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# Corporate Performance Review

September 2020



Report Printed – 12 August 2020



## SUMMARY

Each quarter, designated officers report on corporate performance under Council's Operational Plan. Performance reporting is a tool to:

- Enable Council to monitor progress towards achieving objectives in the Operational Plan;
- Alert resourcing and other barriers to providing services and projects in the Delivery Program; and
- Identify potential business improvements.

This report reviews Council's performance and reporting compliance for September 2020.

## OVERVIEW

### Background

This report includes the status of every program, project and service that Council is reporting against in the Operational Plan 2020/21. It details the highlights from our operations and identifies the programs, projects and services which are not tracking to planned performance.

This review is collated from reports provided by individual officers through the performance planning process.

At the end of each quarter (September, December, March and June) a progress report is prepared, utilising this information, for adoption and public distribution as required under the Local Government Act.





## September 2020 PERFORMANCE













### Measuring performance









Our strategies and actions to achieve the community's vision for the future of our city are prioritised under the below themes.










**Society**  
**Infrastructure**  
**Economy**  
**Environment**  
**Leadership**















The coloured symbols below identify the current status of the actions highlighted in this report. This report is set out with a complete status on all actions included in the 2020/21 Operational Plan.













	Action completed as planned in 2020/21.
	Action not yet finalised but is on track to be completed in 2020/21.
	Action is delayed due to identified issues but will still be delivered in 2020/21.
	Action is delayed and at risk of not being delivered in 2020/21.













Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Organisation Development		1.1.3.9 Implement Volunteer Management Protocol	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			100% of Volunteers onboarded in accordance with procedure annually	100	0		100	0		
			<b>Comments</b>	Volunteer Management is outsourced and will be reviewed in Q3						
Community Development		1.1.4.1 Develop Stage 2 of the Aboriginal Cultural Awareness package	<b>Comments</b>	Cultural awareness package captured with the broader Organisational Cultural awareness package.						
Open Spaces and Facilities		1.2.2.1 Engage with Yaegl Native Title Traditional Owners on the redevelopment of Council managed Holiday Parks.	<b>Comments</b>	Quarterly meetings interrupted by COVID restrictions and sorry business. Resolution of Native Title status for Calypso Yamba Holiday Park remains under consideration causing significant delays to commencement of redevelopment. Determination on site officer requirements also under consideration.						
Community Development		1.2.2.3 Continue to support the Industry Education Forum	<b>Comments</b>	Attended the forum and distributed the information.						
Environment, Development and Strategic Planning		1.2.3.8 Carry out compliance inspections (food and public swimming pools)	<b>Comments</b>	On track. Inspections ongoing						
Environment, Development and Strategic Planning		1.2.3.9 Inspect on-site sewerage management systems	<b>Comments</b>	On track. Inspections ongoing						
Environment, Development and Strategic Planning		1.2.3.10 Investigate all pollution and nuisance complaints within agreed timeframes	<b>Comments</b>	On track. Complaints being responded to within agreed timeframes.						
Environment, Development and Strategic Planning		1.2.3.11 Undertake approval renewal inspections of holiday parks prior to current approvals expiring	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			100% per annum	100	0		100	0		
			<b>Comments</b>	On track. Renewals ongoing.						

Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Environment, Development and Strategic Planning		1.2.3.12 Monitor the strategic ranger compliance program	<b>Comments</b>	On track.					
			<b>Comments</b>	Partnership to address behaviour in parks established.					
Community Development		1.2.4.2 Work with police and partners to enhance regional safety	<b>Comments</b>	Partnership to address behaviour in parks established.					
Library Services		1.3.1.1 Implement programs to maintain Library membership numbers against population	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			Membership is maintained at 44% of population	44	0		44	0	
			<b>Comments</b>	On Track, memberships is: CVC membership as a % of Pop. = 44.75% CRL membership as a % of Pop. = 46.9%					
Library Services		1.3.1.2 Maintain the age and condition of the Library collection	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			100% compliance with State Library's medium to medium-low range standard	100	0		100	0	
			<b>Comments</b>	On Track to exceed minimum acquisitions needed to maintain age and condition of the collection: Total items acquired 1 quarter 2020/21 = 7117 which is 79% of minimum acquisition for population size (79% of 9,000) (This includes eBooks and eAudio stock)					


















Reporting Responsibility	Action Status	Operational Plan Action	Performance														
Library Services		<p><b>1.3.1.3</b> Review and enhance online access to services and meet state visits benchmark</p>	<p><b>Comments</b></p> <p>Exceeding expectations:            eBooks - BorrowBox = 7195            eMagazines - RBdigital = 5861            eAudio – RBdigital/BorrowBox = 5072            library app downloads 671            Website visits – Google Analytics = 27018            Website users – Google Analytics = 6415            Average Unit usage per quarter for 2019/20 = 41,098            Average Unit usage per quarter for 2020/21 = 52,232            1st quarter = 27% increase on the average unit usage for 2019/20            Library visits:            Continue to be affected by Covid-19:            1 quarter 2020/21 CRL visits = 39,632            CRL average visit per quarter for 2019/20 = 55,997            CRL average visit per quarter for 2019/20 = 39,632            29% reduction on the average visits from last year            1 quarter 2020/21 CVC visits = 19,847            44% decrease on the average visits from last year            1 quarter 2020/21 CVC visits = 19,847</p>														
Library Services		<p><b>1.3.1.4</b> Review and implement the regional Library Collection Management Plan</p>	<p><b>Comments</b></p> <p>Ongoing each year</p>														
Regional Gallery		<p><b>1.3.1.5</b> Provide Creative Industries professional development workshops in the Clarence Valley each year</p>	<table border="1"> <thead> <tr> <th>KPI</th> <th>QTR Target</th> <th>QTR Actual</th> <th></th> <th>YTD Target</th> <th>YTD Actual</th> <th></th> </tr> </thead> <tbody> <tr> <td>Run three professional development activities for arts and cultural community per annum</td> <td>0</td> <td>3</td> <td></td> <td>0</td> <td>0</td> <td></td> </tr> </tbody> </table> <p><b>Comments</b></p> <p>Zoom workshops and one onsite workshop have been presented for the Plastics Re-imagined project In collaboration with Goldberg Aberline Studio (GAS) which will produce large scale public art. Four local artists have been appointed as project champions to assist and develop with community workshops held for Clarence Valley participants.            Preliminary Plein Air workshops were held for 'River to the Sea' exhibition project involving three well known local artists and five nationally recognised Metropolitan artists.            Artists Unpacked workshops have been rescheduled due to the impact of covid.</p>	KPI	QTR Target	QTR Actual		YTD Target	YTD Actual		Run three professional development activities for arts and cultural community per annum	0	3		0	0	
KPI	QTR Target	QTR Actual		YTD Target	YTD Actual												
Run three professional development activities for arts and cultural community per annum	0	3		0	0												







Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Community Development		1.3.1.6 Ensure that Clarence Valley Culture Facebook page and Clarence Valley Council (CVC) website contain the most recent up to date cultural information	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			A minimum of 26 updates to the Facebook page per annum	6	6		6	6	
			A minimum of 26 updates to CVC website per annum	0	0		0	0	
			<b>Comments</b>	Cultural activities have continued online during COVID					
Community Development		1.3.1.7 Support the creators of art and culture via promotion within the Clarence community	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			The Plunge Arts and Culture Festival is run successfully with over 100 participating projects each year	0	0		0	0	
			<b>Comments</b>	Plunge events will commence in Q2					
Regional Gallery		1.3.1.8 Provide at least one major cultural touring event for the Clarence Valley	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			One major touring event delivered to the Clarence Valley each year	0	1		0	0	
			<b>Comments</b>	2020 JADA exhibition drew 659 entries from each state and territory, with 56 artists selected as finalists including six locals. All event and exhibition planning completed. The exhibition will be on view at GRG from 2 October and will then tour to venues in NSW and QLD to mid 2022.					
Regional Gallery		1.3.1.9 Host national touring exhibitions	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			Host at least two major touring events per annum	0	1		0	0	
			<b>Comments</b>	The Gallery hosted the 'Operation Art' touring exhibition from 20 August to 20 September. This exhibition is a partnership between the Children's Hospital at Westmead and NSW Department of Education.					











Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Regional Gallery		1.3.1.11 Organise and host art events, and local and regional art exhibitions at the Grafton Regional Gallery	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			100 art events and exhibitions held at the Grafton Regional Gallery per annum	0	14		0	0		
			<b>Comments</b>	Five exhibitions by eight local and regional artists were held. Seven programs were held for adults and two online Art after School programs for children. Program of events has been adjusted due to Covid and reduced gallery spaces due to the development.						
Regional Gallery		1.3.1.13 Facilitate development of the volunteer museums in the Clarence Valley by supporting the Museum Advisor program	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			8 Advisor events/visits per annum	2	3		2	0		
			<b>Comments</b>	Museum Advisor Joan Kelly met with Clarence Valley Museums volunteers three times (July, August and September).						
Regional Gallery		1.3.1.18 Implement the sustainability plan for the Gallery	<b>Comments</b>	The Gallery development is due for completion in December 2020, during the lead up the Gallery has been focused on improving the Gallery shop operations and conducting Audience Development Research inline with the broader sustainability plan.						
Community Development		1.3.2.1 Develop and implement a Clarence Valley Council Reconciliation Action Plan	<b>Comments</b>	3 internal meeting hosted in review and action planning.						
Organisation Development		1.3.2.2 Facilitate employment of Aboriginal and Torres Strait Islander (ATSI) persons in accordance with ASTI strategy	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Aspirational goal for ATSI employees constitute 5% of all employees per annum	5	0		5	0		
			<b>Comments</b>							
Community Development		1.4.2.1 Enact policy, and partner, to focus on housing issues	<b>Comments</b>	Review of affordable housing policy underway.						








Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Community Development		<b>1.4.3.1</b> Ensure that the voice of the broader community is heard and that all have a chance to engage	<b>Comments</b>	5 new engagement plans developed across the organisation in support of major projects					
Executive Support		<b>1.1.3.8</b> Organise and facilitate for the Mayor to conduct citizenship ceremonies	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			4 ceremonies per year	1	1		4	1	
			<b>Comments</b>	Citizenship ceremonies held as per information from Department of Home Affairs					
Community Development		<b>1.1.3.7</b> Co-ordinate and deliver training internally to CVC officers and on community engagement	<b>Comments</b>	2 officers trained					
Community Development		<b>1.1.3.5</b> Foster the development and maturation of a volunteer culture in the Clarence Valley by supporting the Volunteer Strategy	<b>Comments</b>	Volunteering partnership with Volunteering Clarence Valley reviewed.					
Community Development		<b>1.1.3.4</b> Network and advocate with relevant organisations around identified needs of the Clarence Valley	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			Communicate with a range of community focussed organisations through a minimum of 20 interactions annually	5	5		5	5	
			<b>Comments</b>	PCYC opening completed and engagement with Aboriginal services commenced.					
Community Development		<b>1.1.3.3</b> Work with the community to improve engagement and participation	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			100 sessions facilitated annually	25	25		25	25	
			<b>Comments</b>	Sessions hosted on Clarence Conversations have included parkland, natural habitat and community group engagement.					























Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Community Development		1.1.3.2 Build connections to support and empower community ownership of initiatives and projects	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Assist 50 community organisations through Community Initiatives Program per annum	0	0		0	0		
			<b>Comments</b>	Applications for the Community Initiatives Program are currently being received.						
Community Development		1.1.3.1 Facilitate development of community networks through partnerships	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Development of 4 new partnerships each year	1	1		1	1		
			Support 6 annual community events	0	2		0	2		
			Promotion of 3 community messages annually	1	1		0	1		
			<b>Comments</b>	Partnerships developed to deliver information to community, NAIDOC supported and crime prevention messages developed.						
Environment, Development and Strategic Planning		1.1.2.1 On-going implementation of Heritage Assistance Program.	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			100% available funds committed by 30 June annually	100	100		100	100		
			<b>Comments</b>	Funding for private heritage projects in the 20/21 year 100% committed in accordance with Council resolution at 22 September 2020 meeting.						
Community & Industry Engagement		1.1.1.1 Continuing implementation of the Community Economic Development (CED) programs including streetscape enhancements	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			One CED program implemented per annum	0	0		0	0		
			<b>Comments</b>	Harwood and Ulmarra ongoing implementation						
Community Development		1.4.3.2 Work through community centres, networks and partnerships to ensure that all in the Clarence fair access to community events and services	<b>Comments</b>	Review of 5 community grant applications to offer support and a focus on access.						













Reporting Responsibility	Action Status	Operational Plan Action	Performance
Community Development		<b>1.4.3.3</b> Support community action in celebrating days of acknowledgement & awareness raising	<b>Comments</b> NAIDOC celebrations prepared.
Organisation Development		<b>1.4.3.5</b> Monitor and report on Council's Disability Inclusion Action Plan (DIAP) schedule of works	<b>Comments</b> Report on 19/20 actions collated for annual report.
Organisation Development		<b>1.4.3.6</b> Review progress of Council's Disability Inclusion Action Plan (DIAP)	<b>Comments</b> Meeting held in Q1 with relevant internal stakeholders to review actions for 20/21 and ensure quarterly updates. Planning for an updated DIAP 21-25 will begin in Dec 2020.
Civil Services		<b>1.4.4.1</b> Complete a review of the Clarence Valley Council Regional Airport Manual and advise Civil Aviation Safety Authority (CASA)	<b>Comments</b> New Federal Legislation for the aviation industry in regards to airports has recently come into effect and as such we are transitioning to a new Airport Manual which includes "triggers" for different requirements of CVC. This is being drafted and hopefully will be submitted to the Civil Aviation Safety Authority (CASA) by the end of the year for review. CASA has just completed an audit/surveillance event of Grafton Airport and the current Airport Manual and we are awaiting feedback.
Civil Services		<b>1.4.4.2</b> Arrange for the Clarence Valley Council Regional Airport Emergency Committee to meet and annual emergency response exercise to be undertaken	<b>Comments</b> As part of the new legislation that has come into effect, and the new "trigger" requirements of CVC, the need for an annual Emergency Response Exercise may not be required? This needs to be discussed further in regards to the level of commitment CVC want's to maintain regarding Airport Safety versus Legislative Requirements.
Civil Services		<b>1.4.4.3</b> Arrange for the technical assessments of the Clarence Valley Council Regional Airport to be completed and short and medium term works programs developed	<b>Comments</b> Due to COVID-19 and ongoing Queensland Border Closures, the engaged contractor is unable to attend the airport to conduct the required physical inspections as per CASA's requirements. CASA has been informed and is understanding of the situation, an extension has been granted.

Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Water Cycle		2.1.1.1 Drinking water meets health standards	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			95% compliance with Australia Drinking Water Guidelines (ADWG) measures	95	100		95	100	
			<b>Comments</b>	100% compliance with ADWG measures in Q1					
Water Cycle		2.1.1.2 Drinking water levels of service are met	<b>Comments</b>	Drinking water levels of service generally met					
Water Cycle		2.1.1.3 Drinking Water Quality Assurance Management Plan (DWQAMP) requirements are implemented	<b>Comments</b>	DWMS is implemented on an on-going basis					
Water Cycle		2.1.1.5 Water Cycle policies are updated as per review timeframe and new policies implemented as required	<b>Comments</b>	No policies reviewed in quarter					
Water Cycle		2.1.1.7 Sewerage Treatment Plants (STPs) are maintained and operated to meet Environmental Protection Licence (EPL) requirements	<b>Comments</b>	STPs have generally met EPL requirements					
Water Cycle		2.1.1.8 Sewerage reticulation systems are maintained as outlined in Strategic Business Plan	<b>Comments</b>	Sewer reticulation systems have been maintained as outlined in SBP					
Water Cycle		2.1.1.9 Annual reports submitted to regulators	<b>Comments</b>	Environment Protection Licences annual returns submitted to EPA in Q1.					
Water Cycle		2.1.1.11 North Grafton Sewerage Augmentation	<b>Comments</b>	85% concept design review undertaking during Q1.					















Reporting Responsibility	Action Status	Operational Plan Action	Performance
Water Cycle		<b>2.1.1.12</b> Water Cycle capital and asset renewal program outlined in annual operational plan is completed	<b>Comments</b> Capital and asset renewal undertaken on rolling basis
Water Cycle		<b>2.1.1.13</b> Deliver maintenance and capital works for Water Cycle assets in accordance with Council's adopted Asset Management Plans	<b>Comments</b> Maintenance undertaken in accordance with AMPs
Water Cycle		<b>2.1.2.1</b> Support Emergency Management Committee during disasters and emergencies	<b>Comments</b> No disasters or emergencies during quarter
Open Spaces and Facilities		<b>2.1.2.2</b> Work and support with the Rural Fire Service (RFS) and State Emergency Services (SES) in accordance with Agency Agreements	<b>Comments</b> Both agencies supported to implement activities. RFS District Liaison meeting held and new Yamba SES facility now operational.
Civil Services		<b>2.1.3.1</b> Review short and medium asset maintenance and capital schedules based on the Asset Management Plan strategies	<b>Comments</b> Programs reviewed on a continual basis and works re-prioritised as new or changed data is collected.
Finance and Asset Planning		<b>2.1.3.3</b> Update Council's suite of Asset Management documentation for all of Council's required assets	<b>Comments</b> Infrastructure Asset Planning Supervisor undertaking training for updated NAMS+ system, for the development of the AM Documents. Updates of the AM documents will commence after training. Looking at splitting Current AMP's into smaller groupings.
Finance and Asset Planning		<b>2.1.3.4</b> Provide condition data and details of new, upgraded, renewed and expanded assets, for inclusion into Asset Registers	<b>Comments</b> Staff have commenced Capitalisation for 20/21. Data in registers are being updated as Projects are financially completed. Status report table at each Asset Steering Group Meeting.

Reporting Responsibility	Action Status	Operational Plan Action	Performance
Open Spaces and Facilities		<b>2.1.3.5</b> Review Open Spaces & Facilities short and medium asset maintenance and capital schedules based on the Asset Management Plan strategies	<b>Comments</b> Review has commenced for 2021-25
Water Cycle		<b>2.1.3.6</b> Review Water Cycle short and medium asset maintenance and capital schedules based on the Asset Management Plan strategies	<b>Comments</b> Asset maintenance and capital schedules continually reviewed
Open Spaces and Facilities		<b>2.1.4.1</b> Review the Open Spaces Strategic Plan	<b>Comments</b> Preliminary review undertaken. Internal meetings with s94 group commenced and forecast ID being engaged to help inform the Strategy review.
Open Spaces and Facilities		<b>2.1.4.4</b> Deliver maintenance and capital works for Open Spaces and Facilities assets in accordance with Council's adopted Asset Management Plans	<b>Comments</b> Capital work program being delivered and works report submitted monthly to Council
Open Spaces and Facilities		<b>2.1.4.5</b> Implement State Emergency Services partnership agreement relating to capital and maintenance works	<b>Comments</b> Attended RFS District Liaison meeting and assisting RFS and SES in delivering capital works program.
Civil Services		<b>2.1.5.1</b> Deliver maintenance and capital works for Civil Services assets in accordance with Council's adopted Asset Management Plans	<b>Comments</b> Programs generally on schedule as reported through works program.
Civil Services		<b>2.1.5.2</b> Reseal Council's road network as per annual program	<b>Comments</b> Approximately 20% of reseal program is completed with the remainder planned for completion by late January 2021.













Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Civil Services		2.1.5.3 Maintain Council's unsealed roads annually	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Unsealed roads with bus routes to be graded 4 times per year	1	0		1	0		
			All other unsealed roads to be graded 2 times per year	0	0		0	0		
			<b>Comments</b>	Maintenance grading program generally on schedule and adjusted follow road inspections.						
Civil Services		2.1.5.4 Roads associated with Naturally Occurring Asbestos Management Plan to be sealed as per annual program	<b>Comments</b>	Ewinga Road has been recently been sealed so reducing Council's liability.						
Civil Services		2.1.5.5 Undertake routine maintenance as per Council's contract requirements with Roads and Maritime Services	<b>Comments</b>							
Civil Services		2.1.5.6 Level 2 inspections completed on all timber bridges every 4 years	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Structural assessment completed on 20% timber bridges annually	8	7		8	7		
			<b>Comments</b>	7/32 timber bridges scheduled for Level 2 inspection this year have been completed.						
Civil Services		2.1.5.7 Replace all identified illegible warning class signs	<b>Comments</b>	Replacement occurs as signs identified.						
Civil Services		2.1.5.8 All boat ramps inspected and cleaned as required following inspection	<b>Comments</b>	On track						
Community & Industry Engagement		3.1.2.1 Implementation of the Business Retention and Expansion Program Strategy (BREP)	<b>Comments</b>	Tracking as planned						


















Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Community & Industry Engagement		3.1.2.2 Assist the business community to navigate legislated planning processes	<b>Comments</b> Ongoing						
			<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
Community & Industry Engagement		3.1.2.3 Support the Industry Development Program	Four cluster meetings held each year	1	0		1	0	
			<b>Comments</b> Unable due to COVID Focus will be in Q3 Q4						
Community & Industry Engagement		3.1.2.4 Implement tourism development and marketing strategy	<b>Comments</b> Ongoing – Jacaranda Season, MCV general intrastate travel focus						
Environment, Development and Strategic Planning		3.1.3.1 Processing of Planning Proposal applications in accordance with State Government gateway benchmarks as specified in each application	<b>KPI</b>						
			<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			100% compliance	100	100		100	100	
			<b>Comments</b> All current planning proposals comply with Gateway benchmarks.						
Environment, Development and Strategic Planning		3.1.3.3 Amend planning instruments to conform with revised planning legislative requirements	<b>Comments</b> Housekeeping amendment of the CVLEP proposed to be prepared later in 2020/21 to ensure greater consistency with relevant legislative requirements. Scope of amendments being reviewed.						
Environment, Development and Strategic Planning		3.1.3.4 Review and update of key planning strategies	<b>Comments</b> Preparation of a Local Growth Management Strategy (LGMS) is a key strategic planning outcome of the adopted Local Strategic Planning Statement (LSPS). A number of immediate priority LSPS actions that will contribute to the LGMS will be pursued in 2020/21. Work plan in preparation.						
Community & Industry Engagement		3.1.5.1 Implement annual Events and Festivals program with sponsored events meeting Council's adopted assessment criteria	<b>Comments</b> Events affected by COVID. Jacaranda Festival granted funding. They are promoting Jacaranda Season						
Community & Industry Engagement		3.1.5.2 Partner with sports event marketing provider	<b>Comments</b> N/A						




























Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Community & Industry Engagement		3.1.6.1 Progressive implementation of the Clarence River Way Master Plan	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Apply for funding annually for one project identified in the plan	0	0		0	0		
			<b>Comments</b>	Ongoing implementation of CRW masterplan – Grafton Harwood and Ulmarra						
Open Spaces and Facilities		3.1.1.4 Implement the staged redevelopment of Calypso Yamba Holiday Park and report to trust	<b>Comments</b>	Lack of resolution regarding Native Title status has prevented the commencement of Stage 1 works and submission of DA to JRPP.						
Open Spaces and Facilities		3.1.1.5 Update Business Development Strategies for Minnie Water and Wooli Holiday Parks	<b>Comments</b>	Awaiting confirmation from Coffs Harbour RFS Planning & Environment Services regarding necessary changes to bushfire constraints report.						
Open Spaces and Facilities		3.1.1.6 Implement formal online customer satisfaction surveys for holiday parks and respond to negative comments	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			80% of surveys convey positive feedback annually	80%	85%		0	0		
			<b>Comments</b>	Online customer satisfaction survey portal implemented and any negative concerns addresses in timely manner. All parks had increases in their NPS scores except for Wooli who had complaints about water pressure, which was quickly rectified. Average NPS was 67.91. Average scores out of 10 across all parks are: Service-9.19, Standard of Facilities-7.85, Sites-8.46 & Value for money-8.37.						
Community & Industry Engagement		3.1.1.7 Monitoring the economy for the business community and potential investors	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Two economic monitors issued per annum	1	1		2	1		
			<b>Comments</b>							
Community & Industry Engagement		3.1.1.8 Publish regular eNews newsletters on Council website and directly to the business community	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Two e-newsletters issued per annum	3	3		12	3		
			<b>Comments</b>	On target						

























Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Community & Industry Engagement		3.1.4.1 Facilitate Marine and Engineering Industry Cluster Resource Sharing and Skills Development Program	<b>Comments</b>		Discussions underway.					
Water Cycle		4.1.1.1 Review Council's flood response procedures	<b>Comments</b>		Flood response exercise deferred to Q2 due to Covid 19.					
Environment, Development and Strategic Planning		4.1.1.3 Prepare and implement Riverbank Risk Plan	<b>Comments</b>		Riverbank erosion areas have been included in the CVLEP mapping. This project intends to expand on existing mapped riverbank erosion hazard zones to identify potential risk to public and private assets and has not yet commenced in any substantive way.					
Open Spaces and Facilities		4.1.2.4 Implement the Water Efficiency Strategic Plan and the Water Efficiency Implementation Plan	<b>KPI</b>		<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			Minimum of two Clarence Valley Schools accredited or refreshed as capital Water Wise Schools annually	0	0		0	0		
			Produce quarterly rates newsletter	1	0		1	0		
			<b>Comments</b>							
Open Spaces and Facilities		4.1.2.5 Implement the Councils Rural Fire Service (RFS) Service Level Agreement	<b>Comments</b>		Attended RFS District Liaison Committee meeting and new SLA template is being released that will be reported to Council.					
Water Cycle		4.1.2.1 Support landowners and volunteers to manage Council drains and floodgates	<b>KPI</b>		<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			20 landholder visits conducted annually	5	5		5	5		
			<b>Comments</b>		5 landholder visits conducted during quarter					














Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Open Spaces and Facilities		4.1.2.2 Implement adopted Coast and Estuary Management Plans	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			One priority action implements per year from 2017/18 - 2019/20	0	0		0	0		
			Two priority actions implemented by 2020/21	0	0		0	0		
			<b>Comments</b>	Consultants engaged in Q1 to undertake Coastal Management Plan scoping study						
Open Spaces and Facilities		4.1.2.6 Implement Weed Action Plan (WAP)	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			2500 property inspections completed annually	0	0		0	0		
			<b>Comments</b>							
Open Spaces and Facilities		4.1.2.8 Implement the Bush Fire Risk Management Plan	<b>Comments</b>	BFMC Meeting attended. Asset Protection Zones being maintained.						
Open Spaces and Facilities		4.1.2.9 Promote environmental and biodiversity issues	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Undertake four awareness raising events annually	1	0		1	0		
Open Spaces and Facilities		4.1.2.10 Support Volunteers to undertake Natural Resource Management (NRM) activities	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Liaise with 10 groups annually	0	0		0	0		
			Liaise with 100 volunteers annually	0	0		0	0		
			<b>Comments</b>							

Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Open Spaces and Facilities		4.2.4.1 Promote and provide information on sustainable and innovative agricultural practices	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			One Natural Resource Management (NRM) newsletter completed each year	0	0		0	0	
			Three other awareness raising activities completed annually	0	0		0	0	
			<b>Comments</b>						
Open Spaces and Facilities		4.2.4.2 Enhance access to healthy and locally produced food	<b>Comments</b>	Support Farmers Markets in Yamba and in Market Square Grafton					
Water Cycle		4.2.1.1 Monitor emissions from Water Cycle operations and maintenance	<b>Comments</b>	Water Cycle operational processes continually reviewed to minimise emissions					
Water Cycle		4.2.1.2 Monitor non-renewable energy use in Water Cycle operations and maintenance	<b>Comments</b>	Solar systems at Shannon Creek Dam and four Sewage Treatment Plants generated 53.98MWH in quarter.					
Environment, Development and Strategic Planning		4.2.2.2 Planning for management of natural hazards	<b>Comments</b>	Update to coastal risk mapping for Woolli Beach and Brooms Head Beach included in list of matters for Housekeeping LEP amendment. Bush fire prone land mapping being revised in liaison with NSWRFSS. Identification of natural hazards and constraints on land within growth areas and employment lands to be determined in 2020/21 in support of future LGMS					
Open Spaces and Facilities		4.2.3.1 Implement initiatives to reduce illegal dumping and littering	<b>Comments</b>	Illegal dumping continues to be managed and actions undertaken.					
Open Spaces and Facilities		4.2.3.2 Operate Grafton Regional Landfill in compliance with Landfill Environmental Plan (LEMP), Environmental Management Protection Authority (EPA) Licence and Carbon Abatement Contract	<b>Comments</b>	Landfill operations are meeting licence and carbon abatement conditions .					














Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Open Spaces and Facilities		<b>4.2.3.3</b> Implement the domestic waste and commercial waste collection service	<b>Comments</b>	Domestic and commercial waste services being implemented.						
Open Spaces and Facilities		<b>4.2.5.1</b> Implement community waste and sustainability events and education program	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Min of 4 events annually including Clean-up Australia and Earth Hour per year	1	0		1	0		
			<b>Comments</b>							
Organisation Development		<b>5.1.1.1</b> Develop all documents required under the Integrated Planning and Reporting (IP&R) framework and facilitate ongoing reporting	<b>Comments</b>	Planning and document preparation is underway						
Organisation Development		<b>5.1.1.2</b> Ensure managers undertake annual review of staffing and report to Executive on how best to meet organisational goals and objectives	<b>Comments</b>	A process on how to best achieve this is being developed inline with Council and Executive's needs.						
Community & Industry Engagement		<b>5.1.2.1</b> Issue mainstream and social media releases	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			200 media releases /cal year	50	20		50	20		
			250 social media posts per calendar year	62	120		62	0	120	
			<b>Comments</b>							
Community & Industry Engagement		<b>5.1.2.2</b> Produce a regular staff newsletter	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			12 publications each year	3	0		3	0		
			<b>Comments</b>	Still in discussion of best approach. Assisting P&C with STRIVE EDMs						

Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Community & Industry Engagement		5.1.2.3 Production of Council quarterly newsletter to go with rates notices	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			4 publications each year	1	1		1	1	
			<b>Comments</b>						
Community & Industry Engagement		5.1.3.1 Engage with the community in a strategic and coordinated manner	<b>Comments</b>	Ongoing project based community communications plans implemented					
Environment, Development and Strategic Planning		5.1.4.1 Development applications (DA's) processed within statutory timeframe	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			80% of DA's completed within time frame per annum	80	51.3		80	51.3	
			<b>Comments</b>	DA's processed within 40 days has improved by 10% since last quarter and 12% compared to this quarter last year. <ul style="list-style-type: none"> <li>• Q1 2020/21 -224 determined; 115 determined within 40 days 51%</li> <li>• Q1 2019/20 -174 determined; 68 determined within 40 days 41%</li> <li>• Q4 2019/20 -204 determined; 84 determined within 40 days 39%</li> </ul>					
Environment, Development and Strategic Planning		5.1.6.1 Review of Clarence Valley Local Environmental Plan and Development Control Plan (CVLEP & DCPs) to address anomalies and prepare draft and refer to Council for pre-Gateway decision	<b>Comments</b>	See also comment at Action 3.1.3.3 regarding CVLEP Housekeeping amendment. Review/update of DCPs on hold as NSW Government are expected to notify of new DCP template in near future.					
Organisation Development		5.1.7.1 Ensure staff are trained on induction and existing staff receive reinforcement in relation to Council's Code of Conduct	<b>Comments</b>	All staff attend Code of Conduct training yearly – every third year in person and the other two years by elearning. Details on the training is in the Training Plan 20/21.					
Organisation Development		5.1.7.2 Plan and implement training programs for elected members on matters relevant to the ongoing governance requirements of Council	<b>Comments</b>	Election postponed until 21/22 – planning will be undertaken later into this financial year.					














Reporting Responsibility	Action Status	Operational Plan Action	Performance														
Organisation Development		<b>5.1.8.2</b> Maintain Council's risk register	<b>Comments</b> Safety and Risk Coordinator has commence an extensive review of the risk register and is in the process of meeting with all risk owners to discuss mitigations and ensure our risks are within the risk appetite. The ERM plan has been reviewed and adopted and actions in this are being reviewed and actioned.														
Organisation Development		<b>5.1.8.3</b> Maintain Business Continuity Plan (BCP)	<b>Comments</b> The BCP is current and has been recently used due to COVID-19. The Directorate plans are currently being reviewed.														
Organisation Development		<b>5.1.8.4</b> Develop annual statutory reporting calendar for the next financial year	<b>Comments</b> This will be completed when dates are released – Q4.A current calendar is being used from Office of Local Government														
Information and Corporate Systems		<b>5.1.8.5</b> Ensure compliance with State Records Act through an Electronic Conversion Project	<b>Comments</b> We have focussed on scanning files this quarter to reduce the number of physical files that need to be relocated during the 2 Prince Street Renovation.														
Organisation Development		<b>5.1.8.9</b> Ensure Council's major risks are mitigated by maintaining appropriate insurance	<b>Comments</b> Council did a full review of insurance in Q4 in 19/20 and we have appropriate insurance. Insurance status is noted in the risk register.														
Environment, Development and Strategic Planning		<b>5.1.8.10</b> Issue of Section 149 Certificates	<b>KPI</b>														
			<table border="1"> <thead> <tr> <th></th> <th>QTR Target</th> <th>QTR Actual</th> <th></th> <th>YTD Target</th> <th>YTD Actual</th> <th></th> </tr> </thead> <tbody> <tr> <td>Quarterly average processing time 2 working days</td> <td>2</td> <td>3.05</td> <td></td> <td>2</td> <td>3.05</td> <td></td> </tr> </tbody> </table>		QTR Target	QTR Actual		YTD Target	YTD Actual		Quarterly average processing time 2 working days	2	3.05		2	3.05	
				QTR Target	QTR Actual		YTD Target	YTD Actual									
Quarterly average processing time 2 working days	2	3.05		2	3.05												
<b>Comments</b> Average times to issue planning certificates exceed KPI by 1 day. Processing requirements in hand and current average offers excellent level of service to customers.																	
Organisation Development		<b>5.1.8.11</b> Review risk management strategy, plans, templates, procedures	<b>KPI</b>														
			<table border="1"> <thead> <tr> <th></th> <th>QTR Target</th> <th>QTR Actual</th> <th></th> <th>YTD Target</th> <th>YTD Actual</th> <th></th> </tr> </thead> <tbody> <tr> <td>100% Risk Documents reviewed by due date</td> <td>100</td> <td>100</td> <td></td> <td>100</td> <td>0</td> <td></td> </tr> </tbody> </table>		QTR Target	QTR Actual		YTD Target	YTD Actual		100% Risk Documents reviewed by due date	100	100		100	0	
				QTR Target	QTR Actual		YTD Target	YTD Actual									
100% Risk Documents reviewed by due date	100	100		100	0												
<b>Comments</b> All documents are up to date and have currently been reviewed.																	















Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Organisation Development		5.1.8.12 Arrange and facilitate meetings of the Audit Committee	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			4 per year	1	1		1	1	
			<b>Comments</b>	Meeting held as required.					
Organisation Development		5.1.8.16 Process Code of Conduct complaints	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			100% Code of Conduct complaints are processed within timeframes each year	100	0		100	0	
			<b>Comments</b>	Nil complaints processed this quarter.					
Organisation Development		5.1.8.17 Provide training for staff in Public Interest Disclosure (PID)	<b>Comments</b>	Elearning package is currently available as per the Training Plan 2020. Training will be delivered to the Leadership Forum yearly.					
Property Team		5.2.1.1 Review Council's property portfolio annually to identify surplus assets	<b>Comments</b>	Review of current operational land parcels being undertaken. List extracted. Individual data verification being undertaken for each lot identified on list. GREEN DOT.					
Environment, Development and Strategic Planning		5.2.1.2 Review and monitor expenditure of Section 94 funds	<b>Comments</b>	Ongoing. Council to obtain independent audit of administration and financial management of section 7.11 (formerly section 94) developer contributions later in 2020/21 year to inform Council procedures.					
Finance and Supply		5.2.1.4 Prepare and lodge grant funding acquittals and reports	<b>Comments</b>	Ongoing process throughout the year. Grant Acquittals and reports submitted as required.					
Finance and Supply		5.2.1.5 Report to Council on budgetary progress during the year	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			12 Budget Reports submitted to Council (monthly)	3	3		3	3	
			<b>Comments</b>	On track – Monthly Financial Reports submitted as required and the September QBRS will be presented to the October 2020 Council Meeting					






















Reporting Responsibility	Action Status	Operational Plan Action	Performance														
Finance and Supply		<b>5.2.1.6</b> Ensure Investment returns exceed benchmark	<b>Comments</b> Investment performance is benchmarked against the AusBond Bank Bill Index. At 30 September 2020 the index was 0.58% and the CVC running yield was 1.72%.														
Finance and Supply		<b>5.2.1.7</b> Report to Executive on light fleet and small plant usage and budget variations	<b>Comments</b> A new Fleet management system is currently being implemented and reporting being investigated.														
Information and Corporate Systems		<b>5.2.1.11</b> Ensure Information and Communication Technologies (ICT) Assets and Infrastructure are replaced and maintained in both an operationally and fiscally responsible manner	<b>Comments</b> Rollout achieved as per works program														
Finance and Supply		<b>5.2.1.12</b> Prepare annual Financial Statements and submit for audit	<b>Comments</b> Preparation of the annual Financial Statements and associated external audit have been completed. Final review is underway. A report will be presented to the October Council meeting to refer the Financial Statements to audit.														
Finance and Supply		<b>5.2.1.13</b> Investment Report submitted to Council	<b>Comments</b> Monthly investments reports for June, July & August were table in the September quarter.														
Finance and Supply		<b>5.2.1.14</b> Taxation Goods and Services Tax, Fringe Benefits Tax & Payroll Tax returns lodged by due date	<table border="1"> <thead> <tr> <th>KPI</th> <th>QTR Target</th> <th>QTR Actual</th> <th></th> <th>YTD Target</th> <th>YTD Actual</th> <th></th> </tr> </thead> <tbody> <tr> <td>100% statutory compliance</td> <td>100</td> <td>100</td> <td></td> <td>100</td> <td>100</td> <td></td> </tr> </tbody> </table>	KPI	QTR Target	QTR Actual		YTD Target	YTD Actual		100% statutory compliance	100	100		100	100	
KPI	QTR Target	QTR Actual		YTD Target	YTD Actual												
100% statutory compliance	100	100		100	100												
			<b>Comments</b> Monthly returns have been lodged on or before the due date.														
Organisation Development		<b>5.2.2.1</b> Submit an Equal Employment Opportunity (EEO) Management Plan Report	<b>Comments</b> Submitted for 19/20 in the annual report. Updated EEO MP with updated actions for 20/21.														



Reporting Responsibility	Action Status	Operational Plan Action	Performance												
Organisation Development		<b>5.2.2.2</b> Increase number of places for trainees and apprentices and participate in school based trainee program	<b>Comments</b> A review of the trainee program is underway for 20/21 to have a plan for the next 4 years when the Workforce Management Strategy is development.												
Organisation Development		<b>5.2.2.3</b> Develop and implement a leadership development program	<b>Comments</b> A leadership development strategy is being developed based around leadership needs and the introduction of the capability framework. An emerging leaders program will be the first to be implemented with a planned Feb 2021 start.												
Organisation Development		<b>5.2.2.4</b> Review staff protocols and provisions to attract and retain appropriately skilled and/or younger staff	<b>Comments</b> All polices and procedures are being reviewed inline with My Employee Journey including recruitment and selection with the implementation of the CVC capability framework. These actions and a review of the trainee program will assist to attract appropriately skills and younger staff.												
Organisation Development		<b>5.2.2.5</b> Maintain a performance development framework that enables proactive reporting on progress against milestones and key indicators	<b>Comments</b> Employee Performance Policy and procedure are been developed and being trialled with the Corporate and Governance Directorate and the Office of the General manager.. A performance development plan has goals based on community strategic goals and the operational plan												
Organisation Development		<b>5.2.2.6</b> Provide opportunities to staff to skill up via Higher Grade Placement (HGP) or mentored work opportunities prior to anticipated leave or exit dates of higher grade personnel	<b>Comments</b> As previously stated all policies and procedures are being reviewed including leadership development, higher grade pay and mentoring.												
Organisation Development		<b>5.2.2.7</b> Continue to promote region as desirable life and work location	<b>Comments</b> People and Culture are working with the Community Industry and Engagement Team to ensure our recruitment platform is professional and promotes the location as a desirable life and work balance.												
Information and Corporate Systems		<b>5.2.3.1</b> Provide accurate and current information for Customers at the Maclean and Grafton Foyers	<b>KPI</b>												
			<table border="1"> <thead> <tr> <th>QTR Target</th> <th>QTR Actual</th> <th></th> <th>YTD Target</th> <th>YTD Actual</th> <th></th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td></td> <td>3</td> <td>1</td> <td></td> </tr> </tbody> </table>	QTR Target	QTR Actual		YTD Target	YTD Actual		3	1		3	1	
			QTR Target	QTR Actual		YTD Target	YTD Actual								
3	1		3	1											
<b>Comments</b> Due to Covid 19 we have reduced our foyer displays (COVID 19 only displays). Many displays have now moved online/advertised through social media															

Reporting Responsibility	Action Status	Operational Plan Action	Performance							
Organisation Development		<b>5.2.3.2</b> Implement internal Business Improvement program	<b>Comments</b>	This is an ongoing program that has been achieving positions outomces – current projects DA, performance management, training						
Community & Industry Engagement		<b>5.2.3.3</b> Provide staff communication workshops and media and public speaking training for appropriate staff	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			4 events each year	1	0		1	0		
			<b>Comments</b>	Ongoing one on one assistance and coaching during Covid						
Information and Corporate Systems		<b>5.2.3.4</b> Informal GIPAs completed in accordance with service level agreements	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Greater than 90% within service level per annum	90	80.96		90	80.96		
			<b>Comments</b>	Reduced staffing levels and increase number of request (586 compared to 512 for the same time last year) has contributed to the service level achieved						
Information and Corporate Systems		<b>5.2.3.5</b> Provide quality customer service at our front counters	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Greater than 85% Good or Excellent feedback	85	96.96		85	96.96		
			<b>Comments</b>	Achieved above target ( 170 responses received via counters)						
Civil Services		<b>5.2.3.8</b> Review the operational capacity of Council owned quarries to re-assess gravel quality, operational issues and estimated life on current usage rates	<b>Comments</b>							
			<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>		
			Quarries annual review conducted with strategic significance outlined. Officers recommendations documented.	0	0		10	10		
			<b>Comments</b>	On Target						
Finance and Supply		<b>5.2.3.9</b> Revise preferred supplier listing	<b>Comments</b>	Ongoing review process. Currently reviewing trade services and strategic supply processes						

Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Organisation Development		<b>5.2.3.10</b> Participate in the Performance Excellence Program survey	<b>Comments</b>	Completed Q1 2020/21					
Organisation Development		<b>5.2.4.1</b> Develop and implement section based Work Health and Safety Action plans	<b>Comments</b>	WHS State-wide completed in August with a 68% result mainly due to lack of planning. Coordinator Safety and Risk as an action plan that is being addressed and reported on quarterly.					
Organisation Development		<b>5.2.4.2</b> Undergo annual State Cover Audit	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			Achieve overall annual score of greater 80%	0	0		0	0	
			<b>Comments</b>	Annual score was under this. We have a robust action plan for 20/21 with a plan for 85% for August 2021.					
Information and Corporate Systems		<b>5.2.5.2</b> Provide an effective and efficient call centre for Council	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			Greater than 65% of enquirers resolved first instance	65	66.8		65	66.8	
			<b>Comments</b>	Expectation achieved					
Information and Corporate Systems		<b>5.2.5.3</b> Ensure that Council's Webpage is available for our Customers	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			Greater than 95% uptime	95	99.99		95	99.99	
			<b>Comments</b>	Expectation Achieved					
Information and Corporate Systems		<b>5.2.5.4</b> Provide corporate systems and software that are aligned with business needs and requirements	<b>Comments</b>	Major milestones this quarter include HRP ORG CHART and Training module deployed to test environment. DA Portal Integration deployed to test. Further configuration and Testing of Asset system including mobility					
Finance and Supply		<b>5.2.1.15</b> Report on compliance with Council's Financial Planning Policy	<b>Comments</b>	Reporting included in the Quarterly Budget Review Statement					
Open Spaces and Facilities		<b>1.2.1.1</b> Review the Aquatic Facilities Strategic Plan	<b>Comments</b>	Initial discussion on review of s94 Plan held as part of the overall review of this Plan					

Reporting Responsibility	Action Status	Operational Plan Action	Performance						
Community Development		1.2.4.1 Work with partners to improve community wellbeing, education and leadership	<b>KPI</b>	<b>QTR Target</b>	<b>QTR Actual</b>		<b>YTD Target</b>	<b>YTD Actual</b>	
			Minimum of 4 projects annually	1	2		1	2	
			<b>Comments</b>	Partnership with schools through Our Healthy Clarence established to support mental health training.					
Regional Gallery		1.3.1.16 Host the Clarence Valley Indigenous Art Award	<b>Comments</b>						
Open Spaces and Facilities		3.1.1.9 Implement the staged redevelopment of Brooms Head Holiday Park	<b>Comments</b>	Tender for Stage 1 OSM upgrade delayed due to funding and native titles issues.					

Undetermined Applications as at 26 October 2020.

As of 26 October 2020 there were 192 outstanding development applications, which have been with Council for the following timeframes:

<b>Less than 40 days</b>	112
<b>41 - 60 days</b>	19
<b>61 - 80 days</b>	14
<b>81+ days</b>	47

The table below shows undetermined DAs that have been with Council for over 40 days with reasons for their current status.

Application No.	Received Date	Total	Description	Property	Reason
DA2020/0536	14/09/2020	41	Building envelope	Back Lane, JUNCTION HILL 2460	Awaiting External Referral (DPIE)
DA2020/0529	10/09/2020	45	As built dwelling	637 Parker Road, LANITZA NSW 2460	Awaiting additional information (Contamination assessment, bushfire report and engineers report for structure).
DA2020/0534	10/09/2020	45	Secondary dwelling	746 Brooms Head Rd, GULMARRAD 2463	Awaiting additional information (Amended Plans to show all BASIX commitments)
DA2020/0468	9/09/2020	46	Specialised retail premises - Autobarn	5 Iolanthe Street, SOUTH GRAFTON 2460	Being determined.
DA2020/0523	9/09/2020	46	Alterations and Additions - alfresco area	269 Burragan Road, COUTTS CROSSING NSW 2460	Being determined.
DA2020/0517	8/09/2020	47	Carport	16 Stuart Lane, LAWRENCE NSW 2460	Currently being assessed*
DA2020/0518	8/09/2020	47	Machinery shed	165 Rogan Bridge Road, WATERVIEW HEIGHTS NSW 2460	Currently being assessed*
DA2020/0521	8/09/2020	47	Roofed patio	28 Woodford Street, MACLEAN NSW 2463	Being determined.
DA2020/0506	7/09/2020	48	Dwelling	147 Rogan Bridge Road, WATERVIEW HEIGHTS NSW 2460	Currently being assessed*
DA2020/0516	7/09/2020	48	Transportable dwelling, carport and boundary fence	5 Bryce Crescent, LAWRENCE NSW 2460	Awaiting additional information (DCP Variation).
DA2020/0519	7/09/2020	48	Shed and two carports	32 Prescott Street, COPMANHURST NSW 2460	Variation to DCP (front setback) for unauthorised works currently being assessed*
DA2020/0501	4/09/2020	51	Dwelling	7 Bryce Crescent, LAWRENCE NSW 2460	Currently being assessed*
DA2020/0512	4/09/2020	51	Home business/Commercial kitchen	88 Watters Road, RUSHFORTH NSW 2460	Being determined.
DA2020/0513	4/09/2020	51	Secondary dwelling	50 Lower Kangaroo Creek Road, COUTTS CROSSING NSW 2460	Being determined.
DA2020/0503	3/09/2020	52	Shed	229 Middle Road, PALMERS ISLAND 2463	Currently being assessed*
DA2020/0495	1/09/2020	54	Carport and shipping container for storage	28 Prescott Street, COPMANHURST 2460	Unauthorised works currently being assessed*
DA2020/0496	1/09/2020	54	Dwelling	134 Armidale Street, SOUTH GRAFTON NSW 2460	Awaiting additional information (details of driveway and earthworks).
DA2020/0490	31/08/2020	55	Shed	80 Emu Drive, WOOMBAH NSW 2469	Being determined.
DA2020/0492	28/08/2020	58	As built carport and outdoor area	15 Duke Street, ILUKA NSW 2466	Variation to DCP (front setback) for unauthorised works currently being assessed*
DA2020/0474	24/08/2020	62	Convert caravan park to manufactured homes estate	54 Iluka Road, WOOMBAH NSW 2469	Awaiting external referral (RFS).
DA2020/0470	21/08/2020	65	Four residential units, strata subdivision and consolidation	Duke Street, GRAFTON NSW 2460	Awaiting additional information (amendment to building design regarding heritage concerns).

SUB2020/0023	21/08/2020	65	Two lot subdivision	104 Carrs Drive, YAMBA NSW 2464	Being determined.
SUB2020/0024	21/08/2020	65	Six lot strata subdivision	12 Fairtrader Drive, YAMBA NSW 2464	Additional information received 22/10 (access and restricted buffer area) and currently being assessed*
DA2020/0453	20/08/2020	66	Dual occupancy and two lot subdivision	67 Scullin Street, TOWNSEND NSW 2463	Awaiting external referral (RFS).
SUB2020/0021	20/08/2020	66	Three lot subdivision	126 North Street, GRAFTON NSW 2460	Additional information requested (location of easements for infrastructure and concept access plan).
DA2020/0456	19/08/2020	67	Patio to rear of dwelling	41 Melaleuca Drive, YAMBA NSW 2464	Being determined.
DA2020/0461	19/08/2020	67	Equestrian Facility	346 Shipmans Road, GLENREAGH NSW 2450	Awaiting additional information (details of scale of operation expected and traffic impacts)
DA2020/0450	18/08/2020	68	Dwelling	95 West Street, WOOMBAH NSW 2469	Awaiting additional information (baseline ecological assessment).
DA2020/0454	18/08/2020	68	Dwelling	3 Pottery Lane, WOOMBAH NSW 2469	Awaiting external referral (RFS).
DA2020/0457	18/08/2020	68	Dwelling (Bushfire rebuild)	174 Frickers Road, NYMBOIDA NSW 2460	Part of additional information received (OSM application and BASIX commitments on plans still outstanding) and being assessed*
SUB2020/0022	18/08/2020	68	Two lot subdivision	4 Paddymelon Road, WOOMBAH NSW 2469	Awaiting external referral (RFS).
DA2020/0446	17/08/2020	69	Dwelling	50 River Street, BRUSHGROVE NSW 2460	Awaiting additional information (amended plans to address heritage concerns).
DA2020/0422	10/08/2020	76	Dual occupancy	2090 Lawrence Road, LOWER SOUTHGATE NSW 2460	Awaiting additional information (OSM report, geotechnical report in regards to riverbank erosion and flood engineers certificate).
DA2020/0431	4/08/2020	82	Secondary dwelling, dwelling and earthen mound	1-9 Grafton Street, LAWRENCE NSW 2460	Currently being assessed*
DA2020/0425	3/08/2020	83	Primitive camping ground (5 camp sites)	Pringles Way (Off), GURRANANG NSW 2460	Awaiting external referral (RFS).
DA2020/0408	30/07/2020	87	Wholesale tea tree nursery	Duncans Road, CLARENZA NSW 2460	Awaiting external referral (TfNSW).
DA2020/0410	29/07/2020	88	Bulk earthworks, retaining walls and boundary adjustment	32 Mulgi Drive, SOUTH GRAFTON NSW 2460	Awaiting external referral (ARTC).
DA2020/0407	28/07/2020	89	Garage & deck alterations & additions	25 Poinsettia Crescent, BROOMS HEAD NSW 2463	Essential Energy has requested further information.
DA2020/0388	16/07/2020	101	Dual occupancy (detached)	2A Petticoat Lane, HARWOOD NSW 2465	Being determined.
DA2020/0387	15/07/2020	102	Additions to building for industry and hardware and building supplies showroom	113 Jubilee Street, TOWNSEND NSW 2463	Currently being assessed*
DA2020/0380	14/07/2020	103	Dwelling, Secondary dwelling and shed	16 Kathleen Street, MACLEAN NSW 2463	Applicant has amended proposal to remove secondary dwelling, awaiting amended BASIX certificate.
SUB2020/0017	13/07/2020	104	Boundary adjustment and addition of one new allotment	194 Gardiners Road, JAMES CREEK NSW 2463	Being determined.
SUB2020/0016	9/07/2020	108	Five Lot Subdivision	439 Murrayville Road, ASHBY NSW 2463	Revised BDAR submitted 17/10, referred back to DPIE – Biodiversity and Conservation to review.
DA2020/0351	3/07/2020	114	Rural Supply Building	38 Mulgi Drive, SOUTH GRAFTON NSW 2460	Essential Energy referral received 23/10 and currently being assessed*

DA2020/0354	2/07/2020	115	Addition of shops and arcade	25 King Street, GRAFTON NSW 2460	To October Council meeting.
DA2020/0348	30/06/2020	117	Dual occupancy (building envelope)	401 Kungala Road, KUNGALA NSW 2460	To October Council meeting.
DA2020/0338	25/06/2020	122	Additions to dwelling	40 Kerry Street, MACLEAN NSW 2463	Applicant does not agree with RFS response and has advised they will engage a bushfire consultant to address issues.
SUB2020/0012	15/06/2020	132	12 lot subdivision	5 Bridge Street, GLENREAGH 2450	To October Council meeting.
DA2020/0294	5/06/2020	142	Dwelling, sheds, spa and flood mound	546 Lawrence Road, ALUMY CREEK NSW 2460	Additional information required (revised OSM application and acid sulfate soil assessment).
DA2020/0291	3/06/2020	144	Site regrading and filling works	72-82 Swallow Road, SOUTH GRAFTON 2460	Awaiting external referrals (ARTC and Essential Energy)
DA2020/0288	2/06/2020	145	Alterations and Additions (roof over deck)	6 Pilot Street, YAMBA NSW 2464	Applicant has requested to withdraw application, request being processed.
DA2020/0278	29/05/2020	149	Carport	20 Boronia Crescent, YAMBA NSW 2464	To October Council meeting.
SUB2020/0010	20/05/2020	158	Two lot subdivision	135 Adams Street, WOOMBAH NSW 2469	Revised Bushfire Report forwarded to RFS. Awaiting additional information as requested by NSW DPIE Biodiversity and Conservation Division - Aboriginal Cultural Heritage Assessment in accordance with National Parks & Wildlife Regulation 2019.
DA2020/0259	18/05/2020	160	Garage for PCYC	300 Powell Street, GRAFTON NSW 2460	Further revised plans show new location of shed on Crown Land, land owners consent required from Lands.
DA2020/0251	13/05/2020	165	Storage yard	121 Jubilee Street, TOWNSEND NSW 2463	Awaiting additional information (amended plans). Second additional information letter sent requesting update 9/09.
DA2020/0250	12/05/2020	166	Dwelling	555 Laytons Range Rd, NYMBOIDA NSW 2460	Amended Plans received 22/10 and currently being assessed*
DA2020/0227	5/05/2020	173	Fence	66 Skinner Street, SOUTH GRAFTON NSW 2460	Awaiting additional information (amended design to comply with heritage provisions). Meeting to be arranged to discuss information requested.
DA2020/0229	5/05/2020	173	Temporary outdoor dining deck	26 Coldstream Street, YAMBA NSW 2464	Being determined.
SUB2020/0007	1/05/2020	177	Two lot subdivision	1 Forest Way, WOOMBAH NSW 2469	Being determined.
DA2020/0218	30/04/2020	178	Conversion of an existing outbuilding to a dwelling to create a dual occupancy	96 Banana Road, MORORO NSW 2469	Currently being assessed*
DA2020/0220	30/04/2020	178	Redevelopment of caravan park	8A Harbour Street, YAMBA NSW 2464	Further consultation with NTS Corp in progress.
SUB2020/0006	20/04/2020	188	Three lot subdivision	115 Centenary Drive, CLARENZA NSW 2460	Awaiting additional information (preliminary intersection design). Legal advice received in relation to satisfaction of Part 6 of the LEP received 12/10 and being considered.
DA2020/0188	14/04/2020	194	Dual Occupancy and two lot subdivision	4 Little River Close, WOOLI NSW 2462	Third request sent to Applicant regarding OSM for the development.
SUB2020/0005	14/04/2020	194	Two lot strata subdivision	96 Spenser Street, ILUKA NSW 2466	Awaiting external referral (RFS).
DA2020/0160	30/03/2020	209	Function centre (wedding venue)	151 Micalo Road, MICALO ISLAND NSW 2464	Staff have written to the applicant with advice regarding options for access. Waiting on a response to access issue. Applicant has requested that the application be put on hold.

SUB2020/0002	4/03/2020	235	17 large lot residential subdivision	273-331 Centenary Drive, CLARENZA NSW 2460	Applicant has submitted part of the additional information (ecological details outstanding), stormwater management plan being assessed. Awaiting comments from external agencies for comment (RFS and Crown Lands).
DA2020/0071	27/02/2020	241	Dwelling and boundary adjustment	25 McPhee Street, MACLEAN NSW 2463	Awaiting additional information (access and clearing). Applicant has advised that they are still liaising with Crown Lands to determine access arrangement.
DA2019/0672	9/12/2019	321	Alterations & additions to church hall	Wharf Street, SOUTH GRAFTON 2460	To October Council meeting.
SUB2019/0044	9/12/2019	321	Four lot subdivision	Micalo Road, MICALO ISLAND NSW 2464	Staff have written to the applicant with advice regarding options for access and are awaiting a response from applicant on how to progress the application. Applicant has requested a meeting regarding outstanding issues.
SUB2019/0041	29/11/2019	331	Two lot subdivision	33 Spenser Street, ILUKA NSW 2466	Further information requested regarding stormwater management from road upgrade and future buildings. Applicant has requested second meeting to discuss requirements.
DA2019/0636	22/11/2019	338	Vehicle repair station	228 Fitzroy Street, GRAFTON NSW 2460	Council staff have advised that ownership of the adjacent road reserve is unclear and suggest that the applicant complete a title search and/or seek legal advice regarding ownership of the lane before determining what option to progress the application.
DA2019/0539	17/10/2019	374	Monthly Twilight Markets	Clarence Street, YAMBA NSW 2464	Additional information requested (owners consent).
DA2019/0478	2/09/2019	419	Dwelling	191 Dirty Creek Road, DIRTY CREEK NSW 2456	Part of additional information received (Revised Plans and OSM Application) Bushfire Report still outstanding.
SUB2019/0034	28/08/2019	424	41 lot subdivision	Old Glen Innes Road, WATERVIEW HEIGHTS NSW 2460	Additional information requested 27/03 (Bushfire, Stormwater, Access, Servicing, Ecological Impacts and On-Site Sewerage Management).DPIE have approved KPoM.
SUB2019/0033	20/08/2019	432	Boundary adjustment & consolidation of Lot 10 DP752845 & Lot 32 DP 752845	900-1278 Laytons Range Road, KANGAROO CREEK NSW 2460	Legal advice received from Applicant 27/07. Council officers have questions over comments made in legal advice and will seek a second opinion from Council's legal representative, once received the application will be reported to the next available Council meeting.
SUB2019/0030	14/08/2019	438	295 lot staged residential subdivision	52-54 Miles Street, YAMBA NSW 2464	NRAR have revised additional information request which will amend the proposal. Applicant to respond to this request. Council staff have requested that the applicant submit amended plans and reports for the amended layout.
DA2019/0423	12/08/2019	440	255 manufactured home estate with community facilities	Brooms Head Road, GULMARRAD NSW 2463	Further information requested (Traffic Impact Assessment, Development Control Plan as per Part 6 of the LEP, Stormwater Management and Ecological Impacts). Recent



					discussions with applicant determined that the proposal will be amended, revised details yet to be lodged.
DA2019/0152	26/03/2019	579	Temporary use of land (function centre)	Micalo Road, MICALO ISLAND NSW 2464	Staff have written to the applicant with advice regarding options for access and are awaiting a response from applicant on how to progress the application.
SUB2018/0027	8/10/2018	748	Two lot subdivision	20 The Glen, MACLEAN NSW 2463	Awaiting additional information (Biodiversity and bushfire).
DA2017/0671	18/10/2017	1103	Caravan Park - Alterations & Additions (10 additional sites) and amenities	391 Goodwood Island Road, GOODWOOD ISLAND NSW 2469	Awaiting additional information (Building Certificate Application, plans and compliance with Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.

## Approved applications from 21 September 2020 to 26 October 2020:

Application No	Approved Date	Total	Details	Primary Property
DA2020/0467	21/09/2020	30	Dwelling	1201 Wooli Road, PILLAR VALLEY NSW 2462
DA2020/0460	21/09/2020	33	Dwelling (Bushfire rebuild)	130 Frickers Road, NYMBOIDA NSW 2460
DA2020/0463	21/09/2020	32	Additions to dwelling and shed extension	233 Lawrence Road, GREAT MARLOW NSW 2460
DA2020/0485	21/09/2020	25	Swimming pool	12 Rivertop Crescent, JUNCTION HILL NSW 2460
DA2020/0441	21/09/2020	41	Dwelling and shed	177 Greberts Road, WHITEMAN CREEK NSW 2460
DA2020/0455	22/09/2020	21	Demolish existing amenities wing and construct new store rooms and toilets	Prince Street, GRAFTON NSW 2460
DA2020/0440	22/09/2020	40	Roofed patio and pool	155 Qwyarigo Road, LANITZA NSW 2460
DA2020/0290	22/09/2020	111	New shed for sales, maintenance and storage of boats, cars and machinery	200 North Street, GRAFTON NSW 2460
DA2020/0486	23/09/2020	27	Swimming pool and earthworks	136 Gallaghers Lane, ASHBY HEIGHTS NSW 2463
DA2020/0390	23/09/2020	68	Carport and new bathroom	62 Yamba Road, YAMBA NSW 2464
DA2020/0447	23/09/2020	40	Shed with sanitary facilities	578 Dinjerra Road, GLENUGIE NSW 2460
DA2020/0547	24/09/2020	6	Swimming Pool	42 Edward Ogilvie Drive, CLARENZA NSW 2460
DA2020/0520	24/09/2020	16	Demolish existing deck, construct roofed deck and laundry	24 Martin Crescent, JUNCTION HILL NSW 2460
SUB2020/0020	25/09/2020	36	Boundary adjustment	1211 Rushforth Road, ELLAND NSW 2460
DA2020/0511	25/09/2020	20	Accessible access ramp to Grafton Regional Gallery	158 Fitzroy Street, GRAFTON NSW 2460
SUB2018/0004	25/09/2020	945	11 (reduced from 12) large lot residential subdivision	Bloodwood Grove, GULMARRAD NSW 2463
DA2020/0383	28/09/2020	74	Shed	23 Conrad Close, ILUKA NSW 2466
DA2020/0369	29/09/2020	82	Awning	38 Palm Terrace, YAMBA NSW 2464
SUB2020/0025	29/09/2020	33	Six lot strata subdivision	28 Telopea Avenue, YAMBA NSW 2464
SUB2020/0026	29/09/2020	21	Four lot strata subdivision	27-29 Yamba Road, YAMBA NSW 2464
DA2020/0494	29/09/2020	29	Dwelling	88 Morwong Road, SEELANDS NSW 2460
DA2020/0434	30/09/2020	49	Dwelling and secondary dwelling	37 Witonga Drive, YAMBA NSW 2464
DA2020/0420	30/09/2020	57	Swimming pool	25 Binnacle Court, YAMBA NSW 2464
DA2020/0419	30/09/2020	60	Swimming pool, alterations & additions to deck & awning	1 Westringia Place, YAMBA NSW 2464

DA2020/0527	30/09/2020	19	Dwelling	37A Witonga Drive, YAMBA NSW 2464
DA2020/0498	1/10/2020	29	Dwelling & carport	64 Exmouth Street, LAWRENCE NSW 2460
SUB2020/0027	1/10/2020	14	Two lot strata subdivision	6 Tom Thumb Place, YAMBA NSW 2464
SUB2020/0030	1/10/2020	6	Two lot strata subdivision	9 Clear Water Close, GRAFTON NSW 2460
DA2020/0424	1/10/2020	59	Swimming pool, roofed deck, new bathroom and laundry	89 Red Lane, KOOLKHAN NSW 2460
DA2020/0505	2/10/2020	28	Awning	5B Island View Road, WOOMBAH NSW 2469
DA2020/0553	2/10/2020	10	Shed	990 Yamba Road, PALMERS ISLAND NSW 2463
DA2020/0560	8/10/2020	15	Swimming pool	871 Wooli Road, PILLAR VALLEY NSW 2462
DA2020/0451	9/10/2020	53	Secondary dwelling	36 Bibaringa Road, NYMBOIDA NSW 2460
DA2020/0567	9/10/2020	1	Demolish existing community hall and replace with new hall	Jubilee Street, MACLEAN NSW 2463
DA2020/0359	12/10/2020	96	Shed and dwelling alterations and additions	2 Bayview Drive, YAMBA NSW 2464
DA2020/0465	12/10/2020	49	Swimming pool	3 Woodford Street, BRUSHGROVE NSW 2460
DA2020/0472	12/10/2020	48	Shed additions	597 Rushforth Road, SOUTH GRAFTON NSW 2460
DA2020/0411	12/10/2020	75	Alterations and additions to dwelling	12 Pilot Street, YAMBA NSW 2464
DA2020/0497	12/10/2020	37	Demolish shed and construct new shed	26 Colonial Drive, GULMARRAD NSW 2463
DA2020/0404	12/10/2020	77	Farm shed	99 Orara Downs Lane, LEVENSTRATH NSW 2460
DA2020/0504	12/10/2020	39	Shed	14 Micalo Street, ILUKA NSW 2466
DA2020/0277	12/10/2020	136	Dwelling and shed	335 Boundary Creek Road, NYMBOIDA NSW 2460
DA2020/0593	13/10/2020	11	Swimming pool	59 Greberts Road, WHITEMAN CREEK NSW 2460
DA2020/0515	13/10/2020	35	Swimming pool	31 Hampton Road, WATERVIEW HEIGHTS NSW 2460
DA2020/0588	13/10/2020	12	Swimming pool	10 Mark Close, GRAFTON NSW 2460
DA2020/0537	13/10/2020	29	Garage	17 Challinor Street, GRAFTON NSW 2460
DA2020/0528	14/10/2020	34	Demolish workshop shed and rebuild shed	161 Prince Street, GRAFTON NSW 2460
DA2020/0583	14/10/2020	14	Demolition of dwelling	74 McHugh Street, GRAFTON NSW 2460
DA2020/0442	15/10/2020	57	Dwelling	3782 Armidale Road, NYMBOIDA NSW 2460
DA2020/0538	15/10/2020	27	Dwelling	11 Cypress Close, ILUKA NSW 2466
DA2020/0555	15/10/2020	23	Shed	10 Nairn Terrace, JUNCTION HILL NSW 2460
DA2020/0575	15/10/2020	15	Dwelling	35 Diamond Street, TOWNSEND NSW 2463
DA2020/0487	16/10/2020	50	Alterations and additions to dwelling	70 Bligh Street, SOUTH GRAFTON NSW 2460
DA2020/0589	16/10/2020	15	Carport and additions to dwelling	38 Williams Crescent, WOOLI NSW 2462
DA2020/0509	16/10/2020	38	Dwelling	235 Poley House Road, BRAUNSTONE NSW 2460
DA2020/0508	16/10/2020	39	Swimming pool	24 Rosella Road, GULMARRAD NSW 2463
DA2020/0564	16/10/2020	21	Dwelling	7 Clear Water Close, GRAFTON NSW 2460
DA2020/0557	20/10/2020	31	Car Port	184 Pound Street, GRAFTON NSW 2460
DA2020/0510	20/10/2020	45	Dwelling	219 Iluka Road, WOOMBAH NSW 2469
DA2020/0469	20/10/2020	56	Carport	8 Elizabeth Street, ILUKA NSW 2466
DA2020/0524	20/10/2020	40	Alterations and additions to dwelling	36A Taloumbi Street, MACLEAN NSW 2463
DA2020/0476	20/10/2020	56	Dwelling	5 Church Lane, NYMBOIDA NSW 2460
DA2020/0577	20/10/2020	20	Carport	76 Turf Street, GRAFTON NSW 2460
DA2020/0439	20/10/2020	63	Covered deck to dwelling, garage and front fence	61 River Street, MACLEAN NSW 2463

DA2020/0576	20/10/2020	20	Shed	81A Breimba Street, GRAFTON NSW 2460
DA2020/0580	20/10/2020	20	Shed	153 Villiers Street, GRAFTON NSW 2460
DA2020/0617	20/10/2020	7	Alterations to commercial building	22-26 King Street, GRAFTON NSW 2460
DA2020/0491	20/10/2020	53	Boundary adjustment and construction of dwelling, flood mound and shed	650 Yamba Road, JAMES CREEK NSW 2463
DA2020/0336	20/10/2020	112	Dwelling	13 School Road, PALMERS ISLAND NSW 2463
DA2020/0466	20/10/2020	60	Alterations and additions	1/32 Queen Street, ILUKA NSW 2466
DA2020/0500	21/10/2020	48	Replacement dwelling and shed	46 Martin Road, NYMBOIDA NSW 2460
DA2020/0522	21/10/2020	43	Swimming pool	9 Hirsts Lane, ILARWILL NSW 2463
DA2020/0347	21/10/2020	113	Alterations & additions to dwelling	8 Nugget Street, DIGGERS CAMP NSW 2462
DA2020/0530	21/10/2020	40	Dwelling	86A Dobie Street, GRAFTON NSW 2460
DA2020/0603	21/10/2020	15	Dwelling	7 Taurus Avenue, JUNCTION HILL NSW 2460
DA2020/0475	21/10/2020	57	Demolish shed & erect new shed with facilities	57 Micalo Street, ILUKA NSW 2466
CDC2020/0042	21/10/2020	12	Dwelling alterations	14 Woolwich Road, RUSHFORTH NSW 2460
DA2020/0544	21/10/2020	34	Shed	3 Honda Place, MOUNTAIN VIEW NSW 2460
DA2020/0368	21/10/2020	105	Demolish shed, raising, alterations and additions to dwelling and new garage	172 Turf Street, GRAFTON NSW 2460
DA2020/0531	21/10/2020	41	Dwelling	Armstrong Road, GULMARRAD NSW 2463
DA2020/0320	21/10/2020	121	Dwelling and shed	196 Ashby Island Road, ASHBY ISLAND NSW 2463
DA2020/0539	23/10/2020	38	Shed	139 Bacon Street, GRAFTON NSW 2460
DA2020/0535	23/10/2020	38	Alterations and additions to dwelling plus carport	6 Miller Street, GRAFTON NSW 2460
DA2020/0550	23/10/2020	35	Roofed deck, garage, pool house, earthworks and retaining walls	44 Oliver Street, GRAFTON NSW 2460

## Clarence Valley Council

### General Purpose Financial Statements

for the year ended 30 June 2020

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Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

**The attached General Purpose Financial Statements have been prepared in accordance with:**

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

**To the best of our knowledge and belief, these statements:**

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

**We are not aware of any matter that would render these statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 27 October 2020.**

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Jim Simmons  
**Mayor**  
27 October 2020

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Jason Kingsley  
**Councillor**  
27 October 2020

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Ashley Lindsay  
**General Manager**  
27 October 2020

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Kate Maginness  
**Responsible Accounting Officer**  
27 October 2020

## Clarence Valley Council

### Special Purpose Financial Statements

for the year ended 30 June 2020

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#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

**The attached Special Purpose Financial Statements have been prepared in accordance with:**

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government *Code of Accounting Practice and Financial Reporting*,
- the NSW Office of *Water Best-Practice Management of Water and Sewerage Guidelines*.

**To the best of our knowledge and belief, these statements:**

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

**We are not aware of any matter that would render these statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 27 October 2020.**

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Jim Simmons  
**Mayor**  
27 October 2020

---

Jason Kingsley  
**Councillor**  
27 October 2020

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Ashley Lindsay  
**General Manager**  
27 October 2020

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Kate Maginness  
**Responsible Accounting Officer**  
27 October 2020

DRAFT

# Clarence Valley Council

ANNUAL FINANCIAL STATEMENTS  
for the year ended 30 June 2020

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# Clarence Valley Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2020

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# Clarence Valley Council

## General Purpose Financial Statements

for the year ended 30 June 2020

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### Overview

Clarence Valley Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

2 Prince St  
GRAFTON NSW 2460

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note 2(b).

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au).



## Clarence Valley Council

### General Purpose Financial Statements

for the year ended 30 June 2020

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Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

**The attached General Purpose Financial Statements have been prepared in accordance with:**

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

**To the best of our knowledge and belief, these statements:**

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

**We are not aware of any matter that would render these statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 27 October 2020.**

---

Jim Simmons  
**Mayor**  
27 October 2020

---

Jason Kingsley  
**Councillor**  
27 October 2020

---

Ashley Lindsay  
**General Manager**  
27 October 2020

---

Kate Maginness  
**Responsible Accounting Officer**  
27 October 2020

## Clarence Valley Council

## Income Statement

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Actual 2019 <sup>1</sup>
<b>Income from continuing operations</b>				
60,533	Rates and annual charges	3a	62,791	59,436
38,649	User charges and fees	3b	39,312	38,070
1,105	Other revenues	3c	2,403	3,350
24,941	Grants and contributions provided for operating purposes	3d,3e	32,610	20,760
21,344	Grants and contributions provided for capital purposes	3d,3e	24,740	12,817
3,085	Interest and investment income	4	3,344	3,750
931	Rental income		826	–
150,588	<b>Total income from continuing operations</b>		166,026	138,183
<b>Expenses from continuing operations</b>				
38,418	Employee benefits and on-costs	5a	36,062	33,716
7,203	Borrowing costs	5b	7,655	7,869
31,093	Materials and contracts	5c	42,034	30,703
42,717	Depreciation and amortisation	5d	44,033	42,279
14,147	Other expenses	5e	13,505	12,948
–	Net losses from the disposal of assets	6	15,227	6,926
–	Net share of interests in joint ventures and associates using the equity method	19	34	42
133,578	<b>Total expenses from continuing operations</b>		158,550	134,483
17,010	<b>Operating result from continuing operations</b>		7,476	3,700
<b>Discontinued operations</b>				
–	Operating result from discontinued operations	24	52	728
17,010	<b>Net operating result for the year</b>		7,528	4,428
17,010	Net operating result attributable to council		7,528	4,428
(4,334)	<b>Net operating result for the year before grants and contributions provided for capital purposes</b>		(17,212)	(8,389)

(1) The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Income Statement should be read in conjunction with the accompanying notes.

## Clarence Valley Council

## Statement of Comprehensive Income

for the year ended 30 June 2020

\$ '000	Notes	2020	2019 <sup>1</sup>
<b>Net operating result for the year (as per Income Statement)</b>		<b>7,528</b>	<b>4,428</b>
<b>Other comprehensive income:</b>			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of IPP&E	11	7,471	9,474
Impairment (loss) reversal / (Revaluation decrement) relating to IPP&E	11	(712)	245
Other comprehensive income – joint ventures and associates	19	40	39
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>6,799</b>	<b>9,758</b>
<b>Total other comprehensive income for the year</b>		<b>6,799</b>	<b>9,758</b>
<b>Total comprehensive income for the year</b>		<b>14,327</b>	<b>14,186</b>
Total comprehensive income attributable to Council		14,327	14,186

(1) The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

## Clarence Valley Council

## Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019 <sup>1</sup>
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	7(a)	22,120	12,320
Investments	7(b)	68,000	61,007
Receivables	8	35,575	23,081
Inventories	9a	1,348	1,507
Other	9b	172	87
Non-current assets classified as 'held for sale'	10	1,147	930
<b>Total current assets</b>		<u>128,362</u>	<u>98,932</u>
<b>Non-current assets</b>			
Investments	7(b)	35,610	47,604
Receivables	8	1,363	899
Inventories	9a	156	156
Infrastructure, property, plant and equipment	11	1,965,093	1,964,114
Intangible Assets	12	950	336
Right of use assets	14a	368	–
Investments accounted for using the equity method	19	42	36
<b>Total non-current assets</b>		<u>2,003,582</u>	<u>2,013,145</u>
<b>Total assets</b>		<u>2,131,944</u>	<u>2,112,077</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	15	21,840	12,311
Income received in advance	15	–	2,098
Contract liabilities	13	4,509	–
Lease liabilities	14b	282	–
Borrowings	15	8,195	7,040
Provisions	16	12,648	12,330
<b>Total current liabilities</b>		<u>47,474</u>	<u>33,779</u>
<b>Non-current liabilities</b>			
Lease liabilities	14b	93	–
Borrowings	15	95,940	104,135
Provisions	16	15,034	12,203
<b>Total non-current liabilities</b>		<u>111,067</u>	<u>116,338</u>
<b>Total liabilities</b>		<u>158,541</u>	<u>150,117</u>
<b>Net assets</b>		<u>1,973,403</u>	<u>1,961,960</u>
<b>EQUITY</b>			
Accumulated surplus	17	836,142	831,458
Revaluation reserves	17	1,137,261	1,130,502
<b>Council equity interest</b>		<u>1,973,403</u>	<u>1,961,960</u>
<b>Total equity</b>		<u>1,973,403</u>	<u>1,961,960</u>

(1) The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

## Clarence Valley Council

Statement of Changes in Equity  
for the year ended 30 June 2020

\$ '000	Notes	as at 30/06/20			as at 30/06/19 <sup>1</sup>		
		Accumulated surplus	IPP&E revaluation reserve	Total equity	Accumulated surplus	IPP&E revaluation reserve	Total equity
Opening balance		831,458	1,130,502	1,961,960	840,198	1,121,244	1,961,442
Correction of prior period errors		–	–	–	(13,207)	(461)	(13,668)
Changes due to AASB 1058 and AASB 15 adoption	17	(2,884)	–	(2,884)	–	–	–
Changes due to AASB 16 adoption	17	–	–	–	–	–	–
<b>Restated opening balance</b>		<b>828,574</b>	<b>1,130,502</b>	<b>1,959,076</b>	<b>826,991</b>	<b>1,120,783</b>	<b>1,947,774</b>
Net operating result for the year		7,528	–	7,528	4,428	–	4,428
<b>Other comprehensive income</b>							
– Gain (loss) on revaluation of IPP&E	11	–	7,471	7,471	–	9,474	9,474
– Impairment (loss) reversal relating to IPP&E	11	–	(712)	(712)	–	245	245
– Joint ventures and associates	19	40	–	40	39	–	39
<b>Other comprehensive income</b>		<b>40</b>	<b>6,759</b>	<b>6,799</b>	<b>39</b>	<b>9,719</b>	<b>9,758</b>
<b>Total comprehensive income</b>		<b>7,568</b>	<b>6,759</b>	<b>14,327</b>	<b>4,467</b>	<b>9,719</b>	<b>14,186</b>
<b>Equity – balance at end of the reporting period</b>		<b>836,142</b>	<b>1,137,261</b>	<b>1,973,403</b>	<b>831,458</b>	<b>1,130,502</b>	<b>1,961,960</b>

(1) The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

## Clarence Valley Council

## Statement of Cash Flows

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Actual 2019 <sup>1</sup>
<b>Cash flows from operating activities</b>				
<b>Receipts:</b>				
60,242	Rates and annual charges		64,211	58,883
38,547	User charges and fees		37,531	38,986
3,022	Investment and interest revenue received		3,859	3,452
40,958	Grants and contributions		41,857	37,376
–	Bonds, deposits and retention amounts received		385	184
1,990	Other		6,113	3,053
<b>Payments:</b>				
(37,564)	Employee benefits and on-costs		(35,330)	(37,513)
(27,150)	Materials and contracts		(41,921)	(35,842)
(7,296)	Borrowing costs		(7,219)	(7,664)
(12,445)	Other		(10,552)	(10,197)
<b>60,304</b>	<b>Net cash provided (or used in) operating activities</b>	18b	<b>58,934</b>	<b>50,718</b>
<b>Cash flows from investing activities</b>				
<b>Receipts:</b>				
–	Sale of investment securities		90,000	41,000
–	Sale of real estate assets		–	76
1,718	Sale of infrastructure, property, plant and equipment		1,716	1,433
38	Deferred debtors receipts		117	66
<b>Payments:</b>				
–	Purchase of investment securities		(84,986)	(54,518)
(49,403)	Purchase of infrastructure, property, plant and equipment		(47,891)	(36,398)
(30)	Purchase of intangible assets		(829)	(222)
(32)	Deferred debtors and advances made		–	–
<b>(47,709)</b>	<b>Net cash provided (or used in) investing activities</b>		<b>(41,873)</b>	<b>(48,563)</b>
<b>Cash flows from financing activities</b>				
<b>Payments:</b>				
(7,040)	Repayment of borrowings and advances		(7,040)	(6,591)
–	Lease liabilities (principal repayments)		(221)	–
(1,022)	Other financing activity payments		–	–
<b>(8,062)</b>	<b>Net cash flow provided (used in) financing activities</b>		<b>(7,261)</b>	<b>(6,591)</b>
<b>4,533</b>	<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>9,800</b>	<b>(4,436)</b>
15,698	Plus: cash and cash equivalents – beginning of year	18a	12,320	16,756
<b>20,231</b>	<b>Cash and cash equivalents – end of the year</b>	18a	<b>22,120</b>	<b>12,320</b>
98,537	plus: Investments on hand – end of year	7(b)	103,610	108,611
<b>118,768</b>	<b>Total cash, cash equivalents and investments</b>		<b>125,730</b>	<b>120,931</b>

(1) The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

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## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Basis of preparation

These financial statements were authorised for issue by Council on 27 October 2020. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (NSW)* and Regulations, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

##### (a) Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

##### (b) Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

##### Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of infrastructure, property, plant and equipment – refer Note 11
- (ii) estimated tip remediation provisions – refer Note 16
- (iii) employee benefit provisions – refer Note 16

##### Significant judgements in applying the council's accounting policies

- (i) Impairment of receivables

Council has made a significant judgement about the impairment of a number of its receivables – refer Note 8.

##### Monies and other assets received by Council

###### (a) The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

The Consolidated Fund has been included in the financial statements.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water Supply
- Sewerage service
- Clarence Care & Support



## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Basis of preparation (continued)

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- Clarence Regional Library

##### **(b) The Trust Fund**

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies. Trust monies and property subject to Council's control have been included in these reports.

A separate statement of monies held in the Trust Fund is available for inspection at the council office by any person free of charge.

##### **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority are presented as operating cash flows.

##### **Volunteer services**

Council has many volunteers working in various areas. These volunteer services have not been recognised as income as per AASB 1058. This is because the fair value of such services cannot be reliably measured and it would not have been purchased if they were not donated.

##### **New accounting standards and interpretations issued not yet effective**

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2020 reporting periods (and which have not been early adopted by Council).

As at the date of authorisation of these financial statements, Council does not consider that any of those standards are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

##### **New accounting standards adopted during the year**

During the year, Council adopted all standards which were mandatorily effective for the first time at 30 June 2020.

Those newly adopted standards which had an impact on reported position, performance and/or disclosures have been discussed in Note 17.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 2(a). Council functions/activities – financial information

Income, expenses and assets have been directly attributed to the following functions or activities.  
Details of those functions or activities are provided in Note 2(b).

\$ '000	Income from continuing operations		Expenses from continuing operations		Operating result from continuing operations		Grants included in income from continuing operations		Carrying amount of assets	
	2020	2019	2020	2019	2020	2019 <sup>1</sup>	2020	2019	2020	2019 <sup>1</sup>
<b>Functions or activities</b>										
Leadership	1,636	1,542	22,211	19,839	(20,575)	(18,297)	513	131	394,040	384,177
Infrastructure	80,650	60,635	89,585	75,266	(8,935)	(14,631)	19,422	5,893	1,541,657	1,533,868
Society	12,496	9,127	24,356	18,269	(11,860)	(9,142)	6,616	4,174	141,710	142,508
Environment	18,007	16,111	15,764	14,425	2,243	1,686	502	471	24,221	23,265
Economy	7,515	7,633	6,600	6,642	915	991	759	288	30,280	28,223
Share of losses in JV (using the equity method)	–	–	34	42	(34)	(42)	–	–	36	36
General purpose income	45,722	43,135	–	–	45,722	43,135	11,346	10,908	–	–
<b>Total functions and activities</b>	<b>166,026</b>	<b>138,183</b>	<b>158,550</b>	<b>134,483</b>	<b>7,476</b>	<b>3,700</b>	<b>39,158</b>	<b>21,865</b>	<b>2,131,944</b>	<b>2,112,077</b>

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 2(b). Council functions/activities - component descriptions

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Details relating to the Council's functions/activities as reported in Note 2(a) are as follows:

##### Leadership

- Continuous Improvement
- Accountability and Compliance
- Participation and Communication
- Resourcing and Support

##### Infrastructure

- Quality Built Environment and Places
- Efficient Transport and Access
- Effective Essential Services

##### Society

- Community Health and Welbeing
- Creative Culture and Recreation
- Good Community Relations
- Community Resilience

##### Environment

- Protecting the Land
- Maintaining Healthy Waterways
- Protecting Biodiversity

##### Economy

- Efficient and Careful Resource Use
- Healthy Economic Activity
- Meaningful Work and Employment

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations

\$ '000	AASB	2020	2019
<b>(a) Rates and annual charges</b>			
<b>Ordinary rates</b>			
Residential	1058 (1)	25,793	23,690
Farmland	1058 (1)	3,425	3,172
Business	1058 (1)	4,089	3,812
Less: pensioner rebates (mandatory)	1058 (1)	(1,118)	(1,109)
<b>Rates levied to ratepayers</b>		<b>32,189</b>	<b>29,565</b>
Pensioner rate subsidies received	1058 (1)	610	610
<b>Total ordinary rates</b>		<b>32,799</b>	<b>30,175</b>
<b>Annual charges</b>			
<small>(pursuant to s.496, s.496A, s.496B, s.501 &amp; s.611)</small>			
Domestic waste management services	1058 (1)	7,437	7,224
Water supply services	1058 (1)	2,900	2,831
Sewerage services	1058 (1)	17,998	17,575
Waste management services (non-domestic)	1058 (1)	2,167	2,151
Less: pensioner rebates (mandatory)	1058 (1)	(1,141)	(1,154)
<b>Annual charges levied</b>		<b>29,361</b>	<b>28,627</b>
Pensioner subsidies received:			
– Water	1058 (1)	248	248
– Sewerage	1058 (1)	186	181
– Domestic waste management	1058 (1)	197	205
<b>Total annual charges</b>		<b>29,992</b>	<b>29,261</b>
<b>TOTAL RATES AND ANNUAL CHARGES</b>		<b>62,791</b>	<b>59,436</b>

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

- 15 (1)** indicates income recognised under AASB 15 “at a point in time”,
- 15 (2)** indicates income recognised under AASB 15 “over time”,
- 1058 (1)** indicates income recognised under AASB 1058 “at a point in time”, while
- 1058 (2)** indicates income recognised under AASB 1058 “over time”.

Council has used 2019 year valuations provided by the NSW Valuer General in calculating its rates.

**Accounting policy for rates and charges**

Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate.

Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners’ place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are in substance a rates payment.

**2019 accounting policy**

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	AASB	2020	2019
<b>(b) User charges and fees</b>			
<b>Specific user charges</b>			
(per s.502 - specific 'actual use' charges)			
Water supply services	15 (2)	13,825	12,917
Sewerage services	15 (2)	1,750	1,821
On-site septic management services	15 (2)	351	326
<b>Total specific user charges</b>		<b>15,926</b>	<b>15,064</b>
<b>Other user charges and fees</b>			
<b>(i) Fees and charges – statutory and regulatory functions (per s.608)</b>			
Private works – section 67	15 (2)	447	401
Regulatory/ statutory fees	15 (1)	1,765	1,878
Section 10.7 certificates (EP&A Act)	15 (1)	113	135
Section 603 certificates	15 (1)	114	113
<b>Total fees and charges – statutory/regulatory</b>		<b>2,439</b>	<b>2,527</b>
<b>(ii) Fees and charges – other (incl. general user charges (per s.608))</b>			
Aerodrome	15 (1)	128	162
Caravan park	15 (1)	5,547	6,348
Cemeteries	15 (1)	585	622
Community centres	15 (1)	38	56
Leaseback fees – Council vehicles	15 (1)	305	309
Quarry revenues	15 (1)	350	1,234
RMS (formerly RTA) charges (state roads not controlled by Council)	15 (2)	3,378	3,972
Saleyards	15 (1)	434	294
Swimming centres	15 (1)	281	333
Art gallery	15 (1)	68	95
Community services	15 (1)	–	–
Other sewer fees	15 (1)	1,216	681
Other water fees	15 (1)	1,121	531
Other waste management	15 (1)	292	237
Regional landfill	15 (1)	6,614	4,964
Water tapping fees	15 (1)	283	263
Other	15 (1)	307	378
<b>Total fees and charges – other</b>		<b>20,947</b>	<b>20,479</b>
<b>TOTAL USER CHARGES AND FEES</b>		<b>39,312</b>	<b>38,070</b>

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

**15 (1)** indicates income recognised under AASB 15 “at a point in time”,

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**1058 (1)** indicates income recognised under AASB 1058 “at a point in time”, while

**1058 (2)** indicates income recognised under AASB 1058 “over time”.

**Accounting policy for user charges and fees**

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 3. Revenue from continuing operations (continued)

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Where an upfront fee is charged such as membership fees for a leisure centre the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

**2019 accounting policy**

User charges and fees are recognised as revenue when the service has been provided.

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	AASB	2020	2019
<b>(c) Other revenues</b>			
Rental income – other council properties (2019 only)		–	895
Fines	1058 (1)	83	88
Legal fees recovery – rates and charges (extra charges)	1058 (1)	132	39
Legal fees recovery – other	1058 (1)	–	8
Commissions and agency fees	1058 (1)	43	50
Container Deposit Scheme Sharing	1058 (1)	110	409
Diesel rebate	1058 (1)	319	266
Insurance claims recoveries	1058 (1)	952	1,125
Sales – general	15 (1)	269	192
Commonwealth emissions reduction fund	1058 (1)	215	99
Interest in associated entities (adjusted)		40	39
State waste rebate	1058 (1)	88	89
Other	15 (1)	152	51
<b><u>TOTAL OTHER REVENUE</u></b>		<b><u>2,403</u></b>	<b><u>3,350</u></b>

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

- 15 (1)** indicates income recognised under AASB 15 “at a point in time”,  
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**1058 (2)** indicates income recognised under AASB 1058 “over time”.

**Accounting policy for other revenue**

Where the revenue relates to a contract with customer, the revenue is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

Where the revenue relates to a contract which is not enforceable or does not contain sufficiently specific performance obligations then revenue is recognised when an unconditional right to a receivable arises or the cash is received, which is earlier.

**2019 accounting policy:**

Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Council and specific criteria have been met for each of the Council’s activities as described below. Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Parking fees and fines are recognised as revenue when the service has been provided, or when the penalty has been applied, whichever occurs first.

Rental income is accounted for on a straight-line basis over the lease term.

Miscellaneous sales are recognised when physical possession has transferred to the customer which is deemed to be the point of transfer of risks and rewards.

Other income is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	AASB	Operating 2020	Operating 2019	Capital 2020	Capital 2019
<b>(d) Grants</b>					
<b>General purpose (untied)</b>					
<b>Current year allocation</b>					
Financial assistance – general component	1058 (1)	3,800	3,762	–	–
Financial assistance – local roads component	1058 (1)	1,707	1,593	–	–
<b>Payment in advance - future year allocation</b>					
Financial assistance – general component	1058 (1)	4,067	3,885	–	–
Financial assistance – local roads component	1058 (1)	1,770	1,668	–	–
<b>Total general purpose</b>		<b>11,344</b>	<b>10,908</b>	<b>–</b>	<b>–</b>
<b>Specific purpose</b>					
Community care	1058 (1)	115	115	–	–
Community centres	1058 (1)	28	–	–	–
Economic development	1058 (2)	–	–	4,553	3,066
Employment and training programs	1058 (1)	8	25	–	–
Floodplain management	1058 (1)	143	210	–	28
Environmental services	1058 (1)	78	389	–	–
Library	1058 (1)	201	179	6	–
Harwood Precinct Upgrade	1058 (2)	–	–	1,696	–
Heritage and cultural	1058 (2)	95	97	2,693	–
LIRS subsidy	1058 (1)	25	29	–	–
Maclean Showground	1058 (2)	–	–	218	–
Noxious weeds	1058 (1)	221	–	–	–
Recreation and culture	1058 (2)	–	–	4	9
NSW rural fire services	1058 (2)	5,434	622	265	339
Storm/flood damage	1058 (1)	7,080	458	–	–
Street lighting	1058 (1)	106	104	–	–
Transport (roads to recovery)	1058 (1)	2,051	2,540	–	–
Transport (other roads and bridges funding)	1058 (2)	–	–	2,724	2,572
Other	1058 (1)	47	102	23	73
<b>Total specific purpose</b>		<b>15,632</b>	<b>4,870</b>	<b>12,182</b>	<b>6,087</b>
<b>Total grants</b>		<b>26,976</b>	<b>15,778</b>	<b>12,182</b>	<b>6,087</b>
<b>Grant revenue is attributable to:</b>					
– Commonwealth funding		14,836	13,455	709	1,792
– State funding		12,140	2,323	11,473	4,295
		<b>26,976</b>	<b>15,778</b>	<b>12,182</b>	<b>6,087</b>

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

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**1058 (2)** indicates income recognised under AASB 1058 “over time”.



## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	Notes	AASB	Operating 2020	Operating 2019	Capital 2020	Capital 2019
<b>(e) Contributions</b>						
<b>Developer contributions: (s7.4 &amp; s7.11 - EP&amp;A Act, s64 of the LGA):</b>						
<b>Cash contributions</b>						
S 7.11 – contributions towards amenities/services		1058 (1)	–	–	771	505
S 7.12 – fixed development consent levies		1058 (1)	–	–	139	105
S 64 – water supply contributions		1058 (1)	–	–	3,550	614
S 64 – sewerage service contributions		1058 (1)	–	–	452	839
<b>Total developer contributions – cash</b>			<b>–</b>	<b>–</b>	<b>4,912</b>	<b>2,063</b>
<b>Total developer contributions</b>	28		<b>–</b>	<b>–</b>	<b>4,912</b>	<b>2,063</b>
<b>Other contributions:</b>						
<b>Cash contributions</b>						
Clarence regional library		1058 (1)	231	265	–	–
Community services		1058 (1)	–	3	–	–
Roads and bridges		1058 (2)	–	–	27	529
RMS contributions (regional roads, block grant)		1058 (1)	3,893	3,778	1,482	755
Regional assessment service program		1058 (1)	315	–	–	–
Other		1058 (1)	(102)	153	102	180
Water supplies (excl. section 64 contributions)		1058 (1)	583	502	–	–
Rural fire services		1058 (1)	470	41	–	–
Work health and safety		1058 (1)	244	240	–	–
<b>Total other contributions – cash</b>			<b>5,634</b>	<b>4,982</b>	<b>1,611</b>	<b>1,464</b>
<b>Non-cash contributions</b>						
Dedications – subdivisions (other than by s7.11)		1058 (1)	–	–	5,564	2,857
Sewerage (excl. section 64 contributions)		1058 (1)	–	–	176	115
Water supplies (excl. section 64 contributions)		1058 (1)	–	–	295	231
<b>Total other contributions – non-cash</b>			<b>–</b>	<b>–</b>	<b>6,035</b>	<b>3,203</b>
<b>Total other contributions</b>			<b>5,634</b>	<b>4,982</b>	<b>7,646</b>	<b>4,667</b>
<b>Total contributions</b>			<b>5,634</b>	<b>4,982</b>	<b>12,558</b>	<b>6,730</b>
<b>TOTAL GRANTS AND CONTRIBUTIONS</b>			<b>32,610</b>	<b>20,760</b>	<b>24,740</b>	<b>12,817</b>

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

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**Accounting policy for grants and contributions****Accounting policy from 1 July 2019**

continued on next page ...

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 3. Revenue from continuing operations (continued)

##### Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue are recognised when control of each performance obligations is satisfied.

The performance obligations are varied based on the agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

##### Grant income

Assets arising from grants in the scope of AASB 1058 is recognised at the assets fair value when the asset is received. Councils considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received

##### Capital grants

Capital grants received to enable Council to acquire or construct an item of infrastructure, property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

##### Contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979*.

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules

##### Accounting policy prior to 1 July 2019

Control over grants and contributions is normally obtained upon their receipt (or acquittal) and revenue is recognised at this time and is valued at the fair value of the granted or contributed asset at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner, or used over a particular period, and those conditions were un-discharged at reporting date, the unused grant or contribution is disclosed below.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at reporting date.

\$ '000	2020	2019
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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	2020	2019
<b>(f) Unspent grants and contributions – external restrictions</b>		
Certain grants and contributions are obtained by Council on condition that they be spent in a specified manner due to externally imposed restrictions.		
<b>Operating grants</b>		
Unexpended at the close of the previous reporting period	2,933	1,737
<b>Add:</b> operating grants recognised as income in the current period but not yet spent (2019 only)	2,103	1,547
<b>Add:</b> operating grants received for the provision of goods and services in a future period	–	–
<b>Less:</b> operating grants recognised in a previous reporting period now spent (2019 only)	(2,149)	(351)
<b>Less:</b> operating grants received in a previous reporting period now spent and recognised as income	–	–
<b>Unexpended and held as externally restricted assets (operating grants)</b>	<b>2,887</b>	<b>2,933</b>
<b>Capital grants</b>		
Unexpended at the close of the previous reporting period	2,569	4,365
<b>Add:</b> capital grants recognised as income in the current period but not yet spent (2019 only)	1,441	454
<b>Add:</b> capital grants received for the provision of goods and services in a future period	–	–
<b>Less:</b> capital grants recognised in a previous reporting period now spent (2019 only)	(895)	(2,250)
<b>Less:</b> capital grants received in a previous reporting period now spent and recognised as income	–	–
<b>Unexpended and held as externally restricted assets (capital grants)</b>	<b>3,115</b>	<b>2,569</b>
<b>Contributions</b>		
Unexpended at the close of the previous reporting period	19,599	17,354
<b>Add:</b> contributions recognised as income in the current period but not yet spent	5,627	2,749
<b>Add:</b> contributions received for the provision of goods and services in a future period	–	–
<b>Add:</b> contributions recognised as income in the current period obtained in respect of a future rating identified by Council for the purpose of establishing a rate (2019 only)	–	–
<b>Less:</b> contributions recognised in a previous reporting period now spent	(2,050)	(504)
<b>Unexpended and held as externally restricted assets (contributions)</b>	<b>23,176</b>	<b>19,599</b>

## Note 4. Interest and investment income

\$ '000	2020	2019
<b>Interest on financial assets measured at amortised cost</b>		
– Overdue rates and annual charges (incl. special purpose rates)	312	281
– Cash and investments	3,005	3,375
<b>Fair value adjustments</b>		
– Movements in investments at fair value through profit and loss	13	87
<b>Amortisation of premiums and discounts</b>		
– Interest free (and interest reduced) loans provided	14	7
Finance income on the net investment in the lease	–	–
<b>Total Interest and investment income</b>	<b>3,344</b>	<b>3,750</b>

continued on next page ...

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 4. Interest and investment income (continued)

\$ '000	2020	2019
<b>Interest revenue is attributable to:</b>		
<b>Unrestricted investments/financial assets:</b>		
Overdue rates and annual charges (general fund)	127	103
General Council cash and investments	733	964
<b>Restricted investments/funds – external:</b>		
Development contributions		
– Section 7.11	202	254
– Section 64	280	266
Water fund operations	867	906
Sewerage fund operations	230	210
Domestic waste management operations	82	76
Holiday Parks	83	63
Clarence Regional Library	21	25
<b>Restricted investments/funds – internal:</b>		
Internally restricted assets	719	883
<b>Total interest and investment revenue</b>	<b>3,344</b>	<b>3,750</b>

**Accounting policy for interest and investment revenue**

Interest income is recognised using the effective interest rate at the date that interest is earned.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations

\$ '000	2020	2019
<b>(a) Employee benefits and on-costs</b>		
Salaries and wages	28,194	26,210
Employee leave entitlements (ELE)	6,153	5,785
Superannuation	3,630	3,459
Workers' compensation insurance	720	593
Fringe benefit tax (FBT)	36	29
Payroll tax	236	315
Training costs (other than salaries and wages)	525	520
Other	191	213
<b>Total employee costs</b>	<b>39,685</b>	<b>37,124</b>
Less: capitalised costs	(3,623)	(3,408)
<b>TOTAL EMPLOYEE COSTS EXPENSED</b>	<b>36,062</b>	<b>33,716</b>

**Accounting policy for employee benefits and on-costs**

Employee benefit expenses are recorded when the service has been provided by the employee.

**Retirement benefit obligations**

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

**Superannuation plans**

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note 22 for more information.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations (continued)

\$ '000	Notes	2020	2019
<b>(b) Borrowing costs</b>			
<b>(i) Interest bearing liability costs</b>			
Interest on leases		6	–
Interest on loans		7,435	7,630
Other debts		10	9
<b>Total interest bearing liability costs</b>		<b>7,451</b>	<b>7,639</b>
<b>Total interest bearing liability costs expensed</b>		<b>7,451</b>	<b>7,639</b>
<b>(ii) Other borrowing costs</b>			
Fair value adjustments on recognition of advances and deferred debtors			
– Remediation liabilities	16	204	223
Interest applicable on interest free (and favourable) loans to Council		–	7
<b>Total other borrowing costs</b>		<b>204</b>	<b>230</b>
<b>TOTAL BORROWING COSTS EXPENSED</b>		<b>7,655</b>	<b>7,869</b>

**Accounting policy for borrowing costs**

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations (continued)

\$ '000	2020	2019
<b>(c) Materials and contracts</b>		
Raw materials and consumables	10,373	8,289
Contractor and consultancy costs	31,234	21,497
Auditors remuneration <sup>2</sup>	115	120
<b>Legal expenses:</b>		
Expenses from short-term leases (2020 only)	87	–
Expenses from leases of low value assets (2020 only)	–	–
Expenses from Peppercorn leases (2020 only)	–	–
– Legal expenses: planning and development	48	10
– Legal expenses: debt recovery	129	62
– Legal expenses: other	48	386
Variable lease expense relating to usage (2020 only)	–	–
<b>Operating leases expense (2019 only):</b>		
– Operating lease rentals: minimum lease payments <sup>1</sup>	–	339
<b>TOTAL MATERIALS AND CONTRACTS</b>	<b>42,034</b>	<b>30,703</b>

**Accounting policy for materials and contracts**

Expenses are recorded on an accruals basis as the council receives the goods or services.

**Operating leases (2019 only)**

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

**1. Operating lease payments are attributable to:**

Buildings	–	339
	–	339

**2. Auditor remuneration**

During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

**Auditors of the Council - NSW Auditor-General:****(i) Audit and other assurance services**

Audit and review of financial statements	106	112
<b>Remuneration for audit and other assurance services</b>	<b>106</b>	<b>112</b>
<b>Total Auditor-General remuneration</b>	<b>106</b>	<b>112</b>

**Non NSW Auditor-General audit firms****(i) Audit and other assurance services**

Other audit and assurance services	9	8
<b>Remuneration for audit and other assurance services</b>	<b>9</b>	<b>8</b>
<b>Total remuneration of non NSW Auditor-General audit firms</b>	<b>9</b>	<b>8</b>
<b>Total Auditor remuneration</b>	<b>115</b>	<b>120</b>

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations (continued)

\$ '000	Notes	2020	2019
<b>(d) Depreciation, amortisation and impairment of non-financial assets</b>			
<b>Depreciation and amortisation</b>			
Plant and equipment		3,269	2,950
Office equipment		319	330
Furniture and fittings		140	142
<b>Infrastructure:</b>	11		
– Buildings – non-specialised		757	794
– Buildings – specialised		1,321	1,310
– Other structures		1,284	887
– Roads		13,506	13,406
– Bridges		1,506	2,078
– Footpaths		616	632
– Other road assets		691	628
– Stormwater drainage		2,755	2,775
– Water supply network		5,798	6,071
– Sewerage network		8,650	7,135
– Swimming pools		166	166
– Other open space/recreational assets		1,757	1,646
– Other infrastructure		1,554	1,543
<b>Right of use assets</b>	14	228	–
<b>Other assets:</b>			
– Library books		159	275
<b>Reinstatement, rehabilitation and restoration assets:</b>			
– Tip assets	16,11	409	261
– Quarry assets	16,11	30	11
Intangible assets	12	215	116
<b>Total gross depreciation and amortisation costs</b>		<u>45,130</u>	<u>43,156</u>
Less: capitalised costs		(1,097)	(877)
<b>Total depreciation and amortisation costs</b>		<u>44,033</u>	<u>42,279</u>
<b>Impairment / revaluation decrement of IPP&amp;E</b>			
<b>Infrastructure:</b>	11		
– Roads		712	(245)
<b>Total gross IPP&amp;E impairment / revaluation decrement costs / (reversals)</b>		<u>712</u>	<u>(245)</u>
Amounts taken through revaluation reserve	11	(712)	245
<b>Total IPP&amp;E impairment / revaluation decrement costs / (reversals) charged to Income Statement</b>		<u>–</u>	<u>–</u>
<b><u>TOTAL DEPRECIATION, AMORTISATION AND IMPAIRMENT FOR NON-FINANCIAL ASSETS</u></b>		<u>44,033</u>	<u>42,279</u>

**Accounting policy for depreciation, amortisation and impairment expenses of non-financial assets****Depreciation and amortisation**

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note 11 for IPPE assets and Note 12 for intangible assets and Note 14 for right of use assets.



## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations (continued)

**Impairment of non-financial assets**

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are no longer required to be tested for impairment under AASB 136. This is because these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets that have an indefinite useful life, or are not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

\$ '000	2020	2019
<b>(e) Other expenses</b>		
Advertising	381	419
Training costs (other than salaries and wages)	–	–
Travel expenses	–	–
Bad and doubtful debts	–	1
Bank charges	217	233
Caravan park levies	305	304
Computer maintenance	1,090	753
Contributions/levies to other levels of government		
– Department of planning levy	72	124
– Emergency services levy (includes FRNSW, SES, and RFS levies)	995	952
– Waste levy	3,594	3,254
– Other contributions/levies	4	5
Contributions to other organisations	664	–
Councillor expenses – mayoral fee	38	38
Councillor expenses – councillors' fees	157	157
Councillors' expenses (incl. mayor) – other (excluding fees above)	7	11
Donations, contributions and assistance to other organisations (Section 356)	60	92
Electricity and heating	2,347	1,870
Flood prone land acquisition program (FPLAP) return of sale proceeds	–	123
Insurance	1,736	1,794
Postage	180	198
Printing and stationery	227	230
Quarry expenses	105	653
Street lighting	436	749
Subscriptions and publications	342	302
Telephone and communications	369	340
Valuation fees	177	201
Other	2	145
<b>Total other expenses</b>	<b>13,505</b>	<b>12,948</b>
<b>TOTAL OTHER EXPENSES</b>	<b>13,505</b>	<b>12,948</b>

**Accounting policy for other expenses**

Other expenses are recorded on an accruals basis as the Council receives the goods or services.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 6. Gain or loss from disposal of assets

## Note 6. Gain or loss from disposal of assets

\$ '000	Notes	2020	2019
<b>Property (excl. investment property)</b>			
Proceeds from disposal – property		9	340
Less: carrying amount of property assets sold/written off		(268)	(176)
<b>Net gain/(loss) on disposal</b>		<b>(259)</b>	<b>164</b>
<b>Plant and equipment</b>			
	11		
Proceeds from disposal – plant and equipment		1,707	969
Less: carrying amount of plant and equipment assets sold/written off		(2,581)	(949)
<b>Net gain/(loss) on disposal</b>		<b>(874)</b>	<b>20</b>
<b>Infrastructure</b>			
	11		
Less: carrying amount of infrastructure assets sold/written off		(14,094)	(7,122)
<b>Net gain/(loss) on disposal</b>		<b>(14,094)</b>	<b>(7,122)</b>
<b>Real estate assets held for sale</b>			
	9		
Proceeds from disposal – real estate assets		–	76
Less: carrying amount of real estate assets sold/written off		–	(45)
<b>Net gain/(loss) on disposal</b>		<b>–</b>	<b>31</b>
<b>Investments</b>			
	7(b)		
Proceeds from disposal/redemptions/maturities – investments		90,000	41,000
Less: carrying amount of investments sold/redeemed/matured		(90,000)	(41,000)
<b>Net gain/(loss) on disposal</b>		<b>–</b>	<b>–</b>
<b>Non-current assets classified as 'held for sale'</b>			
	10		
Proceeds from disposal – non-current assets 'held for sale'		–	124
Less: carrying amount of 'held for sale' assets sold/written off		–	(143)
<b>Net gain/(loss) on disposal</b>		<b>–</b>	<b>(19)</b>
<b>NET GAIN/(LOSS) ON DISPOSAL OF ASSETS</b>		<b>(15,227)</b>	<b>(6,926)</b>

**Accounting policy for disposal of assets**

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

## Clarence Valley Council

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 7(a). Cash and cash equivalents

\$ '000	2020	2019
<b>Cash and cash equivalents</b>		
Cash on hand and at bank	2,971	909
Cash-equivalent assets		
– Deposits at call	18,650	9,407
– Managed funds	489	1,971
– Short-term deposits	10	33
<b>Total cash and cash equivalents</b>	<b>22,120</b>	<b>12,320</b>

**Accounting policy for cash and cash equivalents**

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

## Note 7(b). Investments

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Investments</b>				
a. 'Financial assets at fair value through profit and loss'				
– 'Designated at fair value on initial recognition'	–	6,610	1,007	6,604
b. 'Financial assets at amortised cost'	68,000	29,000	60,000	41,000
<b>Total Investments</b>	<b>68,000</b>	<b>35,610</b>	<b>61,007</b>	<b>47,604</b>
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS AND INVESTMENTS</b>	<b>90,120</b>	<b>35,610</b>	<b>73,327</b>	<b>47,604</b>
<b>Financial assets at fair value through the profit and loss</b>				
NCD's, FRN's (with maturities > 3 months)	–	6,610	1,007	6,604
<b>Total</b>	<b>–</b>	<b>6,610</b>	<b>1,007</b>	<b>6,604</b>
<b>Financial assets at amortised cost</b>				
Long term deposits	68,000	29,000	60,000	41,000
<b>Total</b>	<b>68,000</b>	<b>29,000</b>	<b>60,000</b>	<b>41,000</b>

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 7(b). Investments (continued)

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##### Accounting policy for investments

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

##### Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

##### Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

##### Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

##### Fair value through other comprehensive income – equity instruments

Council has a number of strategic investments in entities over which they do not have significant influence nor control. Council has made an irrevocable election to classify these equity investments as fair value through other comprehensive income as they are not held for trading purposes.

These investments are carried at fair value with changes in fair value recognised in other comprehensive income (financial asset reserve). On disposal any balance in the financial asset reserve is transferred to accumulated surplus and is not reclassified to profit or loss.

Other net gains and losses excluding dividends are recognised in Other Comprehensive Income Statement.

##### Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

Council's financial assets measured at fair value through profit or loss comprise investments in FRNs and NCDs in the Statement of Financial Position.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 7(c). Restricted cash, cash equivalents and investments

\$ '000	2020		2019	
	Current	Non-current	Current	Non-current
Total cash, cash equivalents and investments	90,120	35,610	73,327	47,604
<b>attributable to:</b>				
External restrictions	62,420	19,424	34,484	34,284
Internal restrictions	27,116	16,186	37,794	13,320
Unrestricted	584	–	1,049	–
	90,120	35,610	73,327	47,604

\$ '000	2020	2019
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## Details of restrictions

**External restrictions – included in liabilities**

Deposits, bonds and retentions	2,192	1,807
Held as custodian	758	778
Clarence Care & Support (CCS) – grants	–	1,495
<b>External restrictions – included in liabilities</b>	<b>2,950</b>	<b>4,080</b>

**External restrictions – other**

Developer contributions – general	8,597	9,324
Developer contributions – water fund	7,802	4,095
Developer contributions – sewer fund	6,782	6,180
Specific purpose unexpended grants (recognised as revenue) – general fund	5,061	4,673
Specific purpose unexpended grants – Holiday Parks	24	24
Specific purpose unexpended grants – CCS	917	805
Water supplies	36,676	27,399
Sewerage services	7,967	7,121
Domestic waste management	1,600	1,058
Holiday Parks	2,238	2,684
Clarence regional library	826	1,048
Other	404	277
<b>External restrictions – other</b>	<b>78,894</b>	<b>64,688</b>

**Total external restrictions**

81,844 68,768

**Internal restrictions**

Building Asset renewals	1,083	1,101
Cemetery reserves	–	25
Coastal and estuary management	475	283
Commercial waste service reserve	1,145	823
Community cultural and heritage programs	23	35
Clarence Care & Support reserves	1,898	3,336
Council s7.11 development funds	30	30
Election cost reserve	225	150
Emergency services reserves	156	635
Employee leave entitlements	3,401	3,159
Environmental and noxious weeds projects	726	553
Fleet plant reserve	9,354	11,839
Floodplain management reserves	384	522
Infrastructure assets renewals reserve	1,684	3,703
Insurance reserves	178	976

continued on next page ...

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 7(c). Restricted cash, cash equivalents and investments (continued)

\$ '000	2020	2019
Maclean and district improvements	578	614
Miscellaneous administrative reserves	18	18
Mobile and public library projects	8	33
Other parks improvements	389	503
Public pool improvements	512	493
Public toilet refurbishment program	30	344
Quarries operations and rehabilitation	883	1,089
Regional development and tourism projects	32	31
Regional landfill reserves	5,153	6,275
Roads reserves	2,509	1,657
Saleyards asset replacement	320	234
Software implementation reserves	608	483
Sporting facilities improvements	396	993
Strategic building reserve	1,522	1,354
Strategic development programs	129	140
Unspent financial assistance grant	5,837	5,553
Unspent general loans	47	89
Unspent general loans floodplain infrastructure and natural resources	27	27
Waste management reserves	3,542	4,014
<b>Total internal restrictions</b>	<u>43,302</u>	<u>51,114</u>
<b>TOTAL RESTRICTIONS</b>	<u>125,146</u>	<u>119,882</u>

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 8. Receivables

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Purpose</b>				
Rates and annual charges	3,095	1,363	2,887	810
Interest and extra charges	480	–	435	–
User charges and fees	9,340	–	7,621	–
Accrued revenues				
– Interest on investments	938	–	1,525	–
Amounts due from other councils	225	–	169	–
Deferred debtors	–	–	14	89
Government grants and subsidies	18,812	–	7,444	–
Net GST receivable	784	–	785	–
Government departments (other than grants)	952	–	1,436	–
Other debtors	958	–	774	–
<b>Total</b>	<b>35,584</b>	<b>1,363</b>	<b>23,090</b>	<b>899</b>
<b>Less: provision of impairment</b>				
Rates and annual charges	(4)	–	(4)	–
Other debtors	(5)	–	(5)	–
<b>Total provision for impairment – receivables</b>	<b>(9)</b>	<b>–</b>	<b>(9)</b>	<b>–</b>
<b>TOTAL NET RECEIVABLES</b>	<b>35,575</b>	<b>1,363</b>	<b>23,081</b>	<b>899</b>
<b>Externally restricted receivables</b>				
<b>Water supply</b>				
– Rates and availability charges	121	53	120	34
– Other	4,308	–	5,077	–
<b>Sewerage services</b>				
– Rates and availability charges	772	340	774	217
– Other	645	–	1,138	–
<b>Domestic waste management</b>				
Other	541	195	468	116
Holiday Parks	41	–	1,639	–
Clarence Care & Support	958	–	455	–
Clarence Regional Library	40	–	1	–
<b>Total external restrictions</b>	<b>7,426</b>	<b>588</b>	<b>9,672</b>	<b>367</b>
<b>Internally restricted receivables</b>				
– Cemetery reserves	57	–	47	–
– Clarence Care & Support reserves	414	–	86	–
– Commercial waste service reserve	157	–	245	–
– Emergency services reserves	471	–	–	–
– Fleet plant reserve	2,875	–	538	–
– Maclean and district improvements	533	–	537	–
– Regional landfill	3,789	–	1,036	–
– Road reserves	346	–	288	–
– Saleyards asset replacement	50	–	41	–
– Waste management reserve	1,439	–	98	–
<b>Internally restricted receivables</b>	<b>10,131</b>	<b>–</b>	<b>2,916</b>	<b>–</b>
<b>Unrestricted receivables</b>	<b>18,018</b>	<b>775</b>	<b>10,493</b>	<b>532</b>

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Clarence Valley Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 8. Receivables (continued)

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
TOTAL NET RECEIVABLES	35,575	1,363	23,081	899

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 8. Receivables (continued)

\$ '000	2020	2019
<b>Movement in provision for impairment of receivables</b>		
Balance at the beginning of the year (calculated in accordance with AASB 139)	9	34
– amounts already provided for and written off this year	–	(25)
<b>Balance at the end of the year</b>	<b>9</b>	<b>9</b>

**Accounting policy for receivables****Recognition and measurement**

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets.

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

**Impairment**

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

## Clarence Valley Council

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 9. Inventories and other assets

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>(a) Inventories</b>				
<b>(i) Inventories at cost</b>				
Real estate for resale	90	156	90	156
Stores and materials	1,258	–	1,417	–
<b>Total inventories at cost</b>	<b>1,348</b>	<b>156</b>	<b>1,507</b>	<b>156</b>
<b><u>TOTAL INVENTORIES</u></b>	<b><u>1,348</u></b>	<b><u>156</u></b>	<b><u>1,507</u></b>	<b><u>156</u></b>

**(b) Other assets**

Prepayments	172	–	87	–
<b><u>TOTAL OTHER ASSETS</u></b>	<b><u>172</u></b>	<b><u>–</u></b>	<b><u>87</u></b>	<b><u>–</u></b>

**Externally restricted assets**

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Water</b>				
Prepayments	–	–	2	–
<b>Total water</b>	<b>–</b>	<b>–</b>	<b>2</b>	<b>–</b>
<b>Sewerage</b>				
Prepayments	–	–	2	–
<b>Total sewerage</b>	<b>–</b>	<b>–</b>	<b>2</b>	<b>–</b>
<b>Total externally restricted assets</b>	<b>–</b>	<b>–</b>	<b>4</b>	<b>–</b>
<b>Total unrestricted assets</b>	<b>1,520</b>	<b>156</b>	<b>1,590</b>	<b>156</b>
<b><u>TOTAL INVENTORIES AND OTHER ASSETS</u></b>	<b><u>1,520</u></b>	<b><u>156</u></b>	<b><u>1,594</u></b>	<b><u>156</u></b>

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 9. Inventories and other assets (continued)

## (i) Other disclosures

\$ '000	Notes	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>(a) Details for real estate development</b>					
Residential		90	156	90	156
<b>Total real estate for resale</b>		<b>90</b>	<b>156</b>	<b>90</b>	<b>156</b>
(Valued at the lower of cost and net realisable value)					
<b>Represented by:</b>					
Acquisition costs		90	156	90	156
<b>Total costs</b>		<b>90</b>	<b>156</b>	<b>90</b>	<b>156</b>
<b>Total real estate for resale</b>		<b>90</b>	<b>156</b>	<b>90</b>	<b>156</b>
<b>Movements:</b>					
Real estate assets at beginning of the year		90	156	135	156
– WDV of sales (expense)	6	–	–	(45)	–
<b>Total real estate for resale</b>		<b>90</b>	<b>156</b>	<b>90</b>	<b>156</b>

## (b) Current assets not anticipated to be settled within the next 12 months

The following inventories and other assets, even though classified as current are not expected to be recovered in the next 12 months;

\$ '000	2020	2019
Real estate for resale	90	20
	<b>90</b>	<b>20</b>

## Accounting policy for inventories and other assets

**Raw materials and stores, work in progress and finished goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale/capitalisation of borrowing costs**

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 10. Non-current assets classified as held for sale

## (i) Non-current assets and disposal group assets

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Non-current assets 'held for sale'</b>				
Land	342	–	342	–
Buildings	588	–	588	–
Other assets	217	–	–	–
<b>Total non-current assets 'held for sale'</b>	<b>1,147</b>	<b>–</b>	<b>930</b>	<b>–</b>
<b><u>TOTAL NON-CURRENT ASSETS CLASSIFIED AS 'HELD FOR SALE'</u></b>				
	<b>1,147</b>	<b>–</b>	<b>930</b>	<b>–</b>

## (ii) Details of assets and disposal groups

Council has resolved to sell the following parcel of land & building assets as part of its property rationalisation strategy:

- Previous Clarence Valley Tourist Information Centre, Spring Street, South Grafton

Council has engaged the services of a licenced real estate agent.

## (iii) Reconciliation of non-current assets 'held for sale' and disposal groups – i.e. discontinued operations

\$ '000	2020 Assets 'held for sale'	2019 Assets 'held for sale'
<b>Opening balance</b>	930	1,073
Less: carrying value of assets/operations sold	–	(143)
<b>Balance still unsold after 12 months:</b>	<b>930</b>	<b>930</b>
<b><u>Plus new transfers in:</u></b>		
– Assets 'held for sale'	217	–
<b>Closing balance of 'held for sale' non-current assets and operations</b>	<b>1,147</b>	<b>930</b>

**Accounting policy for non-current assets classified as held for sale**

Non-current assets (or disposal groups) are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continued use. They are measured at the lower of their carrying amount and fair value less costs to sell, except for assets such as assets arising from employee benefits; financial assets; and investment properties that are carried at fair value.

An impairment loss is recognised for any initial or subsequent write-down of the asset (or disposal group) to fair value less costs to sell. A gain is recognised for any subsequent increases in fair value less costs to sell of an asset (or disposal group), but not in excess of any cumulative impairment loss previously recognised. A gain or loss not previously recognised by the date of the sale of the non-current asset (or disposal group) is recognised at the date of de-recognition.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 11. Infrastructure, property, plant and equipment

	as at 30/06/19			Asset movements during the reporting period									as at 30/06/20		
	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions renewals	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment loss / revaluation decrements (recognised in equity)	WIP transfers	Adjustments and transfers	Tfrs from/(to) 'held for sale' category	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation	Net carrying amount
<b>\$ '000</b>															
Capital work in progress	17,091	–	17,091	5,722	9,843	–	–	–	(10,262)	(888)	–	–	21,506	–	21,506
Plant and equipment	44,903	(21,764)	23,139	6,371	42	(2,465)	(3,269)	–	–	–	–	–	44,483	(20,665)	23,818
Office equipment	3,958	(3,210)	748	483	7	(7)	(319)	–	–	–	–	–	4,396	(3,484)	912
Furniture and fittings	3,983	(2,696)	1,287	49	23	(92)	(140)	–	–	–	–	–	3,826	(2,699)	1,127
<b>Land:</b>															
– Crown land	19,883	–	19,883	–	–	–	–	–	–	–	7,483	–	27,366	–	27,366
– Operational land	40,354	–	40,354	–	409	(23)	–	–	461	–	–	–	41,201	–	41,201
– Community land	7,556	–	7,556	–	899	(238)	–	–	(461)	–	764	–	8,520	–	8,520
– Land under roads (post 30/6/08)	20	–	20	–	–	–	–	–	–	–	–	–	20	–	20
<b>Infrastructure:</b>															
– Buildings – non-specialised	58,371	(19,475)	38,896	3	439	–	(757)	–	11	–	–	–	58,855	(20,263)	38,592
– Buildings – specialised	113,987	(33,327)	80,660	153	1,872	(4,269)	(1,321)	–	510	–	–	–	109,033	(31,428)	77,605
– Other structures	26,895	(7,357)	19,538	95	1,997	(88)	(1,284)	–	722	–	–	–	29,557	(8,577)	20,980
– Roads	601,446	(181,161)	420,285	4,387	4,352	(3,872)	(13,506)	–	3,303	(16)	–	–	607,381	(192,448)	414,933
– Bridges	151,437	(42,100)	109,337	920	1,220	(1,019)	(1,506)	(712)	914	32	–	–	152,862	(43,676)	109,186
– Footpaths	30,303	(10,023)	20,280	47	144	(92)	(616)	–	–	–	–	–	30,367	(10,604)	19,763
– Other road assets	34,381	(6,590)	27,791	2,066	–	(177)	(691)	–	–	170	–	–	36,404	(7,245)	29,159
– Bulk earthworks (non-depreciable)	189,594	–	189,594	1,870	2,325	(1,220)	–	–	1,484	(102)	–	–	193,951	–	193,951
– Stormwater drainage	218,045	(67,096)	150,949	157	1,275	(246)	(2,755)	–	441	(84)	–	–	219,408	(69,671)	149,737
– Water supply network	482,993	(135,303)	347,690	797	833	(1,318)	(5,798)	–	2,291	(2,159)	3,271	–	486,326	(140,719)	345,607
– Sewerage network	366,665	(110,936)	255,729	1,414	313	(1,174)	(8,650)	–	194	2,159	–	(4,047)	365,456	(119,518)	245,938
– Swimming pools	9,810	(4,182)	5,628	15	–	(16)	(166)	–	–	–	–	–	9,783	(4,322)	5,461
– Other open space/recreational assets	51,183	(19,601)	31,582	501	2,256	(542)	(1,757)	–	392	–	(217)	–	52,665	(20,450)	32,215
– Other infrastructure	184,020	(39,161)	144,859	253	–	(81)	(1,554)	–	–	–	–	–	184,164	(40,687)	143,477
<b>Other assets:</b>															
– Library books	6,077	(5,440)	637	296	–	(4)	(159)	–	–	–	–	–	6,369	(5,599)	770
– Other	3,901	–	3,901	94	–	–	–	–	–	–	–	–	3,995	–	3,995
<b>Reinstatement, rehabilitation and restoration assets (refer Note 17):</b>															
– Tip assets	8,924	(2,991)	5,933	1,992	636	–	(409)	–	–	–	–	–	11,552	(3,400)	8,152
– Quarry assets	862	(115)	747	385	–	–	(30)	–	–	–	–	–	1,247	(145)	1,102
<b>Total Infrastructure, property, plant and equipment</b>	<b>2,676,642</b>	<b>(712,528)</b>	<b>1,964,114</b>	<b>28,070</b>	<b>28,885</b>	<b>(16,943)</b>	<b>(44,687)</b>	<b>(712)</b>	<b>–</b>	<b>(888)</b>	<b>(217)</b>	<b>7,471</b>	<b>2,710,693</b>	<b>(745,600)</b>	<b>1,965,093</b>

continued on next page ...

