and oceans. IT is our drawcard for tourists and locals to be able to use these waterways without the thought of what pollutants are lurking. To think that a DA will be granted for waste to be pumped into any of these waterways is just wrong.

I strongly oppose any permissions being granted of such practices to be allowed. There is no reason why they cannot dispose of this waste and pollutants off site.

Community members are fined for polluting storm water so why would you grant such permission to a business.

No this DA should not be allowed.

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Amanda Allan

**Email:** [amanda.allan069@gmail.com](mailto:amanda.allan069@gmail.com)

**Contact number:** 0477325978

**Address:**

43 Osprey Drive Yamba

**Additional supporting documents:**

Clarence Valley Council

P: (02) 6643 0200

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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Monday, 19 August 2019 6:35 PM  
**To:** cazatyamba@bigpond.com  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - Carolyn Edd

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00070**

**Timestamp :** Monday, August 19 2019 at 6:34:37 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

Reading the EPA guidelines it would certainly not be best practice...I do not know how other Service Stations in town handle their forecourt run-off, but in my view it just sounds all wrong!!

The service station operator should;

- consider industry best practice design requirements (sections 3 and 4) during the planning phase of a new and modified service station
- incorporate the most appropriate forecourt run-off management option/s that will prevent harm to the environment
- ensure the design and operation of the service station complies with all legal obligations and requirements and meets environmental standards and conditions required by the planning authority (section 6).

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Carolyn Edd

**Email:** [cazatyamba@bigpond.com](mailto:cazatyamba@bigpond.com)

**Contact number:** 0266458093

**Address:**

161 Lakes Bvd Wooloweyah. NSW 2464

**Additional supporting documents:**

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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Wednesday, 21 August 2019 9:09 AM  
**To:** heychippy@gmail.com  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - Leigh Chiplin

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00071**

**Timestamp :** Wednesday, August 21 2019 at 9:09:12 AM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

I refer to the above request for Council ("CVC") to modify the Development Application consent requirements for the service station at the corner of Yamba Road and Treelands Drive, Yamba (MOD2019/0032, lodged on 18 July 2019) (the "DA MOD").

On 2 August 2019 I became aware that the DA MOD had been lodged with CVC.

I immediately referred to the CVC DA Track It facility, noting that the DA MOD was categorised as a Section 4.55 Amendment, which relates to the Environmental Planning and Assessment legislation - Modification of Consents (Generally). This includes detailed provision for:

- (1) Modifications involving minor error, misdescription or miscalculation;
- (1A) Modifications involving minimal environmental impact;
- (2) Other modifications.

Fearing that the DA MOD may relate to a potential environmental risk, rather than a "minor error", I emailed CVC that same day to request a copy of the DA MOD documentation, which at that stage was not available online for public viewing. My request was refused.

The DA MOD was finally advertised publicly, and Development Proposal signage erected on site, on 7 August 2019, almost three weeks after its lodgement with CVC.

On 8 August 2019, after reviewing the DA MOD documentation, I spoke with Scott Lenton, CVC's Contact Officer, to seek additional information. Scott was polite and helpful.

Since then, I have sought further advice from several sources on technical and legal matters in respect of this DA MOD.

The NSW Environment Protection Authority "Practice Note: Managing run-off from service station forecourts" dated June 2019 (the "Practice Note"), was particularly pertinent. The Practice Note states:

*"The service station operator should:*

- *consider industry best practice design requirements ... during the planning phase of a new and modified service station*

- *incorporate the most appropriate forecourt run-off management option/s that will prevent harm to the environment*
- *ensure the design and operation of the service station complies with all legal obligations and requirements and meets environmental standards and conditions required by the planning authority.*

*The consent authority [CVC] should:*

- *assess development applications for new and modified service stations on a case-by-case basis ... commensurate with the potential risk of harm to the environment*
- *determine if the proposed forecourt run-off management option is the best option to prevent harm to the environment from occurring*
- *apply any necessary controls as part of consent conditions (e.g. treatment, maintenance and monitoring requirements)."*

The Practice Note also states:

*"Forecourt run-off from service stations will inevitably pose a level of environmental risk. The risk will vary depending on the nature and location of the service station, the maintenance and adherence to management procedures by the operator and the characteristics of the receiving waters.*

*The level of assessment should vary depending on site and case-specific circumstances. Operating controls competently, maintaining equipment in a good working condition and employing best management practices will reduce the potential impact of pollution on waterways.*

*An appropriate "level of protection" can then be afforded to the receiving waters commensurate with the potential risk posed by a service station activity e.g. where receiving waters present a higher conservation value or best management practices "have or have not" been demonstrated."*

In view of this information, I feel strongly that CVC has only one possible response to this DA MOD, that being to decline the application.

It is noted that *"forecourt run-off from service stations will inevitably pose a level of environmental risk"*. It is unfortunate that this unnecessary risk has been inflicted on the community due to an inappropriate development that was approved by CVC, despite strong opposition. However, as we cannot undo that poor planning decision, we can only aim to mitigate any further environmental risks, going forward.

It is also noted that *"the risk will vary depending on the nature and location of the service station"*. The service station is located a mere kilometre or two, as the crow flies, from the mighty Clarence River, as well as an extensive system of lakes, canals and estuaries. Undeniably, this river is crucial to the economy and character of the town of Yamba and of the whole CVC LGA. This development is located in an area of high seasonal rainfall and regular flood activity. It would be ludicrous to even consider any unwarranted risk to the health of our precious Clarence River and the associated waterways by allowing polluted run-off from the service station to enter the stormwater system and ultimately, the river itself.

It is further noted that *"the risk will vary depending on ... the maintenance and adherence to management procedures by the operator"*. I respectfully submit that this is, at present, somewhat of an unknown quantity. The service station has only been operational, at this stage, for less than two weeks. CVC cannot claim to know whether the operator will be sufficiently conscientious in its adherence to management procedures and other important compliance measures.

Even the manufacturer of the Purceptor equipment installed on site to purportedly deal with the toxic, polluted, run-off waste water from the service station cannot guarantee its effectiveness to be infallible:

*"A properly installed and maintained oil water separator can reduce and/or eliminate the level of hydrocarbons to a level that is unlikely to result in deleterious environmental impacts - it would be up to the operator of the pollution control device (the oil water separator) to demonstrate that any discharge is acceptable and that the facility complies with section 120 of the POEO Act."*

There are a few too many "ifs, buts, and maybes" in the careful wording of that statement for my liking.

Is CVC prepared to warrant the effectiveness of this equipment and its proper use, maintenance and monitoring, in line with the provisions of the Practice Note: *"apply any necessary controls as part of consent conditions (e.g. treatment, maintenance and monitoring requirements)"*?

Also in line with the provisions of the Practice Note, CVC has an obligation to *"determine if the proposed forecourt run-off management option is the best option to prevent harm to the environment from occurring"*.

The existing DA consent conditions provide that:

*"g. Wastewater generated in the undercover refuelling forecourt shall not be discharged to the environment or Council's sewerage system. It shall be collected for removal by an EPA licensed contractor and disposed of at an appropriate facility."*

I can see no valid reason to vary this important condition. To remove or downgrade that existing requirement, as contemplated by the DA MOD, would not be *"the best option to prevent harm to the environment from occurring"*.

In view of the above evidence, I submit that there can only be one possible option for CVC in considering this DA MOD. The request, if approved, poses too many potential risks and unknown flow-on effects.

CVC would be negligent in its duty of care to the community and to the environment if it were to approve this DA MOD.

CVC would be reckless and irresponsible in risking potential environmental harm unnecessarily, for the sole benefit of one private commercial operator.

CVC has a primary responsibility to represent the best interests of the community. There could be no possible advantage to the community in overruling the existing consent conditions.

CVC, therefore, has a clear responsibility, in this case, to decline this application to modify the existing DA conditions. JUST SAY NO!

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Leigh Chiplin

**Email:** heychippy@gmail.com

**Contact number:** 0456937181

**Address:**

28 Admiralty Court Yamba NSW 2464

**Additional supporting documents:**

P: (02) 6643 0200  
www.clarence.nsw.gov.au



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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Wednesday, 21 August 2019 9:49 AM  
**To:** Dschwarz@westlawn.com.au  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - Dave Schwarz

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00072**

**Timestamp :** Wednesday, August 21 2019 at 9:48:50 AM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

Just a quick note to object to the modification to the Westlawn Servo DA - the hide of these people, it only been a year, the servo has only just opened, and they want to now put possibly contaminated water into our river! Let's keep our environment pristine.

Additionally, I seem to recall the approved DA specifically detailed entrance to the servo is from Yamba Rd and exit into Treelands Drive O NLY - the servo has no signs indicating this and now maintains customers can enter and exit wherever they like - can this also be discussed and fixed, please!

This whole development has been a bloody disgrace, such a bad council decision, do not compound your collective stupidity by adding to it, do the people who pay your wages a favour and knock back this DA modification.

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Dave Schwarz

**Email:** [Dschwarz@westlawn.com.au](mailto:Dschwarz@westlawn.com.au)

**Contact number:** 66458655

**Address:**

35 Melaleuca Drive Yamba

**Additional supporting documents:**

Clarence Valley Council  
P: (02) 6643 0200  
[www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)



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**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Wednesday, 21 August 2019 8:54 PM  
**To:** lynniewat3@gmail.com  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - L Watman

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00073**

**Timestamp :** Wednesday, August 21 2019 at 8:54:04 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

All runoff from the service station should be collected and removed to an EPA disposal site..... NO runoff into sewer should EVER be allowed .....cant understand how it can even be considered....

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** L Watman

**Email:** [lynniewat3@gmail.com](mailto:lynniewat3@gmail.com)

**Contact number:** 0417162079

**Address:**

21 Young St Wooloweyah 2464

**Additional supporting documents:**

Clarence Valley Council

P: (02) 6643 0200

[www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)



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**Scott Lenton**

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**From:** Stan Cousins <stanandterrycousins@gmail.com>  
**Sent:** Wednesday, 21 August 2019 10:12 PM  
**To:** Council Email  
**Subject:** Re MOD 0020/0032 Attention: General Manager

MODIFICATION OF DA2016/0206

This matter was recently advertised along with a restricted mail out, inviting public comment. Please accept the following.

I understand that the new facility has been allowed to open as it has catch drains and a storage tank to store the run off from the bowser zone. At this point of time discharge from the tank is prohibited into either the sewer or stormwater. The tank is to be emptied by a licenced pump out operator and taken to an approved dump point. SPEL make a several stormwater treatment models and my enquiries indicate the a Purceptor type is currently installed. They come in two versions, with or without a coalescer and I haven't been able to determine which model is installed. The tanks have two compartments. They are a European design and are used, where local regulations allow, to discharge low flow rates of REDUCED levels of affected waste.

Whilst they satisfy certain european standards , I have not found an Australian standard. They must have regular cleanouts , valve checks, coalescar checks scheduled to suit the different models to fuction to specification by someone who knows the system/model.

Enquiries with various authorities indicate for new service stations there not a reduced level allowed but a ZERO level of apron run off waste permitted currently as is per condition (45) of the DA.

It must be said there are moves to allow low level discharge into properly designed stormwater systems, but this is not fully accredited yet. ZERO discharge is still the rule into regional NSW sewer systems at this stage.

The stormwater system in this area of Yamba discharges into lake Kolora near the bend in Osprey drive. The lake only has low tidal flows.

In my view I believe that in the absence of authority standards, it is early days and we should NOT make the connection to the stormwater. The pump out should continue.

Regards

Stan Cousins

0401431522

Sent from Mail for Windows 10

**Scott Lenton**

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**From:** terry <signsofyamba@gmail.com>  
**Sent:** Thursday, 22 August 2019 11:08 AM  
**To:** Council Email  
**Subject:** Submission on Development Application: MOD2019/0032. Re: Modification of DA2016/0206  
**Attachments:** IMG\_20190704\_100712.jpg

Submission, to Clarence council, and CVC councillors.

We selected few ,received this letter from CVC, of notice of Development Application dated 30 July on the 2 August 2019, so for the first CVC stuff up, it was not on the councils website until the 9 August. It could have been on display at Treelands drive community centre, very close to the development, but council in it wisdom only displayed it at Maclean and Grafton, like duh! Ah just another hurdle to make it difficult, for easy input.

Next on ringing the enquiries contact in council displayed on the letter as Scott Lenton, well I may has been better ringing Rodger Rabbit! Only info there was that the staff was recommending not to approve the modification. No info on whether is was proposed to go into stormwater or sewerage, yet councils letter is confusing, it says " its associated discharge to council's drainage network" ?????

Yet the DA application says

" clause ....g. An application to discharge liquid trade waste to council's sewerage system" ?????

So I tried to clarify this with council, and also to find out the associated costs and current sewerage and drainage rates charged to the developer to what costs would be altered pending to this modification being approved, and what testing regime would be enforced to protect our stormwater or sewerage system?????

Still no answers from council ! So I rang CVC and spoke to Mandy Cronin ,Senior planning support officer, who signed the letter of notice to me, again I would have been better ringing nobody!!!! No information, she just signs the letters !?#!

So there you go ,another stuff up and a push through ????? for the developer, who has consistently not adhered to the conditions of the original DA yet our lax council has conveniently turned a blind eye to these non compliance actions throughout the construction of the service station, and even still now, with the road conditions and the points of entry and exit. So is this going to be some kind of golden handshake, is council going to pull it's socks up, and also some councillors who seem to be sitting on their hands, act !. And thus us residents wasting our time on submissions to a council who really still can't get its act together.

So NO, NO, NO, to this modification application. and on the original service station DA , that was approved with a CVC council corrupted process ! Yes the truth hurts.

Terry Hudson  
 211 Yamba road  
 Yamba  
 0466997651

**Scott Lenton**

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**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Thursday, 22 August 2019 3:28 PM  
**To:** john\_sa@bigpond.com  
**Subject:** DA Comment - MOD2019/0032 - 2 Treelands Drive Yamba - John Hagger

Hi,

Thank you for your comment on MOD2019/0032 - 2 Treelands Drive Yamba via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00074**

**Timestamp :** Thursday, August 22 2019 at 3:27:46 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0032 - 2 Treelands Drive Yamba

**Comments:**

How much are local people expected to subsidise this development?

The non conforming roundabout cost blow out was bad enough (with the applicant only paying 8% of the proposed costs).

Now the applicant wants amendment of the approved DA on something supposedly designed to protect our waterways.

Way too close to the Clarence to even consider.

John Hagger

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** John Hagger

**Email:** john\_sa@bigpond.com

**Contact number:** 0266440207

**Address:**

74 Mulligan Drive Waterview Heights 2460

**Additional supporting documents:**

Clarence Valley Council  
P: (02) 6643 0200  
[www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)



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18 June 2007

Reference: D24910  
 Contact: Paul Garnett  
 Your Reference:

Bothamley & O'Donohue Pty Ltd  
 PO Box 1034  
 GRAFTON NSW 2460

## NOTICE OF DETERMINATION OF APPLICATION

Pursuant to Section 81(1)(a) of the Environmental Planning and Assessment Act, 1979

<b>Modification No:</b>	MOD2009/0064 & MOD2014/0001
<b>Application No:</b>	SUB2006/0102
<b>Applicant:</b>	Bothamley & O'Donohue Pty Ltd
<b>Owner:</b>	Phillip Shellim Elijah & Asya Elijah and , R and L Warwick
<b>Property Address:</b>	Centenary Drive SOUTH GRAFTON NSW 2460
<b>Legal Description:</b>	Lot 2 DP 1018158, Lot 11 DP 817517, Lot 26 DP 856670
<b>Development Proposal:</b>	Subdivide land to create 21 allotments being 18 new lots and a public road

### DEVELOPMENT CONSENT

Pursuant to Section 81(1)(a) of the Environmental Planning and Assessment Act, 1979, notice is hereby given that Council has considered your application for the subject Development. The subject determination is an “**operational**” consent which is effective from the date appearing on the bottom of each page of the formal notice.

**The Development Application has been determined by:**

Consenting to the development with conditions.

**Determination of the application was made:**

Under Delegated authority of Council's Development Planner

**Determination Date:**

18 June 2007 *and modified 19 February 2010 & 6 March 2014.*

**Approved Plans and Documentation**

THE DEVELOPMENT SHALL COMPLY WITH THE PLANS LODGED WITH THE APPLICATION AND AS MAY BE AMENDED BY THE FOLLOWING CONDITIONS OF CONSENT AND/OR BY AMENDED PLANS AND DETAILS.

## Definitions

**Applicant** means Bothamley & O'Donohue Pty Ltd or any party acting upon this consent.

## Advice to Applicant

Council in determining the subject application requests you to take note of the following advice and where pertinent to convey the advice to future owners or tenants:

1. No civil construction works including the removal of vegetation or topsoil shall be commenced until a Construction Certificate for civil works has been issued.
2. Effective measures are to be taken to prevent any nuisance being caused by noise, vibration, smell, fumes, dust, smoke, waste water products and the like at all times.
3. It is the developer's responsibility to make satisfactory arrangements with other property owners affected by the development to meet all costs associated therewith.
4. A subdivision certificate fee is charged for the endorsement of linen plans. Fees for the 2006/07 financial year are \$55.00 per lot (minimum \$110.00).
5. All building and construction work, which includes subdivision and civil works, which cost \$25,000 or more require the payment of the long service levy prior to a construction certificate being issued. The levy is required under the Building and Construction Industry Long Service Payments Act 1986. Value of works must be included on Construction Certificate Application form.
6. The civil works shall be designed and constructed in accordance with Council's Engineering Standards current at the time of approval of Engineering Plans. Approval of Engineering Plans will be current for a period of two years after which time Council may require the alteration to Engineering Design to comply with standards current at that date. Throughout the advices and conditions, civil works shall mean works that shall become Council owned and maintained infrastructure.
7. The current Engineering Standards are the :
  - Northern Rivers Local Government Development and Design Manual Version 2 (AUSSPEC)
  - Northern Rivers Local Government Construction Manual Version 2 (AUSSPEC)
  - The Northern Rivers Local Government Handbook of Stormwater Drainage Design – Draft Version 1.

In these consent conditions the above documents are referred to as 'NR2'.

8. The design of internal civil infrastructure shall consider the effects of the development on adjacent properties and on Council owned and maintained infrastructure. With respect to stormwater design this shall include the effects of the major and minor stormwater flows within the development site, through the development site and flowing from the development site.

## Conditions of Consent

1. The development being completed in conformity with the Environmental Planning & Assessment Act, 1979, the Regulations thereunder, the Building Code of Australia and being generally in accordance with plan(s) numbered DWG9760A, dated 2 November 2005, and road plan reference 06-084 SK2 (prepared by McKenzie Burrige and Associates Pty Ltd) (3) sheets, *Sheet 2 being revision B*, submitted/drawn by Bothamley and O'Donohue Pty Ltd, Bushfire Risk Assessment Report dated 27 March 2006 prepared by Northern NSW Forestry Services, as amended in red, or where modified by any conditions of this consent.

**[Modified 19 February 2010]**

2. **Working/Construction Hours** Working hours on the construction project being limited to the following:

**7.00 am to 6.00 pm Monday to Friday;**

**7.00am to 12noon Saturday.**

**No construction work is permitted on Sundays or Public holidays.**

The builder to be responsible to instruct and control sub contractors regarding the hours of work and the requirements of the Protection of the Environment Operations Act 1997 and Regulations.

Waste materials shall not be burnt on site but are to be disposed of to an approved recycling service or waste depot.

All excavations and back filling associated with the erection and demolition of a building must be executed safely and in accordance with appropriate professional standards and must be properly guarded and protected to prevent them from being dangerous to life or property.

3. A restriction is to be placed on proposed lots 75 and 76 prohibiting the fencing of the boundary adjacent to the pedestrian pathway with solid fences or other means which prohibits the clear visibility to and from users of the pathway.
4. The proposed pathway from between lots 75 and 76 must be constructed with a sealed pavement 3m wide with 1m gravel shoulders suitable for use by pedestrians and suitable bollards erected at each end to prevent access by motor vehicles.
5. The sealed part of the access road between proposed lot 68 and 13 Edward Ogilvie Drive is to be located as far as practicable towards the eastern side of the road reserve as shown by the plan prepared by McKenzie Burrige and Associates Pty Ltd reference 06-084, SK2, to minimise impact on the amenity of 13 Edward Ogilvie Drive.
6. Submission of a completed asset register works return is required prior to the release of the subdivision certificate.
7. Certification is to be provided to the Principal Certifying Authority by a Registered Surveyor prior to the issue of the subdivision certificate, that all services and domestic drainage lines for the existing dwelling are wholly contained within the respective lot.
8. The submission of evidence that satisfactory arrangements have been made with service providers for the provision of utility services prior to issue of the subdivision certificate



9. The submission of the 88B Instrument, and one copy thereof, to Council prior to the release of the Subdivision Certificate.
10. Should any aboriginal relics or artefacts be uncovered during works on the site, all work is to cease and the Director-General of the NSW Department of Environment and Conservation shall be contacted immediately and any directions or requirements of that Department complied with.
11. **GRAFTON SHIRE:** Payment to Council of the contributions pursuant to Section 94 of the Environmental Planning and Assessment Act: The contributions are set out in the Section 94 Contributions Plan for the City of Grafton, 1993.

**Recreational and Cultural Amenities**

Rural Area/Rural Residential Area

\$612 x 18 = \$11, 016 GL S94OSGrafton

**Bus Shelters**

ii. Rural Residential Area (0.4 to 1.5 ha lots)

\$84 x 18 = \$1,512 GL S94BusShelGrafton

N.B.

The contribution(s) as assessed will apply for 12 months from the date of this approval. Contributions not received by Council within 12 months of the date of this notice **will be adjusted** in accordance with the adopted Schedule of Fees and Charges current at the time of payment.

The contributions are to be paid to Council as follows:

Local Development Applications or Local Integrated Development Applications involving Subdivision - prior to release of the subdivision certificate; or

In the event of any subsequent amendment to the approved Development Plans, the calculated contribution amounts may vary and if so will become the contribution payable.

All contribution plans are available for inspection at Clarence Valley Council Offices, 50 River Street, Maclean and Prince Street, Grafton.

12. ~~Section 64- Sewer and Water Head Works Charges\_~~ Conditions required for approval under section 68 of the Local Government Act for water and/or sewer reticulation works being new works, upgradings or augmentations that will be of benefit to the development:

~~Payment to Council of the following contributions pursuant to Section 68 of the Local Government Act, 1993:~~

~~\_\_\_\_\_ Water Headworks - \$4,100.00 x 18 = \$73,800.00~~

~~b \_\_\_\_\_ Sewer Headworks - \$4,100.00 x 18 = \$73,800.00~~

~~(Payment shall be made prior to the Linen Plan.)~~

~~The obtaining from Clarence Valley Council of a certificate stating that the development complies with the requirements under Part 3 Clause 16 of the Local Government (Water Services) Regulation 1999, in regard to Water and/or Sewerage; and~~

~~The construction of water/sewerage works is a condition of consent for the subject development. All water/sewerage~~

~~works to serve the development are to be in accordance with the specifications of the Director Engineering Services.~~

~~The contribution(s), as assessed, will hold for a period of 12 months from the date of this approval. Contributions not received by Council within 12 months of the date of this determination will be adjusted in accordance with the adopted Schedule of Fees and Charges current at the time of payment.~~

**[Deleted 19 February 2010]**

12. Payment to Council of the following contributions pursuant to Section 68 of the Local Government Act, 1993:

Stage 1

Water Headworks -  $\$4,100.00 \times 7 = \$28,700$   
Sewer Headworks -  $\$4,100.00 \times 7 = \$28,700$

Payment for water headworks shall be made prior to the stage 1 Linen Plan  
Payment of sewer headworks may be in the form of a bank guarantee releasable with the stage 2 subdivision certificate. This guarantee must be in Councils name and state that the purpose is to guarantee section 64 contributions should the pump station required in condition 36 not be constructed within 5 years).

Stage 2

Water Headworks -  $\$4,100.00 \times 11 = \$45,100$   
No sewer headworks are applicable due to works in kind being carried out as required in condition 36.

Payment for water headworks shall be made prior to the stage 2 Linen Plan

The contribution(s), as assessed, will hold for a period of 12 months from the date of this approval. Contributions not received by Council within 12 months of the date of this determination will be adjusted in accordance with the adopted Schedule of Fees and Charges current at the time of payment.

**[Included 19 February 2010]**

## Vegetation management

13. The location of dwellings, driveways and ancillary structures for each lot shall be situated within existing cleared areas, where practically possible. No dwelling, driveway, ancillary building or clearing will be permitted within the wildlife corridor being 25m from the centreline of the water course.
14. A restriction-as-to-user is to be placed on all allotments prohibiting the removal of any native trees over 4 metres in height, old growth trees containing hollows, trees with a diameter of 60 cm or greater, or the native understorey outside those areas required for house construction or provision of asset protection zones approved by the NSW Rural Fire Service.
15. A restriction-as-to-user to be placed on proposed allotments No. 68, 69, 78, 79, 80, 81 and 83 prohibiting the development on/or clearing of any native vegetation located within the wildlife corridor defined as 25m either side of the centre line of the water course.

16. No existing trees are to be removed from the site during subdivision construction, with the exception of those necessary for road construction, site accesses, services laying, and other approved design features of the subdivision.
17. A restriction-as-to-user to be placed on proposed allotments No. 68, 69, 78, 79, 80, 81 and 83 requiring that any fencing that transverses the watercourse be constructed so that it does not impede the free passage of native ground moving animals nor obstruct the flow of water.
18. Where approval for the clearing of remnant vegetation or protected re-growth is required from the Local Catchment Management Authority (CMA) under the Native Vegetation Act 2003 (NV Act), the applicant shall submit to Clarence Valley Council or the PCA Evidence of that approval prior to the issue of a Construction Certificate.

### **Bushfire Protection.**

19. A restriction-as-to-user to be placed on proposed allotments No. 86, 87 and 88 requiring a 30m asset protection zone between the eastern boundary of the property and any dwelling constructed on the lot. The restriction must require the asset protection zone to be maintained as an Inner Protection Zone (for 20m from the dwelling) and an Outer Protection zone (for 10m) in accordance with the provisions of Planning for Bushfire Protection 2001 or such Acts, Regulations or guidelines as may replace these.
20. A right of carriageway for a fire trail is to be created from the end of the cul-de-sac on the subdivision access road along the boundary between proposed lots 85 and 87, then east along the northern boundary of lot 87, south down the eastern boundaries of lots 87, 88, and 86 and back to the cul-de-sac along the boundary between proposed lots 86 and 88. The carriageway should have a minimum width of 6m except for the eastern boundary where the minimum width must be 10 metres. The carriageway is to be maintained as an inner protection area in accordance with the provisions of Planning for Bushfire Protection 2001 or such Acts, Regulations or guidelines as may replace these.
21. The subdivision is to be constructed in accordance with the recommendations contained in the Bush Risk Assessment Report dated 27 March 2006 prepared by Northern NSW Forestry Services submitted to Council in support of this development approval.
22. A restriction as to user benefiting Council to be placed on all lots requiring that any approved asset protection zones and fire trails be maintained in accordance with Planning for Bushfire Protection 2001 or such Acts, Regulations or guidelines as may replace these.

### **Engineering Conditions.**

23. The developer is to construct civil works, at own cost, in accordance with 'NR2' and in accordance with the Construction Certificate issued by Council and under the supervision of a professional engineer or land surveyor approved by the Director of Engineering Services. The Council will hold the Subdivision Certificate or a bond in an amount to be determined against the maintenance of the works until such time as Council is satisfied to take over the system.
24. The developer is responsible for any costs relating to alterations and extensions of existing roads, drainage and services for the purposes of the development and to

construct, at own cost, all works required for the development and in accordance with the Civil Construction Certificate issued by Council.

25. A **Traffic Control Plan** must be prepared and submitted to Council showing how vehicle and pedestrian traffic will be safely managed within the road reserve where occupation of the road reserve is proposed. This plan must be prepared by a person authorised by the RTA to prepare Traffic Control Plans and must be approved by Council prior to the occupation of the road reserve.
26. A **Construction Management Plan** documenting the proposed method of work within the construction site boundaries with regard to the health and safety of the public and affect on the road reserve must be submitted to and approved by Council prior to the issue of the civil construction certificates. If any part of the road reserve or public land is proposed for long term (exceeding 24 hours) inclusion in the construction site boundaries this area must be identified in the Construction Management Plan. The road reserve is classed as the property boundary to opposite property boundary and includes roadway, nature strip and footpath.
27. A **Traffic Management Plan** showing the proposals for reducing any impact of the construction site on the adjacent traffic network must be submitted with the Construction Management Plan for prior approval by Council. This plan will also include traffic management of short term activities such as delivery of materials; accessing, exiting and parking in and near the work site by cranes, concrete agitator trucks, tradesmen work vehicles and the like. The Traffic Management Plan should include Traffic Control Plans detailing proposed methods to ensure safe vehicle access into and out of the general traffic stream, pedestrian control and safe transfer of materials from road reserve to construction site. The Traffic Management Plan should be, and any associated Traffic Control Plans must be, prepared by a person authorised by the RTA to prepare Traffic Control Plans.
28. Where long term (exceeding 24 hours) occupation of the road reserve is proposed a Construction Activity Application - Encroachment / Use of Council Land - must be approved by Council and appropriate fees paid prior to any occupation of the road reserve by construction equipment.
29. During the course of work on the development should it become necessary to occupy the road reservation for any reason not included in the approved Traffic Management Plan, even short term, then a specific Traffic Control Plan for the event or events, prepared by a person authorised by the RTA to prepare Traffic Control Plans, must be submitted to and approved by Council prior to the occupation. The submission must include the reasons that the occupation is required and any revision of the Construction Management Plan and/or Traffic Management Plan to accommodate the change in the construction methodology.

### **Telecommunication and Power**

30. Overhead street lighting is required in accordance with the relevant Australian Standard and the electricity supply authority requirement and specifications.
31. Telephone services are to be installed underground.
32. Council must be provided with a written Pre-Provisioning Confirmation, or similar written advice, issued by Telstra or other recognised telecommunications service provider confirming that arrangements have been made with the relevant developer

to have these services provided to the particular development prior to issue of a Subdivision Certificate.

33. Applicant providing, at own cost, ~~underground~~ electricity to the requirements of Country Energy or other recognised electricity provider to the development and / or all lots within the subdivision and prior to the release of the linen plan or the bond, Council will require satisfactory evidence that all contributions to Country Energy for ~~underground~~ electricity have been lodged and all requirements of that Authority have been complied with.

**[Modified 6 March 2014 by MOD2014/0001]**

### **Water Supply**

34. A detailed Water Reticulation Management plan shall be submitted for assessment and approval by Council, prior to the issue of a Construction Certificate. The applicant is to provide water supply infrastructure to service the subdivision from a Council approved connection point, including any necessary upgrade or extension of Council's mains.
35. Water reticulation design is to comply with the approved Bushfire Risk Assessment report dated 27 March 2006 in particular;
- (a) That fire hydrants be located at intervals that will allow for adequate fire hose access to the back of all lots.

### **Sewerage**

36. A detailed Sewerage Reticulation Management plan shall be submitted for assessment and approval by Council, prior to the issue of a Construction Certificate *for stage 2 or 3*. This shall include (but not be limited to)
- (a) sewerage reticulation to service the subdivision, including any necessary upgrade or extension of Council's infrastructure.
  - (b) detailed plans for the provision of a new sewerage pumping station and discharge rising main servicing all proposed lots and the adjacent catchment
  - (c) de-commissioning and removal of the existing sewerage pumping station in Edward Ogilvie Drive

**[Modified 18 February 2010]**

37. The granting, free of cost to Council, of an easement, minimum three metres wide, for sewerage purposes over the Council's sewer mains within the subdivision, such easements to be located centrally about a line drawn between manholes to an accuracy of 0.15 metres by a registered surveyor and supported by an engineering survey plan showing the dimensions between the sewer line and the extremity of the easement at each point where the easement dissects the boundary of the subdivided lot or lots.

### **Roadworks**

38. The provision of street name signs to all intersections to Council's specification and to the satisfaction of the Director of Engineering Services. The name of the proposed road(s) will require written approval from Council.
39. All roads in the subdivision are to have full road construction and bitumen sealing in accordance with 'NR2'.

40. Roadside swales and driveway crossing culverts are to be designed in accordance with 'NR2'.
41. The developer shall meet the full cost of land dedication for any necessary road widening as required by Council.
42. The provision and dedication of minimum 3 metre by 3 metre splays at all street intersections in subdivisions is required.
43. A detailed traffic management plan for the road network that the subdivision will contribute to shall be submitted for assessment and approval by Council, prior to issue of a Construction Certificate. This shall include (but not be limited to) an assessment of traffic generated by future development of the Clarenza Development Area.
44. A 'Restriction on User' shall be placed on the title of lot 74 such that access to Centenary Drive shall be prohibited

### **Stormwater Drainage**

45. All stormwater is to be collected within the property and discharged in accordance with 'NR2' and Clarence Valley Council Development Control Plans.
46. A detailed stormwater management plan complying with 'NR2' shall be submitted for assessment and approval by Council, prior to issue of a Construction Certificate. This shall include (but not be limited to) :
  - (a) a flood study indicating the 1 in 100 year flood line up to the proposed new intersection at Edward Ogilvie Drive and taking into account all existing and proposed structures
  - (b) a 'Restriction As to User' that identifies the natural waterway line and contains the 1 in 100 year ARI flood flow line and a ten (10) metre buffer either side of the flow line, is to be accurately identified by survey and noted on the survey plans to prevent the erection of structures or any other obstacle in overland flow paths
  - (c) 1 in 100 year overland flows through proposed lot 84 and the proposed discharge path to the existing natural flowpath
  - (d) All necessary new easements and continuation of existing easements

### **Construction Certificate**

47. Full plans showing details of all civil works designed in accordance with 'NR2' and prepared by a professional engineer or land surveyor approved by the Director of Engineering Services shall be submitted to Council for assessment and approval, prior to the issuing of a Construction Certificate.
48. The payment to Council of the schedule fee for development construction certificate / supervision is required in accordance with the adopted fees and charges current at the time of issuing the Construction Certificate. For staged developments the fee will be based on the works required in each stage release.
49. A maintenance bond to the value of 5% of the contract value for the works is to be lodged with Council prior to the issue of the Subdivision Certificate. All work is subject to a maintenance period of six (6) months from the date of release of the

subdivision certificate (or 12 months for development constructed on dredged material).

### Earthworks

50. A report from a Geotechnical Engineer indicating the lot classification of each allotment in accordance with AS2870, is to be submitted to Council prior to release of the Linen Plan – prior to the issuing of a subdivision certificate.
51. Detail plans for the modification or filling of existing dams on site are to be provided.
52. Any fill earthworks to be undertaken on the site shall be carried out in accordance with the placement and compaction of fill described in AS 3798. A practicing geotechnical engineer shall advise the standard of the filling and compaction in accordance with AS 3798 such that the work will be suitable for the intended purpose.
53. The source of any fill material is to be identified and a report from a practicing geotechnical engineer certifying that the material is suitable for the intended purpose provided prior to the issue of the construction certificate. The report to include any conditions on the use of the material and a report from a registered NATA laboratory on the soil properties of the fill material
54. The applicant or party acting upon this development consent is to ensure that vehicles or plant associated with the works do not adversely impact on the roadways to such an extent that cause them to become untrafficable for other road users particularly during wet weather. Any such damage is to be rectified immediately.
55. Standard dust suppressions methods are to be used as often as is necessary to ensure that adjoining properties are not adversely affected.

### Erosion and Sediment Control

56. A detailed Erosion and Sediment Control Management Plan for the development or subdivision shall be submitted for assessment and approval by Council, prior to issue of a Construction Certificate.
57. Erosion and Sediment Control is to be implemented in accordance with NR2 and the relevant parts of the applicable Clarence Valley Council Development Control Plans.

### Conditions from modification MOD2009/0064

58. A storage tank shall be designed in accordance with EPA Sewerage System Licensing requirements including additional storage requirements as required. The capacity of this system must include stage 1 of this approval as well as the existing lots connected to the facility. These details are to be submitted to and approved by Council prior to the issue of any Construction Certificate. This condition need not be complied with if condition 36 is complied with in the first instance.

**[Included 19 February 2010]**

59. The storage tank required in condition 58. above must be constructed and operational, or condition 36 complied with and operational, prior to release of any subdivision certificate.

**[Included 19 February 2010]**



60. Stage 1 of this approval is for the release of 8 allotments only.

**[Included 19 February 2010]**

### **Integrated Development.**

The following approvals have also been granted under Section 91A of the Environmental Planning & Assessment Act. The general terms of each approval is given.

#### **Bush Fire Safety Authority** under section 100B of the Rural Fires Act 1997.

Based upon an assessment of the plans and documentation received for the proposal, the NSW Rural Fire Service is prepared to grant a Bush Fire Safety Authority subject to the following conditions;

1. The existing dwelling on proposed lot 73 is required to be upgraded to improve ember protection by enclosing all openings (excluding roof tile spaces) or coverings openings with non-corrosive metal screen. This includes any subfloor areas where applicable and eaves.
2. An asset protection zone of 30 metres is required to the west of the existing dwelling. The first 20metres is to be maintained as an Inner Protection Area and the following 10 metres as an Outer Protection area. The area between the dwelling and the northern and eastern boundary is to be maintained as an Inner Protection Area. Details of the requirements for Inner and outer protection Areas are outlined within Section 4.2.2 in Planning for Bushfire Protection 2001.
3. Any future development of individual allotments identified as bushfire prone land within the new subdivision will be subject to Section 79BA of the Environmental Planning and Assessment Act 1979 and further assessment of Asset Protection Zones will be required as outlined within Planning for Bushfire Protection 2001 or such Acts, Regulations or guidelines as may replace these.

### **Reasons**

1. To ensure that the development complies with Council's Local Environmental Plans and any Development Control Plan(s) that may be applicable to the proposed development.
2. To comply with Council's Development Control Plans.
3. To ensure that the surrounding environment is not detrimentally affected as a result of the development.
4. To protect flora and fauna located in the locality.
5. To comply with legislative requirements.
6. To minimise the potential hazards associated with bushfires.
7. To ensure compliance with Council's On-site Sewage Management Strategy.
8. To ensure works are completed to an appropriate standard and documented.
9. To comply with Council's Section 94 Contribution Plans.

10. To comply with Council's Sewer and Water Development Services Plans.
11. To ensure drainage works are provided in accordance with Council's Engineering Specifications for Development.
12. To ensure that vehicular access is provided in accordance with Council's Engineering Specifications for Development.

### **Right of Appeal and Validity of Consent**

Section 97 of the Act provides that you have a right of appeal to the Land and Environment Court against Council's decision in the matter, exercisable within 12 months after receipt of this notice.

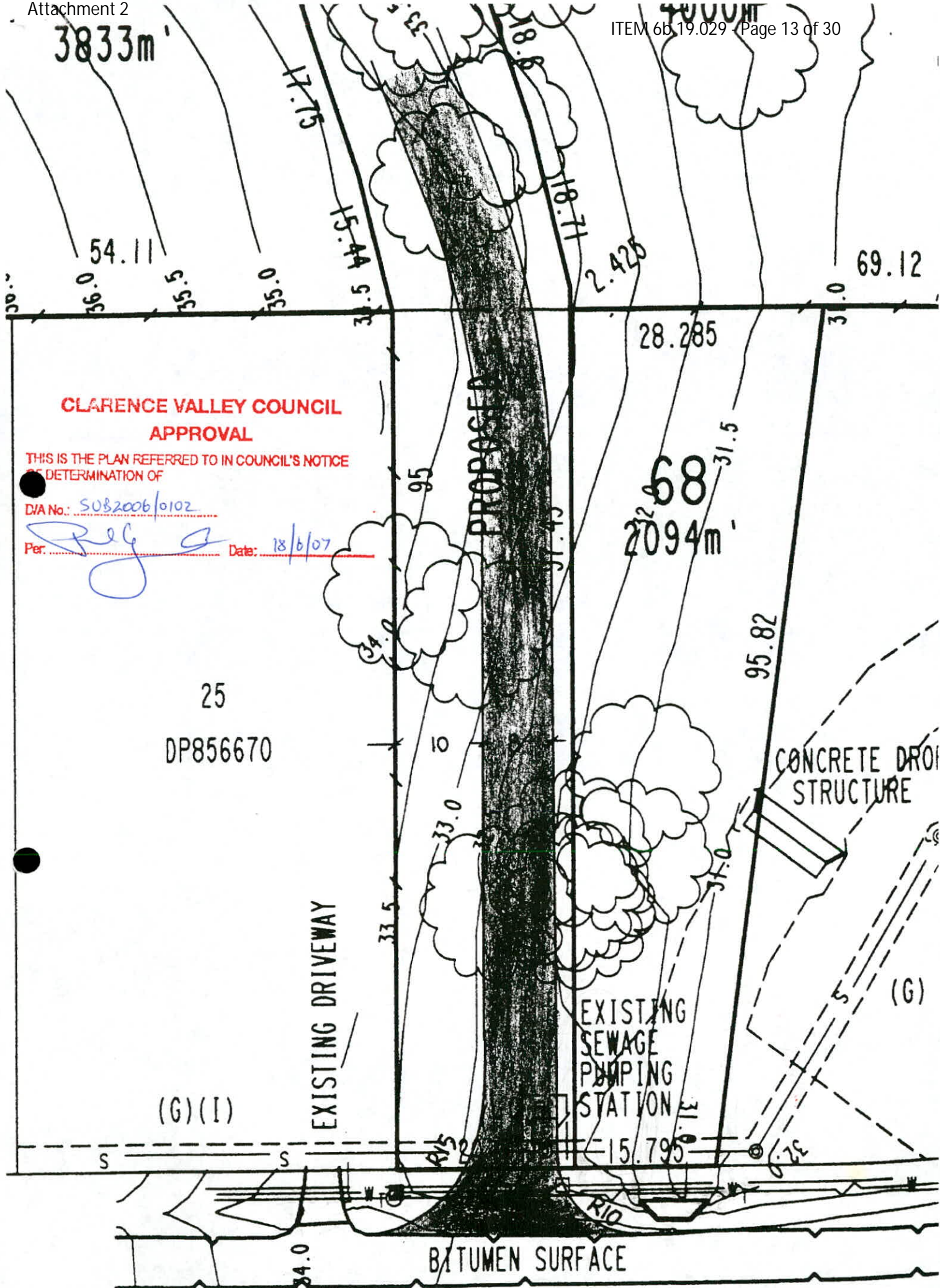
Consent becomes effective from the consent validation date. Section 95 of the Act provides for the period of validity of consent, and it is the applicant's responsibility to ensure that commencement of the development is carried out within the prescribed period. The consent period for this application will be five (5) years.

If you require any further information in regard to this notice of determination please contact Paul Garnett of Council's Environment and Planning Department on 66450263.

Yours faithfully

Clem Rhoden  
Manager Development Services

3833m'



**CLARENCE VALLEY COUNCIL  
APPROVAL**

THIS IS THE PLAN REFERRED TO IN COUNCIL'S NOTICE  
OF DETERMINATION OF

D/A No: 5082006/0102

Per: [Signature] Date: 18/6/07

25

DP856670

(G)(I)

EXISTING DRIVEWAY

PROPOSED

EXISTING  
SEWAGE  
PUMPING  
STATION

CONCRETE DROP  
STRUCTURE

BITUMEN SURFACE

EXISTING CHIVERT

68  
2094m'

54.11

69.12

28.285

95.82

2.425

31.43

31.5

95

10

33.0

33.5

15.795

31.0

31.71

15.41

12.81

30.0

36.0

35.5

35.0

30.5

31.0

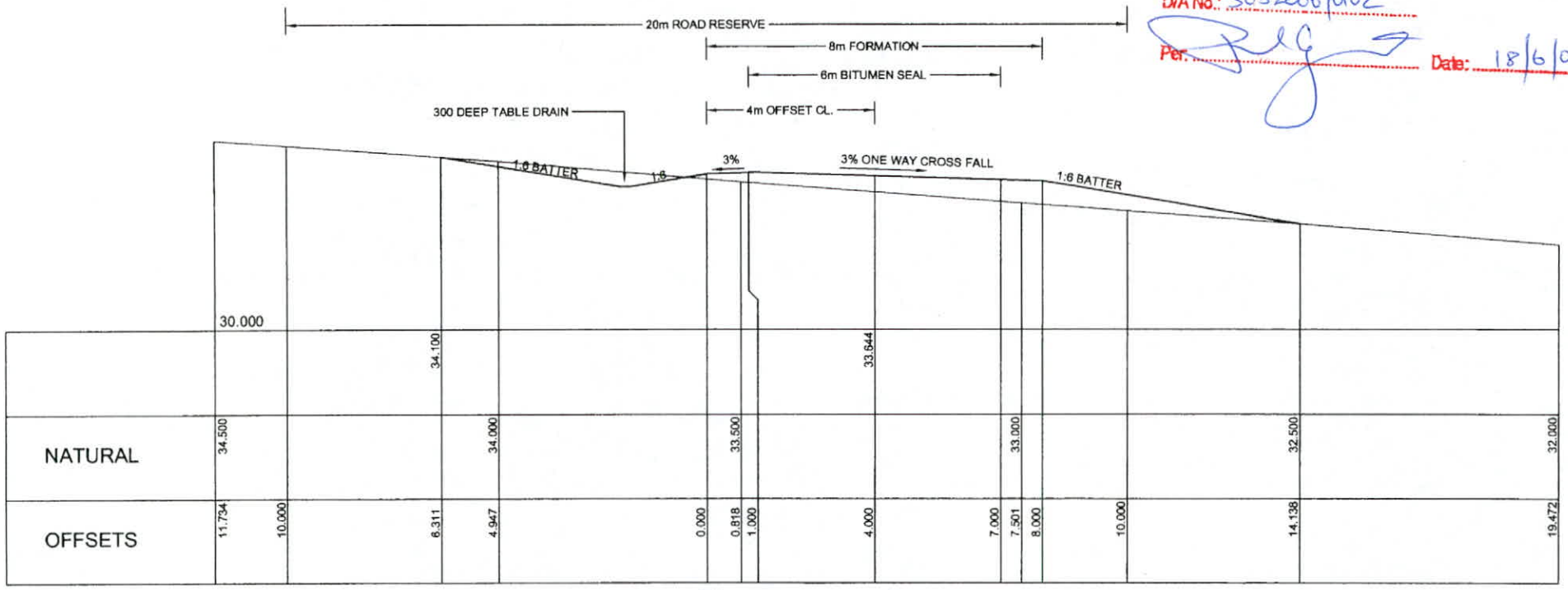
4000M

RIO

**CLARENCE VALLEY COUNCIL  
APPROVAL**

THIS IS THE PLAN REFERRED TO IN COUNCIL'S NOTICE OF DETERMINATION OF

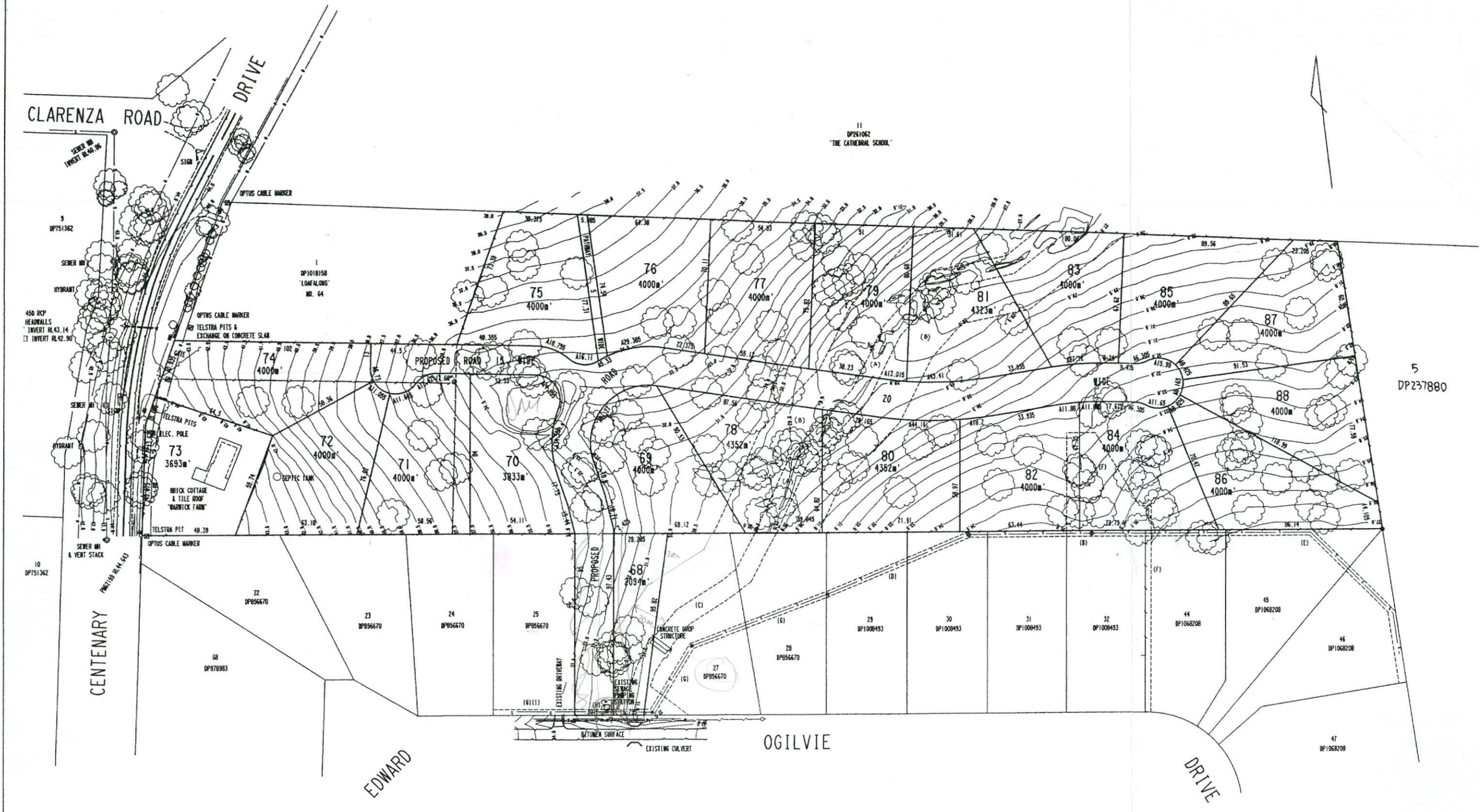
D/A No: S052006/002  
Per: [Signature] Date: 18/6/07



90

No.	REVISION	DATE	OWN	© COPYRIGHT 2004 The design and details shown on these drawings are applicable to this project only and may not be reproduced in whole or in part or be used for any other project or purpose without the written consent of MCKENZIE BURRIDGE & ASSOCIATES PTY LTD with whom copyright resides.	APPROVED  M. BURRIDGE N. E. ALST. G. (FOR MCKENZIE BURRIDGE & ASSOCIATES PTY LTD) CERTIFIED COPY	<b>MCKENZIE BURRIDGE &amp; ASSOCIATES PTY LTD</b> CIVIL & STRUCTURAL CONSULTING ENGINEERS PO BOX 503 17/133 PRINCE STREET GRAFTON NSW 2460 ABN 18 052 914 595 PHONE: (02) 6643 2118 FAX: (02) 6643 2254 EMAIL: mbe_eng@optusnet.com.au	SCALE	SHEET SIZE	JOB DESCRIPTION PROPOSED SUBDIVISION AT CENTENARY DRIVE, CLARENZA	DRAWING TITLE TYPICAL SECTION CH 90	JOB No. 06-084 SHEET No. SK2 (of 2) REVISION -
							1:100 (nat) DRAWN MB DESIGNED MB DATE JANUARY 0	A3 CHECKED MB BUILD DES. BOB APPROVED MB			



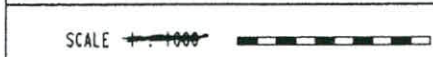


NOTES & LEGEND:-

- UNDERGROUND SERVICES ARE SHOWN AS A RESULT OF ENQUIRIES TO THE RELEVANT AUTHORITIES. LOCATIONS OF ALL SERVICES MUST BE VERIFIED BY THE RELEVANT AUTHORITIES PRIOR TO ANY EXCAVATION OR CONSTRUCTION
- ALL MEASUREMENTS & AREAS ARE SUBJECT TO FINAL FIELD INSPECTIONS & SURVEYS & MAY DEPEND ON THE NATURAL & BUILT FEATURES OF THE LAND.
- LOTS MAY BE AFFECTED BY ADDITIONAL EASEMENTS TO DRAIN WATER & SEWAGE THE LOCATIONS OF WHICH ARE SUBJECT TO CIVIL WORKS DESIGNS
- THE LOCATION OF THE PEDESTRIAN PATHWAY BETWEEN LOTS 75 & 76 MAY CHANGE

- DENOTES OVERHEAD ELECTRICITY CABLES
- DENOTES UNDERGROUND ELECTRICITY CABLES
- DENOTES TELSTRA PIT & UNDERGROUND CABLES
- DENOTES OPTUS CABLE MARKER & UNDERGROUND OPTUS CABLES
- DENOTES HYDRANT, STOP VALVE & WATER MAIN
- DENOTES SEWER MANHOLE & GRAVITY SEWER
- DENOTES WATER METER
- DENOTES TAP
- DENOTES MAILBOX
- DENOTES EXISTING FENCE
- DENOTES LARGE TREE (DBH > 0.45)
- DENOTES MEDIUM TREE
- DENOTES SMALL TREE/SHRUB

- (A) EASEMENT TO DRAIN WATER 10 WIDE & VARIABLE WIDTH
- (B) PROPOSED WILDLIFE CORRIDOR 50 WIDE (25 EITHER SIDE OF GULLY)
- (C) EASEMENT TO DRAIN WATER 10 WIDE & VARIABLE WIDTH (DP956670)
- (D) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP1008493)
- (E) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP1068208)
- (F) EASEMENT TO DRAIN WATER 3 WIDE & VARIABLE WIDTH (DP1068208)
- (G) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP956670)
- (H) EASEMENT FOR SEWAGE PUMPING STATION 5 WIDE (DP956670)
- (I) EASEMENT FOR RISING MAIN 3 WIDE (DP956670)



SURVEYED : JOD	DATUM : AHD	5	
DRAWN : JOD	CONTOUR INTERVAL : 0.5	4	
DWG No. : DWG9760B	REFERENCE No. : 9760	3	
		2	
		1	FIRST ISSUE
			DATE
			ISSUE
			DETAILS
			DATE

PROPOSED SUBDIVISION & DEVELOPMENT OF LOT 2 IN DP1018158,  
 LOT 11 IN DP817517 AND LOT 26 IN DP856670,  
 CENTENARY DRIVE & EDWARD OGILVIE DRIVE, CLARENZA  
 DETAIL PLAN & LOT LAYOUT

**BOTHAMLEY AND O'DONOHUE PTY LTD**  
 SURVEYORS AND DEVELOPMENT CONSULTANTS  
 PO BOX 1034,  
 12 PRINCE STREET,  
 GRAFTON N.S.W. 2460  
 PHONE (02)66423287  
 FAX (02)66427808  
 EMAIL: bodsurvey@bolkey.net.au

CLIENT: P. S. & A. ELIJAH AND R. & L. WARWICK  
 SHEET 1 OF 1



COORDINATE SCHEDULE						
MARK	M.G.A. COORDINATES		CL.	ORD.	METHOD	STATE
	EASTING	NORTHING				
PM 62199	496 514.888	6712 217.430	B	2	SCIMS	FOUND
PM 62199-1	496 582.853	6712 455.595	B	2	SCIMS	FOUND
PM 80125	496 454.348	6711 981.442	C	U	SCIMS	FOUND
PM 80127	496 591.463	6711 954.914	C	U	SCIMS	FOUND
PM 80131	496 597.477	6712 094.356	C	U	SCIMS	FOUND
PM 80132	496 823.192	6712 084.495	C	U	SCIMS	FOUND
PM 183535	496 648.249	6712 295.695	C	N/A	CAD. TRAV.	PLACED
PM 183536	496 751.722	6712 295.459	C	N/A	CAD. TRAV.	PLACED
PM 183537	496 736.054	6712 081.798	C	N/A	CAD. TRAV.	PLACED

DATE OF SCIMS CO-ORDINATES: 15 MAY 2018 MGA ZONE: 58 MGA DATUM: GDA94  
COMBINED SCALE FACTOR 0.989588  
NOTE: ALL DISTANCES SHOWN ARE GROUND DISTANCES

HEIGHT SCHEDULE					
MARK	AHD VALUE	CLASS	ORDER	HEIGHT DATUM VALIDATION	STATE
PM62199	44.643	LC	L3	SCIMS ADOPTED	FOUND
PM80125	44.53	D	4	FROM SCIMS - DATUM VALIDATION	FOUND
PM80127	99.04	D	4		FOUND
PM80131	41.60	D	4		FOUND
PM80132	33.69	D	4		FOUND
PM183535	37.545	D	N/A		PLACED
PM183536	34.009	D	N/A		PLACED
PM183537	32.984	D	N/A		PLACED

DATE OF SCIMS AHD VALUES: 15/05/18 HEIGHT DATUM: AHD 71

HEIGHT DIFFERENCE SCHEDULE			
FROM	TO	HEIGHT DIFFERENCE	METHOD
PM62199	PM183535	-7.898	TRIG LEVELING
PM183535	PM183536	-3.536	TRIG LEVELING
PM183536	PM183537	-1.025	TRIG LEVELING
PM183537	PM80131	-8.597	TRIG LEVELING
PM80131	PM62199	+3.062	TRIG LEVELING
PM80131	PM80132	-7.907	TRIG LEVELING
PM183537	PM80132	-0.690	TRIG LEVELING

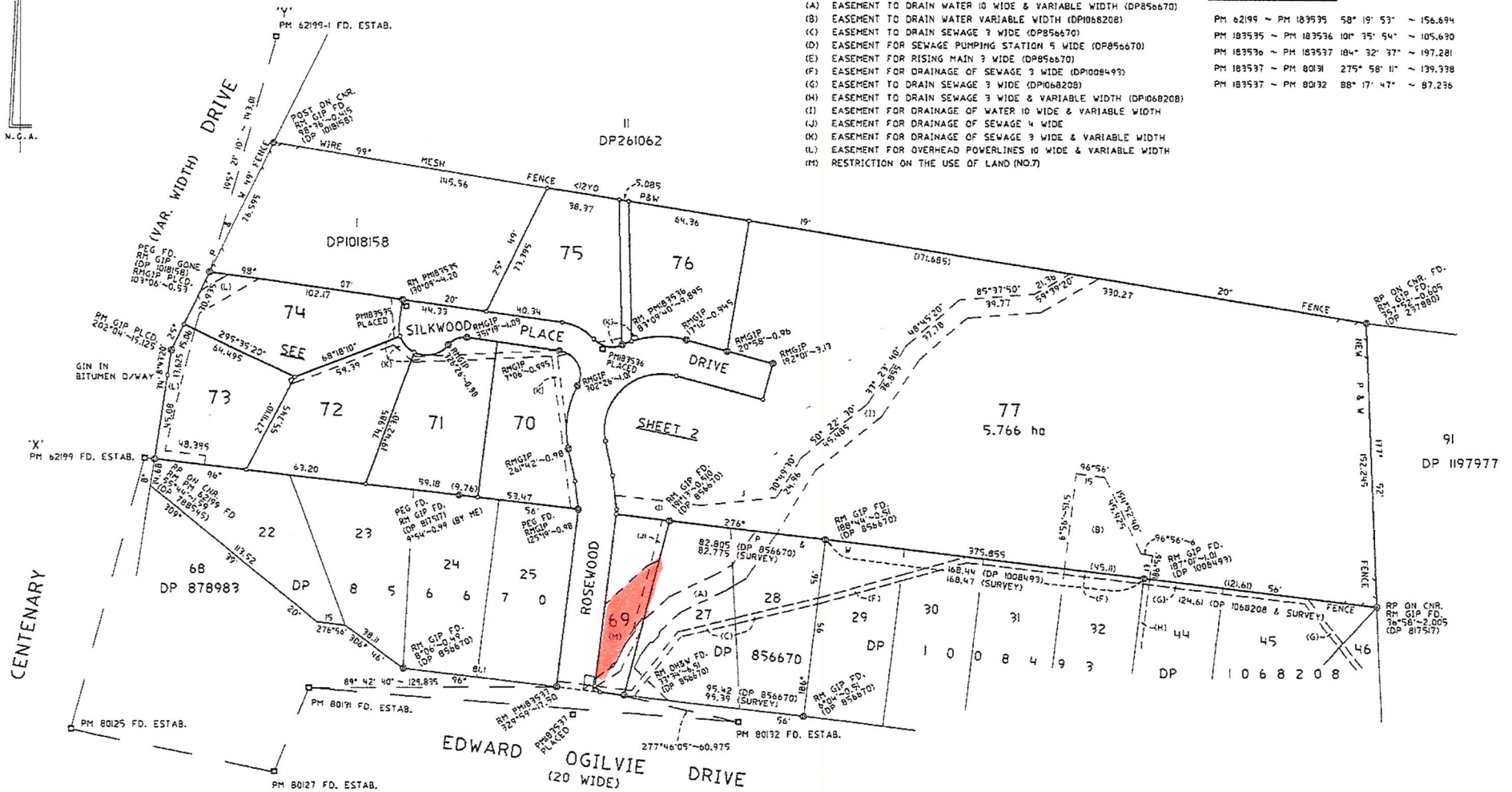
PM COMPARISONS

'X'	'Y'	ANGLE	DISTANCE	METHOD
PM 62199	PM 62199-1	15° 55' 38"	247.772	(SCIMS) (SURVEY)
PM 62199	PM 80125	194° 23' 18"	243.727	(SCIMS) (SURVEY)
PM 80125	PM 80127	100° 57' 00"	139.714	(SCIMS) (SURVEY)
PM 80127	PM 80131	100° 57' 19"	139.734	(SCIMS) (SURVEY)
PM 80131	PM 80132	93° 01' 24"	226.120	(SCIMS) (SURVEY)
PM 80132	PM 62199-1	327° 04' 37"	442.356	(SCIMS) (SURVEY)

PM CONNECTIONS

PM 62199	PM 183535	58° 19' 53"	156.694
PM 183535	PM 183536	101° 35' 54"	105.630
PM 183536	PM 183537	104° 32' 37"	197.281
PM 183537	PM 80131	275° 56' 11"	139.338
PM 183537	PM 80132	88° 17' 47"	87.236

- (A) EASEMENT TO DRAIN WATER 10 WIDE & VARIABLE WIDTH (DP856670)
- (B) EASEMENT TO DRAIN WATER VARIABLE WIDTH (DP1068208)
- (C) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP856670)
- (D) EASEMENT FOR SEWAGE PUMPING STATION 5 WIDE (DP856670)
- (E) EASEMENT FOR RISING MAIN 3 WIDE (DP856670)
- (F) EASEMENT FOR DRAINAGE OF SEWAGE 3 WIDE (DP1008493)
- (G) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP1068208)
- (H) EASEMENT TO DRAIN SEWAGE 3 WIDE & VARIABLE WIDTH (DP1068208)
- (I) EASEMENT FOR DRAINAGE OF WATER 10 WIDE & VARIABLE WIDTH
- (J) EASEMENT FOR DRAINAGE OF SEWAGE 4 WIDE
- (K) EASEMENT FOR DRAINAGE OF SEWAGE 3 WIDE & VARIABLE WIDTH
- (L) EASEMENT FOR OVERHEAD POWERLINES 10 WIDE & VARIABLE WIDTH
- (M) RESTRICTION ON THE USE OF LAND (NO.7)



Ref: R200410 / Doc: DP 1245983 P / Rev: 03-Sep-2018 / Sts: SC, OK / Egs: ALL / Ptt: 04-Sep-2018 03:32 / Seq: 1 of 6  
Ref: lrs: eplan-eplan FOR SURVEYORS USE ONLY / Src: W

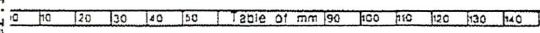
Surveyor : DARRYLL ROSS SMIDT  
Date of Survey : 23/05/2018  
Surveyor's Ref : 8789

PLAN OF SUBDIVISION OF LOT 11 DP817517,  
LOT 26 DP856670 & LOT 2 DP1018158

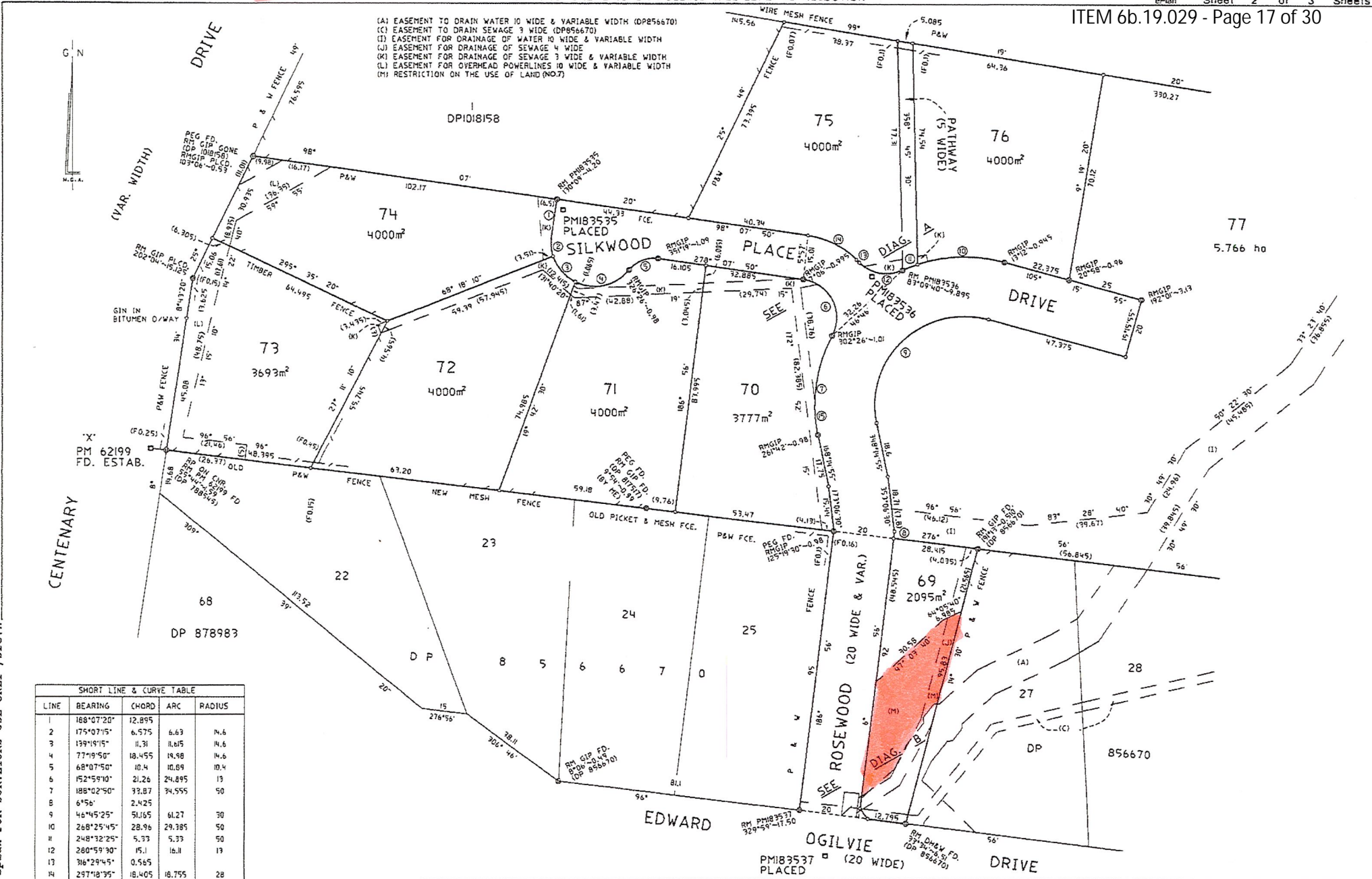
LGA: CLARENCE VALLEY  
Locality : CLARENZA  
Subdivision No: SubC12018/0036  
Lengths are in metres. Reduction Ratio 1:500

Registered  
03.09.2018

DP1245983



- (A) EASEMENT TO DRAIN WATER 10 WIDE & VARIABLE WIDTH (DP856670)
- (C) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP856670)
- (D) EASEMENT FOR DRAINAGE OF WATER 10 WIDE & VARIABLE WIDTH
- (E) EASEMENT FOR DRAINAGE OF SEWAGE 4 WIDE
- (K) EASEMENT FOR DRAINAGE OF SEWAGE 3 WIDE & VARIABLE WIDTH
- (L) EASEMENT FOR OVERHEAD POWERLINES 10 WIDE & VARIABLE WIDTH
- (M) RESTRICTION ON THE USE OF LAND (NO.7)



CENTENARY

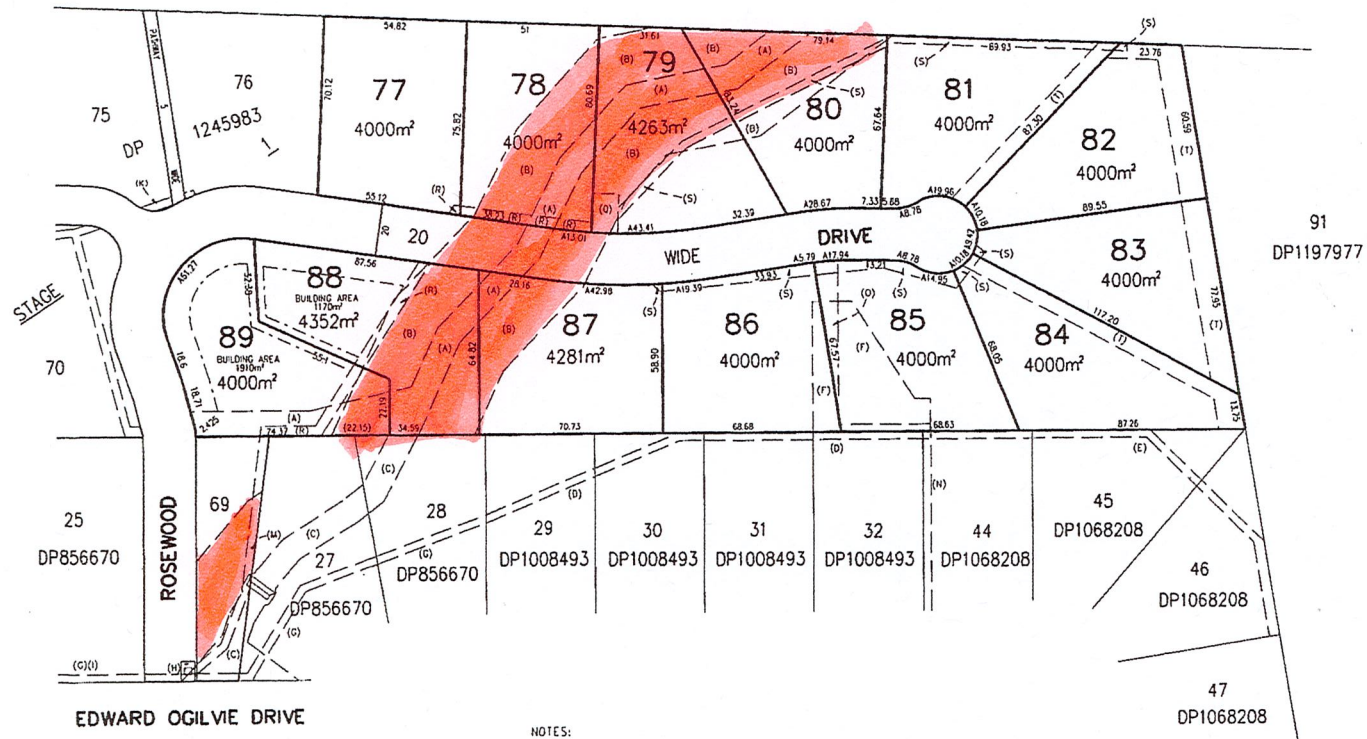
LINE	BEARING	CHORD	ARC	RADIUS
1	188°07'20"	12.895		
2	175°07'15"	6.575	6.63	14.6
3	139°19'15"	11.31	11.65	14.6
4	77°19'50"	18.455	19.98	14.6
5	68°07'50"	10.4	10.89	10.4
6	152°59'10"	21.26	24.895	13
7	188°02'50"	33.87	34.555	50
8	6°56'	2.425		
9	46°45'25"	51.165	61.27	30
10	268°25'45"	28.96	29.385	50
11	248°32'25"	5.33	5.33	50
12	280°59'30"	15.1	16.11	13
13	316°29'45"	0.565		
14	297°18'35"	18.405	18.755	28
15	354°42'25"	11.27	11.245	50 (E'N1)

Surveyor : DARRYL ROSS SMIDT Date of Survey : 23/05/2018 Surveyor's Ref : 8789	PLAN OF SUBDIVISION OF LOT 11 DP817517, LOT 26 DP856670 & LOT 2 DP1016158	LGA: CLARENCE VALLEY Locality : CLARENZA Subdivision No: SubC12018/0036 Lengths are in metres. Reduction Ratio 1:500	Registered 03.09.2018	<b>DP1245983</b>
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req:R200410 / Doc:DP 1245983 P / Rev:03-sep-2018 / Sts:SC.OK / Pgs:ALL / Prt:04-Sep-2018 03:32 / Seq:2 of 6  
ref:ifs:epan-epan FOR SURVEYORS USE ONLY / Src:W



11  
DP261062  
'CLARENCE VALLEY ANGLICAN SCHOOL'



- (A) EASEMENT FOR DRAINAGE OF WATER 10 WIDE & VARIABLE WIDTH (DP1245983)
- (B) PROPOSED RESTRICTION ON THE USE OF LAND (WILDLIFE CORRIDOR)
- (C) EASEMENT TO DRAIN WATER 10 WIDE & VARIABLE WIDTH (DP856670)
- (D) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP1008493)
- (E) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP1068208)
- (F) EASEMENT TO DRAIN WATER VARIABLE WIDTH (DP1068208 - TO BE RELEASED)
- (G) EASEMENT TO DRAIN SEWAGE 3 WIDE (DP856670)
- (H) EASEMENT FOR SEWAGE PUMPING STATION 5 WIDE (DP856670)
- (I) EASEMENT FOR RISING MAIN 3 WIDE (DP856670)
- (K) EASEMENT FOR DRAINAGE OF SEWAGE 3 WIDE (DP1245983)
- (M) EASEMENT FOR DRAINAGE OF SEWAGE 4 WIDE (DP1245983)
- (N) EASEMENT TO DRAIN SEWAGE 3 WIDE & VARIABLE WIDTH (DP1068208)
- (O) PROPOSED EASEMENT FOR DRAINAGE OF WATER 4 WIDE
- (P) PROPOSED EASEMENT FOR SEWAGE PUMPING STATION 10 WIDE
- (R) PROPOSED EASEMENT FOR DRAINAGE OF SEWAGE 4 WIDE & VARIABLE WIDTH
- (S) PROPOSED EASEMENT FOR DRAINAGE OF SEWAGE 3 WIDE & VARIABLE WIDTH
- (T) PROPOSED RIGHT OF CARRIAGEWAY 6 & 10 WIDE (FIRE TRAIL)

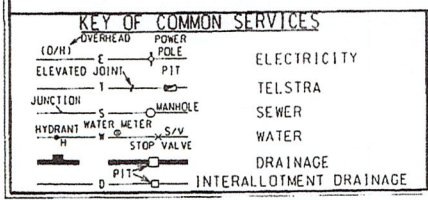
NOTES:

1. SURVEY & DESIGN OF THIS SUBDIVISION WAS DONE BY BOTHAMLEY & O'DONOHUE IN 2005
2. THE DIMENSIONS, AREAS & TOTAL NUMBER OF LOTS SHOWN HEREON ARE SUBJECT TO FIELD SURVEY & ALSO TO THE REQUIREMENTS OF COUNCIL & ANY OTHER AUTHORITY WHICH MAY HAVE REQUIREMENTS UNDER ANY RELEVANT LEGISLATION.
3. SERVICES SHOWN HEREON HAVE BEEN LOCATED WHERE POSSIBLE BY FIELD SURVEY. IF NOT ABLE TO BE SO LOCATED, KNOWN SERVICES HAVE BEEN PLOTTED FROM THE RECORDS OF THE RELEVANT AUTHORITIES WHERE AVAILABLE AND HAVE BEEN NOTED ACCORDINGLY ON THIS PLAN. WHERE SUCH RECORDS EITHER DO NOT EXIST OR ARE CONSIDERED INADEQUATE, A NOTATION HAS BEEN MADE HEREON.
4. PRIOR TO ANY DEMOLITION, EXCAVATION OR CONSTRUCTION ON THE SITE, THE RELEVANT AUTHORITY SHOULD BE CONTACTED FOR POSSIBLE LOCATION OF FURTHER UNDERGROUND SERVICES AND DETAILED LOCATIONS OF ALL SERVICES.
5. LOTS MAY BE AFFECTED BY ADDITIONAL EASEMENTS FOR SERVICES
6. THESE NOTES ARE AN INTEGRAL PART OF THIS PLAN

Liability limited by a scheme approved under Professional Standards Legislation.