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 11. Infrastructure, property, plant and equipment (continued)

	as at 30/06/18			Asset movements during the reporting period							as at 30/06/19		
	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment reversal (recognised in equity)	WIP transfers	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation	Net carrying amount
<b>\$ '000</b>													
Capital work in progress	12,362	–	12,362	8,823	4,809	–	–	–	(8,903)	–	17,091	–	17,091
Plant and equipment	40,434	(20,846)	19,588	7,331	109	(939)	(2,950)	–	–	–	44,903	(21,764)	23,139
Office equipment	3,699	(2,885)	814	254	11	(1)	(330)	–	–	–	3,958	(3,210)	748
Furniture and fittings	3,946	(2,552)	1,394	4	36	(5)	(142)	–	–	–	3,983	(2,696)	1,287
<b>Land:</b>													
– Operational land	40,530	–	40,530	–	–	(176)	–	–	–	–	40,354	–	40,354
– Community land	7,396	–	7,396	–	160	–	–	–	–	–	7,556	–	7,556
– Crown land	19,883	–	19,883	–	–	–	–	–	–	–	19,883	–	19,883
– Land under roads (post 30/6/08)	20	–	20	–	–	–	–	–	–	–	20	–	20
<b>Infrastructure:</b>													
– Buildings – non-specialised	58,200	(18,696)	39,504	123	77	(14)	(794)	–	–	–	58,371	(19,475)	38,896
– Buildings – specialised	112,680	(32,191)	80,489	453	233	(76)	(1,310)	–	871	–	113,987	(33,327)	80,660
– Other structures	24,526	(6,469)	18,057	–	28	(239)	(887)	–	2,579	–	26,895	(7,357)	19,538
– Roads	599,261	(169,390)	429,871	1,464	1,882	(2,440)	(13,406)	245	2,669	–	601,446	(181,161)	420,285
– Bridges	148,965	(41,446)	107,519	1,330	120	(34)	(2,078)	–	2,480	–	151,437	(42,100)	109,337
– Footpaths	30,012	(9,490)	20,522	76	402	(89)	(632)	–	1	–	30,303	(10,023)	20,280
– Other road assets	32,680	(6,122)	26,558	442	1,618	(199)	(628)	–	–	–	34,381	(6,590)	27,791
– Bulk earthworks (non-depreciable)	188,558	–	188,558	1,036	–	–	–	–	–	–	189,594	–	189,594
– Stormwater drainage	216,314	(64,440)	151,874	714	1,203	(67)	(2,775)	–	–	–	218,045	(67,096)	150,949
– Water supply network	477,727	(128,210)	349,517	835	406	(2,473)	(6,071)	–	19	5,457	482,993	(135,303)	347,690
– Sewerage network	361,914	(102,366)	259,548	476	201	(1,378)	(7,135)	–	–	4,017	366,665	(110,936)	255,729
– Swimming pools	9,712	(4,025)	5,687	56	17	–	(166)	–	34	–	9,810	(4,182)	5,628
– Other open space/recreational assets	49,715	(18,195)	31,520	795	852	(114)	(1,646)	–	175	–	51,183	(19,601)	31,582
– Other infrastructure	183,566	(37,618)	145,948	231	148	–	(1,543)	–	75	–	184,020	(39,161)	144,859
<b>Other assets:</b>													
– Library books	5,782	(5,165)	617	298	–	(3)	(275)	–	–	–	6,077	(5,440)	637
– Other	3,815	–	3,815	–	86	–	–	–	–	–	3,901	–	3,901
<b>Reinstatement, rehabilitation and restoration assets (refer Note 17):</b>													
– Tip assets	5,827	(2,730)	3,097	2,838	259	–	(261)	–	–	–	8,924	(2,991)	5,933
– Quarry assets	493	(104)	389	369	–	–	(11)	–	–	–	862	(115)	747
<b>Total Infrastructure, property, plant and equipment</b>	<b>2,638,017</b>	<b>(672,940)</b>	<b>1,965,077</b>	<b>27,948</b>	<b>12,657</b>	<b>(8,247)</b>	<b>(43,040)</b>	<b>245</b>	<b>–</b>	<b>9,474</b>	<b>2,676,642</b>	<b>(712,528)</b>	<b>1,964,114</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets). (2) See Note 14(b) for details regarding restatement as a result of Prior Period Error.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 11. Infrastructure, property, plant and equipment (continued)

**Accounting policy for infrastructure, property, plant and equipment**

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Best Practice Management of Water Supply and Sewer Guidelines.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

<b>Plant and equipment</b>	Years	<b>Buildings</b>	Years
Office equipment	5 to 10	Buildings: specialised	37 to 284
Office furniture	10 to 30	Buildings: non specialised	59 to 158
Computer equipment	5		
Vehicles	5 yrs/ 150,000km	<b>Other infrastructure assets</b>	Years
Heavy plant/road making equipment	5 to 15	Bulk earthworks	Infinite
Other plant and equipment	5 to 15	Floodplain assets	19 to 174
<b>Water and sewer assets</b>	Years	<b>Stormwater assets</b>	Years
Dams and reservoirs	10 to 200	Pits	63 to 90
Water reticulation pipes: PVC	74 to 120	Culverts	62 to 90
Water reticulation pipes: other	20 to 160	Pipes	63 to 88
Water pumps and telemetry	5 to 30		
Regional water supply pipes	30 to 200	<b>Other Structures</b>	Years
Sewerage treatment plant	11 to 200	Lighting	19 to 28
Sewer reticulation pipes: PVC	70 to 210	Fences	11 to 42
Sewer reticulation pipes: other	50 to 210	Airport Structures	21 to 45
Sewer pumps and telemetry	5 to 30	Saleyards	23 to 92
Sewer pressure units	5 to 50		
<b>Transportation assets</b>	Years	<b>Swimming Pools</b>	Years
Sealed roads: surface	12 to 135	Chlorination plant	17
Sealed roads: structure	84 to 200	Surfaces	100 to 128
Unsealed roads	22 to 85	Facilities	77 to 109
Bridge: concrete	107 to 165	Structures (Pool & shade)	11 to 118
Bridge: other	53 to 78		
Kerb and gutter	72 to 110	<b>Other open space/recreational assets</b>	Years
Traffic facilities	20 to 134	Barbeques	16 to 26
Guard rail	59 to 75	Playground equipment	16 to 26
Roadside furniture	16 to 27	Shelters	26 to 52
Bus shelters	34 to 63		

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 11. Infrastructure, property, plant and equipment (continued)

Street lights	35 to 42
Car parks	70 to 133

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date. Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

##### Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 Property, Plant and Equipment.

##### Crown reserves

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Where the Crown reserves are under a lease arrangement they are accounted for under AASB 16 Lease, refer to Note 15.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

##### Rural Fire Service assets

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the firefighting equipment has been purchased or constructed".

Until such time as discussions on this matter have concluded and legislation changed, Council will not recognise rural fire service assets including plant and vehicles.



## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 12. Intangible assets

Intangible assets are as follows:

\$ '000	2020	2019
<b>Software</b>		
<b>Opening values at 1 July</b>		
Gross book value	3,225	3,003
Accumulated amortisation	(2,889)	(2,765)
<b>Net book value – opening balance</b>	<b>336</b>	<b>238</b>
<b>Movements for the year</b>		
– Other movements	(16)	–
– Purchases	866	214
– Amortisation charges	(215)	(116)
– Gross book value written off	(43)	–
– Accumulated amortisation charges written off	22	–
<b>Closing values at 30 June</b>		
Gross book value	4,041	3,225
Accumulated amortisation	(3,091)	(2,889)
<b>Total software – net book value</b>	<b>950</b>	<b>336</b>
<b>TOTAL INTANGIBLE ASSETS – NET BOOK VALUE</b>	<b>950</b>	<b>336</b>

**Accounting policy for intangible assets****IT development and software**

Costs incurred in developing products or systems and costs incurred in acquiring software and licenses that will contribute to future period financial benefits through revenue generation and/or cost reduction are capitalised to software and systems.

Costs capitalised include external direct costs of materials and service, direct payroll, and payroll related costs of employees' time spent on the project. Amortisation is calculated on a straight line basis over periods generally ranging from three to five years.

IT development costs include only those costs directly attributable to the development phase and are only recognised following completion of technical feasibility, and where Council has an intention and ability to use the asset.

## Note 13. Contract assets and liabilities

\$ '000	Notes	2020 Current	2020 Non-current
<b>Contract liabilities</b>			
Unexpended capital grants (to construct Council controlled assets)	(i)	4,002	–
Holiday park deposits in advance of services provided		420	–
Other		87	–

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 13. Contract assets and liabilities (continued)

\$ '000	Notes	2020 Current	2020 Non-current
<b>Total contract liabilities</b>		4,509	—

**Notes**

(i) Council has received funding to refurbish and extend the Grafton Regional Gallery and undertake improvements at the Maclean Showground. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

\$ '000	2020
<b>(ii) Revenue recognised (during the financial year) from opening contract liability balances</b>	
<b>Grants and contributions received in advance:</b>	
Capital grants (to construct Council controlled assets)	2,884
<b>Total Revenue recognised during the financial year that was included in the contract liability balance at the beginning of the period</b>	<b>2,884</b>

**Significant changes in contract assets and liabilities**

The contract liabilities have arisen on adoption of AASB 15 and AASB 1058. Previously income received in advance was recognised for reciprocal contracts. The increase in a contract liability is primarily due to grants in the scope of AASB 15 and capital grants received by Council to acquire or construct assets which will be under Council's control. Previously, revenue was recognised on receipt of the funds.

**Accounting policy for contract assets and liabilities**

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before the payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

## Note 14. Leases

The Council has applied AASB 16 using the modified retrospective (cumulative catch-up) method and therefore the comparative information has not been restated and continues to be reported under AASB 117 and related Interpretations.

**(i) Council as a lessee**

Council has two leases for the asset class buildings. Information relating to the leases in place and associated balances and transactions is provided below.

**Buildings**

Council leases two administration buildings:

- 42 Victoria Street Grafton - the lease is for 2 years with 2 x 5 year renewal options. The building lease contains an annual pricing mechanism based on 3% increase at each anniversary of the lease inception.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 14. Leases (continued)

- 49 Queen Street Grafton - the original lease was for 3 years with a 3 year option to renew. The renewal date was 21 February 2019 where Council took up the 3 year renewal option making the lease term 6 years with an additional 1 x 3 year renewal option. The building lease contains an annual pricing mechanism based on CPI movements at each anniversary of the lease inception.

**Extension options**

Council includes options in the building leases to provide flexibility and certainty to Council operations and reduce costs of moving premises; and the extension options are at Council's discretion.

At commencement date and each subsequent reporting date, Council assesses where it is reasonably certain that the extension options will be exercised.

The potential future lease payments are not included in lease liabilities as Council has assessed that the exercise of the option is not reasonably certain.

\$ '000	Plant & Equipment	Ready to use	Total
<b>(a) Right of use assets</b>			
Adoption of AASB 16 at 1 July 2019 – first time lease recognition	–	646	646
Depreciation charge	–	(228)	(228)
Other movement	–	(50)	(50)
<b><u>Balance at 30 June 2020</u></b>	<b><u>–</u></b>	<b><u>368</u></b>	<b><u>368</u></b>

\$ '000	2020 Current	2020 Non-current
<b>(b) Lease liabilities</b>		
Lease liabilities	282	93
<b><u>TOTAL LEASE LIABILITIES</u></b>	<b><u>282</u></b>	<b><u>93</u></b>

**(i) The maturity analysis**

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

\$ '000	< 1 year	1 – 5 years	> 5 years	Total	Total per Statement of Financial Position
Cash flows	286	93	–	379	375

\$ '000	2020
---------	------

**(c) Income Statement**

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

Interest on lease liabilities	6
Depreciation of right of use assets	228

continued on next page ...

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 14. Leases (continued)

\$ '000	2020
Impairment of right of use assets	–
Expenses relating to short-term leases	87
	<u>321</u>

## (d) Statement of Cash Flows

Total cash outflow for leases	(278)
	<u>(278)</u>

## Accounting policy

**Accounting policies under AASB 16 – applicable from 1 July 2019**

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

**Exceptions to lease accounting**

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

**Leases at significantly below market value / concessionary leases**

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

**Accounting policy under AASB 117 and associated Accounting Interpretations (2019 only)**

Refer to Note 5c and Note 15.

## Clarence Valley Council

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 15. Payables and borrowings

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Payables</b>				
Goods and services – operating expenditure	9,033	–	4,654	–
Goods and services – capital expenditure	1,907	–	863	–
Accrued expenses:				
– Borrowings	777	–	545	–
– Salaries and wages	888	–	11	–
– ELE - CCS transition to Wesley	384	–	–	–
Security bonds, deposits and retentions	2,192	–	1,807	–
Government departments	2,135	–	3,666	–
Employee time in lieu and RDO	462	–	461	–
Prepaid rates	2,181	–	–	–
Other	373	–	304	–
Client Balances - CCS transition to Wesley	1,508	–	–	–
<b>Total payables</b>	<b>21,840</b>	<b>–</b>	<b>12,311</b>	<b>–</b>
<b>Income received in advance (2019 only)</b>				
Payments received in advance	–	–	2,098	–
<b>Total income received in advance</b>	<b>–</b>	<b>–</b>	<b>2,098</b>	<b>–</b>
<b>Borrowings</b>				
Loans – secured <sup>1</sup>	8,195	95,940	7,040	104,135
<b>Total borrowings</b>	<b>8,195</b>	<b>95,940</b>	<b>7,040</b>	<b>104,135</b>
<b><u>TOTAL PAYABLES AND BORROWINGS</u></b>	<b><u>30,035</u></b>	<b><u>95,940</u></b>	<b><u>21,449</u></b>	<b><u>104,135</u></b>

(1) Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 19.

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>(a) Payables and borrowings relating to restricted assets</b>				
<b>Externally restricted assets</b>				
Water	2,349	20,350	1,669	21,436
Sewer	5,322	60,238	4,000	64,752
Domestic waste management	821	4,906	1,005	5,446
Clarence Care & Support	2,912	–	1,612	–
Security bonds, deposits and retentions	2,192	–	1,807	–
Clarence Regional Library	17	–	3	–
Holidays Parks	751	–	681	–
Payables and borrowings relating to externally restricted assets	14,364	85,494	10,777	91,634
<b>Total payables and borrowings relating to restricted assets</b>	<b>14,364</b>	<b>85,494</b>	<b>10,777</b>	<b>91,634</b>
<b>Total payables and borrowings relating to unrestricted assets</b>	<b>15,671</b>	<b>10,446</b>	<b>10,672</b>	<b>12,501</b>

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 15. Payables and borrowings (continued)

<b>TOTAL PAYABLES AND BORROWINGS</b>	30,035	95,940	21,449	104,135
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<b>\$ '000</b>	<b>2020</b>	<b>2019</b>
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**(b) Current payables and borrowings not anticipated to be settled within the next twelve months**

The following liabilities, even though classified as current, are not expected to be settled in the next 12 months.

Payables – security bonds, deposits and retentions	1,982	1,506
<b>Total payables and borrowings</b>	<b>1,982</b>	<b>1,506</b>

**(c) Changes in liabilities arising from financing activities**

\$ '000	as at 30/06/19		Non-cash changes				as at 30/06/20
	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	111,175	(7,040)	–	–	–	–	104,135
Lease liabilities	–	375	–	–	–	–	375
<b>TOTAL</b>	<b>111,175</b>	<b>(6,665)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>104,510</b>

\$ '000	as at 30/06/18		Non-cash changes				as at 30/06/19
	Opening Balance	Cash flows	Acquisition	Fair value changes	Other non-cash movement	Closing balance	
Loans – secured	117,759	(6,584)	–	–	–	111,175	
<b>TOTAL</b>	<b>117,759</b>	<b>(6,584)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>111,175</b>	

<b>\$ '000</b>	<b>2020</b>	<b>2019</b>
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**(d) Financing arrangements****(i) Unrestricted access was available at balance date to the following lines of credit:**

Bank overdraft facilities <sup>1</sup>	500	500
Credit cards/purchase cards	150	150
<b>Total financing arrangements</b>	<b>650</b>	<b>650</b>

**Undrawn facilities as at balance date:**

– Bank overdraft facilities	500	500
– Credit cards/purchase cards	150	150
<b>Total undrawn financing arrangements</b>	<b>650</b>	<b>650</b>

**Additional financing arrangements information****Breaches and defaults**

During the current and prior year, there were no defaults or breaches on any of the loans.

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 15. Payables and borrowings (continued)

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(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

##### **Accounting policy for payables and borrowings**

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Council comprise trade payables, bank and other loans and finance lease liabilities.

##### **Payables**

These amounts represent liabilities for goods and services provided to the council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

##### **Borrowings**

Borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Income Statement over the period of the borrowings using the effective-interest method. Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the drawdown occurs. To the extent that there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or finance cost.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

##### **Finance leases (2019 only)**

Leases of property, plant and equipment where Council, as lessee, has substantially all the risks and rewards of ownership, are classified as finance leases. Finance leases are capitalised at the lease's inception at the fair value of the leased assets or, if lower, the present value of the minimum lease payments. The corresponding rental obligations, net of finance charges, are included in other short-term and long-term payables. Each lease payment is allocated between the liability and finance cost. The finance cost is charged to the Income Statement over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability for each period.

The property, plant and equipment acquired under finance leases is depreciated over the assets useful life or over the shorter of the asset's useful life and the lease term if there is no reasonable certainty that Council will obtain ownership at the end of the lease term.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 16. Provisions

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Provisions</b>				
<b>Employee benefits</b>				
Annual leave	3,477	–	3,361	–
Long service leave	8,783	303	8,969	301
<b>Sub-total – aggregate employee benefits</b>	<b>12,260</b>	<b>303</b>	<b>12,330</b>	<b>301</b>
<b>Asset remediation/restoration:</b>				
Asset remediation/restoration (future works)	388	14,731	–	11,902
<b>Sub-total – asset remediation/restoration</b>	<b>388</b>	<b>14,731</b>	<b>–</b>	<b>11,902</b>
<b><u>TOTAL PROVISIONS</u></b>	<b><u>12,648</u></b>	<b><u>15,034</u></b>	<b><u>12,330</u></b>	<b><u>12,203</u></b>

\$ '000	2020	2019
<b>(a) Current provisions not anticipated to be settled within the next twelve months</b>		
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	8,631	9,097
	<b>8,631</b>	<b>9,097</b>

**(b) Description of and movements in non-employee benefit provisions**

\$ '000	Other provisions	
	Asset remediation	Total
<b>2020</b>		
At beginning of year	11,902	11,902
Additional provisions	945	945
Remeasurement effects	2,068	2,068
Unwinding of discount	204	204
<b>Total other provisions at end of year</b>	<b>15,119</b>	<b>15,119</b>
<b>2019</b>		
At beginning of year	8,213	8,213
Additional provisions	(501)	(501)
Remeasurement effects	3,967	3,967
Unwinding of discount	223	223
<b>Total other provisions at end of year</b>	<b>11,902</b>	<b>11,902</b>

**Nature and purpose of non-employee benefit provisions****Asset remediation**

The asset remediation provision represents the present value estimate of future costs Council will incur to restore, rehabilitate and reinstate the tip and quarry as a result of past operations.

**Accounting policy for provisions**

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.



## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 16. Provisions (continued)

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

#### Employee benefits

##### Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

##### Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

##### On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

#### Provisions for close-down and restoration, and environmental clean-up costs – tips and quarries

##### Restoration

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

##### Rehabilitation

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement.

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 16. Provisions (continued)

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Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date. These costs are charged to the Income Statement. Movements in the environmental clean-up provisions are presented as an operating cost, except for the unwinding of the discount which is shown as a borrowing cost.

Remediation procedures generally commence soon after the time the damage, remediation process, and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Close-down and restoration costs are a normal consequence of tip and quarry operations, and the majority of close-down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies using current restoration standards and techniques.

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## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors

##### (a) Nature and purpose of reserves

###### **Infrastructure, property, plant and equipment revaluation reserve**

The infrastructure, property, plant and equipment revaluation reserve is used to record increments / decrements of non-current asset values due to their revaluation.

##### (b) Changes in accounting policies due to adoption of new accounting standards (not-retrospective)

During the year ended 30 June 2020, the Council has adopted AASB 15 *Revenue from Contracts with Customers*, AASB 1058 *Income of Not-for-profit Entities* and AASB 16 *Leases* using the modified retrospective (cumulative catch-up) method and therefore the comparative information for the year ended 30 June 2019 has not been restated and continues to comply with AASB 111 *Construction Contracts*, AASB 117 *Leases*, AASB 118 *Revenue*, AASB 1004 *Contributions* and associated Accounting Interpretations.

All adjustments on adoption of AASB 15 and AASB 1058 have been taken to retained earnings at 1 July 2019.

The impacts of adopting these standards and associated transition disclosures are provided below:

##### **Adjustments to the current year figures for the year ended 30 June 2020**

###### **Statement of Financial Position**

##### (ii) AASB 15 and AASB 1058

The following approach has been applied on transition to AASB 15 and AASB 1058:

- Council has not adopted the completed contract expedient and therefore has not excluded revenue which was fully recognised in previous years in accordance with the former accounting standards and pronouncements
- Council has retrospectively restated contracts for modifications that occurred before 1 July 2019 unless such contract modification were minor.

###### **Transfer of control to a customer – over time or at a point in time**

AASB 15 has specific criteria regarding whether control is transferred over time or at a point in time. The entity has reviewed its contracts and concluded that the criteria for recognition over time is not met in some circumstances. In such cases, revenue and related production costs will be recognised at the delivery of each separate performance obligation instead of over the contract using a single margin.

###### **Licences**

Council has reviewed the licences it grants and considers that all licences are either short-term or low value and elects to recognise all revenue from licences up-front rather than spreading them over the life of the licence.

###### **Prepaid rates**

Under AASB 1004, rates were recorded as revenue at the earliest of receipt of the funds from the ratepayer and the beginning of the rating period. Under AASB 1058, prepaid rates are recognised as a financial liability until the beginning of the rating period.

###### **Grants – operating**

Under AASB 1004, most grant income was recognised as revenue on receipt. Under AASB 15, where an agreement is enforceable and contains sufficiently specific performance obligations, the revenue is either recognised over time as the work is performed, or recognised at the point in time that the control of the services passes to the customer.

###### **Grants – capital**

Under AASB 1004, most grant monies were recorded as revenue on receipt. Under AASB 1058, where Council has received assets (including cash) to acquire or construct a non-financial asset, the asset is to be controlled by Council and the contract is enforceable, then the asset is recognised as a contract liability on receipt and recorded as revenue as the performance obligation to acquire or construct the asset is completed.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

**Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)****Changes in presentation**

In addition to the above changes in accounting policies, the Council has also amended the presentation of certain items to align them with the requirements of AASB 15 and AASB 1058:

- Additional line items of contract liabilities have been created.

\$ '000	Balance at 1 July 2019
<b>Opening contract balances at 1 July 2019</b>	
<b>Contract liabilities</b>	
– Under AASB 15	–
– Under AASB 1058	2,884
<b>Total Contract liabilities</b>	<u>2,884</u>

**Comparison of financial statement line items under AASB 15 compared to previous standards for the current year**

The following tables show the impact of adopting AASB 15 and AASB 1058 on the Council's financial statements for the year ended 30 June 2020.

**Statement of Financial Position**

\$ '000	Carrying amount per Statement of Financial Position under AASB 15 and AASB 1058	Reclassific- ation	Remeasur- ement	Carrying amount under previous revenue standards	Notes
<b>Current assets</b>					
Cash and cash equivalents	22,120	–	–	22,120	
Investments	68,000	–	–	68,000	
Receivables	35,575	–	–	35,575	
Inventories	1,348	–	–	1,348	
Other	172	–	–	172	
Current assets classified as 'held for sale'	1,147	–	–	1,147	
<b>Total current assets</b>	<u>128,362</u>	<u>–</u>	<u>–</u>	<u>128,362</u>	
<b>Current liabilities</b>					
Payables	21,840	(2,181)	–	19,659	
Income received in advance	–	2,688	–	2,688	
Contract liabilities	4,509	(507)	(4,002)	–	
Lease liabilities	282	–	–	282	
Borrowings	8,195	–	–	8,195	
Provisions	12,648	–	–	12,648	
<b>Total current liabilities</b>	<u>47,474</u>	<u>–</u>	<u>(4,002)</u>	<u>43,472</u>	
<b>Non-current assets</b>					
Investments	35,610	–	–	35,610	
Receivables	1,363	–	–	1,363	
Inventories	156	–	–	156	

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

**Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)**

\$ '000	Carrying amount per Statement of Financial Position under AASB 15 and AASB 1058	Reclassific- ation	Remeasur- ement	Carrying amount under previous revenue standards	Notes
Infrastructure, property, plant and equipment	1,965,093	-	-	1,965,093	
Intangible assets	950	-	-	950	
Right of use assets	368	-	-	368	
Investments accounted for using equity method	42	-	-	42	
<b>Total non-current assets</b>	<b>2,003,582</b>	<b>-</b>	<b>-</b>	<b>2,003,582</b>	
<b>Non-current liabilities</b>					
Lease liabilities	93	-	-	93	
Borrowings	95,940	-	-	95,940	
Provisions	15,034	-	-	15,034	
<b>Total Non-current liabilities</b>	<b>111,067</b>	<b>-</b>	<b>-</b>	<b>111,067</b>	
<b>Net assets</b>	<b>1,973,403</b>	<b>-</b>	<b>4,002</b>	<b>1,977,405</b>	
<b>Equity</b>					
Accumulated surplus	836,142	-	4,002	840,144	
Revaluation reserves	1,137,261	-	-	1,137,261	
<b>Council equity interest</b>	<b>1,973,403</b>	<b>-</b>	<b>4,002</b>	<b>1,977,405</b>	
<b>Total equity</b>	<b>1,973,403</b>	<b>-</b>	<b>4,002</b>	<b>1,977,405</b>	

Funds under AASB 1058 which have been received prior to the satisfaction of the performance obligation.

**Income Statement**

\$ '000	Income Statement and comprehen- sive income under AASB 15 and AASB 1058	Reclassific- ation	Remeasur- ement	Income Statement and comprehen- sive income under previous revenue standards	Notes
<u>Income from continuing operations</u>					
Rates and annual charges	62,791	-	-	62,791	
User charges and fees	39,312	-	-	39,312	
Other revenues	2,403	-	-	2,403	
Grants and contributions provided for operating purposes	32,610	-	-	32,610	
Grants and contributions provided for capital purposes	24,740	-	1,117	25,857	
Interest and investment income	3,344	-	-	3,344	
Rental income	826	-	-	826	
<b>Total Income from continuing operations</b>	<b>166,026</b>	<b>-</b>	<b>1,117</b>	<b>167,143</b>	

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

\$ '000	Income Statement and comprehensive income under AASB 15 and AASB 1058	Reclassification	Remeasurement	Income Statement and comprehensive income under previous revenue standards	Notes
<u>Expenses from continuing operations</u>					
Employee benefits and on-costs	36,062	-	-	36,062	
Borrowing costs	7,655	-	-	7,655	
Materials and contracts	42,034	-	-	42,034	
Depreciation and amortisation	44,033	-	-	44,033	
Other expenses	13,505	-	-	13,505	
Net losses from the disposal of assets	15,227	-	-	15,227	
Net share of interests in joint ventures and associates using the equity method	34	-	-	34	
<b>Total Expenses from continuing operations</b>	<b>158,550</b>	<b>-</b>	<b>-</b>	<b>158,550</b>	
<b>Total Operating result from continuing operations</b>	<b>7,476</b>	<b>-</b>	<b>1,117</b>	<b>8,593</b>	
Operating result from discontinued operations	52	-	-	52	
<b>Net operating result for the year</b>	<b>7,528</b>	<b>-</b>	<b>1,117</b>	<b>8,645</b>	
<b>Total comprehensive income</b>	<b>14,327</b>	<b>-</b>	<b>-</b>	<b>14,327</b>	

Difference in revenue between recognition on receipt under the old standards and as/when performance obligations are met under the new standards.

## Adjustments to the current year figures for the year ended 30 June 2020

## Statement of Financial Position

\$ '000	Original Balance 1 July, 2019	Impact Increase/ (decrease)	Restated Balance 1 July, 2019
Contract assets	-	-	-
<b>Total assets</b>	<b>-</b>	<b>-</b>	<b>-</b>
Contract liabilities	-	2,884	2,884
<b>Total liabilities</b>	<b>150,117</b>	<b>2,884</b>	<b>153,001</b>
Accumulated surplus	832,603	(2,884)	829,719
<b>Total equity</b>	<b>(150,117)</b>	<b>(2,884)</b>	<b>(153,001)</b>

## (iii) AASB 16 Leases

## Council as a lessee

Under AASB 117, Council assessed whether leases were operating or finance leases, based on its assessment of whether the significant risks and rewards of ownership had been transferred to Council or remained with the lessor. Under AASB 16, there

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

**Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)**

is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low-value assets).

Council has used the exception to lease accounting for short-term leases and leases of low-value assets, and the lease expense relating to these leases is recognised in the Income Statement on a straight-line basis.

Practical expedients used on transition

AASB 16 includes a number of practical expedients which can be used on transition. Council has used the following expedients:

- Contracts which had previously been assessed as not containing leases under AASB 117 were not re-assessed on transition to AASB 16.
- Lease liabilities have been discounted using the Council's incremental borrowing rate at 1 July 2019.
- Right-of-use assets at 1 July 2019 have been measured at an amount equal to the lease liability adjustment by the any prepaid or accrued lease payments.
- A single discount rate was applied to all leases with similar characteristics.
- The right-of-use asset was adjusted by the existing onerous lease provision (where relevant) at 30 June 2019 rather than perform impairment testing of the right-of-use asset.
- Excluded leases with an expiry date prior to 30 June 2020 from the Statement of Financial Position, and lease expenses for these leases have been recorded on a straight-line basis over the remaining term.
- Used hindsight when determining the lease term if the contract contains options to extend or terminate the lease.

**Financial statement impact of adoption of AASB 16**

Council has recognised right-of-use assets and lease liabilities of \$646,599 at 1 July 2019 for leases previously classified as operating leases, or leases that are significantly below market value which were previously off balance sheet.

The weighted average lessee's incremental borrowing rate applied to lease liabilities at 1 July 2019 was 1.42%.

\$ '000	Balance at 1 July 2019
<b>Operating lease commitments at 30 June 2019 per Council financial statements</b>	<b>657</b>

**Reconciliation of lease liabilities recognised on adoption of AASB 16 Leases**

<b>Operating lease commitments discounted using the incremental borrowing rate at 1 July 2019</b>	<b>646</b>
<b>Lease liabilities recognised at 1 July 2019</b>	<b>646</b>

**Council as a lessor**

For the arrangements where Council is a lessor, there are no significant accounting policy changes on adoption of AASB 16 except for sub-leases, which have now been classified in relation to the right-of-use asset under the head lease rather than the underlying asset.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 18. Statement of cash flow information

\$ '000	Notes	2020	2019
<b>(a) Reconciliation of cash and cash equivalents</b>			
Total cash and cash equivalents per Statement of Financial Position	7(a)	22,120	12,320
<b>Balance as per the Statement of Cash Flows</b>		<b>22,120</b>	<b>12,320</b>
<b>(b) Reconciliation of net operating result to cash provided from operating activities</b>			
<b>Net operating result from Income Statement</b>		7,528	4,428
<b>Adjust for non-cash items:</b>			
Depreciation and amortisation		44,033	42,306
Net losses/(gains) on disposal of assets		15,227	6,926
Non-cash capital grants and contributions		(6,035)	(3,204)
Adoption of AASB 15/1058		(2,884)	–
Losses/(gains) recognised on fair value re-measurements through the P&L:			
– Investments classified as ‘at fair value’ or ‘held for trading’		(13)	(87)
Amortisation of premiums, discounts and prior period fair valuations			
– Interest on all fair value adjusted interest free advances made by Council		(14)	(7)
– Interest exp. on interest-free loans received by Council (previously fair valued)		–	7
Unwinding of discount rates on reinstatement provisions		204	223
Share of net (profits)/losses of associates/joint ventures using the equity method		34	42
<b>+/- Movement in operating assets and liabilities and other cash items:</b>			
Decrease/(increase) in receivables		(13,061)	(4,647)
Increase/(decrease) in provision for impairment of receivables		–	(25)
Decrease/(increase) in inventories		159	(180)
Decrease/(increase) in other current assets		(85)	176
Increase/(decrease) in payables		4,379	316
Increase/(decrease) in accrued interest payable		232	(25)
Increase/(decrease) in other accrued expenses payable		1,261	10
Increase/(decrease) in other liabilities and accruals		515	561
Increase/(decrease) in contract liabilities		4,509	–
Increase/(decrease) in provision for employee benefits		(68)	432
Increase/(decrease) in other provisions		3,013	3,466
<b>Net cash provided from/(used in) operating activities from the Statement of Cash Flows</b>		<b>58,934</b>	<b>50,718</b>
<b>(c) Non-cash investing and financing activities</b>			
Other non-cash items		6,035	3,204
<b>Total non-cash investing and financing activities</b>		<b>6,035</b>	<b>3,204</b>



## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 19. Interests in other entities

\$ '000	Council's share of net income		Council's share of net assets	
	2020	2019	2020	2019
Joint ventures	(34)	(42)	42	36
<b>Total</b>	<b>(34)</b>	<b>(42)</b>	<b>42</b>	<b>36</b>

## Joint arrangements

## (i) Joint ventures

The following information is provided for joint ventures that are individually material to the Council. Included are the total amounts as per the joint venture financial statements, adjusted for fair-value adjustments at acquisition date and differences in accounting policies, rather than the Council's share.

## (a) Net carrying amounts – Council's share

\$ '000	Nature of relationship	Measurement method	2020	2019
NEWLOG	Joint venture	Equity	36	36
<b>Total carrying amounts – material joint ventures</b>			<b>36</b>	<b>36</b>

## (b) Details

	Principal activity	Place of business
NEWLOG	Monitor and weigh heavy vehicles	Ballina

## (c) Relevant interests and fair values

\$ '000	Interest in outputs		Interest in ownership		Proportion of voting power	
	2020	2019	2020	2019	2020	2019
NEWLOG	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%

## (d) Summarised financial information for joint ventures

\$ '000	NEWLOG	
	2020	2019
<b>Statement of financial position</b>		
<b>Current assets</b>		
Cash and cash equivalents	284	229
Other current assets	54	57
<b>Non-current assets</b>	44	67
<b>Current liabilities</b>		
Other current liabilities	234	246
<b>Net assets</b>	<b>148</b>	<b>107</b>

## Reconciliation of the carrying amount

Opening net assets (1 July)	107	129
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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 19. Interests in other entities (continued)

\$ '000	NEWLOG	
	2020	2019
Profit/(loss) for the period	(236)	(291)
Contributions	277	269
<b>Closing net assets</b>	<b>148</b>	<b>107</b>
<b>Council's share of net assets (%)</b>	<b>28.3%</b>	<b>34.0%</b>
<b>Council's share of net assets (\$)</b>	<b>42</b>	<b>36</b>
<b>Statement of comprehensive income</b>		
Income	285	259
Interest income	5	5
Depreciation and amortisation	(23)	(23)
Other expenses	(503)	(532)
<b>Profit/(loss) from continuing operations</b>	<b>(236)</b>	<b>(291)</b>
<b>Profit/(loss) for the period</b>	<b>(236)</b>	<b>(291)</b>
<b>Total comprehensive income</b>	<b>(236)</b>	<b>(291)</b>
<b>Share of income – Council (%)</b>	<b>14.4%</b>	<b>14.4%</b>
<b>Profit/(loss) – Council (\$)</b>	<b>(34)</b>	<b>(42)</b>
<b>Total comprehensive income – Council (\$)</b>	<b>(34)</b>	<b>(42)</b>
<b>Summarised Statement of cash flows</b>		
Cash flows from operating activities	(221)	(247)
Cash flows from financing activities	276	269
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>55</b>	<b>22</b>

**(e) The nature and extent of significant restrictions relating to joint ventures**

Member Councils have delegated (under s377 of the Local Government Act 1993 (NSW)) the relevant functions to NEWLOG officers, who are employees of Ballina Shire Council the "Administrative" Council).

**Accounting policy for joint arrangements**

The Council has determined that it only has joint ventures.

**Joint ventures:**

Interests in joint ventures are accounted for using the equity method in accordance with *AASB128 Investments in Associates and Joint Ventures*.

Under this method, the investment is initially recognised as a cost and the carrying amount is increased or decreased to recognise the Council's share of the profit or loss and other comprehensive income of the joint venture after the date of acquisition.

If the Council's share of losses of a joint venture equals or exceeds its interest in the joint venture, the Council discontinues recognising its share of further losses.

The Council's share in the joint venture's gains or losses arising from transactions between itself and its joint venture are eliminated.

Adjustments are made to the joint venture's accounting policies where they are different from those of the Council for the purposes of the consolidated financial statements.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 20. Commitments

\$ '000	2020	2019
<b>Capital commitments (exclusive of GST)</b>		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
<b>Property, plant and equipment</b>		
Buildings	3,252	1,806
Plant and equipment	4,170	2,123
Sewerage services infrastructure	1,845	912
Water supply infrastructure	635	2,794
Road infrastructure	–	264
Other	814	1,292
<b>Total commitments</b>	<b>10,716</b>	<b>9,191</b>
<b>These expenditures are payable as follows:</b>		
Within the next year	10,167	9,191
Later than one year and not later than 5 years	549	–
<b>Total payable</b>	<b>10,716</b>	<b>9,191</b>
<b>Sources for funding of capital commitments:</b>		
Future grants and contributions	3,564	1,468
Externally restricted reserves	2,982	5,046
Internally restricted reserves	4,170	2,677
<b>Total sources of funding</b>	<b>10,716</b>	<b>9,191</b>

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 21. Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

**LIABILITIES NOT RECOGNISED****1. Guarantees****(i) Defined benefit superannuation contribution plans**

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

*Description of the funding arrangements*

Pooled employers are required to pay standard employer contributions and additional lump sum contributions to the fund.

The standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current standard employer contribution rates are:

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times employee contributions

\* For 180 Point Members, Employers are required to contribute 7% of salaries to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The additional lump sum contribution for each Pooled Employer is a share of the total additional contributions of \$40 million per annum from 1 July 2018 to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2019. These additional lump sum contributions are used to fund the deficit of assets to accrued liabilities as at 30 June 2019.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

*Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan*

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 21. Contingencies (continued)

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2020 was \$1,013,511.15. The last valuation of the Scheme was performed by the Actuary, Mr Richard Boyfield, FIAA as at 30 June 2019.

The amount of additional contributions included in the total employer contribution advised above is \$521,600.00. Council's expected contribution to the plan for the next annual reporting period is \$921,671.36.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2020 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	1,695.2	
Past Service Liabilities	1,773.2	95.6%
Vested Benefits	1,757.5	96.5%

\* excluding member accounts and reserves in both assets and liabilities.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.75% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

\* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

#### (ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

#### (iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

#### (iv) Other guarantees

Council has provided no other guarantees other than those listed above.

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 21. Contingencies (continued)

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##### 2. Other liabilities

###### (i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

###### (ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

###### (iii) Roads with possible asbestos contaminated gravel

In late 2009 Council became aware that gravel from Taylors Quarry (Council owned) was contaminated with asbestos. This material had been used on Council roads in the Ewingar area, primarily for gravel re-sheeting works. In December 2009 Council, based on the information available at the time sealed (with a bituminous seal) those roads where Council had used the gravel in the prior 12 month period based on the belief that this gravel held the highest concentration of serpentine material.

The National Occupational Health and Safety Commission (NOHSC) have set the exposure standards for occupational and non-occupational airborne asbestos fibre levels. These levels are set at 0.1 fibres/ml as the occupational level and 0.01 fibres/ml as the non-occupational level.

Council tested five sites where contaminated gravel was known to exist. These sites were selected as Council wished to assess the level of airborne asbestos that would be generated from sites where the gravel had been typically used. The results from this testing indicated four sites had airborne asbestos levels at less than 0.01 fibres/ml while one result was at 0.01 fibres/ml. Under certain provisions of the Work Health and Safety Act 2011, relevant Council staff who have received training in working with naturally occurring asbestos are allowed to work with the asbestos contaminated gravel. Council is required to and maintains an asbestos management plan.

Council has 38km of unsealed rural roads which may contain asbestos.

Council has undertaken modelling of the impacts of dust generated from the roads which indicates minimal potential impact to public health. This modelling and subsequent report has been reviewed and accepted by the Office of Environment and Heritage and NSW Health. The recommendation of the report however is to take a fully conservative approach and seal the roads concerned.

Council has completed estimates to seal the roads containing asbestos contaminated gravel.

In preparing the estimate Council has allowed for the importation of gravel on a number of roads prior to sealing to allow sealing to be undertaken on an adequately prepared base to achieve some longevity from the sealing works.

Council has also allowed to seal uncontaminated road segments between contaminated areas where these road lengths are relatively small. This is being completed for long-term maintenance purposes.

The initial estimated cost for these works was \$1,491,160 incorporating gravel and sealing works. The estimated cost of remaining sealing works is \$1,112,000. Costs for material supply have increased over time as has the amount of pre-sealing works as road conditions have deteriorated since the initial assessment of the roads. Council continues to seal affected sections of road annually.

###### (iv) Innovative Care and Short Term Restorative Care Programmes

At balance date the organisation has unspent grants totalling approximately \$917,000 relating to the Innovative Care and Short Term Restorative Care Programmes where the funding body has not yet approved retention by Council. These unspent grants

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 21. Contingencies (continued)

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are classified at Note 7 (c) as restricted investments. There is a risk that the funding bodies may demand repayment of these unspent grants thereby reducing restricted investments by approximately \$917,000.

#### **ASSETS NOT RECOGNISED**

##### **(i) Land under roads**

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

##### **(ii) Infringement notices/fines**

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

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## Clarence Valley Council

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 22. Financial risk management

## Risk management

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and investments portfolio with the assistance of independent advisors.

Council has an investment policy which complies with s625 of the Local Government Act 1993 and the Ministerial Investment Order. This policy is regularly reviewed by Council and a monthly investment report is provided to Council setting out the make-up and performance of the portfolio as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price risk**– the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers, or by factors affecting similar instruments traded in a market.
- **Interest rate risk**– the risk that movements in interest rates could affect returns.
- **Liquidity risk**– the risk that Council will not be able to pay debt as and when they fall due.
- **Credit risk**– the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in cash equivalents and investments.

\$ '000	Carrying value 2020	Carrying value 2019	Fair value 2020	Fair value 2019
Lease liabilities	375	–	–	–

## (a) Market risk – price risk and interest rate risk

The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

\$ '000	Increase of values/rates		Decrease of values/rates	
	Profit	Equity	Profit	Equity
<b>2020</b>				
Possible impact of a 10% movement in market values	710	710	(710)	(710)
Possible impact of a 1% movement in interest rates	1,252	1,252	(1,252)	(1,252)



## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 22. Financial risk management (continued)

\$ '000	Increase of values/rates		Decrease of values/rates	
	Profit	Equity	Profit	Equity
<b>2019</b>				
Possible impact of a 10% movement in market values	958	958	(958)	(958)
Possible impact of a 1% movement in interest rates	1,189	1,189	(1,189)	(1,189)

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 22. Financial risk management (continued)

## (b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

The maximum exposure to credit risk at the reporting date is the carrying amount of each class of receivable in the financial statements.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

## Credit risk profile

## Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

\$ '000	Not yet overdue	< 1 year overdue	1 - 2 years overdue	2 - 5 years overdue	> 5 years overdue	Total
<b>2020</b>						
Gross carrying amount	17	2,891	742	705	103	4,458
<b>2019</b>						
Gross carrying amount	224	2,230	305	859	79	3,697

## Receivables - non-rates and annual charges

Council applies the simplified approach for non-rates and annual charges debtors to provide for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision. To measure the expected credit losses, non-rates and annual charges debtors have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision as at 30 June 2020 is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
<b>2020</b>						
Gross carrying amount	26,972	312	763	236	2,572	30,855
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>ECL provision</b>	–	–	–	–	–	–

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 22. Financial risk management (continued)

\$ '000	Not yet overdue	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
<b>2019</b>						
Gross carrying amount	17,956	213	537	215	586	19,507
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>ECL provision</b>	–	–	–	–	–	–

## (c) Liquidity risk

Payables, lease liabilities and borrowings are subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended and overdraft facilities utilised as required.

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through diversification of borrowing types, maturities and interest rate structures. The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in: 1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
<b>2020</b>							
Trade/other payables	0.00%	2,192	17,467	–	–	19,659	19,659
Loans and advances	6.48%	–	14,900	53,271	81,541	149,712	104,135
<b>Total financial liabilities</b>		<b>2,192</b>	<b>32,367</b>	<b>53,271</b>	<b>81,541</b>	<b>169,371</b>	<b>123,794</b>
<b>2019</b>							
Trade/other payables	0.00%	1,807	10,490	–	–	12,297	12,298
Loans and advances	6.63%	–	14,244	55,325	94,386	163,955	111,175
<b>Total financial liabilities</b>		<b>1,807</b>	<b>24,734</b>	<b>55,325</b>	<b>94,386</b>	<b>176,252</b>	<b>123,473</b>

## Loan agreement breaches

Detail here any breaches to loan agreements which have occurred during the reporting year.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 23. Material budget variations

Council's original financial budget for 19/20 was adopted by the Council on 25/06/2019 and is not required to be audited. The original projects on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, the weather, and by decisions made by the council.

While these general purpose financial statements include the original budget adopted by Council, the *Local Government Act* requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

This note sets out the details of **material variations** between Council's original budget and its actual results for the year as per the Income Statement – even though such variations may have been adjusted for during each quarterly budget review.

Material variations of more than 10% between original budget and actual results are explained below.

**Variation Key:** **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2020 Budget	2020 Actual	2020 ----- Variance -----	
<b>REVENUES</b>				
<b>Rates and annual charges</b>	<b>60,533</b>	<b>62,791</b>	<b>2,258</b>	<b>4% F</b>
<b>User charges and fees</b>	<b>38,649</b>	<b>39,312</b>	<b>663</b>	<b>2% F</b>
<b>Other revenues</b>	<b>1,105</b>	<b>2,403</b>	<b>1,298</b>	<b>117% F</b>
Insurance Claims Revenue \$951k (F) - mostly attributable to Storm Damage incident in Jan 2018				
Domestic Waste Management \$110k (F)				
Fuel Tax Credits \$94k (F)				
<b>Operating grants and contributions</b>	<b>24,941</b>	<b>32,610</b>	<b>7,669</b>	<b>31% F</b>
Storm / Flood Damage Grants \$7,080k (F)				
Bushfire Grants & Contributions \$5,207k (F)				
Community Care Services (HomeCare and NDIS) \$1,257k (F)				
<b>Capital grants and contributions</b>	<b>21,344</b>	<b>24,740</b>	<b>3,396</b>	<b>16% F</b>
Section 64 Developer Contributions - Water \$2,919k (F)				
<b>Interest and investment revenue</b>	<b>3,085</b>	<b>3,344</b>	<b>259</b>	<b>8% F</b>
<b>Rental income</b>	<b>931</b>	<b>826</b>	<b>(105)</b>	<b>(11)% U</b>
At this stage, Council's budget does not recognise a reduction in rental income as required by the new Revenue Recognition Standards AASB15, AASB 1058 and AASB 16.				
<b>EXPENSES</b>				
<b>Employee benefits and on-costs</b>	<b>38,418</b>	<b>36,062</b>	<b>2,356</b>	<b>6% F</b>
<b>Borrowing costs</b>	<b>7,203</b>	<b>7,655</b>	<b>(452)</b>	<b>(6)% U</b>
<b>Materials and contracts</b>	<b>31,093</b>	<b>42,034</b>	<b>(10,941)</b>	<b>(35)% U</b>
Council's budget is base on a "normal" mix of self-constructed and contract works. The process of calling and accepting tenders during the year, along with fluctuations in grant funding can result in substantial changes in this mix, resulting in significant budget variations in this item.				
Sub Services mainly contributing to the variances were:				
Natural Disaster Response - Floodplain \$6,433k (U)				
Natural Disaster Response - Roads \$1,720k (U)				
Sewer Operation Maintenance & Renewals \$1,513k (U)				
Water Operation Maintenance & Reneals \$1,341k (U)				
Street Lighting \$916k (U)				

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 23. Material budget variations (continued)

\$ '000	2020 Budget	2020 Actual	2020 ----- Variance -----	
Building, Properties & Leases \$495k (U)				
<b>Depreciation and amortisation</b>	42,717	44,033	(1,316)	(3)% U
<b>Other expenses</b>	14,147	13,505	642	5% F
<b>Net losses from disposal of assets</b>	-	15,227	(15,227)	∞ U
At this stage, council's budget only allows for proceeds from sale of assets and does not attempt to predict any book profit or loss from disposals.				
<b>Joint ventures and associates – net losses</b>	-	34	(34)	∞ U
Council's budget does not predict any profit or loss from Joint Ventures.				
<b>Operating result from discontinued operations</b>	-	52	(52)	∞ U
<b>STATEMENT OF CASH FLOWS</b>				
<b>Cash flows from operating activities</b>	60,304	58,934	(1,370)	(2)% U
<b>Cash flows from investing activities</b>	(47,709)	(41,873)	5,836	(12)% F
Cashflows from investing activities greater than budgeted as surplus funds invested due to additional grant funds received for natural disaster response and recovery activities.				
<b>Cash flows from financing activities</b>	(8,062)	(7,261)	801	(10)% F

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 24. Discontinued operation

\$ '000	2020	2019
<b>(i) Discontinued operations</b>		
On 30 June 2020 Clarence Valley Council transferred the existing services provided by Clarence Care + Support to Wesley Community Services Limited trading as Wesley Mission. Council's intention is that at 30 June 2020, Clarence Care + Support no longer exists as a Category 1 business. Detailed financial information on Clarence Care + Support can be found in the Special Purpose Financial Statements.		
Clarence Care + Support was not previously classified as a discontinued operation. The comparatives in this note and the comparative consolidated Income Statement and Statement of Comprehensive Income has been restated to show the discontinued operation separately from continuing operations.		
<b>(ii) Financial performance of discontinued operations</b>		
<b>Financial performance</b>		
Revenues	7,804	7,281
Expenses	(8,037)	(6,553)
<b>Gross profit/(loss) of discontinued operations</b>	<b>(233)</b>	<b>728</b>
<b>NET PROFIT/(LOSS) FROM DISCONTINUED OPERATIONS</b>	<b>52</b>	<b>728</b>
<b>(iv) Net carrying value of discontinued operations</b>		
<b>Discontinued operation - sold</b>		
Carrying value – assets	–	6,668
Carrying value – liabilities	–	(1,612)
<b>Net carrying value</b>	<b>–</b>	<b>5,056</b>
<b>Total value of discontinued operations (on hand)</b>	<b>–</b>	<b>5,056</b>

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 25. Fair Value Measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Financial assets and liabilities

During the reporting period, Council has also fair value measured the following assets on a non-recurring basis:

- Non-current assets classified as ‘held for sale’

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a ‘level’ in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

## (1) Assets and liabilities that have been measured and recognised at fair values

2020	Date of latest valuation	Fair value measurement hierarchy			Total
		Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
<b>Recurring fair value measurements</b>					
<b>Financial assets</b>					
Investments					
– ‘Designated at fair value on initial recognition’					
		–	6,610	–	6,610
		–	<b>6,610</b>	–	<b>6,610</b>
<b>Infrastructure, property, plant and equipment</b>					
Operational land		–	40,740	–	40,740
Community land		–	16,464	–	16,464
Crown land		–	19,883	–	19,883
Land under roads (post 30/6/08)		–	–	20	20
Buildings – non-specialised		–	813	37,779	38,592
Buildings – specialised		–	–	77,605	77,605
Other structures		–	–	20,980	20,980
Roads		–	–	414,933	414,933
Bridges		–	–	109,186	109,186
Footpaths		–	–	19,763	19,763
Other road assets		–	–	29,159	29,159
Bulk earthworks (non-depreciable)		–	–	193,951	193,951
Stormwater drainage		–	–	149,737	149,737
Water supply network		–	–	345,607	345,607
Sewerage network		–	–	245,938	245,938
Swimming pools		–	–	5,461	5,461
Other open space/recreational assets		–	–	32,215	32,215
Floodplain		–	–	143,477	143,477
Library books		–	–	770	770
Artwork		–	–	3,995	3,995
Tip remediation		–	–	8,152	8,152

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Clarence Valley Council

Notes to the Financial Statements  
for the year ended 30 June 2020

Note 25. Fair Value Measurement (continued)

2020	Date of latest valuation	Fair value measurement hierarchy			Total
		Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
Quarry remediation		–	–	1,102	1,102
<b>Total infrastructure, property, plant and equipment</b>		–	77,900	1,839,830	1,917,730
<b>Non-current assets classified as ‘held for sale’</b>					
Land		–	–	342	342
Buildings		–	588	–	588
Other		–	–	217	217
<b>Total NCA’s classified as ‘held for sale’</b>		–	588	559	1,147

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## Clarence Valley Council

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 25. Fair Value Measurement (continued)

2019	Fair value measurement hierarchy				Total
	Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
<b>Recurring fair value measurements</b>					
<b>Financial assets</b>					
Investments					
– ‘Designated at fair value on initial recognition’					
		–	7,611	–	7,611
		–	7,611	–	7,611
<b>Infrastructure, property, plant and equipment</b>					
Operational land		–	40,354	–	40,354
Community land		–	7,556	–	7,556
Crown land		–	19,883	–	19,883
Land under roads (post 30/6/08)		–	–	20	20
Buildings – non-specialised		–	832	38,064	38,896
Buildings – specialised		–	–	80,660	80,660
Other structures		–	–	19,538	19,538
Roads		–	–	420,285	420,285
Bridges		–	–	109,337	109,337
Footpaths		–	–	20,280	20,280
Other road assets		–	–	27,791	27,791
Bulk earthworks (non-depreciable)		–	–	189,594	189,594
Stormwater drainage		–	–	150,949	150,949
Water supply network		–	–	347,690	347,690
Sewerage network		–	–	255,729	255,729
Swimming pools		–	–	5,628	5,628
Other open space/recreational assets		–	–	31,582	31,582
Floodplain		–	–	144,859	144,859
Library books		–	–	637	637
Artwork		–	–	3,901	3,901
Tip remediation		–	–	5,933	5,933
Quarry remediation		–	–	747	747
		–	68,625	1,853,224	1,921,849
<b>Non-current assets classified as ‘held for sale’</b>					
Land		–	–	342	342
Buildings		–	588	–	588
Other		–	–	–	–
		–	588	342	930

Note that capital WIP is not included above since it is carried at cost.

## (2) Transfers between level 1 and level 2 fair value hierarchies

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

## (3) Valuation techniques used to derive level 2 and level 3 fair values

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 25. Fair Value Measurement (continued)

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##### **Infrastructure, property, plant and equipment (IPP&E) LEVEL 2**

###### **Operational, Crown and Community Land**

This asset class comprises all of Council's land classified as Operational, Crown and Community Land under the NSW Local Government Act 1993. The key observable input to the valuation is the price per square metre. The last valuation for Operational Land was undertaken at 31 March 2017 and was performed by APV Valuers and Asset Management (APV), Registered Valuer. The last valuation for Community Land was undertaken at 1 July 2019 and was performed by the Valuer General of New South Wales.

Level 2 valuation inputs were used to value land held in freehold title (investment and noninvestment) as well as land used for special purposes which is restricted in use under current zoning rules. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. For Operational, Crown and Community Land the most significant inputs into this valuation approach are price per square metre.

###### **Buildings Non-Specialised**

The last valuation was undertaken as at 31 March 2018 and was performed by APV.

Level 2 valuation inputs were used to determine the fair value of a range of properties. This included residential and commercial properties. The residential properties fair value has been derived from sales prices of comparable properties after adjusting for differences in key attributes such as property size. The most significant inputs into this valuation approach are price per square metre.

Commercial buildings have been generally derived using a combination of sales direct comparison approach and capitalisation of income approach. Fair value has been derived from sales prices of comparable properties after adjusting for differences in key attributes such as property size. The most significant inputs into this valuation approach are rental yields and price per square metre.

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##### **LEVEL 3**

###### **Land Under Roads**

Council has elected to recognise Land Under Roads where the road was acquired on or after 1 July 2008. Land under roads acquired after 1 July 2008 has been recognised in accordance with AASB 116 – Property, Plant and Equipment. There has been no change to the valuation process during the reporting period.

###### **Buildings Specialised and Non-Specialised (including Swimming Pools and Other Open Space/Recreational Assets)**

The last valuation was undertaken as at 31 March 2018 and was performed by APV.

The level of evidence used to support the critical assumptions of some commercial buildings was considered to be highly variable due to high levels of variability in the market for rental yields and future demand. As such the level of valuation input for these properties was considered level 3.

Specialised buildings were valued using the cost approach using APV who are professionally qualified Registered Valuers. The approach estimated the replacement cost for each building by componentising the buildings into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on square metres could be supported from market evidence (level 2) other inputs (such as estimates of useful life, pattern of consumption and asset condition) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

###### **Other Structures (including Swimming Pools and Other Open Space/Recreational Assets)**

The last valuation was undertaken as at 31 March 2018 and was performed by APV.

Specialised assets such as all of the Other Structures were valued using the cost approach using APV who are professionally qualified Registered Valuers. The approach estimated the replacement cost for each asset by componentising the asset into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on price per asset could be supported from market evidence (level 2) other inputs (such as estimates of useful life, pattern of consumption

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## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 25. Fair Value Measurement (continued)

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and asset condition) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

##### **Road (including Bridges, Footpaths, Bulk Earthworks), Stormwater, and Floodplain Assets.**

The last valuation was undertaken as at 31 March 2018 and was performed by APV.

All road, stormwater and floodplain assets were valued using level 3 valuation inputs using the cost approach.

The approach estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on square metres or similar capacity could be supported from market evidence (level 2) other inputs (such as estimates of useful life, pattern of consumption and asset condition) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

During the year there were a number of new projects completed where the actual cost was recorded and the impact of depreciation at year end was negligible. While these could be classified as valued at level 2 given the low proportion of the total portfolio that these represented and the likelihood that in future valuations they would most likely be valued at level 3 we have adopted a policy that all road, stormwater and floodplain assets are deemed to be valued at level 3.

##### **Water Supply and Sewerage Networks Infrastructure**

The last valuation was undertaken as at 1 July 2016 and was performed by APV. APV also conducted a desktop valuation as at 31 March 2018.

All Water Supply and Sewerage Networks Infrastructure assets were valued using level 3 valuation inputs using the cost approach.

The approach estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on square metres or similar capacity could be supported from market evidence (level 2) other inputs (such as estimates of useful life, pattern of consumption and asset condition) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

During the year there were a number of new projects completed where the actual cost was recorded and the impact of depreciation at year end was negligible. While these could be classified as valued at level 2 given the low proportion of the total portfolio that these represented and the likelihood that in future valuations they would most likely be valued at level 3 we have adopted a policy that all Water Supply and Sewerage Networks Infrastructure assets are deemed to be valued at level 3.

##### **Library Books**

Library Books are valued at cost but are disclosed at fair value in the notes. The carrying amount of these assets is assumed to approximate fair value due to the nature of the items.

Council reviews the value of these assets against quoted prices for the gross current replacement cost of similar assets and by taking account of the pattern of consumption, estimated remaining useful life and the residual value. There has been no change to the valuation process during the reporting period.

##### **Artwork**

The last valuation was undertaken as at 17 March 2018 and was performed by Dwyer Fine Art.

The valuation of artworks was based upon current primary and secondary art market conditions, by which the replacement value for artworks was determined by the price at which comparable items could be purchased from a reputable dealer, gallery or retail outlet. The valuation took into consideration the historical importance, quality, provenance, condition, size, execution date and subject matter of the artworks.

This asset class is categorised as Level 3 as some of the above mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. There has been no change to the valuation process during the reporting period.

##### **Tips and Quarries remediation Assets**

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## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 25. Fair Value Measurement (continued)

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It has been recognised that there will be significant costs associated with the closure and post closure management of Tips and Quarries sites.

Evaluation of costs for Tips and Quarries closure and post closure management is prepared internally. The key unobservable inputs are the discount rate, cost escalation rate, actual timing of costs and future environmental management requirements. There has been no change to the valuation process during the reporting period.

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 25. Fair Value Measurement (continued)

## (4) Fair value measurements using significant unobservable inputs (level 3)

a. The following tables present the changes in level 3 fair value asset classes.

\$ '000	Land under Roads	Buildings non specialised	Building specialised	Other structures	Roads
<b>2019</b>					
<b>Opening balance</b>	20	38,654	80,489	18,057	429,871
Purchases (GBV)	–	204	1,557	2,607	6,015
Disposals (WDV)	–	(14)	(76)	(239)	(2,440)
Depreciation and impairment	–	(780)	(1,310)	(887)	(13,406)
Impairment reversal (via equity)	–	–	–	–	245
Impairment loss (recognised in equity)	–	–	–	–	–
<b>Closing balance</b>	<b>20</b>	<b>38,064</b>	<b>80,660</b>	<b>19,538</b>	<b>420,285</b>
<b>2020</b>					
<b>Opening balance</b>	20	38,064	80,660	19,538	420,285
Transfers from/(to) another asset class	–	–	–	–	(16)
Purchases (GBV)	–	475	2,535	2,814	12,042
Disposals (WDV)	–	–	(4,269)	(88)	(3,872)
Depreciation and impairment	–	(760)	(1,321)	(1,284)	(13,506)
Impairment loss (recognised in equity)	–	–	–	–	–
<b>Closing balance</b>	<b>20</b>	<b>37,779</b>	<b>77,605</b>	<b>20,980</b>	<b>414,933</b>

\$ '000	Bridges	Footpaths	Other road assets	Bulk earthworks	Stormwater drainage
<b>2019</b>					
<b>Opening balance</b>	107,519	20,522	26,558	188,558	151,874
Purchases (GBV)	3,930	479	2,060	1,036	1,917
Disposals (WDV)	(34)	(89)	(199)	–	(67)
Depreciation and impairment	(2,078)	(632)	(628)	–	(2,775)
Impairment loss (recognised in equity)	–	–	–	–	–
<b>Closing balance</b>	<b>109,337</b>	<b>20,280</b>	<b>27,791</b>	<b>189,594</b>	<b>150,949</b>
<b>2020</b>					
<b>Opening balance</b>	109,337	20,280	27,791	189,594	150,949
Transfers from/(to) another asset class	32	–	170	(102)	(84)
Purchases (GBV)	3,054	191	2,066	5,679	1,873
Disposals (WDV)	(1,019)	(92)	(177)	(1,220)	(246)
Depreciation and impairment	(1,506)	(616)	(691)	–	(2,755)
Impairment loss (recognised in equity)	(712)	–	–	–	–
<b>Closing balance</b>	<b>109,186</b>	<b>19,763</b>	<b>29,159</b>	<b>193,951</b>	<b>149,737</b>

\$ '000	Water supply network	Sewerage network	Swimming pools	Other open spaces/rec assets	Foodplain assets
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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 25. Fair Value Measurement (continued)

\$ '000	Water supply network	Sewerage network	Swimming pools	Other open spaces/rec assets	Foodplain assets
<b>Opening balance</b>	349,517	259,548	5,687	31,520	145,948
Purchases (GBV)	1,260	677	107	1,822	454
Disposals (WDV)	(2,473)	(1,378)	–	(114)	–
Depreciation and impairment	(6,071)	(7,135)	(166)	(1,646)	(1,543)
Revaluation increments to equity (ARR)	5,457	4,017	–	–	–
Impairment loss (recognised in equity)	–	–	–	–	–
<b>Closing balance</b>	<b>347,690</b>	<b>255,729</b>	<b>5,628</b>	<b>31,582</b>	<b>144,859</b>
<b>Opening balance</b>	347,690	255,729	5,628	31,582	144,859
Transfers from/(to) another asset class	(2,159)	2,159	–	–	–
Purchases (GBV)	3,921	1,921	15	2,932	253
Disposals (WDV)	(1,318)	(7,597)	(16)	(542)	(81)
Depreciation and impairment	(5,798)	(8,650)	(166)	(1,757)	(1,554)
Revaluation increments to equity (ARR)	3,271	2,376	–	–	–
Impairment loss (recognised in equity)	–	–	–	–	–
<b>Closing balance</b>	<b>345,607</b>	<b>245,938</b>	<b>5,461</b>	<b>32,215</b>	<b>143,477</b>

\$ '000	Library books	Artwork	Tip remediat'n
<b>2019</b>			
<b>Opening balance</b>	617	3,815	3,097
Purchases (GBV)	298	86	3,097
Disposals (WDV)	(3)	–	–
Depreciation and impairment	(275)	–	(261)
Impairment loss (recognised in equity)	–	–	–
<b>Closing balance</b>	<b>637</b>	<b>3,901</b>	<b>5,933</b>
<b>2020</b>			
<b>Opening balance</b>	637	3,901	5,933
Purchases (GBV)	296	94	2,628
Disposals (WDV)	(4)	–	–
Depreciation and impairment	(159)	–	(409)
Impairment loss (recognised in equity)	–	–	–
<b>Closing balance</b>	<b>770</b>	<b>3,995</b>	<b>8,152</b>

\$ '000	Quarry remediat'n	Held for Sale Land	Total
<b>2019</b>			
<b>Opening balance</b>	389	342	<b>1,862,602</b>
Purchases (GBV)	369	–	<b>27,975</b>
Disposals (WDV)	–	–	<b>(7,126)</b>
Depreciation and impairment	(11)	–	<b>(39,604)</b>
Revaluation increments to equity (ARR)	–	–	<b>9,474</b>
Impairment reversal (via equity)	–	–	<b>245</b>

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 25. Fair Value Measurement (continued)

\$ '000	Quarry remediat'n	Held for Sale Land	Total
Impairment loss (recognised in equity)	–	–	–
<b>Closing balance</b>	<b>747</b>	<b>342</b>	<b>1,853,566</b>
<b>2020</b>			
<b>Opening balance</b>	<b>747</b>	<b>342</b>	<b>1,853,566</b>
Purchases (GBV)	385	–	<b>43,174</b>
Disposals (WDV)	–	–	<b>(20,541)</b>
Depreciation and impairment	(30)	–	<b>(40,962)</b>
Revaluation increments to equity (ARR)	–	–	<b>5,647</b>
Impairment loss (recognised in equity)	–	–	<b>(712)</b>
<b>Closing balance</b>	<b>1,102</b>	<b>342</b>	<b>1,840,172</b>

**b. The valuation process for level 3 fair value measurements****Land and Buildings (including Swimming Pools and Other Open Space/Recreational Assets)**

The council engages external, independent and qualified valuers to determine the fair value of its land and building assets on a regular basis. An annual assessment is undertaken to determine whether the carrying amount of the assets is materially different from the fair value. If any variation is considered material a revaluation is undertaken either by comprehensive revaluation or by applying an interim revaluation using appropriate indices.

Changes in level 2 and 3 fair values are analysed at the end of each reporting period and discussed between Council's finance team and the valuation team. As part of this process the team presents a report that explains the reasons for the fair value movements.

As at 31 March 2018 a comprehensive revaluation was undertaken for Buildings (including Swimming Pools and Other Open Space/Recreational Assets) subject to revaluation by APV Valuers and Asset Management.

As at 31 March 2017 a comprehensive revaluation was undertaken Operational Land subject to revaluation by APV Valuers and Asset Management, and for Community Land the Valuer General 1/7/19 values have been used which is supplied to councils to use in setting rates from 1/7/20. Councils receive new land values from the Valuer General for rating purposes every three years.

The main level 3 inputs used are derived and evaluated as follows:

- Cost for land restricted in use (non-saleable) – estimate cost to replace the existing land if council had to acquire it on the open market in competition with other market participants. Due to the restricted nature and unique characteristics of this land there was insufficient market evidence of directly comparable sales. Reference was made to sales of land with a limited level of comparability at distant locations and adjusted by the valuer using professional judgement to take account of the differing characteristics. These were evaluated for reasonableness against the price per area for other restricted in use land held by the council that had been valued as level 2.
- Relationship between asset consumption rating scale and the level of consumed service potential – Under the cost approach the estimated cost to replace the asset is calculated and then adjusted to take account of an accumulated depreciation. In order to achieve this, the valuer determines an asset consumption rating scale for each asset type based on the interrelationship between a range of factors. These factors and their relationship to the fair value require professional judgment and include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as useful life and pattern of consumption of the future economic benefit.
- The consumption rating scales were based initially on the past experience of the valuation firm and industry guides and were then updated to take into account the experience and understanding of council's own engineers, asset management and finance staff. The results of the valuation were further evaluated by confirmation against council's own understanding of the assets and the level of remaining service potential.

**Other Structures (including Swimming Pools and Other Open Space/Recreational Assets)**



## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 25. Fair Value Measurement (continued)

The council engages external, independent and qualified valuers to determine the fair value of its other structures, swimming pools and other open space/recreational assets on a regular basis. An annual assessment is undertaken to determine whether the carrying amount of the assets is materially different from the fair value. If any variation is considered material a revaluation is undertaken either by comprehensive revaluation or by applying an interim revaluation using appropriate indices.

Changes in level 2 and 3 fair values are analysed at the end of each reporting period and discussed between Council's finance team and the valuation team. As part of this process the team presents a report that explains the reasons for the fair value movements.

As at 31 March 2018 a comprehensive revaluation was undertaken for the other structures, swimming pools and other open space/recreational assets classes subject to revaluation by APV.

The main level 3 inputs used are derived and evaluated as follows:

- Relationship between asset consumption rating scale and the level of consumed service potential – Under the cost approach the estimated cost to replace the asset is calculated and then adjusted to take account of an accumulated depreciation. In order to achieve this, the valuer determines an asset consumption rating scale for each asset type based on the inter-relationship between a range of factors. These factors and their relationship to the fair value require professional judgment and include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as useful life and pattern of consumption of the future economic benefit.

The consumption rating scales were based initially on the past experience of the valuation firm and industry guides and were then updated to take into account the experience and understanding of council's own engineers, asset management and finance staff. The results of the valuation were further evaluated by confirmation against council's own understanding of the assets and the level of remaining service potential.

#### Road (including Bridges, Footpaths, Bulk Earthworks), and Stormwater

The council engages external, independent and qualified valuers to determine the fair value of its infrastructure on a regular basis. An annual assessment is undertaken to determine whether the carrying amount of the assets is materially different from the fair value. If any variation is considered material a revaluation is undertaken either by comprehensive revaluation or by applying an interim revaluation using appropriate indices.

Changes in level 2 and 3 fair values are analysed at the end of each reporting period and discussed between Council's finance team and the valuation team. As part of this process the team presents a report that explains the reasons for the fair value movements.

As at 31 March 2018, a comprehensive revaluation was undertaken for Road (including Bridges, Footpaths, Bulk Earthworks), and Stormwater assets, subject to revaluation by APV Valuers and Asset Management.

The main level 3 inputs used are derived and evaluated as follows:

- Asset Condition – The nature of road infrastructure is that there are a very large number of assets which comprise the network and as a result it is not physically possible to inspect every asset for the purposes of completing a valuation. As a consequence reliance is placed on the accuracy of data held in the asset management system and its associated internal controls. This includes regular planned inspections and updates to the system following maintenance activities and renewal treatments.

For assets valued using the cost approach (except for lateral assets) all were physically inspected. This included validation of physical dimensions and characteristics.

A sampling approach was used for lateral assets (such as roads, footpaths, pipes, etc.). For assets not inspected reliance on condition for the valuers was placed on information provided by council staff and reliance was placed on the GIS and other asset management systems in relation to key attributes.

Where such data was not readily available the valuers developed a range of assumptions based on the expected physical condition and attributes given the age of the asset and typical design characteristics. These assumptions were reviewed and confirmed as reasonable by council staff.



## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 25. Fair Value Measurement (continued)

While the sampling approach, combined with internal controls associated with the asset management system, provides a high level of comfort over the condition data held in the asset management system it does not provide a guarantee that all the data is correct and the condition as recorded is valid as at the date of valuation.

- Relationship between asset consumption rating scale and the level of consumed service potential – Under the cost approach the estimated cost to replace the asset is calculated and then adjusted to take account of an accumulated depreciation. In order to achieve this, the valuer determines an asset consumption rating scale for each asset type based on the inter-relationship between a range of factors. These factors and their relationship to the fair value require professional judgment and include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as useful life and pattern of consumption of the future economic benefit.

The consumption rating scales were based initially on the past experience of the valuation firm and industry guides and were then updated to take into account the experience and understanding of council's own engineers, asset management and finance staff. The results of the valuation were further evaluated by confirmation against council's own understanding of the assets and the level of remaining service potential.

#### Water Supply and Sewerage Network Infrastructure

The council engages external, independent and qualified valuers to determine the fair value of its infrastructure on a regular basis. An annual assessment is undertaken to determine whether the carrying amount of the assets is materially different from the fair value. If any variation is considered material a revaluation is undertaken either by comprehensive revaluation or by applying an interim revaluation using appropriate indices.

Changes in level 2 and 3 fair values are analysed at the end of each reporting period and discussed between Council's finance team and the valuation team. As part of this process the team presents a report that explains the reasons for the fair value movements.

As at 1 July 2016, a comprehensive revaluation was undertaken for Water Supply and Sewerage Network Infrastructure assets, subject to revaluation by APV Valuers and Asset Management. APV also provided a desktop valuation as at 31 March 2018 for Water Supply and Sewerage Network Infrastructure.

The main level 3 inputs used are derived and evaluated as follows:

- Asset Condition – The nature of water supply and sewerage network infrastructure is that there are a very large number of assets which comprise the network and as a result it is not physically possible to inspect every asset for the purposes of completing a valuation. As a consequence reliance is placed on the accuracy of data held in the asset management system and its associated internal controls. This includes regular planned inspections and updates to the system following maintenance activities and renewal treatments.

To provide assurance over the accuracy of this information and taking into account the cost benefit of undertaking physical inspections the comprehensive valuation relies upon a sampling approach (i.e. 25% of Councils Sewer Pump Stations and 50% of Water Pump Stations) where the data held in the system is verified by a physical inspection. While the sampling approach, combined with internal controls associated with the asset management system, provides a high level of comfort over the condition data held in the asset management system it does not provide a guarantee that all the data is correct and the condition as recorded is valid as at the date of valuation.

- Relationship between asset consumption rating scale and the level of consumed service potential – Under the cost approach the estimated cost to replace the asset is calculated and then adjusted to take account of an accumulated depreciation. In order to achieve this, the valuer determines an asset consumption rating scale for each asset type based on the inter-relationship between a range of factors. These factors and their relationship to the fair value require professional judgment and include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as useful life and pattern of consumption of the future economic benefit.

The consumption rating scales were based initially on the past experience of the valuation firm and industry guides and were then updated to take into account the experience and understanding of council's own engineers, asset management and finance staff. The results of the valuation were further evaluated by confirmation against council's own understanding of the assets and the level of remaining service potential.

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 25. Fair Value Measurement (continued)

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##### **Artwork**

The council engages external, independent and qualified valuers to determine the fair value of its artwork. The last valuation was undertaken as at 17 March 2018 and was performed by Dwyer Fine Art.

An annual assessment is undertaken to determine whether the carrying amount of the assets is materially different from the fair value. If any variation is considered material a revaluation is undertaken either by comprehensive revaluation or by applying an interim revaluation using appropriate indices.

##### **(5) Highest and best use**

All of Council's non-financial assets are considered as being utilised for their highest and best use.

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 26. Related party disclosures

## (a) Key management personnel

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2020	2019
<b>Compensation:</b>		
Short-term benefits	1,073	1,048
Post-employment benefits	82	82
Other long-term benefits	27	39
Termination benefits	61	-
<b>Total</b>	<b>1,243</b>	<b>1,169</b>

## (b) Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

Nature of the transaction	Ref	Value of transactions during year	Outstanding balance (incl. loans and commitments)	Terms and conditions	Provisions for impairment of receivables outstanding	Expense recognised for impairment of receivables
\$ '000						
<b>2020</b>						
Earthmoving services and plant hire	1	1,517,664	265,299	14 days	-	-
Holiday Park mangement fees	2	356,016	-	14 days	-	-
<b>2019</b>						
Earthmoving services and plant hire	1	56	1	14 days	-	-
Holiday Park mangement fees	2	331	-	14 days	-	-

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## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 26. Related party disclosures (continued)

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- 1 Council purchased earthmoving services and plant hire during the year from a company which has a close family member of Council's KMP as a major shareholder. Amounts were billed based on normal rates for such supplies and were due and payable under normal payment terms following the Council's procurement processes.
- 2 Council has a contract for Holiday Park Management with a company which has a member of Council's KMP as a director. The original contract was awarded through a competitive tender process based on market rates for these services. Amounts are payable on a monthly basis for the duration of the contract.

#### Note 27. Events occurring after the reporting date

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Council is aware of the following 'non-adjusting events' that merit disclosure:

The Coronavirus (COVID-19) Pandemic continues to impact both communities and business throughout the world including Australia and the community where Council operates. This Pandemic has had a financial impact for Council in the financial year ended 30 June 2020, which was reported to Council, and is expected to further impact the following financial year.

The scale, timing and duration of the potential impacts on Council is unknown, however, it is expected that there will be a decrease in projected revenue.

In the period after balance sheet date to signing of this report, Council was financially sound and there have not been any additional significant adverse operational or financial impacts as a result of COVID-19 Pandemic or other circumstances and any known impacts to date have been reflected in the 30 June 2020 financial statements.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 28. Statement of developer contributions

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas.

It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

## Summary of contributions and levies

	as at 30/06/19			as at 30/06/20				
	Opening Balance	Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
\$ '000		Cash	Non-cash					
Drainage	556	–	–	12	(64)	–	504	–
Roads	2,949	273	–	67	(230)	–	3,059	–
Open space	292	279	–	–	(838)	–	(267)	–
Community facilities	1,582	268	–	39	(19)	–	1,870	–
Other	196	19	–	5	(1)	–	219	–
<b>S7.11 contributions – under a plan</b>	<b>5,575</b>	<b>839</b>	<b>–</b>	<b>123</b>	<b>(1,152)</b>	<b>–</b>	<b>5,385</b>	<b>–</b>
<b>S7.12 levies – under a plan</b>	<b>3,431</b>	<b>139</b>	<b>–</b>	<b>70</b>	<b>(869)</b>	<b>–</b>	<b>2,771</b>	<b>–</b>
<b>Total S7.11 and S7.12 revenue under plans</b>	<b>9,006</b>	<b>978</b>	<b>–</b>	<b>193</b>	<b>(2,021)</b>	<b>–</b>	<b>8,156</b>	<b>–</b>
S7.11 not under plans	202	–	–	5	–	–	207	–
S7.4 planning agreements	116	113	–	4	–	–	233	–
S64 contributions	10,275	4,030	–	280	–	–	14,585	–
<b>Total contributions</b>	<b>19,599</b>	<b>5,121</b>	<b>–</b>	<b>482</b>	<b>(2,021)</b>	<b>–</b>	<b>23,181</b>	<b>–</b>

## S7.11 Contributions – under a plan

## CONTRIBUTION PLAN - Clarence Valley Contributions Plan 2011

Open space	292	279	–	–	(838)	–	(267)	–
Community facilities	1,582	268	–	39	(19)	–	1,870	–
<b>Total</b>	<b>1,874</b>	<b>547</b>	<b>–</b>	<b>39</b>	<b>(857)</b>	<b>–</b>	<b>1,603</b>	<b>–</b>

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## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 28. Statement of developer contributions (continued)

\$ '000	as at 30/06/19						as at 30/06/20	
	Opening Balance	Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
		Cash	Non-cash					
<b>CONTRIBUTION PLAN - Access Roads &amp; Bridges (Copmanhurst)</b>								
Roads	836	94	–	20	(19)	–	931	–
<b>Total</b>	<b>836</b>	<b>94</b>	<b>–</b>	<b>20</b>	<b>(19)</b>	<b>–</b>	<b>931</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Roads (Grafton)</b>								
Roads	140	–	–	3	–	–	143	–
<b>Total</b>	<b>140</b>	<b>–</b>	<b>–</b>	<b>3</b>	<b>–</b>	<b>–</b>	<b>143</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Drainage (Gulmarrad)</b>								
Drainage	556	–	–	12	(64)	–	504	–
<b>Total</b>	<b>556</b>	<b>–</b>	<b>–</b>	<b>12</b>	<b>(64)</b>	<b>–</b>	<b>504</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Roads (Maclean)</b>								
Roads	(50)	102	–	–	–	–	52	–
<b>Total</b>	<b>(50)</b>	<b>102</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>52</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Kerb &amp; Gutter (Maclean)</b>								
Roads	38	–	–	1	–	–	39	–
<b>Total</b>	<b>38</b>	<b>–</b>	<b>–</b>	<b>1</b>	<b>–</b>	<b>–</b>	<b>39</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Tree Planting (Maclean)</b>								
Other	36	1	–	1	(1)	–	37	–
<b>Total</b>	<b>36</b>	<b>1</b>	<b>–</b>	<b>1</b>	<b>(1)</b>	<b>–</b>	<b>37</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Extractive Industries (Copmanhurst, Maclean and Pristine Waters)</b>								
Other	155	18	–	4	–	–	177	–
<b>Total</b>	<b>155</b>	<b>18</b>	<b>–</b>	<b>4</b>	<b>–</b>	<b>–</b>	<b>177</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Tree Planting (Pristine Waters)</b>								
Other	5	–	–	–	–	–	5	–
<b>Total</b>	<b>5</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>5</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Coutts Crossing (Pristine Waters)</b>								
Roads	230	–	–	5	–	–	235	–

continued on next page ...

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 28. Statement of developer contributions (continued)

\$ '000	as at 30/06/19				as at 30/06/20			
	Opening Balance	Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
		Cash	Non-cash					
<b>Total</b>	<b>230</b>	<b>–</b>	<b>–</b>	<b>5</b>	<b>–</b>	<b>–</b>	<b>235</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Southampton (Superseded) (Pristine Waters)</b>								
Roads	53	–	–	1	–	–	54	–
<b>Total</b>	<b>53</b>	<b>–</b>	<b>–</b>	<b>1</b>	<b>–</b>	<b>–</b>	<b>54</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Nymboida (Superseded) (Pristine Waters)</b>								
Roads	12	–	–	–	–	–	12	–
<b>Total</b>	<b>12</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>12</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Tyringham (Superseded) (Pristine Waters)</b>								
Roads	135	–	–	3	–	–	138	–
<b>Total</b>	<b>135</b>	<b>–</b>	<b>–</b>	<b>3</b>	<b>–</b>	<b>–</b>	<b>138</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Kangaroo Creek (Superseded) (Pristine Waters)</b>								
Roads	39	10	–	1	–	–	50	–
<b>Total</b>	<b>39</b>	<b>10</b>	<b>–</b>	<b>1</b>	<b>–</b>	<b>–</b>	<b>50</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Ramornie/Jackadgery (Superseded) (Pristine Waters)</b>								
Roads	18	–	–	–	–	–	18	–
<b>Total</b>	<b>18</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>18</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Old Glenn Innes Rd District (Superseded) (Pristine Waters)</b>								
Roads	20	23	–	1	–	–	44	–
<b>Total</b>	<b>20</b>	<b>23</b>	<b>–</b>	<b>1</b>	<b>–</b>	<b>–</b>	<b>44</b>	<b>–</b>
<b>CONTRIBUTION PLAN - Ulmarra (Pristine Waters)</b>								
Roads	1,478	44	–	32	(211)	–	1,343	–
<b>Total</b>	<b>1,478</b>	<b>44</b>	<b>–</b>	<b>32</b>	<b>(211)</b>	<b>–</b>	<b>1,343</b>	<b>–</b>

## S7.12 Levies – under a plan

continued on next page ...

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 28. Statement of developer contributions (continued)

\$ '000	as at 30/06/19						as at 30/06/20	
	Opening Balance	Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
		Cash	Non-cash					
<b>CONTRIBUTION PLAN - Non Residential (Clarence Valley)</b>								
Other	3,431	139	–	70	(869)	–	2,771	–
<b>Total</b>	<b>3,431</b>	<b>139</b>	<b>–</b>	<b>70</b>	<b>(869)</b>	<b>–</b>	<b>2,771</b>	<b>–</b>
<b>S7.11 Contributions – not under a plan</b>								
<b>Clarence Valley</b>								
Drainage	69	–	–	2	–	–	71	–
Parking	1	–	–	–	–	–	1	–
Other	68	–	–	2	–	–	70	–
<b>Total</b>	<b>138</b>	<b>–</b>	<b>–</b>	<b>4</b>	<b>–</b>	<b>–</b>	<b>142</b>	<b>–</b>
<b>Nymboida (Pristine Waters)</b>								
Roads	36	–	–	1	–	–	37	–
<b>Total</b>	<b>36</b>	<b>–</b>	<b>–</b>	<b>1</b>	<b>–</b>	<b>–</b>	<b>37</b>	<b>–</b>
<b>Maclean</b>								
Roads	28	–	–	–	–	–	28	–
<b>Total</b>	<b>28</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>28</b>	<b>–</b>



## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 29. Result by fund

\$ '000	General <sup>1</sup> 2020	Water 2020	Sewer 2020
<b>Income Statement by fund</b>			
<b>Income from continuing operations</b>			
Rates and annual charges	43,037	2,527	17,813
User charges and fees	20,585	16,171	3,312
Interest and investment revenue	1,967	1,001	376
Other revenues	7,682	298	22
Grants and contributions provided for operating purposes	31,593	831	186
Grants and contributions provided for capital purposes	20,267	3,845	628
Rental income	826	–	–
<b>Total income from continuing operations</b>	<b>125,957</b>	<b>24,673</b>	<b>22,337</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	32,691	1,535	1,836
Borrowing costs	1,658	1,650	4,347
Materials and contracts	35,196	3,929	3,150
Depreciation and amortisation	29,007	6,071	8,955
Other expenses	12,771	3,351	4,083
Net losses from the disposal of assets	12,517	1,497	1,213
Share of interests in joint ventures and associates using the equity method	34	–	–
<b>Total expenses from continuing operations</b>	<b>123,874</b>	<b>18,033</b>	<b>23,584</b>
<b>Operating result from continuing operations</b>	<b>2,083</b>	<b>6,640</b>	<b>(1,247)</b>
<b>Discontinued operations</b>			
Net profit/(loss) from discontinued operations	52	–	–
<b>Net operating result for the year</b>	<b>2,135</b>	<b>6,640</b>	<b>(1,247)</b>
<b>Net operating result attributable to each council fund</b>	<b>2,135</b>	<b>6,640</b>	<b>(1,247)</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(18,132)</b>	<b>2,795</b>	<b>(1,875)</b>

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 29. Result by fund (continued)

\$ '000	General <sup>1</sup> 2020	Water 2020	Sewer 2020
<b>Statement of Financial Position by fund</b>			
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	20,221	665	1,234
Investments	44,155	16,306	7,539
Receivables	29,729	4,429	1,417
Inventories	1,348	–	–
Other	172	–	–
Non-current assets classified as 'held for sale'	1,147	–	–
<b>Total current assets</b>	<b>96,772</b>	<b>21,400</b>	<b>10,190</b>
<b>Non-current assets</b>			
Investments	2,127	27,507	5,976
Receivables	970	53	340
Inventories	156	–	–
Infrastructure, property, plant and equipment	1,346,295	358,954	259,844
Investments accounted for using the equity method	42	–	–
Intangible assets	913	1	36
Right of use assets	368	–	–
<b>Total non-current assets</b>	<b>1,350,871</b>	<b>386,515</b>	<b>266,196</b>
<b>TOTAL ASSETS</b>	<b>1,447,643</b>	<b>407,915</b>	<b>276,386</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	19,770	1,262	808
Contract liabilities	4,509	–	–
Lease liabilities	282	–	–
Borrowings	2,594	1,087	4,514
Provisions	12,648	–	–
<b>Total current liabilities</b>	<b>39,803</b>	<b>2,349</b>	<b>5,322</b>
<b>Non-current liabilities</b>			
Lease liabilities	93	–	–
Borrowings	15,352	20,350	60,238
Provisions	15,034	–	–
<b>Total non-current liabilities</b>	<b>30,479</b>	<b>20,350</b>	<b>60,238</b>
<b>TOTAL LIABILITIES</b>	<b>70,282</b>	<b>22,699</b>	<b>65,560</b>
<b>Net assets</b>	<b>1,377,361</b>	<b>385,216</b>	<b>210,826</b>
<b>EQUITY</b>			
Accumulated surplus	503,901	214,972	117,269
Revaluation reserves	873,460	170,244	93,557
<b>Council equity interest</b>	<b>1,377,361</b>	<b>385,216</b>	<b>210,826</b>
<b>Total equity</b>	<b>1,377,361</b>	<b>385,216</b>	<b>210,826</b>

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 30(a). Statement of performance measures – consolidated results

\$ '000	Amounts 2020	Indicator 2020	Prior period 2019	Benchmark
<b>1. Operating performance ratio</b>				
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	<b>(2,016)</b>	<b>(1.43)%</b>	(1.78)%	>0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	<b>141,273</b>			
<b>2. Own source operating revenue ratio</b>				
Total continuing operating revenue excluding all grants and contributions <sup>1</sup>	<b>108,663</b>	<b>65.45%</b>	75.69%	>60.00%
Total continuing operating revenue <sup>1</sup>	<b>166,013</b>			
<b>3. Unrestricted current ratio</b>				
Current assets less all external restrictions	<b>58,426</b>	<b>3.23x</b>	4.42x	>1.50x
Current liabilities less specific purpose liabilities	<b>18,075</b>			
<b>4. Debt service cover ratio</b>				
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	<b>49,672</b>	<b>3.33x</b>	3.31x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	<b>14,916</b>			
<b>5. Rates, annual charges, interest and extra charges outstanding percentage</b>				
Rates, annual and extra charges outstanding	<b>4,934</b>	<b>7.32%</b>	6.52%	<10.00%
Rates, annual and extra charges collectible	<b>67,363</b>			
<b>6. Cash expense cover ratio</b>				
Current year's cash and cash equivalents plus all term deposits	<b>119,120</b>	<b>13.98 mths</b>	13.90 mths	>3.00 mths
Monthly payments from cash flow of operating and financing activities	<b>8,524</b>			

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

## Clarence Valley Council

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 30(b). Statement of performance measures – by fund

\$ '000	General Indicators <sup>3</sup>		Water Indicators		Sewer Indicators		Benchmark
	2020	2019	2020	2019	2020	2019	
<b>1. Operating performance ratio</b>							
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	<b>(5.72)%</b>	(9.35)%	<b>20.61%</b>	20.30%	<b>(3.04)%</b>	8.66%	>0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>							
<b>2. Own source operating revenue ratio</b>							
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	<b>56.42%</b>	67.88%	<b>81.05%</b>	92.01%	<b>96.36%</b>	94.86%	>60.00%
Total continuing operating revenue <sup>1</sup>							
<b>3. Unrestricted current ratio</b>							
Current assets less all external restrictions	<b>3.23x</b>	5.55x	<b>9.11x</b>	5.57x	<b>1.91x</b>	2.02x	>1.50x
Current liabilities less specific purpose liabilities							
<b>4. Debt service cover ratio</b>							
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	<b>5.90x</b>	5.77x	<b>4.41x</b>	4.40x	<b>1.52x</b>	1.67x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)							
<b>5. Rates, annual charges, interest and extra charges outstanding percentage</b>							
Rates, annual and extra charges outstanding	<b>7.58%</b>	6.63%	<b>9.55%</b>	9.17%	<b>6.37%</b>	5.87%	<10.00%
Rates, annual and extra charges collectible							
<b>6. Cash expense cover ratio</b>							
Current year's cash and cash equivalents plus all term deposits	<b>9.73</b>	11.27	<b>46.51</b>	38.26	<b>10.46</b>	10.65	>3.00
Payments from cash flow of operating and financing activities	<b>mths</b>	mths	<b>mths</b>	mths	<b>mths</b>	mths	mths

(1) - (2) Refer to Notes at Note 26a above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

## Clarence Valley Council

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 31. Council information and contact details

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**Principal place of business:**

2 Prince Street  
GRAFTON NSW 2460

**Contact details**

**Mailing Address:**

Locked Bag 23  
GRAFTON NSW 2460

**Telephone:** 02 6643 0200

**Facsimile:** 02 6642 7647

**Opening hours:**

Monday to Friday (excl. Public Holidays)  
8:30am to 4:30pm

**Internet:** [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)

**Email:** [council@clarence.nsw.gov.au](mailto:council@clarence.nsw.gov.au)

**Officers**

**General Manager**

Ashley Lindsay

**Responsible Accounting Officer**

Kate Maginnity

**Public Officer**

Laura Black

**Auditors**

Audit Office of New South Wales  
Level 15, 1 Margaret Street  
SYDNEY NSW 2000

Telephone 02 9275 7100

**Elected members**

**Mayor**

Jim Simmons

**Councillors**

Andrew Baker  
Greg Clancy  
Peter Ellem  
Jason Kingsley  
Arthur Lysaught  
Debrah Novak  
Karen Toms  
Richie Williamson

**Other information**

**ABN:** 85 864 095 684

Clarence Valley Council

General Purpose Financial Statements  
for the year ended 30 June 2020

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Clarence Valley Council

General Purpose Financial Statements  
for the year ended 30 June 2020

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# Clarence Valley Council

SPECIAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2020

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## Clarence Valley Council

### Special Purpose Financial Statements

for the year ended 30 June 2020

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#### Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

## Clarence Valley Council

### Special Purpose Financial Statements

for the year ended 30 June 2020

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#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 October 2020.

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Jim Simmons  
**Mayor**  
27 October 2020

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Jason Kingsley  
**Councillor**  
27 October 2020

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Ashley Lindsay  
**General Manager**  
27 October 2020

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Kate Maginness  
**Responsible Accounting Officer**  
27 October 2020

Clarence Valley Council

Income Statement – Water Supply Business Activity  
for the year ended 30 June 2020

\$ '000	2020	2019
<b>Income from continuing operations</b>		
Access charges	2,527	2,453
User charges	14,309	13,520
Fees	1,862	1,099
Interest	1,001	1,012
Grants and contributions provided for non-capital purposes	831	750
Other income	298	280
<b>Total income from continuing operations</b>	<b>20,828</b>	<b>19,114</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	1,535	1,775
Borrowing costs	1,650	1,711
Materials and contracts	3,929	2,552
Depreciation, amortisation and impairment	6,071	6,360
Loss on sale of assets	1,497	4,127
Calculated taxation equivalents	68	67
Debt guarantee fee (if applicable)	214	224
Other expenses	3,351	2,835
<b>Total expenses from continuing operations</b>	<b>18,315</b>	<b>19,651</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>2,513</b>	<b>(537)</b>
Grants and contributions provided for capital purposes	3,845	845
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>6,358</b>	<b>308</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>6,358</b>	<b>308</b>
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(691)	–
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>5,667</b>	<b>308</b>
<b>Plus accumulated surplus</b>	<b>375,373</b>	<b>369,384</b>
<b>Plus/less: increase in asset revaluation reserve</b>	<b>3,271</b>	<b>5,457</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Debt guarantee fees	214	224
– Corporate taxation equivalent	691	–
<b>Closing accumulated surplus</b>	<b>385,216</b>	<b>375,373</b>
<b>Return on capital %</b>	<b>1.2%</b>	<b>0.3%</b>
<b>Subsidy from Council</b>	<b>576</b>	<b>3,601</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	5,667	308
Less: capital grants and contributions (excluding developer contributions)	(3,845)	(231)
<b>Surplus for dividend calculation purposes</b>	<b>1,822</b>	<b>77</b>
<b>Potential dividend calculated from surplus</b>	<b>911</b>	<b>39</b>

## Clarence Valley Council

### Income Statement – Sewerage Business Activity for the year ended 30 June 2020

\$ '000	2020	2019
<b>Income from continuing operations</b>		
Access charges	17,813	17,352
User charges	2,021	2,176
Liquid trade waste charges	3	2
Fees	1,288	805
Interest	376	370
Grants and contributions provided for non-capital purposes	186	181
Profit from the sale of assets	–	229
Other income	22	21
<b>Total income from continuing operations</b>	<b>21,709</b>	<b>21,136</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	1,836	1,790
Borrowing costs	4,347	4,507
Materials and contracts	3,150	2,488
Depreciation, amortisation and impairment	8,955	7,404
Loss on sale of assets	1,213	–
Calculated taxation equivalents	73	48
Debt guarantee fee (if applicable)	648	683
Other expenses	4,083	2,886
<b>Total expenses from continuing operations</b>	<b>24,305</b>	<b>19,806</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(2,596)</b>	<b>1,330</b>
Grants and contributions provided for capital purposes	628	954
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>(1,968)</b>	<b>2,284</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>(1,968)</b>	<b>2,284</b>
Less: corporate taxation equivalent (27.5%) [based on result before capital]	–	(366)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>(1,968)</b>	<b>1,918</b>
<b>Plus accumulated surplus</b>	<b>216,191</b>	<b>209,207</b>
<b>Plus/less: increase in asset revaluation reserve</b>	<b>(4,045)</b>	<b>4,017</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Debt guarantee fees	648	683
– Corporate taxation equivalent	–	366
<b>Closing accumulated surplus</b>	<b>210,826</b>	<b>216,191</b>
<b>Return on capital %</b>	<b>0.7%</b>	<b>2.2%</b>
<b>Subsidy from Council</b>	<b>536</b>	<b>–</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	(1,968)	1,918
Less: capital grants and contributions (excluding developer contributions)	(628)	(115)
<b>Surplus for dividend calculation purposes</b>	<b>–</b>	<b>1,803</b>
<b>Potential dividend calculated from surplus</b>	<b>–</b>	<b>902</b>

## Clarence Valley Council

### Income Statement – Holiday Parks

for the year ended 30 June 2020

\$ '000	2020 Category 1	2019 Category 1
<b>Income from continuing operations</b>		
User charges	5,547	6,348
Interest	83	63
Grants and contributions provided for non-capital purposes	36	47
Profit from the sale of assets	6	–
Other income	292	292
<b>Total income from continuing operations</b>	<b>5,964</b>	<b>6,750</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	119	201
Materials and contracts	2,273	2,771
Depreciation, amortisation and impairment	470	663
Loss on sale of assets	–	37
Other expenses	2,677	2,993
<b>Total expenses from continuing operations</b>	<b>5,539</b>	<b>6,665</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>425</b>	<b>85</b>
Grants and contributions provided for capital purposes	165	1,370
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>590</b>	<b>1,455</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>590</b>	<b>1,455</b>
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(117)	(23)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>473</b>	<b>1,432</b>
<b>Plus accumulated surplus</b>	<b>32,882</b>	<b>31,427</b>
<b>Plus/less: increase in asset revaluation reserve</b>	<b>330</b>	<b>–</b>
<b>Plus/less: Transfer of assets to General Fund</b>	<b>(7,305)</b>	<b>–</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Corporate taxation equivalent	117	23
<b>Closing accumulated surplus</b>	<b>26,497</b>	<b>32,882</b>
<b>Return on capital %</b>	<b>2.0%</b>	<b>0.3%</b>
<b>Subsidy from Council</b>	<b>–</b>	<b>301</b>

## Clarence Valley Council

### Income Statement – Clarence Care & Support for the year ended 30 June 2020

\$ '000	2020 <sup>1</sup> Category 1	2019 Category 1
<b>Income from continuing operations</b>		
User charges	554	499
Interest	–	102
Grants and contributions provided for non-capital purposes	7,132	6,657
Profit from the sale of assets	285	–
Other income	2,701	3,171
<b>Total income from continuing operations</b>	<b>10,672</b>	<b>10,429</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	5,128	4,191
Borrowing costs	2	–
Materials and contracts	2,650	2,174
Depreciation, amortisation and impairment	78	27
Other expenses	3,746	4,314
<b>Total expenses from continuing operations</b>	<b>11,604</b>	<b>10,706</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(932)</b>	<b>(277)</b>
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>(932)</b>	<b>(277)</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>(932)</b>	<b>(277)</b>
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>(932)</b>	<b>(277)</b>
<b>Plus accumulated surplus</b>	5,056	5,333
<b>Plus/less: increase in asset revaluation reserve</b>	(64)	–
<b>Plus/less: Transfer of net assets to General Fund</b>	(4,060)	–
<b>Closing accumulated surplus</b>	–	5,056
<b>Return on capital %</b>	0.0%	(60.1)%
<b>Subsidy from Council</b>	930	283

(1) Discontinued Operation as at 30/06/2020. Refer to Note 1 - Declared Business Activities

Clarence Valley Council

Statement of Financial Position – Water Supply Business Activity

as at 30 June 2020

\$ '000	2020	2019
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	665	206
Investments	16,306	3,889
Receivables	4,429	5,197
Other	–	2
<b>Total current assets</b>	<b>21,400</b>	<b>9,294</b>
<b>Non-current assets</b>		
Investments	27,507	27,399
Receivables	53	34
Infrastructure, property, plant and equipment	358,954	361,749
Intangible assets	1	2
<b>Total non-current assets</b>	<b>386,515</b>	<b>389,184</b>
<b>TOTAL ASSETS</b>	<b>407,915</b>	<b>398,478</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	1,262	659
Borrowings	1,087	1,010
<b>Total current liabilities</b>	<b>2,349</b>	<b>1,669</b>
<b>Non-current liabilities</b>		
Borrowings	20,350	21,436
<b>Total non-current liabilities</b>	<b>20,350</b>	<b>21,436</b>
<b>TOTAL LIABILITIES</b>	<b>22,699</b>	<b>23,105</b>
<b>NET ASSETS</b>	<b>385,216</b>	<b>375,373</b>
<b>EQUITY</b>		
Accumulated surplus	214,972	208,400
Revaluation reserves	170,244	166,973
<b>TOTAL EQUITY</b>	<b>385,216</b>	<b>375,373</b>

Clarence Valley Council

Statement of Financial Position – Sewerage Business Activity

as at 30 June 2020

\$ '000	2020	2019
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	1,234	381
Investments	7,539	5,798
Receivables	1,417	1,912
Other	–	2
<b>Total current assets</b>	<b>10,190</b>	<b>8,093</b>
<b>Non-current assets</b>		
Investments	5,976	7,122
Receivables	340	217
Infrastructure, property, plant and equipment	259,844	269,462
Intangible assets	36	49
<b>Total non-current assets</b>	<b>266,196</b>	<b>276,850</b>
<b>TOTAL ASSETS</b>	<b>276,386</b>	<b>284,943</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	808	500
Borrowings	4,514	3,500
<b>Total current liabilities</b>	<b>5,322</b>	<b>4,000</b>
<b>Non-current liabilities</b>		
Borrowings	60,238	64,752
<b>Total non-current liabilities</b>	<b>60,238</b>	<b>64,752</b>
<b>TOTAL LIABILITIES</b>	<b>65,560</b>	<b>68,752</b>
<b>NET ASSETS</b>	<b>210,826</b>	<b>216,191</b>
<b>EQUITY</b>		
Accumulated surplus	117,269	118,589
Revaluation reserves	93,557	97,602
<b>TOTAL EQUITY</b>	<b>210,826</b>	<b>216,191</b>



Clarence Valley Council

Statement of Financial Position – Holiday Parks

as at 30 June 2020

\$ '000	2020 Category 1	2019 Category 1
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	26	48
Investments	5,832	2,660
Receivables	41	1,639
<b>Total current assets</b>	<b>5,899</b>	<b>4,347</b>
<b>Non-current assets</b>		
Infrastructure, property, plant and equipment	21,348	29,216
<b>Total non-current assets</b>	<b>21,348</b>	<b>29,216</b>
<b>TOTAL ASSETS</b>	<b>27,247</b>	<b>33,563</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	750	681
<b>Total current liabilities</b>	<b>750</b>	<b>681</b>
<b>TOTAL LIABILITIES</b>	<b>750</b>	<b>681</b>
<b>NET ASSETS</b>	<b>26,497</b>	<b>32,882</b>
<b>EQUITY</b>		
Accumulated surplus	17,091	23,806
Revaluation reserves	9,406	9,076
<b>TOTAL EQUITY</b>	<b>26,497</b>	<b>32,882</b>

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Clarence Valley Council

Statement of Financial Position – Clarence Care & Support

as at 30 June 2020

\$ '000	2020 <sup>1</sup> Category 1	2019 Category 1
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	–	1
Investments	–	5,635
Receivables	–	541
<b>Total current assets</b>	<b>–</b>	<b>6,177</b>
<b>Non-current assets</b>		
Infrastructure, property, plant and equipment	–	461
Intangible assets	–	30
<b>Total non-current assets</b>	<b>–</b>	<b>491</b>
<b>TOTAL ASSETS</b>	<b>–</b>	<b>6,668</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	–	1,612
<b>Total current liabilities</b>	<b>–</b>	<b>1,612</b>
<b>TOTAL LIABILITIES</b>	<b>–</b>	<b>1,612</b>
<b>NET ASSETS</b>	<b>–</b>	<b>5,056</b>
<b>EQUITY</b>		
Accumulated surplus	–	4,992
Revaluation reserves	–	64
<b>TOTAL EQUITY</b>	<b>–</b>	<b>5,056</b>

(1) Discontinued Operation as at 30/06/2020. Refer to Note 1 - Declared Business Activities

## Clarence Valley Council

# Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

## Note 1. Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the Local Government Act 2093 (NSW), the *Local Government (General) Regulation 2005*, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

### National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 NSW government policy statement titled 'Application of National Competition Policy to Local Government'.

The *Pricing and Costing for Council Businesses, A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements.

These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, return on investments (rate of return), and dividends paid.

### Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

#### Category 1

(where gross operating turnover is over \$2 million)

##### a. Clarence Valley Council Water Supply Fund

Provision of Water Supply Services

##### b. Clarence Valley Council Sewerage Services

Provision of Sewerage Augmentation, Reticulation & Treatment

##### c. Holiday Parks

Camping & Caravan Park Accommodation

##### d. Clarence Care + Support

Clarence Care + Support services provided by Council, includes the:

- Home Care Services
- Community Business
- National Disability Insurance Scheme (NDIS)
- Green Room

## Clarence Valley Council

### Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

#### Note 1. Significant Accounting Policies (continued)

- Short Term Resorative Care (STRC)

On 30 June 2020 Clarence Valley Council transferred the existing services provided by Clarence Care + Support to Wesley Community Services Limited trading as Wesley Mission. Council's intention is that at 30 June 2020, Clarence Care + Support no longer exists as a Category 1 business.

#### Category 2

(where gross operating turnover is less than \$2 million)

Council has no business activities in this category.

#### Monetary amounts

Amounts shown in the financial statements are in Australian dollars and rounded to the nearest one thousand dollars.

#### (i) Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

#### Notional rate applied (%)

Corporate income tax rate – 27.5%

Land tax – the first \$734,000 of combined land values attracts 0%. For the combined land values in excess of \$734,001 up to \$4,488,000 the rate is 1.6% + \$100. For the remaining combined land value that exceeds \$4,488,000 a premium marginal rate of 2.0% applies.

Payroll tax – 5.45% on the value of taxable salaries and wages in excess of \$900,000.

In accordance with the Best Practice Management of Water Supply and Sewer Guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the Best Practice Management of Water Supply and Sewer Guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the *Local Government Act, 1993*.

Achievement of substantial compliance to the Dol – Water guidelines is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed \$3 per assessment.

#### Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 27.5%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

## Clarence Valley Council

### Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

#### Note 1. Significant Accounting Policies (continued)

Since the taxation equivalent is notional – that is, it is payable to Council as the ‘owner’ of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 27.5% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

##### Local government rates and charges

A calculation of the equivalent rates and charges payable on all category 1 businesses has been applied to all land assets owned or exclusively used by the business activity.

##### Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that council business activities face ‘true’ commercial borrowing costs in line with private sector competitors.

In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council’s borrowing rate for its business activities.

##### (ii) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed.

Subsidies occur when Council provides services on a less-than-cost-recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations.

Accordingly, ‘subsidies disclosed’ (in relation to National Competition Policy) represents the difference between revenue generated from ‘rate of return’ pricing and revenue generated from prices set by Council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported business activity.

##### (iii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses ‘would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field’.

Such funds are subsequently available for meeting commitments or financing future investment strategies.

The actual rate of return achieved by each business activity is disclosed at the foot of each respective Income Statement.

The rate of return is calculated as follows:

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#### Operating result before capital income + interest expense

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#### Written down value of I,PP&E as at 30 June

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 0.88% at 30/6/20.

##### (iv) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Best Practice Management of Water Supply and Sewer Guidelines and must not exceed:

- 50% of this surplus in any one year, or

continued on next page ...

## Clarence Valley Council

### Notes to the Special Purpose Financial Statements for the year ended 30 June 2020

#### Note 1. Significant Accounting Policies (continued)

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- the number of water supply or sewerage assessments at 30 June 2020 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.

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Clarence Valley Council

Special Purpose Financial Statements  
for the year ended 30 June 2020

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# Clarence Valley Council

SPECIAL SCHEDULES  
for the year ended 30 June 2020

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# Clarence Valley Council

## Special Schedules

for the year ended 30 June 2020

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Permissible income for general rates	3
Report on Infrastructure Values as at 30 June 2020	4

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## Clarence Valley Council

### Permissible income for general rates

\$ '000	Notes	Calculation 2020/21	Calculation 2019/20
<b>Notional general income calculation <sup>1</sup></b>			
Last year notional general income yield	a	33,583	31,015
Plus or minus adjustments <sup>2</sup>	b	275	84
<b>Notional general income</b>	c = a + b	<b>33,858</b>	<b>31,099</b>
<b>Permissible income calculation</b>			
Special variation percentage <sup>3</sup>	d	8.00%	8.00%
Plus special variation amount	h = d x (c + g)	2,709	2,488
<b>Sub-total</b>	k = (c + g + h + i + j)	<b>36,567</b>	<b>33,587</b>
Plus (or minus) last year's carry forward total	l	5	3
<b>Sub-total</b>	n = (l + m)	<b>5</b>	<b>3</b>
<b>Total permissible income</b>	o = k + n	<b>36,572</b>	<b>33,590</b>
Less notional general income yield	p	36,566	33,583
<b>Catch-up or (excess) result</b>	q = o - p	<b>6</b>	<b>6</b>
Less unused catch-up <sup>4</sup>	s	(1)	(1)
<b>Carry forward to next year <sup>5</sup></b>	t = q + r + s	<b>5</b>	<b>5</b>

#### Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the Valuation of Land Act 1916.
- (3) The 'special variation percentage' is inclusive of the rate peg percentage and where applicable Crown land adjustment.
- (4) Unused catch-up amounts will be deducted if they are not caught up within 2 years. Usually councils will have a nominal carry forward figure. These amounts can be adjusted for in setting the rates in a future year.
- (5) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Local Government Act 1993. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.

## Clarence Valley Council

## Report on Infrastructure Assets

as at 30 June 2020

Asset Class	Asset Category	Estimated cost		2019/20 Required maintenance <sup>a</sup>	2019/20 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard	to bring to the agreed level of service set by Council					1	2	3	4	5
		\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000					
<b>(a) Report on Infrastructure Values as at 30 June 2020</b>												
<b>Buildings</b>	Other	–	–	9	46	1,748	2,354	48.6%	45.5%	5.9%	0.0%	(0.0%)
	Council Offices /Administration Centres	–	–	110	192	8,656	14,932	0.0%	53.5%	37.7%	0.0%	8.8%
	Council Works Depot	169	169	47	250	10,621	12,395	77.4%	11.0%	10.2%	1.4%	0.0%
	Council Public Halls	–	–	110	118	12,325	19,758	34.2%	47.5%	18.3%	0.0%	0.0%
	Libraries	–	–	67	141	8,625	9,800	86.0%	12.4%	1.6%	0.0%	0.0%
	Council Houses	223	223	50	57	4,877	8,690	19.2%	61.2%	18.4%	1.2%	0.0%
	Museums	–	–	33	32	1,889	3,319	7.2%	72.7%	20.1%	0.0%	0.0%
	Childcare / Community Health	–	–	79	74	1,436	2,109	19.3%	73.8%	7.0%	0.0%	0.0%
	Art Gallery	–	–	40	40	2,219	3,315	30.6%	47.0%	22.4%	0.0%	0.0%
	Public Toilets	155	155	42	43	4,165	6,055	37.4%	42.2%	17.8%	2.6%	0.0%
	Parks & Reserves Buildings	–	–	80	4	824	1,366	13.0%	75.3%	11.7%	0.0%	0.0%
	Sports Buildings	918	918	141	443	24,102	33,817	51.8%	35.1%	11.4%	1.8%	0.0%
	Swimming Pool Buildings	95	95	61	33	3,895	6,046	33.3%	56.4%	8.7%	1.6%	0.0%
	Holiday Parks Buildings	1,787	1,787	193	120	6,184	12,029	15.0%	52.7%	17.5%	14.9%	0.0%
	Saleyards Buildings	–	–	3	3	253	370	18.2%	57.2%	24.6%	0.0%	0.0%
	Waste Facilities	–	–	6	13	7,922	9,663	58.0%	41.1%	1.0%	0.0%	0.0%
	Water & Sewer Buildings	544	544	10	28	6,565	8,071	75.8%	11.9%	5.6%	6.7%	0.0%
	Emergency Services	323	323	26	85	9,891	13,801	42.9%	41.9%	12.9%	2.3%	0.0%
	<b>Sub-total</b>	<b>4,214</b>	<b>4,214</b>	<b>1,107</b>	<b>1,722</b>	<b>116,197</b>	<b>167,890</b>	<b>42.1%</b>	<b>40.5%</b>	<b>14.3%</b>	<b>2.3%</b>	<b>0.8%</b>
<b>Other structures</b>	Other structures	55	55	5	101	10,096	11,861	89.4%	4.1%	5.6%	0.9%	0.0%
	Airports	390	390	132	143	3,949	5,461	91.5%	1.3%	0.0%	7.1%	0.0%
	Saleyards	–	–	9	69	2,000	3,520	47.8%	37.0%	15.2%	0.0%	0.0%
	Cemeteries	32	32	185	–	847	1,766	3.7%	37.1%	57.5%	1.8%	0.0%
	Tips	–	–	3	7	4,088	6,946	54.8%	30.5%	14.7%	0.0%	0.0%
	<b>Sub-total</b>	<b>477</b>	<b>477</b>	<b>334</b>	<b>320</b>	<b>20,980</b>	<b>29,554</b>	<b>71.6%</b>	<b>15.7%</b>	<b>11.0%</b>	<b>1.8%</b>	<b>0.0%</b>

## Clarence Valley Council

## Report on Infrastructure Assets (continued)

as at 30 June 2020

Asset Class	Asset Category	Estimated cost		2019/20 Required maintenance <sup>a</sup>	2019/20 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard	to bring level of service set by Council					1	2	3	4	5
		\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000					
<b>Roads</b>	Sealed roads	32,686	32,686	4,743	4,158	531,029	665,722	41.8%	34.1%	19.2%	4.5%	0.5%
	Unsealed roads	–	–	2,952	3,003	77,511	135,978	36.3%	15.0%	48.7%	0.0%	0.0%
	Bridges	827	827	777	794	109,898	152,862	13.5%	18.5%	67.5%	0.5%	0.0%
	Footpaths & Cycleways	1,765	1,765	296	230	19,901	30,513	27.3%	29.1%	37.9%	2.1%	3.7%
	Road Furniture	39	39	173	640	17,643	22,520	38.7%	56.1%	5.0%	0.2%	0.0%
	Water Transport Facilities	178	178	88	85	5,931	7,562	53.7%	28.8%	15.1%	2.4%	0.0%
	Carparks	–	–	14	59	4,299	4,643	81.8%	17.3%	0.9%	0.0%	0.0%
	Bus Shelters	–	–	17	25	780	1,165	29.0%	59.4%	11.6%	0.0%	0.0%
	<b>Sub-total</b>	<b>35,495</b>	<b>35,495</b>	<b>9,060</b>	<b>8,994</b>	<b>766,992</b>	<b>1,020,965</b>	<b>36.5%</b>	<b>29.5%</b>	<b>30.5%</b>	<b>3.1%</b>	<b>0.4%</b>
<b>Water supply network</b>	Dams / Weirs	286	286	274	238	74,388	89,793	99.7%	0.0%	0.0%	0.3%	0.0%
	Mains	8,242	8,242	1,909	1,926	235,540	341,779	26.7%	66.9%	3.6%	0.0%	2.8%
	Reservoirs & Treatment	4,905	4,905	281	351	31,710	45,868	14.1%	40.2%	28.3%	0.0%	17.4%
	Pumping Station/s	370	370	49	73	3,969	8,886	59.4%	20.4%	16.0%	0.0%	4.2%
		<b>Sub-total</b>	<b>13,803</b>	<b>13,803</b>	<b>2,513</b>	<b>2,588</b>	<b>345,607</b>	<b>486,326</b>	<b>39.6%</b>	<b>51.1%</b>	<b>5.5%</b>	<b>0.1%</b>
<b>Sewerage network</b>	Mains	279	279	502	812	133,622	178,133	41.9%	47.3%	10.7%	0.2%	0.0%
	Pumping Station/s	2,799	2,799	529	683	30,619	58,743	55.7%	31.1%	8.5%	4.8%	0.0%
	Treatment	727	727	704	1,057	84,697	128,579	73.8%	4.9%	17.3%	3.9%	0.0%
		<b>Sub-total</b>	<b>3,805</b>	<b>3,805</b>	<b>1,735</b>	<b>2,552</b>	<b>245,938</b>	<b>365,455</b>	<b>55.4%</b>	<b>29.8%</b>	<b>12.7%</b>	<b>2.2%</b>
<b>Stormwater drainage</b>	Stormwater drainage	14,299	14,299	1,167	902	149,737	219,408	25.6%	54.4%	19.8%	0.2%	0.0%
		<b>Sub-total</b>	<b>14,299</b>	<b>14,299</b>	<b>1,167</b>	<b>902</b>	<b>149,737</b>	<b>219,408</b>	<b>25.6%</b>	<b>54.4%</b>	<b>19.8%</b>	<b>0.2%</b>
<b>Open space / recreational assets</b>	Swimming pools	222	222	152	182	6,602	10,422	18.9%	29.4%	49.7%	0.4%	1.8%
	Holiday Parks	31	31	152	181	4,308	6,920	56.3%	39.2%	4.1%	0.0%	0.5%
	Parks	221	221	1,600	1,220	8,529	13,255	46.9%	37.8%	13.7%	1.6%	0.1%
	Reserves	48	48	425	516	5,763	8,345	60.3%	28.4%	10.7%	0.6%	0.0%
	Sports Facilities	1,030	1,030	804	907	12,474	23,508	34.7%	43.4%	17.6%	4.4%	0.0%
		<b>Sub-total</b>	<b>1,552</b>	<b>1,552</b>	<b>3,133</b>	<b>3,006</b>	<b>37,676</b>	<b>62,450</b>	<b>40.4%</b>	<b>37.4%</b>	<b>19.7%</b>	<b>2.1%</b>

Clarence Valley Council

Report on Infrastructure Assets (continued)

as at 30 June 2020

Asset Class	Asset Category	Estimated cost		2019/20 Required maintenance <sup>a</sup>	2019/20 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard	to bring to the agreed level of service set by Council					\$ '000	\$ '000	1	2	3
Other infrastructure assets	Floodplain	191	191	603	633	143,477	184,164	3.2%	65.4%	31.3%	0.1%	0.0%
	<b>Sub-total</b>	<b>191</b>	<b>191</b>	<b>603</b>	<b>633</b>	<b>143,477</b>	<b>184,164</b>	<b>3.2%</b>	<b>65.4%</b>	<b>31.3%</b>	<b>0.1%</b>	<b>0.0%</b>
<b>TOTAL - ALL ASSETS</b>		<b>73,836</b>	<b>73,836</b>	<b>19,652</b>	<b>20,717</b>	<b>1,826,604</b>	<b>2,536,212</b>	<b>37.4%</b>	<b>39.2%</b>	<b>20.7%</b>	<b>1.8%</b>	<b>0.9%</b>

(a) Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

- 1 **Excellent/very good** No work required (normal maintenance)
- 2 **Good** Only minor maintenance work required
- 3 **Satisfactory** Maintenance work required
- 4 **Poor** Renewal required
- 5 **Very poor** Urgent renewal/upgrading required

## Clarence Valley Council

## Report on Infrastructure Assets (continued)

as at 30 June 2020

\$ '000	Amounts 2020	Indicator 2020	Prior period 2019	Benchmark
<b>Infrastructure asset performance indicators (consolidated) *</b>				
<b>Buildings and infrastructure renewals ratio <sup>1</sup></b>				
Asset renewals <sup>2</sup>	<b>12,678</b>	<b>30.87%</b>	31.73%	>=100.00%
Depreciation, amortisation and impairment	<b>41,073</b>			
<b>Infrastructure backlog ratio <sup>1</sup></b>				
Estimated cost to bring assets to a satisfactory standard	<b>73,836</b>	<b>4.04%</b>	4.29%	<2.00%
Net carrying amount of infrastructure assets	<b>1,826,604</b>			
<b>Asset maintenance ratio</b>				
Actual asset maintenance	<b>20,717</b>	<b>105.42%</b>	95.94%	>100.00%
Required asset maintenance	<b>19,652</b>			
<b>Cost to bring assets to agreed service level</b>				
Estimated cost to bring assets to an agreed service level set by Council	<b>73,836</b>	<b>2.91%</b>	3.14%	
Gross replacement cost	<b>2,536,212</b>			

(\*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

## Clarence Valley Council

Report on Infrastructure Assets (continued)  
as at 30 June 2020

\$ '000	General fund		Water fund		Sewer fund		Benchmark
	2020	2019	2020	2019	2020	2019	
<b>Infrastructure asset performance indicators (by fund)</b>							
<b>Buildings and infrastructure renewals ratio <sup>1</sup></b>							
Asset renewals <sup>2</sup>							
Depreciation, amortisation and impairment	<b>39.50%</b>	43.04%	<b>13.67%</b>	14.18%	<b>16.17%</b>	6.59%	>=100.00%
<b>Infrastructure backlog ratio <sup>1</sup></b>							
Estimated cost to bring assets to a satisfactory standard							
Net carrying amount of infrastructure assets	<b>4.58%</b>	4.83%	<b>3.97%</b>	4.53%	<b>1.51%</b>	1.43%	<2.00%
<b>Asset maintenance ratio</b>							
Actual asset maintenance							
Required asset maintenance	<b>101.12%</b>	94.65%	<b>102.98%</b>	97.33%	<b>147.09%</b>	105.42%	>100.00%
<b>Cost to bring assets to agreed service level</b>							
Estimated cost to bring assets to an agreed service level set by Council							
Gross replacement cost	<b>3.36%</b>	3.58%	<b>2.82%</b>	3.26%	<b>1.02%</b>	1.00%	

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.



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Ref: 9470  
21<sup>st</sup> August 2020

**General Manager**  
**Clarence Valley Council**  
**Locked Bag 23**  
**Grafton 2460**  
**Attention: Greg McCarthy**  
**Your Ref: DA2020/0175**

Dear Sir

Re: **APPLICATION TO REVIEW DA2020/0175 UNDER S8.2**  
**DWELLING & SWIMMING POOL ON LOT 1**  
**DP 1133849 – 2 MARK CLOSE, GRAFTON**

Please find attached:-

1. a) completed "Application to Review a Development Consent (S8.2)" form  
b) Council's quote 2020/0370, dated 25<sup>th</sup> June, 2020 for the review fee
2. a) A3 sized copies of drawings (7 sheets) by PJ Dougherty, dated June, 2019 showing details of submitted siting, floor plans, sections & elevations of proposed dwelling.  
b) copy of Sheet 1A showing a proposed single driveway access from the existing bitumen seal in Arthur Street to both the proposed garage door openings fronting Arthur Street
3. a) copy of DP 1133849 and associated S88B instrument  
b) copy of DP 1067404  
c) copy of DP 1254388 and associated S88B instrument  
d) copy of Council's GIS mapping showing Council's existing stormwater main in the section of Arthur Street that is currently Crown Public Reserve.  
e) copy of DPIE aerial sketch showing the extent of the existing Crown Public Road in Arthur Street.
4. completed DA lodgement Checklist Single Dwelling
5. our cheque for \$772 being the advised modification fee.



On behalf of our clients we are seeking a review of this application in regard to Condition 10 of the issued consent which states:-

*“10. The access driveway on the crown land section of Arthur Street and associated vehicular opening to the area identified as a garage adjoining the front entry are not approved as there is already legal access available to the premises via Council maintained roads on both Mark Close and Arthur Street. Amended plans deleting this driveway and the vehicular opening on the unmaintained crown road section of Arthur Street shall be submitted to Council for approval prior to issue of the construction certificate. The amended plans shall nominate a new use of the 6.2 x 6.69m area identified as a garage.”*

The issue here is that the proposed double garage opening to part of the current crown public road section of Arthur Street is integral to our clients dwelling design.

Our letter to Council, dated 12<sup>th</sup> June, 2020 again asked that Council officers consider extending the current Council public road section of Arthur Street by about 16 metres so that the proposed double garage did front a Council public road. It also requested that if Council officers would still not consider such an extension then we asked that the DA be referred to a Council meeting for Councillors to determine this matter for good reasons which will follow in this submission.

However, Council officers ignored this request and issued consent with Advice 3 that stated:-

*“ 3. No access to the site is permitted via the unsealed section of Arthur Street. The transfer of the crown road section of Arthur Street to Council’s control can be followed up as a separate matter outside the development application (DA) process as there is already legal access available to the premises via Council maintained roads on both Mark Close and Arthur Street.”*

The transfer of part or all of the existing Crown Public Road section of Arthur Street is fundamental to our clients dwelling design and they don’t wish to amend their plans in respect of the proposed double garage.

In support of our clients submitted plans we advise that there are a number of valid and compelling reasons for Council to take over part (requested 16 metres), if not all of the current Arthur Street Crown Public Road reserve that extends down to the Clarence River mean high water mark (MHWM). The reasons are as follows:-

1. to enable our clients to access their proposed double garage from a Council maintained public road. We submit that the proposed Arthur Street driveway access will not constitute any threat to public safety as it will be from the end of the sealed section of Arthur Street that does not have any through traffic.
2. to provide public road access to the Council stormwater main that runs along the length of Arthur Street to the Clarence River headwall, as well as to the penstock that is situated in the top of the flood levee wall. We note that there is a gate and track off the existing end of the Arthur Street public road reserve to this penstock and over the levee wall. See attached sketch plan of Council’s GIS mapping showing the stormwater main in the Crown Road reserve.
3. to provide public road access to the flood levee which is constructed across the Crown public road section of Arthur Street which does not appear to be covered by any easement in favour of Council.

- 
4. to provide public road access to the:
    - a) Right of Access 50 Wide & Variable; &
    - b) Easement for Public Access 50 Wide & Variable that were both created by DP 1133849 and are in favour of Clarence Valley Council. These significant easements are highlighted blue on the attached sketch of Sheet 1 of DP 1133849 and result from Council's long standing promotion of public access to the foreshores of the Clarence River.

Also enclosed is a copy of the S88B instrument attached to DP 1133849 where the above easements are numbered Items 4 & 5 respectively in the instrument and both benefit Clarence Valley Council.

These public access easements also extend to the north across Lots 10-20 in DP 1067404 to Kirchner Street (a Council Public Road) and Corcoran Park. These easements are highlighted pink on the attached copy of DP 1067404.

Furthermore, these public access easements now also extend to the south of the existing Arthur Street Crown Public road following the recent registration of DP 1254388 on 7<sup>th</sup> February, 2020. These easements are highlighted green on attached Sheet 1 of DP 1254388. We have also attached the S88B instrument for DP 1254388 which shows these public easements as Items 5 & 6, again in favour of Clarence Valley Council.

If these extensive areas of public access are to be utilized by the public (as per Council's intention in conditioning the respective 3 development consents) then the existing Crown public road section of Arthur Street needs to become Council Public Road.

Such conversion does not necessarily mean that the existing bitumen sealed carriageway in Arthur Street needs to be extended. The proposed garages fronting Arthur Street can all utilise a single driveway from the existing bitumen seal in Arthur Street, as shown on the attached sketch Sheet 1A by PJ Dougherty.

However, our clients are willing to extend the existing sealed section of Arthur Street by up to 16 metres if Council decides that is necessary.

If Councillors accept these reasons then Condition 10 can be reviewed. A suggested wording could be:-

*"The request to extend the Arthur Street public road reserve by 16 metres (or its entirety) is approved and application is to be immediately made to Crown Lands to effect that transfer. Any costs are to be met by the owners of Lot 1 DP 1133849."*

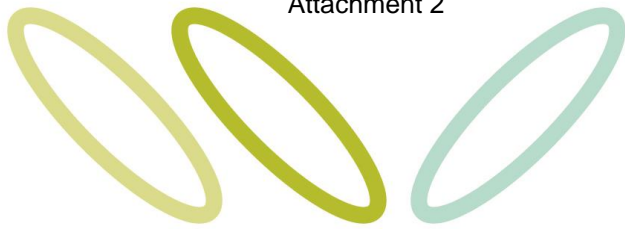
If there are any other matters requiring our consideration prior to consideration of this review application then please contact this office.

Yours faithfully

***Andrew Fletcher***

**Registered Surveyor  
for A Fletcher & Associates Pty Ltd**

**Encl:**



clarence  
VALLEY COUNCIL

24 June 2020

Reference: DA2020/0175  
Contact: Greg McCarthy  
Your Reference: 9470

A Fletcher & Associates  
PO Box 1213  
GRAFTON NSW 2460

### **NOTICE OF DETERMINATION OF APPLICATION**

Pursuant to Section 4.18(1)(a) of the Environmental Planning and Assessment Act, 1979

**Application No:** DA2020/0175  
**Applicant:** A Fletcher & Associates  
**Owner:** Travis Ronald Stone & Helen Stone  
**Property Address:** 2 Mark Close GRAFTON NSW 2460  
**Legal Description:** Lot 1 DP 1133849  
**Development Proposal:** Dwelling and swimming pool

### **DEVELOPMENT CONSENT**

Notice is given that Council has considered your application for the subject development. The determination of the application is an **“operational”** consent.

#### **The Development Application has been determined by:**

Consenting to the development with conditions.

#### **Determination of the application was made:**

Under delegated authority of the Building Surveyor

#### **Determination Date:**

22 June 2020

#### **Approved Plans and Documentation**

THE DEVELOPMENT SHALL COMPLY WITH THE PLANS LODGED WITH THE APPLICATION AND AS MAY BE AMENDED BY THE FOLLOWING CONDITIONS OF CONSENT AND/OR BY AMENDED PLANS AND DETAILS.

Consent No: DA2020/0175  
Consent Validation Date: 22 June 2020  
Page 1 of 8

## Definitions

**Applicant** means A Fletcher & Associates or any party acting upon this consent.

## Advice to Applicant

Council in determining the subject application requests you to take note of the following advice and where pertinent to convey the advice to future owners or tenants:

All building and construction work, which includes subdivision and civil works, which cost \$25,000 or more require the payment of the long service levy prior to a construction certificate being issued. The levy is required under the Building and Construction Industry Long Service Payments Act, 1986. Value of works must be included on Construction Certificate Application form.

If the premises requires or requests a larger water meter then the appropriate fee in Council's Fees and Charges will be applicable, less any capital contributions paid to date.

1. All plumbing and drainage work must be in accordance with AS 3500 and the Plumbing Code of Australia. The main drain shall be located external to the building unless exceptional site conditions or unusual circumstances exist (Section 4.10 AS/NZS 3500.5.2012).
2. The House Number **2** has been allocated to the premises and shall be clearly displayed so it is visible from the road. Such action can reduce confusion and assist Australia Post, emergency services and the general community. Approval for the site and size of proposed householder mail boxes should be obtained from Australia Post.
3. No access to the site is permitted via the unsealed section of Arthur Street. The transfer of the crown road section of Arthur Street to Council's control can be followed up as a separate matter outside the development application (DA) process as there is already legal access available to the premises via Council maintained roads on both Mark Close and Arthur Street.
4. Any activity to be carried out on any part of the road reservation requires the prior approval of Council under the NSW Roads Act 1993.
5. No construction is to be commenced until a Construction Certificate has been issued.

6. The subject property is flood prone and receives a level of flood protection from the Grafton flood levee system. To meet Council's current Floodplain Management Controls the floor level of the primary habitable floor level is to be a minimum of 6.4 metres Australian Height Datum (AHD). However, you are advised that the latest BMT-WBM 'Lower Clarence Flood Model Update 2013' study indicates that the 1:100 year flood level (1% annual exceedance probability flood level) in the vicinity of the subject site is 7.28m Australian Height Datum (AHD) and the extreme flood level is 8.94m AHD. Council is currently reviewing the flood planning levels for North Grafton based on consideration of the revised flood model (Council resolution 13.043/14). Until that review is completed and a revised minimum floor level for primary habitable areas of dwellings in North Grafton is determined the current minimum of 6.4m AHD will continue to apply. It is recommended that you take into consideration the findings of the latest BMT-WBM 'Lower Clarence Flood Model Update 2013' when determining the floor level of the primary habitable areas of the subject dwelling.

### Conditions of Consent

1. The development being completed in conformity with the Environmental Planning & Assessment Act, 1979, the Regulations thereunder, the Building Code of Australia (BCA) and being generally in accordance with the following plan(s) as amended in red, or where modified by any conditions of this consent.

Plan No	Drawn by	Plan Date	Sheet No	Revision
Sheet 1	A Fletcher & Associates Pty Ltd	8.1.2020	1	N/A
Sheet 2, Sheet 3, Sheet 4, Sheet 5, Sheet 6, Sheet 7	P.J. Dougherty	June 2019	6	N/A

2. Prior to the issue of an Occupation Certificate all requirements listed in the relevant Basix Certificate for this development shall be completed/installed.
3. Piped vehicular crossings to the allotment are to be constructed in accordance with the requirements of Council's Operations Section and completed prior to issue of an Occupation Certificate. An application for driveway access crossing is to be submitted and approved prior to any work commencing.

4. All **new** hot water installations shall deliver hot water at the outlet of sanitary fixtures used primarily for personal hygiene purposes at a temperature not exceeding 50°C. A higher hot water temperature is acceptable at all other fixtures, eg. laundry tub and kitchen sink.
5. A fully dimensioned and notated work as executed sewer drainage and storm water plan is to be submitted to Council and the property owner upon completion of all drainage lines. A Certificate of Compliance for Plumbing and Drainage Work shall be submitted to Council upon completion of work.
6. At least 24 hours notice shall be provided to Council for the purpose of inspecting the following:
  - a plumbing work prior to covering/lining walls
  - b sewer work prior to back filling/lining
  - c final inspection of plumbing and drainage work.

Inspections can be booked on line at [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au) until midnight the day before the inspection or by phoning 6643 0200. Please quote the DA number when booking inspections.

7. Roof water, including overflow from a tank, is to be discharged into the most appropriate street gutter. Provide non breakable fittings where the stormwater pipe meets the kerb. Where the gutter is unformed, concrete protection is to be provided to the end of the pipe.
8. The waste management plan submitted with this application shall be complied with during demolition/construction work and all measures required for the ongoing use of waste management facilities in the development shall be in place prior to the issue of the Occupation Certificate.
9. All erosion and sediment control measures are to be installed and maintained in accordance with the Statement for Sediment and Erosion Control that was submitted with the Development Application.
10. The access driveway on the crown land section of Arthur Street and associated vehicular opening to the area identified as a garage adjoining the front entry are not approved as there is already legal access available to the premises via Council maintained roads on both Mark Close and Arthur Street. Amended plans deleting this driveway and the vehicular opening on the unmaintained crown road section of Arthur Street shall be submitted to Council for approval prior to issue of the construction certificate. The amended plans shall nominate a new use of the 6.2 x 6.69m area identified as a garage.

11. A landscaping plan shall be submitted to Council for approval prior to issue of the construction certificate for the southern elevation of the dwelling to soften the appearance of the building. This is due to the reduced setback of 2.5m from the dwelling from the secondary boundary.
12. Any enclosed parking spaces situated less than 6 metres from the front/rear property boundary are to be provided with remote control gates or doors, which must be kept in an operational condition.
13. The 1.0m wide deck located on the levee easement shall be constructed to be easily removable with construction details to be submitted with the construction certificate application.
14. **Home Building Act** Building work that involves residential building work (within the meaning of the Home Building Act 1989) must not be carried out unless the Principal Certifying Authority for the development to which the work relates:
  - a has been informed in writing of the licensee's name and contract licence number; and
  - b is satisfied that the licensee has complied with the requirements of Part 6 of that Act; or
  - c has been informed in writing of the person's name and owner builder permit number, or has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of **owner-builder work** in Section 29 of that Act.

A Certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act 1989 that states that a person is the holder of an insurance policy issued for the purposes of that part is sufficient evidence the person has complied with a and b.

15. **Working/Construction Hours** Working hours on construction or demolition shall be limited to the following:

**7.00 am to 6.00 pm Monday to Friday**

**8.00 am to 1.00 pm Saturdays**

**No work permitted on Sundays and public holidays**

The builder is responsible to instruct and control sub contractors regarding the hours of work and the requirements of the Protection of the Environment Operations Act 1997 and Regulations.

16. All building construction below 6.4m AHD shall be of flood compatible materials.

17. No filling or reshaping works are approved on the river side of the levee as part of this development application. Any earthworks on this allotment require prior development consent as it is a flood control lot.
18. The development is not to be occupied or used until such time as an Occupation Certificate has been issued.
19. Prior to commencement of works, a sign must be erected in a prominent position on any work site on which work is being carried out:
  - a Stating that unauthorised entry to the work site is prohibited;
  - b Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside of working hours, and
  - c Showing the name, address and telephone number of the principal certifier for the work.
20. **Site Safety Management** Building equipment and/or materials shall be contained wholly within the site and shall not be stored or operated on the footpath or roadway, unless specific written approval has been obtained from Council beforehand.
 

All excavations and back filling associated with the erection and demolition of a building must be executed safely and in accordance with appropriate professional standards and must be properly guarded and protected to prevent them from being dangerous to life or property.
21. The installation and maintenance of the swimming pools child resistant barrier shall comply with the requirements of the Swimming Pools Act 1992 and AS 1926.1 -2012 and be fitted with a self-closing, self-latching, outward opening gate prior to filling the pool with water. No plantings or climbable items shall be positioned within the 900mm non-climb zone (NCZ) on the outside of the pool fence.
22. Any external pool lighting is to be positioned and/or shielded to prevent a glare nuisance.
23. The swimming pool/spa pool pump and filtration equipment must not be used in such a manner that it emits noise that can be heard within a habitable room in any other residential premises (regardless of whether any door or window to that room is open):
  - a before 8.00 am or after 8.00 pm on any Sunday or public holiday, or
  - b before 7.00 am or after 8.00 pm on any other day.
24. Temporary fencing that complies with AS 1926.1 shall be provided around the pool if the permanent fencing cannot be installed before the pool is filled.



25. The swimming pool water recirculation and filtration system must comply with AS 1926.3-2010.
26. The swimming pool waste water is to be disposed of to the sewer via a surcharge gully with a minimum 100mm air gap between the waste outlet and the top of the gully surrounds.
27. An approved CPR and pool safety sign is to be provided within the pool enclosure in accordance with the requirements of the Swimming Pools Act 1992 prior to the final inspection.
28. A boundary fence that forms part of the pool safety barrier shall not be less than 1800mm high and have a 900mm non-climbable zone on the pool side of the fence. The non-climbable zone shall be measured from the top of the fence and shall not contain any footholds (i.e. projections or indentations greater than 10mm).
29. The pool shall be registered on the NSW Swimming Pool Register at [www.swimmingpoolregister.nsw.gov.au](http://www.swimmingpoolregister.nsw.gov.au) before issue of an Occupation Certificate.
30. A certificate from a structural engineer shall be submitted to Clarence Valley Council prior to issue of the construction certificate to verify the proposed pool excavation will not adversely affect the integrity of the levee.
31. The occupier of any premises in or on which a swimming pool (not including a spa pool) is being constructed must ensure that a sign is erected and maintained that:
  - a bears a notice containing the words "This swimming pool is not to be occupied or used", and
  - b is located in a prominent position in the immediate vicinity of that swimming pool, and
  - c continues to be erected and maintained until a relevant occupation certificate or a certificate of compliance has been issued for that swimming pool.
32. **Toilet Facilities** are to be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:
  - a A standard flushing toilet, connected to a public sewer, or
  - b An approved temporary chemical closet.

The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.

## Reasons

1. To ensure that the development complies with the *Clarence Valley Local Environmental Plan 2011* and relevant Development Control Plan that is applicable to the proposed development.
2. To ensure that the surrounding environment is not detrimentally affected as a result of the development.
3. To comply with legislative requirements.
4. To ensure works are completed to an appropriate standard and documented.

## Approvals under S.68, Local Government Act, 1993

Consent has also been granted under 4.12(5) of the Environmental Planning & Assessment Act for the following activities listed under Section 68 of the Local Government Act, 1993:

1. Sewerage work.
2. Connection to Council's reticulated water system.
3. Connection to Council's stormwater system.

## Right of Appeal and Validity of Consent

Section 8.2 of the Act provides that you may request a review of your determination by Council. The review must be requested within 6 months of the date of this notice and must be accompanied by the prescribed fee.

Section 8.7 of the Act provides that you have a right of appeal to the Land and Environment Court against Council's decision in the matter, exercisable within 6 months after receipt of this notice.

Consent becomes effective from the consent validation date. Section 4.53 of the Act provides for the period of validity of consent, and it is the applicant's responsibility to ensure that commencement of the development is carried out within the prescribed period. The consent period for this application will be five (5) years.

If you require further information in regard to this notice of determination please contact Greg McCarthy of Council's Environment, Development and Strategic Planning Services section on 02 6643 0267.

Yours faithfully

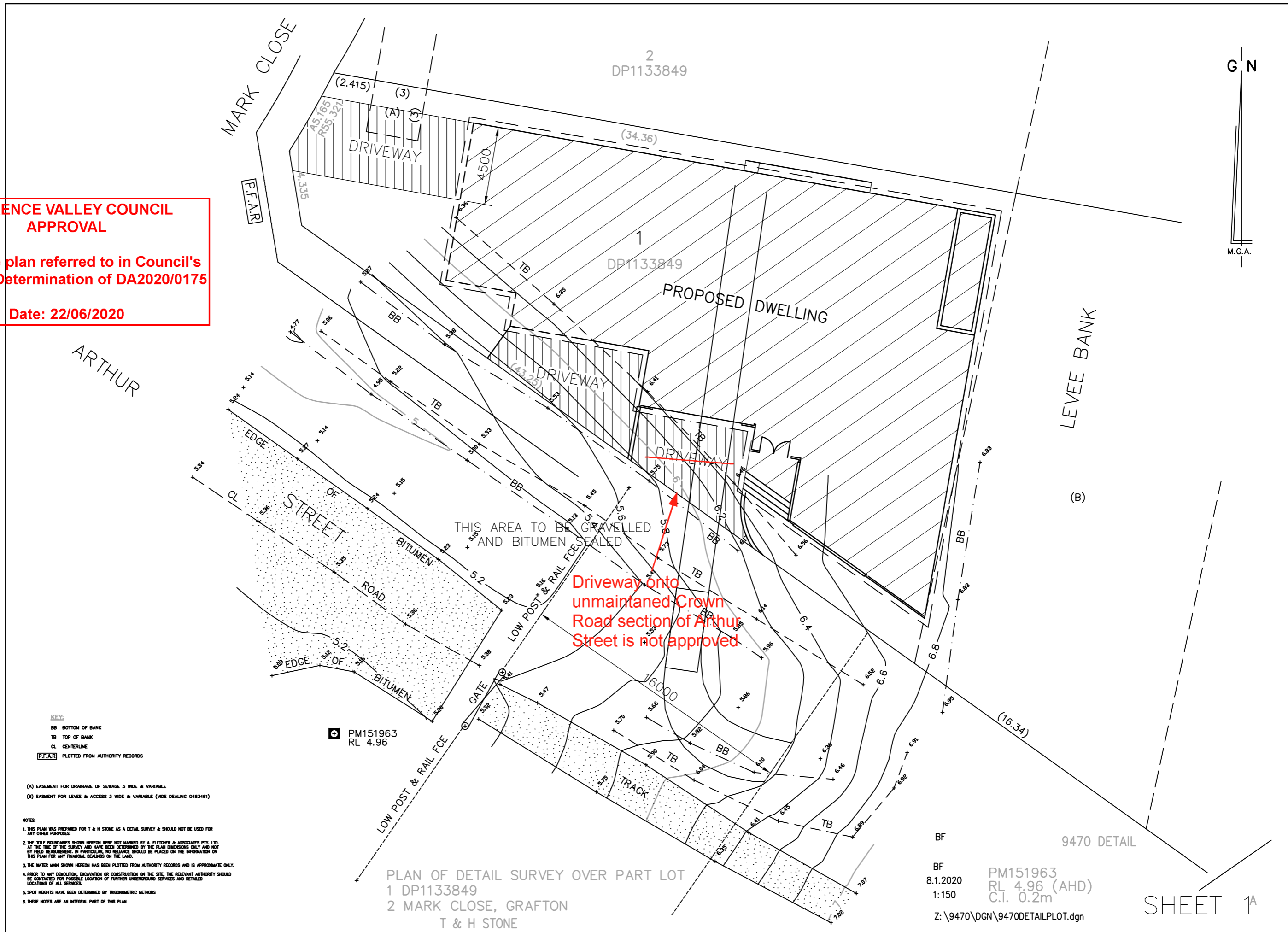
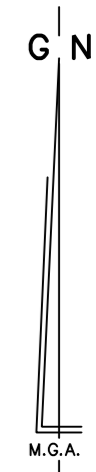


Greg McCarthy  
Senior Building Surveyor

**CLARENCE VALLEY COUNCIL  
APPROVAL**

**This is the plan referred to in Council's  
Notice of Determination of DA2020/0175**

**Date: 22/06/2020**



**KEY:**  
 BB BOTTOM OF BANK  
 TB TOP OF BANK  
 CL CENTERLINE  
 [P.F.A.R.] PLOTTED FROM AUTHORITY RECORDS

(A) EASEMENT FOR DRAINAGE OF SEWAGE 3 WIDE & VARIABLE  
 (B) EASEMENT FOR LEVEE & ACCESS 3 WIDE & VARIABLE (VIDE DEALING 0483461)

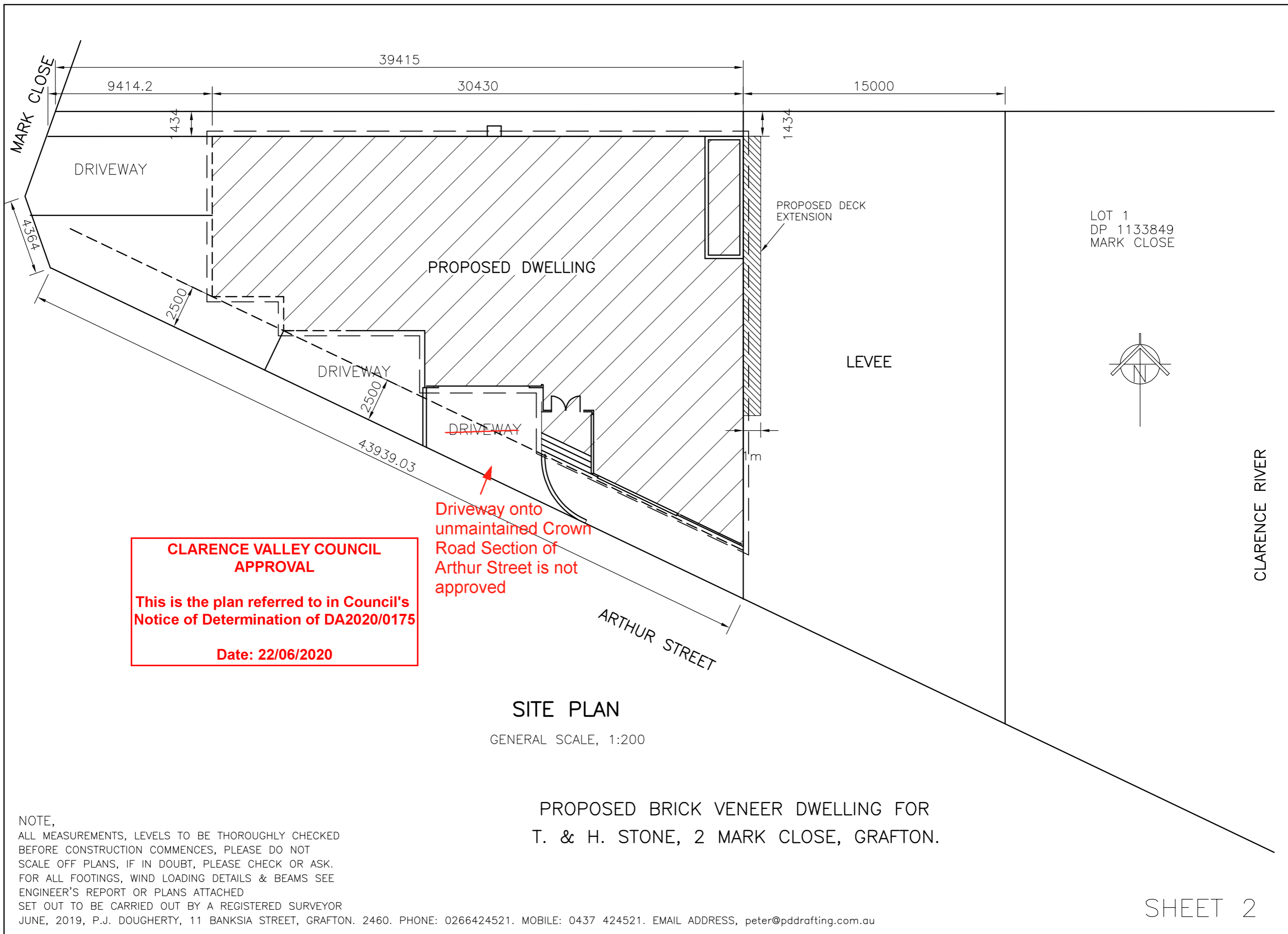
**NOTES:**  
 1. THIS PLAN WAS PREPARED FOR T & H STONE AS A DETAIL SURVEY & SHOULD NOT BE USED FOR ANY OTHER PURPOSES.  
 2. THE TITLE BOUNDARIES SHOWN HEREON WERE NOT MARKED BY A. FLETCHER & ASSOCIATES PTY. LTD. AT THE TIME OF THE SURVEY AND HAVE BEEN DETERMINED BY THE PLAN DIMENSIONS ONLY AND NOT BY FIELD MEASUREMENTS. IN PARTICULAR, NO RELIANCE SHOULD BE PLACED ON THE INFORMATION ON THIS PLAN FOR ANY FINANCIAL DEALINGS ON THE LAND.  
 3. THE WATER MAIN SHOWN HEREON HAS BEEN PLOTTED FROM AUTHORITY RECORDS AND IS APPROXIMATE ONLY.  
 4. PRIOR TO ANY DEMOLITION, EXCAVATION OR CONSTRUCTION ON THE SITE, THE RELEVANT AUTHORITY SHOULD BE CONTACTED FOR POSSIBLE LOCATION OF FURTHER UNDERGROUND SERVICES AND DETAILED LOCATIONS OF ALL SERVICES.  
 5. SPOT HEIGHTS HAVE BEEN DETERMINED BY TRIGONOMETRIC METHODS  
 6. THESE NOTES ARE AN INTEGRAL PART OF THIS PLAN

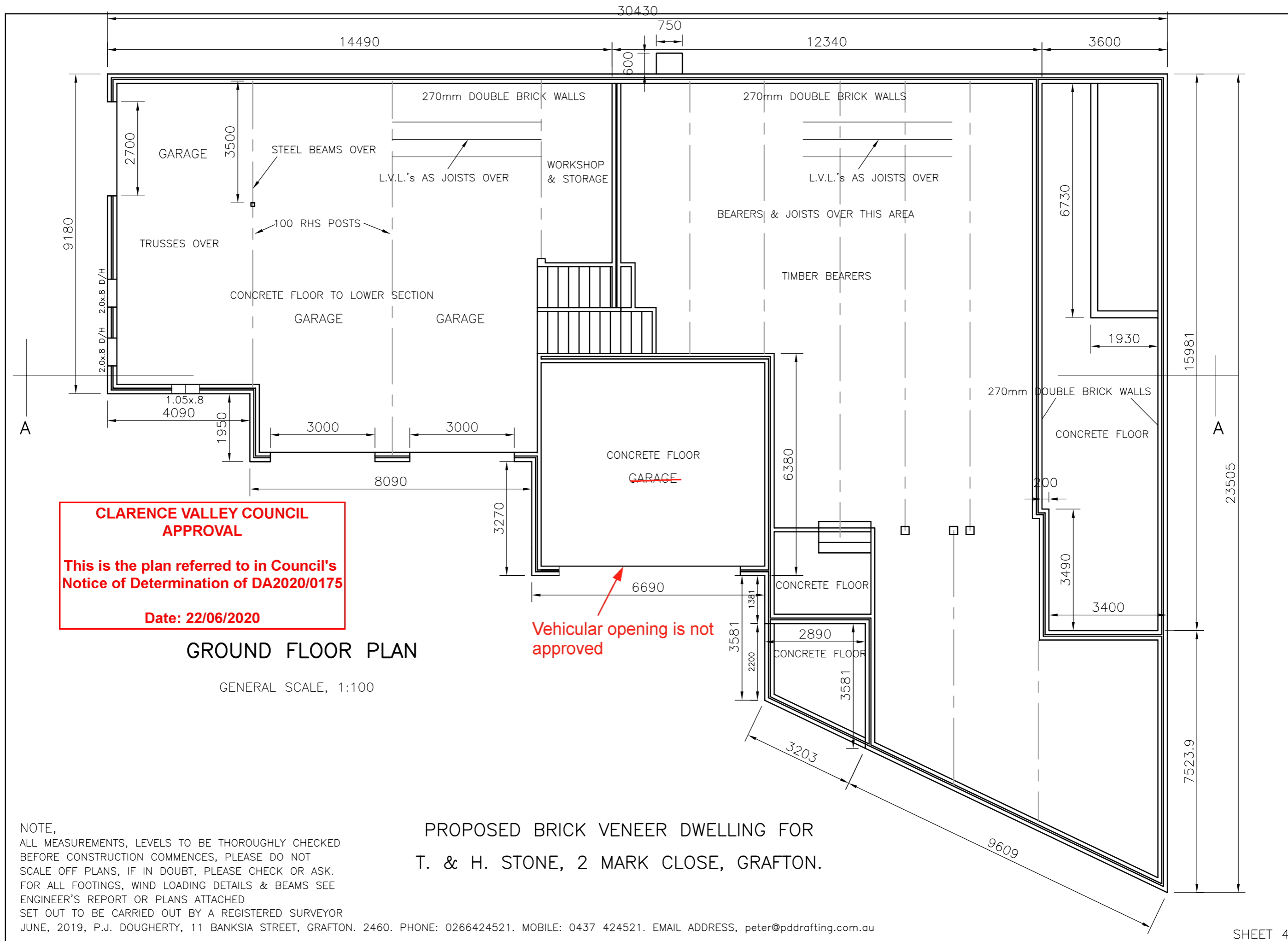
PLAN OF DETAIL SURVEY OVER PART LOT  
 1 DP1133849  
 2 MARK CLOSE, GRAFTON  
 T & H STONE

BF  
 8.1.2020  
 1:150  
 Z:\9470\DGN\9470DETAILPLOT.dgn

PM151963  
 RL 4.96 (AHD)  
 C.I. 0.2m

9470 DETAIL  
 SHEET 1A





**CLARENCE VALLEY COUNCIL  
APPROVAL**

**This is the plan referred to in Council's  
Notice of Determination of DA2020/0175**

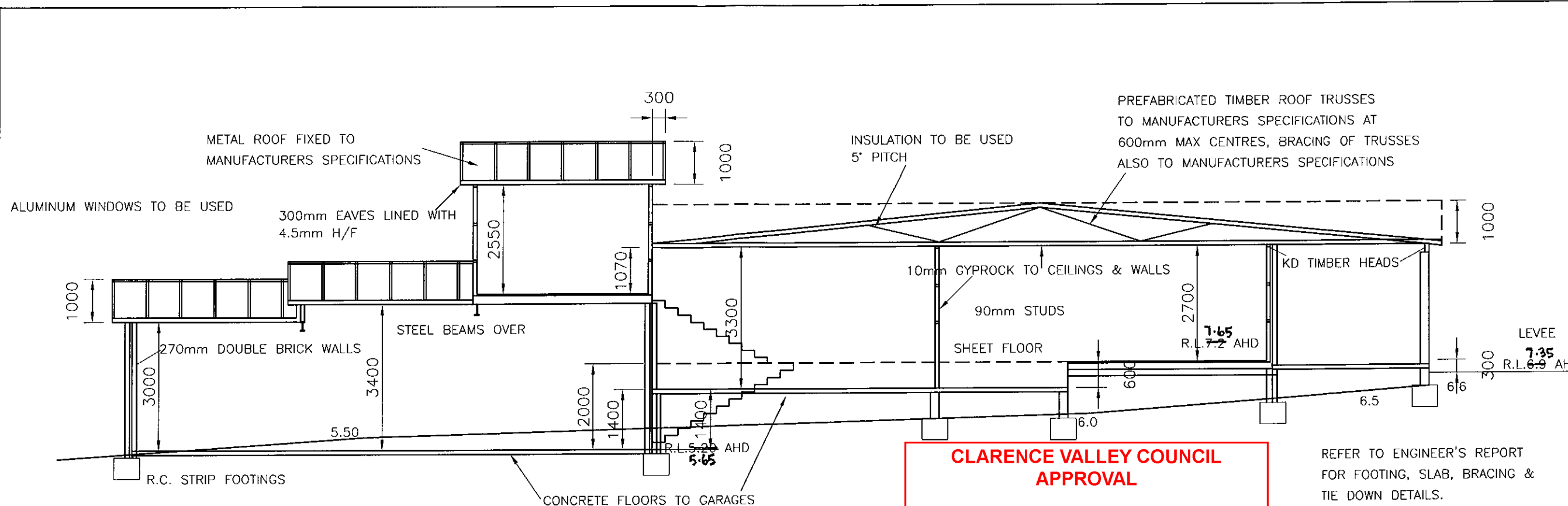
**Date: 22/06/2020**

**Vehicular opening is not  
approved**

**GROUND FLOOR PLAN**  
GENERAL SCALE, 1:100

**PROPOSED BRICK VENEER DWELLING FOR  
T. & H. STONE, 2 MARK CLOSE, GRAFTON.**

NOTE,  
ALL MEASUREMENTS, LEVELS TO BE THOROUGHLY CHECKED  
BEFORE CONSTRUCTION COMMENCES, PLEASE DO NOT  
SCALE OFF PLANS, IF IN DOUBT, PLEASE CHECK OR ASK.  
FOR ALL FOOTINGS, WIND LOADING DETAILS & BEAMS SEE  
ENGINEER'S REPORT OR PLANS ATTACHED  
SET OUT TO BE CARRIED OUT BY A REGISTERED SURVEYOR  
JUNE, 2019, P.J. DOUGHERTY, 11 BANKSIA STREET, GRAFTON. 2460. PHONE: 0266424521. MOBILE: 0437 424521. EMAIL ADDRESS, peter@pddrafting.com.au



SECTION

BASIX CERTIFICATE No 1074219S Date 13/2/2020

**THERMAL PERFORMANCE SPECIFICATIONS:** (21280 - Mark O1)  
 The following specifications take precedence over other plan notations for the construction of this building. NOTE: In addition to BASIX commitments, building compliance is required to comply with the 'New South Wales Additions' in the current edition of the NCC - Vol. 2, at the time of building. This includes New South Wales Parts 2.6 and 3.12. Specific mention is made of the following provisions:  
 - Building Fabric Thermal Insulation (NOTE: If steel framing is used a thermal break may be required)  
 - Building Sealing - Building Services  
 (NOTE: Ventilation requirements of Section 3.8.7.3 b must also be complied with and this means bathrooms should not be exhausted into roofspaces unless they are ventilated.)

**WINDOWS** (total product specification - glass + frame) U-value 6.70 (or less than) & SHGC 0.57 (+/-5%) (Default: Plain Clear glass in AL frame) U-value 4.80 (or less than) & SHGC 0.59 (+/-5%) (Default: Low-e Clear glass in AL frame) (Low-e glazing required only for Bedroom1 Hallway)

**EXTERNAL WALL** (Medium colour) Cavity Brick - No insulation required Brick Veneer - R2.0 bulk insulation with antiglare airgap Cavity Panel - R2.0 bulk insulation with vapour barrier  
**INTERNAL WALL** Cavity Panel - No Insulation (generally) Cavity Panel - R2.0 bulk insulation (where adjacent to roofspace) Cavity Panel - R2.0 Bulk insulation (between Garages & Living areas) Cavity brick - No insulation (between Garages & Living areas)

**EXTERNAL FLOOR** Concrete Slab on Ground - No insulation Suspended Timber (Cavity Brick Enclosed Sub-Floor) - No insulation  
**CEILING SPACE** with ROOF ABOVE Plasterboard - R3.5 bulk insulation ROOF (Medium colour) (Non-ventilated) Sheet Metal Roofing - 60mm Foil Blanket with Reflective airgap

RATED either with NO DOWNLIGHTS or with LED downlights which do not penetrate ceiling insulation (ie: IC rated)

- GENERAL NOTES**  
 -BRICK VENEER DWELLING  
 -CUSTOM ORB ROOF  
 -5'/6' PITCH  
 -CONC. SLAB & BEARERS & JOISTS  
 -CEILING HEIGHT AS SHOWN

- LEGEND**  
 SMOKE DETECTOR  
 -TO COMPLY WITH AS3786  
 -CONNECT TO CONSUMER MAINS  
 -INSTALL IN CEILING  
 T-TILES  
 C-CARPET  
 DP-DOWN PIPE  
 FW FLOOR WASTE

- VENTILATION NOTES**  
 -PROVIDE EXHAUST FAN IN BATHROOM  
 -KITCHEN CANOPY TO BE VENTED THROUGH ROOF

- TOTAL AREAS**  
 -LIVING 272.6m<sup>2</sup>  
 -TOP GARAGE 43.3m<sup>2</sup>  
 -FRONT DECK 58.2m<sup>2</sup>  
 -FRONT PATIO 9m<sup>2</sup>  
 -DOWNSTAIRS GARAGE 139.3m<sup>2</sup>  
 -TOTAL FOOT PRINT 464m<sup>2</sup>

- BASIX REQUIREMENTS**  
 SITE AREA; 8027m<sup>2</sup>  
 ROOF AREA; 480m<sup>2</sup> Approx.  
**SUMMARY OF BASIX COMMITMENTS**  
**WATER COMMITMENTS;**  
 FIXTURES  
 5000I ROUND PLASTIC WATER TANK CONNECTED TO LDY., WC's & 1 OUTSIDE TAP  
**ENERGY COMMITMENTS**  
 315I SPLIT SOLAR HOT WATER SYSTEM  
 SPLIT AIR CONDITIONER  
 SINGLE PHASE POWER  
 EXHAUST FANS TO B/ROOM & ENSUITE  
 ELECTRIC OVEN  
 ELECTRIC COOK TOP  
**OTHER COMMITMENTS**  
 INSTALL FIXED OUT DOOR CLOTHES LINE  
 WELL VENTED FRIDGE AREA  
 STANDARD GLASS TO ALL WINDOWS

**CLARENCE VALLEY COUNCIL APPROVAL**  
 This is the plan referred to in Council's Notice of Determination of DA2020/0175  
 Date: 22/06/2020

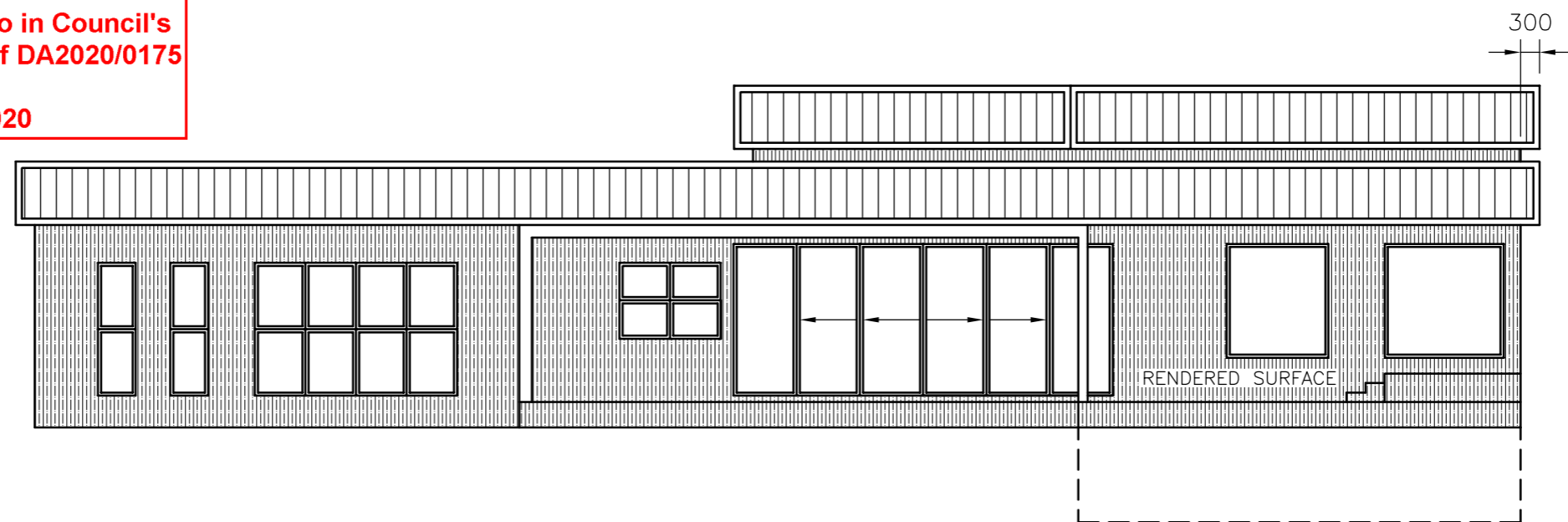
- NOTES**  
 -SEE ENGINEERS DETAIL FOR SITE CLASSIFICATION, CONCRETE FLOORS, FOOTINGS & STEEL BEAMS AS REQUIRED  
 -SEE FRAMES & TRUSSES DESIGN FOR ROOF TRUSS LAYOUT, BRACING & FIXING AND WALL BRACING & WALL TIE DOWNS.  
 -PROVIDE TERMIMESH TREMITE PROTECTION TO PENETRATIONS, CRITICAL AREAS & PERIMETER. TERMITE RISK MANAGEMENT TO BE IN ACCORDANCE WITH BCA VOL. 2 Pt 3.1.3  
 -PROVIDE WET AREA PROTECTION TO BATHROOM, ENSUITE & LAUNDRY IN ACCORDANCE WITH BCA VOL 2 Pt.3.8.1.  
 -ALL FRAMING TIMBER TO BE H2 TERMITE TREATED TIMBER  
 -ALL BRICKWORK TO HAVE VERTICAL ARTICULATED JOINTS TO CONFORM WITH BCA VOL.2 Pt.3.1.8.  
 -INSTALL A SOLAR HOT WATER SPLIT SYSTEM WITH ELECTRIC BOOST.  
 -FINISHED FLOOR LEVEL EXCLUDING GARAGE TO BE A MINIMUM 250mm ABOVE FINISHED GROUND LEVELS.  
 -ALL WET AREAS TO BE PROOFED IN ACCORDANCE WITH AS3740/BCA 3.8.1  
 -ROOF & SURFACE WATERS TO BE DISPOSED TO ROAD OR DRAINAGE EASEMENTS BY MEANS OF SEALED PIPES TO COUNCILS SATISFACTION.  
 -SMOKE ALARMS TO AS3786 & BCA3.7.2.3., CONNECTED TO MAINS POWER WITH BATTERY BACK UP.  
 -ROOF INSTALLATION TO AS2050.  
 -ALUMINIUM WINDOWS AND DOORS TO AS2047  
 -BRICKWORK TO AS3700 & BCA3.1.8.  
 -TERMITE PROTECTION TO AS3680.  
 BUILDER TO PROVIDE EROSION & SEDIMENT CONTROLS IN ACCORDANCE WITH COUNCILS POLICY, PRIOR TO COMMENCEMENT OF EARTHWORKS.  
 FILTER GUARD STAKED AT 2.0m CENTERS.  
 TIMBER WORK TO CONFIRM TO AS1684 & BCA B1.3  
**-FRAME DETAILS;**  
 EXTERNAL TIMBER FRAME 90x35  
 TIMBER GRADE F5  
 BOTTOM PLATES RAMSET FIXED TO SLAB AT 900 CENTRES  
 TIE DOWNS & BRACING TO ENGINEERS DETAIL.  
**-WIND CLASSIFICATION;**  
 GEOGRAPHICAL REGION B  
 TERRIAN CATEGORY 2.5  
 TOPOGRAPHIC CLASS T1  
 SHIEDING CLASS PS  
 WIND CLASS N3

NOTE,  
 ALL MEASUREMENTS, LEVELS TO BE THOROUGHLY CHECKED BEFORE CONSTRUCTION COMMENCES, PLEASE DO NOT SCALE OFF PLANS, IF IN DOUBT, PLEASE CHECK OR ASK. FOR ALL FOOTINGS, WIND LOADING DETAILS & BEAMS SEE ENGINEER'S REPORT OR PLANS ATTACHED  
 SET OUT TO BE CARRIED OUT BY A REGISTERED SURVEYOR  
 JUNE, 2019, P.J. DOUGHERTY, 11 BANKSIA STREET, GRAFTON. 2460. PHONE: 0266424521. MOBILE: 0437 424521. EMAIL ADDRESS, peter@pddrafting.com.au

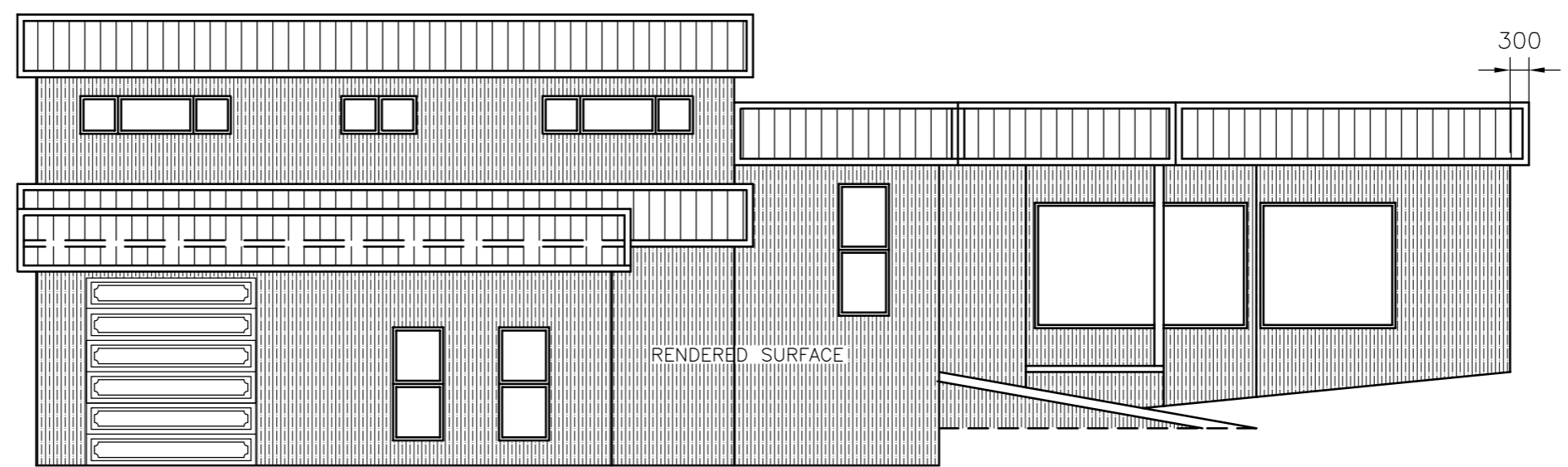
PROPOSED BRICK VENEER DWELLING FOR  
 T. & H. STONE, 2 MARK CLOSE, GRAFTON.



**CLARENCE VALLEY COUNCIL  
APPROVAL**  
  
**This is the plan referred to in Council's  
Notice of Determination of DA2020/0175**  
  
**Date: 22/06/2020**



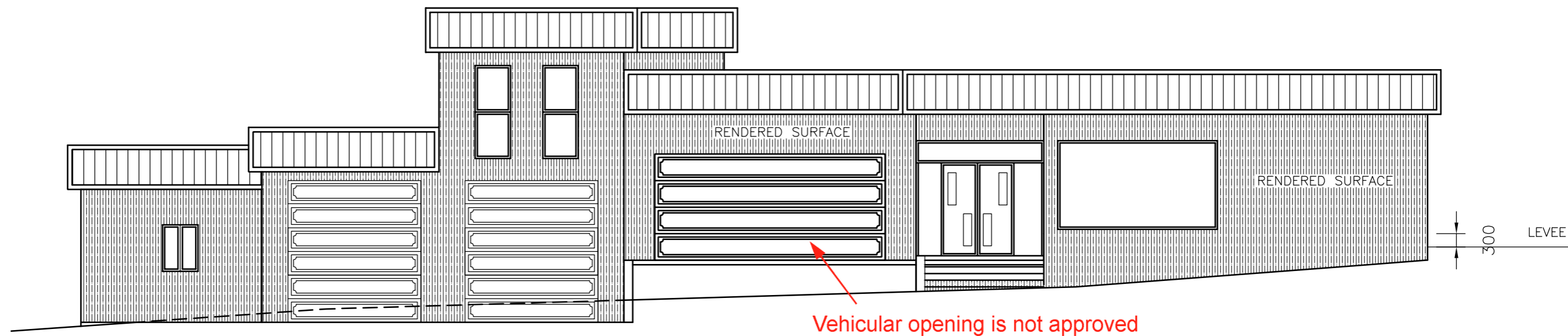
**EASTERN/RIVER ELEVATION**



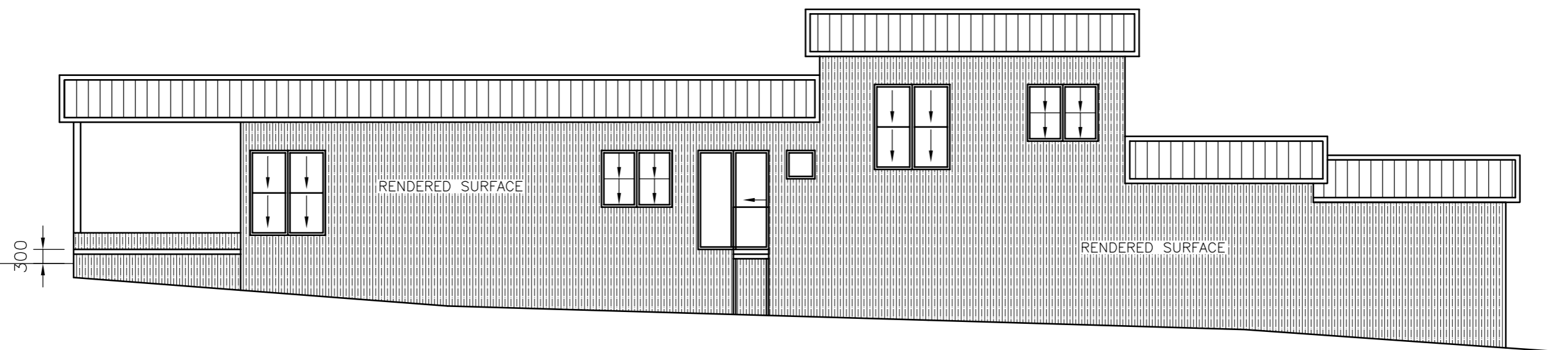
**MARK CLOSE ELEVATION**

**PROPOSED BRICK VENEER DWELLING FOR  
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SOUTHERN ELEVATION



NORTHERN ELEVATION

PROPOSED BRICK VENEER DWELLING FOR  
T. & H. STONE, 2 MARK CLOSE, GRAFTON.

**CLARENCE VALLEY COUNCIL  
APPROVAL**

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**Date: 22/06/2020**

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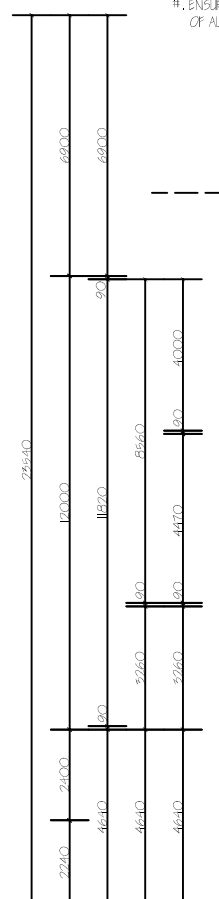
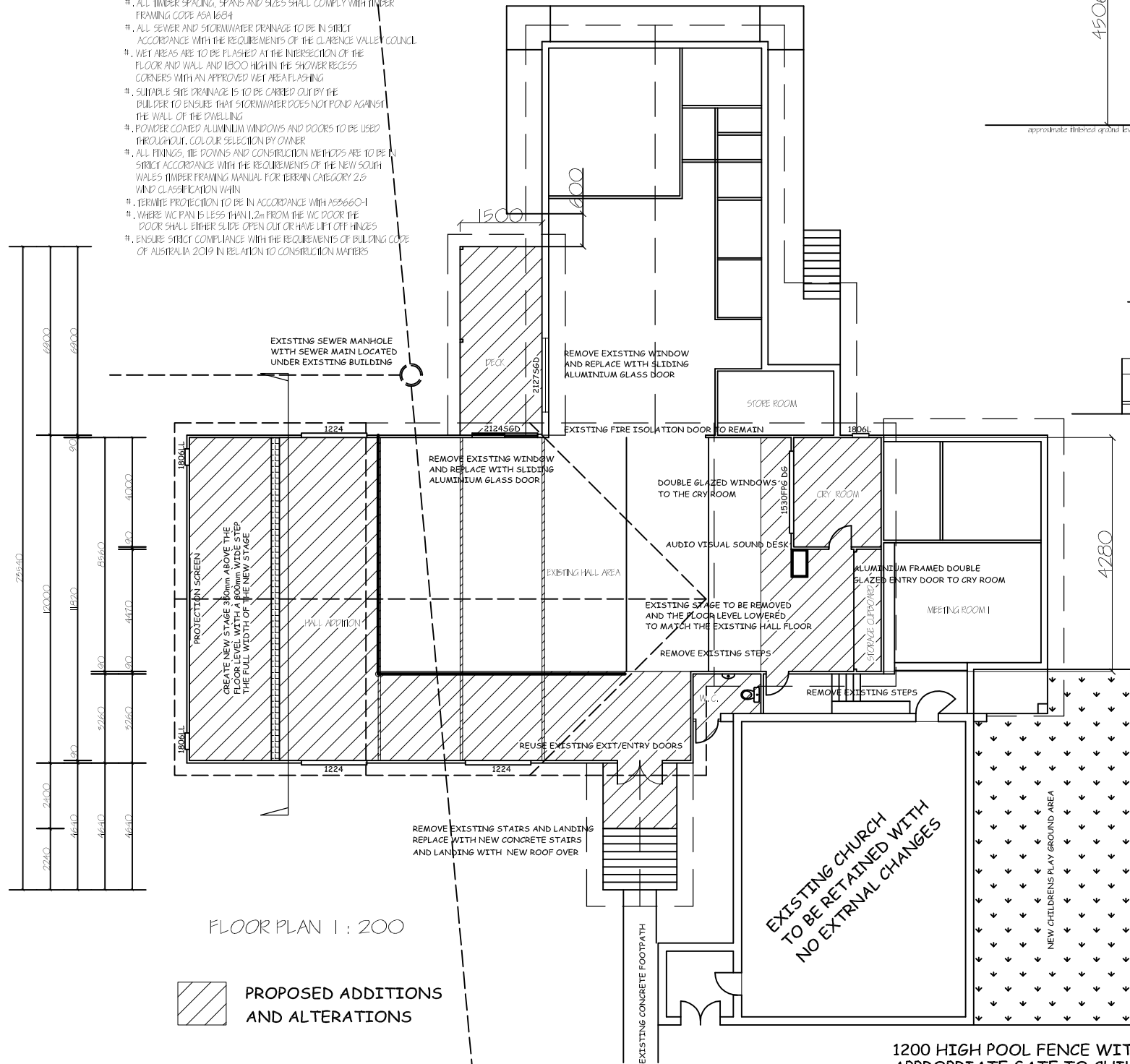


CONSTRUCTION NOTES

- 1. ALL DIMENSIONS ARE IN MILLIMETRES AND SHOULD BE USED IN PREFERENCE TO SCALED MEASUREMENTS
- 2. ALL LEVELS ARE TO BE VERIFIED ON THE SITE BY THE BUILDER PRIOR TO WORK COMMENCING
- 3. ALL VET AREAS ARE TO BE SUITABLY GRADED AND DRAINED
- 4. FLOOR SLAB TO BE DESIGNED BY AN APPROVED STRUCTURAL ENGINEER
- 5. ALL TIMBER SPACING, SPANS AND SIZES SHALL COMPLY WITH TIMBER FRAMING CODE AS 1684
- 6. ALL SEWER AND STORMWATER DRAINAGE TO BE IN STRICT ACCORDANCE WITH THE REQUIREMENTS OF THE CLARENCE VALLEY COUNCIL
- 7. VET AREAS ARE TO BE FLASHED AT THE INTERSECTION OF THE FLOOR AND WALL AND 1800 HIGH IN THE SHOWER RECESS CORNERS WITH AN APPROVED VET AREA FLASHING
- 8. SUITABLE SITE DRAINAGE IS TO BE CARRIED OUT BY THE BUILDER TO ENSURE THAT STORMWATER DOES NOT POND AGAINST THE WALL OF THE DWELLING
- 9. POWDER COATED ALUMINIUM WINDOWS AND DOORS TO BE USED THROUGHOUT, COLOUR SELECTION BY OWNER
- 10. ALL FININGS, JOINTS AND CONNECTION METHODS ARE TO BE IN STRICT ACCORDANCE WITH THE REQUIREMENTS OF THE NEW SOUTH WALES TIMBER FRAMING MANUAL FOR TERRAIN CATEGORY 2.5 WIND CLASSIFICATION WIND
- 11. TERMITE PROTECTION TO BE IN ACCORDANCE WITH AS 3660-1
- 12. WHERE V.C. PAN IS LESS THAN 1.2m FROM THE V.C. DOOR THE DOOR SHALL EITHER SLIDE OPEN OUT OR HAVE LIFT OFF HINGES
- 13. ENSURE STRICT COMPLIANCE WITH THE REQUIREMENTS OF BUILDING CODE OF AUSTRALIA 2019 IN RELATION TO CONSTRUCTION MATTERS

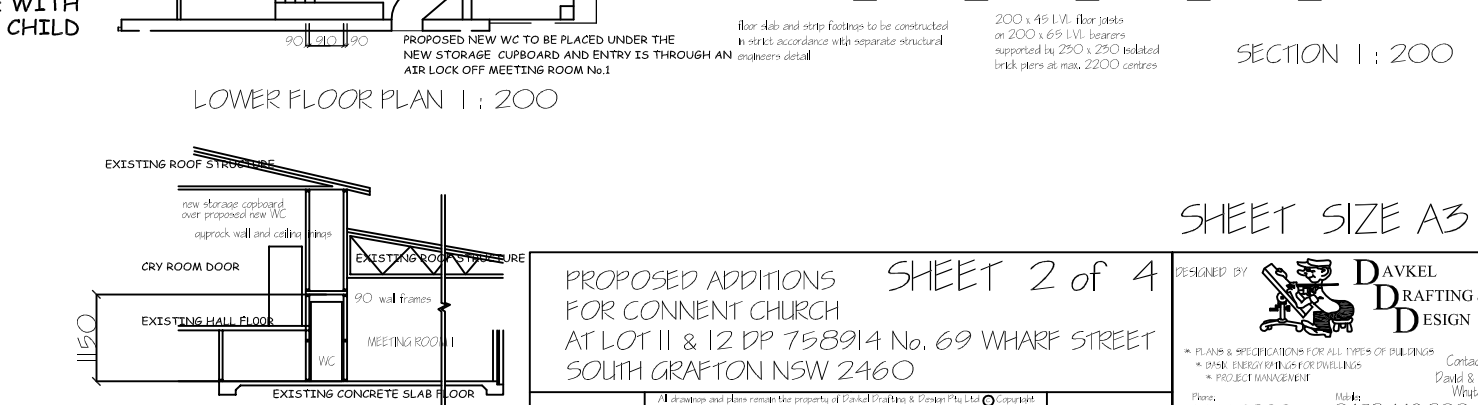
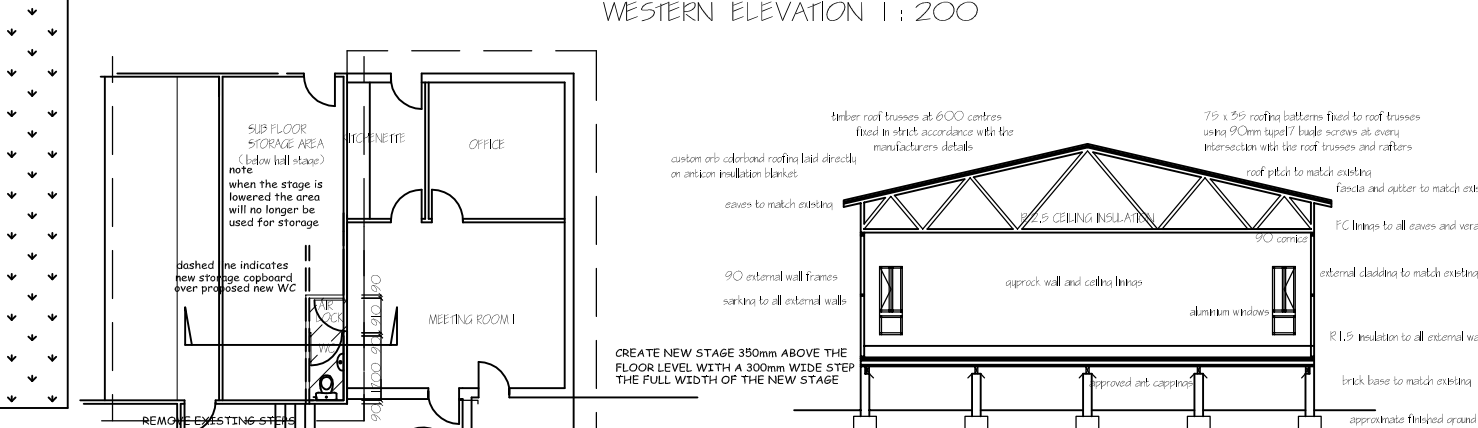
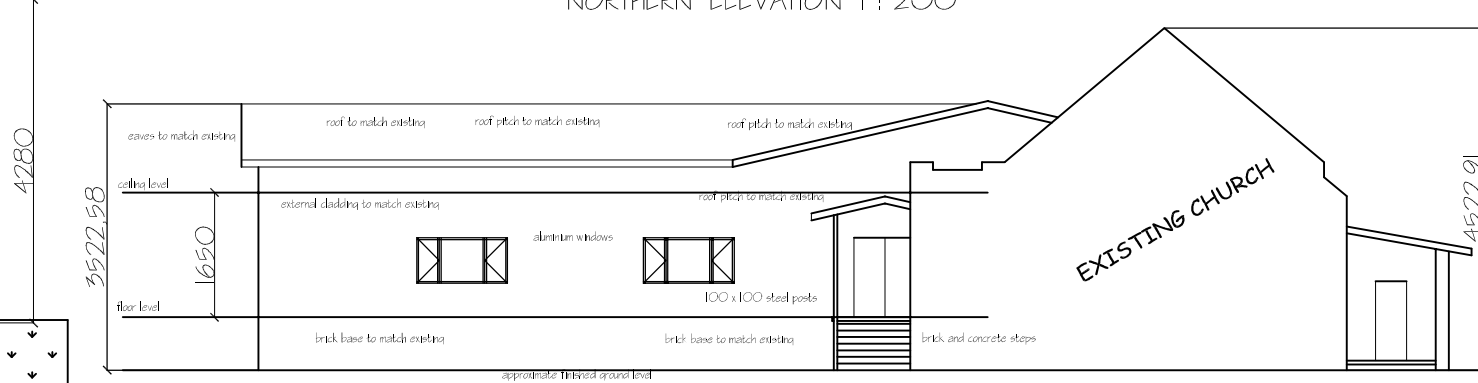
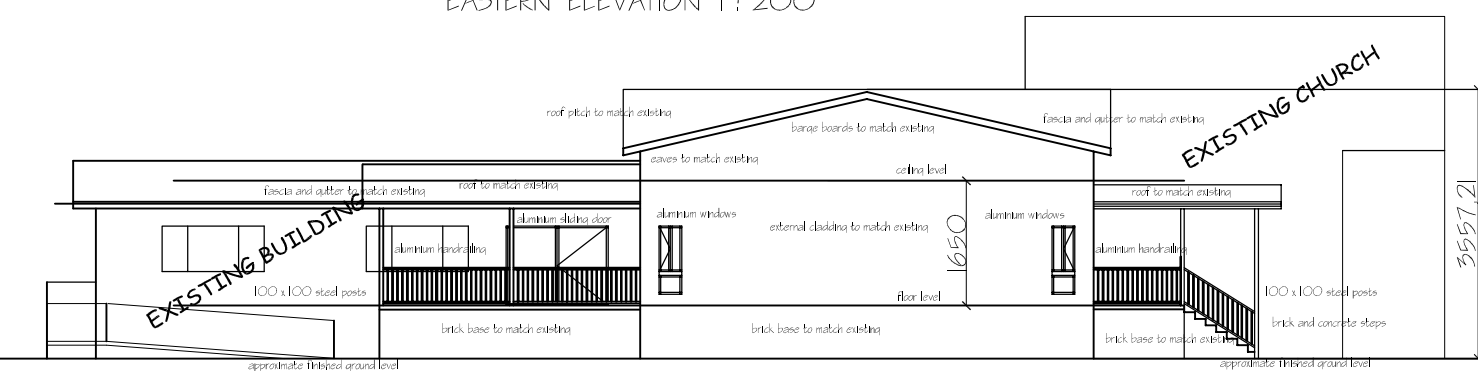
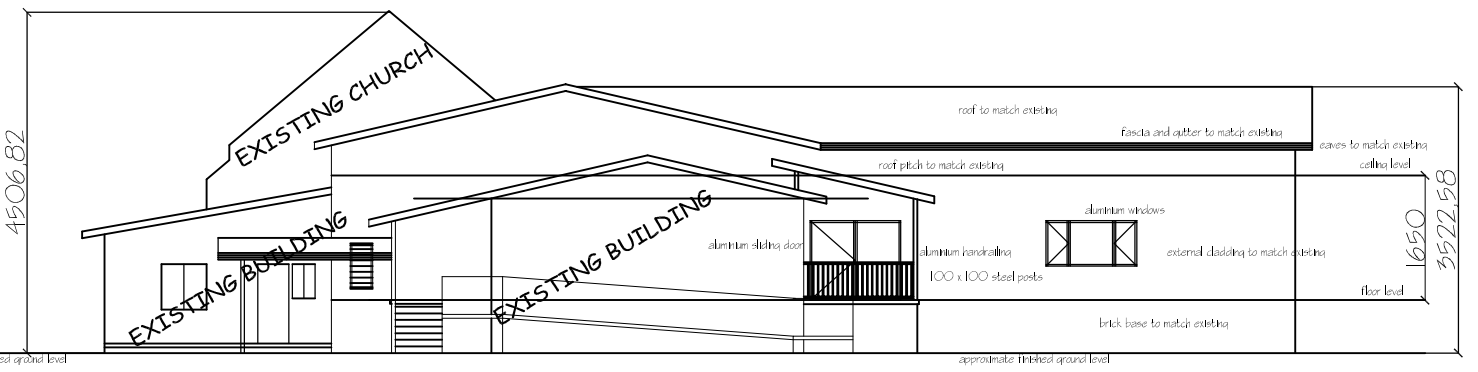
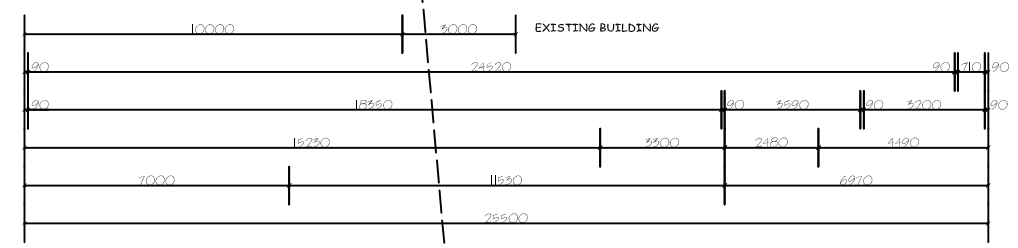
FLOOR AREA DETAILS

EXISTING ENCLOSED FLOOR AREA	461.92m
PROPOSED ADDITIONAL ENCLOSED FLOOR AREA	126.78m
TOTAL NEW ENCLOSED FLOOR AREA	588.70m



FLOOR PLAN 1 : 200

PROPOSED ADDITIONS AND ALTERATIONS



PROPOSED ADDITIONS FOR CONNENT CHURCH AT LOT 11 & 12 DP 758914 No. 69 WHARF STREET SOUTH GRAFTON NSW 2460

DATE AUGUST 2020 DRAWING No 2017056 DA-CC

SHEET SIZE A3

DESIGNED BY **DAVKEL DRAFTING & DESIGN**

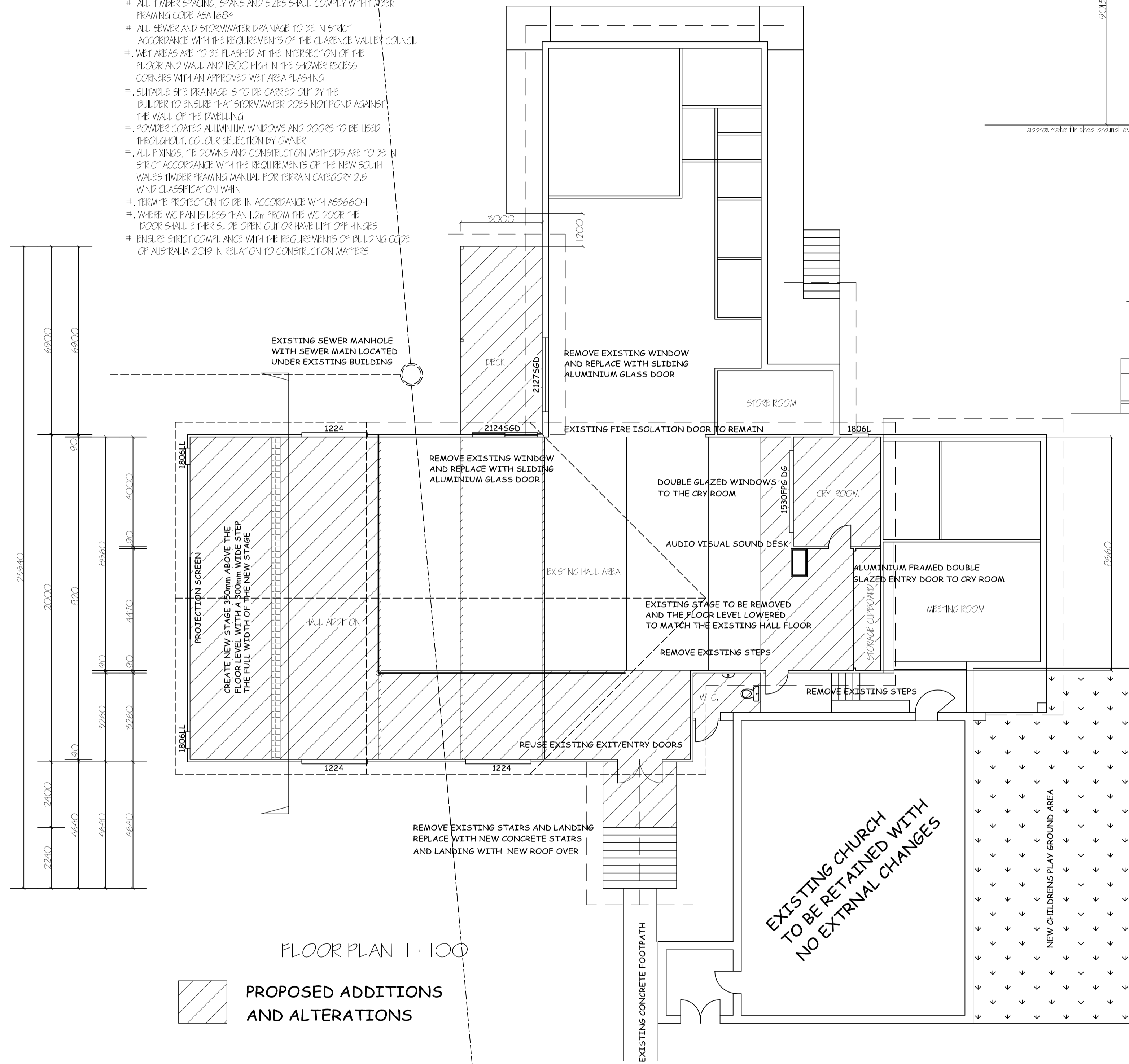
\* PLANS & SPECIFICATIONS FOR ALL TYPES OF BUILDING  
 \* DINK DESIGN WITH LOVE FOR BUILDINGS  
 \* PROJECT MANAGEMENT

Contact: David & Kelly Wrayle  
 Phone: 6644 9800 Mob: 0428 449 800  
 Email: dave@drafting@biapond.com

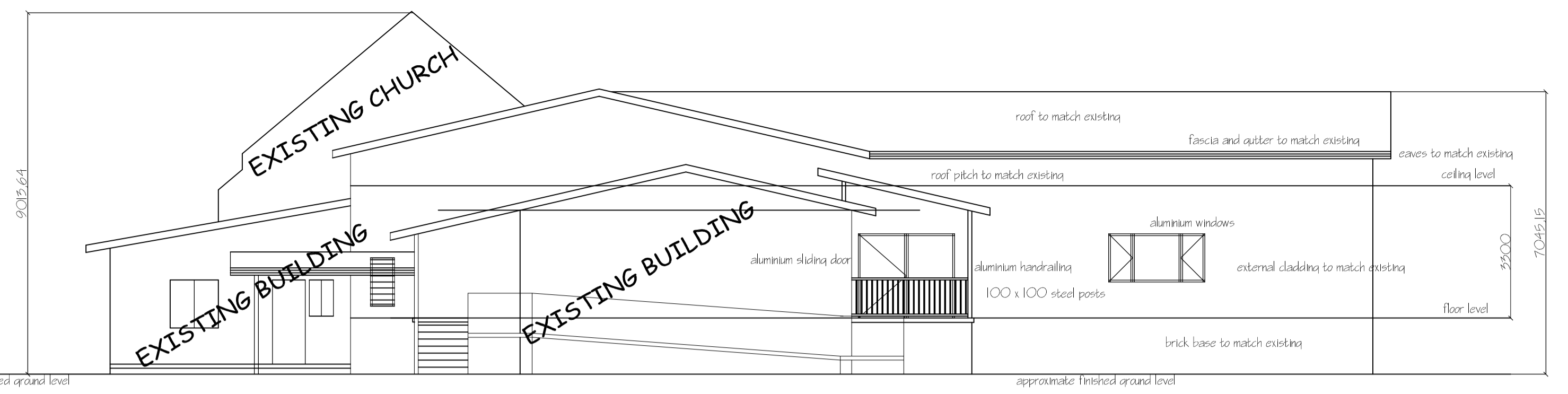
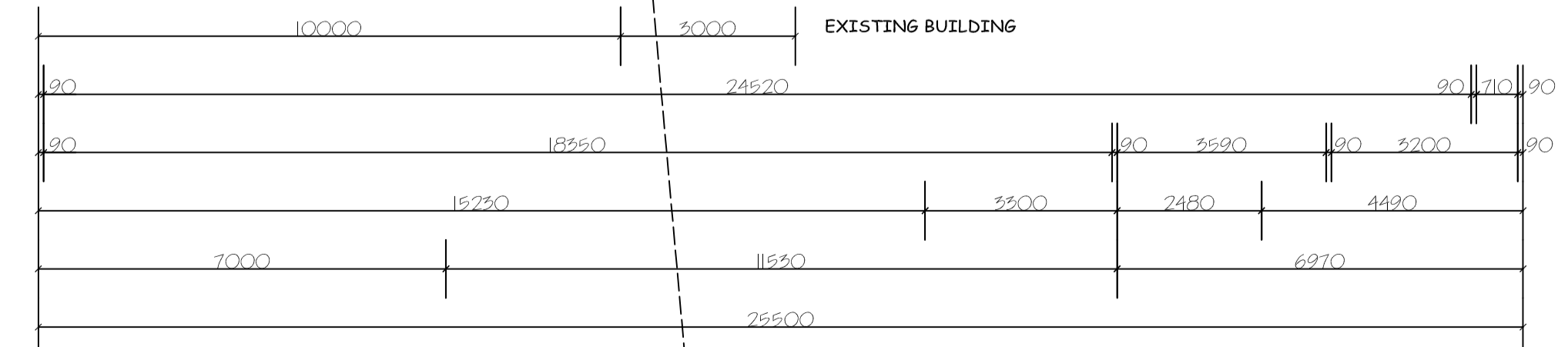
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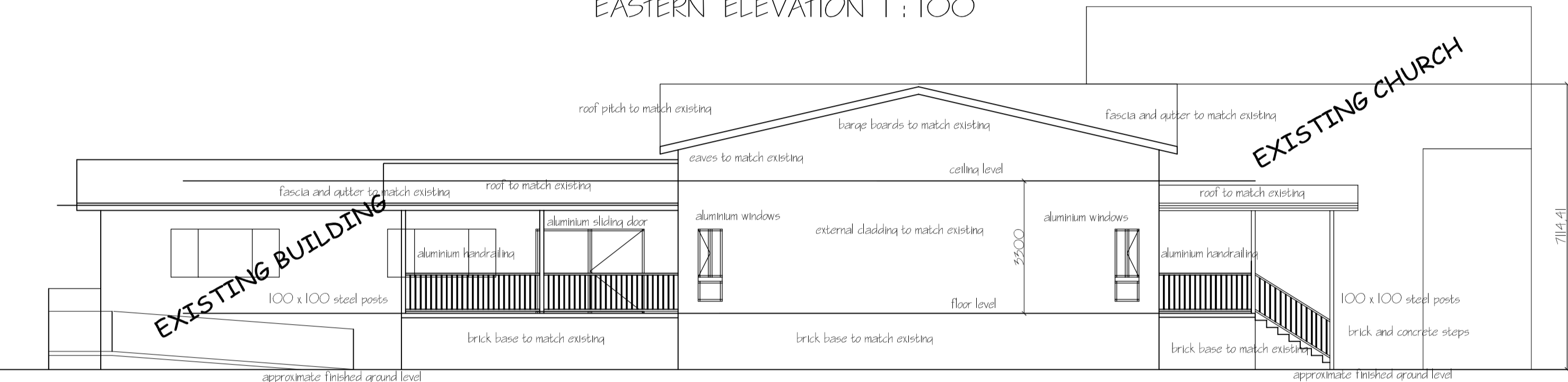
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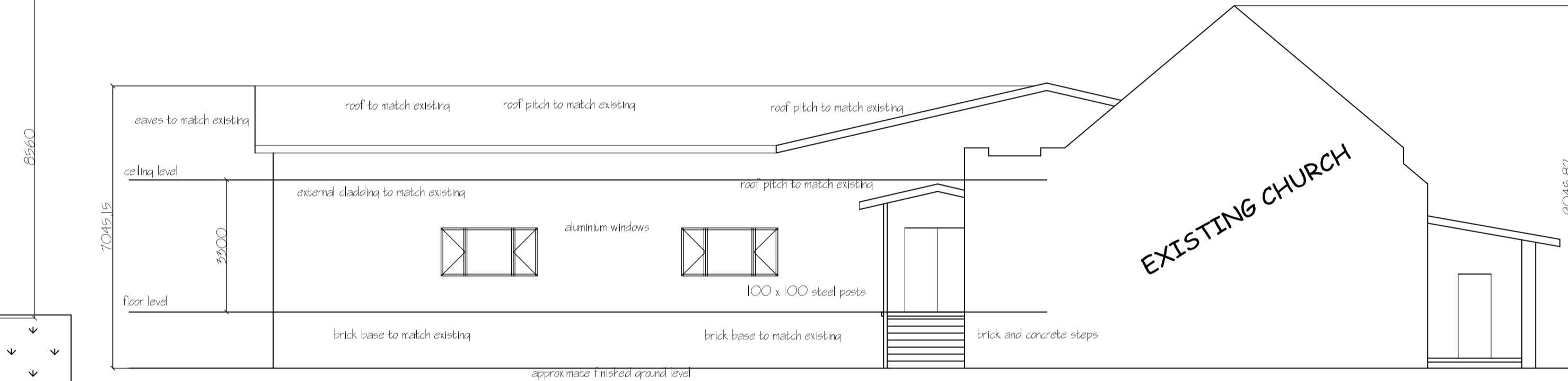
**PROPOSED ADDITIONS AND ALTERATIONS**



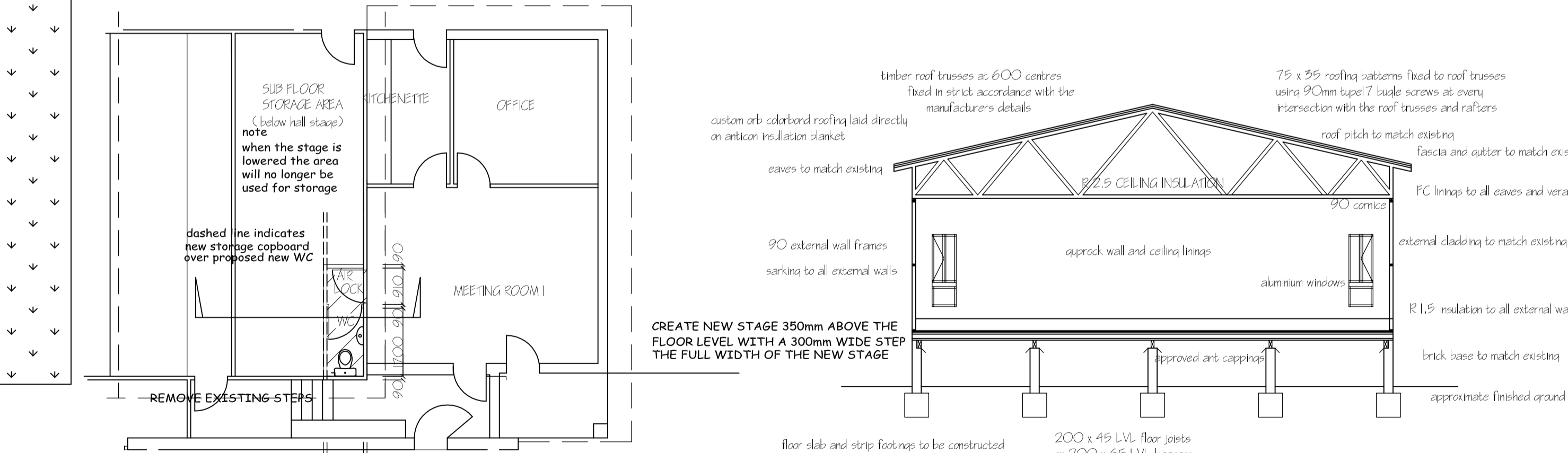
**EASTERN ELEVATION 1 : 100**



**NORTHERN ELEVATION 1 : 100**



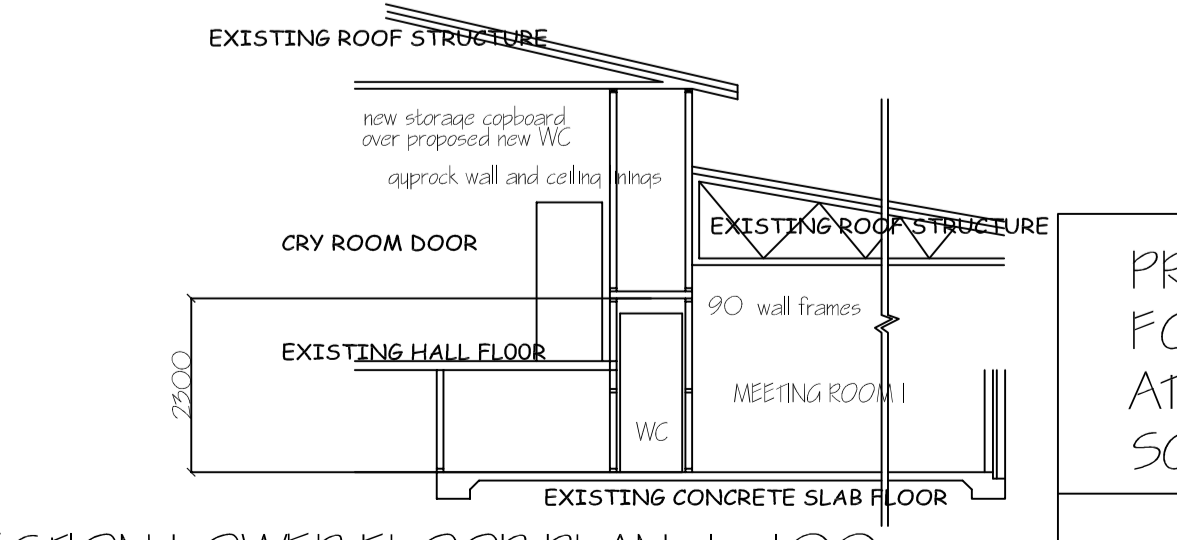
**WESTERN ELEVATION 1 : 100**



**SECTION 1 : 100**



**LOWER FLOOR PLAN 1 : 100**



**SECTION LOWER FLOOR PLAN 1 : 100**

**PROPOSED ADDITIONS SHEET 3 of 4**  
 FOR CONNENT CHURCH  
 AT LOT 11 & 12 DP 758914 No. 69 WHARF STREET  
 SOUTH GRAFTON NSW 2460

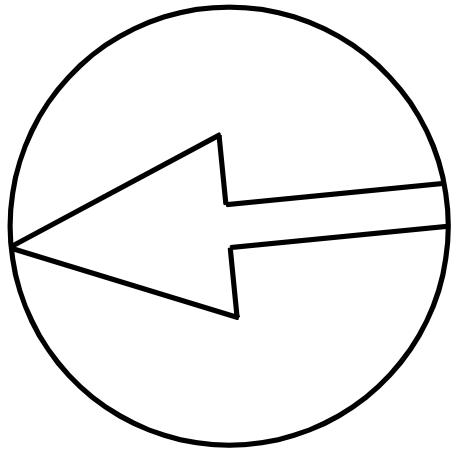
DATE AUGUST 2020 DRAWING No 2017056 DA-CC

**SHEET SIZE A1**

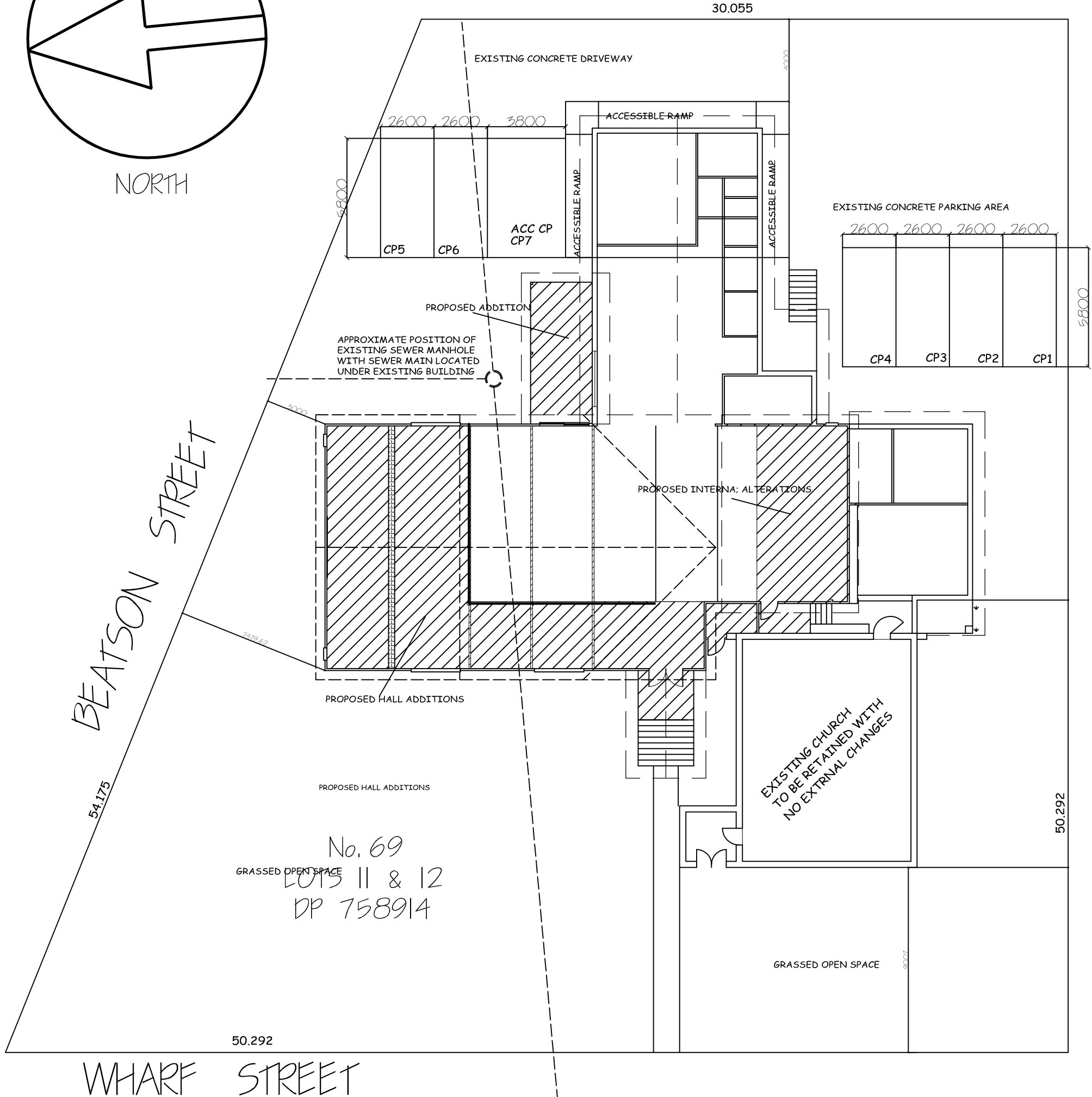
DESIGNED BY **DVKEL DRAFTING & DESIGN**

\* PLANS & SPECIFICATIONS FOR ALL TYPES OF BUILDINGS  
 \* DESIGN ENERGY RATING FOR DWELLINGS  
 \* PROJECT MANAGEMENT

Contact: David & Kelly White  
 Phone: 6644 9800 Mobile: 0428 449 800  
 Email: davel@drafting@bigpond.com




NORTH



PROPOSED ONSITE PARKING PLAN 1 : 200

SHEET SIZE A3

PROPOSED ADDITIONS FOR CONNENT CHURCH AT LOT 11 & 12 DP 758914 No. 69 WHARF STREET SOUTH GRAFTON NSW 2460	SHEET 4 of 4	DESIGNED BY  <b>DAVKEL DRAFTING &amp; DESIGN</b> * PLANS & SPECIFICATIONS FOR ALL TYPES OF BUILDINGS * BARK ENERGY RATINGS FOR DWELLINGS * PROJECT MANAGEMENT Contact David & Kelly White Phone: 6644 9800 Mobile: 0428 449 800 Email: davkeldrafting@bigpond.com
	DATE AUGUST 2020	

**SECTION 4.15 EVALUATION FOR DA2019/0672**- **Lot 12 Sec 8 DP 758914**- **Lot 11 Sec 8 DP 758914- Wharf Street SOUTH GRAFTON NSW 2460**

**Proposal:** Development Application DA2019/0672 was lodged on 9 December 2019 to undertake alterations and additions to an existing church hall at Wharf Street, South Grafton. The extent of works include a new deck off the rear of the building, increasing the floor area of the hall by approximately 100m<sup>2</sup> and internal alterations to create additional offices and meeting rooms.

**(1) Matters for consideration – General**

**In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:**

**(a) the provisions of:**

**(i) any environmental planning instrument, and**

State Environmental Planning Policy 55 – Remediation of Land

Clause 7 of the SEPP states that a consent authority must not consent to the carrying out of any development in land unless:

- (a) it has considered whether the land is contaminated, and*
- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

Council records indicate that the subject site had a dwelling erected on 1931 with subsequent sheds and officers built by GNLALC commencing in the 1990s. It is considered that the proposed extension of the building is not an intensification of the existing use or approved of the building. Due to the nature of the proposed development and the historic use of the site, it is unlikely that the current state of the site is to be changed, therefore it is considered that the subject site is not unsuitable for the proposed use.

State Environmental Planning Policy 64: Advertising and Signage

Nil proposed.

State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017

The proposal does not require the removal of any vegetation.

State Environmental Planning Policy (Coastal Management) 2018

The subject site is within the coastal environment area. The proposed additions and alterations are considered to not impede or restrict public access to a coastal foreshore or impact on the amenity of the coastal area. It is not considered that the proposed will impact on nearby built and environmental heritage. It is considered

that the proposed development is generally not inconsistent with the provisions of the SEPP.

Clarence Valley Local Environmental Plan 2011

The subject lot is zoned B5 Business Development under the Clarence Valley Local Environmental Plan 2011. The alterations and additions to a Place of Public Worship is permissible on-site, subject to consent from Council. The objectives of the zone are as follows:

- To enable a mix of business and warehouse uses, and specialised retail premises that require a large floor area, in locations that are close to, and that support the viability of, centres.
- To enable light industrial uses which are compatible with the commercial function of the locality.
- To support the nearby commercial centre of Grafton without adversely impacting on the viability of that centre.

The proposed development is not considered to be inconsistent with the objectives of the zone.

Clause 4.3: Height of buildings

Building height is consistent with the existing building heights for the site.

Clause 5.10: Heritage Conservation:

The subject property is within the Heritage Conservation area and is listed as a heritage item, additionally there are numerous other heritage listed items in the vicinity. Advice from Council's Heritage officer is that the open space setting surrounding Church to Wharf Street is an important part to maintain the setting of the historic church and should be conserved as such. The proposal does not include any structures to be placed on the grassed area and no future structures or equipment should be placed in this area. In terms of design and relationship to the historic interwar church, the statements in the SEE and SOHI are suitable and it is considered that the proposal will not have any adverse impacts upon the fabric or setting of the existing church. The applicant is not proposing to undertake any building works that will alter the internal or external appearance of the heritage listed church on-site with the majority of works to the hall located towards the rear and are in keeping with the existing hall on-site. The proposal is considered to be generally consistent with the character of the locality.

Clause 7.1: Acid Sulfate Soils:

The subject site is identified as containing Class 4 potential acid sulfate soils. Works below 2m of the ground surface or likely to lower the water table 2m below the ground surface require an acid sulfate management plan. There are no earthworks proposed with this development that would be at this depth. The proposed development is not considered to be inconsistent with the proposed development.

Clause 7.3: Flood Planning:

The subject site is identified as being flood prone. The proposal does not require any fill being imported to the site that may impact on the behavior or intensity of a flood event, additionally, the applicant will need to demonstrate that a flood event

will not influence the structural integrity of the building as part of the CC. The proposed development is not considered to have adverse affects on flood behavior or increase risk to human life or property.

**Clause 7.8: Essential Services:**

The subject land has access to reticulated water, electricity, stormwater and sewer and will utilize existing services provided to the premise. The site has frontage to Wharf Street, a Council maintained road.

- (ii) any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority (unless the Director-General has notified the consent authority that the making of the draft instrument has been deferred indefinitely or has not been approved), and**

There are current no draft planning instruments.

- (iii) any development control plan, and**

The Business Zones Development Control Plan applies to the subject land.

Clause	Control	Complies
C.4: Disabled Access and Facilities	New building work requires disabled access and facilities	The proposal involves an extension to the building which will be required to comply with relevant components of the BCA for accessibility and disabled access
C.6 building height	9m	7.1m
C.8 setbacks	zero	Complies.  See Engineers comments regarding building being located over sewermain and advice from water cycle.
C.10: Colour	Create harmonious streetscape and improve appearance	Consistent with existing colour of building.
C.12: development on flood prone land	Minimise potential risk to human life and property	Yes- see comment provided under LEP.
C.13 Air, Water and Noise Pollution	Activities in business zone should not create pollution problem	Yes- Unlikley that the change of use will generate significant volumes of pollution. Any noise created from the business is considered to be during normal business hours.

C.14: Waste Management	Dispose of waste suitably	Yes - construction phase is to minimise waste where possible and follow the submitted plan, the operational phase will utilize Council's bin service.
D.3: Floodplain Development Controls	Minimise increase in potential risk to human life and property.	Yes- see comment provided under LEP.
E.4: Heritage Matters for consideration	Conserve and enhance heritage significance and qualities of conservation areas	Yes – See assessment under LEP
F.2 Car parking requirements	1 space per 30m <sup>2</sup> GFA 1 delivery/service vehicle space per 4000m <sup>2</sup> GFA.	See comments below.

A report was provided to DAP, the comment was that the variation was too great for DAP to endorse and a subsequent report to Council has been required.

The Applicant has provided a written request seeking Council support to allow the development to proceed without requiring any additional car parking to be provided on-site. Currently there is sufficient space on-site to accommodate 7 vehicles, including 1 disabled car space.

Under Part F of the Business Zones Development Control Plan, a place of public worship requires 1 seat per 15m<sup>2</sup> of main assembly area or 1 per 10 seats, whichever is greater. The additional area within the hall is approximately 100m<sup>2</sup>, therefore at a rate of 1 per 15m<sup>2</sup>, 7 additional car spaces are required, however, parts of this space are not considered to be main assembly area. For the purposes of this application, the stage (approximately 45m<sup>2</sup>) and a circulation area in front of entry (approximately 10m<sup>2</sup>) have been excluded from areas considered to be main assembly area. Other internal alterations proposed within the building will create additional meeting rooms and a cry room where the existing stage is. Therefore, the proposal will increase the main assembly area of the hall by approximately 45m<sup>2</sup>, therefore requiring 3 additional car spaces be provided.

Council has adopted a Parking Agreements - Car Parking Deficits Policy to establish a framework for the use of planning agreements for non-residential developments which feature on-site car parking deficiencies including within Council's CBD/commercial areas. The rate in December 2011 was \$3,308 for South Grafton, with CPI increase the rate per park to \$3,791.94 as of June 2020. The Applicant has not made an offer to make a monetary contribution by way of a Voluntary Planning Agreement for the shortfall of parking spaces created by the development and Council has no ability to require that the Applicant do so.

Variation requests can be considered on their merits on a case by case basis and Council may allow variations to the DCP requirements after taking into consideration the matters listed under Clause F3 as follows:

- (a) *The proposed development is a minor addition to an existing building and is not likely to generate additional parking demand, or the calculation of the parking requirement is less than 1 car space.*
- (b) *The peak demand for parking generated by the proposed development is outside the hours of 8:30AM and 5:30PM, and adequate on-street car parking is available and in proximity to the proposed development.*

*The following matters must be considered in determining an application to vary the DCP requirements:*

- (i) *The location, type and scale of the proposed development.*
- (ii) *The existing level of on-site car parking on the development site.*
- (iii) *The compatibility of the car parking location and design with adjoining properties.*
- (iv) *The nature and volume of traffic on the adjoining street network.*
- (v) *The geometry and width of the adjoining street network.*
- (vi) *The availability and accessibility of public car parking areas.*
- (vii) *Comments from the NSW Roads and Traffic Authority, if applicable.*
- (viii) *Whether an offer has been made to contribute to "deficit" parking by means of a planning agreement.*

The proposed alterations and additions will not result in fewer car parks being provided on-site. The Applicant has advised that the majority of patrons attending the premises either for church services or to utilise other facilities/groups offered by the church often park within the surrounding street network and that this does not currently create a conflict with nearby residents/land owners.

The Applicant has submitted details of the usage of the church and facilities within the church premises. On a Sunday 4 hours is scheduled for a church service, with approximately a further 16 hours of scheduled group sessions across the week. Generally the majority of these group sessions are held before 9am and after 4pm on week days. The increase in floor area to the hall is not anticipated to result in additional scheduled group sessions offered by the church; however the additional space may allow the group sizes to increase. Furthermore, as the subject site is located on the periphery of the South Grafton Central Business District, availability of on-street parking is not as critical which supports the Applicant's claim that the current use of the church does not create conflict.

Unless the sealed area is increased to cater for the additional spaces, no additional car parks can be provided. The only available area on-site for the provision of additional parking is within the front setback of the existing church, a heritage listed building. The area forms part of the visual setting for the church and is an important element to the heritage listed building and wider streetscape and amenity within the South Grafton Heritage Conservation area.

Requiring the provision of additional parking in this area, which also serves as an area for passive recreation areas in front of the church, would detract from the overall significance of the heritage item and therefore increasing the sealed area on-site to provide additional parking is not supported on this basis. The variation request has been assessed on its merits and is supported on the basis of reduced heritage impact, that there is the provision of adequate on-street parking directly in



front of the subject site and current parking areas on-site are formalised and line marked

- (iia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and**

N/A.

- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates,**

The proposed development is considered to be not inconsistent with the prescribed matters.

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.**

The proposal is not anticipated to have significant impacts on biodiversity, waterways or surrounding lands. No clearing or extensive earthworks are proposed in the application. The proposal is considered to sustainably utilise existing services and infrastructure.

The proposed development is not expected to have a significant impact on the built environment. The proposed does not require any external building alterations to the existing development on-site and is considered to be compatible with surrounding development.

The proposal is not considered to have any significant impact on economic activity or employment generation unless local labour and materials are used. There may be some employment opportunities available once the business is established. The proposed development is not considered to have significant impact on community wellbeing or social cohesion, however may add to the vitality to the local aboriginal community.

- (c) the suitability of the site for the development,**

The subject site is identified as being flood prone and containing potential acid sulfate soils. The proposed development does not proposed significant earthworks or vegetation removal. The proposal is considered to be in accordance with development in the surrounding area. There are no major constraints that are considered to affect the proposed development, therefore it is deliberated that the subject site is considered to be suitable for the proposed change of use.

- (d) any submissions made in accordance with this Act or the regulations,**

The proposed development was notified in accordance with the DCP, being alterations and additions to a building in the heritage conservation area/heritage item. No submissions were received during the exhibition period.

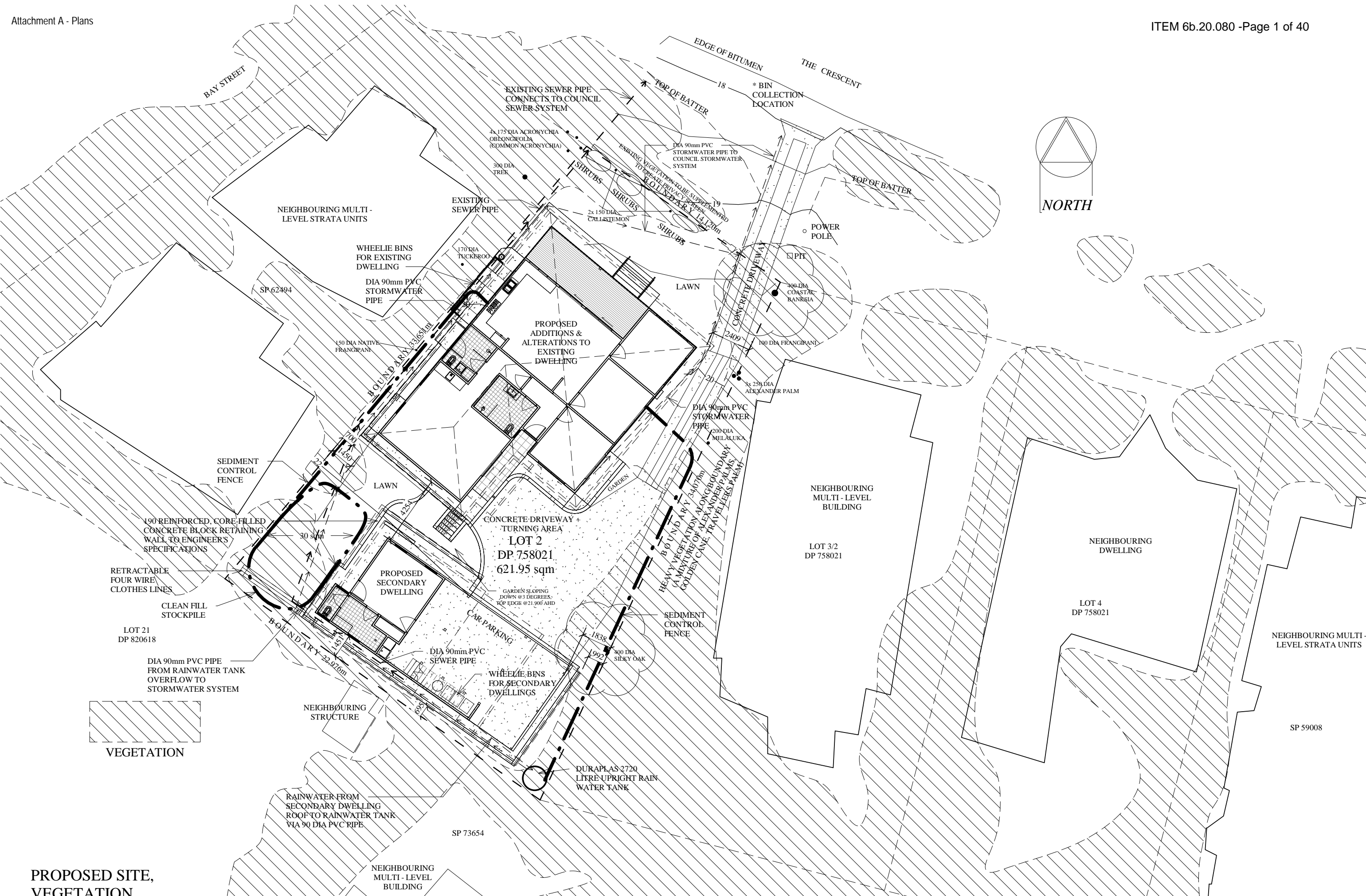
- (e) the public interest.**

The public interest has been considered as part of this application. On balance the development is not inconsistent with the following objectives of the Act:

- (a) to promote the social and economic welfare of the community and a better environment by the proper management, development and conservation of the State's natural and other resources,*
- (b) to facilitate ecologically sustainable development by integrating relevant economic, environmental and social considerations in decision-making about environmental planning and assessment,*
- (c) to promote the orderly and economic use and development of land,*
- (d) to promote the delivery and maintenance of affordable housing,*
- (e) to protect the environment, including the conservation of threatened and other species of native animals and plants, ecological communities and their habitats,*
- (f) to promote the sustainable management of built and cultural heritage (including Aboriginal cultural heritage),*
- (g) to promote good design and amenity of the built environment,*
- (h) to promote the proper construction and maintenance of buildings, including the protection of the health and safety of their occupants,*
- (i) to promote the sharing of the responsibility for environmental planning and assessment between the different levels of government in the State,*
- (j) to provide increased opportunity for community participation in environmental planning and assessment.*

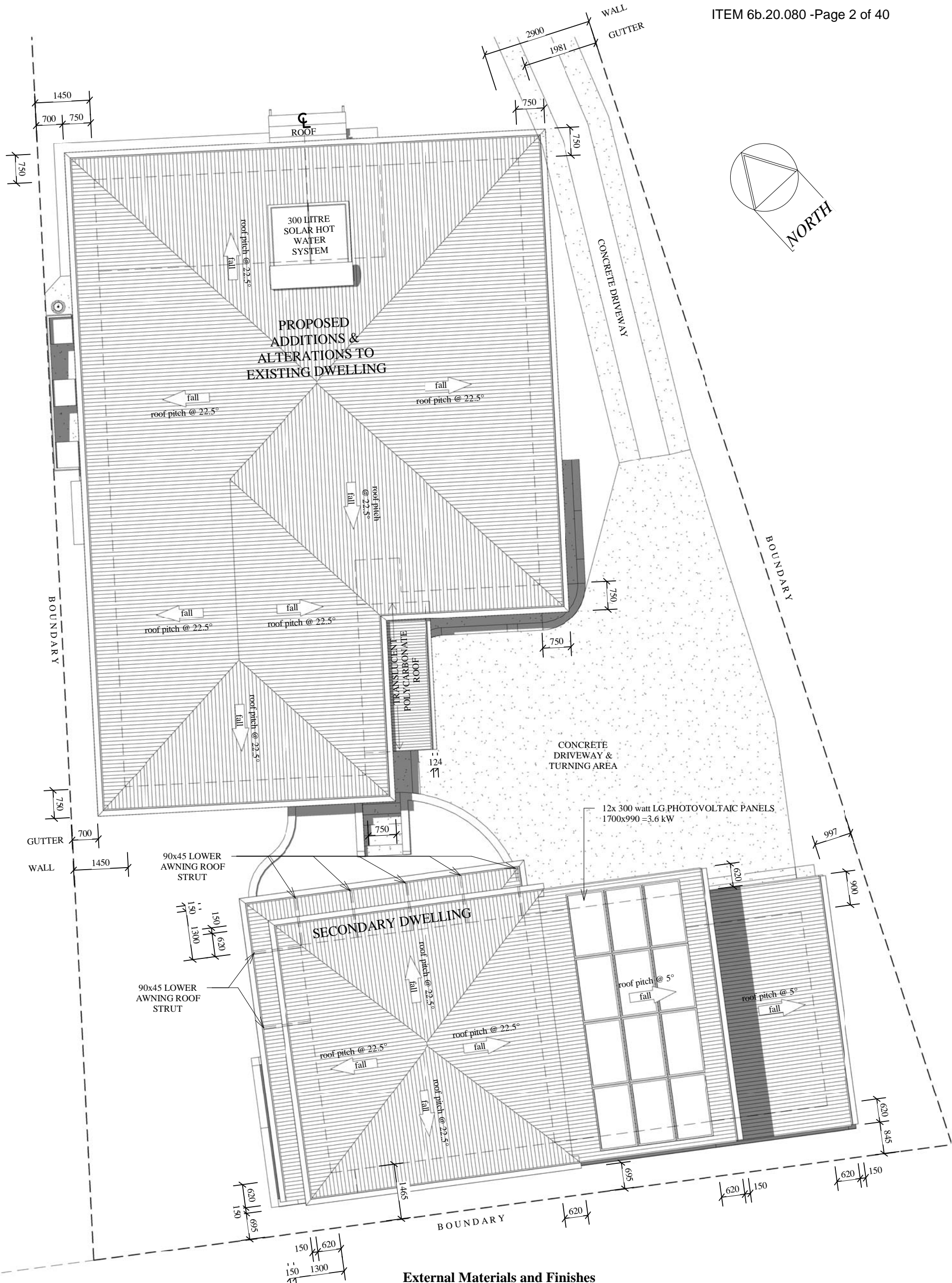
**Officer: James Hamilton, Development Planner**

**Date: 14 October 2020**



PROPOSED SITE,  
 VEGETATION,  
 STORMWATER AND  
 SEDIMENT AND EROSION  
 CONTROL PLAN  
 SCALE 1:200

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
 for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
 MARK HALFORD DESIGN 02-66842612 Modify Development Consent (S4.55) Dwg. No. 4 29.02.2020



O.D. STUD AND BEAM  
 \*ALL DIMENSIONS FROM O.D. FASCIA TO O.D. STUD OR BEAM

**ADDITIONS & ALTERATIONS TO EXISTING DWELLING & NEW SECONDARY DWELLING ROOF PLAN**  
 SCALE 1:100

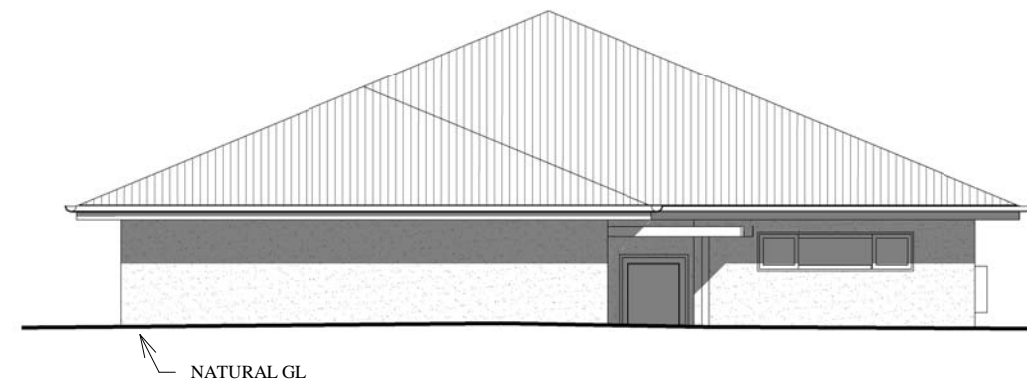
**External Materials and Finishes**

- Roof:** Corrugated colorbond Ultra, colour: 'Dune'
- Polycarbonate Roof:** Translucent Laserlite 3000 corrugated polycarbonate, colour: 'Ice'
- Gutter:** 150mm Flatback Colourbond Ultra, colour: 'Dune'
- Facias & Barges:** Colorbond Ultra, colour: 'Dune'
- Downpipes:** 90mm dia PVC, painted, Dulux colour: 'Hot Ginger'

**PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING**  
 for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
 MARK HALFORD DESIGN 02-66842612 Modify Development Consent (S4.55) Dwg. No. 7 29.02.2020



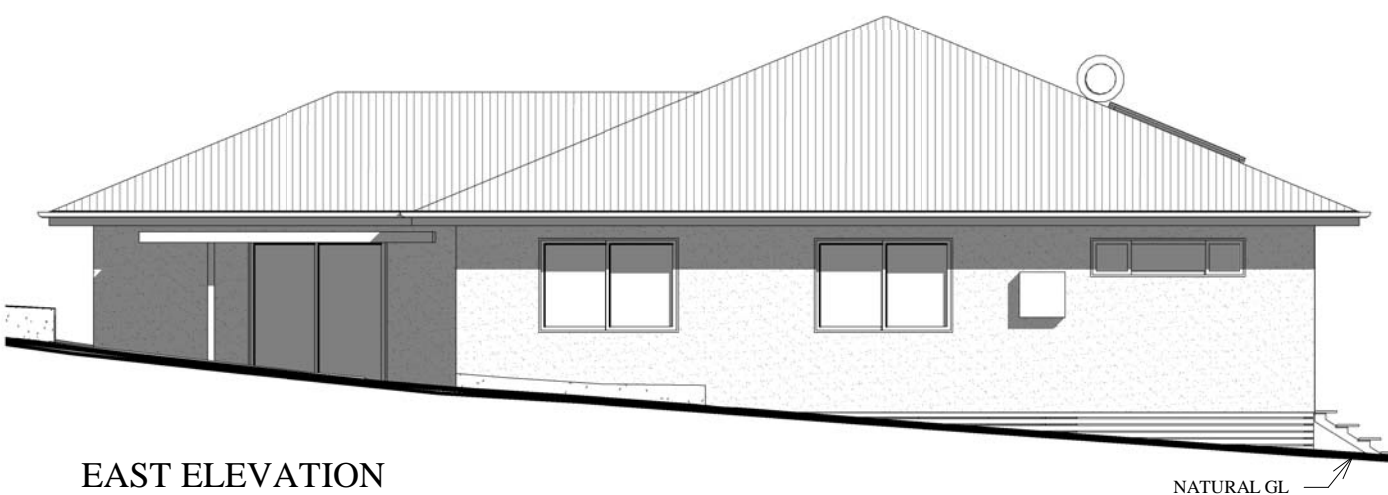
WEST ELEVATION



SOUTH ELEVATION

**External Materials and Finishes**

- Walls:** James Hardie Durasheet 6mm fibrecement wall board, painted Dulux colour: 'Hot Ginger'
- Roof:** Corrugated colorbond Ultra, colour: 'Dune'
- Facias & Barges:** Colorbond Ultra, colour: 'Dune'
- Gutter:** 150mm Flatback Colourbond Ultra, colour: 'Dune'
- Windows & Doors:** High quality satin anodised aluminium, colour: 'Natural'
- Downpipes:** 90mm dia PVC, painted, Dulux colour: 'Hot Ginger'



EAST ELEVATION



NORTH ELEVATION

ADDITIONS & ALTERATIONS  
TO EXISTING DWELLING  
ELEVATIONS  
SCALE 1:100

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 Modify Development Consent (S4.55) Dwg. No. 8 29.02.2020



EAST ELEVATION

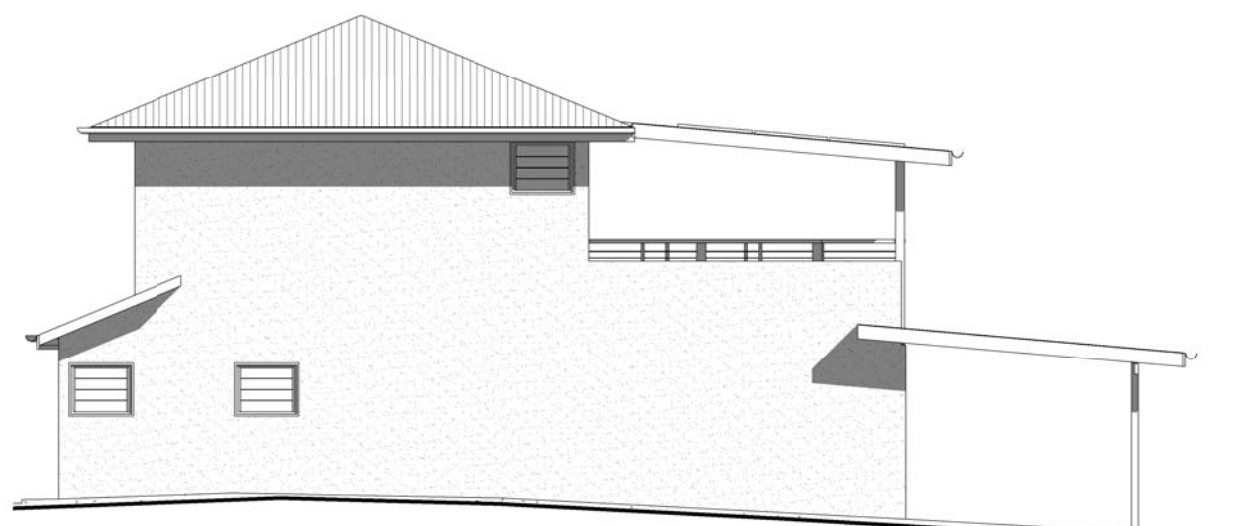


NORTH ELEVATION

??x 300 watt LG PHOTOVOLTAIC PANELS  
1700x990 =?? kW

**External Materials and Finishes**

- Walls:** James Hardie Durasheet 6mm fibrecement wall board, painted Dulux colour: 'Hot Ginger'
- Roof:** Corrugated colorbond Ultra, colour: 'Dune'
- Facias & Barges:** Colorbond Ultra, colour: 'Dune'
- Gutter:** 150mm Flatback Colourbond Ultra, colour: 'Dune'
- Windows & Doors:** High quality satin anodised aluminium, colour: 'Natural'
- Downpipes:** 90mm dia PVC, painted, Dulux colour: 'Hot Ginger'



SOUTH ELEVATION

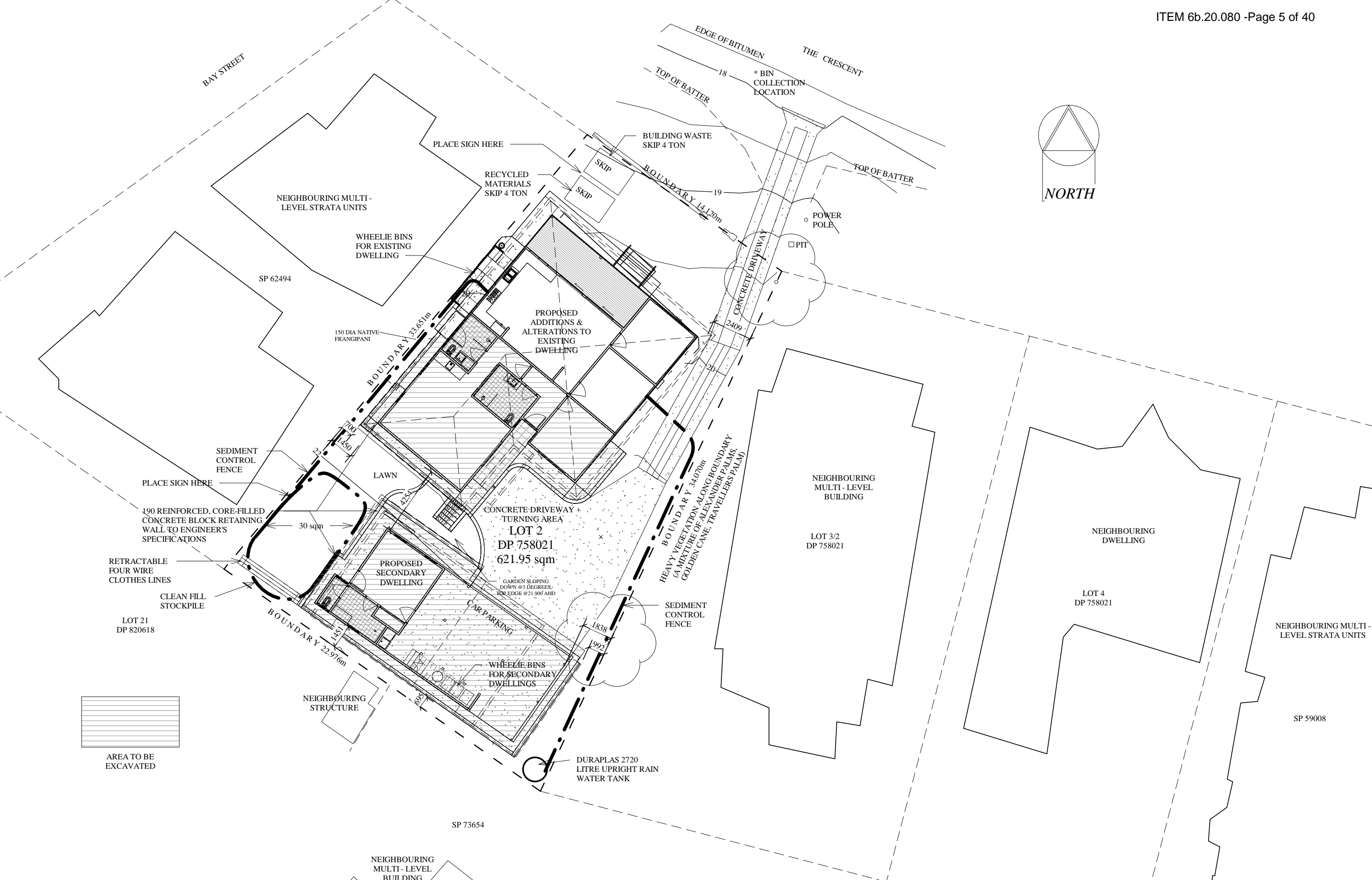
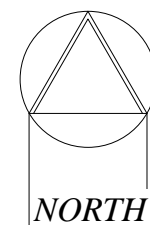


WEST ELEVATION

SECONDARY DWELLING  
ELEVATIONS  
SCALE 1:100

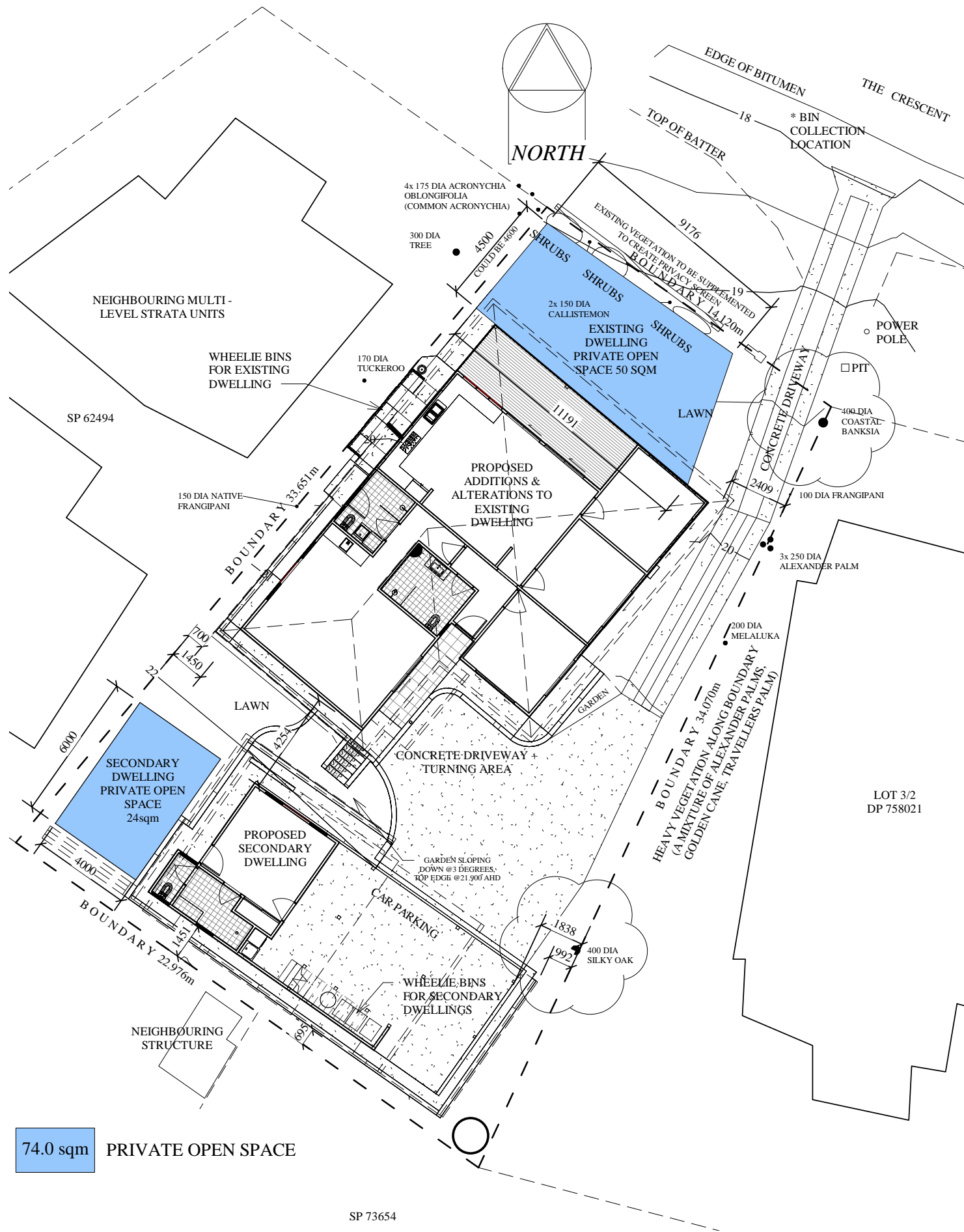
PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 Modify Development Consent (S4.55) Dwg. No. 14 29.02.2020





WASTE MANAGEMENT PLAN  
SCALE 1:200

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 Modify Development Consent (S4.55) Dwg. No. 16 29.02.2020



74.0 sqm PRIVATE OPEN SPACE

SP 73654

PRIVATE OPEN SPACE PLAN  
SCALE 1:200



221.2 sqm LANDSCAPED AREA

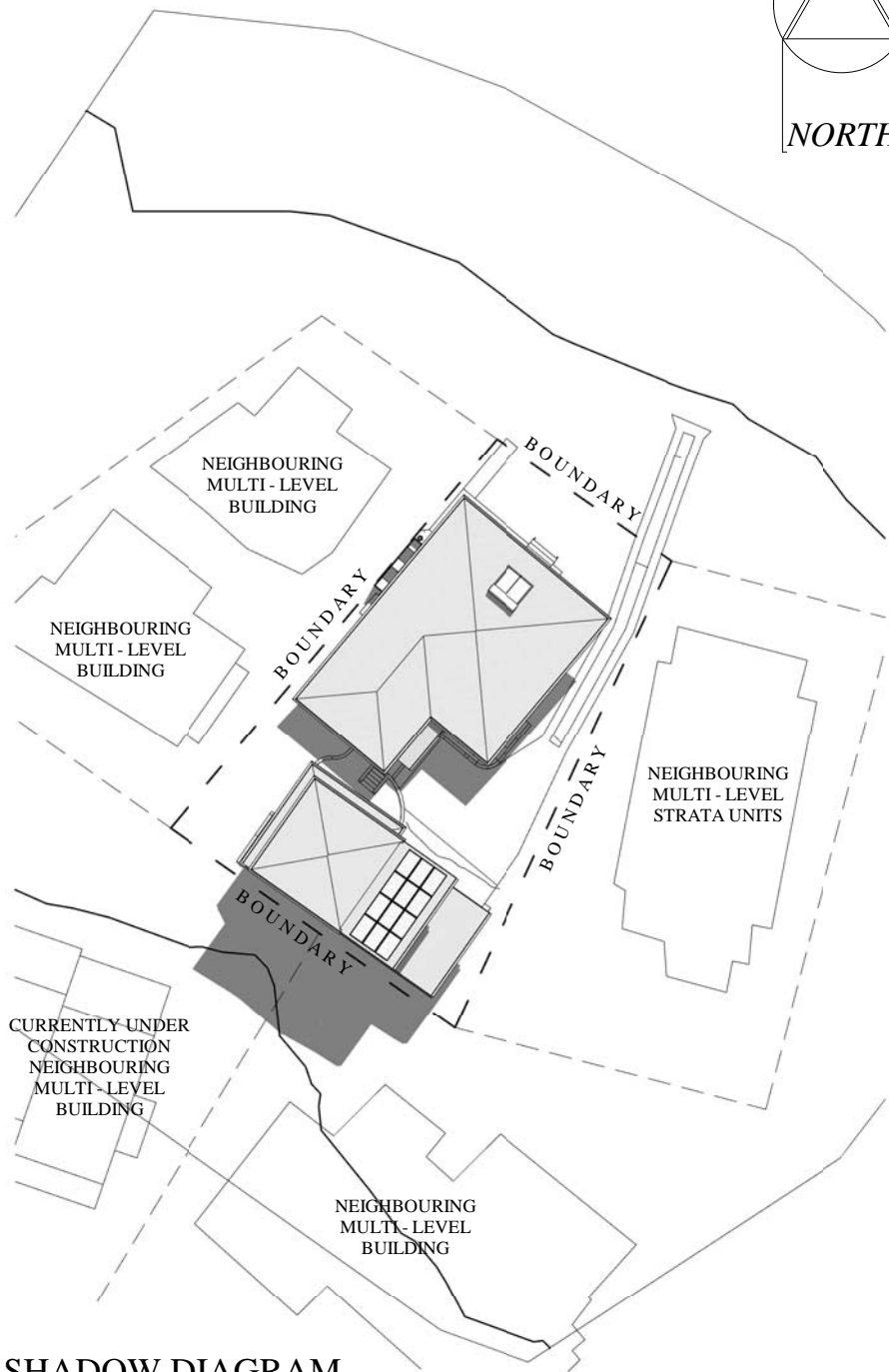
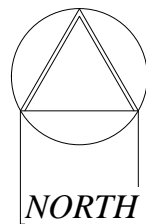
SITE AREA= 621.95

LANDSCAPED AREA RATIO= 221.2/621.95=0.356

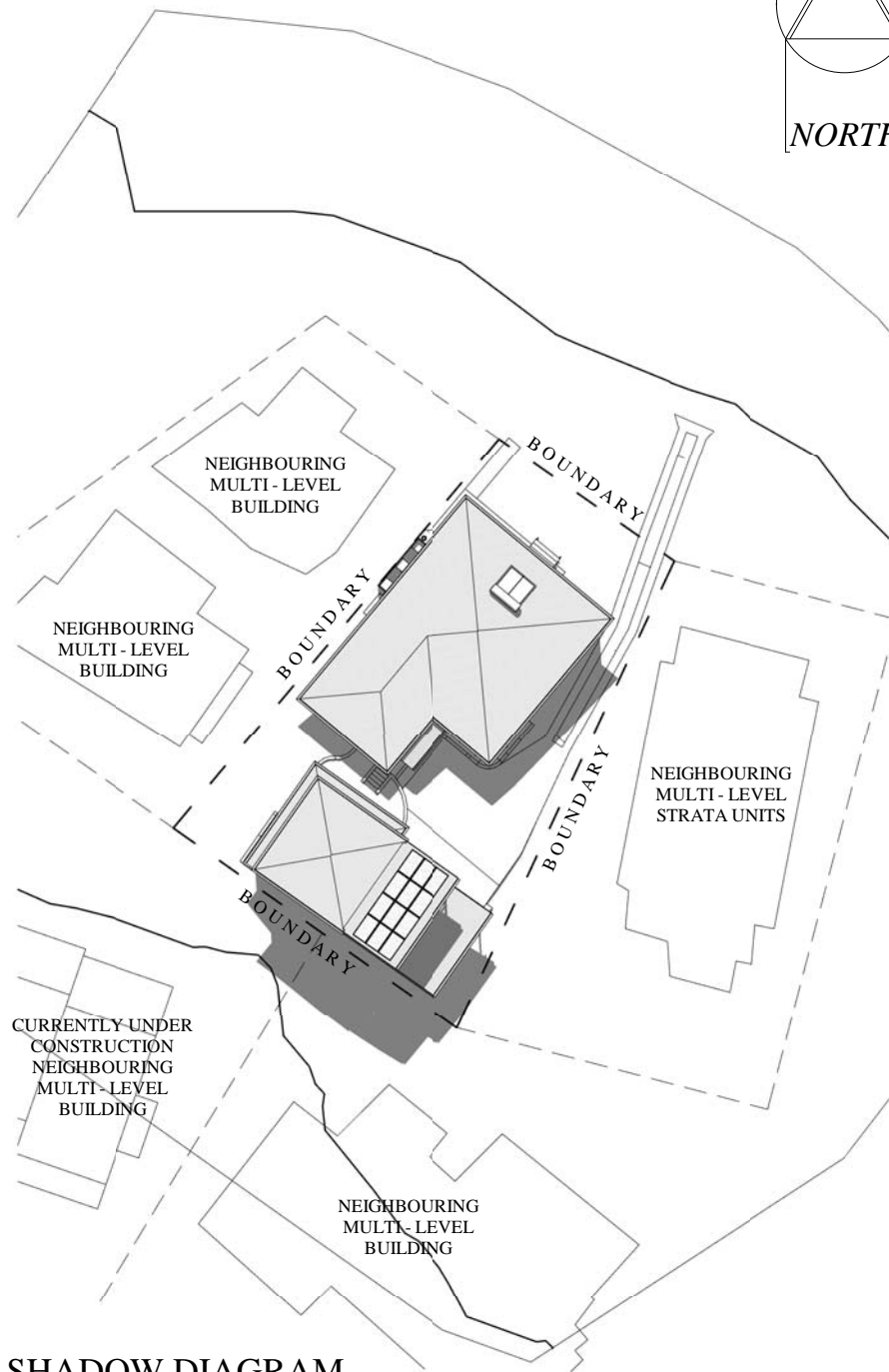
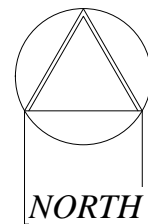
LANDSCAPED AREA PLAN  
SCALE 1:200

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 Modify Development Consent (S4.55) Dwg. No. 24 29.02.2020

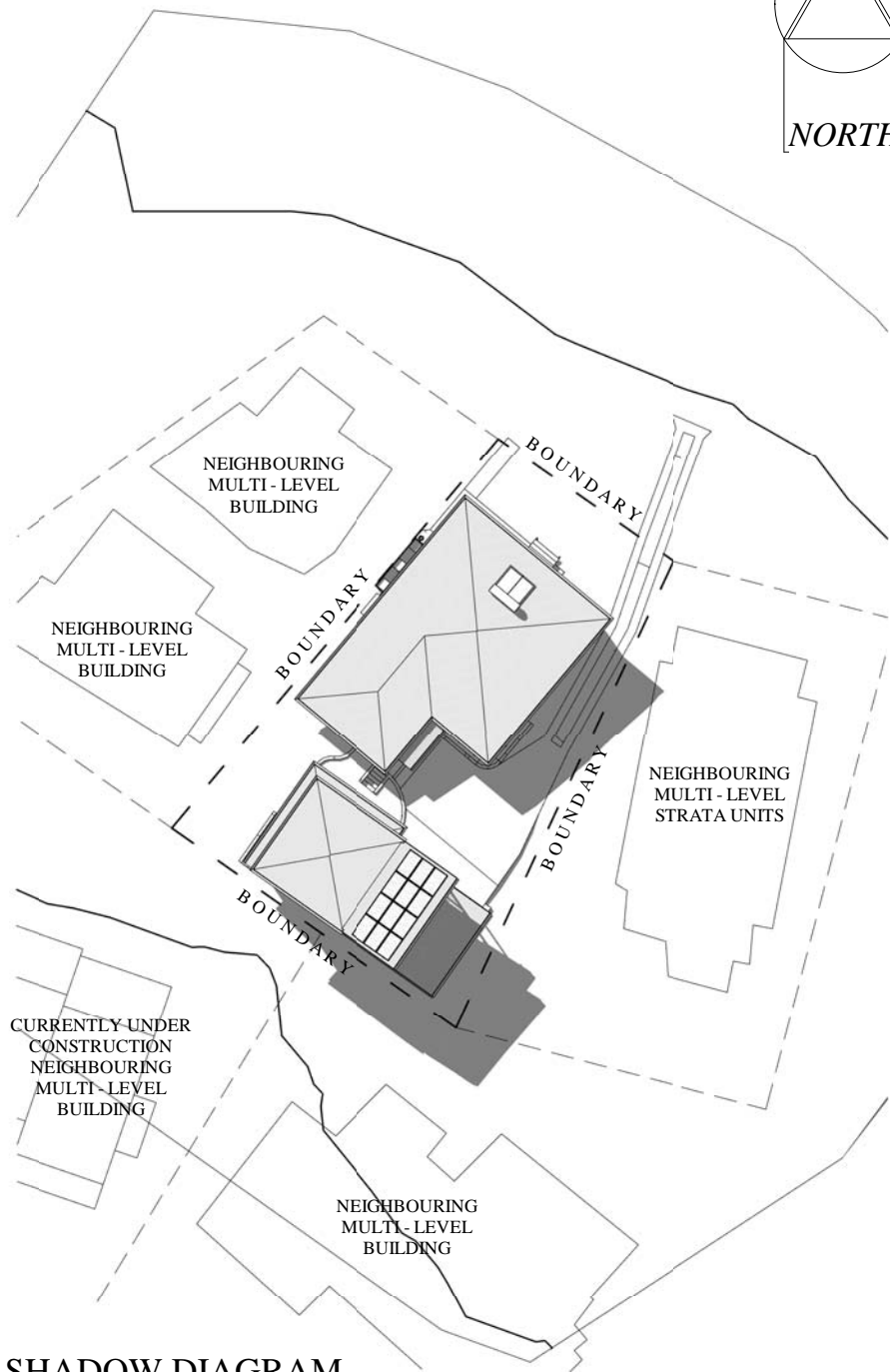
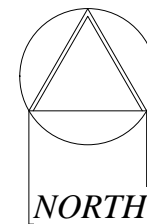




SHADOW DIAGRAM  
10AM



SHADOW DIAGRAM  
NOON



SHADOW DIAGRAM  
2 PM

SHADOW DIAGRAMS  
MID WINTER 21/06/2018  
SCALE 1:500

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 Modify Development Consent (S4.55) Dwg. No. 20 29.02.2020



Angourie Blue Units 1 & 4



Angourie Blue Unit 7





Angourie Blue Unit 8



2 Bay Street – Unit 3



2 Bay Street – Unit 4





19 The Crescent – Unit 2 “The Hideaway”



**Carmen Landers**

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**From:** aaron brophy <abro\_146@msn.com>  
**Sent:** Sunday, 24 May 2020 3:19 PM  
**To:** Carmen Landers  
**Subject:** Re: MOD2020/0007 - No. 2 Bay St. Unit 3 & 4 photos

Hi Carmen

I am writing to you on behalf of Ian as he asked me to provide feedback to your. I apologise for the delay in response, as you I know you requested it by the 18th May. After reviewing the original photo montages and the current photographs, it is the clear that the error made in the building height has significantly impacted the view from R3 and R4. In the addition the building at this higher level is much more imposing and impacts the vista negatively.