REVISIONS	Rev.	Date	Drn.	Chk.	Description
B	05/04/19	BF	AF		AMMEND LOTS 85, 86, 88 & 89
A	12/09/18	BF	AF		STAGE 2 ISSUE TO CLIENT

\* This plan is only to scale if plotted at A3 size



**A. FLETCHER & ASSOCIATES Pty. Ltd.**  
Land and Engineering Surveyors  
Development Consultants  
86 Victoria Street, P.O. Box 1213, Grafton, 2460  
Ph. (02) 6642 3300, Fax (02) 6642 5990  
Email: afletch@bothamley.net.au

DASUB2006/0102 (MOD2009/0064): PROPOSED STAGE 2  
SUBDIVISION OF LOT 77 DP1245983  
ROSEWOOD DRIVE, CLARENZA  
SALES PLAN-STAGE 2 (LOTS 77-89)  
CLIENT: STICKLIP PTY LTD

SURVEY: \_\_\_\_\_  
DESIGN: \_\_\_\_\_  
DRAWN: BF  
DATE: 12/09/18  
SCALE: 1:2,000

DRAWING No. 8789 SALES STG 2  
ORIGIN: \_\_\_\_\_  
Sheet No. 01  
Sheets

CAD REFERENCE  
Z:\8789\DN\8789SALES-STAGE2.dgn  
Revision: B

**SECTION 4.55 AMENDMENT  
FILE REPORT FORM**

<b>FILE NO:</b>	SUB2006/0102
<b>APPLICATION:</b>	<b>MOD2019/0029</b>
<b>APPLICANT:</b>	Sticklip Pty Ltd
<b>OWNER:</b>	Sticklip Pty Ltd
<b>LEGAL DESCRIPTION:</b>	Lot 69 DP 1245983
<b>PROPERTY ADDRESS:</b>	2 Rosewood Drive CLARENZA NSW 2460
<b>APPROVED DEVELOPMENT:</b>	21 lots (18 new lots) and public road

**REQUESTED AMENDMENT:** The applicant has requested an Amendment under Section 4.55 (1A) of the Environmental Planning & Assessment Act, in relation to:

Conditions 13, 14 and 15 relating to amending the vegetation management controls on proposed lot 68 for the approved development as follows:

13. *The location of dwellings, driveways and ancillary structures for each lot shall be situated within existing cleared areas, where practically possible. No dwelling, driveway, ancillary building or clearing will be permitted within the wildlife corridor being 25m from the centreline of the water course.*
14. *A restriction-as-to-user is to be placed on all allotments prohibiting the removal of any native trees over 4 metres in height, old growth trees containing hollows, trees with a diameter of 60 cm or greater, or the native understorey outside those areas required for house construction or provision of asset protection zones approved by the NSW Rural Fire Service.*
15. *A restriction-as-to-user to be placed on proposed allotments No. 68, 69, 78, 79, 80, 81 and 83 prohibiting the development on/or clearing of any native vegetation located within the wildlife corridor defined as 25m either side of the centre line of the water course.*

**ADVERTISING REQUIRED UNDER DCP OR REGULATION?**

Yes.

**DETAILS:**

The applicant has sought to modify development application SUB2006/0102 by removing reference to Lot 68 from conditions of consent 13 and 14 relating to restriction-as-to-user for a wildlife corridor that follows the water course through the land. The justification put forward by the applicant for removal of the wildlife corridor (see Figure 1) from proposed Lot 68 (now registered as Lot 69 DP1245983) is as follows:

- The lot is only 2,095m<sup>2</sup>,
- Once the restriction is taken into account and also considering other easements (sewer) and setback requirements there is only 350m<sup>2</sup> left to be developed,

- There is no connectivity with the remainder of the corridor within the subdivision and therefore is not a corridor, and
- The lot adjacent to the east has no such impediment, is fenced off and predominantly cleared.

Further, the applicant submits that there are no threatened species present on this site on the basis of the Flora and Fauna Report that was submitted with the original subdivision application in 2006. There are no species identified in that Report that would need to rely on or utilise this piece of land according to the applicant. The land is private residential land, zoned and approved for dwelling houses and associated buildings. The applicant suggests that there are six trees (spotted gum and ironbark) that will need to be removed for the construction of a dwelling within the unrestricted area of the subject land. An additional two trees will need to be removed for the installation of the return sewer line to the pump station to be installed in Stage 2. In the applicant's opinion there are a further 12 trees on the block within the 'wildlife corridor' that could be removed without any negative impact.

#### **BACKGROUND OF DEVELOPMENT CONSENT:**

Modification application MOD2019/0029 was lodged on 28 June 2019 for the modification of approved development application SUB2006/0102 as approved by Council under delegated authority on 18 June 2007 for a 21 lot subdivision (18 additional lots). Council has previously approved modifications to the approved development being MOD2009/0064 (staging the subdivision to allow capital to be raised to construct a new sewerage pump station) and MOD2014/0001 (remove requirement for underground electricity). Council has endorsed release of the first stage of the subdivision being eight lots which includes the land subject to this modification application.

#### **SECTION 4.15 EVALUATION:**

##### **(1) Matters for consideration—general**

**In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:**

##### **(a) the provisions of:**

##### **(i) any environmental planning instrument, and**

##### Environmental Planning and Assessment Act 1979

The applicant has lodged a Section 4.55 (1A) amendment to the approved development application to remove conditions of consent relating to a wildlife corridor on Lot 68, now known as Lot 69 DP1245983. Section 4.55 (1A) of the *Environmental Planning and Assessment Act, 1979* (the Act) reads as follows:

##### *(1A) Modifications involving minimal environmental impact*

*A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:*

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and*

- (b) *it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and*
- (c) *it has notified the application in accordance with:*
  - (i) *the regulations, if the regulations so require, or*
  - (ii) *a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*
- (d) *it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.*

*Subsections (1), (2) and (5) do not apply to such a modification.*

The proposed application as put forward by the applicant is not changing the development as approved in any way such as increasing number of lots or amending the layout but is seeking to revise the consent by changing Conditions 13 and 15 so that they do not apply to proposed Lot 68. The applicant considers the conditions restrict the development potential of proposed Lot 68. Hence, the applicant is essentially requested a review of the determination rather than a modification.

Part 8 of the Act provides an avenue for applicants to review or appeal development consents, within six months of the date of determination, where the applicant is dissatisfied with Council's decisions either due to conditions of consent or if Council determines to refuse the application. Hence, it is considered that this current application is a review of the application under Section 8.2 of the Act and not a modification. Therefore, it is suggested that Council does not have the legal ability to approve the application pursuant to Section 4.55 (1A) of the Act. The applicant has been advised of this conclusion and has chosen to continue with the application.

The notice of determination was issued on 18 June 2007, therefore the review period of six months from the determination date has expired many years ago and an application for review under Section 8.2 now cannot be lodged.

In the circumstances, the application lodged seeking modification under section 4.55(1A) of the Act is not considered valid. Further, Section 4.55(1A) (a) of the Act requires that Council must be satisfied that the '*proposed modification is of minimal environmental impact*'. In the circumstances, Council is not satisfied that this criteria will be met and would further recommend against the application.

### **Clarence Valley Local Environmental Plan 2011**

The subject land is zoned R5 Large Lot Residential under the Clarence Valley Local Environmental Plan 2011. The objectives of the zone are as follows:

- To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.
- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.

- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.
- To ensure development is not adversely impacted by environmental hazards.
- To protect areas of vegetation and waterways with conservation value and scenic amenity.

The proposed development is inconsistent with the last objective of the zone as there is sufficient area to build on the property with the current restriction in place. The proposal modification does not alter any aspect of the already approved development as assessed under the LEP or previous planning controls for Grafton LEP for SUB2006/0102 in terms of lot size and essential services.

- (ii) any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority (unless the Director-General has notified the consent authority that the making of the draft instrument has been deferred indefinitely or has not been approved), and**

There are currently no draft environmental planning instruments that impact upon the subject land.

- (iii) any development control plan, and**

Residential Zones Development Control Plan

The modification proposed does not change the previous assessment of the development (under SUB2006/0102) in accordance with the provisions of the DCP. The previous assessments determined the compliance of the development with the relevant clauses and a variation to lot sizes. No further assessment under the DCP is required with the exception of the Biodiversity Controls which have the purpose to avoid, minimize and offset while the modification application is not creating new boundaries or allowing more intense residential development on the site, it may allow for greater clearing of the site along the gully line. The protection of this vegetation can be achieved by maintaining the existing conditions of consent. It is not considered that the modification application is consistent with the objectives of this part of the DCP.

- (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and**

N/A.

- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates**

The proposed development is not considered to be inconsistent with the prescribed matters.

**(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,**

The modification proposed does not change the previous assessment (under SUB2018/0020) of the impact of the development on the surrounding built environment, however removal of the restriction on title has the potential to have additional impacts on the natural environment through allowing more trees to be cleared. To limit further additional impacts on the natural environment it is considered justified to retain the existing restriction on the site as suitable area is available in the current circumstance for a dwelling house.

The proposal modification is not considered to have any significant impact on economic activity or employment generation. The proposed development is not considered to have significant impact on community wellbeing or social cohesion.

**(c) the suitability of the site for the development,**

The modification proposed does not change the previous assessment (under SUB2006/0102) for the suitability of the site for the development. There is suitable area on the site to allow for development of a house without removing the restriction.

**(d) any submissions made in accordance with this Act or the regulations,**

The proposal was advertised and notified to adjoining land owners and also to those that made submissions previously in accordance with the DCP. The following issues have been presented in public submissions received in relation to this application:

- If the subject lot is unable to be sold the land should be transferred to Council  
*Comment* – The issue of creating a public reserve with the remaining land after the road corridor was acquired was explored by Council staff prior to lodgement of the development application in February 2006 in a pre-lodgement meeting. Advice issued in pre-DA meeting minutes discouraged this approach and suggested it be consolidated with another lot.

- Set a precedent for the wildlife corridor to be removed for the remainder of the subdivision

*Comment* – Should the applicant intend to remove the restriction and allow development within the wildlife corridor the applicant will be required to lodge another application and it will be considered on its merits, however, staff consider the restriction imposed on the subdivision remains valid and those allotments have sufficient space to construct a dwelling. Further, it is likely that such a change would have more than a minimal environmental impact and support for such an application may not be provided.

**(e) the public interest.**

The public interest is maintained by retaining the current conditions of the consent as approved and is considered to be generally consistent with the relevant policies adopted by Council.

**SECTION 4.55:** Section 4.55 provides that where the development, the subject of consent, will be substantially the same, the consent may be amended. The requested amendment is not considered to be reasonable or justified in the circumstances. In this instance the consent cannot be amended under section 4.55 (1A).

**RECOMMENDATION:** It is recommended that the consent granted on not be amended, pursuant to section 4.55 (1A) of the Environmental Planning and Assessment Act 1979.

Report prepared by: James Hamilton, Development Planner  
Date: 10 September 2019



clarence  
VALLEY COUNCIL

4 July 2019

CLARENCE VALLEY COUNCIL

Reference: D24910  
Contact: James Hamilton  
Application No: MOD2019/0029

Anthony Roy Neilley & June Enid Neilley  
13 Edward Ogilvie Drive  
CLARENZA NSW 2460

### Notice of a Development Application

**Application Number:** MOD2019/0029  
**Proposed Development:** Modification of SUB2006/0102 - Remove wildlife corridor from Lot 69 DP 1245983 (as now known)  
**Property Address:** 2 Rosewood Drive CLARENZA NSW 2460  
**Legal Description:** Lot 69 DP 1245983  
**Applicant:** Sticklip Pty Ltd

Council has received the above development application. Plans of the proposed development are attached for your information.

Any comments regarding the development must be in writing quoting the above development application number. Comments will close 4.00 pm on 19 July 2019. Comments received after this date will not be considered unless prior arrangements have been made with Council.

All comments, including any personal information will become publicly available documents. They may also be included in Council's Business Paper. If you do not wish your comment to be publicly available you must provide Council with written reasons why. Where a comment is an objection to a proposed development the comment must set out the grounds for the objection. Council will not consider anonymous comments.

A disclosure statement of a reportable political donation or gift must accompany any comment if the reportable donation or gift was made within 2 years of the application being lodged. If the donation or gift is made after the lodgement of the application, a disclosure statement must be sent to Council within 7 days of the donation or gift being made.

Disclosure statement is available from Council's Customer Services Centre or may be downloaded from Council's web site at [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au).

Inspection of the development application can be viewed at the Council Offices at 50 River Street, Maclean and 2 Prince Street, Grafton during normal office hours. No appointment is necessary and there is no charge for inspecting them.

Any enquiries concerning this Application please contact **James Hamilton** in Council's Environment, Development and Strategic Planning section on (02) 6643 0233.

Yours faithfully



**Mandy Cronin**  
Senior Planning Support Officer

No objection  
to development  
A. Neilley  
Anthony Neilley

**James Hamilton**

---

**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Wednesday, 14 August 2019 11:58 AM  
**To:** yulgilbarcastle@hotmail.com  
**Subject:** DA Comment - MOD2019/0029 - 2 Rosewood Drive Clarenza - Danielle Smith

Hi,

Thank you for your comment on MOD2019/0029 - 2 Rosewood Drive Clarenza via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00062**

**Timestamp** : Wednesday, August 14 2019 at 11:57:47 AM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0029 - 2 Rosewood Drive Clarenza

**Comments:**

I've been a resident of merton mews for almost 20yrs and love the fact that we are a prestigious estate in the clarence and we are classed as that because of our tree's and open wildlife corridors protecting the wildlife that use the creek that holds pockets of water even today whilst in a drought this services an abundance of wildlife from reptiles frogs kangaroos possums echidnas and much more the diversity is huge and not to mention native bees need the trees along the creek line for pollen.

This parcel of land that can't be sold by the developers should be given back to council as a good will gesture for even thinking this intrusion on our much loved lifestyle is okY~ It only benefits their own pockets its just out right rude.

So NO don't you dare remove the wildlife corridor for this property as i feel it will be a precedence for the 2nd stage of their development to also have the wildlife corridor removed for those blocks as well.

So again NO and now what else do i need to do to make this a passing joke we can look back on.

Danielle Smith

4yulgilbar pl Clarenza

0403229580

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** Danielle Smith

**Email:** [yulgilbarcastle@hotmail.com](mailto:yulgilbarcastle@hotmail.com)

**Contact number:** +44403229580

**Address:**

4 yulgilbar pl Clarenza 2460

**Additional supporting documents:**

Clarence Valley Council  
P: (02) 6643 0200  
[www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)



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**James Hamilton**

---

**From:** Clarence Valley Council <noreply@clarence.nsw.gov.au>  
**Sent:** Wednesday, 14 August 2019 7:17 PM  
**To:** john\_sa@bigpond.com  
**Subject:** DA Comment - MOD2019/0029 - 2 Rosewood Drive Clarenza - John Hagger

Hi,

Thank you for your comment on MOD2019/0029 - 2 Rosewood Drive Clarenza via our online Development Application comment form. Please find below the details of your comment for future reference:

**Your Reference : S-2019-00066**

**Timestamp** : Wednesday, August 14 2019 at 7:17:16 PM

**Comment Details:**

**Item on public exhibition :**

MOD2019/0029 - 2 Rosewood Drive Clarenza

**Comments:**

As far as I know:

The Draft Grafton City Open Space Plan, (Lifestyle Grafton), was adopted for

exhibition by the former Grafton City Council at its meeting on the 17th of November 2003 & adopted by Clarence Council on the 18th of May 2004.

It was exhibited for public comment for approximately ten (10) weeks.

A total of two (2) written submissions were received as follows:-

- 1) Mr E Wheeler
- 2) South Grafton Residents Progress Association

The relevant aspects of the adopted Plan wrt Clarenza included:

“• endorsing the need for safe pedestrian and cycle access across the Pacific Highway to Clarenza

• endorsing the recognition and protection of ecological values of the area

including riparian areas and wetlands, THE PROVISION OF SUITABLY BROAD WILDLIFE CORRIDORS, the retention of mature trees and restoration of understorey, and planting of native species by

residents. Mr Wheeler has previously given support for this approach at Clarenza by providing Council with species lists for his property and adjoining Crown lands

- supporting establishing walking trails, designed to exclude trail bikes.”

From what little information is available, it appears that the block was sold at a relatively modest price about 2 years back.

Removal of the wildlife corridor would, imo, increase the resale value of the block.

Seems to me the company proposing the changes, should be undertaking Environmental Impact Studies (EIS) to provide evidence as to the need, or otherwise, for the current Wildlife Corridor.

Without quantifiable evidence by people with the appropriate skills,

Council are being asked to make decisions based on a guess, which in turn appear to be based on a desire for profit.

I fail to see how such requests can be considered as being in the Communities Best Interests.

As part of Councils response to this submission:

Would you please supply details of any other properties in the Clarence where Matt Dougherty or Sticklip have made requests to Council for removal of restrictions on land they have purchased?

In its current state:

The application for removal feeds into a local narrative that a small group of local families are in receipt of assistance from Council & some Councillors.

Other examples of feeding that narrative over the last year or so include:

The reduction in costs to the company progressing the Yamba Service Station at the corner of Treelands Drive & Yamba Rd where the costs to the applicant for the non-conforming roundabout now appear to have been less than the initially decided 8% of the total costs;

The current submission with regard to the same site to seek access to Councils Sewer & Stormwater systems for liquids collected on site; and

The endorsement of the Page sawmill over the top of numerous complaints by neighbours.

I'm not claiming that any or all of the above are illegal or unethical.

I am pointing out that it is feeding an unhealthy narrative, which has progressed to the point where the information requested with regard to the numbers of such requests is now being sought and it is in the Public Interest for such information to be made available.

**You have indicated you have not made a political donation or gift to a Clarence Valley Council employee or councillor in the last 2 years.**

**Contact details:**

**Name:** John Hagger

**Email:** john\_sa@bigpond.com

**Contact number:** 0266440207

**Address:**

74 Mulligan Drive Waterview Heights NSW 2460

**Additional supporting documents:**

Clarence Valley Council  
P: (02) 6643 0200  
[www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)



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## Policy register

*incorporating  
policies, procedures and protocols*

# Enterprise Risk Management Policy

<b>Policy, procedure, protocol</b>	Policy
<b>Document version</b>	V 6.0
<b>Date adopted by Council</b>	<a href="#">Click here to enter a date.</a>
<b>Minute number</b>	
<b>File reference number</b>	
<b>Due for review</b>	March 2021
<b>Documents superseded</b>	Risk Management Policy V5.0 (18/04/2017 – 15.075/17)
<b>Related documents</b>	ISO 31000:2009 – Risk Management Enterprise Risk Management Plan Risk Register Risk Management templates and procedures Integrated Planning & Reporting documents Audit Committee Charter Business Continuity Plan Code of Conduct Fraud Control Policy Project Management Framework Incident Management Procedures
<b>Author</b>	Director Corporate & Governance
<b>Section / Department</b>	Corporate & Governance
<b>Linkage to Our Community Plan</b>	5 Leadership
<b>Objective</b>	5.1 We will have a strong, accountable and representative Government
<b>Strategy</b>	5.1.8 Ensure good governance, effective risk management and statutory compliance





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## 1. Purpose

The purpose of this Policy is to clearly communicate Council's commitment to maintaining an effective and efficient risk management framework to help promote a positive risk culture and proactively manage enterprise wide risks to support the achievement of Council's strategic and operational objectives.

This Policy details Council's overall intentions for managing risk and highlights the core components of the enterprise risk management framework.

By properly understanding and managing risk within the boundaries of our risk appetite, we can provide greater certainty and security to our community and other stakeholders. Effective enterprise-wide risk management will enable us to deliver on our commitments and ensure we make confident decisions on how we can develop, implement and manage our services and assets..

## 2. Scope

This policy applies to all councillors, staff, contractors and volunteers across all Council activities and processes.

## 3. Definitions

Term	Meaning
<i>Control</i>	A measure that modifies (reduces) risk. Includes existing Council processes, procedures, policies, devices, practices or other actions that act to minimise risk.
<i>Council Official</i>	An individual who carries out public official functions on behalf of Council or acts in the capacity of a public official. For the purpose of this Policy, the Mayor, Councillors, employees, members of Council committees and delegates of Council are Council officials.
<i>Enterprise Risk Management Framework</i>	The set of components that provide the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management throughout the organisation.
<i>Risk</i>	Effect of uncertainty on objectives. (Note: effect is a deviation from the expected and may be positive and/or negative).
<i>Risk Management</i>	The coordinated activities to direct and control an organisation with regard to risk.
<i>Risk Management Process</i>	Systematic application of management policies, procedures and practices to the activities of communicating, consulting, establishing the context, and identifying, analysing, evaluating, treating, monitoring and reviewing risk.
<i>Risk Treatment</i>	Selection and implementation of an action or process identified to address or mitigate a risk.

## 4. Background / legislative requirements

Key risk management legislative requirements for NSW local government organisations are the:

- Local Government Act 1993 and Regulations; and

- Workplace Health and Safety Act 2011.

In addition to complying with all relevant legislation regard is also given to all relevant standards and guidelines, including but not limited to:

- ISO 31000:2018 Risk management - Guidelines;
- TPP12-03 Risk Management Toolkit for the NSW Public Sector
- TPP15-03 Internal Audit and Risk Management Policy for the NSW Public Sector
- Office of Local Government Internal Audit Guidelines
- the Integrated Planning & Reporting Guidelines for local government in NSW; and
- any other relevant guidelines issued by the Division of Local Government.

## 5. Policy statement

We are committed to the identification and management of all risks associated with the performance of Council functions and the delivery of services.

We recognise that the management of risk is integral to the achievement of the outcomes, strategies and actions as identified in the Community Strategic Plan, Delivery Program and Operational Plan.

We will adopt a structured enterprise risk management framework, which will ensure a flexible approach to the identification and management of all types of risk across Council.

It is expected that risks will be identified and managed prior to the risk impacting Council's objectives by completing risk registers and other forms of risk assessments.

We aim to ensure risk management is embedded in our culture and day-to-day operations by incorporating controls into policies and procedures.

We will be proactive in considering the lessons learnt from incidents and issues and incorporating the learnings to mitigate future occurrences.

Our approach to risk management will include regular review, measurement, reporting, open communication and improvement as opportunities arise.

## 6. Roles and Responsibilities

Position	Responsibility
<i>Councillors</i>	Provide oversight of Council's enterprise risk management framework. Consider risks in all decision making to ensure alignment with Council's risk appetite statements.
<i>Audit Committee</i>	Provides independent assurance that Council's operational performance is in accordance with its enterprise risk management framework.
<i>Executive Team</i>	Provides risk management leadership and is ultimately responsible and accountable for risk management. Supports and drives the implementation of risk management throughout Council by approving the Enterprise Risk Management Plan.

Position	Responsibility
	Manage high level strategic risks facing Council and embed this policy and related risk framework processes into their areas of responsibility.
<i>Risk Management Improvement Group</i>	Monitors and facilitates consistent operation of the enterprise risk management by performing an audit function to assess the effectiveness of risk management controls and provides advice and assurance on compliance with the enterprise risk management framework.  Ensures tools and templates developed are aligned with the enterprise risk management framework.
<i>Safety and Risk Coordinator</i>	Responsible for maintaining risk management capabilities appropriate to the needs of Council including designing, operating, embedding, maintaining and continually improving the risk management framework. Responsible for providing tools and templates and coordinating training that supports the Risk Management Framework.  Develop, lead, manage and maintain an effective risk management and business continuity frameworks and work health & safety system. Provide advice and support to RMIG Committee and staff in performing risk management functions.
<i>Manager Organisational Development</i>	Coordinates a link between enterprise risk management plan activities and Integrated Planning and Reporting documentation.
<i>Governance Officer</i>	Considers risk profile and appropriateness of insurance arrangements in accordance with enterprise risk management framework.  Coordinates Internal Audit functions that may have an effect on activities of the enterprise risk management plan.  Coordinates the Audit Committee.
<i>Managers</i>	Are often the 'risk owners' and accountable for implementing and maintaining sound risk management practices in their day-to-day activities within their sphere of accountability and authority. Managers help identify, evaluate and manage risks, escalate incidents/issues to ET and ensure staff are aware of and adhere to the policy and enterprise risk management framework.
<i>Staff / Council Officials</i>	Are required to follow Council's policies and procedures and always act in a manner which does not place at risk the safety of themselves or any other person in the workplace. Responsible and accountable for taking practical steps to minimise exposure to risks in so far as is reasonably practicable within their area of activity and responsibility. Staff should report all incidents, risks and issues to their Manager in a timely manner.

## **7. Procedures**

### **7.1 Approach and Methodology**

Clarence Valley Council's risk management approach will follow the principles and practices specified in the International Standard ISO 31000: 2018 Risk management – Guidelines and tailored for Council's operating environment.

### **7.2 Enterprise Risk Management Framework**

Clarence Valley Council's enterprise risk management framework aims to support the achievement of organisational objectives and considers all types of strategic, financial, regulatory, reputation, project and other operational risks.

The framework provides the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management. It consists of:

- Enterprise Risk Management Policy to clearly communicate intent and commitment;
- Risk Appetite Statement to help guide management and risk owners in respect to the parameters of acceptable risk taking and tolerances;
- Enterprise Risk Management Plan to provide a roadmap of the approach to foster a positive risk-aware culture and outline the mechanisms for implementing, resourcing, communicating and improving risk management as well as measuring and reporting risk management performance.
- Risk Assessments and Reports including risk registers, which are applicable to all functions across Council.
- supporting policies, plans and frameworks that complement risk management such as Work Health and Safety, Fraud Control, Business Continuity Management, Procurement and Project Management.

The framework ensures that:

- risk management practices are integrated into Council's planning and decision-making processes.
- a risk management ethos and practices are promoted and supported throughout Council.
- participation of and input from all employees in the management of risks is fostered.
- whenever economically possible impacts of risks will be reduced and high level risks eliminated or insured against where mitigation does not eliminate that risk.,
- more effective allocation and use of resources is promoted and facilitated.
- levels of accountability are recognised and promoted.
- appropriate communication of requirements, necessary education and training is afforded to Councillors and staff.

### **7.3 Embedding risk management**

Council staff will aim to embed risk management into day-to-day activities so that risk management thinking is deeply entrenched into the organisation's norms and prudent risk taking is aligned to risk appetite. Integration of risk management at Clarence Valley Council will follow these principles:

- A transparent and consistent framework that is applied across the organisation.
- A flexible approach to how we identify, respond and control risk to accommodate Council's range of activities.
- Reinforce accountability at all levels.
- Continually promote a positive risk culture where risk management is seen as an enabler, embraced and valued by Council Officials and stakeholders.
- Consider enterprise-wide risks in our strategies, plans, reports, decisions, operations, events, activities and business processes.

In the application of this policy and the Enterprise Risk Management Plan, we are mindful that effective risk management requires:

- a strategic focus;
- a system for the setting of priorities where there are competing demands on limited resources;
- forward thinking, planning and proactive approaches to management;
- a balance between the cost of managing risk and the anticipated benefits; and
- contingency and continuity of business planning in the event that critical threats are realised.



**Policy register**  
*incorporating*  
*policies, procedures and protocols*

## Enterprise Risk Management Plan

<b>Policy, procedure, protocol</b>	Procedure
<b>Document version</b>	V 2.0
<b>Date adopted by Council</b>	<a href="#">Click here to enter a date.</a>
<b>Minute number</b>	
<b>File reference number</b>	
<b>Due for review</b>	March 2020
<b>Documents superseded</b>	Risk Management Plan Oct 2012
<b>Related documents</b>	Enterprise Risk Management Policy Clarence Valley Council Delivery Program and Operational Plan Privacy Management Plan Risk Register Fraud Control Policy OH&S Policy Hazard/Incident Reports Business Continuity Plan Asset Management Policy
<b>Author</b>	
<b>Section / Department</b>	Corporate & Governance
<b>Linkage to Our Community Plan</b>	5 Leadership
<b>Objective</b>	5.2 We will have an effective and efficient organisation
<b>Strategy</b>	5.1.8 Ensure good governance, effective risk management and statutory compliance



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## 1. Purpose

In accordance with the Enterprise Risk Management Policy, we are committed to maintaining an effective and efficient enterprise risk management framework to help promote a positive risk culture and proactively manage enterprise wide risks at all levels to support the achievement of Council's objectives. This is achieved through the enterprise risk management framework that consists of policies, plans and procedures that ensure risk management practices are embedded into all activities, risk management thinking is deeply entrenched into the organisation's norms and prudent risk taking is aligned to risk appetite.

The purpose of this plan is to outline Council's enterprise risk management framework to ensure a consistent approach for identifying, analysing, evaluating, treating, reporting and escalating risks. This Plan will help risk owners develop and maintain their risk register in a manner that is uniform with Council's enterprise risk management framework.

## 2. Scope

With reference to implementing the Enterprise Risk Management Policy, this Plan applies to;

- Council Officials
- Council Contractors, Consultants and Volunteers

## 3. Objectives

The objectives of the Plan are to:

- Help risk owners maintain their risk register in a manner that is consistent with Council's enterprise risk management framework by providing step-by-step instructions for identifying, analysing, evaluating, treating and escalating risks.
- Provide a roadmap of the actions and mechanisms for implementing, resourcing, communicating and improving risk management as well as measuring and reporting risk management performance.
- Outline the responsibilities of Council Officials and Council's Contractors, Consultants and Volunteers in relation to risk management.

## 4. Definitions

<b>Term</b>	<b>Meaning</b>
<i>ALARP</i>	As Low As Reasonably Practicable.
<i>Audit Committee</i>	A committee established to provide independent assurance and assistance to Council on risk management, control, governance and legal and regulatory obligations. The Audit Committee provides a reporting forum for internal and external auditors, but cannot make decisions on behalf of Council and may not direct any staff in relation to their duties.
<i>Communication and consultation</i>	Continual and iterative processes within the risk management process to provide, share or obtain information and to engage in dialogue with stakeholders and others regarding the management of risk.
<i>Consequence</i>	The outcome of an event affecting objectives e.g. financial loss, fraud, project delay, failed service, injury, disadvantage.
<i>Control</i>	A measure that modifies (reduces) risk. Includes existing Council processes, procedures, policies, devices, practices or other actions that act to minimise risk.

<b>Term</b>	<b>Meaning</b>
<i>Council official</i>	An individual who carries out public official functions on behalf of Council or acts in the capacity of a public official. For the purpose of this Policy, the Mayor, Councillors, employees, members of Council committees and delegates of Council are Council officials.
<i>Enterprise Risk Management (ERM)</i>	The integration and application of the risk management framework in strategy setting and across the enterprise, designed to identify potential events that may affect the organisation, and manage risk to be within its risk appetite, to provide reasonable assurance regarding the achievement of objectives
<i>Enterprise Risk Management Plan</i>	A document within the risk management framework specifying the strategy, approach, activities, resources, responsibilities, resources and other management components to be applied for implementing, maintaining and continually improving risk management.
<i>Enterprise Risk Management Policy</i>	A document within the risk management framework mandating the overall intentions and direction of an organisation related to risk management.
<i>Establishing context</i>	A step in the risk management process that involves setting the parameters within which risks are identified, assessed and managed.
<i>External context</i>	Considering the external environment in which the organisation seeks to achieve its objectives e.g. competitors, government policy, economic conditions.
<i>Inherent risk</i>	Level of risk before considering existing controls or risk treatment.
<i>Internal audit</i>	An independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.
<i>Internal context</i>	Considering the internal environment in which the organisation seeks to achieve its objectives e.g. internal resources, internal processes.
<i>Level of risk</i>	The risk rating calculated by applying the likelihood rating and consequence rating criteria. The level of risk may be determined before considering controls (inherent risk) or after considering controls (residual risk).
<i>Likelihood</i>	Chance of something happening.
<i>Monitoring</i>	Continual checking, supervising, critically observing or determining the status of the risk and control in order to identify changes e.g. new or emerging risks, recent incidents, weakened controls, new controls.
<i>Operational risk</i>	A source of uncertainty or events that may arise during the normal course of day-to-day activities and decisions. Operational risks may arise from inadequate or failed internal processes, people and systems, or from external events. They are managed by risk owners and escalated to the Senior Management (Executive) when the level of risk is outside risk appetite.
<i>Project risk</i>	A source of uncertainty that may arise from taking on projects that can hamper the project's overall objectives and success resulting in a range of adverse consequences. They are managed by a Project Manager who is the risk owner and escalated to the Executive when the level of risk is outside risk appetite.

<b>Term</b>	<b>Meaning</b>
<i>Residual risk</i>	Level of risk remaining after considering existing controls or risk treatment
<i>Review</i>	Activity undertaken to determine the suitability, adequacy and effectiveness of the subject matter to achieve established objectives.
<i>Risk</i>	Effect of uncertainty on objectives. (Note: effect is a deviation from the expected and may be positive and/or negative).
<i>Risk acceptance</i>	An informed decision to accept the consequences and the likelihood of a particular risk.
<i>Risk analysis</i>	A systematic process to comprehend the nature of risk and to determine the level of risk.
<i>Risk appetite</i>	The amount of risk that the organisations is prepared to accept or be exposed to in the pursuit of its objectives.
<i>Risk assessment</i>	The overall process of risk identification, risk analysis and risk evaluation.
<i>Risk attitude</i>	Organisation's approach to assess and eventually pursue, retain, take or turn away from risk.
<i>Risk aversion</i>	Attitude to turn away from risk
<i>Risk avoidance</i>	An informed decision not to become involved in, or to withdraw from, a risk activity, decision, situation or event.
<i>Risk culture</i>	A term describing the values, beliefs, knowledge, attitudes and understanding about risk shared by a group of people.
<i>Risk evaluation</i>	The process used to determine risk management priorities by comparing the level of risk against predetermined appetite, tolerance, target risk levels or other criteria.
<i>Risk identification</i>	Process of finding, recognising and describing risks
<i>Risk management</i>	The coordinated activities to direct and control an organisation with regard to risk
<i>Risk management framework</i>	The set of components that provide the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management throughout the organisation
<i>Risk Management Improvement Group</i>	A working group that monitors and facilitates consistent operation of the enterprise risk management by performing an internal audit function assessing effectiveness of mitigation controls and provides advice and assurance on compliance with the enterprise risk management framework.
<i>Risk management process</i>	Systematic application of management policies, procedures and practices to the activities of communicating, consulting, establishing the context, and identifying, analysing, evaluating, treating, monitoring and reviewing risk.
<i>Risk owner</i>	A person (often a Manager) with the accountability and authority to manage the risk. Risk owners will vary depend on the level a risk is managed but are often Senior managers.
<i>Risk profile</i>	The documented and prioritised overall assessment of a range of specific risks or set of risks faced by the organisation.

<b>Term</b>	<b>Meaning</b>
<i>Risk rating criteria</i>	A reference against which the significance or level of a risk is evaluated. The risk rating resulting from the application of the risk assessment ratings on the likelihood of the risk and consequence of a risk.
<i>Risk register</i>	A formal record or repository (system or file) of the risks identified, evaluated and managed by the risk owner.
<i>Risk Register Procedure</i>	A document to provide risk owners with step-by-step instructions for identifying, analysing, evaluating, treating and escalating risks to complete a risk register. See Appendix A.
<i>Risk retention</i>	The level of risk ultimately accepted.
<i>Risk sharing</i>	Sharing with another party the burden of loss or consequence from a particular risk.
<i>Risk source</i>	Element which alone or in combination has the intrinsic potential to give rise to risk event. Considered during the risk assessment step.
<i>Risk tolerance</i>	The level of variation from the pre-determined risk appetite an organisation is prepared to accept.
<i>Risk transfer</i>	Shifting the responsibility or burden for loss to another party usually through contract, insurance or other means.
<i>Risk treatment</i>	Selection and implementation of an action or process identified to address or mitigate a risk.
<i>Stakeholder</i>	Person or organisation that can affect, be affected by, or perceive themselves to be affected by a decision or activity.
<i>Strategic risk</i>	A source of uncertainty that may arise in pursuit of strategic objectives. The risks and uncertainties associated with carrying out of the strategic objectives as articulated in high level plans; strategic programs/initiatives. Strategic risks arise during strategy formulation and implementation or factors from the external environment that could impact strategy. They are managed by the Executive/GM.

## 5. Understanding risk

### 5.1 Risk and risk management

Risks are everywhere. Risks are inherent in our day-to-day activities, projects, operational procedures, strategic and operational planning processes and decision-making.

Risks cannot always be avoided, transferred or eliminated, so risks must be managed and managed well. Risk management at all levels of the organisation is therefore critical.

Risk management includes all the coordinated activities to direct and control an organisation with regard to risk. Council has established a rigorous enterprise risk management framework consisting of a formal Policy and Plan to direct and control risk management activities.

Risk management is not an isolated function that exists within Council whereby responsibility is limited to a few people. Rather, it is an integral part of strategic, operational and project management. Risk management is performed by all Council Officials and should be embedded in all our procedures and activities.

### 5.2 Benefits of managing risk

Managing risk has considerable benefits.

The combination of proficient risk management capabilities by all Council Officers and risk owners and a proactive, structured, systematic and integrated approach to risk management will help ensure a positive risk-aware culture that will deliver a range of benefits to Council, including:

- Increased likelihood of achieving our short and long-term objectives.
- Achieving a balanced approach to taking risk(s) to reduce uncertainty.
- Better and consistent decision-making and planning.
- Mitigating the likelihood and impact of undesirable events.
- Improving stakeholder confidence and trust.
- Improving corporate governance, internal control, compliance and financial control.
- Protecting and enhancing reputation.

### 5.3 Risk Culture

An effective risk culture is one that enables and rewards individuals and groups for behaviours and actions that are in line with policies and procedures and for taking the right risks in an informed manner. A good risk culture can be achieved in several ways:

- Executive and managers championing risk management and leading by example;
- Promoting the view that all employees are managers of risk;
- Encouraging all managers and staff to develop knowledge and skills in risk management; and
- Training and supporting staff to incorporate risk management into their everyday roles and responsibilities.

## 6. Enterprise risk management framework

A prescribed risk management framework helps establish the foundations and organisational arrangements for mandating risk management, designing the framework, implementing risk management processes, monitoring and reviewing the framework and continually improving the risk management framework.

### 6.1 Framework design

Council's enterprise risk management framework is modelled on Australian/New Zealand Standard (AS/NZS) ISO 31000: 2018 Risk Management – Principles and guidelines, tailored to meet the needs of Council.

### 6.2 Framework elements

Council's enterprise risk management framework consists of a number of elements to provide a structure for a consistent risk management approach and for embedding risk management across all activities. The framework includes:

- Risk Appetite Statement: a commercial and confidential document for internal use only to help guide Council Officials in respect to the parameters of acceptable risk taking and tolerances.
- Enterprise Risk Management Policy: clearly communicates Council's commitment to maintaining an effective and efficient risk management framework to support the management of enterprise-wide risks at all levels and embed risk management into day-to-day activities.
- Enterprise Risk Management Plan: provides a roadmap for implementing, resourcing, communicating and improving risk management as well as measuring and reporting risk management performance. The Plan outlines responsibilities, actions and clear step-by-step instructions for identifying, analysing, evaluating, treating and escalating risks to help Council Officials maintain their risk register in a manner that is consistent with Council's enterprise risk management framework.



- Risk Management Resources and Committees: a dedicated risk management function, Audit, Risk Management Improvement Group to monitor and audit risk management activities, an independent Audit Committee to provide assurance that risk management is embedded in organisational activities..
- Training and communication: regular awareness training and communication to enhance the risk management capabilities of Council Officials.
- Risk Management Records: Risk register and other risk assessment records to formally document the risk evaluation process, risk reports to communicate important risk and control information to stakeholders.
- Other Supporting Policies, Procedures and Arrangements: Other supporting documentation and systems that complement risk management including policies, procedures, internal audit, insurance arrangements, fraud and corruption plans, business continuity plans, crisis management plans, compliance plans and workplace health and safety management systems.

## 7. Implementing enterprise risk management

### 8.1 We manage risks at all levels

Council's integrated risk management approach requires an ongoing assessment of potential risks at every level. At minimum, risk management must be integrated and considered in all activities at strategic, project and operational level.

#### Strategic level risks

A strategy involves an informed, measurable decision about the direction an organisation chooses to take. Strategic risks arise during strategy formulation and strategy implementation or from factors in the external environment that could impact strategy. For Council, strategic risks arise from the strategies and actions contained within the Integrated Planning and Reporting framework.

Strategic level risks are often very hard to manage as they involve greater uncertainty, complex assumptions, complex activities and overall high inherent risk when compared to day to day, operational activities. The risks that are associated with strategies may be transient or relatively short term in nature, but often have long lasting consequences.

Failure to manage strategic level risks could have significant negative financial, reputational and operational consequences. Therefore, a risk register is maintained for strategic level risks.

Risk and strategy are linked. Whenever there is a change to the strategy, the risks will also change. In addition, strategic plans will not remain static due to changing priorities, environmental changes, and government decisions and therefore will need re-assessment regularly.

There two distinct stages when risk need to be considered at the strategic level. When

- strategic plans are first being developed and/or refined; and
- progress is being monitored and reported on against the strategic plans.

Strategic level risks are identified and assessed by the Executive and given formal consideration by Council and the Audit Committee.

If the Executive cannot reduce a strategic risk to within risk appetite, the risk must be escalated to Council for consultation and resolution.

#### Operational level risks

Operational structures, systems and processes that follow strategy will give rise to operational risks. Operational level risk typically exist within the day-to-day activities and decisions at different levels across Council.

Operational level risks are often easier to manage than strategic level risks and project level risks as the risks are often more predictable, involve less uncertainty and can be adequately controlled through well designed and executed policies and procedures. High impact, low probable risks can also be mitigated with appropriate crisis management, business continuity and disaster recovery planning.

A series of risk registers is maintained by risk owners at business unit level across council to cover all major operational level risks. The key consideration is that risk owners need to identify and manage the risk at the most appropriate level.

All operational level risks are given formal consideration by the Executive, Council and ARIC.

Operational risks where the residual risk remains outside risk appetite are escalated to Executive with the Risk Treatment Plan(s) and monitored monthly by Executive.

If the General Manager cannot reduce an operational risk to within risk appetite, the risk must be escalated to Council for consultation and resolution.

### **Project level risks**

A project is planned work or an activity that is finished over a period of time and intended to achieve a particular purpose. Projects can be related to strategic plans, major infrastructure or corporate change/transformation activities.

Considering the inherent risks associated with projects and the level of project activity at Council, project risks need to be thoroughly considered.

All projects have risks. If the potential risks are not identified and managed early, then the project is exposed to risk of delays, safety issues, scope creep, cost over-runs and/or result in below quality outcomes.

Managing project risks is considered good management practice and an integral element of leading project management methodologies.

A risk register is maintained by risk owners or by the designated Program Manager for project risks.

Project Managers are responsible for keeping their Sponsor, Steering Committee and Executive advised of their project / program risk profile.

Project risks where the residual risk remains outside risk appetite are escalated to Executive with the Risk Treatment Plan(s) and monitored monthly by Executive.

Where the Executive cannot further reduce a project risk to within risk appetite, the risk must be escalated to Council for consultation and resolution.

## **7.2 We perform regular risk assessments**

### **Risk register**

The risk register is a critical element of the risk management framework because it is a formal record of the risks identified, evaluated and managed by the risk owner.

A risk register is a form of risk assessment and can be maintained for a department, event, activity, project and strategic initiatives and cover all current and future activities, and new opportunities.

At minimum, risk registers are maintained for key risks at strategic, operational and project level.

Emerging risks should also be incorporated in the appropriate risk register as they are identified.

All risk owners are required to maintain a risk register, which provides a current, accurate and complete record of risk assessment and control/management activities. The risk register is to be a "living document", remain current and subject to regular review and update as risks are addressed and new risks identified, and controls and risk treatments for current risks updated.

All risk registers are in electronic format using the Council's risk register template (excel) and maintained in a shared drive to enable reporting.

The Risk Register Procedure for risk register maintenance is at **Appendix A** and includes steps for identifying, analysing, evaluating, treating and escalating risks. This aims to help risk owners maintain their risk register in a manner that is consistent with Council's risk management framework.

The Risk Register Procedure is to be applied consistently for all strategic, operational and project risk registers.

### **Other risk assessments**

In some instances, using Council's enterprise risk management approach, the Risk Register Template & Instruction and the risk ratings contained in this Plan may not be suitable for some risk assessments and more context specific risks assessments are needed e.g. Onsite Safety Risk Assessment. These risk assessment activities are often identified as controls on the risk register.

Risk owners may use other more suitable risk assessment tools to manage specific and more dynamic risks, however, in all cases these risk assessments should:

- Be modelled on Australian/New Zealand Standard (AS/NZS) ISO 31000: 2018 Risk management – Principles and guidelines or the relevant standard, this Plan or best practice risk assessment methods; and
- Risk ratings and risk evaluation criteria used should always reflect Council's Risk Appetite Statement.

### **7.3 We monitor, escalate and report risks**

All employees are responsible for identifying risks and reporting those risks to their manager for consideration of the impact and level of risk and inclusion on the department risk register.

Once a risk has been identified, managers and/or risk owners are responsible for assessing and managing the risk in accordance with Council's enterprise risk management framework.

Risk reporting is a shared responsibility between the risk owner and the relevant Director.

Risk reporting supports decision making for major risks identified during the risk assessment process and when balancing between risk and opportunity. Reporting arrangements can include:

- Any risk management initiatives undertaken during the period;
- Any moderate level or higher incidents or issues that have occurred during the previous quarter;
- The key inherent and residual risks facing the department/event/activity/project and the controls in place to manage those risks;
- Progress in implementing key risk treatment plans; and
- Any other issues that have arisen over a period or likely to arise in the future, relevant to the risk management framework that should be brought to the attention of the Risk Management Improvement Group, Executive, Audit Committee and/or Council.
- Where a risk has been identified that is likely to impact NSW Government agencies, the risk should be escalated to Executive and formally communicated to the affected agency or agencies by the General Manager or nominated Director.

The Enterprise Risk Management Plan outlines the key reporting activities.

### **Other incidents & issues**

Incidents, complaints, issues, near misses or near incidents may be leading risk indicators to an emerging risk. All Council Officials are responsible for reporting incidents, complaints, issues, near misses or near incidents in a way consistent with the appropriate Council's policy and procedure.

#### **7.4 We are committed to continuous improvement**

We are committed to ensuring the enterprise risk management framework and risk management activities are continually improved through learning and experience. This is achieved through the Risk Management Improvement Group in a number of ways:

- Periodic review of enterprise risk management framework including Policy and Plan;
- Communication and consultation with key stakeholders;
- Monitoring of risks, controls and treatment plans;
- Monitoring of incidents and near incidents; and
- Independent review of risk management framework including an assessment of the level of risk management maturity.

#### **Risk Management Maturity**

We understand that improving risk management is a journey. It requires building a range of skills and capabilities across the organisation, enhancing processes, maintaining a strong risk aware culture and undertaking a range of repeatable risk management activities. We will periodically assess our level of risk management maturity in accordance with good practice standards that include ISO 31000 and/or the [Audit Office of NSW Risk Management Maturity Assessment Tool](#).

The Audit Office of NSW Risk Management Maturity Assessment Tool aims to evaluate maturity levels (from initial to optimised) across a range of important elements including risk management:

- Strategy & governance;
- Process;
- Systems and intelligence;
- Monitoring and review; and
- Culture.

The assessment may be part of the periodic independent review of the risk management framework or a self-assessment. The results of the risk management maturity assessment will be reported to Council's Executive and Audit Committee.

### **8. Attachments**

**Appendix A - Risk Management Procedure**

**Appendix B - Risk Register Template & Instructions**

**Appendix C - Risk Appetite Statement (Confidential)**

**Appendix D - Likelihood Rating Table**

**Appendix E - Consequence Rating Table**

**Appendix F - Risk Level Rating Table**

**Appendix G - Control Effectiveness Rating Table**

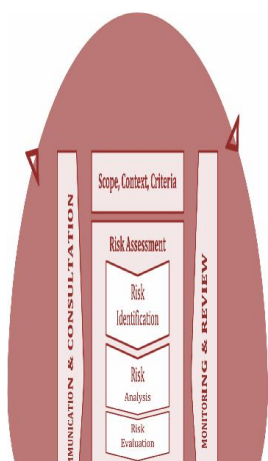
**Appendix H - Risk Management Activities**

**Appendix I - Sample Quarterly Risk Management Status Report**

## Appendix A – Risk Management Procedure

Following this Procedure will help risk owners manage their risks and maintain their risk register in a manner that is consistent with Council’s enterprise risk management framework.

This Risk Management Procedure reflects the Australian/New Zealand Standard (AS/NZS) ISO 31000: 2018 Risk Management – Principles and guidelines. Refer to Figure 1 below for an illustration of the AS/NZS ISO 31000:2018 risk management approach and the key steps to the risk management process that apply at Clarence Valley Council.



This Risk Management Procedure should be read in conjunction with:

- Appendix B - Risk Register Template & Instructions
- Appendix C - Risk Appetite Statement (Confidential)
- Appendix D - Likelihood Rating Table
- Appendix E - Consequence Rating Table
- Appendix F - Risk Level Rating Table
- Appendix G - Control Effectiveness Rating Table

### 1. Communication and consultation

The purpose of communication and consultation is to assist relevant stakeholders and Council Officials in understanding risk, the basis on which decisions are made and the reasons why particular actions are required. Communication seeks to promote awareness and understanding of risk.

Effective communication and consultation with key stakeholders regarding risk management processes, issues and initiatives is critical to the success of Council’s risk management framework. Council Officials must ensure that relevant stakeholders are informed, consulted and, if necessary, involved in risk management activities that

affect them or for which they may be able to contribute. In particular, stakeholders who may be effected by, or may have knowledge regarding, risks must be consulted regarding the assessment and evaluation of such risks.

## **2. Scope, context and criteria**

Establishing the scope, context and criteria helps to customise the risk management process, enabling effective risk assessment and appropriate risk treatment.

The scope of risk management activities are enterprise wide. The risk management is applied at different levels (e.g. strategic, operational, programme, project, or other activities).

Context of the risk management process should be established by gaining an understanding of the external and internal environment in which the Council operates and should reflect the specific environment of the activity to which the risk management process is to be applied. Important considerations when determining context include:

- What do we want to do or achieve? Define the desired outcomes of the event, activity or project.
- How will we know we have been successful? Identify the success measure or measures for each desired outcome. For established activities, success measures should have been developed and agreed during the development of Council's hierarchy of plans.
- Council's external environment – social factors, demographics, economic, environmental.
- Council's stakeholders – Councillors, residents, rate payers, customers, regulators, employers, politicians, media, insurers, service providers, staff and volunteers.
- Council's internal environment – goals, objectives, culture, risk appetite/tolerance, organisational structures, systems, processes, resources, key performance indicators and other drivers.
- Council's appetite for risk – this is the amount of risk that Council is willing to accept in pursuit of its objectives.

Risk criteria specifies the amount and type of risk that Council may or may not take, relative to objectives. The risk appetite statement, risk likelihood table and risk consequences tables will help establish criteria for assessing, managing and taking risk. Risk criteria should be established at the beginning of the risk assessment process.

## **3. Risk assessment**

Risk assessment is the overall process of risk identification, risk analysis and risk evaluation. Risk assessments (including risk registers) should be conducted systematically, iteratively and collaboratively, drawing on the knowledge and views of stakeholders. It should use the best available information, supplemented by further enquiry as necessary.

### **Risk identification**

Risk identification is the process of identifying risks facing Council through the undertaking of the activity. This involves thinking through the sources of risks, the potential hazards and opportunities, the possible causes and the potential exposure.

The aim of this step is to generate a comprehensive list of risks based on those events that might create, enhance, prevent, degrade, accelerate or delay the achievement of objectives.

Risk identification occurs within the context of the risk management activity, procedure or process. The following types of risk should typically be considered:

- Strategic risks;
- Operational risks;
- Financial risks;

- Reputational risks;
- Legal and Regulatory risks;
- Business disruption;
- People & Wellbeing risks; and
- Environmental risks

It is important to undertake a systematic and comprehensive identification of all risks including those not directly under the control of Council because a risk that is not identified at this stage will not be included in further analysis. The key questions when identifying risks are:

- What can happen?
- Where can it happen?
- When can it happen?
- Why can it happen?
- How can it happen?
- What is the impact?
- Who is responsible for managing the risk?

A number of methods may be utilised to help identify risks that could materially impact the business. These include:

- Brainstorming
- Formal risk workshops and consultation with stakeholders
- Personal experiences
- Expert judgement
- Periodic working committee meetings
- Periodic reviews of the risk register
- Scenario analysis
- Business process reviews and work breakdowns
- Review of actual incidents and issues identified
- SWOT analysis

It is also important to consider the potential causes of a risk as it will help to address the risk - the next stage of the risk management process. Some causes of risk could include:

- commercial/legal relationships
- socio-economic factors
- political/legal influences
- personnel/human behaviour
- financial/market activities
- management activities and controls
- technology/technical issues



- the activity itself/operational issues
- business interruption
- natural events

### **Risk Analysis**

Once risks have been identified, they are then analysed. Risk analysis involves consideration of the causes and sources of risk, their positive and negative consequences, and the likelihood that those consequences will occur. At this point, no consideration is given to existing controls. The following risk criteria should be used as a guide when analysing risks.

The likelihood of occurrence is the probability of an event occurring. When considering the likelihood of a risk, consider both the probability and frequency of occurrence using the likelihood ratings provided in **Appendix D**.

The consequence assessment is the effect or impact of the risk event, performed using the consequence ratings provided in **Appendix E**.

Inherent risk is the overall raw risk. It is determined by combining the likelihood and consequence ratings. Ultimately, the level of inherent risk will determine how a risk is treated. The table shown in **Appendix F** depicts the inherent risk levels.

Once the inherent risk is determined, consideration is given to the current controls (people, systems and processes) existing that mitigate the risk.

A control can include a policy, procedure, plan, manual, device or action that reduces a risk from occurring. A control should reduce the likelihood and/or the consequence of a risk.

Once the current controls have been identified, assessment of the effectiveness of the control's is undertaken to determine the residual risk. To determine control effectiveness, think about the quality of documented policies and procedures, adequacy of training, staff turnover, and recent issues - see **Appendix G** for a guide on control effectiveness.

Residual risk is the level of risk after considering the effectiveness of existing controls. It is determined by applying the effectiveness of existing controls to inherent risk. The table in **Appendix F - Risk Level Ratings** (see above) should also be used to determine the level of residual risk.

As most controls should be reasonably effective, the level of residual risk will in almost all cases be lower than inherent risk.

### **Risk Evaluation**

The purpose of risk evaluation is to support decisions. Ultimately, the level of residual risk will determine how a risk is treated.

During risk evaluation, the level of residual risk is compared to Council's risk appetite, known priorities and requirements to determine if the level of risk is acceptable i.e. within risk appetite.

The actions and level of control and/or risk treatment will depend on the risk level.

**High or Extreme Risk:** Requires immediate risk treatment as the potential risk exposure could be devastating to the organisation.

**Medium Risk:** May require action at some point in the near future, as it has the potential to be damaging to the organisation

**Low Risk:** Low risks are generally acceptable and do not require any formal sign off. Low risks should continue to be monitored and re-evaluated on a regular basis. Low risks can generally be treated with routine procedures.

Where residual risk is evaluated as within risk appetite, no further or immediate action is required other than simply ensuring the risk assessment has been performed diligently and the risk is continually monitored.

Where residual risk is evaluated as outside risk appetite, further escalation and action is required through risk treatment.

The risk owner must escalate risks outside risk appetite with the proposed risk treatment plan to Executive.

The Executive must determine whether the proposed risk treatment, including the time frame for implementation, is acceptable. The General Manager may determine to accept a High or Extreme residual risk or risks outside risk appetite without further treatment where the cost of treatment exceeds the benefit and the objective being pursued is considered critical. In such cases, the reason for accepting the risk without further treatment must be documented and reported to Council.

#### **4. Risk Treatment**

When a residual risk is assessed as Medium, High or is outside Council's risk appetite, a decision is made that the risk is not acceptable, a Risk Treatment Plan must be developed in order to reduce the risk to an acceptable level within an appropriate time frame.

Risk treatment involves selecting one or more options for modifying risks and implementing those options. Risk treatment options are not necessarily mutually exclusive or appropriate in all circumstances. The options can include the following:

- avoiding the risk by deciding not to start or continue with the activity that gives rise to the risk;
- taking or increasing the risk in order to pursue an opportunity;
- removing the risk source;
- changing the likelihood;
- changing the consequences;
- sharing the risk with another party or parties (including contracts and risk financing); and
- retaining the risk by informed decision.

When considering the most appropriate risk treatment options, risk owners should consider the concept of 'As Low As Reasonably Practicable' (ALARP).

ALARP as illustrated below is the point where the risk is negligible, or at least at a level where it can be managed by routine procedures. ALARP is the level of risk that is tolerable and cannot be reduced further without expenditure of resources, time and effort being disproportionate to the benefit gained or where the solution is impractical to implement.

The information provided in risk treatment plans should include:

- i. the reasons for selection of treatment options, including expected benefits to be gained;

- ii. those who are accountable for approving the plan and those responsible for implementing the plan;
- iii. proposed actions;
- iv. timing and schedule.

## 5. Monitoring and Review

Few risks remain static. Risks will be continuously monitored and reviewed and the effectiveness of the controls in place and of the risk treatment plans will be assessed to ensure changing circumstances do not alter risk priorities.

The results of monitoring and review are incorporated within Council's performance management, measurement and reporting activities.

Risks will be monitored regularly in line with their significance. At minimum, the risk register will be reviewed quarterly as part of the operational plan review process.

Feedback on the implementation and the effectiveness of the Enterprise Risk Management Policy and Enterprise Risk Management Plan will be obtained from the risk reporting process, internal audits and other available information.

## 6. Recording and reporting

The risk management process and its outcomes will be documented and reported through appropriate mechanisms. Risk management records include:

- Risk registers maintained by Council for strategic risks, operational risks and other types of risks.
- Other forms and types of risk assessments conducted for the purpose of identifying, evaluating and managing risk.

Records should be maintained within Council's formal record management system.

Periodic risk management reporting aims to enhance the quality of dialogue with Council Officials, Audit Committee, stakeholders and oversight bodies. Risk reports communicate important risk and control information. Sample risk reports are in **Appendix I**.

### Appendix B – Risk Register Template & Instructions

STEP 1: RISK IDENTIFICATION					STEP 2: RISK ASSESSMENT										STEP 3: RISK TREATMENT													
#	Risk Description	Sources of risk	Risk Category	Risk Appetite	RISK ASSESSMENT - INHERENT			RISK MITIGATION	RISK ASSESSMENT - RESIDUAL				DEVELOP ACTION PLAN			RISK ASSESSMENT - ESCALATION												
					Likelihood	Consequence	Rating		Current Controls	Likelihood	Consequence	Rating	Within Risk Appetite?	Action	Owner	Due Date	Likelihood	Consequence	Rating	Within Risk Appetite?								
1			Legal/ Regulatory	Very Low	3	Possible	4	Major	12	High		1	Rare	5	Catastrophic	5	Moderate	No - Escalate				4	Likely	1	Insignificant	4	Low	No - Escalate
2			People	Very Low	1	Rare	1	Insignificant	1	Very Low		1	Rare	1	Insignificant	1	Very Low	Yes - Accept				1	Rare	1	Insignificant	1	Very Low	Yes - Accept
3			Environment	Low	1	Rare	1	Insignificant	1	Very Low		1	Rare	1	Insignificant	1	Very Low	Yes - Accept				1	Rare	1	Insignificant	1	Very Low	Yes - Accept
4			Reputation/ Governance	Moderate	1	Rare	1	Insignificant	1	Very Low		1	Rare	1	Insignificant	1	Very Low	Yes - Accept				1	Rare	1	Insignificant	1	Very Low	Yes - Accept
5			Legal/ Regulatory	Very Low	1	Rare	1	Insignificant	1	Very Low		1	Rare	1	Insignificant	1	Very Low	Yes - Accept				1	Rare	1	Insignificant	1	Very Low	Yes - Accept
6			Service/ Project Delivery	Moderate	1	Rare	1	Insignificant	1	Very Low		1	Rare	1	Insignificant	1	Very Low	Yes - Accept				1	Rare	1	Insignificant	1	Very Low	Yes - Accept
7			Financial	Low	1	Rare	1	Insignificant	1	Very Low		1	Rare	1	Insignificant	1	Very Low	Yes - Accept				1	Rare	1	Insignificant	1	Very Low	Yes - Accept
8			Financial	Low	1	Rare	1	Insignificant	1	Very Low		1	Rare	1	Insignificant	1	Very Low	Yes - Accept				1	Rare	1	Insignificant	1	Very Low	Yes - Accept

The purpose of this Risk Register Template & Instructions is to provide step-by-step instructions for completing the risk register to help risk owners maintain their risk register in a manner that is consistent with Council’s Enterprise Risk Management Plan. To complete the risk register, you will need:

- Appendix A - Risk Management Procedure
- Appendix C - Risk Appetite Statement (Confidential)
- Appendix D - Likelihood Rating Table
- Appendix E - Consequence Rating Table
- Appendix F - Risk Level Rating Table
- Appendix G - Control Effectiveness Rating Table

**STEP 1: RISK IDENTIFICATION & ANALYSIS**

The aim of this step is to generate a comprehensive list of risks based on those events that might create, enhance, prevent, degrade, accelerate or delay the achievement of objectives.

**Risk Number (#)** – For reference purposes.

**Risk Description** – Describe the risk event and consequence. What can happen and what is its impact?

**Sources of Risk** – Describe factors that can cause the risk. How can the risk occur? What are the causes of risk?

**Risk Category** – Consider the worst possible consequence of the risk and select the risk category impacted. The risk categories are predetermined and cannot be changed as they are aligned to the categories used in Council's Risk Appetite Statement and the risk consequence table.

**Risk Appetite** - The amount of risk that Council is prepared to accept in the pursuit of its objectives. Risk appetite for each risk category is predetermined by Council and documented in the Risk Appetite Statement. Risk appetite for a category cannot be changed.

**Risk Assessment - Inherent**

**Likelihood** - The probability of an event occurring. Refer to **Appendix D** for the Likelihood Rating Table

**Consequence** - The impact of the risk event based on the 'risk category' selected. Refer to **Appendix E** for the Consequence Rating Table

**Rating** - Inherent Risk is the level of risk before considering any current controls. The level of inherent risk is based on your selection of 'likelihood' and 'consequence' ratings. Refer to Appendix F for the Risk Level Rating Table.

**STEP 2: RISK EVALUATION**

This step involves identifying and considering the current controls that are working effectively to mitigate the risk and rerating the risk again.

**Risk Mitigation**

**Current Controls** – List the current and most effective controls that are already embedded within Council's current business processes which contribute to mitigating the risk and causes identified.

**Risk Assessment - Residual**

**Likelihood** - The probability of an event occurring after considering 'current controls'. Refer to **Appendix D** for the Likelihood Rating Table

**Consequence** - The impact of the risk event after considering 'current controls'. Refer to **Appendix E** for the Consequence Rating Table

**Rating** - Residual Risk is the level of risk after considering the effectiveness of 'current controls'. The level of residual risk is based on your selection of revised 'likelihood' and revised 'consequence' ratings. Refer to **Appendix F** for the Risk Level Rating Table.

**Within Risk Appetite?** – Compare the level of residual risk to Council's risk appetite level to determine if the level of residual risk is within risk appetite.

Where residual risk is within risk appetite, no further or immediate action is required other than simply ensuring the risk assessment has been performed diligently.

Where residual risk is not within risk appetite, further action is required by the risk owner. These actions can include:

- Treating or transferring the risk.
- Avoiding the risk - deciding not to start or continue with the activity that gives rise to the risk. This will eliminate the risk.

Residual risks that are not within risk appetite must be escalated to the Executive for consideration.

**Note:**

A risk owner cannot accept a risk outside Council's risk appetite.

Risks that are likely to impact other NSW Government agencies are to be communicated to the affected agency or agencies.

**STEP 3: RISK TREATMENT**

The purpose of risk treatment is to identify the most appropriate risk mitigation strategies and implement them.

Develop action plan

**Action** - Identify the specific risk treatment or risk transfer actions.

**Owner** - The name of the person responsible who has the delegated authority to implement the action.

**Due Date** - Set the due date to implement the action.

**Risk Assessment - Escalation**

**Likelihood** - The probability of an event occurring after considering 'current controls' and 'action' plans. Refer to Appendix D for the Likelihood Rating Table

**Consequence** - The impact of the risk event after considering 'current controls' and 'action' plans. Refer to Appendix E for the Consequence Rating Table

**Rating** - Residual Risk is the level of risk after considering the effectiveness of 'current controls' and 'action' plans. The 'post treatment residual risk' is based on your selection of revised 'likelihood' and revised 'consequence' ratings. Refer to Appendix F for the Risk Level Rating Table.

**Within Risk Appetite?** – Compare the level of post treatment residual risk to Council's risk appetite level to determine if the level of target residual risk is within risk appetite.

Where post treatment residual risk is within risk appetite, no further or immediate action is required other than simply ensuring the risk assessment has been performed regularly and diligently.

Where post treatment residual risk is not within risk appetite, the Executive can accept or avoid the risk and communicate the outcome to Council.

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## Appendix C – Risk Appetite Statement (Confidential)

### Purpose

The purpose of this Risk Appetite Statement is to establish some broad parameters around the amount and type of risk that Clarence Valley Council is willing to take to meet its strategic and operational objectives. It provides guidance for management and elected representatives on how to approach the management and treatment of risks that are inherent in undertaking Council activities. The parameters of risk tolerance are not exhaustive and aim to guide management when making important decisions.

### Context

As a local government authority, Clarence Valley Council has an obligation to its stakeholders including staff to ensure that it does not accept high levels of risk that might impact on community wellbeing and amenity or the ongoing viability of Council.

This is particularly relevant in the current economic and political environment where significant opportunities exist and there is a high level of uncertainty. Accordingly, Council generally has a moderate appetite to take risks that deliver benefits to the community but low appetite for unmitigated risks across all of its operations and strategic objectives.

### Definition of Risk Appetite Levels

Low – No appetite. Risks to be minimised, eliminated or controlled to as low as reasonably possible with available resources and in accordance with legislative requirements.

Moderate – Some appetite for risk. Risks should be managed within tolerance levels. Some elevated level of risk may be acceptable to achieve specified outcomes.

High – Considerable appetite for risk. Pursue innovation, large projects and higher reward opportunities despite higher levels of inherent and sometimes residual risk.