Having just gone through the rigours of building according to a protracted view sharing arrangement, it feels quite unjust that the development in front of us would make such a negligent mistake. And that there would be no rectification or consequences.

Kind regards,  
Aaron Brophy  
Sent from [Outlook](#)

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**From:** Carmen Landers <[Carmen.Landers@clarence.nsw.gov.au](mailto:Carmen.Landers@clarence.nsw.gov.au)>  
**Sent:** Friday, 8 May 2020 9:41 AM  
**To:** 'ibropositive@hotmail.com' <[ibropositive@hotmail.com](mailto:ibropositive@hotmail.com)>; 'abro\_146@msn.com' <[abro\\_146@msn.com](mailto:abro_146@msn.com)>; [dylan@pipelineplumbing1.com](mailto:dylan@pipelineplumbing1.com) <[dylan@pipelineplumbing1.com](mailto:dylan@pipelineplumbing1.com)>  
**Subject:** MOD2020/0007 - No. 2 Bay St. Unit 3 & 4 photos

Hi Ian,

In response to your concerns regarding the proposed modification to DA2018/0787 for 21 The Crescent, Angourie, and due to the inability to travel because of COVID-19, photographs of the development taken from Units 3 and 4 No. 2 Bay Street, Angourie are provided for your review.

If you have any comments on the proposed modification, please provide them to me by close of business Monday 18 May 2020.

Photos P1110146 & P1110150 are taken from Unit 3  
Photos P1110154 & P1110161 are taken from Unit 4

Kind regards

Carmen Landers  
Development Planner (Systems)  
**Clarence Valley Council**  
Locked Bag 23 GRAFTON NSW 2460  
P: (02) 6645 0287  
M: 0429 309 401  
[www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)



**Carmen Landers**

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**From:** brenda.heagney brenda.heagney <brenda.heagney@bigpond.com>  
**Sent:** Monday, 11 May 2020 8:57 AM  
**To:** Carmen Landers  
**Subject:** Re: MOD2020/0007 - Angourie Blue 1 & 4 photos attached

Thank you Carmen for sending the photos.

You can see from the photos, in conjunction with the plans, that the proposed Modification will block the view from our building of Yamba and Green Point.

Although the new plans do not show the building envelope as the original plans did, it is also fair to assume that this increase in height exceeds the levels, as the original was right up to and in places above what was allowed.

The whole of Angourie Blue will be adversely affected because this building is right on our northern boundary and therefore will block the important winter sun.

Kind regards,  
Brenda and Mike Heagney

----- Original Message -----

From: "Carmen Landers" <[Carmen.Landers@clarence.nsw.gov.au](mailto:Carmen.Landers@clarence.nsw.gov.au)>  
To: "brenda.heagney brenda.heagney" <[brenda.heagney@bigpond.com](mailto:brenda.heagney@bigpond.com)>  
Sent: Friday, 8 May, 2020 At 9:19 AM  
Subject: MOD2020/0007 - Angourie Blue 1 & 4 photos attached

Hi Brenda and Michael,

In response to your concerns regarding the proposed modification to DA2018/0787 for 21 The Crescent, Angourie, and due to the inability to travel because of COVID-19, photographs of the development taken from Units 1 and 4 Angourie Blue are provided for your review.

If you have any comments on the proposed modification, please provide them to me by close of business Monday 18 May 2020.

Kind regards

Carmen Landers  
Development Planner (Systems)  
**Clarence Valley Council**  
Locked Bag 23 GRAFTON NSW 2460  
P: (02) 6645 0287

## Carmen Landers

---

**From:** Wally Broun <wal@brounandco.com.au>  
**Sent:** Friday, 8 May 2020 3:37 PM  
**To:** Carmen Landers  
**Subject:** RE: MOD2020/0007 - The Hideaway, Unit 2 No. 19 The Crescent photos attached

Hi Carmen,

I am responding to the proposed modification to DA2018/0787 for 21 The Crescent Angourie NSW.

Given this imposes some detracting of amenity and loss of privacy on my place at 2/19 The Crescent, I would like to request some landscaping work be done by the applicant along the western boundary of their property, where it borders onto mine. I would also request a 1.8m high fence, of mutually agreed construction, be installed along the boundary line of our properties.

Regards

*Wal Broun*  
 Director

### **Broun and Co Grain Pty Ltd**

8/85 Marsh Street  
 ARMIDALE NSW 2350  
 Tel 02 6772 0077  
 Fax 02 6772 0388  
 Mob 0428 946640  
 Email: [walbroun@brounandco.com.au](mailto:walbroun@brounandco.com.au)  
 Web: [www.brounandco.com.au](http://www.brounandco.com.au)




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**From:** Carmen Landers <[Carmen.Landers@clarence.nsw.gov.au](mailto:Carmen.Landers@clarence.nsw.gov.au)>  
**Sent:** Friday, 8 May 2020 9:09 AM  
**To:** Wally Broun <[wal@brounandco.com.au](mailto:wal@brounandco.com.au)>  
**Subject:** MOD2020/0007 - The Hideaway, Unit 2 No. 19 The Crescent photos attached

Hi Wal,

In response to your concerns regarding the proposed modification to DA2018/0787 for 21 The Crescent, Angourie, and due to the inability to travel because of COVID-19, photographs of the development taken from your property at Unit 2 No. 19 The Crescent are provided for your review. If you have any comments on the proposed modification, please provide them to me by close of business Monday 18 May 2020.

Kind regards

Carmen Landers  
 Development Planner (Systems)  
**Clarence Valley Council**  
 Locked Bag 23 GRAFTON NSW 2460  
 P: (02) 6645 0287  
 M: 0429 309 401  
[www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)

4 May 2020

Attention: Carmen Landers  
Clarence Valley Council  
Locked Bag 23  
Grafton NSW 2460

**Notice of a Development Application**

**Application Number:** MOD2020/0007  
**Proposed Development:** Modification of DA2018/0797 (raise height of secondary dwelling by 400mm and remove second store from dwelling)  
**Property Address:** 21 The Crescent Angourie NSW 2464  
**Legal Description:** Lot 2 Sec 2 DP 758021  
**Application:** D J Boulton

The owners, Murray Gibson and Rena Gibson, of:

Angourie Blue Town Houses  
Unit 1/6 Bay Street Angourie NSW 2464 and Unit 7/6 Barrie Street Angourie NSW 2464

will be objecting on the current proposal, but are willing to have some changes to the application to satisfy all parties involved.

Covid-19 Virus has had an impact on us been able to visit our properties, due to flights cancelled and government restrictions on no driving to holiday destinations/properties. This proposal should be delayed due to these circumstances stated.

Angourie Blue Town House Unit 7/6 Barrie Street will become our permanent residence in 2021.

**Previous application:** Owners Body Corp for Angourie Blue Town Houses employed Bob Brownlow to represent the body corporation. Amendments were made, although not all satisfactory, these were finally agreed on. Now we find the building is 400mm higher than it should be, which would heavily impact our views and privacy. It appears there may have not been any inspection of site cut or after the slab was laid, or the owner of the building property just ignored this and hoped to have this extra height of 400mm pushed through at a later date.

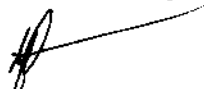
Susan Searle, owner of Angourie Blue Town House Unit 8/6 Barrie Street Angourie, telephoned Scott Whitehouse on 9 January 2020 leaving a message on his direct line and also his mobile number asking Scott Whitehouse if he could come to the construction site and inspect the site (it appear the building was much higher than approved). There was NO REPLY. If the site had been attended, when requested, we would not be in this position now. If these standards were carried out in a privatised business you wouldn't have a job now.

**Alteration to Building:** As this new proposal is part of a **trade-off** for the building being 400mm too high, there is nothing to say that D J Boulton won't at a future date reapply for his pre-existing plans to be reapproved and finished as he first planned. i.e. He gets the extra 400mm in height and also all other buildings finished as per his original plans.

**Request:** Photo montage of the proposed building and surroundings. We would also like to have some further consultation, prior to any final decisions on these building alterations.

We look forward to your response and hopefully this can be resolved suitable for all parties.

Yours faithfully,



Murray & Rena Gibson  
Mobile: 0427 929 468  
Email: gibsonmr@tpg.com.au



**Carmen Landers**

---

**From:** susan searle <susansearle11@gmail.com>  
**Sent:** Thursday, 30 April 2020 2:23 PM  
**To:** Carmen Landers  
**Cc:** Linda Cassidy; Gary Cassidy 2  
**Subject:** SUBMISSION DA MOD 2020/0007

Clarence Valley Council  
**Attention: Carmen Landers**  
**Re: DA Application MOD 2020/0007**  
**Property Address – 21 The Crescent, Angourie. 2464**  
**Applicant: D J Boulton**

Dear Ms Landers

We are the owners of unit 8 “Angourie Blue,” 6/8 Bay Street, Angourie and we wish to object to the current modification being sought for this development. Our property abuts part of the southern boundary of this development.

In Jan 2019, we contracted Bob Brownlow to prepare our submission objecting to the original DA and he submitted this to Council on our behalf. The application was then modified and we subsequently agreed to a number of revisions and believed they were a reasonable compromise. This was supported by Council at the time.

When we saw the building of the secondary dwelling had commenced in January 2020, we observed that the ceiling height looked higher than the revised plans. Susan Searle contacted Scott Whitehouse on his office and mobile phones on January 9, 2020 and left messages on both his voicemails to express our concern about the building height and asked that he go to the site to check to see if they were compliant.

It now appears the builders and architect went ahead with the original plans in contravention of what was approved by Council, and that now this application for modification is being requested when the secondary dwelling building is complete.

Based on this information, we would expect that Council will reject this application for modification.

Yours sincerely

Linda Cassidy, Gary Cassidy and Susan Searle

**Carmen Landers**

---

**From:** susan searle <susansearle11@gmail.com>  
**Sent:** Thursday, 16 April 2020 2:00 PM  
**To:** Carmen Landers  
**Subject:** Fwd: Application MOD2020/007

Dear Carmen

Thank you for your time on the phone just now.

We will ensure we make our submission and include a note of my phone calls to Scott on January 9 or 10, 2020 with concern about the roof height of "the granny flat".

As promised this is a photo of the view from our deck (Angourie Blue 8) which shows the granny flat plus the significant rebuilding of the existing residence. You can't really see the raised roof line in this photo but it is obvious to the naked eye.

Again, thank you for your counsel.

Cheers

Susan



10 Douglas Street,  
EAST BALLINA 2478

Your Ref: MOD 2020/0007

6 April 2020

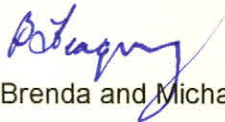
**RE:OBJECTION to Modification of DA2018/0787**

**21 The Crescent, ANGOURIE**

We are objecting to the this proposal on the following grounds;

1. The new proposal for the secondary dwelling which adjoins our property on the northern side is less than one metre from our northern boundary. Its huge height ( height of about 7m) will stop our winter sun.  
The all units of Angourie Blue were all designed to take advantage of this aspect.
2. The proposed increase in height of the secondary dwelling will also completely block our views to the north of Green Point and Yamba.
3. The now proposed secondary dwelling will have a substantial negative effect on the value of all units in this block due to the loss of ambience and view.
4. Again this Modification has been put to the council at a time when it is very difficult to have a look at the property to see what is proposed as we do not live in the area. We can only look at the plans and approximate the result it will have on all of Angourie Blue.

Yours faithfully,



Brenda and Michael Heagney

Unit 4, Angourie Blue

DOC # _____
DOC LOC _____
G 14 APR 2020
CLARENCE VALLEY COUNCIL



clarence  
VALLEY COUNCIL

24 July 2019

Reference:MD18/0787  
Contact: Carmen Landers

D J Boulton  
10 South Beach Road  
BRUNSWICK HEADS NSW 2483

### **NOTICE OF DETERMINATION OF APPLICATION**

Pursuant to Section 4.18(1)(a) of the Environmental Planning and Assessment Act, 1979

<b>Application No:</b>	DA2018/0787
<b>Applicant:</b>	David John Boulton
<b>Owner:</b>	David John Boulton
<b>Property Address:</b>	21 The Crescent ANGOURIE NSW 2464
<b>Legal Description:</b>	Lot 2 Sec 2 DP 758021
<b>Development Proposal:</b>	Alterations and Additions to existing dwelling and construction of secondary dwelling

### **DEVELOPMENT CONSENT**

Notice is given that Council has considered your application for the subject development. The determination of the application is an **“operational”** consent.

#### **The Development Application has been determined by:**

Consenting to the development with conditions.

#### **Determination of the application was made:**

Under delegated authority of Council’s Development Planner.

#### **Determination Date:**

24 July 2019

#### **Approved Plans and Documentation**

THE DEVELOPMENT SHALL COMPLY WITH THE PLANS LODGED WITH THE APPLICATION AND AS MAY BE AMENDED BY THE FOLLOWING CONDITIONS OF CONSENT AND/OR BY AMENDED PLANS AND DETAILS.

Consent No: DA2018/0787  
Consent Validation Date: 24 July 2019  
Page 1 of 6

## Definitions

**Applicant** means David John Boulton or any party acting upon this consent.

## Advice to Applicant

Council in determining the subject application requests you to take note of the following advice and where pertinent to convey the advice to future owners or tenants:

1. The submission of a further Development Application will be required for any further extension of development on the site.
2. All building and construction work, which includes subdivision and civil works, which cost \$25,000 or more require the payment of the long service levy prior to a construction certificate being issued. The levy is required under the Building and Construction Industry Long Service Payments Act, 1986. Value of works must be included on Construction Certificate Application form.

## Conditions of Consent

1. The development being completed in conformity with the Environmental Planning & Assessment Act, 1979, the Regulations thereunder, the Building Code of Australia (BCA) and being generally in accordance with plans numbered DA Dwg No. 1, 2, 3, 4, 5, 8, 12, 14, 16 and 24 dated 5 March 2019 and DA Dwg No. 7 dated 26 June 2019 (11) sheets, drawn by Mark Halford Design, as amended in red, or where modified by any conditions of this consent.
2. No construction is to be commenced until a Construction Certificate has been issued.
3. Prior to work commencing on a development the applicant must give notice to Council of their intention to commence work. Such notice shall be in the form of a Notice of Commencement form and must be submitted to Council at least two (2) business days before work commences.
4. Effective measures are to be taken to prevent any nuisance being caused by noise, vibration, smell, fumes, dust, smoke, waste water products and the like at all times.
5. The development is not to be occupied or used until such time as an Occupation Certificate has been issued.
6. **Working/Construction Hours** Working hours on the construction project being limited to the following:

**7.00 am to 6.00 pm 6 days per week No work permitted on Sundays and public holidays**

The builder to be responsible to instruct and control sub contractors regarding the hours of work and the requirements of the Protection of the Environment Operations Act 1997 and Regulations.

7. **Adjoining Building Work** A person who causes an excavation that extends below the level of the base of the footings of a building on an adjoining allotment of land shall, at their own expense and where necessary:
- a Preserve and protect the building from damage; and
  - b If necessary, underpin and support the building in an approved manner, details of which are to be submitted with the application for the Construction Certificate and certified by a professional engineer or an accredited certifier.

The person who causes this excavation must, at least seven (7) days before commencing this work, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars to this owner of the proposed work. (Note: An adjoining allotment of land includes a public road and any other public place. A building includes a fence).

8. Prior to commencement of works, a sign must be erected in a prominent position on any work site on which work is being carried out:
- a Stating that unauthorised entry to the work site is prohibited;
  - b Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside of working hours, and
  - c Showing the name, address and telephone number of the principal certifying authority for the work.

Any such sign is to be removed when the work has been completed.

9. Prior to the issue of an Occupation Certificate all requirements listed in the relevant Basix Certificate for this development shall be completed/installed.
10. The roof covering is to be of a colour which does not produce glare which adversely affects the amenity of adjoining properties. White colorbond, galvanised iron and zincalume are not permitted.
11. All erosion and sediment control measures are to be installed and maintained in accordance with the Statement for Sediment and Erosion Control that was submitted with the Development Application.
12. A suitable enclosure shall be provided on site, during construction, for depositing waste materials that could become wind blown. Waste materials shall be disposed of to an approved recycling service or waste depot. No burning of waste materials shall occur.
13. All **new** hot water installations shall deliver hot water at the outlet of sanitary fixtures used primarily for personal hygiene purposes at a temperature not exceeding 50°C. A higher hot water temperature is acceptable at all other fixtures, eg. laundry tub and kitchen sink.
14. A fully dimensioned and notated work as executed sewer drainage and storm water plan is to be submitted to Council and the property owner upon completion of all drainage lines. A Certificate of Compliance for Plumbing and Drainage Work shall be submitted to Council upon completion of work.



15. A minimum height of 150mm shall be maintained between the top of the sewer overflow gully riser and the lowest fixture connected to the drain. The overflow gully shall also be 75mm above surrounding ground level, except if located in a path where it shall finish at a level so as to prevent the ponding and ingress of water.
16. At least 24 hours notice shall be provided to Council for the purpose of inspecting the following:
  - a plumbing work prior to covering/lining walls
  - b sewer drainage work prior to back filling/lining
  - c final inspection of plumbing and drainage work.

Inspections can be booked on line at [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au) <http://www.clarence.nsw.gov.au> until midnight the day before the inspection or by phoning 6643 0200. Please quote the DA number when booking inspections.

17. A Sanitary Plumbing and Drainage Water Plumbing Application shall be lodged and approved prior to the issue of a Construction Certificate.
18. Roof water, including overflow from a tank, is to be discharged into the most appropriate street gutter. Provide non breakable fittings where the stormwater pipe meets the kerb. Where the gutter is unformed, concrete protection is to be provided to the end of the pipe.
19. The waste management plan submitted with this application shall be complied with during demolition/construction work and all measures required for the ongoing use of waste management facilities in the development shall be in place prior to the issue of the Occupation Certificate.

#### Asbestos removal

20. Prior to any work commencing involving the disturbance or removal of any asbestos materials the principal contractor shall give two days written notice to the owner or occupier of any dwelling within 20m of the development site of his intention to carry out the work.
21. The demolition, removal, storage, handling and disposal of products and materials containing asbestos must be carried out in accordance with Clarence Valley Council's Asbestos Policy, the relevant requirements of SafeWork.
  - a Work Health and Safety Act 2011 and associated regulations
  - b SafeWork NSW Code of Practice - How to Safety remove Asbestos.
  - c Australian Standard 2601 (2001) - Demolition of Structures
  - d The Protection of the Environment Operations Act 1997 and Protection of the Environment Operations (Waste) Regulation 1996.

A copy of Council's Asbestos Policy is available on Council's web site at [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au) or a copy can be obtained from Council's Customer Service Centres.

22. On demolition sites involving the removal of asbestos, a professionally manufactured sign must be clearly displayed in a prominent visible position at the front of the site, containing the words "DANGER ASBESTOS REMOVAL IN PROGRESS" and include details of the licensed contractor. The sign shall measure not less than 400mm x 300mm and the sign is to be installed prior to demolition work commencing and is to remain in place until such time as all asbestos has been safely removed from the site.

#### Private Open Space

23. The open space area along the Crescent Street frontage for the existing dwelling must be clearly defined for private use through the use of suitable screening and enhanced through the provision of landscaping within the front setback. Details of suitable screening to the private open space area for the existing dwelling is to be provided to Council prior to issue of the Construction Certificate.

#### Privacy screening

24. An adjustable privacy screening is to be provided for the first floor windows on the western elevation of the principle dwelling.

#### Landscaping

25. A landscape plan is to be submitted to Council for approval prior to the issue of a Construction Certificate. The plan shall indicate the mature height, location, quantity and species of all plantings and shall provide details of soil conditions, the planting method and maintenance program.
26. Any trees or shrubs existing on the site and not directly in conflict with proposed building footprints are to be retained and protected during construction works.
27. All landscaping works are to be completed in accordance with the approved plan prior to the Occupation Certificate being issued.

#### Reasons

1. To ensure that the development complies with the *Clarence Valley Local Environmental Plan 2011* and relevant Development Control Plan that is applicable to the proposed development.
2. To ensure that the surrounding environment is not detrimentally affected as a result of the development.
3. To comply with legislative requirements.
4. To ensure works are completed to an appropriate standard and documented.



5. To ensure the proposed development is compatible with heritage significance and values on the subject land and/or adjacent land.
6. To ensure that the requirements of the Building Code of Australia are satisfied.
7. To ensure the dwelling is not occupied until it is sufficiently completed.

#### **Right of Appeal and Validity of Consent**

Section 8.2 of the Act provides that you may request a review of your determination by Council. The review must be requested within 6 months of the date of this notice and must be accompanied by the prescribed fee.

Section 8.7 of the Act provides that you have a right of appeal to the Land and Environment Court against Council's decision in the matter, exercisable within 6 months after receipt of this notice.

Consent becomes effective from the consent validation date. Section 4.53 of the Act provides for the period of validity of consent, and it is the applicant's responsibility to ensure that commencement of the development is carried out within the prescribed period. The consent period for this application will be five (5) years.

If you require further information in regard to this notice of determination please contact Carmen Landers of Council's Environment, Development and Strategic Planning Services section on 02 6645 0287.

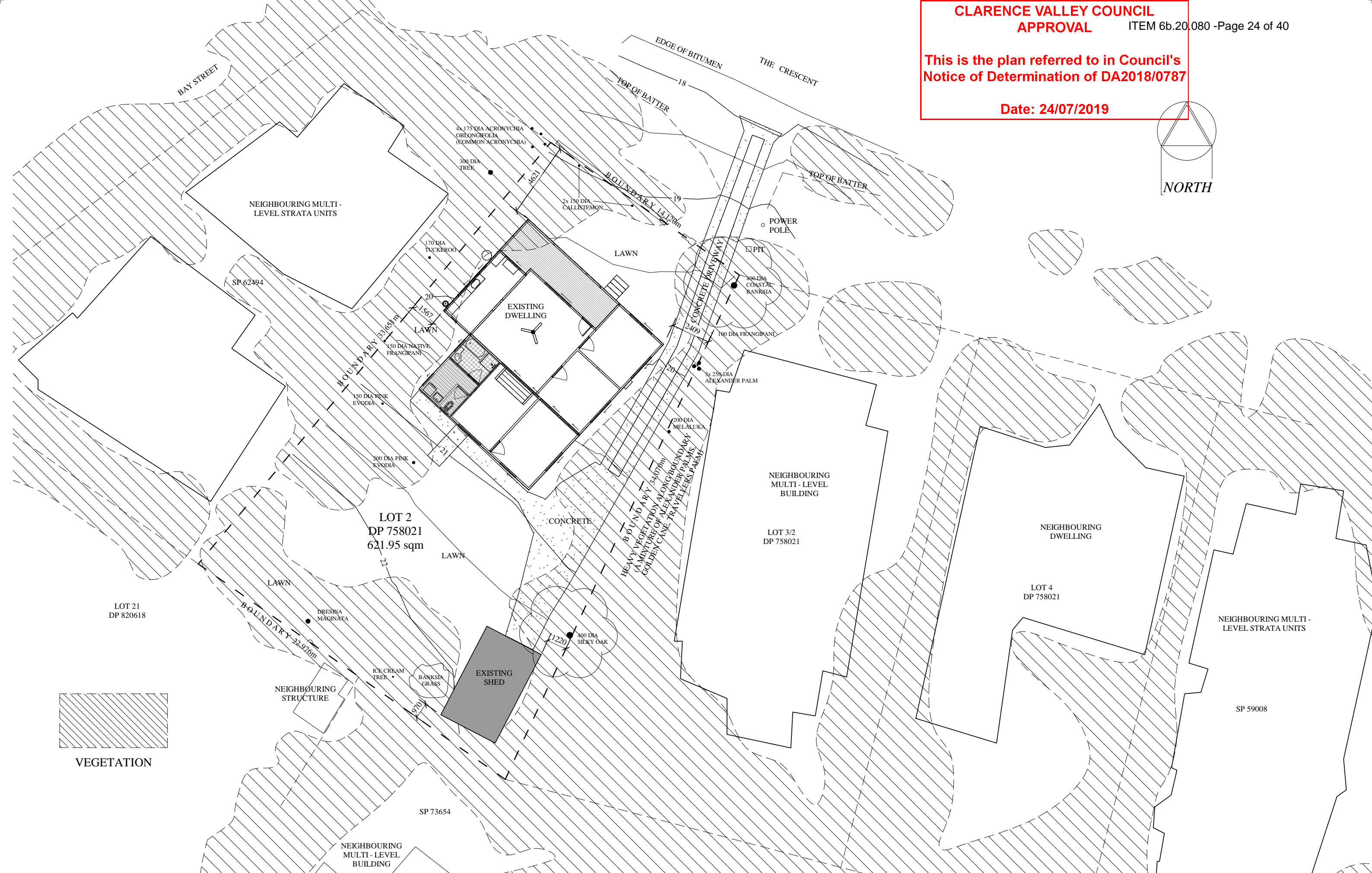
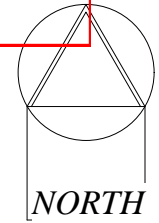
Yours faithfully



**Carmen Landers  
Development Planner**

This is the plan referred to in Council's  
Notice of Determination of DA2018/0787

Date: 24/07/2019

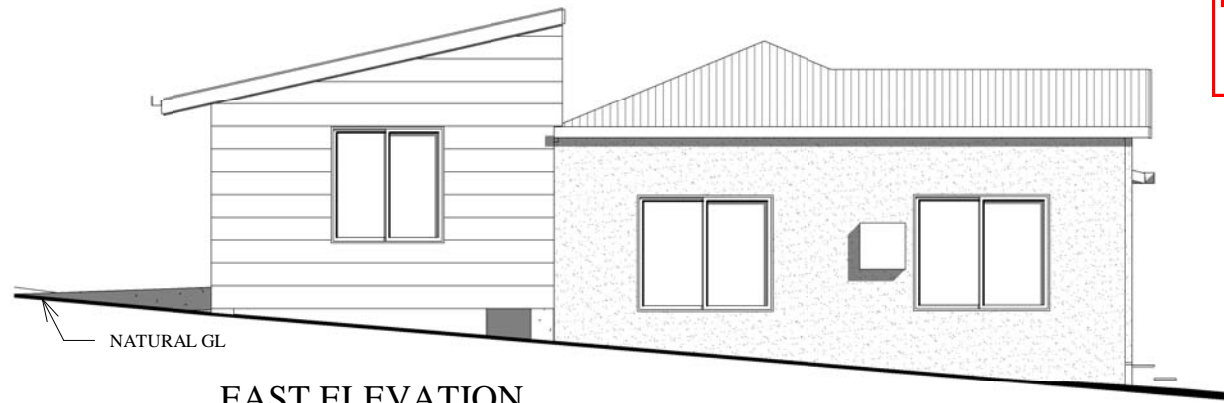


EXISTING SITE, VEGETATION AND LOCALITY PLAN  
SCALE 1:200

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 DA Dwg No 1 05.03.2019

This is the plan referred to in Council's  
Notice of Determination of DA2018/0787

Date: 24/07/2019



EAST ELEVATION



NORTH ELEVATION

**Existing External Materials and Finishes**

- Walls:** a) Horizontal Aluminium Cladding, 90mm cover, colour: 'Off White'  
b) Fibre Cement Hardy Plank, 300mm Cover, painted, colour: 'Cream'
- Roof:** a) Corrugated fibre cement, colour: 'Natural'  
b) Corrugated Zincolume, colour: 'Natural'
- Gutter:** 125mm Shearline Colourbond, colour: 'Surfmist'
- Facias & Barges:** Pine, Painted, colour: 'Mission Brown'
- Windows & Doors:** Satin anodised aluminium, colour: 'Natural'
- Downpipes:** 90 dia PVC, painted, colour: 'Cream'



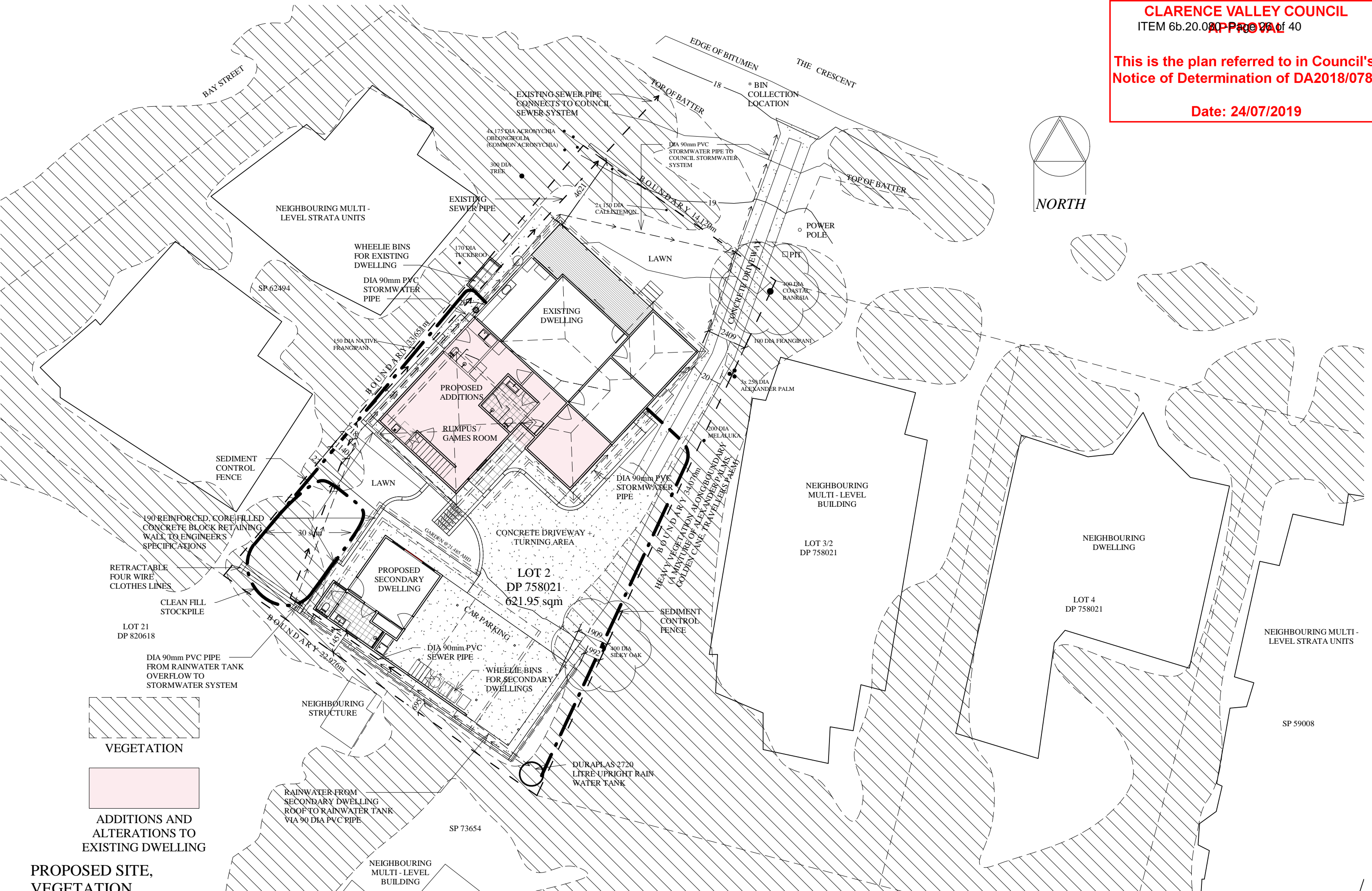
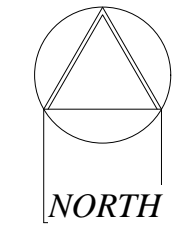
SOUTH ELEVATION





WEST ELEVATION

This is the plan referred to in Council's  
 Notice of Determination of DA2018/0787

Date: 24/07/2019



 VEGETATION  
 ADDITIONS AND ALTERATIONS TO EXISTING DWELLING

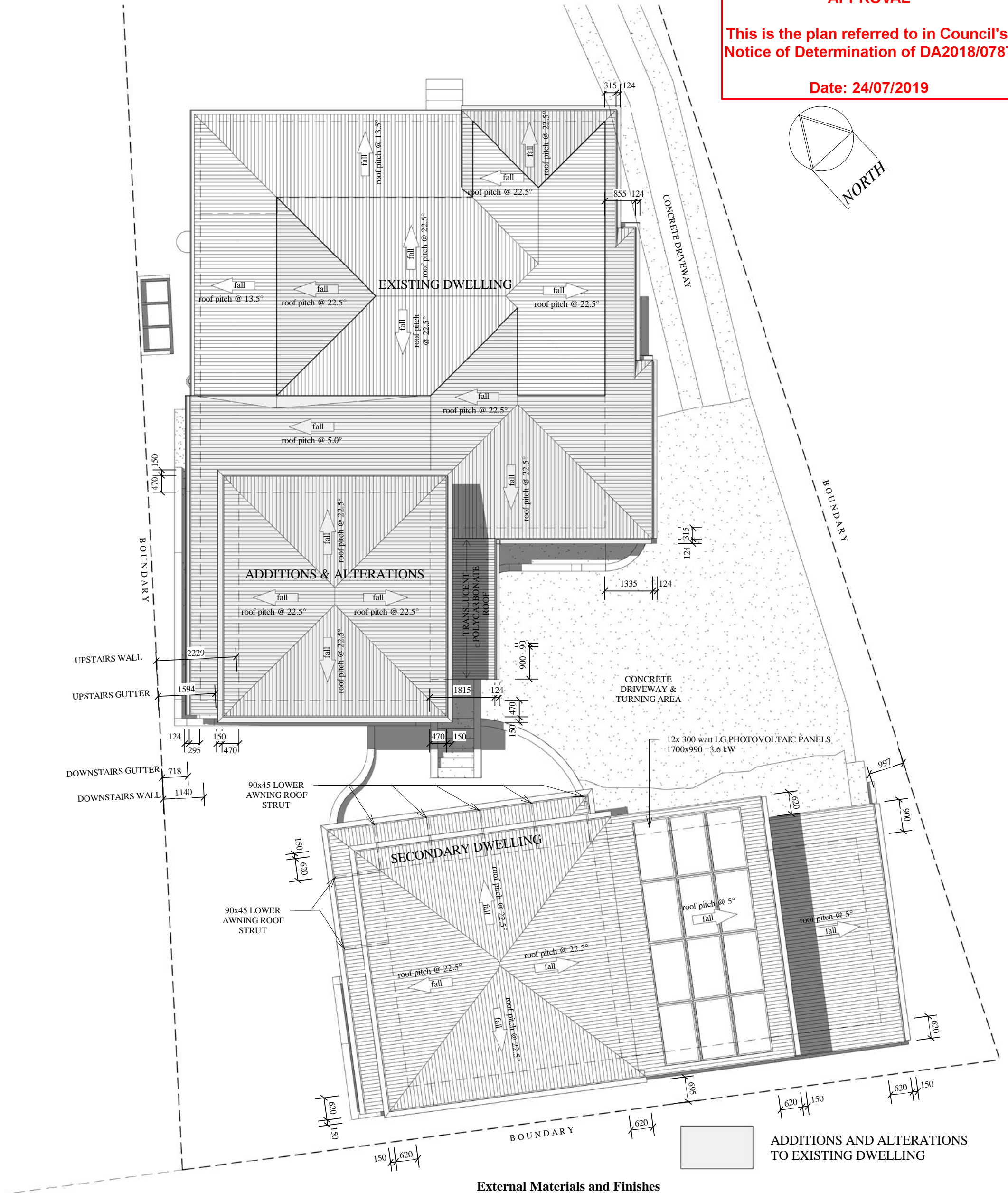
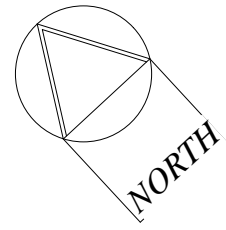
PROPOSED SITE,  
 VEGETATION,  
 STORMWATER AND  
 SEDIMENT AND EROSION  
 CONTROL PLAN  
 SCALE 1:200

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
 for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
 MARK HALFORD DESIGN 02-66842612 DA Dwg No 4 05.03.2019



**This is the plan referred to in Council's  
 Notice of Determination of DA2018/0787**

**Date: 24/07/2019**



O.D. STUD AND BEAM

\*ALL DIMENSIONS FROM O.D.  
 FASCIA TO O.D. STUD OR BEAM

**ADDITIONS & ALTERATIONS TO  
 EXISTING DWELLING & NEW  
 SECONDARY DWELLING ROOF PLAN  
 SCALE 1:100**

**External Materials and Finishes**

- Roof:** Corrugated colorbond Ultra, colour: 'Dune'
- Polycarbonate Roof:** Translucent Laserlite 3000 corrugated polycarbonate, colour: 'Ice'
- Gutter:** 150mm Flatback Colourbond Ultra, colour: 'Dune'
- Facias & Barges:** Colorbond Ultra, colour: 'Dune'
- Downpipes:** 90mm dia PVC, painted, Dulux colour: 'Hot Ginger'

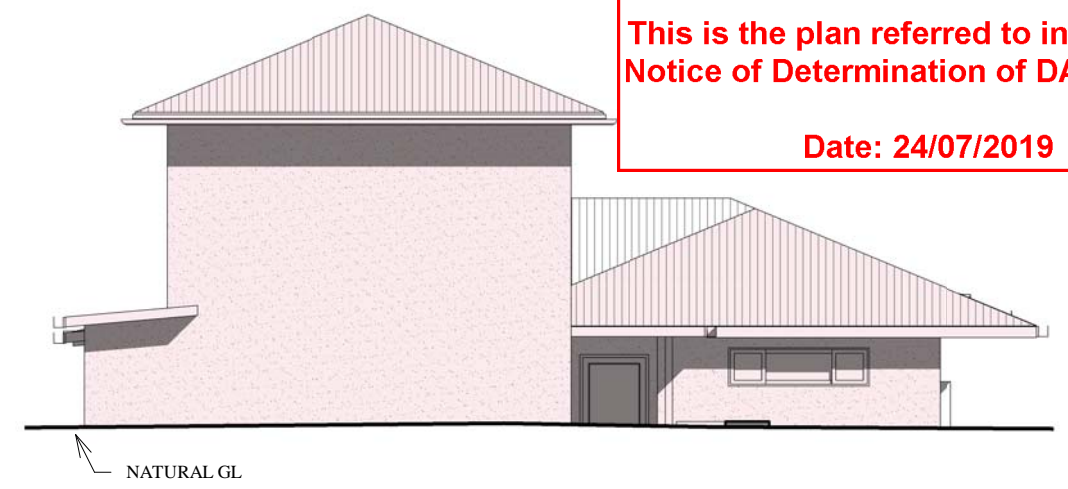
**PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING**  
 for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
 MARK HALFORD DESIGN 02-66842612 DA dwg No 7 26.06.2019

This is the plan referred to in Council's  
 Notice of Determination of DA2018/0787

Date: 24/07/2019



WEST ELEVATION

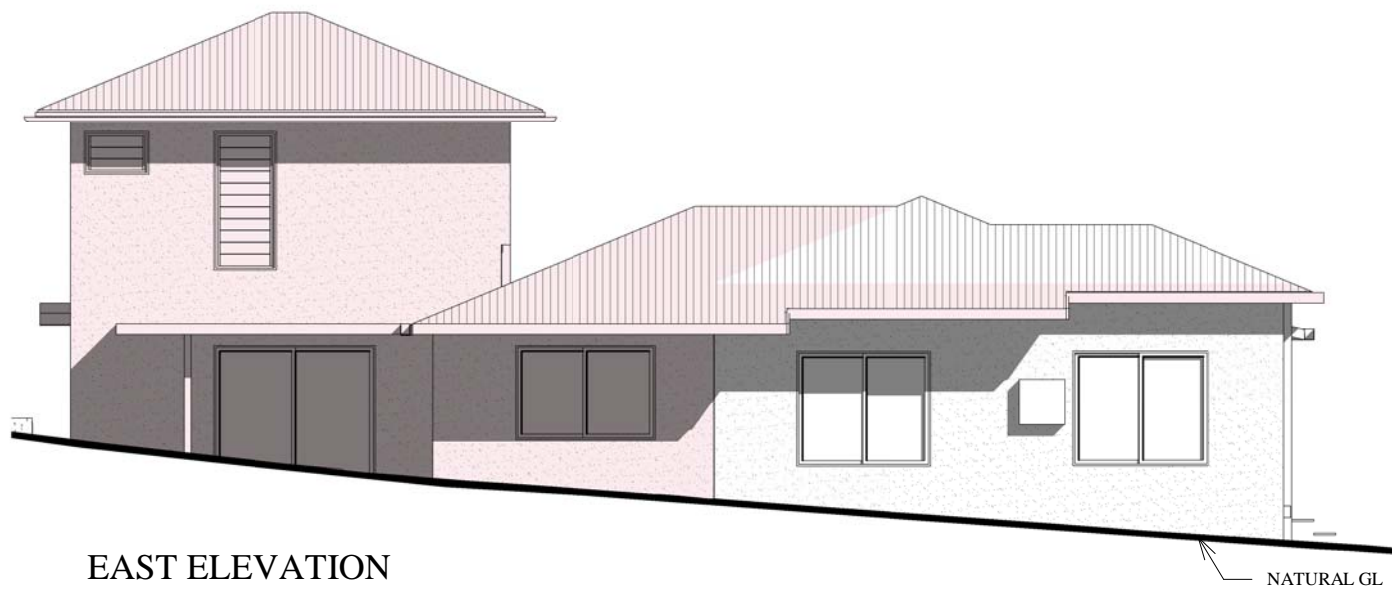


SOUTH ELEVATION

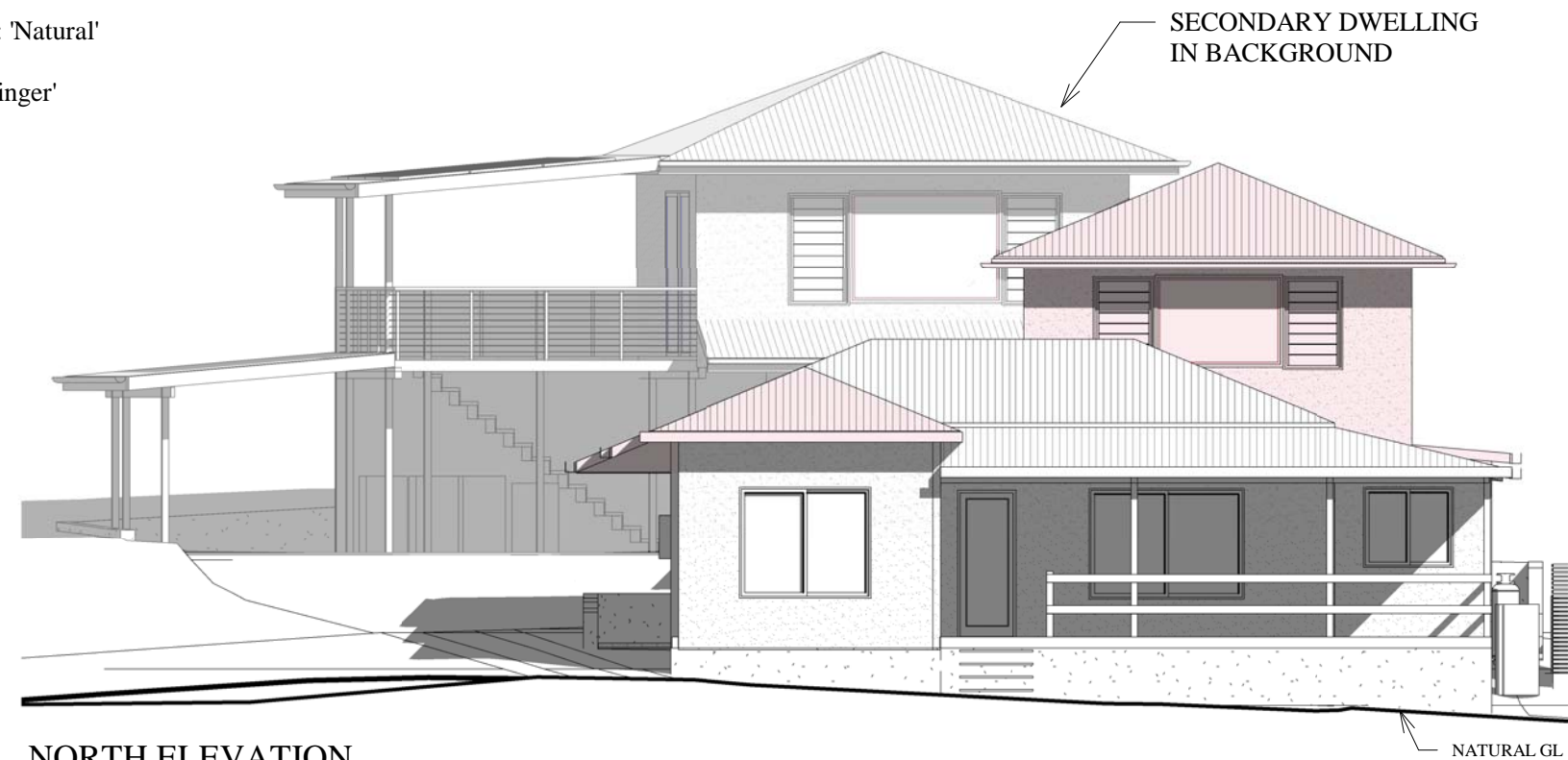
**External Materials and Finishes**

- Walls:** James Hardie Durasheet 6mm fibrecement wall board, painted Dulux colour: 'Hot Ginger'
- Roof:** Corrugated colorbond Ultra, colour: 'Dune'
- Facias & Barges:** Colorbond Ultra, colour: 'Dune'
- Gutter:** 150mm Flatback Colourbond Ultra, colour: 'Dune'
- Windows & Doors:** High quality satin anodised aluminium, colour: 'Natural'
- Downpipes:** 90mm dia PVC, painted, Dulux colour: 'Hot Ginger'

 ADDITIONS AND ALTERATIONS TO EXISTING DWELLING



EAST ELEVATION



NORTH ELEVATION

ADDITIONS & ALTERATIONS  
 TO EXISTING DWELLING  
 ELEVATIONS  
 SCALE 1:100

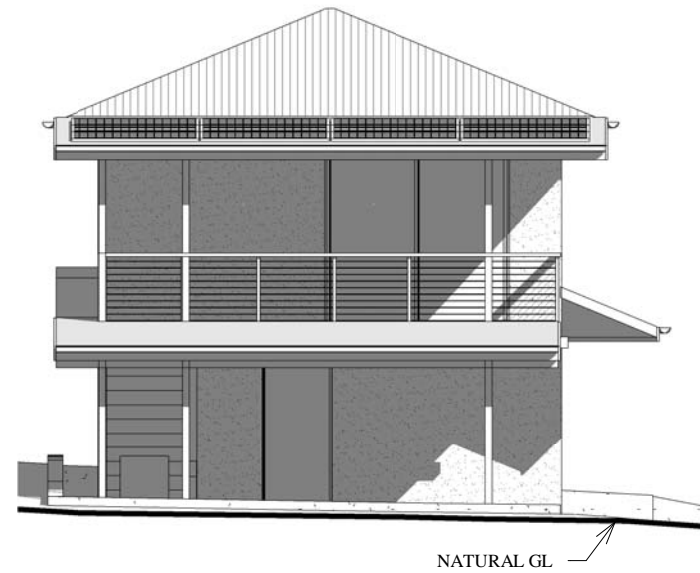
PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
 for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
 MARK HALFORD DESIGN 02-66842612 DA Dwg No 8 05.03.2019



**CLARENCE VALLEY COUNCIL  
APPROVAL**

**This is the plan referred to in Council's  
Notice of Determination of DA2018/0787**

**Date: 24/07/2019**



**EAST ELEVATION**

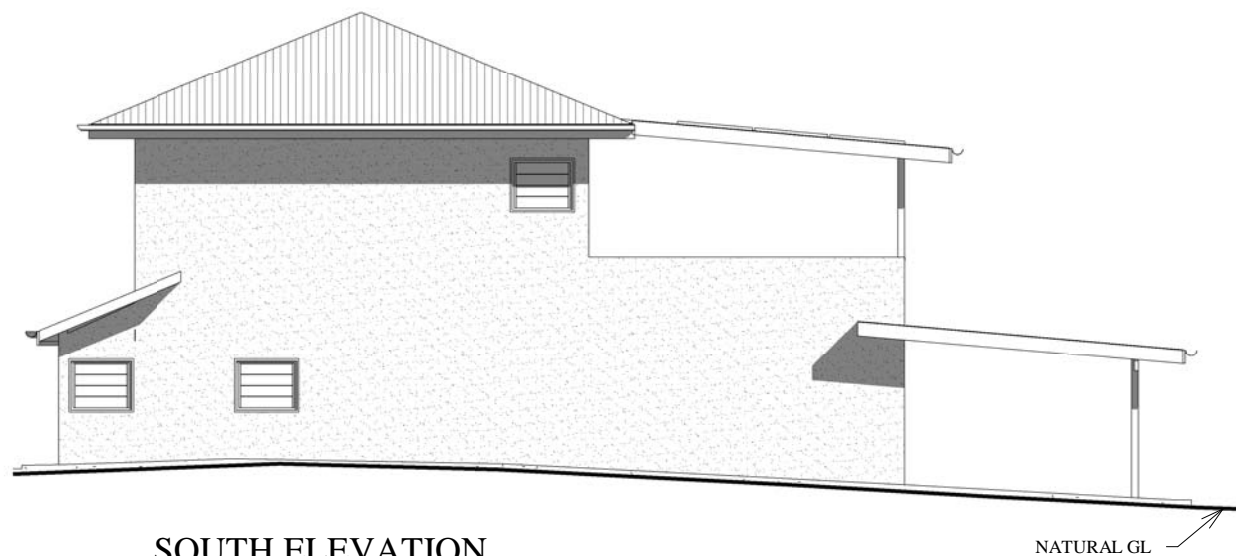


**NORTH ELEVATION**

??x 300 watt LG PHOTOVOLTAIC PANELS  
1700x990 =?? kW

**External Materials and Finishes**

- Walls:** James Hardie Durasheet 6mm fibrecement wall board, painted Dulux colour: 'Hot Ginger'
- Roof:** Corrugated colorbond Ultra, colour: 'Dune'
- Facias & Barges:** Colorbond Ultra, colour: 'Dune'
- Gutter:** 150mm Flatback Colourbond Ultra, colour: 'Dune'
- Windows & Doors:** High quality satin anodised aluminium, colour: 'Natural'
- Downpipes:** 90mm dia PVC, painted, Dulux colour: 'Hot Ginger'



**SOUTH ELEVATION**



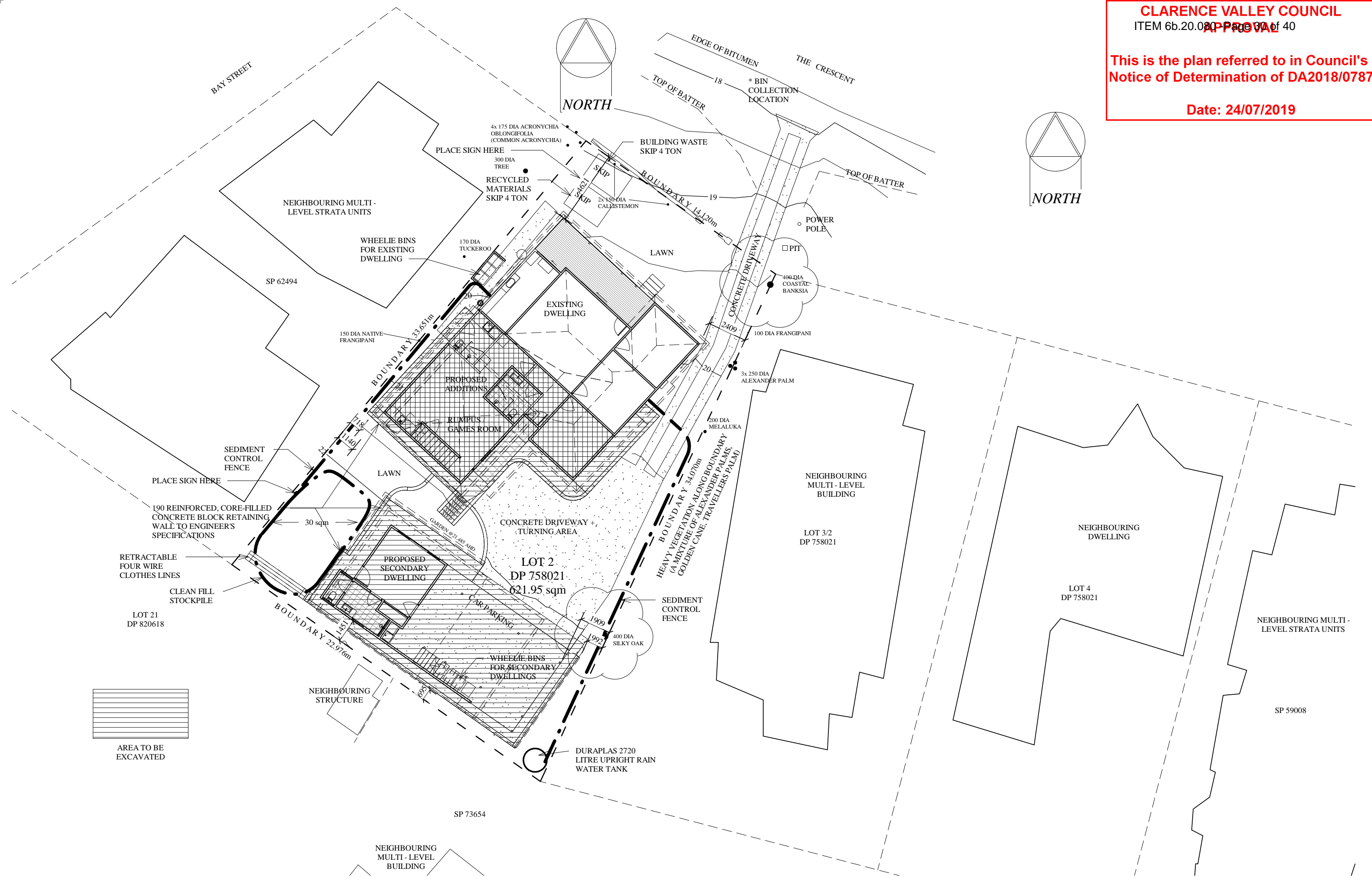
**WEST ELEVATION**

SECONDARY DWELLING  
ELEVATIONS  
SCALE 1:100

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 DA Dwg No 14 05.03.2019

This is the plan referred to in Council's  
Notice of Determination of DA2018/0787

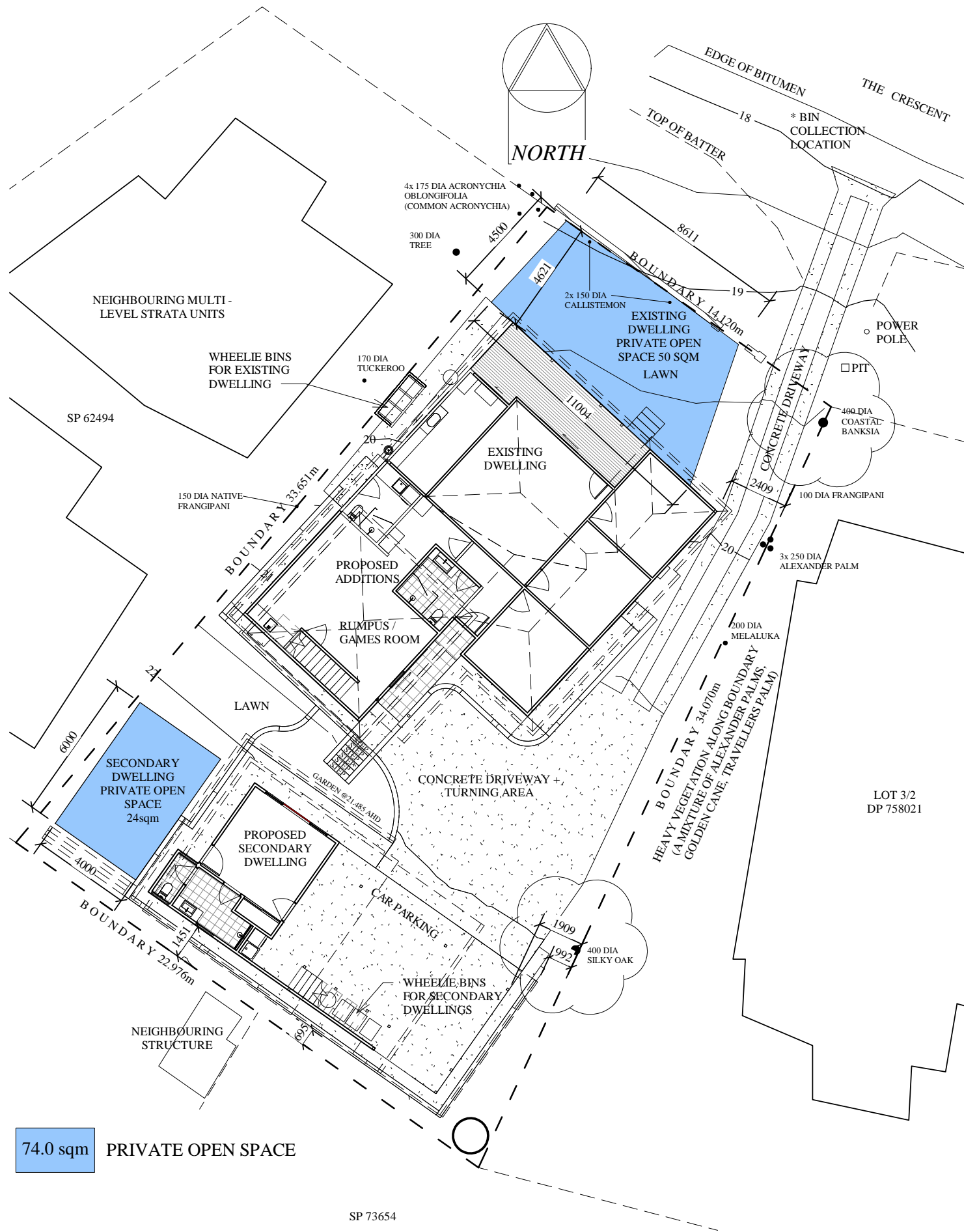
Date: 24/07/2019



WASTE MANAGEMENT PLAN  
SCALE 1:200

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 DA Dwg No 16  
05.03.2019





PRIVATE OPEN SPACE PLAN  
SCALE 1:200

**CLARENCE VALLEY COUNCIL  
APPROVAL**

**This is the plan referred to in Council's  
Notice of Determination of DA2018/0787**

**Date: 24/07/2019**



LANDSCAPED AREA PLAN  
SCALE 1:200

PROPOSED SECONDARY DWELLING, CARPORT & ADDITIONS & ALTERATIONS TO EXISTING DWELLING  
for DAVID BOULTON, LOT 2 DP 758021, No 21 THE CRESCENT, ANGOURIE, NSW 2464  
MARK HALFORD DESIGN 02-66842612 DA Dwg No 24 05.03.2019

**SECTION 4.55 AMENDMENT  
FILE REPORT FORM**

<b>APPLICATION:</b>	MOD2020/0007 (DA2018/0787)
<b>APPLICANT:</b>	D J Boulton
<b>OWNER:</b>	David John Boulton
<b>LEGAL DESCRIPTION:</b>	Lot 2 Sec 2 DP 758021
<b>PROPERTY ADDRESS:</b>	21 The Crescent ANGOURIE NSW 2464
<b>APPROVED DEVELOPMENT:</b>	Alterations and Additions to existing dwelling and construction of secondary dwelling

**REQUESTED AMENDMENT**

The applicant has requested an Amendment under Section 4.55(1A) of the Environmental Planning & Assessment Act, in relation to DA2018/0787 by:

- a. Increasing the overall height of the secondary dwelling by 400mm; and
- b. Deleting the alterations and additions to existing dwelling component of the application.

**ADVERTISING REQUIRED UNDER DCP OR REGULATION?**

The modification application was notified to adjoining and potentially affected properties. Notification resulted in a total of 4 submissions. Due to restrictions on travel from COVID-19, some adjoining property owners were unable to attend their property to inspect any potential impacts from the increase in roof height of 400mm. As such, photographs showing the impacts of the constructed roof height from affected adjoining properties were requested as additional information and provided to adjoining properties. Three (3) additional submissions were received following notification of the constructed building photographs to adjoining property owners.

**DETAILS:**

Council has received a Section 4.55(1A) Application to modify Development Application DA2018/0787 to consider an increase in height of 400mm to the secondary dwelling and deleting the alterations and additions to existing dwelling component of the application.

During the construction of the secondary dwelling it was discovered that there was an error in calculating the top of the secondary dwelling's concrete slab height which resulted in the whole secondary dwelling being constructed 400mm higher than approved. Council staff requested the lodgement of a Section 4.55 application to modify the height of the secondary dwelling so that the potential coastal view impacts to adjoining properties could be assessed and considered.

Other matters for consideration of the amendment include the unlawful demolition of the existing dwelling. For information purposes and full transparency, it should be noted that during the assessment of this modification, it was brought to Council's attention that the "existing dwelling" on the site was demolished without approval. This work did not meet the criteria for exempt development (i.e. development that does not require Council approval) listed in *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*. Therefore, prior development approval should have been obtained.

Council staff do not condone unauthorised works and as such, a "Stop Work Order" and "Unauthorised Works" Letter was issued to the owner regarding the unlawful demolition of the existing dwelling. A response from the owner adequately demonstrated to staff that the works were undertaken due to instability and safety concerns with the dwelling following removal of asbestos, sinking due to poor sub-

floor drainage and substantial wood rot. Whilst Council was not notified of these works and standard protocol was not followed, staff support the reasons for demolition of the whole dwelling and no fines were issued.

The demolition of the existing dwelling and construction of a new dwelling was not considered suitable to be included as part of the current modification application as it was considered to not be substantially the same development. As such, a separate development application was required to be submitted for assessment for the new dwelling. As stated above, as an offset for the increase in height of the secondary dwelling, the developer removed the second storey extension to the existing dwelling as part of the new application which will reduce any further potential coastal view impacts. This was approved under DA2020/0325.

## **BACKGROUND OF DEVELOPMENT CONSENT:**

Development Application DA2018/0787 approved a secondary dwelling and alterations and additions to the existing dwelling to provide a second storey extension at No. 21 The Crescent, Angourie. The original application was approved under delegated authority on 24 July 2019 with minor encroachments to the Angourie Building Height Plane Envelope. The minor encroachments were considered by Council's Development Assessment Panel and were considered acceptable because the proposed buildings had negligible overshadowing and visual impacts on adjoining properties and the maximum roof heights were well under the 10m height limit permitted on the land, and those of the neighbouring properties.

## **SECTION 4.15 EVALUATION:**

### **(1) Matters for consideration—general**

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
- (i) any environmental planning instrument, and

### **State Environmental Planning Policy No. 55 – Remediation of Land**

Clause 7 of the SEPP states that a consent authority must not consent to the carrying out of any development in land unless:

- (a) *it has considered whether the land is contaminated, and*
- (b) *if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
- (c) *if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

The land is vacant and it is considered that the subject land is unlikely to be contaminated and the land is suitable for continued residential use of the land.

### **State Environmental Planning Policy (Coastal Management Act) 2018**

The subject land is located within the Coastal Use Area and Coastal Environment Area.

The Coastal Use Area is land adjacent to coastal waters, estuaries, coastal lakes and coastal lagoons where impacts of development on the use and enjoyment of the beaches, foreshores, dunes, estuaries, lakes and the ocean needs to be considered.

The SEPP states that development consent must not be granted to development on land that is wholly or partly within the coastal use area unless the consent authority has considered whether the proposed development is likely to cause an adverse impact on:

- (i) *existing, safe access to and along the foreshore, beach, headland or rock platform for members of the public, including persons with a disability,*
- (ii) *overshadowing, wind funnelling and the loss of views from public places to foreshores,*
- (iii) *the visual amenity and scenic qualities of the coast, including coastal headlands,*
- (iv) *Aboriginal cultural heritage, practices and places,*
- (v) *cultural and built environment heritage*

and has taken into account the surrounding coastal and built environment, and the bulk, scale and size of the proposed development.

Comment: the proposal is a residential development in an existing residential area. It will not impact on any of the matters (i) – (v) above. The bulk, scale and size of the proposed development are in keeping with that of existing development in the locality.

### **Clarence Valley Local Environmental Plan 2011**

The subject land is zoned R3 Residential Medium Density. The construction of a secondary dwelling is permitted with consent within the zone.

#### Clause 4.3 Height of Buildings

A maximum building height of 10m applies to the land under Clause 4.3 of the LEP as shown on the Height of Buildings Map HOB\_11N. The secondary dwelling has a maximum height of 6.775 metres which complies with the LEP.

#### Clause 5.4 Controls for miscellaneous permissible uses

The total floor area of the secondary dwelling (excluding any area used for parking) must not exceed whichever of the following is the greater:

- (a) 60 square metres,
- (b) 18% of the total floor area of the principal dwelling.

The secondary dwelling has a floor area of 59.5m<sup>2</sup> which does not exceed either of the above criteria.

#### Clause 7.2 Earthworks

The proposed earthworks will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land. Conditions of consent have been included to address stormwater management and sediment and erosion control.

#### Clause 7.8 Essential Services

Water, sewer, electricity and road access are available to the proposed development. A satisfactory stormwater management plan has been submitted.

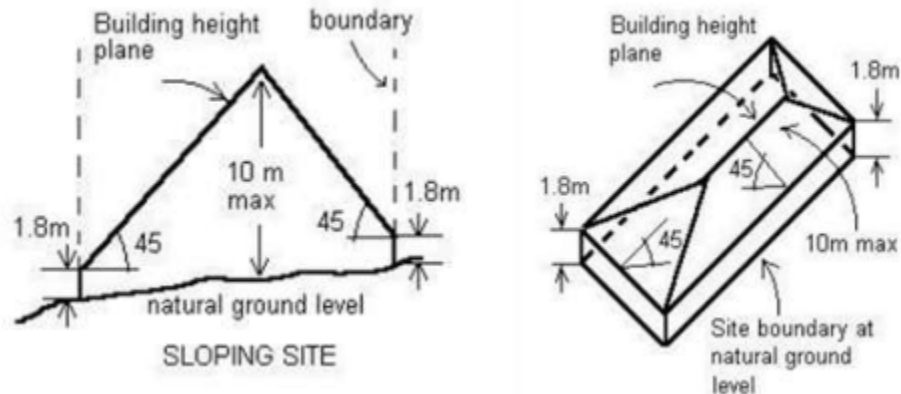
- (ii) **any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority (unless the Director-General has notified the consent authority that the making of the draft instrument has been deferred indefinitely or has not been approved), and**

n/a

## (iii) any development control plan, and

Residential Zones DCP

The increase in height of the secondary dwelling has resulted in additional encroachments of the building outside of the Angourie Building Height Plane. The building height plane means the plane projected at an angle of 45 degrees from a distance of 1.8 metres above existing ground level at the boundary of the site. The building height plane, in combination with the LEP building height limit, forms the maximum building envelope - see extract from the DCP Part Q Angourie Village Controls below.



There are minor breaches to the Building Height Plane from the proposed secondary dwelling and principle dwelling. The proposed hip and skillion roof additions are not inconsistent with the character of the area and the buildings are well under the maximum building height restriction and minimise the potential for overshadowing and loss of coastal views to surrounding development. The design of proposed development meets the objectives of Q5 of the DCP and therefore the development is suitable for approval.

The applicant has requested a variation the building height plane on the following grounds:

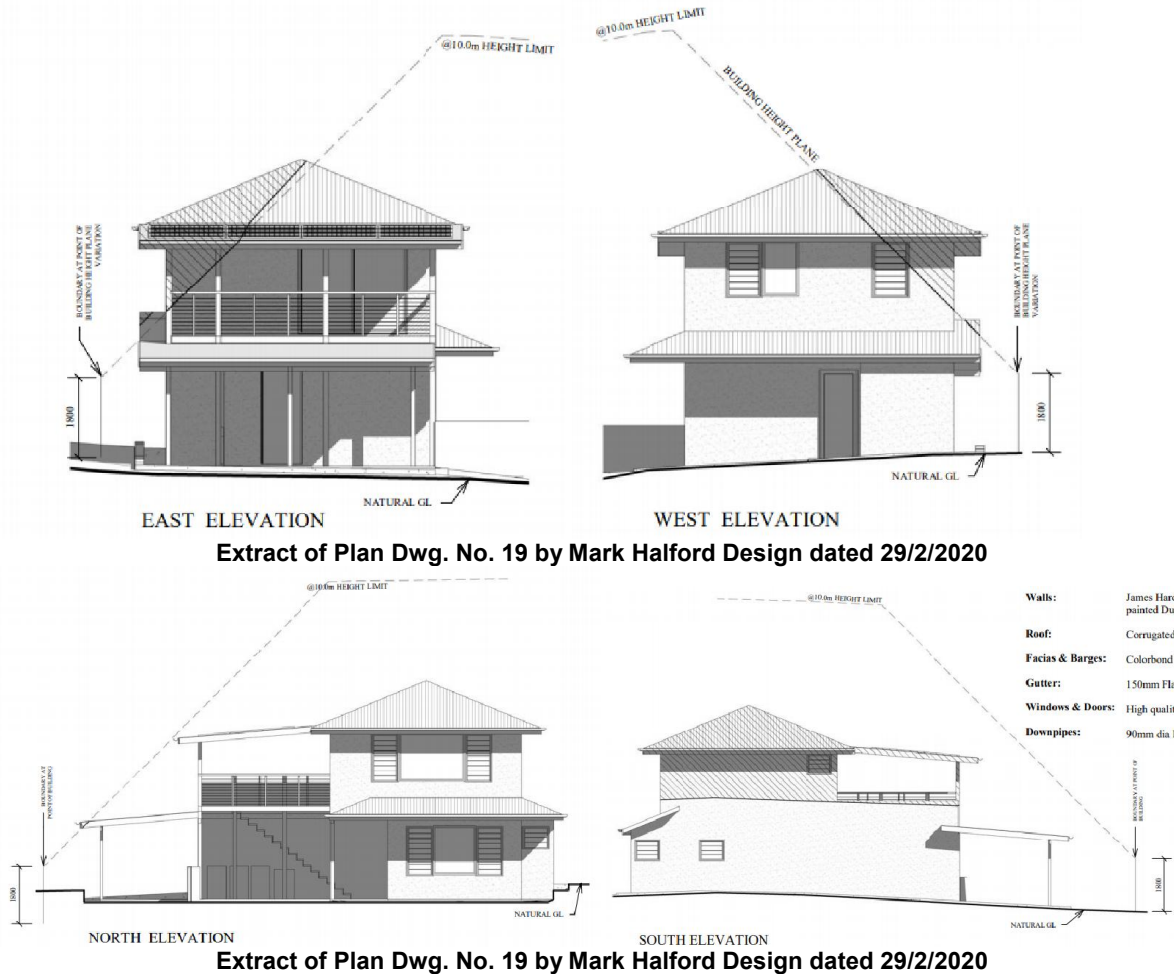
*The works proposed by this application are relatively minor considering the R3 zoning possibilities, and will have a negligible overshadowing and visual impact on adjoining properties. The maximum roof heights are well under the 10m restriction on the lot, and those of the neighbouring dwellings on both sides. Design elements have been implemented to minimise potential overshadowing, and loss of view and or privacy of the neighbouring developments.*

*The roof gable ends are to be modified to hips (less bulk, improved visual access) and this hip roof theme continued through to the new upper floor bedroom roof, and the secondary dwelling roof behind. The main variation requested relates to a second storey portion of the secondary dwelling which will have no impact on existing or proposed neighbouring dwelling's ocean views.*

*The areas affected by overshadowing of the two adjoining lots to the south comprise car parking and access only. Similarly the adjoining lot to the east would incur some minor overshadowing on a mid-winter afternoon however a vegetation screen runs along the boundary within that lot and the shadow is absorbed by this.*

Comment

As seen on the plans below, the secondary dwelling encroaches outside of the Angourie Building Height Plane Envelope.



The DCP allows Council to consider exemptions to the buiding height plane envelope in rleation to one or more boundaries in the following circumstances:

- a) *Where clear advantages are achieved in other aspects of the design; or*
- b) *On an existing narrow allotments, and*
- c) *For second storey additions to single dwelling houses, providing the objectives for the building height plane are satisfied.*

The encroachments outside of the envelope are considered to be minor as there are no view sharing issues created. It is considered that the development proposal meets criteria a) and b) for an exemption from the building height plane and building envelope controls under clause Q6.

The height of the building is 6.775m which is well below the 10m permitted within the Angourie Village under Clause 4.3 of the *Clarence Valley Local Environmental Plan 2011*. The proposed design respects coastal view sharing principles from other properties and results in a modest development on a medium density zoned lot. The relatively low roof heights achieve advantages through the retention of views from adjoining properties.

In this instance, a variation to the building height plane envelope controls is supported because the design aspects of the development combine to reduce the appearance of bulk, improve the appearance of the development in the streetscape whilst protecting views from adjacent existing buildings on the neighbouring property.

**(iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and**

n/a

**(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates**

The proposed development is not inconsistent with the matters prescribed within the Regulations.

**(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,**

The proposed increase in height of the secondary dwelling is unlikely to result in significant view impacts or overshadowing of neighbouring properties and overall, is considered to have negligible impacts as further discussed under sub-clause (d) of this assessment below.

Socially and economically the proposed secondary dwelling offers alternative and affordable housing options in the area

Conditions have been imposed to ensure compliance with sediment and erosion control and excavation works to minimise any potential impacts on neighbouring properties and the environment.

**(c) the suitability of the site for the development,**

The proposed development increase in height of the secondary dwelling is considered suitable for the site as the design meets the principal of view sharing and does not result in any unreasonable overshadowing of neighbouring properties.

**(d) any submissions made in accordance with this Act or the regulations,**

The modification application was notified to adjoining and potentially affected properties. Notification resulted in a total of 4 submissions. Due to restrictions on travel from COVID-19, some adjoining property owners were unable to attend their property to inspect any potential impacts from the increase in roof height of 400mm. As such, photographs showing the impacts of the constructed roof height from affected adjoining properties were requested as additional information and provided to adjoining properties. Three (3) additional submissions were received following notification of the constructed building photographs to adjoining property owners. The following matters were raised within the submissions:

1. Impacts of increased height of 400mm to surrounding properties

As stated in the background section of this report, an error in calculation of the slab height of the secondary dwelling resulted in the building being constructed 400mm higher than what was approved under DA2018/0787. Due to potential view impacts on the surrounding properties, the applicant was required to lodge a Section 4.55 modification for consideration.

The increase in height of 400mm resulted in some additional impacts to coastal views from adjoining properties and this was the main concern raised within the submissions, particularly from Units 3 and 4 No. 2 Bay Street and Units 7 and 8 Angourie Blue (No. 6 Bay Street).



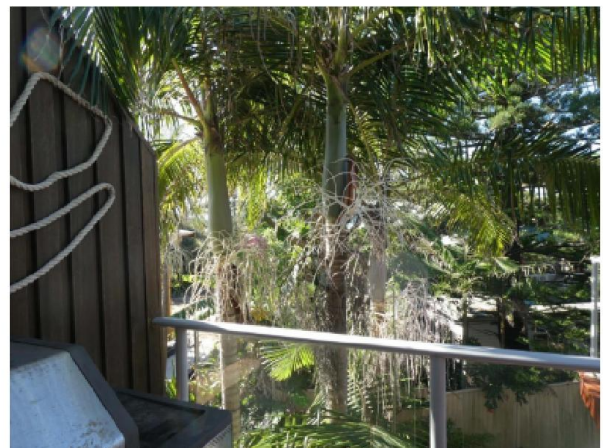
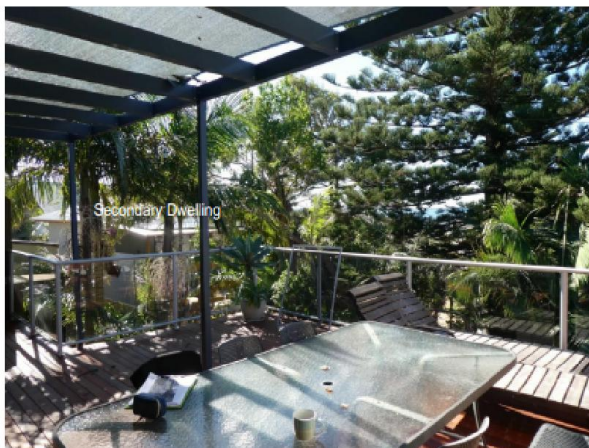
Comment

It is considered that an increase in the overall height of 400mm to the secondary dwelling has had some impacts to the coastal views enjoyed from some adjoining properties. For ease of assessment and consideration, photographs of the impacts of the affected properties are provided below.

Unit 7 Angourie Blue



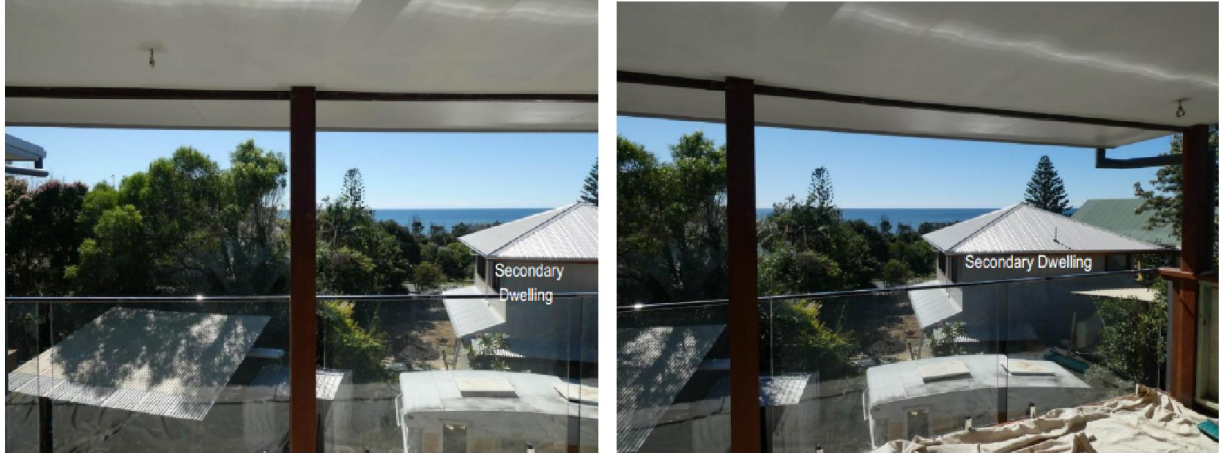
Unit 8 Angourie Blue



Unit 3 No. 2 Bay Street



## Unit 4 No. 2 Bay Street



Photographs of the secondary dwelling from affected properties were taken from a perspective of 1.65m above the balcony height to be consistent with other photomontages prepared for development with view sharing issues in Angourie and inline with the photomontage requirements set by the Land and Environment Court.

As can be seen from the above photographs, each of the affected properties retains some level of coastal views. This achieves the overall principal of view sharing set out in the objectives of Part Q Angourie Village Controls of the Residential DCP which states that no one can own a view across private property.

The owner of Unit 8 Angourie Blue states in their submission that they have lost views of Green Point and Yamba. As can be seen from the photographs, it is hard to gauge the actual coastal view impacts from this unit due to the existence of thick vegetation and foliage. However, it is considered that with the removal of vegetation this would open up a coastal view corridor from Unit 8.

The construction of a compliant building (even a single dwelling) at 21 The Crescent would have impacted upon these views. However, the maximum overall height of the building has been minimised and is well below the 10m height maximum that could have possibly been constructed on the site. Whilst the secondary dwelling has been constructed 400mm above the approved height, the development is considered to respect the surrounding development and allow for view sharing corridors to all adjoining properties.

Further to the above, the original determination under DA2018/0787 approved a second storey extension to the principal dwelling. However, as an offset for the increase in height of the secondary dwelling the owner has removed the second storey extension of the principal dwelling which will be replaced by a single storey dwelling to open up a view corridor to the east to the benefit of the development at No. 2 Bay Street.

It is considered that the view impacts caused by an overall height increase of the secondary dwelling by 400mm are negligible and it is recommended that an increase in height be supported.

Alternatively, Council may not support the overall height increase by refusing the application and require an alteration to the existing roof line from a hipped roof to a skillion style roof to reduce the view impacts. This course of action may require the issuing of Orders under the *Environmental Planning and Assessment Act 1979* and possible fines to the owner if not undertaken. This is not recommended as the increase in height is not considered to create any significant coastal view impacts and the costs associated with the replacement could be quite onerous. Furthermore, the developer has now removed

the second storey extension to the principal dwelling which will reduce any cumulative impacts that may have resulted from construction of the two x two storey buildings.

**(e) the public interest.**

The proposed development is considered to be in keeping with the public interest by meeting the following objects of the Act:

- (a) to promote the social and economic welfare of the community and a better environment by the proper management, development and conservation of the State's natural and other resources,*
- (b) to facilitate ecologically sustainable development by integrating relevant economic, environmental and social considerations in decision-making about environmental planning and assessment,*
- (c) to promote the orderly and economic use and development of land,*
- (g) to promote good design and amenity of the built environment,*
- (h) to promote the proper construction and maintenance of buildings, including the protection of the health and safety of their occupants,*
- (j) to provide increased opportunity for community participation in environmental planning and assessment.*

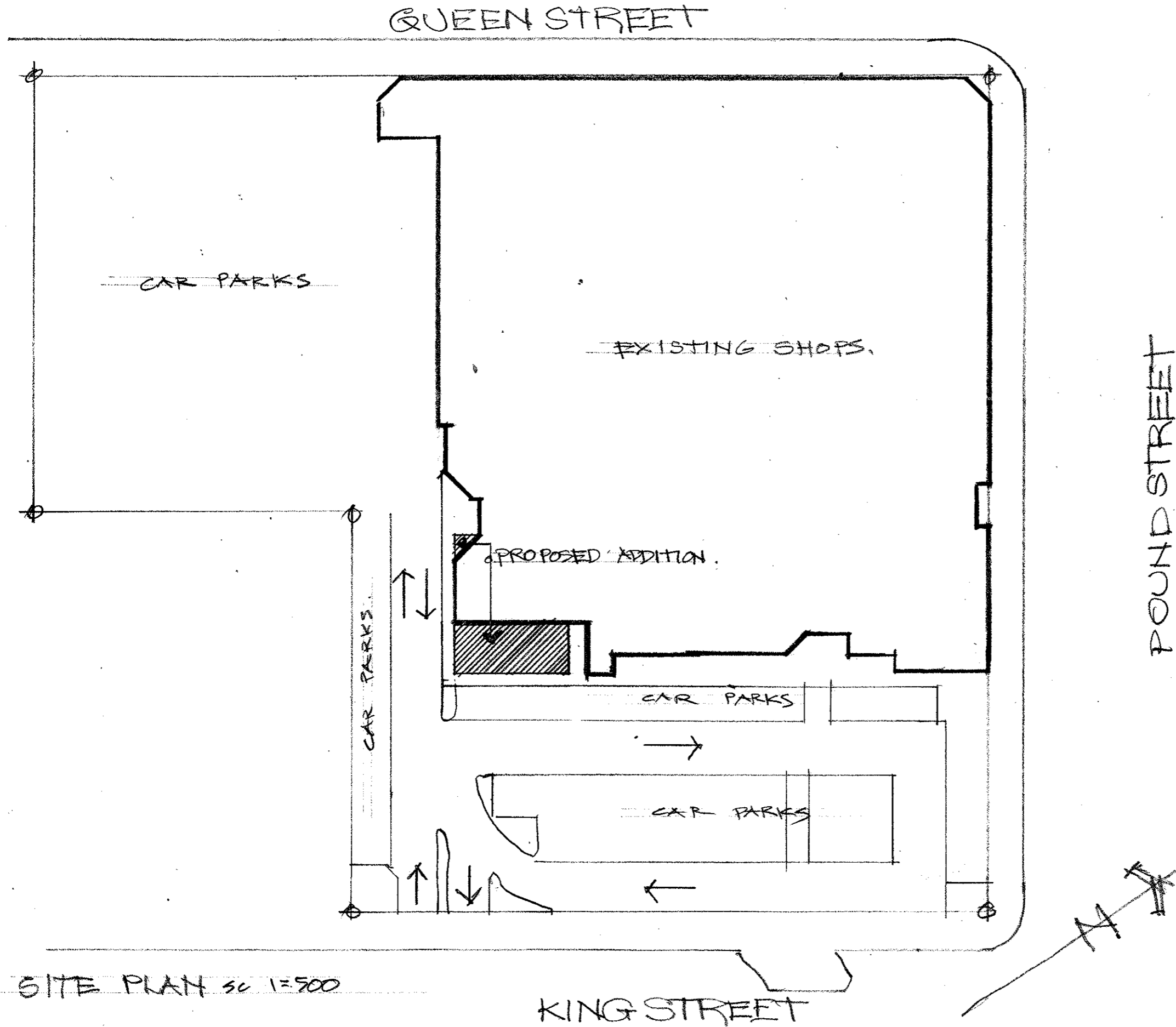
**SECTION 4.55(1A):** Section 4.55 provides that where the development, the subject of consent, will be substantially the same, the consent may be amended. The requested amendment is reasonable and does not substantially change the approved development. In this instance the consent can therefore be amended under section 4.55(1A).

**RECOMMENDATION:** It is recommended that the consent granted on 24 July 2019 be amended, pursuant to section 4.55(1A) of the Environmental Planning and Assessment Act 1979, by:

1. Granting a variation to the Angourie Building Height Plane Envelope; and
2. Approving MOD2020/0007 to modify DA2018/0787 by increasing the roof height of secondary dwelling by 400mm and delete the alterations and additions to existing dwelling component subject to an amended of Condition 1 as follows:
  1. The development being completed in conformity with the Environmental Planning & Assessment Act, 1979, the Regulations thereunder, the Building Code of Australia (BCA) and being generally in accordance with plans numbered DA Dwg No. ~~1, 2, 3, 4, 5, 7, 8, 12, 14, 16 and 24~~ dated 29 February 2020 ~~5 March 2019~~ and DA Dwg No. ~~7~~ dated ~~26 June 2019~~ ~~(11)~~ **(7)** sheets, drawn by Mark Halford Design, as amended in red, or where modified by any conditions of this consent.

A new notice of consent outlining the amended condition and new stamped plans are to be issued.

**Report prepared by:** Carmen Landers, Acting Development Services Coordinator  
**Date:** 1 October 2020

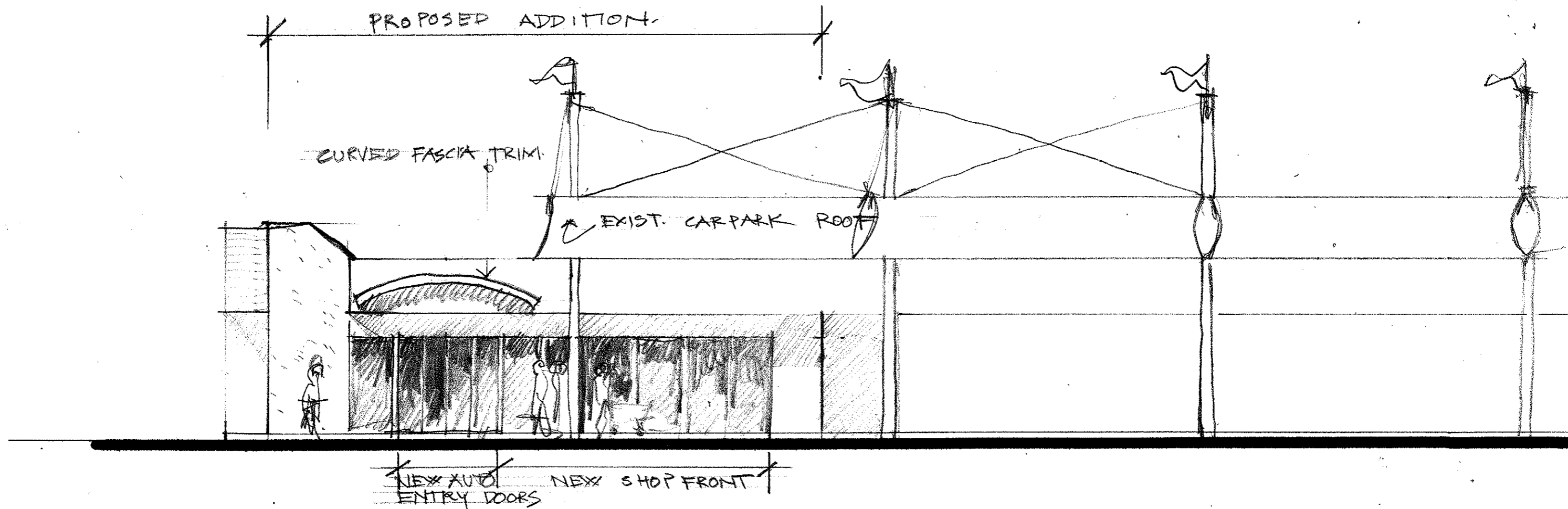


SITE PLAN SC 1=500

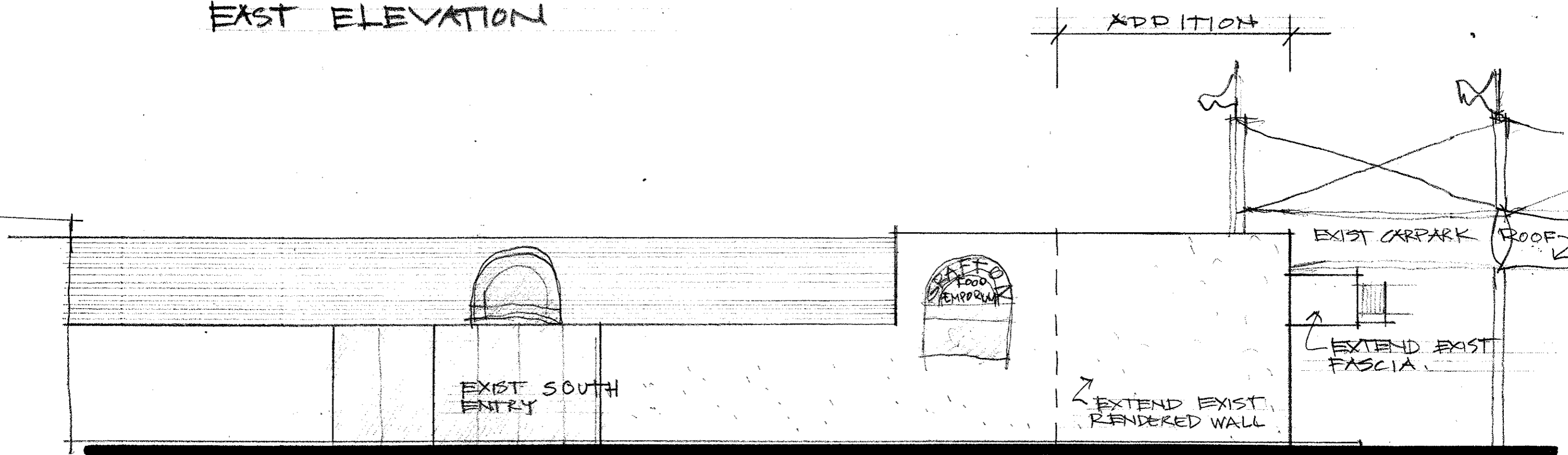
FOOD EMPORIUM - SOUTH ENTRY ADDITIONS

K82-DA 01





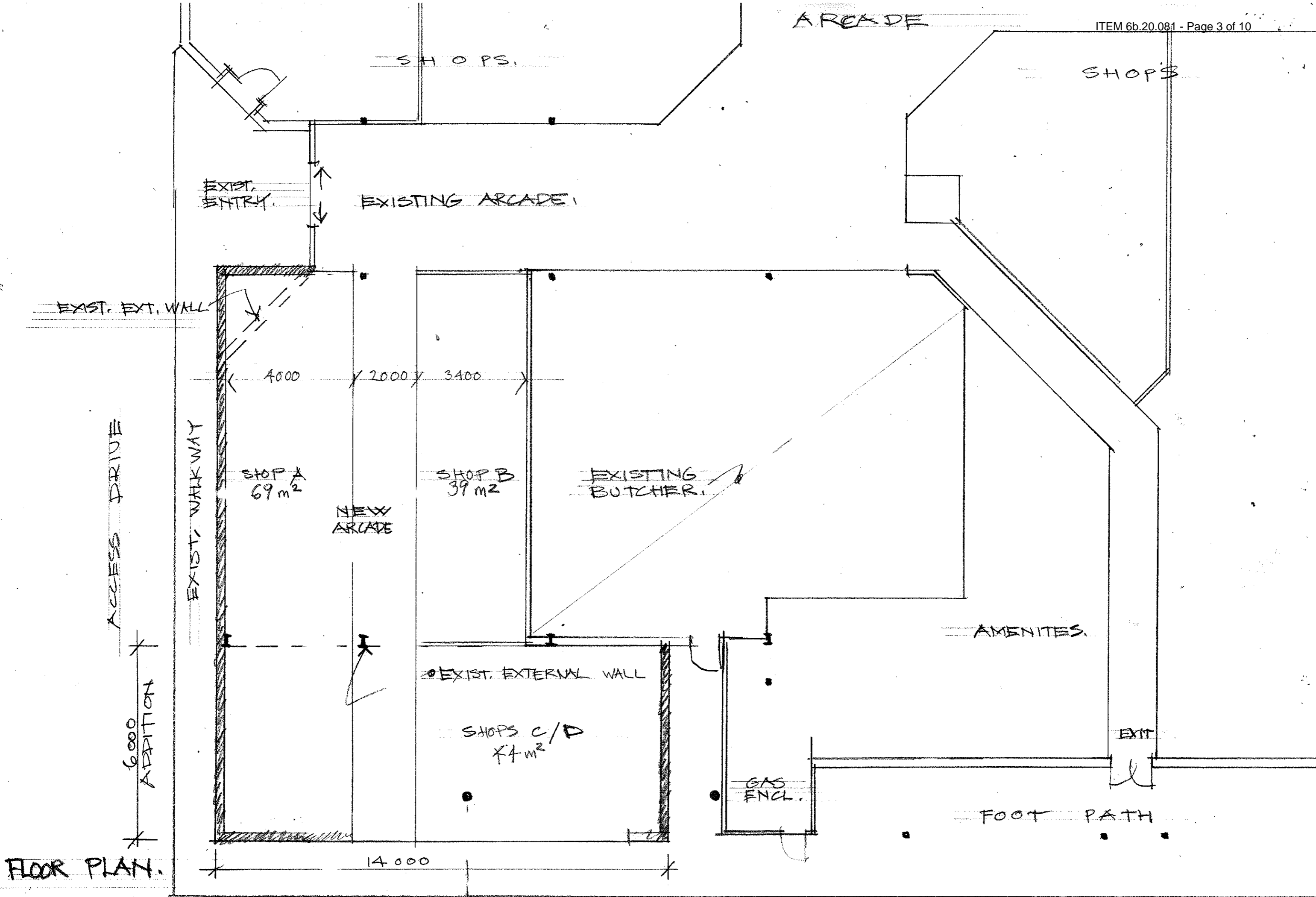
EAST ELEVATION



SOUTH ELEVATION

FOOD EMPORIUM - SOUTH ENTRY ADDITIONS

K82-DA03.



FLOOR PLAN.

FOOD EMPORIUM - SOUTH ENTRY ADDITIONS SC 1=100

K82-DA02

**SECTION 4.15 EVALUATION FOR DA2020/0354**  
**- Lot 11 DP 615268- 25 King Street GRAFTON NSW 2460**

**Proposal:**

The proposal is to increase the area of the shopping complex known as the Grafton Food Emporium by adding an additional gross floor area 6m x 14m (minus 2 x 6 arcade area) = 72m<sup>2</sup> and provide an additional entry. Additional food shops will be located in the extension of the commercial area.

Two time limited carpark spaces will need to be removed under the proposal and the proposal will generate an additional parking demand of  $72/30 = 2.4$  spaces.

The applicant has requested an exemption from a contribution for a shortfall in the parking spaces in that the shopping centre already has 148 spaces available.

The applicant was asked to consider having 5 spaces that are to be marked as time limited spaces for a maximum period of 30 minutes to address the shortfall.

**(1) Matters for consideration – General**

**In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:**

**(a) the provisions of:**

**(i) any environmental planning instrument, and**

**State Environmental Planning Policy 55 (Remediation of Land)**

The shop area is existing and the proposal will result in a minor increase to the existing footprint of hardstand areas of the site and approved shops. The current use of the site is not identified as being potentially contaminating, there is no known historical uses of the site that are potentially contaminating and the proposal does not require significant earthworks to complete the additions to the shops. The site is considered to be suitable for the proposed development.

**Clarence Valley Local Environmental Planning Plan 2011**

The Subject land is zoned as being B3 Commercial Core under the Clarence Valley Local Environmental Plan 2011. The existing shopping complex is an approved use. The small extension to the complex is permissible in the zone.

The objectives of the B3 zone are:



- i. To provide a wide range of retail, business, office, entertainment, community and other suitable land uses that serve the needs of the local and wider community.
- ii. To encourage appropriate employment opportunities in accessible locations.
- iii. To maximise public transport patronage and encourage walking and cycling.
- iv. To reinforce Grafton/South Grafton as the major regional business centre in the Clarence Valley that is to accommodate major state and regional services, professional services and provide higher order shopping.
- v. To ensure the maintenance and improvement of the historic, architectural and aesthetic character of the commercial core area.
- vi. To enable development that promotes high end retail uses and maintains the retail continuity of the streetscape.

The proposed addition to the shopping complex is considered to be consistent with the objectives of the zone.

Clause 4.3: Height of Buildings:

The subject site has a maximum building height of 14m. The proposed additions does not intend to build above the height limit for the site.

Clause 5.10: Heritage Conservation:

The subject site is located within a heritage conservation zone and there are heritage items listed in the Clarence Valley Local Environmental Plan 2011 on the western side of Queen Street and away from the proposed extension. The proposed extensions will match the height, form, scale, and finish of the existing building. The proposal is considered to be generally consistent with the clause.

Clause 7.1: Acid Sulfate Soils:

The subject site is identified as being Class 4 land under the Acid Sulfate Soils Map. There are no significant earthworks required to complete the proposed development that could disturb acid sulfate soils. The proposed development is considered to be generally consistent with the objectives of the clause.

Clause 7.3: Flood Planning:

The subject site is identified as being flood liable under the Flood Planning Area Map.

The development will need to meet the requirements for building in flood prone areas in regard to storage above the 1 in 100year flood level for the site.

The proposal is unlikely to impact flood behavior or increase risk to human life or property. The proposed development is considered to be generally consistent with the the clause.

Clause 7.8: Essential Services:

The subject site has access to reticulated water, electricity and sewer. The site has an existing on-site water management system. The site has access to Prince Street and Oliver Street, both are Council maintained roads.

- (ii) any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority (unless the Director-General has notified the consent authority that the making of the draft instrument has been deferred indefinitely or has not been approved), and

Nil

- (iii) any development control plan, and

The Business Zones Development Control Plan applies.

Clause	Control	Complies
C.3: Streetscape/Town Character	Development is to relate to the locality and contribute to the streetscape	Yes- The proposed extensions will match the height, form, scale, and finish of the existing building.
C.4: Disabled Access and facilities	Assess the standard of disabled access and facilities, and where practical upgrade access and facilities.	Yes- disabled access to the building is available.
C.6: Height	14m	Yes- the proposal will not alter the approved building height of the development. See also LEP comments above.
C.8 Setbacks	Zero setbacks  Where land in a business zone adjoins a residential zone, development in the business zone must be setback 900mm along the boundary to the residential zone.	Yes.
C.10: Colour	Create a streetscape that can improve the building appearance	The proposed extensions will match the height, form, scale, and finish of the existing building.
C.12: Development on flood prone land	Minimise the impact of the development on flood behavior and flood risk to human life and property	Yes- the proposed alterations is considered to be generally consistent with the objectives of the clause. See also LEP comments above.
C.13: Air, Water and Noise	Minimise likely air, water and noise	Conditions are proposed to ensure noise impacts are minimised.

Pollution	pollution impacts	
C.14: Waste Management	Dispose of waste suitably	A waste management plan will be required as part of the CC to demonstrate waste avoidance and minimization.
D.3: Floodplain Management Controls	Minimise the impact of the development on flood behavior and flood risk to human life and property	Yes- the proposed alterations is considered to be generally consistent with the objectives of the clause.
E.4: Heritage Conservation	Maintain the heritage significance of the conservation area	Yes- The proposed extensions will match the height, form, scale, and finish of the existing building. No significant impacts on the heritage conservation area are anticipated.
E.8: Development in the vicinity of a heritage item or within a heritage conservation area	Manage and minimize impacts on heritage items and maintain heritage significance in conservation areas	The proposed extensions will match the height, form, scale, and finish of the existing building. The development is unlikely to impact on the heritage amenity of adjoining buildings and significance of the conservation area.
F.2: Parking and access requirements	1 space per 30m <sup>2</sup> of gross floor area	The proposal is for an additional 72m <sup>2</sup> of commercial area, generating an additional demand of 2.4 spaces and two will be required to be removed. There will be a shortfall of 4.4 spaces overall. The applicant has asked for an exemption to pay for parking contributions for the shortfall in spaces in that there are 148 spaces available for the shopping complex. See further comments below.
G.2: Sustainable Water Controls	Maintain soil degradation and erosion as a result of the development.	Yes- there is no intended increase in hard stand area, any stormwater will be disposed of within the existing system. Any requirement for water controls can be mitigated through conditions of consent.
H.2: Erosion and Sediment Control	Maintain soil degradation and erosion as a result of the development.	Yes- there are no significant earthworks proposed to complete the development. Any requirement for sediment and erosion controls can be mitigated through conditions of consent

### Parking comments

Council may allow variations to the requirements of TABLE F1 in the following circumstances:

- (a) the proposed development is a minor addition to an existing building and is not likely to generate additional parking demand, or the calculation of the parking requirement is less than 1 car space.
- (b) The peak demand for parking generated by the proposed development is outside the hours of 8:30AM and 5:30 PM, and adequate on-street car parking is available and in proximity to the proposed development.

The following matters must be considered in determining an application to vary the DCP requirements:

- (i) The location, type and scale of the proposed development.
- (ii) The existing level of on-site car parking on the development site.
- (iii) The compatibility of the car parking location and design with adjoining properties.
- (iv) The nature and volume of traffic on the adjoining street network.
- (v) The geometry and width of the adjoining street network.
- (vi) The availability and accessibility of public car parking areas.
- (vii) Comments from the NSW Roads and Traffic Authority, if applicable.
- (viii) Whether an offer has been made to contribute to "deficit" parking by means of a planning agreement.

Variation requests will be considered on their merits on a case by case basis. Council may consider provision of parking spaces on land other than that the subject of the development proposal, if the alternative location is convenient to the subject development site and will satisfy the parking requirements. A formal agreement between Council and the land owner to the effect that the land intended for parking will not be sold without Council consent and/or a restriction on the title is required.

Two car parking spaces will need to be removed under the proposal and the proposal will generate an additional parking demand of  $72/30 = 2.4$  spaces. The applicant has requested an exemption from a contribution for a shortfall in the parking spaces in that the shopping centre already has 148 spaces available.

The applicant has considered having 5 spaces that are to be marked as time limited spaces for a maximum period of 30 minutes to address the shortfall which has been agreed by the owners. Council's Development Engineer has supported this as an alternative solution. This parking arrangement is considered suitable for access to food and drink premises in providing a quick turnaround in parking availability while patrons drop in to pick up and take away food.

The alternate parking arrangement has been put to the elected Councillors to consider the shortfall in parking and the following recommendation is made:

That the development be conditioned so that five (5) parking spaces, that are easily accessible to the shopping centre, be marked as time limited spaces for a duration of 30 minutes to address the shortfall in parking demand.

- (iia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and

Nil

- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates,

The proposed development is considered to be not inconsistent with the prescribed matters.

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.**

The proposed development will have a limited impact on the built environment within the locality. The proposed development is a minor addition to an existing building and is not likely to generate additional parking demand. Any shortfall has been adequately addressed by having time limited parking spaces made available. The proposal is in character with the existing shopping centre.

The proposed development is considered to have a limited economic impact and may generate minor additional economic activity during construction. The end result will be a more useable commercial space for the shopping precinct. No additional adverse impacts are expected from the result of the proposed development.

- (c) the suitability of the site for the development,**

The proposal will maintain the current use of the land for a use by a commercial enterprise and will not intensify the current use of the land. The site is considered to be suitable to support the proposed additions and improvements.

- (d) any submissions made in accordance with this Act or the regulations,**

The application was notified to adjoining land owners in accordance with the requirements of the DCP. No submissions to the application were received by Council during the notification period.

- (e) the public interest.**

The public interest is maintained by the proposal as it is considered to be generally consistent with the relevant policies adopted by Council.

**Officer: Pat Ridgway, Senior Development planner**

**Date: 6 October 2020**

# GRAFTON FOOD EMPORIUM

## KING STREET GRAFTON

.29/06/2020

**THE PLANNING OFFICER**

**CLARENCE VALLEY COUNCIL**

Dear Sir

**Re: DA FOR EXTENSION TO EXISTING CENTRE.**

I am writing to respectfully seek an exemption from parking contributions for the proposed extensions.

My principal reason for asking is that half the extended area will be devoted to a new food experience.

It is high risk and at this stage there is no other outlet outside of Sydney doing this. We hope that this will be an attraction to Grafton and bring more people from the surrounding entities. In particular, communities to the South.

If successful, this will be our training centre for further outlets.

The concept is Moroccan chicken, butterflied and cooked over hot coals and served with garlic, hummus, salad, chips and bubba ghanoush.

At present, the centre has suffered from the corvid 19 in that rents were halved for the cafes, the bakery, reduced for the fruit and veg and barber and completely nullified for the beautician. The hearing centre is currently seeking rent relief.

Whilst this extension has been in the planning for over twelve months, and well before the virus pandemic, I believe we should proceed, if possible, to stimulate the economy in our own small way.

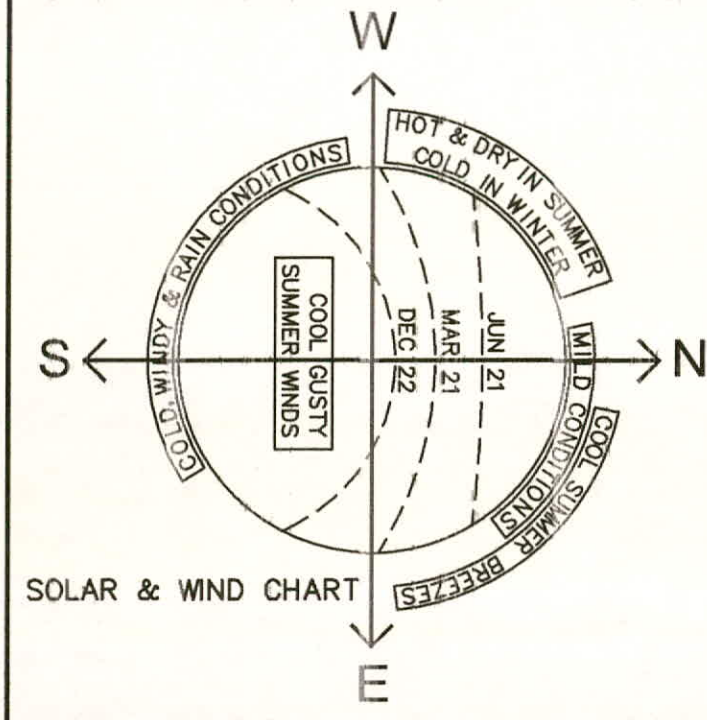
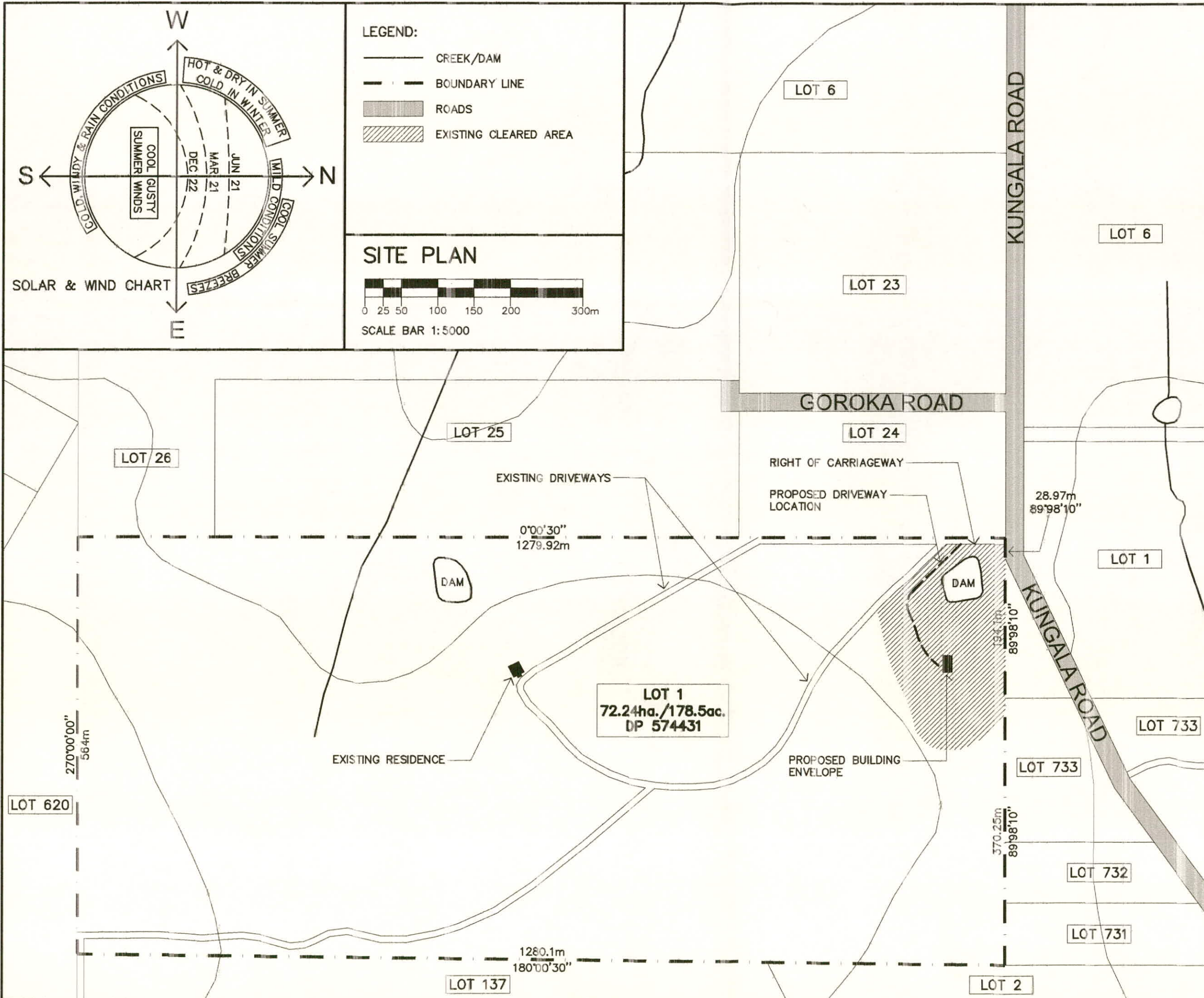
Exemption from the parking would greatly assist and would give a definite green light to its commencement.

Naturally, we require sufficient parking, regardless of Council's code. The minimum ratio for a supermarket/food-based centre is 3 per \$1 million of turnover. Current turnover is \$36 million- thus 108 spaces. A comfortable ratio is 3.5 per \$1 million of turnover- thus 126 spaces. Currently we have 148 spaces, which is ample for that type of centre.

Thanking you for your consideration in this proposal

Regards Philip Hanna





**LEGEND:**

- CREEK/DAM
- - - BOUNDARY LINE
- ▒ ROADS
- ▨ EXISTING CLEARED AREA

**SITE PLAN**

SCALE BAR 1:5000

**AMANDA NUNES**  
DRAFTING & DESIGN

ABN 86 864 826 331

MOONEE BEACH NSW 2450  
0478 009 537

E-mail: ANdraftingdesign@gmail.com  
Website: ANdraftingdesign.com.au

**NOTE:**

ALL DIMENSIONS TO BE CHECKED ON SITE. DIMENSIONS HAVE PREFERENCE TO SCALING.

ALL WORK TO BE IN ACCORDANCE WITH CURRENT B.C.A. AND LOCAL GOVERNMENT REQUIREMENTS.

<b>TITLE:</b> PROPOSED DUAL OCCUPANCY	
<b>SITE:</b> LOT 1 401 KUNGALA ROAD KUNGALA NSW 2460 DP 574431	
<b>CLIENT:</b> MR. SIMON CHASELING	
<b>DRAWN:</b> Amanda Nunes - B.Arch	
<b>JOB NUMBER:</b> 2018-061	<b>DATE:</b> 08/05/2020
<b>SCALE @ A3:</b> 1:5000	<b>PAGE:</b> 1/1



Friday 26th June, 2020

Tim and Fiona Browne  
401 Kungala Rd  
Kungala, NSW, 2460  
0417559209

Dear Clarence Valley Council,

**RE: Exemption to Clarence Valley Local Environmental Plan 2011 Rule 4.2D 2(c)**

Regarding our DA for a proposed Dual Occupancy on our property 401 Kungala Rd, we kindly request an exemption to Rule 2(c) from 4.2D in the Clarence Valley Local Environmental Plan 2011

We believe this request is reasonable and of good merit on the following grounds:

- The proposed site for the building envelope for the second dwelling is already cleared and has been so since at least 1989.

Rule 2(c) from 4.2D in the Clarence Valley Local Environmental Plan 2011 requires the dwellings on a dual occupancy to be located within 100m from each other – in order for us to comply with this we would need to undertake extensive clearing to create a second building envelope complete with an adequate APZ and sewerage disposal area. Although the proposed site is located approximately 650m away from the existing dwelling it is fully cleared and suitable for a secondary dwelling. There are no other cleared areas on our land closer to the existing dwelling that would be suitable for a secondary dwelling.

- Our property is mainly bushland apart from these two cleared areas, one halfway into the property where we are currently constructing our family home, and a second cleared area towards the front of the property where we have proposed the second building envelope. Neither of these cleared areas lend themselves to anything other than rural residential and some light hobby farming, and the current property also is not suitable for commercial agriculture without large scale clearing of established native forest. This native forest contained within our property should we believe be preserved as it is quite a pristine natural habitat and contains amongst other things a number of square-fruited ironbark trees (*Eucalyptus tetra pleura*), an endangered species.
- There is a permanent dam adjacent to the proposed building envelope ideal for fire-fighting, and the size of the existing clearing is such that no established trees would have to be removed to establish a good APZ around a future home. The proposed building envelope also has good privacy from neighbours and proximity to power lines etc, making the future building of a new dwelling very low impact on the environment. There is also adequate cleared land for sewerage disposal for a second dwelling.
- Presently, due to the size and nature of our lot it is difficult for us to maintain, particularly the front section that is far away from our home. Our intention with the property is to maintain a bank of wooded forest as it is currently, as well as conduct small scale hobby

farming. We believe that by adding a second dwelling for our friends who intend to use their portion in the same manner as we do, we will be able to better maintain the land with them, particularly the cleared section at the front of our property. Without maintenance this land is prone to being overgrown with pest species and becoming a fire hazard to adjoining homes.

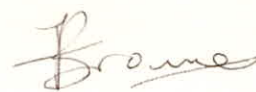
- We believe the development will not have an adverse impact on the scenic amenity or character of the rural environment as the majority of the lots immediately adjacent to our property are smaller with the majority of our neighbours purposing their land in the same way as we intend, small scale farming with established family homes. Several of our adjacent neighbours have lots ranging from 6 to 20 hectares, and a peaceful balance of farming and residential use of the land is maintained. The intended purpose of our lot, and the intended purpose and location of the second dwelling fits in nicely with this community.
- The new building envelope will not be visible to any adjoining neighbours.
- There will need to be no modifications to driveways or access from the road. Therefore each dwelling will use the same vehicular access to and from a public road.
- The layout of our property; the location and size of the new proposed building envelope, the position of the current access and driveways, and the spacing of the proposed building envelope between our dwelling and those of our neighbours means there will be no significant new infrastructure or impact on the environment. The current driveways allow an easy right of carriageway to our recently approved new residence without any modification, and only a small portion of driveway would be required to access the new building envelope (there is already an existing track which would require a small amount of improvement).
- The cleared land we are requesting for the second building envelope, although further than 100m from the primary dwelling, is the only physical suitable land for the dual occupancy and secondary dwelling concerned. The land is capable of accommodating the on-site disposal and management of sewage for the development without any native vegetation clearing.

For the primary reason of protecting native vegetation and minimising the impact on the natural environment we believe that the proposed development will benefit rather than detract from the Principal Development Standards, Clarence Valley Local Environmental Plan 2011, and is a reasonable exemption to the 100m rule. We ask that we be given permission to proceed with this development application.

Thanks kindly,



Tim and Fiona Browne



Dear Clarence Valley Council,

Regarding the proposed dual occupancy and building envelope application for 401 Kungala road, we are seeking an exception to the 100m rule due to the layout of the property, existing cleared areas and driveways, and waste water management and bush fire compliance.

We believe it is unreasonable and/or unnecessary for us to comply with Rule 2(c) from 4.2D in the Clarence Valley Local Environmental Plan 2011 for the following reasons, and ask that you please give consideration to:

- The proposed site requires no clearing of native vegetation for the house, access or waste water. It is unnecessary to clear any more native vegetation if the proposed building envelope is approved, being a historically cleared area, however a second building envelope within the 100m of the existing dwelling would require significant clearing. We hope to avoid this when a cleared site exists. We believe it is also unreasonable as future clearing would have a substantial financial cost as well as environmental. A full property fauna and flora assessment would be required as would offsetting any clearing. This would be an expensive and unnecessary cost.
  
- The proposed site has easy and straightforward access to power (electricity) and it would be unreasonable and incredibly expensive to take power from the front of the property (where the proposed site is) to within the 100m. (Located 500-600m from the powerlines). The existing residence is powered by off the grid solar, with no mains power to the site, whereas the main power line runs directly past the proposed building envelope.
  
- Any sites within 100m of the existing property would have a higher bushfire danger rating (BAL) due to the type of vegetation and slope of the land. It is unreasonable and more expensive to build to a higher BAL rating dwelling when a safer site exists. The proposed site at the front of the property not only has a lower bushfire danger rating but it also has easy access to a permanent spring fed dam for firefighting. We have completed a full bushfire assessment report which indicates a favorable BAL rating and safe access to the proposed building envelope (attached to DA application)
  
- It is unnecessary to construct additional access (driveways) to a future site when access exists for the proposed site, with a sufficient existing driveway in place to the proposed building envelope. The closeness of the proposed building envelope to the main sealed road, with very little shared driveway with the existing dwelling also assists in emergency and bushfire access, without the need for additional clearing or infrastructure.

- The Waste Water Management plan for the proposed building envelope (attached), indicates that the proposed site will accommodate a new septic system for a family home without any clearing or issues, whereas accommodating this within 100m of the existing home would be difficult and expensive, and once again may require additional clearing.

Thankyou kindly,

Tim and Fiona Browne

Simon Chaseling



**SECTION 4.15 EVALUATION FOR DA2020/0348**  
**- Lot 1 DP 574431**  
**- - 401 Kungala Road KUNGALA NSW 2460**

**Proposal:** Development Application DA2020/0348 was lodged on 30 June 2020 to establish a building envelope on 401 Kungala Road, Kungala for a second dwelling. The Applicant has located the Building Envelope for the second dwelling 650m from the existing dwelling to utilise an already cleared area, with both dwellings utilising the same access to Kungala Road.

The Applicant has previously applied to subdivide the land and lodged Development Application SUB2019/0010 proposing a two lot subdivision, one lot being 52 hectares and the other 20 hectares. The application was referred to the NSW Department of Planning, Industry and Environment due to a variation sought to the 40 hectare minimum lot. The response received from the Department advised that Council had no ability to approve a subdivision to create a lot unless it was within 10% of the minimum lot size, therefore as the land area did not meet the requirements to subdivide the Applicant withdrew the application

**(1) Matters for consideration – General**

**In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:**

- (a) the provisions of:**
- (i) any environmental planning instrument, and**

Biodiversity Conservation Act 2016

The proposed development does not require any clearing, the development site is located within an already cleared area, further assessment will be required with the future dwelling to assess impacts on vegetation once a final house design and location are determined. The cleared area as shown on the proposed plans is not a correct representation of the cleared area on-site, the cleared area on the plan references the area of the site that has historically been cleared since 1989 as per advice from the Applicant, however much of this area is not covered with vegetation. Council is satisfied that a dwelling can be accommodated within the cleared area with limited clearing required that would not trigger the threshold.

State Environmental Planning Policy 55 – Remediation of Land

Clause 7 of the SEPP states that a consent authority must not consent to the carrying out of any development on land unless:

- (a) it has considered whether the land is contaminated, and*  
*(b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*  
*(c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

The current use of the land is for residential purposes with no agricultural land uses. The subject site is vacant with no known previous land uses that would lead to contamination, the site remains heavily vegetated. Therefore, it is deliberated that the building envelope is suitable for a future dwelling.

State Environmental Planning Policy (Coastal Management) 2018

The subject land is not located within the coastal use and coastal environment areas under the SEPP.

Clarence Valley Local Environmental Plan 2011

Under the LEP the subject land is zoned RU2 Rural Landscape. The proposed development is permissible with consent in the zone. The objectives of the zone are as follows:

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To maintain the rural landscape character of the land.
- To provide for a range of compatible land uses, including extensive agriculture.
- To provide land for less intensive agricultural production.
- To prevent dispersed rural settlement.
- To minimise conflict between land uses within the zone and with adjoining zones.
- To ensure that development does not unreasonably increase the demand for public services or public facilities.
- To ensure development is not adversely impacted by environmental hazards.

The construction of dual occupancy is considered to be generally consistent with the object of the zone. The development is deemed suitable for the land and sustainably utilises existing services.

Clause 4.2B: Erection of dwelling houses and dual occupancies on land in certain rural, residential and environmental protection zones:

The minimum lot size for the subject land is 40ha and the lot size consists of 72ha and the land contains an existing dwelling and therefore has entitlement for the additional dwelling as a detached dual occupancy.

Clause 4.2D: Erection of dual occupancies (detached) and secondary dwellings in Zones RU1, RU2 and R5:

The proposed development will utilise a single driveway access to the Council maintained road and the additional dwelling is suitably setback from the front and side boundaries, the dwellings are situated within 650m of each other to reduce adverse ecological impacts on the site. The applicant has applied for a Clause 4.6 Variation to vary the maximum 100m distance applicable to detached dual occupancies, see further discussion below. There is adequate area identified for the effluent disposal as per the OSM report submitted. While the surrounding lots predominately contain single dwelling houses, the proposal is not considered to be out of character with the surrounding development and does not present any

adverse impacts on scenic amenity. The proposal is considered to be generally consistent with the clause, with the exception of the Clause 4.6 variation requested.

Clause 4.3: Height of Buildings:

The subject land does not have a maximum building height under the Clarence Valley Local Environmental Plan 2011, further no buildings are proposed under this Application.

Clause 4.6: Exceptions to development standards:

The applicant has provided a written request to vary a development standard pursuant to Clause 4.6 of the LEP, that being the 100m maximum distance between dual occupancy dwellings within the rural zone under Clause 4.2D (2) (c). The objectives of Clause 4.6 are as follows:

- (a) to provide an appropriate degree of flexibility in applying certain development standards to particular development,*
- (b) to achieve better outcomes for and from development by allowing flexibility in particular circumstances.*

Subclause 4.6 (3) requires that:

*(3) Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating:*

- (a) that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and*
- (b) that there are sufficient environmental planning grounds to justify contravening the development standard.*

The applicant has provided the following justification for Council to consider their request to vary the maximum distance between the two dwellings:

- The proposed building site is the only cleared area on the subject land for a second dwelling and has been managed as such since 1989, by complying with the standard it would require clearing of native vegetation on-site,
- The site has access to services, road and has sufficient area for on-site effluent disposal within the cleared area,
- The second dwelling will not be visible from the road or neighbouring properties and is not considered to have an adverse impact on the amenity or rural character of the locality,
- Granting approval for a second dwelling on the land will assist in management of the property to assist with hazard and pest/weed control, and
- The financial costs to prepare a flora and fauna assessment for a building envelope that complies with the standard, new accesses and asset protection zones in addition to costs to clear the land and any offset requirements imposed by Council are considered to be onerous.



The subject site is bushfire prone and a bushfire hazard assessment has been submitted with the Application. The assessment refers to the previous Planning for Bushfire Protection 2006 guidelines which were replaced in March 2020 by Planning for Bushfire Protection 2019. An Asset Protection zone of approximately 30m will be required, however this is dependent on the size of the future house and Bushfire Attack Level rating for construction. The approximate size of the largely cleared area for the building envelope is 60m by 60m, with few isolated standing trees within this area (see image below). The second dwelling could be located within this area with limited impact on native vegetation. The Applicant has prepared a Preliminary On-Site Wastewater Report for the building envelope that demonstrates a dwelling and on-site effluent disposal system can be accommodated within the already cleared area. The subject site is vacant with no known previous of the land uses that would result in potential contamination. Therefore, it is deliberated that the building envelope is suitable for future a dwelling.

The request to vary the LEP maximum separation distance of 100 metres between detached dual occupancy dwellings on rural land has been assessed on its merit. Taking into account the justification by the applicant and assessment above, it is considered that there are suitable grounds to allow the proposal to be approved in the circumstances.

Clause 5.10: Heritage Conservation:

The subject land is not within a heritage conservation area or in proximity to a heritage item. An AHIMS search on 6 July 2020 of the property did not reveal any items or areas of Aboriginal significance within a 200m radius of the site, appropriate conditions will be imposed to ensure the developer is aware of their obligation to cease work should anything be uncovered during works.

Clause 5.16: Subdivision of, or dwellings on, land in certain rural, residential or environment protection zones:

The proposed development includes the erection of an additional dwelling and it is not considered to adversely impact on the surrounding land uses as suitable buffers will be maintained to the agricultural land uses. Existing and approved land uses that surround the subject site are mixed agricultural and residential. Therefore it is considered that the proposed development will not adversely impact on the surrounding rural character and is not deemed incompatible with surrounding land uses.

Clause 7.1: Acid Sulfate Soils:

The subject land is not identified as containing potential Acid Sulfate Soils.

Clause 7.2: Earthworks:

There are no earthworks proposed as a result of this proposal. Detailed assessment will be required with the future application for the second dwelling.

Clause 7.3: Flood Planning:

The subject site is not identified as being flood prone.

Clause 7.8: Essential Services:

The subject site has access to electricity but not reticulated water. The site has access to Kungala Road, which is a Council maintained road. Effluent disposal can be managed on-site with a single effluent disposal system to service the proposed future dwelling as per the OSM report submitted.

- (ii) any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority (unless the Director-General has notified the consent authority that the making of the draft instrument has been deferred indefinitely or has not been approved), and**

N/A

- (iii) any development control plan, and**

The Rural Zones Development Control Plan applies to the land. A detailed assessment of the dwelling house will be undertaken as part of the future DA for the staged development. The building envelope location is compliant with the setback and service requirements of the DCP.

- (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and**

N/A

- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates,**

The proposed development is not considered to be inconsistent with the prescribed matters.

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.**

The proposed development is considered to be ecologically sustainable. The proposal is not anticipated to have significant impacts on biodiversity, waterways or surrounding lands.

The proposal is not considered to have any significant impact on economic activity or employment generation.

The proposed development is not considered to have significant impact on community wellbeing or social cohesion.

The proposal is considered to sustainably utilise existing services and infrastructure.

- (c) the suitability of the site for the development,**

The dwelling envelope site is bushfire prone and the risk can be managed in accordance with the RFS requirements. This will need to be detailed as part of the applications for stage 2 of the development. The site is considered suitable for the development.

**(d) any submissions made in accordance with this Act or the regulations,**

The proposed development was notified and advertised in accordance with the Community Participation Plan (CPP) and no submissions were received in regards to the proposal during the exhibition period.

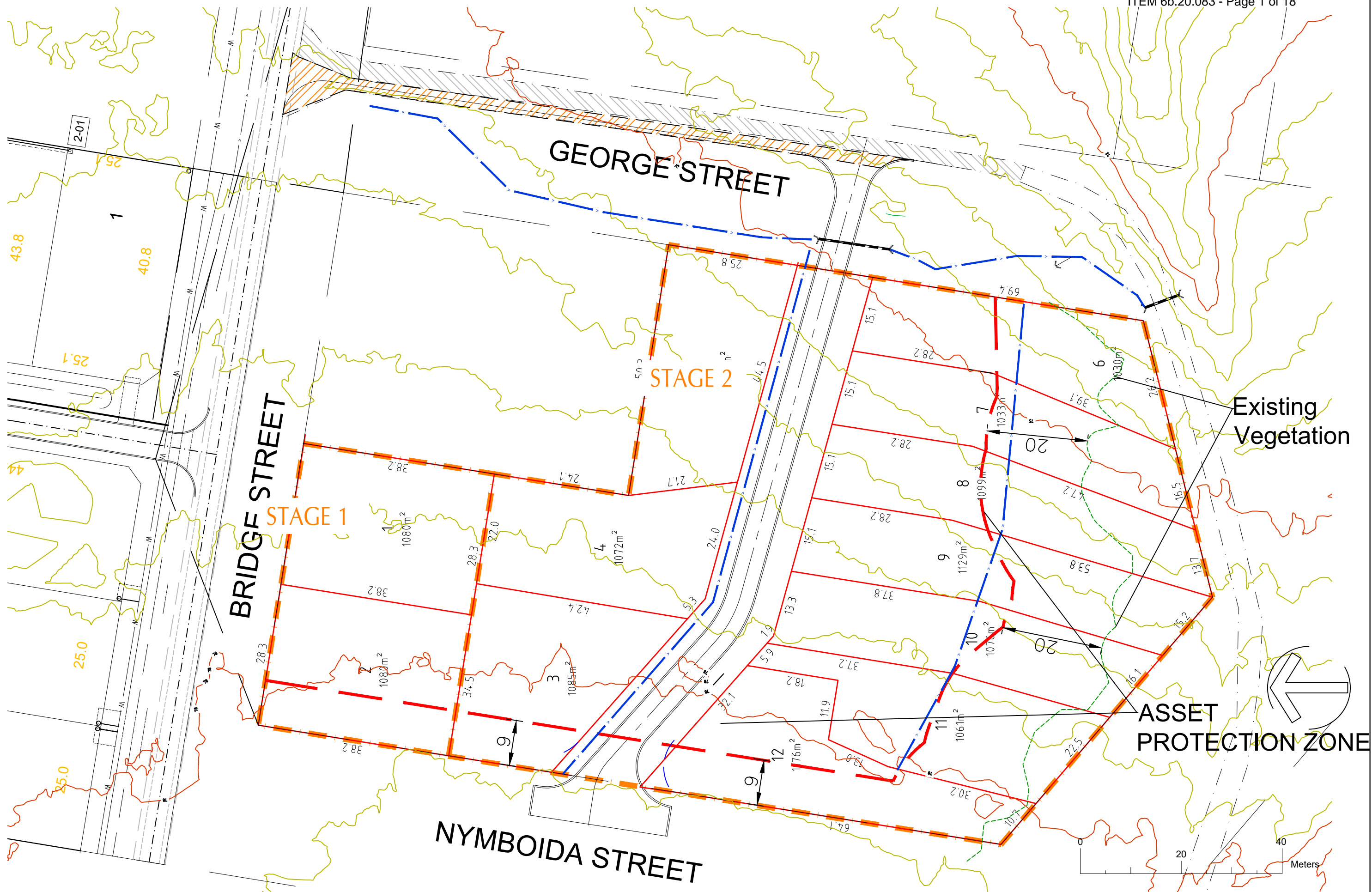
**(e) the public interest.**

The proposed development is considered to be in the public interest by being generally consistent with relevant policies adopted by Council and meeting the objects of the Act.

- (a) to promote the social and economic welfare of the community and a better environment by the proper management, development and conservation of the State's natural and other resources,*
- (b) to facilitate ecologically sustainable development by integrating relevant economic, environmental and social considerations in decision-making about environmental planning and assessment,*
- (c) to promote the orderly and economic use and development of land,*
- (d) to promote the delivery and maintenance of affordable housing,*
- (e) to protect the environment, including the conservation of threatened and other species of native animals and plants, ecological communities and their habitats,*
- (f) to promote the sustainable management of built and cultural heritage (including Aboriginal cultural heritage),*
- (g) to promote good design and amenity of the built environment,*
- (h) to promote the proper construction and maintenance of buildings, including the protection of the health and safety of their occupants,*
- (i) to promote the sharing of the responsibility for environmental planning and assessment between the different levels of government in the State,*
- (j) to provide increased opportunity for community participation in environmental planning and assessment.*

**Officer: James Hamilton, Development Planner**

**Date: 14 October 2020**



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Surveyed	B & L	Datum	AHD
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		Sheet No.	1 of 5

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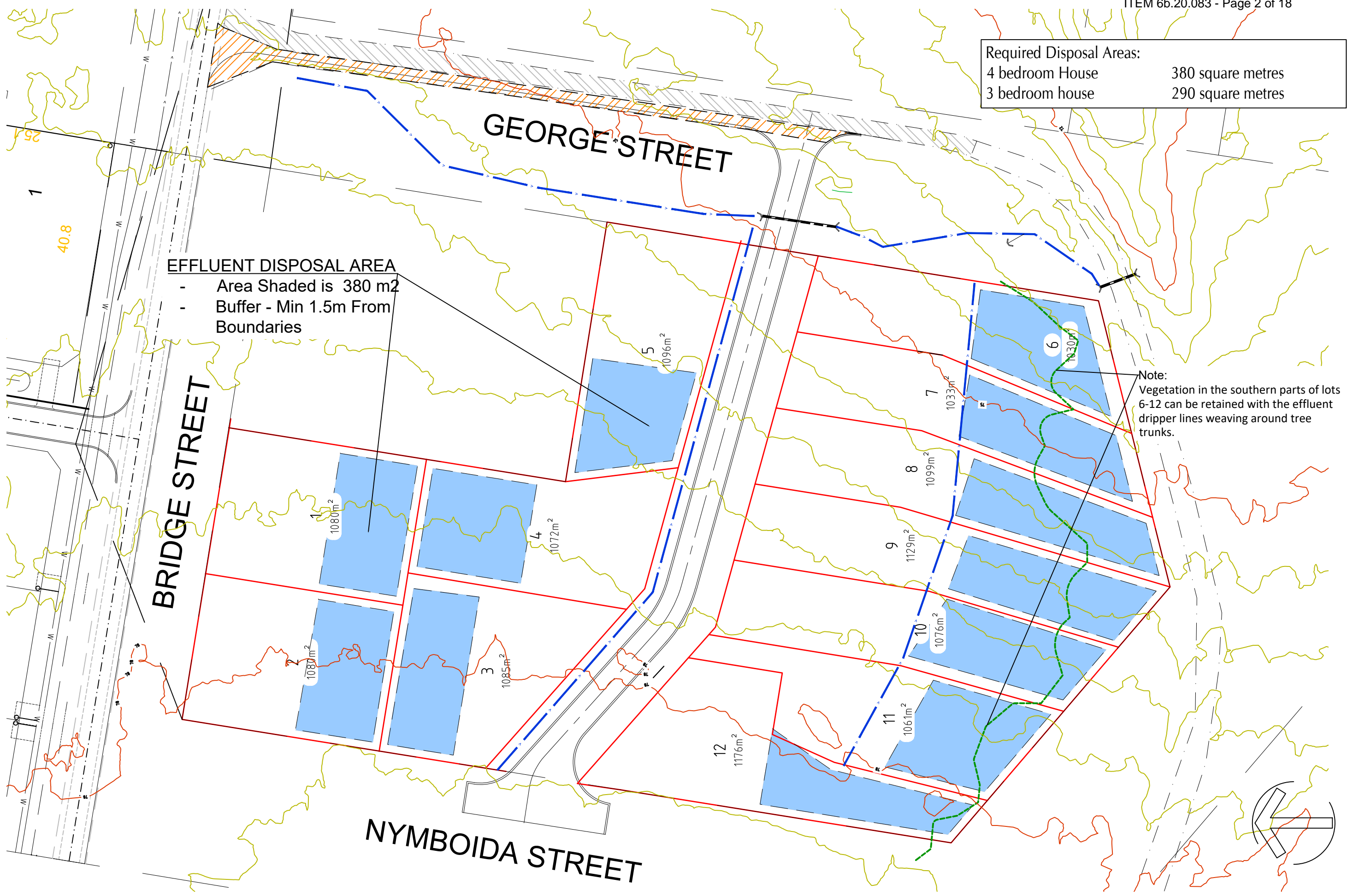
**SUBDIVISION**  
5 BRIDGE STREET  
GLENREAGH  
STEPHEN MCEVOY

**CONCEPT PLAN**  
SITE PLAN

Drawing No.	20042-03
Amendment No.	B
Council No.	

REV	DATE	REVISION	DR. BY	AP. BY
B	29/09/20	MINOR REVISIONS	RDG	RDG

Required Disposal Areas:	
4 bedroom House	380 square metres
3 bedroom house	290 square metres



**EFFLUENT DISPOSAL AREA**  
 - Area Shaded is 380 m<sup>2</sup>  
 - Buffer - Min 1.5m From Boundaries

Note:  
 Vegetation in the southern parts of lots 6-12 can be retained with the effluent dripper lines weaving around tree trunks.

REV	DATE	REVISION	DR. BY	AP. BY
B	29/09/20	MINOR REVISIONS	RDG	RDG
Document Set ID: 2153768				

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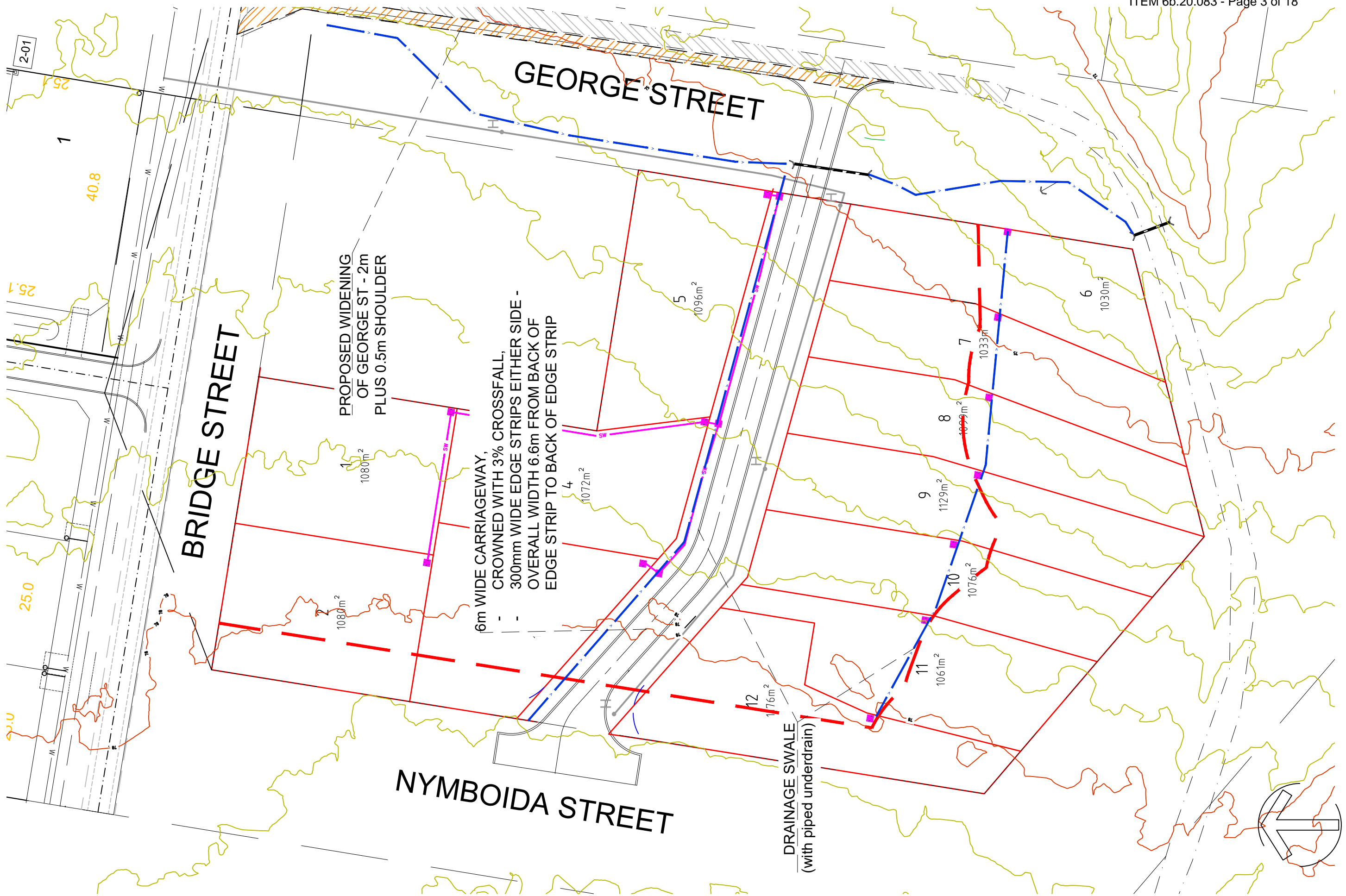
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**EFFLUENT DISPOSAL AREAS**

Drawing No.	20042-04
Amendment No.	B
Council No.	





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**ROADS AND DRAINAGE**  
SITE PLAN

Drawing No.	20042-05
Amendment No.	B
Council No.	

REV	DATE	REVISION	DR. BY	AP. BY
B	29/09/20	MINOR REVISIONS	RDG	RDG

**James Hamilton**

---

**From:** Robyn & Peter Maslen <rpmaslen@bigpond.net.au>  
**Sent:** Monday, 29 June 2020 10:50 AM  
**To:** James Hamilton  
**Subject:** SUB2020/0012 development Application

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Mr Hamilton

I note the SUB2020/0012 Application but there are no details on the council's DA Track It site. I also note the council has requested additional information. Can I be reassured that the full details of this application will be publicly available for comment when the council receives adequate and full information?

Has the council's information request included a stormwater quality aspect details of a proposed stormwater quality infrastructure device (SQID) which should be included with every subdivision above 5 lots or an upgrade of any existing system to handle the additional load? The council's past acceptance of no increase in pollution is not acceptable. The current standard of the Clarence River water quality is low and needs improvement so any level of pollution that will occur from increased pollution from a subdivision should not be permitted.

I look forward to your response.

*Regards*

**Peter Maslen**  
7 King Parrot Parade  
GULMARRAD NSW 2463  
☎ 02 6645 4060  
✉ [rpmaslen@bigpond.net.au](mailto:rpmaslen@bigpond.net.au)



**SECTION 4.15 EVALUATION FOR SUB2020/0012**  
**- Lot 11 DP 1185535**  
**- - 5 Bridge Street GLENREAGH NSW 2450**

**Proposal:** Development Application SUB2020/0012 was lodged on 15 June 2020 to undertake a 12 lot subdivision of 5 Bridge Street, Glenreagh. The proposal will result in lots created ranging from 1,030m<sup>2</sup> to 1,176m<sup>2</sup>. Proposed Lots 1 and 2 will gain access from Bridge Street with proposed Lots 3-12 gaining access from a new road to be constructed from George Street. The site was formerly zoned RU2 Rural Landscape, however, was subject to Planning Proposal REZ2017/0001 where a rezoning application to change the zoning to R2 was approved on 23 March 2018. The Applicant attended a pre-lodgement meeting in August 2019 to discuss the proposed development, the main issues considered were access, servicing and effluent disposal.

**(1) Matters for consideration – General**

**In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:**

**(a) the provisions of:**

**(i) any environmental planning instrument, and**

State Environmental Planning Policy 55 – Remediation of Land

Under the Policy contamination and remediation is required to be considered in determining a development application. Clause 7 of the SEPP states that a consent authority must not consent to the carrying out of any development in land unless:

- (a) it has considered whether the land is contaminated, and*
- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

The applicant has submitted a preliminary site investigation where a report was prepared by Geolink dated 17/11/2017. The applicant conducted sampling over the site based on the historical uses of the site identified. Lab samples for the soil testing undertaken did not produce any readings that were above the threshold for HIL-Residential A. Since the report was prepared the site has been vacant and unused with the exception of maintenance to keep grass cover to a minimum. The site is suitable for the proposed development.

State Environmental Planning Policy (Vegetation on Non-Rural Areas) 2017

This SEPP does not apply to the proposed development as the clearing associated with the subdivision is considered to be ancillary to the proposal which requires development consent.

State Environmental Planning Policy Coastal Management 2018

The subject site is not within the coastal zone.

State Environmental Planning Policy (Koala Habitat Protection) 2019

This Policy aims to encourage the conservation and management of areas of natural vegetation that provide habitat for koalas to support a permanent free-living population over their present range and reverse the current trend of koala population decline.

*9 Development assessment process—no approved koala plan of management for land*

- (1) *This clause applies to land to which this Policy applies if the land—*
- (a) is identified on the Koala Development Application Map, and*
  - (b) has an area of at least 1 hectare (including adjoining land within the same ownership), and*
  - (c) does not have an approved koala plan of management applying to the land.*

The subject site is affected by the Koala Development Applications Map, is greater than 1 hectare and does not have an approved KPOM over the land.

- (2) *Before a council may grant consent to a development application for consent to carry out development on the land, the council must take into account—*
- (a) the requirements of the Guideline, or*
  - (b) information, prepared by a suitably qualified and experienced person in accordance with the Guideline, provided by the applicant to the council demonstrating that—*
    - (i) the land does not include any trees belonging to the feed tree species listed in Schedule 2 for the relevant koala management area, or*
    - (ii) the land is not core koala habitat.*

The Applicant has submitted an ecological assessment prepared by Geolink dated 3 September 2020 and includes an assessment against the guideline and the 13 criteria. The Report considers that the development is Teir 2 Development, as the proposal requires clearing of native vegetation included on the DA Map it is not Teir 1. On the basis of the information supplied and completion of the KAR (Table 6.2) included in the Geolink, Council has sufficient information from an experienced ecologist that the proposal will not significantly impact Koala habitat to enable determination of the assessment.

Clarence Valley Local Environmental Plan 2011

The subject property is zoned R2 Low Density Residential under the Clarence Valley Local Environmental Plan 2011. The proposed development is permissible in the zone, subject to Council consent. The objectives of the R1 zone are as follows:

- To provide for the housing needs of the community within a low density residential environment.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.

The proposal will result in an additional housing for the community and will provide suitable blocks with services available for future development of the subject land. The proposed development is not considered to be inconsistent with the objectives of the zone.

Clause 4.1: Minimum Subdivision Lot Size:

There is no minimum lot size identified under the LEP for the subject property. The lot sizes proposed are suitable to support the construction of a dwelling.

Clause 5.10: Heritage Conservation:

The subject item is not a heritage item or within a heritage conservation area. However as part of the Ulmarra/Nymboida Heritage Study, a planning proposal is being assessed to include several items in the vicinity of the site as items of environmental heritage, it is not expected that the proposed subdivision will impact on the significance of these items and future dwellings will be subject to detailed assessment. An Aboriginal due diligence assessment was prepared with the rezoning application and found that additional archaeological investigations were not required however recommended that an unexpected finds procedure be included as part of any future development consent, appropriate conditions are contained in the draft conditions.

Clause 7.1 Acid sulfate soils:

The subject site does not contain potential acid sulfate soils.

Clause 7.2 Earthworks:

Earthworks are associated with the proposal, only earthworks proposed are for road construction and service provision and will be subject to further details and engineering assessment and conditions as part of the SWC in terms of sediment and erosion control.

Clause 7.3 Flood planning:

The subject site is not flood prone.

Clause 7.8 Essential services:

The development will be suitably serviced, reticulated water, and electricity are available to the land, there is suitable area to accommodate on-site sewage management. The lot has frontage to a Council maintained road. Part of the proposed road is on Crown Road and the Applicant is requesting that this be transferred to Council.

- (ii) **any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority (unless the Director-General has notified the consent authority that the making of the draft instrument has been deferred indefinitely or has not been approved), and**

There are currently no draft environmental planning instruments applicable.

- (iii) **any development control plan, and**

The residential zones development control plan applies to the subject land. The proposed development is considered to be generally not inconsistent with the provisions of the DCP. A summary of the major points is summarized in the table below.

Clause	Control	Comment
C.1 Objectives of the zone	Objectives should be met in designing development in residential areas	The proposal generally is not inconsistent with the objectives as the development takes into account site constraints. There is not expected to be significant impact on amenity or streetscape. There will suitable open space and landscaping areas and services are available to each lot.
C.4 Streetscape requirements	New development is consider presentation, heritage, height, roofing and landscaping.	No buildings are proposed as part of the development.
C.9 – Minimum site area	400m <sup>2</sup>	Yes complies – each lot is suitable to accommodate for a dwelling house and OSM area, subject to a DA.
C.24 – Provision of services	Access to water, sewer, electricity and Council road	Yes – subject property has access to water, electricity and telecommunications. Suitable area is available for an OSM system, see comments in referral from EHO regarding on-site effluent. Conditions of consent will apply to stormwater management on-site. Frontage to a Council maintained road is achieved, see comment below re Crown Road.
C26 flood prone land	Minimize impact to flood behavior and avoid adverse impacts to human life and property	Not flood prone.
C 27 Bushfire prone land	Comply with planning for bushfire guidelines	GTAs have been issued by the NSW RFS.
C.27 – Development on land with acid sulfate soils	Not expose or disturb potential acid sulfate soils	Site does not contain acid sulfate soils

C.29 Waste Management	Recycle and reuse waste pre and post construction	Any future development of the proposed lots will need to consider waste generation
Part E - Vegetation Controls	Minimisation of vegetation loss	This clause does not apply as this section considered clearing not associated with development that requires separate development consent.
Part H Sustainable Water Controls	Maintain water quality and manage pre and post development flows	The stormwater report submitted has provided that Stormwater is conveyed from the site via swale drainage along the road network and inter-allotment towards a piped crossing on Bridge St with quality to be managed by bio-swale systems further detailed assessment required with the SWC to determine capacity of existing swale and if additional measures will be required.
Part I Erosion and Sediment Control	Minimise soil degradation and transport of sediment	Further assessment will be required at the SWC Stage, preliminary controls are acceptable.
J.7 – Lot layout	Variety of lot sizes should be provided	Yes – The lot sizes proposed creates a variety of lot sizes for the area.
J7.3 Minimum lot size	Nil applies	n/a
J7.4 Lot dimensions	Area and dimensions of lot allow for future development of dwellings	Suitable area is provided on-site to allow for construction of dwelling and OSMs to be wholly contained within the lots.
J12: Provision of services	Each lot is to be serviced by reticulated water, sewer, electricity and telecommunications. Each lot is to have suitable road access	Yes - Reticulated water and electricity are available to the land. Conditions of consent will ensure services are available to each lot. All lots will have frontage to a Council maintained road however some works are required as a result of the proposal, additionally

		part of the road is Crown Road, see comments below.
Part Y Controls for Biodiversity and Habitat Protection		Not applicable to R2 land.

### Road Design

Engineering comments have been provided to the applicant prior to the submission of the subject DA, with additional information requested twice. While the design has largely been improved to reflect these comments, one issue that remains outstanding is the sheet flow from the internal road not being captured by drainage within the road reserve.

As the applicant wishes to maximise lot areas, the road reserve width is currently proposed to be 15m wide. The initial proposal consisted of one-way cross fall, based on Brisbane City Council standard drawings, with services located on the uphill side of the road. It was requested prior to the submission of the DA, that the internal road be no less than 6m wide with two way cross-fall captured by swale drainage on either side and services accommodated for outside of swale areas.

The road in the original concept design proposed a one way cross fall to a single bioswale on the northern side of the road pavement with a second bioswale proposed through the middle of proposed Lots 6-12. Council staff have requested several changes to the preliminary road design submitted by the Applicant, both prior to lodgement and after the application was received. Most of the requested changes have been made, however, one issue remains regarding capture of stormwater from the road and separation of services within the road reserve.

In response the Applicant has crowned the road to give two way cross fall, however, only proposes a single swale on the north side of the road. Council staff have permitted a swale drainage system in lieu of kerb and gutter due to the size of the catchment. Council officers have requested that a swale be provided on the southern side of the road to capture run off. The Applicant justifies the single swale as follows:

- The majority of the catchment over the subject land drains from north to south. Road 1 intersects this overland flow, captures water within the swale located on the northern side of the road and directs the flow eastwards toward George Street.
- The landform falls gently from north west to south east, and there is little benefit in providing swales on both sides of the proposed road. The width from the centreline of the road to the property boundary to the south is only 6.75m and do not see the advantage of capturing the water from such a small catchment, and
- It is the Applicant's opinion that having a single swale is a better outcome than locating a swale on each side of the road.

The consequence of only one swale within the road reserve as proposed is water from the road will drain onto private property and an easement in gross would be required for the part of the property north of the swale drain C2 on the proposed plans. This easement would have implications for building locations and is likely to increase the bushfire rating of future dwellings. Future buildings on proposed Lots 6-12 already need to be built as far forward as setbacks allow to maximise the buffer to vegetation on the southern boundary.

Furthermore, there is potential liability for Council having water from a Council road running onto private property unless easements are provided, while this may happen in some circumstances Council should uphold the relevant standards for new developments. It is recommended that Council support the position of Council staff and request the Applicant provide a swale drain on the southern side of the road pavement within the road reserve, conditions within Schedule 1 are provided to support this position. This will result in the road reserve width being increased and lots sizes being reduced to achieve the desired outcome, Council staff are satisfied this can be achieved and not compromise the available area for effluent disposal. The reduction is expected to be a loss of 1m to 2m from the front of the lots, however, the Applicant may be able to reconfigure the road reserve design to accommodate the road pavement, stormwater drainage and services in the current width.

#### Transfer of Crown Road

The Applicant is proposing to utilise a Crown road adjacent to the subject site to construct a turning head to service the development. Options were put forward to the Applicant as follows to address this issue:

1. The Crown road could be purchased by the proponent and closed.
2. A small section of the Crown road be transferred to Council.

Following Council's request, the Applicant proposes that Council take over part of the road to permit the turning head to be constructed within this section of road reserve. Clause 5.3 of the Roads Policy sets out the provisions in which Council may accept existing Crown roads or extensions of existing Council roads for inclusion as part of Council's constructed road network (as either Category 1 or Category 2 roads) as follows:

1. *The subject road will be the sole means of access to at least one lawful continuously occupied residence(s) or property with a lawful dwelling consent. If a residence is able to obtain access from another maintained road, the road may not be included. Council will also give consideration to the length of road to be maintained, gradients, construction impacts, the cost of maintaining the additional length of road and the number of residences on the road and distances between residences in determining whether the road should be accepted.*

Comment: The proposed road extends within the Crown Road Reserve (identified as Nymboida Street) to the west of the subject site. The length of road to be transferred is approximately 30m from the end of the proposed road. The subject road will be the sole means of access for 10 lots, once developed and will provide a turning area for future residents and service vehicles accessing the subject land.



2. *The maximum length accepted shall be the distance to the access point of the last residential property.*

Comment: The length of road proposed to be transferred to Council extends 30m from the end of the proposed road to be constructed and will wholly contain the turning head proposed by the Applicant.

3. *Where Council accepts the transfer of a Crown road it shall approach the State Government to have the road reclassified as a public road over the nominated length. If the road is accepted for inclusion to the roads asset register, all costs for reclassification are to be met by the applicant.*

Comment: The road is classified as a Crown Road Reserve. If Council accepts the transfer of the road, all expenses are to be met by the Applicant. This will form part of the conditions of consent if approved.

4. *The constructed road shall be wholly located within the designated road reserve. Where this is not practical and the access is otherwise acceptable realignment of the road reserve can be approved, with all costs to be met by the Applicant.*

Comment: The access road will be wholly located within the existing road reserve.

5. *The road shall be constructed at no cost to Council to the required standard. Category 1 roads shall be constructed as specified in the Northern Rivers Development and Design Manual – Version 2 and the Northern Rivers Construction Manual. An exception may be made for existing unmaintained unsealed public roads which may be accepted as Category 2 roads subject to the roads meeting a specified standard of a minimum 6 metre wide constructed carriageway or 4 metre wide constructed carriage way with passing bays at a maximum of 200 metre intervals. The minimal gravel depth of the road shall be 100 mm of appropriately specified gravel for unsealed roads. Additional requirements to address design, environment, drainage and safety issues may also be required as assessed by Council. The decision on whether Council will accept a road as either Category 1 or Category 2 is at the discretion of Council and will be based on the access, development and maintenance implications of the access.*

Comment: For Council to accept transfer of the section of Crown road under Council's Roads Policy, the developer will be required to construct the road in accordance with Council specifications as per the Northern Rivers Development and Design Manual – Version 2 and the Northern Rivers Construction Manual prior to be accepted as a Council asset.

6. *There shall be no timber bridges located on the subject road.*

Comment: There are no timber bridges on the subject road.

It is recommended that Council accept the transfer of the Crown Road Reserve section as a sealed road provided the Applicant constructs the road to the standard as set out in the draft conditions of consent contained in Schedule 1. The road will also be required to be transferred from the Department of Industry (DPI) Crown Lands to Council (at the expense of the owner) and adopted into the Roads Asset Register, which requires a resolution of Council. The transfer of the road is supported by Council staff.

- (iiia) **any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and**

N/A.

- (iv) **the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates,**

The proposed development is considered to be not inconsistent with the prescribed matters. No demolition is proposed.

**(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.**

The proposed development is not expected to have a significant impact on the built environment within the locality, although any future development should be in accordance with surrounding development and will be the subject of a future development application.

There is native vegetation within the current George Street road reserve that will need to be cleared for Proposed Road 1, these being 2 Pink Bloodwoods, 1 Tallowood and 1 Red Mahogany between 30-45cm diameter at breast height. The subject site land is largely cleared with native vegetation on the southern portion of the lot. Advice was sought from Council's Open Space Manager, these trees can be offset and form part of the landscaping plan for the subdivision or be planted north of Proposed Road 1 within George Street, an appropriate condition is included in Schedule 1. The road has been located to avoid a hollow bearing tree within the George Street road reserve. Council's vegetation controls in the DCP do not apply to the land in the circumstances, Part E Native Vegetation Controls applies to vegetation that does not form part of a Development Application and Part Y Biodiversity Controls does not apply to R1, R2 and R3 zoned land. Clearing is authorised as part of the development consent. Under the Biodiversity Conservation Act 2016 the proposal does not propose clearing of native vegetation over the threshold and is not mapped on the values map, therefore further ecological studies are not required.

Socially and economically, the proposed development will have a positive outcome for the area through increased employment opportunities during construction works and once the subdivision is completed during the construction of individual dwellings on the allotments. The proposal is not considered to have a detrimental impact socially or wellbeing of the locality.

**(c) the suitability of the site for the development,**

The proposal will utilize an existing largely flat vacant site with access to infrastructure and services. All lots will be required to be serviced to the satisfaction of the relevant service provider prior to the lots being released. The proposal is considered to be generally in accordance with development in the surrounding area and can accommodate a dwelling and effluent disposal area. Through the imposition of suitable conditions the subject site is considered to be suitable for the proposed subdivision.

**(d) any submissions made in accordance with this Act or the regulations,**

The proposed development was advertised and notified to adjoining land owners in accordance with the CPP. During the exhibition a single response was received concerning stormwater quality devices and ensuring that the development did not result in pollution to the Clarence River. Comments from Council's Development Engineer at that stormwater is conveyed from the site via swale drainage along the road network and inter-allotment towards a piped crossing on Bridge Street. Council staff are satisfied that quality managed by bio-swale systems can achieve Councils sustainable water controls, though further information on these systems will be required prior to issue of SWC.

**(e) the public interest.**

The public interest has been considered as part of this application. On balance the development is not inconsistent with the following objectives of the Act:

- (a) to promote the social and economic welfare of the community and a better environment by the proper management, development and conservation of the State's natural and other resources,*
- (b) to facilitate ecologically sustainable development by integrating relevant economic, environmental and social considerations in decision-making about environmental planning and assessment,*
- (c) to promote the orderly and economic use and development of land,*
- (d) to promote the delivery and maintenance of affordable housing,*
- (e) to protect the environment, including the conservation of threatened and other species of native animals and plants, ecological communities and their habitats,*
- (f) to promote the sustainable management of built and cultural heritage (including Aboriginal cultural heritage),*
- (g) to promote good design and amenity of the built environment,*
- (h) to promote the proper construction and maintenance of buildings, including the protection of the health and safety of their occupants,*
- (i) to promote the sharing of the responsibility for environmental planning and assessment between the different levels of government in the State,*
- (j) to provide increased opportunity for community participation in environmental planning and assessment.*

**Officer: James Hamilton, Development Planner**

**Date: 14 October 2020**



**NSW RURAL FIRE SERVICE**

# **BUSH FIRE SAFETY AUTHORITY**

Subdivision – Torrens Title Subdivision  
5 Bridge Street Glenreagh NSW 2450, 11//DP1185535, 10//DP1185535  
RFS Reference: DA20200629002302-Original-1  
Your Reference: (CNR-9036) SUB2020/0012

This Bush Fire Safety Authority is issued on behalf of the Commissioner of the NSW Rural Fire Service under s100b of the Rural Fires Act (1997) subject to the attached General Terms of Approval.

This authority confirms that, subject to the General Terms of Approval being met, the proposed development will meet the NSW Rural Fire Service requirements for Bush Fire Safety under *s100b of the Rural Fires Act 1997*.

**Alan Bawden**

**Team Leader, Dev. Assessment & Planning  
Planning and Environment Services**

Friday 17 July 2020



## NSW RURAL FIRE SERVICE

Clarence Valley Council  
 Locked Bag 23  
 GRAFTON NSW 2460

Your reference: (CNR-9036) SUB2020/0012  
 Our reference: DA20200629002302-Original-1

**ATTENTION:** James Hamilton

Date: Friday 17 July 2020

Dear Sir/Madam,

**Integrated Development Application**  
**s100B - Subdivision - Torrens Title Subdivision**  
**5 Bridge Street Glenreagh NSW 2450, 11//DP1185535, 10//DP1185535**

I refer to your correspondence dated 29/06/2020 seeking general terms of approval for the above Integrated Development Application.

The New South Wales Rural Fire Service (NSW RFS) has considered the information submitted. General Terms of Approval, under Division 4.8 of the *Environmental Planning and Assessment Act 1979*, and a Bush Fire Safety Authority, under section 100B of the *Rural Fires Act 1997*, are now issued subject to the following conditions:

### General Conditions

1. The development proposal is to comply with the subdivision layout identified on the drawing prepared by de Groot & Benson titled "Concept Plan Site Plan", noted as Drawing No. 20042-03 and dated Jan 2005.

### Asset Protection Zones

***The intent of measures is to provide sufficient space and maintain reduced fuel loads so as to ensure radiant heat levels of buildings are below critical limits and to prevent direct flame contact with a building. To achieve this, the following conditions shall apply:***

2. At the issue of a subdivision certificate, and in perpetuity (to ensure ongoing protection from the impact of bush fires), the proposed residential lots shall be managed as an inner protection area (IPA) in accordance with the requirements of Appendix 4 of Planning for Bush Fire Protection 2019, except for the following specified areas;

- The area south of the green dashed line that represents the "Line of Existing Vegetation" that is noted within proposed lots 6 - 12 and found on the plan prepared by de Groot & Benson, titled "Concept Plan Site Plan" and dated January 2005.

When establishing and maintaining an IPA the following requirements apply:

- tree canopy cover should be less than 15% at maturity;
- trees at maturity should not touch or overhang the building;

1

#### Postal address

NSW Rural Fire Service  
 Locked Bag 17  
 GRANVILLE NSW 2142

#### Street address

NSW Rural Fire Service  
 4 Murray Rose Ave  
 SYDNEY OLYMPIC PARK NSW 2127

T (02) 8741 5555  
 F (02) 8741 5550  
[www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au)

- lower limbs should be removed up to a height of 2m above the ground;
- tree canopies should be separated by 2 to 5m;
- preference should be given to smooth barked and evergreen trees;
- large discontinuities or gaps in vegetation should be provided to slow down or break the progress of fire towards buildings;
- shrubs should not be located under trees;
- shrubs should not form more than 10% ground cover; and
- clumps of shrubs should be separated from exposed windows and doors by a distance of at least twice the height of the vegetation.
- grass should be kept mown (as a guide grass should be kept to no more than 100mm in height); and
- leaves and vegetation debris should be removed.

3. At the issue of a subdivision certificate, a suitable mechanism, such as an instrument pursuant to section 88 of the 'Conveyancing Act 1919' shall be in place over proposed lots 2, 3 & 6 - 12 prohibiting the erection of future dwellings within the identified Asset Protection Zones (APZs). This is required to ensure that future dwellings are not proposed to be erected in areas where BAL-29 is exceeded. The APZ is depicted in the proposed subdivision plan; prepared by de Groot & Benson, titled "Concept Plan Site Plan", noted as Drawing No. 20042-03 and dated Jan 2005.

The name of authority empowered to release, vary or modify any instrument shall be Coffs Harbour City Council.

#### **Access - Public Roads**

***Intent of measures: to provide safe operational access to structures and water supply for emergency services, while residents are seeking to evacuate from an area. To achieve this, the following conditions shall apply:***

4. Non-perimeter roads must comply with the general requirements of Table 5.3b of Planning for Bush Fire Protection 2019, and the following:

- minimum 5.5m carriageway width kerb to kerb;
- parking is provided outside of the carriageway width;
- hydrants are located clear of parking areas;
- curves of roads have a minimum inner radius of 6m;
- the road crossfall does not exceed 3 degrees;
- a minimum vertical clearance of 4m to any overhanging obstructions, including tree branches, is provided, and;
- a turning head is to be provided at the dead-end of the public road (noted to be within the unformed part of Nymboida Street) in accordance with the requirements of A3.3 of PBP 2019.

#### **Water and Utility Services**

***Intent of measures: to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building. To achieve this, the following conditions shall apply:***

5. The provision of water and electricity shall comply with Table 5.3c of Planning for Bush Fire Protection 2019.

#### **General Advice - Consent Authority to Note**

- Establishment of asset protection zones on proposed Lots, within the proposed subdivision, may require the clearing of vegetation. This bush fire safety authority does not authorise the clearing of any vegetation, nor does it include an assessment of potential ecological impacts of clearing vegetation for the purpose of establishing asset protection zones. Approvals necessary for the clearing of vegetation should be obtained prior to the establishment of any asset protection zones.
- Development applications lodged on lots created within this subdivision may be subject to further assessment under the Environmental Planning & Assessment Act 1979.

For any queries regarding this correspondence, please contact Bradford Sellings on 1300 NSW RFS.

Yours sincerely,







# REPORT



GRAFTON REGIONAL GALLERY  
158 Fitzroy Street GRAFTON  
NSW 2460  
02 6642 3177

[graftongallery.nsw.gov.au](http://graftongallery.nsw.gov.au)

**YULGILBAR FOUNDATION SUPPORT 16/17-18/19**  
**GRAFTON REGIONAL GALLERY**





2019 Yulgilbar Travelling Fellowship recipients L-R: Julianne Gosper, Jasmine Grady, Gallery Director Niomi Sands and Jimmy Waggs.

## Directors Forward

The Grafton Regional Gallery is a much loved arts and cultural hub of the Clarence Valley. It has been my great pleasure and that of the Gallery team to collaborate with the Yulgilbar Foundation to provide meaningful and outstanding arts and cultural experiences to the community of the Clarence Valley. As the Gallery team embarks on an exciting new chapter facilitated through the major redevelopment it's an apt time to reflect on the success of the ongoing partnership with the Yulgilbar Foundation.

Over the past three years the programs support by the Yulgilbar Foundation have reached over 15937 people and supported 91 Regional artists. The Gallery has been able to provide quality arts experience otherwise not available within Northern NSW. The gallery looks forward to an ongoing collaboration with the Yulgilbar foundation to continue to enrich the lives of the Clarence Valley Community through out standing arts and cultural experiences.







2019 Clarence Valley Indigenous Art Award Exhibition Opening



GRAFTON  
REGIONAL  
GALLERY





2019 Clarence Valley Indigenous Art Award Judge Dr Bianca Beetson, Gallery Director Niomi Sands and CVIAA Winner Stacie Fraser

## Major Achievements

The Yulgilbar Foundation support has contributed to a number of the Gallery's major achievements over the past three years. The most significant being the current Gallery redevelopment which is underway. This was made possible through the partnership with the Gallery Foundation and Yulgilbar Foundation which provided support for the development of the business case and grant submission that secured the \$7.6million grant from the Create NSW Cultural Fund.

Other major achievements include the replacement of the cool room in collaboration with the Gallery Foundation, the replacement of Gallery lighting system in Prentice House and the design and production of the *Photographs are never still: JW. Lindt* research publication.



*Battle Scars* exhibition, by Julie Hutchings



GRAFTON  
REGIONAL  
GALLERY





*Men of Yulgilbar exhibition*

## Exhibitions

The philanthropic assistance provided by the Yulgilbar Foundation has supported the Gallery to present a number of exceptional projects and curatorial exhibitions that have quality and far reaching positive impact within the Clarence Valley. The funding provide contributed to the development of the following exhibitions:-

- Presentation of 2 Clarence Valley Ingenious Art Awards
- The development and presentation 4 exhibitions exploring the new bridges that cross the Clarence River
- The design, development and presentation of the Women of Yulgilbar and the Men of Yulgilbar exhibitions
- The design, development and presentation Battle Scars exhibition
- Continued support of the Gallery's annual exhibition program
- The design, development and presentation the Biiirinba Connection exhibiting in response to JW. Lindt photographs



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*Bridges :The Third Year exhibition*



*Women of Yulgilbar exhibition*



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REGIONAL  
GALLERY





2018 JADA Symposium

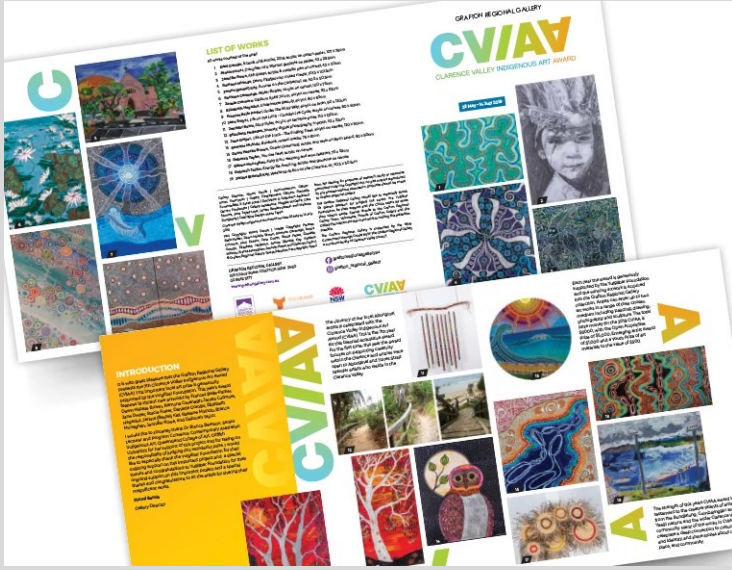
## Artists Programs

The generous support provided by the Yulgilbar foundation allows the Gallery to provide career changing opportunities for Artists in the Clarence Valley. The two major projects supported by the Foundation are; the Yulgilbar Travelling Fellowship which supports Clarence Valley artists to broaden their artistic practice through travel both nationally and internationally culminating in the presentation of an exhibition at the Gallery and the biennial Clarence Valley Indigenous Award which supports artists from the Bundjalung Gumbaynggirr and Yaegl nations to create and present new work. The funding also contributed to the development of the following programs:-

- Supported 5 Yulgilbar Traveling Scholarships
- The development and presentation of the Art at large billboard project
- The development and presentation of the Light up the valley ephemeral public art exhibition
- The design and production of the *Photographs are never still: JW. Lindt* catalogue
- Supporting the presentation of the Jacaranda Acquisitive Drawing Award symposium
- The design and production of the biennial Jacaranda Acquisitive Drawing Award catalogue



# Catalogues



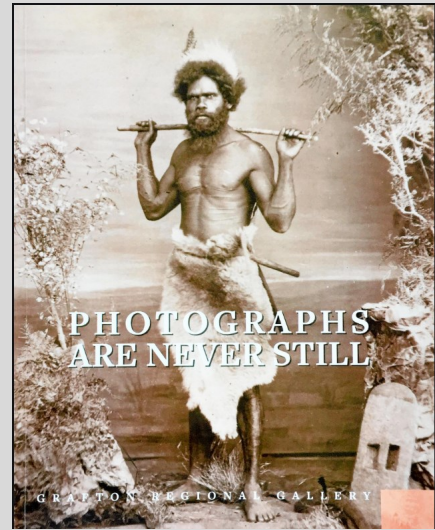
GRAFTON REGIONAL GALLERY

*presents*



*Women of Yulgilbar*

March 8 to 25, 2017



GRAFTON REGIONAL GALLERY

*presents*



*Men of Yulgilbar*

October 24 to December 8, 2019



# GRAFTON REGIONAL GALLERY

# Measuring Our Performance

<b>Exhibition Visitation</b>	
Bridges 1	1291
Bridges 2	1313
Bridges 3	3107
Battle Scars	1444
Women of Yulgilbar	1632
Men of Yulgilbar	2270
CVIAA 2017	1527
CVIAA 2019	1296
Light Up The Valley	475
Biirrinba Connection exhibiting in response to JW. Lindt photographs	1132
<b>Programs</b>	
Yulgilbar Traveling Scholarships	5 scholarships and 6 recipients
Jacaranda Acquisitive Drawing Award symposium	2 symposiums and 50 attendees across both programs
Jacaranda Acquisitive Drawing Award Catalogue	2 catalogues designed and a print run of 300 each
CVIAA 2017 & 2019	39 artist exhibited
Grafton Bridge Opening – Postcard project	500
Art Bill Board Project	9 bill boards, 9 artist
Photographs are never still: JW. Lindt Book	1 research and production and a print run of 2000
<b>Visitor Feedback &amp; Satisfaction</b>	98% positive feedback across all programs





# Policy

## Naming of parks, ~~and~~ reserves and facilities

Responsible Manager (Title)	Open Spaces & Facilities		
Adopted by Council	Date 11 December 2018	Minute Number 15.217/18	
File Reference Number	DWS 2312959	Version 3	Review Due: April 2023
Document(s) this policy Supersedes	V1.0 – 20/7/2010 – 13.115/10 V2.0 – 18/8/2015 - 14.144/15		
Community Plan Linkage	<b>1 Society</b>		
	1.1 We will have proud and inviting communities		
	1.1.2 Respect the heritage of the region by highlighting and enhancing our unique characteristics		

## 1 Purpose

To provide guidelines for the naming of parks, ~~and~~ reserves and facilities under Council control as Crown Land Manager or as freehold owner.

## 2 Definitions

NSW – New South Wales

GNB – Geographical Names Board

## 3 Background/legislative requirements

- 3.1** The Geographical Names Act, 1966, empowers the Geographical Names Board (GNB) to assign names to places, to investigate and determine the form, spelling, meaning, pronunciation, origin and history of any historical name, and the application of such names to a position, extent or otherwise.
- 3.2** Council's Road and Street Naming Policy provides policy structure for the naming of roads, the policy includes lists that may provide suitable names for parks, ~~and~~ reserves and facilities.

## 4 Policy statement

Consideration should be given to commercial opportunities with regards to the naming of facilities located in parks and reserves which are under Council control as Crown Land Manager or as freehold owner. Commercial opportunities could include sponsorship, signage or other economic benefit in exchange to the naming of a facility.

Council has adopted the following guidelines for the naming of Parks and Reserves under the control of Council.

### 4.1 The recommended names for parks and reserves include:

- Aboriginal names of significance to the area, subject to the prior approval of the relevant local Aboriginal Land Council and Council's Aboriginal Consultative Committee.
- Native flora and fauna, generally using the common name and excluding lengthy or complex scientific names.
- ~~• Names of persons should normally only be given posthumously but the NSW Geographical Names Board (GNB), at its discretion, may approve a feature name which honors a living person. Such a person's contribution to the local community should have been of outstanding benefit to the community. Ownership of the land is not sufficient reason for the application of the owner's name to a geographical feature. The GNB will not approve the naming of a feature after a person still holding public office. (This paragraph text is from the GNB guidelines)~~
- Commemorative names are those that commemorate a person, event or place. The person commemorated should have contributed significantly to the area around the geographic feature or locality. When such a name is applied, it shall be given posthumously, at least one year after the decease of a person. Ownership of land is not in itself grounds for the application of an owner's name. Names of persons holding office shall not be used. (extracted from the GNB place names, naming, geographical, policy)
- War casualty lists.
- Names of early river pilots and historical river boats.

### 4.2 In the following areas, preference will be given to the following names:

- Grafton: Native flora
- Grafton CBD area: a list of pioneer family names and prominent citizens (lists are available from Council)
- Maclean: Scottish themes, ferry or shipping names, thematic history of the area, Yaegl language names as approved by the Aboriginal Land Council and/or Council's Aboriginal Consultative Committee

- South Grafton: early vessels which plied the Clarence (lists are available from Council )
- Yamba: Early ships/river boats, captains, pilots and maritime themes
- Woombah: Native flora and fauna

- 4.3** Names should be appropriate to the physical, historical or cultural character of the area concerned.
- 4.4** The origin of each name should be clearly stated and subsequently recorded.
- 4.5** The relevant Local Aboriginal Land Council and Council's Aboriginal Consultative Committee should be consulted when choosing Aboriginal names, unless the name is selected from an agreed list provided by Council.
- 4.6** If the proposal involves the naming of **part** of a formally named park or reserve, Council will consider a local informal naming that meets the above criteria. An informal name will not be considered for the whole of a park or reserve.

## 5 Implementation

- 5.1** An application must be submitted ~~in writing by the proposer to the General Manager on the appropriate GNB application form Placename application form or Commemorative naming form together with a covering letter seeking Council's support for the proposal. These forms will be considered for local naming proposals even though the matter may not be ultimately referred to the GNB online via the NSW Place and Road Naming Proposal System here: [https://www.gnb.nsw.gov.au/place\\_naming/nsw\\_place\\_and\\_road\\_naming\\_proposal\\_system](https://www.gnb.nsw.gov.au/place_naming/nsw_place_and_road_naming_proposal_system)~~

- 5.1** All applications will be processed as follows:

- ~~a.~~ The application will be ~~forwarded from the GNB to Council for endorsement.~~
- ~~a-b.~~ ~~The application will be~~ initially assessed by Council's Open Spaces & Facilities Section against the guidelines provided in this policy and the ~~Guidelines for Determination of Place Names Geographical Names Board of NSW Policy Place Naming~~ published by the GNB.
- ~~b-c.~~ The applicant will be advised if the proposal is deemed inappropriate.
- ~~e-d.~~ If deemed appropriate, Council's Open Spaces and Facilities Section will submit the application to Council for approval in principle and, if the park, ~~or~~ reserve ~~or~~ facility is on Crown land under the control of Council, advise the State Government Department administering the Crown Lands ~~Management~~ Act of the name.

- d.e. The applicant will be advised if the proposal is not approved in principle by Council or by the relevant State Government Department.
- e.f. If approved in principle by Council, an application will be submitted by Council's Open Spaces and Facilities Section to the GNB.
- f.g. If approved by the GNB, the proposal will be advertised in the local press, for public comment.
- g.h. Submissions may be made to the GNB, which may seek comment from Council on those submissions.
- h.i. The GNB will determine the application and, if approved, will publish the approved name in the Government Gazette.
- i.j. After publication in the gazette Council will advise the applicant and update records of the name.
- j.k. If Council is advised that the application was not approved, Council's Open Spaces and Facilities Section will advise the applicant.

### Appeal/objections process

Click or tap here to enter text.

## 6 Related Documents

[Geographical Names Board of NSW Policy, Place Naming \(July 2019\)](#)

## 7 Attachments

~~[GNB Application Forms and Fact Sheets](#)~~

[GNB, Naming a Place Fact Sheet](#)

[GNB, Commemorative Naming Fact Sheet](#)



# Policy

## Roadside memorials

Responsible Manager (Title)	Manager Civil Services		
Adopted by Council	Date:	Minute Number:	
File Reference Number	DWS	Version 3.0	Review Due: Sept 2022
Document(s) this policy Supersedes	V1.0 – 20/03/2012 – 13.026/12 V2.0 – 24/06/2014 – 14.049/14		
Community Plan Linkage	2 Infrastructure		
	2.1 We will have communities that are well serviced with appropriate infrastructure		
	2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources		

### 1. Purpose

To provide guidelines for the erection, maintenance and removal of roadside memorials that:

- Provide a compassionate and consistent approach to the placement of roadside memorials
- Take account of the safety needs of road users, the community and the legal obligations of Council
- Limit Council's exposure to the potential road safety hazard and public liability risks of roadside tributes and memorials
- Assist Council to manage the road assets under its care and control

### 2. Definitions

A **roadside memorial** is any object to commemorate a death on a Council road and which is constructed, erected or placed within a Council road reserve. Memorials may include the affixing of items such as flowers or memorabilia to existing infrastructure.

**Public Road** means any road that is opened or dedicated as a public road under the Roads Act 1993 or any other Act or Law and includes:

- a) The land adjoining a road commonly referred to as the road verge or road side reserve,
- b) A bridge, culvert or causeway; or
- c) A laneway, walkway or cycleway,

But does not include a classified road under the control of the NSW Roads and Traffic Authority.

### **3. Background/legislative requirements**

Council has powers pursuant to the Local Government Act and Roads Act to regulate the use of its road reserves.

### **4. Policy statement**

While not encouraging the practice, but recognising the reasons for roadside memorials, Council permits the erection or placement of such memorials on its road reserves on the conditions set out below:

- 4.1 A roadside memorial can only be located within immediate vicinity to the site of the accident.
- 4.2 Only one (1) roadside memorial is to be erected in respect of each accident or incident.
- 4.3 A memorial must be located in a position where it will not distract drivers' attention from the driving task or interfere with the role of any traffic control item.
- 4.4 A memorial must not be located in a position where it will be hazardous to passing traffic (vehicles, bicycles and pedestrians) or prevent appropriate maintenance of a road reserve.
- 4.5 Roadside memorials must not exceed a height and width of 300mm. The material composition and location of these materials will be considered in respect to their potential risk to road users. Memorials must not be constructed of materials that may cause hazard to vehicles, bicycles and pedestrians. (eg, large metal or stone components are not permitted).
- 4.6 Memorials must be secured to prevent dispersion by weather conditions.
- 4.7 A memorial must not unreasonably restrict access for utility and emergency services.
- 4.8 Wherever possible the location of a memorial should be chosen to minimise risk. Persons erecting or visiting a roadside memorial do so at their own risk.
- 4.9 The location of a memorial should not unreasonably detract from the amenity of the local area or seriously detract from the reasonable quality of life as expected by adjacent landowners or property occupiers and other members of the public.
- 4.10 Council reserves the right to remove, without notice, any memorial that does not comply with these guidelines.

## 5. Implementation

Persons wishing to erect a Roadside Memorial are required to complete the form “Application for Erection of a Road Side Memorial” and submit it to Council for approval prior to proceeding with the installation. Council will issue a letter of approval provided the ten (10) conditions set out on the application form have been complied with. A copy of the application form can be found on the CVC website.



**Contact Details:**  
Postal Address: Locked Bag 23,  
GRAFTON NSW 2460  
Telephone: (02) 6643 0200  
Email: council@clarence.nsw.gov.au

**Office Locations:**  
2 Prince Street, Grafton  
50 River Street, Maclean

## Application for Erection of a Road Side Memorial

Office use only -

Date Lodged: \_\_\_\_/\_\_\_\_/\_\_\_\_

DWS: \_\_\_\_\_

### Applicant's Details

Surname:

Given Name:

Postal Address:

\_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Business Telephone:

Home Telephone:

Email:

Signature:

\_\_\_\_\_ Date: / /

### Location of Roadside Memorial

Please provide accurate details of the location (draw a map in the section over the page)

Locality: \_\_\_\_\_ Road Name: \_\_\_\_\_

Location description:

\_\_\_\_\_  
\_\_\_\_\_

### Type of Memorial

Description: (i.e., floral tribute, cross, etc)

\_\_\_\_\_

Proposed size approx (height & width in cm): \_\_\_\_\_

Name of person being placed on the memorial: \_\_\_\_\_

### Alternate Contact Person Details

*(To assist Council in making contact about the Memorial if necessary)*

Surname:

Given Name:

Address:

Business Phone:

Home Phone:

Email:

Please attach or draw a map in this block showing the **location** of the proposed roadside memorial

Council permits the erection or placement of such memorials on its road reserves on the conditions set out below:

1. A roadside memorial can only be located within immediate vicinity to the site of the accident.
2. Only one (1) roadside memorial is to be erected in respect of each accident or incident.
3. A memorial must be located in a position where it will not distract drivers' attention from the driving task or interfere with the role of any traffic control item.
4. A memorial must not be located in a position where it will be hazardous to passing traffic (vehicles, bicycles and pedestrians) or prevent appropriate maintenance of a road reserve.
5. Roadside memorials must not exceed a height and width of 300mm. The material composition and location of these memorials will be considered in respect to their potential risk to road users. Memorials must not be constructed of materials that may cause hazard to vehicles, bicycles and pedestrians. (eg, large metal or stone components are not permitted).
6. Memorials must be secured to prevent dispersion by weather conditions.
7. A memorial must not unreasonably restrict access for utility and emergency services.
8. Wherever possible the location of a memorial should be chosen to minimise risk. Persons erecting or visiting a roadside memorial do so at their own risk.
9. The location of a memorial should not unreasonably detract from the amenity of the local area or seriously detract from the reasonable quality of life as expected by adjacent landowners or property occupiers and other members of the public.
10. Council reserves the right to remove, without notice, any memorial that does not comply with these guidelines.

#### **Privacy Advice**

The personal information that Council has collected or is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA). Council will only use this information in accordance with the PPIPA.

The supply of this information by you is voluntary. However, if you cannot provide or do not wish to provide the information sought, the Council may be limited in dealing with your application/request. Council requires this personal information from you in order to process your application

You may make application for access or amendment to your personal information held by Council. Council will consider any such application in accordance with the PPIPA.

Council is to be regarded as the agency that holds the information.

# Policy

## Stock on roads

Responsible Manager (Title)	Manager Civil Services		
Adopted by Council	Date:	Minute Number:	
File Reference Number	DWS	Version 6.0	Review Due: July 2024
Document(s) this policy Supersedes	V1.0 – 15/05/2005 – 54 V2.0 – 16/04/2013 – 13.059/13 V3.0 – 15/04/2014 – 13.060/14 V4.0 – 15/07/2014 – 13.137/14 V5.0 – 21/03/2017 – 15.042/17		
	2 Infrastructure		
	2.1 We will have communities that are well serviced with appropriate infrastructure		
	2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources		

### 1. Purpose

The purpose of the Stocks on Roads Policy is to detail the:

- a) Circumstances where stock are permitted on Council roads;
- b) Circumstances where permits are required;
- c) Obligations of Council for stock of roads;
- d) The circumstance under which Council staff will attend straying stock on roads, and
- e) Obligations of landowners for stock on roads.

### 2. References

- Roads Act 1993;
- Local Land Service Act 2013;

- Local Land Service Regulation, 2014;
- Roadside Grazing, Junee Shire Council and;
- Impounding Act 1993

### **3. Background/legislative requirements**

Council is the responsible road authority for all public roads, including the road reserve from boundary fence to boundary fence. Legislation, as detailed below, provide stock owners with rights and responsibilities with regard to stock on roads, however stock on roads is ultimately the responsibility of the owners of the stock. As the road authority, Council will attend straying stock on roads under certain circumstances as listed in the stock on road procedures of this policy. The Local Land Services also has a responsibility, providing permits for travelling stock and roadside grazing.

There are five (5) dominant pieces of legislation that govern stock on roads. These are:

- Roads Act 1993;
- Local Lands Services Act 2013;
- Local Land Services Regulation 2014: and
- Road Rules 2008.
- The Impounding Act 1993

The implications of the governing legislation are discussed below.

#### **Roads Act 1993**

Part 1, Section 5 – Right of Passage Along a Public Road by Members of the Public provides that: *“A member of the public is entitled, as a right, to pass along a public road (whether on foot, in a vehicle or otherwise) and to drive stock or other animals along the public road.”*

#### **Local Land Services Act 2013 & Local Land Services Regulation 2014**

The Issue of stock on roads is covered more extensively within this Act and Regulation. Assessment of the Act and Regulation indicate that there are five different ways in which stock may exist on a roadway. These are:

- Travelling stock
- Grazing stock on reserves and stock zones
- Roadside grazing



- Moving of stock from property to property, and
- Straying Stock

Each of the ways that stock may exist on a roadway is expanded upon individually below.

### **Travelling Stock (refer Local Land Service Act – Part 8)**

Travelling stock means stock that are being moved by being walked, and includes travelling stock that are grazing along an approved route at a rate of approximately 10km per day. Travelling stock is governed by the Local Land Service who issue permits for this activity along designated zones (refer Local Land Service Act – Clause 96).

It is possible for a person managing travelling stock to deviate from the stock zones and be authorised to travel along a temporary stock zone (Council's public road network). However, if this is to occur the stock must be off the temporary stock zone between sunset and sunrise (refer Local Land Services Regulation 2014 – Regulation 58).

A person managing travelling stock needs no approval from Council to travel a stock route or public road. All approvals and permits are provided by the Local Land Service.

### **Grazing Stock on Stock Zones**

This form of grazing occurs when a person with a mob of stock is given a permit to linger in a stock zone for an extended time. A permit issued by the Local Land Service, allows the person responsible for the mob to use the stock reserve as a base for a prescribed period of time. In this period the stock will graze on the surrounding stock zones, returning to the same stock reserve at night. Properties adjoining stock zones can be permitted to use stock route adjoining property boundaries during daylight hours.

### **Roadside Grazing**

Roadside grazing is the practice where owners take their stock from their property onto the temporary stock zone (council public road) to graze the grass on the road shoulder, generally adjoining their property. A permit for this activity is issued by the Local Land Service. However, in this instance approval is required by Council (for public roads) prior to a permit being issued (refer Local Land Service Act, 2013– Part 8, Clause 101). Council's procedure for providing approval for roadside grazing is detailed in the Procedures section of this policy.

### **Movement of Stock from Property to Property**

Property movements cover the situation where a property owner owns property on both sides of the road or owns another property along the road with some distance between them. On fenced road reserves because of the nature of the situation the stock is in fact, "travelling", and therefore fall under the criteria of travelling stock. Under this interpretation of the Act, the owners concerned require a permit from the Local Land Service (Annual Travelling Movement Permit) but do not require Council's permission.

The requirements of “travelling stock” apply in this area. These requirements do not apply to unfenced public roadways (refer below).

### **Straying Stock** (Straying stock, apply to fenced roads only)

Straying stock are defined as those stock that have escaped from their normal enclosure (either from private property or from a stock reserve) and are moving along a roadway in an uncontrolled manner.

Straying stock are the responsibility of the owner of the stock or the owner of the land from which they came. Straying stock becomes an issue for Council where they cause a nuisance to the travelling public.

Under the Rural Lands Protection Act 1989, stock are considered to be ‘abandoned’ if they are left unattended on a public road or public land. Abandoned or trespassing animals may be impounded by a council ranger under the impounding Act 1993 and there may be a fee to have them released. Fines also may be imposed.

### **Unfenced Public Roadways**

Unfenced public roadways are treated as a “Temporary Stock Zone” (defined below). As such, stock on unfenced roadways does not constitute straying stock (if a temporary stock zone has been defined).

The Local Land Services Regulation 2014 - Regulation 52 states that:

*“...an occupier of land through which an unfenced public road passes must set aside that part of the road passing through the land as a temporary stock zone if the land is normally grazed by stock”.*

### **Stock Zones**

The Local Land Services Regulation 2014 – Regulation 52 – defines two types of stock zones, Permanent and Temporary.

A Permanent Stock Zone is the whole or part of a public road set aside as a permanent stock zone by a Council. The permanent stock zone is to be positioned as per Local Land Services Regulation 2014 – Regulation 53(3).

A Temporary Stock Zone is where a person who owns or has charge of stock that are grazing or walking on a public road may set aside the whole or part of that public road as a temporary stock zone. An occupier of land through which an unfenced public road passes must set aside that part of the road passing through the land as a temporary stock zone if the land is normally grazed by stock.

In the Council area stock zones are normally of the temporary type and must be operated in accordance with Local Land Services Regulation 2014; Regulations 52(6), 53(1), 53(2), 53(3), 54(1) with regard to Temporary Stock Zones in particular:

- A temporary stock zone is to be designated by a temporary stock zone sign exhibited at the entry point of the zone to which it relates (Local Land Services Regulation 2014 - Reg 52 (6)).

- The owner or person in charge of stock that are on a public road must ensure, as far as practicable, that the stock do not pose a hazard to any person, animal or vehicle on the road (Local Land Services Regulation 2014 - Reg 53(1)).
- The owner or person in charge of stock that are on or near a public road must ensure that the stock are in a stock zone if it is reasonably foreseeable that they may be a hazard to any person, animal or vehicle on the road (Local Land Services Regulation 2014 - Reg 53(2)).
- The driver of a mechanically powered vehicle must give way to stock and to all other animals and any vehicle accompanying stock in a stock zone (Local Land Services Regulation 2014 - Reg 53(3)).
- A person moving or grazing stock on or near any part of a public road that is not a permanent stock zone must display a temporary stock sign in accordance with this part (Local Land Services Regulation 2014 - Reg 54(1)).
- A person must not, without lawful authority, remove, interfere with, damage, deface or affix advertising material or any other thing to any stock zone sign (Local Land Services Regulation 2014 - Reg 55).

One fact to note is that the Local Land Service Act clearly states that all stock are the responsibility of the owner of the stock or the owner of the property from which they came.

## 4. Policy statement

There are a number of situations where stock is permitted on Council controlled (i.e. public) roads. Some of these situations require permits while others do not. In most cases there are obligations imposed on the owner of the stock when the stock are actually on the road.

There are four different ways in which stock may exist on a road. These are:

- Permanent stock zones;
- Travelling stock in temporary stock zones;
- Grazing stock in temporary stock zones;
- Unattended or straying stock.

This policy is to provide general information to Council staff and the public about the issue of stock on Council's roads. It is not a definitive summary of the legislation regarding stock on roads and owners of stock should make themselves aware of their responsibilities with stock on roads.

## 5. Implementation

In the discussion above, it is evident that Council has limited responsibility in terms of stock on Council controlled roads. Council's authority extends to three (3) main areas:

- Roadside Grazing;
- Straying Stock; and
- Temporary Stock Zones; and
- Permanent Stock Zones

Council's approach to each of these issues is detailed below.

### 5.1 Roadside Grazing

The objective of this section is to detail the process to allow stock to graze the available feed on the road reserve at no cost to Council.

Council will allow stock (cattle and sheep) to graze on Council road reserves subject to the following conditions:

1. Council will provide approval and conditions in regard to establishing a temporary stock zone on the Council Public road reserve. A permit shall then be obtained from Local Land Services. Council is to be supplied with a copy of the permit.
2. Due to prevailing weather conditions, the area required for the temporary stock zone has been assessed as necessary by Council, in consultation with Local Land Services, for the stock zone applicant to provide feed or water for their stock, without suffering undue hardship.
3. The road is properly signposted with standard temporary stock zone warning signs not more than 5 kilometres, and not less than 200 metres, between the sign and the place where a vehicle being driven towards the stock would first encounter the stock, in both directions.
4. Stockperson(s) to be in attendance in accordance with legal requirements.
5. The stock is to be kept off the road at all times unless the stock are purposely being transferred from one side of the road to the other as a herd by the stockperson(s).
6. If rain does occur the stock shall be removed from the road reserve immediately, unless stock can be restrained from moving on the road and associated drainage infrastructure.
7. All stock shall be removed from the road reserve or securely penned between sunset and sunrise.

8. Should any damage occur to Council's assets or adjoining fences the person holding the permit to graze stock and the owner of the stock are to be responsible for the actual cost of repairs.
9. The applicant must be a ratepayer of Clarence Valley Council.
10. The permit holder must arrange a public risk insurance policy to the value of \$20 million indemnifying Council against litigation. The policy must be sighted by the Council and the policy number and expiry date recorded on the permit.
11. The grazing permit strictly forbids bulls or horses.
12. The applicant shall obtain a certificate from the Clarence Valley Weed Authority certifying any chemicals used and any withholding period on the proposed grazing area.

The Local Land Service is to be requested to notify Council of the issue of any permits.

## **5.2 Straying Stock**

Whilst the control of stock is the responsibility of the landholders, if Council is notified of straying stock on its roads, Council workers will try to coordinate the removal of unattended stock from its roads. Council will only coordinate the removal of straying cows and domesticated horses, all other animals such as goats, wild horses, kangaroos, are the responsibility of either the NPWS and/or the RSPCA.

Council will attempt to contact the owner of the stock to remove the stock from the road where contact cannot be made with the stock owner Council may carry out impounding procedures under the Impounding Act 1993 to manage the hazard of straying stock.

When straying stock is reported to Council, council workers will:

1. Between the hours of 8am to 4pm (on the availability of stock owner's phone numbers) attempt to contact the stock owner by phone and if contact can be made direct the stock owner to remove their stock from the road.
2. If contact cannot be made with the stock owner by phone and the stock is in the following areas
  - The Summerland Way: From Grafton to Clarence Way;
  - Gwydir Highway: From South Grafton to Tindal Road;
  - Armidale Road: From South Grafton to Orara Way;
  - Eight Mile Ln and Wooli Rd: From Pacific Hwy to Firth Heinz Rd ;
  - Yamba Rd;
  - Urban areas in Grafton, South Grafton, Maclean & Yamba.

Council workers will attend site during daylight hours only to locate stock. Where straying stock is located and it is safe to do so, council will erect signs to warn motorists of the hazard.

3. Council workers will then endeavour to contact the owners of the surrounding properties to identify the stock owner and have them remove the stock from the roadway.
4. Where contact cannot be made with the stock owner Council Rangers may undertake actions to impound the stock in accordance with the impounding Act 1993. This may involve implementation of traffic control to ensure the safety of Council workers.

Council workers will not attend to remove straying stock from the roadway unless adequate controls can be put in place to ensure the health and safety of workers. Due to the inherent risks of working in poorly lit conditions on the roadway, council workers will not attempt to remove straying stock from the road reserve between sunset and sunrise unless suitable lighting or Police assistance is available.

Council may seek to recover costs from stock owners for impounding straying stock including the costs of traffic control, and/or issue fines under the Impounding Act (1993).

### **5.3 Permanent Stock Zones**

Council will only consider applications for Permanent Stock Zones in exceptional circumstances. Roads concerned will need to meet the following criteria:

- Roadway is unfenced;
- Stock to be continuously grazing or crossing the road; and
- Road to be classified as Distributor or above.

Council will assess each application on its merits in determining whether to approve a request for a Permanent Stock Zone.

# Policy

## Community Engagement

Responsible Manager (Title)	Director Corporate and Governance		
Adopted by Council	27 October 2020	Minute Number	
File Reference Number	DWS	Version 5.0	Review Due February 2024
Document(s) this policy Supersedes	V3.0 – 16/02/2016 – 14.008/16 V4.0 – 26/06/2018 – 15.105/18		
Community Plan Linkage	<b>5 Leadership</b>		
	5.1 We will have a strong, accountable and representative government		
	5.1.4 Ensures transparent accountable decision making for our community		

### 1 Purpose

The purpose of this policy is to outline Council's approach to engaging with our community.

The Community Engagement Policy, alongside the Community Engagement Strategy and Community Engagement Plan Toolkit provides the framework to enable the Clarence Valley community's active involvement in Council strategy, decision making and activities and to provide a consistent and transparent approach to our conversations with community.

### 2 Definitions

Community – includes all of the people who live, work, study, own property, visit or conduct private or government business within the Clarence Valley local government area.

Community Engagement – the range of opportunities for public input to, and involvement in, decision-making and relationship building.

Advocate – occasions where the Council speaks on behalf of, or in support of, community needs and aspirations, most commonly, to other levels of government.

### 3 Background/legislative requirements

- Local Government Act NSW 1993



- Integrated Planning and Reporting Framework

The policy provides that, Councillors: encourage community engagement that informs the decisions they make on behalf of the community.

Council officers: develop and deliver effective community engagement opportunities on matters affecting community within the local government area. Community members: are encouraged to keenly participate in the community engagement activities that interest and/or affect them.

## 4 Policy statement

In inviting the community to participate in discussing strategic outcomes and making decisions, we will:

- Make the intent of our engagement clear and relevant.
- Define the timetable and how information gathered will be used.
- Use consultation methods that are community focused.
- Provide information that is easy to understand and accessible to all people.
- Be respectful and engaging in an ethical way so everyone has a say on important matters.
- Value input and recognising that participants have different views and needs.
- Evaluate our actions to improve the process.
- Report back to our community how their input was considered, and how it influenced the final outcome.
- Advocate on behalf of the community when it is required.

## 5 Procedures

Council has developed a Community Engagement Plan Toolkit that provides guidance for planning and implementing community engagement processes, for projects and activities of any size.

The Community Engagement Toolkit identifies the following steps when planning a project:

1. Plan – Identify and analyse the issue to be addressed, gather relevant data and develop a community engagement plan.
2. Do – implement/test actions and solutions from the community engagement plan.
3. Check – analyse the results against the expectations to assess whether the engagement worked. If not, repeat Step 1. If it has move to Step 4.
4. Act – document the results, inform others and make recommendations.

Where projects and activities requiring community engagement are approved by Council, the report seeking approval will be accompanied by a Community Engagement Plan.

## 6 Attachments

Community Engagement Strategy



# THE COMMUNITY ENGAGEMENT STRATEGY

## OUR PEOPLE AND *Community*

### WHAT IS COMMUNITY ENGAGEMENT

- ▶ To provide opportunities for the community to contribute to the decision making process
- ▶ To build new relationships and/or improve relationships with the community
- ▶ To build the capacity of the community on a specific theme or issue to increase knowledge or change behaviours



### WHO ARE OUR COMMUNITY?

- General public families, people with disability, aboriginals and visitors
- Councillors, Council staff, council agencies services and committees
- Small business, large business, industry, service providers and the media
- Community organisations, committees, groups and services
- Schools, education and training institutions and facilities



### OUR ENGAGEMENT METHODS

 CVC Website and Social Media	 Discussion and Public Conversation
 Workshops and Seminars	 Surveys and Questionnaires
 Newspaper Inserts and media releases	 Focus groups and forums
 Newsletters and printed materials	 Community gathering and exhibitions

### HOW WE ENGAGE - IAP2 SPECTRUM



### HOW WE REPORT BACK

In an open and transparent manner, we close the loop by providing feedback to the community



**ACTION SCHEDULE FROM COUNCIL MEETINGS – 2020**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status	ECM No
<a href="#">17/2/15</a>	14.024/15	Truck Parking – Truck Drivers Memorial Park, South Grafton	<ol style="list-style-type: none"> <li>The report on truck parking at South Grafton be received and noted.</li> <li>Council pursue Roads and Maritime Services, state and federal Members of Parliament for relevant funding sources.</li> <li>This item stay on the Council checklist so as to be considered an option if relevant grant funding becomes available. (Original estimate for hard stand area is \$690,000 but may be more)</li> </ol>	Tim Jenkins / Alex Dalrymple	<p>17/11/15</p> <p>29/3/16</p> <p>31/1/17</p> <p>19/5/17</p> <p>11/4/19</p> <p>1/10/20</p>	<p>Council staff are monitoring the development of the roads changes associated with the second crossing of the Clarence River that affect this area and as that development proceeds staff will continue to pursue options that improve/provide access to this area as well as seeking funding for the project Council staff are seeking detailed design information of the roads changes associated with the second crossing of the Clarence River from RMS that affect this area. Once the information is received Council staff will be able to determine access issues to the area and prepare a concept plan. This will be used to seek funding. Highway design 85% complete in this area. Options for access for a trust parking area will be examined and approached made for funding once a concept has been determined in line with original report. Highway design being finalised. There has been some discussion about the long-term future of the service station once works are complete. This will potentially have a significant impact on options for the area. These issues will need to be resolved before the design options can be determined. No change to previous status. Once highway works have been completed a final decision can be made on the feasibility of establishing a truck parking area at this location.</p> <p>Report going to October 2020 Council meeting.</p>	<b>B</b>	1437378

**ACTION SCHEDULE FROM COUNCIL MEETINGS – 2020**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status	ECM No
<a href="#">18/4/17</a>	15.057/17	CCRT – Tree Vandalism at Flinders Park and South Head Park, Yamba – Follow Up Report (Reserve 85724)	That Council as corporate manager of the Clarence Coast Reserve Trust <ol style="list-style-type: none"> <li>Plant out areas at Flinders Park and South Head, Yamba [Reserves 85724 and 82661 respectively] to achieve revegetation of the areas affected by the significant dieback.</li> <li>Approve the landscape plan for revegetation to include a combination of natural and formalized planting.</li> <li>Preserve the view by planting and maintaining vegetation between the view corridors with species that do not exceed the view corridor heights as shown in Figure 3.0.</li> </ol>	David Sutton	30/05/2017  22/08/17 7/3/18  30/7/19  02/10/20	Works to be completed in conjunction with Zig-Zag path construction to limit rework and to achieve economy of scale with work force.  Related to exhibition of zig-zag pathway 15.056/17 Grant funding being sought to enable construction of complete project – no construction work planned until outcome of grant application known due to abort of work To be funded out of 2019/20 projects, revised quotes being sought Detailed design updated, request for tender documents in preparation to enable construction earlier 2021	B	1891312
<a href="#">26/3/19</a>	11.001/19	Events Of Christchurch – New Zealand Friday 15 March 2019	That Council: <ol style="list-style-type: none"> <li>On behalf of all residents of the Clarence Valley offer condolences to all those touched by the tragic events that occurred in Christchurch New Zealand last Friday 15 March 2019 and convey that expression to the Mayor of Christchurch, her fellow Councillors and to the Christchurch community.</li> <li>Open a “Book of Condolence” to the citizens of Christchurch for Clarence Valley residents to sign and the book be available until 30 April 2019 at Council’s Libraries at Grafton, Maclean, Yamba and Iluka and Council’s customer service offices at Grafton and Maclean.</li> <li>Approve the Mayor and General Manager to attend a memorial service in Christchurch at the appropriate time at which the “Book of Condolence” be presented to the Mayor of Christchurch.</li> <li><b>Explore locations in the Grafton area for a permanent memorial to be erected to recognise the tragic events of 15 March 2019 and a report be provided to Council at a future Council meeting identifying potential locations and memorial options.</b></li> <li>Recognise the difficult time the local Tarrant family is facing and call on the community to be supportive at this time.</li> </ol>	Ashley Lindsay	1/4/19  3/5/19 10/9/19 21/2/20 23/6/20  31/8/20	Condolence books delivered to the named locations Monday, 25 March 2019  Signed condolence pages being made into book. Condolence Book ready for delivery. Social Cohesion Forum held facilitated by Multicultural NSW Condolence Book together with letter from Mayor sent to Christchurch Mayor  Acknowledgement letter received from Mayor of Christchurch	B	

**ACTION SCHEDULE FROM COUNCIL MEETINGS – 2020**

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<a href="#">27/8/19</a>	6b.19.021	Planning Proposal Junction Hill (REZ2019/0003)	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. As the Planning Proposal Authority, endorse the planning proposal and seek a Gateway Determination to amend the Clarence Valley Local Environmental Plan 2011 over part Lot 102 DP1221192, Summerland Way, Koolkhan, to rezone the land from E2 Environmental Conservation to E3 Environmental Management and otherwise give effect to achieving the objectives and intended outcomes of the planning proposal.</li> <li>2. Accept inconsistencies with Section 9.1 Directions 2.1 Environment Protection Zones and 4.1 Acid Sulfate Soils due to the inconsistencies being of a minor nature and advise the Department of Planning, Industry and Environment (the Department) accordingly.</li> <li>3. Forward the planning proposal to the Department requesting a "Gateway" Determination, pursuant to Section 3.34 (1) of the Environmental Planning and Assessment Act.</li> <li>4. Advise the Department that should the Gateway Determination allow the planning proposal to proceed, that it will accept any plan making delegations offered under Section 3.36 of the Environmental Planning and Assessment Act, 1979.</li> <li>5. Require the proponent, prior to exhibition of the planning proposal, to undertake and provide a Stage 1 Preliminary Investigation to form part of the publicly exhibited planning proposal. In order to comply with the relevant provisions of State Environmental Planning Policy No. 55 - Remediation of Land, the Stage 1 Preliminary Investigation should be prepared in accordance with Managing Land Contamination: Planning Guidelines - SEPP 55 - Remediation of Land (Department of Urban Affairs and Planning and NSW EPA 1998).</li> </ol>	Terry Dwyer	12/09/19	Planning proposal referred to Department of Planning, Industry and Environment on 12 September 2019.	B	2384443
					21/11/19	DPIE require a Stage 1 Preliminary Investigation (land contamination) prior to considering a Gateway determination; proponent advised to prepare & submit a Stage 1 Preliminary Investigation - Council still awaiting submission of the information.		
					1/05/20	The PP was publicly exhibited from 24 January to 10 February 2020; an objection was received from the Biodiversity and Conservation Division (BCD) of the Environment, Energy and Science Group in the NSW Department of Planning, Industry and Environment. Staff are trying to resolve the issues associated with the BCD objection before the PP is out back to Council.		
					23/06/20	Matter considered by Council post exhibition. Council resolved to endorse minor variations to the exhibited planning proposal; and to refer the amended planning proposal to the Minister/DPIE seeking the (Minister's) approval of the amended planning proposal without the need for re-exhibition		
					29/07/20	DPIE encourages Council to consider amending the proposal as recommended by BCD to resolve these outstanding matters. Council staff are in the process of trying to resolve the BCD matters with the proponent and BCD.		
					27/08/20	BCD further advises Council on the measures that could be implemented to resolve the BCD objection. The BCD advice is to be communicated to the proponent for consideration.		
					29/09/20	The draft LEP is currently with NSW Parliamentary Counsel's Office undergoing legal drafting.		

**ACTION SCHEDULE FROM COUNCIL MEETINGS – 2020**

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<a href="#">27/8/19</a>	6b.19.022	Proposed Amendment to Clarence Valley Contributions Plan 2011	That Council: 1. Initiate an amendment to Clarence Valley Contributions Plan 2011 to: (a) Make provision for a section 7.11 (former section 94) contribution for manufactured home estates and caravan park developments/conversions proposing long term caravan sites/moveable dwellings based on "assumed average household occupancy rate" of 1.5 persons per dwelling in a manufactured home in a manufactured home estate (MHE) or to proposed long term caravan sites/moveable dwellings in a caravan park; and (b) Update "old Act" references in the contributions plan to sections 94 and 94A to the correct references under the more recently amended and updated Environmental Planning and Assessment Act 1979. 2. Authorise a draft amendment to Clarence Valley Contributions Plan 2011 being prepared and being publicly exhibited in accordance with the relevant provisions of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000.	Terry Dwyer	24/09/19 & 21/11/19  3/08/20  29/09/20	Preparation of draft Contributions Plan amendment commenced. No further action has been taken at this stage due to higher priority tasks intervening. It is hoped to recommence work on this matter in the near future.	B	2384445
<a href="#">22/10/19</a>	6a.19.024	Nymboida Hydro Power Station – Desktop Investigation	That Council: 1. Receive and note the confidential report on the Desktop Investigation into the Economics of Clarence Valley Council Generating Electricity at the Nymboida Hydro Power Station. 2. Hold discussions with Essential Energy as the owner, to gain agreement on options for the future ownership transfer and/or potential joint venture opportunities. 3. Subject to the negotiations detailed in point 2, a scope of works be developed to enable quotations to be sought from suitably qualified consultants to undertake a detailed feasibility study into the recommissioning of the Nymboida Hydro Power Station. 4. Receive quarterly update reports in the progress of points 2 and 3.  Refer also Item 08.20.001 February 2020 Council meeting.	Greg Mashiah	29/10/19  25/11/19  1/07/20  3/8/20  28/09/20	Arrangements to be made for initial meeting with Essential Energy Still waiting on response from Essential Energy There has been no substantive change or progress made with this item. Meeting held with Meridian Energy however there has been no substantive change or progress made with this item. Due to COVID 19 restricting access to the site no further action has been taken	B	2415402
<a href="#">22/10/19</a>	6a.19.027	Strategic Road Improvement Reserve	That Council: 1. Undertake further analysis to identify specific projects on Clarence Way, Armidale Road and Orara Way for future funding. 2. Undertake Route Corridor Reviews into all of the identified sealed roads and prioritise the project outcomes from these reviews. 3. Undertake further technical and Benefit Ratio assessments of all unsealed roads to develop a prioritised road upgrading list. 4. Allocate up to \$150,000 to be equally funded from Section 7.11 and recurrent funds to undertake a high-level feasibility assessment for a bypass of Yamba along the reserved corridor.	Alex Dalrymple / Adam Cameron	9/12/19  31/08/20	AD - Items 1, 2 and 3 are in progress.  AD - Items 1, 2 and 3 are still in progress. AC – Item 4 - Work on scoping the required technical studies will soon commence.	B	2415405
<a href="#">26/11/19</a>	6e.19.019	RFT19/026 Yamba Sporting Complex Irrigation, Drainage and Field Levelling	That 1. None of the tenderers received in relation to the tender for RFT19/026: Yamba Sporting Complex Irrigation, Drainage and Field Levelling be accepted and that Council not call fresh tenders for the following reasons: a. The time required to complete a new tender process with a reduced scope will result in the construction occurring when the grass growth is limited, extending the impact of work on community. b. The original tender was open from which a suitable pool of Contractors is available for Council to enter into negotiations with, it is unlikely that a new tender process will attract additional Contractors. 2. Council enter into negotiations with Corbett Earthmoving Pty Ltd; Ledonne Constructions Pty Ltd; NISSRINE Pty Ltd; and Synergy Resource Management Pty Ltd for the following reasons: a. All companies have been assessed as capable of completing the works. b. All companies submitted tenders or have completed like works for Council. 3. Council receive a report on the negotiations once complete.	Justin Menzies	4/03/2020   4/9/2020  28/09/2020	In progress – negotiation delayed until June 2020 to align more closely with proposed timing of work (September 2020).  Design received, design review in progress. Once design review is complete negotiation will take place.  Works are out for tender  Negotiations complete Tenderer adopted by Council 22 Sept 2020 Refer Council resolution 6e.20.021 Works starts next week	C	2437494



**ACTION SCHEDULE FROM COUNCIL MEETINGS – 2020**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

<a href="#">17/12/19</a>	6c.19.100	Acquisition of Part Crown Reserve for Stormwater Infrastructure	That Council: 1. Acquire an easement over the stormwater pipes located on Lot 3 DP 1005547. 2. Enter into a Deed of Agreement with the landowner of Lot 104 DP 1047026 setting out that the landowner is to meet all costs associated with the acquisition and that the easement will be registered separately to the subdivision.	Kylee Baker	6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020	No action commenced yet. PWA engaged to action. Waiting on deed of agreement. Deed of agreement executed. Application lodged with Crown Lands for consent. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration.	B	2448189
<a href="#">17/12/19</a>	6c.19.101	Acquisition of Land for Road Purposes	That Council: 1. Acquire part Lots - Lot 96 DP 751373, Lot 1 DP 826316, Lot 501 DP 703273, Lot 113 DP 751373, Lot 4 DP 746328, Lot 5 DP 1155528 and Lot 5 DP 746328 at Harwood as public road. 2. Acquire Lots 1-2 DP 126896 and part Lots – Lot 1 DP 435557 and Lot 2 DP 523333 at Palmers Island as public road. 3. Acquire part Lots – Lot 101 DP 1188377, Lot 2 DP 576021, Lot 1 DP 1078824 at Yamba as public road. 4. Meet all survey and legal costs. 5. Delegate authority to the General Manager to execute the documents associated with the survey and acquisition of the above mentioned Lots.	Kylee Baker	6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020	Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending survey Palmers Island – contracts to exchange Yamba – pending survey Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – pending survey commencement. Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – Surveyor engaged and survey in progress Harwood – pending registration of survey plans Palmers Island – completed. Yamba – currently being surveyed	B	2448190
<a href="#">17/12/19</a>	6c.19.102	Closure and Sale of Part Queen Street Iluka Road Reserve – Concept Design Plan	That: 1. Council approve the concept design plan as per Attachment A subject to: a) A minimum of 40 car parking spaces being provided as public car parking area. b) The car parking area being constructed to Council standards and including kerb and guttering. c) The inclusion of suitable street landscaping. d) A foot path being incorporated into the design. e) The existing water main being relocated. f) The construction of the car parking being completed within 5 years from the date of settlement of the transfer of the road reserve or as part of the development of the premise on the adjoining land Lots 4-5 Section 2 DP 758535, whichever occurs first. 2. Council proceed with the closure, survey and sale of the road reserve as per Points 1-7 of Item	Kylee Baker / Christi Brown	23/12/19 6/2/2020 22/6/20 3/8/2020	CB - Future budget variation noted to account for income relating to 3. KB – Applicant advised. Solicitor is preparing legal documents Pending legal documents. KB – Contracts executed. To be exchanged and then	B	2448191



**ACTION SCHEDULE FROM COUNCIL MEETINGS – 2020**

Status A - Action required B - Being progressed C - Completed D - Deferred/further report required

		15.216/18 of 11 December 2018 meeting. 3. Income received from the sale of the road be retained for roadworks within the village of Iluka.		31/08/2020 29/09/2020	survey commenced. KB - Contracts exchanged. Surveyor engaged and survey in progress. KB – Surveyor engaged and survey in progress		
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Item No.	Report Title	Council Resolution – 25 February 2020	Officer	Date	Comments	Status	ECM No.
6c.20.001	Rotary Club of Yamba Storage Request at Yamba Works Depot	That Council support Yamba Rotary and acknowledge their enormous contribution over many years to the Clarence Valley community: 1. Develop an agreement to access part of the SES facility at the Yamba Works Depot until 30 June 2021 at no cost. 2. Assist the club to find an alternate location to construct a storage area to meet their needs. 3. Report back to Council the details of Council's assistance and outcomes of point 2 by December 2020.	Peter Birch	3/8/2020  8/9/2020	Yamba Rotary unable to access part of SES facility till SES relocate that is expected shortly. Contact made and action proceeding on Points 1 and 2  Yamba SES advised they should be in new depot from 7/9/2020	B	2491527
08.20.001	Nymboida Hydro Power Station	Officer recommendation adopted	Greg Mashiah/ Ken Wilson	9/3/20 1/07/20  3/8/20 1/9/20	Noted Opportunities to recommission the Nymboida Power Station continue. COVID 19 has delayed the commencement of a detailed feasibility study COVID-19 delay still affecting study COVID-19 delay still affecting study	B	2491653

Item No.	Report Title	Council Resolution – 24 March 2020	Officer	Date	Comments	Status	ECM No.
6a.20.007	Update on Bushfire Emergency Potable Tank Water Replenishment	That Council: 1. Acknowledge the hardship that communities of the Clarence Valley have endured throughout the bushfire event and ongoing hardship as they rebuild. 2. Implement an end date of 31 May 2020 for water deliveries to fire affected residents, with an extension only granted to any resident who has not yet installed a replacement tank and provides evidence of a tank installation. 3. Increase the budget allocation from \$60,000 to \$100,000 from the General Fund available working funds. 4. Undertake a media campaign regarding the end date.	Des Schroder	2/10/20	1. Noted 2. Implemented 3. Budget increased 4. Media Campaign undertaken	C	2512496

## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – <a href="#">28 April 2020</a>	Officer	Date	Comments	Status	ECM No.
6a.20.010	COVID-19 Care Package for Small Business	<p>That Council support small businesses and sole traders in this time of need through adopting the following COVID-19 care package:</p> <ul style="list-style-type: none"> <li>Implementing the Rates Hardship Policy (see Item 6c.20.037) which incorporates the opportunity to negotiate payment terms and waive interest.</li> <li>Not charge for food inspection services in the 2020/21 financial year, in total valued at approximately \$85,000.</li> <li>As adopted under 'vibrant places' continue to not charge for on-street dining fees, in total valued at approximately \$39,000 per annum (also this will help with social distancing if outdoor dining restrictions are eased in the future).</li> <li>Not charge for commercial bin availability (\$8 bin) commencing for the April-June quarter 2019/20 and the first two quarters of 20/21, total Council impact valued at approximately \$33,000 (\$11,000 per quarter) and provide the General Manager delegation to extend this availability fee for a further 6 months if necessary.</li> <li>Implement as per the March Council meeting a 100 percent head tax reduction for the landing fee from April until December 2020 for REX Airlines to support small business access to Sydney Airport - estimated cost to Council \$80,000.</li> <li>Working with the State Government to facilitate 24 hour delivery of supplies to stores and for seven day a week construction on building sites.</li> <li>Facilitating connection and personalised support for a 1 hour one-on-one consultation (by video conferencing) with a business specialist who operates within the Australian Government's Entrepreneurship Facilitators program - cost to Council \$20,000 over the next 12 months, in addition to the Federal Government funding of the program (redirection of economic development funds already in the budget).</li> <li>Creation and promotion of the From the Couch program - a central platform to promote local businesses that have pivoted their services so as to keep operating (redirection of existing tourism marketing budget allocation ) - approximate cost \$10,000.</li> <li>Invest in Grant Guru a new tool that provides a comprehensive and easy to use list of grant and funding opportunities available to businesses, Non for Profit, community groups and individuals (in 2020/21 draft budget) - cost \$4,500.</li> <li>Keep redeploying tourism information staff to contact businesses to make them aware of all the assistance available until the tourism sector once again is operating (2 staff redeployed on this contact role) as normal.</li> </ul>	Des Schroder	3/8/2020	Ongoing – has been implemented	C	2532719
6c.20.039	Proposed Permanent Road Closure and Acquisition of Land – Part Youngs Lane, Harwood	<p>That Council:</p> <ol style="list-style-type: none"> <li>Acquire part of Lot 121-122 DP 751373 for road purposes.</li> <li>Close the unused Council public road reserve within Lot 121-122 DP 751373.</li> <li>Classify the newly created lot (closed road) as "operational" land.</li> <li>Transfer the closed road section to the owner of Lot 121-122 DP 751373 in lieu of compensation for the acquired land.</li> <li>Meet all survey and legal costs.</li> <li>Affix the Common Seal to the survey and transfer documentation.</li> <li>Authorise the General Manager to execute the transfer of land documents.</li> </ol>	Kylee Baker	22/6/20 1/9/20 29/09/20	Survey commenced Survey plan to be registered. Survey plan to be registered	B	2532730
6c.20.040	Proposed Permanent Road Closure – Part Dianella Drive, Gulmarrad	<p>That Council</p> <ol style="list-style-type: none"> <li>Permanently close part of Dianella Drive, Gulmarrad, as per Figure 1,</li> <li>Classify the newly created lot as "operational" land,</li> <li>Transfer the newly created lot to the adjoining landowner for \$1.00.</li> <li>The developer and/or landowner are to meet all costs associated with the road closure.</li> <li>Affix the Common Seal to the survey and transfer documentation.</li> <li>Authorise the General Manager to execute the transfer of land to effect the above requirements.</li> </ol>	Kylee Baker	22/6/20 1/9/20 29/9/20	Survey commenced. Pending exchange of contracts. Pending exchange of contracts	B	2532731
6c.20.044	Street Sweeping Level of Service	<p>That:</p> <ol style="list-style-type: none"> <li>The 'moderate' level of service being central business district (CBD) be adopted across the local government area for street sweeping being once every 2 weeks and all other kerb and gutter cleaning outside of the CBD at once every 16 weeks with flexibility to provide the service due to seasonal conditions or event activity.</li> <li>Alternate noise reduced options for footpath sweeping be explored as a replacement for leaf blowers. Options should include but not be limited to the reintroduction of a footpath sweeper and any other alternative that provides noise levels lesser than leaf blowers.</li> <li>A report be presented to the September 2020 Council Meeting cycle for further consideration.</li> </ol>	Alex Dalrymple	2/10/20	Reported to July 2020 meeting, item 6c.20.117.	C	2532735

## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – <a href="#">28 April 2020</a>	Officer	Date	Comments	Status	ECM No.
6c.20.045	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of its 1 April 2020 meeting be adopted by Council.	Alex Dalrymple	2/10/20	Actioned	C	2532736
Item No.	Report Title	Council Resolution – <a href="#">26 May 2020</a>	Officer	Date	Comments	Status	ECM No.
6b.20.043	Palmer's Island Marine Industrial Rezoning Planning Proposal Determination – REZ2016/0001	That 1. The report on the Palmer's Island Marine Industrial Rezoning Planning Proposal Determination - REZ2016/0001, be noted. 2. Council do all things possible to work with the proponent to keep up to 100 local marine-based jobs in the Clarence Valley, this includes taking up the invitation from the Department of Planning to work with the proponent to identify all possible land available to support the growth of the business in the Clarence Valley (as per the attachment to item 6b.20.043).	Des Schroder	3/8/2020  30/9/20	An interagency group has been met by NSW Premier to look to look at Governance arrangements at the new zoning site at Harwood Marine. The proponent at Palmer's Island has indicated interest in this approach. The agencies could not identify any other suitable sites and confirmed their support to take Harwood Marine forward. Refer Item 6a.20.026 from July Council meeting regarding Market Scoping Study on Harwood Marine Precinct Point 3.	C	2550277
6c.20.060	Grafton Waterfront Precinct Plan – Purchase of Land	That Council proceed with purchase of the land as listed in the confidential attachment without acquisition of an easement over the levee.	Kylee Baker	1/7/2020  3/8/2020  1/9/20	Contracts near exchange. Survey complete. Plan to be registered and then exchange settled.  Contracts exchanged. Survey complete. Plan to be registered and then exchange settled.  Contracts exchanged. Survey plan with LRS for registration.	C	2550295
6c.20.061	Acquisition of Land for Road Purposes – Harwood	1. That Council: i) Engage a Valuer to prepare an independent valuation report for the required part Lot 5 DP 746328. ii) Authorise the General Manager to negotiate acquisition by agreement. iii) That the compensation payment for part Lot 5 DP746328 be determined by the General Manager using the independent valuation report for the property and the project budget as a price guide. 2. In the event the acquisition by agreement is unsuccessful, that Council: i) Proceed with the compulsory acquisition of the land described as part Lot 5 DP 746328 for the purpose of road in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> . ii) Make an application to the Minister and the Governor for approval to acquire part of Lot 5 DP 746328 by compulsory process under section 177(1) of the <i>Roads Act 1993</i> . iii) Delegate authority to the General Manager to execute documents associated with the acquisition of part of Lot 5 DP746328.	Kylee Baker	1/7/2020  3/8/2020  1/9/20  29/09/20	Negotiations progressing. survey complete. Plan to be registered.  No change to above  Landowner has agreed to acquisition. Deed of agreement to be executed.  Deed of agreement to be executed.	C	2550299
6c.20.066	Access Yamba – Progress Update on Funding and Easements	That Council: 1. Receive and note that Council has received approval from Restart NSW to vary the scope and time of the Access Yamba grant funding to fund two roundabouts at Treelands Drive/Yamba Road and Carrs Drive/Yamba Road. 2. Approve new allocations of \$115,000 from the sewer fund for sewer re6e.19.01 location works and \$276,000 from the water fund for water relocation works associated with the Access Yamba project. 3. Proceed with the acquisition of an easement to drain water and water supply over part Lot 1 DP 597075.	Alex Dalrymple Kylee Baker	1/9/20 3/9/20  29/09/20	AD - 1 & 2 complete KB - 3 & 4 – Deed of agreement currently being reviewed – surveyor engaged  KB - 3 & 4 – Deed of agreement currently being reviewed – surveyor engaged	B	2550370

## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 26 May 2020	Officer	Date	Comments	Status	ECM No.
		4. Delegate authority to the General Manager to execute the survey plan and associated documents to enable registration of the easement over Lot 1 DP597075.					
6c.20.067	Acquisition of Land for Road Purposes – Middle Creek Bridge Upgrade, Kungala Road	That Council 1. Offer a compensation amount of \$1,500 plus survey and legal costs for the area to be acquired (approximately 530m <sup>2</sup> ) of Lot 24 DP752841 Kungala Road, Halfway Creek for the road re-alignment to the neadw bridge over Middle Creek, Kungala Road, Halfway Creek. 2. Delegate authority to the General Manager to execute all documents associated with the land acquisition.	Adele McGeary	1/6/20 6/8/20 2/9/20	Deed of agreement drafted for signing by landowner Deed executed. Awaiting survey and preparation of plan. Legal advice obtained. Surveyor engaged.	B	2550373
6c.20.068	Acquisition of Land for Water Supply at Lawrence	That: 1. Council proceed with the compulsory acquisition of the land described as Lot 2 DP 567494 for the purpose of water supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> . 2. Council make an application to the Minister and the Governor for approval to acquire Lot 2 DP 567494 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> . 3. The land be classified as operational. 4. Authority is delegated to the Mayor and General Manager to sign any documentation necessary to complete the acquisition. 5. Council enter into a lease agreement with the Minister for Education (School Infrastructure NSW) for occupation of Lot 2 DP 567494 until the land acquisition has been completed for the purpose of reservoir construction. 6. When a valuation for the site is obtained, the valuation be reported back to Council for information.	Greg Mashiah	24/5/20 4/9/2020 29/09/20	Acquisition process has commenced  Matter being reported to September Council meeting  Resolved at September Council meeting to proceed with part acquisition. Action will be taken on that resolution for acquisition. Lease being reviewed by Education Department.	C	2550381
6c.20.072	Draft Water Efficiency Strategic Plan 2020 and Water Efficiency Implementation Plan 2020 for Exhibition	That Council place the draft Water Efficiency Strategic Plan 2020 and the draft Water Efficiency Implementation Plan 2020 on public exhibition for a period of 28 days and a report be brought back to Council following exhibition.	Chris Hellyer	01/06/20 31/08/20 29/09/20	Exhibition currently scheduled to commence concurrently with CHCC on 24/06/20 Exhibition closed 22/06/20. Will be reported to council in September meetings. Item deferred to the October committee meeting	B	2550405
6c.20.079	Scottish Statue Promotion Committee – Proposal for a Public Art Feature and Directional Signage for McLachlan Park, Maclean – On Crown Land – Status Report 1	That Council, and Council as Crown Land Manager of McLachlan Park: 1. Accept the offer by the Maclean Cultural Art Scottish Statue Promotion Committee to donate a 'Contemporary Scotsman Statue', at no cost to Council, for installation by Council in the location agreed to by the Maclean Cultural Art Scottish Statue Promotion Committee and Yaegl Traditional Owners Aboriginal Corporation following consultation and a meeting with both parties where agreement has been met before the July 2020 Council meeting. 2. Install a 12-blade fingerboard signpost, for installation by Council, to the design and road reserve location submitted by the Maclean Scottish Town in Australia Committee. 3. Replace the 3 banner poles to the footpath adjacent McLachlan Park, each having drop-down bases. Cost of materials to be borne by Maclean Scottish Town Committee, installation by Council. 4. Install drop-down bases to the 3 existing flagpoles, cost of bases to be borne by Maclean Scottish Town Committee, installation by Council. 5. Re-do the plaque array to the levee wall to a design incorporating individual frames around each plaque within an overall mural background of an Aboriginal art design to be approved by Yaegl Traditional Owners Aboriginal Corporation; with the plaque layout within the design to be to the satisfaction of Council and the Maclean RSL Sub-Branch. 6. Install a new triple-name sign to McLachlan Park showing firstly 'McLachlan Park', secondly a space for a name or a park name to be provided by Yaegl Traditional Owners Aboriginal Corporation and thirdly, the Gaelic spelling of McLachlan Park. 7. Receive a report on the costings of the above 6 points.	David Sutton	28/5/2020  01/09/2020	1. Contact made with Yaegl TOAC meeting being planned, 2. Council requirements provided to the manufacturer to enable fabrication; 3. Specification for pole base being confirmed 4. Specification for pole base being confirmed 5. Subject of report to Council 6. Contact made with Yaegl TOAC meeting being planned, 7. In progress  1. Item subject of separate report, no Council resolution, item closed 2. Item has been ordered, awaiting delivery to install 3. Contractor engaged to install bases on existing poles 4. Contractor engaged to install bases on existing poles 5. Yaegl TOAC do not support artwork, basic wall paint being contracted 6. Sign fabricated installation	B	2550431



Item No.	Report Title	Council Resolution – <a href="#">26 May 2020</a>	Officer	Date	Comments	Status	ECM No.
				30/09/2020  2/10/20	being scheduled  2. Item has been ordered by MSTC, awaiting delivery to install 3. & 4. Contractor engaged to install bases on existing poles 4. Contractor engaged to install 6. Sign fabricated installation being scheduled Refer Item 6c.20.107 July 2020 Council meeting.		
07.20.003	Cr Baker – Amend Clarence Valley Local Environmental Plan 2011 Sub-Clause (3) of Clause 4.1B of Part 4 – to Delete Words preventing Beneficial Boundary Adjustment to Non-Adjoining Lots	That Council do all things necessary to cause: 1. Clarencete Valley Council LEP 2011 Part 4 to be amended at Clause 4.1B sub-clause (3) by deleting the word 'adjoining' in 2 places shown as follows:  (3) Despite clause 4.1, development consent may be granted for the subdivision of land to which this clause applies by way of an adjustment of boundaries between <b>adjoining</b> lots where the size of at least one of the <b>adjoining</b> lots is less than the minimum lot size shown on the <a href="#">Lot Size Map</a> in relation to the land if the consent authority is satisfied that the subdivision will not result in—  (a) an increase in the number of lots, or (b) an increase in the number of lots that have an area that is less than the minimum size shown on the <a href="#">Lot Size Map</a> in relation to that land, or (c) an increase in the number of dwellings or opportunities for dwellings on each lot.  2. Amendment to any other LEP part or other instrument in such a way to ensure no conflict is caused with sub-clause (3), after amendment, as described above.	Terry Dwyer	9/06/20  25/06/20  29/09/20 - 1/09/20         29/09/20	1. Drafting of planning proposal has commenced. 2. Planning proposal submitted to DPIE with a request for a gateway determination. 3. DPIE requests the following additional information for it to make a thorough assessment before it can issue a gateway determination. The DPIE also suggests that Council might like to seek legal advice on boundary adjustment subdivision issues including the ability to use the existing clause 4.1B in some instances of non-adjoining lots. Council officers have instructed Marsden Law Group to provide legal advice to help guide its approach to recent/current subdivision proposals and the current planning proposal. 4. Council still awaiting the receipt of legal advice.	B	2550446
07.20.004	Cr Ellem – Bushfire Recovery Development Application Fees	That Council amend Council Resolution – 6b.19.057 to read: That Council waive the following fees for rebuilding lawful dwellings that were uninsured and insured and damaged/destroyed at the time of the bushfire disaster declared on 31 August, 2019: <ul style="list-style-type: none"> <li>• DMU fees</li> <li>• Development Application (including Plan First fee)</li> <li>• DA archiving</li> <li>• Construction Certificate</li> <li>• Principal Certifier (inspections)</li> <li>• Construction Certificate archiving</li> <li>• Plumbing Inspection</li> <li>• On-site sewage</li> <li>• Live on site</li> <li>• Rural road number plaque</li> </ul> <p>That Council recognise negotiations between its planning staff and State Planning to remove the need to enforce the LEP sunset clause deadline of 23 December 2021 for such applications to be lodged.</p>	Adam Cameron	3/8/2020  1/9/2020  30/9/20	In process on application  Process still on application  Actioned as resolved	C	2550448

## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – <a href="#">26 May 2020</a>	Officer	Date	Comments	Status	ECM No.
07.20.005	Cr Kingsley – Rescission Motion for 6c.20.048 Grafton Pool Master Plan Update – Located on Crown Land	That Council, as Crown Land Manager of the Grafton Westward and General Douglas MacArthur Park Reserve (R540035): 1. Allocate \$600,000 for the development of the detailed design documentation for the Grafton Pool Masterplan in the draft 2020/21 capital works program which is to be incorporated into Council's Draft 2020/21 Budget to be considered by Council for formal adoption at the 23 June 2020 Council meeting, noting the impact on the NET RESULT General Fund surplus being a reduction of \$600,000. 2. Note the price estimate for a new purpose built diving pool and associated infrastructure. 3. Include a new purpose built diving pool in the facility plan. 4. Investigate as part of the detailed design scope the required facility changes and the capital and operational cost impacts of including a low height diving board within the 50m pool, with the outcomes reported back as part of a project status report.	Rachelle Passmore	5/6/2020  03/08/2020	Awaiting the results of the exhibition period to confirm the project budget.  Project included in 2020/21 capital works program. Project now in progress.	B	2550456

Item No.	Report Title	Council Resolution – <a href="#">23 June 2020</a>	Officer	Date	Comments	Status	ECM No.
6a.20.019	Bushfire Industry Recovery Package – Clarence Way Upgrade	That Council: 1. Make an application for up to \$2.5 million towards the upgrade and sealing of unsealed sections of Clarence Way matched by 50 percent Council funding as detailed in the Budget/Financial implications section of this report. 2. Allocate \$5,000 to prepare the business case from the Copmanhurst Roads Section 7.11 (old Section 94 account) fund.	Des Schroder / Alex Dalrymple	1/9/2020  30/9/20	Application submitted expect outcomes in September  Budget allocated	C	
6b.20.049	Planning Proposal – Part Lot 102, DP1221192, Summerland Way, Koolkhan (REZ2019/0003)	That Council: 1. Endorse minor variations to the exhibited planning proposal (REZ2019/0003) to rezone part Lot 102 DP1221192 Summerland Way, Koolkhan from <i>E2 Environmental Conservation to E3 Environmental Management</i> as described in this report and as indicated in the amended planning proposal <sup>#</sup> provided at Attachment 4 and that do not affect the original objectives/outcomes and accompanying explanation of provisions in Parts 1 and 2 of the planning proposal. 2. Refer the amended planning proposal to the Minister seeking the: (a) Minister's approval of the amended planning proposal without the need for re-exhibition or further community consultation, accepting the already acknowledged inconsistencies with Section 9.1 Directions 2.1 Environmental Protection Zones, and as being justified in this circumstance; and (b) Agreement of the Secretary to comply with the requirements of Section 9.1 Directions 2.1 Environmental Protection Zones and 5.10 Implementation of Regional Plans. 3. Should it receive advice from the Department of Planning Industry and Environment that the amended/varied planning proposal can proceed without the need for re-exhibition or further community consultation, proceed to exercise its delegated authority pursuant to Section 3.36 of the Environmental Planning and Assessment Act 1979 to finalise the amendment to Clarence Valley LEP 2011 to rezone part of Lot 102 DP1221192 Summerland Way, Koolkhan from E2 to E3. 4. Authorise Council staff to make any further amendments to the planning proposal that may be necessary to satisfy the Department of Planning Industry and Environment.  <sup>#</sup> the amended planning proposal at Attachment 4 is provided in tracked changes mode to assist in interpreting recommended changes.	Terry Dwyer	29/07/20  27/08/20  29/09/20	DPIE encourages Council to consider amending the proposal as recommended by BCD to resolve these outstanding matters. Council staff are in the process of trying to resolve the BCD matters with the proponent and BCD.  BCD further advises Council on the measures that could be implemented to resolve the BCD objection. The BCD advice is to be communicated to the proponent for consideration.  The draft LEP is currently with NSW Parliamentary Counsel's Office undergoing legal drafting.	B	
6b.20.052	Extension of Clarence Regional Library Agreement	That the Clarence Valley Council adopt the extension of the Clarence Regional Library Agreement until 1 July 2022.	Kathryn Breward	3/8/2020  1/9/2020	Will be reported to the CRL Committee 17 August meeting.  Was reported to the CRL Committee 17 August meeting.	C	

## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – <a href="#">23 June 2020</a>	Officer	Date	Comments	Status	ECM No.
6c.20.082	Permanent Road Closure – Part Black Swan Drive, Coutts Crossing	That Council subject entirely to receipt of a deed of irrevocable undertaking from the owners of Lot 185 DP 752810 and Lot 2 DP 244349 to register on title a legal instrument giving right of way over the newly created lot (closed road) in times of local emergency to the benefit of Council as the authority necessary to vary or modify the legal instrument: 1. Close that section of Black Swan Drive, Coutts Crossing road reserve adjacent to Lot 185 DP 752810 and Lot 2 DP 244349. 2. Enter into a deed with the landowners of Lot 185 DP 752810 and Lot 2 DP 244349 for all costs associated with the closure to be met by the landowners. 3. Classify the newly created lot (closed road) as “operational land”. 4. Transfer the newly created lot (closed road) to the owner of Lot 185 DP 752810 and Lot 2 DP 244349 at a price determined by an independent valuation. 5. Delegate authority to the General Manager to execute documents associated with implementation of this Item resolution.	Alex Dalrymple / Kylee Baker	1/7/2020 29/09/2020	Action required Deed of agreement with owner for review	B	
6c.20.083	Proposed Dedication of Land for Footpath at Junction Hill	That Council: 1. Accept the dedication of pathway 3 metres wide as public road, subject to both parties agreeing to arrangements for construction of the footpath. 2. Delegate authority to the General Manager to execute associated documents.	Kylee Baker	3/8/20 1/9/20 29/09/20	Surveyor advised. Plan being updated Plan with LRS for registration. Plan with LRS for registration.	C	
6c.20.088	Fat Duck Road – Road Naming Update	That Council rename Fat Duck Road (West) to ‘Blueberry Lane’ subject to the concurrence of the Geographical Names Board.	Alex Dalrymple	1/7/2020 1/9/2020	Being actioned The new name has been accepted by the Geographical Names Board and has been gazetted.	C	
6c.20.089	Road Naming of Existing and Proposed Assets as a Result of the Construction of the New Pacific Highway - Update	That Council: 1. Adopt Cattleman Drive as the road name for the new link road between Avenue Road and Old Six Mile Lane, providing a connection to Chevalley Lane and running roughly parallel with Old Six Mile Lane, and submit to the NSW Geographical Names Board for approval. 2. Undertake consultation on the proposal to close part of Old Six Mile Lane and report the results along with a cost estimate for any associated alteration works to the August 2020 Council meeting.	Alex Dalrymple	3/8/2020 1/9/2020 30/9/20	Being actioned The new name has been accepted by the Geographical Names Board and has been gazetted. Reported to Council on 22/9/20 Item 6c.20.151	B	