### Risk Appetite Statement

Risk Category	Context	Risk Appetite	Risk Tolerance
Financial	<p>Council recognises the financial risks involved in delivering a wide range of services, programs and capital projects to meet the needs of the local community. Council is committed to operating in a financially responsible and sustainable manner in the long-term interests of the community.</p> <p>Council has a low appetite for risks to financial sustainability.</p>	Low	<p>Council will <b>not</b> tolerate:</p> <ul style="list-style-type: none"> <li>▪ Maladministration, misuse or waste of project funds or resources.</li> <li>▪ Decisions that have a significant negative impact on Council’s financial sustainability.</li> <li>▪ Deterioration of FFTF metrics below benchmark.</li> <li>▪ Financial decisions without appropriate consideration of risk implications.</li> <li>▪ Material misstatement in financial accounts.</li> <li>▪ Breach of financial policies and delegations.</li> <li>▪ Insurable financial losses greater than \$150K</li> </ul> <p>Council can tolerate:</p> <ul style="list-style-type: none"> <li>▪ Minor unforeseen / unavoidable cost variations up to 10% of business unit budget or \$150K corporate budget to meet community needs or pursue community development opportunities. Projects variance of up to 5% is generally acceptable.</li> <li>▪ Short-term deterioration of FFTF metrics in order to improve other FFTF metrics</li> </ul>
People	<p>Council is committed to a safety focused workplace culture to ensure the wellbeing of our staff and the community. Council also recognises that its biggest and most valuable assets are its people. Council are committed to being inclusive, treating people with courtesy and fairness, and ensuring each individual is valued and heard.</p> <p>Council has no appetite for work</p>	Low	<p>Council will <b>not</b> tolerate:</p> <ul style="list-style-type: none"> <li>▪ Practices that knowingly compromise staff well-being, workplace or public safety (including intimidation, harassment, verbal abuse or discrimination).</li> <li>▪ Activities that result in reasonably foreseeable and preventable fatalities, harm, serious injuries or illnesses to people.</li> <li>▪ Unsafe infrastructure / community assets not repaired or restored promptly.</li> </ul> <p>Council can tolerate:</p> <ul style="list-style-type: none"> <li>▪ Minor unforeseen incidents or injuries that that arise from time to time in the course of undertaking normal activities.</li> </ul>

Risk Category	Context	Risk Appetite	Risk Tolerance
	practices, actions or inactions that compromise the wellbeing and safety of people - including staff, contractors and community.		<ul style="list-style-type: none"> <li>▪ Minor morale issues relating to improving workforce performance.</li> <li>▪ Minor staff grievances that can be dealt with through normal internal mechanisms.</li> <li>▪ Practices that are not in line with best practice as long as public safety is not compromised.</li> </ul>
Environmental	<p>Council recognises the importance of management of the Clarence's natural environment for current and future generations. Council is committed to delivering services in an environmentally sustainable manner. Council recognises the importance of water and waste management, design and planning and protection of the environment.</p> <p>Council has a low appetite for environmental damage arising from normal business activities.</p>	<b>Low</b>	<p>Council will <b>not</b> tolerate:</p> <ul style="list-style-type: none"> <li>▪ Decisions, activities and practices that result in long term or irrevocable environmental damage, threatens extinction of flora and fauna or is hazardous to human life.</li> <li>▪ Decisions that do not consider the principles of ecologically sustainable development.</li> <li>▪ Activities and practices that knowingly compromise the environment, are reasonably foreseeable and preventable. Activities and practices that knowingly compromise the environment, are reasonably foreseeable and preventable.</li> </ul> <p>Council can tolerate:</p> <ul style="list-style-type: none"> <li>▪ Environmental impacts offset by other activity resulting in a net environmental benefit.</li> <li>▪ Minor environmental impacts from uncontrollable or unforeseen events.</li> </ul>
Governance & Reputation	Council recognises the importance of protecting its reputation. Council is committed to good governance, effective risk management and strives for excellence in the delivery of services. Council will engage with our staff and community to inform our decision making and create awareness of our activities.	<b>Low</b>	<p>Council will <b>not</b> tolerate:</p> <ul style="list-style-type: none"> <li>▪ Improper, unethical, corrupt, unprofessional behaviour or failure to exercise respect and duty of care in accordance with council values (Safety, Teamwork, Respect, Integrity, Value, Engagement)</li> <li>▪ Material breaches of the Code of Conduct.</li> <li>▪ Failure to uphold the probity of council decision-making.</li> <li>▪ Any failure to avoid or appropriately management conflicts of interest.</li> <li>▪ Decision-making that is not open, honest and transparent and reflects the long-terms interests of the community</li> <li>▪ Inadequate consultation with key stakeholders that results in a loss of</li> </ul>

Risk Category	Context	Risk Appetite	Risk Tolerance
	<p>Council has a low appetite for reputation risk and understands that negative publicity may occur as a consequence of making decisions in an environment where there are competing stakeholder priorities and interests.</p>		<p>confidence in Council's capabilities.</p> <ul style="list-style-type: none"> <li>▪ Concerns and complaints that are not responded to in a prompt and professional manner.</li> </ul> <p>Council can tolerate:</p> <ul style="list-style-type: none"> <li>▪ Moderate adverse media scrutiny or a number of complaints relating to action which delivers a benefit to the community.</li> <li>▪ Isolated minor incidents, concerns and complaints that can be resolved by day-to-day management.</li> </ul>
<p>Legal &amp; Regulatory</p>	<p>Council is committed to ensuring statutory compliance in a efficient, fair and consistent manner.</p> <p>Council has little or no appetite for significant breaches of legal obligations or contractual arrangements that result in fines, penalties or significant reputational damage.</p>	<p><b>Low</b></p>	<p>Council will <b>not</b> tolerate:</p> <ul style="list-style-type: none"> <li>▪ Any fraudulent, improper, unethical or corrupt conduct.</li> <li>▪ Any instances where Council Officials knowingly break the law, fail to comply with legal obligations or breach internal policies.</li> <li>▪ Material breaches of legislation</li> <li>▪ Failure to consider expert / professional legal advice.</li> <li>▪ Unauthorised release of confidential information.</li> </ul> <p>Council can tolerate:</p> <ul style="list-style-type: none"> <li>▪ Minor technical breaches that are unforeseen or may occur from time-to-time.</li> <li>▪ Temporary non-compliance due to unrealistic regulatory timeframes.</li> </ul>
<p>Service &amp; Project Delivery</p>	<p>Council is committed to delivering services in an efficient and effective manner. These services depend on systems, third parties and people.</p> <p>Council is prepared to take a moderate level of risk to enhance service delivery.</p>	<p><b>Moderate</b></p>	<p>Council will <b>not</b> tolerate:</p> <ul style="list-style-type: none"> <li>▪ Failure to escalate critical essential service outages (water &amp; sewerage, information technology) within 2 hours to a Director.</li> <li>▪ Loss of corporate knowledge that results in service interruptions and impacts key stakeholders.</li> <li>▪ Failure to develop plans to respond to disruption of critical functions</li> </ul> <p>Council can tolerate:</p> <ul style="list-style-type: none"> <li>▪ Unforeseen interruptions from uncontrollable events of up to 3 days where Council responds and communicates promptly to impacted</li> </ul>

Risk Category	Context	Risk Appetite	Risk Tolerance
			stakeholders. <ul style="list-style-type: none"> <li>▪ Minor reputational impact from one-off community complaints relating to service quality.</li> <li>▪ Moderate impacts to service delivery due to implementation of new technology or projects.</li> </ul>

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### Appendix D – Likelihood Rating Table

LIKELIHOOD		Description	Qualification
5	Almost Certain	The event is expected to occur in normal circumstances. There has been frequent past history.	Several times a year. Greater than 90% chance of occurring.
4	Likely	The event will probably occur. Some recurring past event history.	Once a year. Between 70% and 90% chance of occurring.
3	Possible	The event may occur at some time. Some past warning signs or previous event history.	Once every 5 years. Between 30% and 70% chance of occurring.
2	Unlikely	The event could occur in some circumstances. Some history within local government or community.	Once every 20 years. Between 5% and 30% chance of occurring.
1	Rare	The event may occur but only in exceptional circumstances. No recent event history.	Once every 50 years or more. Less than 5% chance of occurring.

**Appendix E – Consequence Rating Table**

CONSEQUENCE		Financial	People	Environment	Governance & Reputation	Legal & Regulatory	Service & Project Delivery
		<i>Financial impacts</i>	<i>Safety &amp; Wellbeing impacts</i>	<i>Environmental impacts</i>	<i>Credibility, political impacts</i>	<i>Regulatory, Compliance &amp; Legal impacts</i>	<i>Service, project, strategic or delivery program impacts</i>
5	Catastrophic	> \$1M financial loss or >30% adverse impact on budgeted income or expenses External audit qualification. Threatens financial sustainability. May require State government intervention.	Multiple losses of life or permanent disability, extensive injuries to several people. Substantial long-term impact on morale or community, prosecution for breach of legislation (WHS). Long term duration lost time injury.	Detrimental long-term environmental impact. Extensive release. Total destruction of a species, habitat or ecosystem. Requires over 10 years repair. National media interest. Criminal prosecution.	Substantiated, public embarrassment. Total loss of stakeholder trust that takes many years to repair. Sustained negative national or state media coverage lasting more than 1 week. Minister or Regulator involved in issue resolution.	Significant breach leading to investigation by external agency resulting in successful prosecution or sacking of Senior Officers, Council / elected representatives, administrator appointed.	Inability to deliver critical programs and/or services for >7 days. > 4 weeks project time slippage. Significant adverse impact on services visibly obvious to key stakeholders. Major scope changes and noticeable quality degradation require redesign.  Requires immediate Crisis Management and activation of Business Continuity Plan.
4	Major	\$500K to \$1M financial loss or 20-30% adverse impact on budgeted income or expenses Internal Auditor or Auditor General review qualification. Major, longer-term negative implications for Council's ability to finance delivery of capital projects and/or services.	Single death, or long-term disabling injuries to one or more people (staff or public), major localised impact on morale or wider community, one off major breach of legislation (WHS). Medium duration lost time injury of greater than 1 month.	Medium term damage, regional impact. Release spreading offsite contained with external assistance. Medium-term (5-10 years) environmental damage. State media interest. Multiple community complaints. Notification to authority required. Civil prosecution.	Substantiated, public embarrassment. Some loss of stakeholder trust that takes many months to repair. Significant adverse media at state level lasting up to 1 week. Local member attention. Major internal inquiry required.	Major breach or systemic breaches leading to investigation by external agency e.g. ICAC resulting in negative findings, fines or penalties.	Severe and widespread decline in services. Relationship with stakeholders / key suppliers becomes strained. Inability to deliver critical programs and / or services for 4-7 days. 3-4 weeks project time slippage. Noticeable quality degradation requires remediation and Council approval, possible safety issues. Requires activation of



CONSEQUENCE		Financial	People	Environment	Governance & Reputation	Legal & Regulatory	Service & Project Delivery
		<i>Financial impacts</i>	<i>Safety &amp; Wellbeing impacts</i>	<i>Environmental impacts</i>	<i>Credibility, political impacts</i>	<i>Regulatory, Compliance &amp; Legal impacts</i>	<i>Service, project, strategic or delivery program impacts</i>
							Business Continuity Plan
3	Medium	\$150K to \$500K financial loss or 10-20% adverse impact on budgeted income or expenses Medium term impacts on Council's ability to finance delivery of capital projects and/or services requiring some trade-offs between initiatives and service levels.	Substantial short-term impact on morale or community. Minor breach of legislation (WHS/employment laws). Serious injury or multiple minor medical treatment. Short duration lost time injury greater than 5 days.	Environmental damage is evident. On-site release contained with assistance. Medium-term (2-5 years) environmental damage. Local media interest. Repeat community complaints. Regulatory enforcement action (e.g. fine, notice, order).	Substantiated, public embarrassment, moderate media profile (front page, one day). Significant concerns from key stakeholders or substantial increase in number of complaints. Short-term negative media extends to major metropolitan press. An internal inquiry may be required.	Technical breach of legislation resulting in small fine, warnings, investigation finding technical breach of legislation and improvement notices issued. A high threat of legal action.	Inability to deliver critical programs, and/or services for 2-3 days. 1-2 weeks project time slippage. Decline in council or key supplier service levels that cause a disruption to key stakeholders.  Management attention required.
2	Minor	\$50K to \$150K financial loss or 5-10% adverse impact on budgeted income or expenses Some minor impacts on funding of individual initiatives and services requiring supplementary funding or reprioritisation.	Some short-term localised impact on staff morale, community or customer relations. Minor injuries or illness from normal activities treated by first aid. Lost time 5 days or less.	Environmental impact is evident. In-site release immediately controlled. Up to 2 years recovery period. Does not impair the overall condition of the habitat or ecosystem.	Substantiated, low impact, low media profile (not front-page news) from individual stakeholders. Small amount of short-term, non-recurring negative local media.	Minor breach of legislation, isolated complaint or incident where there is a threat of legal action that can be resolved by management.	Some delays in meeting stakeholder expectations. < 1 week project time slippage. Minor disruption in single area of Council.. Noticeable decline in service levels Unscheduled short-term disruption for up to 1 business day.  Managed through routine processes.

CONSEQUENCE		Financial	People	Environment	Governance & Reputation	Legal & Regulatory	Service & Project Delivery
		<i>Financial impacts</i>	<i>Safety &amp; Wellbeing impacts</i>	<i>Environmental impacts</i>	<i>Credibility, political impacts</i>	<i>Regulatory, Compliance &amp; Legal impacts</i>	<i>Service, project, strategic or delivery program impacts</i>
1	Insignificant	<\$50K financial loss or up to 5% adverse impact on budgeted income or expenses Minimal or no adverse impact on Council's overall finances.	Localised concerns by staff, community or customers. Minimal impact on staff morale.  Minor incident or 'near miss'. No lost time.	Negligible environmental impact. Isolated release only. No corrective action needed. No impact on the overall condition of the habitat and ecosystem.	Unsubstantiated, low profile media exposure, minor isolated concerns raised, resolved by day-to-day management. Little to no public or media interest.	Minor non-compliance, complaint or isolated breach resolved by day-to-day management.	Scheduled interruptions. An inconvenience with minimal or no adverse impact on projects or other service activities. Unscheduled interruptions for less than 4 hours. Little or no impact on delivery program.

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**Appendix F – Risk Level Rating Table**

RISK LEVEL RATING		Likelihood				
		1 - Rare	2 - Unlikely	3 - Possible	4 - Likely	5 - Almost Certain
Consequence	5 - Catastrophic	Moderate	High	High	Extreme	Extreme
	4 - Major	Low	Moderate	High	High	Extreme
	3 - Medium	Low	Moderate	Moderate	High	High
	2 - Minor	Low	Low	Moderate	Moderate	High
	1 - Insignificant	Low	Low	Low	Low	High

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**Appendix G – Control Effectiveness Rating Table**

CONTROL EFFECTIVENESS	Very effective	Reasonably effective	Somewhat effective
	Fully documented process, staff adequately trained, control well communicated, control is regularly audited, no audit issues, no incidents of control failure	Documentation, training and/or communication could be improved to enhance consistency of operation, control design can be improved, no recent audits and some known issues	The control is not very reliable, not well designed, not documented and/or communicated. No regular training, historical audit issues, frequent incidents

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## Appendix H – Risk Management Activities

Action	Description	Responsibility	Timing
ERM Policy	Review the currency and effectiveness	Risk Management Improvement Group, requires Council adoption	Every four years
Risk Appetite Statement	Review the appropriateness for relevance and context	Director Corporate & Governance, endorsed by Executive and review by Audit Committee and Council	Annually in conjunction with the annual planning process
ERM Plan	Review the currency and effectiveness	Risk Management Improvement Group, endorsed by Executive and reported to Audit Committee	Annually or after significant change
Section Risk Registers	Review risks and controls contained in department risk register and identify new or emerging risks	Section Managers (risk owners) supported by Safety and Risk Coordinator	Six-monthly in conjunction with Operational Plan Review Process or when there is a material change
Strategic and Project Risk Registers	Review risks and controls contained in Strategic and Project risk register and identify new or emerging risks	Project Managers (risk owners), Executive supported by Safety and Risk Coordinator	Quarterly in conjunction with Operational Plan Review Process
Risk Treatment Plans (RTP)	Ensure that actions required by Risk Treatment Plans (RTP) are incorporated into the Operational plan. Implement actions contained in risk treatment plans (RTP).	Section Manager, Risk Management Improvement Group coordinated by Safety and Risk Coordinator	Annually in conjunction with Operational plan development
Embed risk management	Ensure activities performed to control and manage risks are documented in policies and procedures	Section Manager, Risk Management Improvement Group, coordinated by Safety and Risk Coordinator.	Ongoing
Risk Implications Reporting	Include a risk implications section for all reports considered by Executive and Council	Section Manager, Executive	Ongoing
Risk assessments for major projects / initiatives	Conduct risk assessments as required for major new or altered activities, processes or events	Relevant Manager / Risk Owner reported to Project Management Assessment Team.	Prior to deciding to proceed with new project/ initiative
Risk Management Report	Identify and review, by exception, any risk issues arising from the Quarterly risk register review and the current status of key risks, RTPs, incidents and other relevant issues.	Safety and Risk Coordinator, reported to Risk Management Improvement Group	Quarterly

	Detail risk management activities undertaken during the previous quarter and any relevant risk management issues.		
Standing Agenda Items	Ensure “Risk Management” is a standing agenda item for meetings.	Executive, Managers / Risk Owners and staff.	Ongoing
ERM Program Report	Detail risk management activities undertaken to support embedding of ERM framework during the previous year and any relevant risk issues.	Safety and Risk Coordinator	Annually
Integrated planning documents	Identify key risks that may impact on objectives as well as strategies and controls in place (or proposed) to manage those risks.	Managers / Risk Owners, coordinated by Manager Organisational Development	Annually
Training	Ensure risk owners and other staff are aware of the risk management process and their obligations	Safety and Risk Coordinator	Refresher for all Managers and Risk Owners every four years. Introduction for all new staff at induction.
Staff Performance Review	Ensure risk management performance of Risk Owners and people with responsibilities are assessed on a regular basis	Staff supervisors, Managers	Annually
Communication	Ensure staff are aware of relevant risk management issues. Typical communication may include: <ul style="list-style-type: none"> <li>○ Changes to related policies &amp; procedures</li> <li>○ Management response to recent issues &amp; incidents</li> <li>○ Benefits realised from risk management initiatives</li> <li>○ Activities &amp; alerts in staff newsletters and social media channels</li> </ul>	General Manager, Directors and Managers	Ongoing

Independent Review	Comprehensive review by operationally independent, appropriately trained and competent persons	Internal Audit (or external expert) supported by Triennial Governance Coordinator
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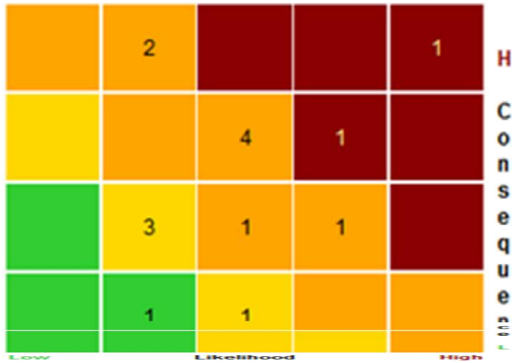
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**Appendix I – Sample Reports**

**Quarterly Risk Management Report**

Risk Heat Map (Note: May vary quarter to quarter to reflect different areas or risk categories)



Extreme:	Risk description Risk description
High:	Risk description Risk description Risk description Risk description Risk description
Moderate:	Risk description Risk description Risk description
Low:	Risk description

**Risk Treatment Plans**

Area	Risk	Treatment	Progress
Services	Major injury to client in a group home	Monthly inspection reports	On track

Summary of key changes to Council’s risk profile and/or risk register

- New risk added
- Existing risk re-rated to Extreme due to more information
- Fraud related risks that have been reviewed and controls enhanced to reflect new fraud control plan and staff awareness training

Summary of risk management activities undertaken

- All risk owners reviewed risk register
- Formal risk workshop & risk assessment conducted for new tender
- Formal risk assessment of proposed changes to service fees
- Review of strategic risks by Executive
- Monitoring of project risks by XYZ Project Steering Committee
- Monitoring of risk controls effectiveness by Risk Management Improvement Group

Reported incidents and issues


- Client threat at xx location. Discussed with case manager and family.
- Minor compliance issues identified at xx location. Retraining conducted.
- External audit identified gaps in financial processes in management letter. Remediation in progress.

Area	Audit Issue / Control Weakness	Agreed Action	Due Date	Progress

**Annual ERM Program Report**

- Operations of ERM framework
- Compliance with ERM Policy and Plan
- Activities conducted to support implementation, embedding and enhancement of ERM. E.g. ERM Training & Awareness, policy and procedure review, integration with other procedures.

**Appendix J – Assessment of Risk Management Maturity**

	Assessment Criteria	Strategy and governance	Process	Systems & Intelligence	Monitoring and Review	Culture
 <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Maturity Scale</p>	<b>Optimised</b>	Leading edge, aligned risk management and mitigation strategies in place. Accountability and responsibilities for risk management functions clearly defined. Audit and Risk Committees committed to regular assessment of the risk management function. Three lines of defence articulated and implemented. Risk management incorporated in daily operations. Risk appetite and tolerance levels communicated.	Loss Prevention and risk management processes are standardised and integrated organisation-wide. Proactive audit and program compliance enforcement exists. Formal and comprehensive program of stress testing is conducted regularly on all key risks. Risk management process is auditable. Key Risk Indicators (KRIs) are used extensively across the organisation. Best practices achieved for risk management.	Highly automated and reliable information sharing capability organisation-wide enabling quick response, remediation and mitigation of risk incidents/issues. Fully integrated and advanced enterprise risk management (ERM) system. Use of sophisticated tools and data collection to quantify risks. Predictive analytics used extensively across the risk management framework.	Aligned strategic methodologies that emphasise continuous improvement exist. Fully implemented formal escalation process for all key risks across the organisation on a real time basis is fully implemented and working. Risk appetite delegations exist for all levels of the agency and used as a basis for risk acceptance or rejection. Governing Board and executive management oversight and monitoring visible.	Risk profiles linked to corporate and strategic goals. Governing Board and Executive management leading in risk management consciousness. Leading in key risk indicators which are related to strategic and corporate goals. There is a clear ownership of all risks and controls. Risk is considered an opportunity as well as a threat. Risk management is seen as an enabler. Staff have some component of their personal KPIs related to risk.
	<b>Consistent-Implemented</b>	Strategic and risk management plans and policies drive actions in all levels of the organisation. There is organisation buy-in of risk management procedures. Chief Risk Officer or equivalent appointed.	Risk management processes standardised and enforced at all levels. Stress testing used in risk quantification and contingency planning. Risk management practices deliverables sustained. KRIs used as an early warning system.	A single main ERM system. High quality reporting of risk incidents and issues available through enabling technology solutions depending on the size and needs of the organisation. Improved controls and compliance reporting available for resource deployment and decision making.	Targeted and specialised programs focusing on elimination of root causes of loss/risk incident implemented. Exception reporting and predictive analysis improves resource allocation.	The Governing Board has a specific focus on risk management at all audit and risk committee meetings. Risk incidents are dealt with consistently. Risk management is an explicit part of business planning. Effective education and communication strategies integrated into organisations' governance and risk programs.
	<b>Consistent-Designed</b>	Annual risk management plans created. Risk appetite statement and risk tolerance established. There is a well articulated risk management methodology together with relevant policies. No specific procedures exist. The three lines of defence are recognised across the organisation.	Risk and risk components are defined. Risk management processes defined at the business unit or division level. Aggregated KRI reports are produced. KRIs include some leading indicators.	Some capacities to track key milestones and compliance. coverage of data is not extensive and not real time. Some availability of risk incidents, issues and trend reports. Risk analytics process not fully implemented across the organisation.	Formalised risk monitoring and review methodologies allow improved analysis and response for critical decision making. Effective system of formal risk incident reporting and tracking and data repositories. Formal escalation process for risk related matters exist but not fully operational.	Systematic risk monitoring. The ERM framework includes the requirement for all risks and controls to have an assigned owner. Most employees are neutral regarding the value of risk management as it is not fully understood or practiced. Process of including risk related staff KPIs not fully embedded.
	<b>Inconsistent</b>	There is a high level risk management methodology articulated. There is a separate audit function but no separate risk management function. Risk appetite statement is articulated qualitatively and no reporting exists.	Risk management processes and control management applied inconsistently. Some use of risk management and control assessment templates and risk register. Controls testing on an ad hoc basis.	A range of systems used with minimum tailoring capability. No integration of risk systems. Reports produced from various systems in excel and word. Limited analytics on historical data. Compliance and performance measured manually on annual basis.	Simple tools used inconsistently. Risk management often captured on spreadsheet and risk control strategies reliant on "word of mouth" delivery. Some areas of the organisation use risk incidents and issues to develop actions but are applied inconsistently.	The Governing Board discusses some risk matters but there is no specific agenda item for risk. Some risks do not have specific owners. Poorly communicated, risk management may be misunderstood and taken as proxy for conservatism and risk avoidance. Some risk related KPIs while most are qualitative.
	<b>Initial</b>	Risk not addressed as a strategic opportunity. The organisation provides little risk management direction.	No standard Risk Management processes and procedures. No definition formalised and communicated to staff. Lack of operational controls leads to uncontrolled risk loss. Risk management often ad-hoc and reactive. No formal KRI process to track current levels of risk.	Critical information not available. No capacity to track risk management and exposure through incidents and events. No capacity to evaluate operational controls and compliance. Compliance and performance measured sporadically. Manual reporting with limited data integrity. No capability to conduct analytics.	Governing Board and senior management have no, or a very small level, of involvement in risk related matters. No risk compliance or performance monitoring methodology. No process for continuous improvement for risk management in the organisation. Unable to achieve predictive analysis.	No formal risk management and mitigation strategy. There is no clear ownership of risks and controls. Risk management serves to achieve organisational compliance. Risk management is considered a hindrance and an overhead.

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

Meeting Date: 17/2/15							
Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status	ECM No
14.024/15	Truck Parking – Truck Drivers Memorial Park, South Grafton	<ol style="list-style-type: none"> <li>The report on truck parking at South Grafton be received and noted.</li> <li>Council pursue Roads and Maritime Services, state and federal Members of Parliament for relevant funding sources.</li> <li>This item stay on the Council checklist so as to be considered an option if relevant grant funding becomes available.</li> </ol> (Original estimate for hard stand area is \$690,000 but may be more)	Tim Jenkins	17/11/15  29/3/16 31/1/17  19/5/17  11/4/19	<p>Council staff are monitoring the development of the roads changes associated with the second crossing of the Clarence River that affect this area and as that development proceeds staff will continue to pursue options that improve/provide access to this area as well as seeking funding for the project</p> <p>Council staff are seeking detailed design information of the roads changes associated with the second crossing of the Clarence River from RMS that affect this area. Once the information is received Council staff will be able to determine access issues to the area and prepare a concept plan. This will be used to seek funding.</p> <p>Highway design 85% complete in this area. Options for access for a trust parking area will be examined and approached made for funding once a concept has been determined in line with original report.</p> <p>Highway design being finalised. There has been some discussion about the long-term future of the service station once works are complete. This will potentially have a significant impact on options for the area. These issues will need to be resolved before the design options can be determined.</p> <p>No change to previous status. Once highway works have been completed a final decision can be made on the feasibility of establishing a truck parking area at this location.</p> <p><b>THIS ITEM TO STAY ON CHECKLIST – PLEASE DO NOT REMOVE OLD COMMENTS</b></p>	<b>B</b>	1437378
Meeting Date: 15.3.16							

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

13.017/16	Council Property Rationalisation	That Council endorses the recommendations for the sale of each property as reported.		Kylee Baker	22/3/16	Staff working group met to progress the sale of each property.	B	1664654
		<b>SITE LOCATION</b>	<b>RECOMMENDATION</b>		2/7/2019	Gurranang – settlement due 4/7/19 Kelly Street – Sold 1/1/2019 146-148 Ryan – in progress 184-190 Ryan – in progress 65 Spring – Sold McDonalds – Sold 6/11/17 Ryan Street – Sold 20/11/2018 33 Cowan – Sold 20/11/2018 237 Chatsworth – sold 23/1/18 Barrett St – In progress – contract to exchange Yamba Road – in progress Lakkari St – in progress 7871 Pacific – in progress		
		Gurranang Railway Station Road, Gurranang	Land to be offered for sale to Office of Environment & Heritage (OEH) to be added to adjoining conservation area. General Manager to report back to Council on outcome of negotiations with OEH.					
		23 Kelly Street, South Grafton	SOLD					
		146-148 Ryan Street, South Grafton	Further investigation required – recommended to be sold as two dwelling sites, encumbrances on property to be removed. General Manager to report back to Council on recommended strategy for sale.					
		184-190 Ryan Street, South Grafton	Further investigation required – site currently used to drain natural stormwater flow. Subdivision may be required to create saleable lot. General Manager to report back to Council on recommended strategy for sale.		30/7/19	No change		
		65 Spring Street, South Grafton	SOLD					
		McDonalds Site - Spring Street, South Grafton	SOLD					
		Ryan Street, South Grafton	SOLD					
		33 Cowan Street, South Grafton	SOLD					
		237 Chatsworth Road, Chatsworth	SOLD					
		Barrett Street, Fineflower	CONTRACT TO EXCHANGE					
		Yamba Road, Yamba	It is recommended property be offered for sale to adjoining owner. Valuation to be obtained. General Manager to report back to Council outcome of negotiations with adjoining owner.					
		Lakkari Street, Coutts Crossing	Recommended property be sold. Valuation to be obtained. General Manager to report back to Council details of valuation.					
7871 Pacific Highway, South Grafton	Further investigation is required. Property valuation has been obtained (see Confidential Attachment). Part of property subject to 40 year forestry agreement with Forestry NSW. General Manager to report back to Council on recommended strategy for sale.							

Meeting Date: [9/8/16](#)

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

15.080/16	Application for a Private Right of Carriageway across Flinders Park Yamba – Clarence Coast Reserve Trust	<p>That Council as Corporate Manager of the Clarence Coast Reserve Trust:</p> <ol style="list-style-type: none"> <li>1. Consent to an Easement as a Right of Carriageway for private access across Lot 7308 DP 1147276 being part Reserve 85724 from the Queen Street Yamba Road Reserve to the Marine Parade Yamba Road Reserve subject to: <ol style="list-style-type: none"> <li>a) No liability or cost being placed on the Trust.</li> <li>b) The terms of S88B Instrument for the Easement as a Right of Carriageway are to include, but not limited to, contribution to ongoing maintenance, size limitations of vehicle use, renewal or upgrade of access and continuation of access during works and incidents of natural disasters with all to be reviewed and developed by the Trust's legal counsel with costs being met by the applicant.</li> <li>c) The Easement as a Right of Carriageway is to only benefit Lot A DP 356757.</li> <li>d) Consultation with the Yaegl Traditional Owners Corporation.</li> </ol> </li> <li>2. Documentation being provided to the Department of Industry – Crown Lands Division in support of the Easement as a Right of Carriageway and requesting for part of any compensation to be returned to the Trust for maintenance/improvements to the Reserve.</li> </ol>	Kylee Baker	<p>3/4/17</p> <p>2/8/17</p> <p>25/10/17</p> <p>7/3/2018</p> <p>3/5/2018</p> <p>12/4/201</p> <p>30/7/2019</p>	<p>Currently with council's solicitor in relation to preparing the s88b instrument.</p> <p>Agreement prepared and forwarded to applicant for consideration.</p> <p>Matter is in process. Point 1 has been completed. Point 2 is in process. The matter has not been sent to Lands yet. The applicant is still reviewing agreement.</p> <p>No further action. Matter is still with applicant for review.</p> <p>No further action. Matter is still with applicant for review.</p> <p>Matter has been returned to applicant with advice on obtaining easement via crown lands.</p> <p>No further progress.</p>	<p>1- C</p> <p>2- B</p>	1748761
Meeting Date: <a href="#">30.11.2016</a>							

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

13.063/16	Fit for the Future Improvement Plan – Updated Report	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt a Fit for the Future Continual Compliance Policy for immediate implementation and a Nil-Deficit General Fund Budget Policy for 2017/18 and subsequent years with each General Fund Budget to encompass at least: <ol style="list-style-type: none"> <li>a. Operating Performance Ratio at or better than breakeven to satisfy Benchmark 1.</li> <li>b. Building and Infrastructure Renewal at or better than 100% to meet or exceed Benchmark 3.</li> <li>c. Infrastructure Backlog Ratio of 2% or less to satisfy Benchmark 5, after an initial utilization of \$17.7 million of own Capital Reserves is applied to infrastructure backlog reduction by the actions required at 3 and 4 below.</li> <li>d. Asset Maintenance Ratio of 100% or more to meet or exceed Benchmark 5.</li> <li>e. Already-adopted efficiency measures, revenue increases, expenditure reductions and other measures adopted for financial sustainability purposes.</li> </ol> </li> <li>2. Commence Fit for the Future Continuing Compliance immediately by: <ol style="list-style-type: none"> <li>a. Adjusting the 2016/17 adopted budget deficit by any amounts realised from the adoption of this resolution and,</li> <li>b. Adjusting current budget projections to include the results of a Business Case review of the Depot Rationalisation Project that is to include current known costs and projections together with the items at 7a, 7b and 7c below and with this revised business case to be reported to Council February 2017 and,</li> <li>c. Implementing the actions required in following Sections 3 to 8 inclusive.</li> </ol> </li> <li>3. Adopt a Fleet Financing Policy that requires all fleet renewals and acquisitions to be financed by external commercial financing where item cost is prorated monthly over the planned economic life of the asset.</li> <li>4. Create an Infrastructure Backlog Accelerated Reduction Reserve of \$17.7 million by the transfer of all of the Fleet Reserve Fund of \$10 million or such other final amount when calculated and by additional capital to emerge from the adoption of the Fleet Financing Policy and: <ol style="list-style-type: none"> <li>a. Apply Internal Fleet Hire funds emerging from this Fleet Financing Policy estimated: \$3.53m remaining 6 months 2016/17, \$3.33m 2017/18, \$1.1 million 2018/19, \$0.41 million 2019/20, \$0.14 million 2020/21 for an estimated total \$8.6 million over 54 months and subject to final calculation amount to be inserted here to firstly reach the \$17.7 million required for the Infrastructure Backlog Accelerated Reduction Reserve amount and then to apply to other Benchmark shortfalls and,</li> <li>b. Apply fleet disposal income funds emerging at end of economic life disposal of fleet items estimated at \$8 million over 48 to 60 months and subject to final calculation amount to be inserted here to firstly reach the \$17.7 million required for the Infrastructure Backlog Accelerated Reduction Reserve amount and then to apply to other Benchmark shortfalls.</li> </ol> </li> <li>5. After accounting for the adopted forecast reductions that will result from depot rationalisation natural attrition and other adopted efficiency savings measures, develop a workforce model that results in no nett reduction of adjusted workforce numbers with such model to be developed by inclusion of selected reductions to consultant and contract engagements in favour of maintaining at least current Council FTE workforce numbers.</li> </ol>	Ashley Lindsay	21/2/17	<p>At the February 2017 Council meeting Council considered a report from the General Manager (refer Item 13.001/17).</p> <p>Council resolved as follows:</p> <hr/> <p>COUNCIL RESOLUTION – 13.001/17</p> <p>That Council</p> <ol style="list-style-type: none"> <li>1. Note the contents of the General Manager’s report.</li> <li>2. Return the AEC Report to the author requesting a review that takes into account at least; <ol style="list-style-type: none"> <li>a. Council’s current cost of funds used for its ‘Fleet by own-funds ownership’ model and,</li> <li>b. a minimum 5-year flow of funds that would result from implementation of Council Resolution 13.063/16 and,</li> <li>c. the information required at 6.a, 6.b &amp; 7. as the critical first steps to informing further Council decisions subsequent Resolution 13.063/16 and,</li> <li>d. to advise on the most beneficial results available to Council in any combination of loan financing for high value items and/or use of own reserve funds for lesser value items or any other financing combinations or proposals.</li> </ol> </li> <li>3. Acknowledge the concerns expressed by the General Manager as to the need to act lawfully in resolving at Section 5 of 13.063/16 to ‘develop a workforce model’ and in order to ensure such resolution is lawful seek legal advice as to the specific wording required to amend that part of the resolution in such a way that alleviates the General Manager’s concerns and particularly noting the previous recommendation made by the General Manager and the subsequent Council Resolution 13.059/12 Strategic Organisational Action Plan 2012/2017 (SOAP) at page 9 Section 4 Financial Management Objective 2. that includes “scenario planning and modelling” be implemented “so as to adequately assess the long term financial ramifications of Council decisions” that may provide suitable lawful wording.</li> </ol> <p>Point 5 of Resolution 13.063/16 was rescinded by Council resolution 13.017/17.</p> <p>The other outstanding points from Resolution 13.063/16 will be discussed at Council workshop Tuesday 6 June 2017.</p> <p>Points 3 and 4 of the Council resolution to Item 13.063/16 were rescinded by Council resolution 13.038/17</p>	B	1814696
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**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

		<p>6. Receive a report to the February 2017 Ordinary meeting and to subsequent meetings as necessary with such report to include:</p> <ol style="list-style-type: none"> <li>Options and variations available for delivery of this resolution and,</li> <li>Effects of implementation on subsequent budget forecasts and,</li> <li>The capability and constraints of this resolution being implemented by existing Council management expertise alone and,</li> <li>The likely cost and benefit of further resolving the implementation of this resolution by the engagement of external administration services.</li> </ol> <p>7. Adopt a Business Case Reporting to Council Policy for pre-acquisition reporting on all proposed capital acquisitions of \$100,000 or above to show all financial costs and benefits and alternatives if any with each report to include:</p> <ol style="list-style-type: none"> <li>The Cost of Funds using best commercial borrowing rates available to Council at the time and,</li> <li>The Cost of Funds using best commercial investment rates available to Council at the time and</li> <li>Any depreciation amounts attributable to the expected life of the acquisition.</li> </ol> <p>Make a Fit for The Future Submission to the Office of Local Government showing the amended budget results and forecasts resulting from adoption of this resolution Sections 1 to 7 inclusive together with any other already-adopted future savings and revenue-increase measures to be implemented by Council to achieve financial sustainability.</p>				In accordance with Council resolution 13.037/17 a Fit for the Future reassessment proposal was lodged with the Office of Local Government on 30 June 2017.			
<b>Meeting Date: 13-12-2016</b>									
15.171/16	Compulsory Acquisition of Crown Reserve 751379 for part Hickey Street Iluka Road & Transfer of Crown Roads to Council	<p>That Council:</p> <ol style="list-style-type: none"> <li>acquire Lot 7020 DP 1114873 Parish of Nanegai, County of Clarence being Crown Reserve 751379 for Future Public Requirements from the NSW Department of Industry - Lands for the purpose of road to accommodate the proposed formation of Hickey Street, Iluka, by compulsory acquisition under the Land Acquisition (Just Terms Compensation) Act 1991,</li> <li>authorise an application to be made to the Minister for Local Government and the Governor for approval of the compulsory acquisition,</li> <li>authorise the Common Seal to be attached to relevant documents,</li> <li>authorise an application to the NSW Department of Industry – Lands for transfer of Crown Roads to Council as public roads Category 2 as shown on the attached plan, and</li> <li>advise the developer that they are to meet all costs in association with the compulsory acquisition application including compensation to the NSW Department of Industry – Lands and compensation to Yaegl Traditional Owners Aboriginal Corporation RNTBC if assessed as payable, and all costs associated with the transfer of Crown Roads to Council as Public Roads.</li> </ol>	Kylee Baker	10/5/2017	Being Processed.	<b>B</b>	1839473		
				7/3/2018	Matter still being processed. No further updated.				
				3/5/2018	Matter still being processed. No further updated.				
				12/4/2019	No further action. Pending confirmation from applicant regarding approval for costs.				
				4/6/2019	No further action. Pending confirmation from applicant regarding approval for costs.				
				2/7/2019	No further action. Pending confirmation from applicant regarding approval for costs.				
				30/7/19	No further action.				
<b>Meeting Date: 18/04/17</b>									
15.057/17	CCRT – Tree Vandalism at Flinders Park and South Head Park, Yamba – Follow Up Report (Reserve 85724)	<p>That Council as corporate manager of the Clarence Coast Reserve Trust</p> <ol style="list-style-type: none"> <li>Plant out areas at Flinders Park and South Head, Yamba [Reserves 85724 and 82661 respectively] to achieve revegetation of the areas affected by the significant dieback.</li> <li>Approve the landscape plan for revegetation to include a combination of natural and formalized planting.</li> <li>Preserve the view by planting and maintaining vegetation between the view corridors with species that do not exceed the view corridor heights as shown in Figure 3.0.</li> </ol>	David Sutton	30/05/2017	1. Works to be completed in conjunction with Zig-Zag path construction to limit rework and to achieve economy of scale with work force.	<b>B</b>	1891312		
				22/08/17	Related to exhibition of zig-zag pathway 15.056/17				
				7/3/18	Grant funding being sought to enable construction of complete project – no construction work planned until outcome of grant application known due to abort of work				
				30/7/19	To be funded out of 2019/20 projects, revised quotes being sought				
<b>Meeting Date: 12/12/17</b>									

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

15.255/17	Proposed Closure of Part of Fig Tree Lane, Chatsworth Adjacent to Lot 200 DP 822788, 37 Chatsworth Road, Chatsworth	That: 1. Council make application to the NSW Department of Industry - Lands, for closure of that part of Council public road being part Fig Tree Lane, Chatsworth, adjoining Lot 200 DP822788, as shown on the attached plan, with the costs being met by the applicant; and 2. If the road closure is approved by Lands, Council sell the closed road section to the owner of Lot 200 DP 822788 as shown on the attached plan subject to: a) The sale price being based on the determination of a registered valuer engaged by Council at the applicant's expense, at the time that the closure of the road is completed and the road is available for transfer. b) The applicant undertaking to consolidate the new lot with the adjoining lot and meeting all fees in the matter including survey, easement, valuation and legal costs involved with the closure, sale and consolidation. c) The General Manager is authorised to execute any documents associated with the closure and sale and the Common Seal of Council be affixed.	Kylee Baker	7/3/2018 3/5/2018  13/9/2018 12/4/2019 4/6/2019  28/6/2019 30/7/19	In progress Pending Additional information from applicant. Information now received. Application to be progressed. Application to be progressed. Plan finalised. With surveyor for registration. Plan registered. Valuation being obtained for transfer amount. Waiting on valuation No further action	B	
<b>Meeting Date: 17.4.18</b>							
15.066/18	Fat Duck Road – Request for Inclusion on Council's Road Maintenance Register	That: 1. Council seek a contribution of \$20,000 (in total) from affected landowners to upgrade 2 km of Fat Duck Road, Woombah to a Category 2 type road. 2. Council contact beneficiaries of the private water main that is located in the trafficable area of Fat Duck Road and request that the water main be relocated to the verge of Fat Duck Road. 3. Council add 2 km of Fat Duck Road, Woombah to the Council Road Maintenance Register as a Category 2 type road following the payment of the contribution as detailed in point 1 and the relocation of the water main in point 2. 4. The Fat Duck Road (west) be renamed to avoid confusion for emergency services with the Fat Duck Road located 180 metres further east along Iluka Road. Consultation to be held with affected property owners over the name change.	Tim Jenkins	27/4/18   08/06/18  10/08/18  11/04/19  7/08/19	1. Letters being prepared 2. Letters being prepared 3. Action pending on the outcome of Items 1 and 2 4. Letters being prepared 1. Letter sent to affected residents and discussion held with some residents 2. Letter sent to affected residents and discussion held 3. Action pending of the outcomes of items 1 and 2 4. Letter sent to affected residents 3 & 4. One response received re agreeing to payment and road naming suggestion. Aware quotations are being sought re the relocation of the water line along the road. 3 & 4. Three responses received re payment. Further report to be presented to Council on options. Update report being presented to the August 2019 Council meeting.	1. C 2. C 3. B 4. B	2107505
<b>Meeting Date: 15.05.2018</b>							

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

13.022.18	Development of a Police Citizens Youth Club at the Grafton Sports Complex	That: 1. Council in-principle agree to the transfer of the Grafton Sports Complex and surrounding land comprising Lot 22 DP712604, 288 Powell Street, Grafton to the ownership of the Police Citizens Youth Club (PCYC) on the conditions that there is: a) Completion of a mutually beneficial negotiation (which has commenced) by PCYC with the Grafton Basketball Association about continuing use and the Association agreeing to terminate its current lease with Council. b) Completion of negotiations by PCYC with the Grafton Ghosts - Senior and Junior Leagues, and NSW Crown Lands which may involve the PCYC becoming trustee of the toilets/change rooms on the side of the basketball complex as these are on Crown Lands. 2. Any transfer to PCYC has provisions to ensure that a basketball complex is maintained for future use of the community, especially if PCYC ceased to operate the complex. 3. The contract of sale include the provision for formal registration on title that should the PCYC cease operations at the centre the property is returned to Clarence Valley Council.	Des Schroder	9/8/18  28/9/18  11/3/19  11/4/2019  4/6/2019  4/7/19	PCYC funding application under grant for sporting infrastructure unsuccessful. Negotiations continuing.  Initial sports infrastructure sort unsuccessful PCYC looking at alternative funding options. Progressing well.  DA advertised early March report to the March Council meeting on section 94 contribution waivers and a report on the transfer of the building and land to PCYC  PCYC issuing tender for works shortly, arrangements been made with Crown Lands to change Trustee to PCYC to allow transfer to PCYC. Negotiations continuing on operation issues with the basketball association and the Ghosts. Da to be determined shortly.  Council adopted termination of Basketball Association lease at the May Council meeting. DA has been determined. Sod turning for new works the 26 <sup>th</sup> June.  Manager for PCYC appointed Council is working with transition to PCYC taking over. Extension works to begin in August for transition to PCYC by December 2019. Ongoing negotiations with Crown Lands NSW on a temporary licencing arrangement for PCYC with a long term complete festing to PCYC.	<b>B</b>	2124970 2125168
14.051/18	Pilot Hill, Yamba – Risk Assessment and Stabilisation Study – Community Consultation	That: 1. Surface drainage across properties in the study area be audited to identify measures to intercept runoff and establish suitable outlet(s); 2. Existing stormwater drains in the northern end of Pilot Street are maintained and reshaped to direct runoff to areas that are less vulnerable to instability; 3. \$10,000 and \$35,000 be allocated in the 2018-2019 Operational Plan for a stormwater audit and drainage maintenance respectively, as outlined in recommendations 1 and 2; 4. The existing groundwater and antecedent rainfall monitoring practices are continued; 5. Council endorse Technical Report 3 Risk Assessment and Stabilisation for Pilot Hill Yamba prepared by JK Geotechnics and lodge a final (acquittal) report to OEH to finalise the grant for the project.	Nigel Sutton / Peter Wilson	7/8/18  28/9/18  11/4/19	1. Arranging for audit 2. Noted – placed on work schedule 3. Noted, finance section advised 4. Noted, placed on work schedule 5. Noted – not yet finalised  Still proceeding  1. Audit not commenced 2. Some maintenance conducted, restoration of subsidence from 2017 not yet carried out. 3. Noted 4. Both monitoring practices are ongoing – groundwater three monthly, antecedent rainfall daily. 5. Completed – OEH sign-off issued 8 Jan 2019	<b>B</b>	2124976
<b>Meeting Date: 12.06.2018 &amp; 26.06.2018</b>							
15.093/18	Upgrading of Christopher Creek – Petition	That Council prepare design options and estimates for the upgrading of Christopher Creek, South Grafton between Spring Street and Through Street for consideration as part of the 2019/2020 budget.	Tim Jenkins	18/07/18  11/04/19  7/08/19	Scoping of design options commenced.  Scoping commenced but no survey/design works commenced.  No further progress on design at present.	<b>B</b>	2152810

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

16.015/18	Clarence Coast Reserve Trust – Brooms Head Holiday Park Management Contract Tender – RFT18/010	<p>That Council as Corporate Trust Manager of the Clarence Coast Reserve Trust, having examined the value for money assessment provided in the confidential recommendations.</p> <ol style="list-style-type: none"> <li>1. Accept the tender from CM &amp; PA Easdown Pty Ltd for RFT18/010 for the management and operation of the Brooms Head Holiday Park at a cost for retainer of \$363,000 (incl. GST) plus commissions to be funded from Caravan Park – Administration /Management (PJ996780 Cost Centre 882) and the draft 2018/19 budgeted sum increased by \$177,120 (ex GST).</li> <li>2. Affix Council's Common Seal to the contract for the Management and Operation of the Brooms Head Holiday Park.</li> <li>3. Write to the Yaegl Traditional Aboriginal Owners Corporation RNTBC inviting it or a nominee to join Council's tender advisory service that will advise the Corporation of Council tender proposals at the start of each tender process.</li> <li>4. Write to the Yaegl Traditional Aboriginal Owners Corporation RNTBC and offer to receive any submissions that the Corporation proposes for consultation regarding native title rights.</li> <li>5. Advise the Yaegl Traditional Aboriginal Owners Corporation RNTBC that Council believes it has acted in all good faith in dealing with the tender to this item.</li> </ol>	Peter Birch / Ashley Lindsay	28/09/18  30/11/18	<p>Contract finalised. Items 3- 5 in progress and have met with Yaegl to discuss</p> <p>GM to take this over – no Council Tender Advisory Service exists</p> <p>Meetings held with Yaegl</p>	B	2153540
17.005/18	Cr Williamson – Long-Term Water Supply Security and Possible Opportunities at Nymboida and Shannon Creek	<p>That Council</p> <ol style="list-style-type: none"> <li>1. Fund an independent desktop investigation into the economics of Clarence Valley Council generating electricity at the Nymboida Power Station. Terms of reference include (but not limited to): Council owning and operating the hydro scheme, for the generation of power being for Local Government use with any surplus supply being sold to the grid. A desktop review of the known risks and benefits, including (but not limited to) infrastructure, licencing risks, heritage risks, carbon reduction payments, available Government grants and schemes for capital items (for the power station to remain in public hands).</li> <li>2. Investigate any opportunity for the generation of solar energy at/or on the Shannon Creek Dam.</li> <li>3. With points 1 and 2 to be funded up to a maximum amount of \$40,000 from the Sustainability Fund.</li> </ol>	Ken Wilson	04/07/18  17/7/18   6/2/19 12/04/2019 4/6/2019 30/7/2019  6/9/19	<p>Rescission Motion received on this motion for July Council Meeting.</p> <p>On hold until decision outcome.</p> <p>Item 17.007/18 resolved not to rescind this motion. Motion stands.</p> <p>Preliminary scoping of project undertaken</p> <p>RFQ for consultant to undertake review sent 6.2.19</p> <p>RFQ completed and consultant identified. Work to proceed once access to site confirmed.</p> <p>Agreement reached with essential energy to provide access and data for project to proceed.</p> <p>Site inspection completed and draft report due by mid/ late August. Item 2- This has been considered as part of the 100% Renewables Report and Council staff will look at additional solar options at this site.</p> <p>Item 1 -Waiting on Draft report from consultant. Draft report now expected 10<sup>th</sup> September.</p>	B	2152835

Meeting Date: [17.07.2018](#)

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

15.125/18	Property Rationalisation Update	That Council: 1. Note the status of the property rationalisation sales to date. 2. List Lot 1 DP 380004 located at 23 Kelly Street, South Grafton for sale in accordance with the terms detailed in the confidential attachment 'A'. 3. Offer Lot 12 DP 574773 located at 121 Bent Street, South Grafton for sale to the adjoining landowner in accordance with the terms detailed in the confidential attachment 'A'. 4. Invite the adjoining land owner, to lodge an application for a boundary adjustment to rectify the encroachments on and by Lot 1 DP 536315 as detailed in Attachment D (titled Plan of proposed subdivision of Lot 1 in DP536315, Lot 1 in DP655922 & Lot 24 in DP1084292) to this report. 5. Authorise the General Manager to consent to the boundary adjustment of Lot 1 DP 536315 located at Lilypool Road, South Grafton, as detailed in Attachment D (titled Plan of proposed subdivision of Lot 1 in DP536315, Lot 1 in DP655922 & Lot 24 in DP1084292), in order to proceed with disposal in accordance with the terms detailed in the confidential attachment 'A'. 6. Authorise the General Manager to execute any documents associated with the disposal of the properties.	Kylee Baker	13/8/18  30/7/19	1. Completed 2. Agent engaged. Auction proposed 10/11/2018. 3. Offer accepted. With solicitor for contract preparation. 4. Offer negotiated and accepted with adjoining landowner. Boundary adjustment docs being prepared for lodgement with Council. 5. See point 4.  1. Completed 2. Sold. Settlement 18/1/2019. 3. Sold. Settlement 5/4/2019 4. Plans and documents signed. With Solicitor for final transfer. 5. See point 4.	1. C 2. C 3. C 4. B 5. B	2164354
<b>Meeting Date: 21.08.2018</b>							
14.091/18	Planning Proposal – Former Maclean Depot/SES Site, Lots 721 & 722 DP1148111, River Street, Maclean	That Council: 1. Prepare a planning proposal to rezone Lots 721 and 722 DP1148111, River Street, Maclean from IN4 – Working Waterfront to B2 – Local Centre, under the Clarence Valley Local Environmental Plan 2011. 2. Undertake a detailed site investigation under State Environmental Planning Policy No. 55 (Contaminated Land) as part of the preparation of the planning proposal 3. Allocate up to \$30,000 from the Strategic Building Reserve to fund the costs of the planning proposal including site investigation.	David Morrison / Scott Lenton	11/3/19  3/6/219	Gateway given but heritage statement needs to be carried out prior to exhibition  Awaiting heritage assessment.	B	2183882
14.097/18	Yaegl Sites Mapping Project	That Council allocate \$25,000 from the Clarence Coast Reserve Trust and \$25,000 from the General Fund Working Funds surplus to oversee an Aboriginal sites mapping program for the Yaegl Nation.	Des Schroder	28/9/18  28/11/18  11/3/19  4/7/19	Commenced sign off by Yaegl Native Title holders, first project meeting scheduled for 12/10/18  Consultant employed. First payment \$10,000 made.  MOU agreed with Yaegl TOAC to be signed on 19/3/19 – mapping to commence shortly. Literature review completed  Mapping 75% complete, very successful. Completion expected by the end of 2019.	B	2183888
14.098/18	Implementation of the Grafton Waterfront Precinct Plan	That Council: 1. Initially, use up to \$2 million (of the \$3 million available) of section 94A funds sourced from the Clarence Correctional Centre contribution, to implement the Grafton Waterfront Precinct Plan. The first priority being voluntary land acquisition from private landholders from Memorial Park to Clarence Street 2. Support an application from Round 2 of the Regional Growth Environment and Tourism Fund (second round to be announced shortly) for further purchases if necessary and to implement the works associated with the initial bike/pedestrian access from Memorial Park to Clarence Street including disabled access ramps and new toilets at Memorial Park. The \$2 million in recommendation 1 would form part of the Council direct contribution. This submission would emphasise the importance of the Grafton Waterfront Precinct Plan to help offset negative impacts of the Highway bypass and link with the new Grafton Bridge pedestrian access.	Des Schroder	28/9/18  29/11/18  11/4/19  4/7/19	Meetings to be organised in the next few months for land holders.  EOI successful and now full business case to be submitted by 11/1/2019.  Negotiations with landholders progressing.  Purchases of land are being actively perused as in the confidential attachment of the February Council meeting. Further report on further land sales was brought to the March Council meeting. Land behind the Ex St Marys School is now in Council ownership. Purchase of remaining lands ongoing.	B	2183889
<b>Meeting Date: 18/09/2018</b>							



**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

15.148/18	Review of Policy for Beach Access and Vehicles on Beaches	That Council 1. Adopt the recommended changes to the Beach Access and Vehicles on Beaches Policy including the addition of - a) Install boom gates and associated vehicle access prevention bollards at Brooms Head near Lake Cakora and at Wooli breakwater access locations b) Prohibit motor vehicles on the beach (i) at Brooms Head main beach from the southern end boat launching ramp to Redcliff with the following exceptions: vehicles used in launching ocean craft for both recreational and professional fishing activities at the southern end boat ramp and also from the access point near Lake Cakora, and essential service vehicles, and (ii) at Wooli beach north of the breakwater for 500 metres with exception of essential service vehicles 2. Cost of these works to be funded from CCRT financial reserves RA 79000. 3. Increase and monitor the levels of compliance and enforcement to be funded from beach permit revenue. 4. Assist NSW State agencies to monitor impacts on flora and fauna on beaches as a result of vehicle and general use. 5. Update and review signage at 4WD access points to reflect elements of Policy. 6. Promote the safe use of beaches by vehicles especially around NSW and Queensland school holiday periods. 7. In conjunction with the Yaegl Traditional Owners Aboriginal Corporation, monitor erosion and beach access at all Clarence Valley beaches, and where required provide a report recommending changes to the policy. 8. Provide a report on the changes and implementation of the Policy within 18 months of the date of adoption of this Policy. 9. Receive a report including an investigation into relocating the beach access at Lake Cakora in consultation with the community.	Reece Luxton	26/9/18  3/12/18  15/4/2019  4/7/2019	Policy being updated , signs and boom gates being ordered, monitoring being organised.  The gates have been constructed and now receiving quotes from contractors for installation. The brochure is being updated and should be available before Christmas holidays.  Update on actions: 1. Recommended changes completed 2. Costs funded accordingly 3. Rangers have increased patrols – higher surveillance over school holiday periods 4. Ongoing 5. Signage installed 6. As per 3. Above 7. Ongoing 8. Report due March 2020 9. Investigation ongoing  Items 4, 7, 9 – ongoing Item 8 Report Due March 2020	C C C B C C B B B B D	2200375
15.154/18	Bailey Park Ulmarra Concept Master Plan	That Council: 1. Adopt the Concept Master Plan for Bailey Park Ulmarra with the following amendments: a) Replace the ‘Spinner’ under “Park – Play Area” with an All Abilities Carousel similar to that as adopted in the Jacaranda Park Upgrade. b) Include sensory panels to the side of the ‘Boat’ under “Park – Play Area” 2. Proceed with the final design and construction of the playground after seeking and considering playground specific feedback from the community and key stakeholders. 3. Actively seek Government support for the other components of the project and apply for suitable external funding.	David Sutton	3/12/2018  5/6/2019	Refer item 15.173/18; design work being finalised for the OSM trenches to enable the unobstructed construction of the playground. Playground equipment selection finalised and quotes being sought Council minute 15.074/19 pool scheduled for demolition, design work being progressed on OSM	B	2200370
<b>Meeting Date: 16.10.2018</b>							
15.169/18	Sealing of Clarence Way – Petition	That Council 1. Continue with the current funding arrangements to finalise the asbestos seals on Clarence Way and the unsealed section of Clarence Way between chainages 90.4 – 91.7 km. 2. Engage a suitably qualified consultant to complete a Road Safety Audit of the section of Clarence Way from Copmanhurst (ch 20.3) through to the end of the unsealed section of road prior to the asbestos sealed sections (ch 86.3). 3. As a matter of urgency seek grant funds to upgrade the Clarence Way (both sealed and unsealed sections).	Tim Jenkins	11/04/19  31/07/19	Continued funding of asbestos seals included in future budgets. Road Safety Audit completed. Determination of grant options commenced.  Grant applications submitted (31/07/19) for sealing two identified sections of Clarence Way	1. C 2. C 3. B	2215870
15.176/18	Grafton Regional Saleyard 2017/18 Performance Report	That Council: 1. Note the minutes of the Saleyards Advisory Committee held on Thursday 30 August 2018 and the outcomes of the workshop held on 6 September 2018. 2. Note the performance of the Saleyard during 2017/18. 3. Support the development of an updated Business and Infrastructure Development Plan for the Saleyard based on the workshop outcomes, in consultation with the Saleyards Committee, and allocate \$5,000 from the Saleyards Reserve (IR 10910) to assist in preparation of the Plan for quantity surveyor cost estimates and review.	Julie Schipp	29/11/18  21/1/19	Noted Noted Not yet commenced. Will commence from January 2019  Budget variation requested and plan update/review will commence from February 2019	B	2215877

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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15.178/18	Property Rationalisation Update	That Council: 1. Note the status of the current property rationalisation sales. 2. Offer Lots 1 and 2 Section 4 DP 758495 located at Gurrangang Railway Station Road, Gurrangang for sale in accordance with the terms detailed in the confidential attachment 'A'. 3. Offer Lots 3, 10 and 11 Section 3 DP 5552 and Lots 19 and 20 Section 4 DP 5552 located at Barrett Street, Fine Flower, for sale in accordance with the terms detailed in the confidential attachment 'A'. 4. Delegate authority to the General Manager to execute any documents associated with the disposal of the properties identified in 2 and 3.	Kylee Baker	3/12/2018  6/2/2019  12/4/2019  28/6/2019  30/7/2019	Letters have been sent regarding proposed sales. Gurrangang letter accepting and waiting on information from their solicitor. Fineflower verbal acceptance and waiting on confirmation via letter and solicitor details.  Contracts being prepared.  Contracts executed. Pending exchange and then settlement.  Gurrangang exchanged – settlement due 4/7/2019 Fineflower yet to exchange  Gurrangang sold – Settlement 4/7/2019 Fineflower yet to exchange	<b>B</b>	2215996
15.179/18	Proposed Closure of Part Cambridge Street, South Grafton	That Council: 1. Approve the closure of the section of Cambridge Street, South Grafton as per Figure 1. 2. Classify the eastern section of land once closed as “community land”. 3. Classify the western section of land once closed as “operational land”. 4. Delegate authority to the General Manager to execute the road closure survey plan, gazette requisition notice, Land Registry Service Request form for production of Certificates of Title and survey plan for consolidation of titles.	Kylee Baker	3/12/2018 6/2/2019 12/4/2019 28/6/2019 30/7/2019	Survey plan being finalised. Survey plan registered for closure. Gazette to be published. Plan registered. Gazette Published. Consolidation plan being prepared. Consolidation plan being prepared. Waiting on LRS for production of CTS.	<b>B</b>	2215879
15.184/18	Gravel Roads Upgrading	That Council: 1. Receive and note the report on Item 15.184/18 Gravel Roads Upgrading. 2. Commence the development of the Section 94 plan for the upgrade of James Creek Road as per part 7 of the Council resolution 13.031/14 relating to the rezoning for the James Creek Urban Release Area. 3. At the time the plan is submitted to Council, the General Manager report on all funding options available for the plan, including but not limited to: Council’s internal reserves and State and Federal Government funding available for affordable housing. 4. Consider Gardiners Road as part of any Section 94 planning.	Tim Jenkins / Terry Dwyer	14/01/19  4/06/19	Development of the Section 94 plan for the upgrade of James Creek Road as per part 7 of the Council resolution 13.031/14 relating to the rezoning for the James Creek Urban Release Area commenced. Consultant GHD appointed 20 December 2018. Consultant commenced 14 January 2019.  Draft contributions plan to commence exhibition on 7 June 2019. Exhibition period to conclude on 5 July 2019.	<b>B</b>	2215884
<b>Meeting Date: 20.11.18</b>							
14.132/18	Proposed Categorisation of Crown Land Under Council’s Control as Crown Land Manager Under the <i>Local Government Act 1993</i>	That Council: 1. Note the requirements of Section 3.23 of the Crown Land Management Act 2016 and the process required to assign an initial category to each of the Crown reserves managed by Council as a Crown Land Manager; and 2. Notify the Minister administering the Crown Land Management Act 2016 in writing of the initial categories so assigned; and 3. Include those parts of Reserves 91064, 91133, 95748 and 98163 detailed in Attachment 1 as part of the application to the Minister for consent to classify and manage as ‘operational’ land under the Local Government Act 1993 as previously resolved (Council Resolution 13.061/18).	Dr Danny Parkin	4/12/18 15/04/19 18/04/19 27/05/19  4/7/2019  30/7/2019	Submission to department lodged No reply or update as of 15/04/19 – will follow up Received and email from Crown Lands’s Council Crown Land Management Team detailing that councils request was currently with the local Regional Service office for advice.. Contacted Crown Lands’s Council Crown Land Management Team for an update. Received a phone call back stating that council’s application was still with the local office. Have been advised that: “The classification request will be finalised this week, however further information needs to be sought in regards to the initial assigned categorisation internally. The initial assigned categorisation is to be discussed this Friday internally, from here we will be able to provide further information on the progress of the application.” No update/advice at this point on Council’s application to categorise Crown land under its control. (Advice has been received on Council’s application to classify certain Crown reserves as operational land. This document is still being reviewed).	<b>B</b>	2238139
<b>Meeting Date: 11/12/18</b>							



**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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15.214/18	Disposal of Former Townsend Sewage Treatment Plant	That Council: 1. Negotiate with the interested party for the sale of Lot 2 DP 634170 as per the terms in Confidential Attachment A. 2. Delegate to the General Manager authority to execute documents associated with the sale. 3. Authorise the Common Seal be affixed to the sale transfer document.	Kylee Baker	1/2/2019  2/7/2019  5/7/2019	In Progress – adjoining land owner has been advised. Waiting on clearance certificate and then contract will be prepared.  Site Audit Statement received. Settlement due 5/7/2019.  Sold – Settlement 5/7/2019	B	
15.216/18	Closure and Sale of Part Queen Street Iluka Road Reserve	That: 1. Council approve the closure of 1,200 sqm (80mx15m) of Queen Street Iluka road reserve as per Figure 1 and the section of closed road be transferred to the adjoining owner/s of Lots 4-5 Section 2 DP 758535 at the value set in the confidential attachment. 2. Before the closure is surveyed and gazetted, the applicant provide a detailed concept design to be approved by Council, which addresses matters raised in Council report 20 August 2013 Item 14.115/13, namely loss of public parking space. 3. All costs associated with the closure and transfer, including Council's, be met by the applicant. 4. Upon closure, the section of closed road be classified as "Operational" land. 5. The General Manager be delegated authority to execute related documents. 6. The Common Seal be affixed to the PEXA client authority for the transfer of the closed road. 7. The section of road when closed and transferred, be consolidated with the adjoining land Lots 4-5 Section 2 DP 758535.	Kylee Baker	1/2/2019  2/7/2019  30/7/2019	Applicant has been advised of resolution. Matter in progress.  Applicant advised they have almost finished detailed design.  Notifications sent. Applicant has submitted detailed design, Being reviewed by Council then will be reported to Council.	B	
<u>Meeting date: 26 February 2019</u>							
14.001/19	REV2018/0008 – Request for Review of Council's Determination to Refuse DA2017/0501 – Construction of 5 Residential Units and Alterations & Additions to a Dwelling-House, 47 Turf Street, Grafton	That Council: 1. In determining REV2018/0008 uphold its decision to refuse DA2017/0501 with the grounds for this decision being that the revised plans submitted with REV2018/0008 do not resolve all of the grounds on which Council refused DA2017/0501 and further, the revised plans result in further non-compliance with the landscaped area criteria in Council's DCP for Development in Residential Zones and non-compliance with the minimum private open space dimension in Council's DCP for Development in Residential Zones for the 5 units and the applicant has not provided adequate justification on planning grounds for the requested variations. 2. Review the classification of Maud Lane as a 2-way street due to the inadequate width that results from the refusal in point 1.	Scott Lenton / Tim Jenkins	11/4/19  24/4/19	Applicant advised of determination  Review of the classification of Maud Lane requested  Refer Council resolution 15.061/19 dated 23/4/19 for this to remain as B status until presented to Traffic Committee.	B	
14.011/19	Ulmarra-Nymboida Community Based Heritage Study	That Council: 1. Adopt the Draft Ulmarra-Nymboida Community Based Heritage Study (CBHS) and Contextual History for public exhibition purposes (Attachments 1 and 2), and place the reports on public exhibition for a minimum of 60 days, utilising a range of media to invite public submissions and input. 2. Write to property owners of places or items identified as potential heritage items or within a potential Heritage Conservation Area regarding the proposed heritage listing including an invitation for those owners to provide a written submission to Council and affording the opportunity to discuss any relevant matters with planning staff or the consultant. 3. Consider the findings of the Draft Ulmarra-Nymboida CBHS in the assessment of any development applications lodged in relation to identified potential heritage items. 4. Provide a report with recommendations following the period of public exhibition and receipt of submissions.	Deborah Wray	11/3/19  1/4/19  8/8/19	In progress  Work is in progress to prepare documentation for public exhibition.  The heritage data base is nearly finalised and preparation of mapping and documentation is still being prepared for public exhibition.	B	
15.004/19	Renewal of Yamba Oval Boundary Fence on Crown Land	That Council as Crown Land Manager of Yamba Oval (R82747) - 1. Endorse the proposed actions to remove and renew the existing boundary fence that encloses Yamba Oval; 2. Allocate \$14,375 from IR10519 (Yamba Oval Sports Upgrade) and \$29,625 from the IR10122 (Building/Assets Reserve) to fund the works.	David Sutton	5/2/19  5/6/2019  30/07/2019	1. Noted. Works being planned 2. BV submitted as per resolution  Contractor approved in F1 order raised, works scheduled July 2019  Contractor delay, works scheduled August 2019	B	

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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15.005/19	Brooms Head Holiday Park Redevelopment – Business Development Strategy and Master Plan – on Crown Land	That Council as Crown Land Manager: 1. Adopt the business development strategy and master plan for the redevelopment of Brooms Head Holiday Park. 2. Seek tenders for the detailed design, documentation and construction cost estimate for the redevelopment of the Brooms Head Holiday Park with the tender to be reported by the July 2019 meeting.	Julie Schipp	28/2/19	1. Noted 1. Commence tender process	C B	2282879
15.007/19	Urgent Repairs of Shoreline Erosion – Kolora Park, Yamba	That Council: 1. Note the erosion that is occurring and endorse the proposed actions to repair sections of the Kolora Lake shoreline; 2. Allocate \$25,000 from IR10122 (Building/Assets Reserve) to fund the works.	David Sutton	5/2/19  5/6/2019  30/7/19	1. Noted. Works being planned 2. BV submitted as per resolution  Works scheduled June / July 2019  Works delayed due to contractor availability scheduled October 2019	5/2/19  5/6/2019  30/7/19	
15.014/19	Road Closure and Acquisition of Land – Part Lionsville Road Lionsville	That Council: 1. Acquire part of Lot 99 DP 721299 and Lot 32 DP 752369 for road purposes. 2. Process a road closure over the unused Council public road reserves within Lot 99 DP 721299 and Lot 32 DP 752369. 3. Transfer the closed road sections to the owners of Lot 99 DP 721299 and Lot 32 DP 752369 in lieu of compensation for the acquired land. 4. Meet all survey and legal costs. 5. Affix the Common Seal to the survey and transfer documentation. 6. Authorise the General Manager to execute the transfer of land to effect the above requirements.	Kylee Baker	12/4/19  28/6/2019  30/7/2019	In Progress. Applicant advised. Notifications sent.  Survey being undertaken.  No objections received. Survey finalised and to be registered.	B	
17.002/19	Cr Lysaught – Creation of Jacaranda Boulevards to the Entrances of Grafton	1. That Council: 1. Investigate the plantings of Jacaranda trees to create a Jacaranda Boulevard at the following locations: <ul style="list-style-type: none"> <li>• Current Pacific Highway – north and south of the intersection of Charles Street and Pacific Highway for a distance of 5km in each direction</li> <li>• Ryan Street South Grafton – Bent Street to Rogan Bridge Road</li> <li>• Armidale Road –from the intersection of Maxwell Avenue to Brickworks Lane intersection</li> <li>• Summerland Way – end of current plantings to Clarence Way intersection</li> </ul> 2. Provide a report to the August 2019 meeting of Council which details restraints, proposed costs and all other relevant matters.	David Sutton	5/2/19  30/07/2019	Noted. In progress  Subject of report to August meeting of council	B	
17.003/19	Cr Lysaught – Investigate Future Development of See Park	That: 1. Council consult with the community to determine the desires and needs of any future development of See Park. 2. A report be provided to Council no later than August 2019 which details the findings of the consultation.	David Sutton	5/2/19  30/07/2019	Noted. In progress  Subject of report to August meeting of council	B	
<b>Meeting date: 19 &amp; 26 March 2019</b>							
11.001/19	Events Of Christchurch – New Zealand Friday 15 March 2019	That Council: 1. On behalf of all residents of the Clarence Valley offer condolences to all those touched by the tragic events that occurred in Christchurch New Zealand last Friday 15 March 2019 and convey that expression to the Mayor of Christchurch, her fellow Councillors and to the Christchurch community. 2. Open a “Book of Condolence” to the citizens of Christchurch for Clarence Valley residents to sign and the book be available until 30 April 2019 at Council’s Libraries at Grafton, Maclean, Yamba and Iluka and Council’s customer service offices at Grafton and Maclean. 3. Approve the Mayor and General Manager to attend a memorial service in Christchurch at the appropriate time at which the “Book of Condolence” be presented to the Mayor of Christchurch. 4. Explore locations in the Grafton area for a permanent memorial to be erected to recognise the tragic events of 15 March 2019 and a report be provided to Council at a future Council meeting identifying potential locations and memorial options. 5. Recognise the difficult time the local Tarrant family is facing and call on the community to be supportive at this time.	Ashley Lindsay	1/4/19  3/5/19	2. Condolence books delivered to the named locations Monday, 25 March 2019  Signed condolence pages being made into book.	B	