Item No.	Report Title	Council Resolution – <a href="#">28 July 2020</a>	Officer	Date	Comments	Status	ECM No.
<a href="#">6a.20.024</a>	West Yamba Urban Release Area Sewer and Water Development Servicing Plan Exhibition	That following auditor review, Council place the draft West Yamba Urban Release Area Development Servicing Plans for Sewer and Water on public exhibition for 30 working days and that for exhibition purposes the following West Yamba Urban Release Area Sewer and Water Developer Contributions be adopted: <ul style="list-style-type: none"> <li>Sewer - \$13,472.70/Equivalent Tenement (ET)</li> <li>Water - \$5,697.00/Equivalent Tenement (ET)</li> </ul>	Greg Mashiah	31/07/2020 25/08/2020 30/09/2020	Consultant advised of resolution to enable DSP documents to be finalised. DPIE–Water auditor approval received and auditor engaged Auditor report received and DSP documents being modified to incorporate auditor comments	B	
<a href="#">6a.20.025</a>	Acquisition of Part Reserve 95853 Grafton – Frank McGuren Park	That Council: 1. Proceed with the compulsory acquisition of the land described as proposed Lot 1 being part of Lots 197 & 202 DP 751371 for the purpose of resolving the existing encroachment of a Council owned building on Crown Land in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> . 2. Apply to the State of NSW to complete the acquisition by agreement under Section 29 and 30 of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for an agreed value no more than that identified in the confidential Valuation report attached. 3. Council make an application to the Minister and the Governor for approval to acquire proposed Lot 1 being part of Lots 197 & 202 DP 751371 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> . 4. That the land is to be classified as operational land.	Kylee Baker	1/9/20 29/09/20	Application being finalised for lodgement with minister. Survey plan finalised. With Crown Lands for consent.	C	2133072



## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – <a href="#">28 July 2020</a>	Officer	Date	Comments	Status	ECM No.
<a href="#">6a.20.026</a>	Market Scoping Study - Harwood Marine Precinct	That Council: 1. Notes it continues in-principle support for the establishment of Clarence Valley marine-related industry including the current basic concept of a Harwood Marine Precinct. 2. Advise the Department of Regional NSW that it will make no contribution toward a Market Sounding or any market development initiatives on the basis that Council considers the cost of private developer market research should not be met by Council. 3. Receive a report at the earliest opportunity outlining the constraints and opportunities of a marine precinct in the Clarence Valley.	Des Schroder	10/10/20	The owners of the Harwood Marine precinct have engaged a consultant to prepare a concept plan and DA to advance the subdivision of the newly zoned site an additional small area of recently purchased land will also have a rezoning application	B	
<a href="#">6b.20.058</a>	MOD2019/0048 – Modification to DA2011/0423 to Extend Operating Hours and Location of Mobile Food Van – 4-6 Casino Road, Junction Hill	That: 1. Council accept MOD2019/0048 is substantially the same development as approved under DA2011/0423; and 2. Approve MOD2019/0048 by amending the description of the development to 'Mobile Food Vendor'; and 3. Approve MOD2019/0048 subject to deleting Condition 4, and the draft amended and new Conditions contained in Schedule 1.	James Hamilton	14/08/2020	MOD2019/0048 determination issued and those who made submissions advised of outcome.	C	2133248
<a href="#">6b.20.060</a>	(Draft) Grafton Waterfront Precinct Plan of Management	That Council: 1. Note the preparation of a draft plan of management for the Grafton Waterfront Precinct area. 2. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of the Grafton Memorial Park (Reserve 85477) for comment regarding this component of the plan using Form B ( <i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i> ). 3. Place the draft plan on public exhibition (after it has been returned by DPIE and any corrections regarding Grafton Memorial Park are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 4. Conduct a public hearing regarding the categorisation of the 'community' land recently acquired and for land currently under acquisition to be included under the plan. 5. Accept submissions on the draft plan for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i> . 6. Agree that after the submission period has closed a report be brought back for consideration for adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i> .	Danny Parkins	31/07/2020	1. Noted 2. Letter drafted & Form B completed for Ashley's signature. Documents emailed to Council CLM unit 31/07/2020. 3-6. Still to do	B	2133246
<a href="#">6b.20.061</a>	2020 Bushfire Recovery Fund	That Council: 1. Amend the amount approved in request BRFO7, the Nymboida Community Group Inc. to \$17,162.00 in total. 2. Approved donations under the 2020 Bushfire Recovery Fund to the value of \$50,000.00 in accordance with the table in the report. 3. Allocate an additional \$7,838.00 to the Nymboida Community Group Inc. from the Federal Bushfire Recovery Funds and that this allocation be reflected in the quarterly budget review statement reported in October.	Sammy Lovejoy	03/08/2020	Decision letters sent to all applicants	C	2133241
<a href="#">6c.20.104</a>	Remuneration for Councillors and the Mayor for 2020/21	That 1. The Annual Report and Determination from the Local Government Remuneration Tribunal dated 10 June 2020 be adopted. 2. Fees payable to elected members be adjusted to the new category Regional Centre, in accordance with Option 1 as detailed in the body of this report, effective from 1 July 2020 to 30 June 2021. 3. The Deputy Mayor allowance be set at \$7,000 for the year 1 July 2020 to 30 June 2021, to be deducted from the Mayoral allowance. 4. The increase of \$88,012 be reflected in the monthly Financial report to the August Ordinary meeting as a variation to the 2020/2021 budget.	Alex Moar	30/9/20	Actioned as per resolution	C	2133268
<a href="#">6c.20.105</a>	Permanent Road Closure – Part Boormans Lane and Unnamed Roads, Southgate	That this item be deferred to the August Council meeting to enable further consultation with the Forestry Corporation.	Alex Dalrymple Kylee Baker	29/09/2020	Refer to August minutes for resolution	C	2133073
<a href="#">6c.20.107</a>	Proposal for a Public Art Feature and Direction Signage for	The motion was put and declared lost, no Council resolution.	David Sutton	1/9/20	Scottish Association & Yaegl TOAC advised verbally, no further action required	C	2133068

## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – <a href="#">28 July 2020</a>	Officer	Date	Comments	Status	ECM No.
	McLachlan Park, Maclean on Crown Land – Status Report 2						
<a href="#">6c.20.108</a>	Classification of Lot 155 DP 1259959 at Yamba as Operational Land	That Council 1. Classify Lot 155 DP 1259959 located at Yamba as operational. 2. Liaise with the adjoining owner of Lot 117 DP 1259959 for the purchase of Lot 155 subject to an easement being created, 3. Create an easement for services over Lot 155 DP 1259959, 4. Delegate authority to the General Manager to negotiate an agreed price with the adjoining landowner and execute documents associated with the easement and transfer if negotiations are successful.	Kylee Baker	1/9/20  29/09/20	Classification noted. No further progress. No further progress on consultation with adjoining landowner.	C	2133274
<a href="#">6c.20.109</a>	Property Rationalisation – Former Visitor Information Centre, South Grafton – Lot 2 DP 839420	That: 1. Council decline the offer as set out in Confidential Attachment A. 2. Council appoint an independent party to prepare the Planning Proposal to rezone the land to B5 Business Development. 3. The budget for the rezoning costs be funded from Property Management FP995005.	Kylee Baker	3/8/2020  1/9/20  29/9/20	Agent advised offer declined. PP commenced.  EOI advertising for consultant to prepare PP brief.  PP consultant applications received and being reviewed.	B	
<a href="#">6c.20.110</a>	Disposal of Part Lot 2 DP 238219 Golding Street Yamba	That Council: 1. Enter into a contract with the adjoining landowner of Lot 3 DP 238219 for the purchase of part Lot 2 DP 238219 subject to terms in the confidential attachment A, and if successful and once contract exchanged then:- 2. Remove drainage reserve caveat from title of Lot 2 DP 238219, 3. Subdivide Lot 2 DP 238219 into two lots, 4. Dedicate part Lot 2 DP 238219 as public road as shown in Figure 1, 5. Dispose of part Lot 2 DP 238219 as shown in Figure 1, 6. Delegate authority to the General Manager to finalise the contract in accordance with the terms in confidential attachment A and execute documents associated with survey, gazettal as public road and disposal of the land.	Kylee Baker	1/9/20  29/09/20	Adjoining landowner advised of offer. No reply to date.  No reply to date.	B	2133067
<a href="#">6c.20.111</a>	Policy Review – Acquisition & Disposal of Council Owned Property and Naming Rights and Donor Wall Policy	That: 1. The draft Acquisition and Disposal of Council Owned Property Policy be placed on public exhibition for a period of 28 days and: (a) Subject to there being no public comment that changes the intent of the policy, the policy be adopted; (b) If submissions are received that change the intent of the policy, the policy and submission(s) will be reported back to Council for consideration.  2. When the Acquisition and Disposal of Council Owned Property Policy is adopted the following Policies and Protocols be rescinded: (a) Disposal of surplus Council land and buildings Policy (b) Sale price for Unused Council lands and closed roads Policy (c) Referrals for Closure of Crown Roads.  3. The draft Naming Rights and Donor Wall Policy be placed on public exhibition for a period of 28 days and: (a) Subject to there being no public comment that changes the intent of the policy, the policy be adopted; (b) If submissions are received that change the intent of the policy, the policy and submission(s) will be reported back to Council for consideration.	Lesley McBay	1/9/20  2/10/20	Documents on exhibition until 4 September 2020  No submissions received, Policies adopted and rescinded. Website and register updated	C	2133277
<a href="#">6c.20.114</a>	Acquisition of Land for Road Purposes – Old Glen Innes Road, Chambigne	That Council: 1. Offer a compensation amount as detailed in the confidential attachment for the area to be acquired (approximately 2279m2) of Lot 5 DP 264576 Old Glen Innes Road, Chambigne NSW 2460. 2. Replace the affected fence to a standard agreed with the landowner. 3. Delegate authority to the General Manager to execute all documents associated with the land acquisition.	Dylan Kelly	01/09/2020	Customer notified, deed signed. Surveyor advised to submit Subdivision application request on 12/08/2020.	C	2133066

## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – <a href="#">28 July 2020</a>	Officer	Date	Comments	Status	ECM No.
<a href="#">6c.20.117</a>	Street Sweeping Level of Service – Update	That Council proceed to open tender for the provision of street sweeping services in accordance with the adopted Levels of Service and that noise minimisation form part of the tender evaluation criteria and contract.	Alex Dalrymple	1/9/2020	Being actioned.	C	2133270
<a href="#">6e.20.018</a>	Option to Renew Agreement for Management and Operation of Minnie Water Holiday Park – on Crown Land	That Council as Crown Land Manager of Reserve 95566: 1. Endorse the continuation of the agreement with Jarah Management Pty Ltd on the same terms for the further term from 1 August 2020 to 31 July 2023. 2. Annual retainer for the further term is \$155,922.56 including GST. 3. Amend the new contract in accordance with subclause 17.2 of the existing agreement.	Julie Schipp				2133065
<a href="#">07.20.007</a>	Community Initiatives Program 2020/21 – Harwood Cricket Club	That Council pay Harwood Cricket Club the amount of \$7,500 as a donation towards the cost for the 2020/2021 mowing of Harwood Cricket Oval and curating the turf cricket wicket situated thereon.	Sammy Lovejoy	1/09/20	Decision Letter has been sent to Harwood Cricket Club	C	2133272
<a href="#">07.20.008</a>	Request for Funding Clarence Valley Sports Awards	1. That Council, subject to the event proceeding, approve a cash donation of \$3,000 towards the cost for the appearance and travel expenses of a special guest MC at the 2020 Clarence Valley Sports Awards presentation night. 2. The donation be funded through the Community Initiatives budget.	Sammy Lovejoy	1/09/20	Noted	C	2133280

Item No.	Report Title	Council Resolution – <a href="#">25 August 2020</a>	Officer	Date	Comments	Status	ECM No.
<a href="#">6b.20.065</a>	Roundabout at Witonga Drive, Yamba	That Council: 1. Provide “in principle” support to the location and preliminary design of the Witonga Drive roundabout including the provision for a fourth leg as an access point to the Yamba Bypass and Lot 2 DP592312; 2. Enter into an agreement with Clarence Property setting out provisions for them to meet all associated costs including the survey and plan registration dedicating the land as public road, valuation and legal costs; 3. Engage an independent valuer to determine the value of part Lot 2 DP592312 required for the roundabout construction; 4. Delegate authority to the General Manager to enter into negotiations with the land owner/s of Lot 2 DP592312 to acquire the section of land, based on the independent land valuation, either through monetary compensation or an offset towards future contributions for development, and to execute documents associated with the acquisition; 5. Offset payment of the Yamba Bypass Contribution payable for the remaining lots in the subdivision of DA1973/92 as the proposed roundabout design provides the entry point to the Yamba Bypass.	Carmen Landers	30/9/2020	Council in discussions with Clarence Property regarding costs associated with survey plan etc. and seeking to engage an independent valuer.	B	2142805
<a href="#">6c.20.125</a>	Transfer of Lot 119 DP 1047026 (Yamba) to Council as Operational Land	That Council 1. Enter into an uncompleted works bond agreement for new works to be undertaken on Lot 119 DP 1047026 in accordance with CC2018/0688. 2. Accept the transfer of Lot 119 DP 1047026 for a nominal value of \$1.00, subject to appropriate provisions being in place to acknowledge the requirements of the existing deed relating to Stage 1 of the development and the deed proposed by the recommendation above. Classify Lot 119 DP 1047026 as operational land. 3. Delegate authority to the General Manager to execute documents associated with the transfer of the land. 4. Advise the developer, Beachside Pty Ltd, they are required to meet all of Council’s costs associated with the above.	Kylee Baker	1/9/20 29/9/20	No action to date. No action to date.	B	2142784
<a href="#">6c.20.129</a>	Acquisition of Land for Road Purposes – Lot 2081 DP 718868, Armidale Road, Blaxlands Creek	That Council: 1. Offer a compensation amount as detailed in the confidential attachment for the area to be acquired of Lot 2081 DP 718868, Armidale Road, Blaxlands Creek. 2. Replace the affected fence to a standard agreed with the landowner. 3. Delegate authority to the General Manager to execute all documents associated with the land acquisition.	Dylan Kelly	01/09/2020	Customer advised and surveyor advised to proceed with Subdivision process.  Fence relocated.	C	2142848
<a href="#">6c.20.130</a>	July 2020 Floodplain Risk Management Committee Meeting	That Council: 1. Note the minutes of 24 July 2020 Floodplain Risk Management Committee meeting. 2. Make representation to the Bureau of Meteorology (BoM) and State Government to automate the Coutts Crossing flood gauge. 3. Express its concern in writing regarding the response from Chris Gulaptis MP (dated 3 June 2020) to Council Resolution 05.20.004 from 24 March 2020 meeting (State Emergency	Greg Mashiah	4/09/2020 1/9/2020 4/9/20	2. Letter to BoM and State Government being drafted 3. Letter drafted for Mayor 4. Draft House raising policy to be	C	2142801

Item No.	Report Title	Council Resolution – 25 August 2020	Officer	Date	Comments	Status	ECM No.
		<p>Services Incident Control Centre Relocation to Lismore) which does not address the issues raised in the Mayoral Minute.</p> <p>4. Prepare a formal voluntary house raising policy which applies only when 100% external funding is available for house raising.</p> <p>5. Adopt the revised tangible and intangible prioritisation list for floodplain projects.</p>			reported to next Floodplain Risk Management Committee meeting		
<a href="#">6c.20.132</a>	Regional Road Classification and Transfer Review	<p>That Council:</p> <p>1. Nominate the following Regional Roads for transfer to State Road classification:</p> <ol style="list-style-type: none"> <li>Big River Way and Ulugundahi View</li> <li>Armidale Road (MR74)</li> <li>Tyringham Road (MR119)</li> <li>Orara Way (MR151)</li> <li>Eight Mile Lane and Wooli Road (RR7738)</li> <li>Clarence Way (MR150)</li> <li>Grafton to Yamba Road (MR152)</li> <li>Iluka Road (RR7731)</li> <li>Goodwood Island Road (RR7732)</li> </ol> <p>2. Nominate the following priority list of 7 Regional Roads as required by Council's road reclassification submission:</p> <ol style="list-style-type: none"> <li>Grafton to Yamba Road (MR152)</li> <li>Eight Mile Lane and Wooli Road (RR7738)</li> <li>Armidale Road (MR74)</li> <li>Orara Way (MR151)</li> <li>Eight Mile Lane and Wooli Road (RR7738)</li> <li>Big River Way</li> <li>Ulugundahi View</li> </ol> <p>3. Nominate the following roads for transfer to Regional Road Classification:</p> <ol style="list-style-type: none"> <li>Angourie Road</li> <li>Brooms Head Road</li> <li>Gardiners Road, Amos Road and Palmers Channel South Bank Road</li> <li>Coaldale Road</li> <li>Rogans Bridge Road</li> <li>Pringles Way</li> <li>Ashby-Tullymorgan and Ashby-Jackybulbin Road</li> <li>Old Glen Innes Road</li> <li>Coldstream Road and Tucabia Road</li> <li>Sherwood Creek Road</li> </ol> <p>4. Seek support from adjoining councils to make joint submissions for roads that cross LGA boundaries.</p> <p>5. The nominated list of roads contained in dot points (2), (3) and (4) are non binding and Council would consider a report detailing any subsequent recommendations of the road reclassification process that is conducted by the State Government.</p>	Alex Dalrymple	1/9/20	Being actioned.	B	2142800
<a href="#">6c.20.133</a>	Alcohol Prohibited Area – Reedy Creek Park, Yamba	<p>That:</p> <ol style="list-style-type: none"> <li>Council seek the approval of the Local Area Police Commander to establish an Alcohol Prohibited Area at Reedy Creek Park, Yamba.</li> <li>If approved, install signage to make designated area operational.</li> <li>Council update its Alcohol Free Zones and Alcohol Prohibited Areas webpage to reflect any changes.</li> </ol>	Gavin Beveridge	28/08/20  21/09/20	<ol style="list-style-type: none"> <li>Letter seeking approval forwarded to Coffs-Clarence Area Police Commander.</li> <li>Pending approval.</li> <li>Pending approval.</li> </ol> <p>Resent letter seeking approval after no response within the defined timeframe.</p>	B	2142798
<a href="#">08.20.005</a>	Lot 1 DP 796937 Maclean – Maclean RSL Sub-Branch	Adopt the recommendation of Item 08.20.005 Lot 1 DP 796937 Maclean – Maclean RSL Sub-Branch from the closed session but that it remain confidential under Section 10A 2 (d) ii of the Local Government Act.	General Manager	27/8/20	Contact made with Sub-Branch President	B	

## ACTION SCHEDULE FROM COUNCIL MEETING – 25 August 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 25 August 2020	Officer	Date	Comments	Status	ECM No.
<a href="#">08.20.006</a>	Wooli Holiday Park Management – On Crown Land	<p>That Council as Crown Land Manager:</p> <ol style="list-style-type: none"> <li>1. Not instigate the tender process for a management contract for the Wooli Holiday Park at the expiration of the current contract, due 30 November 2020.</li> <li>2. Enter into an agreement with Jarah Management Pty Ltd for the management and operation of the Wooli Holiday Park (including training and mentoring of Yaegl Traditional Owners nominees) for a period of 12 months commencing on 1 December 2020 with one option to renew of 12 months.</li> <li>3. Enter into discussions with Yaegl Traditional Owners regarding employment, training and development opportunities associated with holiday park management to be facilitated by Jarah Management Pty Ltd.</li> <li>4. Utilise existing budget of \$110,000 (GST exclusive) on PJ996780 to fund the management, operation and training of Yaegl Traditional Owners nominees (in accordance with dot point 2) at the Wooli Holiday Park.</li> <li>5. Authorise the General Manager to approve variations up to 10% of the allocation.</li> </ol>	Julie Schipp				



## ACTION SCHEDULE FROM COUNCIL MEETING – 22 September 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
<a href="#">05.20.012</a>	Queensland Border Restrictions – COVID-19	That Council write to 1. The Premier of Queensland and the Chief Health Officer of Queensland, requesting that they relax the border restrictions to allow residents from the Clarence Valley Council local government area to enter Queensland without being quarantined for 14 days noting that there have been no recorded COVID-19 cases in this area since March 2020. 2. Member for Clarence, Chris Gulaptis MP and the Member for Page, Kevin Hogan MP seeking their support to lobby the Queensland Government for Clarence Valley Council local government area to be exempt from Queensland border restrictions.	Ashley Lindsay	24/09/2020	Letter sent and referred to local members. Media release from Mayor and follow up from Deputy Mayor in early October.	C	2152753
<a href="#">6a.20.034</a>	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of its 2 September 2020 meeting be noted and adopted with the exception of: 1. Item 028/20 Marandowie Drive Iluka – Speed Zone Extension being amended as follows: a) Consideration for a speed zone extension be deferred until updated traffic counts and speed data is collected and reported back to a future Local Traffic Committee meeting. b) Clarence Valley Council's pedestrian access and mobility plan (PAMP) be updated, commencing with the village of Iluka. c) Councillors be invited to a site inspection of the location at a time to be determined. 2. Item 02.20 Driveway Warning Signage on Yamba Road being amended as follows: a) That consideration of the advanced warning T section symbolic sign for Palmers Channel North Bridge be replaced to include a small symbol on the left hand side slightly lower than the right hand symbol that warns motorists of both hazards, with the Watch for Turning Traffic auxiliary plate. b) A report with the considerations for and against this option from the Local Traffic Committee be brought back to Council.	Alex Dalrymple	9/10/2020	Notification has been issued to the LTC members of the outcome. The other tasks are in progress	B	2152781
<a href="#">6a.20.036</a>	NSW Legislative Council Inquiry into the Rationale for, and Impacts of, New Dams and other Water Infrastructure in NSW	That Council 1. Reiterate its policy position of opposition to any proposal that would result in any diversion of water from Clarence catchments, as previously resolved by Council resolutions 12.005/06, 05.006/07, 10.017/10 and 15.081/16. 2. Endorse the attached submission to the Legislative Council's Portfolio Committee No. 7 – Planning and Environment "Inquiry into the rationale for, and impacts of, new dams and other water infrastructure in NSW".	Greg Mashiah	23/9/20	Submission sent	C	2152764
<a href="#">6a.20.038</a>	Unsuccessful LGA Arts and Cultural Program Application Implications	That Council write to the Premier of NSW, the local Member for Clarence and the NSW Minister for the Arts detailing the impact the change in funding support will have on regional NSW and for residents of the Clarence Valley and in particular the struggling local art movement due to the impacts of the drought, the 2019 bushfires which affected 50% of our local government area, a flood in February 2020 and the COVID-19 pandemic.	Des Schroder / Niomi Sands	6/10/20	Letter submitted Local Member already replied saying he's taking up with the Minister	C	2152754
<a href="#">6b.20.070</a>	Modification of Development Consent D42/96 by MOD2020/0025 – Amend Stage 2 of Motel Development – 5-13 Villiers Street, Grafton	That Council accept that MOD2020/0025 is substantially the same development as approved under D42/96 and approve MOD2020/0025 subject to amending Condition 1 to reflect the reduced car parking requirement and Condition 22 to update the approved plans.	James Hamilton	25/09/2020	Notice of determination issued and those that made submissions notified.	C	2152785
<a href="#">6b.20.071</a>	Third Report Back to Council Following Council Resolution Items 6b.20.046, 6b.20.057 and 6b.20.067 – Re SUB2018/0004 – 11 Lot Subdivision – Lot 39 Bloodwood Grove, Gulmarrad	That Council approve Subdivision Application SUB2018/0004 subject to the draft advices and conditions attached to report Item 6b.20.071 after amendment of those draft conditions by: a) at Condition 14: Delete all words and replace with: 'The design standard of the access off McIntyres Lane should be in general accordance with S.3.4 – "Sight Distance at Property Entrances" of Austroads Guide to Road Design – Part 4A. The design of the access off McIntyres Lane shall be suitable for the turning of a 12.5m rigid truck without the swept vehicle paths encroaching onto opposing traffic lanes. This design is subject to approval by Clarence Valley Council prior to the approval of the SWC.' b) at Condition 15:	Pat Ridgway	25/09/2020	Notice of determination issued and those that made submissions notified.	C	2152786

## ACTION SCHEDULE FROM COUNCIL MEETING – 22 September 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
		<p>Delete numeral '6.3' and replace with '6.0' and, Delete numeral '0.85' and replace with '1.0'.</p> <p>c) at Condition 16: Delete all words and replace with the word: 'Deleted'.</p> <p>d) at Condition 23: Add to the end of the first sentence the words: 'between Bloodwood Grove and Sheehans Lane'</p> <p>e) at Condition 28: Delete all words and replace with: 'The stormwater management plan to be designed so as to ensure no increase of concentration or flow of stormwater over Lot 38 DP 1218555 is to occur.'</p> <p>f) at Condition 38: Delete all words of first sentence replace with: 'Sealed driveways to 6 metres inside front boundary alignment are to be constructed as part of the subdivision works.'</p> <p>g) at Condition 50: Delete all words and replace with: 'A habitat restoration plan and biodiversity offset contributions to be in accordance with the "Habitat Restoration Plan and Offset Assessment" by JWA Pty Ltd, dated September, 2020.' Offset plantings are to be planted prior to the issue of the Subdivision Certificate and maintained in accordance with an approved Maintenance Management Plan.'</p> <p>h) at Condition 52: Delete all words to be replaced by the word: 'Deleted'.</p> <p>i) at Conditions 54, 55 &amp; 56: Delete Conditions 54, 55 &amp; 56.</p>					
<a href="#">6b.20.072</a>	Planning Proposal - Ulmarra Nymboida Heritage Amendment - REZ2020/0001	<p>That:</p> <ol style="list-style-type: none"> <li>Council refer the Planning Proposal REZ2020/0001 V1.3 and accompanying maps, updated with minor revisions to Part Lot and item descriptions, to the Department of Planning, Industry and Environment with a request that the amendments to the Clarence Valley Local Environmental Plan 2011 be made.</li> <li>All submitters be advised of Council's decision.</li> </ol>	Deborah Wray	7.10. 2020	Submitters Advised of Councils decision and Planning Proposal sent to Parliamentary Counsel for drafting.	completed	2152787
<a href="#">6b.20.073</a>	Clarence Valley Local Heritage Grants 2020/21	<p>That</p> <ol style="list-style-type: none"> <li>Council offer an allocation of Local Heritage Grant funding for 2020/21 to applicants in accordance with the amount shown in the 'Grant' column in the table at Attachment 1 to this report with each Applicant required to sign a written agreement and comply with any relevant conditions for payment and acquittal requirements.</li> <li>The General Manager be authorised to reallocate any funding offers that are not taken up to other eligible projects listed in the Table at Attachment 1 within the 2020/21 year up to a maximum of 50% of the relevant project costs.</li> </ol>	Deborah Wray	28 September 2020	Pending	Grant offers to applicants under preparation.	2152756
<a href="#">6b.20.074</a>	Maclean District Historical Society Lawn Maintenance Request Report	<p>That Council:</p> <ol style="list-style-type: none"> <li>Provide lawn maintenance for a temporary period whilst the Clarence Valley Museum review is undertaken and an action plan is developed from the review findings.</li> <li>Encourage Maclean District Historical Society to actively recruit volunteers to cover lawn maintenance and any other required operations.</li> </ol>	Niomi Sands	8 October	An initial email was sent to the Museum on Wednesday, 19 August 2020 and a follow up was sent on Thursday October 8. The lawn mowing was booked in with open spaces. The draft review terms of reference will be compiled by the end of the year for comment and the review will, be undertaken in the first half of 2021.	completed	2152759
<a href="#">6c.20.138</a>	Endless Creek Road – S138 Application Fee Waiver	That Council waive the application fee of \$135 for a permit to undertake work within a road reserve for the purpose of maintaining Endless Creek Road to the south of Councils road maintenance limit.	Alex Dalrymple	9/10/2020	The property owner has been advised.	C	2152757
<a href="#">6c.20.139</a>	Water Connection Fee – Property 110751	<p>That:</p> <ol style="list-style-type: none"> <li>The Sewer and Water Capital Contribution Credits for Properties not Paying availability charges as at 28 June 2005 Policy be amended to recognise that properties which as at 30 June 2005 could not be charged a sewer and/or water availability charge under the Local</li> </ol>	Greg Mashiah	23/09/20	Customer advised of resolution	C	2152755



## ACTION SCHEDULE FROM COUNCIL MEETING – 22 September 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
		Government Act are considered to have a contribution "credit". 2. As the purchaser of Property 110751 followed the Planning Certificate advice regarding enquiring with Water Cycle administration about the applicable connection fee but, due to system unavailability the requested advice was unable to be provided, the applicable water connection fee (2020/21) be \$1433.					
<a href="#">6c.20.140</a>	Water Efficiency Strategic Plan – Updated	That this item be deferred to be returned to the October Committee meeting pending a rescission motion if necessary.	Chris Hellyer	8/10/2020	Report for October meeting prepared.	C	2152766
<a href="#">6c.20.141</a>	Clarence and Lower Clarence Sports Committees	That Council 1. Receive and note the Minutes from 10 August 2020 Clarence Sports Committee and Lower Clarence Sports Committee meetings. 2. Endorse the recommendation to appoint Grafton Touch Association as a member of the Clarence Sports Committee.	Gavin Beveridge	30/09/20	1. Noted 2. Inform association of appointment	C	2152779
<a href="#">6c.20.142</a>	Submission to the Annual NSW Local Government Conference 2020	That Council support the Audit Committee's recommendation to make a submission to the 2020 NSW Local Government Conference requesting Local Government NSW to lobby the Office of Local Government to progress discussions to develop a plan for removal of all Rural Fire Service (RFS) assets from council asset registers before 30 June 2022, at no financial impediment to local government, by submitting the attached motion paper.	Laura Black	24/9/20	Submission made	C	2152777
<a href="#">6c.20.143</a>	Acquisition of Land for Water Supply at Lawrence	That: 1. Council proceed with the compulsory acquisition of the land described as part Lot 2 DP 567494 for the purpose of water supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> . 2. Council make an application to the Minister and the Governor for approval to acquire part Lot 2 DP 567494 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> . 3. The land is to be classified as operational. 4. Authority is delegated to the Mayor and General Manager to sign any documentation necessary to complete the acquisition.	Kylee Baker	24/9/20	Solicitor advised to proceed.	B	2152760
<a href="#">6c.20.144</a>	2020/21 Monthly Financial Report – August 2020	That Council: 1. Receive and note the monthly financial information report for August 2020, attached to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling \$142,493 for inclusion in the first quarter Quarterly Budget Review Statement to be reported in October 2020. 3. Endorse the proposed variations, which decrease Financial Reserves by \$250,315 for inclusion in the first quarter Quarterly Budget Review Statement to be reported in October 2020.	Christi Brown	24/9/20	Budget variations posted. No further action required	C	2152776
<a href="#">6c.20.145</a>	Council Meeting Checklist – Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Lesley McBay	2/10/20	Actioned	C	2152780
<a href="#">6c.20.146</a>	Policy Reviews – Related Party Disclosures and Code of Conduct	That 1. The Related Party Disclosures Policy V4 be adopted as having been reviewed with no changes being made. 2. The Code of Conduct V8 be adopted without the increase to the gifts and benefits provisions.	Lesley McBay	2/10/20	Actioned – Policies now on website	C	2152783
<a href="#">6e.20.019</a>	Tender RFT20-021 Floodgate Fabrication	That: 1. Council award Tender RFT20-021 (Floodgate Fabrication) to Andrew Harris Engineering at the Schedule of Rates tendered (excluding the optional item of floodgate refurbishment), to be funded from Financial Projects 941066 (Rural Floodplain Asset Renewal) and 941061 (Floodgate Replacements). 2. The General Manager be authorised to exercise the contract extension options, subject to satisfactory contractor performance.	Kieran McAndrew	24/9/2020	Tender Letter of Award sent to Andrew Harris Engineering.	C	2152768
<a href="#">6e.20.020</a>	Aboriginal Communities Sewer and Water Program – Water Quality Improvement Works at Jubullum Community	That: 1. Council consider, due to the need for continuity of water services to the Jubullum Community and the requirement for concurrence from the Local Aboriginal Land Council for undertaking the work, extenuating circumstances exist under Section 55 of the Local Government Act in that a satisfactory result would not be achieved by inviting tenders for undertaking the installation of a 100kl/day capacity ultra filtration unit in Jubullum.	Greg Mashiah	23/09/20	Ecotechnology Australia Pty Ltd engaged to commence project	C	2152769

## ACTION SCHEDULE FROM COUNCIL MEETING – 22 September 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
		<p>2. The proposal from Ecotechnology Australia Pty Ltd to undertake water quality improvement works (excluding the warranty extension) in the amount of \$554,467.85 (including GST) be accepted, to be funded from Financial Project 902081.</p> <p>3. The General Manager be authorised to approve variations totalling up to 20% of the contract sum.</p>					
<a href="#">6e.20.021</a>	RFT20-24 Construction of an Automatic Irrigation System, Field Drainage and Plant Shed at Ngayundi Yamba Sports Complex Angourie Field Yamba – on Crown Land	<p>That Council, as Crown Land Manager of Ngayundi Yamba Sports Complex (RE:98072) -</p> <p>1. Subject to a satisfactory financial assessment, accept the tender from Synergy Resource Management Pty Ltd (ABN 57 120 757 299) for RFT20/024 for the construction of an automatic irrigation system, field drainage and plant shed at Ngayundi Yamba Sports Complex at a cost of \$704,073.70 (GST inclusive) to be funded from PJ 540118 (Ngayundi Yamba Sports Complex) (Sub-service 3200) and allocated funds from Council resolution 6c.20.095 (Federal Government's Local Roads and Community Infrastructure Program).</p> <p>2. Authorise the General Manager to approve variations up to 10% of the contract value.</p>	Justin Menzies	1/10/2020	Letter of award issued to tenderer	C	2152773
<a href="#">6e.20.022</a>	Expression of Interest – Refurbishment of 2 Prince Street Administration Centre	<p>That Council invite the following contractors to submit tenders for the refurbishment of the 2 Prince Street Administration Centre:</p> <ul style="list-style-type: none"> <li>• FDC Contracting Pty Ltd</li> <li>• FK Gardener and Sons Pty Ltd</li> <li>• Greg Clark Building (GCB) Pty Ltd</li> <li>• O'Donnell Hanlon Pty Ltd</li> <li>• Renascent Pty Ltd</li> </ul>	Peter Birch	25/09/20	Selective tender released	C	2152772
<a href="#">07.20.011</a>	Cr Clancy - Cyclist Safety and Improvements to Cycleway Network in Grafton	<p>That Council</p> <ol style="list-style-type: none"> <li>1. Work with Transport for NSW to complete a cycling connectivity and safety analysis of the cycleway / shared-use path network in the Clarence Valley including paths associated with the new Grafton Bridge, the Big River Way gateways and the new Pacific Highway interchanges at Ferry Park, Harwood and Yamba Road.</li> <li>2. As a priority, prepare and publish updated maps on its website (Lifestyle &amp; Recreation &gt;&gt; Walks &amp; cycling) to promote safe cycling routes in its towns.</li> <li>3. Make the Local Traffic Committee aware of concerns relating to incidents impacting cyclist safety due to poor motorist behaviour (either actions or inaction).</li> <li>4. Review the 2015 Bicycle Plan, incorporating changes to the road and cycleway network and making further recommendations where necessary so that cyclists can safely and conveniently access the facilities of the towns in the Clarence Valley.</li> <li>5. Place a draft of the Bicycle Plan on public exhibition to seek public feedback before being submitted to Council for adoption.</li> <li>6. Receive a report back to Council on this issue in May 2021.</li> <li>7. Report to the October Council meeting on any requirement for funds to implement this motion.</li> </ol>	Alex Dalrymple	9/10/2020	1, 2 and 3 are being actioned. 4 and 7 are addressed through a report to October 2020 meeting 5 and 6 have not commenced	B	2152771
<a href="#">07.20.012</a>	Cr Toms – Report to Council on Advertising Expenditure Disclosed in Audited Financial Statements for 2018 and 2019	That Council incorporate into future budget reports the advertising breakup by Service and Sub-Service.	Kate Maginnity	6/10/2020	Under investigation. Advertising is a one of 223 Natural Account Codes and is currently reported with 17 others under Administration Expenses. Council groups it's natural accounts for reporting in a 'parent/child' arrangement for compliance with Accounting Standards.	A	2152770
<a href="#">07.20.013</a>	Cr Williamson – Naming of Road "Shirley Adams Way"	<p>That Council</p> <ol style="list-style-type: none"> <li>1. Support the proposal to name the roadway on the Summerland Way from the roundabout on Big River Way, South Grafton to the traffic lights at the Clarence Street intersection "Shirley Adams Way".</li> <li>2. Place the proposed name on public exhibition for a period of 28 days.</li> <li>3. Seek approval from Transport for NSW and the Geographic Names Board for this name and.</li> <li>4. Meet the advertising and new signage costs from existing budget allocations.</li> </ol>	Alex Dalrymple	9/10/2020	Not commenced	A	2152859

## ACTION SCHEDULE FROM COUNCIL MEETING – 22 September 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
<a href="#">08.20.008</a>	Request from Account 2057479 for Consideration for Reduction in Water Account	That 1. Council adopt and make public the recommendation for the following Item: Resolution 08.20.008 – That Council remove the water limiter installed on the water meter attached to the property and waive the limiter installation and removal fees on compassionate grounds for Account 20567479.	Paula Krahe	24/9/2020	Water limited removed at no cost 23/9/2020.	C	2153042
<a href="#">08.20.009</a>	Receipt of Waste from Coffs Harbour City Council	Adopted	Ken Wilson / Peter Birch	25/9/2020 25/9/20 6/10/2020	Waiting on confidential minutes to action Minutes sent to Peter Birch Coffs Councils informed of decision and resolution in the process of being actioned	B	2153043
<a href="#">08.20.010</a>	Code of Conduct Complaint Investigation Report	Refer Report	Ashley Lindsay	2/10/20	Invitation sent – result on outcome at October 2020 meeting.	C	2153044



**The Hon. Paul Toole MP**  
Minister for Regional Transport and Roads

Ref: *DOC054083*

Cr Jim Simmons  
Mayor  
Clarence Valley Council  
Locked Bag 23  
GRAFTON NSW 2460

Dear Mayor

**Phase 2 of the Bushfire Community Recovery and Resilience Fund**

As we move beyond the clean-up of properties and the provision of immediate relief our focus is longer-term recovery. This is why we are investing in programs that will build resilience in our communities that have been so deeply impacted by bushfires, drought, flood and now the COVID-19 pandemic.

I commend the effort that your council has made to support your communities. To ensure that resources continue to flow, I am pleased to advise that a payment of up to \$250,000 is now available to Clarence Valley Council under Phase 2, Stream 1 of the joint NSW and Commonwealth Government funded Bushfire Community Recovery and Resilience Fund (BCRRF).

This Program is a way to help fund the many small projects that will assist your communities and comes as an addition to the funding provided earlier this year. Resilience NSW will provide councils with quick and easy access to this funding, for you to direct towards the initiatives you know your community needs now.

Additionally, Phase 2, Stream 2 of the BCRRF is now open for application. This Stream is available to all local councils, joint organisations, not-for-profits, non-government organisations and community groups in priority bushfire-affected Local Government Areas. This will help deliver medium to long-term projects that promote well-being, social and broader recovery and future disaster resilience. Grants between \$20,000 and \$300,000 are available to those longer-term social recovery initiatives you know your community needs.

Details of how to access and apply for both Streams of funding is included in the attached Guidelines. If your council needs support in the development or roll-out of any local project or initiative, please contact Roisin Batch at [bcrrf@resilience.nsw.gov.au](mailto:bcrrf@resilience.nsw.gov.au).

Yours sincerely

A handwritten signature in black ink that reads 'Paul Toole'.

**The Hon. Paul Toole MP**  
Acting Deputy Premier  
Minister for Regional Transport and Roads

Cc: Mr Ashley Lindsay, General Manager, Clarence Valley Council

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 1

### GUIDELINES



Australian Government

## Overview

Phase Two of the Bushfire Community Recovery and Resilience Fund (BCRRF) will support community recovery by funding \$25 million worth of projects and initiatives that will promote community well-being, social and broader recovery and future disaster resilience following the bushfires. Stream 1 will involve allocation of funds to local councils for smaller-scale, short term community projects. Stream 2 will involve allocation of grants to medium and long-term community projects. This guideline covers BCRRF Phase Two Stream 1.

The funding for the BCRRF is provided through the joint Commonwealth-State Disaster Recovery Funding Arrangements. The BCRRF guidelines have been developed in consultation with Emergency Management Australia and are supported by the National Bushfire Recovery Agency. Funding will be made available to support community recovery of areas in New South Wales impacted by the unprecedented bushfires from 31 August 2019 onwards. Resilience NSW are the lead disaster management agency for NSW, responsible for all aspects of disaster recovery and building community resilience to future disasters.

## Objective

The objective of Phase Two Stream 1 of the BCRRF is to deliver flexible, small-scale grants to local councils for smaller-scale, locally led community recovery activities. The purpose is to support communities overcome the social impacts of the bushfires.

## Funding

Phase Two Stream 1 is a non-competitive funding round that has payments available of either \$250,000 or \$100,000 to eligible, priority bushfire affected local government areas (LGAs) in NSW. Local councils eligible for Phase 2 Stream 1 have been identified through prioritised consideration of social recovery indicators including capturing residential impact, small business support needs and percentage of land scarred by the bushfires. Councils will receive notification in writing advising the total funding amount they are eligible.

Funding will be available from 29 September 2020. Funding Deeds will be executed as quickly as possible and payments made shortly after. All required documentation needs to be complete and submitted before payment will be released. Funding will be administered by Resilience NSW.

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 1

### GUIDELINES



Australian Government

## Eligibility

### Applicants

Eligible applicants are local councils that have been determined as priority social recovery councils and have been declared in New South Wales (NSW) relating to bushfires from 31 August 2019 onwards, and are eligible for Category C funding assistance under the Commonwealth Disaster Recovery Funding Arrangements. These local councils are:

- Armidale Regional
- Bega Valley
- Blue Mountains
- Central Coast
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dungog
- Eurobodalla
- Glen Innes Severn
- Goulburn Mulwaree
- Greater Hume
- Hawkesbury
- Kempsey
- Kyogle
- Lithgow
- MidCoast
- Mid-Western
- Nambucca
- Oberon
- Port Macquarie-Hastings
- Queanbeyan-Palerang
- Richmond Valley
- Shoalhaven
- Singleton
- Snowy Monaro
- Snowy Valleys
- Tenterfield
- Upper Lachlan
- Walcha
- Wingecarribee
- Wollondilly

Local councils are the only eligible applicants for Phase Two Stream 1 funding.

### Projects

Phase Two Stream 1 funding is intended to be flexible in order to meet recovery needs of local communities. Local councils are asked to undertake activities within a disaster declared LGA related to bushfires from 31 August 2019 onwards that contribute to community recovery and/or resilience including projects that support community wellbeing.

Projects will need to contribute to fulfil one or more of the following Disaster Recovery Outcomes:

- The needs of vulnerable groups are addressed in disaster recovery
- The community is aware of the disaster recovery processes
- The community can express its changing disaster recovery needs
- Community members are aware of the risks of future disasters
- The community has improved capacity and capability to respond to future disasters
- Business and not-for-profits have in place adequate mitigation practices for risks and threats
- Government, private sector, civil society and organisations are engaged in plans for preparedness and management of the recovery

Local councils are required to use a minimum of 25% of their Phase 2 Stream 1 funding towards a council-led community grants program to target small-scale community activities that meet one or more of the Disaster Recovery Outcomes. The remaining funds can be used towards other projects that meet one or more of the Disaster Recovery Outcomes. Example projects are provided overleaf.



# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 1

### GUIDELINES



Australian Government

### Local council-led grants program

For local council-led community grants program, the application must include a Grants Outline Program that details how the program outcomes are consistent with this guideline, details of eligibility and duration of the program as well as detail on the selection process. Use of BCRRF funds for the administration costs to run the council-led grants program are permissible as reasonable program management costs from the remaining 75% of the overall Phase 2 Stream 1 funds per local council. This may be re-assessed on a case-by-case basis.

Resilience NSW must be consulted with prior to any changes to outcomes or duration to the local council's grants program after award of Phase Two Stream 1 funding. Delivery of the local council's grants program must be consistent with the guideline. Local councils will be responsible for providing evidence that the grants program, as a project, complies with the auditing and reporting requirements outlined in this guideline.

### Example Projects

Projects eligible for funding could include but are not limited to:

- Regional social events and digital communication initiatives that support social recovery, commemoration and improve community connectedness;
- Programs and initiatives that support community recovery and well-being including support for connectedness, improved identity of place and cultural heritage;
- Community education programs to improve regional knowledge and resilience in response and preparedness to future disasters and how to be better prepared for hazards into the future;
- Neighbourhood and community strengthening activities that focus specifically on capacity building, and knowledge building and sharing.

Local councils are encouraged to partner with local organisations and community interest groups to design and deliver the projects.

### Activities that are not eligible for funding

- Application that seek support for supplementing, increasing or continuing ongoing service delivery that is the core business of the council;
- Applications that request ongoing program funding;
- Applications for projects and/or activities that are not related to the community recovery attributed to the bushfire event;
- Applications that request covering existing debts or budget deficits.

### How to Apply

Local councils will be provided a link to fill in a simple [online application form](#) in Enquire2 portal. New users will need to register a new account. Information required includes:

- Local council contact details,
- Grants Outline Program (template provided in the [online application form](#)) for the council-led community grants program,
- Proposed activity(s) and estimated costs,
- Nomination of which Disaster Recovery Outcomes align with the proposed activity(s),

Only one application is allowed per local council. Multiple activities may be included as part of an application. Resilience NSW will review and approve the application. Should insufficient or unaligned information be provided Resilience NSW may request further clarification from councils.

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 1

### GUIDELINES



Australian Government

Local councils will need to enter into a legally binding funding agreement with Resilience NSW (NSW Government) to receive funding. Late application requests for submission extension must be made in writing to Resilience NSW setting out the reasons for the request prior to the application close date. A funding agreement will be issued to the local council upon award. Applicants will be expected to have an appropriate level of insurance cover the details of which will be determined in the funding agreement. Applications will be reviewed and awarded as promptly as possible.

At the completion of the project(s), local councils will be asked to provide a brief summary of the activities that were funded and evidence of expenditure via the Enquire2 portal.

## Review Process and Timeframes

Local councils are asked to submit the online form as soon as possible. Phase Two Stream 1 funding will be open for applications until midday 27 October 2020. Applications will be reviewed by Resilience NSW to ensure:

- All required documentation is complete and submitted,
- Proposed projects align with funding objectives outlined in this guideline.

Councils will receive notification in writing advising the total funding amount they are eligible for. Funding Agreements will be drafted as soon as possible. Councils will be informed in writing on the status of their application. Successful councils will be informed of the status of their successful application executed as soon as possible and payments released soon after. Further financial management requirements will be outlined in the funding agreement.

Local councils must complete projects and expenditure by 30 June 2022. Extensions may be considered on a case-by-case basis. Extensions cannot be granted without prior approval from Resilience NSW and the Australian Government.

Projects will be monitored for compliance and progress during delivery in alignment with the guideline and the funding agreement requirements. Local councils will be required to provide an update report quarterly at the end of each quarter, until the completion of the project. This includes report of actual expenditure under the grant. A short completion report and evidence of expenditure will be required to be submitted within 2-months of project completion.

## Contact

For further information and technical queries relating to the application form and Enquire please contact the Resilience NSW via email at [bcrrf@resilience.nsw.gov.au](mailto:bcrrf@resilience.nsw.gov.au).

## Public Acknowledgment

Under the Disaster Recovery Funding Arrangements, all projects under the BCRRF must appropriately acknowledge and recognise that it is jointly funded under the Commonwealth/State Disaster Recovery Funding Arrangements.

Local councils must acknowledge the funding contributions of the Commonwealth and New South Wales Governments at any public events, in announcements, or any other promotional material or publicity relating to the projects funded the Bushfire Community Recovery and Resilience Funding Program. Should any materials differ from the Disaster Recovery Funding Arrangement requirements the local council must seek prior approval from the Commonwealth.

These publications must also include both the State and Commonwealth Government logos and the following disclaimer: 'Although funding for this product has been provided by both the Australian and

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 1

### GUIDELINES



Australian Government

New South Wales Governments, the material contained herein does not necessarily represent the views of either Government'.

## Governance

### Record keeping

For expenditure under the BCRRF, Local councils must keep an accurate audit trail for seven (7) years from the end of the financial year in which the expenditure is claimed, or until such time as the claim is acquitted by the Commonwealth Government. This will require transaction listing of eligible expenditure that reconcile to the claimed amount and support each transaction.

For assurance purposes, the Commonwealth Government may at any time, through the Resilience NSW request documentation request from local councils to evidence the state's compliance under the Disaster Recovery Funding Agreements.

### Assurance activities

The Commonwealth Government or NSW Government may at any time undertake assurance activities to reconcile audited state claims either directly or via an independent advisor. Eligible local councils may be required to provide documentation to support assurance activities.

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# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 2

### GUIDELINES



Australian Government

## Overview

Phase Two of the Bushfire Community Recovery and Resilience Fund (BCRRF) will support community recovery by funding \$25 million worth of projects that will promote community well-being, social and broader recovery and future disaster resilience following the bushfires. Stream 1 involves allocation of funds to local councils for smaller-scale, short term community projects. Stream 2 will involve allocation of grants to medium and long-term community projects. This guideline covers BCRRF Phase Two Stream 2.

The funding for the BCRRF is provided through the joint Commonwealth-State Disaster Recovery Funding Arrangements. The BCRRF guidelines have been developed in consultation with Emergency Management Australia and are supported by the National Bushfire Recovery Agency. Funding will be made available to support community recovery of areas in New South Wales impacted by the unprecedented bushfires from 31 August 2019 onwards. Resilience NSW are the lead disaster management agency for NSW, responsible for all aspects of disaster recovery and building community resilience to future disasters.

## Objective

The objective of Phase Two Stream 2 of the BCRRF is to support social recovery from bushfires for affected local communities to:

- reduce the adverse impact of the bushfires and make a sustained recovery, and
- be more resilient to future disasters and improve general wellbeing.

## Funding

Phase Two Stream 2 will allocate funding aligned with the bushfire declared Local Government Areas (LGAs) in the form of a competitive grants program. Funding is available for approved projects with a value of no less than \$20,000 and no more than \$300,000. Funding will be administered by Resilience NSW.

Funding will be provided for the value of the project as per the submission. Funding may be provided in instalment(s) depending on the proposed project size and delivery duration stipulated in the application.

Applications will be assessed at a regional level using Regional Panels (RPs); Southern RP, Northern RP and Greater Sydney, Hunter & Central RP. The remit of each RP is to assess BCRRF Phase 2 Stream 2 proposals specific to the declared LGAs in the table below.

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 2

### GUIDELINES



Australian Government

Regional Panel	LGA Remit
<b>Northern</b>	Armidale, Ballina, Bellingen, Byron, Clarence Valley, Coffs Harbour, Glen Innes Severn, Gwydir, Inverell, Kempsey, Kyogle, Lismore, MidCoast, Nambucca, Narrabri, Port Macquarie-Hastings, Richmond Valley, Tamworth, Tenterfield, Tweed, Uralla, Walcha.
<b>Greater Sydney, Hunter &amp; Central</b>	Blue Mountains, Central Coast, Cessnock, Dungog, Hawkesbury, Kuring-gai, Lake Macquarie, Lithgow, Mid-Western, Muswellbrook, Oberon, Penrith, Singleton, Sutherland, Upper Hunter, Wollondilly.
<b>Southern</b>	Bega, Cootamundra-Gundagai, Eurobodalla, Goulburn Mulwaree, Greater Hume, Queanbeyan-Palerang, Shoalhaven, Snowy Monaro, Snowy Valleys, Upper Lachlan, Wagga Wagga, Wingecarribee.

## Eligibility

### Applicants

Eligible applicants, referred to as lead organisations, are:

- incorporated non-government organisations including not-for-profit organisations, local community groups, business chambers and industry groups/peak bodies,
- local councils,
- joint organisations of council, and
- unincorporated community groups auspiced by an organisation that is eligible to apply in their own right

Auspice is defined as an incorporated organisation who receives, administers and acquits Resilience NSW' funding on behalf of an applicant. The auspice is required to:

- enter into a funding agreement with Resilience NSW
- accept grant funds and pay the auspiced grant applicant
- monitor and acquit the use of funds at the completion of the project.

Ideally the auspice will have the technical skills to guide and support the applicant in the delivery of the project, while acknowledging project decisions remain with applicant

Eligible lead organisations must be located within, operate within or intend to deliver the project to a NSW declared LGA(s) relating to bushfires from 31 August 2019 onwards.

Each project should have a clearly identified lead organisation that has:

- the capacity and capabilities to establish, manage and be held accountable for the delivery of the project and intended outcomes,
- the ability to report on the progress and agreed outcomes of the project,
- the ability to enter a legally binding funding agreement with the NSW Government

Lead organisations are encouraged to be formed through partnerships of one or more different types of eligible applicants listed above. Partnerships are encouraged for the purpose maximising the

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 2

### GUIDELINES



Australian Government

reach and efficacy of a proposed project. In this instance the lead organisation will be recognised as the partnering entity.

### Projects

Phase Two Stream 2 funding is focused on delivering projects that support sustained community recovery and improved community resilience in bushfire impacted areas. Projects can be aligned to local, regional or across multiple Local Government Areas. Projects will need to contribute to one or more of the following Disaster Recovery Outcomes:

- The needs of vulnerable groups are addressed in disaster recovery
- The community is aware of the disaster recovery processes
- The community can express its changing disaster recovery needs
- Community members are aware of the risks of future disasters
- The community has improved capacity and capability to respond to future disasters
- Business and not-for-profits have in place adequate mitigation practices for risks and threats
- Government, private sector, civil society and organisations are engaged in plans for preparedness and management of the recovery

### Example projects

Projects eligible for funding could include but are not limited to:

- Regional social events and digital communication initiatives that support social recovery, commemoration and improve community connectedness;
- Programs and initiatives that support community recovery and well-being including support for connectedness, improved identity of place, cultural heritage and environmental restoration;
- Community education programs to improve regional knowledge and resilience in response and preparedness to future natural disasters and how to be better prepared for hazards into the future;
- Local and Regional community strengthening activities that focus specifically on capacity building, and knowledge building and sharing.

### Activities that are not eligible for funding

- Applications that seek support for supplementing, increasing or continuing ongoing service delivery that is the core business of the lead organisation;
- Activities that have already occurred or are part-completed at the time of the application.
- Duplication of the same or similar project applications by the same lead organisation between BCRRF Stream 1, BCRRF Stream 2 and other similar government funding programs;
- Applications that request ongoing program funding;
- Applications for projects and/or activities that are not related to the community recovery attributed to the bushfire event;
- Applications that request covering existing debts or budget deficits;
- Works that involve building new assets or infrastructure capital works.



# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 2

### GUIDELINES



Australian Government

## Submission and Assessment Process



### 1. Submission of projects proposals

A nominated representative(s) from the applying lead organisation will submit the project proposal online through the Resilience NSW [Online Grants Portal](#). All applications need to be completed in full and submitted prior to the closing date. The required information will include:

- Details of the project,
- The LGA(s) the project is being delivered within/ for,
- Needs justification,
- Geographical reach,
- Social benefits and community engagement,
- Key milestones,
- Risks and evaluation,
- Planned outcomes, and
- The value of the project and associated costs

Late application requests for submission extension must be made in writing to Resilience NSW setting out the reasons for the request prior to the application close date. Each application's eligibility will be confirmed. Additional information may be requested of the lead organisation at this stage of the process.

### 2. Assessment of projects applications

Applications will be assessed only once the application period has closed. Applications will be checked for alignment with eligibility criteria and only eligible applicants will then be assessed by the Regional Panels. Each application will be delegated to the respective Regional Panel based on the LGA remit listed in the above table. The Regional Panel will assess each proposal and short-list priority proposals. Where a proposed project covers more than one region a joint Regional Assessment Panel will be convened. The Regional Panels may comprise of representatives from:

- Resilience NSW,
- Regional NSW,
- the Bushfire Regional Recovery Committee or sub-committees for the respective bushfire recovery region or equivalent

The following factors will be taken into consideration when determining priority projects:

- identified need and level of community support for the delivery of the project,

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 2

### GUIDELINES



Australian Government

- the geographical reach of the project within the affected bushfire region as well as the engagement reach within those communities
- how the project supports the local area's and/or region's social, community and broader recovery,
- how the project will improve the community resilience to future natural disasters,
- the project meets a local recovery need not covered by existing programs,
- whether the project aligns with existing government commitments and priorities,
- how the project result in ongoing and sustainable benefit to the community,
- Alignment to one or more of the Disaster Recovery Outcomes,
- The value for money that the project provides,
- The consideration of evaluation in the project's design and delivery

#### 4. Approval of projects proposal

Each bushfire Regional Panel will inform Resilience NSW of the short-listed proposals that are supported for approval by Resilience NSW. Additional information will be requested of applicants if required. These supported proposals will be reviewed by Resilience NSW to ensure:

- Required documentation is complete,
- The lead organisation meets the eligibility criteria,
- Project(s) align with the program objectives and selection considerations,
- The proposal does not contain ineligible costs, and
- The proposal does not contain any sensitive or contentious activities.

Successful proposals must be approved for funding by Resilience NSW before project contracting and delivery. Applicants will be informed of the status of their application as soon as possible after approval. Applicants will be informed in writing on whether the application has been successful or unsuccessful.

### Project Contracting and Delivery Process

Before a funding agreement (contract) is signed, Resilience NSW may request further details be provided by the lead organisation including further detail on the budget or project plan. The funding agreement is based on the information contained in the application and any additional information provided. Applicants will be expected to have an appropriate level of insurance cover the details of which will be determined in the funding agreement



# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 2

### GUIDELINES



Australian Government

#### 1. Project contracting

Successful lead organisations will be notified in writing via email and/ or letter. Applicants may be requested to keep the grant confidential if an announcement will be made by the NSW Government or the Australian Government.

The nominated representative(s) from the successful lead organisation will need to enter into a legally binding funding agreement with the Resilience NSW to receive funding.

Funding may be provided in instalments over the project delivery duration, depending on the project value, size and delivery duration; as determined in the funding agreement. Any unspent monies must be returned to Resilience NSW.

Delivery milestone reporting will be negotiated between Resilience NSW and the lead organisation/ nominated representative(s), dependent on the risk profile, size and type of project activities to be delivered.

#### 2. Project delivery

Lead organisations and the nominated representative(s) will be responsible for delivering their project(s) in accordance with the funding agreement, including evidence of expenditure, completion of milestone activities and any outcomes via Resilience NSW [Online Grants Portal](#). Resilience NSW will monitor the progress of each activity for compliance against the funding agreement.

#### 3. Outcomes reporting

Lead organisations and the nominated representative(s) will be responsible for reporting on the project progressively through milestone reporting periods established in the funding agreement. Quarterly reporting will be required as a minimum for all lead organisations. More regular reporting may be required dependent on the risk profile, size and type of project activities to be delivered. Similarly, a completion report will be required by all lead organisations within two months after the completion of the project. This can include collecting information on how the completed activities have met the Disaster Recovery Outcomes of the BCRRF. Lead organisations must provide proper financial reports and operational records and registers. Failure to do so may affect an organisation's eligibility for continued funding through the BCRRF Program.

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 2

### GUIDELINES



Australian Government

## Timeframes

Activity	Dates
Submissions of projects	29 September 2020 to midday 10 November 2020.
Project review and Approval	Assessment and approval expected in late November, early December 2020.
Contracting of lead organisations	As approved. Final contracts expected to be completed by 30 December 2020.
Project delivery	Commence once contracted. Projects and expenditure completed by 30 June 2022. Extensions may be considered on a case-by-case basis. Extensions cannot be granted without prior approval from Resilience NSW and the Australian Government
Reporting	Minimum quarterly reporting is required by all lead organisations. More regular reporting may be required based on the risk profile, size and delivery duration of the project. Completion reports due two months after project completion. Additional reporting on outcomes may be required up to 12 months from completion.

## Contact

For further information and technical queries relating to the application form and Enquire please contact the Resilience NSW via email at [bcrrf@resilience.nsw.gov.au](mailto:bcrrf@resilience.nsw.gov.au).

## Public Acknowledgment

Under the Disaster Recovery Funding Arrangements, all projects under the BCRRF must appropriately acknowledge and recognise that it is jointly funded under the Commonwealth/State Disaster Recovery Funding Arrangements.

Lead organisations must acknowledge the funding contributions of the Australian Government and New South Wales Governments at any public events, in announcements, or any other promotional material or publicity relating to the projects funded the Bushfire Community Recovery and Resilience Funding Program. Should any materials differ from the Disaster Recovery Funding Arrangement requirements the lead organisation must seek prior approval from the Australian Government.

These publications must also include both the Australian Government and State Government logos and the following disclaimer: 'Although funding for this product has been provided by both the Australian and New South Wales Governments, the material contained herein does not necessarily represent the views of either Government'.

## Governance

### Record keeping

For expenditure under the BCRRF, lead organisations must keep an accurate audit trail for seven (7) years from the end of the financial year in which the expenditure is claimed, or until such time as

# Bushfire Community Recovery and Resilience Fund

## PHASE TWO STREAM 2

### GUIDELINES



Australian Government

the claim is acquitted by the Australian Government. This will require transaction listing of eligible expenditure that reconcile to the claimed amount and support each transaction.

For assurance purposes, the Australian Government may at any time, through the Resilience NSW request documentation request from lead organisations to evidence the state's compliance under the Disaster Recovery Funding Agreements.

#### **Assurance activities**

The Australian Government or NSW Government may at any time undertake assurance activities to reconcile audited state claims either directly or via an independent advisor. Eligible lead organisations may be required to provide documentation to support assurance activities.

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**2020/21 Quarterly Budget Review - September 2020**  
**Income & Expenditure Statement By Fund - CONSOLIDATED**

Description	Original Budget 2020/21	Variations Sept QBRS	Proposed Revised	
			Budget Sept Qtr	Actual YTD Figures
<b>Income</b>				
Rates Income	(35,131,965)	0	(35,131,965)	(35,457,095)
Annual Charges	(30,164,608)	0	(30,164,608)	(29,294,520)
User Charges	(14,394,500)	0	(14,394,500)	(2,339,047)
Statutory & Regulatory User Charges	(2,433,408)	0	(2,433,408)	(930,336)
General User Fees	(21,851,976)	(554,062)	(22,406,038)	(2,557,434)
Interest Income	(2,318,122)	0	(2,318,122)	(458,700)
Operating Grants & Contributions	(21,606,893)	(2,073,310)	(23,680,203)	6,064,445
Other Revenue	(2,628,034)	0	(2,628,034)	(513,215)
Internal Income	(14,846,463)	162,777	(14,683,686)	(2,444,108)
Internal Plant Hire Income	(7,721,360)	0	(7,721,360)	(2,147,250)
<b>Total Income</b>	<b>(153,097,329)</b>	<b>(2,464,595)</b>	<b>(155,561,924)</b>	<b>(70,077,259)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	36,591,673	(332,293)	36,259,380	8,607,573
Other Employee Costs	799,751	0	799,751	189,981
Borrowing Costs	6,703,923	0	6,703,923	889,437
Materials	12,902,880	761,712	13,664,592	2,444,912
Contracts	21,697,621	2,442,184	24,139,805	4,192,647
Consultancies	977,099	262,090	1,239,189	207,202
Legal Expenses	319,760	0	319,760	25,311
Depreciation	44,800,637	0	44,800,637	5,518
Insurance Expenses	1,703,288	132,664	1,835,952	1,762,512
Donations, Contributions & Taxes	5,699,739	0	5,699,739	190,463
Administration Expenses	1,626,616	97,588	1,724,204	438,856
Other Operating Expenses	4,575,326	7,426	4,582,752	1,430,203
Subscriptions & Memberships	415,476	0	415,476	147,828
Internal Expenses	9,368,572	7,000	9,375,572	2,139,320
Internal Plant Hire Expenditure	5,157,716	0	5,157,716	1,409,346
<b>Total Expenditure</b>	<b>153,340,077</b>	<b>3,378,371</b>	<b>156,718,448</b>	<b>24,081,109</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>242,748</b>	<b>913,776</b>	<b>1,156,524</b>	<b>(45,996,150)</b>
Capital Grants & Contributions	(29,339,163)	(5,402,227)	(34,741,390)	(1,866,265)
<b>Operating Result for the Year</b>	<b>(29,096,415)</b>	<b>(4,488,451)</b>	<b>(33,584,866)</b>	<b>(47,862,415)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	19,993,230	1,429,161	21,422,391	913,325
Capital Works - Upgrade	21,329,200	12,050,979	33,380,179	5,041,077
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	29,334,827	8,835,594	38,170,421	7,045,767
Depreciation	(44,800,637)	0	(44,800,637)	0
Employee Leave Accruals	0	0	0	(598,083)
Employee Leave Paid	0	0	0	586,829
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	8,194,928	0	8,194,928	1,879,210
Long Term Debtor Repayments	0	0	0	100
Net Gains from Disposal of Assets	(1,658,625)	0	(1,658,625)	1,133,336
Net ABC Recovery	(57)	0	(57)	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>32,392,866</b>	<b>22,315,734</b>	<b>54,708,600</b>	<b>16,001,561</b>



**Adjust for Transfers to/from Reserves**

Internal Reserves	(4,552,915)	(10,189,262)	(14,742,177)	0
External Reserves	349,863	(1,783,728)	(1,433,865)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	(658,726)	(4,959,821)	(5,618,547)	0
S64 / S94 Contribution Reserves	1,229,954	(532,986)	696,968	0
<b>Net Service Result after Transfers to/from Reserves</b>	<b>(3,631,824)</b>	<b>(17,465,797)</b>	<b>(21,097,621)</b>	<b>0</b>
<b>NET RESULT</b>	<b>(335,373)</b>	<b>361,486</b>	<b>26,113</b>	<b>(31,860,854)</b>

**2020/21 Quarterly Budget Review - September 2020**  
**Income & Expenditure Statement By Fund - CVC General Fund**

Description	Original Budget 2020/21	Variations Sept QBRS	Proposed Revised	
			Budget Sept Qtr	Actual YTD Figures
<b>Income</b>				
Rates Income	(35,131,965)	0	(35,131,965)	(35,457,096)
Annual Charges	(2,321,000)	0	(2,321,000)	(1,634,224)
User Charges	0	0	0	376
Statutory & Regulatory User Charges	(2,414,310)	0	(2,414,310)	(925,271)
General User Fees	(13,680,485)	0	(13,680,485)	(506,337)
Interest Income	(1,334,842)	0	(1,334,842)	(459,192)
Operating Grants & Contributions	(20,016,194)	(2,073,310)	(22,089,504)	6,046,239
Other Revenue	(2,379,582)	0	(2,379,582)	(369,618)
Internal Income	(12,446,085)	162,777	(12,283,308)	(2,230,224)
Internal Plant Hire Income	(6,623,671)	0	(6,623,671)	(1,781,615)
<b>Total Income</b>	<b>(96,348,134)</b>	<b>(1,910,533)</b>	<b>(98,258,667)</b>	<b>(37,316,960)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	32,278,070	(332,460)	31,945,610	7,690,138
Other Employee Costs	784,135	0	784,135	181,680
Borrowing Costs	768,211	0	768,211	(20,563)
Materials	9,524,780	511,712	10,036,492	1,855,477
Contracts	11,284,066	1,624,047	12,908,113	2,240,891
Consultancies	927,099	247,674	1,174,773	207,202
Legal Expenses	319,760	0	319,760	20,695
Depreciation	29,159,358	0	29,159,358	5,518
Insurance Expenses	1,577,325	124,023	1,701,348	1,693,718
Donations, Contributions & Taxes	5,280,039	0	5,280,039	279,646
Administration Expenses	1,410,747	97,588	1,508,335	407,499
Other Operating Expenses	2,571,824	7,426	2,579,250	1,086,692
Subscriptions & Memberships	216,994	0	216,994	94,404
Internal Expenses	3,988,497	7,000	3,995,497	1,125,126
Internal Plant Hire Expenditure	4,164,830	0	4,164,830	1,044,917
<b>Total Expenditure</b>	<b>104,255,735</b>	<b>2,287,010</b>	<b>106,542,745</b>	<b>17,913,038</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>7,907,601</b>	<b>376,477</b>	<b>8,284,078</b>	<b>(19,403,922)</b>
Capital Grants & Contributions	(21,362,163)	(5,402,227)	(26,764,390)	(997,844)
<b>Operating Result for the Year</b>	<b>(13,454,562)</b>	<b>(5,025,750)</b>	<b>(18,480,312)</b>	<b>(20,401,765)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	9,939,132	1,157,874	11,097,006	672,551
Capital Works - Upgrade	19,648,246	11,999,237	31,647,483	5,007,778
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	20,345,462	8,141,124	28,486,586	5,901,532
Depreciation	(29,159,358)	0	(29,159,358)	0
Employee Leave Accruals	0	0	0	(598,083)
Employee Leave Paid	0	0	0	586,829
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	2,054,366	0	2,054,366	380,224
Long Term Debtor Repayments	0	0	0	100
Net Gains from Disposal of Assets	(1,535,117)	0	(1,535,117)	1,134,370
Net ABC Recovery	(3,092,710)	0	(3,092,710)	(515,442)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>18,200,021</b>	<b>21,298,235</b>	<b>39,498,256</b>	<b>12,569,859</b>

**Adjust for Transfers to/from Reserves**

Internal Reserves	(4,552,915)	(10,189,215)	(14,742,130)	0
External Reserves	(22,145)	(230,315)	(252,460)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	(658,726)	(4,958,483)	(5,617,209)	0
S64 / S94 Contribution Reserves	152,954	(532,986)	(380,032)	0
<b>Net Service Result after Transfers to/from Reserves</b>	<b>(5,080,832)</b>	<b>(15,910,999)</b>	<b>(20,991,831)</b>	<b>0</b>
<b>NET RESULT - CVC General Fund</b>	<b>(335,373)</b>	<b>361,486</b>	<b>26,113</b>	<b>(7,831,907)</b>

## Clarence Valley Council

**2020/21 Quarterly Budget Review - September 2020**  
**Income & Expenditure Statement By Fund - CVC Water Fund**


Description	Original Budget 2020/21	Variations Sept QBRS	Proposed Revised	
			Budget Sept Qtr	Actual YTD Figures
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	(2,573,400)	0	(2,573,400)	(2,615,107)
User Charges	(12,807,500)	0	(12,807,500)	(2,033,505)
Statutory & Regulatory User Charges	(12,776)	0	(12,776)	(2,397)
General User Fees	(646,455)	(554,062)	(1,200,517)	(14,993)
Interest Income	(617,367)	0	(617,367)	355
Operating Grants & Contributions	(930,648)	0	(930,648)	75,670
Other Revenue	(130,821)	0	(130,821)	(44,590)
Internal Income	(711,754)	0	(711,754)	33,466
Internal Plant Hire Income	(629,331)	0	(629,331)	(189,971)
<b>Total Income</b>	<b>(19,060,052)</b>	<b>(554,062)</b>	<b>(19,614,114)</b>	<b>(4,791,073)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,703,974	4,611	1,708,585	342,452
Other Employee Costs	258	0	258	5,300
Borrowing Costs	1,568,430	0	1,568,430	253,718
Materials	1,343,750	250,000	1,593,750	282,228
Contracts	1,863,271	818,137	2,681,408	356,109
Consultancies	0	0	0	0
Legal Expenses	0	0	0	3,116
Depreciation	6,666,148	0	6,666,148	0
Insurance Expenses	43,931	2,841	46,772	35,068
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	20,976	0	20,976	1,414
Other Operating Expenses	814,249	0	814,249	57,253
Subscriptions & Memberships	8,364	0	8,364	47
Internal Expenses	1,070,989	0	1,070,989	353,233
Internal Plant Hire Expenditure	457,460	0	457,460	123,353
<b>Total Expenditure</b>	<b>15,561,800</b>	<b>1,075,589</b>	<b>16,637,389</b>	<b>1,813,291</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(3,498,252)</b>	<b>521,527</b>	<b>(2,976,725)</b>	<b>(2,977,783)</b>
Capital Grants & Contributions	(1,130,000)	0	(1,130,000)	(310,469)
<b>Operating Result for the Year</b>	<b>(4,628,252)</b>	<b>521,527</b>	<b>(4,106,725)</b>	<b>(3,288,252)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	795,000	120,252	915,252	120,786
Capital Works - Upgrade	538,326	0	538,326	17,746
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	5,058,923	147,721	5,206,644	351,852
Depreciation	(6,666,148)	0	(6,666,148)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,086,588	0	1,086,588	264,059
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	(77,206)	0	(77,206)	0
Net ABC Recovery	1,438,404	0	1,438,404	239,734
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>2,173,887</b>	<b>267,973</b>	<b>2,441,860</b>	<b>994,176</b>

**Adjust for Transfers to/from Reserves**

Internal Reserves	0	0	0	0
External Reserves	1,824,365	(789,500)	1,034,865	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	630,000	0	630,000	0
<b>Net Service Result after Transfers to/from Reserves</b>	<b>2,454,365</b>	<b>(789,500)</b>	<b>1,664,865</b>	<b>0</b>
<b>NET RESULT - CVC Water Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(2,294,076)</b>

## Clarence Valley Council

**2020/21 Quarterly Budget Review - September 2020**  
**Income & Expenditure Statement By Fund - CVC Sewer Fund**


Description	Original Budget 2020/21	Variations Sept QBRS	Proposed Revised	
			Budget Sept Qtr	Actual YTD Figures
<b>Income</b>				
Rates Income	0	0	0	1
Annual Charges	(18,002,000)	0	(18,002,000)	(18,056,050)
User Charges	(1,587,000)	0	(1,587,000)	(305,918)
Statutory & Regulatory User Charges	(6,322)	0	(6,322)	(2,668)
General User Fees	(389,724)	0	(389,724)	(68,355)
Interest Income	(246,649)	0	(246,649)	18
Operating Grants & Contributions	(184,611)	0	(184,611)	7,389
Other Revenue	(21,631)	0	(21,631)	(365)
Internal Income	(436,758)	0	(436,758)	(10,736)
Internal Plant Hire Income	(468,358)	0	(468,358)	(175,664)
<b>Total Income</b>	<b>(21,343,053)</b>	<b>0</b>	<b>(21,343,053)</b>	<b>(18,612,348)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,720,439	4,448	1,724,887	390,382
Other Employee Costs	258	0	258	1,350
Borrowing Costs	4,032,534	0	4,032,534	621,367
Materials	1,696,200	0	1,696,200	267,418
Contracts	1,574,630	0	1,574,630	396,381
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Depreciation	8,157,012	0	8,157,012	0
Insurance Expenses	51,768	2,150	53,918	33,726
Donations, Contributions & Taxes	100,000	0	100,000	0
Administration Expenses	158	0	158	0
Other Operating Expenses	738,134	0	738,134	137,536
Subscriptions & Memberships	8,364	0	8,364	0
Internal Expenses	828,781	0	828,781	148,726
Internal Plant Hire Expenditure	531,835	0	531,835	239,973
<b>Total Expenditure</b>	<b>19,440,113</b>	<b>6,598</b>	<b>19,446,711</b>	<b>2,236,860</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(1,902,940)</b>	<b>6,598</b>	<b>(1,896,342)</b>	<b>(16,375,488)</b>
Capital Grants & Contributions	(447,000)	0	(447,000)	(558,097)
<b>Operating Result for the Year</b>	<b>(2,349,940)</b>	<b>6,598</b>	<b>(2,343,342)</b>	<b>(16,933,585)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	2,829,098	149,697	2,978,795	118,358
Capital Works - Upgrade	1,142,628	51,742	1,194,370	15,553
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	2,565,442	217,701	2,783,143	685,271
Depreciation	(8,157,012)	0	(8,157,012)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	4,514,037	0	4,514,037	1,103,839
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	(46,302)	0	(46,302)	0
Net ABC Recovery	1,041,071	0	1,041,071	173,512
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,888,962</b>	<b>419,140</b>	<b>4,308,102</b>	<b>2,096,533</b>



**Adjust for Transfers to/from Reserves**

Internal Reserves	0	0	0	0
External Reserves	(1,986,022)	(425,738)	(2,411,760)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	447,000	0	447,000	0
<b>Net Service Result after Transfers to/from Reserves</b>	<b>(1,539,022)</b>	<b>(425,738)</b>	<b>(1,964,760)</b>	<b>0</b>
<b>NET RESULT - CVC Sewer Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,837,053)</b>

## Clarence Valley Council

**2020/21 Quarterly Budget Review - September 2020**  
**Income & Expenditure Statement By Fund - Holiday Parks**


Description	Original Budget 2020/21	Variations Sept QBRS	Proposed Revised	
			Budget Sept Qtr	Actual YTD Figures
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(7,135,312)	0	(7,135,312)	(1,967,613)
Interest Income	(2,351)	0	(2,351)	(74)
Operating Grants & Contributions	(39,500)	0	(39,500)	(7,585)
Other Revenue	(10,000)	0	(10,000)	0
Internal Income	0	0	0	0
Internal Plant Hire Income	0	0	0	0
<b>Total Income</b>	<b>(7,187,163)</b>	<b>0</b>	<b>(7,187,163)</b>	<b>(1,975,272)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	115,709	(1,157)	114,552	27,132
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	293,850	0	293,850	34,958
Contracts	2,322,445	0	2,322,445	374,611
Consultancies	0	0	0	0
Legal Expenses	0	0	0	1,500
Depreciation	479,444	0	479,444	0
Insurance Expenses	28,147	3,395	31,542	0
Donations, Contributions & Taxes	319,700	0	319,700	(89,183)
Administration Expenses	141,035	0	141,035	24,194
Other Operating Expenses	329,710	0	329,710	82,587
Subscriptions & Memberships	8,628	0	8,628	8,544
Internal Expenses	1,780,195	0	1,780,195	473,360
Internal Plant Hire Expenditure	3,591	0	3,591	1,103
<b>Total Expenditure</b>	<b>5,822,454</b>	<b>2,238</b>	<b>5,824,692</b>	<b>938,807</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(1,364,709)</b>	<b>2,238</b>	<b>(1,362,471)</b>	<b>(1,036,464)</b>
Capital Grants & Contributions	(6,400,000)	0	(6,400,000)	0
<b>Operating Result for the Year</b>	<b>(7,764,709)</b>	<b>2,238</b>	<b>(7,762,471)</b>	<b>(1,036,464)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	6,430,000	0	6,430,000	1,630
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	1,020,000	255,179	1,275,179	37,583
Depreciation	(479,444)	0	(479,444)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	124,164	0	124,164	20,694
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>7,094,720</b>	<b>255,179</b>	<b>7,349,899</b>	<b>59,907</b>

**Adjust for Transfers to/from Reserves**

Internal Reserves	0	0	0	0
External Reserves	669,989	(257,417)	412,572	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Net Service Result after Transfers to/from Reserves</b>	<b>669,989</b>	<b>(257,417)</b>	<b>412,572</b>	<b>0</b>
<b>NET RESULT - Holiday Parks</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(976,558)</b>

**2020/21 Quarterly Budget Review - September 2020**  
**Income & Expenditure Statement By Fund - Clarence Regional Library**

Description	Original Budget 2020/21	Variations Sept QBRS	Proposed Revised	
			Budget Sept Qtr	Actual YTD Figures
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	(135)
Interest Income	(36,855)	0	(36,855)	0
Operating Grants & Contributions	(230,940)	0	(230,940)	(60,216)
Other Revenue	0	0	0	(1,341)
Internal Income	(943,110)	0	(943,110)	(236,614)
Internal Plant Hire Income	0	0	0	0
<b>Total Income</b>	<b>(1,210,905)</b>	<b>0</b>	<b>(1,210,905)</b>	<b>(298,307)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	567,784	(5,678)	562,106	108,741
Other Employee Costs	15,100	0	15,100	1,651
Borrowing Costs	0	0	0	0
Materials	12,300	0	12,300	1,205
Contracts	90,000	0	90,000	19,684
Consultancies	0	14,416	14,416	0
Legal Expenses	0	0	0	0
Depreciation	277,999	0	277,999	0
Insurance Expenses	1,725	208	1,933	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	38,700	0	38,700	5,748
Other Operating Expenses	121,409	0	121,409	54,890
Subscriptions & Memberships	126,666	0	126,666	44,834
Internal Expenses	42,500	0	42,500	36,875
Internal Plant Hire Expenditure	0	0	0	0
<b>Total Expenditure</b>	<b>1,294,183</b>	<b>8,946</b>	<b>1,303,129</b>	<b>273,628</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>83,278</b>	<b>8,946</b>	<b>92,224</b>	<b>(24,679)</b>
Capital Grants & Contributions	0	0	0	145
<b>Operating Result for the Year</b>	<b>83,278</b>	<b>8,946</b>	<b>92,224</b>	<b>(24,533)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	1,338	1,338	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	345,000	73,869	418,869	69,530
Depreciation	(277,999)	0	(277,999)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	(1,034)
Net ABC Recovery	120,250	0	120,250	20,042
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>187,251</b>	<b>75,207</b>	<b>262,458</b>	<b>88,537</b>

**Adjust for Transfers to/from Reserves**

Internal Reserves	0	0	0	0
External Reserves	(270,529)	(82,815)	(353,344)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(1,338)	(1,338)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Net Service Result after Transfers to/from Reserves</b>	<b>(270,529)</b>	<b>(84,153)</b>	<b>(354,682)</b>	<b>0</b>
<b>NET RESULT - Clarence Regional Library</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,004</b>

## 2020/21 Quarterly Budget Review - September 2020

## Income &amp; Expenditure Statement By Fund - CVC Domestic Waste Management Fund

Description	Original Budget 2020/21	Variations Sept QBRS	Proposed Revised	
			Budget Sept Qtr	Actual YTD Figures
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	(7,268,208)	0	(7,268,208)	(6,989,140)
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	(80,058)	0	(80,058)	193
Operating Grants & Contributions	(205,000)	0	(205,000)	2,948
Other Revenue	(86,000)	0	(86,000)	(97,301)
Internal Income	(308,756)	0	(308,756)	0
Internal Plant Hire Income	0	0	0	0
<b>Total Income</b>	<b>(7,948,022)</b>	<b>0</b>	<b>(7,948,022)</b>	<b>(7,083,299)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	205,697	(2,057)	203,640	48,728
Other Employee Costs	0	0	0	0
Borrowing Costs	334,748	0	334,748	34,915
Materials	32,000	0	32,000	3,625
Contracts	4,563,209	0	4,563,209	804,970
Consultancies	50,000	0	50,000	0
Legal Expenses	0	0	0	0
Depreciation	60,676	0	60,676	0
Insurance Expenses	392	47	439	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	15,000	0	15,000	0
Other Operating Expenses	0	0	0	11,246
Subscriptions & Memberships	46,460	0	46,460	0
Internal Expenses	1,657,610	0	1,657,610	2,000
Internal Plant Hire Expenditure	0	0	0	0
<b>Total Expenditure</b>	<b>6,965,792</b>	<b>(2,010)</b>	<b>6,963,782</b>	<b>905,485</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(982,230)</b>	<b>(2,010)</b>	<b>(984,240)</b>	<b>(6,177,815)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(982,230)</b>	<b>(2,010)</b>	<b>(984,240)</b>	<b>(6,177,815)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(60,676)	0	(60,676)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	539,937	0	539,937	131,088
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	368,764	0	368,764	61,461
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>848,025</b>	<b>0</b>	<b>848,025</b>	<b>192,549</b>

**Adjust for Transfers to/from Reserves**

Internal Reserves	0	(47)	(47)	0
External Reserves	134,205	2,057	136,262	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Net Service Result after Transfers to/from Reserves</b>	<b>134,205</b>	<b>2,010</b>	<b>136,215</b>	<b>0</b>
<b>NET RESULT - CVC Domestic Waste Management Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(5,985,266)</b>



# Clarence Valley Council

Quarterly Income & Expenditure Statements by Service - September 2020

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***"Discover the Clarence"***

## Quarterly Income &amp; Expenditure Statement - September 2020

Service: Office of General Manager

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	(883,448)
Other Revenue	0	0	0	(110)
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(883,558)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,165,685	(11,659)	1,154,026	274,037
Other Employee Costs	1,118	0	1,118	21,176
Borrowing Costs	0	0	0	0
Materials	17,800	0	17,800	16,030
Contracts	0	217	217	(28,251)
Consultancies	180,000	0		11,195
Legal Expenses	0	0	0	0
Depreciation	805	0	805	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	32
Other Operating Expenses	0	0	0	17,710
Subscriptions & Memberships	4,536	0	4,536	3,233
Internal Expenses	8,000	0	8,000	2,000
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,377,944</b>	<b>(11,442)</b>	<b>1,366,502</b>	<b>317,162</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>1,377,944</b>	<b>(11,442)</b>	<b>1,366,502</b>	<b>(566,396)</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>1,377,944</b>	<b>(11,442)</b>	<b>1,366,502</b>	<b>(566,396)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(805)	0	(805)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	(1,144,782)	0	(1,144,782)	(190,797)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(1,145,587)</b>	<b>0</b>	<b>(1,145,587)</b>	<b>(190,797)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(217)	(217)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(217)</b>	<b>(217)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>232,357</b>	<b>(11,659)</b>	<b>220,698</b>	<b>(757,193)</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Elected Members

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	912	0	912	0
Other Employee Costs	2,004	0	2,004	520
Borrowing Costs	0	0	0	0
Materials	9,500	0	9,500	977
Contracts	0	0	0	0
Consultancies	0	0		5,875
Legal Expenses	0	0	0	0
Depreciation	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	212,836	97,588	310,424	69,740
Other Operating Expenses	0	0	0	596
Subscriptions & Memberships	56,524	0	56,524	53,912
Internal Expenses	12,000	0	12,000	3,000
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>293,776</b>	<b>97,588</b>	<b>391,364</b>	<b>134,621</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>293,776</b>	<b>97,588</b>	<b>391,364</b>	<b>134,621</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>293,776</b>	<b>97,588</b>	<b>391,364</b>	<b>134,621</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	232,133	0	232,133	38,689
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>232,133</b>	<b>0</b>	<b>232,133</b>	<b>38,689</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	83,000	0	83,000	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>83,000</b>	<b>0</b>	<b>83,000</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>608,909</b>	<b>97,588</b>	<b>706,497</b>	<b>173,310</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Corporate &amp; Governance

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(175,000)	0	(175,000)	0
Other Revenue	0	0	0	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(175,000)</b>	<b>0</b>	<b>(175,000)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	849,410	36,604	886,014	167,560
Other Employee Costs	300	0	300	1,013
Borrowing Costs	0	0	0	0
Materials	70,000	57,838	127,838	(1,733)
Contracts	0	40,000	40,000	8,100
Consultancies	16,300	0		495
Legal Expenses	0	0	0	0
Depreciation	1,787	0	1,787	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	47,838
Administration Expenses	0	0	0	82
Other Operating Expenses	0	0	0	187
Subscriptions & Memberships	1,800	0	1,800	0
Internal Expenses	21,500	0	21,500	5,375
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>961,097</b>	<b>134,442</b>	<b>1,095,539</b>	<b>228,916</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>786,097</b>	<b>134,442</b>	<b>920,539</b>	<b>228,916</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>786,097</b>	<b>134,442</b>	<b>920,539</b>	<b>228,916</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(1,787)	0	(1,787)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	(482,622)	0	(482,622)	(80,437)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(484,409)</b>	<b>0</b>	<b>(484,409)</b>	<b>(80,437)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(179,052)	0	(179,052)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(142,938)	(142,938)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(179,052)</b>	<b>(142,938)</b>	<b>(321,990)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>122,636</b>	<b>(8,496)</b>	<b>114,140</b>	<b>148,479</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Property Services

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	(214)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(309,266)	0	(309,266)	(95,439)
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(309,266)</b>	<b>0</b>	<b>(309,266)</b>	<b>(95,653)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	186,326	(1,864)	184,462	39,542
Other Employee Costs	0	0	0	0
Borrowing Costs	270	0	270	(20)
Materials	0	0	0	0
Contracts	800	0	800	4,382
Consultancies	6,000	0	0	0
Legal Expenses	0	0	0	372
Depreciation	0	0	0	0
Insurance Expenses	14,090	1,699	15,789	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	1,712
Other Operating Expenses	5,005	0	5,005	2,375
Subscriptions & Memberships	0	0	0	0
Internal Expenses	25,058	0	25,058	(75)
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>237,549</b>	<b>(165)</b>	<b>237,384</b>	<b>48,288</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(71,717)</b>	<b>(165)</b>	<b>(71,882)</b>	<b>(47,365)</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>(71,717)</b>	<b>(165)</b>	<b>(71,882)</b>	<b>(47,365)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	435	0	435	106
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	9,516	0	9,516	1,586
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>9,951</b>	<b>0</b>	<b>9,951</b>	<b>1,692</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(104,291)	0	(104,291)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(104,291)</b>	<b>0</b>	<b>(104,291)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(166,057)</b>	<b>(165)</b>	<b>(166,222)</b>	<b>(45,673)</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Community &amp; Industry Engagement

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	(2,000)
Other Revenue	0	0	0	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(2,000)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	624,200	(6,240)	617,960	118,220
Other Employee Costs	3,092	0	3,092	2,304
Borrowing Costs	310	0	310	57
Materials	139,070	18,950	158,020	7,211
Contracts	24,816	0	24,816	(749)
Consultancies	8,000	28,150		18,705
Legal Expenses	0	0	0	0
Depreciation	12,259	0	12,259	0
Insurance Expenses	44	5	49	0
Donations, Contributions & Taxes	140,000	0	140,000	62
Administration Expenses	197,982	0	197,982	23,460
Other Operating Expenses	0	0	0	732
Subscriptions & Memberships	31,152	0	31,152	87
Internal Expenses	8,094	0	8,094	1,050
Internal Plant Hire	3,265	0	3,265	0
<b>Total Expenditure</b>	<b>1,192,284</b>	<b>40,865</b>	<b>1,233,149</b>	<b>171,138</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>1,192,284</b>	<b>40,865</b>	<b>1,233,149</b>	<b>169,138</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>1,192,284</b>	<b>40,865</b>	<b>1,233,149</b>	<b>169,138</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	50,000	0	50,000	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	140,000	0	140,000	110,000
Depreciation	(12,259)	0	(12,259)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,390	0	1,390	338
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	94,909	0	94,909	15,818
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>274,040</b>	<b>0</b>	<b>274,040</b>	<b>126,156</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(9,000)	(9,000)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(18,950)	(18,950)	0
S64 / S94 Contribution Reserves	0	(19,150)	(19,150)	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(47,100)</b>	<b>(47,100)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,466,324</b>	<b>(6,235)</b>	<b>1,460,089</b>	<b>295,294</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Finance &amp; Supply

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	(35,131,965)	0	(35,131,965)	(35,457,096)
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(140,000)	0	(140,000)	(38,530)
General User Fees	(30,555)	0	(30,555)	(7,460)
Interest Income	(942,805)	0	(942,805)	(459,192)
Operating Grants & Contributions	(8,559,034)	3,868,074	(4,690,960)	(922,052)
Other Revenue	(220,700)	0	(220,700)	(20,997)
Internal Income	(6,773,341)	169,777	(6,603,564)	(1,275,050)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(51,798,400)</b>	<b>4,037,851</b>	<b>(47,760,549)</b>	<b>(38,180,376)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	7,139,054	(192,726)	6,946,328	1,348,086
Other Employee Costs	251,188	0	251,188	114,651
Borrowing Costs	0	0	0	0
Materials	(849,007)	198,884	(650,123)	1,527
Contracts	176,481	0	176,481	(24,733)
Consultancies	20,440	0		8,110
Legal Expenses	209,760	0	209,760	0
Depreciation	250	0	250	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	745,201	0	745,201	268,317
Other Operating Expenses	2,500	0	2,500	4,360
Subscriptions & Memberships	504	0	504	(35)
Internal Expenses	223,300	0	223,300	57,742
Internal Plant Hire	7,881	0	7,881	1,696
<b>Total Expenditure</b>	<b>7,927,552</b>	<b>6,158</b>	<b>7,933,710</b>	<b>1,779,721</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>(43,870,848)</b>	<b>4,044,009</b>	<b>(39,826,839)</b>	<b>(36,400,656)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	29,243	29,243	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(250)	0	(250)	0
Employee Leave Accruals	0	0	0	(598,083)
Employee Leave Paid	0	0	0	586,829
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	(1,133,008)	0	(1,133,008)	(188,825)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(1,133,258)</b>	<b>29,243</b>	<b>(1,104,015)</b>	<b>(200,080)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(4,066,958)	(4,066,958)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(4,066,958)</b>	<b>(4,066,958)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(45,004,106)</b>	<b>6,294</b>	<b>(44,997,812)</b>	<b>(36,600,736)</b>



## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Information Services

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(59,520)	0	(59,520)	(15,480)
General User Fees	(1,104)	0	(1,104)	(41)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(60,624)</b>	<b>0</b>	<b>(60,624)</b>	<b>(15,521)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	2,326,416	(23,269)	2,303,147	451,250
Other Employee Costs	14,314	0	14,314	567
Borrowing Costs	5,443	0	5,443	(249)
Materials	22,830	0	22,830	2,537
Contracts	48,260	0	48,260	6,543
Consultancies	27,000	0		32,304
Legal Expenses	0	0	0	0
Depreciation	439,915	0	439,915	5,518
Insurance Expenses	2,597	313	2,910	16,645
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	109,294	0	109,294	21,359
Other Operating Expenses	1,599,749	0	1,599,749	857,506
Subscriptions & Memberships	950	0	950	7,488
Internal Expenses	0	0	0	0
Internal Plant Hire	0	0	0	96
<b>Total Expenditure</b>	<b>4,596,768</b>	<b>(22,956)</b>	<b>4,573,812</b>	<b>1,401,565</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>4,536,144</b>	<b>(22,956)</b>	<b>4,513,188</b>	<b>1,386,044</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>4,536,144</b>	<b>(22,956)</b>	<b>4,513,188</b>	<b>1,386,044</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	369,370	369,370	81,901
Capital Works - Upgrade	365,000	0	365,000	23,055
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	388,000	0	388,000	6,468
Depreciation	(439,915)	0	(439,915)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	10,499	0	10,499	2,549
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	(3,406,291)	0	(3,406,291)	(567,715)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(3,082,707)</b>	<b>369,370</b>	<b>(2,713,337)</b>	<b>(453,742)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(369,370)	(369,370)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(369,370)</b>	<b>(369,370)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,453,437</b>	<b>(22,956)</b>	<b>1,430,481</b>	<b>932,302</b>

**Quarterly Income & Expenditure Statement - September 2020**  
**Service: Governance & Business Improvement**

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(1,505)	0	(1,505)	(152)
General User Fees	(1,989)	0	(1,989)	(30)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(60,000)	0	(60,000)	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(63,494)</b>	<b>0</b>	<b>(63,494)</b>	<b>(182)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	474,112	1,795	475,907	93,192
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	1,000	0	1,000	23,658
Contracts	4,000	0	4,000	5,404
Consultancies	179,983	0		2,760
Legal Expenses	100,000	0	100,000	2,662
Depreciation	1,515	0	1,515	0
Insurance Expenses	726,907	61,027	787,934	1,375,969
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	43,900	0	43,900	40
Subscriptions & Memberships	18,804	0	18,804	4,538
Internal Expenses	8,000	0	8,000	2,000
Internal Plant Hire	0	0	0	560
<b>Total Expenditure</b>	<b>1,558,221</b>	<b>62,822</b>	<b>1,621,043</b>	<b>1,510,783</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>1,494,727</b>	<b>62,822</b>	<b>1,557,549</b>	<b>1,510,601</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>1,494,727</b>	<b>62,822</b>	<b>1,557,549</b>	<b>1,510,601</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(1,515)	0	(1,515)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	(1,102,155)	0	(1,102,155)	(183,692)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(1,103,670)</b>	<b>0</b>	<b>(1,103,670)</b>	<b>(183,692)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(40,083)	0	(40,083)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(40,083)</b>	<b>0</b>	<b>(40,083)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>350,974</b>	<b>62,822</b>	<b>413,796</b>	<b>1,326,909</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: People, Culture, Risk &amp; Safety

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(21,539)	0	(21,539)	0
Other Revenue	0	0	0	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(21,539)</b>	<b>0</b>	<b>(21,539)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	889,228	(8,890)	880,338	175,984
Other Employee Costs	475,998	0	475,998	29,086
Borrowing Costs	0	0	0	0
Materials	20,700	0	20,700	4,988
Contracts	102,795	0	102,795	8,671
Consultancies	124,000	0		5,455
Legal Expenses	10,000	0	10,000	585
Depreciation	640	0	640	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	22,889	0	22,889	5,371
Other Operating Expenses	0	0	0	322
Subscriptions & Memberships	25,000	0	25,000	1,779
Internal Expenses	0	0	0	0
Internal Plant Hire	0	0	0	540
<b>Total Expenditure</b>	<b>1,671,250</b>	<b>(8,890)</b>	<b>1,662,360</b>	<b>232,780</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>1,649,711</b>	<b>(8,890)</b>	<b>1,640,821</b>	<b>232,780</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>1,649,711</b>	<b>(8,890)</b>	<b>1,640,821</b>	<b>232,780</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(640)	0	(640)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	(1,347,649)	0	(1,347,649)	(224,608)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(1,348,289)</b>	<b>0</b>	<b>(1,348,289)</b>	<b>(224,608)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	35,000	0	35,000	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>35,000</b>	<b>0</b>	<b>35,000</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>336,422</b>	<b>(8,890)</b>	<b>327,532</b>	<b>8,172</b>

**Quarterly Income & Expenditure Statement - September 2020**  
**Service: Works & Civil Management**

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	376
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(308,256)	0	(308,256)	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(597,320)	0	(597,320)	10,838,357
Other Revenue	0	0	0	(9,843)
Internal Income	(1,309,306)	0	(1,309,306)	(301,733)
Internal Plant Hire	(7,721,360)	0	(7,721,360)	(2,147,250)
<b>Total Income</b>	<b>(9,936,242)</b>	<b>0</b>	<b>(9,936,242)</b>	<b>8,379,907</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,048,186	(10,479)	1,037,707	188,922
Other Employee Costs	15,516	0	15,516	1,087
Borrowing Costs	1,427	0	1,427	(106)
Materials	6,406,950	0	6,406,950	1,063,696
Contracts	134,450	0	134,450	315,876
Consultancies	0	0		22,811
Legal Expenses	0	0	0	0
Depreciation	2,767,130	0	2,767,130	0
Insurance Expenses	499,689	7,597	507,286	337,387
Donations, Contributions & Taxes	1,171,512	0	1,171,512	(42,967)
Administration Expenses	10,250	0	10,250	480
Other Operating Expenses	89,834	0	89,834	10,192
Subscriptions & Memberships	1,836	0	1,836	1,250
Internal Expenses	147,444	0	147,444	93,473
Internal Plant Hire	415	0	415	315
<b>Total Expenditure</b>	<b>12,294,639</b>	<b>(2,882)</b>	<b>12,291,757</b>	<b>1,992,417</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>2,358,397</b>	<b>(2,882)</b>	<b>2,355,515</b>	<b>10,372,324</b>
Capital Grants & Contributions	0	(79,288)	(79,288)	159,750
<b>NET RESULT</b>	<b>2,358,397</b>	<b>(82,170)</b>	<b>2,276,227</b>	<b>10,532,074</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	35,000	0	35,000	2,500
Capital Works - Upgrade	0	79,288	79,288	60,625
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	5,632,795	45,193	5,677,988	1,028,501
Depreciation	(2,767,130)	0	(2,767,130)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	3,520	0	3,520	855
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	(1,535,117)	0		1,120,956
Net ABC Recovery	118,563	0	118,563	19,760
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,487,631</b>	<b>124,481</b>	<b>1,612,112</b>	<b>2,233,197</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(3,330,528)	(43,893)	(3,374,421)	0
External Reserves	1,060,485	(198)	1,060,287	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(2,270,043)</b>	<b>(44,091)</b>	<b>(2,314,134)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,575,985</b>	<b>(1,780)</b>	<b>1,574,205</b>	<b>12,765,271</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Roads Infrastructure

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(34,867)	0	(34,867)	(5,901)
General User Fees	(4,139,091)	0	(4,139,091)	850,940
Interest Income	(121,446)	0	(121,446)	0
Operating Grants & Contributions	(9,538,999)	(4,821,706)	(14,360,705)	(2,348,205)
Other Revenue	(37,000)	0	(37,000)	(12,638)
Internal Income	0	0	0	(1,527)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(13,871,403)</b>	<b>(4,821,706)</b>	<b>(18,693,109)</b>	<b>(1,517,331)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	5,380,759	(53,810)	5,326,949	1,219,884
Other Employee Costs	0	0	0	2,301
Borrowing Costs	523,451	0	523,451	(15,780)
Materials	2,299,936	112,198	2,412,134	571,344
Contracts	2,148,384	0	2,148,384	528,376
Consultancies	0	0	0	0
Legal Expenses	0	0	0	7,463
Depreciation	19,960,069	0	19,960,069	0
Insurance Expenses	1,826	220	2,046	4,579
Donations, Contributions & Taxes	0	0	0	(8,599)
Administration Expenses	2,773	0	2,773	5,699
Other Operating Expenses	319,931	0	319,931	105,800
Subscriptions & Memberships	8,196	0	8,196	0
Internal Expenses	304,578	0	304,578	329,319
Internal Plant Hire	2,855,243	0	2,855,243	737,785
<b>Total Expenditure</b>	<b>33,805,146</b>	<b>58,608</b>	<b>33,863,754</b>	<b>3,488,171</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>19,933,743</b>	<b>(4,763,098)</b>	<b>15,170,645</b>	<b>1,970,840</b>
Capital Grants & Contributions	(7,078,487)	(9,926,871)	(17,005,358)	(748,212)
<b>NET RESULT</b>	<b>12,855,256</b>	<b>(14,689,969)</b>	<b>(1,834,713)</b>	<b>1,222,628</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	1,543,406	0	1,543,406	61,714
Capital Works - Upgrade	4,420,246	12,569,361	16,989,607	2,933,390
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	10,689,407	6,124,358	16,813,765	1,865,909
Depreciation	(19,960,069)	0	(19,960,069)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,318,376	0	1,318,376	261,301
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	13,414
Net ABC Recovery	1,898,254	0	1,898,254	316,376
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(90,380)</b>	<b>18,693,719</b>	<b>18,603,339</b>	<b>5,452,103</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	1,426,077	(3,578,435)	(2,152,358)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(216,772)	(216,772)	0
S64 / S94 Contribution Reserves	339,278	(258,154)	81,124	0
<b>Total Transfers to/from Reserves</b>	<b>1,765,355</b>	<b>(4,053,361)</b>	<b>(2,288,006)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>14,530,231</b>	<b>(49,611)</b>	<b>14,480,620</b>	<b>6,674,731</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Regional Airport

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(133,532)	0	(133,532)	(4,584)
Interest Income	0	0	0	0
Operating Grants & Contributions	(26,344)	0	(26,344)	0
Other Revenue	(16,500)	0	(16,500)	(606)
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(176,376)</b>	<b>0</b>	<b>(176,376)</b>	<b>(5,190)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	148,874	(1,488)	147,386	26,899
Other Employee Costs	0	0	0	0
Borrowing Costs	23,082	0	23,082	(1,192)
Materials	26,100	0	26,100	1,125
Contracts	16,610	0	16,610	75,506
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Depreciation	219,339	0	219,339	0
Insurance Expenses	2,541	307	2,848	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	27,433	0	27,433	1,137
Subscriptions & Memberships	204	0	204	2,153
Internal Expenses	16,997	0	16,997	6,056
Internal Plant Hire	15,104	0	15,104	1,882
<b>Total Expenditure</b>	<b>496,284</b>	<b>(1,181)</b>	<b>495,103</b>	<b>113,566</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>319,908</b>	<b>(1,181)</b>	<b>318,727</b>	<b>108,376</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	430,175	0	430,175	(59,434)
Depreciation	(219,339)	0	(219,339)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	115,670	0	115,670	675
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	18,644	0	18,644	3,107
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>345,150</b>	<b>0</b>	<b>345,150</b>	<b>(55,652)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	(300,000)	0	(300,000)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(300,000)</b>	<b>0</b>	<b>(300,000)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>365,058</b>	<b>(1,181)</b>	<b>363,877</b>	<b>52,725</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Quarries

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(313,283)	0	(313,283)	(20,556)
Interest Income	(5,734)	0	(5,734)	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(319,017)</b>	<b>0</b>	<b>(319,017)</b>	<b>(20,556)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	103,946	(1,038)	102,908	18,910
Other Employee Costs	0	0	0	255
Borrowing Costs	0	0	0	0
Materials	124,000	0	124,000	3,564
Contracts	50,200	0	50,200	(268)
Consultancies	0	0		0
Legal Expenses	0	0	0	0
Depreciation	11,423	0	11,423	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	121
Subscriptions & Memberships	0	0	0	0
Internal Expenses	13,399	0	13,399	8,914
Internal Plant Hire	930	0	930	0
<b>Total Expenditure</b>	<b>303,898</b>	<b>(1,038)</b>	<b>302,860</b>	<b>31,495</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(15,119)</b>	<b>(1,038)</b>	<b>(16,157)</b>	<b>10,939</b>
Capital Grants & Contributions	(10,001)	0	(10,001)	(1,770)
<b>NET RESULT</b>	<b>(25,120)</b>	<b>(1,038)</b>	<b>(26,158)</b>	<b>9,170</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	367,842	367,842	425,451
Depreciation	(11,423)	0	(11,423)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	8,194	0	8,194	1,366
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(3,229)</b>	<b>367,842</b>	<b>364,613</b>	<b>426,816</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	18,348	(366,804)	(348,456)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	10,001	0	10,001	0
<b>Total Transfers to/from Reserves</b>	<b>28,349</b>	<b>(366,804)</b>	<b>(338,455)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>435,986</b>





## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Parks &amp; Open Spaces

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VALLEY COUNCIL

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(6,069)	0	(6,069)	(1,653)
General User Fees	(422,052)	0	(422,052)	(26,476)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(239,798)	0	(239,798)	5,335
Internal Income	(1,319,433)	0	(1,319,433)	(311,500)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,987,352)</b>	<b>0</b>	<b>(1,987,352)</b>	<b>(334,295)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	2,117,727	(21,176)	2,096,551	603,604
Other Employee Costs	240	0	240	26
Borrowing Costs	102,369	0	102,369	(2,072)
Materials	622,093	0	622,093	133,440
Contracts	3,586,158	0	3,586,158	505,172
Consultancies	50,000	0		8,200
Legal Expenses	0	0	0	3,112
Depreciation	2,281,843	0	2,281,843	0
Insurance Expenses	163,152	19,685	182,837	0
Donations, Contributions & Taxes	29,527	0	29,527	0
Administration Expenses	314	0	314	0
Other Operating Expenses	182,253	0	182,253	21,912
Subscriptions & Memberships	2,676	0	2,676	64
Internal Expenses	549,420	0	549,420	153,735
Internal Plant Hire	1,020,339	0	1,020,339	260,327
<b>Total Expenditure</b>	<b>10,708,111</b>	<b>(1,491)</b>	<b>10,706,620</b>	<b>1,687,521</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>8,720,759</b>	<b>(1,491)</b>	<b>8,719,268</b>	<b>1,353,226</b>
Capital Grants & Contributions	(7,806,991)	(675,800)	(8,482,791)	(159,255)
<b>NET RESULT</b>	<b>913,768</b>	<b>(677,291)</b>	<b>236,477</b>	<b>1,193,971</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	7,398,000	151,943	7,549,943	254,790
Capital Works - Upgrade	1,941,000	731,107	2,672,107	117,411
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	1,979,500	1,227,200	3,206,700	1,969,443
Depreciation	(2,281,843)	0	(2,281,843)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	226,477	0	226,477	54,991
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0		0
Net ABC Recovery	764,592	0	764,592	127,432
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>10,027,726</b>	<b>2,110,250</b>	<b>12,137,976</b>	<b>2,524,067</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(250,386)	(719,131)	(969,517)	0
External Reserves	(25,000)	0	(25,000)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	(20,000)	(290,787)	(310,787)	0
S64 / S94 Contribution Reserves	(548,009)	(244,532)	(792,541)	0
<b>Total Transfers to/from Reserves</b>	<b>(843,395)</b>	<b>(1,254,450)</b>	<b>(2,097,845)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>10,098,099</b>	<b>178,509</b>	<b>10,276,608</b>	<b>3,718,037</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Natural Resource Management

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	(148)
General User Fees	0	0	0	0
Interest Income	(57,060)	0	(57,060)	0
Operating Grants & Contributions	(369,238)	(65,192)	(434,430)	0
Other Revenue	0	0	0	(457)
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(426,298)</b>	<b>(65,192)</b>	<b>(491,490)</b>	<b>(605)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	719,884	(7,199)	712,685	128,239
Other Employee Costs	5,212	0	5,212	1,446
Borrowing Costs	0	0	0	0
Materials	65,182	121,813	186,995	6,620
Contracts	82,759	116,265	199,024	32,436
Consultancies	0	19,524		0
Legal Expenses	0	0	0	0
Depreciation	291	0	291	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	323
Subscriptions & Memberships	0	0	0	0
Internal Expenses	17,218	0	17,218	49,371
Internal Plant Hire	64,704	0	64,704	16,448
<b>Total Expenditure</b>	<b>955,250</b>	<b>250,403</b>	<b>1,205,653</b>	<b>234,883</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>528,952</b>	<b>185,211</b>	<b>714,163</b>	<b>234,278</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(291)	0	(291)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	115,932	0	115,932	19,322
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>115,641</b>	<b>0</b>	<b>115,641</b>	<b>19,322</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(48,600)	(25,000)	(73,600)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(167,410)	(167,410)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(48,600)</b>	<b>(192,410)</b>	<b>(241,010)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>595,993</b>	<b>(7,199)</b>	<b>588,794</b>	<b>253,600</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Buildings &amp; Facilities

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	100
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(265,751)	0	(265,751)	(36,526)
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(265,751)</b>	<b>0</b>	<b>(265,751)</b>	<b>(36,426)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	582,229	(5,820)	576,409	151,686
Other Employee Costs	0	0	0	2,572
Borrowing Costs	14,858	0	14,858	(261)
Materials	127,400	0	127,400	24,375
Contracts	1,498,738	0	1,498,738	238,098
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Depreciation	725,067	0	725,067	0
Insurance Expenses	120,992	14,596	135,588	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	145,760	0	145,760	19,309
Subscriptions & Memberships	0	0	0	0
Internal Expenses	199,355	0	199,355	16,639
Internal Plant Hire	5,166	0	5,166	576
<b>Total Expenditure</b>	<b>3,419,565</b>	<b>8,776</b>	<b>3,428,341</b>	<b>452,993</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>3,153,814</b>	<b>8,776</b>	<b>3,162,590</b>	<b>416,566</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>3,153,814</b>	<b>8,776</b>	<b>3,162,590</b>	<b>416,566</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	6,667,000	80,866	6,747,866	118,936
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	143,200	360,131	503,331	497,572
Depreciation	(725,067)	0	(725,067)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	33,321	0	33,321	8,092
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	(100,335)	0	(100,335)	(16,723)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>6,018,119</b>	<b>440,997</b>	<b>6,459,116</b>	<b>607,877</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(6,275,700)	(360,131)	(6,635,831)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	(300,000)	(80,866)	(380,866)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(6,575,700)</b>	<b>(440,997)</b>	<b>(7,016,697)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>2,596,233</b>	<b>8,776</b>	<b>2,605,009</b>	<b>1,024,443</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Waste Services

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	(9,589,208)	0	(9,589,208)	(8,623,463)
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(7,135,421)	0	(7,135,421)	(1,240,625)
Interest Income	(202,849)	0	(202,849)	193
Operating Grants & Contributions	(205,000)	(704,636)	(909,636)	(547,748)
Other Revenue	(632,456)	0	(632,456)	(251,373)
Internal Income	(3,159,018)	(7,000)	(3,166,018)	(180,000)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(20,923,952)</b>	<b>(711,636)</b>	<b>(21,635,588)</b>	<b>(10,843,015)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	975,574	(9,756)	965,818	206,076
Other Employee Costs	0	0	0	120
Borrowing Costs	367,365	0	367,365	34,045
Materials	94,300	0	94,300	20,358
Contracts	6,514,564	934,951	7,449,515	1,210,116
Consultancies	69,510	0		24,468
Legal Expenses	0	0	0	0
Depreciation	750,330	0	750,330	0
Insurance Expenses	14,403	1,737	16,140	0
Donations, Contributions & Taxes	3,600,000	0	3,600,000	249,934
Administration Expenses	15,903	0	15,903	4,710
Other Operating Expenses	5,767	0	5,767	15,994
Subscriptions & Memberships	46,460	0	46,460	0
Internal Expenses	2,715,886	7,000	2,722,886	6,719
Internal Plant Hire	106,144	0	106,144	4,798
<b>Total Expenditure</b>	<b>15,276,206</b>	<b>933,932</b>	<b>16,210,138</b>	<b>1,777,338</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(5,647,746)</b>	<b>222,296</b>	<b>(5,425,450)</b>	<b>(9,065,677)</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>(5,647,746)</b>	<b>222,296</b>	<b>(5,425,450)</b>	<b>(9,065,677)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	820,000	565,098	1,385,098	257,432
Capital Works - Upgrade	150,000	0	150,000	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(750,330)	0	(750,330)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	609,751	0	609,751	148,040
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	499,560	0	499,560	83,260
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,328,981</b>	<b>565,098</b>	<b>1,894,079</b>	<b>488,732</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	4,446,749	(561,063)	3,885,686	0
External Reserves	134,205	(228,258)	(94,053)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>4,580,954</b>	<b>(789,321)</b>	<b>3,791,633</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>262,189</b>	<b>(1,927)</b>	<b>260,262</b>	<b>(8,576,945)</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Cemeteries

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(587,196)	0	(587,196)	(121,203)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(1,400)	0	(1,400)	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(588,596)</b>	<b>0</b>	<b>(588,596)</b>	<b>(121,203)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	352,934	(3,530)	349,404	86,674
Other Employee Costs	0	0	0	0
Borrowing Costs	310	0	310	57
Materials	67,870	0	67,870	20,741
Contracts	63,890	0	63,890	15,471
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Depreciation	33,612	0	33,612	0
Insurance Expenses	773	93	866	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	266
Subscriptions & Memberships	0	0	0	0
Internal Expenses	59,794	0	59,794	18,273
Internal Plant Hire	18,988	0	18,988	2,966
<b>Total Expenditure</b>	<b>598,171</b>	<b>(3,437)</b>	<b>594,734</b>	<b>144,449</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>9,575</b>	<b>(3,437)</b>	<b>6,138</b>	<b>23,246</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>9,575</b>	<b>(3,437)</b>	<b>6,138</b>	<b>23,246</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	55,000	0	55,000	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(33,612)	0	(33,612)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,390	0	1,390	338
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	46,117	0	46,117	7,686
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>68,895</b>	<b>0</b>	<b>68,895</b>	<b>8,024</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(36,723)	0	(36,723)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(36,723)</b>	<b>0</b>	<b>(36,723)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>41,747</b>	<b>(3,437)</b>	<b>38,310</b>	<b>31,270</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Saleyards

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(323,015)	0	(323,015)	(51,823)
Interest Income	(4,600)	0	(4,600)	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(1,267)	0	(1,267)	(308)
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(328,882)</b>	<b>0</b>	<b>(328,882)</b>	<b>(52,131)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	88,095	(881)	87,214	19,634
Other Employee Costs	0	0	0	0
Borrowing Costs	3,104	0	3,104	569
Materials	4,105	0	4,105	2,866
Contracts	117,915	0	117,915	34,964
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Depreciation	113,502	0	113,502	0
Insurance Expenses	2,970	358	3,328	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	10,601	0	10,601	3,632
Subscriptions & Memberships	4,440	0	4,440	0
Internal Expenses	17,920	0	17,920	163
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>362,652</b>	<b>(523)</b>	<b>362,129</b>	<b>61,828</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>33,770</b>	<b>(523)</b>	<b>33,247</b>	<b>9,697</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>33,770</b>	<b>(523)</b>	<b>33,247</b>	<b>9,697</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	50,000	50,000	29,755
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(113,502)	0	(113,502)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	13,906	0	13,906	3,377
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	19,221	0	19,221	3,204
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(80,375)</b>	<b>50,000</b>	<b>(30,375)</b>	<b>36,335</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	46,605	(49,477)	(2,872)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>46,605</b>	<b>(49,477)</b>	<b>(2,872)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,032</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Holiday Parks

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(7,135,312)	0	(7,135,312)	(1,967,613)
Interest Income	(2,351)	0	(2,351)	(74)
Operating Grants & Contributions	(39,500)	0	(39,500)	(7,585)
Other Revenue	(10,000)	0	(10,000)	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(7,187,163)</b>	<b>0</b>	<b>(7,187,163)</b>	<b>(1,975,272)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	115,709	(1,157)	114,552	27,132
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	293,850	0	293,850	34,958
Contracts	2,322,445	0	2,322,445	374,611
Consultancies	0	0	0	0
Legal Expenses	0	0	0	1,500
Depreciation	479,444	0	479,444	0
Insurance Expenses	28,147	3,395	31,542	0
Donations, Contributions & Taxes	319,700	0	319,700	(89,183)
Administration Expenses	141,035	0	141,035	24,194
Other Operating Expenses	329,710	0	329,710	82,587
Subscriptions & Memberships	8,628	0	8,628	8,544
Internal Expenses	1,780,195	0	1,780,195	473,360
Internal Plant Hire	3,591	0	3,591	1,103
<b>Total Expenditure</b>	<b>5,822,454</b>	<b>2,238</b>	<b>5,824,692</b>	<b>938,807</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(1,364,709)</b>	<b>2,238</b>	<b>(1,362,471)</b>	<b>(1,036,464)</b>
Capital Grants & Contributions	(6,400,000)	0	(6,400,000)	0
<b>NET RESULT</b>	<b>(7,764,709)</b>	<b>2,238</b>	<b>(7,762,471)</b>	<b>(1,036,464)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	6,430,000	0	6,430,000	1,630
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	1,020,000	255,179	1,275,179	37,583
Depreciation	(479,444)	0	(479,444)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	124,164	0	124,164	20,694
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>7,094,720</b>	<b>255,179</b>	<b>7,349,899</b>	<b>59,907</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	669,989	(257,417)	412,572	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>669,989</b>	<b>(257,417)</b>	<b>412,572</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(976,558)</b>



## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Watercycle

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	(2,573,400)	0	(2,573,400)	(2,615,107)
User Charges	(12,807,500)	0	(12,807,500)	(2,033,505)
Statutory & Regulatory User Charges	(12,776)	0	(12,776)	(2,397)
General User Fees	(620,703)	(554,062)	(1,174,765)	(14,993)
Interest Income	(617,367)	0	(617,367)	355
Operating Grants & Contributions	(930,648)	0	(930,648)	75,670
Other Revenue	(130,821)	0	(130,821)	(44,590)
Internal Income	(613,854)	0	(613,854)	59,491
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(18,307,069)</b>	<b>(554,062)</b>	<b>(18,861,131)</b>	<b>(4,575,078)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	2,213,620	21,166	2,234,786	396,277
Other Employee Costs	516	0	516	6,650
Borrowing Costs	1,568,430	0	1,568,430	253,718
Materials	1,282,550	250,000	1,532,550	217,244
Contracts	1,875,571	818,137	2,693,708	351,728
Consultancies	0	0		0
Legal Expenses	0	0	0	3,116
Depreciation	6,666,148	0	6,666,148	0
Insurance Expenses	62,337	4,552	66,889	16,819
Donations, Contributions & Taxes	100,000	0	100,000	0
Administration Expenses	20,976	0	20,976	1,414
Other Operating Expenses	814,249	0	814,249	57,253
Subscriptions & Memberships	16,728	0	16,728	47
Internal Expenses	1,568,257	0	1,568,257	370,040
Internal Plant Hire	461,998	0	461,998	123,518
<b>Total Expenditure</b>	<b>16,651,380</b>	<b>1,093,855</b>	<b>17,745,235</b>	<b>1,797,823</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
Capital Grants & Contributions	(1,130,000)	0	(1,130,000)	(310,469)
<b>NET RESULT</b>	<b>(2,785,689)</b>	<b>539,793</b>	<b>(2,245,896)</b>	<b>(3,087,724)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	795,000	120,252	915,252	120,786
Capital Works - Upgrade	538,326	0	538,326	17,746
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	5,058,923	147,721	5,206,644	351,852
Depreciation	(6,666,148)	0	(6,666,148)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,086,588	0	1,086,588	264,059
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	(77,206)	0		0
Net ABC Recovery	2,444,033	0	2,444,033	407,339
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,179,516</b>	<b>267,973</b>	<b>3,447,489</b>	<b>1,161,781</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	5,318,724	(807,766)	4,510,958	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	630,000	0	630,000	0
<b>Total Transfers to/from Reserves</b>	<b>5,948,724</b>	<b>(807,766)</b>	<b>5,140,958</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>6,342,551</b>	<b>0</b>	<b>6,342,551</b>	<b>(1,925,943)</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Sewer Services

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	1
Annual Charges	(18,002,000)	0	(18,002,000)	(18,056,050)
User Charges	(1,587,000)	0	(1,587,000)	(305,918)
Statutory & Regulatory User Charges	(6,322)	0	(6,322)	(2,668)
General User Fees	(389,724)	0	(389,724)	(68,355)
Interest Income	(246,649)	0	(246,649)	18
Operating Grants & Contributions	(184,611)	0	(184,611)	7,389
Other Revenue	(21,631)	0	(21,631)	(365)
Internal Income	(436,758)	0	(436,758)	(8,736)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(20,874,695)</b>	<b>0</b>	<b>(20,874,695)</b>	<b>(18,434,684)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,186,649	(11,866)	1,174,783	336,557
Other Employee Costs	0	0	0	0
Borrowing Costs	4,032,534	0	4,032,534	621,367
Materials	1,666,600	0	1,666,600	231,843
Contracts	1,549,780	0	1,549,780	367,025
Consultancies	0	0		0
Legal Expenses	0	0	0	0
Depreciation	8,157,012	0	8,157,012	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	158	0	158	0
Other Operating Expenses	738,134	0	738,134	137,536
Subscriptions & Memberships	0	0	0	0
Internal Expenses	331,513	0	331,513	131,919
Internal Plant Hire	527,297	0	527,297	239,808
<b>Total Expenditure</b>	<b>18,189,677</b>	<b>(11,866)</b>	<b>18,177,811</b>	<b>2,066,055</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(2,685,018)</b>	<b>(11,866)</b>	<b>(2,696,884)</b>	<b>(16,368,629)</b>
Capital Grants & Contributions	(447,000)	0	(447,000)	(558,097)
<b>NET RESULT</b>	<b>(3,132,018)</b>	<b>(11,866)</b>	<b>(3,143,884)</b>	<b>(16,926,726)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	2,829,098	149,697	2,978,795	118,358
Capital Works - Upgrade	1,117,628	51,742	1,169,370	15,273
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	2,565,442	217,701	2,783,143	685,271
Depreciation	(8,157,012)	0	(8,157,012)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	4,514,037	0	4,514,037	1,103,839
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	(46,302)	0		0
Net ABC Recovery	35,442	0	35,442	5,907
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>2,858,333</b>	<b>419,140</b>	<b>3,277,473</b>	<b>1,928,648</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	(6,515,866)	(407,274)	(6,923,140)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	447,000	0	447,000	0
<b>Total Transfers to/from Reserves</b>	<b>(6,068,866)</b>	<b>(407,274)</b>	<b>(6,476,140)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>(6,342,551)</b>	<b>0</b>	<b>(6,342,551)</b>	<b>(14,998,078)</b>

**Quarterly Income & Expenditure Statement - September 2020**  
**Service: Floodplain & Estuary Management**

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(241,200)	(276,333)	(517,533)	16,444
Other Revenue	0	0	0	(19,677)
Internal Income	(254,291)	0	(254,291)	(150,000)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(495,491)</b>	<b>(276,333)</b>	<b>(771,824)</b>	<b>(153,233)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	709,429	(7,094)	702,335	145,886
Other Employee Costs	0	0	0	0
Borrowing Costs	49,065	0	49,065	(73)
Materials	140,650	0	140,650	20,014
Contracts	460,934	245,000	705,934	38,352
Consultancies	0	200,000		42,609
Legal Expenses	0	0	0	0
Depreciation	1,566,157	0	1,566,157	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	785	0	785	0
Other Operating Expenses	8,033	7,426	15,459	5,355
Subscriptions & Memberships	0	0	0	1,591
Internal Expenses	31,500	0	31,500	72,039
Internal Plant Hire	66,651	0	66,651	16,836
<b>Total Expenditure</b>	<b>3,033,204</b>	<b>445,332</b>	<b>3,478,536</b>	<b>342,609</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>2,537,713</b>	<b>168,999</b>	<b>2,706,712</b>	<b>189,376</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>2,537,713</b>	<b>168,999</b>	<b>2,706,712</b>	<b>189,376</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	38,726	0	38,726	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	907,690	0	907,690	36,202
Depreciation	(1,566,157)	0	(1,566,157)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	215,265	0	215,265	25,957
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	197,997	0	197,997	32,999
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(206,479)</b>	<b>0</b>	<b>(206,479)</b>	<b>95,159</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(403,398)	(40,000)	(443,398)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	(38,726)	0	(38,726)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(442,124)</b>	<b>(40,000)</b>	<b>(482,124)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,889,110</b>	<b>128,999</b>	<b>2,018,109</b>	<b>284,534</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: EP&amp;C Management

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	236,606	(2,365)	234,241	52,987
Other Employee Costs	326	0	326	0
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Depreciation	7	0	7	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	121
Subscriptions & Memberships	924	0	924	0
Internal Expenses	8,000	0	8,000	2,000
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>245,863</b>	<b>(2,365)</b>	<b>243,498</b>	<b>55,108</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>245,863</b>	<b>(2,365)</b>	<b>243,498</b>	<b>55,108</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>245,863</b>	<b>(2,365)</b>	<b>243,498</b>	<b>55,108</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(7)	0	(7)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	3,727	0	3,727	621
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,720</b>	<b>0</b>	<b>3,720</b>	<b>621</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>249,583</b>	<b>(2,365)</b>	<b>247,218</b>	<b>55,729</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Community Development

Description	Current Annual Budget	Variations	Proposed Quarterly Budget Sept Qtr	Actual YTD Figures
		Sept QBRS		
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(46,893)	0	(46,893)	(2,409)
Interest Income	(23,783)	0	(23,783)	0
Operating Grants & Contributions	(252,635)	(72,134)	(324,769)	(95,201)
Other Revenue	0	0	0	0
Internal Income	0	0	0	(54)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(323,311)</b>	<b>(72,134)</b>	<b>(395,445)</b>	<b>(97,664)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	714,708	(7,145)	707,563	162,253
Other Employee Costs	11,225	0	11,225	1,506
Borrowing Costs	0	0	0	0
Materials	55,572	646	56,218	645
Contracts	475,513	148,888	624,401	29,049
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Depreciation	150,147	0	150,147	0
Insurance Expenses	19,758	2,384	22,142	0
Donations, Contributions & Taxes	105,000	0	105,000	(2,376)
Administration Expenses	54,658	0	54,658	87
Other Operating Expenses	29,814	0	29,814	10,646
Subscriptions & Memberships	15,696	0	15,696	11,793
Internal Expenses	17,038	0	17,038	2,054
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,649,129</b>	<b>144,773</b>	<b>1,793,902</b>	<b>215,657</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>1,325,818</b>	<b>72,639</b>	<b>1,398,457</b>	<b>117,992</b>
Capital Grants & Contributions	(344,427)	(15,600)	(360,027)	(237,502)
<b>NET RESULT</b>	<b>981,391</b>	<b>57,039</b>	<b>1,038,430</b>	<b>(119,510)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	10,000	0	10,000	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(150,147)	0	(150,147)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	100
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	245,700	0	245,700	40,950
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>105,553</b>	<b>0</b>	<b>105,553</b>	<b>41,050</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(61,800)	(61,800)	0
S64 / S94 Contribution Reserves	309,427	0	309,427	0
<b>Total Transfers to/from Reserves</b>	<b>309,427</b>	<b>(61,800)</b>	<b>247,627</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,396,371</b>	<b>(4,761)</b>	<b>1,391,610</b>	<b>(78,460)</b>



## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Library Services

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VALLEY COUNCIL

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(16,779)	0	(16,779)	(2,785)
Interest Income	(36,855)	0	(36,855)	0
Operating Grants & Contributions	(425,725)	(1,383)	(427,108)	(60,216)
Other Revenue	(15,842)	0	(15,842)	(1,366)
Internal Income	(978,110)	0	(978,110)	(271,614)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,473,311)</b>	<b>(1,383)</b>	<b>(1,474,694)</b>	<b>(335,981)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,318,241	(13,181)	1,305,060	276,531
Other Employee Costs	15,682	0	15,682	1,991
Borrowing Costs	2,562	0	2,562	(190)
Materials	44,774	1,383	46,157	3,046
Contracts	177,629	0	177,629	21,284
Consultancies	0	14,416		0
Legal Expenses	0	0	0	0
Depreciation	447,609	0	447,609	0
Insurance Expenses	24,289	2,930	27,219	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	45,400	0	45,400	6,148
Other Operating Expenses	184,591	0	184,591	67,461
Subscriptions & Memberships	140,166	0	140,166	48,736
Internal Expenses	1,044,151	0	1,044,151	277,897
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>3,445,094</b>	<b>5,548</b>	<b>3,450,642</b>	<b>702,904</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>1,971,783</b>	<b>4,165</b>	<b>1,975,948</b>	<b>366,923</b>
Capital Grants & Contributions	0	0	0	145
<b>NET RESULT</b>	<b>1,971,783</b>	<b>4,165</b>	<b>1,975,948</b>	<b>367,068</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	1,338	1,338	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	379,695	90,269	469,964	90,951
Depreciation	(447,609)	0	(447,609)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	4,132	0	4,132	1,004
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0		(1,034)
Net ABC Recovery	399,050	0	399,050	66,508
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>335,268</b>	<b>91,607</b>	<b>426,875</b>	<b>157,429</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	(270,529)	(82,815)	(353,344)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(1,338)	(1,338)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(270,529)</b>	<b>(84,153)</b>	<b>(354,682)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>2,036,522</b>	<b>11,619</b>	<b>2,048,141</b>	<b>524,497</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Cultural Services

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(95,374)	0	(95,374)	(28,218)
Interest Income	0	0	0	0
Operating Grants & Contributions	(28,000)	0	(28,000)	(2,500)
Other Revenue	(4,246)	0	(4,246)	(131)
Internal Income	(2,352)	0	(2,352)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(129,972)</b>	<b>0</b>	<b>(129,972)</b>	<b>(30,850)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	352,847	(3,527)	349,320	62,300
Other Employee Costs	278	0	278	0
Borrowing Costs	8,241	0	8,241	(538)
Materials	81,400	0	81,400	24,386
Contracts	120,582	0	120,582	13,539
Consultancies	31,116	0		24,215
Legal Expenses	0	0	0	0
Depreciation	11,723	0	11,723	0
Insurance Expenses	18,590	11,744	30,334	10,439
Donations, Contributions & Taxes	26,000	0	26,000	24,761
Administration Expenses	43,450	0	43,450	5,956
Other Operating Expenses	32,083	0	32,083	2,916
Subscriptions & Memberships	3,924	0	3,924	328
Internal Expenses	15,475	0	15,475	1,746
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>745,709</b>	<b>8,217</b>	<b>753,926</b>	<b>170,048</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>615,737</b>	<b>8,217</b>	<b>623,954</b>	<b>139,198</b>
Capital Grants & Contributions	(6,000,000)	5,295,332	(704,668)	0
<b>NET RESULT</b>	<b>(5,384,263)</b>	<b>5,303,549</b>	<b>(80,714)</b>	<b>139,198</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	24,000	42,220	66,220	12,991
Capital Works - Upgrade	6,020,000	(1,511,385)	4,508,615	1,724,887
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(11,723)	0	(11,723)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	36,317	0	36,317	2,755
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	93,266	0	93,266	15,544
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>6,161,860</b>	<b>(1,469,165)</b>	<b>4,692,695</b>	<b>1,756,177</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	(22,145)	0	(22,145)	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(3,826,167)	(3,826,167)	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(22,145)</b>	<b>(3,826,167)</b>	<b>(3,848,312)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>755,452</b>	<b>8,217</b>	<b>763,669</b>	<b>1,895,375</b>



**Quarterly Income & Expenditure Statement - September 2020**  
**Service: Environment, Development & Strategic Plannin**

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(2,157,569)	0	(2,157,569)	(860,931)
General User Fees	(151,697)	0	(151,697)	(33,835)
Interest Income	(56,623)	0	(56,623)	0
Operating Grants & Contributions	(12,100)	0	(12,100)	(4,460)
Other Revenue	(403,256)	0	(403,256)	(2,816)
Internal Income	0	0	0	(3,384)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(2,781,245)</b>	<b>0</b>	<b>(2,781,245)</b>	<b>(905,427)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	3,692,603	23,077	3,715,680	706,463
Other Employee Costs	2,228	0	2,228	2,709
Borrowing Costs	0	0	0	0
Materials	49,500	0	49,500	2,007
Contracts	90,560	138,726	229,286	16,285
Consultancies	264,750	0		0
Legal Expenses	0	0	0	6,502
Depreciation	1,851	0	1,851	0
Insurance Expenses	0	0	0	675
Donations, Contributions & Taxes	208,000	0	208,000	10,993
Administration Expenses	1,000	0	1,000	0
Other Operating Expenses	0	0	0	2,222
Subscriptions & Memberships	26,328	0	26,328	2,320
Internal Expenses	138,500	0	138,500	32,667
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>4,475,320</b>	<b>161,803</b>	<b>4,637,123</b>	<b>782,843</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>1,694,075</b>	<b>161,803</b>	<b>1,855,878</b>	<b>(122,584)</b>
Capital Grants & Contributions	(122,257)	0	(122,257)	(10,854)
<b>NET RESULT</b>	<b>1,571,818</b>	<b>161,803</b>	<b>1,733,621</b>	<b>(133,438)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	1,114
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(1,851)	0	(1,851)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	1,156,868	0	1,156,868	192,811
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,155,017</b>	<b>0</b>	<b>1,155,017</b>	<b>193,925</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	60,067	0	60,067	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(152,576)	(152,576)	0
S64 / S94 Contribution Reserves	42,257	(11,150)	31,107	0
<b>Total Transfers to/from Reserves</b>	<b>102,324</b>	<b>(163,726)</b>	<b>(61,402)</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>2,829,159</b>	<b>(1,923)</b>	<b>2,827,236</b>	<b>60,487</b>

## Quarterly Income &amp; Expenditure Statement - September 2020

## Service: Regulatory Services

Description	Current Annual Budget	Variations	Proposed Quarterly Budget	Actual YTD Figures
		Sept QBRS	Sept Qtr	
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(14,780)	0	(14,780)	(2,476)
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(258,100)	0	(258,100)	(21,308)
Internal Income	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(272,880)</b>	<b>0</b>	<b>(272,880)</b>	<b>(23,783)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	877,710	(8,775)	868,935	102,566
Other Employee Costs	514	0	514	0
Borrowing Costs	1,102	0	1,102	105
Materials	18,155	0	18,155	7,445
Contracts	53,787	0	53,787	45,658
Consultancies	0	0		0
Legal Expenses	0	0	0	0
Depreciation	762	0	762	0
Insurance Expenses	183	22	205	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	1,712	0	1,712	94
Other Operating Expenses	5,979	0	5,979	1,594
Subscriptions & Memberships	0	0	0	0
Internal Expenses	85,980	0	85,980	21,844
Internal Plant Hire	0	0	0	92
<b>Total Expenditure</b>	<b>1,045,884</b>	<b>(8,753)</b>	<b>1,037,131</b>	<b>179,398</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>773,004</b>	<b>(8,753)</b>	<b>764,251</b>	<b>155,615</b>
Capital Grants & Contributions	0	0	0	0
<b>NET RESULT</b>	<b>773,004</b>	<b>(8,753)</b>	<b>764,251</b>	<b>155,615</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	20,000	0	20,000	110
Capital Works - Upgrade	55,000	0	55,000	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Depreciation	(762)	0	(762)	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	3,854	0	3,854	936
Long Term Debtor Repayments	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Net ABC Recovery	190,903	0	190,903	31,817
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>268,995</b>	<b>0</b>	<b>268,995</b>	<b>32,863</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED NET RESULT</b>	<b>1,041,999</b>	<b>(8,753)</b>	<b>1,033,246</b>	<b>188,478</b>

## Quarterly Summary of Restrictions - September 2020

**Summary By Fund**

Account Description	Opening Balance 1/7/2020 \$'000	Original Budget \$'000	Adopted Variations Sept Qtr \$'000	Proposed Revised Budget Sept Qtr \$'000	Projected Balance as at 30 June \$'000
1 - CVC General Fund	73,320	(5,094)	(15,914)	(21,007)	52,313
2 - CVC Water Fund	45,719	2,420	(790)	1,630	47,349
3 - CVC Sewer Fund	14,709	(1,539)	(426)	(1,965)	12,745
4 - Holiday Parks	3,814	670	(257)	413	4,227
5 - Clarence Regional Library	826	(271)	(84)	(354)	471
7 - CVC Domestic Waste Management Fund	2,141	134	2	136	2,277
<b>Total</b>	<b>140,529</b>	<b>(3,679)</b>	<b>(17,468)</b>	<b>(21,147)</b>	<b>119,382</b>

**GENERAL FUND RESTRICTIONS**

Account Description	Opening Balance 1/7/2020 \$'000	Original Budget \$'000	Adopted Variations Sept Qtr \$'000	Proposed Revised Budget Sept Qtr \$'000	Projected Balance as at 30 June \$'000
<b>External Restrictions</b>					
Unexpended Loans	47				47
Floodplain Infrastructure & Natural Resources Unexpended Loans	27				27
Unexpended Grants	7,762	(672)	(4,958)	(5,630)	2,132
s94 Contributions	8,591	164	(533)	(369)	8,223
Deposits, Bonds & Retentions	2,192				2,192
Income in Advance					
Held as Custodian	758		(230)	(230)	528
Externally Restricted Other	242	(22)		(22)	220
<b>Total General Fund External Restrictions</b>	<b>19,620</b>	<b>(530)</b>	<b>(5,722)</b>	<b>(6,252)</b>	<b>13,368</b>
<b>Internal Restrictions</b>					
<b>General Purpose Reserves</b>					
Employee Leave Entitlements	3,476				3,476
Unspent Financial Assistance Grant	5,837		(5,837)	(5,837)	
Election Cost Reserve	225	83		83	308
Council S94 Development Funds	30				30
Strategic Building Reserve	1,555	(1,404)		(1,404)	151
Public Pool Improvements	512		(339)	(339)	173
Aerodrome Resealing & Building					
Public Toilet Refurbishment Program	30				30
Cemetery Reserve	57	(37)		(37)	21
Hargraves Villas					
Emergency Services Reserves	627				627
Insurance Reserves	178	13		13	191
Wharf & Boatramp Upgrades					
Youth Projects					
Ageing & Access					
Lake Kolora Embellishment					
Mobile & Public Library Projects	8				8
Software Implementation Reserves	608		(369)	(369)	238
Waste Management Reserves	1,191	150		150	1,341
Building Asset Renewals	723	(356)	(44)	(400)	323
Halls & Community Centres	360		(360)	(360)	0
Maclean & District Improvements	1,111		(520)	(520)	592
Miscellaneous Administrative Reserves	2,330	(18)		(18)	2,312
Commercial Property Improvements					
Community Cultural & Heritage Programs	23				23
Miscellaneous Engineering Projects					
Environmental & Noxious Weeds Projects	726	228	(25)	203	929
Coastal & Estuary Management	396		(40)	(40)	356
Regional Development & Tourism Projects	111		(9)	(9)	102
Strategic Development Programs	129	(109)		(109)	20
Parks & Reserves Improvements	409		(278)	(278)	131
Sporting Facilities Improvements	603	(89)	(104)	(193)	410
Roads Reserves	2,854	2,453	(1,290)	1,163	4,017
<b>Total General Purpose Reserves</b>	<b>24,109</b>	<b>913</b>	<b>(9,214)</b>	<b>(8,301)</b>	<b>15,808</b>
<b>Fleet Plant Reserves</b>					
Light Fleet Financial Reserves	1,461	(746)	(2)	(748)	713
Heavy Fleet Financial Reserves	10,165	(4,947)	3	(4,944)	5,221
Small Plant Reserve	602	67	(1)	66	668
<b>Total Fleet Plant Reserves</b>	<b>12,228</b>	<b>(5,626)</b>	<b>(0)</b>	<b>(5,626)</b>	<b>6,602</b>
<b>Infrastructure Asset Reserves</b>					
Infrastructure Assets Renewals Reserve	1,684	(1,559)		(1,559)	125

	Opening Balance	Original	Adopted Variations	Proposed Revised Budget	Projected Balance as at 30
Backlog Accelerated Reduction Reserve					
<b>Total Infrastructure Asset Reserves</b>	1,684	(1,559)	0	(1,559)	125
<b>Regional Landfill Financial Reserves</b>					
Regional Landfill Reserves	8,941	1,759	(339)	1,420	10,361
<b>Total Regional Landfill Reserves</b>	8,941	1,759	(339)	1,420	10,361
<b>Commercial Waste Financial Reserves</b>					
Commercial Waste Service Reserve	1,302	215	(0)	215	1,517
<b>Total Commercial Waste Reserves</b>	1,302	215	(0)	215	1,517
<b>Saleyards Financial Reserves</b>					
Saleyards Asset Replacement	370	47	(49)	(3)	367
<b>Total Saleyards Reserves</b>	370	47	(49)	(3)	367
<b>Quarry Operations Financial Reserves</b>					
Quarry Operations & Rehabilitation	891	18	(367)	(348)	543
<b>Total Quarry Operations Reserves</b>	891	18	(367)	(348)	543
<b>Sustainability Financial Reserves</b>					
Sustainability Reserve	3,790	(331)	(222)	(553)	3,237
<b>Total Sustainability Reserves</b>	3,790	(331)	(222)	(553)	3,237
<b>Floodplain Infrastructure &amp; Natural Resources Financial Reserves</b>					
Floodplain Management Reserves	384				384
<b>Total Floodplain Reserves</b>	384	0	0	0	384
<b>Total General Fund Internal Restrictions</b>	53,700	(4,564)	(10,192)	(14,756)	38,944
<b>TOTAL GENERAL FUND RESTRICTIONS</b>	73,320	(5,094)	(15,914)	(21,007)	52,312

**OTHER FUNDS EXTERNALLY RESTRICTED****Water Fund**

Account Description	Opening Balance 1/7/2020 \$'000	Original Budget \$'000	Adopted Variations Sept Qtr \$'000	Proposed Revised Budget Sept Qtr \$'000	Projected Balance as at 30 June \$'000
Developer Contributions	7,802	630		630	8,432
Water Supplies	37,917	1,790	(790)	1,000	38,917
<b>WATER FUND TOTAL</b>	45,719	2,420	(790)	1,630	47,349

**Sewer Fund**

Account Description	Opening Balance 1/7/2020 \$'000	Original Budget \$'000	Adopted Variations Sept Qtr \$'000	Proposed Revised Budget Sept Qtr \$'000	Projected Balance as at 30 June \$'000
Developer Contributions	6,782	447		447	7,229
Sewerage Supplies	7,927	(1,986)	(426)	(2,412)	5,515
<b>SEWER FUND TOTAL</b>	14,709	(1,539)	(426)	(1,965)	12,745

**Holiday Parks**

Account Description	Opening Balance 1/7/2020 \$'000	Original Budget \$'000	Adopted Variations Sept Qtr \$'000	Proposed Revised Budget Sept Qtr \$'000	Projected Balance as at 30 June \$'000
Specific Purpose Unexpended Grants	24				24
Holiday Parks	3,790	670	(257)	413	4,202
<b>CCRT FUND TOTAL</b>	3,814	670	(257)	413	4,227

**Clarence Regional Library Fund**

Account Description	Opening Balance 1/7/2020 \$'000	Original Budget \$'000	Adopted Variations Sept Qtr \$'000	Proposed Revised Budget Sept Qtr \$'000	Projected Balance as at 30 June \$'000
Specific Purpose Unexpended Grants					
Clarence Regional Library Reserve	826	(271)	(84)	(354)	471
<b>CRL FUND TOTAL</b>	826	(271)	(84)	(354)	471

	Opening Balance	Original	Adopted Variations	Proposed Revised Budget	Projected Balance as at 30
<b>Domestic Waste Management Fund</b>					
Account Description	Opening Balance 1/7/2020 \$'000	Original Budget \$'000	Adopted Variations Sept Qtr \$'000	Proposed Revised Budget Sept Qtr \$'000	Projected Balance as at 30 June \$'000
Domestic Waste Management Reserve	2,141	134	2	136	2,277
<b>DWM FUND TOTAL</b>	<b>2,141</b>	<b>134</b>	<b>2</b>	<b>136</b>	<b>2,277</b>

**TOTAL RESERVES**

<b>140,529</b>	<b>(3,679)</b>	<b>(17,468)</b>	<b>(21,146)</b>	<b>119,382</b>
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## Clarence Vally Council

## Attachment D

2020/21 Budget review for the quarter ended 30 Sep 2020

### Contracts, Consultancies & Legal Costs

#### PART A - Contract Listing

Contracts entered into during the 3 months, 1 July 2020 to 30 September 20, excluding contractors that are on Council's preferred supplier list.  
 Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.  
 Does not include employment contracts  
 Excludes those contracts that have already been reported to council or have resulted from a council resolution.