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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13.005/19	Land Purchases for the Grafton Waterfront Precinct Plan	That Council: 1. Proceed to purchase the lots listed and on the terms in the confidential attachment "A1". 2. Classify the purchased lots as "community" land. 3. Delegate authority to the General Manager to execute any documents associated with a subdivision and purchase of the land. 4. Authorise the common seal of Council to be affixed to the subdivision and purchase of land documents identified in confidential attachment "A1".	Des Schroder	11/4/19  4/6/2019  7/4/19	Negotiations continuing with relevant landowners.  No further action to be taken on this item. New resolution from 28 May meeting finalises negotiations and actions required.  Successful negotiations concluded sub-division survey & lodgement in progress.	B	
13.007/19	Crown Reserve 95853 – Frank McGuren Park Grafton	That Council: 1. Note that the resolution from 11 December 2018 Item 15.215/18 will not be proceeding. 2. Resign as Crown Land Manager of Reserve 95853 and advise NSW Department of Industry – Lands and Water accordingly. 3. Transfer ownership of Lot 21 DP 712604 to the Police Citizens Youth Club for a nominal figure of \$1.00 plus GST. 4. Delegate authority to the General Manager to execute the transfer document/s. 5. Authorise the Common Seal of Council to be affixed to the disposal of land document/s.	Des Schroder	11/4/19 4/6/2019	In progress. Application lodged with Crown Lands	B	
14.027/19	Planning Proposal REZ2018/0003 Housekeeping CVLEP Amendment – Post Exhibition	That Council: 1. Support the Planning Proposal, as exhibited with a minor mapping change. 2. Request an Altered Gateway Determination due to a minor mapping change. 3. Exercise its delegated authority pursuant to section 3.36(2) of the Environmental Planning and Assessment Act 1979 to finalise the amendment to the Clarence Valley LEP 2011 to make minor housekeeping amendments.	Scott Lenton	29/04/19  04/06/19	Legal Drafting of LEP sent to Parliamentary Counsel  Awaiting finalisation of Parliamentary Counsel's opinion	B	
14.028/19	Maclean Community Precinct – Concept Plans	That Council: 1. Note <i>Maclean Community Precinct Concept Plan</i> options. 2. Undertake focused community engagement on these options as per the attached Community Engagement Plan.	Dan Griffin	15/4/19  30/7/19  6/8/19 6/9/19	1. Clarence Conversations page in development – as per the engagement plan 2. Planned Clarence Conversations (online engagement phase) launch date in May 3. Online consultation has closed and review of data commenced. 4. Planning for focus groups commenced. 5. Focus groups scheduled for October 2019	B	
15.032/19	Kungala-Lanitza RFS, Community Hall Committee and Related Site Works	That Council: 1. Allocate funding of \$43,290 from the Rural Fire Service RA10175 (RFS - B&C Shortfall Reserve) to undertake repair and related works to the Kungala-Lanitza Rural Fire Service Brigade Station. 2. Undertake renewal and other repair works to the Kungala-Lanitza Community Hall and increase the 2018/19 Community Hall renewal funding budget within Council's budget by \$23,128 to be funded from the IR10122 (Building/Assets Reserve) to undertake these works. 3. Thank the current Committee for the work that have managed the hall and seek interest from the community to establish a new s355 Committee to manage and operate the hall.	Tim Hall	4/6/19 12/08/19	Works progressing Works nearing completion	B	

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

15.034/19	Clarence and Lower Clarence Sports Committees – Minutes of Meetings	That Council: 1. Receive and note the Minutes of Meeting from Monday 11 February 2019 Clarence Sports Committee and Lower Clarence Sports Committee meetings. 2. Receive and note the recommendations of the Lower Clarence Sports Committee; however allow the committee to consider funding applications for the Big River Sailing Club, Iluka Aquatic & Rowing Club and the Lower Clarence Pony Club for the next available funding round. 3. a. Approve \$17,987.02 (Ex GST) in funding towards Harwood Cricket Club’s project to build a storage shed at Harwood Oval as part of Cricket NSW’s long-term plan to establish a regional centre of excellence for junior cricket in the Clarence Valley. b. Approve the application for funding for \$3,935.46 (Ex GST) to Maclean Show Society for the power supply boxes. 4. Endorse the following recommendation by the Lower Clarence Sports Committee to: a. Accept the late application for funding from the Yamba Football Club and approve funding of \$2,087.50 (Ex GST) for Sports Equipment (goal posts x 4). 5. Endorse the following recommendations by the Clarence Sports Committee to: a. Approve the application for funding for \$4,650.00 (Ex GST) to Grafton City Tennis Club for the external painting of the clubhouse and pro shop. b. Decline the application for funding to renew the perimeter boundary fence at Frank McGuren Field from the Grafton Ghosts Rugby League Football Club as there was no matched 1:1 funding provided. c. Decline the application for funding for the shed fit out and kitchen from the Clarence River Yacht Club as the Club has not met the criteria of attendance at scheduled meetings of the Sports Committee. d. Approve Council retain the remaining funding of \$11,917.00 (Ex GST) for the construction of perimeter fencing at Frank McGurren Field. The Grafton Ghosts Rugby League Football Club will contribute in-kind support to the value of \$3,636.36 (Ex GST) for the removal of the existing fence. 6. Receive a report at the July 2019 Ordinary meeting reviewing the process for allocation of grant funding to Clarence Sports Committee and Lower Clarence Sports Committee. 7. Endorse the Lower Clarence Sports Committee’s unanimous request to meet bi-monthly but limit staff support to four of those meetings and the constitution be varied accordingly if necessary. Committee Chair, Cr Debrah Novak, to liaise with member groups on a suitable venue for the additional two meetings.	Gavin Beveridge	12/4/19  4/06/19  6/08/19	1. Noted 2. Noted 3. Funding approval letter sent 4. Funding approval letter sent 5. Funding approval letter sent 6. Noted. Report to be prepared for July 2019 Ordinary meeting 7. Noted  7. Committee to action	D	
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**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

15.035/19	Review of Alcohol Prohibited Areas	<p>That Council seek the approval of the Local Area Police Commander for changes to the Alcohol Prohibited Areas with the Clarence Valley Local Government area listed in the following table:</p> <table border="1" data-bbox="611 241 1620 1171"> <thead> <tr> <th>Park / Reserve</th> <th>Suburb</th> <th>Times</th> </tr> </thead> <tbody> <tr><td>Memorial Park</td><td>Grafton</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Market Square</td><td>Grafton</td><td>All hours (24/7)</td></tr> <tr><td>Corcoran Park</td><td>Grafton</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>See Park</td><td>Grafton</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Fisher Park</td><td>Grafton</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Jacaranda Park</td><td>Grafton</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Pioneer Park</td><td>Grafton</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Lane Boulevard</td><td>South Grafton</td><td>All hours (24/7)</td></tr> <tr><td>Bus Interchange and Silver Jubilee Park</td><td>South Grafton</td><td>All hours (24/7)</td></tr> <tr><td>Alex Bell Reserve</td><td>South Grafton</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Bob Liddiard Park</td><td>South Grafton</td><td>All hours (24/7)</td></tr> <tr><td>Cedar Park</td><td>South Grafton</td><td>All hours (24/7)</td></tr> <tr><td>Pilot Hill</td><td>Yamba</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Hakea Park</td><td>Yamba</td><td>All hours (24/7)</td></tr> <tr><td>Heron Park</td><td>Yamba</td><td>All hours (24/7)</td></tr> <tr><td>Lions Park</td><td>Yamba</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Flinders Park</td><td>Yamba</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>McLachlan Park</td><td>Maclean</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Cameron Park</td><td>Maclean</td><td>All hours (24/7)</td></tr> <tr><td>MacNaughton Place</td><td>Maclean</td><td>All hours (24/7)</td></tr> <tr><td>Maclean Riverside Square</td><td>Maclean</td><td>All hours (24/7)</td></tr> <tr><td>Iluka Foreshore</td><td>Iluka</td><td>9.00 pm until 9.00 am</td></tr> <tr><td>Spenser Street Boat Ramp</td><td>Iluka</td><td>9.00 pm until 9.00 am</td></tr> </tbody> </table> <p>and upon approval:</p> <ol style="list-style-type: none"> <li>Revoke the current network of Alcohol Prohibited Areas and adopt the approved network of Alcohol Prohibited Areas</li> <li>Allocate a budget of \$15,000 from RA10576 Parks BBQ Replacements to renew and upgrade the signage to make designated areas operational under the requirements of the Local Government Act 1993 section 632A(7).</li> <li>Update its Alcohol Free Zones and Alcohol Prohibited areas webpage to reflect the changes.</li> </ol>	Park / Reserve	Suburb	Times	Memorial Park	Grafton	9.00 pm until 9.00 am	Market Square	Grafton	All hours (24/7)	Corcoran Park	Grafton	9.00 pm until 9.00 am	See Park	Grafton	9.00 pm until 9.00 am	Fisher Park	Grafton	9.00 pm until 9.00 am	Jacaranda Park	Grafton	9.00 pm until 9.00 am	Pioneer Park	Grafton	9.00 pm until 9.00 am	Lane Boulevard	South Grafton	All hours (24/7)	Bus Interchange and Silver Jubilee Park	South Grafton	All hours (24/7)	Alex Bell Reserve	South Grafton	9.00 pm until 9.00 am	Bob Liddiard Park	South Grafton	All hours (24/7)	Cedar Park	South Grafton	All hours (24/7)	Pilot Hill	Yamba	9.00 pm until 9.00 am	Hakea Park	Yamba	All hours (24/7)	Heron Park	Yamba	All hours (24/7)	Lions Park	Yamba	9.00 pm until 9.00 am	Flinders Park	Yamba	9.00 pm until 9.00 am	McLachlan Park	Maclean	9.00 pm until 9.00 am	Cameron Park	Maclean	All hours (24/7)	MacNaughton Place	Maclean	All hours (24/7)	Maclean Riverside Square	Maclean	All hours (24/7)	Iluka Foreshore	Iluka	9.00 pm until 9.00 am	Spenser Street Boat Ramp	Iluka	9.00 pm until 9.00 am	Gavin Beveridge	3/4/19  14/5/19  4/06/19  06/08/19	<p>Approval request letter sent (response due date 10/5/19) a., b. &amp; c. dependent on outcome of approval request letter</p> <p>Second request letter sent (response due date 21/5/19) a. adopt the approved network of Alcohol Prohibited Areas Contractor engaged to design, supply, delivery signage b. Signage delivered, organising installation. c. webpage update in progress.</p>	B	2301231
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15.037/19	Solid Waste Management Strategy 2019-25	That the draft Solid Waste Management Strategy 2019-25 be placed on public exhibition for a minimum period of 60 days.	Ken Wilson	12/4/19  4/6/19  30/7/19  6/9/19	<p>Consultation being planned</p> <p>Currently on exhibition</p> <p>Exhibition period closed – now compiling responses and survey data to prepare report back to Council</p> <p>Report to be prepared for the November Council Meeting</p>	C																																																																									

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

16.004/19	Tender for Construction of Landfill Cell 4B	That Council: 1. Accept the tender from Valley Earthworks Pty Ltd for T19/001 the construction of Cell 4B at the Grafton Regional Landfill at a lump sum contract cost of \$1,910,794.77 (GST inclusive), to be funded from Regional Landfill Augmentation (PJ530217, Cost Centre 875) and the Council seal be attached. 2. Set the project construction budget at \$2,184,503 (ex GST) from IR 10790 (Regional Landfill Augmentation Reserve) to fund the lump sum contract which is inclusive of: a. 20% construction contingency and b. \$100,000 allowance for the provision of quality assurance services. 3. Authorize the General Manager to approve contract variations that are within the limit of the budget identified in Point 2. 4. Receive 2 monthly progress reports for the construction of the landfill cell, with those reports clearly identifying any incurred and forecast project variations. 5. Note that the project will carry over to the 2019/20 financial year.	Ken Wilson	12/4/19  4/6/19  30/6/19  6/9/19	Contract documents prepared with works to commence 29.4.19  Works progressing on time  Progress report put to July Council Meeting  Final works report to be submitted to September Council meeting	B	
22.002/19	Clarence Care + Support	As per minutes	Kerry Little	4/04/19  3/5/19 4/7/19  6/9/19	Being processed. Next report due May council meeting. Councillor workshop booked for 21 May 2019.  Delayed until June Workshop Councillor Workshop to be held August. 13. Resolution passed meeting 27 August 2019	C	
<b>Meeting date: 23 April 2019</b>							
15.052/19	Dogs in Clarence Coast Holiday Parks Policy Review – On Crown Land	That Council as Crown Land Manager: 1. Note and receive outcomes of the public consultation of the Dogs in Clarence Coast Holiday Parks Policy. 2. Adopt the following recommendations: (a) Continue to permit dogs in the Clarence Coast Holiday Parks in accordance with the amended policy and subject to the Park Manager's discretion. (b) Make the following amendments to the policy: i) that the policy is to apply to all Clarence Coast Holiday Parks, excluding Brooms Head. ii) that dogs be permitted in shoulder/school holidays at Park Manager's discretion. iii) that dogs be permitted in some designated cabin accommodation and facilities. iv) that a maximum of 1 dog be permitted per site (not including assistance animals, as defined by the Disability Discrimination Act 1992). v) a maximum length for leads is 2 metres and no runs or retractable leads are permitted. vi) include that dogs must not be left alone or unattended within the park at any time. vii) for substantiated complaints, a greater emphasis for the Park Manager to direct immediate removal of the dogs rather than 'at the earliest opportunity'. viii) update all references to 'Clarence Coast Reserve Trust' to 'Crown Land Manager'. 3. Extend the dog friendly opportunities at Minnie Water Holiday Park to improve occupancy rates and revenue.	Julie Schipp				
17.007/19	Cr Toms – The Sealing of 1,066 metre Long Section of McIntyres Lane New Pacific Highway Alignment to the Existing Seal at Sheehans Lane Gulmarrad	That, subject to receipt of a Council officer's report on a) A current road improvement priority list. b) The status of roadworks as shown in the DCP for residential zones at Gulmarrad in Section S and Map S2. c) A thorough costing being available for Council's June meeting, there be conditional approval as follows: i. Council include in the 2019/20 capital works budget the sealing of 1,066 metre section of McIntyres Lane (new Pacific Highway alignment to the existing seal towards Sheehans). ii. The General Manager consult with RMS regarding Council's programing of sealing the 1,066 metre section to ensure there are no conflicts with upgrading of the Pacific Highway. iii. The General Manager report back to Council if RMS have concerns that could delay the project in the next financial year. iv. Council fund this upgrade either from, existing reserves, including from RA 11150 – IR – Infrastructure Assets Renewal Reserve, grants, or from State and or Federal government grants.	Troy Anderson	4/6/19  4/7/19  30/7/19	Report to be presented to June 2019 meeting.  Report deferred from June meeting to July 2019 meeting.  Report considered at July 2019 meeting	C	



**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

17.008/19	Cr Toms – Council Investigate Leasing Glenreagh Rail Precinct from ARTC to enable the Glenreagh Rail and Station Preservation Society Inc to Sub-Lease the Precinct	<ol style="list-style-type: none"> <li>1. That</li> <li>2. The General Manager investigate the possibility of Council leasing (and sub-leasing) and/or the Glenreagh Rail and Station Preservation Society Inc. directly leasing the precinct from ARTC.</li> <li>3. The General Manager report back to Council by the July 2019 Council meeting.</li> </ol>	Laura Black / Ashley Lindsay	6/5/19  4/7/19	Discussion held with ARTC representative and NOM, resolution & GRSPS Inc business plan referred to ARTC representative for response regarding possible leasing arrangements. Response received from ARTC 28/6/2019. July Meeting – Council resolved to undertake feasibility study.	C	
<b>Meeting date: 28 May 2019</b>							
11.003/19	Emergency Services Levy Increase 2019/2020	<ol style="list-style-type: none"> <li>1. That Council, notes the important role that emergency services staff provide for communities across the State and particularly in the Clarence Valley.</li> <li>2. That Council, supports Local Government NSW's calls for: <ol style="list-style-type: none"> <li>a. The NSW Government to cover the initial additional \$19m increase to local governments for the first year; and</li> <li>b. The NSW Government to work with NSW local governments to redesign the funding mechanism for the scheme to ensure fairness into the future, in accordance with the NSW Legislative Council's Fire and Emergency Services Levy recommendations (Report 37 – November 2018).</li> </ol> </li> <li>3. The General Manager be requested to provide Local Government NSW with the following information to assist with representation to the State Government on behalf of councils: <ol style="list-style-type: none"> <li>a. The impact on council budgets; and</li> <li>b. Council advocacy actions undertaken.</li> </ol> </li> <li>4. The Mayor write to the NSW Premier, the Hon. Gladys Berejiklian MP, and NSW Interim Opposition Leader, the Hon. Penny Sharpe MP, NSW Minister for Customer Service, the Hon. Victor Dominello MP, NSW Minister for Police and Emergency Services, the Hon. David Elliott MP, the Shadow Minister for Emergency Services, the Hon. Guy Zangari MP, Minister for Local Government, the Hon. Shelley Hancock MP, and Shadow Minister for Local Government, the Hon. Peter Primrose MP, and local state member the Hon. Chris Gulaptis MP to: <ol style="list-style-type: none"> <li>a. Call upon the NSW Government to fund this extra cost for 2019/2020, rather than requiring councils to find the funds at short notice when budgets have already been allocated.</li> <li>b. Explain how this sudden increase will impact council services/the local community.</li> <li>c. Highlight that councils were not warned of the increased cost until May 2019, despite the new laws being passed in November 2018.</li> <li>d. Explain that the poor planning and implementation of the increase is inconsistent with the Government's commitment to work in partnership with the sector.</li> <li>e. Ask the Government to work with local governments to redesign the implementation of the scheme to ensure it is fairer for councils and communities into the future, in accordance with the NSW Legislative Council's Fire and Emergency Services Levy recommendations (Report 37 – November 2018).</li> </ol> </li> <li>5. That a copy of the letter referred to in resolution 4) be forwarded to Local Government NSW.</li> </ol>	Laura Black	31/5/19	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Supported</li> <li>3. Information to be provided</li> <li>4. Letters sent</li> <li>5. Copy of letters sent to LGNSW</li> </ol>	<ol style="list-style-type: none"> <li>1. C</li> <li>2. C</li> <li>3. C</li> <li>4. C</li> <li>5. C</li> </ol>	
13.013/19	Land Purchases for the Grafton Waterfront Precinct Plan	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Proceed to purchase the lots listed and on the terms in the Confidential Attachment A.</li> <li>2. Classify the purchased lots as "community" land.</li> <li>3. Delegate authority to the General Manager to execute documents associated with a subdivision and purchase of the land identified in Confidential Attachment A.</li> <li>4. Authorise the common seal of Council to be affixed to the subdivision and purchase of land documents identified in confidential Attachment A.</li> </ol>	Kylee Baker	4/6/2019  25/6/2019 30/7/2019	Land owners advised of resolution Solicitor and surveyor advised  Surveyor has commenced survey. Solicitor drafting agreements.	B	
13.015/19	South Grafton Ex-Services Club – Flood Mitigation	<p>That</p> <ol style="list-style-type: none"> <li>1. Council call for quotes from suitably qualified companies to undertake investigations into the feasibility of amendments to the South Grafton levee to include South Grafton Ex-Services Club.</li> <li>2. The outcome of the request for quotes be reported to Council for consideration of further action.</li> </ol>	Kieran McAndrew				



**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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15.074/19	Ulmarra Pool & Implementation of Bailey Park Masterplan	That Council: 1. Receive and note the proposal for the management and operation of the Ulmarra pool submitted by Ulmarra Village Inc. 2. Decline the proposal for the management and operation of the Ulmarra pool submitted by Ulmarra Village Inc. acknowledging the work the group completed in preparing the submission. 3. Undertake the works associated with point 1 of Council resolution 15.173/18, with those works being: a) demolition of the pool change rooms b) filling in of the pool basin c) removing the perimeter fence d) embellishment of the on-site wastewater land application system by providing additional absorption trenches, and e) making good the site for future development.	Rachelle Passmore	30/04/19  5/7/19  30/7/19	Ulmarra Village Inc notified of Council decision. Works commencing to complete item 3.  Almost complete  Complete	C	
15.078/19	Proposed Permanent Road Closures	1. That a) the part of the Council public road being part of Kings Creek Road, Lawrence, adjoining Lot 6 Section 77 DP 758607 be closed, subject to no objections being received, b) upon closure the section of closed road be classified as "operational" land, c) the closed road section of Kings Creek Road, Lawrence be transferred to T Wilson, the adjoining owner of Lot 6 Section 77 DP 758607 at an agreed value of \$15,700.00 including GST, d) all costs associated with the closure and transfer, be met by the owner of Lot 6 Section 77 DP 758607, Mr T Wilson, e) authority be delegated to the General Manager to execute documents associated with the transfer. 2. That a) part of the Council public road being part of Ashby-Tullymorgan Road, Tullymorgan, adjoining Lot 63 DP 751382 and Lot 22 DP 735238 be closed, subject to no objections being received, b) upon closure the section of closed road be classified as "operational" land, c) the eastern part of the closed road section be transferred to J & J Cadogan, the adjoining owners of Lot 63 DP 751382, d) the western part of the closed road section be transferred to C Bright, the adjoining owner of Lot 22 DP 735238, e) all costs associated with the closure and transfers, be met by the owners of Lot 63 DP 751382, J & J Cadogan and the owner of Lot 22 DP 735238, C Bright, f) authority be delegated to the General Manager to execute documents associated with the transfers.	Kylee Baker	4/6/2019 25/6/2019 30/7/2019	No action taken as yet Notifications and advertisements sent Submission period closed. No objections received. Survey being commenced.	B	
15.086/19	Land Acquisition for Road Re-Alignment, Armidale Road	That 1. A compensatory amount of \$2,000 be offered for the area to be acquired (600m <sup>2</sup> ) of Lot 111 DP 657566 Armidale Road, Elland. 2. Council pay for all survey / legal costs and replacement of effected fencing. 3. The Common Seal be affixed to transfer documentation for acquisition of (600m <sup>2</sup> ) of Lot 111 DP 657566 Armidale Road, Elland.	Dylan Kelly	31/05/19  15/07/19  08/08/19	Acquisition process underway.  Landowner notified. Survey process underway.  Survey Complete, fence out for quotes	B	
15.091/19	Proposed Community Garden Micalo Street, Iluka – On Crown Land	1. That Council as the Crown Land Manager of Reserve 140055: (i) not proceed with granting of a licence for the community garden. (ii) lodge an application with the NSW Aboriginal Land Claims Unit to have Aboriginal Land Claim 15552 expedited. 2. Depending on the outcome of the Aboriginal Land Claim, a report be brought back to Council for further consideration.	David Sutton	5/6/2019	1. Noted 2. Referred to property officer to complete 3. pending	C B B	

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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16.019/19	Pippi Beach Public Amenities Renewal – on Crown Land	That Council as Crown Land Manager of Reserve 58617: 1. Endorse the demolition the existing amenities building and the construction of new amenities building in its place. 2. Accept the quotation from CM & RL Whyte Builders for the construction of new amenities building consisting of 2 accessible toilets on the Public Reserve - Pippi Beach, Yamba at a lump sum contract cost of \$129,658.18 (GST exclusive) to be funded from Pippi Beach Public Amenities Planning – Upgrade (PJ 994769, Cost Centre 870) and the allocated budget be increased by \$35,000 from Fund 4 to cover the shortfall.	Justin Menzies	11/6/19  8/8/19	Preliminaries works are in progress to commence the job in the coming weeks  CM & RL Builders withdrew from the process and Jeremy Short Constructions have now been awarded the tender. Council approved this in the July meeting	B	
16.020/19	Wooli Hall Public Amenities Renewal – on Crown Land	That Council as Crown Land Manager of Reserve 56099: 1. Endorse the demolition the existing amenities building and the construction of new amenities building in its place. 2. Accept the quotation from CM & RL Whyte Builders for the construction of new amenities building consisting of 2 accessible toilets on the Wooli Bowling Green Reserve, Wooli at a lump sum contract cost of \$100,878.18 (GST exclusive) to be funded from Wooli Hall – Public Amenities Upgrade (PJ994768, Cost Centre 870) and the allocated budget be increased by \$40,000 from Fund 4 to cover the shortfall.	Justin Menzies	11/6/19  8/8/19	Preliminaries works are in progress to commence the job in the coming weeks  Works have commenced, the old toilet block has been demolished and works have commenced on running services to the new slab.	B	
17.010/19	Affordable Housing and Services for Prisoner Families	That: 1. Council host a roundtable discussion with NSW Corrective Services, Northern Pathways and local service providers to ensure local services are adequate for the arrival of family members associated with the 1700 prisoners arriving in June 2020. 2. Council establish a working group to ensure the needs of this marginalised community are being met. 3. The General Manager report back to Council no later than October 2019 on the outcome of the roundtable.	Des /Liz	11/6/2019  04/7/2019  06/8/2019	1. Discussion to be held with relevant community agencies on 2 July 2019 2. Working group involving social and industry teams formed. 3. Report to come.  Meeting date to be confirmed. Awaiting for confirmation on availability from Corrective Services  Premiers Dept have met with Leadership Group of relevant agencies in Sydney. Agencies will imbed strategies as part of the project management. These NSW Agencies will liaise with local regional management organisations to manage community issues.	B	
<b>Meeting Date: 25 June 2019</b>							
6a.19.001	James Creek Road Watermain	That, subject to a formal agreement from Kahuna No 1 to reimburse Council's construction costs prior to the issue of a subdivision certificate for the first stage of the subdivision (indexed by CPI), Council construct a new watermain on James Creek Road for the length of the reconstruction work.	Greg Mashiah	01/07/19	BHF requested to prepare draft agreement	B	2346382
6b.19.001	Petition by Biirrinda & Harwood Island Community and Request by the Harwood Public Hall Manager	That Council: 1. Pursue use of the land under and near the new Harwood Bridge with a view to securing rights over the land as a future carpark with the Roads and Maritime Services (RMS), including the management, legal arrangements and costs associated with the land. 2. Work with the Harwood community to prepare a Community Economic Development Plan (CEDP) and report the plan to Council. 3. Adopt the Hall's outside-toilet on a temporary basis as a public toilet with Council responsible for pumping out, cleaning and provisioning (to be funded from the General Fund Public Amenities cost centre) until receipt of the Community Economic Development Plan (CEDP).	Des Schroder / David Sutton / Liz Fairweather	4/7/19  04/07/19	1. Negotiations proceeding  2. Noted. CED process to be implemented.  3. Toilet included into routine schedule, invention frequency 3 times weekly (mon/wed/fri), pump out scheduled every 2 <sup>nd</sup> month (estimated cost \$8K annually)	B  C  C	2346422
6b.19.002	Requirements of the Crown Land Management Act 2016 in Regards to the Financial Accounting of Crown Reserves Under Council's Control	That Council: 1. Note the changes in financial accounting for and cease operation of Clarence Coast Reserve Trust and transfer management to Council by June 2019 (CCRT ABN is finalised effective 1 July 2019) and that Crown Reserves (previously funded in Fund 4) are transferred to Fund 1 (effective 1 July 2019) within Council's accounting system. 2. Draws down \$1M from Fund 4 to Fund 1 to enable continued funding of previously identified Clarence Coast Reserve Trust Crown Reserves for 2019/20 Budget (this is affectively status quo for 2019/20). 3. Note Holiday Park Business Plans with projected funding models (commencing 2020/21) will be completed by December 2019 and a new Crown Land funding model will be developed and reported to Council for adoption prior to the 2020/21 financial year.	1 – Kirsty Gooly 2 – Christi Brown 3 – Julie Schipp	04/07/19	CCRT ABN will be cancelled effective 1 July following the lodgement of the June 2019 BAS. 2-This variation has been noted to be actioned and reported to Council in the July Monthly Financial Report	B B B	2346421

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

6b.19.003	Balloons on Council Controlled Lands	That Council develop a policy on prohibiting the use and sale of helium balloons on Council managed lands and facilities with the draft policy to be reported back to Council by September 2019 for endorsement for public exhibition and consultation, with the report to include: <ul style="list-style-type: none"> <li>i. details of the impact this policy may have on any other Council policies,</li> <li>ii. the regulatory implications for the implementation of this policy, and</li> <li>iii. a draft public awareness campaign about the environmental impacts of balloons, including the estimated costs of this campaign.</li> </ul>	Ken Wilson	1/7/2019 30/7/19 6/9/19	Noted, being developed  Policy and Council Report being prepared for September Council Meeting  A report with Draft Balloon Policy is being put to the September Council meeting	C	2346429
6b.19.004	Clarence Valley Cultural Committee	That Council: <ol style="list-style-type: none"> <li>1. Approve changes to the CVCC Constitution to include mission statement (see attached draft revised constitution).</li> <li>2. Approve a budget of \$5,000 as part of Council's 2019/2020 Budget to be allocated for the CVCC to implement a Clarence Valley Cultural Award in 2020, subject to a further report being presented to Council detailing the criteria for the Cultural Award.</li> <li>3. Endorse Marea Buist as elected Chair of the Clarence Valley Cultural Committee.</li> <li>4. Extend its congratulations to the Clarence River Art Map group for their efforts in producing this promotional tool, specifically Malcom King, Graham Mackie and Yohanna Dent.</li> <li>5. Accept the Minutes of the March and May meetings.</li> </ol>	Sarah Nash	04/07/19	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. CVCC will be notified in July meeting and commence report.</li> <li>3. Completed</li> <li>4. Completed</li> </ol>	A	2346449
6c.19.001	Glenreagh Pool, Shannon Park (Crown Land) – Response to Improvement Strategy	That Council as Crown Land Manager of the reserve: <ol style="list-style-type: none"> <li>1. Receive and note the Glenreagh Progress Association's updated proposal for the future management of the Glenreagh Community Pool and thank them for their work.</li> <li>2. Decline the Glenreagh Progress Association's proposal but resolve to continue the operations of the pool and tennis courts by Council as Crown Land Managers through the usual contract management method, ensuring public safety by conforming with NSW Government Practice Note (PN) 15 -- Water Safety October 2017 and Royal Life Saving Society Australia Guidelines for Safe Pool Operation (GSPO).</li> <li>3. Investigate the installation of a solar electricity system to reduce expenditure and fund through the Sustainability Reserve.</li> <li>4. Cover the estimated \$65,000 annual cost of managing and maintaining the Glenreagh Pool, by way of a transfer from the Crown reserve funding from the Clarence Coast Holiday Park Fund.</li> </ol>	Rachelle Passmore	23/7/19	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Currently progressing</li> <li>3. Currently investigating</li> <li>4. Noted</li> </ol>	B	2346313
6c.19.002	Yamba Road/Treelands Drive Roundabout	That Council <ol style="list-style-type: none"> <li>1. Note the preliminary estimates for the construction of the non-conforming roundabout at the intersection of Yamba Road and Treelands Drive Yamba will exceed the estimated cost of \$500,000 as referenced in Council resolution 17.009/18.</li> <li>2. Report, in any future costing report on Yamba Road roundabouts, the climate change affect when measured on the pavement surface proposed as against the effect of using traffic lights that are solar and battery powered with mains power back up.</li> </ol>	Tim Jenkins	1/07/19 7/08/19	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. To be included in future report once design option confirmed</li> </ol>	C B	2346516
6c.19.003	Baryulgil Waste Transfer Station – Trial Management (Gating and Staffing)	That Council: <ol style="list-style-type: none"> <li>1. Endorse the trial of controlled access (4 days a week) at the Baryulgil WTS in line with similar waste disposal facilities in the Clarence Valley.</li> <li>2. Accept \$25,000 grant funding through North East Waste from the NSW Environment Protection Authority (EPA) to fund the trial for approximately 4 months.</li> <li>3. Receive a future report summarising the outcomes of the trial, including but not limited to: <ol style="list-style-type: none"> <li>a) Summary of community feedback</li> <li>b) Quantity and types of waste collected</li> <li>c) Incidents of illegal dumping</li> <li>d) Possible future management options for the site.</li> </ol> </li> </ol>	Richard Roper	2/6/19 30/7/19 6/9/19	<p>Preparing to commence trial management from 15/7/19</p> <p>EPA funds accepted, trial commenced. Report to be brought back to Council in October.</p> <p>Trial is progressing well. A report will be put to the October Council meeting</p>	B	2346526
6e.19.001	Archive Facility – Clarence River Historical Society	That Council: <ol style="list-style-type: none"> <li>1. Accept the quotation from Clarence Coast Constructions for the construction of the Clarence River Historical Society Archive Facility including racking located at Koolkhan Works Depot for a lump sum contract cost of \$72,213.64 (GST exclusive) to be funded from Archive Facility - Clarence River Historical Society (PJ 570107, Cost Centre 863)</li> <li>2. Increase the budget for the project by \$20,000.00 to be funded from S94 – Community Facilities Grafton Surrounds (RA92021).</li> <li>3. Authorise the General Manager to approve any project variations that are within the allocated budget.</li> </ol>	Sisa Rasaku	04/07/19  6/8/19	<ol style="list-style-type: none"> <li>1. Letter of award and contract issued</li> <li>2. Additional budget requested</li> <li>3. noted</li> <li>4. DA application, Engineering completed &amp; lodged with CVC on the 24<sup>th</sup> July 19. Awaiting approval</li> </ol>	C B C B	2346302

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

08.19.001	Romiaka Channel Bridge Replacement – Contractor Negotiations – LGA 10A 2 (c)	Refer to Confidential minutes	Adele McGeary	3/7/19  30/07/19	Correspondence sent to Contractor confirming Council's position, awaiting response.  Document formalising position under the Contract issued to Contractor. Expected to be signed by both parties in coming week.	B	2346334
<b>Meeting Date: 23 July 2019</b>							
09.19.001	Donation Request – Waanyi Yaegl Men's Group	That Council donate \$2,425.00 to the Waanyi Yaegl Men's Group Aboriginal Corporation to assist with the costs in hosting the 2 day Men's Tribal Council Gathering at Woody Head.	Ashley Lindsay	24/7/19	Order 272261 created and approved	C	2360924
6a.19.007	The Sealing of 1,066 Metre Long Section of McIntyres Lane New Pacific Highway Alignment to the Existing Seal at Sheehans Lane Gulmarrad (deferred from June meeting 6c.19.014)	That Council: 1. Confirm its commitment to carry out the sealing of McIntyres Lane in the 2019/20 budget. 2. Confirm the funding source in the 2019/20 budget from Roads to Recovery funds.	Tim Jenkins	25/07/19	1. Noted. Project included in program. 2. To be included in funding package for Roads to Recovery.	C B	2360916
6a.19.011	Leasing of Glenreagh Rail Precinct from ARTC	That Council engage an appropriately qualified consultant up to an amount of \$5,000 plus GST to undertake a risk assessment of the Glenreagh Rail Precinct and that this report be presented back to Council by October 2019, with the Council report to include details of any legal/and or insurance implications for Council entering into a lease agreement with the Australian Rail Track Corporation and/or the Glenreagh Rail and Station Preservation Society Inc for the management of the Glenreagh Rail Precinct.	Ashley Lindsay				2360945
6c.19.022	Voluntary Contribution for Dust Sealing of Unsealed (Gravel) Roads	That Council: 1. Adopt the draft Voluntary Contribution for Dust Sealing of Unsealed (Gravel) Roads, for public consultation purposes. 2. Undertake community consultation in accordance with the attached community engagement plan for the draft Voluntary Contribution for Dust Sealing of Unsealed (Gravel) Roads for a minimum of 28 days. 3. Receive a report following the close of advertising detailing any submissions received, and subsequent recommended changes to the draft Voluntary Contribution for Dust Sealing of Unsealed (Gravel) Roads.	Tim Jenkins	7/08/19	1. Noted 2. Communication strategy being implemented. 3. Pending results of communication strategy.	B	2360961
6e.19.005	Tender Exemption for Supply of Proprietary Bridge Components	That: 1. Council procure the proprietary bridge components for the replacement of the Middle Creek Bridge, Kungala Road and Burnt Hut Creek Bridge, Bald Hills Road be procured from InQuik Pty Ltd under the provisions of section 55(3) (i) of the Local Government Act 1993, without inviting tenders. 2. The procurement detailed in point 1 of this resolution is undertaken due to the unavailability of competitive tenderers for the proprietary components.	Adele McGeary	29/07/19	Procurement cannot occur until funding deeds for the projects are signed of by Australian Government.	B	2361011
<b>Meeting Date: 27 August 2019</b>							
05.19.001	Relocation of Government Services	That 1. Council write to the Premier The Hon Gladys Berejiklian MP, the Deputy Premier and Minister for Regional NSW, Industry and Trade The Hon John Barilaro, MP the Minister for Local Government, The Hon Shelley Hancock MP requesting State Government Departments communicate plans for relocation (and/or closure) of regional government service offices and staff, with the local government authority, prior to public announcements being made. 2. This letter indicate that Clarence Valley Council is extremely disappointed that the state government is not supporting the area by allowing regional offices to remain within the valley and further, that the state government consider the transfer of other offices in the northern region to Grafton or the Clarence.	Laura Black	5/9/19	Letters sent	C	2384435

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

6a.19.015	Stronger Country Communities Projects	That Council develop Stronger Country Communities project applications, as per the preferences set out in the Council workshop; being: 1. Yamba Skate Park 2. Resurface and Renew Outdoor Basketball Courts, South Grafton 3. South Grafton Skate Park 4. Our Language Connections 5. Building Bridges 6. Out of the Box	Dan Griffin	6/9/19	Grant applications in development with responsible officers.	B	2384436
6a.19.016	Maclean Civic Hall Light Equipment	That Council allocate: 1. \$4,500 (inc. GST) from the General Fund to hire a lighting system for the Maclean Civic Hall for the Clarence Coast Theatrical Society production of 'Mary Poppins'. 2. \$32,000 (inc. GST) from the General Fund to procure a complete lighting system for the Maclean Civic Hall, to support arts, learning, cultural services, community events and festivals, to meet community expectation and to ensure safe and reliable equipment is provided within a Council building.	David Sutton				2384437
6a.19.017	Short-Term Rental Regulatory Framework	That: 1. Council note the release of 'A new regulatory framework' for Short-term Rental Accommodation and acknowledges this is inline with Council's resolution 14.131/18 and that the Government has adopted the 180 night threshold requested by Council for the coastal villages. 2. Council provide feedback to the public exhibition period of the Short-term Rental Accommodation Reform that includes the following points: i. Council is provided with income from fees through cost recovery as outlined on page 14 of the Discussion Paper to undertake compliance activity for STRA's. These fees should be enough to at least fund a full-time officer to undertake this activity (\$100,000 equating to approximately \$200 per STRA currently in the Council area, if STRA grows the fees should allow for extra compliance officers). ii. To ensure that STRA can contribute to cost recovery, there should be compulsory registration with the Department of Fair Trading of business' undertaking STRA and it should be compulsory for not only industry booking platforms and real estate agents, but also individual owners, to provide the components suggested for a successful register on page 16 of the Discussion Paper. These records need to be made available to Council for its compliance role. iii. The Code calls for complying development certificates to certify that flood lots (the areas mapped for Yamba and part of Iluka) are low risk. Council should request that the urban zones are exempted for our Council area as there is a low flood risk and suitable warning of any likely major flood event. This will reduce Council's workload requests by existing and potential STRA operators to provide complying development certificates. iv. The operation of STRA's bring an extra risk from non-compliant pools, the Code has not considered this issue and it needs to be clear. This could potentially be included with fire compliance inspections; again it is unclear whether these will be required. v. The draft SEPP provisions are silent on provision of car parking for STRA. Council should request that a provision be included in the exempt and complying provisions for no host present requiring on-site parking to be provided for STRA of no less than three (3) car spaces where the dwelling contains four (4) bedrooms or more.	Des Schroder	5/9/19	Completed.	C	2384438

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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6b.19.017	DA2019/0078 – Recreational Vehicle (RV) Campground (8 Sites) Upon Small Park, Ulmarra (Lot 1 DP1155085)	That: 1. DA2019/0078 be approved as a deferred commencement approval subject to the imposition of conditions contained in Schedule 1; and 2. A Plan of Management for Small Park be prepared and adopted as per the requirements of the Local Government Act 1993; and 3. A Camping Management Strategy for Small Park be prepared and adopted.	Carmen Landers	2/9/2019	Notice of Determination issued and submitters notified.	C	2384439
6b.19.018	DA2019/0044 – Alterations and Additions to Aged Care Facility (Increase from 63 to 83 Beds) – No. 126 North Street, Grafton	That Development Application DA2019/0044 be approved in principle subject to the issue of current Site Compatibility Certificate from Department of Industry and Environment and imposition of conditions contained in Schedule 1.	Carmen Landers	2/9/2019	Draft Notice of Determination processed and awaiting issue of Site Compatibility Certificate	C	2384440
6b.19.019	DA2019/0342 – Development Application for a Dwelling and Stables at 771 Seelands Hall Road, Seelands, Lot 2 DP776617	That the section of Seelands Hall Road, Seelands from the point of current maintenance to 10m north of the southern boundary of Lot 2 DP776617 be added to Council's Road Maintenance Register as a Category 2 road.	Greg McCarthy	29/8/19	Letter sent 29/8/19 to applicant and owner to advise of Council's decision DWS2383433. Email sent 29/8/19 to Operations to update maintenance schedule and mapping DWS 2383452	C	2383433 2383452 2384441
6b.19.020	DA2019/0285 – 34 Independent Living Units and Community Room – 4 Freeburn Street, Yamba (Lot 2 DP829279)	That DA2019/0285 be approved subject to the imposition of conditions contained in Schedule 1 after deletion of Condition 2 and renumbering of Consent Conditions as appropriate.	James Hamilton	04/09/19	Notice of Determination issued and submitters notified.	C	2384442
6b.19.021	Planning Proposal Junction Hill (REZ2019/0003)	That Council: 1. As the Planning Proposal Authority, endorse the planning proposal and seek a Gateway Determination to amend the Clarence Valley Local Environmental Plan 2011 over part Lot 102 DP1221192, Summerland Way, Koolkhan, to rezone the land from E2 Environmental Conservation to E3 Environmental Management and otherwise give effect to achieving the objectives and intended outcomes of the planning proposal. 2. Accept inconsistencies with Section 9.1 Directions 2.1 Environment Protection Zones and 4.1 Acid Sulfate Soils due to the inconsistencies being of a minor nature and advise the Department of Planning, Industry and Environment (the Department) accordingly. 3. Forward the planning proposal to the Department requesting a "Gateway" Determination, pursuant to Section 3.34 (1) of the Environmental Planning and Assessment Act. 4. Advise the Department that should the Gateway Determination allow the planning proposal to proceed, that it will accept any plan making delegations offered under Section 3.36 of the Environmental Planning and Assessment Act, 1979. 5. Require the proponent, prior to exhibition of the planning proposal, to undertake and provide a Stage 1 Preliminary Investigation to form part of the publicly exhibited planning proposal. In order to comply with the relevant provisions of State Environmental Planning Policy No. 55 - Remediation of Land, the Stage 1 Preliminary Investigation should be prepared in accordance with Managing Land Contamination: Planning Guidelines - SEPP 55 - Remediation of Land (Department of Urban Affairs and Planning and NSW EPA 1998).	Terry Dwyer				2384443

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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6b.19.022	Proposed Amendment to Clarence Valley Contributions Plan 2011	That Council: 1. Initiate an amendment to Clarence Valley Contributions Plan 2011 to: (a) Make provision for a section 7.11 (former section 94) contribution for manufactured home estates and caravan park developments/conversions proposing long term caravan sites/moveable dwellings based on "assumed average household occupancy rate" of 1.5 persons per dwelling in a manufactured home in a manufactured home estate (MHE) or to proposed long term caravan sites/moveable dwellings in a caravan park; and (b) Update "old Act" references in the contributions plan to sections 94 and 94A to the correct references under the more recently amended and updated Environmental Planning and Assessment Act 1979. 2. Authorise a draft amendment to Clarence Valley Contributions Plan 2011 being prepared and being publicly exhibited in accordance with the relevant provisions of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000.	Terry Dwyer				2384445
6b.19.023	Draft On-Site Wastewater Management Strategy 2019	That: 1. Council place the draft On-site Wastewater Management Strategy 2019 on public exhibition for a period of not less than 28 days and be referred to all relevant stakeholders for comment. 2. Any submissions and proposed amendments to the draft On-site Wastewater Management Strategy 2019 to be reported to Council for consideration for adoption.	Scott Moore	6/9/19	Documents have been submitted for exhibition period. Report to come back to October.	B	2384446
6b.19.024	Budget for Grafton Sports Centre Operations	That additional funding, of \$67,000, be allocated from Council's General Fund accumulated working funds to cover Grafton Sports Centre operations and any income be utilised to offset the expenses.	Dan Griffin	6/9/19	Funds have been allocated	C	2384447
6b.19.025	Coast & Estuary Committee: Request For review of Council's Sustainable water requirements: Information for applicants	That Council: 1. Note the minutes of the 21 June 2019 Coast and Estuary Management Committee meeting. 2. Consider a budget allocation to undertake a review of the <i>Sustainable Water Requirements: Information for Applicants</i> as part of the 2020/21 Operational Plan.	Peter Wilson	2/9/2019	Put forward for consideration in the 2020/21 Operational Plan	C	2384448



**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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6b.19.026	Assessment to the Joint Regional Planning Panel (2015NTH026) SUB2015/0034 – 140 Lot Community Title Subdivision Upon Lot 99 DP823635 – Hickey Street, Iluka	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Recommend to the Joint Regional Planning Panel that Development Application SUB2015/0034 (JRPP reference No. 2015NTH026) for a 141 lot Community Title Subdivision upon Lot 99 DP823635, Hickey Street, Iluka, be approved subject to the imposition of advices and conditions contained in Schedule 1 attached to this report and,</li> <li>2. Provide the following reasons in support of this recommendation: <ul style="list-style-type: none"> <li>• The development provides for an ecologically sustainable development through the protection of significant areas of EEC, potential threatened flora species and koala food trees.</li> <li>• The subdivision provides for quality urban design through the provision of suitable habitat landscaping and habitat management.</li> <li>• The development will deliver a sustainable land use that retains and manages key biodiversity and environmental values on the site.</li> <li>• The development is consistent with the goals and actions contained in the North Coast Regional Plan 2036 in that it provides for a development within an identified growth area while providing for the protection and management of matters of environmental significance.</li> <li>• It will deliver new high-quality development that protects the distinct character of the North Coast, consistent with the North Coast Urban Design Guidelines (2009).</li> <li>• The development will provide opportunities to build wealth and strengthen economic independence in the Local Aboriginal community as outlined in the North Coast Regional Plan Direction 17.</li> <li>• The development provides for water sensitive urban design.</li> <li>• The development is not inconsistent with the following objectives of the Environmental Planning and Assessment Act 1979: <ol style="list-style-type: none"> <li>(a) to promote the social and economic welfare of the community and a better environment by the proper management, development and conservation of the State's natural and other resources,</li> <li>(b) to facilitate ecologically sustainable development by integrating relevant economic, environmental and social considerations in decision-making about environmental planning and assessment,</li> <li>(c) to promote the orderly and economic use and development of land,</li> <li>(d) to promote the delivery and maintenance of affordable housing,</li> <li>(e) to protect the environment, including the conservation of threatened and other species of native animals and plants, ecological communities and their habitats,</li> <li>(f) to promote the sustainable management of built and cultural heritage (including Aboriginal cultural heritage),</li> <li>(g) to promote good design and amenity of the built environment,</li> <li>(h) to promote the sharing of the responsibility for environmental planning and assessment between the different levels of government in the State,</li> <li>(i) to provide increased opportunity for community participation in environmental planning and assessment.</li> </ol> </li> </ul> </li> </ol>	Carmen Landers	2/9/2019	Noted	C	2384449
6c.19.033	Request from account 2121747 for consideration for reduction in water account	That Council grant a concession on Account 2121747 to the amount of \$901.60.	Paula Krahe				2384451

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

6c.19.034	Property Rationalisation Update	That Council: 1. Note the status of the current property rationalisation sales. 2. Dispose of 146-148 Ryan Street, South Grafton as per the terms in the confidential attachment Schedule A. 3. Dispose of 184-190 Ryan Street, South Grafton as per the terms in the confidential attachment Schedule B. 4. Delegate authority to the General Manager to execute documents associated with each sale.	Kylee Baker				2384452
6c.19.035	2019/20 Monthly Financial Report – July 2019	That 1. The monthly financial information report for July 2019, attached to this report, be received and noted. 2. Council defer the proposed General Fund variation as set out in the report totalling \$37,400 to the September Corporate, Governance & Works Committee meeting in order to permit a site inspection prior to the meeting.	Christi Brown	29/8/19	Budget Variation \$37,400 deleted	C	2384453
6c.19.036	Council Meeting Checklist – Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	29/8/19	Noted and updated	C	2384454
6c.19.037	Proposed Permanent Road Closures – South Grafton and Maclean	1. That, a) part of the Council public road being part of Centenary Drive, Maclean, adjoining Lot 105 DP 1189229 marked “A” on Diagram 1, be closed, subject to no objections being received, b) part of Lot 1021 DP 1232390 marked “B” on Diagram 1 be reclassified as “community” land and a boundary adjustment be processed between Lot 1021 and Lot 105 DP 1189299, c) a consolidation plan be registered over the section of closed road, Lot 105 DP 1189299 and part Lot 1021 DP 1232390, d) the newly consolidated lot be classified as “community” land. 2. That, a) part of the Council public road being part of Armidale Street, South Grafton, adjoining Lot 1 DP 1162943 marked “A” on Diagram 2, be closed, subject to no objections being received, b) upon closure the section of closed road be classified as “operational” land, c) a consolidation plan be registered over the section of closed road and Lot 1 DP 1162943, d) the newly consolidated lot remain classified as “operational” land. 3. Authority is delegated to the General Manager to execute the documents associated with the closures and survey plans.	Kylee Baker				2384455
6c.19.038	Review of Policies	That, having been on exhibition and receiving no submissions, the following policies be adopted: a. Reward b. Clarence Valley Cultural and Sports Trust Fund	Monique Ryan	5/9/19	Register and website updated	C	2384456
6c.19.039	North Grafton Sewage Treatment Plant – Detailed Design Phase	That 1. Council confirm the procurement strategy for the North Grafton STP is detailed design followed by a “construct only” contract. 2. The upper limit fee proposal from Public Works Advisory for Project Management of the detailed design phase of the North Grafton STP upgrade of \$233,295.70 (including GST) be accepted, to be funded from North Grafton – EPA Licence Requirements (PJ910108, Cost Centre 892).	Greg Mashiah				2384457

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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6c.19.040	Fat Duck Road – Request for inclusion on Council’s Road Maintenance Register - Update	That Council: 1. Note the responses received with regard to the requirement for financial contribution and associated upgrade of Fat Duck Road (West). 2. Confirm that the water main along Fat Duck Road is to be relocated to the road verge by the beneficiaries of the water main. 3. Rename Fat Duck Road (West) to ‘Old Fat Duck Road’ subject to the concurrence of the Geographical Names Board.	Tim Jenkins					2384458
6c.19.041	See Park, Grafton Community Consultation	That: 1. Council include the development of a master plan and associated cost estimates for See Park in its 2020/2021 capital works program. 2. The master plan include the key themes that were identified through the consultation period.	Rachelle Passmore	6/9/19	Noted. To be included in the 2019/20 capital works budget	C		2384459
6c.19.042	Environmental Trust – Restoration & Rehabilitation Grant – Request for Support	That Council allocate \$25,000 over three years being \$8,000 in the 2019/20 budget, \$8,000 in the 2020/21 budget, and \$9,000 in the 2021/22 budget from RA10245 (Biodiversity Offset Reserve) for the part-time Project Officer position to coordinate the implementation of the Environmental Trust – Restoration & Rehabilitation Grant.	Heather Mitchell	6/09/19	Noted. To be included in the 2019/2020 budget from RA10245 (Biodiversity Offset Reserve)	C		2384460
6c.19.043	Future Jacaranda Boulevard Planting	That: 1. Council receive and note the outcomes of the investigations. 2. Due to the identified constraints, Council not plant additional Jacaranda trees to create continuous Boulevards at the following locations: a) Current Pacific Highway – north and south of the intersection of Charles Street and Pacific Highway for a distance of 5km in each direction b) Ryan Street South Grafton - Bent Street to Rogan Bridge Road c) Armidale Road - from the intersection of Maxwell Avenue to the Brickworks Lane intersection d) Summerland Way - end of current plantings to Clarence Way.	Andrew Auglys	5/9/19	Noted	C		2384461
6c.19.044	Rehabilitation of Former Maclean, Townsend & Ilarwill Sewage Treatment Plants – Update Report	That Council: 1. Receive the update report on rehabilitation of the former Sewage Treatment Plant sites at Maclean, Townsend and Ilarwill. 2. Note that the rehabilitation of the former Sewage Treatment Plant sites at Maclean, Townsend and Ilarwill has been completed. 3. At a future meeting be provided with a report which details: a. the receipt of the site audit statement of the former Maclean Sewage Treatment Plant b. any budget variations to be undertaken c. the status of any remaining land sales.	Greg Mashiah	5/9/19	Noted.	C		2384462
6c.19.048	Successful Flying-Fox Grant	That Council: 1. Note the successful grant application of \$42,000 Local Government NSW Flying-Fox Grant Program 2019. 2. Provide matching funding of \$25,000 to appoint a flying-fox officer to undertake the requirements of the grant to be funded from RA10245 (Biodiversity Offset Reserve).	Heather Mitchell	6/9/19	Noted. To be included in the 2019/2020 budget from RA10245 (Biodiversity Offset Reserve)	C		2384463
6e.19.006	RFT19/012 Yamba Museum Extension – on Crown Land	That Council as Crown Land Manager of Reserve 96648: 1. Accept the tender from Black Trout Constructions for RFT19/012 Construction of Yamba Museum Extension, River Street, Yamba at a cost of \$95,189.00 (GST Exclusive) to be funded from Yamba Museum Extension (PJ 570106, Cost Centre 864). 2. Authorise the General Manager to approve variations up to 10% of the contract value.	Justin Menzies					2384450

**ACTION SCHEDULE FROM COUNCIL MEETINGS**

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6e.19.007	RFT19/015 Upgrade Truck Wash Facility at Grafton Regional Saleyards Tender	That Council: 1. Decline to accept the tender received for the Upgrade Truck Wash Facility at Grafton Regional Saleyards (RFT19/015) as it exceeds the available budget. 2. In accordance with the provisions of Section 178 (3)(b) of the <i>Local Government (General) Regulation 2005</i> , invite fresh tenders based upon a revised scope and design to achieve the minimum required improvements to the truck wash.	Julie Schipp	5/9/19	Noted. Fresh tenders invited.	C	2384464
6e.19.008	Tender for the Supply of Consulting Services for the Detailed Survey, Investigation, Design and Documentation for 3 Roundabouts on Yamba Road	That: 1. Council accept the quotation from Planit Consulting Pty Ltd for Request for quotation 530300-RFQ001 to carry out the survey, investigation, design and documentation of three roundabouts on Yamba Road at a cost of \$289,699.00 (GST exclusive). 2. The General Manager be authorized to approve contract variations up to 10% of the contract price. 3. The Council seal be affixed to any required contractual documents.	Phil Noakes	29/8/19	Planit advised of acceptance of quotation.	C	2384465
08.19.002	Clarence Care + Support – LGA 10A 2 (d) ii	As per Closed session minutes	Ashley Lindsay	5/9/19	Noted. Further reports to come.	C	2384466
09.19.002	Submission to Office of Local Government – LG Rating System IPART Report	That 1. Council's submission to the Office of Local Government for feedback on recommendations made by IPART in its Local Government Rating System – IPART Final Report be submitted by the General Manager as recommended in this report. 2. Under "General Comments" express Council's disappointment that no further consultation is being undertaken or feedback sought on recommendation 26 (pension concession).	Ashley Lindsay	5/9/19	Submission done	C	Ashley Lindsay



**Policy register**  
*incorporating*  
*policies, procedures and protocols*

## Gas filled balloons on Council managed land

<b>Policy, procedure, protocol</b>	Policy
<b>Document version</b>	V 0.1
<b>Date adopted by Council</b>	<a href="#">Click here to enter a date.</a>
<b>Minute number</b>	
<b>File reference number</b>	6b.19.006 – 25 June 2019
<b>Due for review</b>	
<b>Documents superseded</b>	
<b>Related documents</b>	Market Policy, Event Bookings through 'Bookable' Terms and Conditions, Cemeteries Terms and Conditions, Caravan Park Terms and Conditions
<b>Author</b>	Manager Open Space and Facilities
<b>Section / Department</b>	Open Spaces & Facilities
<b>Linkage to Our Community Plan</b>	4 Environment
<b>Objective</b>	4.1 We will preserve and enhance our natural environment
<b>Strategy</b>	4.1.1 Manage our coastal zone, waterways, catchments and floodplains in an ecologically sustainable manner



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**1. Purpose**

This policy:

- establishes Clarence Valley Council's position on the use, release, sale or distribution of gas filled (helium) balloons at approved events at facilities and on land under the care, control and or management of Council.
- seeks the support of members of the public hiring Council facilities to use alternative products to gas filled (helium) balloons.
- aims to minimise potential adverse impacts of gas filled balloons on the environment.

**2. Definitions**

'Gas filled balloons' refers to helium balloons.

'Bookable' refers to Council's booking system for hiring Council managed facilities and land for events and activities.

**3. Background/Legislative requirements**

A 2016 CSIRO study identified balloons among the top three most harmful pollutants threatening marine wildlife, along with plastic bags and bottles.

Any released balloon, at best, becomes litter. At worst they may enter our bushland areas, stormwater networks, rivers and oceans where they can be ingested, strangle or entrap animals.

Alternatives to Balloons

There are many examples of alternatives to balloons including: flags, banners, streamers and dancing inflatables, bunting, lighting of candles and luminaries, battery operated bubble blowing machines and plants or gifts in remembrance.

NSW Legislation

The Protection of the Environment Operations Act (POEO) 1997 makes it illegal to release more than 20 gas filled (helium) balloons. The release of any type of balloon would also be considered a littering offence under the POEO Act. This ruling comes under the Protection of the Environment Operations Act 1997- Amendment (Balloons) Act 2000.

**4. Policy statement**

Council does not support the use, release, sale or distribution of gas filled balloons at approved events held at its facilities or on land it manages and control of use is through the terms and conditions for the approval of events and the hiring of Council managed facilities and land.

**5. Scope**

This policy applies to any event or activity, use of facilities or use of land that requires Council approval.

This Policy does not apply to activities that do not require approval from the council and release of balloons for scientific purposes.



## 6. Procedures

Events on Council managed land, where an approval is required, will include conditions restricting the use, release, sale and distribution of gas filled balloons. This will include:

- Council's Market Policy restricting the use, release, sale or distribution of gas filled balloons at all Markets on Council managed land.
- Council conditions on development consent for any functions or events, restricting the use, release, sale or distribution of gas filled balloons on Council managed lands.
- Council's Terms and Conditions for Council managed cemeteries restricting the use, release, sale or distribution of gas filled balloons.
- Council's 'Bookable' system manages the hire of sporting fields, parks, reserves, halls and showgrounds. Terms and conditions restricting the use, release, sale or distribution of gas filled balloons is included in Bookable terms and conditions.

A community education program will inform residents of the harmful environmental impacts of gas filled balloons on the environment.

## 7. Enforcement

Enforcement is expected by event organisers as detailed in Terms and Conditions of approvals to hold events.

Council's compliance officer will not enforce this policy.



clarence  
VALLEY COUNCIL

**LOCAL TRAFFIC COMMITTEE**

**MINUTES** of a meeting of the **LOCAL TRAFFIC COMMITTEE** held in the Ante Room, 2 Prince Street, Grafton on Tuesday 3 September 2019 commencing at 9:34 am.

**PRESENT:** Tim Jenkins (Chair, Council), Katherine Boulton (RMS), and Rod Gould (Representative for Chris Gulaptis), Jarrod French (Police),

**APOLOGIES** Cr Arthur Lysaught (Council), Troy Anderson (Council),

**DECLARATION OF INTERESTS**

**PRESENTATIONS AND DEPUTATIONS:**

**BUSINESS ARISING FROM PREVIOUS MEETING**

Attached overleaf

**INSPECTIONS TO BE UNDERTAKEN**

**OFFICERS' REPORTS**

Item: 025/19	EVENT APPLICATION – MACLEAN MACMARKETS 2019
Item: 026/19	CLARENCE VALLEY TRIATHLON CLUB - USE OF ROADS APPLICATION
Item: 027/19	SOUTH GRAFTON PUBLIC SCHOOL – PARKING RESTRICTION AMENDMENTS
Item: 028/19	VICTORIA STREET, GRAFTON – SCHOOL CROSSING

**LATE ITEMS:**

Item: 029/19	BUS ZONE – TURNING AREA ORION DIVE, YAMBA
Item 030/19	NO STOPPING - SUMMERLAND WAY AND PINE AVENUE JUNCTION HILL

**ITEMS FOR DISCUSSION**

Nil

**ADDITIONAL MATTERS**

**BUSINESS ARISING FROM THE LOCAL TRAFFIC COMMITTEE MINUTES**

Item 029/17 15.8.17	<b>YAMBA PUBLIC SCHOOL MOTION TO REQUEST</b> That: 1. That a representative of Council, P&C, Principal and RMS meet onsite during the peak times to determine further safety improvements including the following: a. Traffic and pedestrian counts be undertaken to determine whether the warrants for a marked (zebra) pedestrian crossing are met; b. Roads and Maritime Services be approached to determine if funding will be provided to allocate a second Road Safety Officer to monitor children crossing the second section of Angourie Street; c. Enforcement be undertaken by Police and Council Rangers to ensure compliance to the existing traffic regulatory devices installed as per current Standards; and d. Council seek information from Yamba Public School of the destination zones of children crossing Angourie Road so that the inclusion of a footpath on the western side of Angourie Road can be considered for inclusion in Council's Pedestrian Access and Mobility Plan. 2. RMS advice that as a local road under the care and control of Council, Council are responsible for the planning, funding and implementation of work on Angourie Road to ensure the safety around the school.
	<i>Submitted to Council Meeting 19.9.17</i>
17.10.17	<i>To be followed up</i>
21.11.17	<i>Council and RMS to meet on site at a date to be determined to assess current conditions and possible actions prior to arranging meeting with the P&amp;C.</i>
16.1.18	<i>Meeting held in December 2017 between P&amp;C representative, RMS and Council. Options being considered pending further report.</i>
20.2.18	<i>Awaiting advice from RMS.</i>
20.3.18	<i>RMS to liaise with Principal of school to influence behavioural improvements. Council to look at the infrastructure options.</i>
17.4.18	<i>Options still being investigated.</i>
15.5.18	<i>Options still being investigated.</i>
19.6.18	<i>Options attached separately. That the option plan be drafted and presented to the Traffic Committee for their concurrence.</i>
17.7.18	<i>Survey and design of proposal has been added to Council's work program.</i>
21.8.18	<i>No further action to date.</i>
18.9.18	<i>No further action to date.</i>
16.10.18	<i>No further action to date. Date for survey to be advised prior to the next meeting.</i>
20.11.18	<i>Design plans commenced to be complete by December 2018.</i>

15.1.19	<i>Concept design distributed. Suggested improvements/alterations to be discussed at the February meeting.</i>
5.3.19	<i>Comments received from RMS regarding the proposal and plans have been amended accordingly. Council will now commence consultation with businesses about making the access road a one-way street and confirm with the school their agreement with the proposal. Estimates for the work will also be prepared. Discussion will be held with RMS over funding options.</i>
7.5.19	<i>Letters sent to affected businesses and Public School for comment on the concept plan.</i>
2.7.19	<i>Response received from businesses raising concerns over the one-way traffic in the Angourie Road access road. This will require some redesign of the options in this area. Other parts of the design appear to be acceptable to the school and local community.</i>
3.9.19	<i>Consultation with businesses to be held to determine options for Angourie Road access road during September 2019.</i>
Item 017/17	<b>WESTLAWN PUBLIC SCHOOL – SCHOOL CROSSING REQUEST</b>
16.5.17	That Council undertake further investigation into the proposed part time Children’s Crossings at the requested locations and report back to Committee.
20.6.17	<i>Submitted to Council Meeting 20.6.17. Comments from Malcolm Britt, Busways - our drivers suggest that it be positioned in Cranworth Street between North and Hoof.</i>
18.7.17	<i>Letter sent to applicant advising report will be submitted to September meeting of Traffic.</i>
15.8.17	<i>As above</i>
19.9.17	<i>Investigations continuing.</i>
17.10.17	<i>Due to staff issues no further action has been taken.</i>
21.11.17	<i>Traffic and pedestrian counts to be completed in December to allow assessment of crossing warrants.</i>
16.1.18	<i>Assessment of one potential crossing point completed. Additional crossing point to be assessed. Report to February 2018 meeting with assessments.</i>
20.2.18	<i>Report this meeting (Item 009/18)</i>
20.3.18	<i>Submitted to Council Meeting 20 March 2018</i>
Item 009/18	<b>WESTLAWN PUBLIC SCHOOL – SCHOOL CROSSING REQUEST</b>
20.2.18	That: <ul style="list-style-type: none"> <li>1. a school crossing not be considered for Cranworth Street, Grafton between Hoof Street and North Street as the warrant for a school crossing has not been met;</li> <li>2. a school crossing be approved for North Street, Grafton west of Cassie Street subject to the provision of required infrastructure (pending Traffic Committee advice to facilitate approval) and Westlawn Public School providing an undertaking to arrange the display of the “Children’s Crossing” flags or signs during and only during the specified period of operation 8.00am – 9.30am and 2.30pm – 4.00pm and when necessary at other times such as school excursions and school sport days .</li> <li>3. Council liaise with the Westlawn Public School to discuss if there are other (non-regulatory) options to improve safety for children travelling to and from the school where designated school crossings are not able to be provided within the warrant.</li> </ul>

20.3.18	<i>Submitted to Council Meeting 20 March 2018</i>
17.4.18	<i>Design works associated with point 2 being programmed. Letter sent to school re point 2.</i>
15.5.18	<i>Design works yet to commence. No response received from school re point 3. Council to meet with the School on Friday 18 May 2018.</i>
19.6.18	<i>Meeting held with school on 18/5/2018. School requested possibility of extension of footpath in Hoof Street and whether assessment of crossing in Hoof Street was possible as OOSH had opened up opposite the school. Footpath to be assessed against PAMP and if appropriate placed on future works list. Pedestrian and traffic counts taken but yet to be assessed.</i>
17.7.18	<i>Survey and design of proposal has been added to Council's work program.</i>
21.8.18	<i>No further action to date.</i>
18.9.18	<i>Council and RMS met on 13/9/18 to discuss other options to improve traffic flow and pedestrian movement around the school. Council to examine further footpath extension options suitable for grant funding and possible delineation of 'kiss and drop' areas. Traffic and pedestrian counts to be completed for Hoof Street to allow assessment of crossing warrants.</i>
16.10.18	<i>Report to October 2018 Traffic Committee meeting</i>
20.11.18	<i>Survey works programmed for November 2018 to include North Street and Hoof Street. Concept design to be completed by end December 2018 to include road blisters, pedestrian refuge and footpath extension.</i>
3.9.19	<i>Cost estimate for North Street crossing being developed for submission to RMS for funding. To be completed and submitted in September 2019.</i>
Item 034/18	<b>WESTLAWN PUBLIC SCHOOL – HOOF STREET, GRAFTON</b>
21.8.18	<i>That Council prepare a concept plan for pedestrian and traffic improvements in Hoof Street, Grafton adjacent to the Westlawn Public School for discussion and estimating purposes.</i>
15.1.19	<i>Survey process commenced. Concept design works commenced but not complete.</i>
5.1.19	<i>Concept plans for proposals in both North Street and Hoof Street will be presented to the March 2019 meeting for discussion.</i>
7.5.19	<i>Comments received on plans. Funding submission lodged for Hoof Street. Submission to be prepared for Active Transport grant program (September 2019).</i>
2.7.19	<i>Awaiting advice on funding submission. Council has been in contact with the bus companies using this part of Hoof Street as a bus zone. Two of the bus companies want to continue to use this area to pick up and drop off children citing disruption to their transport routes if they are forced to move into Cassia Street. Council to review design for Hoof Street between Cranworth Street and Cassia Street to determine in a 'kiss and drop' area, the blister and bus zone can co-exist.</i>
3.9.19	<i>Cost estimate for Hoof Street crossing being developed for submission to RMS for funding. To be completed and submitted in September 2019. The design for the whole of this block is to be completed by contract.</i>
Item 004/19	<b>EIGHT MILE LANE AND PACIFIC HIGHWAY SIGNAGE</b>
15.1.19	<i>That "Vehicles Under 12.5 m Excepted (R9-225) and No Right Turn (R2-6R) signs" be installed on Eight Mile Lane at the intersection Eight Mile Lane and Pacific Highway.</i>

	<i>To be submitted to the Council meeting 26.2.19</i>
5.3.19	<i>RMS to arrange installation of signage.</i>
7.5.19	<i>Signage is installed. RMS to review requirement for regulatory signs</i>
2.7.19	<i>For RMS comment.</i>
3.9.19	<i>RMS to investigate regulatory signage which can be enforceable.</i>
Item 005/19	<b>PARKER ROAD STOP SIGNS</b>
15.1.19	That a duplicated “Stop Sign” and “No Right Turn” sign (size B) be installed on the right hand side of the Parker Road at the intersection with the Pacific Highway.
	<i>To be submitted to the Council meeting 26.2.19</i>
5.3.19	<i>Arrangements to have the signs installed have been put in place. (CRM2019/0513)</i>
7.5.19	<i>Signs installed 3.4.19 although upgrade T-junction sign needs installation. Council to investigate options for upgraded intersection.</i>
2.7.19	<i>Upgraded intersection sign still to be installed.</i>
3.9.19	<i>Additional sign ordered.</i>
Item 014/19	<b>PEDESTRIAN CROSSING – YAMBA ROAD/TREELANDS DRIVE AREA</b>
7.5.19	That options for improved pedestrian access across Yamba Road and Treelands Drive be included in the design brief for the roundabout detailed design at the intersection of Yamba Road and Treelands Drive.
2.7.19	<i>Noted for inclusion in the design brief.</i>
Item 015/19	<b>MACFARLANE BRIDGE – TRAFFIC MANAGEMENT</b>
2.7.19	That the current ‘Give Way’ sign remain in place.
3.9.19	<i>Letter sent to customer advising recommendation of 29.7.19</i>
Item 016/19	<b>PARKING RESTRICTIONS – CROWN STREET, ILUKA</b>
2.7.19	That a ‘No Stopping’ zone be implemented in Crown Street, Iluka on the eastern side of the road for 10 m from the property boundary in Queen Street
3.9.19	<i>Letter sent to Clarence River Fishermens Co - Op and CRM OP2019/1488 raised and sent to Mark Evans for action</i>
Item 017/19	<b>JACARANDA FESTIVAL ROAD CLOSURES</b>
2.7.19	That Council accept the Special Events Traffic Management Plans for the Jacaranda Festival and Dragon Boat Races to be held between 26 October 2019 and 2 November 2019, subject to final confirmation of the Plans by the NSW Police and the Roads and Maritime Service.
	1. Valid public liability insurance being held by the event organiser (minimum \$20,000,000 where event uses a Roads and Maritime

- asset such as a bridge, Motorway or viaduct)
2. NSW Police approval is obtained
  3. Roads and Maritime Services approval is obtained by way of a Road Occupancy License where event is on a state road or where the event may impact the state road network.
  4. National Heavy Vehicle Regulator approval is obtained as required where road closures of approved Restricted Access Vehicles routes require identification of new routes for traffic detours.
  5. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein
  6. Local Traffic Committee advice is sought for the event Traffic Management Plan prior to approval of traffic control devices. This includes a Risk Management Plan and Traffic Control Plan/s. The following traffic control conditions shall also be observed;
    - a. Traffic Control Plans to include a map indicating any alternative routes required for traffic detours.
    - b. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites
    - c. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
    - d. Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police
    - e. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons
  7. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner
  8. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event
  9. Community and affected business consultation including adequate response/action to any raised concerns
  10. Arrangements made for private property access and egress affected by the event
  11. The event organiser notifies local community of the impact of the event/s by advertising in the *local paper/s* a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints



**12. That the applicant organise for the events to be listed on council's web page**

3.9.19

*Letter sent to Jacaranda Festival Committee with conditions of approval 26.7.19. Conditions included in DA approval for Dragon Boat Races.*

Item 018/19

**EVENT APPLICATION – YAMBA ROTARY EAT STREET MARKETS 2019**

2.7.19

**That this event be approved subject to the compliance to the relevant conditions below.**

1. Valid public liability insurance being held by the event organiser (minimum \$20,000,000 ~~where event uses a Roads and Maritime asset such as a bridge, Motorway or viaduct~~)
2. NSW Police approval is obtained – Approval attached.
3. ~~Roads and Maritime Services approval is obtained by way of a Road Occupancy License where event is on a state road or where the event may impact the state road network.~~
4. ~~National Heavy Vehicle Regulator approval is obtained as required where road closures of approved Restricted Access Vehicles routes require identification of new routes for traffic detours.~~
5. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein
6. Local Traffic Committee advice is sought for the event Traffic Management Plan prior to approval of traffic control devices. This includes a Risk Management Plan and Traffic Control Plan/s. The following traffic control conditions shall also be observed;
  - a. Traffic Control Plans to include a map indicating any alternative routes required for traffic detours.
  - b. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites
  - c. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
  - d. ~~Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police~~
  - e. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons
7. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner
8. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event

9. Community and affected business consultation including adequate response/action to any raised concerns
10. Arrangements made for private property access and egress affected by the event
11. The event organiser notifies local community of the impact of the event/s by advertising in the *local paper/s* a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
12. That the applicant organise for the events to be listed on council's web page

3.9.19 *Conditions included in DA approval requirements*

Item 019/19

**EVENT APPLICATION – YAMBA ROD RUN 2019**

3.7.19

**That this event be approved subject to the compliance to the relevant conditions below.**

1. Valid public liability insurance being held by the event organiser (minimum \$20,000,000 ~~where event uses a Roads and Maritime asset such as a bridge, Motorway or viaduct~~) - *Provided*
2. NSW Police approval is obtained – *Approval lodged with Police.*
- ~~3. Roads and Maritime Services approval is obtained by way of a Road Occupancy License where event is on a state road or where the event may impact the state road network.~~
- ~~4. National Heavy Vehicle Regulator approval is obtained as required where road closures of approved Restricted Access Vehicles routes require identification of new routes for traffic detours.~~
5. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein - *Provided*
6. Local Traffic Committee advice is sought for the event Traffic Management Plan prior to approval of traffic control devices. This includes a Risk Management Plan and Traffic Control Plan/s. The following traffic control conditions shall also be observed;
  - a. Traffic Control Plans to include a map indicating any alternative routes required for traffic detours. – *Provided*
  - b. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites - *Provided*
  - c. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event – *As per Traffic Control Plan provided.*
  - ~~d. Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as~~

~~part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police~~

- e. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons – *Approved contract supplier*
7. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner – *to be undertaken by applicant prior to event after approval*
8. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event – *to be undertaken by applicant prior to event after approval*
9. Community and affected business consultation including adequate response/action to any raised concerns – *to be undertaken by applicant prior to event after approval*
10. Arrangements made for private property access and egress affected by the event – *to be undertaken by applicant prior to event after approval*
11. The event organiser notifies local community of the impact of the event/s by advertising in the *local paper/s* a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints – *to be undertaken by applicant prior to event after approval*
12. That the applicant organise for the events to be listed on council's web page – *to be undertaken by applicant prior to event after approval*

3.9.19 *Conditions included in DA approval requirements*

Item 020/19

**EVENT APPLICATION – YAMBA TWILIGHT MARKETS**

**That this event be approved subject to the compliance to the relevant conditions below.**

1. Valid public liability insurance being held by the event organiser (minimum \$20,000,000 ~~where event uses a Roads and Maritime asset such as a bridge, Motorway or viaduct~~) - *Provided*
2. NSW Police approval is obtained – *Application lodged awaiting approval confirmation.*
3. ~~Roads and Maritime Services approval is obtained by way of a Road Occupancy License where event is on a state road or where the event may impact the state road network.~~
4. ~~National Heavy Vehicle Regulator approval is obtained as required where road closures of approved Restricted Access Vehicles routes require identification of new routes for traffic detours.~~

5. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein - *Provided*
6. Local Traffic Committee advice is sought for the event Traffic Management Plan prior to approval of traffic control devices. This includes a Risk Management Plan and Traffic Control Plan/s. The following traffic control conditions shall also be observed;
  - a. Traffic Control Plans to include a map indicating any alternative routes required for traffic detours. – *Provided*
  - b. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites - *Provided*
  - c. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event – *As per Traffic Control Plan provided.*
  - d. ~~Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police~~
  - e. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons – *Approved contract supplier*
7. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner – *to be undertaken by applicant prior to event after approval*
8. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event – *to be undertaken by applicant prior to event after approval*
9. Community and affected business consultation including adequate response/action to any raised concerns – *to be undertaken by applicant prior to event after approval*
10. Arrangements made for private property access and egress affected by the event – *to be undertaken by applicant prior to event after approval*
11. The event organiser notifies local community of the impact of the event/s by advertising in the *local paper/s* a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints – *to be undertaken by applicant prior to event after approval*
12. That the applicant organise for the events to be listed on council's web page – *to be undertaken by applicant prior to event*

<i>after approval</i>	
3.9.19	<i>Conditions included in DA approval requirements</i>
Item 021/19	<b>DISABLED CAR PARKING SPACES – GRAFTON</b>
2.7.19	<ol style="list-style-type: none"> <li>1. That the following disabled car parking space be removed: <ul style="list-style-type: none"> <li>• Fitzroy Street, Grafton (north side), approximately 43 m from Prince Street (double parking space).</li> </ul> </li> <li>2. That the following disabled car parking space be provided: <ul style="list-style-type: none"> <li>• Fitzroy Street, Grafton (north side), 27 m from Prince Street.</li> </ul> </li> <li>3. That a concept design be completed for a potential disabled car parking site: <ul style="list-style-type: none"> <li>• Prince Street, Grafton (east side) adjacent to the mid-block crossing point.</li> </ul> </li> </ol>
3.9.19	<i>Customer request raised and referred to Mark Evans for action – CRM OP2019/1492 for Fitzroy Street. Design consultant to be engaged for Prince Street concept design.</i>
Item 022/19	<b>ACCESS TO TIARA CLOSE, GRAFTON</b>
2.7.19	That consultation be held with Roads and Maritime Services and then the community over potential options to improve access and safety at Tiara Court, Grafton, including altering linemarking to a TWRTL intersection.
3.9.19	<i>Discussion to be held with RMS.</i>
Item 023/19	<b>SCHOOL CROSSING REQUEST – VICTORIA STREET, GRAFTON</b>
2.7.19	That: <ol style="list-style-type: none"> <li>1. A children’s crossing be approved approximately mid-block on Victoria Street, Grafton between Duke Street and Villiers Street, subject to the Clarence Valley Anglican School confirming that they will arrange the display of the “Children’s Crossing” flags or signs during and only during the specified period of operation 8.00am – 9.30am and 2.30pm – 4.00pm and when necessary at other times such as school excursions and school sport days;</li> <li>2. A detailed design of the crossing point be completed; and</li> <li>3. Council seek funding for the crossing (50%) from Roads and Maritime Service, noting that Council will need to contribute 50% at the time of construction.</li> </ol>
3.9.19	<i>Draft design completed for discussion at Committee meeting.</i>
Item 024/19	<b>NAIDOC WEEK MARCH</b>
2.7.19	That the march along Prince Street, Grafton from Market Square to the Clarence Valley Council Civic Centre on 8 July 2019 from 9:30 am to 10:00 am be noted.
3.9.19	<i>No further action required.</i>

<b>ITEM</b>	<b>025/19</b>	<b>EVENT APPLICATION – MACLEAN MACMARKETS 2019</b>
<b>Meeting</b>	Local Traffic Committee	3 September 2019
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Manager - Civil Services (Tim Jenkins)	
<b>Attachment</b>	To be tabled	

## SUMMARY

Special Events Traffic Management Plans for the Maclean MacMarkets event on the 4 January 2020 are presented for the Committee's information.