Contractor	Contract Detail & Purpose	Contract Value	Commencement date	Duration of contract	Budgeted (Y/N)	Notes
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No new contracts entered into during the 3 months are reportable.

#### PART B - Consultancy and Legal expenses

##### Expenditure on Consultancies & Legal Expenses to 30 September 2020

	Expenditure YTD \$	Budgeted (Y/N)	Notes
Consultancies	\$1,383,532	Y	
<u>Legal Expenses</u>			
Planning & Development	\$25,662	Y	
Rates & Water Debt Recovery	\$0	Y	Costs to be recovered from Rate Payer
Other Legals	\$101,334	Y	
<b>Total Legal Expenses</b>	<b>\$126,996</b>		

#### Definition of consultant

A person or organisation engaged under contract on a temporary basis to provide recommendations or high level Specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors

#### **Does not include employment contracts**

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/9/20 and should be read in conjunction with the total QBRS Report.

## Clarence Valley Council

**Consultants by Dollars (greater than minimum reporting level of \$50,000)**

Period from 01-Jul-2020 to 30-Sep-2020

**Note: Four consultants had total YTD values greater than minimum reporting threshold of \$50,000**

<u>Consultant Name</u>	<u>Consultant Description</u>	<u>Major Projects</u>	<u>Actual</u>	<u>Committed</u>	<u>Total YTD</u>
Ardill Payne & Partners	Planning and design consultant	530266 - Zig Zag Pathway YAMBA - Upgrade 996206 - CvPkC - Calypso Holiday Park Redevelopment Design & Planning	\$ 15,240	\$ 39,360	\$ 54,600
BMT Commercial Australia Pty Ltd	Flood Mitigation Assessment and Modelling	994525 - Lower Clarence Rural Floodplain Risk Management Study & Plan	\$ 35,589	\$ 144,081	\$ 179,670
Bridge Knowledge Pty Ltd	Bridge Design consultant	176292 - Bushfire Recovery - Armidale Rd at Clouds Creek Bridge 176294 - Bushfire Recovery - Coaldale Rd, Chevalleys Bridge	\$ 56,932	\$ 2,036	\$ 58,968
Complete Urban Pty Ltd	Planning and design consultant	530100 - Grafton Administration Building Upgrade - Design & project management Services 996766 - Grafton Pool Detailed Design	\$ 30,165	\$ 299,135	\$ 329,300
GHD Pty Ltd - Newcastle Office	Planning and design consultant	994453 - Landfill Operations 996028 - North Coast Maritime Recycling: Waste to Wages	\$ 9,600	\$ 80,000	\$ 89,600
Integrated Site Design	Planning and design consultant	996206 - CvPkC - Calypso Holiday Park Redevelopment Design & Planning 558450 - CvPkC - Clarence Coast Holiday Parks Strategic Plan	\$ 66,405	\$ 62,960	\$ 129,365
MPC Consulting Engineers	Planning and design consultant	530100 - Grafton Administration Building Upgrade -Engineering Consultancy Services	\$ 71,690	\$ -	\$ 71,690
SMEC Australia Pty Ltd	Enginerring & Infrastructure services	285032 - Bridge 3 Jackybilbin Tullymorgan Road 285033 - Bridge 4 Jackybulbin Tullymorgan Road 285034 - Mangrove Creek Bridge Jackybulbin Tullymorgan Road 995300 - Roads and Transport	\$ -	\$ 69,391	\$ 69,391
<b>TOTAL YTD</b>			<b>\$ 270,381</b>	<b>\$ 657,603</b>	<b>\$ 927,984</b>

**% of Total Consultants Costs YTD****67%**



ATTACHMENT E - 2019/20 CARRY FORWARDS

Proposed Total Carry Forward Amount	Funding Type	
	Reserve Funds	Grant Funds
14,504,174	10,538,785	3,965,389

2019/20 Carry Forward Projects - General Fund

Cost Centre	Project No	Fund	Project	Project Type	Proposed Carry Forward Amount	Reserve Funds	Grant Funds	Funding Source (Reserve)	Grant Category	Reason for Carry Forward	Action to Date	Scheduled Completion Date
715	530092	General	Asset Management System Implementation	NEW	369,370	369,370		RA 10491		Project Ongoing	Ongoing	30/06/2021
805	931190	General	UR - Roads drainage improv Robinson St Ngaru Aboriginal Comm	UPGRADE	64,031		64,031		8533	Grant funded project waiting for TNSW to direct how they want the remainder of the money spent.	Ongoing	30/12/2020
806	530291	General	Harwood Prec Upg-Beckmans Ln-Bewleys Lane to Eggins Ln	UPGRADE	519,522	519,522		RA 14070		Multi-year grant project	Ongoing	30/06/2021
806	530295	General	Harwood Precinct Upg - Project Management	UPGRADE	408,298		408,298		8494	Multi-year grant project	Ongoing	30/06/2021
806	530302	General	Yamba Rd – Roundabout Construction – Project Management	UPGRADE	3,926,624	1,240,000	2,686,624	RA 91999 RA 10865	8494	Multi-year grant project	Ongoing	30/06/2021
810	937011	General	Middle Creek Bridge Replacement, Kungala Road	RENEW	324,863	118,154	206,709	RA 91200	8458	Multi-year project	Ongoing	30/12/2020
810	937012	General	Burnt Hut Creek Bridge, Bald Hills Road	RENEW	92,880	92,880		RA 10088		Delayed due to bushfires	Ongoing	30/12/2020
810	937013	General	Middle Creek Bridge Repair, Sherwood Creek Road	RENEW	490,619	216,772	273,847	RA 80507	8458 8383	Multi-year project	Ongoing	30/12/2020
820	240155	General	Taylor's Quarry Rehabilitation	RENEW	367,842	367,842		RA 10780		Project delayed due to bushfires	Ongoing	30/08/2020
821	995187	General	Awning for delivery area RRWD	RENEW	43,740	43,740		RA 10128			Ongoing	30/06/2021
835	550223	General	Fire Cap - Tyringham RFB amenities kitchen and doors	UPGRADE	77,219	0	77,219		8364		Ongoing	
835	550225	General	Fire Cap - Lanitza RFB store drainage hard stand amenities	UPGRADE	2,069	0	2,069		8364		Ongoing	
840	550168	General	McIntosh Memorial Park Playground	RENEW	68,520	68,520		RA 11213		equipment installation delayed due to COVID-19	Ongoing	1/09/2020
840	550170	General	Brushgrove Recreation Triangle Playground	RENEW	48,561	48,561		RA 10577 RA 89157		equipment installation delayed due to COVID-19	Ongoing	1/10/2020
840	550310	General	Grafton Precinct Master Plan Implement - Land Acquisitions	NEW	131,844	131,844		RA 92040		ongoing acquisitions	Ongoing	30/06/2021
840	550325	General	CCRT Lawrence Memorial Park Playground	RENEW	138,647	138,647		RA 11217		equipment installation delayed due to COVID-19	Ongoing	1/10/2020
840	550326	General	CCRT Grevillia Park Playground	RENEW	34,220	34,220		RA 11214 RA 89156		equipment installation delayed due to COVID-19	Ongoing	1/08/2020
841	945358	General	Maclean Showground - Entrance road upgrade	UPGRADE	146,633	146,633		RA 89224	8555	grant funds received only in June 20 and Projects therefore not yet commenced	Ongoing	30/06/2021
841	540117	General	Rushforth Park – Stage 2 new amenities and canteen	RENEW	112,688	112,688		RA 92010		WIP - in progress, grant part funded. Due for completion September 2020	Ongoing	30/06/2021
841	540118	General	Ngayundi Sport Complex–carpark seal, playing surface & irrig	UPGRADE	328,928	203,128	125,800	RA 10567 RA 89183	8500	Availability of consultant & contractor resources	Ongoing	1/12/2020
841	541565	General	LCSG 2018/19 - Upgrade Clubhouse Facilities Stage 3	UPGRADE	2,179	2,179		RA 10456			Ongoing	30/06/2021
841	945350	General	Fisher Pk Exercise Stn Out of Box Relocate Option Support Fa	NEW	20,099	20,099		RA 10459			Ongoing	30/06/2021
841	945356	General	Maclean Showground - Arena Fence Renewal	RENEW	9,100	9,100		RA 89223		Grant funds received only in June 20 and Project therefore not yet commenced	To commence 2020/21	1/09/2020
851	994648	General	Coastal Emus & Koalas in the Clarence	OPERATE	19,524	19,524		RA 8069		project commenced, ongoing program	Ongoing	1/12/2020
851	995486	General	Connecting Maclean's Landscapes Through Regeneration	OPERATE	101,265	36,073	65,192	RA 10245 RA 80108	8530	project commenced, ongoing program	Ongoing	30/06/2021
852	994355	General	Noxious Weeds - Vacant Crown Land	OPERATE	30,713	30,713		RA 80438			Ongoing	30/06/2021
852	994276	General	TSA control in the Clarence Valley high risk pathways	OPERATE	91,100	91,100		RA 80397			Ongoing	30/06/2021
852	994277	General	Tropical Soda Apple - New Weed Incursion	OPERATE	15,000	15,000		RA 80396			Ongoing	30/06/2021
854	400052	General	Clarence Coastal Management Program Scoping Study	OPERATE	80,000	40,000	40,000	RA 10377	8546	This is an ongoing grant for completion this financial year.	Ongoing	30/06/2021
863	570324	General	Pub Hall Cap - Main Pavillion Mcln Showground – Rebuild	RENEW	360,131	360,131		RA 10735			Ongoing	30/06/2021
863	570326	General	Maclean Showground - Building Roof Access Safety Improvement	UPGRADE	30,866	30,866		RA 89225	8555		Ongoing	30/06/2021
871	540646	General	Maclean Pool Amenities Upgrade Stage 2	RENEW	338,831	338,831		RA10957			Ongoing	30/06/2021
878	530198	General	Minnie Water - Waste Transfer Station	NEW	343,477	343,477		RA 10815		DA and CC now approved and works set to commence	Ongoing	30/06/2021
881	994644	General	Energy Audits & Actions	OPERATE	221,621	221,621		RA 10818		program of works commenced, sports field lighting renewal project tendered and awarded	Ongoing	1/11/2020
883	996839	General	Saleyard - Internal sealed road & carparks - Armidale St	UPGRADE	50,000	50,000		RA 10910			Ongoing	14/07/2020
900	993055	General	Building Better Regions Fund (BBRF) - Upg Clarence Way App	OPERATE	11,150	11,150		RA 91140			Ongoing	30/06/2021
931	997402	General	SCCF3-0832 Out of the Box Relocation & Activation	NEW	77,400	61,800	15,600	RA 83086	8500		Ongoing	30/06/2022
941	997413	General	Tech Savvy Seniors Training	OPERATE	217	217		RA 80458		Reminiang grant funds to be utilised alongside get Connected Programmung above	Ongoing	31/12/2020
945	300216	General	Grafton Regional Gallery Expansion - Stage 1	UPGRADE	3,783,947	3,783,947		RA 80236		works in progress	Ongoing	30/06/2021
945	997445	General	Art Gallery 2020 Arts & Cultural NSW Annual Program	NEW	42,220	42,220		RA 83074		Project is calendar year funded	Ongoing	31/12/2020
961	994386	General	Crown Lands - Plan of Management	OPERATE	92,576	92,576		RA 80327			Ongoing	30/06/2021
965	996027	General	Harwood Riverside Village Precinct Plan	OPERATE	28,150	28,150		RA 92022 RA 11286			Ongoing	30/06/2021
<b>GENERAL FUND TOTAL</b>					<b>13,446,684</b>	<b>9,481,295</b>	<b>3,965,389</b>					

2019/20 Carry Forward Projects - Water Supply

Cost Centre	Project No	Fund	Project	Project Type	Proposed Carry Forward Amount	Reserve Funds	Grant Funds	Funding Source (Reserve)	Grant Category	Reason for Carry Forward	Action to Date	Scheduled Completion Date
885	902006	2	Drought Management Plan Preparation	OPERATE	45,575	45,575		RA 79010		Deferred to 20/21 - refer May MFR - should not have any financial commitments	Ongoing	30/06/2021
886	950498	2	Yamba Roundabout Water Relocation	RENEW	147,721	147,721		RA 79010		90% complete	Ongoing	30/06/2021
887	950560	2	Rushforth Road Reservoir – additional treatment barrier inve	NEW	120,252	120,252		RA 79010		The UV barrier is complete but perhaps some post completion money is being retained for contract reasons	Ongoing	30/06/2021
<b>WATER SERVICES TOTAL</b>					<b>313,548</b>	<b>313,548</b>	<b>0</b>					

## 2019/20 Carry Forward Projects - Sewer Services

Cost Centre	Project No	Fund	Project	Project Type	Proposed Carry Forward Amount	Reserve Funds	Grant Funds	Funding Source (Reserve)	Grant Category	Reason for Carry Forward	Action to Date	Scheduled Completion Date
891	919997	3	Yamba Roundabout Sewer Relocation	RENEW	115,000	115,000		RA 79025			Ongoing	30/06/2021
892	910115	3	Convent Beach Pump Station (Y3) Replacement	RENEW	2,701	2,701		RA 79025		Project almost complete just some minor works still required and a final payment claim to be processed	Ongoing	30/06/2021
892	910127	3	Townsend Industrial Estate Reticulation Consolidation	NEW	149,697	149,697		RA 79025		Start of project was delayed due to rescouring - project 50% complete	Ongoing	30/06/2021
892	910135	3	Replace Yamba Dewatering Shed	RENEW	100,000	100,000		RA 79025		Project is complete just waiting on invoice from contractor - scope was changed from replacement to refurbishment	Ongoing	30/06/2021
892	910136	3	Pressure Sewer Pump Stations 1400 units	RENEW	2,906	2,906		RA 79025			Complete	30/06/2020
892	910139	3	Kent St Pump Stn WHS - hatches,rails,relocate reflux valves	UPGRADE	48,836	48,836		RA 79025		This project is work in progress. The project timeline is dependant on availability of parts and quotes supplier by external suppliers. The fitters also have breakdown/urgent priorities to attend to which affects the project timeline.	Ongoing	30/06/2021
<b>SEWER SERVICES TOTAL</b>					419,140	419,140	0					

## 2019/20 Carry Forward Projects - Holiday Parks

Cost Centre	Project No	Fund	Project	Project Type	Proposed Carry Forward Amount	Reserve Funds	Grant Funds	Funding Source (Reserve)	Grant Category	Reason for Carry Forward	Action to Date	Scheduled Completion Date
882	996206	4	CR - Calypso Holiday Park Redevelopment Design & Planning	NEW	196,754	196,754		RA 70010		Variations to design required rework.	Ongoing	31/08/2020
882	996215	4	Wooli HP Managers Residence/Office Renewal	RENEW	58,425	58,425		RA 70010		Roof completed. Painter delayed by COVID isolation/restrictions	Ongoing	31/08/2020
<b>HOLIDAY PARKS TOTAL</b>					255,179	255,179	0					

## 2019/20 Carry Forward Projects - Clarence Regional Library

Cost Centre	Project No	Fund	Project	Project Type	Proposed Carry Forward Amount	Reserve Funds	Grant Funds	Funding Source (Reserve)	Grant Category	Reason for Carry Forward	Action to Date	Scheduled Completion Date
940	997438	5	CRL Marketing Plan	OPERATE	14,416	14,416		RA 41125		\$15,000 CRL Reserve Funded	Ongoing	30/06/2021
940	570160	5	CRL - Furniture & Fittings	RENEW	35,000	35,000		RA 41125		RFID Budget adopted 6c.20.029 (Mar 20) & 6c.20.064 (May 20)	Ongoing	30/06/2021
940	570161	5	Clarence Regional Library Book Stock	RENEW	18,869	18,869		RA 41125		Unspent balance of book vote to be rolled over for 2020/21 large print and e-audio purchases	Ongoing	30/06/2021
940	570164	5	Be Connected - Digital Devices Grant	NEW	1,338	1,338		RA 80452	8553	Grant funding received late in FY to be utilised in programming 20/21	Ongoing	30/06/2021
<b>HOLIDAY PARKS TOTAL</b>					69,623	69,623	0					



# Clarence Valley and Coffs Harbour Regional Water Supply

## Water Efficiency Strategic Plan



Final Draft

May 2020



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**JOB 20-009: REGIONAL WATER EFFICIENCY STRATEGIC PLAN  
WATER EFFICIENCY STRATEGIC PLAN**

REV	DESCRIPTION	AUTHORS	REVIEW	APPROVAL	DATE
0	Draft for CVC and CHCC review	R. Campbell	K.Pratt	M. Howland	7 May 2020
1	Updated with feedback	R. Campbell		R. Campbell	21 May 2020



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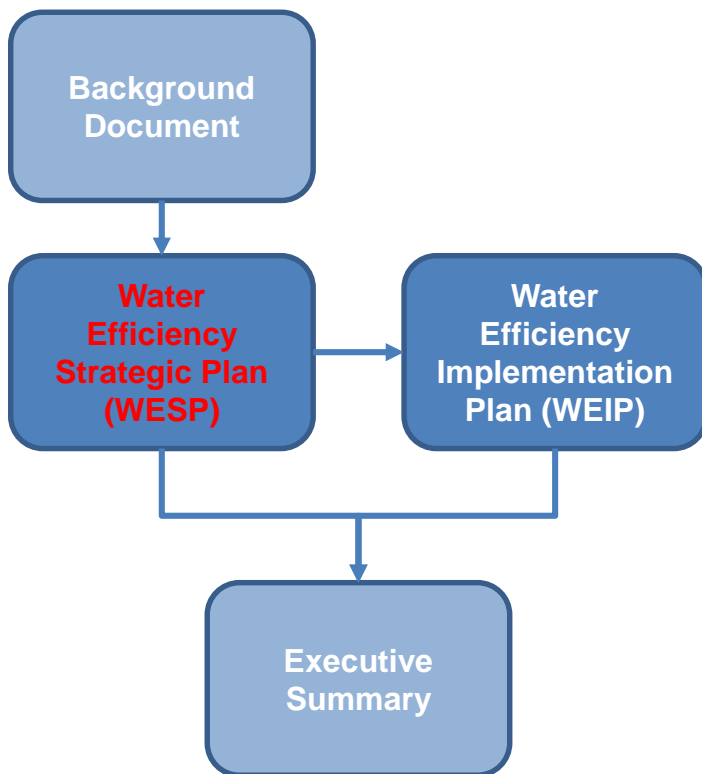


# 1. INTRODUCTION

The 2020 *Water Efficiency Strategic Plan (WESP)* and *Water Efficiency Implementation Plan (WEIP)* for the Clarence Valley and Coffs Harbour Regional Water Supply Strategy (RWSS) build on the initiatives and successes of the 2007 and 2013 WESPs to continue to deliver comprehensive and effective water conservation programs throughout the region. These programs are part of wider strategies being implemented by Clarence Valley Council (CVC) and Coffs Harbour City Council (CHCC) such as Integrated Water Cycle Management (IWCM) to ensure water supply security across the region.

The RWSS was adopted in 1997 with the plan to secure raw water supply to the region (Coffs Harbour, Grafton, Maclean and Yamba and rural and coast communities). Water efficiency measures were adopted as an integral component of the RWSS. A Water Efficiency Plan (WEP, MWH, 2000) was developed with the aim of deferring the next major water source development from 2021 to 2046. The WEP included increased use of water efficient devices and technologies, community education, regulations and pricing to encourage water conservation. The WESP was reviewed in 2007 (Sustainable Futures, 2007) and again in 2013 (CVC and CHCC, 2013) following community, council and government agency consultation.

The 2020 WESP (this document) details the revised water efficiency strategies including project drivers and the conceptual framework, partnerships, demand indicators and targets. The WEIP (separate document) provides the actions required to implement the 2020 WESP. The Background Document (Hydrosphere Consulting, 2020) provides detailed information to support the WESP and WEIP. An Executive Summary (separate document) provides an overview of the WESP and WEIP (Figure 1).



**Figure 1: Regional water efficiency strategic planning document structure**

The WESP will be reviewed and updated in four years (by June 2025).

## 2. WATER EFFICIENCY DRIVERS

Although the RWSS has provided increased water supply security for the region, the current (2019/20) drought has highlighted the need for an increased understanding of water usage patterns and strengthened water conservation measures. This WESP aligns with current demand management trends, community desires for water conservation, extraction licence requirements and best-practice management to achieve a range of demand management objectives.

An effective demand management program has far-reaching economic, social and environmental benefits. A key driver of this WESP is the economic benefit of deferring new water supply works. By reducing total water demand, the costs of building new water supplies and transferring and treating water are reduced and any capital investment required to meet the needs of growing communities can be deferred. An effective demand management strategy also has the potential to achieve reductions in the required capacity of new water supply infrastructure. This WESP will build on the achievements of past demand management actions in reducing water demand and deferring the need for new water supply sources.

Demand management programs also benefit the environment by reducing the need for, or lessening the footprint required for water supply infrastructure and the need for extraction from rivers and aquifers leading to increased river flow and improved river health.

The drivers for water efficiency in the Clarence Valley and Coffs Harbour region are summarised in the following table.

**Table 1: Water efficiency drivers**

Driver	Details	Considerations for the WESP
Water resource management	The 2000 WEP was originally developed with the aim of deferring the next major water source development to 2046.	Water efficiency measures will continue to support the sustainable use of existing water resources and deferral of water source development.
Climate change	CVC and CHCC recognise the predicted impact of climate change and the expected reduction in water availability in the future.	
Community expectations	<p>The development of the original WEP in 2000 included community input which highlighted a high level of water conservation and willingness to participate in further conservation measures.</p> <p>The natural environment of Clarence Valley and Coffs Harbour region is highly valued by the community. The community expects that water resources will be used sustainably.</p>	<p>CVC and CHCC will support community efforts to reduce water consumption through provision of resources, education programs and incentives to encourage uptake of water efficiency measures.</p> <p>The councils will provide leadership and incorporate water efficiency measures in their operations.</p>

Driver	Details	Considerations for the WESP
Extraction licence conditions	<p>A licence for water extraction from Shannon Creek Dam was issued to CVC in 2006 under the <i>Water Act, 1912</i>. The licence includes conditions relevant to demand management including:</p> <ul style="list-style-type: none"> <li>• Maximum volume of water to be supplied to residential customers.</li> <li>• Preparation of a WEIP.</li> <li>• Inclusion of water efficiency targets for geographical areas supplied with water by CVC.</li> <li>• Compliance of constituent councils with the WESP and WEIP.</li> <li>• Annual reporting.</li> <li>• Publication and distribution of annual reports.</li> <li>• Compliance assessment.</li> </ul>	The WESP and WEIP will include water efficiency targets and implementation actions to address the licence requirements.
Integrated Planning and Reporting (IPR)	The CVC and CHCC Community Strategic Plans, Delivery Programs and Operational Plans recognise the community desire for sustainable use of water resources.	The delivery of the WEIP actions will be supported through the IPR process.
NSW Government Best-Practice requirements	Demand management requirements include demand monitoring, forecasting, planning and implementation.	The WESP and WEIP incorporate the best-practice requirements (refer Appendix 1).

### 3. WATER EFFICIENCY GOALS

Water demand management in the region is undertaken to support and maintain an effective, flexible and adaptable approach to efficient water use and water supply security. The aim of the WESP is to outline economically, socially and environmentally sound measures to achieve defined outcomes in water efficiency and conservation and water loss minimisation over the long term. CVC and CHCC will implement a cooperative and positive approach to delivery of this WESP and the WEIP.

Demand management also has a strong community engagement focus. As water demand education and awareness activities promote the uptake of water efficiency measures and highlight water wastage, they also engage the community to be better advocates for water conservation and protection, with the expectation that water is supplied, delivered and used efficiently.

The water efficiency goals from the 2013 WESP are considered to remain relevant and have been adopted with slight modifications based on outcomes of the 2020 review process (Table 2)

**Table 2: Water efficiency goals**

2020 WESP Goal	2020 WESP considerations
<b>Goal 1:</b> A cooperative and coordinated regional approach.	Resource sharing and council partnerships are strengthened through the WESP.
<b>Goal 2:</b> Regulatory measures to support efficient and careful water use.	Council regulations and policies reflect the individual community aspirations and characteristics and are not always identical within the council areas. However, where required to improve effectiveness, the WESP includes common measures for both councils.
<b>Goal 3:</b> Sustainable use of surface water resources.	The WESP will support environmental health through reducing water use and therefore the level of required water extraction and associated infrastructure and environmental impacts.
<b>Goal 4:</b> Cost effective and environmentally appropriate water efficiency measures.	<p>The water efficiency measures will assist in securing the long-term future of the region's water supplies and to defer and/or downsize future water source investments.</p> <p>The success of previous demand management measures has resulted in security of the RWSS beyond 2021. Secure yield studies and water source development is being addressed through separate council strategic planning.</p>
<b>Goal 5:</b> Effective and efficient management of water supply systems.	<p>The WESP focusses on ongoing water conservation during normal climate conditions. Drought restrictions and management measures are addressed in the separate council drought management plans and water restriction policies.</p> <p>The WESP includes strategies to reduce demand attributed to water losses and leakage from council infrastructure.</p> <p>The WESP includes effective mechanisms to monitor, report and evaluate the success of the demand management initiatives. CVC and CHCC will continue to develop a comprehensive understanding of water demand trends to inform demand management planning through reporting, monitoring and evaluation and alignment with best-practice guidelines.</p>
<b>Goal 6:</b> Consumer water use is efficient and environmentally sound.	<p>Water supply pricing is likely to be a highly effective demand management tool but will be addressed separately to this WESP as part of each council's financial planning. Each council has implemented a water supply pricing structure that supports the demand management measures in this WESP.</p> <p>Education and increasing community understanding of consumption patterns is a key component of the WESP. CVC and CHCC will continue to further develop the region's water conservation culture to stimulate the community, particularly high water users, to take action.</p> <p>The WESP reflects current best-practice and emerging technologies.</p>
<b>Goal 7:</b> Incentives and rebates support efficient, environmentally sound water use.	<p>Water supply pricing will reflect the individual Council financial considerations and will reflect the best-practice tariff structure.</p> <p>Rebates and other incentives will continue to feature in the WESP/WEIP to promote increased use of water efficient products and implementation of water conservation projects.</p>
<b>Goal 8:</b> A heightened awareness for efficient and careful water use.	Community involvement in water efficiency planning will continue through the Water Efficiency Working Group. Community education will be strengthened through the WESP/WEIP actions.

## 4. WATER EFFICIENCY STRATEGY

### 4.1 Existing Water Efficiency Measures

The water efficiency measures implemented to date are discussed in the Background Information (Hydrosphere Consulting, 2020) and summarised in Table 3.

**Table 3: Existing water efficiency measures**

Component	Measure	Summary
Pricing	Best-practice pricing	Best-practice pricing (user pays) has been implemented in the region.
Regulatory measures	NSW Government Building Sustainability Index (BASIX)	Water and energy reduction targets are mandatory in NSW for new residential dwellings and developments in excess of \$50,000.
	Water Efficiency Labelling and Standards (WELS)	National scheme requiring standardised testing and labelling of appliances to indicate the product's efficiency.
	Development controls	Development control plans and guidelines ensure developments incorporate best practice water sensitive urban design techniques.
	Permanent water conservation measures	Basic restrictions on water use during periods of normal water security are permanently in effect in each Council area.
Council policies	Integrated Planning and Reporting	Objectives, targets and actions support the continuation of water efficiency programs in the region.
	Concealed leak policies	CVC and CHCC will adjust water accounts due to concealed leaks under certain circumstances.
	Sustainability policies	CVC and CHCC have adopted policies recognising the need to use water efficiently in buildings and operations.
Water loss management	Leak detection and repair	The councils participated in a water loss management program in 2011 but there has been limited investment in recent times.
	Infrastructure renewal	The councils implement ongoing infrastructure renewal programs (e.g. water mains) which would result in reduced leakage and also replace older and potentially inaccurate water meters.
Rebates	Residential rebates	CHCC and CVC offer showerhead and toilet rebates. CVC also offers a rainwater tank rebate.
Education	General	Information on water saving measures is available on the council websites.  Tours of water and sewer facilities are provided by CVC and CHCC for community groups and schools.
	Schools	CHCC and CVC have partnered with the NSW Department of Education, Kempsey Shire Council, Cascade Environmental Education Centre and more recently Bellingen Shire Council to deliver the Waterwise Schools program which provides teaching and learning opportunities for primary schools.

Component	Measure	Summary
Recycled water	Urban reuse (potable water substitution)	CHCC and CVC recycle treated wastewater from their sewage treatment plants in urban open space areas and continue to assess new opportunities to expand the reuse schemes. The councils also recycle water for agricultural uses.
Consultation	Water Efficiency Working Group (WEWG)	The WEWG includes councillors, community representatives and industry representatives. The WEWG meets on an annual basis and oversees the development and implementation of the WESP.
Data collection and reporting	Water extraction, production and demand data	The councils collect and report demand data on an annual basis as part of best-practice requirements.
	Annual reporting	CVC and CHCC provide annual reports in November each year including progress against WEIP actions, expenditure and supply and consumption data. These reports are presented to the WEWG at the annual meeting.

The existing water efficiency measures have been reviewed and modified as required to achieve the WESP goals. New measures have also been introduced.

Demand hardening will reduce the ability to achieve any further significant reduction in per capita consumption as the easier and more cost-effective measures have already been implemented. To address this, the WESP will include:

- Increased communication, promotion and customer engagement to increase uptake of the programs.
- Improved data collection and reporting processes to support the available resources for delivery of the actions.
- A stronger regional focus to achieve improved implementation and commitment to the actions.
- Staged implementation of digital technology to enhance the success of other actions.

## 4.2 Target Customer Sectors

The 2020 WESP and WEIP will target the major customer sectors to ensure a broad focus and the highest water users to ensure maximum water savings:

- Residential customers – as the largest customer group.
- Water losses – to reduce avoidable wastage.
- High residential water users – to assist residents to improve water efficiency and reduce water/sewer bills.
- High non-residential water users – to assist businesses and community groups to improve water efficiency and reduce water/sewer bills.
- Council water uses – to reduce council demand and provide leadership.
- Schools – to promote water efficiency measures to future generations.



### 4.3 Water Efficiency Targets

Clear and achievable targets can improve community understanding of water efficiency requirements as well as provide a measure of success to be monitored. The WESP will include CVC, CHCC and regional targets for:

- Non-Revenue Water (NRW, % and volume).
- Residential consumption.
- Total demand.
- Key Performance Indicators (KPIs) to provide a measure of the success of the outcomes of the WEIP actions.

The targets (Table 4) have been initially developed from the available data (refer Background Information) but may be adjusted as data collection improves over the life of the WESP. Effective mechanisms will be included to monitor, report and evaluate the success of the demand management initiatives.

Table 4: WESP targets

Indicator	Current (3 year average) - CVC	Current (3 year average) - CHCC	Current (3 year average) – RWSS	2024 RWSS target (4 year average)	2027 RWSS target (4 year average)	Comments
NRW (% of treated water production)	21%	12%	16%	14%	11%	<p>In 2017/18 the median NRW for LWUs with &gt;10,000 properties was 11% (calculated from data in NSW Government, 2019). This is considered to be the minimum target for the region to achieve. The medians are expected to reduce as other LWUs implement demand management measures.</p> <p>Water loss is a critical component of the WESP and the targets reflect the need to be pro-active and committed to water loss reduction. A target of 2% reduction in NRW over 4 years and 5% reduction over 8 years is included but timely implementation of actions will be required to achieve this.</p> <p>The % and volume of NRW are dependent on the total volume of water supplied and consumed each year and are therefore indicative.</p>
NRW (ML/a)	1,291	707	1,999	1,670	1,270	
Residential consumption per connection (kL/a)	158	162	160	157	155	<p>In 2017/18 the median consumption for LWUs with &gt;10,000 properties was 174 kL/a and the median for large coastal LWUs was 159 kL/a. The coastal LWU median is considered to be the minimum targets for the region to achieve. The medians are expected to reduce as other LWUs implement demand management measures.</p> <p>The majority of potable town water consumption in the region (69% of water sales) is from residential use and actions are proposed to target this sector.</p>
Total demand per connection (kL/a)	273	230	251	248	243	The demand is expected to reduce due to demand management measures implemented.
Residential demand per person (L/d)	181	148	160	155	150	The demand is expected to reduce due to demand management measures implemented.

## 4.4 Partnerships

Partnerships with other councils, the NSW Government and the community are important to ensure successful implementation of water efficiency measures as well as improve cost effectiveness. The WESP will include:

- Review and update of partnerships with external bodies:
  - Smart Approved WaterMark is Australia’s water conservation label, identifying and certifying water-efficient products and services and assisting households and businesses to select water efficient products and services. As part of their advisory role Smart Approved WaterMark provides members including businesses, water utilities and councils with a range of educational, interactive water saving resources. Smart Approved WaterMark also leads the Water Services Association of Australia (WSAA) Water Efficiency Network (WEN). The WEN takes an active role, reviewing water efficiency materials and programs and looking for improvements and opportunities to create an effective and robust national water efficiency framework.
  - Cascade Environmental Education Centre (NSW Department of Education) – as a delivery partner in the Waterwise Schools Program.
- Increased CVC and CHCC resource and responsibility sharing to increase knowledge and minimise duplication in roles and activities.
- The Water Efficiency Working Group (WEWG) will continue to provide a consultative role in the development and implementation of the WESP and WEIP. WEWG community representatives are appointed by the councils after calling for nominations of eligible persons from the community. Council representatives are appointed by their respective councils. Committee membership will be re-advertised in conjunction with the newly elected councils in 2021. The WEWG will review the draft WESP and WEIP in mid-2020.
- Community consultation and education through ongoing engagement with links to clear indicators and targets.
- Identification of potential new partnerships e.g. opportunities to undertake research in collaboration with a local university.

## 4.5 WEIP Actions

The WEIP will continue to include education components, rebates and water loss management. The opportunities for recycled water use will continue to be investigated by CVC and CHCC water businesses but will not be included as an action in the WEIP. Revised actions in the WEIP will include increased customer engagement and investment where warranted using modern technology and best-practice methods. Some actions will overlap with the responsibilities of other council business units and funding has been assumed for some actions that are not specific demand management responsibilities.

The success of the demand management initiatives also relies on accurate reporting of customer demand. The collection of regionally consistent and meaningful data to gauge the success of the actions relies on consistent definition and monitoring of customer and demand data across the region. Strategies to standardise the collection of data and the evaluation of demand across the region will be included to increase confidence in the information that is used to inform demand management planning.

Actions will consist of the following components:

1. Improved data collection and monitoring – development of a standard procedure for reporting of WEIP action status and KPIs (including format, responsibilities and timing), standardised definitions of connection types, reporting of customer data, consumption and water balance data. Adopted procedures will complement existing state/federal government reporting requirements.

Data collection actions will focus on the components of demand that are not well understood and would help to direct appropriate investment. Examples include: consumption patterns and drivers, the number of non-efficient households and high water users to provide improved understanding of water demand in terms of temporal and spatial differences, customer sectors and uses, short and long-term climate influences and other drivers of demand.

2. Targeting high water consumers – through an audit service focused on industries/customers that are committed to change and where there is cost effective water saving options available. Council facilities may be used as a case study (leading by example). Voluntary water audits, water efficiency plans and rebates will be directly offered to high residential and non-residential water users. Delivery will be supported by a recognition program and increased engagement.
3. Rebates – review and update existing programs, improve take-up through increased attractiveness (increased value and indexed each year) and marketing/promotion to target high residential and non-residential users. Based on the cost-benefit analysis (refer Background Information), rebates for showerheads and dual-flush toilets will continue to be offered. Rainwater tank rebates will continue to be offered by CVC due to the broad community support despite the limited cost-effectiveness. Broadening the rebates offered to include outdoor products would target outdoor water use and potentially reduce wastage and discretionary water use. CVC and CHCC will purchase certified products in bulk and sell these to customers at a subsidised price or refund a component of the cost of a certified product purchased by the customer.
4. Permanent water conservation measures – review and improve consistency including commercial, industry and council water use.
5. Water loss management – improved understanding of components of water losses through monitoring and analysis and development of targeted measures to reduce water leakage.
6. Smart metering - progressive development and implementation of digital technology to improve data capture, maximise the accessibility and distribution of data, improve timeliness of data provision and improve data analysis and problem-solving. A smart metering program will be developed and optimised as this is a potentially highly effective technology to identify leaks and high consumption. While this will be the initial focus for digital integration, the wider benefits such as cost efficiencies due to task automation, improved service reliability and increased customer understanding and involvement across the full range of council services will be further investigated over the longer term.
7. Water efficiency improvements for council operations such as flushing mains, open space irrigation and facilities maintenance. Analysis of water use and procedures is required prior to development of an improvement plan. Water efficiency improvements will be showcased (e.g. water efficient landscaping) to demonstrate leadership and encourage customer water efficiency.
8. Community engagement and education – the information available to customers (e.g. through council websites and water bills) will be reviewed with links to centralised information (e.g. from Smart Approved WaterMark), improved consistency and reduction in duplication between CVC and CHCC. Regular information will be provided through cost-effective methods such as social media. Community engagement will be improved through customer audits, competitions, school programs and innovative water efficiency ideas.

9. Schools education – expansion of existing program to target water consumption in school facilities with potential expansion to secondary schools. CVC and CHCC will review the delivery of the program with the other delivery partners with the aim of reducing administration and travel costs.

Complementary actions that are expected to continue in parallel with the WEIP include BASIX, WELS, best-practice pricing, development controls and council sustainability policies. CVC and CHCC will also continue the investigation and implementation of opportunities to increase potable water substitution through treated effluent reuse.

The ongoing monitoring and evaluation of WEIP actions will continue to inform the direction for demand management in the region. The actions will be designed to be flexible to adapt to changing circumstances such as demand patterns, community behaviour, technological advances and the availability of alternative water supplies as well as increased knowledge of demand management indicators and trends.

The demand management actions are detailed in the WEIP.

## REFERENCES

CVC and CHCC (2013) *Regional Water Efficiency Strategic Plan*.

Hydrosphere Consulting (2020) *Water Efficiency Strategic Plan: Clarence Valley and Coffs Harbour Regional Water Supply - Background Information*

MWH (2000) *Clarence Valley/Coffs Harbour Water Efficiency Strategic Plan – Investigation Phase*.

NSW Government (2019) *LWU performance monitoring data and reports*

<https://www.industry.nsw.gov.au/water/water-utilities/lwu-performance-monitoring-data>, accessed October 2019

Sustainable Futures (2007) *Regional Water Efficiency Strategic Plan*.

## GLOSSARY AND ABBREVIATIONS

BASIX – Building Sustainability Index

CHCC – Coffs Harbour City Council

CVC – Clarence Valley Council

kL/a – kilolitres (1,000 litres per annum)

KPI – key performance indicator

L/d – litres per day

LWU – local water utility

ML/a – megalitres (1,000,000 litres per annum)

NRW – non-revenue water

RWSS – Regional Water Supply Scheme

WEP – Water Efficiency Plan (now WESP)

WEIP – Water Efficiency Implementation Plan

WELS – Water Efficient Labelling Scheme

WESP – Water Efficiency Strategic Plan

WEWG – Water Efficiency Working Group





## Appendix 1. BEST-PRACTICE CHECKLIST



**Table 5: Water conservation and demand management checklist – Appendix C of Best-Practice Management Guidelines**

Topic	Outcome Achieved	CVC	CHCC
1. Demand Monitoring	A. Bulk water production metered and recorded on a daily basis	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	B. All new free standing and multi-unit residential developments (both strata and non-strata) approved after 1 July 2004 must be separately metered	Recent properties with multiple tenancies are individually metered although consumption for multi-residential properties is not readily reported.	
	C. All free standing residential premises must be separately metered by 1 July 2007	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	D. LWUs should encourage separate metering of existing multi-unit residential developments, where cost-effective	Some properties with multiple tenancies are individually metered although consumption for multi-residential properties is not readily reported.	
	E. Customer water consumption billed at least three times a year (and preferably quarterly)	<input checked="" type="checkbox"/> Quarterly	<input checked="" type="checkbox"/> Quarterly
	F. Customers classified in accordance with the categories defined in the latest NSW Water Supply and Sewerage Performance Monitoring Report and consumptions reported annually	Classifications generally include residential and non-residential categories (commercial, industrial, rural, institutional, bulk sales, public parks, unbilled) as required. Total residential and non-residential consumption is reported annually.	
	G. If facing augmentation of the peak day capacity of your system, monitor and record service reservoir levels on a daily basis in high demand periods	N/A	
2. Demand Forecasting	A. Historical records corrected for influence of climate	To be undertaken as part of separate studies.	
	B. Data records screened for errors		
	C. Demand forecasts prepared for each customer category as well as for leakage and unaccounted for water (UFW)		

Topic	Outcome Achieved	CVC	CHCC
3. Demand Management Planning	A. Examined a range of long-term demand management measures including: retrofit programs, rebates for water, efficient appliances, rebates for rainwater tanks, rebates for garden mulch, effluent and stormwater re-use programs	<input checked="" type="checkbox"/> WESP Background Document.	
	B. Completed benefit/cost analysis of demand management measures that includes benefits from reduced capital works and lower operating costs.	<input checked="" type="checkbox"/> WESP Background Document.	
	C. Completed investment schedule/plan for implementing cost-effective demand management measures	<input checked="" type="checkbox"/> WEIP.	
4. Implementation	A. Subsidised and promoted at least two of the identified demand management initiatives, referred to in 3. above	<input checked="" type="checkbox"/> WEIP.	
	B. Examined the implementation of permanent water saving measures to minimise wastage, in accordance with Item 91 (iii) of the National Water Initiative	<input checked="" type="checkbox"/> Permanent water saving measures will be actively promoted.	
	C. Implemented a cost-effective leakage reduction program to reduce system water losses	<input checked="" type="checkbox"/> Water loss management plan to be documented	<input checked="" type="checkbox"/> Water loss management plan to be documented
	D. Ongoing customer education campaign focussing on the importance of conserving our valuable water resources	<input checked="" type="checkbox"/> WEIP.	
	E. If average residential water use per property exceeds that for the median NSW utility (290 kL/a in 2002/03) by over 20%, the LWU must show progress towards achieving a reduction in average residential use by 1 July 2007	<input checked="" type="checkbox"/> The average residential water use per property is below or similar to the NSW median. Regional targets for average residential water use have been included in the WESP. Local targets will be developed.	
	F. Monitoring program for reviewing the effectiveness of the implemented demand management measures	<input checked="" type="checkbox"/> WEIP.	

Source: DWE (2007).  The outcome has been achieved.  The outcome has not been achieved.

1. General summary of submissions and responses \_ WESP 2020.docx
2. Blain\_SubmissionOnWaterEfficiencyStrategicPlan27-7-20.pdf
3. CVC response to submission from CVCC-Leonie Blaine.docx
4. Edwards\_Submission to CVC's WEIP and WESP.pdf
5. CVC response to submission from CEC\_JohnEdwards.docx

## Summary of Submissions and Responses

<b>Feedback</b>	<b>Response</b>
Support was expressed for the following strategies/actions: overall, online communications, CVC leading by example, water loss management, renewed rebates, water reuse, smart meter investigation, and broadening community representation of the water efficiency working group.	Noted.
Concern over increasing demand resulting from population growth and development	The existing Regional Water Scheme has been designed with capacity to cater for population growth and development, which allowed accommodation of development such as the Clarence Correctional Centre (although the construction of this facility decreases the RWS capacity available for other development) . Secure yield modelling provides an ultimate constraint to population growth.
Various concerns regarding threats to water security (supply) which are not covered in the scope of the WESP: climate change, fire threat, water theft in the catchment, and the threat of mining.	The WESP aims to manage water demand. Factors impacting water supply (i.e. climate change) are addressed by secure yield modelling. A Fire Management Plan addresses fire threat to Shannon Creek Dam (updated in May 2020) as well as the Water Cycle Standard Operating Procedure for bushfires at SCD. Threats to the catchment including water theft and mining are regulated by relevant state government agencies (i.e. NRAR).





27-7-20

The General Manager  
Clarence Valley Council  
Prince St  
GRAFTON NSW 2460

### **Submission on the Draft Water Efficiency Strategic Plan (WESP) & Draft Water Efficiency Implementation Plan (WEIP)**

#### **INTRODUCTION:**

Since its foundation in 1988 to campaign against the threat of the proposed Daishowa pulp mill, the Clarence Valley Conservation Coalition (CVCC) has been interested in and has campaigned for the health of our local rivers. Amongst its activities in this area, the CVCC was involved in licence hearings for the Nana Glen Water supply, it participated in the Healthy Rivers Commission hearings on the health of the Clarence River and was very actively involved in the Regional Water Scheme development from its beginnings in the 1990s.

A CVCC member has regularly attended the Water Efficiency Working Group (formerly the WET) since it was formed as one of the licence conditions for the Shannon Creek Dam.

#### **COMMENTS ON THE DRAFT WESP & WEIP**

The CVCC is providing comments on some aspects of the Strategy and Implementation Plan.

#### **General**

a) The CVCC acknowledges that in recent years in the Clarence and Coffs Harbour LGAs there has been considerable improvement in water efficiency and in community understanding of the need to use water wisely to protect river health.

b) The CVCC supports the 2020 goals of the WESP. (p.4)

c) The draft Water Efficiency Strategic Plan provides some useful suggestions for continuing this improvement, we note the comment:

“Demand hardening will reduce the ability to achieve any further significant reduction in per capita consumption as the easier and more cost-effective measures have already been

implemented.” (p.6) It is obvious that more will have to be spent in coming years to achieve further gains – particularly if new technology such as smart meters are to be introduced.

## Climate Change Matters

a) Climate change is acknowledged as an issue:

*“CVC and CHCC recognise the predicted impact of climate change and the expected reduction of water availability in the future” ( Water Efficiency Drivers ,WESP, p. 2)*

*“The WESP focusses on ongoing water conservation during normal climate conditions. Drought restrictions and management measures are addressed in the separate council drought management plans and water restriction policies.” (Goal5, 2020 WESP Considerations, WESP, p. 4)*

b) However, it is quite obvious that the impacts of climate change are well and truly with us now. The fires of 2019-20 and the storms afterwards in our area have reinforced this point. During the fire period, there was an issue with pumping from the Shannon Creek Dam. That led to water restrictions for a short time.

Then following heavy rain there have been issues with water quality in local rivers because of soil and ash contamination. We have already experienced the reduction of water availability, albeit temporarily, with problems with the extraction of water from the Nymboida River which has led to an extended imposition of Level 1 restrictions.

Climate conditions are far from normal. With fire conditions likely to be similar in future years, these supply interruptions as well as contamination are likely to continue. And, a further complication may be that there is less inflow to streams as young trees replace the forests destroyed in the recent fires.<sup>1</sup>

We note that many inland towns (eg. Armidale, Tenterfield, Dubbo) suffered serious urban water supply issues because of the extended drought. While the Nymboida has been a very reliable source of urban water for our area, we could be seriously affected in future droughts as climate change impacts worsen.

c) The secure yield which was based on the “5:10:20 rule” has been replaced in NSW by the “5:10:10 rule” dictates that “a water supply should be designed to be able to supply a minimum of 90% (instead of 80%) of normal water during the worst drought” seems to be excessively optimistic given the impacts we are already seeing from climate change. As *WESP Background Information* states “Consideration also needs to be given to possible impacts of climate change on future secure yield.” (p. 1) And, it would seem this consideration should not be given too far in the future.

d) According to the *WESP Background Information* (p. 14)

*“CVC commenced a revised analysis of the RWSS secure yield using the current security of supply methodology (NSW Urban Water Services, 2014a; 2014b). The latest results suggest the scheme secure yield is 22,000 ML/a currently, although the impact of 1°C warming has not yet been assessed.”*

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<sup>1</sup> <https://theconversation.com/the-sweet-relief-of-rain-after-bushfires-threatens-disaster-for-our-rivers-129449>

1°C warming appears an unrealistic figure given the world is on track for a much higher rate of warming.

When is Council expecting to have the latest secure yield information?

### **Statistics used in Planning**

a) The Background Information document has confirmed what conservationists were dubious about when the Regional Water Scheme was being planned. The EIS projections grossly over-estimated both population growth and demand.<sup>2</sup> This enthusiastic inflating of estimates is a feature of many justifications for development projects.

As an aside - it is interesting that there is some speculation about whether population will continue to rise as it has in the past.<sup>3</sup>

b) As the new Grafton gaol will have up to 1700 inmates and 650 staff, it will have a considerable impact on the volume of water used in the Clarence LGA even though we understand that it is supposed to be maximising re-use. Now that the gaol is operational, does Council have information about the level of re-use and the potable water demand from the establishment? Is a commercial laundry planned for the site and, if so, what impact will it have on demand?

### **Community Engagement and Education**

a) The Water & sewer section of Clarence Valley Council's online presence contains useful information for consumers. How often is the clip on base of the Council home page about the daily flow and consumption figures updated? A check this morning (27<sup>th</sup> July) listed figures for 20<sup>th</sup> July. More timely updating is necessary.

b) The CVCC believes there should be increased use of social media to inform the community about water matters.

c) An improved CVC water bill format should provide data similar to that provided by Coff's Council to its consumers.

d) "The Pipeline", the newsletter accompanying water bills provides useful information to the community. These are also available in the Water & sewer section of Council's webpage.

e) Some years ago there was consideration of installing a water efficient demonstration garden in Grafton. As far as we are aware, this did not eventuate. There was at one time one in Maclean. Water efficient demonstration gardens would be worth considering if suitable sites could be located in the major urban areas (Grafton, Maclean and Yamba). Perhaps in Grafton some of the roundabouts that are devoted to the display of attractive and thirsty annuals could be re-purposed with water-efficient local provenance native plants.

f) The CVCC has been concerned for some years about council staff watering gardens (particularly the roundabouts in Prince Street in Grafton) during the heat of the day – despite

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<sup>2</sup> Fig 10- EIS Population projections and actual population growth, p.13 and Figure 11 WEP demand projections, secure yield and actual demand, p. 14 , WESP: Background Information

<sup>3</sup> <https://www.smh.com.au/national/the-world-is-heading-for-a-population-crisis-but-not-the-one-it-was-expecting-20200720-p55dl1.html>

Council's permanent ban on fixed hoses and sprinklers between 9 am and 4 pm. This sets a bad example to the general community.

## **Water Loss – NRW**

The figures for CVC are very high and, Table 3 in *WESP-Background Information* (p.11) shows that this loss has remained around the 20% or higher level from 2013. The CVCC is extremely concerned about this. Reducing this loss significantly should be a priority.

Therefore it supports the WEIP Approach (WEIP p. 9) but has some concern about the cost of engaging a consultant to develop a Water Loss management Plan. However, the high level of wastage and its long-term impact on the health of the river (because of the continuing increase in pointless extraction) and the fact that the problem has been unresolved for years, indicates that hiring a consultant to improve the situation has some merit.

## **Rebates**

The CVCC supports the continuation of the rebate program and the suggestion to broaden it to include outdoor products that would target outdoor water use and reduce wastage and discretionary water use.

In relation to the rebates for dual flush toilets, consideration should be given to the matter below raised at the 2018 WEWG meeting:

*“Update of Regional Water Efficiency Strategic Plan (RWESP) – Proposed to be undertaken in early 2019 when new CVC Water Efficiency officer commences. One key area that needs updating is the need for a review of current rebates to be more relevant in today's water efficient homes. Properties are currently only eligible for a toilet rebate when a single flush toilet is replaced with a dual flush toilet. The first dual flush toilets were 9L/4.5L (which did not require replacement of the pan) but there are now toilets which use 1.5 L / 3 L flushes but require replacement of the pan. Although replacing the older style 9/4.5L cisterns with a new 3/1.5L cistern and pan would significantly reduce household water consumption this replacement is currently ineligible for a rebate.”*  
(Minutes of Water Efficiency Working Group Meeting 22<sup>nd</sup> November 2018)

## **Treated Effluent Re-Use**

The CVCC would like to see expansion of the use of treated effluent and a gradual program of education of the community about wastewater, appropriately treated, as being a valuable resource and one that will become increasingly important during the droughts which are likely to become an increasing problem with climate change. According to experts, community acceptance of treated wastewater requires a sustained campaign.

This re-use obviously fits in with the NSW Government's commitment to a circular economy. However, the government needs to change its position with wastewater and improve its status from listing it as “hydraulic irrigation trials” as applies currently.

## **Smart Meters**

The CVCC supports the conducting of pilot programs in “small water supply distribution systems.”

## **Water Efficiency Working Group (WEWG)**

For years the WEWG has been meeting annually to listen to the reports of both Clarence Valley and Coffs Harbour Councils on their water efficiency activities in the previous 12 months. These reports are part of the licence requirement and provide useful information to community members. The meetings also give community members the opportunity to ask questions about water efficiency and water supply matters. The CVCC is unaware of how widely the reports are disseminated beyond this half day meeting.

If there was full attendance, the group would consist of council officers, a councillor from each council and community members from each LGA as well as an industry representative. Observers may also attend. In reality there is never full attendance. The council officers attend, almost always a Clarence Valley Councillor (usually Councillor Toms), and community members. A Coffs Harbour Councillor has attended only twice in the last 5 or 6 years and there has only been a Coffs community member once in that time. Clarence LGA community members are John Edwards and Leonie Blain.

The CVCC notes that the WEIP plans a review of the WEWG. If such a review is conducted, a broadening of the community membership should be considered. This hopefully would be a way of engaging more community members and broadening general understanding of the water supply system and its issues and challenges. Consideration of holding more than one meeting a year should also be considered.

Leonie Blain  
Hon Secretary

CVC response to submission from CVCC- Leonie Blaine

<b>Topic</b>	<b>Feedback</b>	<b>Action Required for WESP</b>	<b>Response</b>
General	Support for plan	No	Noted and appreciated
Climate Change	The need to anticipate water security issues especially in terms of fire and drought	No	WESP is a demand management strategy, water source security/secure yield is addressed separately
	When will secure yield be updated?	No	DPIE Water is currently developing a Regional Water Strategy and the secure yield will be updated following the adoption of the strategy
Statistics in Planning	Inflated estimates were used to justify development of the dam	No	The WESP acts to delay the requirement for further development (dam expansion).
	What do we know about the water demand of the new gaol?	No	The EIS estimated an average daily demand of 0.8ML and a peak day demand of 1.2ML. These pre-construction consumption estimates will be varied and the Correctional Centre will be part of the partner program for large consumers
Community Eng. and Ed.	Support for plan: up to date website, increasing social media and improved bill format	No	Noted and appreciated
	Value in the Pipeline newsletter	No	This is not directly addressed in the documents in order to allow for digital transition. Continuation of the printed Pipeline will be reviewed at next WEWG meeting.
	Support for plan: Water efficient gardens and watering by CVC	No	Noted and appreciated

Water Loss	Support for plan	No	Noted and appreciated
Rebates	Support for plan and forthcoming updates	No	Noted and appreciated
Re-use	Need for education and the need to move beyond trials.	No	Re-use education was featured in 2020 and will continue. Section 60 approval for reuse on the Iluka Golf Course from Iluka STP has been obtained, and is being sought for other recycled water uses .
Smart meters	Support for plan	No	Noted and appreciated
Water Efficiency Working Group	Broadening of membership	No	This is directed by WESP and WEIP, scheduled for second half of 2021
	Proposing >1 WEWG* meeting per year.	No	This can be put to WEWG at the next meeting.

\*Water efficiency working group





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Date: 22nd July 2020

The General Manager  
Clarence Valley Council  
[council@clarence.nsw.gov.au](mailto:council@clarence.nsw.gov.au)

# Submission to the Regional Water Efficiency Strategic Plan (WESP), and Regional Water Efficiency Implementation Plan (WEIP)

## Introduction

The Clarence Environment Centre (CEC) has maintained a shop-front presence in Grafton for over 30 years, and has a proud history of environmental advocacy. We have a 25 year involvement with the Regional Water Supply, from its inception, and have been represented on the Water Efficiency Team committee for more than 15 years.

During that time, we have seen a great deal of time and effort put in by both Clarence Valley and Coffs Harbour Councils, to successfully reduce per-capita water usage. As a result, we have had trouble finding anything new in the above documents. We also had some difficulty understanding some of the the terminology which we found excessively cumbersome.

Also we couldn't follow the rationale for some items. For example, why is there a column for "staff costs" in the table developing actions for "Monitoring, Evaluation and Reporting"? Are those actions dependent on whatever funds Council decides to allocate towards developing those actions? If so, what certainty is there of any of these actions being undertaken while ever council's spending remains unsustainable?

These relatively unimportant issues aside, we are concerned over the omission of what we see as **critical considerations relating to supply**, a crucial consideration in the equation where efficiency is what balances demand against that supply. Under the circumstances, considering ways to minimise risks to that supply would seem to be paramount, something that isn't apparent from reading these documents.

There is an action in the WEIP (a prime example the hard to understand terminology), which states: *"Data collection actions will focus on the components of demand that are not well understood and would help to direct appropriate investment. Examples include: consumption patterns and drivers, the number of non-efficient households and high water users to provide improved understanding of water demand in terms of temporal and spatial differences, customer sectors and uses, short and long-term climate influences and other drivers of demand"*.

As we said above, it's all about demand, with no focus on supply, and we believe that needs to be rectified.

## **Does Council have any idea how much water will be available over the long term?**

We are told that the WEIP approach *“will consider the dynamics of the demand profile and other factors influencing demand trends such as climate”*. However, there are no actions whatsoever to deal with the single most significant factor influencing demand trends, population growth.

In fact population growth receives no mention at all, despite recent approvals for very large residential developments at West Yamba, Iluka and Gulmarrad, not to mention a new jail with a population the size of Maclean. (Note: Coffs Harbour could likewise be considering unfettered expansion, but this submission focuses on the Clarence Valley)

Also it is a major concern that these documents fail to really consider the impacts of climate change. We are assured that: *“Councils recognise the predicted impact of climate change and the expected reduction in water availability in the future”*. But the goal does not seem to accept that, simply stating: *“The WESP focuses on ongoing water conservation during normal climate conditions”*.

It then deals with *“demand forecasting”* by using *“Historical records corrected for influence of climate”*. How can they do that when they don't appear to have a clue as to what level of reduction in water we might expect? Nowhere in these documents is there any mention of slowing or stopping development, even though every additional household will be taking more and more water from this ever diminishing supply.

## **The ignoring of other factors contributing to reduced supply**

When it comes to regional water availability, we are totally reliant on rivers for supply, and rivers are dependant on rainfall to keep flowing. Now, everyone knows that the amount of water flowing down those rivers, particularly during drier times, has dramatically dropped over time, mainly due to irrigation. Every river in the state has their own Water Sharing Plan, which allows landowners to pump water under licence from those rivers. At the same time every owner of land adjoining a river is entitled to take water for domestic purposes and for livestock.

In recent times, with no requirement for metres on those pumps, or compliance monitoring to ensure over extraction doesn't occur, water theft is becoming more common. At the same time subdivision of river front land continues, adding more landowners who are entitled to pump water. However, this does not appear to be a consideration for Council's planners.

In recent years, intensive horticulture, a virtually unregulated farming activity, has expanded beyond all expectations. As their first action, all of these operations build a dam, or dams to hold the equivalent of their “harvestable rights”, which they are entitled to do on first and second order streams without approval. Again there is no metering or monitoring to ensure that dam isn't pumped out several times each year, thus far exceeding those “rights”.

**All of the water collected in those dams, is water that never even reaches the rivers.** In fact there is evidence that some ephemeral streams and wetlands now only contain water during major flash flood events as a direct result of these dams and upstream extraction.

So why, when it would seem critically important to maintain those flows, does irrigation for horticulture or other cropping, which so diminishes river flows, receive no mention in the above documents. This would seem even more critical when considering the increased evaporation that will occur over time from climate change, something else that receives no consideration by the documents in question.

## **The ignoring of catastrophic pollution risks from mining**

The entire coastal population south from Iluka to beyond Kempsey, along with inland cities like Armidale and its satellite towns and villages, are totally dependant on drinking water that originates from the Dorrigo Plateau.

The question we ask is: **Why is mining exploration, particularly for those minerals that are highly toxic, or involve the use of toxic pollutants during the extraction process, allowed to occur all across the Plateau? More to the point, why does this issue, which has the potential, albeit minimal, to wipe out the entire regional water supply, receive no mention in these documents?** Further more, as far as we are aware, neither Clarence Valley or Coffs Harbour City Council, has ever opposed a mining exploration licence, or lobbied State Government to make the Plateau off-limits to mining.

It is not as though there haven't been pollution events in that region before, and that, coupled by the fact that it enjoys the highest rainfall of anywhere in NSW, should have had alarm bells ringing. Flash floods are something that has triggered catastrophic tailings dam failures around the globe, but mining exploration continues unabated in the area.

## **Continuing to ignore risks that are already known**

With the problems experienced at the Shannon Creek dam in late 2019 from bushfires, and subsequent flash flooding in early 2020, problems which have continued right up until very recently, we would have expected some action to minimise future risk might have been appropriate. However, there is no mention of bushfire, or flood in either document.

We believe the control of fire in the future is absolutely critical, and an urgent need for plans to reduce fire frequency and intensity. For example, a professional, fully resourced, rapid response force to ensure bushfire outbreaks during catastrophic fire periods are stopped before they get out of control as they did last year. We believe total fire bans should be imposed during drought regardless of what time of the year it is.

Last year part of the Shannon Creek catchment was burned to the water line in winter. It is our belief that a water efficiency implementation strategy must consider matters that affect water quality and therefore availability. **We fully appreciate that this might be considered to be a state government responsibility, but Council needs to be more proactive in lobbying for change.** After all it is ratepayers that stand to lose the most.

We thank Council for the opportunity to comment.

John Edwards  
Honorary Secretary.

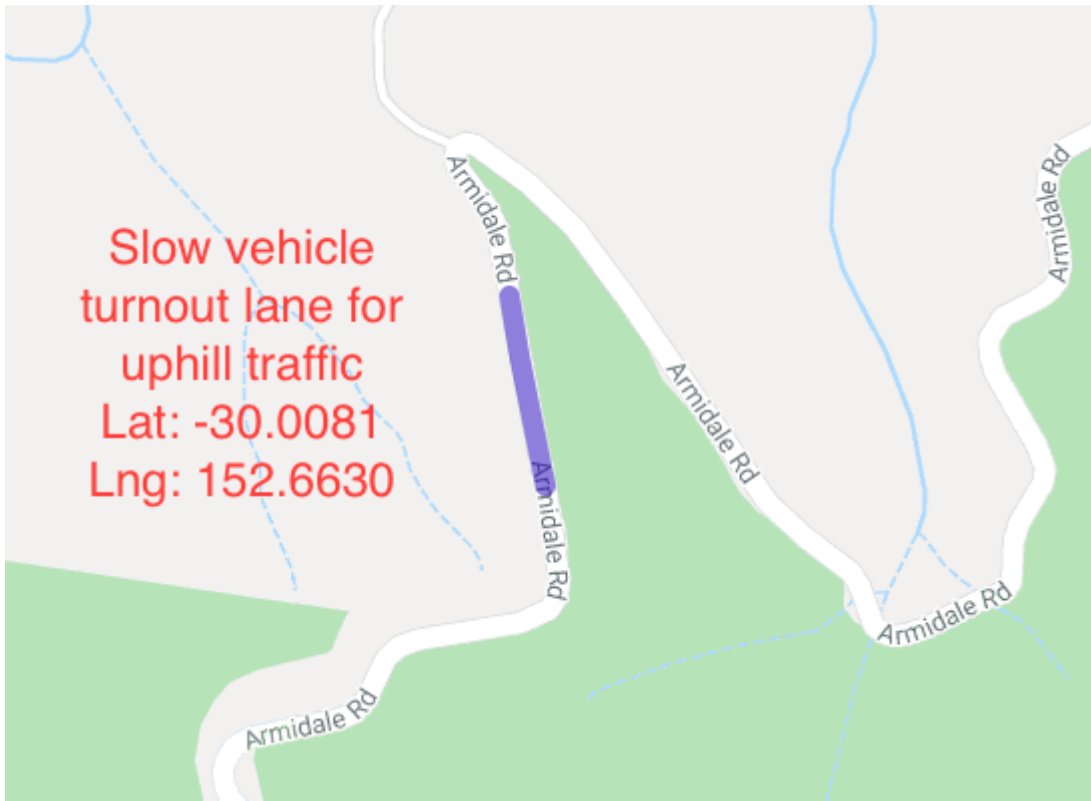
CVC response to submission from CEC- John Edwards

Topic	Feedback	Action Required for WESP	Response
"staff costs"	query	No	"staff costs" indicates that the associated action is delivered by staff, without additional expense
Water supply	WESP "all about demand"	No	The WESP aims to reduce water demand through demand management.
Things not addressed in the WESP	Population growth and development	No	The goal of the WESP is to reduce potable water consumption. The existing RWS has been designed with capacity to cater for population growth and development, which allowed accommodation of development such as the Clarence Correctional Centre (although the construction of this facility decreases the RWS capacity available for other development) . Secure yield provides an ultimate constraint to population growth.
	Water theft and illegal dams	No	Both Councils take enforcement action if water theft from reticulated supplies is reported. The State government (NRAR) regulates water theft and Illegal dams in the catchment generally.
	Irrigators in the catchment	No	The State government (NRAR) regulates extraction for irrigation.
	Climate change impact on evaporation	No	The secure yield modelling will consider increased evaporation from open storages.

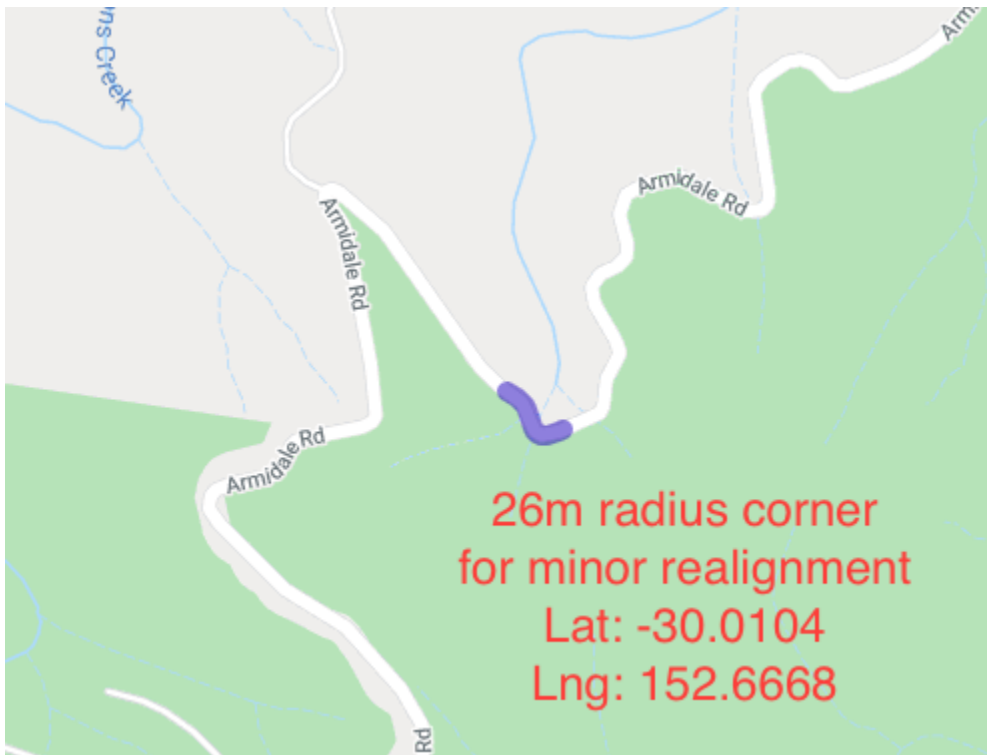
	Threat of mining to water supply and quality	No	Mining is regulated by the relevant state government agencies; if made aware of risks to the water supply such as from mining with the catchment both Councils raise objections with the agencies but are not the final decision maker.
	Increasing fire preparedness and reducing risk	No	Part of the SCD licence requires Council to have a Fire Management Plan, which we last updated in May and there is also a Water Cycle Standard Operating Procedure for bushfires at SCD. Soil Conservation Service for example was engaged earlier this month (August 2020) to undertake maintenance work on the fire trails, and work is expected to be complete by the end of August.

## Armidale Road Heavy Vehicle Safety Upgrades Proposed Scope

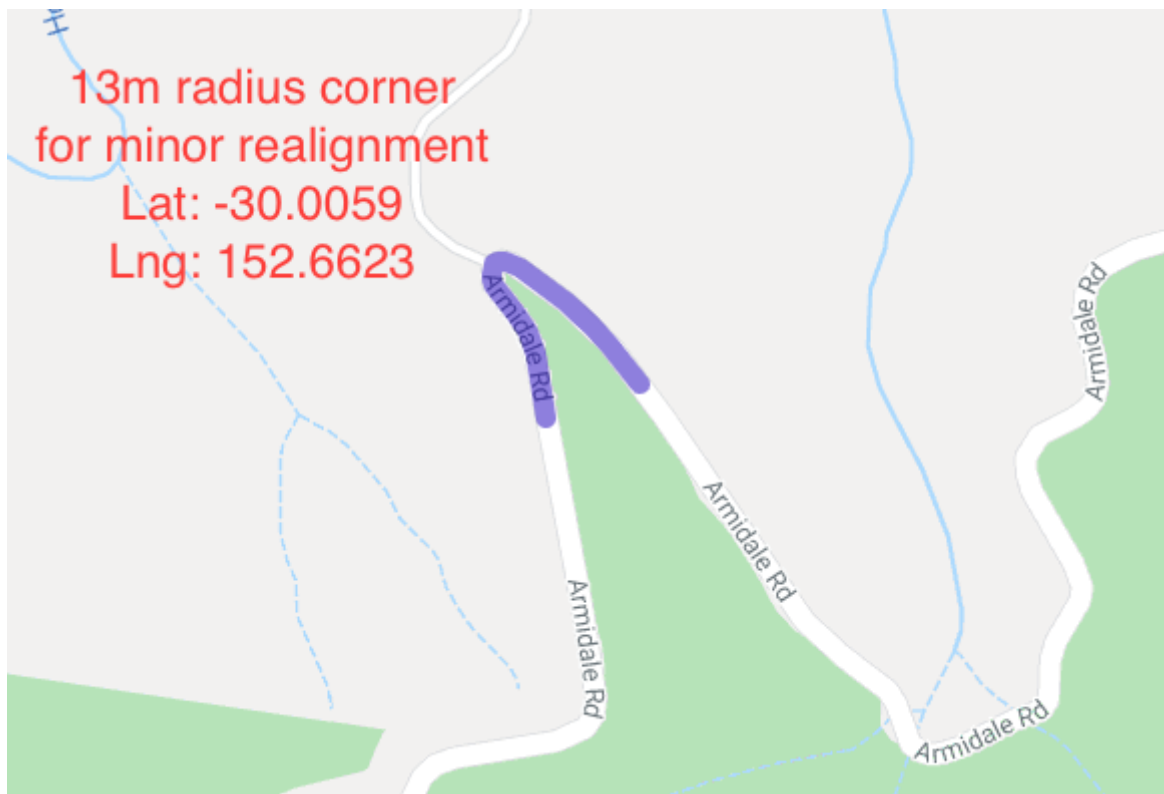
### Treatment 1. Slow Vehicle Turnout



### Treatment 2. Minor Curve Realignment



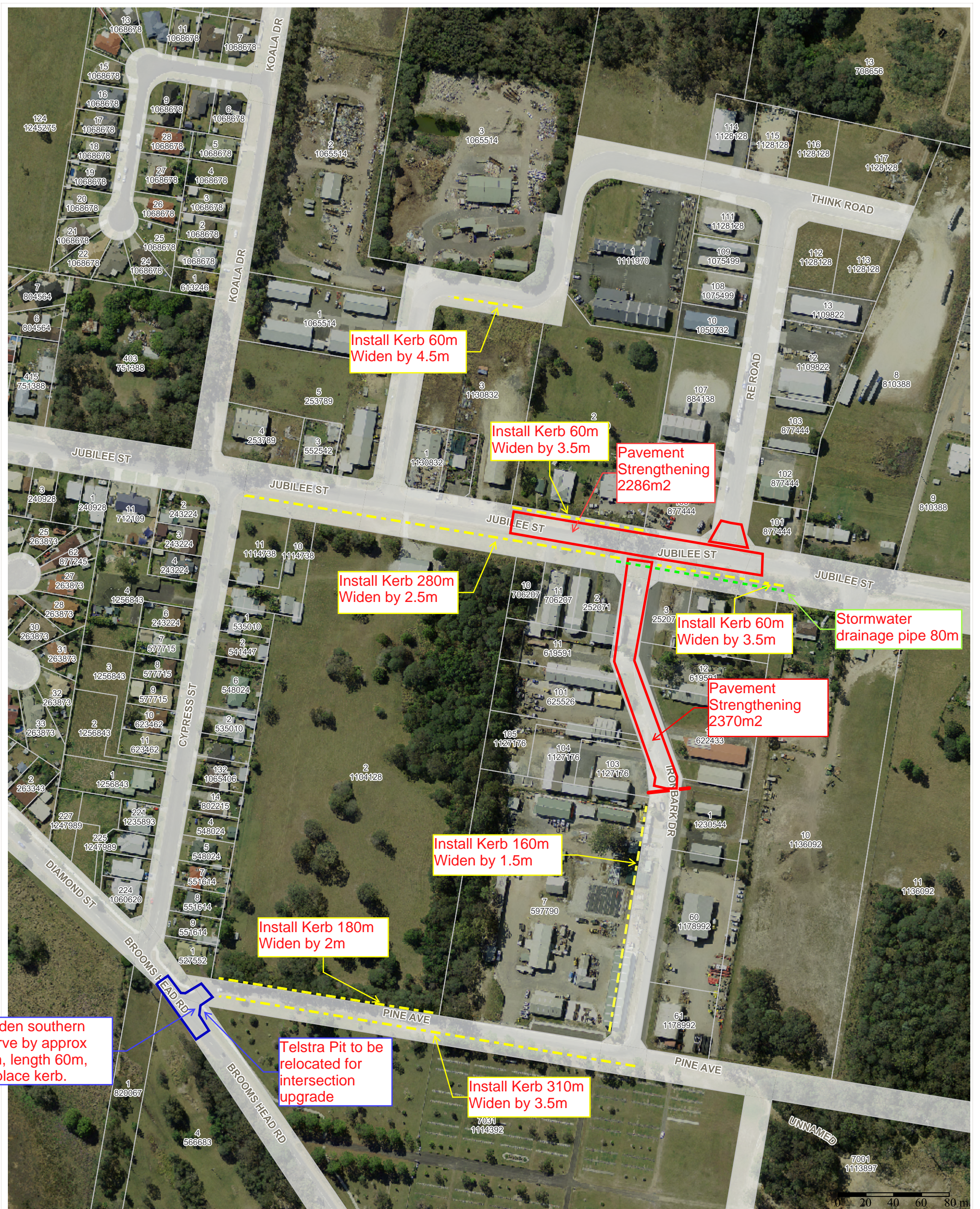
### Treatment 3. Minor Curve Realignment



### Treatment 4. Causeway Strengthening / Replacement







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Projection: GDA94 / MGA zone 56

Date: 27/05/2020

Drawn By: Alan Dunne

## Townsend Industrial Area - Heavy Vehicle Safety, Efficiency and Pavement Improvements

Map Scale: 1:2500 at A4



Project Name *	Council Bridge Priority Order *	Short project description *	FCB Funding amount sought: *	Total Value of Project: *	Council Co-contribution amount (optional):	Will you be seeking additional contributions?	Additional contribution amount: *	Please provide details: *
Mangrove Bridge No 2 Replacement, Jackybulbin Tullymorgan Road	1/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 244,722	\$ 531,443	\$ 21,000	Yes	\$ 265,722	Australian Government Bridges Renewal Program Round 5
Bridge No 4 Replacement, Jackybulbin Tullymorgan Road	2/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 244,722	\$ 531,443	\$ 21,000	Yes	\$ 265,722	Australian Government Bridges Renewal Program Round 5
Bridge No 3 Replacement, Jackybulbin Tullymorgan Road	3/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 244,722	\$ 531,443	\$ 21,000	Yes	\$ 265,722	Australian Government Bridges Renewal Program Round 5
McPhillips Road Bridge Replacement	4/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 265,194	\$ 595,134	\$ 32,373	Yes	\$ 297,567	Australian Government Bridges Renewal Program Round 5
Chevalleys Bridge, Coaldale Road	5/32	Replace a fire damaged three span, single lane timber bridge with a single span, two lane concrete bridge	\$ 847,875	\$ 1,695,750	\$ -	Yes	\$ 847,875	Council is seeking NDRRA funding for the replacement of the bridge. NDRRA funding is expected to cover approximately half the cost of the project.
Rhodes Bridge Replacement	6/32	Replace a single span, two lane timber bridge with a single span, two lane concrete bridge	\$ 684,254	\$ 726,754	\$ 42,500	No	\$ -	N/A
Dignans Bridge Replacement	7/32	Replace a single span (currently propped in the centre), single lane timber bridge with a single span, single lane concrete bridge	\$ 355,032	\$ 738,034	\$ 40,000	Yes	\$ 343,002	Australian Government Bridges Renewal Program Round 5
Middle Creek Bridge Replacement, Montrose Loop Road	8/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 495,854	\$ 535,854	\$ 40,000	No	\$ -	N/A
Sweeneys Creek Bridge Replacement	9/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 464,229	\$ 504,229	\$ 40,000	No	\$ -	N/A
Minnie Water Bridge No 2 Replacement	10/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 531,320	\$ 571,320	\$ 40,000	No	\$ -	N/A
White Swamp Bridge Replacement	11/32	Replace a single span (currently propped in the centre), single lane timber bridge with a single span, single lane concrete bridge	\$ 601,562	\$ 641,562	\$ 40,000	No	\$ -	N/A
Fortis Creek Bridge Replacement	12/32	Replace a single span (currently propped near one abutment), single lane timber bridge with a single span, single lane concrete bridge	\$ 601,562	\$ 641,562	\$ 40,000	No	\$ -	N/A
Dundoo Floodway Bridge Replacement	13/32	Replace a three span, two lane timber bridge with a two span, two lane concrete bridge	\$ 1,638,169	\$ 1,695,169	\$ 57,000	No	\$ -	N/A
Fifteen Mile Swamp Bridge Replacement	14/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 478,604	\$ 518,604	\$ 40,000	No	\$ -	N/A
Winters Bridge Replacement	15/32	Replace a two span, single lane timber bridge with a single span, single lane concrete bridge	\$ 686,478	\$ 726,478	\$ 40,000	No	\$ -	N/A
Barretts Creek Bridge Replacement	16/32	Replace a three span, single lane timber bridge with a two span, two lane concrete bridge	\$ 1,615,169	\$ 1,672,169	\$ 57,000	No	\$ -	N/A
McIntosh Bridge Replacement	17/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 472,854	\$ 512,854	\$ 40,000	No	\$ -	N/A
Minnie Water Bridge No 1 Replacement	18/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 533,945	\$ 533,945	\$ -	No	\$ -	N/A
Bridge 3 Marengo Road Replacement	19/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 504,229	\$ 504,229	\$ -	No	\$ -	N/A
Wintervale Creek Bridge Replacement	20/32	Replace a four span, two lane timber bridge with a two span, single lane concrete bridge	\$ 1,222,036	\$ 1,222,036	\$ -	No	\$ -	N/A
Coutts No 2 Bridge Replacement	21/32	Replace a six span, two lane timber bridge with a four span, two lane concrete bridge	\$ 4,212,358	\$ 4,212,358	\$ -	No	\$ -	N/A
Brennans Road Bridge No 2 Replacement	22/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 461,771	\$ 461,771	\$ -	No	\$ -	N/A

Project Name *	Council Bridge Priority Order *	Short project description *	FCB Funding amount sought: *	Total Value of Project: *	Council Co-contribution amount (optional):	Will you be seeking additional contributions?	Additional contribution amount: *	Please provide details: *
Sawyers Creek Bridge Replacement	23/32	Replace a two span, single lane timber bridge with a single span, single lane concrete bridge	\$ 822,020	\$ 822,020	\$ -	No	\$ -	N/A
Bostock Road Bridge Replacement	24/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 492,729	\$ 492,729	\$ -	No	\$ -	N/A
Coldstream River Bridge Replacement	25/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 492,729	\$ 492,729	\$ -	No	\$ -	N/A
Mitchell Road Bridge No 1 Replacement	26/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 477,871	\$ 477,871	\$ -	No	\$ -	N/A
Mitchell Road Bridge No 2 Replacement	27/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 377,246	\$ 377,246	\$ -	No	\$ -	N/A
Mitchell Road Bridge No 3 Replacement	28/32	Replace a single span, single lane timber bridge with a single span, single lane concrete bridge	\$ 377,246	\$ 377,246	\$ -	No	\$ -	N/A
Billys Creek Bridge Replacement	29/32	Replace a three span, two lane timber bridge with a three span, two lane concrete bridge	\$ 2,666,252	\$ 2,666,252	\$ -	No	\$ -	N/A
Skinners Swamp Bridge Replacement	30/32	Replace a five span, two lane timber bridge with a three span, two lane concrete bridge	\$ 3,196,126	\$ 3,196,126	\$ -	No	\$ -	N/A
Koukandowie No 2 Bridge Replacement	31/32	Replace a single span, two lane timber bridge with a single span, two lane concrete bridge	\$ 1,141,904	\$ 1,141,904	\$ -	No	\$ -	N/A
Coutts No 1 Bridge Replacement	32/32	Replace a six span, two lane timber bridge with a four span, two lane concrete bridge	\$ 4,212,358	\$ 4,212,358	\$ -	No	\$ -	N/A
			\$ 31,663,142	\$ 34,560,624	\$ 611,873			



# Local Government Road Safety Program Guidelines

**Updated: May 2020**  
Version 1.1

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## **1. Overview**

In 2018, the NSW Government released the [NSW Road Safety Plan 2021](#) to reset the state's priorities and outline the strategic direction and actions to address key road safety issues. The Plan recognises the critical role local councils play in reducing road trauma and includes a commitment to delivering and refining the Local Government Road Safety Program (LGRSP) which assists NSW councils to reduce the likelihood of deaths and injuries from road trauma in their local communities.

Local councils are well placed to plan, implement and deliver road safety projects relevant to their communities. Councils interact regularly with local residents, schools, government agencies, businesses and other stakeholders. Council officers have a detailed knowledge of their local road networks, traffic management issues and road crash history.

Transport for NSW (TfNSW) works in partnership with local councils to co-fund Road Safety Officer (RSO) positions and contribute funding to LGRSP projects targeting road safety issues at a local level.

The objectives of the LGRSP are:

- Raise the profile of road safety within local government areas (LGAs)
- Consult with internal council stakeholders, in particular through the Local Traffic Committee and relevant local businesses, other government agencies and community organisations, which is integral to the delivery of effective road safety initiatives.
- Deliver regional, state and national road safety initiatives within the local context
- Develop, implement and evaluate evidence-based projects aimed at improving road safety in local communities
- Promote, encourage and support the adoption the 'Safe System' approach to road safety and integrate this within the strategic planning framework for local councils
- Facilitate the involvement of local businesses, other government agencies and community groups/clubs in community road safety

## **2. Features of the LGRSP**

Co-funding is available for approved councils to:

- Employ an RSO (see Section 6) whose tasks will include applying for road safety project funding (up to the amount approved by TfNSW)
- Support road safety projects (see Section 5) to address identified road safety issues in the LGA (up to the amount approved by TfNSW).

The Local Government Road Safety Program provides:

- Professional support for local councils to address local road safety issues
- Funding to support a dedicated behavioural road safety role to your LGA
- Project funding for behavioural and safer system road safety projects

A Program Funding Agreement (PFA) will be implemented between TfNSW and Councils setting out the responsibilities of both parties for delivery of the program.

From July 2021, it is proposed that PFAs be issued to councils every four years to give greater certainty and to ensure road safety goals can be integrated into councils' four-year strategic planning and budget cycles. To begin this transition, councils were

offered new PFAs in December 2018 covering the financial years 2019-20 and 2020-21 to align with current cycles and the NSW Road Safety Plan 2021.

A four-year cycle allows for the longer-term planning and implementation of a strategy. It provides ongoing funding where progress and program performance are satisfactory and requirements outlined in the PFA are met.

Councils will prepare a Local Road Safety Action Plan setting out proposed projects based on local crash data analysis, council priorities, community feedback, and the road safety priorities set out in the NSW Road Safety Plan 2021. The LGRSP database template should be used when preparing the Action Plan, which is subject to TfNSW approval.

All councils are required to demonstrate their financial and in-kind contribution to projects and tasks in their Action Plan and individual project applications.

Projects can include components that support development of council proposals for funding under other road safety programs, for example the NSW Safer Roads Program and Australian Government Black Spot Program. Both of these road safety infrastructure programs fund up to 100 per cent of the cost of the project.

In addition, councils choosing not to employ an RSO can apply for road safety project funding of up to 50 per cent of the cost of the project. This could include a HR component for the cost of personnel to plan and deliver the project. The project should be developed using the Safe System approach (see Section 4).

TfNSW Regional Road User Safety and Sydney Planning teams are the key contact for councils and Road Safety Officers in all aspects of the LGRSP.

All councils wishing to join the LGRSP are encouraged to contact the regional teams to express their interest. All expressions of interest will be carefully considered based on a strategic (risk-based) methodology using local road trauma data and ensuring adequate funding is available.

Councils who are successful in obtaining co-funding will be notified by the TfNSW regional office.



### **3. The Safe System Approach**

The Safe System approach to improving road safety takes a holistic view of the road transport system and the interactions among the key components of that system: Safe Roads, Safe Vehicles, Safe Speeds, and Safe People.

Road safety is a shared responsibility. We all need to make decisions with safety in mind, from the design of our roads and vehicles, investments, laws and education, and each road user acting safely each and every day.

The principles underpinning the Safe System acknowledge that:

- People sometimes don't follow the rules and make mistakes which can lead to crashes; however, no one should die or be seriously injured on the road as a result of these mistakes.
- The human body has a limited physical ability to tolerate crash forces – any impact greater than 30km/h increases the risk of dying significantly.
- Road safety is a shared responsibility among everyone, including those that design, build, operate and use the road system.
- We need to improve the safety of all four parts of the system - roads and roadsides, speeds, vehicles, and people/road use - so that if one part fails, other parts will still protect the person from serious injury or death.



#### **What does the Safe System approach mean for local councils?**

Local councils provide local road infrastructure, support local enforcement activities and provide their community with road safety messages and information.

Councils will deliver projects addressing local road safety issues to their community across the whole of the safe system influencing safer people, roads, vehicles and speeds in their local community. Projects will involve elements from each part of the safe system approach. Examples include:

#### Safe People

- Present 'On the Road 65Plus' workshops to address driving and pedestrian issues
- Work with school communities to address speed, parking, crossings and general road safety around schools
- Promote TfNSW road safety marketing communications relating to Towards Zero, country roads, enforcement, speed, drink driving, fatigue, drug driving, other road safety issues and tactics in line with state-wide priorities
- Provide local publicity to support local police enforcement activities
- Promote use of appropriate gear for motorcyclists
- Promote the 'Road Safety and Your Work, A Guide for Employers' to local employers and within council, including safe driving practices for council staff.

#### Safe Vehicles

- Contribute to council policies encouraging the purchase of ANCAP 5-star safety rated fleet vehicles
- Organise child car seat checking days and promote authorised child car seat fitting stations
- Promote the correct use of seatbelts and restraints
- Promote the 'Road Safety and Your Work, A Guide for Employers' to local employers and within council
- Promote ANCAP Used Car Safety Ratings.

#### Safe Roads

- Undertake road safety audits on local roads to determine appropriate treatments
- Work with Council engineers on the consultation process with local stakeholders for proposed road safety improvements on local roads
- Provide Council staff and local residents with information promoting safety at roadwork sites
- Assess pedestrian amenity and access routes and provide education to the local community on safer road user behaviours
- Promote the consideration of road safety in local traffic decisions and development applications
- Promote the 'Road Safety and Your Work, A Guide for Employers' to local employers and within council.

#### Safe Speeds

- Review areas which may benefit from the installation of a lower speed limit and advocate to council for safer treatments (e.g. High Pedestrian Activity Areas in shopping strips, transport interchanges)
- Provide regional TfNSW with information (speed counts, existing traffic facilities information, proposed treatments) to assist with speed limit reviews
- Promote school zone speed limits by working with school communities and local police
- Public education promoting safe speed messages
- Work with TfNSW and NSW Police to identify areas where speed enforcement is needed

- Conduct local speed check program around schools and other areas of high pedestrian activity
- Promote the 'Road Safety and Your Work, A Guide for Employers' to local employers and within council.

Projects submitted for part-funding through the LGRSP are to consider each component of the system.

Appropriate work under the LGRSP may include data analysis, supporting applications for other road safety grants and programs such as a proposal for a 40km/h high pedestrian activity area, supporting development of council applications for Safer Roads Program funding and supporting local speed enforcement as part of a broader project.

Engineering works are not funded from the LGRSP. Road safety infrastructure is funded by the NSW Safer Roads Program and Australian Government Black Spot Program. Information on these funding options is available from the TfNSW Local Government Services Manager in the regions.

## 4. Partner roles

The LGRSP is based on partnerships between TfNSW, and local councils. Their respective roles are as follows:

### 4.1. Transport for NSW – Centre for Road Safety, Insights & Engagement, and Campaigns & Sponsorships

- Set road safety priorities and direction under the NSW Road Safety Plan 2021 to provide a context for the LGRSP.
- Develop the framework and guidelines for the LGRSP.
- Ensure currency of the Local Area Marketing Toolkit to support the implementation of unpaid local area marketing collateral and compliance with paid advertising strategies.
- Develop road safety marketing communications and engagement strategies, and supporting public education resources.
- Oversee and facilitate compliance with the *Government Advertising Act 2011*, as well as current NSW Government advertising policies and guidelines.
- Report to Transport for NSW senior management and the Minister for Transport and Roads, and the Minister for Regional Transport and Roads on the LGRSP's performance.
- Provide funding

### 4.2. Transport for NSW – Regional and Outer Metropolitan and Greater Sydney

- Deliver the regional LGRSP and report progress to Transport for NSW.
- Issue Program Funding Agreements to councils.
- Provide councils with state and regional road safety priorities.
- Assess project applications and review/approve Action Plans submitted by councils on the LGRSP database.
- Support councils in planning, developing and implementing evidence-based local road safety projects.
- Approve and fund road safety projects.
- Monitor project progress to completion.
- Ensure local projects are consistent with state and regional strategies, priorities and directions.
- Ensure that communication materials are consistent with current Transport for NSW marketing communications and engagement strategies, including the 'Towards Zero' brand.
- Ensure that marketing and communications activities adhere to the *Government Advertising Act 2011* as well as current NSW Government advertising policies and guidelines.
- Ensure council projects are reviewed for effectiveness, and project reports completed.
- Coordinate regular RSO meetings with participating councils to provide updates on the program and current road safety initiatives.
- Manage process of new councils wishing to join the LGRSP and the replacement of councils who withdraw.

### 4.3. Local Councils – Road Safety Officer

- Plan, develop and implement evidence based local road safety projects; as agreed with TfNSW and using the LGRSP database.
- Ensure project objectives are clear and can be evaluated to determine road safety outputs and outcomes.

- Support state-wide strategies and programs, as appropriate, to deliver road safety project activities to local communities.
- Submit road safety projects and Action Plan through the LGRSP database for TfNSW approval.
- Demonstrate financial and in-kind contributions to projects.
- Report against project milestones.
- A report on all projects/activities in the Action Plan should be provided regularly with timing to be agreed with TfNSW region.

#### **4.4. Local Councils – Project Funding only**

Councils choosing not to employ an RSO can apply for road safety project funding of up to 50 per cent of the cost of the project. This could include a HR component for the cost of personnel to plan and deliver the project.

Partner roles and responsibilities are the same as if there was an RSO employed (see above).

## **5. Funding of road safety projects**

### **5.1 Funding principles**

- Approved RSO projects will be funded up to a level determined by TfNSW.
- RSO project funding can be planned across the duration of a Program Funding Agreement for approved projects. However, project funding for each subsequent year will depend on the achievement of milestones set out in the project plan for the current year.
- Specific project funds will vary depending on the scope of the project. Project funding will average around \$5,000 to \$10,000 per project over the life of the project where appropriate (an average of \$1,000 to \$3,000 annually where appropriate).
- Councils must demonstrate a financial or 'in-kind' contribution to each RSO led project.
- Project funding will be administered by the TfNSW region via the LGRSP data base, in line with current financial arrangements. Councils new to the program should contact the TfNSW Road User Safety Manager (RUSM) in their region (Road Safety Program Manager in Sydney region) for further details.
- Requests for project funding variations must be approved by TfNSW (outlining any project scope change and supporting evidence) prior to variations being implemented.
- Councils choosing not to employ an RSO can apply for individual road safety project funding (a grant) up to 50 per cent of the cost. This can include an HR component for the cost of personnel to plan and deliver the project.

### **5.2 Project scope**

The LGRSP focus on funding educational and behavioural projects to address demonstrated local road safety priority issues continues. However, a project developed using the Safe System approach may include activities to support engineering and enforcement activities.

The Safe System approach is to be adopted in the analysis and identification of road safety risks and development of road safety projects and activities.

Projects may include components that support development of council proposals for funding under other road safety programs (for example Safer Roads Program) and coordination of road safety across council. This could include activities such as data analysis and research.

### **5.3 Evaluation**

- Complete project milestone reports, annual evaluations and final evaluations via the LGRSP database.
- Project continuation is dependent on meeting project milestones and completing annual evaluation reports and provision of these to TfNSW for review and comment.
- Continuation of project funding will also be assessed for value for money, sustainability, achievement of objectives and successful implementation of strategies.

## **6. Funding of Road Safety Officers**

Councils may apply to employ an RSO to prepare, implement and evaluate a road safety Action Plan and road safety projects for council. TfNSW and council will agree on the road safety tasks undertaken by the RSO to be co-funded as part of the TfNSW financial contribution to the RSO's salary.

RSOs will document the road safety projects and tasks in the Local Road Safety Action Plan and regularly report on progress of these items to TfNSW. Ongoing financial contributions from TfNSW to an RSO position will be dependent on council meeting road safety project and task milestones and completing annual evaluation reports.

A group of councils can also jointly apply for funding to share a Road Safety Officer position.

A Program Funding Agreement (PFA) will be implemented between TfNSW and Councils setting out the responsibilities of both parties for delivery of the program.

From July 2021, it is proposed that PFAs be issued to councils every four years to give greater certainty and to ensure road safety goals can be integrated into councils' four-year strategic planning and budget cycles. To begin this transition, councils were offered new PFAs in December 2018 covering the financial years 2019-20 and 2020-21 to align with current cycles and the NSW Road Safety Plan 2021.

### **6.1 Funding principles**

Funding is available from TfNSW to co-fund a RSO position within council, up to 50 per cent of the cost, if the local government area is deemed to be in need of a RSO to address road safety issues. The need is based on a strategic (risk-based) methodology using local road trauma data.

Cost of employment is the salary paid to the officer plus on-costs (up to a maximum of 35 per cent). On-costs are provisions for all award leave conditions (including sick leave, maternity/paternity leave, long service leave), payroll tax, superannuation and workers compensation (where applicable) but not annual leave which is included in the calculation for salary. The TfNSW contribution to on-costs is up to 35 per cent of

costs as defined above and agreed between TfNSW and council. The funding contribution from TfNSW is capped at \$64,600 per annum.

### **6.2 Position HR requirements**

A standard role description is included in the Program Funding Agreement (PFA). Council's role description for the RSO position must be developed in consultation with and approved by the TfNSW.

Councils should ensure that RSOs have suitable skills and experience to undertake the role. A TfNSW representative must be included on interview panels.

The PFA sets the framework for employing an RSO and should be read in conjunction with this guideline.

## **7. Developing the Local Road Safety Action Plan**

Councils develop an Action Plan setting out the council's road safety activities and projects for the period of their agreement. This document will outline how councils plan to address the road safety problems and issues relevant to their LGA.

The Action Plan should be completed in the LGRSP database and provide a clear and succinct overview of Council's road safety projects and activities over the period.

**Section One** of the plan will include crash data analysis, LGA demographic information and other information (such as topography, major roads, known issues or emerging trends etc.) pertinent to the LGA. It will include a conclusion noting the road safety issues which the analysis has demonstrated should be targeted at a local level.

**Section Two** will summarise all proposed projects:

- LGRSP funded projects: Outline proposed strategies, outcomes and evaluation measures for each year that funding is being requested. Project timelines and milestone dates will be included in the detailed project application submitted through the LGRSP database.
- All other road safety projects and/or activities: Indicative funding amounts from Council and other sources should be provided along with a short description of the project/activity and how it will be evaluated.

When developing or reviewing the Action Plan, councils should consider the following:

### **Section One**

- Outline how the Action Plan aligns with the Safe System approach to road safety and how it contributes to the Road Safety Plan 2021
- Identify and prioritise the road safety issues for the LGA so that high risk issues are addressed (see 7.1)
- Determine projects that council will request part-funding from TfNSW (7.2).



## **Section Two**

- Outline projects and activities that are being undertaken over each financial year, to address identified local road safety issues
- Explain the basis for the expectation of the effectiveness of the planned projects
- Outline project objectives and strategies
- Outline the timeframe of each project/activity
- Outline the financial resourcing of each project/activity
- Specify the council's contribution (financial and in kind)
- Set out the evaluation measures for each project
- Identify if a road safety officer will be employed either individually or shared with another council or councils
- Obtain council management approval.

### **7.1 Integrating road safety with Local Government Planning and Reporting**

The [Integrated Planning and Reporting \(IP&R\) framework](#) was introduced under the Local Government Act in 2009. Under this framework every Council must develop a 10 year Community Strategic Plan, along with supporting four year Delivery Programs and annual Operational Plans.

The framework allows NSW councils to draw their various strategic plans together, understand how they interact and get the maximum leverage from their efforts by planning holistically and sustainably for the future.

Local Road Safety Action Plans provide an opportunity to form partnerships with other stakeholders who have similar road safety objectives to integrate road safety actions into local planning, build a safety culture and accelerate innovative local road safety solutions. It should link council and community activities in the achievement of road safety objectives within the broader framework of the Council's Community Strategic Plan and related delivery and operational plans.

### **7.2 Identifying road safety issues**

Considerations when identifying road safety issues for the Council include:

- Issues identified in the [NSW Road Safety Plan 2021](#), [NSW Road Safety Strategy 2012-21](#) and [Motorcycle Safety Action Plan 2017-2019](#)
- Crash data that indicates there is a road safety issue in your area
  - Use the most recent finalised five year data
  - Consider fatal crashes
  - Consider injury crashes
  - Research behavioural factors in crashes, for example alcohol, speed, driver fatigue
  - Consider the times of crashes, for different factors, crash types, etc
  - Consider the crash types (e.g. vehicle off road, vehicle crashes into side of other vehicle at intersection)
  - Consider the types of locations (e.g. curves or intersections)
  - Consider the demographics (age, sex, residence) of people involved in crashes, for different factors, crash types, etc.
  - Many local areas will have few if any fatal crashes over a five year period. Consider the types of locations where fatal crashes happen elsewhere in the broader region that are similar to the local area
  - Consider crash types that are more likely to result in fatal or injury crashes as a predictor of future fatal crashes

- Identify problem road links, areas or sites
  - Consider the speed limit where crashes happened
  - Information on the local population
    - What are the significant demographic characteristics? What are the dominant languages spoken in the area, other than English?
  - Information on the topography of the area. How does it affect roads, speed limits and resulting safety issues?
  - Use regional information provided by TfNSW
  - Obtain and include information from local stakeholders including: Police, council engineers, other government agencies, local businesses, sporting clubs, venues, schools, representative bodies and target groups
- Set out the main road safety issues, with an explanation of how they have been identified from the above information and analyses

### **7.3. Projects to address issues identified**

- Select actions that will address the road safety issues that have been identified. This can include emerging issues based on population trends and forecasts. Proactive road safety projects could be considered.
- Explain how the planned project addresses the identified problem
- Outline how the project demonstrates the Safe System approach to road safety.
- Outline how the project supports TfNSW road safety strategies.

### **7.4. Explaining why planned projects will be effective**

- Use a reliable source of information on relevance and effectiveness of this type of action. For example:
  - Guidelines issued by TfNSW or TfNSW
  - Local Police intelligence
  - Use of similar actions in the past, in this or similar councils, together with evidence of past effectiveness
  - Expectations of effectiveness should be based on sound evidence
- Explain how you would ensure the necessary expertise, resources and commitment to implement the project

### **7.5. Timing**

- Start and end dates
- Dates of any major events or milestones
- A projects duration may be between one and three years (with different milestones achieved each year based on preceding annual review)

### **7.6. Resources**

- Total funding
- Funding requested from TfNSW
- Council contribution
- Project Officer (usually Road Safety Officer)

### **7.7. Evaluation**

- Outputs (what was delivered?) and outcomes (what changed as a result?)
- How these will be measured
- Any appropriate comparison (e.g. with neighbouring LGAs)
- Note that evaluations of individual projects should focus on assessing the success of project delivery and the immediate results achieved. The project

evaluation should be used to improve future delivery and assess where time, money and effort should be focused.

#### **7.8. Council approval**

- The Action Plan and proposed projects must have council management approval

#### **7.9. Special Considerations – Advertising (see section 12 for more information)**

- Consider if paid advertising is essential for delivery of the Action Plan and the same outcomes cannot be achieved via non-advertising communications and community engagement activities. Paid advertising requests are for exceptional activity only and will not always be approved.
- Indicate any proposed paid advertising, the nature and value being proposed.
- Any proposed paid advertising (local newspapers, Facebook posts, outdoor billboards etc) as a component of the Action Plan must be approved by Transport for NSW through the relevant TfNSW region to ensure it does not breach NSW Government advertising guidelines and expenditure limits for each annum.

### **8. Reviewing the Action Plan**

Council's Action Plan should be reviewed annually in the LGRSP database to ensure the proposed projects and tasks continue to address the local road safety issues.

An analysis of the most recent crash data (five-year data if available) and review of LGA wide crashes will assist in determining if tasks and activities outlined in the Action Plan require revision or if they are still meeting local needs.

Any identified changes to projects or tasks in the Action Plan should be discussed with council management and the TfNSW region prior to changes being officially requested.

### **9. Developing project funding applications**

Based on the information provided in Section Two of the Action Plan, each project funding application will provide comprehensive detail so the proposal can be reviewed and compared to other proposals received within the TfNSW region to determine funding allocations for the coming financial year.

For multi-year projects, ongoing funding is dependent on the successful delivery of the preceding year of the project along with completion and submission of the project evaluation in the LGRSP database to the TfNSW region.

Project funding applications must be completed using the LGRSP database. Advice on completing applications can be sought from the TfNSW Regional Office.

### **10. Action Plan, project funding applications & reporting requirements**

Due dates for submission of Action Plans and project funding applications in the LGRSP database can be obtained from the Regional TfNSW office as dates may vary among regions.

Requests for project variations (either funding or timelines) must be submitted to TfNSW for approval in the LGRSP database (outlining any project scope change and supporting evidence) prior to variations being implemented.

## 11. Project areas based on road safety issues and risks

### 11.1 Speed

The NSW road safety speed program aims to reduce speeding, providing safer travel for all road users, and reducing the number and severity of speed related crashes.

#### **Background:**

In 2018, 135 people were killed and 3,037 injured (including 1,202 serious injured) in NSW in crashes where speeding was a contributing factor. Crashes which involved speeding represented at least 39 per cent of fatal crashes and 16 per cent of all casualty crashes. While the overall road toll has fallen in recent decades, the proportion of speed-related fatal crashes has remained at around 40 per cent of total fatal crashes each year and is the biggest behavioural contributor to fatalities on NSW roads.

Attitudinal research indicates that there is a high level of community acceptance that speed is a key contributor to the NSW road toll, yet most drivers do not consider speeding automatically dangerous or an immediate risk to their personal safety. The threat of enforcement is identified by most drivers as the largest modifier of their speeding behaviour.

The strongest effects on positive behavioural change and casualty crash reductions in relation to speeding occur when targeted enforcement programs are accompanied by extensive public education and high awareness of mobile speed camera enforcement<sup>1</sup>. For this reason, TfNSW uses a coordinated package of speed enforcement initiatives in combination with advertising campaigns, as this is a proven strategy for ensuring compliance with speed limits.

#### **Strategic approach and objectives:**

The [NSW Speed Camera Strategy 2012](#) (the Strategy) highlights the expanded rollout of speed camera programs as a key initiative to address speeding in NSW. The Strategy outlines the importance of community education to increase the transparency of the operation and effectiveness of speed cameras. The Road Safety Plan 2021 augments the Strategy by expanding the average speed camera program from regional areas to metropolitan areas to address risks associated with greater truck movements.

The speeding behavioural program aims to reduce speeding, providing safer travel for all road users. Its objectives are:

- Improve the compliance of NSW drivers with the speed limit.
- Encourage motorists to drive to the prevailing conditions.
- Increase driver's perception that speeding is socially unacceptable.
- Promote the safety benefits of the NSW speed camera program and appropriately set speed limits.
- To improve formal interagency coordination, communication and joint planning processes and structures with local government, NSW Police, key regional stakeholder agencies and industries.

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<sup>1</sup> Davey & Freeman, 2010

**Current TfNSW programs and approach:**

- NSW Speed Camera Strategy – speed camera programs, and their continued rollout, to support Police enforcement
- Road Safety Plan 2021
- High visibility police enforcement
- Community education – Enforcement ‘Stop it... Or cop it’ campaign targeting speeding
- 40km/h around stopped emergency vehicles
- Community engagement – community nominations for speed cameras.

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved)
- Public education to support police enforcement
- Public education/consultation related to road safety engineering projects (speed related)
- Local media releases and promotions linking with regional and state-wide campaign strategies
- Consulting with communities to address specific speed problems, using courtesy speed checks, police enforcement and public education initiatives
- Promoting compliance with posted local speed limits
- Identifying road sections where increased speed enforcement appears to be necessary and draw to the attention of police and TfNSW
- Identifying road sections where the speed limit appears inappropriate and draw to attention of TfNSW
- Identifying and advocating for, locations for 40km/h High Pedestrian Activity Area speed zones
- Promoting knowledge of the Safer Roads NSW website for nomination of speed camera locations and requests for speed limit reviews

**Measures of success may include (depending on tools/activities used):**

- Reduced average travel speeds and/or improved compliance with speed limits on selected roads
- Local enforcement supported by a public education strategy
- Positive Police and TfNSW response to identified local need for speed zone review or targeted enforcement
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in community engagement and acceptance regarding safer travel speeds
- Implementation or expansion of high pedestrian activity areas.

**Useful background knowledge:**

- Current TfNSW marketing communications and engagement resources for speed management (toolkit - access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](https://roadsafety.transport.nsw.gov.au))
- Material on Safer Roads NSW website ([saferroadsnsw.com.au](https://saferroadsnsw.com.au))
- Local crash data from ( <https://tabanalytics.transport.nsw.gov.au>)

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## **11.2 Drink driving**

The NSW drink drive program aims to reduce alcohol involvement in all crashes.

### **Background:**

In 1980, a total of 389 people were killed in alcohol related crashes in NSW, which accounted for 30 per cent of the road toll. In 2017, data indicates that figure dropped to 55 fatalities, around 14 per cent of the road toll. However, alcohol-related crashes still represent a key contributor to the NSW road toll.

While community attitudes to drink driving have changed dramatically since the 1980s, crash analysis, attitudinal research and offence data highlight that drink driving remains a key challenge on NSW roads, especially in country areas.

From 2014 to 2018 there were a total of 244 fatal crashes involving alcohol, resulting in 273 fatalities (15per cent of all fatalities). During this period there were also 3,761 injury crashes resulting in 4,769 people injured, including 1,878 people seriously injured (7per cent of all serious injuries). While alcohol related fatalities have been generally trending down, since 2015 alcohol related fatalities have increased from a low of 45 fatalities in 2015 to 55 fatalities in 2017 and 67 fatalities in 2018. Alcohol-related serious injuries have remained relatively stable over the last five years, accounting for around 7 per cent of all serious injuries.

Males account for the majority of fatalities (93 per cent) and serious injuries (79 per cent) from alcohol related crashes. Age is also a significant factor in alcohol related crash risk, with males in all age groups from 17 to 49 over-represented in alcohol related fatalities and serious injuries, compared with the gender by age distribution of fatalities and serious injuries from crashes not involving alcohol.

NSW attitudinal research indicates a higher proportion of males residing in regional areas aged between 26-49 years, and males residing in metropolitan areas aged 16-25 years drink drive. For females, the highest proportion was found in the 16-25 age group who reside in regional NSW and represented the highest proportion of drink drivers<sup>2</sup> within the NSW driving population.

Since the introduction of the zero BAC rule in 2004 for novice licence holders (learner and provisional) the number of persons killed or injured as a result of a crash where the novice licence holder had an illegal level of alcohol has fallen. The number of people killed as a result of a crash where a novice driver had an illegal presence of alcohol decreased from a high of 27 in 2010 to 11 in 2017 and similarly, serious injuries decreased from 166 in 2006 to 99 in 2017.