## LOCAL TRAFFIC COMMITTEE RECOMMENDATION

**That this event be approved subject to the compliance to the relevant conditions below.**

1. Valid public liability insurance being held by the event organiser (minimum \$20,000,000 ~~where event uses a Roads and Maritime asset such as a bridge, Motorway or viaduct~~) - *Provided*
2. NSW Police approval is obtained – *Application lodged awaiting approval confirmation.*
5. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein - *Provided*
6. Local Traffic Committee advice is sought for the event Traffic Management Plan prior to approval of traffic control devices. This includes a Risk Management Plan and Traffic Control Plan/s. The following traffic control conditions shall also be observed;
  - a. Traffic Control Plans to include a map indicating any alternative routes required for traffic detours. – *Provided*
  - b. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites - *Provided*
  - c. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event – *As per Traffic Control Plan provided.*
  - e. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons – *Approved contract supplier*
7. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner – *to be undertaken by applicant prior to event after approval*
8. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event – *to be undertaken by applicant prior to event after approval*
9. Community and affected business consultation including adequate response/action to

any raised concerns – *to be undertaken by applicant prior to event after approval*

10. Arrangements made for private property access and egress affected by the event – *to be undertaken by applicant prior to event after approval*
11. The event organiser notifies local community of the impact of the event/s by advertising in the *local paper/s* a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints – *to be undertaken by applicant prior to event after approval*
12. That the applicant organise for the events to be listed on council's web page – *to be undertaken by applicant prior to event after approval*

Voting:	Council	
	Local State Member of Parliament Representative	Y
	RMS	Y
	Police	Y

#### OFFICER RECOMMENDATION

**That this event be approved subject to the compliance to the relevant conditions below.**

1. Valid public liability insurance being held by the event organiser (minimum \$20,000,000 ~~where event uses a Roads and Maritime asset such as a bridge, Motorway or viaduct~~) - *Provided*
2. NSW Police approval is obtained – *Application lodged awaiting approval confirmation.*
5. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein - *Provided*
6. Local Traffic Committee advice is sought for the event Traffic Management Plan prior to approval of traffic control devices. This includes a Risk Management Plan and Traffic Control Plan/s. The following traffic control conditions shall also be observed;
  - a. Traffic Control Plans to include a map indicating any alternative routes required for traffic detours. – *Provided*
  - b. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites - *Provided*
  - c. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event – *As per Traffic Control Plan provided.*
  - e. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons – *Approved contract supplier*
7. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner – *to be undertaken by applicant prior to event after approval*



8. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event – *to be undertaken by applicant prior to event after approval*
9. Community and affected business consultation including adequate response/action to any raised concerns – *to be undertaken by applicant prior to event after approval*
10. Arrangements made for private property access and egress affected by the event – *to be undertaken by applicant prior to event after approval*
11. The event organiser notifies local community of the impact of the event/s by advertising in the *local paper/s* a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints – *to be undertaken by applicant prior to event after approval*
12. That the applicant organise for the events to be listed on council's web page – *to be undertaken by applicant prior to event after approval*

#### **LINKAGE TO OUR COMMUNITY PLAN**

Theme 3 Our Economy

Objective 3.1 We will have an attractive environment for business, tourism and industry

Strategy 3.1.1 Promote the Clarence region as a wonderful place to live, work, visit and invest

#### **BACKGROUND**

Special Events Traffic Management Plans for Maclean MacMarkets to be held on the 4 January 2020 have been lodged with Council for consideration. A copy of the Management Plan is attached.

The Maclean Chamber of Commerce has successfully run their Maclean MacMarket event on the first Saturday of the New Year in recent years. The Chamber has applied to run the event again this year with a proposed of street extension to better suit the increased crowds, stalls and attractions. No issues with the change of location or times are foreseen.

The event draws large crowds, both local and tourist, to the Maclean CBD area. It provides a much needed boost to the local businesses and provides another drawcard and activity for tourists visiting the general area.

This year it is proposed to hold the event from the Argyle Street intersection to the Union Street Intersection. This will provide a large area for stalls and attractions and will also include the new MacLachlan Park area.

Appropriate road closures and associated detours will be implemented directing traffic around the site. This detour route will allow traffic, including buses, to move freely around the CBD area outside of the event site. To date there has been no major issues over the past years with similar detours.

It is recommended that the event be again approved subject to suitable traffic management arrangements being implemented.

**KEY ISSUES**

- Closure of a section of Maclean's main streets to through traffic. The event is proposed to run from 6:00am to 2:00pm on the 4 January 2020.
- Alternative detours are proposed similar to other activities utilising the main street, i.e. ANZAC Day and Highland Gathering, over many years. No major issues are foreseen in implementing similar traffic management arrangements as per previous years.
- Compliance with relevant conditions.

<b>Relevant Conditions</b>	<b>Applicable</b>	<b>Status</b>
1. Valid public liability insurance being held by the event organiser (minimum \$20,000,000 <del>where event uses a Roads and Maritime asset such as a bridge, Motorway or viaduct</del> )	Yes	Provided
2. NSW Police approval is obtained <i>(Schedule Form 1 Notice to Hold Public Assembly)</i>	Yes	Application submitted, awaiting response.
3. Roads and Maritime Services approval is obtained by way of a Road Occupancy License where event is on a state road or where the event may impact the state road network.	NA	NA
4. National Heavy Vehicle Regulator approval is obtained as required where road closures of approved Restricted Access Vehicles routes require identification of new routes for traffic detours.	NA	NA
5. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein	Yes	Provided
6. Local Traffic Committee advice is sought for the event Traffic Management Plan, <i>as per Special Event Resources - Special Event Transport Management Plan Template</i> , prior to approval of traffic control devices. This includes a Risk Management Plan and Traffic Control Plan/s. The following traffic control conditions shall also be observed;	Yes	Provided and submitted to the September TAC meeting
a. Traffic Control Plans to include a map indicating any alternative routes required for traffic detours.	Yes	Provided
b. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and	Yes	Provided

clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites		
c. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event	Yes	Noted, as per Traffic Control Plan
d. Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police	NA	NA
e. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons	Yes	To be complied with by contract Traffic Control provider.
7. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner	Yes	To be complied with by applicant.
8. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event	Yes	To be complied with by applicant.
9. Community and affected business consultation including adequate response/action to any raised concerns	Yes	To be complied with by applicant.
10. Arrangements made for private property access and egress affected by the event	Yes	To be complied with by applicant.
11. The event organiser notifies local community of the impact of the event/s by advertising in the <i>local paper/s</i> a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route	Yes	To be complied with by applicant

arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints		
12. That the applicant organise for the events to be listed on council's web page	Yes	To be complied with by applicant

## COUNCIL IMPLICATIONS

### Budget/Financial

Council has approved the donation to be utilised by the Maclean Chamber of Commerce either as cash or in-kind. It is proposed that part of this donation be put towards the provision of suitable traffic management arrangements and advertising of road closure.

### Asset Management

Not applicable.

### Policy or Regulation

Donations Policy and RMS Special Events Guidelines.

### Consultation

Application by the Maclean Chamber of Commerce representing various businesses and local community groups involved. All affected transport and emergency services will be notified by Chamber. Road closure advertisement to be placed by Council.

### Legal and Risk Management

Not applicable.

### Climate Change

Not Applicable

Prepared by	Mark Evans
Attachment	Traffic Control Plan. Event Application Special Event Transport Management Plan Event site maps

ITEM	026/19	CLARENCE VALLEY TRIATHLON CLUB - USE OF ROADS APPLICATION
<b>Meeting</b>	Local Traffic Committee	3 September 2019
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Manager - Civil Services (Tim Jenkins)	
<b>Attachment</b>	To be tabled	

## SUMMARY

Clarence Valley Triathlon Club requests permission to utilise Council's roads and the Yamba Sports Complex environs to undertake monthly club events over the 2019/2020 triathlon season. Council has previously approved the use under various conditions.

## LOCAL TRAFFIC COMMITTEE RECOMMENDATION

That approval be given for the Clarence Valley Triathlon Club to utilise the various adjacent local roads and Yamba Sports Complex environs as identified in the traffic management plan under the conditions proposed to undertake their monthly events.

Voting:	Council	
	Local State Member of Parliament Representative	Y
	RMS	Y
	Police	Y

## OFFICER RECOMMENDATION

That approval be given for the Clarence Valley Triathlon Club to utilise the various adjacent local roads and Yamba Sports Complex environs as identified in the traffic management plan under the conditions proposed to undertake their monthly events.

## LINKAGE TO OUR COMMUNITY PLAN

Theme	1 Society
Objective	1.2 We will have a safe, active and healthy region
Strategy	1.2.1 Provide, maintain and develop sport and recreational facilities and encourage greater utilisation and participation

## BACKGROUND

The Clarence Valley Triathlon Club requires Council approval to utilise specified public roads and the Yamba Sports Complex environs to undertake their monthly events. This approval is a requirement for sanctioning of their events by Triathlon Australia.

The Club has supplied all required documentation, risk management and traffic management plans and public liability insurances.

Council has approved previous requests by the Club to undertake events as proposed. The events have been undertaken in previous seasons without incident or inconvenience to the general public.

**KEY ISSUES**

- The use of public roads for sporting events has inherent risks.
- These risks have been identified and assessed under the Club's risk management and traffic management plans and appropriate actions have been put forward to minimise the risk.
- The required Public Liability Insurance Certificate of Currency listing Council as an interested party has also been supplied.

<b>Relevant Conditions</b>	<b>Applicable</b>	<b>Status</b>
1. Valid public liability insurance being held by the event organiser (minimum \$20,000,000 <del>where event uses a Roads and Maritime asset such as a bridge, Motorway or viaduct</del> )	Yes	Provided
2. NSW Police approval is obtained <i>(Schedule Form 1 Notice to Hold Public Assembly)</i>	Yes	Lodged with NSW Police awaiting approval.
3. Roads and Maritime Services approval is obtained by way of a Road Occupancy License where event is on a state road or where the event may impact the state road network.	NA	NA
4. National Heavy Vehicle Regulator approval is obtained as required where road closures of approved Restricted Access Vehicles routes require identification of new routes for traffic detours.	NA	NA
5. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein	Yes	Noted, will comply as required.
6. Local Traffic Committee advice is sought for the event Traffic Management Plan, <i>as per Special Event Resources - Special Event Transport Management Plan Template</i> , prior to approval of traffic control devices. This includes a Risk Management Plan and Traffic Control Plan/s. The following traffic control conditions shall also be observed;	Yes	Provided and submitted to the September 2019 LTC meeting
a. Traffic Control Plans to include a map indicating any alternative routes required for traffic detours.	Yes	Provided
b. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency	Yes	Provided

access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites		
c. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event	Yes	Noted, as per Traffic Control Plan
d. Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police	NA	NA
e. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons	Yes	Yes
7. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner	N/A	N/A
8. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event	N/A	N/A
9. Community and affected business consultation including adequate response/action to any raised concerns	N/A	N/A
10. Arrangements made for private property access and egress affected by the event	N/A	N/A
11. The event organiser notifies local community of the impact of the event/s by advertising in the <i>local paper/s</i> a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints	N/A	N/A Low participant numbers, Low frequency of events Low impact on community



12. That the applicant organise for the events to be listed on council's web page	Yes	To be complied with by applicant
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## COUNCIL IMPLICATIONS

### Budget/Financial

There is no cost to Council for this event

### Asset Management

N/A

### Policy or Regulation

Conforms to RMS Special Events Guidelines

### Consultation

Not considered necessary for the size and timing of the event. Participants are generally Clarence Valley residents. No roads are closed and there is no impact on general public

### Legal and Risk Management

- Clarence Triathlon Clubs Risk and Traffic Management Plans supplied.
- Public Liability Insurance Certificate of Currency naming Council as interested party supplied.

### Climate Change

NA

Prepared by	Mark Evans
Attachment	Traffic Management Plan, Public Liability Certificate of Currency, Risk Assessment (Available upon request – document too large to send by email) Notice of Assembly forwarded to Police by applicant for Approval, awaiting response.

ITEM	027/19	SOUTH GRAFTON PUBLIC SCHOOL – PARKING RESTRICTION AMENDMENTS	
<b>Meeting</b>	Local Traffic Committee		3 September 2019
<b>Directorate</b>	Works & Civil		
<b>Reviewed by</b>	Manager - Civil Services (Tim Jenkins)		
<b>Attachment</b>	Nil		

## SUMMARY

Council has received a request from the Principal of the South Grafton Public School for two minor amendments to parking arrangements at the Infants and Primary School campus's to assist with children drop off and pick up.

## LOCAL TRAFFIC COMMITTEE RECOMMENDATION

That:

- Five (5) minute timed parking between the hours of 8:00 am – 9:30 am and 2:30 pm – 4:00 pm School Days be implemented on the western side of the Infants Primary School Campus carpark accessed from Cambridge Street, South Grafton; and
- That Council consult with the South Grafton Primary School about establishing a “Kiss and Drop” area along Vere Street, South Grafton.

Voting:	Council	
	Local State Member of Parliament Representative	Y
	RMS	Y
	Police	Y

## OFFICER RECOMMENDATION

That:

- Five (5) minute timed parking between the hours of 8:00 am – 9:30 am and 2:30 pm – 4:00 pm School Days be implemented on the western side of the Infants Primary School Campus carpark accessed from Cambridge Street, South Grafton; and
- The western bus zone sign located on the southern side of Vere Street, South Grafton adjacent to the South Grafton Primary School be relocated eight (8) metres to the east subject to there being no major issues raised by the relevant bus companies to the proposal.

## LINKAGE TO OUR COMMUNITY PLAN

Theme	2 Infrastructure
Objective	2.1 We will have communities that are well serviced with appropriate infrastructure
Strategy	2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources

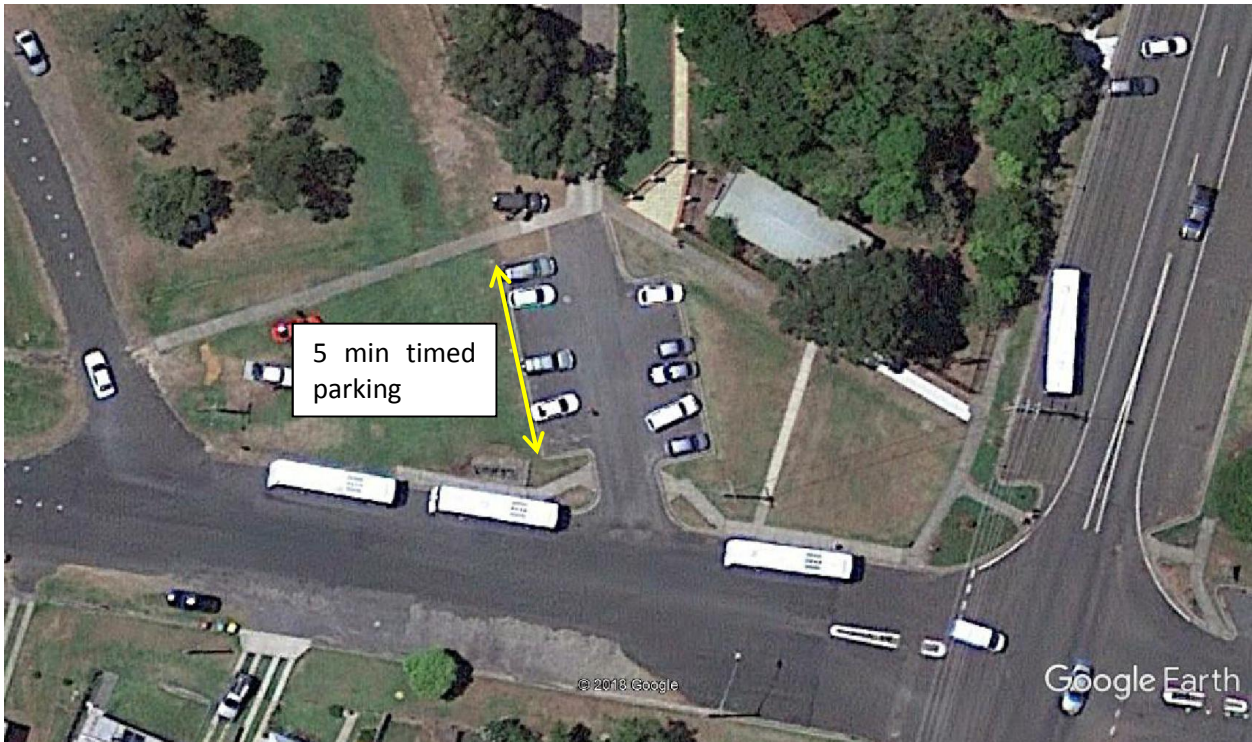
## BACKGROUND

The Principal of the South Grafton Primary School has contacted Council seeking two minor amendments to existing parking arrangements at both the Infants and Primary School Campus's.

*Infants School Campus*

The Infants Primary School Campus has a carpark accessed from Cambridge Street (refer to aerial photograph below). This carpark is located within the road reserve.

The school wants to create a kiss and drop/children pick up area on the western side of the carpark and is seeking Council assistance with regulatory signage for this to occur. It is recommended that a 5 minute parking limit be installed on the western side of the carpark for the time periods 8:00 am – 9:30 am and 2:30 pm – 4:00 pm School Days.



#### *Primary School Campus*

In Vere Street, South Grafton there is currently a conflict between parents wishing to park to pick up their children and the end of the bus zone (refer to aerial photograph below). The school is seeking to have the bus zone shortened by 8 metres so parents have access to the footpath connection to the road to facilitate child collection.



Council has sent correspondence to the relevant bus companies seeking their input but responses have not been received at the time of writing this report.

#### **KEY ISSUES**

There are no major issues foreseen with either request, pending input from the bus companies re Vere Street.

#### **COUNCIL IMPLICATIONS**

##### **Budget/Financial**

There are minimal costs for signs. Council will meet installation costs from the Signs Maintenance budget.

##### **Asset Management**

N/A.

##### **Policy or Regulation**

N/A.

##### **Consultation**

Discussions have been held with the Principal of the South Grafton Primary School.

##### **Legal and Risk Management**

The changes in signage should improve safety for children attending the school.

##### **Climate Change**

N/A.

Prepared by	Tim Jenkins – Manager Civil Services
Attachment	Nil

<b>ITEM</b>	<b>028/19</b>	<b>VICTORIA STREET, GRAFTON – SCHOOL CROSSING</b>
<b>Meeting</b>	Local Traffic Committee	3 September 2019
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Manager - Civil Services (Tim Jenkins)	
<b>Attachment</b>	Yes	

## SUMMARY

A report was presented to the Traffic Committee (Item 023/19) and subsequently Council at the July 2019 meetings regarding the approval of a Children’s Crossing in Victoria Street, Grafton. Following approval of the crossing Council has completed a draft design which is submitted to the Traffic Committee for approval.

## LOCAL TRAFFIC COMMITTEE RECOMMENDATION

The:

1. The draft design for the Children’s Crossing in Victoria Street, Grafton between Duke Street and Villiers Street be approved subject to confirmation by the RMS;
2. That consultation with adjoining landowner(s) be undertaken; and
3. That estimates be prepared for the installation of the crossing and grant funding be sought for its installation.

Voting:	Council	
	Local State Member of Parliament Representative	Y
	RMS	Y
	Police	Y

## OFFICER RECOMMENDATION

The:

1. The draft design for the Children’s Crossing in Victoria Street, Grafton between Duke Street and Villiers Street be approved;
2. That consultation with adjoining landowner(s) be undertaken; and
3. That estimates be prepared for the installation of the crossing and grant funding be sought for its installation.

## LINKAGE TO OUR COMMUNITY PLAN

Theme	2 Infrastructure
Objective	2.1 We will have communities that are well serviced with appropriate infrastructure
Strategy	2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources

## BACKGROUND

At the July 2019 Council meeting a report was presented to the Traffic Committee (Item 023/19) recommending the installation of a Children’s Crossing in Victoria Street, Grafton between Duke Street and Villiers Street. This crossing was subsequently approved at the July 2019 Council meeting.

A design has been completed for the crossing (attached) and the Committee’s concurrence to the design is sought.

**KEY ISSUES**

The design will provide two concrete blisters in Victoria Street to formalise a Children’s Crossing. There are a number of issues to be noted at this stage of the design:

1. The design will result in the loss of 10 parking spaces in this section of Victoria Street;
2. Consultation has not yet occurred with the adjoining resident(s) and this will need to occur before construction commences.

**COUNCIL IMPLICATIONS****Budget/Financial**

Once the plan has been approved by the Traffic Committee and Council and consultation with adjoining landowners consulted, Council will finalise an estimate for the works and seek grant funding for its completion.

**Asset Management**

The crossing, once constructed, will become an asset of Council.

**Policy or Regulation**

Roads and Maritime Supplement to Australian Standard 1742 Manual of Uniform Traffic Control Devices parts 1-15 Version 2.4

**Consultation**

There has been no external consultation with the community over the design of the crossing point. Council has received confirmation from the Clarence Valley Anglican School that they will put out and take in the Children’s Crossing flags on a daily basis.

**Legal and Risk Management**

The installation of the crossing should improve the safety of children crossing Victoria Street at the school.

**Climate Change**

N/A.

Prepared by	Tim Jenkins – Manager Civil Services
Attachment	Plan of Children’s Crossing

<b>ITEM</b>	<b>029/19</b>	<b>BUS ZONE – TURNING AREA ORION DRIVE YAMBA</b>
<b>Meeting</b>	Local Traffic Committee	3 September 2019
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Manager - Civil Services (Tim Jenkins)	
<b>Attachment</b>	Nil	

## SUMMARY

Proposed installation of a Bus Zone - Turning area on Orion Drive Yamba

## LOCAL TRAFFIC COMMITTEE RECOMMENDATION

That a BUS ZONE – Turning area be installed adjacent to the existing bus stop on Orion Drive Yamba.

Voting:	Council	
	Local State Member of Parliament Representative	Y
	RMS	Y
	Police	Y

## OFFICER RECOMMENDATION

That a BUS ZONE – Turning area be installed adjacent to the existing bus stop on Orion Drive Yamba.

## LINKAGE TO OUR COMMUNITY PLAN

Theme 2 Infrastructure

Objective 2.1 We will have communities that are well serviced with appropriate infrastructure

Strategy 2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources

## BACKGROUND

The Busways Bus Company provides regular school and commuter services around the Yamba area.

They have a bus stop with associated shelter located on the western side of Orion Drive Yamba approximately 600m from Yamba Rd. This stop is used exclusively to pick up and drop off school children. Due to the configuration of the roads in this location they are required to do a “U” turn at this point to pick up and return to Yamba Road.

Due to the location of the bus stop in relation to the surrounding residential area most children are dropped off at the site in vehicles. Generally the carer’s / drivers get there early, wait for the bus to arrive, ensure children get on-board, and then leave.

As a result some of the drivers park on the opposite side of the road within the buses turning path which can then necessitate the bus having to do a three point turn.

Busways are requesting a BUS TURNING AREA zone to be installed on the eastern side of this bus stop area so that the bus can safely turn around at this location. The zone can be timed to suit the 3 school services



that Busways provide between 7:00am and 9:30am. There is no other conflict or use of this area outside of these hours.

#### **KEY ISSUES**

Safety of bus turning requirements and risk to school children.

#### **COUNCIL IMPLICATIONS**

##### **Budget/Financial**

Minimal cost to Council – cost of sign and installation < \$400. Project Number 931155

##### **Asset Management**

Additional sign and structure value estimate \$250

##### **Policy or Regulation**

NSW Road User Handbook – Parking Restrictions - Bus Zone

##### **Consultation**

Request from Busways Bus Company.

##### **Legal and Risk Management**

Not Applicable

##### **Climate Change**

Not Applicable

Prepared by	Mark Evans - Maintenance Engineer
Attachment	Nil



<b>ITEM</b>	<b>030/19</b>	<b>NO STOPPING - SUMMERLAND WAY AND PINE AVENUE JUNCTION HILL</b>
<b>Meeting</b>	Local Traffic Committee	3 September 2019
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Manager - Civil Services (Tim Jenkins)	
<b>Attachment</b>	Nil	

## SUMMARY

Request to install NO STOPPING zone to increase sight distance at intersection of The Summerland Way (Casino Rd) and Pine Street Junction Hill.

## LOCAL TRAFFIC COMMITTEE RECOMMENDATION

That a NO STOPPING zone be installed on The Summerland Way on the north side of the intersection with Pine Street Junction Hill for 30m on the left hand side due to poor sight distance when vehicles are parked in this location.

Voting:	Council	
	Local State Member of Parliament Representative	Y
	RMS	Y
	Police	Y

## OFFICER RECOMMENDATION

That a NO STOPPING zone be installed on The Summerland Way on the north side of the intersection with Pine Street Junction Hill for 30m on the left hand side due to poor sight distance when vehicles are parked in this location.

## LINKAGE TO OUR COMMUNITY PLAN

Theme	2 Infrastructure
Objective	2.1 We will have communities that are well serviced with appropriate infrastructure
Strategy	2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources

## BACKGROUND

Pine Street Junction Hill is the main collector road for the western streets of the Junction Hill suburb. It meets The Summerland Way, Casino Rd, at a four way intersection. The speed limit on this urban section of The Summerland Way is 50 kph.

Vehicles exiting Pine Street turning right towards Grafton, or proceeding directly across the intersection towards Trenyar and Lawrence, have very poor sight distance to traffic coming down The Summerland Way from the Casino area heading towards Grafton.

The Summerland Way is a major transport link between Grafton and the northern area of the state. The Summerland Way has a high percentage of heavy vehicles due to its use as a major freight link between the areas.

It is proposed to install a NO STOPPING zone on the north western side of the intersection to increase the safe sight distance for vehicles crossing the Summerland Way or turning right from Pine St. On-site assessment indicates that approximately 30 m, from Pine St to the first driveway, will be required to ensure safe sight distance is achieved.

## KEY ISSUES

Poor sight distance due to heavy vehicles parking between Pine St and the entrance to the service station. Creates a danger to vehicles exiting Pine St turning towards Grafton or going straight across intersection towards Trenyar.

## COUNCIL IMPLICATIONS

### Budget/Financial

Estimated cost 2 x NO STOPPING signs and posts = \$300

### Asset Management

Maintenance of signs as required

### Policy or Regulation

NSW ROAD USERS Handbook – Vehicles must not park within 10m of the kerb line extension.

### Consultation

A number of phone calls and Customer Request forms and on site inspection.

### Legal and Risk Management

NA

### Climate Change

NA

Prepared by	Mark Evans
Attachment	Nil

Proposed NO STOPPING location



The Summerland Way looking towards Pine St and Grafton. Pine St is behind the trees on the right hand side.



Looking left from Pine St back up The Summerland Way.  
If vehicles are parked legally in this location there is no sight distance to vehicles coming down the hill from the left.





Heavy vehicles regularly and legally park on approach to service station blocking view of vehicles approaching from the left.

This concluded the business and the meeting closed at 10:09am.



Attachment - Gravel Road Maintenance Trial - photographs



Section 1 Lot 1 Local Gravel, has been reworked at 8 months, flat profile, corrugations, loose gravel, sand, dusty – requires rework again and more gravel as down to original base layer.



Section 1 Lot 2 Imported Gravel to Specification, excellent shape, minimal stone loss, no effects, no intervention anticipated < 4 months. Has had no major rework, minor pothole repair down centre in isolated locations. That will be 18 months at least and original gravel will still be available for reworking when required.





Section 1 Lot 3 Local gravel with PolyCom additive, similar to Lot 1, has been reworked at 8 months and needs rework again with more gravel as down to original base layer.



Section 1 Lot 4, Local Gravel with Cement stabilisation, has been reworked after 8 months and has reset reasonably, will not need intervention for another few months at minimum, will monitor.





Section 1 Lot 5, Local gravel with Bitumen emulsion. Has not been reworked, good condition, no anticipated maintenance for at least 4-6 months.



Section 2 Lot 1. Local Gravel, was reworked at 8 months, needs rework and more gravel, original base layer visible, corrugated, potholes, poor shape, planned to rework next grade cycle.





Section 2 Lot 2 – Imported Gravel to specification. Excellent shape, no defects, minimal loss of small stone and fines. No work proposed with 4 -6 months at least. That will be at least 18 months.



Section 2 Lot 3. Local Gravel with PolyCom. No rework to date but in very poor shape, corrugations, potholes, ruts. Rework required next grading cycle, gravel also required.





Section 2 Lot 4, Local Gravel with Cement Stabilisation. Has not been reworked, needs rework next grading Cycle, will use exiting material to see how well it reworks.

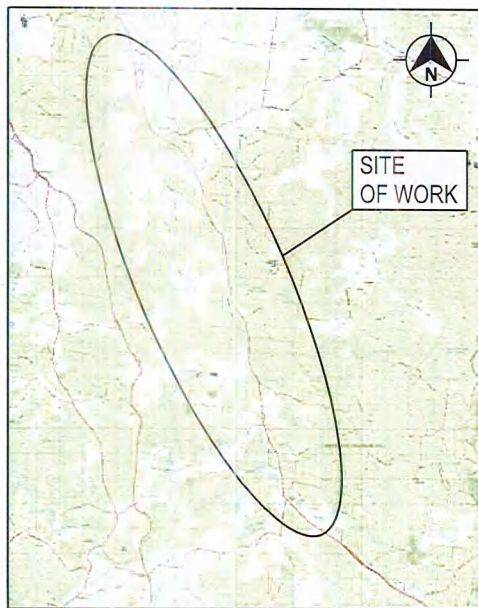


Section 2 Lot 5, Local Gravel with Bitumen emulsion. Has not been reworked and no rework anticipated with 4-6 months. Minor potholes down centre repaired but overall very good condition.





CLARENCE VALLEY COUNCIL  
**HW10 - PACIFIC HIGHWAY**  
 PACIFIC HIGHWAY UPGRADE  
 WOOLGOOLGA TO BALLINA  
**GENERAL ARRANGEMENT**  
**PLAN SHEETS**  
**SECTION 2**

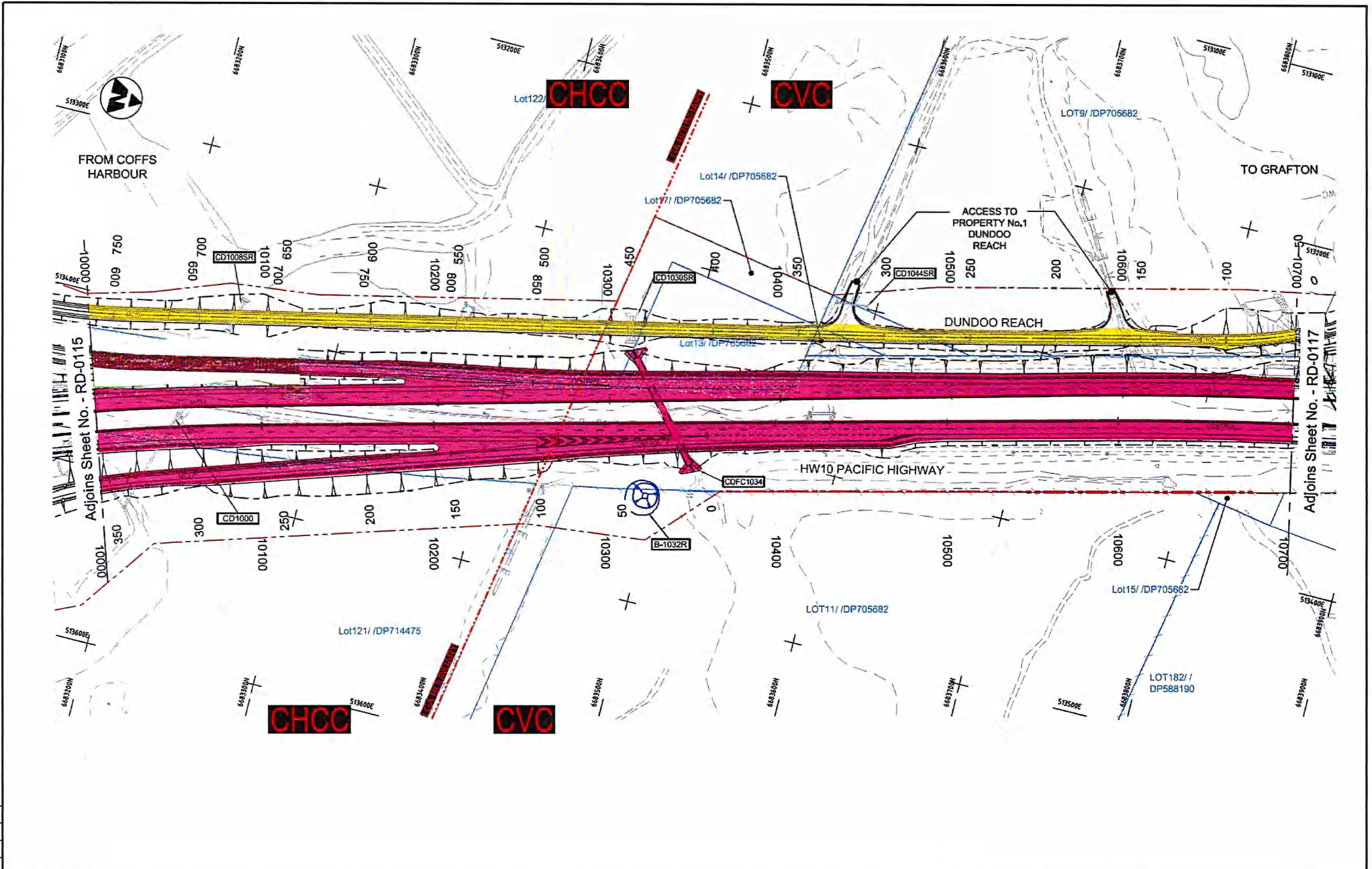


LOCALITY PLAN

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<b>RECOMMENDED</b> SIGNED ..... NAME ..... TITLE ..... DATE .....	<b>APPROVAL</b> SIGNED ..... NAME ..... TITLE ..... DATE .....
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CLARENCE VALLEY COUNCIL		<b>A3</b>
HW10 - PACIFIC HIGHWAY		
WOOLGOOLGA TO BALLINA		
GENERAL ARRANGEMENT PLANS		
RMS PROJECT No.		
RMS REGISTRATION No.	DS2012 / 001004	PART <b>A</b>
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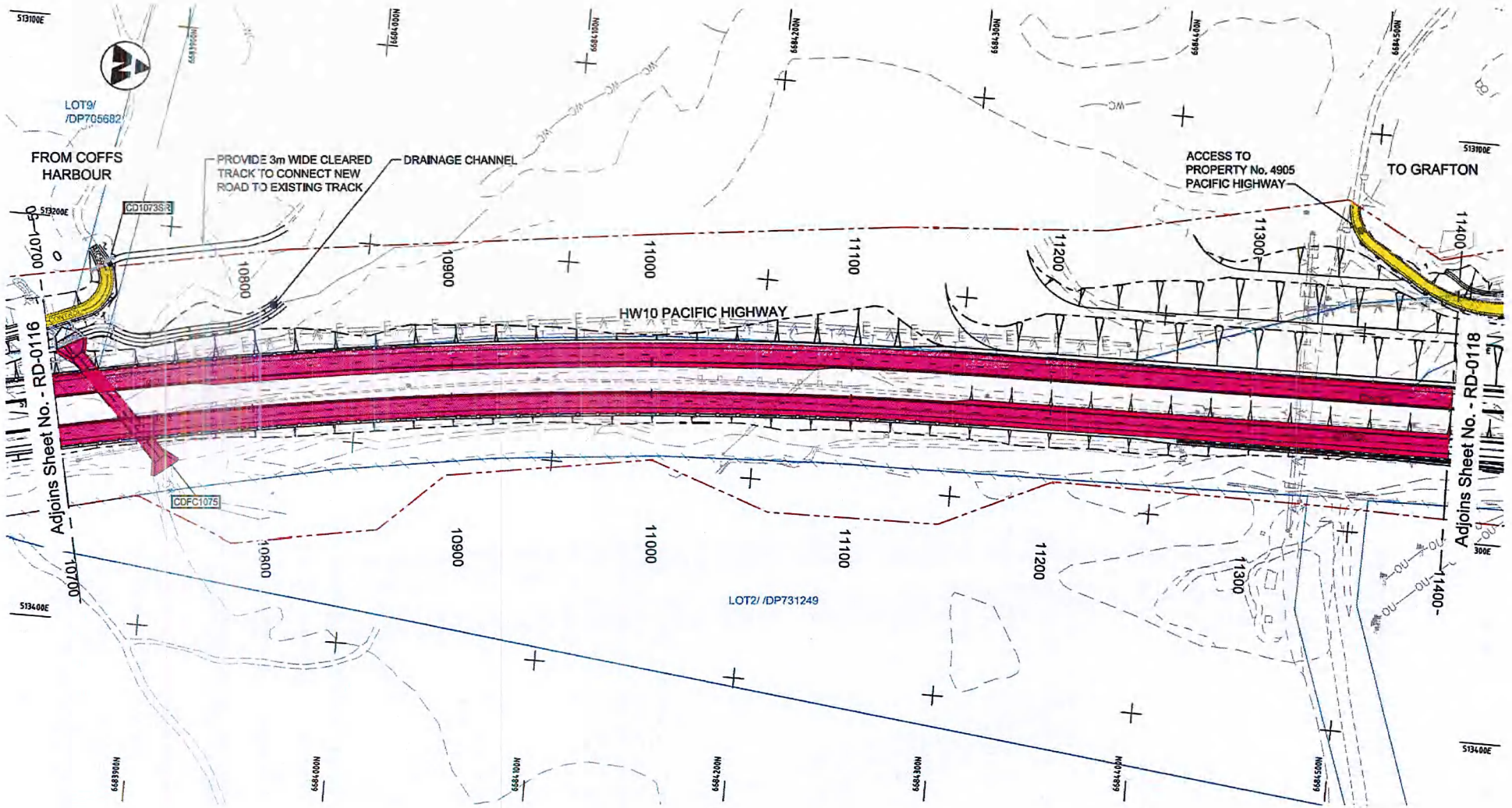
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COFFS HARBOUR CITY COUNCIL  
 HW10 - PACIFIC HIGHWAY UPGRADE  
 WOOLGOOLGA TO BALLINA  
 GENERAL ARRANGEMENT PLAN SHEET  
 SECTION 1

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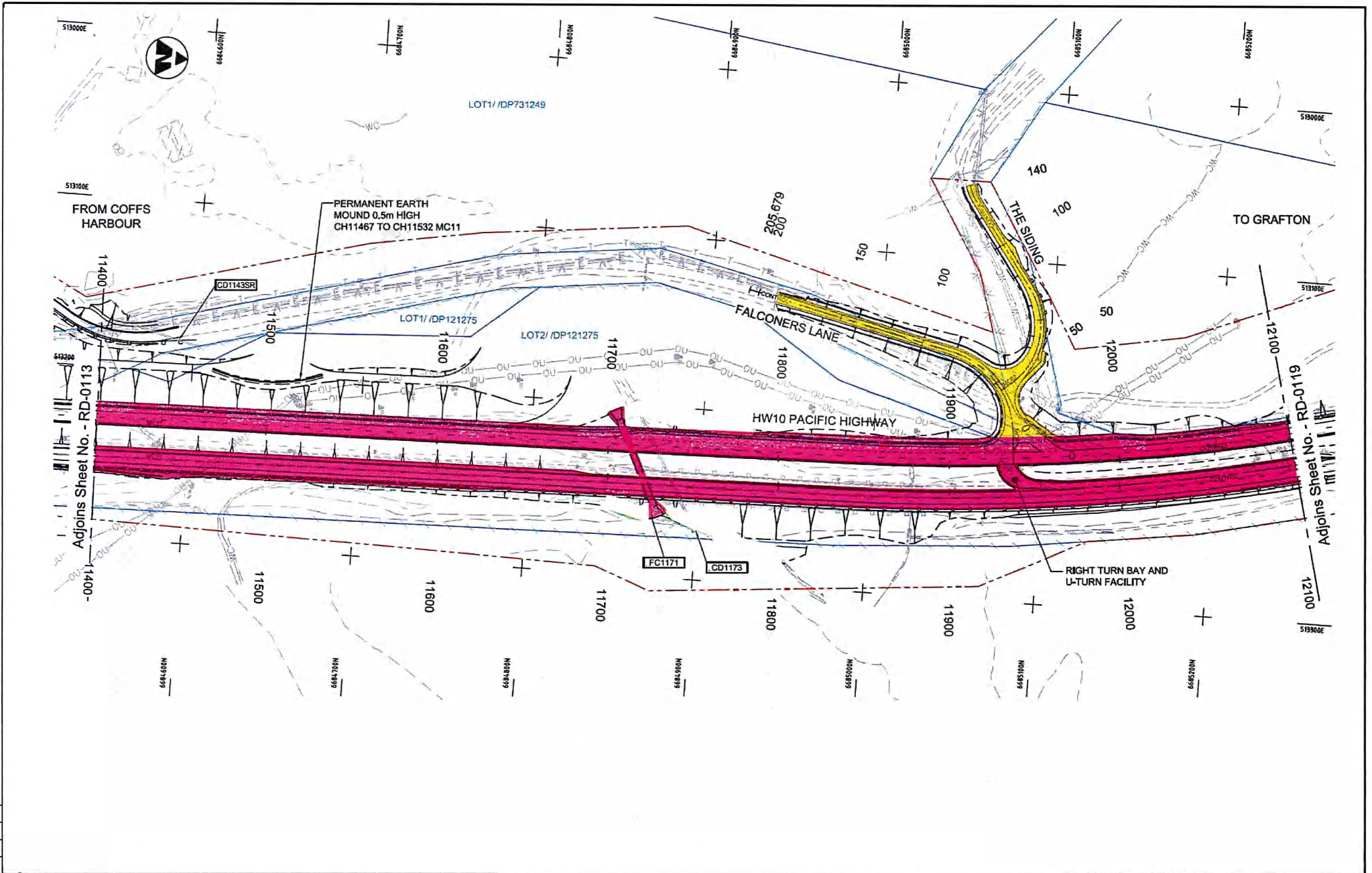
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CLARENCE VALLEY COUNCIL  
 HW10 - PACIFIC HIGHWAY UPGRADE  
 WOOLGOOLGA TO BALLINA  
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A3

RMS REGISTRATION No.	DS2012 / 001004	PART	A
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RMS PROJECT No.		ISSUE	1

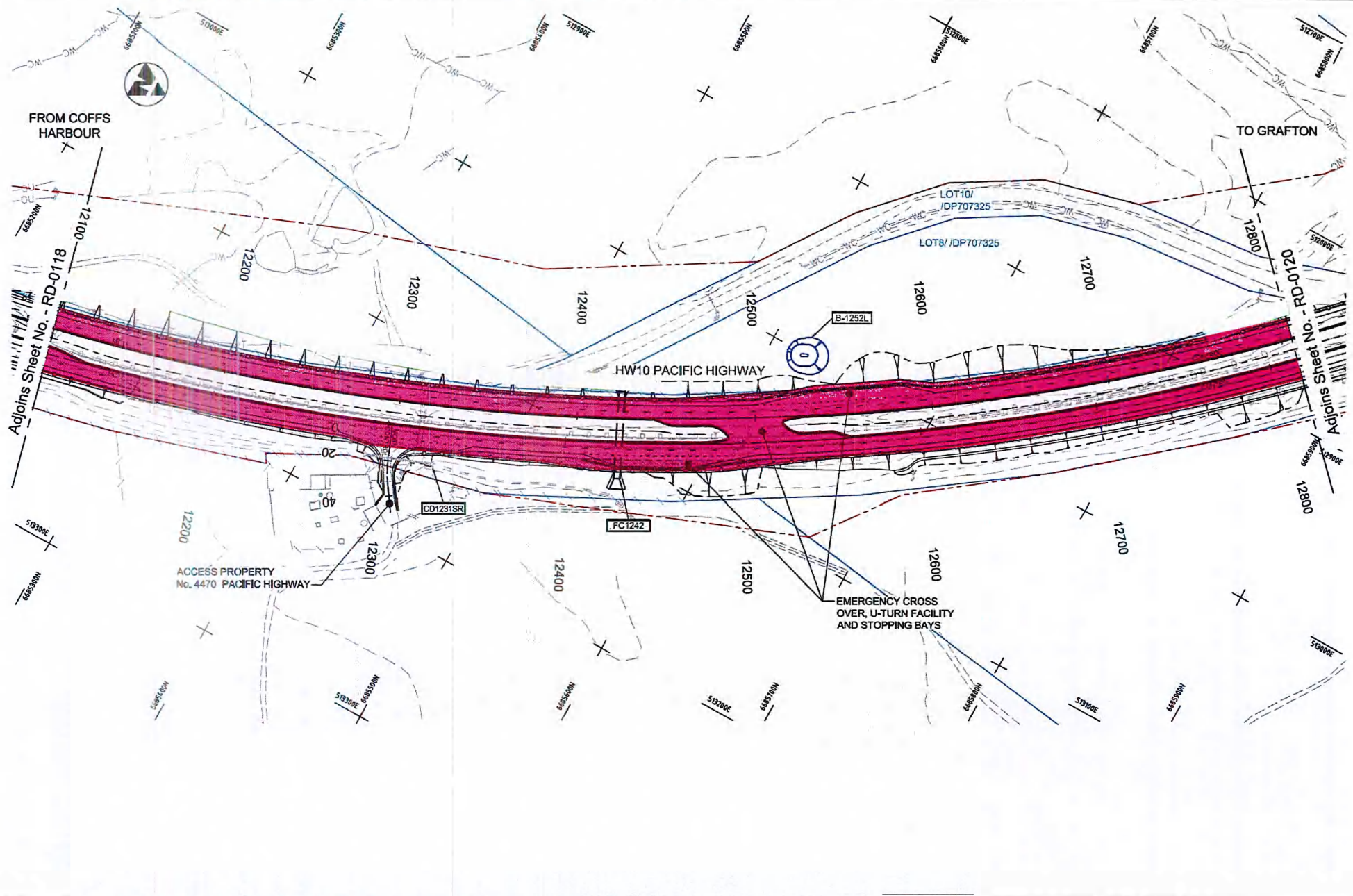




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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET			A3
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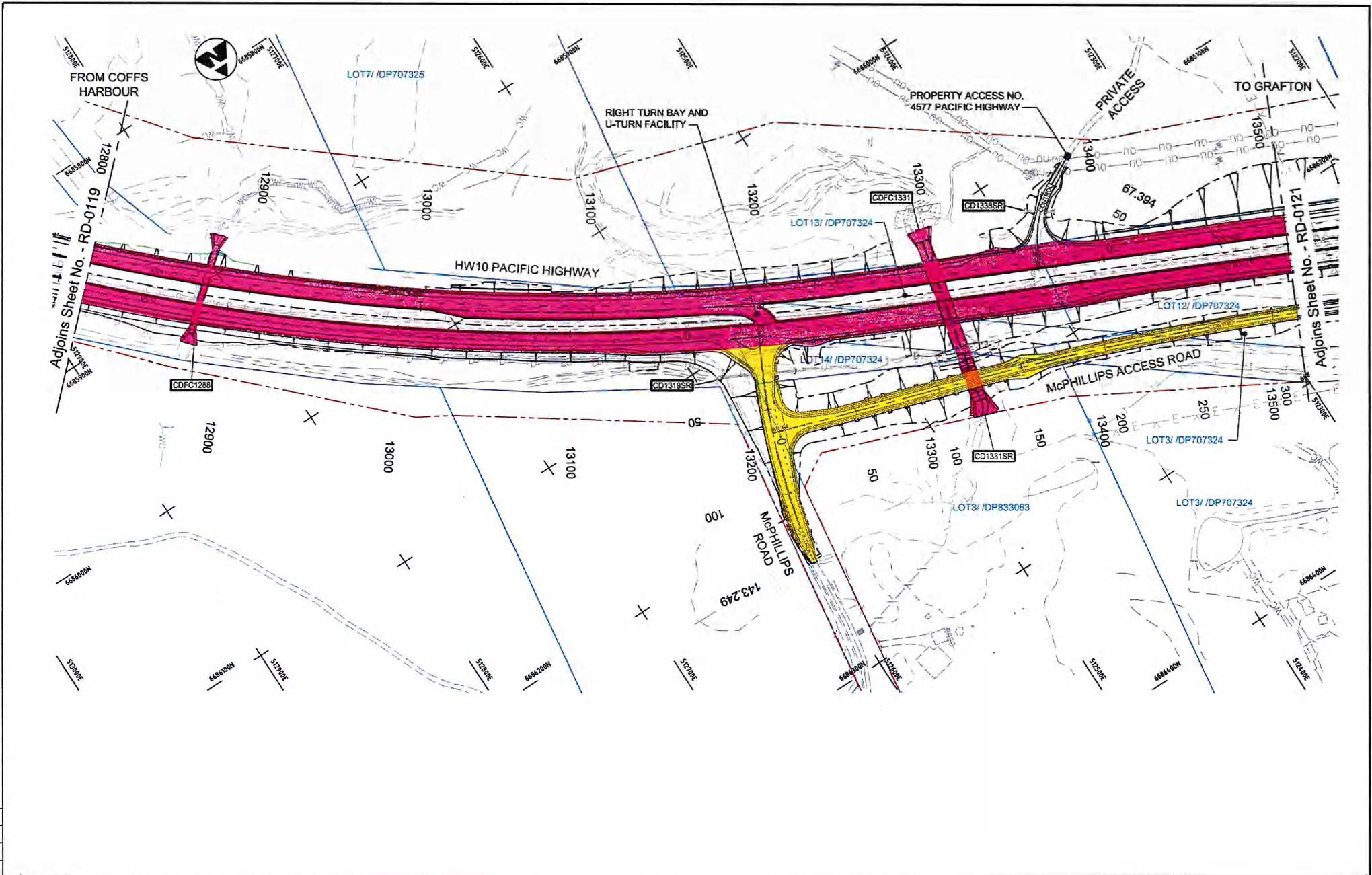
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CLARENCE VALLEY COUNCIL  
 HW10 - PACIFIC HIGHWAY UPGRADE  
 WOOLGOOLGA TO BALLINA  
 GENERAL ARRANGEMENT PLAN SHEET

A3

RMS REGISTRATION No.	DS2012 / 001004	PART	A
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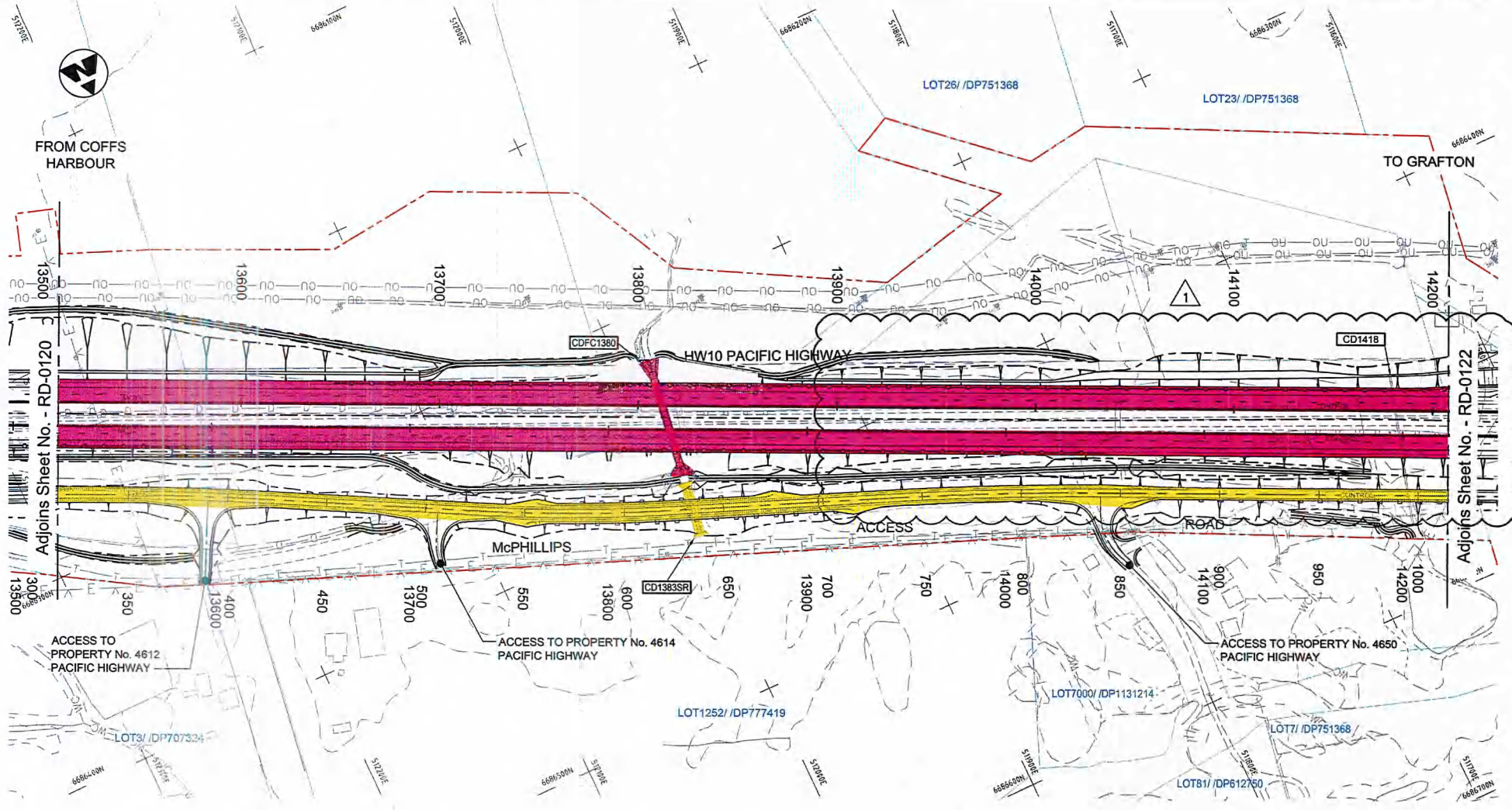


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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET				A3
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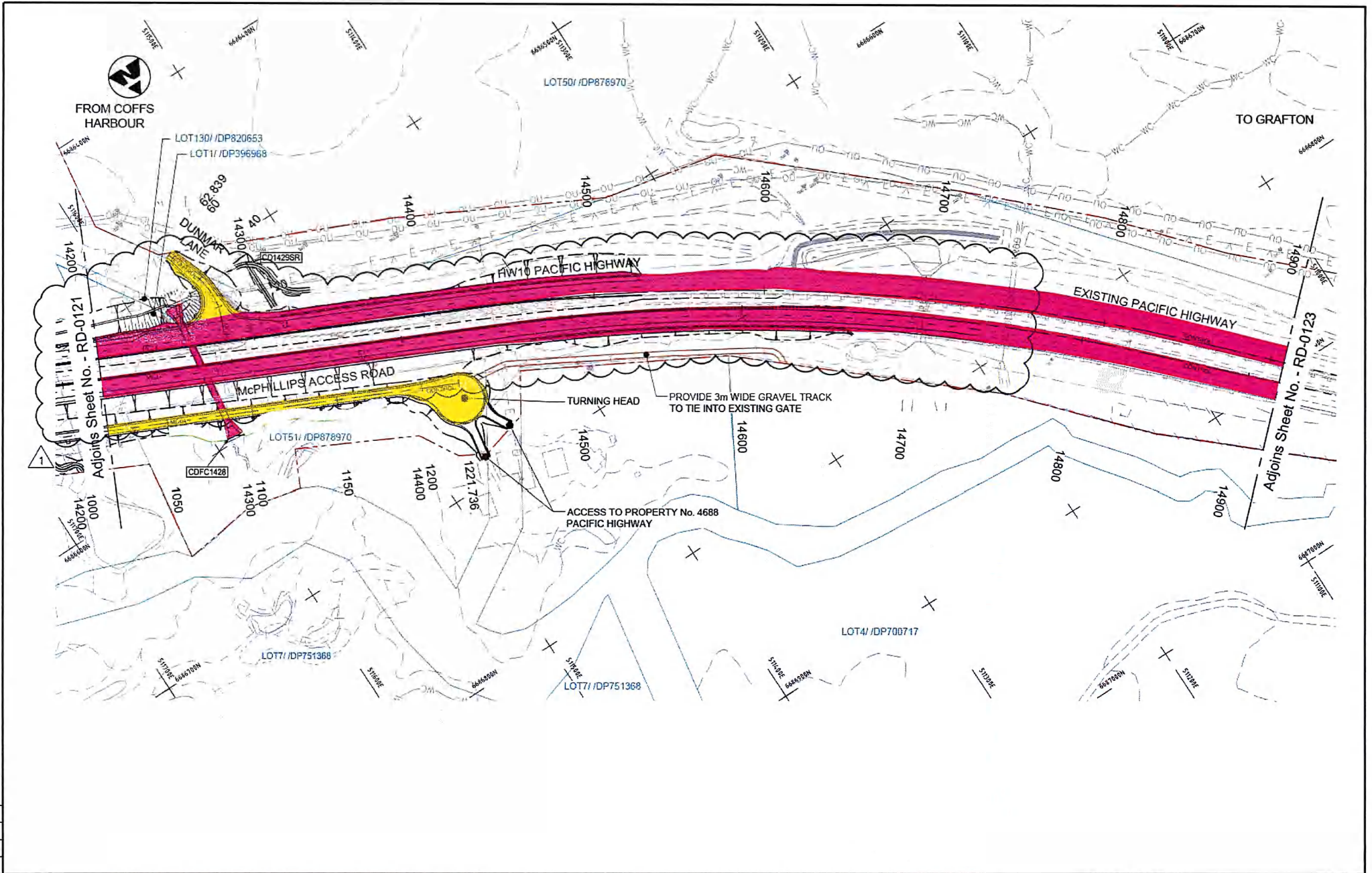
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CLARENCE VALLEY COUNCIL  
HW10 - PACIFIC HIGHWAY UPGRADE  
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RMS REGISTRATION No.	DS2012 / 001004	PART	A
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RMS PROJECT No.		ISSUE	1

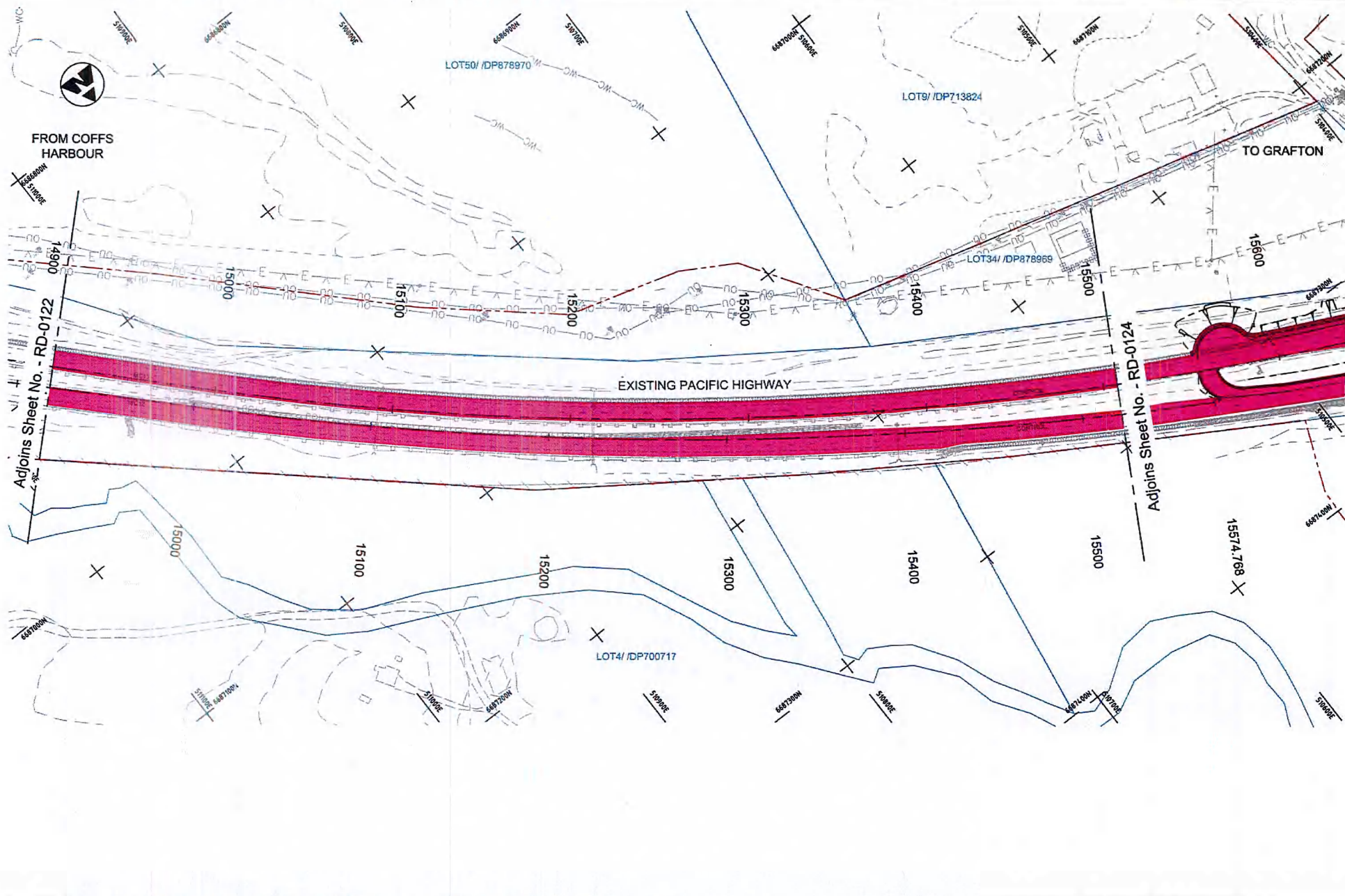




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CLARENCE VALLEY COUNCIL		A3	
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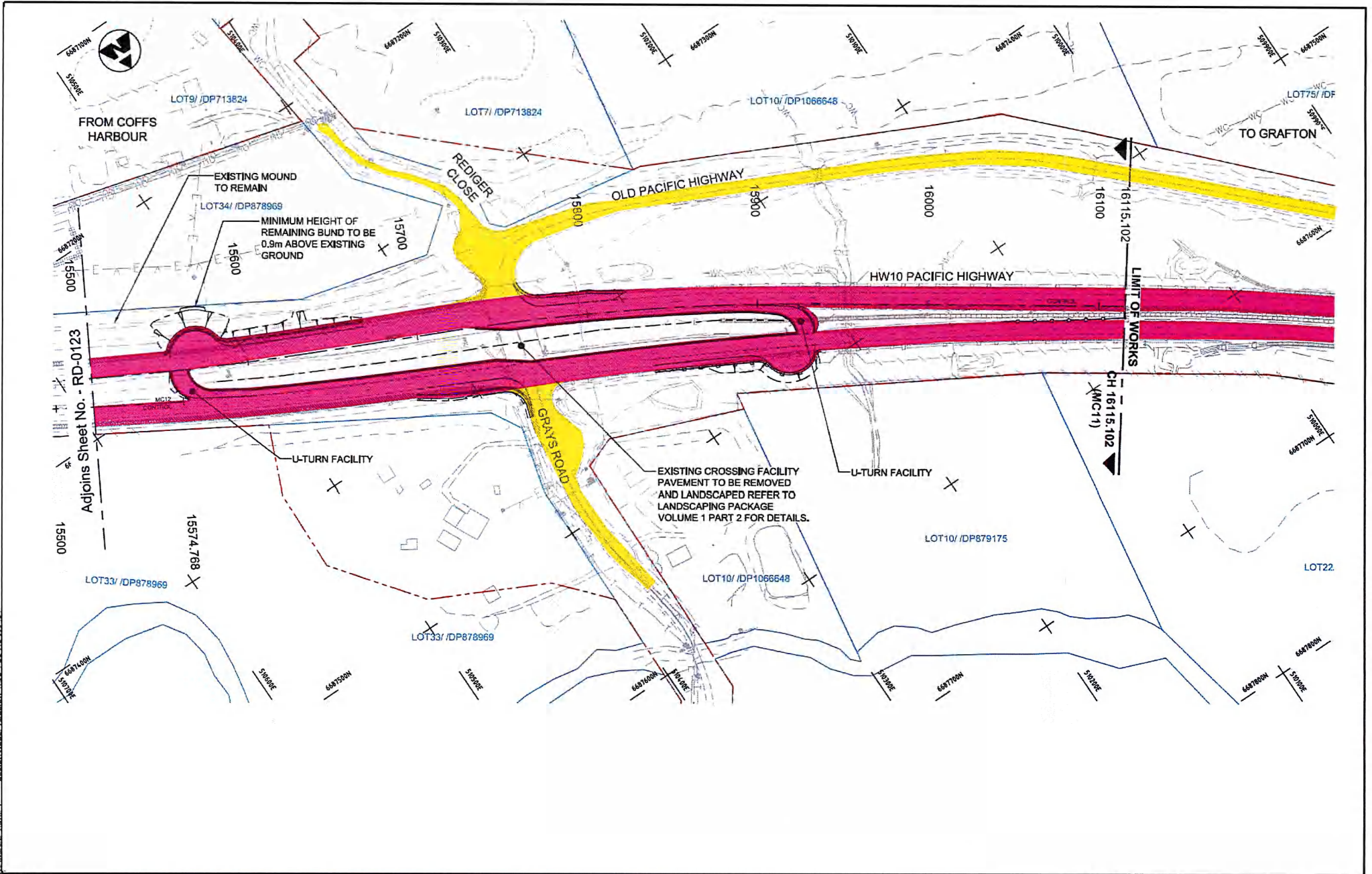
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CLARENCE VALLEY COUNCIL  
 HW10 - PACIFIC HIGHWAY UPGRADE  
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A3

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		ISSUE	1



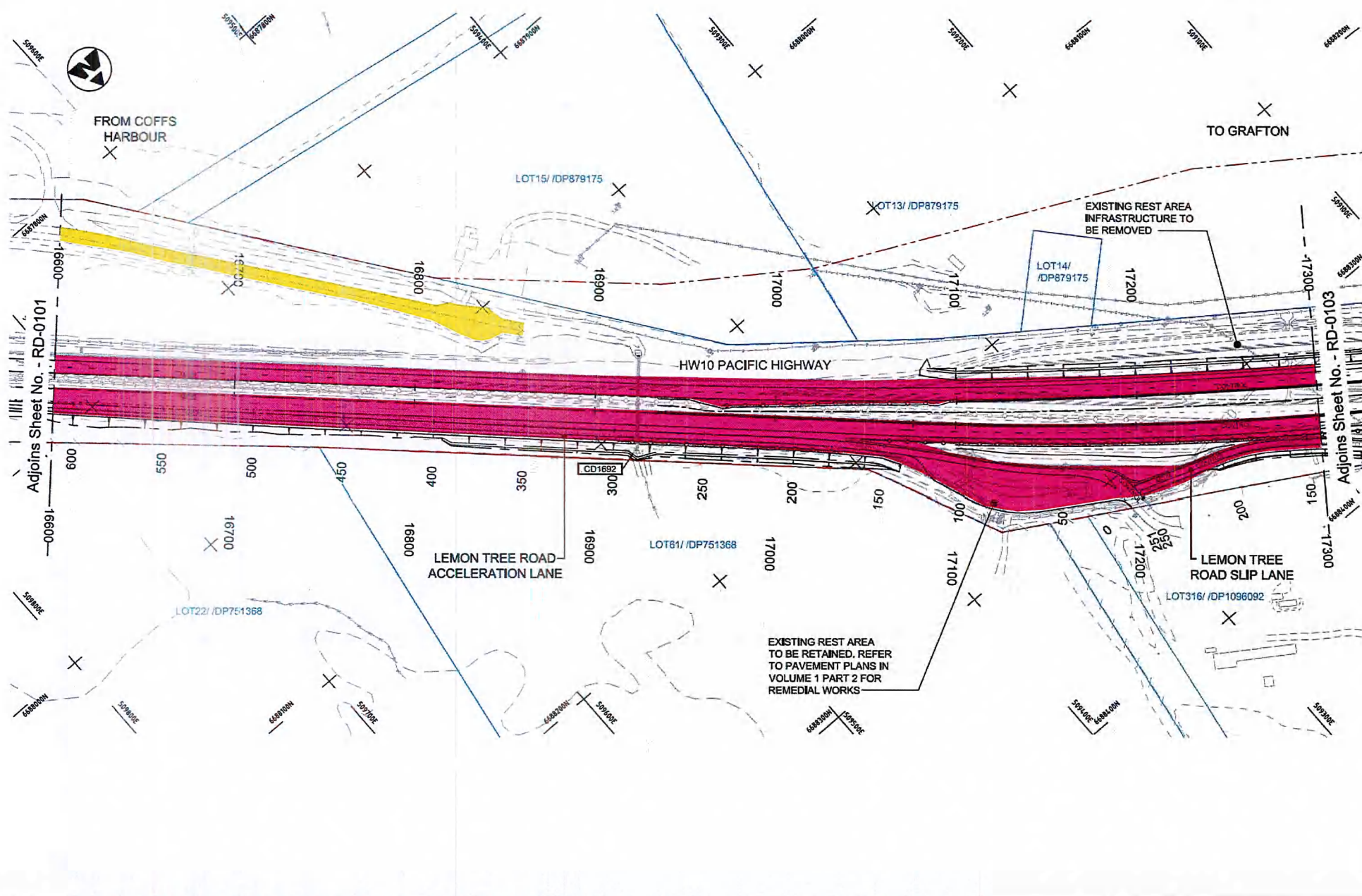


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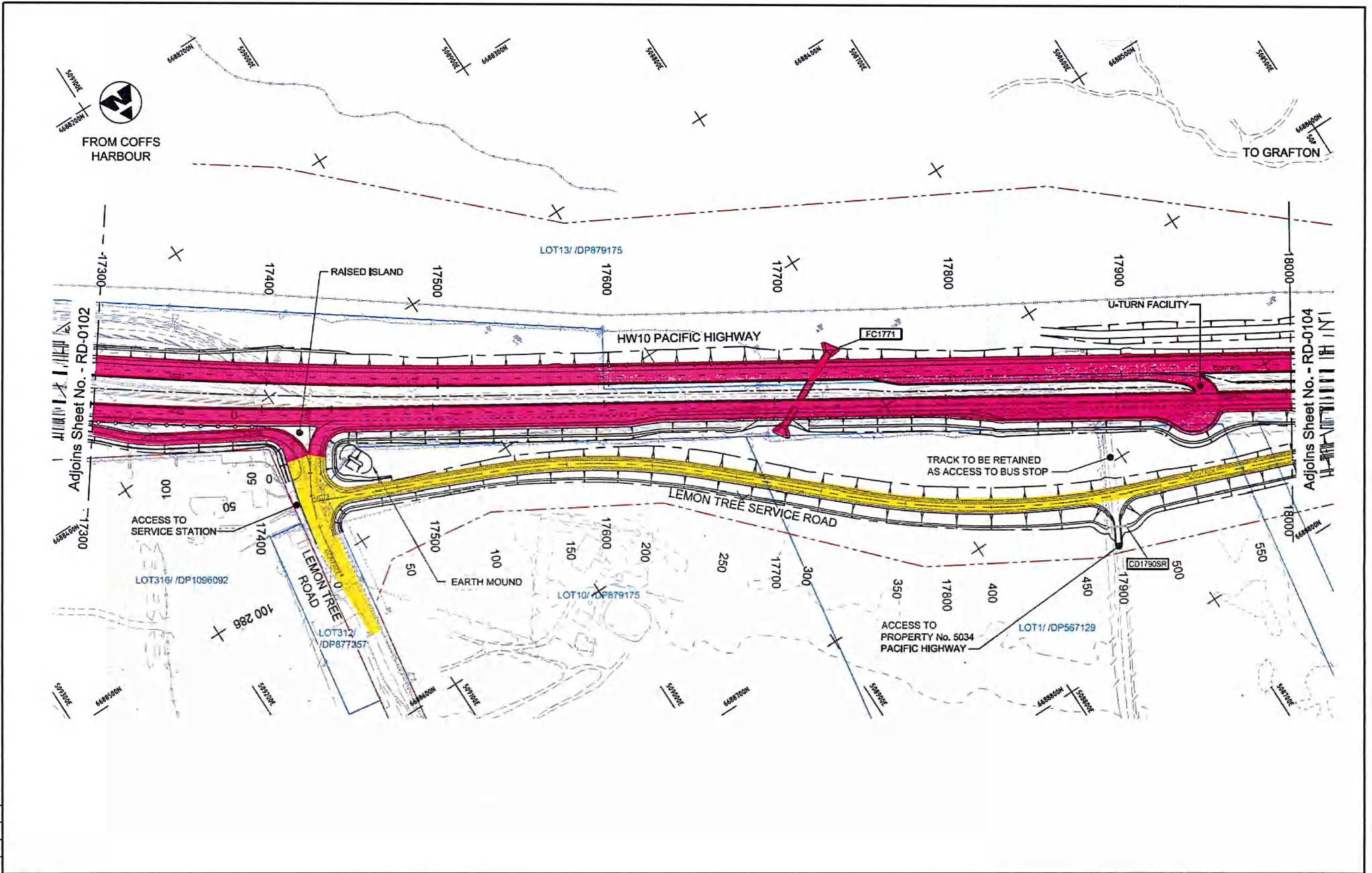
CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET			A3
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RMS REGISTRATION No. DS2012 / 001004		PART A
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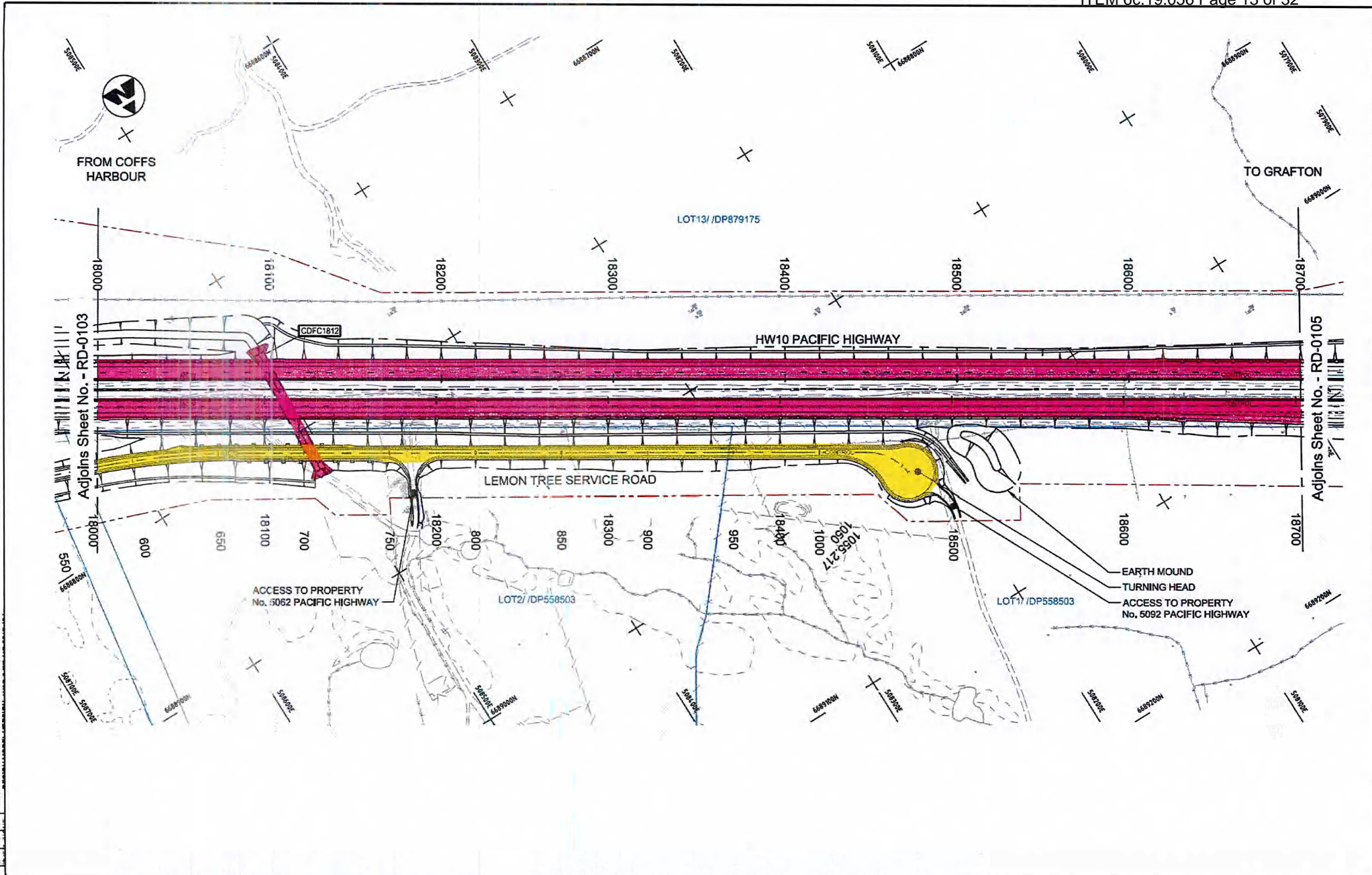


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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2			A3
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ISSUE STATUS IFC	RMS PROJECT No.	SHEET No. RD-0103	ISSUE 1

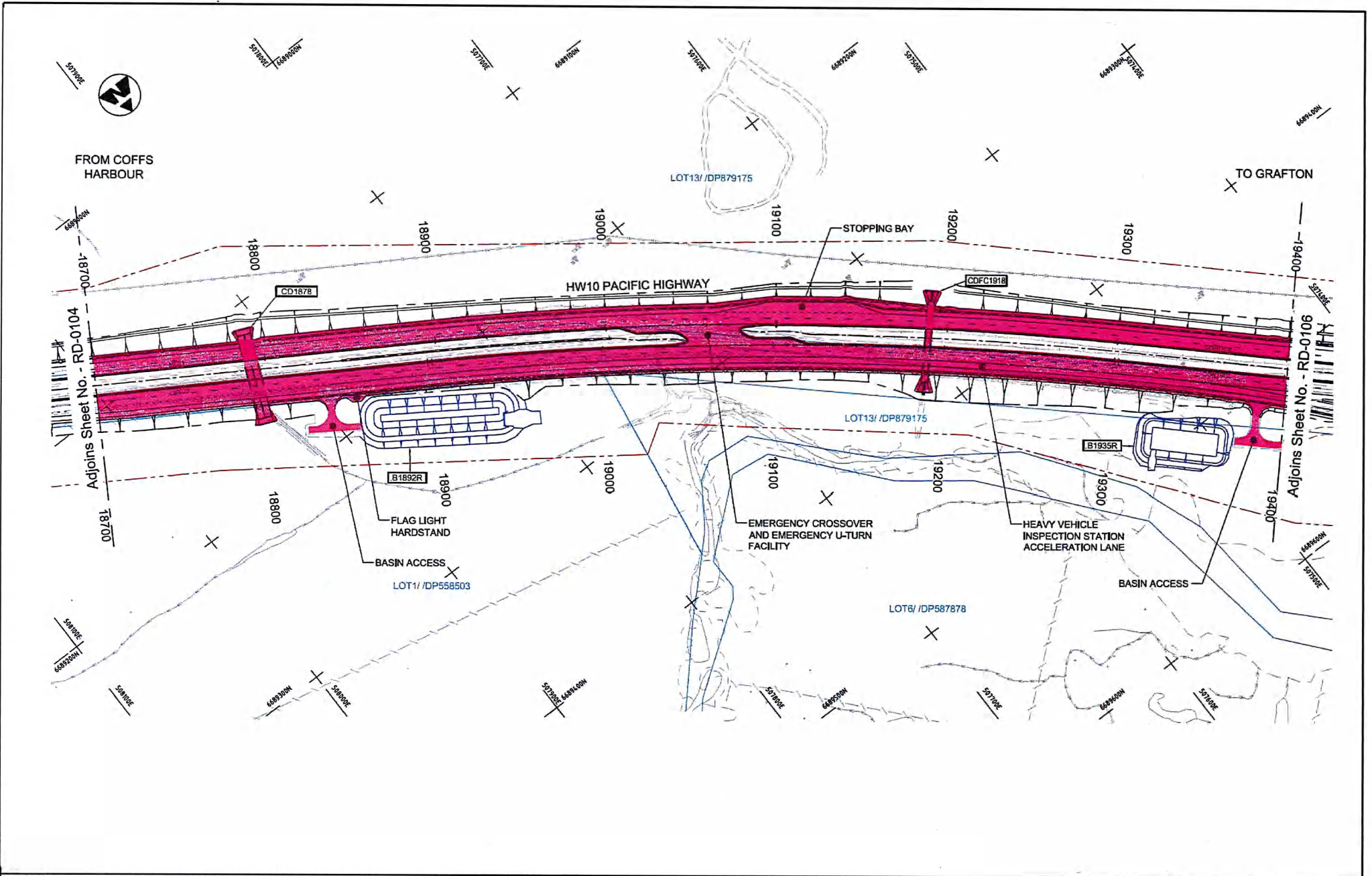




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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2			A3
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ISSUE STATUS	RMS PROJECT No.	SHEET No.	ISSUE
IFC		RD-0104	1

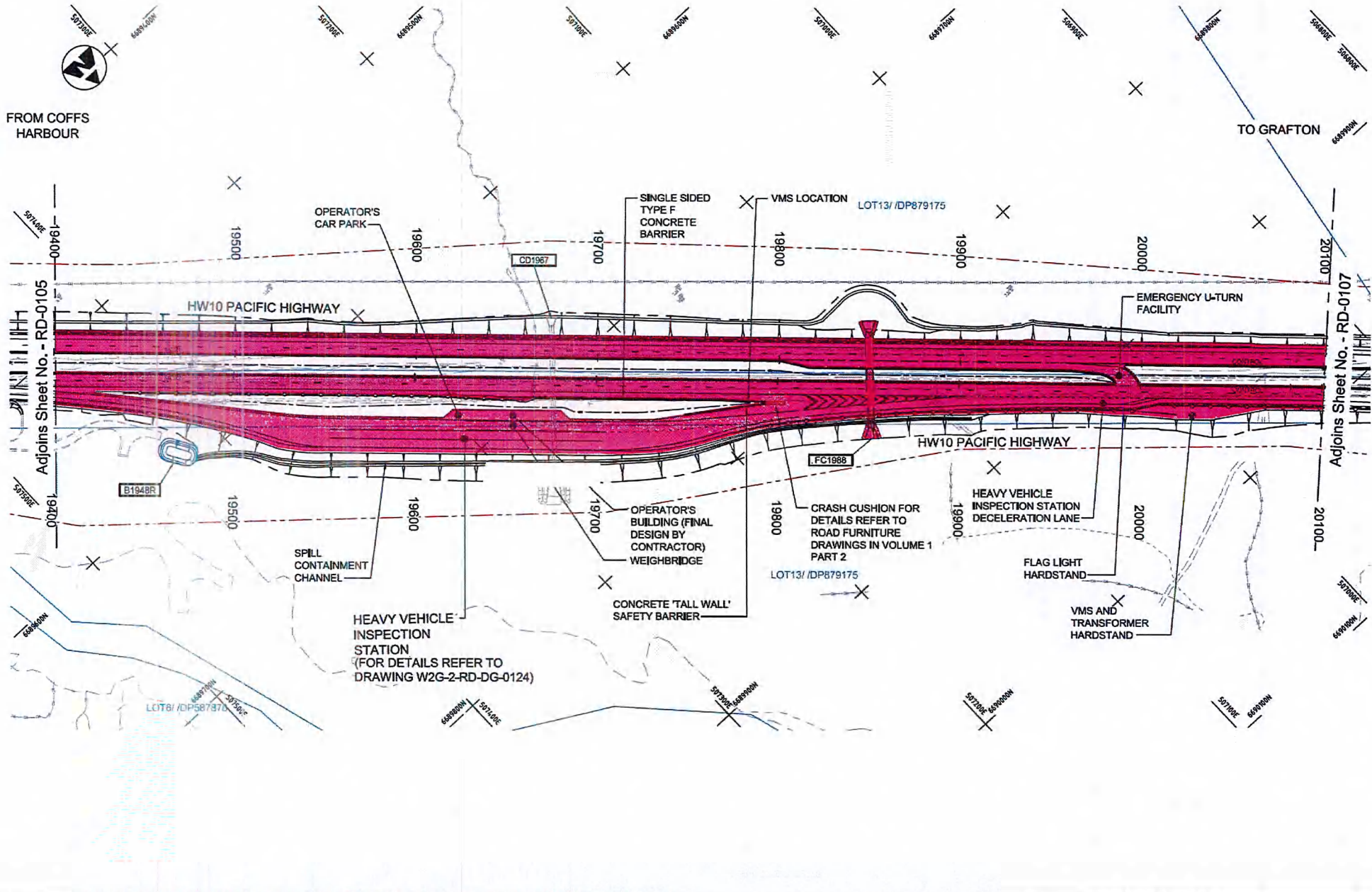


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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2			A3
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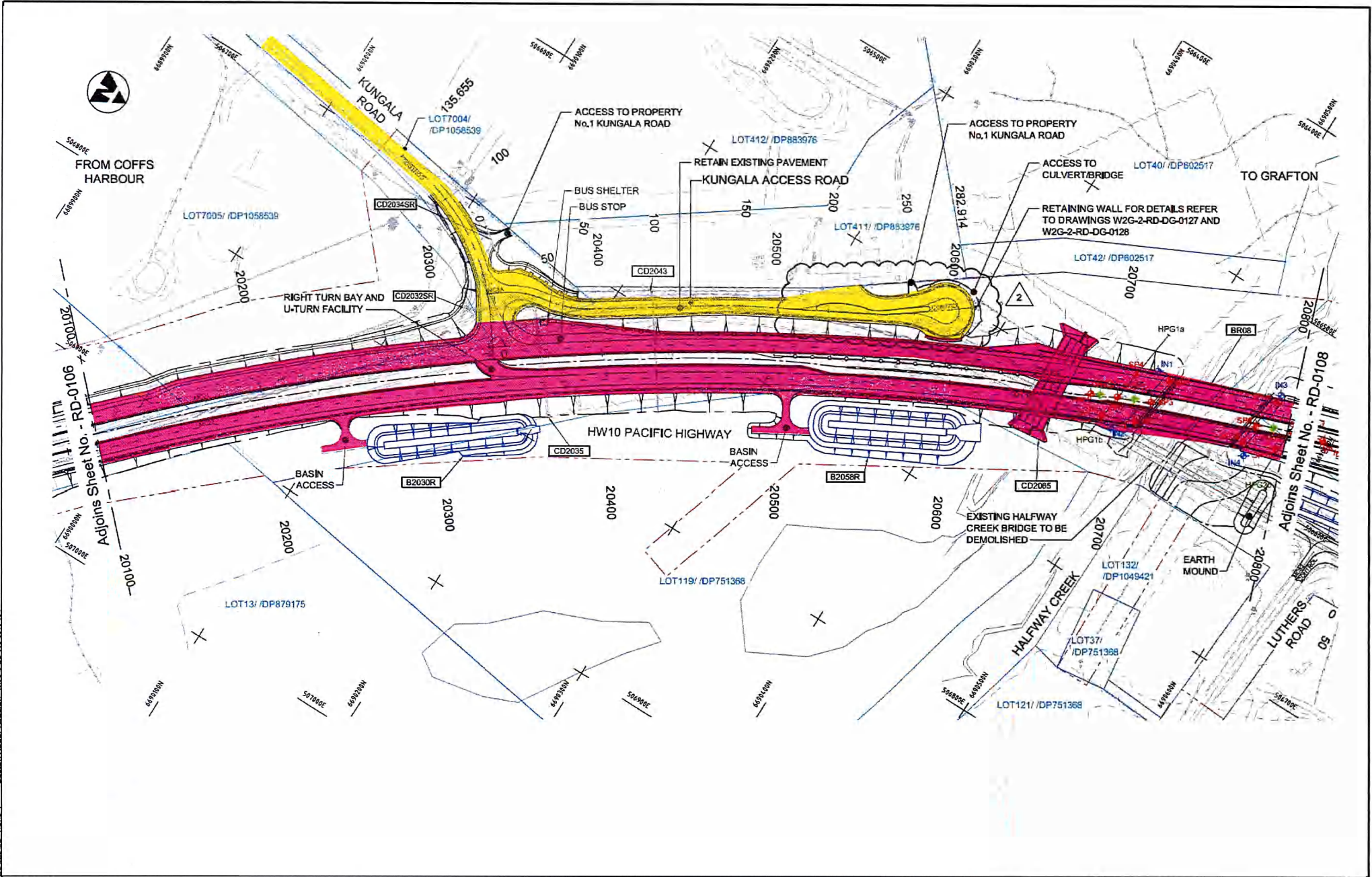
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CLARENCE VALLEY COUNCIL  
 HW10 - PACIFIC HIGHWAY UPGRADE  
 WOOLGOOLGA TO BALLINA  
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A3

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	ISSUE 1



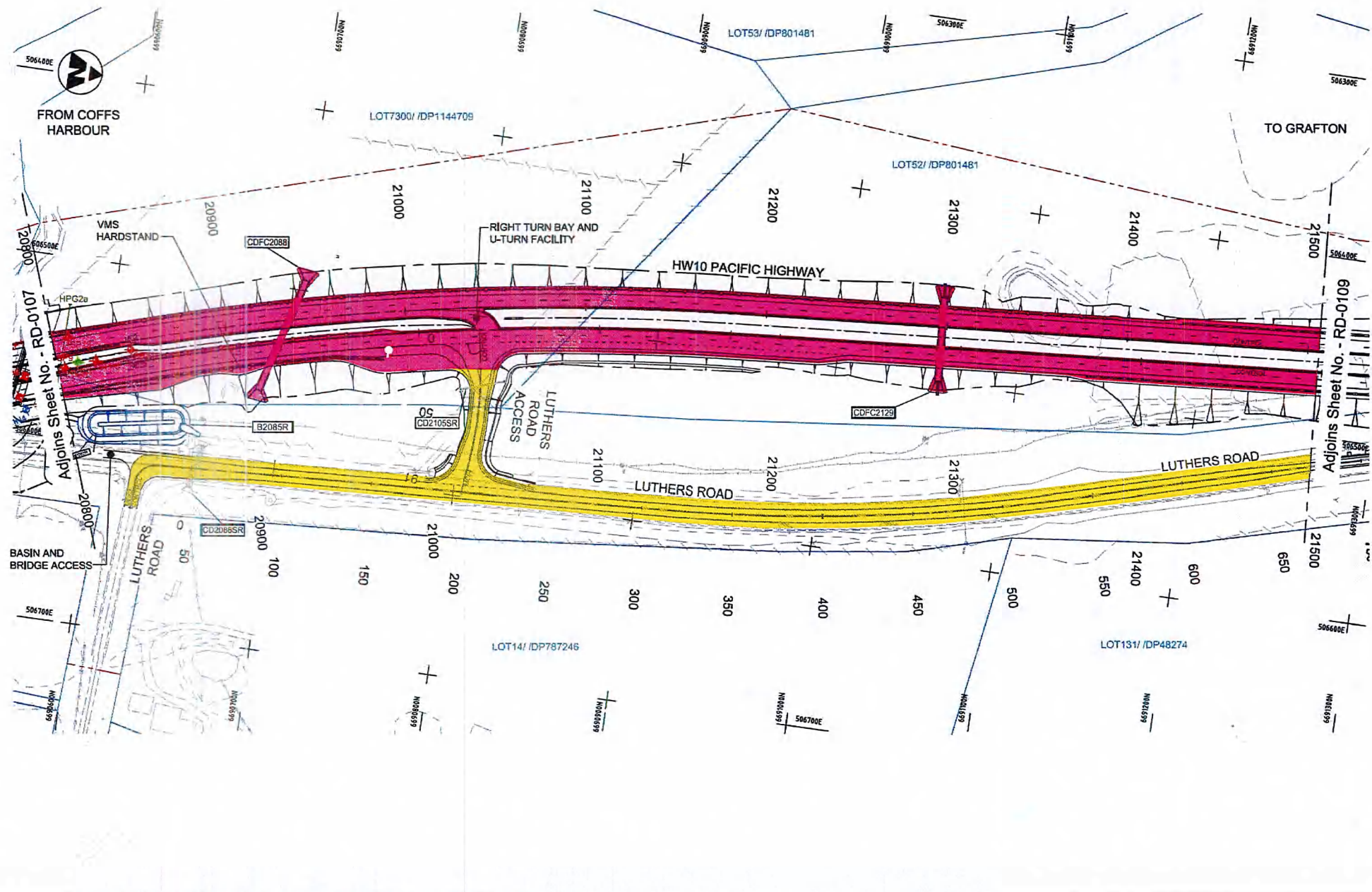


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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2				A3
RMS REGISTRATION No. DS2012 / 001004		PART A		
ISSUE STATUS IFC	RMS PROJECT No.	SHEET No. RD-0107	ISSUE 1	



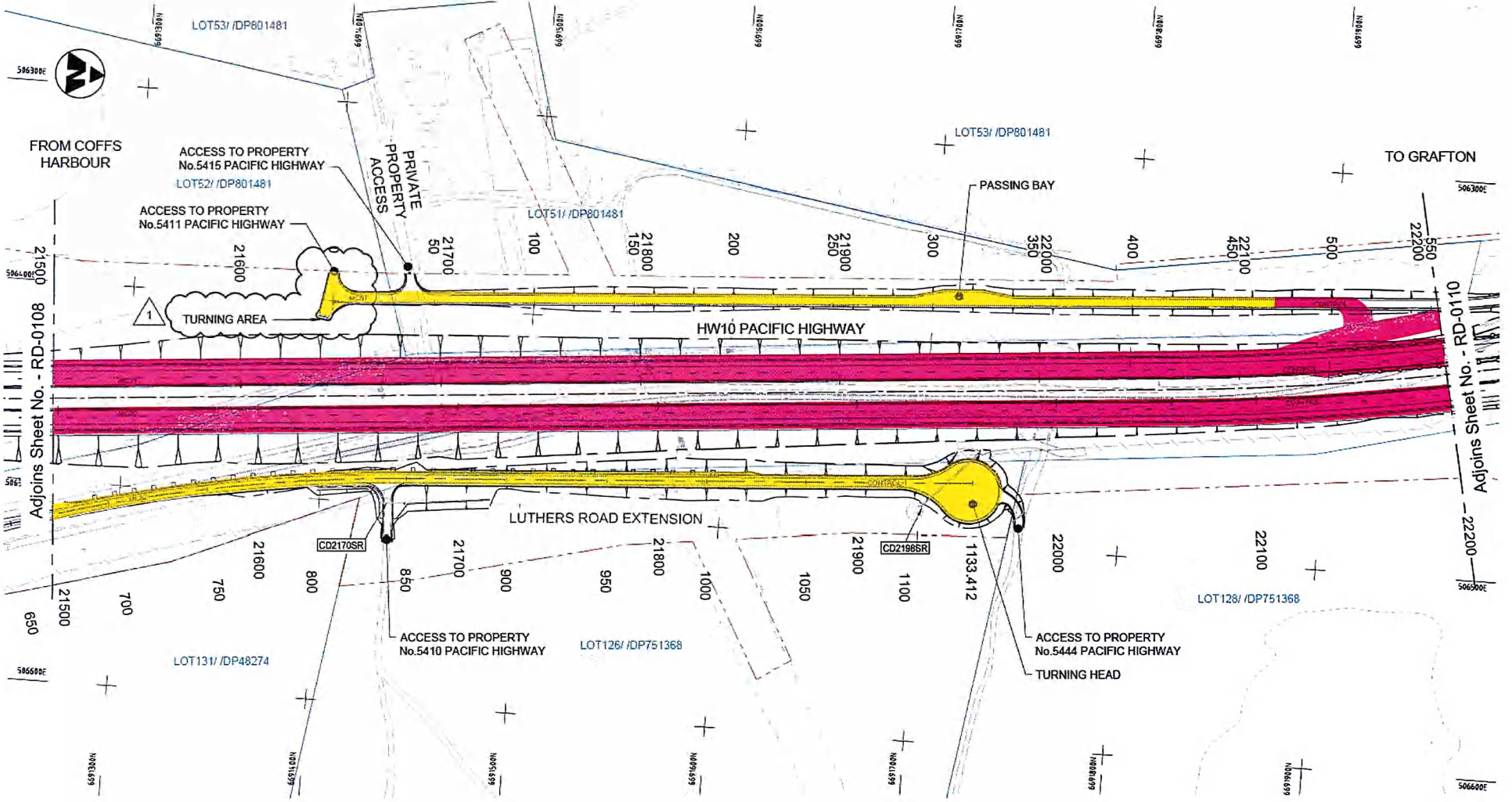


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CLARENCE VALLEY COUNCIL  
 HW10 - PACIFIC HIGHWAY UPGRADE  
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RMS REGISTRATION No.	DS2012 / 001004	PART	A
ISSUE STATUS	IFC	SHEET No.	RD-0108
RMS PROJECT No.		ISSUE	1

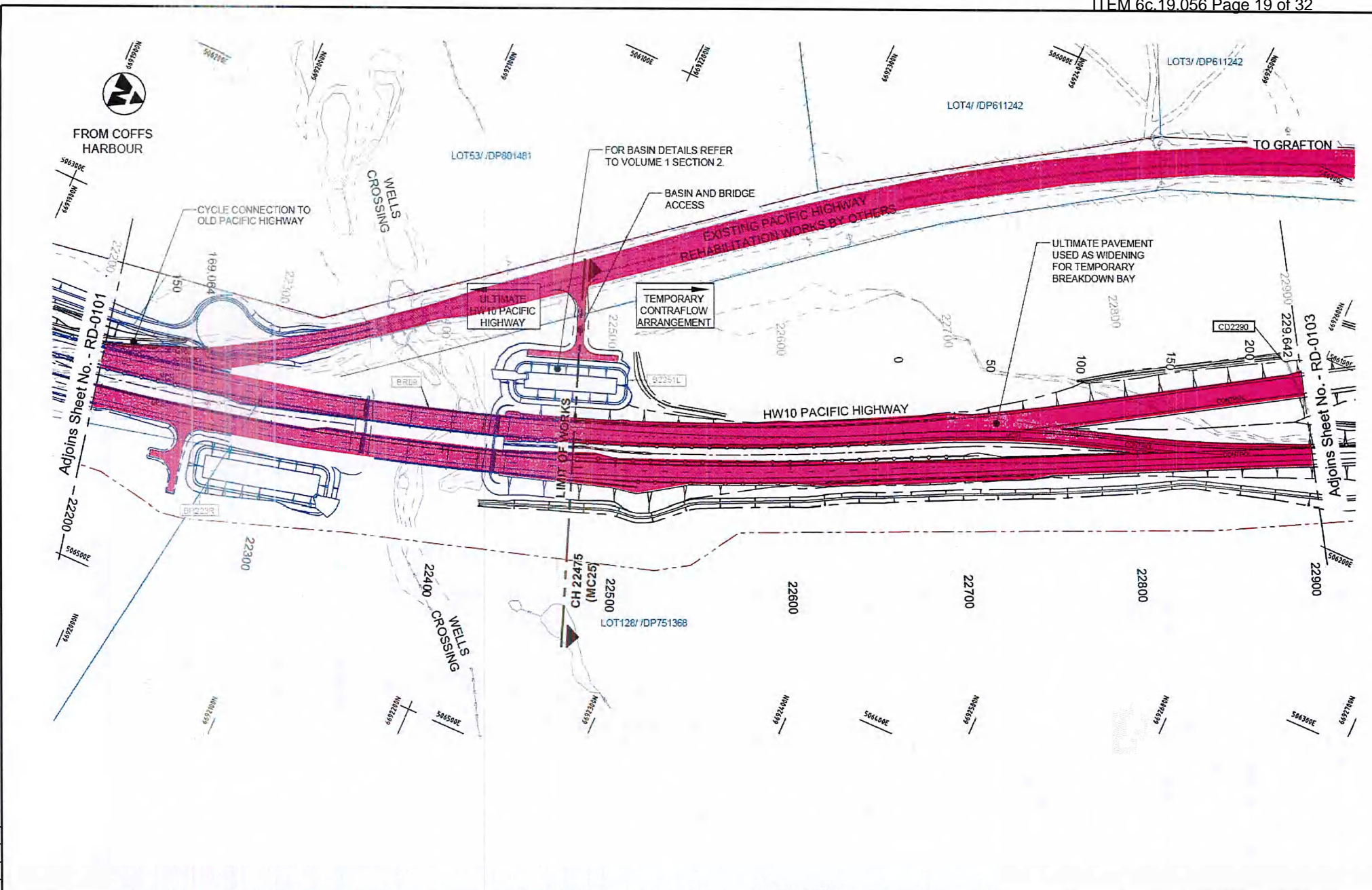


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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2				A3
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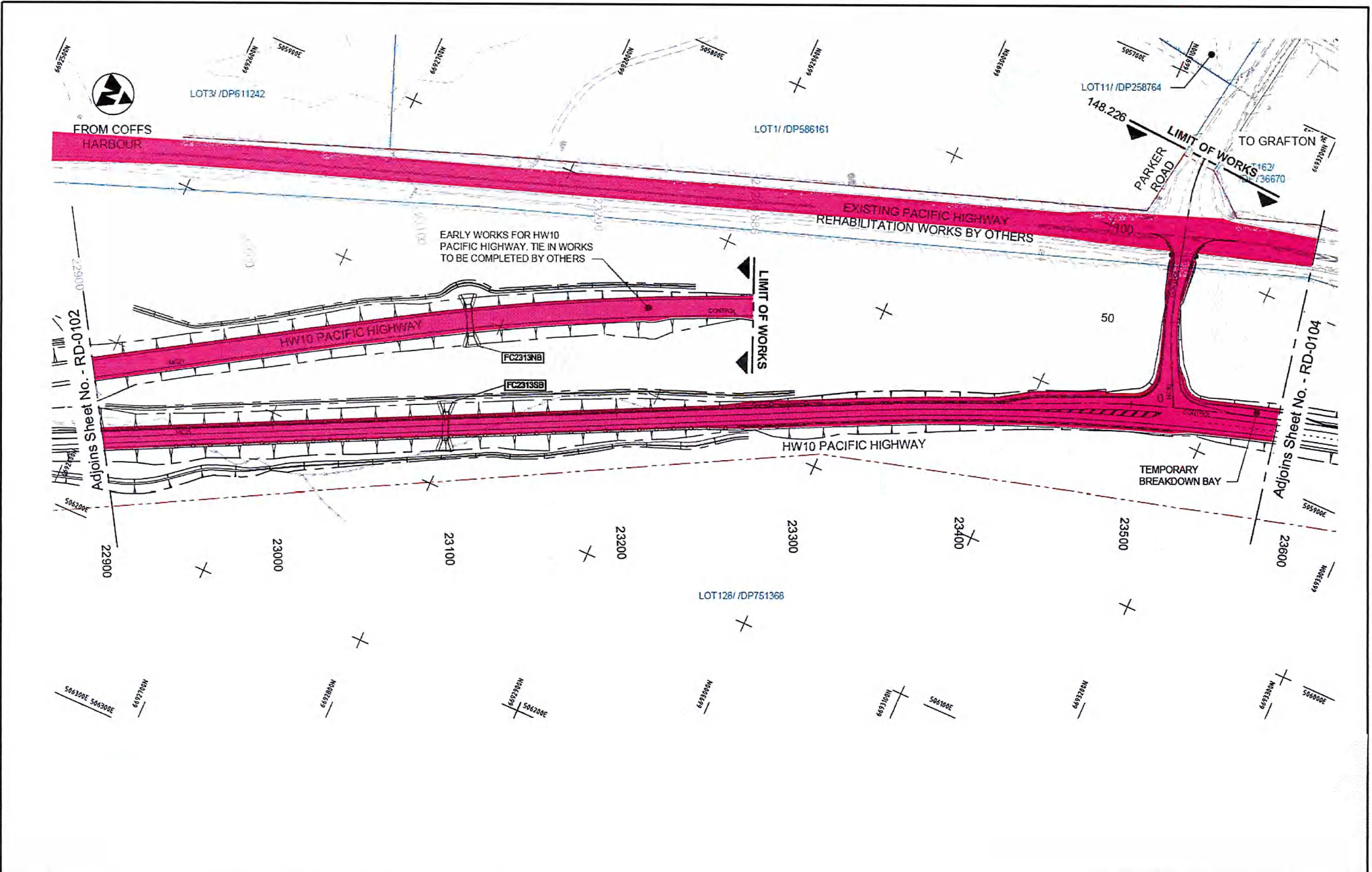
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CLARENCE VALLEY COUNCIL  
 HW10 - PACIFIC HIGHWAY UPGRADE  
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 GENERAL ARRANGEMENT PLAN SHEET  
 SECTION 2

RMS REGISTRATION No.	DS2012 / 001004
ISSUE STATUS	IFC
RMS PROJECT No.	
SHEET No.	RD-0110
ISSUE	1

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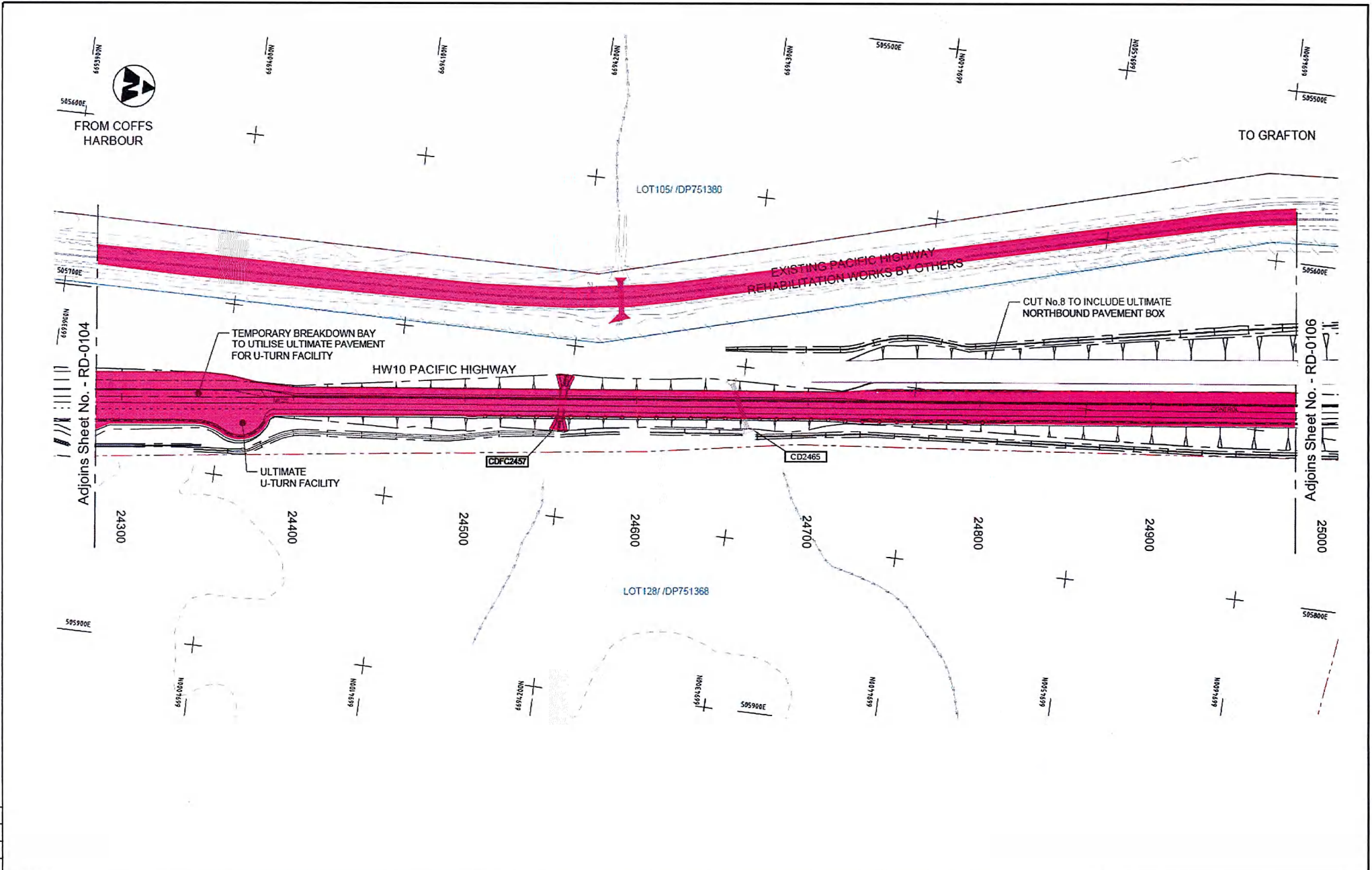
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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2				A3
RMS REGISTRATION No. DS2012 / 001004		PART A		
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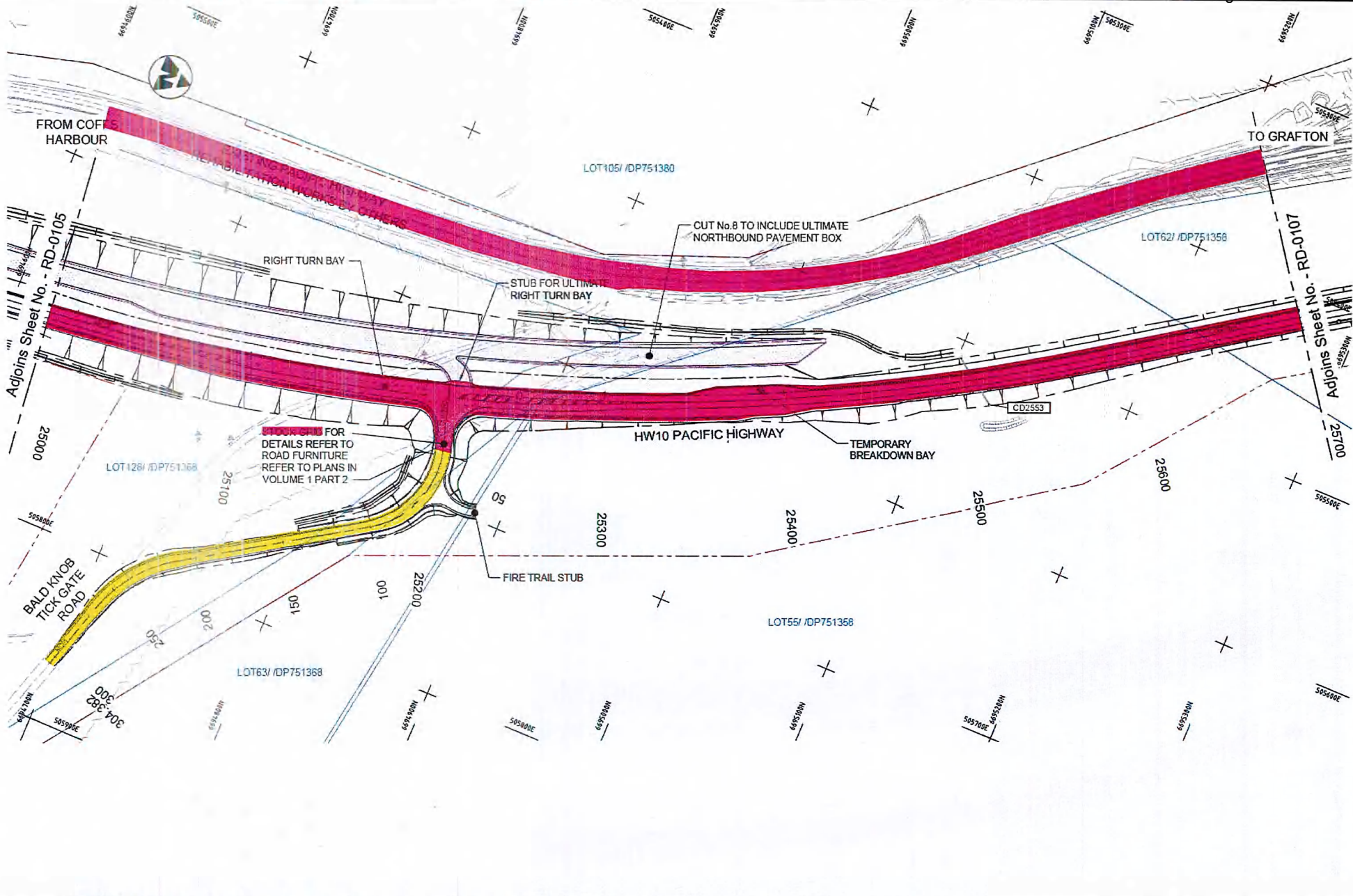


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HW10 - PACIFIC HIGHWAY UPGRADE			
WOOLGOOLGA TO BALLINA			
GENERAL ARRANGEMENT PLAN SHEET			
SECTION 2			
RMS REGISTRATION No.	DS2012 / 001004		PART A
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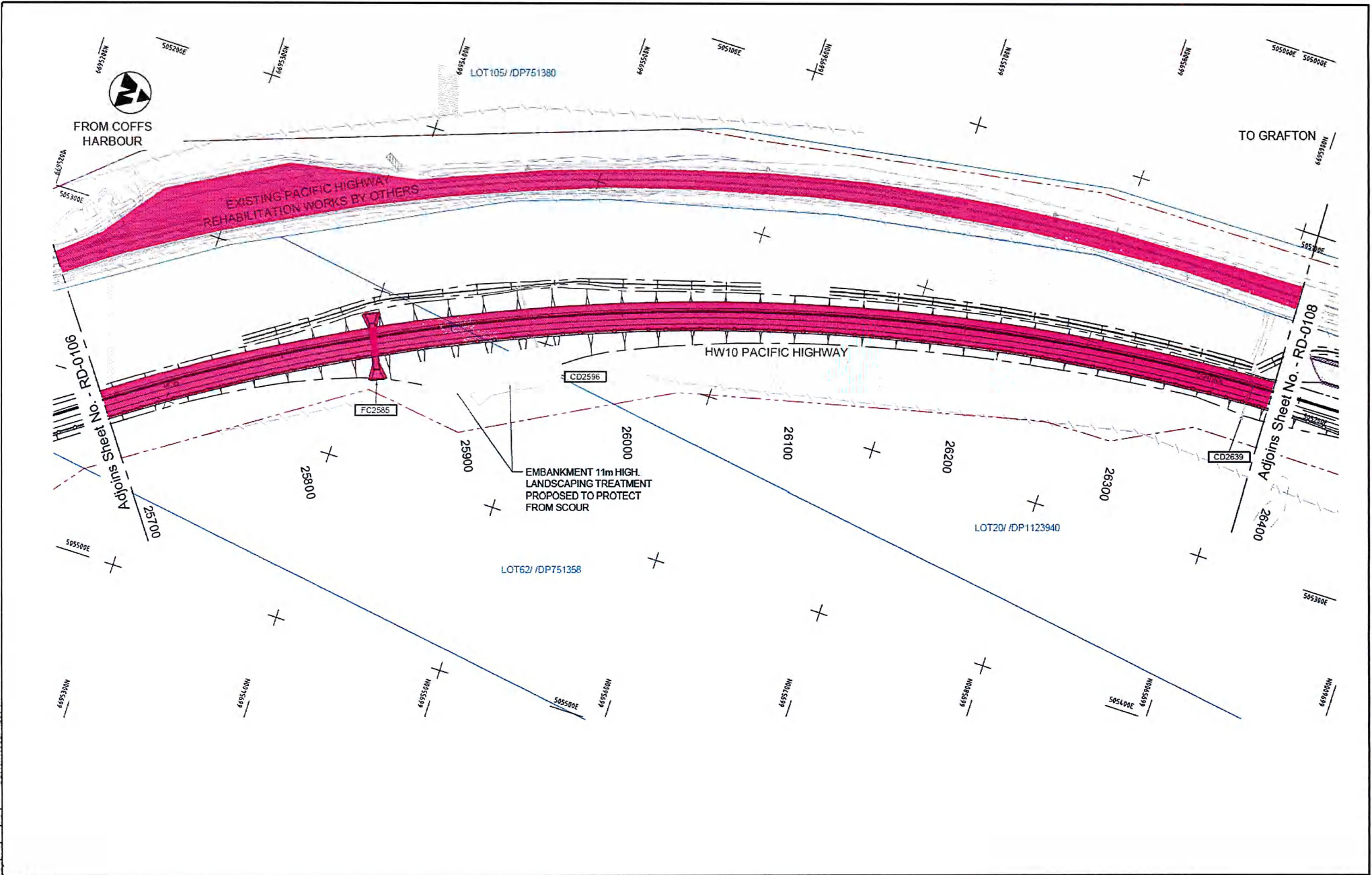


STIPPLED FOR DETAILS REFER TO ROAD FURNITURE REFER TO PLANS IN VOLUME 1 PART 2

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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2			A3
RMS REGISTRATION No. DS2012 / 001004		PART A	
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CLARENCE VALLEY COUNCIL				PART <b>A</b>
HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2				
RMS REGISTRATION No:		DS2012 / 001004		SHEET No. <b>RD-0115</b> ISSUE <b>1</b>
ISSUE STATUS	IFC	RMS PROJECT No.		



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TO GRAFTON

EXISTING HEAVY VEHICLE INSPECTION STATION  
TO BE REMOVED POST COMPLETION AND UPON  
OPERATIONAL OF THE PROPOSED HEAVY  
VEHICLE INSPECTION STATION AT CH. 19600 OR  
BY PROVIDING A TEMPORARY CONFORMING AND  
APPROVED HEAVY VEHICLE INSPECTION STATION  
SITE, METHODOLOGY AND STAGING OF WORKS  
TO BE APPROVED BY THE PRINCIPAL

505300E

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TEMPORARY  
BREAKDOWN BAY

EXISTING PACIFIC HIGHWAY  
REHABILITATION WORKS BY OTHERS

Adjoins Sheet No. - RD-0109

Adjoins Sheet No. - RD-0107

HW10 PACIFIC HIGHWAY

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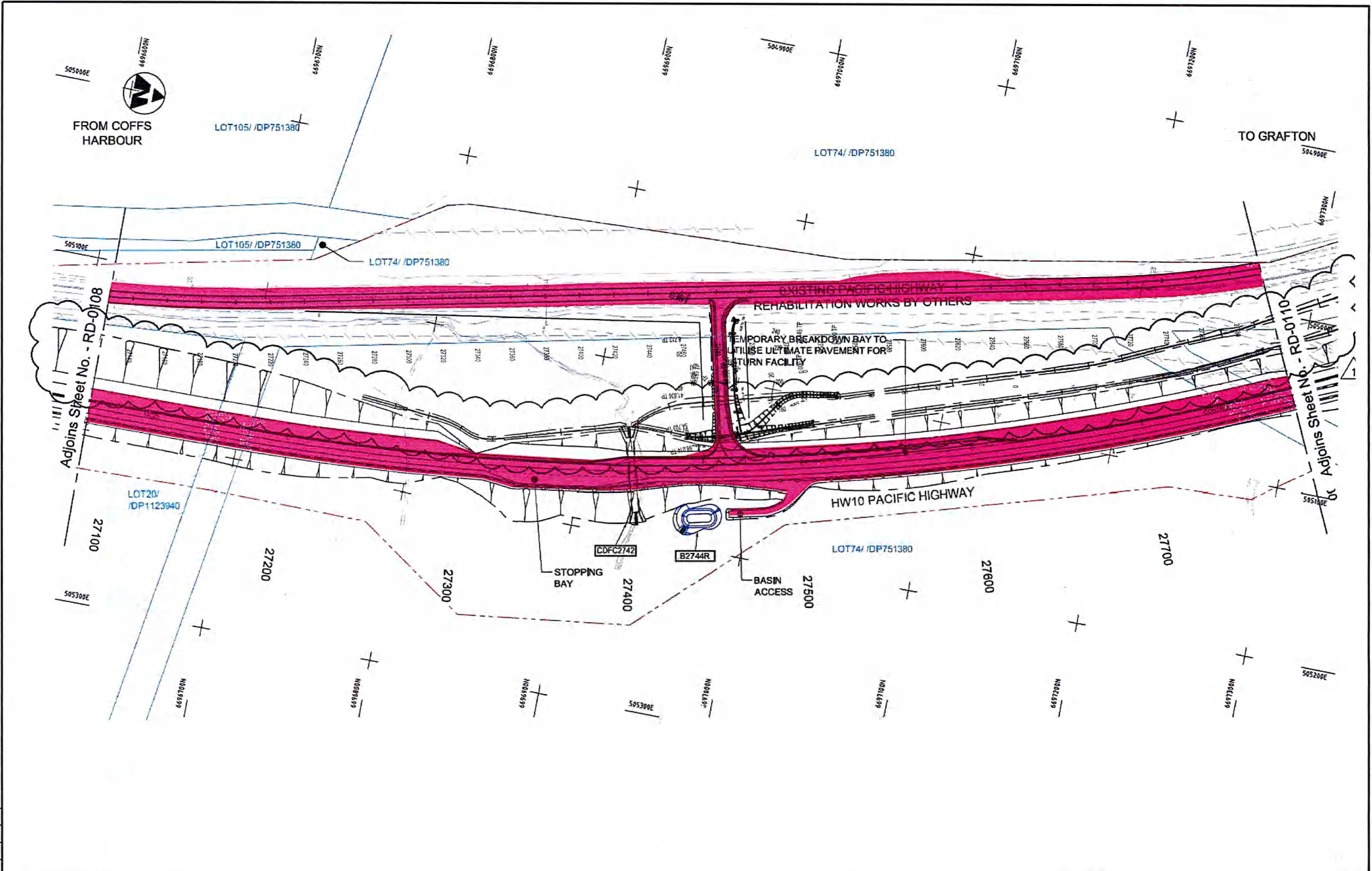
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	COUNCIL LOCAL ROAD
	COUNCIL REGIONAL ROAD

CLARENCE VALLEY COUNCIL  
HW10 - PACIFIC HIGHWAY UPGRADE  
WOOLGOOLGA TO BALLINA  
GENERAL ARRANGEMENT PLAN SHEET  
SECTION 2

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RMS REGISTRATION No. DS2012 / 001004	PART A
ISSUE STATUS IFC	RMS PROJECT No. RD-0116
SHEET No. 1	ISSUE 1

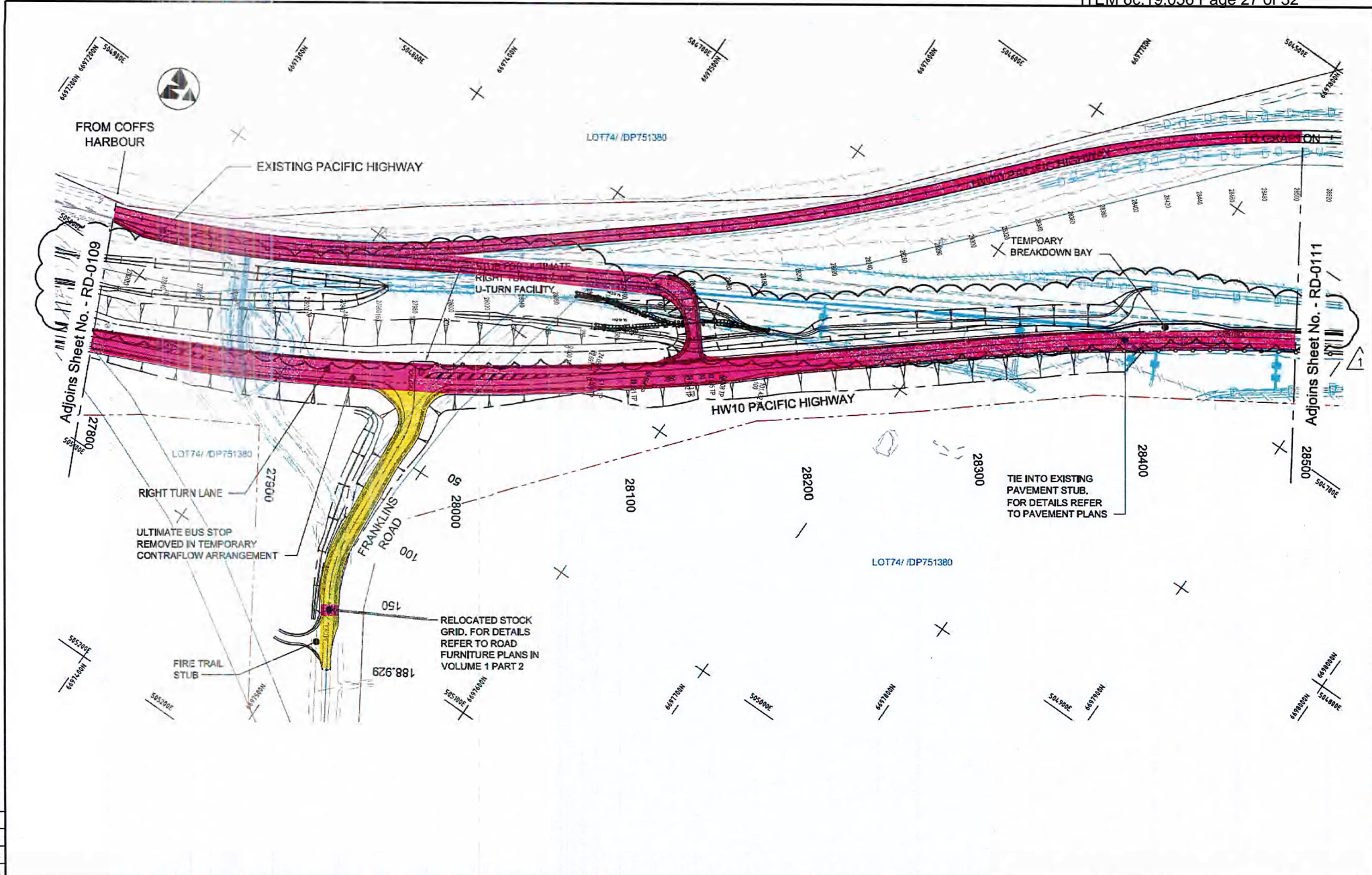


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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2				A3
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ISSUE STATUS IFC	RMS PROJECT No.	SHEET No. RD-0117	ISSUE 1	





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CLARENCE VALLEY COUNCIL HW10 - PACIFIC HIGHWAY UPGRADE WOOLGOOLGA TO BALLINA GENERAL ARRANGEMENT PLAN SHEET SECTION 2			A3
RMS REGISTRATION No.	DS2012 / 001004	PART	A
ISSUE STATUS	IFC	SHEET No.	RD-0118
RMS PROJECT No.		ISSUE	1





## HW10 Pacific Highway Halfway Creek to Glenugie Range Road Interchange ramps to Franklins Road

This document is intended to clarify the Maintenance Responsibility for the following roads and road segments:

1. Halfway Creek to Glenugie HW10
2. Dundoo Reach
3. Falconers Lane
4. The Siding
5. McPhillips Road
6. McPhillips Access Road
7. Dunmar Lane
8. Rediger Close
9. Grays Road
10. Kungala Access Road
11. Kungala Road
12. Luthers Road
13. Lemon Tree Road
14. Walls Lane
15. Parker Road
16. Bald Knob Road
17. Franklins Road

Specific clarifications of maintenance responsibility for the upgraded highway and new connections/service roads/Public roads are provided in Table A below. The Table should be viewed in conjunction with the Maintenance Responsibility Drawings provided and M2 & M3 Specification.

Table A:

No.	Asset / Activity		RMS	Council
1	Pavements	HW10	✓	×
		Public Roads	×	✓
2	Kerb and Guttering	HW10	✓	×
		Public Roads	×	✓
3	Roundabouts	HW10	✓	×
		Public Roads and all other interchanges	×	✓
4	Medians & Verges	HW10	✓	×
		Public Roads	×	✓
5	Signs and supporting structures	HW10 and assoc. guidance signs on adjacent Public roads	✓	×
		Public Roads	×	✓
6	Footpath / cycleway	HW10	✓	×
		Public Roads	×	✓

No.	Asset / Activity		RMS	Council
7	Footpaths on structures over Pacific Highway	HW10 - Maintain structural integrity	✓	×
		Public Roads - Clean running surface and remove graffiti and debris either visible or accessible from footpath	×	✓
8	Constructed Landscaping / Garden Beds	HW10	✓	×
		Public Roads	RMS first 3 years	✓
9	Culverts under HW10 only – Structural and Routine Maintenance		✓	×
10	Culverts under Public Roads only – Structural and Routine Maintenance		×	✓
11	Culverts running directly under both Public Roads and HW10 without a node (drainage pit) between them	Sections under HW10 – routine maintenance	✓	×
		Sections under HW10 – structural maintenance	✓	×
		Sections under Public Roads – routine maintenance	×	✓
		Sections under Public Roads – structural maintenance	✓	×
12	Stormwater / Pavement drainage including inlets, pits and pipes	HW10 - any pavement drainage which carries runoff from only HW10 beneath a Public road to a basin.	✓	×
		Public Roads as per maintenance allocation drawings. Note: Any links to HW10 pavement drainage running beneath a Public road are CVC responsibility.	×	✓
13	Open drains	HW10	✓	×
		Public Roads	×	✓
14	Earth mound / Noise mound	HW10	✓	×
		Public Roads	×	✓
15	Overbridges	Maintain structural integrity and removal of graffiti either visible or accessible from HW10	✓	×
		Clean running surface, scuppers, removal of graffiti and debris either visible or accessible from overbridge	×	✓
16	Underpasses	Maintain structural integrity.	✓	×
		Clean running surface and removal of graffiti and debris either visible or accessible from underpass	×	✓

No.	Asset / Activity		RMS	Council
17	Noise Walls	Structural maintenance	✓	X
		Graffiti removal either visible or accessible from the highway side	✓	X
		Graffiti removal either visible or accessible from the non-highway side	X	✓
18	Fauna Fences	HW10	✓ Maintain structural integrity, incl. where fauna fence forms part of boundary fence	X
		Public Roads	✓ Maintain structural integrity, incl. where fauna fence forms part of boundary fence	✓ Vegetation control
19	Boundary Fencing		X Landowner is responsible for fence maintenance on HW10 - Controlled Access Road / property interface	X Landowner is responsible for fence maintenance on Regional Road & Public Roads.
20	Sedimentation Basin Fencing		✓	X
21	Retaining Walls/Reinforced Soil Walls	HW10 (including full length of Retaining wall at the Northern end of Kungala Access Road.)	✓	X
		Public Roads	X	✓
22	Cycleway/Footpaths Fencing	HW10	✓	X
		Public Roads	X	✓
23	Sedimentation Basins - Any new basins servicing HW10 and their access tracks		✓	X
24	Safety Barriers	HW10	✓	X
		Public Roads	X	✓
25	Cut and Fill Batters	HW10	✓	X
		Public Roads	X	✓

No.	Asset / Activity		RMS	Council
26	Bus Shelter & Bus Bay Kungala Road and Luthers Road		X	✓
27	Street Lighting	Route Lighting	✓	X
		Flag / Location Lighting	X	✓
28	Line marking (lines, marking & raised pavement markers)	HW10	✓	X
		Public Roads	X	✓
29	Guide posts	HW10	✓	X
		Public Roads	X	✓
30	Environmental structures and fauna furniture	HW10	✓	X
		Public Roads	✓	X
31	Declared weeds	HW10	✓	X
		Public Roads	X	✓
32	Heavy Vehicle Inspection Station		✓	X

## Gavin Beveridge

---

**From:** franfour1@gmail.com  
**Sent:** Wednesday, 7 August 2019 4:06 AM  
**To:** Gavin Beveridge  
**Subject:** New appointment

Hi Gavin,

Please be advised that an application by **Marina Popko** to join Wooloweyah Parks and Reserves Management Committee has been accepted.

Regards,  
Phill Francis  
(Secretary)

**MINUTES - Clarence Sports Committee Meeting  
2 Prince Street, Grafton - Monday 13 May 2019 - 4.30pm to 6:00pm**

Attendance CVC		Sport	Sport Delegate		Alternate 1		Alternate 2		Alternate 3	
Cr Debrah Novak	<input type="checkbox"/>	CR Cricket & Jnr Cricket	Tom Kroehnert	<input type="checkbox"/>	Judy Disson	<input type="checkbox"/>	Tim Kinnane	<input type="checkbox"/>	Brendan Palmer	<input checked="" type="checkbox"/>
Cr Jim Simmons	<input type="checkbox"/>	CR Sailing Club	Karl Cooksley	<input type="checkbox"/>	Dennis Boyd	<input type="checkbox"/>	Robert Fish	<input checked="" type="checkbox"/>		
Peter Birch	<input type="checkbox"/>	CR Yacht Club	Margy Dougherty	<input type="checkbox"/>	Alex Purvis	<input type="checkbox"/>	Max Dickson	<input checked="" type="checkbox"/>		
David Sutton	<input type="checkbox"/>	CV BMX Club	Taya Wear	<input checked="" type="checkbox"/>	Marnie Brighton	<input checked="" type="checkbox"/>	Jenn Chisholm	<input type="checkbox"/>		
Rachelle Passmore	<input checked="" type="checkbox"/>	Copmanhurst Campdraft	Karen Metcalfe	<input type="checkbox"/>	Peter Weatherstone	<input checked="" type="checkbox"/>	Judy Disson	<input type="checkbox"/>		
Andrew Auglys	<input type="checkbox"/>	Copmanhurst Tennis Club	Philippa Page	<input type="checkbox"/>	Ayesha Beckman	<input checked="" type="checkbox"/>	Jim Fahey	<input type="checkbox"/>		
Gavin Beveridge	<input type="checkbox"/>	Coutts Xing Croquet	Wayne Gadke	<input type="checkbox"/>	Peter Martin	<input checked="" type="checkbox"/>	Peter Deeth	<input type="checkbox"/>		
Natalie Sear	<input checked="" type="checkbox"/>	Coutts Xing Football	Judy Tickle	<input type="checkbox"/>	Dave Towns	<input type="checkbox"/>	Matthew Godwin	<input type="checkbox"/>		
<b>Other Attendees</b>		Coutts Xing Recreation	Julie Burke	<input type="checkbox"/>	Wayne Burke	<input checked="" type="checkbox"/>	Greg Cowan	<input type="checkbox"/>		
NC Football Alex Morrison	<input type="checkbox"/>	Gtn Athletics	Alex Moar	<input type="checkbox"/>	Terry West	<input checked="" type="checkbox"/>	Cody Attwater	<input type="checkbox"/>		
NC Football Paul Ninness	<input type="checkbox"/>	Gtn AFL F/Ball-Tigers	James Hourigan	<input checked="" type="checkbox"/>	Luke Stanford	<input type="checkbox"/>				
Sports Awards Bruce Carle	<input type="checkbox"/>	Gtn Basketball	Rebekah Wall	<input type="checkbox"/>	Natalie Ballard	<input type="checkbox"/>	Dylan Beneke	<input type="checkbox"/>	Bryan Robins	<input checked="" type="checkbox"/>
		Gtn City Tennis	Ayesha Beckman	<input checked="" type="checkbox"/>	Janet Baker	<input type="checkbox"/>	Kallet Ward			
Hawthorne Park Alan Watkins	<input type="checkbox"/>	Gtn Dragon Boats	Judy Keeley	<input checked="" type="checkbox"/>	Krys Tyson	<input checked="" type="checkbox"/>	Robin Smith	<input type="checkbox"/>		
Ulmarra C/D – Sean Davis	<input type="checkbox"/>	Gtn Ghosts Jnrs	Ben Ellis	<input checked="" type="checkbox"/>	Amy Blanch	<input type="checkbox"/>	Troy Carter	<input type="checkbox"/>		
		Gtn Ghosts RLFC	Robin Smith	<input checked="" type="checkbox"/>	Amy Blanch	<input type="checkbox"/>	Michelle Gilbert	<input type="checkbox"/>		
		Gtn Hockey	Kerry Barton	<input checked="" type="checkbox"/>	Ken Davison	<input type="checkbox"/>		<input type="checkbox"/>		
		Gtn Netball	Carlie Bullen	<input checked="" type="checkbox"/>	Brooke Burton	<input checked="" type="checkbox"/>	Kim Blinman	<input type="checkbox"/>		
		Gtn Rowing Club	Dennis Darke	<input type="checkbox"/>	John Brien	<input type="checkbox"/>	Michael Collins	<input checked="" type="checkbox"/>	Don Noble	<input type="checkbox"/>
		Gtn Pistol Club	Philip Lee	<input checked="" type="checkbox"/>	Nathan Miller	<input type="checkbox"/>	Stacy Chard	<input type="checkbox"/>		
		Gtn Redmen-Union	Craig Howe	<input type="checkbox"/>	Beau Brotherson	<input type="checkbox"/>	Bridgett Mawhiit	<input type="checkbox"/>		
		Supa Oldie Soccer	Michael Woodward	<input checked="" type="checkbox"/>	Robert Bryant	<input type="checkbox"/>				
		Hawthorne Users	Alan Dixon	<input checked="" type="checkbox"/>	Ralph Connors	<input checked="" type="checkbox"/>	Julianna Matthews	<input type="checkbox"/>		
		J/Hill Tennis Club	Megan Albert	<input type="checkbox"/>	Sue Albert	<input type="checkbox"/>	Darren Crispin	<input type="checkbox"/>		
		Rushforth Town Clubs	Brett Reynolds	<input type="checkbox"/>	Tabatha Ellem	<input type="checkbox"/>	Lynn Rudder	<input type="checkbox"/>		
		SG M/Cycle Club	Stuart Austin	<input type="checkbox"/>	Bruce Rankin	<input type="checkbox"/>	David Ford	<input type="checkbox"/>	Michael Cahill	<input type="checkbox"/>
		SG Jnr RLFC	Erin Gallagher	<input type="checkbox"/>	Andrew Jabour	<input type="checkbox"/>				
		SG Rebels RLFC	Terry Power	<input type="checkbox"/>	John Mathews	<input type="checkbox"/>				
		Westlawn F/Ball	James Joyce	<input type="checkbox"/>	Skye Sear	<input type="checkbox"/>				



Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
<b>Attendance CVC</b>				
01	<b>Welcome</b>	Meeting commenced 4:32 pm Ayesha Beckman was nominated as Chair in the absence of Cr Novak. Ayesha Beckman welcomed everyone to the meeting and thanked them for their attendance. Cr Novak then acknowledged the traditional custodians of the land on which this meeting is held, being the Bundjalung, Gumbaingirr and the Yaegl peoples.	Chair	
02	<b>Apologies</b>	Cr Debrah Novak; Brett Reynolds; Bruce Carle, Wayne Gadke, Dennis Boyd, Darren Crispin		
03	<b>Confirmation of Minutes of Previous Meeting Held 13 May, 2019</b> Item 11 - Coutts Crossing Croquet - penance to pennants <p style="text-align: center;"><b>Moved:</b> Peter Martin    <b>Seconded:</b> James Hourigan    <b>CARRIED</b></p>			
04	<b>Delegate / Alternate Forms</b>	Delegate/Alternate membership update forms have still not been returned from the following groups: <ul style="list-style-type: none"> <li>- Grafton Rugby Union Club    - South Grafton Junior Rugby League Club (Rebels, juniors)</li> <li>- South Grafton Ex-Services Motorcycle Club Inc</li> <li>- Grafton Basketball Association    - South Grafton Rugby League Football Club (Rebels)</li> </ul> Please complete and return to: <a href="mailto:rachelle.passmore@clarence.nsw.gov.au">rachelle.passmore@clarence.nsw.gov.au</a>		
	<b>Correspondence In</b> Grafton City Tennis Club – Final report, External painting of clubhouse and pro shop Big River Cutting Club – Supplier form and Tax Invoice for CVC sports committee allocation			
06	<b>Correspondence Out</b> CVC – Routine minutes and agendas distributed with attachments where appropriate CVC – Voting information on “My Community Project” funding opportunity			

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
<b>07</b>	<b>Business Arising from the Minutes:</b>			
7.01	<p><b>Sports Awards 2019 – Report from Sub-Committee</b></p> <p>Sports need to submit nominations for Club, Team Coach, Volunteer and suggestions for the Max Godbee Award for outstanding services to sport.</p> <p>Planning is underway for the dinner to be held at the GDSC in November. Dinner will be in November and Mark Taylor (Former Australian Cricket Captain) will be the guest speaker.</p> <p>The committee will contact recipients of perpetual trophies in October regarding returning them or they can be returned to the Daily Examiner office.</p>	<p>Email from Bruce Carle</p> <p>Terry West</p>		All
7.02	<p><b><u>Grant Funding</u></b></p> <p><b>(R2) Stronger Country Communities Fund Applications: Rushforth Park</b></p> <p>Project – New amenities and canteen facility</p> <p>Project Update: DA Approved. Detailed design underway.</p> <p><b>(R2) Stronger Country Communities Fund Applications: Ellem Oval</b></p> <p>Project – Regrade/level field, new irrigation, re-configure turf wicket</p> <p>Project Update: Works planned to commence in September 2019.</p>	<p>Rachelle Passmore</p>		RP
<b>08</b>	<b>Sports Committee Funded Projects - Status</b>			
8.01	<p><b><u>2018/19 Projects</u></b></p> <p><b>Big River Cutting Club</b></p> <p>Council endorsed the Committee’s recommendation at its September 2018 meeting (Item 15.156/18) \$4,273.20 Ex GST – Replacement of deteriorated fencing, Hawthorne Park</p> <p>Project Status: The materials are partly ordered. Construction will commence in October 2019.</p>	<p>Alan Dixon</p>		AD
<b>09</b>	<b>Business for this meeting:</b>			

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
9.01	<p><b>Online Booking System</b></p> <p>The online booking system is up and running. Council officers will be in contact with the summer sporting groups to organise registration and process bookings. Feedback is welcome on the new system.</p>	Natalie Sear		N/A
9.02	<p><b><u>2019/20 – Round 1 Sports Committee Funding</u></b></p> <p>Online applications for round one are now open through the Smarty grants system. Applications will close 28 October, 2019. Funding guidelines and additional information is available on Council's webpage:  <a href="https://www.clarence.nsw.gov.au/cp_themes/metro/page.asp?p=DOC-VLI-52-36-17">https://www.clarence.nsw.gov.au/cp_themes/metro/page.asp?p=DOC-VLI-52-36-17</a></p> <p>There is \$35K allocated for each Sports Committee.</p>	Rachelle Passmore	All	All
9.03	<p><b><u>Grant Funding Applications</u></b></p> <p><b>My Community Funding Program</b></p> <p>Shortlisted projects are detailed on the website:  <a href="https://mycommunityproject.service.nsw.gov.au/projects">https://mycommunityproject.service.nsw.gov.au/projects</a></p> <p>Public voting closes on 15 August, 2019. Successful projects are expected to be announced in September, 2019.</p>	Rachelle Passmore	All	All
9.04	<p><b><u>Stronger Country Communities Fund, Round 3</u></b></p> <p>Round 3 of the Stronger Country Communities Fund is now open with applications closing 30 September, 2019. This round has an increased focus on youth related projects. Community organisations are also eligible to apply. Funding guidelines and further information is available here:  <a href="http://www.nsw.gov.au/SCCF">www.nsw.gov.au/SCCF</a></p>	Rachelle Passmore	All	All

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
9.05	<p><b><u>NSW Government, Infrastructure Grants</u></b></p> <p>Funding is available for arts and cultural infrastructure, sport &amp; recreation infrastructure and other projects.</p> <p>There are three round open in 2019/20 – 5 August 2019, 18 November, 2019 and 16 March 2020.</p> <p>Further information is on the website:  <a href="https://www.responsiblegambling.nsw.gov.au/infrastructure-grants/infrastructure-grants">https://www.responsiblegambling.nsw.gov.au/infrastructure-grants/infrastructure-grants</a></p>	Rachelle Passmore	All	All
9.06	<p><b><u>Combined Sports Committee Meeting</u></b></p> <p><b>Date:</b> Monday 16 September, 2019</p> <p><b>Time:</b> 6.30pm</p> <p><b>Location:</b> Council Chambers, Prince Street, Grafton</p> <p>Please RSVP: <a href="mailto:natalie.sear@clarence.nsw.gov.au">natalie.sear@clarence.nsw.gov.au</a></p>	Rachelle Passmore	All	All
9.07	<p><b><u>Grant Writing Workshop</u></b></p> <p>Peter Martin attended a grant writing workshop recently; the presenter was Lyn Larsen from Department of Sport who assesses grants.</p> <p>Key points from the workshop:</p> <ul style="list-style-type: none"> <li>- Applications that are on Council owned/managed land must have a letter of support from Council.</li> <li>- Always advise any past grants that have been successfully completed. Groups that have had grants in the past demonstrate that the group has the skills/resources to deliver.</li> <li>- Include detailed quotes including a clear scope of works.</li> <li>- Include participation days eg 60 members once a week is 60 participation day. If 60 members come twice a week, this equates to 120 participation days.</li> </ul>	Peter Martin		

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
9.07 cont	<ul style="list-style-type: none"> <li>- Avoid using 'if you build it they will come'. Use strategies that are backed by data. Eg 35 people on a waiting list, if we have another netball court we can accommodate them.</li> <li>- If you are submitting an application to the Office of Sport include a letter of support from your governing body i.e. Croquet NSW.</li> </ul> <p>Grafton Hockey Association are hosting the same free workshop on 27/8/2019 from 6-8pm. Other sports are invited to attend. Please register at:  <a href="https://sport.nsw.gov.au/event/grant-writing-workshop-grafton">https://sport.nsw.gov.au/event/grant-writing-workshop-grafton</a></p>	Peter Martin          Kerry Barton		All
10	<p><b>General business</b></p> <p>General Business to be limited to an update of sports club / association business only.</p> <p>All operational items to be directed to Council via (02) 6643 0200 or <a href="mailto:council@clarence.nsw.gov.au">council@clarence.nsw.gov.au</a></p>			
10.1	<p><b>CR Sailing Club</b> – Season starts 7/9/19 regattas in Grafton 9 &amp;10 Nov 2019. Will participate in the 53 Islands Festival.</p> <p><b>Supa Oldies Soccer</b> – 7 Rounds of winter season to go and no wash outs yet. 140 players &amp; now calling for nominations for the summer mixed competition.</p> <p><b>Grafton Netball</b> – Heading into Finals. Regional League teams will be playing finals at Grafton Sports centre. Also hosting an all age carnival bringing 40 teams to the area.</p> <p><b>Grafton Athletics</b> – Summer competition starting in early October, members have been successful over winter with 3 athletes competing at the Oceania Championships, a number of athletes going to school state titles. The Club is looking to open up athletics to more community members and increasing participation into masters. Received some funding to purchase equipment.</p> <p><b>Grafton Pistol Club</b>– Going well, membership is increasing.</p> <p><b>Clarence River Junior Cricket Association</b>– Recently held AGM and have executive ready for upcoming season. Organising sign-on days, these will start in 3/4 weeks time. Season to start after the October long weekend.</p> <p><b>Grafton Dragon Boat Club</b> – Jacaranda Regatta is scheduled for 27/10/19. Have a club member who is representing Australia in Thailand this week.</p> <p><b>Clarence Valley BMX</b> – Have had three riders represent Australia in Belgium. One rider came 3<sup>rd</sup>. The amenities block is coming along well, almost has a roof. Once this project is completed the club can host the state titles event next year.</p> <p><b>Grafton Hockey Association</b> – At the end of season. Good season with players, officials, managers and coaches been appointed to state teams this year. The association is looking to hold a summer competition and run this as a come and try competition with the support of Hockey NSW.</p> <p><b>Companhurst Campdraft</b> – Event is scheduled to be held at the end of September but the event may not go ahead if there is no rain as sourcing the cattle is very difficult in a drought.</p>			

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
10.1	<p><b>Grafton Tigers AFL</b> – End of season, the club has two junior teams in grand final.</p> <p><b>Grafton Ghosts Junior Rugby League</b> – End of season, one more round to finals, have a couple of teams going well, the club had a girls league tag team for the first time this year, the girls have enjoyed the competition.</p> <p><b>Grafton Rowing Club</b> – Start of season, the club members have been actively training over winter so hopefully will have some success.</p> <p><b>Coutts Crossing Rec Inc</b> – Looking at utilising local facilities for golf, tennis and squash to try to increase participation.</p> <p><b>Grafton Ghost Rugby League Football Club</b> – First grade going to Coffs to compete in the Grand Final next weekend. The Rebels have reserve grade team playing too. Quiet season but looking forward to next year.</p> <p><b>Grafton City Tennis</b> – 92nd North Coast Championships have been held and next year they hope to have a 15 year old club member be the tournament director (youngest ever). In the recent Champion of Champions event local players took out 16 girls &amp; 14 boys and the sportsmanship awards.</p> <p><b>Grafton Basketball</b> – Currently in process of rebranding of stadium to PCYC and working with CVC and PCYC to ensure that goes smoothly. Turning attention to 52nd Annual Jacaranda Basketball Carnival in October 2019.</p> <p><b>Hawthorne Park User Group</b> – Park being used each weekend. The clubs that use cattle for their events are finding it hard to source them due to the drought. Tracking nicely most clubs will finish up in October.</p>			
11	<p><b>Time, date and venue of next meeting: <u>Combined meeting</u> - 6:30pm, Monday 16 September, 2019 – Grafton Chambers, Prince Street, Grafton</b></p>			<p><i>Bookings made</i>  11 Nov 19  10 Feb 20  18 May 20  10 Aug 20</p>
	<p><b>Meeting closed:</b></p>	<p><b>Closed 5:13pm</b></p>		



**Lower Clarence Sports Committee Meeting**  
**50 River Street, Maclean - 12 August 2019 – 7:00pm**  
**Minutes**



<b>Attendance CVC</b>	<b>Sport</b>	<b>Sport Delegate</b>	<b>Alternate 1</b>	<b>Alternate 2</b>	<b>Other</b>				
David Sutton (CVC)	<input checked="" type="checkbox"/>	BR Sailing Club	Hariet Woodrow	<input checked="" type="checkbox"/>	Wayne Culph	<input type="checkbox"/>			
Rachelle Passmore (CVC)	<input type="checkbox"/>	CC Dragon Boat Club	Wayne Sutton	<input checked="" type="checkbox"/>	Kathy Thornton	<input type="checkbox"/>		Lynda Leslie	
Cr Debrah Novak	<input type="checkbox"/>	CC Magpies Jnrs	Dan Nikas	<input type="checkbox"/>	Shane Essex	<input type="checkbox"/>	Kerry Lee	<input type="checkbox"/>	
Cr Peter Ellem	<input type="checkbox"/>	CR U3A Croquet Group	Richard Robertson	<input type="checkbox"/>	Morna Doyle	<input checked="" type="checkbox"/>	Ros Higgins	<input type="checkbox"/>	
Cr Jim Simmons (Mayor)	<input type="checkbox"/>	CR Masters Swimming	Ken Adams	<input type="checkbox"/>	Matthew Eke	<input type="checkbox"/>	Alan Lawrence	<input type="checkbox"/>	
Gavin Beveridge (CVC)	<input checked="" type="checkbox"/>	Harwood Cricket Club	Tim McMahon	<input checked="" type="checkbox"/>	Doug Moss	<input type="checkbox"/>	Amanda Lobb	<input checked="" type="checkbox"/>	
Andrew Auglvs (CVC)	<input type="checkbox"/>	Iluka Football Club	Steve Madden	<input checked="" type="checkbox"/>	Annette Eyre	<input type="checkbox"/>			
		Iluka Cricket Club	Matt Farrell	<input checked="" type="checkbox"/>	John McEwen	<input checked="" type="checkbox"/>			
		Iluka Rowing & Aquatic	Gavle Armour	<input type="checkbox"/>	Betty Bogdaneck	<input type="checkbox"/>		Bettina Schreiber	
		Lawrence Rodeo	Bruce Green	<input type="checkbox"/>	Michelle Firth	<input type="checkbox"/>	Tracey Moran	<input type="checkbox"/>	
<b>Other Attendees</b>		LC Cricket Assn	Jon McEwen	<input checked="" type="checkbox"/>	Tim McMahon	<input type="checkbox"/>	Anthony Torv	<input type="checkbox"/>	Doug Moss
Alex Morrison (NC Football)	<input type="checkbox"/>	LC Magpies RLFC	John Elisaia	<input type="checkbox"/>	Tim Ryan	<input checked="" type="checkbox"/>	Bruce Howard	<input type="checkbox"/>	
Alison Derrick (Good Sports)	<input type="checkbox"/>	LC Netball Assn	Lyn Forrester	<input checked="" type="checkbox"/>	Jodi Pakoti	<input type="checkbox"/>			Shelly White
		LC Pony Club	Tracy Moran	<input checked="" type="checkbox"/>	Bruce Green	<input type="checkbox"/>	Colin Marsh	<input type="checkbox"/>	
		LC Tennis Assn	John Porter	<input checked="" type="checkbox"/>	Peter Rose	<input type="checkbox"/>			
		Maclean Dirt Bike Club	Louise McNamara	<input type="checkbox"/>	Bill Burke	<input type="checkbox"/>			
		Maclean Football Club		<input type="checkbox"/>	Matt Farrell	<input checked="" type="checkbox"/>			
		Maclean Show Society	Colin Marsh	<input checked="" type="checkbox"/>	Bruce Green	<input type="checkbox"/>	Tracey Moran	<input type="checkbox"/>	
		Woodford Is Cricket	Glenn Dawson	<input type="checkbox"/>	James Lawson	<input type="checkbox"/>			
		Yamba Dog Sports	Kristy Ensby	<input checked="" type="checkbox"/>					
		Yamba Football Club	Mark Skippings	<input type="checkbox"/>	Anton Sluyters	<input checked="" type="checkbox"/>			
		Yamba Rugby Club	Robert Thompson	<input type="checkbox"/>	Adrain Miller	<input type="checkbox"/>	Robert Donges	<input type="checkbox"/>	
		Yamba Touch Assn	Tim Ryan	<input checked="" type="checkbox"/>	Lauren Ross	<input type="checkbox"/>	Paul Hope		

**PLEASE NOTE THAT IF YOUR NAME DOES NOT APPEAR ON THE ATTENDANCE SHEET IT WILL NOT BE NOTED ON THESE MINUTES THAT YOU ATTENDED – THIS MAY AFFECT YOUR ORGANISATION'S ABILITY TO OBTAIN FUNDING. PLEASE ENSURE THAT YOU SIGN THE SHEET**



Item	Discussion/Comments	Reporting Officer	Action	Action Officer
7.01	<p><b>Sports Awards 2019 – Report from Sub-Committee</b></p> <p>Requirement to submit nominations for the awards to the sports committees, Facebook page or Daily Examiner.</p> <p>Categories include Junior Sportsperson of the Year Award, Senior Sportsperson of the Year Award, Club of the Year Award, Team of the Year Award, Coach of the Year Award, Volunteer of the Year Award, Hall of Fame, Ernie Muller (LCSC) and Max Godbee (CSC) awards.</p> <p>Planning is underway for the dinner to be held at the GDSC in November.</p> <p>Guest speaker will be Mark Taylor (Former Australian Cricket Captain) and there will be entertainment.</p> <p>The committee will contact 2018 recipients in October regarding returning perpetual trophies.</p>	Sub-Committee		

Item	Discussion/Comments	Reporting Officer	Action	Action Officer
7.02	<p><b>Grant Funding</b></p> <p><b>R1 Stronger Country Communities Fund &amp; Community Infrastructure Fund: Ngayundi Yamba Sports Complex</b></p> <p><b>Project:</b> New community clubhouse facility.</p> <p><b>Project Status:</b> AGS Commercial has been appointed for the project. The final planning is almost complete with works on site to commence 19 August, 2019. Tim Ryan, in his role as the user group representative has been briefed on the construction phase. Provisions will be in place for a scheduled touch football day at the facility.</p> <p><b>R2 Stronger Country Communities Fund: Ngayundi Yamba Sports Complex</b></p> <p><b>Project:</b> Car park sealing, playing surface upgrade, irrigation and drainage.</p> <p><b>Project Status:</b> Design and tender documents completed. Works planned to commence in September 2019. AFL oval and eastern side of complex will not be affected by the works. The field layouts will remain in the same location after works are complete.</p> <p><b>R2 Stronger Country Communities Fund: Ken Leeson Oval</b></p> <p><b>Project:</b> Regrade / level playing surface and irrigation.</p> <p><b>Project Status:</b> Design and tender documents completed. Works planned to commence in September 2019. Preference to turf entire facility, rectangular field will be prioritised.</p> <p><b>Federal Government Funding: Ken Leeson Oval</b></p> <p><b>Project:</b> New community clubhouse facility.</p> <p><b>Project Status:</b> Funding deed of agreement still being prepared, project manager appointed, consultation with stakeholders regarding the development of the project scope of works.</p>	David Sutton	For information	

Item	Discussion/Comments	Reporting Officer	Action	Action Officer
7.03	<p><b>Motion: That Council endorse and support the Lower Clarence Sports Committee to meet bi-monthly. (Item 15.106/17)</b></p> <p><b>ACTION:</b> Schedule initial meeting to determine effectiveness. Cr Novak to chair the meeting with minute secretary to be appointed at each meeting. Meetings to be held at the 7:00pm at the Cylesdale Pavilion, Maclean Showground.</p> <p>Request staff support with email distribution.</p> <p><u>Proposed meeting:</u>  Time &amp; Date: 7:00pm, Monday 30 September, 2019.  Location: Clydesdale Building - Maclean Showground, 12 Cameron Street, Maclean.</p> <p><b>ACTION:</b> Seek feedback from governance regarding if meetings are deemed an official meeting of the Lower Clarence Sports Committee.</p> <p>The Lower Clarence Sports Committee Constitution identifies the requirement for non voting Council staff members and therefore cannot technically be an official meeting of the committee. The meeting is to be deemed an informal advisory sub-committee meeting, with any actions from the meeting to be forwarded to:  <a href="mailto:council@clarence.nsw.gov.au">council@clarence.nsw.gov.au</a></p> <p>Clarence Valley Council staff to provide support with email distribution.</p>	David Sutton	Clarence Valley Council staff to provide support with email distribution.	GB

<b>08</b>	<b>Sports Committee Funded Projects</b>			
<b>8.01</b>	<p><b><u>2017/18 Projects</u></b></p> <p><b>Lower Clarence Netball – Covered Seating Area.</b></p> <p>Council endorsed the Committee’s recommendation at its June 2017 meeting (Item 15.106/17) that “\$4,833.27 – Lower Clarence Netball - Covered Seating Area”</p> <p><b>Project Status:</b> New DA lodged 3 weeks ago by Big River Sheds. Quoted price to be upheld until the end of the year.</p>	Delegate		
<b>8.02</b>	<p><b><u>2018/19 Round 1 Projects</u></b></p> <p><b>Yamba Football Club - Clubhouse Facilities Stage 3</b></p> <p>Council endorsed the Committee’s recommendation at its September 2018 meeting (Item 15.156/18) that “\$2,928.21 (exc. GST) - Yamba Football Club - Clubhouse Facilities Stage 3”</p> <p><b>Project Status:</b> Electrical component completed, payments made to contractors, painting component nearly complete. Final project report to be submitted.</p> <p>It was noted that Yamba Touch Association have not been consulted on the works to the facility.</p>	Delegate	Final project report to be submitted.	YFC
<b>8.03</b>	<p><b><u>2018/19 Round 2 Projects</u></b></p> <p><b>Harwood Cricket Club – Storage Shed</b></p> <p>Council endorsed the Committee’s recommendation at its March 2019 meeting (Item 15.034/19) that “\$17,987.02 (Ex GST) in funding towards Harwood Cricket Club’s project to build a storage shed at Harwood Oval as part of Cricket NSW’s long-term plan to establish a regional centre of excellence for junior cricket in the Clarence Valley”</p> <p><b>Project Status:</b> Project complete.</p>	Delegate	Final project report to be submitted.	HCC



8.04	<p><b><u>2018/19 Round 2 Projects</u></b></p> <p><b>Yamba Football Club - Sports Equipment (goal posts x 4)</b></p> <p>Council endorsed the Committee's recommendation at its March 2019 meeting (Item 15.034/19) that "accept the late application for funding from the Yamba Football Club and approve funding of \$2,087.50 (Ex GST) for Sports Equipment (goal posts x 4)"</p> <p><b>Project Status:</b> Equipment has been procured, project will be finalised in 2-3 weeks.</p>	Delegate	Final project report to be submitted.	YFC
8.05	<p><b><u>2018/19 Round 2 Projects</u></b></p> <p><b>Maclean Show Society - Power Supply Boxes</b></p> <p>Council endorsed the Officer's recommendation at its March 2019 meeting (Item 15.034/19) that "Approve the application for funding for \$3,935.46 (Ex GST) to Maclean Show Society for the power supply boxes"</p> <p><b>Project Status:</b> Project complete.</p>	Delegate	Final project report to be submitted.	MSS
09	<b>Business for this meeting:</b>			
9.01	<p><b>Online Booking System</b></p> <p>The online booking system is up and running. Council officers will be in contact with the summer sporting groups to organise registration and process bookings.</p> <p>Feedback is welcome on the new system.</p> <p>Feedback include relatively easy, staff assistance available if required and there was some issues with payment. Advanced booking (&gt; 1 week) can be an issues when governing body is delayed in releasing draws. To address book in advance and then cancel bookings if required when the draw is released. Advanced booking is required to timetable works.</p> <p>Online booking system earned Clarence Valley Council a NSW Local Government Excellence Award.</p>	David Sutton		

<p><b>9.02</b></p>	<p><b>2019/20 – Round 1 Sports Committee Funding</b></p> <p>Online applications for round one are now open through the Smarty grants system. Applications will close 28 October, 2019. Funding guidelines and additional information is available on Council’s webpage:  <a href="https://www.clarence.nsw.gov.au/cp_themes/metro/page.asp?p=DOC-VLI-52-36-17">https://www.clarence.nsw.gov.au/cp_themes/metro/page.asp?p=DOC-VLI-52-36-17</a></p> <p>COUNCIL RESOLUTION – 15.034/19 dated 19 March 2019.</p> <p>That Council:</p> <p>2. Receive and note the recommendations of the Lower Clarence Sports Committee; however allow the committee to consider funding applications for the Big River Sailing Club, Iluka Aquatic &amp; Rowing Club and the Lower Clarence Pony Club for the next available funding round.</p> <p><b>Recommendation: That Council provide funding of \$4,599.00 (Ex GST) to Big River Sailing Club for Rooftop Solar System.</b></p> <p><b>Recommendation: That Council provide funding of \$5,895.50 (Ex GST) to Lower Clarence Pony Club for Renew Stables.</b></p> <p><b>Moved:</b> Tim Ryan     <b>Second:</b> Tim McMahon</p> <p>Lower Clarence Sports Committee's remaining 2019/20 annual allocation of funds would be \$24,505.50.</p>	<p>David Sutton</p>	<p>Report recommendations to the September meeting of Council.</p>	<p>GB</p>
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9.03	<p><b><u>Grant Funding Applications</u></b></p> <p><b>My Community Funding Program</b> Shortlisted projects are detailed on the website: <a href="https://mycommunityproject.service.nsw.gov.au/projects">https://mycommunityproject.service.nsw.gov.au/projects</a></p> <p>Public voting closes on 15 August, 2019. Successful projects are expected to be announced in September, 2019.</p>	David Sutton		
9.04	<p><b><u>Stronger Country Communities Fund, Round 3</u></b></p> <p>Round 3 of the Stronger Country Communities Fund is now open with applications closing 30 September, 2019. This round has an increased focus on youth related projects. Community organisations are also eligible to apply. Funding guidelines and further information is available here: <a href="http://www.nsw.gov.au/SCCF">www.nsw.gov.au/SCCF</a></p>	David Sutton		
9.05	<p><b><u>Combined Sports Committee Meeting</u></b></p> <p><b>Date:</b> Monday 16 September, 2019 <b>Time:</b> 6.30pm <b>Location:</b> Council Chambers, Prince Street, Grafton Please RSVP: <a href="mailto:natalie.sear@clarencenew.gov.au">natalie.sear@clarencenew.gov.au</a></p>	David Sutton		

10	<p><b>General Business</b></p> <p>General Business to be limited to an update of sports club / association business only.</p> <p>All operational items to be directed to Council via (02) 6643 0200 or <a href="mailto:council@clarence.nsw.gov.au">council@clarence.nsw.gov.au</a></p> <p><b>Lower Clarence Cricket Association</b> – Council have applied for funding to fix the cricket practice nets at Wherrett Park, Maclean. The AGM was held at the end of June, committee is status quo.</p> <p><b>Harwood Cricket Club</b> – academy cricket commenced, the ground is heavily booked throughout the season, Gold Coast teams are now utilising the facility. Project to upgrade cricket practice nets (3), currently 50% funded.</p> <p><b>Lower Clarence Pony Club</b> – nothing.</p> <p><b>Maclean Show Society</b> – nothing.</p> <p><b>Yamba Football Club</b> – club is going strong, reaching the end of season, seniors and U/15s are heading to the finals. Club has forwarded EOI to NCF to host the grand finals in September.</p> <p><b>Big River Sailing Club</b> – season starts on the 22 August, AGM to be held on the 24 August. coaching cam for youth. The clubhouse is nearly complete, construction of a wheelchair ramp is the last of the works, final building certifications to be issued.</p> <p><b>Maclean Football Club</b> – end of season, EOI to enter Inaugural Coastal Premier League to launch in 2020, club declined due to travel constraints. A proposal has been sent for seniors to join the Lismore competition, with the juniors to stay in the Clarence competition.</p> <p><b>Iluka Football Club</b> - all good, season finalised. The Iluka community is looking forward to the completion of works at Ken Leeson Oval.</p> <p><b>Clarence Coast Dragon Boat Club</b> – AGM held a fortnight ago, there is a new executive. Ongoing storage location issues (11.5m boat).</p> <p><b>Lower Clarence Tennis Association</b> – Monday and Tuesday night competitions have commenced and will run through until November. Club championships are to be held this weekend. Club currently has a good core of young players, u14's champion in recent Championships held in Grafton.</p> <p><b>Clarence River U3A Croquet Group</b> – please vote for My Community Funding Program, Clarence Valley pennants held with Iluka taking the win.</p> <p><b>Clarence Coast Magpies JNR RLFC</b> – 6 out of the 8 junior teams are into the finals.</p> <p><b>Yamba Touch Association</b> – working out the location of the summer competition due to planned works at Yamba Sports Complex.</p> <p><b>Lower Clarence Magpies RLFC</b> – season finalised.</p> <p><b>Lower Clarence Netball Association</b> – last round of competition this weekend, followed by 3 rounds of finals competition. Netball NSW Juniors State Titles contested by u12's, u13's and u14's, with the u12's taking out 3<sup>rd</sup> place.</p> <p><b>Maclean High School U13's Rugby League</b> – the boys travel to Bathurst on Tuesday the 13th August for the State final against Edmund Rice College Wollongong, with the trip including a visit to the Penrith Panthers.</p> <p><b>Bruce Green:</b> currently at Brisbane Ekka with rodeo stall.</p> <p><b>David Sutton</b> – Council has submitted applications to NSW ICC T20 World Cup 2020 Legacy Fund - Round 2.</p>	
11	<p><b>Time, date and venue of next meeting:</b> Combined Meeting 6:30pm, Monday 16 September, 2019 – Grafton Chambers, Prince Street, Grafton</p>	<p><i>Bookings</i> 16 September 11 November</p>
	<b>Meeting closed:</b>	<b>Closed:</b> 8:40 pm



## Clarence Valley Cultural Committee Meeting

### Monday 22 July 2019 from 4.30pm Brushgrove Hall

# MINUTES

#### **INVITED:**

**CVCC MEMBERS:** Kerrie Bowles, Rochelle Summerfield, Heather Prowse, Debby Taylor, Lesley Apps, Marea Buist (Chair), Steve Pickering **Ex-Officio:** Sarah Nash, Dan Griffin, Niomi Sands **Councillor:** Debrah Novak **Guests:** Liza Bloomer, Ainsley Langshaw, James Maloney, Gina Lopez, Gai Pritchard, Claire Purviss

Item	Discussion / Comments	Reporting Officer	Actions	Action Officer
1.	<b>Welcome and Acknowledgement of Country by Chairperson</b>	Welcome. We acknowledge the Yaegl peoples, Traditional Custodian of these lands on which this meeting is taking place and pay tribute and respect to the Elders both past and present of the Bundjalung, Gumbaynggirr and Yaegl nations which lie within the Council boundaries.		
2.	<b>Apologies</b>	Peter Wood		
3.	<b>CVCC GENERAL BUSINESS</b>			
3.1	<b>Accept minutes from: May 2019</b>	Accepted: Deb Taylor Seconded: Marea Buist	Meeting open:	4:48
3.2	<b>Membership</b>	Committee voted to accept new members Liza Bloomer and Ainsley Langshaw Moved: Kerrie Bowles, Seconded: Lesley Apps	M Buist	



3.3	<b>Finance Update</b>	<p>End of financial year update:</p> <p>\$1,342 balance of funds remains and needs to be expended prior to the next council election. Committee agreed to defer discussion to September meeting. Suggestions from committee to be discussed:</p> <ul style="list-style-type: none"> <li>• Art Crawl to fund bus from the lower river. (eg. Jaca Art Crawl)</li> <li>• Reprint Clarence River Art Map</li> <li>• Fund Plunge art crawl - smaller bus</li> <li>• Contribute to printing costs of The Long Road Home writing project</li> <li>• Networking event / artist development. For whole of the community. Needs to be broader than 'just artists' and provide access to information for everyone.</li> <li>• Cultural Expo to showcase what's available in the Clarence</li> </ul> <p>Gina Lopez advised that Adam Gordon is a grant writer who may be of use to the CVCC and can be contacted through Yamba Chamber of Commerce and also Courtney Tune will be doing business workshops in the Clarence Valley.</p>	S Nash		
3.4	<b>Clarence Conversations and Action Planning:</b>	<p>Promotion for Clarence Conversations has commenced on CV Culture Facebook and Instagram and in the upcoming Rates Notice. All CVCC members asked to join the conversation at <a href="http://www.clarenceconversations.com.au/clarenceculture">www.clarenceconversations.com.au/clarenceculture</a></p>	S Nash	<p>Members agreed to promote: Yamba chamber of commerce GRG Mail Chimp Cowper Gallery newsletter</p>	
<b>4 NEW BUSINESS</b>					
4.1	<b>CV Cultural Foundation</b>	<p>Guest James Maloney spoke from a personal perspective about setting up a Foundation and shared information about different ways to raise funds and the purpose and structure of a foundation.</p>	J Maloney with M Buist		





4.2	<b>Cultural Event on Yamba Hill</b>	Gina Lopez shared information about an opportunity for a cultural event in Yamba with Costa from Gardening Australia.	G Lopez with S Nash	Gina to confirm details and any help required with members directly	
4.3	<b>53 Islands Project</b>	<p>Clare Purviss updated the Committee on the 53 Islands project. This is a marketing umbrella for events that are focussed on the islands of the Clarence River between 7 &amp; 20 October. Community groups have been invited to register their event to be part of the overarching promotions. Purpose is to get people to look at the river in a different way. A flyer promoting events will be available for distribution.</p> <p>Some events include:  Stargazing night on Woodford Island / Camera Club exhibition at the library / Library has poet Geoff Page with Graham Mackie exhibition / Sailing / Cycle races on islands / Islands of the Clarence exhibition at Ferry Park, an exhibition at Flow Space and Coldstream gallery is doing an exhibition.</p>	C Purviss with Deb Taylor		
4.4	<b>CV Cultural Award</b>	<p>A budget of \$5,000 has been tentatively allocated as part of Council's 2019/2020 to be allocated for the CVCC to implement a Clarence Valley Cultural Award in 2020. This is subject to a further report being presented to Council detailing the criteria for the Cultural Award. A working group will be required to further this project.</p> <p>Working Groups appointed as follows:  Lesley Apps./ Kerrie Bowles / Ainslie Langshaw / Marea Buist &amp; Sarah Nash (take notes)</p>	S Nash	Working Group to follow up with a separate meeting.	



5.	<b>FUTURE BUSINESS</b>	
5.1	<b>Time, date and venue of next meeting and future meetings</b>	<p><b>NEXT MEETING: Mon 16 September</b></p> <p><b>Dates for 2019/20:</b></p> <ul style="list-style-type: none"> <li>• Mon 16 September (confirm InFocus theme)</li> <li>• Mon 18 November (confirm CVCC plunge events)</li> <li>• Mon 20 Jan or 3 Feb (plunge book gone to print)</li> <li>• Mon 9 March (confirm artists for Art Mkt, pick up books)</li> </ul>
5.2	<b>Meeting close</b>	6:46
<b>Items for attention by Councillors:</b>		

**MINUTES**

**Thursday, 16 May 2019, 11am**

**Venue: Clarence Valley Chambers in Maclean**

<b>Attendance</b>	Glenn Bailey (Chair, Social Futures), Malcolm Britt (Busways) (by phone), Tina Bultitude (CVC), Cr. Jim Simmons (CV Councillor), Howard Avery (Cycling/Active Transport Rep).
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Item	Discussion	Action
1.	<b>ACKNOWLEDGEMENT OF COUNTRY</b> We acknowledge the Traditional Custodians of these lands on which we are meeting and pay tribute and respect to the Elders past, present and future.	
2.	<b>Apologies</b> Dan Griffin (CVC), Kathleen Porteus (Grafton Taxis), Sarah Robin (PHN), Kate Collins (NNSWLHD), Warwick Forster (Clarence Valley Community Transport), Ross Chalmers (TfNSW)	
3.	<b>Confirmation of minutes</b> <ul style="list-style-type: none"> <li>Meeting minutes confirmed as a true and accurate representation of the previous meeting minutes. Moved by Jim Simmons.</li> </ul>	
4.	<b>Declarations of Interest</b> <ul style="list-style-type: none"> <li>Nil</li> </ul>	
5.	<b>Matters arising from previous minutes</b>	
5.1	<b>Update on discussions with Council for safe school ride/walk route/drop off zone in Grafton.</b> Howard Avery advised council did not endorse any aspect of the original submission in 2016.  After a student recently experienced a potentially fatal near miss with a car a meeting was instigated with MP Chris Gulaptis and his assistant, along with Mayor Jim Simmons to discuss future options to address risk of traffic accidents. Noted strategy proposed between them is to reduce traffic in the area and conduct a survey by early June of parents of the approximately 2,000 students to determine willingness to use new traffic arrangements to support council proceeding with changes. Howard provided a digital picture of a sketch of current needs (attached) including crossings needed at Doby, Villias and Prince Street and to convert the existing four designated	Jim to ask Tim Jenkins from council works to contact Howard Avery for a clear understanding of the safety needs.

Item	Discussion	Action	
	<p>crossings to zebra crossings, include additional signage, and suggestion to colour bitumen either side of signage. Noted group agreeing it is imperative the safety of the children be made a priority in the decision making process.</p> <p>Recommendation: Council take immediate action to prevent/minimise students and family members being at risk of traffic danger when travelling to and from school.</p> <p>Noted Mal Britt advised after repeated communication with Clarence council that Busways school buses were continuing to be damaged by overhanging branches and a significant pot hole on the road at bus depot.</p>	<p>Tina to advise council of recommendation noted within discussion.</p> <p>Jim to email Tim Jenkins to clarify with Mal what actions/timelines council will undertake to remedy trees and road damaging school buses.</p>	
5.2	<p><b>Healthy Towns Maclean Transport Background Paper</b></p>	<p>Mal Britt from Busways confirmed larger font sized timetables would be replaced when he is next in Maclean, most likely in June.</p> <p>Glenn shared that Dan Griffin mentioned by phone prior to the meeting that (1) the company proposing a commercial arrangement with council regarding interactive digital signage at bus stops was unlikely to proceed at this stage due to their changing interest, and (2) that recruitment for Clarence Youth Action is in process.</p> <p>Glenn awaiting response from careers advisor at Maclean High to clarify how many students would require transport to Grafton TAFE.</p> <p>Mal Britt advised Busways is open to transporting students to TAFE for free (subject to confirmation with TfNSW) as long as each student provided a school letter confirming their participation in TAFE courses.</p> <p>Sarah Robin (North Coast Primary Health Network) advised via email the Healthy Towns project is coming to a close on 30 June 2019 and there is no longer a project officer on the ground for undertaking actions in Maclean. Sarah said the purpose of the report was to highlight the need for actions for the CVTC to address.</p>	<p>Mal installing large font timetables when in Maclean.</p> <p>Glenn to provide update from Maclean High at the next CVTC.</p> <p>Mal to clarify with Ross Chalmers (TfNSW) if students would be required to pay for TAFE travel.</p> <p>Tina to arrange hard copies of transport guide at council enquiry desk and available for Maclean service day post 1 July</p>

Item	Discussion	Action	
	<p>Tina Bultitude indicated the service day for community services to provide outreach would commence post 1 July 2019 in the Maclean Civic Hall most likely on Tuesdays (TBC). Part of the PHN funding for the Service Centre includes staff for the day however that person is yet to be organised. The “transport board” will be for sharing transport information and providing a transport feedback box as a mechanism for the public to provide feedback to the CVTC on transport matters.</p>	<p>PHN to arrange “transport board” and feedback box at Maclean Service days.</p>	
5.3	<p><b>Clarence Valley Transport Guide</b></p>	<p>Glenn Bailey distributed hard copies of updated Clarence Valley transport guide and reminded a downloadable version is available via goingplaces website.</p>	<p>All to check accuracy of updated transport guide on goingplaces website.</p>
5.4	<p><b>Clarence Youth Action</b></p>	<p>As noted in item 5.2 Dan advised recruitment for Clarence Youth Action is in process.</p>	<p>Dan to update on progress at next meeting.</p>
5.5	<p><b>DDA compliant bus stops</b></p>	<p>Noted that council works have made a small proportion of bus stops DDA compliant with the remaining an ongoing project until 2022 as required.</p>	
6.	<p><b>TfNSW TDP future funding</b></p>	<p>The Transport Development Project (TDP), for which TfNSW funds Social Futures to undertake activity to address transport disadvantage in Northern Rivers, is yet to be renewed for the next financial year.</p>	<p>Glenn to advise CVTC when TfNSW communicate a decision.</p>
7.	<p><b>Development Applications Review</b></p>	<p>No relevant applications to review</p>	
8.	<p><b>Transport Information Activity</b></p>	<p>Relevant conversation summarised in items 5.2, 5.3 and 5.4.</p> <p>Additionally noted that Car Free February (CFF) engaged over 5000 people through social media and goingplaces website. Acknowledgement that it was difficult to determine how many new patrons used the bus services other than the regulars and CFF impact will penetrate further in future years.</p>	

Item	Discussion	Action	
9.	<b>Northern Rivers Regional Gathering emerging from Unmet Aboriginal Transport Needs Report</b>	Glenn shared through engagement to date with Aboriginal communities across Northern Rivers regarding unmet transport needs there was interest in a regional gathering to bring communities and community workers together. This gathering will occur early June 2019. The Northern Rivers Unmet Aboriginal Transport Need report will be finalised late June.	Glenn to distribute a copy of the report to CVTC members.
9	<b>Conclusion &amp; confirmation of next meeting</b>		
10	Meeting closed at 12:30pm <b>Next meeting will be on Thursday 15 August 2019 at 11am Venue: Maclean Council Chambers</b>		

**Meeting Schedule 2019 – All meetings will commence at 11.00 am**

Meeting Date	Venue
<b>Thursday 15 August</b>	Maclean Council Chambers - Committee Room
<b>Thursday 21 November</b>	Maclean Council Chambers - Committee Room



# **Clarence Valley Transport Committee Pedestrian & Cycleway Infrastructure Report**

Prepared for submission to the Clarence Valley Council Local Traffic Committee

## Overview

This report was produced by the Clarence Valley Transport Committee (CVTC) to highlight pedestrian and cycleway issues around Grafton High School and Grafton Primary School and provide recommendations on how these problems should be addressed.

The main issues identified by CVTC are:

- 1 The need to improve connectivity of walking/cycling routes around schools through the strategic placement of pedestrian crossings
- 2 The need to create 'drop off zones' around schools for children to walk/ride to and from school to increase active transport and decrease traffic flow around schools
- 3 The need to create an easily accessible transport infrastructure feedback mechanism

## Recommendation 1: Walking/cycling routes

**Issue:** Grafton is ideally suited to having high student uptake of active transport modes due to its flat terrain and grid roads system. However, due to a lack of connectivity, students are often forced to cross busy roads without crossings.

The 2015 Grafton Public School Transport Survey (Appendix 1) found 96.5% of parents believed students should be encouraged to adopt healthy means of transport to and from school.

Furthermore, 52% identified increasing the amount and safety of bike lanes and pedestrian crossings as measures that would encourage them to allow their kids to ride school.

**Recommendation:** The CVTC recommends that the following locations have pedestrian crossings at or near both sides of the intersection to enable the safer passage of children from residential areas to their schools and return:

- Intersection of Oliver and Villiers
- Intersection of Oliver and Prince
- Intersection of Oliver and Turf
- Intersection of Dobie and Queen
- Intersection of Dobie and Alice
- Intersection of Oliver and Queen
- Intersection of Oliver and Mary
- Intersection of Hoof and Turf
- Intersection of Hoof and Queen
- Intersection of Mary and Pound

It is proposed that these projects could be funded through recently announced Roads and Maritime Services schools crossing grants.

The CVTC understands that currently, volumes of pedestrians and vehicles do not comply with warrants for placement of a pedestrian crossing, however, it is the belief of the CVTC, and supported by the 2015 Grafton Public School Transport survey, that should safe routes be provided to and from schools, pedestrian traffic will increase.

The CVTC believes, investment in developing safe cycling and pedestrian routes around schools will lead to reduced traffic around schools sites, increased levels of active transport and greater safety for school children.

## Recommendation 2: Creation of 'drop off zones' around schools

**Issue:** The 2015 Grafton Public School Transport survey found that 69.9% of respondents would utilise designated drop off zones if they provided safe routes for their children to travel to and from their school.

This measure would:

- Reduce traffic congestion around schools
- Improve community liveability
- Improve health and wellbeing of students
- Improve student independence and mobility

Proposed sites for drop off zones would be no more than 0.5km from schools, and have a safe walk/cycle path to travel on.

To date, two options have been discussed by the CVTC:

- Creation of a drop off zone at the netball courts near Grafton High School and Grafton Primary School
- Revamping the area on Mary street, between Grafton Public primary and infants campus

**Recommendation:** The CVTC recommends that a drop off zone be created within 0.5km of Grafton High School and Grafton Primary School to improve safety of students and promote active living.

## Recommendation 3: Council Transport Infrastructure Feedback Procedure

**Issue:** Through research for a recent PAMP submission, a number of council maintenance issues were identified as needing attention.

The CVTC has been advised that a procedure is in place for community to lodge maintenance issues via email or phone. It is the belief of the CVTC that currently, this information is difficult to access or does not exist on the council website.

Providing this information and an easy mechanism to lodge could improve maintenance of services across the Clarence Valley.

**Recommendation:** The CVTC recommends that information on how to notify council of transport related maintenance issues be made available through the Clarence Valley Council website. The CVTC recommends that Council adopt a similar approach to Lismore City Council, with a link on the front page, and an issue form.

[http://www.lismore.nsw.gov.au/cp\\_themes/default/report\\_a\\_problem.asp](http://www.lismore.nsw.gov.au/cp_themes/default/report_a_problem.asp)

**To Clarence Valley Traffic Committee**

I am writing to you in response to correspondence around the Clarence Valley Transport Committee's Pedestrian and Cycleway Infrastructure Report (attached).

The Clarence Valley Traffic Committee's response indicated that due to low pedestrian counts that a number of the report's recommendations were not warranted.

The Transport Committee felt these counts did not accurately reflect the numbers travelling via the routes and undertook our own count on the corner of Villiers and Oliver Street. As listed below, the pedestrian count undertaken by the Transport Committee found more than double the pedestrians at this location than the previous count.

	AM	PM
Traffic Committee Count	23	21
Transport Committee Count	55	67

*Location: corner of Villiers and Oliver Street*

The count found that the vast majority of pedestrians were school students from Grafton Public School and Grafton High School. This would mean they would also have to cross Prince Street which does not have a pedestrian crossing either.

The Clarence Valley Transport Committee recommends that the Clarence Valley Traffic Committee reconsider the decision not to implement the Transport Committee's recommendation of constructing a pedestrian crossing at or near the corner of Villiers and Oliver Street and the intersection of Oliver and Prince to enable the safer passage of children from residential areas to their schools and return.

Thank you for considering this request

**Regards**

**Alex Lewers**

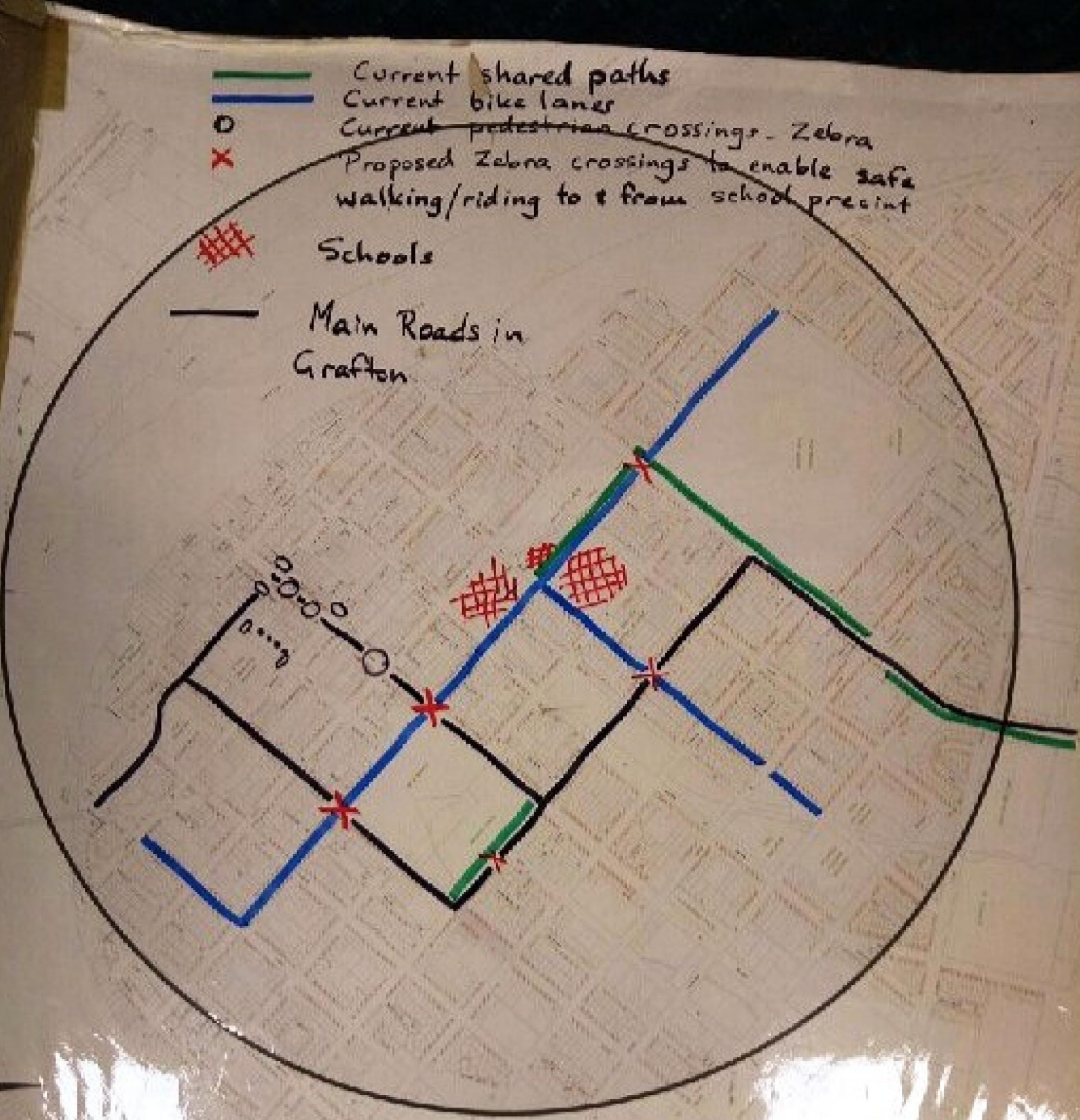
**Chair – Clarence Valley Transport Committee**



- Current shared paths
- Current bike lanes
- Current pedestrian crossings - Zebra
- × Proposed Zebra crossings to enable safe walking/riding to & from school precinct

▨ Schools

— Main Roads in Grafton



## Nymboida Hall Management Committee

Minutes of the Meeting held Monday 22 July 2019 at Nymboida Hall.

**Meeting opened:** 6:15pm

**Committee present:** Kwame Tsey (presiding), Jenny Spencer, Annie Wolff.

**Apologies:** Leonie Valuntas-Achilles, Joan Smyth.

**Public present:** none

**Correspondence out:** 18/7/19 Email to CVC's Glen McPhillips advising current Committee members, office bearers and contacts for CVC website update.

**Correspondence in:** 17/7/19 Email from CVC's Glen McPhillips requesting current Committee members, office bearers and contacts for updating CVC website.

**Treasurer's report:** Tabled and attached. Closing balance \$9,474.72.  
MOTION: that the Treasurer's Report be accepted. Jenny Spencer / Kwame Tsey.  
Carried.

**Minutes of the previous meeting:**

Minutes from the meeting held 17 June 2019 were read.

MOTION: that the Minutes of the previous meeting be accepted as read.  
Kwame Tsey / Jenny Spencer. Carried.

**Business arising:**

- **Ramp and steps to verandah:**  
Ongoing - awaiting confirmation from CVC's Tim Hall that steps will be rebuilt later this financial year.
- **Box gutter:**  
Ongoing - awaiting response from CVC's Tim Hall.
- **Termite inspection:**  
Ongoing – awaiting report from CVC. This Committee will remove all wooden rubbish from under the Hall building.
- **Hall sign:**  
Consultations with the signwriter are ongoing. 2 sheets of 9mm marine ply will be purchased and cut to shape. The signwriter will donate his services for preparing the ply and installing the finished sign. He recommends that we use a professional signwriter for the layout and lettering. The professional requests \$300, an increase on the \$200 previously approved. Email sent from Secretary to Committee on 21/6/19 seeking approval for the increased payment. Approvals received from Kwame Tsey, Laena Stephenson, Sue Stevens, Leonie Valuntas-Achilles and Jenny Spencer.
- **Five-year plan:**  
Scullery - ongoing.
- **Awning and light over Kitchen deck:**  
Awaiting response from the builder to our request for a quote.

- **Under-Hall rubbish:**  
Kwame still to seek a fee waiver for tipping Council's building waste and other rubbish.
- **Toilets and septic system:**  
CVC's plumber has cleared tree roots from the septic tank's outlet pipe and the system appears to be flowing smoothly.
- **Bank account signatories:**  
Kwame Tsey is still to complete his paperwork at the bank to be added as a signatory.  
Status of Leonie Valuntas-Achilles's paperwork is unknown.  
Gray Stride and Kelly McRae have been removed as signatories.

## General business:

1. **Cake & coffee stall 11 August:**  
Bakers: Jenny and Joan  
Baristas: Annie, Sue and Kerry  
  
**Cake & coffee stall 6 October:**  
Bakers: Leonie and Joan (to be confirmed)  
Baristas: Leonie and Annie
2. **Recruitment to Committee**  
Kwame Tsey will compose an item for publication in the *Nymboida Grapevine* recruiting new members to this Committee.

Next meeting: Monday 9 September 2019 at 6:00pm at the Hall.

Meeting closed: 7:10pm

**Treasurers Report 22/07/2019**

**Nymboida Hall Management Committee**

**Nymboida Hall Management Committee Bank account #112310230**

**Opening Balance: \$9080.22**

Account Transactions			
Details	Income	Expenditures	Balance
Opening Balance			9080.22
Hall Rent, NCGI	\$15.00		
Cake & Coffee	\$76.50		
Playgroup Hall Rent	\$47.00		
Craft Hall Rent	\$217.00		
Movie Night Hall rent	\$21.00		
Growers Market	\$10.00		
Hall Drinks	\$8.00		
<b>Totals</b>	<b>\$394.50</b>	<b>\$</b>	<b>\$9474.72</b>

**Closing Balance:** ~~\$9080.22~~ <sup>\$9474.72</sup>

**Petty Cash Opening Balance: \$74.25**

Account Transactions			
Details	Income	Expenditure	Balance
Opening Balance			\$74.25
Coffee		\$15.00	
Door Handle		\$14.95	
<b>Totals</b>		<b>\$29.95</b>	<b>\$44.30</b>

**Petty cash closing balance: \$44.30**

**Market float: \$100**

**Coaldale Barretts Creek Hall Committee**  
 Minutes of the meeting held at Coaldale Barretts Creek hall on  
 10th August\_2019 commencing at 7pm\_\_\_\_\_

Present :- Alan, Melony Cox, Mark Alford, Charlie Burns, Vicky Hopkins, Steve Golding, Cheryl & Jim Smith, Kerry Knowell (Melonys Sister) Rhonda & Mark Hitchins, Lyndall Reardon, (Allan, James, & Mitchell Reardon - Late)  
 Apologies:- Janelle Firth, Ollie and John Golding, Mary Golding, Wayne, Alex & Robyn Vicary, Colleen Alford.

:-

Item	Discussion	Responsible Person & Deadline
1	Adoption of Previous Minutes	Read by- Cheryl Smith Mover- Vicky Hopkins Seconder-Charlie Burns In the adoption of the minutes
2	Business Arising (from the minutes)	Steve to organise payment of Honour board at the Men's Shed. Cancer Council Morning Tea- Postponed until may 2020. Steve Wylie- has had a meeting with Allan and Cheryl re- hall repairs/prioritizing work due to limited funding. Priority -Plumbing, removal of Water tank and stand. Replace large tank and repair floor of Kitchen. He has contact Allan and has been meeting at the Hall to prioritise repairs and looking at grants to acquire more money to compete repairs. Steve Wylie has another meeting on Wednesday at Hall with Allan & Cheryl.
3	Particular items of Business (list) (if wishing to make a decision a motion must be put to the meeting include the mover & seconder)	
4	General Business Any member may raise an issue or matter (if wishing to make a decision	Telephone issues- Charlie has some solutions. UPS- power source. Steve Larkum – Jehovah's witness women would like to use the Coaldale hall toilets when visiting the area. Steve Golding



	a motion must be put to the meeting include the mover & seconder)	Steve Golding to give a key to toilet only to Steve Larkin. (women will bring own water and clean toilets.)	ITEM 6d 19.003 - Page 20 of 60
5	<b>Treasurers Report</b> <ul style="list-style-type: none"> <li>- balance of account as at last meeting</li> <li>- transactions on the account</li> <li>- balance on account (no more than 7 days prior to meeting</li> <li>- a bank reconciliation</li> </ul>	\$125 reimbursement to Melony Cox for Anzac Day costs. New energy plan for the next 12 months is 16% saving on usage and supply charges. Electricity bill \$161.95 paid 3 <sup>rd</sup> june 2019. \$1100- grant money to be used within 6 month for honour board. \$2875.54 with grant in account \$1775.00 in bank account without grant.	Treasurer- Cheryl Smith
6	<b>Correspondence</b> ( must include a motion to accept correspondence also included any decision the meeting has made) Inwards- Outwards-	Sammy Lovejoy– continual emails re applications for grants. Most are not relevant to our hall.  Tiffany Felton- Pest Predator Management Plan Cangai to Baryulgil. 27 <sup>th</sup> August 2019. 5.30 – 7.30pm. RSVP. Ladies discussed possibility of Smorgasboard dinner that night. Lyndall to contact Tiffany Felton to discuss.	Lyndall Reardon & Cheryl Smith  Allan Reardon Lyndall Reardon
7	<b>Date &amp; Venue of Next Meeting</b>	Venue:- Coaldale Barretts Creek Hall Date:- 23 <sup>rd</sup> November 2019. Hall Meeting at 6.30pm Smorgasboard to follow. Christmas Tree 30 <sup>th</sup> November 2019. 6.30pm for 7pm Santa	
8	<b>Preparation of Agenda &amp; Minutes for next meeting</b>		Secretary- The Reardon's
9	<b>Closure</b>	Time Meeting Closed:- 7.25pm	



**MINUTES**  
**CLARENCE REGIONAL LIBRARY COMMITTEE 15 August 2019**  
**SIR EARLE PAGE LIBRARY AND EDUCATION CENTRE, GRAFTON NSW**

**PRESENT:** Bellingen Shire Council  
 Jill Haynes Bellingen Shire Librarian  
 Cllr Toni Wright-Turner  
 Alison Pattinson  
 Alison Pope

Clarence Valley Council  
 Cllr Karen Toms  
 Des Schroder (Executive Officer)  
 Kathryn Breward Regional Librarian  
 Victoria Keane Team Leader (Regional Resources)

Meeting opened at 10:30am

**1. Acknowledgement of Traditional Custodians**  
 a. – Cllr Karen Toms

**2. APOLOGIES**

Cllr Peter Ellem

**Chair for the day**

Deputy Chair: Toni Wright-Turner

**3. Disclosure of Conflict of Interest**

Nil

**4. CONFIRMATION OF MINUTES – Meeting held 16 May 2019**

Moved: Cllr Karen Toms  
 Second: Alison Pattinson

Adopted

**5. Business arising from the Minutes – Meeting held 16 May 2019**

**5.1 10YR FORECASTING REVIEW OF CRL RESERVE COMMITMENTS**

Discussion on the latest developments around the funding expenditure regarding the contract position.

Recommendation

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

That the Committee note the adoption of the CRL Reserve expenditure, and the progress of that expenditure in the 2019/20 financial year to date.

Moved: Cllr Karen Toms  
Second: Cllr Toni Wright-Turner

Adopted

## 5.2 STATE LIBRARY FUNDING 2019/20 OVERVIEW

Discussion surrounded the intention of the State to require changed reporting for the new financial year relating to council expenditure from their operational funds for libraries.

### Recommendation

CRLC note the updated information provided regarding the 2019/20 State Library Subsidies.

Moved: Cllr Toni Wright-Turner  
Second: Cllr Karen Toms

Adopted

## 5.3 POLICY REVIEW – CRL FINES AND FEE WAIVING POLICY

The May 2019 North East Zone Library meeting agenda item relating to overdue fines was briefly discussed. The removal of overdue fines from all Tasmanian libraries and several libraries in Victoria and Sydney were examples of a growing trend to remove these fees for the purpose of equity, both social and financial for community access to resources in public libraries. This discussion will be continuing at the next North East Zone Library meeting in September.

### Recommendation

That the committee:

1. Note the adoption by the Executive Council of the CRL Fines and Fee Waiving Policy.
2. Have a report prepared by the Regional Librarian based on the discussions at the NE Zone meeting with specific details on the Regional Library's current overdue fine situation.

Moved: Cllr Karen Toms  
Second: Cllr Toni Wright-Turner

Adopted

## 5.4 ABC COSTING REVIEW FOR REGIONAL LIBRARY SERVICES

Item 8 3 Quarterly income and Expenditure Sheets from the 16 May meeting requested:

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library



Recommendation

That:

1. The report on the Quarterly Income and Expenditure Sheet is noted by the Committee.
2. A further explanation is requested of the components of the Activity Based Costing charges based on the previous discussions between both council's finance sections.
3. Both council's financial representatives be invited to the August CRL Committee meeting in Bellingen.

Moved: Cllr Toni Wright-Turner

Second: Cllr Karen Toms

Adopted

A financial representative from Clarence Valley Council was unable to attend the August CRLC meeting. It was requested that a meeting of both council's Financial Officers occur prior to the next CRLC meeting on 14 November to discuss the outstanding issues relating to the ABC costings for the Regional Library Service.

**Correspondence**

In-coming: Nil

Out-going: Nil

Media Releases:

CRL	8/05/2019	National Simultaneous Storytime
CRL	10/5/2019	Library and Information Week
CRL	7/06/2019	Youth Week jam-packed with activities
CVC	6/05/2019	Avoiding Scams workshop at Grafton Library
CVC	13/06/2019	An evening with two Grafton Authors
BSC	1/5/2019	Meet with Author Lorraine Hall at Bellingen Library
BSC		Autumn School Holiday Activities at Bellingen Shire Libraries Shire Libraries

**Executive Officer's Reports**

NIL

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library



## 8. Regional Library Reports -

### 8.1 NEW TECHNOLOGIES

An overview of new technologies introduced across the Clarence Regional Library.

#### Recommendation

The Committee notes the new technologies that have been introduced to the library service in the last 12 months.

Moved: Cllr Karen Toms  
Second: Cllr Toni Wright-Turner

Adopted

### 8.2 ERESOURCES

Discussion occurred around the increased eResource usage and the need of more resources to meet the increasing demand. Increasing eResource acquisitions was possible as shelf capacity was not a determinant for housing the stock. CRL Reserve funds allocated at the previous meeting would assist in this expansion.

#### Recommendation

1. That the database subscriptions that have been purchased and deselected by the Clarence Regional Library Service be noted.
2. To increase expenditure on eResources where there is capacity to do so to meet the increased demand.
3. Report back to the November CRLC meeting on the usage for 1 Qtr for 2019/20

Moved: Cllr Toni Wright-Turner  
Second: Jill Haynes

Adopted

### 8.3 ESMART

Regional Librarian to provide copies of 10 cyber safety tips used in Grafton Library during eSmart week 2018.

#### Recommendation

The CRL Committee support the continued work towards meeting goals required to retain our accreditation as an eSmart Library with particular focus on forming partnerships and promoting eSmart behaviour inside and outside the library.

Moved: Cllr Karen Toms  
Second: Cllr Toni Wright-Turner

Adopted

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

#### 8.4 CONTRIBUTIONS FOR 2019/20 FINANCIAL YEAR

Information on the per capita contribution for member Councils to the Clarence Regional Library budget for the 2019/20 financial year.

##### Recommendation

That member Councils note their per capita contribution for the 2019/20 financial year.

Moved: Cllr Toni Wright-Turner

Second: Cllr Karen Toms

Adopted

#### 8.5 QUARTERLY INCOME AND EXPENDITURE SHEETS

Details provided 4<sup>th</sup> quarter expenditure of the CRL and the draft 2019/20 Budget.

##### Recommendation

That the Committee:

- Note that the Quarterly Income and Expenditure Sheet is preliminary only.
- Note that the draft 2019/20 Budget requires finalization

Moved: Cllr Toni Wright-Turner

Second: Cllr Karen Toms

Adopted

#### 9. Items for Information

**9.1 NSWPLA North East Zone Meeting – 19 September – South West Rocks**

**9.2 NSWPLA SWITCH Public Library Conference 19-22 November 2019**

**9.3 Annual Infographics rollout – draft samples provided to committee members**

#### 10. Additional Matters

Clarence Regional Library scheduled Committee Meetings for 2019:

21 February - Bellingen

16 May – Grafton

15 August – Bellingen

14 November – Grafton

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

**11. Items for next meeting**

- a. User non User survey
- b. Collection Needs Survey - Children
- c. ABC costings for CRL
- d. Budget for 2019/20

Meeting Closed: 12:08pm

Next meeting: Thursday 15 November in Grafton

**Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library**





<b>ITEM: 5.1</b>	<b>No. 3/19 – 10YR FORECASTING REVIEW OF CRL RESERVE COMMITMENTS</b>	
<b>Meeting:</b>	Clarence Regional Library Committee	15 August 2019
<b>Reviewed By:</b>		
<b>Attachment:</b>	No	

## REPORT SUMMARY

This report provides an update on the potential allocation of the Reserve Funds accumulated in the CRL Reserve.

## OFFICER RECOMMENDATION

That the Committee note the adoption of the CRL Reserve expenditure, and the progress of that expenditure in the 2019/20 financial year to date.

## LINKAGE TO CVC COMMUNITY PLAN

Theme	<b>1 Society</b>
Objective	<b>1.3 We will have a diverse and creative culture</b>
Strategy	<b>1.3.1 Support arts, learning, cultural services, community events and festivals</b>

## LINKAGE TO BSC COMMUNITY VISION 2030

Theme 2:	Community Wellbeing
Objective:	<ol style="list-style-type: none"> <li>1 Our children, youth and seniors are valued, involved and supported</li> <li>2 We are a learning and creative community</li> <li>3 We value, honour and actively acknowledge our Gumbaynggirr culture and heritage</li> <li>4 we are connected, safe and healthy with a strong sense of community</li> </ol>

## BACKGROUND

Item expenditure to date from the CRL Reserve as identified at the May CRLC meeting are as follows:

- Mango Language learning database subscription is now live on the library website, promotional campaign has been implemented to advertise its availability.
- Shelving for the Mackey Archive room has been ordered.
- A quote for a Microfilm cabinet for Bellingen microfilms has been requested.
- A quote for PCLocs as been requested For Bellingen, Grafton, Maclean, Yamba and Iluka libraries.
- Interactive play centres for kids areas of our libraries has been put out for staff consultation and selection.
- eBook, eAudio and Dyslexic collection expansion has commenced, with funds to be used throughout the year.
- Interactive Surface table supplier SOLUS visited Grafton on the 30 August to discuss locations and options prior to purchase for Grafton Library.
- A Position description has been developed for the Digital Engagement contract position for review by People Culture & Safety, prior to advertising.

Prepared by	Kathryn Breward – Regional Librarian
Attachment	

**ITEM: 5.2 No. 3/19 – STATE LIBRARY FUNDING 2019/20 OVERVIEW****Meeting:** Clarence Regional Library Committee

15 August 2019

**Reviewed By:****Attachment:** Yes**REPORT SUMMARY**

This report provides an update on the State Library funding for 2019/20 financial year and beyond and options for expenditure.

**OFFICER RECOMMENDATION**

CRLC note the updated information provided regarding the 2019/20 State Library Subsidies.

**LINKAGE TO CVC COMMUNITY PLAN**Theme **1 Society**Objective **1.3 We will have a diverse and creative culture**Strategy **1.3.1 Support arts, learning, cultural services, community events and festivals****LINKAGE TO BSC COMMUNITY VISION 2030**

Theme 2: Community Wellbeing

- Objective:
- 1 Our children, youth and seniors are valued, involved and supported
  - 2 We are a learning and creative community
  - 3 We value, honour and actively acknowledge our Gumbaynggirr culture and heritage
  - 4 we are connected, safe and healthy with a strong sense of community

**BACKGROUND**

On the 28 June the Minister approved the Public Library Funding Strategy for 2019/20, which totals a record \$36.478 million. See attached item CRLC 5-2 Nswcouncil\_subsidy18/19 and 2019/20.

This includes the approved payments to councils which comprise the new \$2.45 per head payment plus the new model Subsidy Adjustment.

The Library Regulation has been amended to include the annual per capita payment increases which are part of the new funding package. (See: <https://www.legislation.nsw.gov.au/regulations/2019-286.pdf> ). The \$2.85 per head prescribed amount continues beyond 2022/23.

**KEY ISSUES**

From the State Library website:

***New model for the Subsidy Adjustment***

*The Subsidy Adjustment provides funding to councils in addition to the per capita payment.*

*A new model for the Subsidy Adjustment has been developed in consultation with stakeholders to ensure that all councils receive an equitable share of the increased funding.*

*The previous Subsidy Adjustment was based on a range of historical payments, relative council disability and a share of the recurrent funding increase received in 2006. There were some inequities in the model resulting from past council amalgamations, however it provided reasonable additional payments to councils while the accompanying per capita amount remained at \$1.85.*

*The increases this year to both the per capita amount and the Subsidy Adjustment pool prompted a review. This is because approximately half of the State's 128 councils have populations below 20,000 people, and these councils will not receive significant increases through per capita funding alone.*

*The State Library advised that if the same model were to be retained, the majority of the increase would go to councils with large populations, leaving small to medium sized councils with less of a share of the increase. The increased funding would also amplify some historical inequities inherent in the model.*

*Stakeholders (through the PLCC) agreed that a smaller Subsidy Adjustment for larger councils, and a larger Subsidy Adjustment for smaller councils will produce a fairer result on a statewide basis, enabling small to medium councils to improve library services appreciably, without unduly compromising the significant increases that will be enjoyed by larger councils due to their per capita payments.*

*In 2019/20 a total of \$7,547,000 is available for the Subsidy Adjustment.*

*The new model comprises an equal or flat rate allocation of Subsidy Adjustment funds to councils, with a portion of the funding allocated with reference to need, identified using the Socio-Economic Indexes for Areas scale (SEIFA) developed by the ABS.*

*For 2019/20 the model would include a flat rate payment of \$50,000 per council (total cost \$6.350 million), with the remainder of the funds (\$1.197 million) allocated with reference to the SEIFA score of each council. The SEIFA payment is calculated as follows:*

<b>Band</b>	<b>SEIFA Score</b>	<b># of Councils in Band</b>	<b>2019/20 amount per council</b>	<b>Total Band Budget</b>
1	<910	12	\$14,430	\$173,163
2	<922	13	\$12,987	\$168,834
3	<937	12	\$11,689	\$140,262
4	<944	14	\$10,520	\$147,275
5	<959	14	\$9,468	\$132,548
6	<973	13	\$8,521	\$110,772
7	<986	13	\$7,669	\$99,695
8	<1033	12	\$6,902	\$82,823
9	<1083	12	\$6,212	\$74,541
10	1086+	12	\$5,591	\$67,087
<b>Total</b>				<b>\$1,197,000</b>

*Councils are allocated to one of 10 bands based on the council's SEIFA score (a low score equates to high socio-economic need, while a high score indicates lower levels of need)*

*Arranging councils into ten bands enables a percentile approach to the funding.*

*Funds are then allocated to the councils in each band, with higher payments going to the high need councils and lower payments going to the lower need councils. A sliding scale of 10% reduction per band is applied.*

NOTE: Clarence Valley Council received a band 1 payment level of \$14,430 whilst Bellingen Shire received a band 4 payment level.

### ***Smaller increases for some councils that amalgamated in 2004 –***

Note: This explanation provided has specific relevance to the Clarence Regional Library and Clarence Valley Council's library funding levels.

*As noted above, the new Subsidy Adjustment model eliminates historical inequities.*

*Under the new model all councils will receive increases in comparison with 2018/19, however some councils that were formed in 2004 from the amalgamation of three or more former councils will receive smaller increases.*

*This is because they had been receiving larger payments than their peers under the old model.*

*These councils continued to receive the quantum of some subsidy adjustment components that were received by the former councils prior to 2004.*

*For example, Clarence Valley (population 51,647) received \$179,144 in payments in 2018/19, while Cessnock (population 59,101) received \$143,762.*

*Clarence Valley was formed in 2004 through the amalgamation of multiple councils, while Cessnock had not been subject to amalgamation.*

*The new model alleviates this inequity, and all councils are treated equally.*

See attachment: CRLC item 5-2 201920\_subsidy\_sa for details for all council payments

Note: CVC libraries receive \$11,822.00 whilst BSC Libraries receive \$43,166 as additional monies from 2018/19. (see attachment: CRLC item 5.2 Nswcouncil\_subsidy18/19 and 2019/20)

### ***Next steps***

*The State Library will write to all councils shortly with details, including application forms for 2019/20 Subsidy and Local Priority Grants.*

*Councils will be invited to apply for the \$6 million Public Library Infrastructure Grants program later in 2019.*

*The draft guidelines for this new program will be considered by the PLCC in July, prior to Ministerial consideration and approval.*

Prepared by	Kathryn Breward – Regional Librarian
Attachment	CRLC item 5-2 201920_subsidy_sa CRLC item 5.2 Nswcouncil_subsidy18/19 and 2019/20 CRLC item 5.2 per capita funding comparison over 3 years

**ITEM: 5.3 No. 3/19 – POLICY REVIEW – CRL FINES AND FEE WAIVING POLICY**

<b>Meeting:</b>	Clarence Regional Library Committee	15 August 2019
<b>Reviewed By:</b>		
<b>Attachment:</b>	yes	

**REPORT SUMMARY**

This report provides an update on the progress to adoption of the reviewed Clarence Regional Library Fines and fee Waiving Policy.

**OFFICER RECOMMENDATION**

That the committee note the adoption by the Executive Council of the CRL Fines and Fee Waiving Policy.

**LINKAGE TO CVC COMMUNITY PLAN**

Theme     **1 Society**  
 Objective **1.3 We will have a diverse and creative culture**  
 Strategy **1.3.1 Support arts, learning, cultural services, community events and festivals**

**LINKAGE TO BSC COMMUNITY VISION 2030**

Theme 2:     Community Wellbeing  
 Objective:    1 Our children, youth and seniors are valued, involved and supported  
                   2 We are a learning and creative community  
                   3 We value, honour and actively acknowledge our Gumbaynggirr culture and heritage  
                   4 we are connected, safe and healthy with a strong sense of community

**BACKGROUND**

At the 23 July Clarence Valley Council Meeting this policy review was adopted. The revised policy will now be available from the Library Website and the CVC Website.

Prepared by	Kathryn Breward - Regional Librarian
Attachment	NIL

**ITEM: 8.1 No. 3/19 – NEW TECHNOLOGIES**

<b>Meeting:</b>	Clarence Regional Library Committee	15 August 2019
<b>Reviewed By:</b>		
<b>Attachment:</b>	yes	

**REPORT SUMMARY**

Update on new technologies within the Clarence Regional Library.

**OFFICER RECOMMENDATION**

The Committee notes the new technologies that have been introduced to the library service in the last 12 months.

**LINKAGE TO CVC COMMUNITY PLAN**

Theme	<b>1 Society</b>
Objective	<b>1.3 We will have a diverse and creative culture</b>
Strategy	<b>1.3.1 Support arts, learning, cultural services, community events and festivals</b>

**LINKAGE TO BSC COMMUNITY VISION 2030**

Theme 2:	Community Wellbeing
Objective:	<ol style="list-style-type: none"> <li>1 Our children, youth and seniors are valued, involved and supported</li> <li>2 We are a learning and creative community</li> <li>3 We value, honour and actively acknowledge our Gumbaynggirr culture and heritage</li> <li>4 we are connected, safe and healthy with a strong sense of community</li> </ol>

**BACKGROUND**

In the CRL Strategic Action Plan *Item 1.2.8 New Technologies* key actions include:

- *Proceed with a 2yr trial of lending mini tablets*
- *Monitor and evaluate*
- *Implementation of iPad use at Library and Regional Level*
- *Provide a range of new technologies for clients to experience*
  - *3D printer*
  - *Wireless printing*
  - *Remote printing*
  - *3D virtual goggles*
  - *360 degree camera*
  - *3D doodler Pens*

**KEY ISSUES**

- The trial of lending mini tablets has been ongoing since February 2016, the library has 10 Samsung Galaxy Tab 3 lite tablets for our community to reserve and borrow. During this time they have had 148 loans and 178 Reservations placed. Our current Reservations are now down to 1 Reserves as at 17/7/2018 with 8 on loan, 1 allocated for maintenance, and 1 lost. This has been a popular item in our collection that is now meeting the demand without the need for expanding the number of tablets available.



- In 2017 2 kits of 12 Ozobots were purchased for library programming purposes, an additional set was provided to Bellingen libraries in February this year to meet the demand. These have been used for school holiday activities across all libraries this year. These are designed to be used to educate and inform from the age of 9+ on basic programming language and programming techniques. Bellingen is also considering using the Ozobots for after school sessions.
- The Regional Library Services RFID Stocktake wands and smart phones have been updated to allow live updates to occur. the FE Technologies Live Scanning Wand is a shelf management device that now lets library staff conduct a stocktake whilst communicating live with the Library Management System (LMS). Using a handheld wand and tablet (replacing the smart phone) staff can scan items and update the LMS live without the need for uploading or downloading data. This eliminates the need for the Regional Library's Library Officer (Library Systems) to be involved in loading the data in the critical path when conducting a stocktake.

The automatic update of the last seen date also makes running a stock report from the LMS simple.

Linking instantly to LMS workflows, the software takes the user straight to the relevant LMS screen for handling exceptions and prepopulates the item number in the workflow allowing for efficient processing. This tool has just gotten easier to use with the addition of the new software and the iPads that go with it. The wand can stock take 18000 items an hour, has a battery life of 8 hours and weighs only 400g.

- The Regional Library is rolling out 11, 6th generation iPads, one each for Grafton, Maclean, Yamba, Iluka, Bellingen, Dorrigo, Urunga libraries. iPads will also be provided to the Regional Librarian, Team Leader (Regional Resources), Senior Library Officer (Programs) and Library Officer (Library Systems) these iPads will replace previous iPads for the Team Leaders which are no longer being supported with updates (we have had these for over 4 years).

The library iPads will provide staff at each of the libraries with the equipment to be able to daily demonstrate use of our resources using a mobile device and will assist in Q & A sessions as well as the library's other *Get Connected* programming activities. These devices will support the staff in school holiday and digital storytime activities in a mobile environment. For example, they will be able to utilise the Storybox library on the iPad as part of an interactive digital storytime activity.

#### Bellingen Shire Libraries

- All Libraries all now have colour photocopier/scanners (previously only black and white) – these have been very well used.
- In June this year have purchased a Laptop/data projector to share between the three libraries for use in events and activities in the libraries.
- Have been successful in a grant for a digital oral history kit from the State Library – technology and training which will be available towards the end of 2019.

#### Clarence Valley Libraries

The mobile library has continued to develop activities around the digital equipment it has in stock.

- 3D virtual goggles – have proved a wonderful addition to the service, they are used regularly (fortnightly) with Baryulgil school students and by other children after school and during school holidays at various stops, for example: Minnie Water, Glenreagh, Coutts Crossing, Lawrence, Tucabia and Brushgrove. They have been used by adults and at NAIDOC family fun day in Grafton this year they proved very popular. They are fun, easy to use for all ages and don't take up a lot of space, they can also be used without the need for wifi. On the downside the current suite of apps we have available are limited to free ones and the quality isn't always the best, they also all need the use of a wifi service. The Mobile

Officer is currently researching additional apps to add to the suite of apps we utilise, particularly those that are wifi free. We are focusing on funs apps with an educational element.

- Augmented reality Apps on iPads/tablets – these have been used at Baryulgil twice with the primary school students. The kids enjoyed it, however it would be better in smaller groups as the children had trouble seeing the 3D image on the tablet screen, 2 heads per screen is the optimum number. These devices and Apps are also affected by the surrounding light, the darker the day the better, overall these have great potential.
- 3D doodler Pens - Easy to use and to transport as it takes up minimal space, it is fun to use. Issues with it, have been the short cord connecting to a power source so it needs to be used in small groups (4 max) it is also a bit messy and there is a risk of minor burns from heated tip & plastic. Demonstrations have been given, however we only have 1 pen so group activities are a little limited. This is very popular and the Mobile Officer has recommended we source 5 additional units to expand this activity as the latest models are now cordless, further research is being undertaken as to pricing.
- Mounted TV – this is used to mirror the VR goggles to spectators and larger groups and to demonstrate BorrowBox, RBdigital, and the Library Catalogue as well as to display library promotional material.
- Ozobots have been used on the Mobile with success, easy to use and transport and lots of fun. Issues include difficulty with calibration when the light is bright and the need for flat ground surface (no lumps and bumps).
- 3D printer and scanner - The presence of the 3D printer generates lots of enquiries however no sessions have been held using the 3D printer as yet, as conditions need to be optimum to use this technology ie)
  - Good wifi connections
  - Plenty of power
  - Needs to be calibrated each time it is turned on at a new location. This calibration is time consuming as is the actual printing of 3D items, small items can take 20 minutes to complete.

The Printer takes up valuable bench space in the Mobile Library and there is a need to stack books on top during busy periods and this is not ideal for its operation. The time to test and experiment with the printer has been limited to days when the vehicle is off road. Consideration is being given of moving the technology to our static libraries and developing activities around the device at this change of location.

Prepared by	Kathryn Breward – Regional Librarian
Attachment	NIL

**ITEM: 8.2 No. 3/19 – ERESOURCES****Meeting:** Clarence Regional Library Committee

15 August 2019

**Reviewed By:****Attachment:** No**REPORT SUMMARY**

This report provides information relating to adjustments to online database subscriptions that have been purchased by the Clarence Regional Library Service.

**OFFICER RECOMMENDATION**

That the database subscriptions that have been purchased and deselected by the Clarence Regional Library Service be noted.

**LINKAGE TO CVC COMMUNITY PLAN**Theme **1 Society**Objective **1.3 We will have a diverse and creative culture**Strategy **1.3.1 Support arts, learning, cultural services, community events and festivals****LINKAGE TO BSC COMMUNITY VISION 2030**

Theme 2: Community Wellbeing

- Objective:
- 1 Our children, youth and seniors are valued, involved and supported
  - 2 We are a learning and creative community
  - 3 We value, honour and actively acknowledge our Gumbaynggirr culture and heritage
  - 4 we are connected, safe and healthy with a strong sense of community

**BACKGROUND**

The *CRL Strategic Plan Key Action Item 1.2.6 Increased Databases* includes:

- *Determine growth areas and unmet needs*
- *Purchasing reflects current needs and perceived future needs*

*Item 1.1.3 states: Online access to services is reviewed for relevance in meeting the needs of current and future users*

On the basis of usage statistics which reflect the demand for online information on various subjects and changes to pricing for some of these products the following changes to online database subscriptions have been made.

**KEY ISSUES****Haynes AllAccess car manuals database**

Haynes AllAccess car manuals provides over 600 car manuals that can be access via a desktop, tablet or mobile device. Features include videos, colour photographs, hyperlinks to additional information, colour wiring diagrams, easy search function, printing from home, 24/7 access. In the last 12 months 45 Australian car manuals and 2 motorcycle manuals have been accessed through this subscription.

Car manuals are an often sort after commodity in libraries and this allows us to provide a greater range than we could otherwise afford for a fraction of the hardcopy cost. With the access via a table or smart phone you can use the resource in the same way you would with a hardcopy book, right at the vehicle.

### RBdigital

We have had this product for a number of years as our eAudio platform, this service has undertaken a revamp with improved and simplified login through their App. This platform provides access to Gutenberg Press eBook classics, eAudio we are unable to source from BorrowBox and our eMagazines. All items have seen an increase in downloads over these last 12 months. (See Table 3 for eAudio downloads).

Table 1

eMagazines	downloads
1 QTR	1,061
2 QTR	1,845
3 QTR	1,784 (we had access problems to this for a couple of weeks during this quarter)
4 QTR	2,366
<b>TOTAL</b>	<b>7,056</b>

### BorrowBox

On the 1 July 2018 BorrowBox was launched to our communities. BorrowBox is a very user-friendly app that enables library customers to download and borrow eBooks and eAudio books via digital loans.

Table 2

eBooks	downloads
1 QTR	2,044
2 QTR	2,384
3 QTR	2,987
4 QTR	3,715
<b>TOTAL</b>	<b>11,130</b>

Table 3

RBdigital and BorrowBox	eAudio	downloads
	1 QTR	1,389
	2 QTR	1,775
	3 QTR	2,014
	4 QTR	2,268
	<b>TOTAL</b>	<b>7,446</b>

### StoryBox Library

The Library has had this new eResource for 6 months, in that time it has been viewed 710 times this is average of 118 views per month, with a steady increase as the year has progressed.

### Niche Academy

Niche Academy provides online tutorials for using major social media platforms, databases, and other resources, like BorrowBox, RBdigital and Facebook. This is a subscription that went live in February and since then it has been accessed 419 times. The most common enquiries include: BorrowBox (142), Ancestry Library ed. (79), RBdigital (42), Novelist (36) and findmypast (29). This database alleviates the need for staff to create instructions in print, online or in video for our database subscriptions, it imbeds into our website for ease of access for our user.

### Mango Languages

This is an interactive online resource providing audio tutorials to practice reading, listening, and speaking in over 70 different languages. It also has ESL courses for Arabic, Cantonese, Mandarin, French, German,

Greek, Italian, Japanese, Korean, Brazilian Portuguese, Polish, Russian, Spanish, Turkish, and Vietnamese speakers. You can also Download the app and get access on the go from:

iOS app in the App Store

Android app on Google Play

This is a new subscription that went live as of Monday 15 July.

Prepared by	Kathryn Breward – Regional Librarian
Attachment	NIL

**ITEM: 8.3 No. 3/19 – ESMART****Meeting:** Clarence Regional Library Committee

15 August 2019

**Reviewed By:****Attachment:** No**REPORT SUMMARY**

This report provides a summary of the Clarence Regional Library's eSmart status.

**OFFICER RECOMMENDATION**

The CRL Committee support the continued work towards meeting goals required to retain our accreditation as an eSmart Library with particular focus on forming partnerships and promoting eSmart behaviour inside and outside the library.

**LINKAGE TO CVC COMMUNITY PLAN**Theme **1 Society**Objective **1.3 We will have a diverse and creative culture**Strategy **1.3.1 Support arts, learning, cultural services, community events and festivals****LINKAGE TO BSC COMMUNITY VISION 2030**

Theme 2: Community Wellbeing

Objective:

- 1 Our children, youth and seniors are valued, involved and supported
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**BACKGROUND**

Clarence Regional Library received accreditation as an eSmart Library in July 2018.

eSmart is a long-term change program designed to educate, track, monitor and prevent bullying and cyber bullying. eSmart Libraries is a cyber safety framework designed to fully equip libraries, staff and library users with the skills they need for smart, safe and responsible use of digital technology.

**KEY ISSUES**

To retain our accreditation the Clarence Regional Library needs to meet the following requirements

- eSmart embedding – the Regional Library service is meeting this requirement through our *Get Connected* program by providing classes through our *Tech Savvy Seniors* and *Be Connected* programs and one on one assistance through our Q & A services to help improve the community's digital literacy.
- Staff professional development – The second stage of training modules are now available online for staff to complete and new staff will complete both Stage 1 and 2.
- Partnership engagement – we need to identify partners the library service can work with outside the library service to deliver the eSmart message.



- Focus on Policy, procedure, social media – review our policies and procedures to ensure that the eSmart principles are included where relevant.
- On and Offline cyber safety information – Cyber safety tips are displayed in posters and next to our public computers and there is a dedicated page on our website to Cyber Safety with eSmart that includes links to appropriate online resources.
- Promote eSafety outside the library – the Regional service does this through our website, social media and outreach programs and events.

Prepared by	Victoria Keane - Team Leader (Regional Resources)
Attachment	NIL

**ITEM: 8.4 No. 3/19 – CONTRIBUTIONS FOR 2019/20 FINANCIAL YEAR****Meeting:** Clarence Regional Library Committee

15 August 2019

**Reviewed By:****Attachment:**REPORT SUMMARY

This report provides the per capita contribution for member Councils to the Clarence Regional Library budget for the 2019/20 financial year.

OFFICER'S RECOMMENDATION

That member Councils note their per capita contribution for the 2019/20 financial year.

BACKGROUND

The Library Service Agreement sets the per capita contributions of members as follows.

*Item 10.3 An agreed formula shall be used to determine the budget Contribution for each Member Council which shall be based on a per capita rate contribution.*

*Contribution = Population x Per Capita Rate*

*Item 10.3.1 Specified amount of Contribution from each Member will be provided when the population figures are released by the Australian Bureau of Statistics (ABS), generally in March of each year. The population is determined by the ABS report **3218.0 Regional Population Growth, Australia Table 1. Estimated Resident Population, Local Government Areas, New South Wales.***

The annual increase for this contribution is based on the following formula:

*Item 10.6 The annual level of increase in the Per Capita Rate for member Contributions is set at:*

*Per capita increase = Rate peg + X% = 4% rate per year*

The agreement also makes provision for the agreed changes to the staffing arrangements which require 20% of the Regional Librarian's time being allocated to CVC library business. Therefore a reduction of 20% of the wage costs of the Regional Librarian are to be subtracted from Bellingen Shire Council's (BSC) contribution and paid for by Clarence Valley Council (CVC).

ISSUES

The rate peg determined for 2019/20 is 2.7% (See Rate Peg media release attached) the additional percentage contribution will therefore be 1.3%.

Bellingen Shire Council's (BSC) Estimated Resident Population as at 30 June 2018 (released by the ABS 27 March 2019) is 12,963. Clarence Valley Council's (CVC) Estimated Resident Population as at 30 June 2018 (released by the ABS 27 March 2019) is 51,647.

Total per capita contribution for 2019/20 for each council is as follows:

- CVC of \$920,101.63 and
- BSC of \$230,938.44

Clarence Valley Council will further contribute \$24,790.80 towards the Regional Librarians wage to cover time spent administering CVC Public Libraries. (This is based on 20% of the current wage costs for the Regional Librarian).

Prepared by	Kathryn Breward – Regional Librarian
Attachment	CRLC media-release-2019-20-rate-peg-for-nsw-local- councils-11-september-2018

**ITEM: 8.5 No. 3/19 – QUARTERLY INCOME AND EXPENDITURE SHEETS**

<b>Meeting:</b>	Clarence Regional Library Committee	15 August 2019
<b>Reviewed By:</b>		
<b>Attachment:</b>	yes	

**REPORT SUMMARY**

This report provides information on the progress of the Budget for the 4<sup>th</sup> Quarter of 2018/19, an indication of unspent monies and the projected amount that will go into Reserve at the end of the Financial Year, and the initial draft Budget for 2019/20

**OFFICER RECOMMENDATION**

That the report on the Quarterly Income and Expenditure Sheet is noted by the Committee.

**LINKAGE TO CVC COMMUNITY PLAN**

Theme	<b>1 Society</b>
Objective	<b>1.3 We will have a diverse and creative culture</b>
Strategy	<b>1.3.1 Support arts, learning, cultural services, community events and festivals</b>

**LINKAGE TO BSC COMMUNITY VISION 2030**

Theme 2:	Community Wellbeing
Objective:	<ol style="list-style-type: none"> <li>1 Our children, youth and seniors are valued, involved and supported</li> <li>2 We are a learning and creative community</li> <li>3 We value, honour and actively acknowledge our Gumbaynggirr culture and heritage</li> <li>4 we are connected, safe and healthy with a strong sense of community</li> </ol>

**BACKGROUND**

Please note that the 4th Quarter Revenue and Expenditure spreadsheet is an estimate only as EOFY processing has not been fully complete as of Friday 2 August.

Items of note in the 4th Quarter Revenue and Expenditure include:

- *Salaries and employment* is over budget due to paid maternity leave coverage and the new grade 2 position has been covered by casuals during the recruitment process.
- *Subscriptions and databases* are down as purchase of eResources (eBooks, eMagazine and eAudio through Bolinda's BorrowBox and RBdigital is now coming from the Capitol funding rather than this operational budget line). The annual renewal of individual databases ie) Haynes and Story box Library, including the annual subscription for the BorrowBox lending platform are funded from this budget line. This means that the book stock budget will need to be varied by \$42,000 to accommodate eResources capitol expenditure for 2019/20 financial year.
- *Freight and cartage* continues to be under spent, however a budget buffer is preferable in order to ensure sufficient funds to accommodate new stock, rotating stock and deselected stock movement. This figure only includes actuals.
- *Book maintenance* continues to track along with new stock purchases.

- *Admin/operating* which included postage, stationery, and web design is on track.
- *Book stock* is currently showing 89% expended this should go up once the final EOFY processing has been completed.

#### Budget 2019/20

Items of note include:

- The \$155,420 in budget variations voted for in the May CRLC meeting have not been accommodated in this draft budget. These budget variations should be in the 1<sup>st</sup> quarter Budget Variations to Clarence Valley Council. This means there will be an additional \$155,420 in funding coming from the CRL Reserve for the projects identified at the last Committee meeting (see item 5.1). This funding will be spread across *Book Stock, Furniture & Equipment, Subscriptions/Databases and Promotional Expenses*.
- The \$42,000 for Capitol eResources will also be a budget variation for the 1<sup>st</sup> quarter.
- The budget for *Salaries & Employment* will need amending to accommodate the Grade 2 Library Support Assistant (Technical Services) position in Regional Services and also the Grade 8 Digital Engagement contract position.
- *Freight & Cartage* has been reduced from last year to reflect the ongoing savings incurred in this item.
- These budget variations will affect the CRL Reserve Balance as at 30/6/2010, this will also need amending.

Prepared by	Kathryn Breward - Regional Librarian
Attachment	income and expenditure sheet as at 30 April 2019

**Library Subsidy and Subsidy Adjustment 2019/20**

Local Government Area	Population 2018	Per Capita	Subsidy Adjustment		TOTAL	Total per head
		\$2.45	Flat rate \$50k	SEIFA		
Albury	53,767	\$ 131,729	\$ 50,000	\$ 8,521	\$ 190,250	\$ 3.54
Armidale Regional	30,707	\$ 75,232	\$ 50,000	\$ 9,468	\$ 134,700	\$ 4.39
Ballina	44,208	\$ 108,310	\$ 50,000	\$ 7,669	\$ 165,978	\$ 3.75
Balranald	2,340	\$ 5,733	\$ 50,000	\$ 11,689	\$ 67,422	\$ 28.81
Bathurst Regional	43,206	\$ 105,855	\$ 50,000	\$ 7,669	\$ 163,524	\$ 3.78
Bayside	174,378	\$ 427,226	\$ 50,000	\$ 6,902	\$ 484,128	\$ 2.78
Bega Valley	34,348	\$ 84,153	\$ 50,000	\$ 9,468	\$ 143,620	\$ 4.18
Bellingen	12,963	\$ 31,759	\$ 50,000	\$ 10,520	\$ 92,279	\$ 7.12
Berrigan	8,707	\$ 21,332	\$ 50,000	\$ 10,520	\$ 81,852	\$ 9.40
Blacktown	366,534	\$ 898,008	\$ 50,000	\$ 7,669	\$ 955,677	\$ 2.61
Bland	5,985	\$ 14,663	\$ 50,000	\$ 9,468	\$ 74,131	\$ 12.39
Blayney	7,342	\$ 17,988	\$ 50,000	\$ 8,521	\$ 76,509	\$ 10.42
Blue Mountains	79,260	\$ 194,187	\$ 50,000	\$ 6,212	\$ 250,399	\$ 3.16
Bogan	2,621	\$ 6,421	\$ 50,000	\$ 11,689	\$ 68,110	\$ 25.99
Bourke	2,630	\$ 6,444	\$ 50,000	\$ 11,689	\$ 68,132	\$ 25.91
Brewarrina	1,655	\$ 4,055	\$ 50,000	\$ 14,430	\$ 68,485	\$ 41.38
Broken Hill	17,734	\$ 43,448	\$ 50,000	\$ 14,430	\$ 107,879	\$ 6.08
Burwood	39,886	\$ 97,721	\$ 50,000	\$ 6,902	\$ 154,623	\$ 3.88
Byron	34,574	\$ 84,706	\$ 50,000	\$ 7,669	\$ 142,375	\$ 4.12
Cabonne	13,680	\$ 33,516	\$ 50,000	\$ 6,902	\$ 90,418	\$ 6.61
Camden	94,159	\$ 230,690	\$ 50,000	\$ 6,212	\$ 286,901	\$ 3.05
Campbelltown	168,139	\$ 411,941	\$ 50,000	\$ 10,520	\$ 472,460	\$ 2.81
Canada Bay	95,159	\$ 233,140	\$ 50,000	\$ 5,591	\$ 288,730	\$ 3.03
Canterbury-Bankstown	373,931	\$ 916,131	\$ 50,000	\$ 10,520	\$ 976,651	\$ 2.61
Carrathool	2,802	\$ 6,865	\$ 50,000	\$ 9,468	\$ 66,333	\$ 23.67
Central Coast	342,047	\$ 838,015	\$ 50,000	\$ 8,521	\$ 896,536	\$ 2.62
Cessnock	59,101	\$ 144,797	\$ 50,000	\$ 12,987	\$ 207,785	\$ 3.52
Clarence Valley	51,647	\$ 126,535	\$ 50,000	\$ 14,430	\$ 190,965	\$ 3.70
Cobar	4,722	\$ 11,569	\$ 50,000	\$ 10,520	\$ 72,089	\$ 15.27
Coffs Harbour	76,551	\$ 187,550	\$ 50,000	\$ 9,468	\$ 247,018	\$ 3.23
Coolamon	4,368	\$ 10,702	\$ 50,000	\$ 8,521	\$ 69,223	\$ 15.85
Coonamble	4,014	\$ 9,834	\$ 50,000	\$ 14,430	\$ 74,265	\$ 18.50
Cootamundra-Gundagai Regional	11,260	\$ 27,587	\$ 50,000	\$ 11,689	\$ 89,276	\$ 7.93
Cowra	12,767	\$ 31,279	\$ 50,000	\$ 12,987	\$ 94,266	\$ 7.38



**Library Subsidy and Subsidy Adjustment 2019/20**

Local Government Area	Population 2018	Per Capita	Subsidy Adjustment		TOTAL	Total per head
		\$2.45	Flat rate \$50k	SEIFA		
Cumberland	236,893	\$ 580,388	\$ 50,000	\$ 9,468	\$ 639,856	\$ 2.70
Dubbo Regional	53,240	\$ 130,438	\$ 50,000	\$ 8,521	\$ 188,959	\$ 3.55
Dungog	9,346	\$ 22,898	\$ 50,000	\$ 7,669	\$ 80,567	\$ 8.62
Edward River	8,995	\$ 22,038	\$ 50,000	\$ 7,669	\$ 79,707	\$ 8.86
Eurobodalla	38,288	\$ 93,806	\$ 50,000	\$ 10,520	\$ 154,325	\$ 4.03
Fairfield	210,612	\$ 515,999	\$ 50,000	\$ 14,430	\$ 580,430	\$ 2.76
Federation	12,462	\$ 30,532	\$ 50,000	\$ 11,689	\$ 92,220	\$ 7.40
Forbes	9,910	\$ 24,280	\$ 50,000	\$ 11,689	\$ 85,968	\$ 8.67
Georges River	158,411	\$ 388,107	\$ 50,000	\$ 6,212	\$ 444,319	\$ 2.80
Gilgandra	4,226	\$ 10,354	\$ 50,000	\$ 12,987	\$ 73,341	\$ 17.35
Glen Innes Severn	8,908	\$ 21,825	\$ 50,000	\$ 12,987	\$ 84,812	\$ 9.52
Goulburn Mulwaree	30,852	\$ 75,587	\$ 50,000	\$ 10,520	\$ 136,107	\$ 4.41
Greater Hume Shire	10,686	\$ 26,181	\$ 50,000	\$ 7,669	\$ 83,850	\$ 7.85
Griffith	26,882	\$ 65,861	\$ 50,000	\$ 9,468	\$ 125,329	\$ 4.66
Gunnedah	12,661	\$ 31,019	\$ 50,000	\$ 11,689	\$ 92,708	\$ 7.32
Gwydir	5,349	\$ 13,105	\$ 50,000	\$ 11,689	\$ 74,794	\$ 13.98
Hawkesbury	67,083	\$ 164,353	\$ 50,000	\$ 6,902	\$ 221,255	\$ 3.30
Hay	2,979	\$ 7,299	\$ 50,000	\$ 12,987	\$ 70,286	\$ 23.59
Hilltops	18,782	\$ 46,016	\$ 50,000	\$ 10,520	\$ 106,536	\$ 5.67
Hornsby	150,752	\$ 369,342	\$ 50,000	\$ 5,591	\$ 424,933	\$ 2.82
Hunters Hill	14,909	\$ 36,527	\$ 50,000	\$ 5,591	\$ 92,118	\$ 6.18
Inner West	198,024	\$ 485,159	\$ 50,000	\$ 6,212	\$ 541,371	\$ 2.73
Inverell	16,844	\$ 41,268	\$ 50,000	\$ 12,987	\$ 104,255	\$ 6.19
Junee	6,631	\$ 16,246	\$ 50,000	\$ 11,689	\$ 77,934	\$ 11.75
Kempsey	29,665	\$ 72,679	\$ 50,000	\$ 14,430	\$ 137,110	\$ 4.62
Kiama	23,006	\$ 56,365	\$ 50,000	\$ 6,212	\$ 112,576	\$ 4.89
Ku-ring-gai	126,046	\$ 308,813	\$ 50,000	\$ 5,591	\$ 364,403	\$ 2.89
Kyogle	8,870	\$ 21,732	\$ 50,000	\$ 14,430	\$ 86,162	\$ 9.71
Lachlan	6,151	\$ 15,070	\$ 50,000	\$ 11,689	\$ 76,758	\$ 12.48
Lake Macquarie	204,914	\$ 502,039	\$ 50,000	\$ 7,669	\$ 559,708	\$ 2.73
Lane Cove	39,486	\$ 96,741	\$ 50,000	\$ 5,591	\$ 152,331	\$ 3.86
Leeton	11,438	\$ 28,023	\$ 50,000	\$ 10,520	\$ 88,543	\$ 7.74
Lismore	43,843	\$ 107,415	\$ 50,000	\$ 9,468	\$ 166,883	\$ 3.81
Lithgow	21,636	\$ 53,008	\$ 50,000	\$ 12,987	\$ 115,995	\$ 5.36

**Library Subsidy and Subsidy Adjustment 2019/20**

Local Government Area	Population 2018	Per Capita	Subsidy Adjustment		TOTAL	Total per head
		\$2.45	Flat rate \$50k	SEIFA		
Liverpool	223,304	\$ 547,095	\$ 50,000	\$ 8,521	\$ 605,616	\$ 2.71
Liverpool Plains	7,893	\$ 19,338	\$ 50,000	\$ 12,987	\$ 82,325	\$ 10.43
Lockhart	3,295	\$ 8,073	\$ 50,000	\$ 7,669	\$ 65,742	\$ 19.95
Maitland	83,203	\$ 203,847	\$ 50,000	\$ 7,669	\$ 261,516	\$ 3.14
Mid-Coast	93,288	\$ 228,556	\$ 50,000	\$ 12,987	\$ 291,543	\$ 3.13
Mid-Western Regional	25,086	\$ 61,461	\$ 50,000	\$ 9,468	\$ 120,928	\$ 4.82
Moree Plains	13,350	\$ 32,708	\$ 50,000	\$ 12,987	\$ 95,695	\$ 7.17
Mosman	30,877	\$ 75,649	\$ 50,000	\$ 5,591	\$ 131,239	\$ 4.25
Murray River	12,118	\$ 29,689	\$ 50,000	\$ 8,521	\$ 88,210	\$ 7.28
Murrumbidgee	3,961	\$ 9,704	\$ 50,000	\$ 12,987	\$ 72,692	\$ 18.35
Muswellbrook	16,383	\$ 40,138	\$ 50,000	\$ 9,468	\$ 99,606	\$ 6.08
Nambucca	19,773	\$ 48,444	\$ 50,000	\$ 14,430	\$ 112,874	\$ 5.71
Narrabri	13,231	\$ 32,416	\$ 50,000	\$ 10,520	\$ 92,936	\$ 7.02
Narrandera	5,931	\$ 14,531	\$ 50,000	\$ 12,987	\$ 77,518	\$ 13.07
Narromine	6,567	\$ 16,089	\$ 50,000	\$ 12,987	\$ 79,076	\$ 12.04
Newcastle	164,104	\$ 402,055	\$ 50,000	\$ 6,902	\$ 458,957	\$ 2.80
North Sydney	74,172	\$ 181,721	\$ 50,000	\$ 5,591	\$ 237,312	\$ 3.20
Northern Beaches	271,278	\$ 664,631	\$ 50,000	\$ 5,591	\$ 720,222	\$ 2.65
Oberon	5,408	\$ 13,250	\$ 50,000	\$ 8,521	\$ 71,771	\$ 13.27
Orange	42,056	\$ 103,037	\$ 50,000	\$ 8,521	\$ 161,558	\$ 3.84
Parkes	14,894	\$ 36,490	\$ 50,000	\$ 11,689	\$ 98,179	\$ 6.59
Parramatta	251,311	\$ 615,712	\$ 50,000	\$ 6,902	\$ 672,614	\$ 2.68
Penrith	209,210	\$ 512,565	\$ 50,000	\$ 6,902	\$ 569,466	\$ 2.72
Port Macquarie-Hastings	83,131	\$ 203,671	\$ 50,000	\$ 9,468	\$ 263,139	\$ 3.17
Port Stephens	72,695	\$ 178,103	\$ 50,000	\$ 8,521	\$ 236,624	\$ 3.26
Queanbeyan-Palerang Regional	59,959	\$ 146,900	\$ 50,000	\$ 6,212	\$ 203,111	\$ 3.39
Randwick	154,265	\$ 377,949	\$ 50,000	\$ 6,212	\$ 434,161	\$ 2.81
Richmond Valley	23,399	\$ 57,328	\$ 50,000	\$ 14,430	\$ 121,758	\$ 5.20
Ryde	127,446	\$ 312,243	\$ 50,000	\$ 6,212	\$ 368,454	\$ 2.89
Shellharbour	72,240	\$ 176,988	\$ 50,000	\$ 8,521	\$ 235,509	\$ 3.26
Shoalhaven	104,371	\$ 255,709	\$ 50,000	\$ 10,520	\$ 316,229	\$ 3.03
Singleton	23,422	\$ 57,384	\$ 50,000	\$ 6,902	\$ 114,286	\$ 4.88
Snowy Monaro Regional	20,733	\$ 50,796	\$ 50,000	\$ 7,669	\$ 108,465	\$ 5.23
Snowy Valleys	14,532	\$ 35,603	\$ 50,000	\$ 10,520	\$ 96,123	\$ 6.61

**Library Subsidy and Subsidy Adjustment 2019/20**

Local Government Area	Population 2018	Per Capita	Subsidy Adjustment		TOTAL	Total per head
		\$2.45	Flat rate \$50k	SEIFA		
Strathfield	45,143	\$ 110,600	\$ 50,000	\$ 6,212	\$ 166,812	\$ 3.70
Sutherland Shire	229,213	\$ 561,572	\$ 50,000	\$ 6,212	\$ 617,784	\$ 2.70
Sydney	240,229	\$ 588,561	\$ 50,000	\$ 6,212	\$ 644,773	\$ 2.68
Tamworth Regional	62,156	\$ 152,282	\$ 50,000	\$ 9,468	\$ 211,750	\$ 3.41
Temora	6,274	\$ 15,371	\$ 50,000	\$ 11,689	\$ 77,060	\$ 12.28
Tenterfield	6,638	\$ 16,263	\$ 50,000	\$ 14,430	\$ 80,693	\$ 12.16
The Hills Shire	172,473	\$ 422,559	\$ 50,000	\$ 5,591	\$ 478,149	\$ 2.77
Tweed	96,108	\$ 235,465	\$ 50,000	\$ 9,468	\$ 294,932	\$ 3.07
Upper Hunter Shire	14,220	\$ 34,839	\$ 50,000	\$ 8,521	\$ 93,360	\$ 6.57
Upper Lachlan Shire	7,961	\$ 19,504	\$ 50,000	\$ 6,902	\$ 76,406	\$ 9.60
Uralla	6,062	\$ 14,852	\$ 50,000	\$ 7,669	\$ 72,521	\$ 11.96
Wagga Wagga	64,820	\$ 158,809	\$ 50,000	\$ 6,902	\$ 215,711	\$ 3.33
Walcha	3,132	\$ 7,673	\$ 50,000	\$ 8,521	\$ 66,194	\$ 21.13
Walgett	6,051	\$ 14,825	\$ 50,000	\$ 14,430	\$ 79,255	\$ 13.10
Warren	2,745	\$ 6,725	\$ 50,000	\$ 10,520	\$ 67,245	\$ 24.50
Warrumbungle Shire	9,399	\$ 23,028	\$ 50,000	\$ 14,430	\$ 87,458	\$ 9.31
Waverley	74,114	\$ 181,579	\$ 50,000	\$ 5,591	\$ 237,170	\$ 3.20
Weddin	3,636	\$ 8,908	\$ 50,000	\$ 10,520	\$ 69,428	\$ 19.09
Wentworth	7,042	\$ 17,253	\$ 50,000	\$ 9,468	\$ 76,721	\$ 10.89
Willoughby	80,339	\$ 196,831	\$ 50,000	\$ 5,591	\$ 252,421	\$ 3.14
Wingecarribee	50,493	\$ 123,708	\$ 50,000	\$ 6,902	\$ 180,610	\$ 3.58
Wollondilly	52,230	\$ 127,964	\$ 50,000	\$ 6,902	\$ 184,865	\$ 3.54
Wollongong	216,071	\$ 529,374	\$ 50,000	\$ 7,669	\$ 587,043	\$ 2.72
Woollahra	58,964	\$ 144,462	\$ 50,000	\$ 5,591	\$ 200,052	\$ 3.39
Yass Valley	16,953	\$ 41,535	\$ 50,000	\$ 6,212	\$ 97,747	\$ 5.77
<b>TOTAL NEW SOUTH WALES</b>	<b>7,985,324</b>	<b>\$ 19,564,044</b>	<b>\$ 6,350,000</b>	<b>\$ 1,197,000</b>	<b>\$ 27,111,044</b>	

**Subsidy and Subsidy Adjustment payments 2018/19 and 2019/20**

Local Government Area	Funding Increase	Total 2019/20		Total 2018/19	
		Population	Subsidy and Subsidy Adjustment	Population	Subsidy and Subsidy Adjustment
Albury	\$ 58,433	53,767	\$ 190,250	52,886	\$ 131,817
Armidale Regional	\$ 33,144	30,707	\$ 134,700	30,552	\$ 101,556
Ballina	\$ 57,733	44,208	\$ 165,978	43,064	\$ 108,245
Balranald	\$ 46,146	2,340	\$ 67,422	2,318	\$ 21,276
Bathurst Regional	\$ 45,166	43,206	\$ 163,524	42,900	\$ 118,358
Bayside	\$ 81,072	174,378	\$ 484,128	170,279	\$ 403,056
Bega Valley	\$ 46,352	34,348	\$ 143,620	34,095	\$ 97,268
Bellingen	\$ 43,166	12,963	\$ 92,279	12,888	\$ 49,113
Berrigan	\$ 42,609	8,707	\$ 81,852	8,617	\$ 39,243
Blacktown	\$ 120,704	366,534	\$ 955,677	356,859	\$ 834,973
Bland	\$ 41,850	5,985	\$ 74,131	5,990	\$ 32,281
Blayney	\$ 42,314	7,342	\$ 76,509	7,415	\$ 34,194
Blue Mountains	\$ 57,382	79,260	\$ 250,399	78,800	\$ 193,016
Bogan	\$ 44,757	2,621	\$ 68,110	2,664	\$ 23,353
Bourke	\$ 45,611	2,630	\$ 68,132	2,720	\$ 22,521
Brewarrina	\$ 47,465	1,655	\$ 68,485	1,687	\$ 21,020
Broken Hill	\$ 46,137	17,734	\$ 107,879	17,780	\$ 61,742
Burwood	\$ 55,309	39,886	\$ 154,623	39,172	\$ 99,314
Byron	\$ 55,064	34,574	\$ 142,375	33,339	\$ 87,311
Cabonne	\$ 40,999	13,680	\$ 90,418	13,647	\$ 49,419
Camden	\$ 78,920	94,159	\$ 286,901	87,250	\$ 207,981
Campbelltown	\$ 89,861	168,139	\$ 472,460	164,273	\$ 382,600
Canada Bay	\$ 51,925	95,159	\$ 288,730	93,858	\$ 236,805
Canterbury-Bankstown	\$ 117,058	373,931	\$ 976,651	367,519	\$ 859,593
Carrathool	\$ 43,731	2,802	\$ 66,333	2,805	\$ 22,602
Central Coast	\$ 100,647	342,047	\$ 896,536	337,765	\$ 795,889
Cessnock	\$ 64,022	59,101	\$ 207,785	57,527	\$ 143,762
Clarence Valley	\$ 11,822	51,647	\$ 190,965	51,298	\$ 179,144
Cobar	\$ 40,845	4,722	\$ 72,089	4,713	\$ 31,244
Coffs Harbour	\$ 66,073	76,551	\$ 247,018	75,484	\$ 180,944
Coolamon	\$ 42,197	4,368	\$ 69,223	4,400	\$ 27,025
Coonamble	\$ 47,865	4,014	\$ 74,265	4,056	\$ 26,399
Cootamundra-Gundagai Regional	\$ 34,369	11,260	\$ 89,276	11,238	\$ 54,907

**Subsidy and Subsidy Adjustment payments 2018/19 and 2019/20**

Local Government Area	Funding Increase	Total 2019/20		Total 2018/19	
		Population	Subsidy and Subsidy Adjustment	Population	Subsidy and Subsidy Adjustment
Cowra	\$ 48,726	12,767	\$ 94,266	12,697	\$ 45,541
Cumberland	\$ 87,646	236,893	\$ 639,856	231,604	\$ 552,210
Dubbo Regional	\$ 47,432	53,240	\$ 188,959	52,084	\$ 141,526
Dungog	\$ 42,156	9,346	\$ 80,567	9,198	\$ 38,411
Edward River	\$ 22,799	8,995	\$ 79,707	8,907	\$ 56,908
Eurobodalla	\$ 48,685	38,288	\$ 154,325	38,117	\$ 105,640
Fairfield	\$ 88,063	210,612	\$ 580,430	209,107	\$ 492,366
Federation	\$ 33,138	12,462	\$ 92,220	12,392	\$ 59,083
Forbes	\$ 46,284	9,910	\$ 85,968	9,844	\$ 39,684
Georges River	\$ 73,475	158,411	\$ 444,319	156,440	\$ 370,844
Gilgandra	\$ 48,062	4,226	\$ 73,341	4,256	\$ 25,279
Glen Innes Severn	\$ 34,818	8,908	\$ 84,812	8,924	\$ 49,993
Goulburn Mulwaree	\$ 48,145	30,852	\$ 136,107	30,438	\$ 87,962
Greater Hume Shire	\$ 26,392	10,686	\$ 83,850	10,585	\$ 57,458
Griffith	\$ 49,382	26,882	\$ 125,329	26,648	\$ 75,946
Gunnedah	\$ 45,893	12,661	\$ 92,708	12,628	\$ 46,815
Gwydir	\$ 34,180	5,349	\$ 74,794	5,316	\$ 40,613
Hawkesbury	\$ 55,303	67,083	\$ 221,255	66,402	\$ 165,952
Hay	\$ 47,025	2,979	\$ 70,286	2,969	\$ 23,261
Hilltops	\$ 20,418	18,782	\$ 106,536	18,840	\$ 86,117
Hornsby	\$ 75,583	150,752	\$ 424,933	149,242	\$ 349,350
Hunters Hill	\$ 48,292	14,909	\$ 92,118	14,716	\$ 43,826
Inner West	\$ 73,228	198,024	\$ 541,371	195,113	\$ 468,143
Inverell	\$ 46,960	16,844	\$ 104,255	16,780	\$ 57,295
Junee	\$ 46,416	6,631	\$ 77,934	6,555	\$ 31,519
Kempsey	\$ 57,191	29,665	\$ 137,110	29,536	\$ 79,919
Kiama	\$ 51,383	23,006	\$ 112,576	22,378	\$ 61,193
Ku-ring-gai	\$ 71,073	126,046	\$ 364,403	124,898	\$ 293,331
Kyogle	\$ 48,659	8,870	\$ 86,162	8,927	\$ 37,503
Lachlan	\$ 42,253	6,151	\$ 76,758	6,213	\$ 34,506
Lake Macquarie	\$ 81,043	204,914	\$ 559,708	203,823	\$ 478,665
Lane Cove	\$ 56,646	39,486	\$ 152,331	38,782	\$ 95,686
Leeton	\$ 43,016	11,438	\$ 88,543	11,420	\$ 45,527

**Subsidy and Subsidy Adjustment payments 2018/19 and 2019/20**

Local Government Area	Funding Increase	Total 2019/20		Total 2018/19	
		Population	Subsidy and Subsidy Adjustment	Population	Subsidy and Subsidy Adjustment
Lismore	\$ 58,672	43,843	\$ 166,883	43,816	\$ 108,211
Lithgow	\$ 55,297	21,636	\$ 115,995	21,596	\$ 60,698
Liverpool	\$ 87,823	223,304	\$ 605,616	217,736	\$ 517,792
Liverpool Plains	\$ 43,546	7,893	\$ 82,325	7,887	\$ 38,779
Lockhart	\$ 43,673	3,295	\$ 65,742	3,245	\$ 22,068
Maitland	\$ 66,052	83,203	\$ 261,516	81,235	\$ 195,464
Mid-Coast	\$ 38,410	93,288	\$ 291,543	92,569	\$ 253,133
Mid-Western Regional	\$ 36,870	25,086	\$ 120,928	24,826	\$ 84,059
Moree Plains	\$ 43,613	13,350	\$ 95,695	13,408	\$ 52,082
Mosman	\$ 53,116	30,877	\$ 131,239	30,465	\$ 78,123
Murray River	\$ 26,909	12,118	\$ 88,210	11,960	\$ 61,301
Murrumbidgee	\$ 37,764	3,961	\$ 72,692	3,952	\$ 34,928
Muswellbrook	\$ 42,881	16,383	\$ 99,606	16,427	\$ 56,725
Nambucca	\$ 49,956	19,773	\$ 112,874	19,625	\$ 62,918
Narrabri	\$ 43,212	13,231	\$ 92,936	13,387	\$ 49,724
Narrandera	\$ 47,680	5,931	\$ 77,518	5,951	\$ 29,838
Narromine	\$ 47,678	6,567	\$ 79,076	6,554	\$ 31,398
Newcastle	\$ 78,998	164,104	\$ 458,957	162,480	\$ 379,959
North Sydney	\$ 62,096	74,172	\$ 237,312	73,077	\$ 175,216
Northern Beaches	\$ 80,955	271,278	\$ 720,222	269,378	\$ 639,267
Oberon	\$ 43,017	5,408	\$ 71,771	5,430	\$ 28,753
Orange	\$ 56,736	42,056	\$ 161,558	41,636	\$ 104,822
Parkes	\$ 45,801	14,894	\$ 98,179	14,920	\$ 52,378
Parramatta	\$ 109,906	251,311	\$ 672,614	243,464	\$ 562,708
Penrith	\$ 93,294	209,210	\$ 569,466	204,785	\$ 476,173
Port Macquarie-Hastings	\$ 67,886	83,131	\$ 263,139	81,202	\$ 195,252
Port Stephens	\$ 56,027	72,695	\$ 236,624	71,716	\$ 180,597
Queanbeyan-Palerang Regional	\$ 29,529	59,959	\$ 203,111	59,136	\$ 173,582
Randwick	\$ 80,088	154,265	\$ 434,161	151,993	\$ 354,073
Richmond Valley	\$ 42,881	23,399	\$ 121,758	23,195	\$ 78,877
Ryde	\$ 77,459	127,446	\$ 368,454	124,798	\$ 290,995
Shellharbour	\$ 64,591	72,240	\$ 235,509	71,100	\$ 170,918
Shoalhaven	\$ 58,752	104,371	\$ 316,229	102,811	\$ 257,477



**Subsidy and Subsidy Adjustment payments 2018/19 and 2019/20**

Local Government Area	Funding Increase	Total 2019/20		Total 2018/19	
		Population	Subsidy and Subsidy Adjustment	Population	Subsidy and Subsidy Adjustment
Singleton	\$ 48,443	23,422	\$ 114,286	23,496	\$ 65,843
Snowy Monaro Regional	\$ 19,274	20,733	\$ 108,465	20,713	\$ 89,190
Snowy Valleys	\$ 33,201	14,532	\$ 96,123	14,582	\$ 62,922
Strathfield	\$ 56,060	45,143	\$ 166,812	43,585	\$ 110,753
Sutherland Shire	\$ 89,407	229,213	\$ 617,784	227,073	\$ 528,377
Sydney	\$ 103,142	240,229	\$ 644,773	233,217	\$ 541,631
Tamworth Regional	\$ 16,710	62,156	\$ 211,750	61,554	\$ 195,040
Temora	\$ 46,149	6,274	\$ 77,060	6,258	\$ 30,911
Tenterfield	\$ 46,076	6,638	\$ 80,693	6,629	\$ 34,617
The Hills Shire	\$ 90,039	172,473	\$ 478,149	167,296	\$ 388,110
Tweed	\$ 55,333	96,108	\$ 294,932	94,547	\$ 239,599
Upper Hunter Shire	\$ 22,979	14,220	\$ 93,360	14,316	\$ 70,381
Upper Lachlan Shire	\$ 31,490	7,961	\$ 76,406	7,895	\$ 44,916
Uralla	\$ 41,760	6,062	\$ 72,521	6,115	\$ 30,761
Wagga Wagga	\$ 60,342	64,820	\$ 215,711	64,416	\$ 155,369
Walcha	\$ 43,272	3,132	\$ 66,194	3,157	\$ 22,923
Walgett	\$ 44,589	6,051	\$ 79,255	6,231	\$ 34,666
Warren	\$ 45,140	2,745	\$ 67,245	2,769	\$ 22,105
Warrumbungle Shire	\$ 36,197	9,399	\$ 87,458	9,421	\$ 51,261
Waverley	\$ 61,931	74,114	\$ 237,170	73,176	\$ 175,239
Weddin	\$ 44,270	3,636	\$ 69,428	3,662	\$ 25,158
Wentworth	\$ 43,384	7,042	\$ 76,721	6,955	\$ 33,337
Willoughby	\$ 63,327	80,339	\$ 252,421	79,574	\$ 189,094
Wingecarribee	\$ 56,445	50,493	\$ 180,610	49,710	\$ 124,164
Wollondilly	\$ 53,856	52,230	\$ 184,865	50,877	\$ 131,010
Wollongong	\$ 89,915	216,071	\$ 587,043	213,841	\$ 497,128
Woollahra	\$ 57,603	58,964	\$ 200,052	58,883	\$ 142,450
Yass Valley	\$ 34,288	16,953	\$ 97,747	16,802	\$ 63,458
<b>TOTAL NEW SOUTH WALES</b>	<b>\$ 6,836,304</b>	<b>7,985,324</b>	<b>\$ 27,111,044</b>	<b>7,858,147</b>	<b>\$ 20,274,740</b>

per capita comparison over 3 years					
	per capita	per capita	per capita	difference	% change
	2017/18	2018/19	2019/20	2017-2019	2017-2019 %
Albury City	2.80	2.49	3.54	0.74	26.4%
Armidale Regional	3.84	3.32	4.39	0.55	14.3%
Ballina	2.92	2.51	3.75	0.83	28.4%
Balranald	10.43	9.18	28.81	18.38	176.2%
Bathurst Regional	3.10	2.76	3.78	0.68	21.9%
Bayside	2.56	2.37	2.78	0.22	8.6%
Bega Valley	3.27	2.85	4.18	0.91	27.8%
Bellingen Shire	4.29	3.81	7.12	2.83	66.0%
Berrigan	4.73	4.55	9.40	4.67	98.7%
Blacktown City	2.47	2.34	2.61	0.14	5.7%
Bland	6.16	5.39	12.39	6.23	101.1%
Blayney	5.17	4.61	10.42	5.25	101.5%
Blue Mountains City	2.58	2.45	3.16	0.58	22.5%
Bogan	9.06	8.77	25.99	16.93	186.9%
Bourke	9.37	8.28	25.91	16.54	176.5%
Brewarrina	13.06	12.46	41.38	28.32	216.8%
Broken Hill City	3.94	3.47	6.08	2.14	54.3%
Burwood	2.76	2.54	3.88	1.12	40.6%
Byron	3.07	2.62	4.12	1.05	34.2%
Cabonne	4.00	3.62	6.61	2.61	65.3%
Camden	2.59	2.38	3.05	0.46	17.8%
Campbelltown City	2.45	2.33	2.81	0.36	14.7%
Canada Bay	2.71	2.52	3.03	0.32	11.8%
Canterbury-Bankstown	2.47	2.34	2.61	0.14	5.7%
Carrathool	9.22	8.06	23.67	14.45	156.7%
Central Coast	2.48	2.36	2.62	0.14	5.6%
Cessnock City	2.85	2.50	3.52	0.67	23.5%
City of Parramatta	2.44	2.31	2.68	0.24	9.8%
Clarence Valley	4.16	3.49	3.70	-0.46	-11.1%
Cobar	7.40	6.63	15.27	7.87	106.4%
Coffs Harbour City	2.70	2.40	3.23	0.53	19.6%
Coolamon	6.92	6.14	15.85	8.93	129.0%
Coonamble	7.26	6.51	18.50	11.24	154.8%
Cootamundra-Gundagai	5.59	4.89	7.93	2.34	41.9%
Cowra	4.08	3.59	7.38	3.30	80.9%
Cumberland	2.54	2.38	2.70	0.16	6.3%
Dubbo Regional	3.18	2.72	3.55	0.37	11.6%
Dungog	4.65	4.18	8.62	3.97	85.4%
Edward River	7.46	6.39	8.86	1.40	18.8%
Eurobodalla	3.16	2.77	4.03	0.87	27.5%
Fairfield City	2.48	2.35	2.76	0.28	11.3%
Federation	5.45	4.77	7.40	1.95	35.8%
Forbes	4.58	4.03	8.67	4.09	89.3%
Georges River	2.52	2.37	2.80	0.28	11.1%
Gilgandra	6.62	5.94	17.35	10.73	162.1%
Glen Innes Severn	5.97	5.60	9.52	3.55	59.5%
Goulburn Mulwaree	3.47	2.89	4.41	0.94	27.1%
Greater Hume	6.33	5.43	7.85	1.52	24.0%
Griffith City	3.44	2.85	4.66	1.22	35.5%
Gunnedah	3.79	3.71	7.32	3.53	93.1%
Gwydir	9.27	7.64	13.98	4.71	50.8%
Hawkesbury City	2.65	2.50	3.30	0.65	24.5%
Hay	8.93	7.83	23.59	14.66	164.2%
Hills, The	2.44	2.32	2.77	0.33	13.5%
Hilltops	5.04	4.57	5.67	0.63	12.5%
Hornsby	2.45	2.34	2.82	0.37	15.1%
Hunter's Hill	3.23	2.98	6.18	2.95	91.3%
Inner West	2.55	2.40	2.73	0.18	7.1%
Inverell	3.60	3.41	6.19	2.59	71.9%
Junee	5.56	4.81	11.75	6.19	111.3%
Kempsey	3.26	2.71	4.62	1.36	41.7%
Kiama	3.06	2.73	4.89	1.83	59.8%
Ku-Ring-Gai	2.47	2.35	2.89	0.42	17.0%
Kyogle	4.60	4.20	9.71	5.11	111.1%
Lachlan	6.10	5.55	12.48	6.38	104.6%
Lake Macquarie City	2.46	2.35	2.73	0.27	11.0%
Lane Cove	2.65	2.47	3.86	1.21	45.7%
Leeton	4.09	3.99	7.74	3.65	89.2%
Lismore City	2.86	2.47	3.81	0.95	33.2%
Lithgow City	3.23	2.81	5.36	2.13	65.9%
Liverpool City	2.53	2.38	2.71	0.18	7.1%

Liverpool Plains	5.70	4.92	10.43	4.73	83.0%
Lockhart	7.86	6.80	19.95	12.09	153.8%
Maitland City	2.70	2.41	3.14	0.44	16.3%
Mid-Coast	3.15	2.73	3.13	-0.02	-0.6%
Mid-Western Regional	3.95	3.39	4.82	0.87	22.0%
Moree Plains	4.36	3.88	7.17	2.81	64.4%
Mosman	2.73	2.56	4.25	1.52	55.7%
Murray River	6.04	5.13	7.28	1.24	20.5%
Murrumbidgee	10.00	8.84	18.35	8.35	83.5%
Muswellbrook	3.78	3.45	6.08	2.30	60.8%
Nambucca	3.42	3.21	5.71	2.29	67.0%
Narrabri	4.15	3.71	7.02	2.87	69.2%
Narrandera	5.71	5.01	13.07	7.36	128.9%
Narromine	5.30	4.79	12.04	6.74	127.2%
Newcastle City	2.48	2.34	2.80	0.32	12.9%
North Sydney City	2.52	2.40	3.20	0.68	27.0%
Northern Beaches	2.50	2.37	2.65	0.15	6.0%
Oberon	5.21	5.30	13.27	8.06	154.7%
Orange City	2.91	2.52	3.84	0.93	32.0%
Parkes	3.64	3.51	6.59	2.95	81.0%
Penrith City	2.44	2.33	2.72	0.28	11.5%
Port Macquarie-Hastings	2.77	2.40	3.17	0.40	14.4%
Port Stephens	2.89	2.52	3.26	0.37	12.8%
Queanbeyan-Palerang	3.31	2.94	3.39	0.08	2.4%
Randwick City	2.46	2.33	2.81	0.35	14.2%
Richmond Valley	4.14	3.40	5.20	1.06	25.6%
Ryde City	2.47	2.30	2.89	0.42	17.0%
Shellharbour	2.69	2.40	3.26	0.57	21.2%
Shoalhaven City	2.84	2.50	3.03	0.19	6.7%
Singleton	3.12	2.80	4.88	1.76	56.4%
Snowy Monaro	4.99	4.31	5.23	0.24	4.8%
Snowy Valleys Council	4.87	4.32	6.61	1.74	35.7%
Strathfield	2.76	2.54	3.70	0.94	34.1%
Sutherland Shire	2.44	2.33	2.70	0.26	10.7%
Sydney City	2.49	2.32	2.68	0.19	7.6%
Tamworth Regional	3.71	3.17	3.41	-0.30	-8.1%
Temora	5.68	4.94	12.28	6.60	116.2%
Tenterfield	5.12	5.22	12.16	7.04	137.5%
Tweed	2.91	2.53	3.07	0.16	5.5%
Upper Hunter	5.62	4.92	6.57	0.95	16.9%
Upper Lachlan	6.58	5.69	9.60	3.02	45.9%
Uralla	5.51	5.03	11.96	6.45	117.1%
Wagga Wagga City	2.75	2.41	3.33	0.58	21.1%
Walcha	8.39	7.26	21.13	12.74	151.8%
Walgett	6.08	5.56	13.10	7.02	115.5%
Warren	8.70	7.98	24.50	15.80	181.6%
Warrumbungle	6.00	5.44	9.31	3.31	55.2%
Waverley	2.52	2.39	3.20	0.68	27.0%
Weddin	6.54	6.87	19.09	12.55	191.9%
Wentworth	5.51	4.79	10.89	5.38	97.6%
Willoughby City	2.51	2.38	3.14	0.63	25.1%
Wingecarribee	2.77	2.50	3.58	0.81	29.2%
Wollondilly	2.78	2.58	3.54	0.76	27.3%
Wollongong City	2.44	2.32	2.72	0.28	11.5%
Woollahra	2.54	2.42	3.39	0.85	33.5%
Yass Valley	3.94	3.78	5.77	1.83	46.4%
<b>Total</b>					

## Media release

Tuesday, 11 September 2018

### 2019-20 RATE PEG FOR NSW LOCAL COUNCILS

Councils will be able to increase the revenue they can collect from rates by a maximum of 2.7% in 2019-20 under the rate peg announced today by the Independent Pricing and Regulatory Tribunal (IPART).

The rate peg is determined by IPART each year and it sets the maximum increase to general income NSW councils can collect. The main component of general income is rates revenue. Councils have discretion to increase general income up to the rate peg, by less than the rate peg or not at all.

IPART Chair, Dr Peter Boxall, said next year's rate peg is higher than it has been in recent years (2.3% in 2018-19 and 1.5% in 2017-18), primarily due to increases in labour and energy costs and higher construction costs for roads, drains, footpaths, kerbing and bridges.

IPART determines the rate peg by measuring changes in the Local Government Cost Index (LGCI), which includes changes in the average costs faced by councils, and consideration of a factor to reflect improvements in productivity.

"The Local Government Cost Index increased by 2.7% to June 2018," Dr Boxall said.

"Since the rate peg applies to general income in total, and not to individual rate assessments, it is up to each council to determine whether to apply the allowed increase in full and how to allocate the increase between households, businesses and other ratepayer categories.

"Similarly, if councils want to increase their revenue by more than the rate peg they will need to consult with their communities before applying to IPART for a special variation."

IPART has brought forward the release of the rate peg from December to September from this year onwards. This change provides councils with more time to prepare annual budgets, and better engage with their communities on potential special variation applications.

Councils wishing to apply for a special rate variation must notify IPART by 30 November 2018.

A fact sheet on the rate peg is available on IPART's website: [www.ipart.nsw.gov.au](http://www.ipart.nsw.gov.au).

IPART is required to set the rate peg each year under delegation from the NSW Minister for Local Government.

### Local Government rate peg 2019-20– fast facts

- The rate peg has historically been released in December but after consultation with stakeholders this has been brought forward to September for the 2019-20 rate peg onwards. To facilitate this transition, the rate peg has been based on cost changes using three quarters of data up to the June quarter 2018, rather than four quarters of data up to the September quarter.
- Councils wanting to increase their revenue by more than the rate peg need to apply for a special variation. Councils wishing to apply for special variations should notify IPART by 30 November 2018.
- The IPART rate peg is a maximum allowable increase to council general income. Individual councils determine how the maximum increase is applied to specific rates. For example, some rates might increase by more than 2.7% and others may increase by less as long as the total increase in general income does not exceed 2.7%.
- The rate peg is based on the increase in the Local Government Cost Index (LGCI) up to June 2018. The LGCI measures price movements of a representative 'basket' of inputs that are used to deliver local council services, in a similar way the Australian Bureau of Statistics (ABS) measures the Consumer Price Index (CPI). The main components of the index and their percentage share of the overall index are:
  - Employee benefits and on-costs (41.7%)
  - Construction works – roads, drains, footpaths, kerbing, bridges (19.2%)
  - Other expenses (8.9%)
  - Other business services – including items such as contractor and consultancy costs (6.0%)
  - Buildings – non-dwelling (4.1%)
  - Plant and equipment – machinery (3.4%)
  - Electricity (2.7%)
  - Road, footpath, kerbing, bridge and drain building materials (2.4%).

**CLARENCE REGIONAL LIBRARY - COMMITTEE REPORT**  
**2018/2019 Revenue and Expenditure - OPERATIONAL**

	Original Budget 2018/19	Revised Budget as at 30/06/19 (NC)	Actuals to 30/06/2019	% Actual vs Revised Budget
<b>Revenue</b>				
Contributions CVC Pub Library	1,061,649.00	1,091,919.00	1,057,817.00	97%
Contributions CVC Pub Lib (Regional Lib Wage)	22,550.00	24,791.00	24,791.00	100%
Contributions BSC Pub Library	243,020.00	269,869.00	265,408.55	98%
Revenues from users	15,077.00	15,077.00	10,093.48	67%
Sundry Revenues	0.00	21,772.00	5,096.55	23%
<b>Total Revenue</b>	<b>1,342,296.00</b>	<b>1,423,428.00</b>	<b>1,363,206.58</b>	
<b>Expenditure</b>				
<u>Workforce related</u>				
Salaries & Employment	332,087.00	359,484.00	396,091.27	110%
Public Holidays	13,805.00	13,805.00	13,036.08	94%
Superannuation	34,099.00	36,702.00	32,362.10	88%
Leave Accruals	38,525.00	38,525.00	34,336.87	89%
Workers Compensation	10,768.00	10,768.00	9,627.31	89%
Motor vehicle costs	7,500.00	7,500.00	7,500.00	100%
	<b>436,784.00</b>	<b>466,784.00</b>	<b>492,953.63</b>	
<u>Site &amp; Equipment costs</u>				
Computer system costs	92,132.00	92,132.00	88,258.40	96%
Subscriptions/Databases	82,167.00	82,167.00	45,318.38	55%
Telephone	7,582.00	7,582.00	6,289.08	83%
Insurance	4,989.00	4,989.00	3,827.57	77%
	<b>186,870.00</b>	<b>186,870.00</b>	<b>143,693.43</b>	
<u>Direct Collection costs</u>				
Freight & cartage	19,500.00	19,492.00	10,271.71	53%
Book Maintenance	55,328.00	55,328.00	45,701.70	83%
	<b>74,828.00</b>	<b>74,820.00</b>	<b>55,973.41</b>	
<u>Overhead costs</u>				
Admin and Management (ABC Cost Distribution)	85,961.00	85,961.00	85,961.00	100%
Admin/Operating	23,439.00	23,437.00	15,424.01	66%
Promotional expenses	12,142.00	12,142.00	12,492.42	103%
	<b>121,542.00</b>	<b>121,540.00</b>	<b>113,877.43</b>	
<b>Total Expenditure</b>	<b>820,024.00</b>	<b>850,014.00</b>	<b>806,497.90</b>	
<b>Excess / (Shortfall)</b>	<b>522,272.00</b>	<b>573,414.00</b>	<b>556,708.68</b>	97%



CLARENCE REGIONAL LIBRARY - COMMITTEE REPORT 2018/19 Revenue and Expenditure - CAPITAL				
	Original Budget 2018/19	Revised Budget as at 30/06/19 (NC)	Actuals to 30/06/2019	% Actual vs Revised Budget
<b>Revenue</b>				
Asset Disposal	0.00	0.00	-3,764.12	0%
Other Revenues	0.00	0.00	0.00	0%
<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,764.12</b>	
<b>Expenditure</b>				
<u>Recurrent</u>				
Bookstock	300,000.00	334,597.00	298,867.09	89%
Furniture & Equipment	0.00	0.00	11,995.45	0%
	<b>300,000.00</b>	<b>334,597.00</b>	<b>310,862.54</b>	
<u>Non-Recurrent</u>				
Nil at this stage	0.00	0.00	0.00	0%
Nil at this stage	0.00	0.00	0.00	0%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Expenditure</b>	<b>300,000.00</b>	<b>334,597.00</b>	<b>310,862.54</b>	93%
<b>Excess / (Shortfall)</b>	<b>-300,000.00</b>	<b>-334,597.00</b>	<b>-314,626.66</b>	94% The shortfall is the amount to be transferred from the CRL reserve and has a direct correlation with the net operating result

Balance of CRL Reserve	Based on Original budget figures	Based on Revised budget figures (NC)	Actuals to 30/06/2019
Opening Balance as at 1/7/18	\$749,152.00	749,152.00	\$749,152.00
Less transfers from reserve:			
Capital expenditure incl books	\$300,000.00	334,597.00	\$314,626.66
Prior year book vote c/fwd	\$0.00	0.00	\$0.00
Add:			
Estimated operating transfer to reserve	\$522,272.00	\$573,414.00	\$556,708.68
Other Capital Revenue	\$0.00	\$0.00	-\$3,764.12
Balance of reserve net of interest	\$971,424.00	\$987,969.00	\$987,469.90
Interest estimate as per Budget	\$21,772.00	\$21,772.00	\$21,772.00
Estimated balance as at 30/6/19	\$993,196.00	\$1,009,741.00	\$1,009,241.90

CB Version Includes calculation for the Actuals to Date (Reserve Balance - bottom of page) This is left off the CRL version  
 Report Version is a copy without formulas or commentary

CLARENCE REGIONAL LIBRARY - COMMITTEE REPORT				
2019/20 Revenue and Expenditure - OPERATIONAL				
	Original Budget 2019/20	Revised Budget as at 01/07/19 (NC)	Actuals to 30/06/2019	% Actual vs Revised Budget
<b>Revenue</b>				
Contributions CVC Pub Library	1,092,500.00	1,092,500.00	0.00	0%
Contributions CVC Pub Lib (Regional Lib Wage)	22,548.00	22,548.00	0.00	0%
Contributions BSC Pub Library	280,287.00	280,287.00	0.00	0%
Revenues from users	15,528.00	15,528.00	0.00	0%
Sundry Revenues	22,428.00	22,428.00	0.00	0%
<b>Total Revenue</b>	<b>1,433,291.00</b>	<b>1,433,291.00</b>	<b>0.00</b>	
<b>Expenditure</b>				
<u>Workforce related</u>				
Salaries & Employment	335,659.00	335,659.00	0.00	0%
Public Holidays	13,980.00	13,980.00	0.00	0%
Superannuation	35,976.00	35,976.00	0.00	0%
Leave Accruals	40,863.00	40,863.00	0.00	0%
Workers Compensation	10,980.00	10,980.00	0.00	0%
Motor vehicle costs	7,500.00	7,500.00	0.00	0%
	<b>444,958.00</b>	<b>444,958.00</b>	<b>0.00</b>	
<u>Site &amp; Equipment costs</u>				
Computer system costs	89,736.00	89,736.00	0.00	0%
Subscriptions/Databases	69,996.00	69,996.00	0.00	0%
Telephone	8,820.00	8,820.00	0.00	0%
Insurance	5,136.00	5,136.00	0.00	0%
	<b>173,688.00</b>	<b>173,688.00</b>	<b>0.00</b>	
<u>Direct Collection costs</u>				
Freight & cartage	17,004.00	17,004.00	0.00	0%
Book Maintenance	0.00	0.00	0.00	0%
	<b>17,004.00</b>	<b>17,004.00</b>	<b>0.00</b>	
<u>Overhead costs</u>				
Admin and Management (ABC Cost Distribution)	79,741.00	79,741.00	0.00	0%
Admin/Operating	28,236.00	28,236.00	0.00	0%
Promotional expenses	12,144.00	12,144.00	0.00	0%
	<b>120,121.00</b>	<b>120,121.00</b>	<b>0.00</b>	
<b>Total Expenditure</b>	<b>755,771.00</b>	<b>755,771.00</b>	<b>0.00</b>	
<b>Excess / (Shortfall)</b>	<b>677,520.00</b>	<b>677,520.00</b>	<b>0.00</b>	0%

Comments

Purchase Orders Delivered Only  
 Purchase Orders Delivered Only

CVC Management/Admin Overheads  
 Includes postage, printing, stationery, Web Design

Advertising only

The excess is the amount to be transferred to the CRL reserve and is a direct reflection of the base amount to be spent on bookstock

CLARENCE REGIONAL LIBRARY - COMMITTEE REPORT 2018/19 Revenue and Expenditure - CAPITAL				
	Original Budget 2019/20	Revised Budget as at 01/07/19 (NC)	Actuals to 30/06/2019	% Actual vs Revised Budget
<b>Revenue</b>				
Asset Disposal	0.00	0.00	0.00	0%
Other Revenues	0.00	0.00	0.00	0%
<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expenditure</b>				
<b>Recurrent</b>				
Bookstock	342,962.00	342,962.00	0.00	0%
Furniture & Equipment	0.00	0.00	0.00	0%
	<b>342,962.00</b>	<b>342,962.00</b>	<b>0.00</b>	
<b>Non-Recurrent</b>				
Nil at this stage	0.00	0.00	0.00	0%
Nil at this stage	0.00	0.00	0.00	0%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Expenditure</b>	<b>342,962.00</b>	<b>342,962.00</b>	<b>0.00</b>	0%
<b>Excess / (Shortfall)</b>	<b>-342,962.00</b>	<b>-342,962.00</b>	<b>0.00</b>	0%

Purchase Orders Delivered Only

0% The shortfall is the amount to be transferred from the CRL reserve and has a direct correlation with the net operating result

Budget variation may be required to reduce spending in line with Net Operational Result above

	Based on Original budget figures	Based on Revised budget figures (NC)
<b>Balance of CRL Reserve</b>		
Opening Balance as at 1/7/19 (Estimate)	\$1,009,741.90	1,009,741.90
Less transfers from reserve:		
Capital expenditure incl books	\$342,962.00	342,962.00
Prior year book vote c/fwd	\$0.00	0.00
Add:		
Estimated operating transfer to reserve	\$677,520.00	\$677,520.00
Other Capital Revenue	\$0.00	\$0.00
Balance of reserve net of interest	\$1,344,299.90	\$1,344,299.90
Interest estimate as per Budget	\$22,428.00	\$22,428.00
Estimated balance as at 30/6/20	\$1,366,727.90	\$1,366,727.90

RA 41125

(Asset Disposal)



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DX. 4904 Bega

13 September 2019

Cr Jim Simmons  
Mayor  
Clarence Valley Council

Dear Cr Simmons

I write following the recent news of the unprecedented fire situation within the Shire of Clarence Valley.

Having recently experienced a bushfire episode in our Shire, our thoughts are with you during this difficult time.

We sympathize with you regarding the bushfire effects and praise the efforts of your local emergency services.

We pass on our regards and our hope that your community can be resilient and bounce back into recovery mode as quickly as possible.

If we can be of any assistance in providing learnings from our recovery efforts, please do not hesitate to contact us.

Please accept our personal condolences to all who have been affected.

Yours sincerely

A handwritten signature in black ink, appearing to read "Leanne Barnes".

Leanne Barnes OAM  
General Manager

A handwritten signature in black ink, appearing to read "Kristy McBain".

Cr Kristy McBain  
Mayor