### **Strategic approach and objectives:**

Enforcement of drink driving laws is a major deterrence strategy to address drink driving and is supported by the current 'Plan B' public education campaign.

Current programs have been developed to address serious repeat and high risk drink drive offenders. The NSW Sober Driver Program is an educational and rehabilitation program targeting repeat drink drivers.

The Mandatory Alcohol Interlock Program (MAIP) applies to serious (high range) and repeat (twice in 5 years) drink driving offenders and as of December 2018, the MAIP was expanded to also apply to drivers convicted of all middle-range drink driving. The interlock program aims to actively prevent drink driving on NSW roads, and to reduce

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<sup>2</sup> Reported drink driving within the last 6 months.



alcohol related crashes. The program separates offenders' drinking and driving behaviours. The Traffic Offender Intervention Program (TOIP) is an educational course open to offenders who have been found guilty of (or pleaded guilty to) a road transport offence in NSW Local Courts.

Under the Road Safety Plan 2021 additional new counter measures are being implemented to address lower and mid-range drink driving offenders:

- In December 2018, the vehicle sanctions scheme was expanded to include repeat, high-risk drink drivers. Vehicle sanctions include confiscating a driver's vehicle number plates or impounding a driver's vehicle, which typically apply for three months
- In May 2019, any driver caught for a low-range drink driving offence will be fined \$561 and will lose their licence immediately at the roadside for three months.

A survey of the NSW community, completed to inform the development of the Road Safety Plan 2021, found 90 per cent consider alcohol and drug testing important for road safety and 84 per cent supported the use of alcohol interlocks for drink-driving offenders.

**Current TfNSW programs and approach:**

- Separation of drinking from driving through promotion of pre-planning – i.e. 'What's Your Plan B?' advertising campaign
- RBT enforcement – working with Police to strengthen program and ensure tough penalties are consistently and swiftly applied
- NSW Mandatory Alcohol Interlock Program – applicable to mid, high range and repeat offenders
- Penalties for lower range drink driving first offenders
- Vehicle sanctions for repeat and high risk drink drivers.
- NSW Sober Driver Program
- NSW Traffic Offender Intervention Program
- Educational and rehabilitation programs for repeat drink drive offenders
- Partnership with Cricket NSW supporting the 'Plan B' campaign.

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved).
- Public education to support Random Breath Testing (RBT)
- Initiatives (in partnership with other government agencies or local Liquor Accord) to:
  - Improve the responsible service of alcohol
  - Increase the number of self-funded or jointly-funded alternative transport schemes
  - Increase/support enforcement strategies
- Local media releases and promotions linking with regional and state-wide campaign strategies
- Consultation with police regarding enforcement strategies
- Consideration of road safety in planning decisions for licensed venues
- Assisting in infrastructure projects to help venues to manage alcohol issues such as the provision of taxi ranks, pedestrian fencing and appropriate speed limits

- Consultation with sporting clubs to encourage alternative transport for events, through Good Sports ([goodsports.com.au](http://goodsports.com.au)) if appropriate.

**Measures of success may include (depending on tools/activities used):**

- Successful delivery of initiatives developed in partnership with other government agencies or local Liquor Accord
- Liquor Accord meetings attended; changes made or decisions influenced as a result of road safety input
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed using surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in community engagement and changed attitudes about drink driving
- Positive Police response to consultation regarding local enforcement strategies
- Road safety input successfully influenced planning decisions for licensed venues, infrastructure to help venues manage alcohol issues, and/or alternative transport for sporting and other events.

**Useful background knowledge:**

- Current TfNSW marketing communications and engagement resources for drink driving (toolkit - access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](http://roadsafety.transport.nsw.gov.au))

### **11.3 Drug driving**

The NSW drug driving program aims to reduce the occurrence of drug driving, and to reduce drug driving related crashes.

**Background:**

Drug driving is a significant behavioural issue in NSW that is targeted through high visibility enforcement, combined with public education. The use of illicit drugs causes changes in the brain which disrupt normal cognitive processes or functioning, and can impair driving ability and increase crash risk.

Since 2010, NSW has been collating fatal crash data on drivers and riders involved in fatal crashes with an illicit drug present in their system.

The fatal crash data covers cannabis, speed (amphetamines/ice) and ecstasy, and relates to the presence in the driver's or rider's system and not the level of impairment.

Data for 2018 shows that there were 69 deaths (20 per cent of all fatalities) from crashes involving a driver or rider with an illicit drug in their system, 12 fewer fatalities than 217.

Attitudinal research indicates that 30 per cent of NSW drivers who use illicit drugs have driven after drug use at some time in the past, and that many do not believe that drug use affects their driving skills or that enforcement is likely.

**Strategic approach and objectives:**

To strategically address the behaviour and reduce drug driving related road trauma, NSW drug driving policy is based on general deterrence. High visibility enforcement is combined with public education to increase drivers' perception that they will be caught if they risk drug driving. As experience has shown with drink driving and random breath testing (RBT), increasing the actual and perceived likelihood of being caught is essential to driving down the road toll.

NSW uses a two-tiered approach to drug driving enforcement that combines zero tolerance and impairment approaches. Mobile Drug Testing (MDT) and presence offences enable efficient and random roadside testing. This enforcement targets drivers who have recently used common illegal drugs that are known to impair driving and feature in the NSW road toll. Blood and urine testing, and the more serious offence of driving under the influence (DUI), applies to drivers that are visibly impaired. This testing enables enforcement of drivers impaired by a range of prescription or illegal drugs, or a mix of substances.

Under the Road Safety Plan 2021, new countermeasures were implemented to address drug driving by strengthening penalties and enhancing enforcement. These included:

- Increased penalties for impaired drug drivers of up to two years imprisonment, fines of \$5,500 and licence disqualification for up to five years, introduced in December 2018
- On-the-spot licence suspension of 3 months for drug driving first time offenders and fine, from May 2019.

**Current TfNSW programs and approach:**

- Ongoing data collection and improvement to enable analysis of the drug driving problem
- High visibility police enforcement – including funding of the roadside drug testing program which is expanding from 100,000 to 200,000 tests a year by the end of 2020
- Expansion of the program to include roadside testing for cocaine
- Vehicle sanctions for first time drug presence offences detected on the roadside via NSW's mobile drug testing (MDT) program.
- Community education campaign – 'Stop it...Or cop it', enforcement-based campaign to reinforce increased police testing
- High school education programs – alcohol and other drugs materials
- Increased maximum penalties for drug drivers to two years imprisonment, fines of \$5,500 and/or licence disqualification for up to five years, equivalent to high range drink driving
- Providing for appropriate restrictions on people who drive after using other drugs, in consultation with health experts.

**Typical project components may include:**

- Public education to support TfNSW publicity campaigns, using material from TfNSW (paid advertising is only for exceptional activity and must be approved)
- Public education to support issues around the dangers of drug driving and using prescription drugs while driving
- Public education to support Mobile Drug Testing (MDT)
- Local media releases and promotions linking with regional and state-wide campaigns
- Consultation with police regarding enforcement strategies
- Enlisting stakeholders to be involved in delivery of the project

**Measures of success may include (depending on tools/activities used):**

- Successful delivery of initiatives developed in partnership with stakeholders or other government agencies
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in community engagement and changed attitudes about drug driving
- Positive Police response to consultation regarding local enforcement strategies.

**Useful background knowledge:**

- Current TfNSW marketing communications and engagement resources for drug driving (toolkit – access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- NSW Centre for Road Safety website (<roadsafety.transport.nsw.gov.au>)

#### **11.4 Driver fatigue**

The NSW driver fatigue program aims to reduce crashes by encouraging drivers and riders to take regular breaks and be aware of the signs of fatigue.

**Background:**

Fatigue is one of the three leading behavioural contributors to the NSW road toll. Getting behind the wheel after 17 hours awake can have similar effects on driving performance as a person with a blood alcohol level of 0.05. Fatigue negatively impacts perception, alertness to hazards, cognitive processing and movement. Performance is also affected by lapses in attention and micro sleeps.

In 2018, 67 people (19%) died in fatigue related crashes, a decrease of seven from 2017, but still trending high. There were 988 people injured (including 672 seriously injured) in fatigue related crashes.

**Strategic approach and objectives:**

Given there is currently no regulatory tools to address driver fatigue TfNSW relies upon public education campaigns to achieve behaviour change. With a focus on self-regulation and a call to action to “Test Your Tired Self” drivers are encouraged to self-assess before driving, not just every two hours. With an increasing focus on shorter trips and identification of at-risk groups including shift workers and around local and regional issues there is an increasing need to engage with industry and workplaces to encourage driver fatigue management strategies.

**Current TfNSW programs and approach:**

- Safer Roads Program – installation of wide centre lines, flexible barriers, audio tactile (rumble) line markings and sealed shoulders
- Focus on self-regulation – ‘Don’t Trust Your Tired Self’ public education campaign
- Interactive Test – ‘Test Your Tired Self’ to test how tired you might be before you get behind the wheel
- Encouraging self-assessment before driving, not just every two hours

- Any trip, long or short, day or night, metro or regional – language shift from ‘fatigue’ to ‘tired’
- Driver Reviver Sites which operate throughout NSW school/university holidays with places to take a break.

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved)
- Developing educational workshops or staff fatigue management plans in conjunction with HR departments of local employers/businesses and council
- Working with tourism stakeholders to promote 24-hour truck stops, Driver Reviver sites, rest areas, local parks with amenities and other locations that are suitable for drivers to take breaks
- Identifying new locations or opportunities for the promotion of driver fatigue awareness and promotion of safe and attractive facilities and locations for drivers to take breaks during long journeys
- Advertising local Driver Reviver operations prior to and during peak holiday periods. Monitor sign posting and report problems to TfNSW and the State Co-ordinator (in consultation with region)
- Educating the community about local engineering projects designed to reduce the likelihood and severity of fatigue crashes e.g. Clear zone improvements, centre and roadside safety barriers and rumble strips
- Local media releases and promotions linking with regional and state-wide campaign strategies

**Measures of success may include (depending on tools/activities used):**

- Educational workshops successfully delivered or staff fatigue management plans completed and implemented with local employers/businesses and council
- Number of people using Driver Reviver sites
- New locations or facilities for driver rest breaks implemented
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in community engagement or changed attitudes about driving tired, and/or improved understanding about the importance of engineering projects to reduce the likelihood and severity of fatigue crashes
- Number of fatigue signs on key travel routes during public holiday periods.

**Useful background knowledge:**

- Current TfNSW marketing communications and engagement resources for driver fatigue (toolkit – access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](https://roadsafety.transport.nsw.gov.au))

## **11.5 Seatbelt and child car seat use**

The restraints program aims to increase the effective and correct use of seatbelts and child car seats.

**Background:**

In a crash, a person who is not restrained by a seatbelt will continue to travel forward at the speed the vehicle was travelling until something stops them. Wearing a seatbelt doubles the chance of survival, and reduces the risk of injury in a road crash. Although it has been compulsory to wear seatbelts in NSW since 1971, in 2018, there were 25 vehicle occupant deaths (7 per cent of all fatalities) due to occupants not wearing an available restraint.

In 2018, the NSW Police Force issued 21,550 fines to drivers in NSW for vehicle occupants not wearing a seatbelt.

**Strategic Approach and Objectives:**

Penalties of fines and demerit points apply to drivers that do not wear a seatbelt or who fail to ensure their passengers use seatbelts. Passengers aged 16 years and older who do not use an available seatbelt can also be fined. Double demerit points also apply for non-use of seatbelts and restraints during all holiday periods.

**Current TfNSW programs and approach:**

- Education coupled with enforcement – promotion of the enforcement campaign, ‘Stop it...Or cop it’, targeting non-use of occupant restraints
- Promote the ‘Child Car Seat’ website that has information about more than 200 types of children’s car seats and booster seats
- Promote the correct purchase and installation of child restraints through the distribution of information and resources to child care centres, child related organisations and immunisation clinics
- Promote fitting services through parent and carer organisations e.g. Family Day Care
- Promote restraint use among heavy vehicle drivers
- Promote restraint use among Aboriginal communities.

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved)
- Promoting drivers’ responsibility to ensure that all occupants wear appropriate restraints
- Promoting legal requirements and safety benefits of children using appropriate restraints for age and size, e.g. child car seat fitting days
- Promoting authorised fitting stations and correct use of child car seats
- Media releases about local seat belt enforcement initiatives
- Promoting initiatives in community languages as appropriate for the LGA
- Further promotion locally through local health services and pre/post-natal clinics
- Local media releases and promotions linking with regional and state-wide campaign strategies

**Measures of success may include (depending on tools/activities used):**

- Number of customers utilising child car seat fitting stations, including comparison with previous year’s attendance
- Percentage of car seats that required adjustment at fitting stations
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)

- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in community engagement or changed attitudes about child car seats or seat belt use.

**Useful background knowledge:**

- Current TfNSW marketing communications and engagement resources for occupant restraints – seatbelt use and child car seats (toolkit – access via the TfNSW Creative Assets library:  
<https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- Child Car Seats website ([childcarseats.com.au](http://childcarseats.com.au))
- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](http://roadsafety.transport.nsw.gov.au))
- Neuroscience Research Australia: child injury page:  
[neura.edu.au/health/child-injury](http://neura.edu.au/health/child-injury).

## **11.6 Distraction**

The distraction program aims to raise awareness among all road users of the dangers of distractions, including mobile phone use, personal music players and in-car navigation systems.

**Background:**

In 2018, nine per cent of all driver involvements in fatal crashes involved an identified distraction. The largest distraction category is “distracted by something outside the vehicle” with 66 per cent. This category includes situations such as view obscured by parked vehicle / congested traffic and vision reduced due to rising / setting sun.

Driver distraction due to mobile phone use is an increasing road safety problem, heavily impacted by continual advances in mobile phone and related technology. International research has shown that mobile phone use increases the risk of a crash, with the greatest risk occurring in situations where drivers have to look away from the road and or physically interact with their mobile phone. At 60km/h, a car travels 33 metres in two seconds; at 100 km/h it travels 55 metres.

In NSW since 2012, there have been 182 casualty crashes involving a driver/rider using a hand held mobile phone – resulting in 13 deaths and 243 injuries (based on preliminary data available as at 28 November 2019). Of those, 90 casualty crashes occurred in country NSW – resulting in 11 deaths and 112 injuries. It is important to note that this crash data is considered incomplete due to under-reporting. Findings from a recent Australian study<sup>3</sup> support this position, with 30 per cent of drivers who had been involved in crash or near miss reporting the reason was due to mobile phone use.

In 2018, the NSW Police Force issued 37,502 fines to drivers in NSW for illegal mobile phone use.

Attitudinal research<sup>4</sup> shows while around 80 percent of drivers believe that talking on a mobile increases the risk of a crash, 64<sup>5</sup> per cent use a mobile phone while driving. In addition, 36 per cent admit to using a hand-held phone while driving and 21 per

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<sup>3,4</sup> Department of Infrastructure, Regional Development and Cities. (2018) *Community Attitudes to Road Safety – 2017 Survey Report*

<sup>5</sup> Includes compliant hands-free mobile phone use.



cent reported to using their mobile phone for other activities such as browsing the internet and taking photos etc. while driving.

Seventy-four per cent of the NSW community support the use of cameras to enforce mobile phone offences.

**Strategic approach and objectives:**

Effective enforcement and strong penalties provide a strong deterrence effect for mobile phone use.

On 17 September 2018, the Government increased the demerit point penalty for illegal mobile phone use from 4 to 5 points, resulting in a total of 10 demerit points during double demerit periods. The increase in demerit points, combined with the \$337 fine ensures there is a significant deterrent for illegal mobile phone use. This builds on other initiatives undertaken by the NSW Government, including:

- In 2015, adding mobile phone offences in the double demerit point scheme.
- In 2016, increasing the demerit point penalty for mobile phone offences from three to four points and extended the mobile phone ban for novice drivers to include Provisional P2 licence holders.
- As part of the Road Safety Plan 2021, legislative changes to allow camera based detection of mobile phone offences were introduced to Parliament in March 2018. These changes were passed and commenced on 1 July 2018.
- On 1 December 2019, the Mobile Phone Detection Program commenced in warning mode following a successful trial.
- On 1 March 2020 the mobile phone detection program began enforcing illegal use of mobile phones while driving or riding.

In addition to rules that limit mobile phone distraction, there are other distraction related road rules. These include:

- Requirements that motorists have proper control of their vehicle, do not drive with an animal in their lap or ride with an animal between them and their handlebars. The penalty for these offences is a \$457 fine and three demerit points.
- Restrictions on driving with a visual display units visible to the driver and a requirement that the driver have a clear view of the road. The penalty for these offences is a \$344 fine and three demerit points.

**Current TfNSW programs and approach:**

- Mobile Phone Detection Program to detect illegal phone use.
- Education coupled with enforcement – promotion of the enforcement campaign, ‘Stop it...Or cop it’, targeting illegal mobile phone use
- Continue research to understand issues related to distraction for all groups
- Continue to work with Australian Road Rules Maintenance Advisory Group on reviewing road rules for mobile phones and other devices
- Improve data collection and enhance crash data to better understand contribution to road trauma
- Work with Police to strengthen enforcement of illegal mobile phone use
- Monitor in-vehicle devices that may have an impact on distraction
- Under the Graduated Licensing Scheme, restricting all mobile phone use from driving for novice drivers
- Partnership with the Sydney Swans to raise awareness of the dangers of illegally using a mobile phone when driving. The partnership uses the power of sport through player appearances to call on fans to reconsider their ‘always

on' approach to social media to help get everyone home safely by not picking up and using their phone while driving. The Sydney Swans has a fan base of more than 1,345,000 (65 per cent male to 35 per cent female) which is the highest fan base in the AFL and across the four major football codes in NSW.

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved)
- Public education to support police enforcement (mobile phone use)
- Local media releases and promotions linking with regional and state-wide campaign strategies
- Work with businesses in the regions to distribute information, resources and advice on the Road Safety and Your Work: A Guide for Employers, including workplace mobile phone policies
- Developing and promoting mobile phone policies (hands-free or no mobile phone use when driving) in conjunction with HR/Fleet departments of local businesses
- Promotion of mobile phone policies at council.

**Measures of success may include (depending on tools/activities used):**

- Educational workshops about distracted driving / distracted pedestrian issues successfully delivered with local employers/businesses, council and/or community groups
- Mobile phone policies developed and implemented with local employers/businesses or council
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in community engagement or changed attitudes about mobile phone use or driver or pedestrian distraction / mobile phone use.

**Useful background knowledge:**

- Current TfNSW marketing communications and engagement resources for driver distraction and illegal mobile phone use (toolkit – access via the TfNSW Creative Assets library:  
<https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](https://roadsafety.transport.nsw.gov.au)) – see the 'Staying Safe' section

## **11.7 Pedestrian safety**

The pedestrian safety program aims to increase the safety of pedestrians.

**Background:**

Pedestrians are vulnerable road users and in the event of a crash, unlike vehicle occupants, have no protection to shield them from the force of a crash. Therefore, pedestrian crashes often result in more severe outcomes. There are various factors which may contribute to pedestrian crashes across the network. This includes a growing population, ageing population and walking becoming a more popular mode of transport.

Pedestrians include not only predominantly 'walking' road users, such as children and older road users, but all road users. Walking is typically the key start and end point of any journey, such as journey in a vehicle or by bus. All road users are regular 'pedestrians' regardless of whether they connect their on-foot journeys with being 'a pedestrian'. Research also shows that risky and non-compliant pedestrian behaviours are widespread.

In 2018, pedestrian fatalities increased to 69 (up by 28 per cent) from 54 in 2017. More than half (54 per cent) of the pedestrians killed were aged 60 years or more, although 22 per cent of the population is represented by people of this age.

In 2018, a total of 1,118 pedestrians were injured, 556 seriously.

**Strategic approach and objectives:**

Pedestrian safety is addressed through measures outlined in the NSW Road Safety Strategy, the Road Safety Plan 2021 and delivered actions under the [Pedestrian Safety Action Plan 2014-16](#). The approach is informed by the pillars of the Safe System: safer roads, safer vehicles, safer speeds and safer road users. The pedestrian program aims to improve pedestrian and driver behaviour to reduce pedestrian casualties.

Its objectives are:

- Ensure appropriate speed limits and infrastructure are in place in high pedestrian areas
- Improve drivers and pedestrians understanding of the vulnerability of pedestrians
- Increase compliance with pedestrian road rules, and driver compliance with speed limits in high pedestrian areas.

Under the Road Safety Plan 2021, and the priority area 'liveable and safe urban communities' there is a renewed focus on pedestrian safety.

Key actions include:

- Installing traffic calming, pedestrian refuges and crossings in busy urban places
- Partnering with local government to expand 40km/h in high pedestrian activity and local areas.

**Current TfNSW programs and approach:**

- Red-light speed camera program to reduce driver speed and improve red-light compliance at high risk intersections
- NSW Police Force Motorcycle Response Group to improve pedestrian compliance
- Promotion of the 'Look Out Before You Step Out' and 'Be Truck Aware' pedestrian safety campaign messages
- Targeted communication initiatives, including On the road 65Plus
- School based education programs
- Increasing 40km/h high pedestrian activity areas
- Reviewing applications of shared paths
- Researching pedestrian distraction.

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved)
- Identifying pedestrian crash areas around licensed premises, shopping areas and new developments etc. Work with the local community to implement appropriate countermeasures
- Working with council engineering and planning sections to implement pedestrian safety features on roads in high volume pedestrian areas
- Identifying high pedestrian activity areas with apparent need for 40 km/h speed limits and work with TfNSW to assess and develop proposals for consideration
- Other work to improve urban speed management which has the potential to improve pedestrian safety
- Promoting driver awareness of their responsibilities regarding pedestrians and their relationship to pedestrian safety
- Local media releases and promotions linking with regional and state-wide campaign strategies
- Promote pedestrian awareness of road risks and safe practices to increase their safety.

**Measures of success may include (depending on tools/activities used):**

- Implementation or expansion of high pedestrian activity areas.
- Council implementation of pedestrian safety features (such as traffic calming, pedestrian refuges and crossings, including for children, older and alcohol impaired pedestrians) on roads with high pedestrian volumes in the local road network
- Implementation of other work to improve urban speed management
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community), especially:

**Pedestrians:**

- Are aware of road risks and safe road user behaviours
- Use pedestrian facilities and safe practices to cross roads
- Are aware of causes of distraction

**Drivers:**

- Are aware that lower speed limits (e.g. 40km/h) improve pedestrian safety
- Are aware of the need to give way to pedestrians
- Comply with 40km/h speed limit when driving through high-use pedestrian areas
- Are aware of the high risk faced by children, older people and alcohol impaired pedestrians
- Any data or feedback suggesting an increase in community engagement or changed attitudes about pedestrian safety and the important role of lower speed limits.

**Useful background knowledge**

- Current TfNSW marketing communications and engagement resources for pedestrian safety (toolkit – access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](https://roadsafety.transport.nsw.gov.au))

**11.8 Motorcycle safety**

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The motorcycle safety program aims to increase rider safety. Issues can include riders wearing appropriate protective gear. Education programs can include efforts to remind all drivers of the need to look out for motorcycles, particularly at intersections.

**Background:**

Motorcycle riders are over represented in NSW road trauma. In 2018, motorcycle riders accounted for 15 per cent of road fatalities, while only making up around 4 per cent of registered vehicles in NSW. While there has been a significant reduction in the overall road toll in NSW since 2000, the number of motorcyclists killed on our roads in the same period has remained relatively constant at between 51 and 71 fatalities each year. In 2018, 54 motorcycle riders died on NSW roads - of these, 53 were males.

Despite a decrease in 2018 fatalities compared to 2017 (59), motorcyclists continue to be the second largest road user group (surpassed by drivers) for hospitalisations in 2018, down by 51 (2 per cent) on the previous year and the lowest motorcyclist total since 2015. Motorcyclists accounted for 22 per cent of all hospitalisations in 2018.

Over the period 2008 to 2018 around two-thirds of motorcycle fatal crashes occurred in the country areas of NSW. During the same period, over three-fifths of motorcycle serious injury crashes (60 per cent) occurred on roads in the Metropolitan (Sydney, Newcastle and Wollongong) area.

Despite the mandatory requirement for motorcycle riders to wear a helmet, in 2018 three riders killed on NSW roads were not wearing a helmet and 54 motorcycle riders were injured were not wearing a helmet.

Compared to drivers, motorcycle riders are at greater risk of fatality or injury as they are less protected in a crash. Due to the inherent vulnerability of motorcycle riders and with the popularity of motorcycle riding continuing to grow in NSW, saving motorcycle riders' lives and preventing injuries through effective campaigns is becoming an increasingly critical road safety challenge for Transport for NSW.

**Strategic approach and objectives:**

The NSW [Motorcycle Safety Strategy 2012-2021](#) sets out a range of actions and long-term initiatives to make motorcycle riding safer in NSW and to reduce the motorcycle road toll. The behavioural program aims to reduce the number of motorcycle crash fatalities and the severity of injuries by reducing rider impairment and improving awareness, training, education and regulatory measures. The program targets motorcyclists and motor vehicle drivers, given the contribution of motor vehicles to a large proportion of motorcycle crashes. Key actions in the Motorcycle Safety Strategy include developing targeted communication campaigns to address motorcycle crash risks, an evaluation of the Motorcycle GLS as well as furthering research and understanding of motorcycle crash risks.

Transport for NSW has worked with the Australian Government to adopt the Global Standard for motorcycle anti-lock brake systems (ABS) as an Australian Design Rule, and from November 2019 new motorcycle models must have ABS fitted.

A number of key motorcycle safety initiatives are also set out in the Road Safety Plan, including:

- Investment in infrastructure safety upgrades of features on regional motorcycling routes i.e. focus on high-risk curves through improved curve

signage, widened shoulders, vehicle activated signage and safety barriers with underrun protection where appropriate.

- Delivery of a world-first national rating system for motorcycle clothing was launched – the Motorcycle Protective Clothing Assessment Program (MotoCAP).

**Current TfNSW programs and approach:**

- Community education – continued evolution of the ‘Ride to Live’ and ‘Roads We Ride’ campaigns (including messaging for lane filtering, scooter riders and drivers)
- Community engagement – continued support of Motorcycle Awareness Month and other stakeholder initiatives. The Centre for Road Safety (CRS) within TfNSW is a sponsor of Motorcycle Awareness Month each October, which aims to reduce the number of motorcycle crashes and improve safety for riders and other road users
- Furthering research and understanding of motorcycle crash risks – including fatigue and ongoing attitudinal research
- Testing motorcycle protective clothing and promotion of the safest clothing options (MOTOCAP)
- Evaluation of the Graduated Licensing Scheme for motorcycles
- Motorcycle Safety Strategy implementation
- Encouraging motorcyclists to improve hazard perception and manage risks
- Lane filtering

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved)
- Promotion of the Motorcycle Clothing Assessment Program (MotoCAP)
- Local media releases and promotions linking with regional and state-wide campaign strategies – eg. local media releases to target a specific group and time of year (e.g. older males, warmer months)
- Identifying local crash sites, investigating the problem and implementing targeted countermeasures in partnership with engineers
- Working with NSW Police on motorcycle safety enforcement strategies
- Working with local riders to help identify hazards / issues that can be addressed
- Increasing awareness of key crash times on recreational motorcycle routes (e.g. mid-afternoon, weekends)

**Measures of success may include (depending on tools/activities used):**

- Hazards and high risk areas identified and countermeasures implemented
- Number of locations/local motorcycle groups that have received community education material.
- Motorcycle-targeted enforcement strategies developed and implemented with NSW Police
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in community engagement or changed attitudes about motorcycle safety or the use of protective clothing.

### **Useful background knowledge**

- Current TfNSW marketing communications and engagement resources for motorcycle safety (toolkit – access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- *NSW Motorcycle Safety Action Plan 2017-2019* ([roadsafety.transport.nsw.gov.au/downloads/motorcycle\\_strategy2012.pdf](https://roadsafety.transport.nsw.gov.au/downloads/motorcycle_strategy2012.pdf))
- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](https://roadsafety.transport.nsw.gov.au))
- NSW Safer Roads Motorcycle Safety Infrastructure Program Guidelines

## **11.9 Bicycle safety**

The bicycle safety program aims to reduce the incidence and severity of crashes involving cyclists throughout NSW.

### **Background:**

In 2018, cyclists accounted for around 3 per cent of all fatalities in NSW, with 9 people killed. While this represents a comparatively small proportion of total annual fatalities on NSW roads, cyclists are a vulnerable road user group, and are more susceptible to serious injury than more protected vehicle occupants.

In 2018, cyclists were the third largest road user group for hospitalisations, with cyclists representing 17 per cent of all hospitalisations, with 722 cyclists injured.

A significant proportion of cycling crashes in NSW are not reported to Police as is highlighted by the discrepancy in cyclist serious injuries between matched and unmatched data. Current crash analysis does not provide a full assessment of the extent of cyclist injuries on NSW roads.

Detailed analysis of current crash data shows that bicycle casualties are concentrated in metropolitan areas (greater Sydney, Newcastle and Wollongong), and casualty crashes typically involve interaction with other road users, most frequently motorists. While bicycle fatalities largely occur mid-block and on roads with a speed limit above 60km/h, injuries are most prevalent at intersections and on lower speed roads.

Helmet non-use by cyclists is also a significant issue. During 2014 – 2018, around 15 per cent of cyclists killed and seriously injured in NSW were not wearing a helmet. Among those killed, the numbers are higher for those aged 17-25 (25%) and 26-39 (33%) years. Rates for those seriously injured were higher among the 0-16 (48 %) and 17-25 (30 %) age groups. In addition, NSW attitudinal research (2016) indicates 31 per cent of cyclists report they sometimes don't wear a helmet; and only around 25 per cent of cyclists reported that they think they are easily visible.

In 2013, Transport for NSW conducted customer research to explore the barriers to uptake of cycling as a transport mode. Increasing the mode share of cycling for transport is a key aim of the NSW Government's Future Transport 2056, and Sydney's Cycling Future plan. The research found that safety was a key barrier to adopting cycling for transport, and around 45 per cent of respondents were less confident riding in the road environment.

### **Strategic approach and objectives:**

Bicycle rider safety is addressed through measures outlined in the Road Safety Plan 2021 and delivered actions under [NSW Cycling Safety Action Plan 2014-16](#). These



documents provide an overview of key road safety issues for cyclists, and outline targeted actions to address cycling safety and to support the growth of safe cycling as a transport mode.

A Safe System approach to improving road safety outcomes for bicycle riders is employed which aims to:

- Improve the safety of different road environments for cyclists, including higher speed roads and intersections, and shared paths
- Increase awareness of safe cycling, cycling safety equipment and bicycle maintenance
- Increase compliance with Road Rules
- Address unsafe motorist and bicycle rider behaviours.

Initiatives under the Road Safety Plan 2021 continue to augment the achievements of the Cycling Safety Action Plan and include maximising safety integration in bicycle network programs to facilitate safer movement, provide separation from other traffic where appropriate and manage vehicle speeds.

**Current TfNSW programs and approach:**

- New rules and increased fines for:
  - drivers not giving bicycle riders at least 1 metre of space when passing
  - new penalties to riders who behave dangerously and break the law
- Minimum passing distance (MPD) rules
- 'Go Together' road safety messaging to raise awareness about MPD and other cycling-related road rules (eg. helmet wear)
- Development of 'Drive and Ride' rules to increase mutual respect between road users and provide guidance for drivers and cyclists about sharing the road safely
- Continue to undertake research to understand the attitudes, knowledge and self-reported behaviours of NSW cyclists and drivers' attitudes towards bicycle safety
- Work with Active Transport to improve safety and increase confidence of cycling
- Communication and awareness campaigns to promote safety of cyclists with other road users.

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved)
- Research local bicycle safety problems in consultation with cycling stakeholders
- Promoting use of bicycle helmets, high visibility clothing etc
- Local media releases and promotions linking with regional and state-wide campaign strategies – eg. targeting bicycle riders during Bike Week
- Promoting the safe use of shared paths
- Promoting the minimum passing distance rule and positive driver attitudes in sharing the road with all road users

**Measures of success may include (depending on tools/activities used):**

- Bicycle risk areas identified and targeted countermeasures implemented with Council engineering and planning sections

- Observed percentage of bicycle riders wearing helmets (e.g. before and after targeted local campaigns)
- Number of community events held to promote safe cycling (including Bike Week)
- Bicycle safety enforcement strategies developed with NSW Police
- Success of media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in community engagement or changed attitudes about bicycle safety.

**Useful background knowledge:**

- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](https://roadsafety.transport.nsw.gov.au))
- Current TfNSW marketing communications and engagement resources for bicycle safety (toolkit – access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- Amy Gillett Foundation website ([amygillett.org.au](https://amygillett.org.au))

### **11.10 Heavy vehicle safety**

The NSW heavy vehicle safety program aims to reduce heavy vehicle road crashes by educating heavy vehicle operators about the risks of speeding, fatigue, drug driving and not wearing seatbelts.

**Background:**

Crashes involving heavy vehicles are often serious because of their size and weight, regardless of who is at fault.

After halving the number of fatalities from crashes involving heavy vehicles<sup>6</sup> from 133 in 2002 to 55 in 2013, this was followed by subsequent increases to 83 in 2017. In 2018, there were 25 fewer than 2017, with 58 fatalities from heavy vehicle crashes, a 30 per cent decrease.

Although heavy vehicles represented only 2.5 per cent of registered motor vehicles in NSW in 2018, they accounted for 17 per cent of all fatalities.

Heavy trucks<sup>7</sup> represent 2.2 per cent of registered motor vehicles in NSW but they accounted for 15 per cent of all fatalities. In 2018, there were 52 fatalities from heavy truck crashes, 27 fewer than 2017 – a 37 per cent decrease.

Approximately two-thirds (66 per cent) of fatalities from heavy vehicle crashes occur in country areas and over half (56 per cent) of serious injuries from heavy vehicle crashes occur in metropolitan areas.

Speeding is generally more prevalent compared with the other behavioural factors for heavy vehicle drivers and in particular amongst articulated truck drivers in fatal and serious injury crashes. From 2014 to 2018, 11 per cent of heavy vehicle drivers were involved in fatal crashes and 13 per cent of heavy vehicles drivers involved in serious injury crashes were considered to be speeding.

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<sup>6</sup> Includes crashes involving heavy trucks or heavy buses

<sup>7</sup> Includes crashes involving heavy trucks

From 2014 to 2018, 16 per cent of heavy vehicle driver fatalities and 8 per cent of heavy vehicle driver serious injuries were unrestrained.

From 2014 to 2018, 6 per cent of heavy vehicle drivers involved in fatal crashes and 7 per cent involved in serious injury crashes were considered to be fatigued.

For other road users, NSW attitudinal research indicates that around 40 per cent of all road users do not know where a heavy truck's blind spots are. Drivers aged 17-39 years were also more likely to take greater risks driving around heavy truckers, such as cutting in front of heavy trucks and overtaking a truck while it is turning.

A national survey also found while over three-quarters of current drivers (79 per cent) always allow extra space when overtaking or merging in front of heavy vehicles, the proportion of drivers with provisional licences who always do so was significantly lower (62 per cent).

**Strategic approach and objectives:**

The Road Safety Plan 2021 provides the strategic direction and actions for key road safety issues including heavy vehicles. Under the Plan, a new heavy vehicle safety strategy will be developed to improve the freight task across NSW.

Key actions relating to heavy vehicles include the expansion of the heavy vehicle average speed camera program to 36 enforcement lengths, and a partnership with the heavy vehicle industry to increase safety features in the fleet and enhance integration of fleet safety into heavy vehicle policy.

The Centre for Road Safety works with other NSW Transport cluster and the National Heavy Vehicle Regulator to regulate all vehicles over 4.5 tonne with the aim of providing major productivity gains for Australia, reduce the compliance burden on heavy vehicle transport, reduce duplication and inconsistencies, improve road safety and introduce national harmonisation with one national law.

The 'Be Truck Aware' campaign was developed to highlight the importance of taking extra care around trucks. With increased construction work across greater metropolitan Sydney, the campaign is aimed at Sydney road users, however is applicable to all metro and regional road users.

**Current TfNSW programs and approach:**

- Support the National Heavy Vehicle Regulator (NHVR) safety initiatives and planning for NSW transition of regulatory services, which maintains and improves safety standards on the NSW road network Improve heavy vehicle compliance through targeted enforcement
- Working with Industry and Associations to improve safety and chain of responsibility
- Average speed cameras on 25 lengths, which will be expanded to metropolitan areas
- 'Be Truck Aware' public education campaign - at a statewide level targeting light vehicle drivers and at Sydney metropolitan area level targeting vulnerable road users affected by Sydney Metro City and Southwest construction from Chatswood to Marrickville (Sydney region)
- Attitudinal research into heavy vehicles drivers
- Addressing Staysafe inquiry into heavy vehicle safety and use of technology to improve road safety.
- Promote the uptake of safer heavy vehicle technologies and features.
- Promote CITI technology.

**Typical project components may include:**

- Local publicity to support heavy vehicle enforcement
- Consulting with operators on road safety problems
- Identify and address local heavy vehicle issues
- Public education and community engagement to support TfNSW road safety marketing communications and engagement using evidence-based materials made available by TfNSW (paid advertising is only for exceptional activity and must be approved)
- Consulting with local heavy vehicle operators and TfNSW regional offices to:
  - Encourage operators to implement safe driving policies to increase seat belt use and to reduce driver fatigue, drug use and excessive speeding
  - Educate drivers about the risks of drug driving and driving while fatigued, including the issue of sleep disorders
  - Encourage operators to assist drivers to implement personal driver fatigue management plans
  - Ensure operators and drivers are aware that they are subject to legal requirements relating to chain of responsibility provisions, workplace safety legislation and fatigue law

**Measures of success may include (depending on tools/activities used):**

- Consultations held with local heavy vehicle operators and TfNSW regional offices, and changes in safety policies and practices implemented as a result
- Local heavy vehicle safety issues identified and actions implemented to address the issues identified
- Success of education, media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in engagement by the community or heavy vehicle drivers and operators, or changed attitudes about heavy vehicle safety.

**Useful background knowledge:**

- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](https://roadsafety.transport.nsw.gov.au))
- TfNSW heavy vehicles page ([rms.nsw.gov.au/heavyvehicles](https://rms.nsw.gov.au/heavyvehicles))
- Current TfNSW marketing communications and engagement resources for heavy vehicle safety (toolkit – access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)
- National Heavy Vehicle Regulator website ([nhvr.gov.au](https://nhvr.gov.au))

## **11.11 Aboriginal road safety**

Aboriginal road safety projects aim to increase the knowledge and understanding of road safety issues among Aboriginal people and their communities to reduce the incidence of trauma and improve social inclusion and economic participation.

**Background:**

Aboriginal people are over-represented in serious casualty road trauma compared to non-Aboriginal people. Aboriginal and Torres Strait Islander people make up around 2.9 per cent of the NSW population (2016 Census data) but represent 5.3 per cent of serious casualty road trauma.

Aboriginal fatalities have increased from 13 in 2005 to 24 in 2016, before falling back to 16 in 2017 (overall increase of 23 per cent between 2005 and 2017). This contrasts with the trends for non-Aboriginal fatalities, which have decreased by 25 per cent from 495 in 2005 to 373 in 2017.

Both Aboriginal and non-Aboriginal serious injuries have increased over the same period, though to varying degrees of magnitude. The number of Aboriginal people seriously injured on NSW roads has steadily increased since 2005 (436 to 643 in 2017, up by 47 per cent), compared to just a 1.5 per cent increase in the number of non-Aboriginal people seriously injured 11,331 (in 2005) to 11,498 (in 2017).

Aboriginal Licence Holders Statistical Report findings (2014):

- 43 per cent of Aboriginal licence holders hold a Learner or Provisional licence compared to just 13 per cent of non-Aboriginal licence holders.
- Aboriginal people are significantly less likely to own a vehicle of any type.
- Aboriginal licence holders are substantially less likely to pass the Driver Knowledge Test.
- Aboriginal licence holders are more likely to pass the Practical Driving Test.

**Strategic approach and objectives:**

The Road Safety Plan 2021 outlines increased access to licensing, safe and legal driving and improved social outcomes by expanding support and mentoring programs for disadvantaged people. The plan also outlines the development and implementation of an Aboriginal community engagement and capacity building program to support road safety in NSW Aboriginal communities.

A NSW Aboriginal Driver Licensing Interagency Committee is co-chaired by TfNSW and the NSW Department of Justice. The terms of reference (under review as at May 2020) commit the interagency to:

- Develop an agreed whole-of-government approach with policy, programs, funding and targets to improve the rates of Aboriginal driver licensing across NSW
- Be accountable to the Co-Chairs for providing subject matter expertise to implement the Interagency strategic work program
- Progress cross-agency initiatives, and identify opportunities for collaborative projects between agencies.

**Specific conditions for project implementation**

Council and TfNSW officers are advised to contact the TfNSW Regional Aboriginal Engagement Specialist and council's Aboriginal Community Development Officer prior to planning a project targeting Aboriginal communities to seek input into project development and delivery for Aboriginal people in their area.

**Typical project components may include:**

- Consulting with Aboriginal communities to determine road safety priorities and appropriate Aboriginal community led responses
- Developing partnerships with Aboriginal communities, agencies and community groups to implement road safety projects
- Public education and community engagement to support TfNSW road safety marketing communications and engagement, adapting materials where relevant and as culturally appropriate (paid advertising is only for exceptional activity and must be approved)
- Promoting authorised fitting stations and correct use of child restraints to parents and carers of children

- Promoting bicycle, scooter and skateboard safety and the helmet exchange programs

**Measures of success may include (depending on tools/activities used):**

- Working relationships or partnerships established with Aboriginal communities, agencies and community groups
- Consultation activities held with Aboriginal communities to determine road safety priorities and appropriate Aboriginal community led responses
- Increase recorded in child restraint and seat belt use
- Increase recorded in bicycle helmet usage and/or decrease in fines for not using a bicycle helmet
- Success of Aboriginal community targeted education/engagement, media and promotions (such as media and social media coverage/reach, website visits, attendance at events)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in engagement by Aboriginal community members around road safety.

**Useful background knowledge:**

- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](https://roadsafety.transport.nsw.gov.au))
- Current TfNSW marketing communications and engagement resources for road safety including Aboriginal communication considerations (toolkit – access via the TfNSW Creative Assets library: <https://creativeassets.transport.nsw.gov.au/site/welcome.me>)

## **11.12 Older road user safety**

Older pedestrians, older drivers and passengers are over represented in fatal crashes. The ageing NSW population means there is a strong and growing need to improve the safety of older road users.

**Background:**

Representation of older drivers will grow rapidly over the next four years (2019-2023). The total NSW population is predicted to increase from 2012 levels by 30 per cent by 2042, with the population aged 85 plus years projected to increase by 167 per cent.

This trend is also reflected in the growth of driver licences for this age group. From 31 December 2014 to 31 December 2018 there was an increase of 13 per cent for the 60 to 74 age group, 19 per cent for the 75 to 84 age group and 20 per cent for the 85 plus age group.

NSW crash data shows that older drivers are over-represented in casualty crashes. Elderly (80+ years) road users continue to record the highest fatality rates per population (9.8 fatalities per 100,000 population). Over the ten year period 2009 to 2018 the number of older drivers aged 60 to 74 years involved in fatal crashes decreased by 4 per cent while the number of older drivers aged 85 years plus increased by 22 per cent.

As noted in the 'pedestrian' safety section (see section 11.7), of the 64 pedestrian fatalities in 2018, more than half (54%) were aged 60 years or more.

While there are many individual differences in the ageing process, even relatively healthy older adults are likely to experience declines in sensory, cognitive and motor skills to some degree.

**Strategic approach and objectives:**

The road safety challenge is to ensure the older driver licensing system supports active lifestyles of older people while decreasing the risk of crashes and maintaining road safety of all road users.

In March 2015, TfNSW developed the 'On the road 65Plus' booklet and website content to provide advice and safety tips for people in NSW aged 65 or over to help make safer choices when driving, riding, walking, using a mobility scooter or catching public transport. This resource also explains the NSW older driver licensing system, including information for those who want or need to transition from full-time driving to other transport options and promotes helping seniors stay independent and safe as they get older.

TfNSW seeks to ensure that mobility and access for older road users is maintained to continue their independence. CRS is also working within TfNSW and with other NSW agencies to progress road safety related actions from the NSW Ageing Strategy.

Under the Road Safety Plan 2021, integrated communications about licensing, safer transport and health factors and driving for older road users, their family/carers and the medical network is being developed

**Current TfNSW programs and approach:**

- Deliver targeted communications and education – 'On the road 65Plus'
- Developing integrated communications about licensing, safer transport and health factors and driving for older road users, their family/carers and the medical network
- Provide convenient, safe convenient transport options for older people
- Improve mobility scooter safety
- Review driver licensing for older drivers.

**Typical project components may include:**

- Public education and community engagement to support TfNSW road safety marketing communications and engagement, using and adapting materials as relevant to older road users (paid advertising is only for exceptional activity and must be approved)
- Delivery of workshops addressing pedestrian safety (Walking Safely)
- Delivery of workshops addressing road safety issues for older drivers (On the road 65Plus)
- Delivery of workshops on motorised wheelchairs (presentation available as part of Walking Safely)
- Identification of hazards on pedestrian routes frequently used by older pedestrians and development of countermeasures
- Local media releases and promotions focused on road safety linking with regional and state-wide campaign strategies targeted to older road users and relevant issues – eg. Seniors Week

**Measures of success may include (depending on tools/activities used):**

- Hazards identified on pedestrian routes frequently used by older pedestrians and countermeasures implemented



- Success of older road user workshops, media and promotions (such as attendance at workshops, media and social media coverage/reach, website visits)
- Success in communicating key messages (may be assessed by surveys, audience/participant feedback, observations, ad hoc feedback from stakeholders and community)
- Any data or feedback suggesting an increase in engagement or changes in attitudes by older road users.

**Useful background knowledge:**

- NSW Centre for Road Safety website ([roadsafety.transport.nsw.gov.au](http://roadsafety.transport.nsw.gov.au))
- 'On the road 65Plus'

**11.13 Safety Around Schools**

**Background:**

The NSW Government has a strong focus on improving school zone safety and visibility. Providing a safe road environment for students adjacent to school premises is paramount. School zones and children’s crossings and other school safety treatments are intended to protect children on their journey to and from schools at the times and places where they are most often found in higher numbers.

An Auditor General’s investigation considered the effectiveness of school zones in NSW and found they were associated with:

- Around 30 per cent reduction in all casualty crashes
- Almost 50 per cent reduction in child pedestrian (aged 5 to 16 years) casualties.

**Strategic approach and objectives:**

More than one million school students travel to and from school each day in NSW, and children’s road safety is one focus of working towards zero.

Children are particularly vulnerable road users, as they are smaller in size and may be less predictable within the road environment. Primary school and high school students can face different risks, with younger children being less experienced around roads, and older children being more prone to risk-taking behaviours.

NSW applies consistent, high visibility and priority road safety treatments to reduce the likelihood and severity of crashes, particularly with vulnerable road users, within NSW school zones.

The NSW government has implemented a safe system within school zones, where a 40km/h speed limit applies and high visibility safety treatments like signage, road markings and flashing lights are in place. More than 6,000 flashing lights are now in place in school zones across NSW.

**Safe System in NSW School Zones:**

<p><b>Safe Roads</b>  Traffic calming treatments  Enhanced visibility:  <ul style="list-style-type: none"> <li>○ Flashing lights</li> <li>○ Dragon’s teeth</li> <li>○ Signage</li> </ul> Pedestrian crossings  Fencing</p>	<p><b>Safe People</b>  Increased penalties  <ul style="list-style-type: none"> <li>○ Speeding</li> <li>○ Double parking</li> <li>○ U-turns</li> </ul> School Crossing Supervisors  School education programs  Safety campaigns</p>
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Pedestrian bridges Protected bus stops Kiss and drop zones Consistent look and feel	Safety resources (e.g. bike helmets) Policies for managing dedicated access points Staggered school start times Police & council enforcement
<b>Safe Speeds</b> 40km/h (8-9:30am & 2:30-4pm) Police enforcement 50 x school zone speed cameras	<b>Safe Vehicles</b> Speed advisor smartphone app <ul style="list-style-type: none"> <li>○ 'Entering active school zone' announcements</li> </ul>

Higher fines and demerit points also apply within school zones, and the speed advisor app is available to alert drivers when they enter an active school zone.

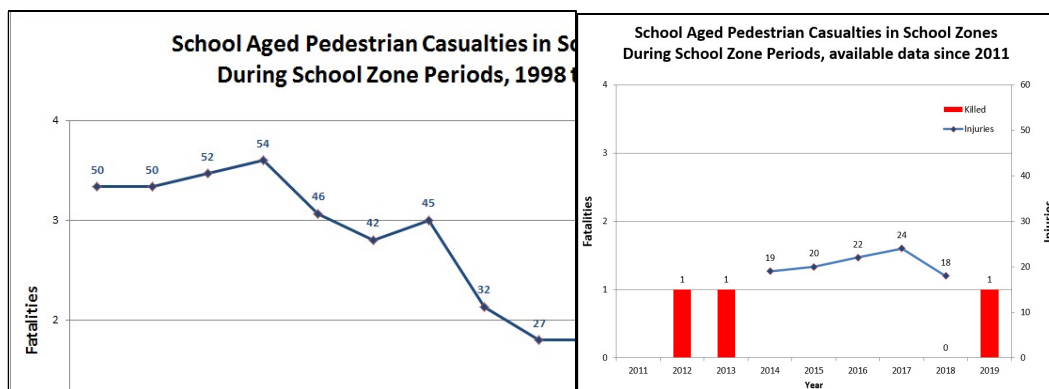
The School Crossing Supervisor Program is also a key component of school zone safety in NSW. There are currently 1,200 crossing supervisors, based at approximately 800 crossings across 700 NSW schools, to help students safely use pedestrian and children's crossings.

Road safety initiatives and programs around schools are managed by Transport for NSW, local councils, school communities and community members.

Road safety education is available for parents and carers to promote the safest ways to drop off and pick up children to reduce traffic dangers and keep children safe around schools.

Most school zones operate from 8:00am to 9:30am and 2.30pm to 4:00pm on all publicly notified school days. Aligning school zone operation dates and times ensures consistency across NSW, and improves driver compliance with school zones. NSW' school zone safety treatments have been effective, and school zones are now one of the safest areas of the road network.

Child pedestrian casualties in active school zones have fallen from around 50 per year prior to 2001, to around 20 per year in the most recent data (to end 2018).



Qualitative research also indicates that drivers take particular care within NSW school zones.

**Current TfNSW programs and approach:**

- Development of school zones, including 40km/h speed restrictions, and implementation of the school zone flashing lights program.

- The School Crossing Supervisor Program. In addition to the regular operation of the program, the NSW Government has also committed a further \$18.5 million provide 300 additional supervisors over this term of government.
  - 80 new SCS locations were announced in 2019, and additional new locations will be announced over the remaining years of the program.
  - These new crossing supervisors are being appointed under new warrant criteria. To qualify for a crossing supervisor, a crossing now only requires at least 50 unaccompanied children or 300 vehicles per hour, in the morning or afternoon.
- School Zones 'Slow Down to 40' state wide campaign, which also includes messaging around dangerous and illegal manoeuvres around schools (eg. double parking and illegal 3-point turns) and promotion of the speed advisor smartphone app (which includes 'entering active school zone' announcements).
- TfNSW works with the Department of Education on a host of programs for Road Safety Education in schools – including the Safety Town and On the Move websites.
- Information about programs and responsibility for safety around schools is available on the CRS website, along with fact sheets with information for schools to share with families and the wider school community.

**Typical project components may include:**

- Promoting driver compliance with 40km/h school zones and when passing a school bus
- Promoting road user compliance in relation to safety on and around buses (i.e. bus safety)
- Supporting local NSW Police enforcement of school zones
- Working with families and school communities to promote safer parking, pedestrian and driving behaviours around schools
- Providing road safety advice to relevant school and parent/carer organisations (i.e. safe pedestrian, passenger and wheel user messaging for parents to share and reinforce)

**Measures of success may include:**

- Increased percentage of motorists driving at or below the posted speed limit in school zones
- Increased percentage of drivers in school zones obeying road rules relating to parking, school crossings, and the use of mobile phones
- Consultations held between councils and communities about school safety issues on council roads that require engineering treatments
- Engineering treatments implemented on council roads to improve safety around schools.

**Overview of the relevant agencies' responsibilities around schools:**

TfNSW provides:

- Installation of new school zones – new school or new direct access point
- Installation and maintenance of all speed zone signs, including 40km/h school zone signs.
- Installation and maintenance of school zone flashing lights signs
- Installation of all 40km/h School zone patches and dragon's teeth road markings
- Removal of school zones following the closure of a school
- Operating times of 40km/h school zones
- Installation and maintenance of School zone flashing lights

- Approval and operations of traffic signals
- Speed cameras
- School crossing supervisors.

For schools on a state road, TfNSW is also responsible for:

- Pedestrian and children's crossings
- Changes to parking restrictions
- Road surface repairs
- Installation and maintenance of all signs
- Safety fencing
- Installing or moving a bus zone/stop

For schools on a regional or local road, the local council is responsible for:

- Parking – changes to restrictions, signs
- Road repairs
- Pedestrian and children's crossings
- Maintenance of dragon's teeth and patches
- Installation of traffic calming devices, including speed humps and roundabouts
  
- Off-road shared paths, cycle paths, walking trails
- New and replacement Children's Crossing flags
- Courtesy speed checks (determined by the Council if required)
- Installing or moving a bus zone/stop
- Footpaths – installation and maintenance
- Road signs maintenance
- Road surface repairs

Local councils may apply for funding for appropriate safety works under the Safer Roads Program.

#### **11.14 School road safety education**

TfNSW funds the NSW Road Safety Education Program. It provides classroom-based road safety education resources and consultancy support for teachers as part of the Personal Development, Health and Physical Education (PDHPE) curriculum for students in Years K-10 and school wellbeing/pastoral care programs for students in Years 11 and 12. Working within a Safe System framework, the NSW Road Safety Education Program aims to reduce the number of casualties of children and young people and to develop long term safe behaviour, knowledge and attitudes to road safety.

As part of this program, Road Safety Education specialist teachers are employed state-wide by the Department of Education, Catholic Schools NSW and the Association of Independent Schools of NSW, to provide advice and professional development to teachers and schools about the teaching of road safety and the use of TfNSW's road safety education resources. The road safety education teachers have specialist knowledge of curriculum, the developmental learning needs of children and young people and work collaboratively with TfNSW in the development of the Road Safety Education program, its resources and key road safety messages.

Delivery of road safety education programs within the classroom is the role and responsibility of teachers who are the most appropriate providers of health and safety education programs in schools. Teachers know their students, understand what

students need to know and learn as part of the curriculum, and are able to support an ongoing road safety education program.

RSOs and the Road Safety Education specialists are encouraged to work collaboratively to provide support to schools to assist in resolving issues and promoting positive road safety behaviours through curriculum (Road Safety Education specialist) and engaging the community (RSOs). By collaborating with the Road Safety Education specialists, RSOs can more effectively develop and implement projects targeting families of children and young people within local contexts.

RSOs can play a valuable role building relationships with the Road Safety Education specialists, Principals, Parents and Citizens/Parents and Friends Associations to help promote road safety and positive road behaviours of parents/families within the school community.

RSOs can carry out ad hoc engagement activities within school communities that promote TfNSW's key road safety messages for families. They must not develop or present learning programs for students unless in collaboration with a road safety education specialist from the appropriate education sector and teachers at the school.

To avoid duplication and confusion of roles between the education sectors and councils, TfNSW will not fund projects or initiatives developed to deliver school education programs, lessons, materials, events/workshops to students and/or teachers within schools.

**Example project components may include:**

- Increasing family and community awareness of safe parking, pick up and drop, driver behaviour around schools
- Increasing community awareness of TfNSW key road safety messages for families to share with children
- Increasing family and community awareness of child restraint laws by distributing TfNSW child restraint information
- Increasing awareness of keeping young children in booster seats for as long as possible
- Devising council strategies to improve safe pedestrian access, drop off and pick up access to schools
- Identification of hazards on pedestrian routes frequently used by families and children on route to and from school, and development of countermeasures

**Measures of success may include:**

- Improvement in driving and parking behaviour of parents/carers around school sites
- Improvement in pedestrian routes and access to sites used by school children and families
- Improved pedestrian routes and facilities used by families and children
- Increased awareness of key road safety messages for families to share with children

**Useful background knowledge:**

- [NSW Centre for Road Safety – Road Safety Education](#)
- [Keeping our kids safe around schools fact sheets – for families for distribution through schools](#)
- [Safety Town – Parent’s Section](#)
- [On the Move](#)

**Contact details:**

- [Department of Education - Road Safety Education](#)
- [Catholic Schools NSW](#)
- [The Association of Independent Schools of NSW](#)

**11.15 Early childhood road safety education**

Kids and Traffic, the NSW Early Childhood Road Safety Education Program, is fully funded by Transport for NSW, and forms part of the NSW Road Safety Education program. Working within a Safe Systems framework, Kids and Traffic aims to reduce the number of child casualties on road and off road traffic environments and to develop long term safe community attitudes to road safety. TfNSW fully funds Kids and Traffic.

Kids and Traffic provides professional development for early childhood educators in children’s services (long day care, pre-schools, family day care etc.) and relevant tertiary training institutions. Additionally, Kids and Traffic develops road safety education resources for educators, children and families.

Kids and Traffic employs a team of early childhood road safety education specialists who have knowledge of the early years learning framework, the developmental learning needs of young children and work closely with TfNSW in the development of the Road Safety Education program, its resources and key road safety messages.

It is not the role of an RSO to provide programs for early childhood services. TfNSW will not fund projects that work directly with staff or children in children’s services, or projects that duplicate resources, services and training by Kids and Traffic.

RSOs must not carry out education campaigns or activities in early childhood services unless it is in collaboration with Kids and Traffic. Working collaboratively with Kids and Traffic, RSOs can more effectively develop and implement projects targeting families of young children in local contexts.

**Typical project components may include:**

- Increasing family and community awareness of the dangers of reversing vehicles / Low Speed Vehicle Run Overs (LSVRO)s / driveway safety
- Increasing family and community awareness of child restraint laws by distributing TfNSW child restraint information
- Increasing community awareness of correct choice of child restraints
- Increasing awareness of keeping young children in booster seats for as long as possible
- Devising Council strategies to improve safe pedestrian access in the local area

**These should target:**

- Families with young children
- GPs, hospitals, early childhood health centres, immunisation clinics, chemists, churches and children's libraries
- Play groups, learn to swim classes, baby gyms, child restraint and wheeled toy retailers, parent/grandparent groups, sporting and recreational groups.

**Measures of success may include:**

- Improvement in driving and parking behaviour of parents/carers around relevant sites
- Improvement in pedestrian access for sites used by children and families
- Increase in the percentage of correctly fitted child restraints
- Increased awareness of driveway safety and LSVRO issues.

**Contact details:**

Early Childhood Road Safety Education Program: [kidsandtraffic@mq.edu.au](mailto:kidsandtraffic@mq.edu.au)

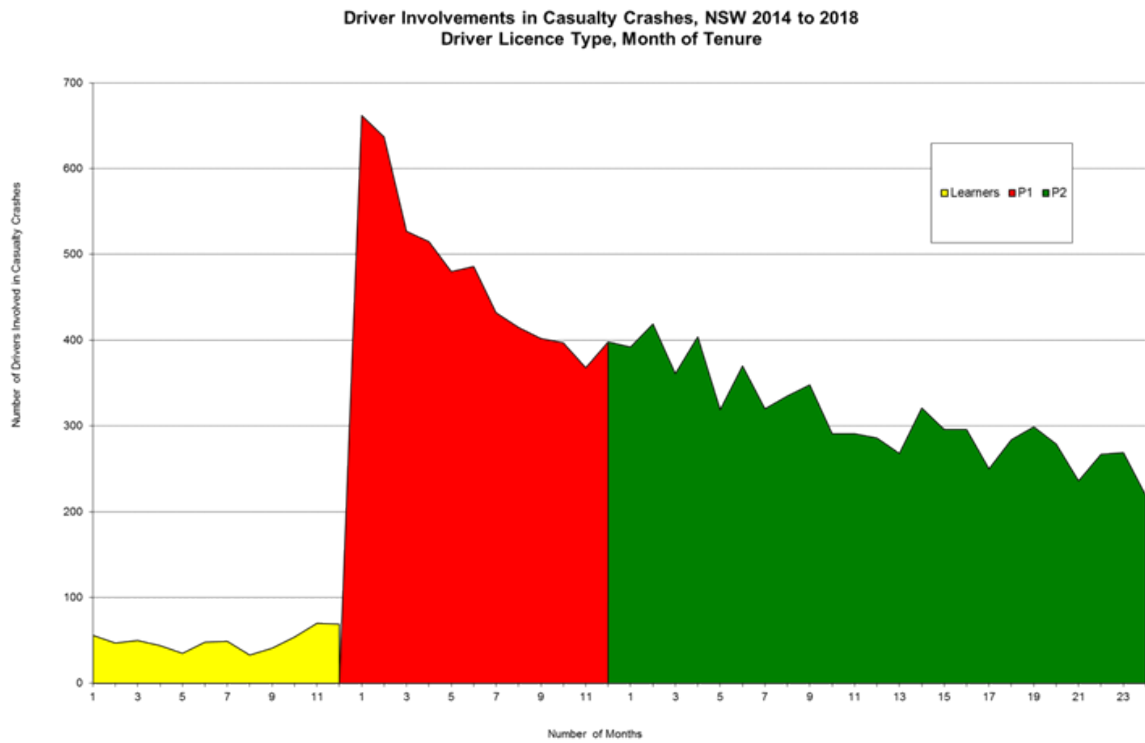
Website: [kidsandtraffic.mq.edu.au](http://kidsandtraffic.mq.edu.au)

**11.16 Young drivers**

Since the Graduated Licensing Scheme (GLS) was introduced in June 2000, young driver fatalities have reduced by around half. However, young drivers continue to be over-represented in casualty crashes in NSW. Despite making up only around 15 per cent of all licence holders, younger drivers represent almost a quarter of annual road fatalities.

The figure below shows the number of novice drivers involved in casualty crashes in NSW from 2014 to 2018. This graph shows that while the Learner driver period is the safest period for driving, P1 drivers are at highest risk of crashing in the first six months. As novice drivers gain experience in the P2 phase and progress through the GLS their rate of crash involvement diminishes but is still around twice as high as drivers with an unrestricted licence.





Younger drivers face many challenges when learning the complex task of driving a vehicle. With their inexperience, they also face a higher risk of danger. Research shows that young drivers in particular have higher crash risks due to:

- The nature of adolescent development which affects a young person’s cognitive and perceptual skills
- Lack of driving experience
- Poor ability to anticipate, perceive, identify and, therefore, react to hazards
- Failure to recognise/assess risk and a propensity to take intentional risks
- Propensity to be over-confident and over-estimate their driving ability.

**Strategic approach and objectives**

Young drivers continue to be a key priority in NSW given their over-representation in crashes. The Graduated Licensing Scheme (GLS) is the main strategy to prepare novice drivers, in particular young drivers (17-25 years of age), to be safe and low risk driving through a staged approach to driver licensing that builds on-road experience in a range of conditions, and improves hazard perception, knowledge of road rules, and risk management.

In 2014, the [Australian Graduated Licensing Scheme policy framework](#), was approved by the Transport Infrastructure Council for adoption by all jurisdictions. The framework outlines recommended GLS elements across three stages: Standard, Enhanced, and Exemplar. The NSW GLS aligns with this framework and has most of the elements of the Exemplar model.

Learner drivers must complete 120 hours of supervised driving prior to presenting for the test to progress to a provisional (P1) licence. This component of the GLS was introduced because the first 12 months of driving solo is the riskiest time for novice drivers. In December 2009, changes were introduced to the GLS allowing learner drivers undertaking 10 hours of professional structured driving lessons to record 30 hours in their learner driver logbook.

There are a range of restrictions for provisional drivers which include a zero BAC, maximum speed restrictions (90km/h for P1 and 100km/h for P2), not using mobile phones while driving, vehicle restrictions, zero tolerance on speeding and passenger restrictions between 11pm and 5am for P1 drivers under 25 years of age.

The Safer Drivers Course was introduced in NSW on 1 July 2013 as an accredited optional component of the GLS to assist learner drivers to become safer drivers as they progress to driving solo as a provisional licence holder. The Course involves theoretical and practical coaching, and aims to provide learner drivers with driving strategies such as speed management, gap selection, hazard awareness and safe following distances. A course fee exemption is available for disadvantaged young learner drivers who meet the initiative's criteria.

The Helping Learner Drivers Become Safer Drivers Workshop was developed for parents and supervisors of learner drivers in recognition of their important role in supporting learner drivers. The workshops offer practical advice on how to help learner drivers become safer drivers, and cover topics such as: how to use the Learner Driver Log Book, planning driving sessions, how to deal with difficulties that may arise during driving practice and the importance of giving learners constructive feedback.

The Driver Licensing Access Program was developed to assist Aboriginal and other disadvantaged people to overcome barriers (such as completing the required 120 hours of supervised driving), obtain their driver licence and remain safe and legal drivers. The Driver Licensing Access Program is also available to drivers over 25 years.

### **Current TfNSW programs and approach**

#### The Graduated Licensing Scheme

- Review road safety content in driver testing, including safe interaction with pedestrian, cyclists, motorcyclists and heavy vehicles
- Helping Learner Drivers Become Safer Drivers Workshops (for supervising drivers)
- The Safer Drivers Course
- The Driver Licensing Access Program (DLAP)
- Behavioural road safety campaigns
- bstreetsmart
- TAFE partnership workshops.

#### **Appropriate activities and projects include:**

- Raise awareness and deliver the 'Helping learner drivers become safer drivers' workshops to supervising drivers including to volunteer supervisors and mentors of community programs.
- Promote Safer Drivers Course and associated fee exemption for disadvantaged learner drivers
- Promote DLAP to disadvantaged communities/individuals
- Promote TAFE partnership and deliver workshops to educate young drivers about road safety. This may include developing train-the-trainer programs for TAFE to deliver the workshop. (Note the showbags for the TAFE workshops will be funded by TfNSW in 2020-21).

### **11.17 Identification of road safety engineering projects**

Work to support the development of funding applications for road safety engineering projects under other TfNSW programs aimed at improving the safety of local roads is encouraged.

#### **Typical project components may include:**

- Road safety data analysis, stakeholder consultation or road safety audits where there is a clear intention to use the results to improve road safety
- Preparation of council road safety project proposals
- Road safety input into traffic management decisions and development assessment
- Coordination of road safety education
- Road safety education/promotion to increase the acceptance of engineering works such as pedestrian fencing

#### **Measures of success may include:**

- Analyses of road system completed and problems defined
- Road safety audits conducted and results used
- Road safety project proposals prepared
- Road safety input into traffic management and development decisions influenced final decision
- Road safety education/promotion resulted in community engagement and acceptance of road safety countermeasures

#### **Useful background knowledge:**

- Local government programs on TfNSW website
- TfNSW Safer Roads Program

### **11.18 Safe System Program**

#### **Background**

This Safe System section has been added to capture broader RSO projects that more closely align with several safer systems approaches and target more than one behavioural issue such as the [Towards Zero strategy](#), the [Saving Lives on Country Roads campaign](#), [Road Safety and Your Work: A Guide for Employers](#), and the Road Safety Plan 2021 more broadly.

As referenced in section 3, TfNSW uses the Safe System approach to reduce death and serious injuries on NSW roads. This approach takes a holistic view of the road transport system and the interactions between the key components of that system — the road user, the roads and roadsides, the vehicle and travel speeds. It recognises that all components of the system have a role to play in helping to keep road users safe.

#### **Strategic approach and objectives**

NSW has a road safety target of reducing road fatalities by 30 per cent from 2011 to 2021 requiring a reduction from 5.8 fatalities per 100,000 people in 2011 down to 3.4 fatalities per 100,000 people in 2021, with an ultimate goal of zero fatalities and serious inquiries. While the NSW Road Safety Strategy 2012-2021 has been effective in reducing the fatality rate from 5.67 deaths per 100,000 people in 2010 to the rate of 4.59 per 100,000 people in 2015, the long-term fatality rate is currently above the trend for the 2021 State Priority target.

In February 2018, the NSW Premier and then Minister for Roads, Maritime and Freight launched the Road Safety Plan 2021 (the Plan). The Plan reprioritises our focus and outlines our commitment to deliver targeted and proven initiatives that will help us progress towards our road safety goals, addressing key trends, trauma risks and the types of crashes occurring on NSW roads.

The Plan uses the Safe System approach, which also underpins the NSW Road Safety Strategy 2012-2021. To achieve its long-term aspirational goal of zero fatalities and serious injuries on the road network, NSW has adopted the safe system approach underpinned by these principles:

- People are human and sometimes make mistakes – a simple mistake shouldn't cost anyone their life.
- Roads, roadsides, travel speeds and vehicles need to be designed to minimise crashes or reduce forces if a crash happens.
- Road safety is a shared responsibility – everyone needs to make safe decisions on and around the road to prioritise safety.

The Saving Lives on Country Roads program and campaign were developed to address the two-thirds of the deaths occurring on country roads, as well as 37 per cent of serious injuries. Over 70 per cent of people killed on country roads are local residents.

### **Current TfNSW programs and approach**

The Road Safety Plan 2021 provides the strategic direction and key actions to address key road safety issues over five years to achieve a 30 per cent reduction in road fatalities by 2021.

Under the plan the Saving Lives on Country Roads program has been implemented to address trauma on country roads and coordinates infrastructure with education, enforcement and engagement. As part of this program, the Saving Lives on Country Roads Campaign has been developed to raise awareness about fatalities and serious injuries on country roads and encourage country drivers to re-think the common excuses used to justify their unsafe behaviour on the road.

Other key safe system programs include the Road Safety and Your Work: A Guide for Employers. It has been developed in partnership with key stakeholders and aims to cover the importance of developing a safe driving policy for work and provide a road map on how business owners/organisations can develop their own safe driving policy.

### **Appropriate activities and projects include:**

- Working with local employers and industry to promote, engage with, educate and distribute resources as part of the 'road safety in your workplace' program to enable organisations to embed a positive road safety culture within their workplace. This includes attending train the trainer training, delivering the associated workshop, providing employers advice etc.
- Contribute to raising awareness of current road trauma trends and building a road safety culture
- Promoting the uptake of safer vehicles
- Cross-collaborate with other TfNSW programs and agency partners to provide a behavioural perspective when applying a safe system approach to road safety initiatives

- Increase understanding of the Towards Zero vision based on the safe system approach by engaging community (could include local PR/event opportunities, recruiting stakeholders and ambassadors, and utilising social media etc)
- Encourage buy-in from stakeholders and community to the road safety initiatives developed under the Road Safety Plan 2021
- Implement relevant initiatives and countermeasures identified in the Road Safety Plan 2021
- Promoting and delivering road safety events such as Fatality Free Friday, National Road Safety Week and Road Rules Awareness Week
- Promoting Toward Zero – a Safe System approach to stakeholders and the community
- Promote the Towards Zero overarching campaign for road safety, associated Safe System messaging and community engagement
- Promoting safe driving around animals on the road
- Promote the Saving Lives on Country Roads campaign messaging to highlight the impact of road trauma on country NSW communities
- Investigate the needs of CALD NSW road users unique to the region and adapt appropriate road safety programs.
- Other work which contributes to progress in the LGRSP as a whole (e.g. attendance at the Regional Coordination Meetings/Workshops or at planning days).

## **12. Advertising**

Transport for NSW invests in a multi-million dollar state-wide marketing communications program designed to shift attitudes and behaviours in relation to road safety and encourage safer road user behaviours. This form of marketing is paid advertising via mass media channels.

The road safety marketing communications program primarily consists of key advertising campaigns, and seeks to deliver reach for attitudinal (eg. Towards Zero, Country Roads), behavioural (drink driving, driver fatigue) and enforcement (Stop it... Or cop it, double demerits) campaigns across all TfNSW regions and 130 LGAs in NSW.

TfNSW manages the marketing communications program in accordance with the [Government Advertising Act 2011](#), which requires that all advertising activity exceeding \$250,000 in value is approved via a process facilitated by the Department of Customer Services. Therefore, all paid road safety advertising, including those paid by local councils need to be incorporated into TfNSW's annual approvals. For example, local print, radio or outdoor advertising booked by TfNSW or a local council could place TfNSW at risk of non-compliance with NSW Government Advertising legislation.

Any proposed paid advertising (local newspapers, Facebook posts, outdoor billboards etc) as a component of a local road safety project must be approved by TfNSW through the relevant TfNSW region to ensure it does not breach NSW Government advertising guidelines and expenditure limits for each annum.

When submitting paid advertising as a LGRSP project component, the nature and value of paid advertising being proposed must be disclosed. This will ensure requests are assessed accurately, and advertising spend is tracked in accordance with the Government Advertising Act.

Before making paid advertising requests to the relevant TfNSW region, local councils must consider if paid advertising is essential and the same outcomes cannot be achieved via other communication channels. Paid advertising requests are for exceptional activity only and will not always be approved. Approval to use TfNSW campaign material will require a lead time of 2-6 weeks depending on the nature of the advertising request. In turn, RSOs are encouraged to pursue non-advertising communications and community engagement activities to heighten awareness of road safety in their local area. This type of marketing includes, but is not limited to, the following activities:

- Events (eg. marketing presence at a local fair or festival)
- Ambassadors, speakers and advocacy staff
- Website content and social media posts
- Publications, banners and other printed materials
- Road environment signage (eg. pavement stencils, banners, portable VMS)
- Promotional merchandise
- Localised public relations efforts

It is expected that Councils utilise TfNSW road safety marketing communications and engagement materials to address road safety issues in their local area. These materials are available via the TfNSW Creative Assets Library and supporting toolkit. For any road safety issues and topics that are not covered by existing marketing

resources, RSOs are encouraged to contact their Road User Safety Manager (or Network and Safety Manager in Greater Sydney Division) for guidance in relation to the development of an appropriate communications solution. Councils are not encouraged to develop their own marketing or public education resources where a relevant state-wide resource exists in order to maximise consistency of road safety communications across NSW, as well as minimise duplication.

TfNSW advice and approval for other promotional material developed either by council or by external agencies must be obtained prior to use. TfNSW will manage its internal approvals. Approval will require at least six weeks lead time.

Project applications with components that include producing television commercials or development of local media campaigns which duplicate existing TfNSW campaigns will not be approved.

Please note, projects with advertising components will also be subject to approval from the TfNSW campaigns team to ensure compliance with the *Government Advertising Act 2011*.

### **13. Sponsorships**

TfNSW engages sporting organisations to help address major road safety behavioural factors and deliver meaningful community engagement initiatives to target demographics across NSW. A sponsorship is a commercial arrangement in which a sponsor provides a contribution in money or in “value-in-kind” to support specified activities in return for agreed and defined benefits. TfNSW does not engage in sponsorship for purely charitable or philanthropic purposes. All road safety sponsorship proposals must be reviewed by the TfNSW Sponsorships Team and captured in the sponsorship register.

### **14. Road safety resources and merchandise**

Road Safety marketing communications and engagement resources and materials (eg. posters, pull up banners, images, videos for presentations etc.), working files, tools and other content which can be used in local public education activities can be found on the TfNSW Creative Assets Library.

#### **Accessing the TfNSW Creative Assets Library**

- Go to <https://creativeassets.transport.nsw.gov.au/site/welcome.me> If you need assistance, email [creativeassets@transport.nsw.gov.au](mailto:creativeassets@transport.nsw.gov.au)

#### **View and order road safety merchandise or printed educational resources**

- Go to the Finsbury Green website ordering facility  
<https://finsbury.sourceithq.com/Login/?ReturnUrl=%2F>

Finsbury Green Help Desk/Customer Service Desk: (Phone) 1800 515 222  
(Email) [tfnsworders@finsbury.com.au](mailto:tfnsworders@finsbury.com.au)

#### **Obtaining additional assistance**

- For other community road safety resource product information, to establish a council log-in or for any service problems with Finsbury Green, please contact:



Geraldine Diciara  
Administration and Distribution Officer  
Road Safety Engagement  
Insights and Engagement  
Transport for NSW  
Phone: 8265 8321  
Email: [Geraldine.Diciara@transport.nsw.gov.au](mailto:Geraldine.Diciara@transport.nsw.gov.au) or  
[towardszero@transport.nsw.gov.au](mailto:towardszero@transport.nsw.gov.au)

Note: Councils should order their resources directly from Finsbury Green.

# Policy

## Street Light Shielding

Responsible Manager (Title)	Manager Civil Services		
Adopted by Council			
File Reference Number		V1	Due for Review October 2024
Document(s) this policy Supersedes			
	2 Infrastructure		
	2.1 We will have communities that are well serviced with appropriate infrastructure		
	2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources		

### 1. Purpose

The purpose of the Street Light Shielding Policy is to provide Council's process in shielding obtrusive street lighting in residential areas in an equitable manner.

### 2. References

- Australian Standard AS1158 'Lighting for roads and public spaces'.
- NSW Public Lighting Code

### 3. Background/legislative requirements

Public street lighting is provided to assist the safe movement of motor vehicles and pedestrians at night and discourage illegal and anti-social behaviour. While a majority of street lights installed in residential areas are accepted for their purpose, complaints have been received about obtrusive light shining into residential properties.

Reasons for new obtrusive lighting complaints include but may not be limited to: the change of ownership of the property, modifications to the residence, replacement of the light fitting and the construction of a new home or units on the site.

With traditional street light globes, shields could be retrofitted to the light. However with the change to LED lighting technology this is no longer possible and the entire luminaire must be replaced with a louvered version.

## **4. Policy statement**

### **Application Assessment and Approval Process**

Upon receiving an application for a street light shielding, Council staff will conduct an assessment and approval process. The assessment process will include a risk assessment and will consider the following elements:

- Category of road
- Vehicle and pedestrian usage of the road
- Location of the street light on the road segment
- Proximity of the street light to the residence in question
- Existence of previous complaints about the light
- Consideration of the neighbouring properties
- Ability to shield the fitting to cut off spill light at the property boundary or just beyond without impacting on the road lighting

If Council staff approve the modification of the light fitting, we will notify the applicant and arrange for the installation. Where the installation is not approved, the applicant will be notified in writing. The applicant may seek a review of the decision by writing to the General Manager.

Alternatively, the applicant may, at their own expense, employ a qualified lighting engineer to certify that a shield will not impact the light level required on the roadway under the Australian Standard AS1158. Upon receipt of a copy of the certified design and Council's acceptance of the design, Council will arrange for the installation of the shield.

### **Shield Installation Costs**

In all circumstances where a modified street light fitting has been approved the applicant will be responsible for all costs incurred in installing a street light shield, except when obtrusive lighting has been caused by one of the following:

- Council increased the power of the light fitting since the applicant took up residence at the affected address
- A previously installed shield has been removed or damaged
- Council has installed a new light fitting on an existing or new pole where previously there has been no street light and the light spill exceeds the Australian Standards

## **5. Implementation**

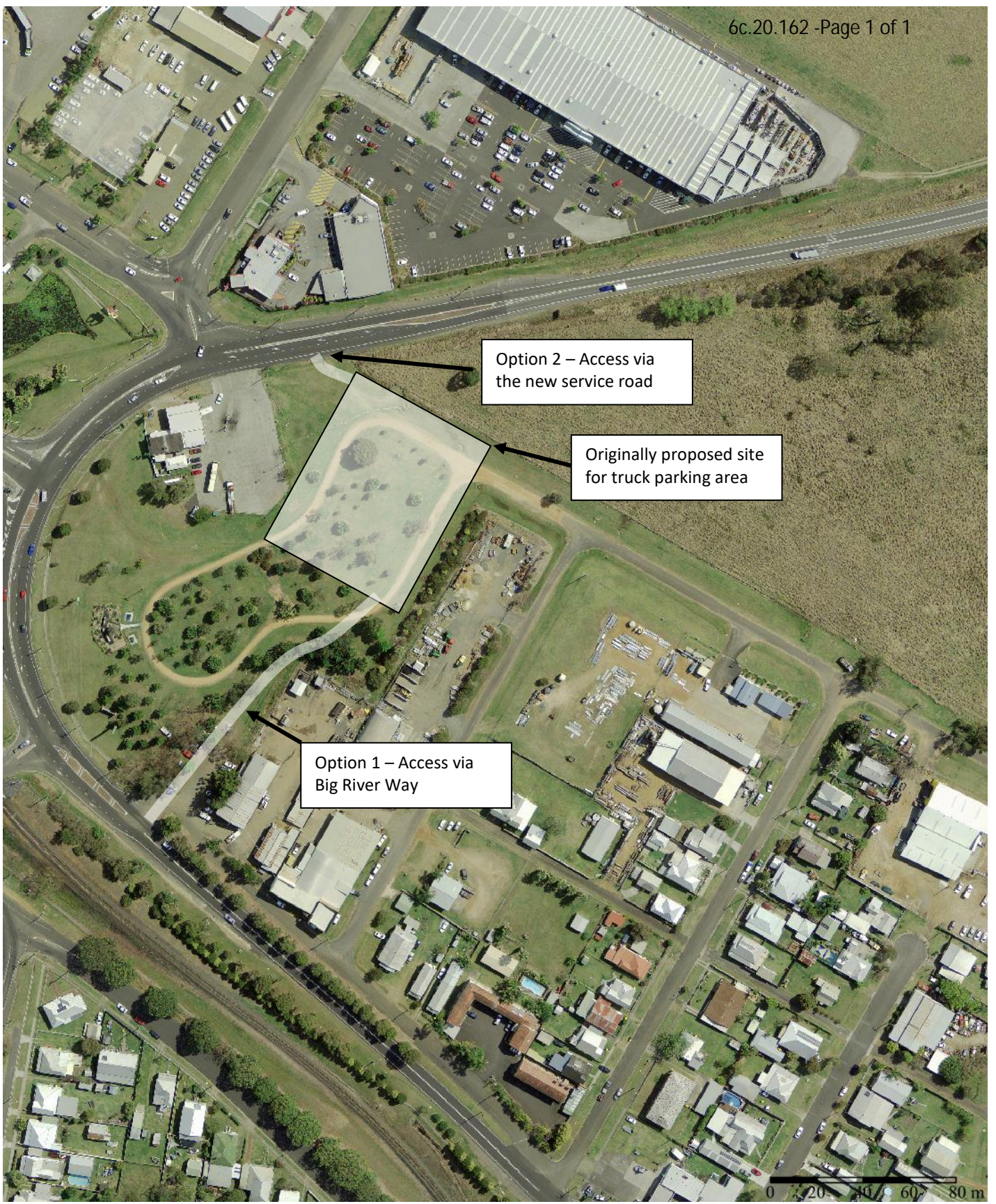
Persons wishing to request street light shielding are required to submit an application in writing to Council. The request must clearly identify the street light fitting that is causing the obtrusive lighting and the residence that is affected by the obtrusive light spill. If Council approves the installation of a shield, Council will notify the applicant in writing and arrange for installation.

## **6. Appeal/objections process**

Appeals can be made:

- in writing to the General Manager, or,
- the applicant may, at their own expense, employ a qualified lighting engineer to certify that a shield will not impact the light level required on the roadway under the Australian Standard AS1158





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Drawn By: Alex Dalrymple

Projection: GDA94 / MGA zone 56



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COUNCIL MEETING - 27 OCTOBER 2020



# LOCAL COUNCIL DOMESTIC WASTE MANAGEMENT CHARGES

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Discussion Paper

August 2020

Local Government



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## Tribunal Members

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Ms Deborah Cope  
Ms Sandra Gamble

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## Invitation for submissions

IPART invites written comment on this document and encourages all interested parties to provide submissions addressing the matters discussed.

### **Submissions are due by 6 October 2020.**

We would prefer to receive them electronically via our online submission form <[www.ipart.nsw.gov.au/Home/Consumer\\_Information/Lodge\\_a\\_submission](http://www.ipart.nsw.gov.au/Home/Consumer_Information/Lodge_a_submission)>.

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Late submissions may not be accepted at the discretion of the Tribunal. Our normal practice is to make submissions publicly available on our website <[www.ipart.nsw.gov.au](http://www.ipart.nsw.gov.au)> as soon as possible after the closing date for submissions. If you wish to view copies of submissions but do not have access to the website, you can make alternative arrangements by telephoning one of the staff members listed above.

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## 1. IPART is reviewing domestic waste management charges

The Independent Pricing and Regulatory Tribunal of NSW (IPART or 'we') is currently reviewing domestic waste management (DWM) charges levied by NSW local councils.

Our preliminary analysis indicates that DWM charges may not be delivering good value for ratepayers and there may be challenges for local councils in purchasing and pricing these services.

In the past we have decided not to regulate changes in DWM charges. Going forward, we need to consider whether this approach remains appropriate.

At this stage, we consider that caution is needed and prescriptive regulation may not be appropriate. But, there may be other ways to improve transparency and share best practice guidance to help local councils and ratepayers get good quality services at cost-reflective prices.

Our Discussion Paper explains these preliminary views and asks for feedback on whether stakeholders consider that there are issues with the prices charged for DWM services, and, if so, how we should respond.

### 1.1 IPART has a role in limiting DWM charge variations

NSW local councils provide a range of DWM services to their residents, such as kerbside collection, drop-off facilities and periodic clean-up services. To recover the cost of these services, local councils levy DWM charges (separate to ordinary rates) on their residential ratepayers.<sup>1</sup>

#### What is IPART's role?



In 2010 the Minister for Local Government delegated to IPART the function of approving special rate variations and minimum rates, and the function of varying annual council charges for domestic waste management services.

<sup>1</sup> Local councils cannot fund DWM services through ordinary rates revenue, but must instead fund them through levying separate DWM charges (see *Local Government Act 1993 (NSW) (Local Government Act) section 504(1) and (2)*). Councils are required to set DWM charges that do not exceed the reasonable cost of providing DWM services and revenue collected through DWM charges may only be used for DWM purposes (see sections 504(3) and 409(3)(a), Local Government Act). The NSW Office of Local Government's *Council Rating and Revenue Raising Manual* requires that revenue from the DWM charge must be kept separate from general rating income, and only used for expenditure related to DWM (see p 56 of the manual).

IPART may specify the maximum percentage by which DWM charges may be varied in a given year.<sup>2</sup> We may also impose conditions with respect to the variation of these charges.

## IPART has not limited DWM charges in the past

To date, IPART has opted **not** to limit the maximum percentage by which DWM charges may be varied. In our consideration of DWM charges in previous years, we have noted that:

- ▼ Councils are required to set charges that do not exceed the reasonable cost<sup>3</sup> of providing DWM services
- ▼ DWM costs have been independently audited as required by the NSW Office of Local Government (OLG) each year
- ▼ Many councils outsource DWM services through a competitive tender process.

IPART has therefore been satisfied that DWM charges were likely to be both reasonable and efficient, and that the cost of additional regulation would likely outweigh the benefit.

## DWM charges have not been audited since 2016-17

In June 2019, OLG informed IPART that it had ceased conducting audits of the reasonable cost basis of DWM charges in 2016-17. OLG intends to enter into a wider audit arrangement with the Auditor General, and DWM charges may be included, but there is no definite plan or timeframe for this.<sup>4</sup>

Since being informed of this, we have undertaken some initial research and analysis of DWM charges in NSW to help inform our future decisions on DWM charges. We also asked councils to report on their DWM expenses and services for the 2017-18 and 2018-19 financial years as part of our 2019-20 Local Government Cost Index (LGCI) survey.<sup>5</sup> The results from the LGCI survey questions on DWM charges are presented in Appendix B.

<sup>2</sup> IPART has been delegated authority to specify the percentage by which DWM charges may be increased under section 507, 508 and 508A of the Local Government Act.

<sup>3</sup> The concept of reasonable cost in the context of charging for DWM services is in keeping with the principle that all costs, which can be reliably measured and reasonably associated with providing a DWM service, should be included in determining the charge for the service (OLG, *Council Rating and Revenue Raising Manual* p 56). This differs from efficient costs which refer to costs that represent the least cost way of providing services.

<sup>4</sup> Advice provided at OLG-IPART Quarterly meeting, 12 June 2019.

<sup>5</sup> We note that the response rate for the LGCI survey questions on DWM charges was relatively low. We received a response from 67 (ie, 52%) of councils. Of councils that responded, 42% were 'metropolitan', 30% 'regional' and 28% were 'rural'.

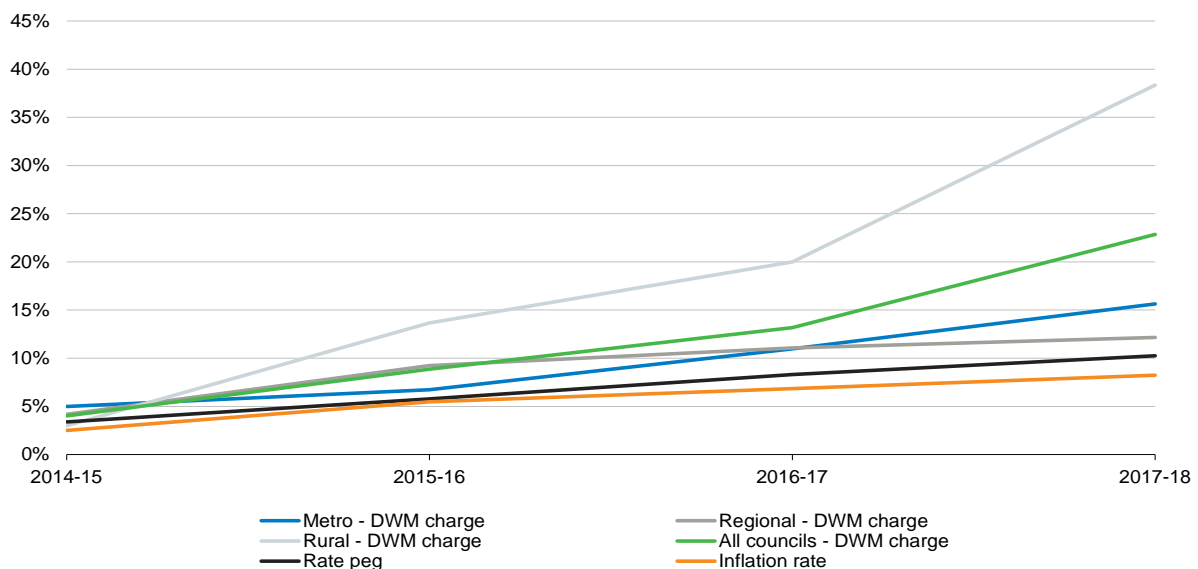
## 1.2 We have identified some potential issues with DWM charges

### Our initial analysis suggests DWM charges may not reflect reasonable and efficient costs

We have identified several potential issues with DWM charges levied by local councils, which are usually monopoly providers of DWM services. These issues suggest that, in some cases, DWM charges may not reflect the reasonable and efficient costs of providing DWM services.

Our preliminary analysis indicates that, in general, DWM charges appear to be increasing faster than the rate peg and inflation (see Figure 1.1 and Table 1.1).

**Figure 1.1 Cumulative percentage increase in DWM charges, inflation rate and rate peg from 2014-15 to 2017-18**



**Note:** Average DWM charges and average residential rates presented do not include inflation.

**Data source:** OLG time series data (<https://www.olg.nsw.gov.au/public/about-councils/comparative-council-information/your-council-report/>), and IPART analysis.

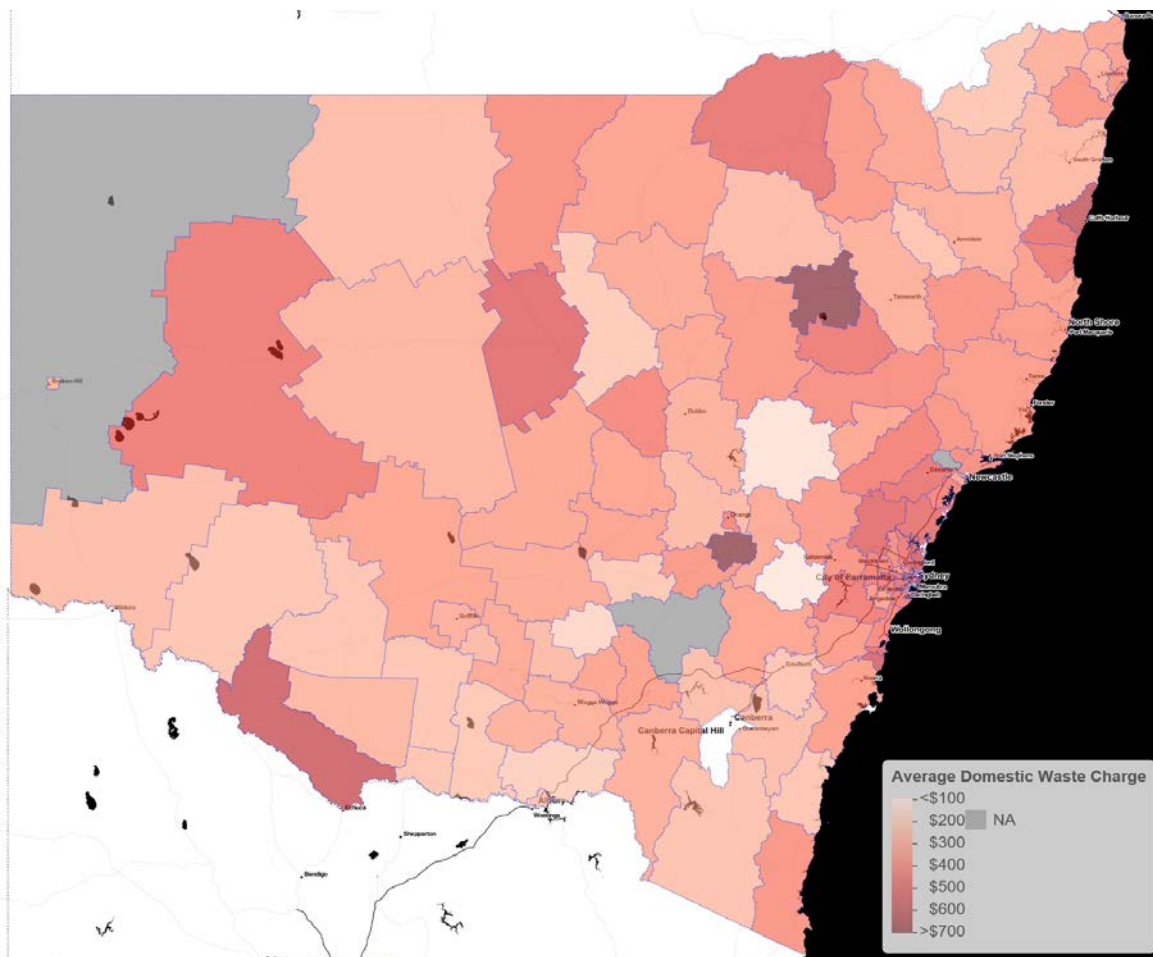
**Table 1.1 Cumulative percentage increase in DWM charges, inflation rate and rate peg from 2014-15 to 2017-18**

	Metropolitan	Regional	Rural	All councils
Average DWM charge	15.6%	12.2%	38.3%	22.9%
Average residential rate	12.4%	16.6%	18.5%	16.8%
Rate peg	-	-	-	10.3%
Inflation	-	-	-	8.2%

**Note:** Average DWM charges and average residential rates presented do not include inflation. Whilst average residential rates have increased above the rate peg much of this is likely due to special variations for specific projects or an overall increase in the level of service.

**Source:** OLG time series data (<https://www.olg.nsw.gov.au/public/about-councils/comparative-council-information/your-council-report/>), and IPART analysis.

**Figure 1.2 Average DWM charge by NSW local council area (2017-18)**



**Note:** Average DWM charges and average residential rates presented do not include inflation.

**Data source:** OLG time series data (<https://www.olg.nsw.gov.au/public/about-councils/comparative-council-information/your-council-report/>), and IPART analysis.



We have also observed that:

- ▼ There is wide variation in the number and type of DWM services provided across councils – some councils provide regular kerbside collection of general waste, recycling and organics, whilst in other areas residents deliver their waste directly to a DWM facility
- ▼ There is wide variation in DWM charges across councils (see Figure 1.2)
- ▼ Some councils appear to be in surplus for DWM services, as annual revenue from the DWM charge exceeds expenditure on providing the services (noting that in some circumstances, there may be reasonable justification for surpluses/reserves)
- ▼ Many councils either fully or partially outsource the provision of DWM services, though it is not clear that there is effective competition in the market for procuring such services, and there may be barriers to effective procurement
- ▼ Some councils appear to be allocating ‘overhead expenses’ that contribute more than half of total DWM costs.

### 1.3 We seek feedback on DWM charges and potential options moving forward

Based on our preliminary analysis, we consider that further investigation into how DWM charges are set is warranted.

Our next step is to engage with stakeholders, including councils, ratepayers and contractors, through this Discussion Paper. Stakeholders can respond to this Discussion Paper using our [website feedback form](#) or by [submitting a formal submission](#).

We are seeking feedback on:

- ▼ Whether stakeholders consider that there are issues with the prices charged for DWM services, and, if so, how we should respond, eg, whether any regulatory (or other) action is required.
- ▼ Potential options if regulatory action is required, noting that we would favour a less prescriptive approach. A proposed regulatory approach may include developing, in consultation with stakeholders:
  - A reporting, monitoring and benchmarking regime to develop a publicly available comparison tool comparing DWM charges for equivalent services across comparable councils
  - A publicly available centralised, comprehensive register of successful tender contract values for DWM services across councils
  - Pricing principles for DWM charges, to provide guidance to councils in setting DWM charges.
- ▼ The proposed pricing principles presented in Chapter 3.

After receiving and considering stakeholder submissions to this Discussion Paper, IPART may conduct a public hearing or workshop.

We will publish our decision on DWM charges for 2021-22 on the IPART website in September 2020, as part of our rate peg decision for local council general rates rather than as part of this review.

Our decisions arising from this review will likely inform our approach to DWM charges for 2022-23 and beyond.

## 1.4 Structure of this Discussion Paper

The remainder of this Discussion Paper is structured as follows:

- ▼ Chapter 2 outlines the potential key issues with DWM charges we have observed, and potential regulatory options, including a proposed regulatory approach for DWM charges if regulatory action is required.
- ▼ Chapter 3 sets out our proposed Pricing Principles for DWM charges.
- ▼ Appendix A provides an overview of the current state of play of DWM in NSW. This appendix was prepared for IPART by our consultant, Marsden Jacob Associates.
- ▼ Appendix B presents the results from the 2019-20 LGCI survey relating to DWM charges.

## 1.5 List of questions in this Discussion Paper

We are seeking general feedback from stakeholders in response to this Discussion Paper, as well as responses to specific questions including:

- 1 Is it a concern that DWM charges appear to be rising faster than the rate peg? Are there particular cost-drivers that may be contributing to this?
- 2 To what extent does the variation in services and charges reflect differing service levels, and community expectations and preferences across different councils?
- 3 Is there effective competition in the market for outsourced DWM services? Are there barriers to effective procurement?
- 4 Are overhead expenses for DWM services appropriately ring-fenced from general residential rates overhead expenses?
- 5 If IPART was to regulate or provide greater oversight of DWM charges, what approach is the most appropriate? Why?
- 6 Are there any other approaches that IPART should consider?
- 7 If a reporting and benchmarking approach was adopted, how could differences in services and service levels, as well as drivers of different levels of efficient cost, be accounted for?
- 8 Is there merit in IPART's proposed approach to developing a reporting, monitoring and benchmarking approach and pricing principles for setting DWM charges? Is it likely to be an effective approach? Why/why not?
- 9 Would IPART's proposed approach be preferable to audits of local councils' DWM charges by OLG?
- 10 Are there any issues that should be considered with regards to developing an online centralised database for all NSW councils' DWM charges to allow councils and ratepayers to benchmark council performance against their peers?

- 
- 11 Do you agree with IPART's proposed pricing principles? Why/why not?
  - 12 Are there any other pricing principles or issues that should be considered?
  - 13 Could a centralised database and display of key elements of all successful DWM service contracts (eg, name of tenderer, service provided and contract amount) assist councils in procuring efficient services? If not, why not?

## 2. We seek feedback on DWM charges and potential options moving forward

This chapter seeks feedback on whether stakeholders consider that there are issues with the prices charged for DWM services and, if so, how we should respond.

It considers potential key issues with DWM charges that we have observed and presents potential oversight or regulatory options, including our proposed approach if, after consulting with stakeholders, we consider that action is required.

### 2.1 DWM charges may not reflect reasonable costs

We have undertaken some initial research and analysis of DWM charges in NSW, including asking councils to report on their DWM expenses and services as part of our 2019-20 LGCI survey. We have identified several key issues (outlined below) with DWM charges that indicate they may not reflect reasonable and efficient costs. In some cases they potentially undermine the general rate pegging process, and there may be a need to consider whether regulatory intervention is warranted.

#### **Local councils are monopoly providers of DWM services**

Through independent economic regulation, IPART aims to simulate the pressures of competition by setting maximum charges that reflect the efficient costs of providing services to consumers. In doing so, we aim to:

- ▼ Protect consumers by limiting the ability of monopolies to exercise market power
- ▼ Enable financial sustainability, whilst creating incentives for monopolies to invest prudently and efficiently, minimise costs and innovate
- ▼ Encourage consumers to use services efficiently.

Local councils, as the sole providers of DWM services in their local government areas, are essentially monopoly suppliers of these services. The vast majority of DWM service customers (ie, local council residential ratepayers), particularly in metropolitan local councils, are required to pay for DWM services and cannot opt out.<sup>6</sup> That is, there is little or no competition in the market for the provision of DWM services to local council residents.

Councils are required to ensure that their DWM charges are calculated so as not to exceed the reasonable cost to the council of providing DWM services.<sup>7</sup> However, particularly since 2016, there has been little oversight of this requirement. To date, IPART has not imposed any percentage limit on DWM charge increases.<sup>8</sup>

<sup>6</sup> Section 496(1), Local Government Act.

<sup>7</sup> Section 504(3), Local Government Act.

<sup>8</sup> Though we note that IPART's ability to set maximum percentage variations for DWM charges likely acts as a deterrent.

## **DWM charges appear to be rising faster than the rate peg**

Our preliminary analysis of OLG data indicates that in the four years of available data from 2014-15 to 2017-18, the weighted average of DWM charges across NSW has risen by:

- ▼ more than double (123%) the rise in the rate peg
- ▼ 178% more than inflation (see Figure 1.1 and Table 1.1).

## **There is wide variation in DWM charges across councils**

We have also observed that there is wide variation in the number and type of DWM services and charges across councils, even across similar councils (see Figure 1.2).

In 2017-18, across all councils, the average annual DWM charge was about \$388. This represents about 40% (about \$1.2 billion) of the total revenue collected by councils from residential ratepayers.<sup>9</sup>

We recognise that variability in charges across councils may reflect a number of factors, such as differing service levels/types and community expectations and preferences across councils. For example, in some councils residents deliver their own waste to a DWM facility, whilst in others it is collected at the kerbside. However, we note there may be scope for greater transparency in DWM charges and services across councils.

## **Some councils appear to be in surplus for DWM services**

Some councils appear to have over-recovered the costs of DWM services and are in surplus – at least for a period of time. Of councils responding to the LGCI survey, 75% reported a surplus for DWM services, averaging \$1.6 million (about \$81 million in aggregate) for 2018-19. The 25% of councils that reported a deficit had an average deficit of about \$0.4 million (about \$7 million in aggregate).<sup>10</sup>

We note that most councils reporting a surplus (94%) indicated they have plans to use it for capital replacements/works, site remediation and/or as a ‘precautionary reserve’.

## **Outsourcing is common – effective competition and procurement may not be**

The LGCI survey results indicate that contractor and consultancy costs are one of the largest cost categories in providing DWM services (accounting for 46% of DWM costs on average).<sup>11</sup>

<sup>9</sup> OLG times series data and IPART analysis.

<sup>10</sup> IPART 2019-20 LGCI survey results and IPART analysis.

<sup>11</sup> IPART 2019-20 LGCI survey results and IPART analysis.

Many councils either fully or partially outsource the provision of DWM services (including 87% of councils surveyed), with a higher proportion of metropolitan councils appearing to outsource compared to rural councils.<sup>12</sup> However, it is not clear that there is effective competition in the market for such services, and there are a number of potential sources of market inefficiency in the domestic waste market, as well as barriers to effective procurement. These include the existence of a relatively concentrated market,<sup>13</sup> barriers to entry for new entrants (such as high start-up and capital costs), information asymmetries and varying procurement capabilities and practices (see Appendix A, section A.4 and A.5). It is therefore not clear that contractor and consultancy costs reflect the reasonable and efficient cost of out-sourced DWM services.

### **Some councils seem to be allocating a high proportion of overheads**

In addition to recovering contract costs for outsourced DWM services, some councils appear to be allocating overhead expenses that contribute more than half of total DWM costs, and the basis of these cost allocations is not necessarily apparent.

For councils responding to the LGCI survey, overhead expenses (on average) represent about 59% of DWM costs, whereas for residential rates expenses, overheads represent only 41% of expenses. For metropolitan councils, the proportion of overhead expenses appears comparatively higher at about 65% for DWM costs and 43% for residential rates expenses.<sup>14</sup> There is a risk this could indicate cost-shifting from residential rates to DWM charges. That is, councils may be allocating overheads related to general residential services to DWM services (and hence charges), potentially undermining the rate pegging process.

## **Questions for stakeholders**

- 1 Is it a concern that DWM charges appear to be rising faster than the rate peg? Are there particular cost-drivers that may be contributing to this?
- 2 To what extent does the variation in services and charges reflect differing service levels, and community expectations and preferences across different councils?
- 3 Is there effective competition in the market for outsourced DWM services? Are there barriers to effective procurement?
- 4 Are overhead expenses for DWM services appropriately ring-fenced from general residential rates overhead expenses?

<sup>12</sup> IPART 2019-20 LGCI survey results and IPART analysis.

<sup>13</sup> For example, it is estimated that about 70% of waste collection services, 69% of MRF services and 98% of landfill services in Sydney are provided by the 3 largest service providers, respectively (Marsden Jacob analysis).

<sup>14</sup> IPART 2019-20 LGCI survey results and IPART analysis.

## 2.2 If more oversight is appropriate, there is a range of potential options

IPART continuing to not limit percentage variations for DWM charges is an option<sup>15</sup> but if greater oversight or regulatory intervention is necessary for DWM charges, there are a number of other potential options, which may include:

- ▼ Less intrusive regulation, such as:
  - Developing a set of pricing principles for setting DWM charges, as guidance for councils
  - Reporting enabling comparison of like services across similar councils
  - Detailed further investigation and regulation only applied to outlier councils
- ▼ IPART regulating price increases through setting maximum percentage variations for some or all DWM charges
- ▼ Other stakeholder suggestions.

We note that some of these options could be used in combination and that less intrusive regulation could be used to inform future IPART decisions on whether or not to set maximum percentage variations for DWM charges.

For example, a less intrusive approach such as reporting, monitoring and benchmarking and/or developing pricing principles could be used to support councils in pricing DWM services appropriately, by promoting greater transparency and public reporting of DWM charges.

Whilst there is no competition across councils for DWM services, there are 128 local councils in NSW. A large number of these councils, particularly in Sydney, Wollongong and Newcastle, are likely to face similar costs for common DWM services such as kerbside collection of general waste, recycling and organics.

DWM charge reporting could allow comparison of DWM charges across comparable councils for equivalent services (eg, kerbside collection) via a comparison table, made available on a NSW Government website and/or each council's website.

Such reporting would enhance transparency and could provide incentives to councils to ensure their DWM charges reflect reasonable and efficient costs, and are defensible. Under such a reporting regime, IPART's more detailed assessment and consideration of whether setting maximum percentage variations is appropriate may only be needed for outliers.

### Questions for stakeholders

- 5 If IPART was to regulate or provide greater oversight of DWM charges, what approach is the most appropriate? Why?
- 6 Are there any other approaches that IPART should consider?
- 7 If a reporting and benchmarking approach was adopted, how could differences in services and service levels, as well as drivers of different levels of efficient cost, be accounted for?

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<sup>15</sup> Noting that we cannot bind a future Tribunal.

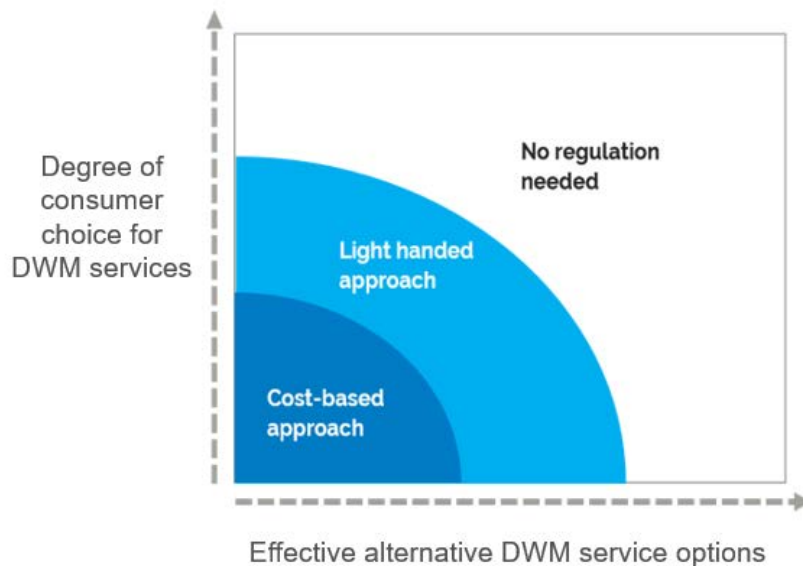


## 2.3 We prefer a less prescriptive, more targeted approach if regulation is required

If regulatory intervention and/or oversight of DWM charges is required, our preliminary position is to favour a relatively less prescriptive, more targeted approach that focuses on information and guidance. This would minimise unnecessary regulatory cost and burden, such as the need for OLG to audit the basis for each council's DWM charges.

There is likely to be more need for regulation in markets that are not competitive. Figure 2.1 provides a framework for considering the appropriate approach for regulating DWM charges in NSW. The degree of regulation indicated depends on the extent of market power. Low consumer choice and a lack of effective alternative service options indicate greater regulatory intervention is likely to be required.

**Figure 2.1 Assessing the degree of regulation required**



As local councils are the sole provider of DWM services to residents, DWM customers have little choice of who provides DWM services and there is a lack of effective alternative DWM service options. Under the framework presented in Figure 2.1, a more intrusive approach to regulation (such as a detailed cost-based/building block approach) with IPART setting maximum percentage variations (DWM charge pegs) for councils may be appropriate.

However, we recognise that regulation itself comes at a cost and that the benefits of regulation should outweigh its costs. It is important to consider the costs of implementation, administration, compliance and enforcement of any regulatory approach.

We consider that the costs involved in setting annual maximum percentage variations (DWM charge pegs) for all councils would likely outweigh the benefits of doing so and our preliminary position is to favour a less prescriptive, more targeted approach if greater oversight or regulation is required.

We also note that the democratic process, which allows rate payers to vote councils in and out based on their levels of satisfaction with services and charges (amongst other factors), provides some check on councils' DWM charges.

## 2.4 If regulation is required, we propose a reporting regime and pricing principles

If regulation is required, we propose to develop, in consultation with stakeholders, a reporting, monitoring and benchmarking regime and pricing principles for setting DWM charges to:

- ▼ Improve transparency and council accountability in the setting of DWM charges
- ▼ Inform future regulatory decisions on DWM charges.

We consider this likely to be a more effective and less costly approach with lower regulatory burden than annual individual audits of all councils by OLG or the Audit Office, given informal stakeholder feedback indicating this audit process is a costly process. There may be scope to use targeted auditing of some councils' DWM charges as a complement to our proposed approach.

If, after considering stakeholder feedback, we consider that oversight or regulation of DWM charges is required, our proposed approach would be for councils to report high-level data on DWM charges for common services – eg, kerbside collection of general waste (red bin), recycling (yellow bin) and organics (green bin), council clean-up services and tip vouchers. This would allow a table to be developed that compares DWM charges for equivalent services across comparable councils. This would enhance transparency and council accountability, strengthening incentives for councils to ensure their DWM charges reflect reasonable and efficient costs and are justifiable, while also allowing us to identify outlier councils (eg, councils with noticeably higher DWM charges than comparable councils for equivalent services) for further investigation and potentially regulation. We propose that this comparison table be made publicly available on a NSW Government website and/or each council's website.

If we proceed with this approach, following feedback on the Discussion Paper, we would then consult and collaborate with OLG, local councils and other stakeholders to determine:

- ▼ Reporting requirements for local councils on DWM charges
- ▼ The most effective method, indicators and comparators for benchmarking and comparing local council DWM charges under a reporting regime.
- ▼ Appropriate pricing principles for setting DWM charges and how these would be applied.

We have drafted a proposed set of key pricing principles, which are outlined and discussed in Chapter 3. Such principles could be used to provide guidance to councils in setting DWM charges.

Under our proposed approach, local councils could be given a period of time (eg, two years) to ensure that DWM charges are reasonable when compared with similar councils/services.<sup>16</sup>

After this period, an assessment could be made as to whether all, a selected few outliers, or no councils would require further investigation and potentially maximum percentage variations to be set for those councils. As part of this assessment, we propose to assess outlier councils against our pricing principles on an 'exception' basis – eg, when councils

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<sup>16</sup> Discussed in detail in Chapter 3

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which are outliers against comparable councils are unable to provide an adequate explanation as to factors that may contribute to them being outliers.

We consider this approach would enhance openness and transparency and enable outliers to either improve performance to a level that would prevent the need for IPART to specify the maximum percentage increase in DWM charges; or to justify why there is a case for their DWM charges to be materially different to other, comparable councils for similar services.

## Questions for stakeholders

- 8 Is there merit in IPART's proposed approach to developing a reporting, monitoring and benchmarking approach and pricing principles for setting DWM charges? Is it likely to be an effective approach? Why/why not?
- 9 Would IPART's proposed approach be preferable to audits of local councils' DWM charges by OLG?
- 10 Are there any issues that should be considered with regards to developing an online centralised database for all NSW councils' DWM charges to allow councils and ratepayers to benchmark council performance against their peers?

### 3. We seek feedback on our proposed pricing principles for setting DWM charges

As part of IPART's function of determining whether or not to specify a percentage variation for DWM charges for some or all councils, we consider that IPART should apply a regulatory framework that promotes:

- ▼ Efficient cost-based pricing based on clear pricing principles
- ▼ Consideration of affordability.

In setting DWM charges, councils should ensure that DWM services match community needs and legislative requirements. DWM services should also be subject to clear quality and reliability standards.

The key objectives of pricing principles are to:

- ▼ Establish which categories of costs, including allocation of shared operational and capital costs, it is reasonable to recover in DWM charges from customers
- ▼ Promote practices that drive the quantum of those reasonable costs down to the efficient (least) cost for the given level of service
- ▼ Ensure that a council can generate revenue that is sufficient to meet its efficient costs, so that it can continue to supply DWM services to required standards over time
- ▼ Promote cost-reflective charges that send appropriate price signals to customers.

We consider that the implementation of sound pricing principles by local councils is a critical indicator of the need, or otherwise, for regulation.

Our preliminary view is that the proposed pricing principles outlined in Box 3.1 below should be applied to DWM charges set by local councils.

These pricing principles would provide guidance to local councils in setting their DWM charges. We would not audit councils' compliance with these principles. However, councils' consistent application of these principles would be important in supporting our proposed reporting and benchmarking approach. That is, to facilitate comparison, and avoid the potential need for IPART to determine the maximum percentage by which DWM charges can be varied, it would be important for councils to apply these principles.

We seek stakeholder feedback on our proposed pricing principles.

### Box 3.1 IPART's proposed key pricing principles for DWM charges set by councils

- 1. DWM charges should reflect a 'user pays' approach**
  - ▼ DWM charges should recover the costs of providing DWM services, not the councils' other functions and services
  - ▼ Incremental cost allocation should be applied
  - ▼ Social programs should be funded from general rates revenue
- 2. Only reasonable cost categories should be reflected in DWM charges**
- 3. DWM charges should reflect efficient costs**
- 4. DWM charges should be transparent**
  - ▼ To assist local councils
  - ▼ To assist customers
- 5. DWM charges should seek to ensure price stability**

To give effect to these pricing principles, local councils need to be able to answer the following questions:

- ▼ Which costs should be recovered?
- ▼ How should DWM charges be structured?
- ▼ Are cost recovery charges based on efficient costs?

We further explain our proposed pricing principles in the sections below.

## 3.1 DWM charges should reflect a 'user pays' approach

Customers should pay for the full reasonable costs of the DWM services they receive. This is important for ensuring that:

- ▼ Councils' recover their costs, and hence are able to continue to provide appropriate levels of service
- ▼ Customers face appropriate price signals, which means they are more likely to efficiently use DWM services over time (although this also largely depends on how DWM charges are structured).

The 'full cost' represents the value of all the resources used in the provision of a service – including the costs of complying with any environmental or other regulatory requirements in the supply of the service. In addition to the costs directly associated with the service, the full cost includes an appropriate allocation of indirect costs and capital costs.

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## Cost reflectivity of DWM charges

The Local Government Act specifically prohibits applying income from ordinary rates to DWM services and requires that income obtained from DWM charges must not exceed the reasonable cost to the council of providing those services.<sup>17</sup>

This means that there should be no cross-funding from the DWM function to general council activities and vice versa. This may occur when the allocation of common costs between the DWM function and a council's general activities is not appropriate – ie, when the level of costs allocated to DWM services results in DWM charges that exceed the reasonable and efficient costs of providing DWM services.

It is also important that individual DWM services charges (eg, for general waste, recycling and organic waste bin collection) reflect the cost of providing those individual services.

## Incremental (additional)<sup>18</sup> cost allocation for DWM services

We consider that councils' core business is the functions it funds through general rates and that the costs assigned to DWM services should only be the incremental cost of providing that service over and above councils' core functions. The incremental cost approach can also be described in the reverse as the cost that would disappear (or be avoided) for councils if they did not provide DWM services.

The incremental cost approach is important in councils' consideration of whether to outsource DWM services (see Box 3.2 below). A consistent approach across councils to setting prices for DWM services is also important under our proposed reporting and benchmarking regime. Therefore, we consider councils should set their DWM charges on an incremental cost basis.

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<sup>17</sup> Section 504 Local Government Act.

<sup>18</sup> In this discussion paper we are using the term incremental cost to mean the same as marginal cost or "additional" cost. A convenient way to consider the difference between average and incremental is batting scores. Before his last test innings Don Bradman had 6,996 runs. He had been dismissed 69 times. The Don was bowled for a duck in his last innings. His batting **average** was therefore 99.94. But the incremental score in the last innings (the addition to his total) was zero.

### Box 3.2 Incremental cost approach and testing the market

A significant number of local councils provide in-house DWM services. The NSW Audit Office noted in its performance audit of Campbelltown and Fairfield councils that Fairfield council provided in-house DWM services, its charges were 7% above the NSW metropolitan average and it had not tested the market by way of open tender.<sup>a</sup>

If a council is comparing the cost of contracting out DWM services to providing these services itself, it needs to ensure that it considers the council's incremental cost of providing DWM services as opposed to the average cost. This is because it is only the incremental costs that disappear if the council contracts out. If a council contracts out based on a competitive tender that is lower than the council's average cost of providing the service but not lower than its incremental cost, then the total cost of all council functions would increase and ratepayers' total bills would rise, not fall.

**Example:** Assume a council had 1,000 employees: 800 in general functions, 200 solely in DWM services, and 40 in HR and IT. The combined cost of HR and IT is \$4,000,000. An average cost approach would see \$800,000 ( $\$4,000,000 \times (200/1000)$ ) of overhead costs allocated to DWM services.

However, there is generally always a fixed component of overhead expenses in any organisation. In the event that DWM services were outsourced, it is unlikely that the HR or IT managers' salaries would be cut by 20% and a number of other positions would still be necessary whether DWM services are carried out in-house or not. It might be that only 4 FTE positions can be reduced from HR and IT if DWM services were contracted out. In this case, the incremental cost approach would yield a value of \$400,000 of overheads allocated to DWM services.

<sup>a</sup> Audit Office of NSW, Domestic waste management in Campbelltown City Council and Fairfield City Council, 5 June 2019, pp 16.

If a council has been over-allocating costs to DWM services using an alternative method (rather than an incremental cost approach) then this could be remedied, all other things being equal, by lowering the DWM charges to the efficient cost-reflective level and seeking a special variation to increase general rates by the equivalent amount.

### Pensioner and hardship subsidies

If local councils provide discounts to disadvantaged customers then this subsidy should be funded from general revenue and not from DWM customers. To increase DWM charges or to use DWM reserves to fund subsidies would not reflect a user pays approach, as DWM charges would no longer reflect the proportion of costs customers impose on the system. Subsidies should be funded through general rates revenue rather than DWM charges.



## 3.2 Only reasonable cost categories should be reflected in DWM charges

Having established that the incremental cost approach should be used in allocating common costs to DWM service costs, we consider that councils should include the following as reasonable costs of providing DWM services in setting DWM charges:

### Operating Expenditure

- ▼ Direct contract costs (if DWM services are outsourced)
- ▼ Direct labour costs
  - Salaries
  - Labour on-costs (eg, superannuation, long service leave)
- ▼ The incremental cost of indirect/joint costs, such as corporate overhead costs
  - This would only be the cost removed or avoided if providing DWM services was no longer a local council function, eg, the reduction in *actual* HR/IT staff numbers and office space lease payments
- ▼ Direct lease costs
- ▼ Direct material costs
- ▼ Vehicle allowance (if DWM services are outsourced)
  - If vehicles are shared amongst other local council functions, then a mileage allowance per kilometre should be applied rather than capital costs.

### Capital Costs

Councils should establish a separate DWM services asset base/register for this purpose. DWM charges should recover allowances for a return on assets and return of assets.

- ▼ Return on assets:
  - This is a rate of return based on the depreciated value of direct assets for DWM services that the council has purchased including land (eg, for landfill)<sup>19</sup>, garbage trucks, equipment and bins.
  - The rate of return should be based on the council's discount rate as published by IPART every February and August. Currently, the rate of return is 3.6%.<sup>20</sup>
- ▼ Return of assets (regulatory depreciation):
  - This is the cost of consumption or wearing out of fixed assets in a year. It should be based on straight line depreciation. For example, if a general waste bin has an average life of five years and costs \$100, then the return of assets charge will be \$20 per year for five years.

<sup>19</sup> Remediation costs, particularly for land-fill sites can be substantial. The estimate of these costs should be capitalised (ie, added to the cost base) and recovered over the life of the land-fill.

<sup>20</sup> IPART, <https://www.ipart.nsw.gov.au/files/sharedassets/website/shared-files/local-government-contribution-plans-research-net-present-value-modelling-2015-onwards/fact-sheet-local-government-discount-rate-february-2020.pdf>, accessed 12 August 2020.

## DWM service costs that are not included in reasonable costs

The NSW State Government currently imposes a waste levy on all waste that is disposed of in landfill. This is currently set at \$146.00 per tonne in metropolitan areas.<sup>21</sup> This funds the *Waste Less, Recycle More* initiative. The initiative provides grants and funding for activities such as improving recycling behaviour.<sup>22</sup> Where funding is received by councils from the scheme for education, inspection and enforcement, then the cost of providing the services funded by the scheme should be deducted from the reasonable cost of providing DWM services. This is to ensure there is no double counting and over-recovery by councils.

### 3.3 DWM charges should reflect efficient costs

Having established the categories of costs that it is reasonable to charge customers for, we consider that an equally important task is to ensure that these costs are the minimum or efficient cost achievable by the council.

Benchmarking costs of DWM service provision across local councils could enable assessment of whether costs may be efficient.

Given that many councils either fully or partially outsource DWM service provision, and contractor and consultancy costs represent a large portion of DWM costs, it is important to ensure contractor and consultancy costs are efficient. Where a council has outsourced some or all of their DWM service provision in a competitive and contested tender using best practice procurement approaches and processes, the result of this tender could be considered as the efficient cost of providing the DWM service(s).

However, there may be aspects of contracting and procurement that act as a barrier to effective competition and reduce the ability of councils to achieve efficient costs (see Appendix A, section A.4 and A.5). For example, the length of contracts and contract provisions may in some cases prevent councils from achieving efficient costs. An inability to benchmark contractor costs due to confidentiality clauses in contracts, limited negotiating power of councils and a potential lack of guidance and/or experience in best practice procurement approaches and processes may also contribute to this.

#### Length of contracts/time between market testing

While market testing and benchmarking will help establish efficient costs, there is a question as to how long contracts should be written for and/or how long councils should continue with in-house provision of the DWM service before they retest the market.

<sup>21</sup> NSW EPA, <https://www.epa.nsw.gov.au/your-environment/waste/waste-levy/levy-regulated-area-and-levy-rates>, accessed 12 August 2020. The waste levy is \$84.10 per tonne in regional areas.

<sup>22</sup> <https://www.epa.nsw.gov.au/your-environment/recycling-and-reuse/waste-less-recycle-more>. accessed 12 August 2020

## Current contract provisions may be a barrier to entry

In establishing efficient costs, councils may need to consider what contract provisions will deliver the lowest costs to ratepayers. For example:

- ▼ If contracts were written for the average expected life of the major capital assets, would this reduce the risk to contractors and elicit lower tender bids?
- ▼ Would overall costs be minimised if councils bought the capital equipment and contractors submitted tenders to supply only the operational component of DWM, including maintenance of equipment?

## 3.4 DWM charges should be transparent

We consider that DWM charges, how they are set and the costs they are based on should be simple and transparent.

### Enhancing competition and transparency for councils

Benchmarking of DWM contracts across NSW would likely increase transparency for local councils and potentially assist in minimising the cost of DWM services to local councils that outsource these services.

We note that:

- ▼ Councils must undertake open tenders for contracts over \$250,000<sup>23</sup>
- ▼ An alphabetical list of tenderers must be prepared and publicly displayed<sup>24</sup>
- ▼ Where a tender is successful, the name of the tenderer and the contract amount must be made public.<sup>25</sup>

Given the above, it would appear that a centralised, comprehensive register of successful tenders across councils could be developed and made public. We consider that this could help address information asymmetries in the DWM service market where there are currently a small number of suppliers and a large number of councils.

### Enhancing transparency for customers

The DWM charge customers face for each service should be simple and transparent. There should ideally be a separately identified charge for each service: general waste (red bin), recycling (yellow bin) and organics (green bin) and kerbside pickup and/or tip vouchers. Where councils offer different size bins, the costs should be separately displayed. Under our proposed approach, this would enable councils to compare themselves against other councils, helping them to find potential opportunities for efficiencies. It would also empower ratepayers/customers to scrutinise their own council's charges and compare DWM charges and service provision with other councils.

<sup>23</sup> *Local Government Act 1993* (NSW) s. 55

<sup>24</sup> *Local Government (General) Regulation 2005* Cl 175 (3).

<sup>25</sup> *Local Government (General) Regulation 2005* Cl 179 (b).

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### 3.5 DWM charges should seek to ensure price stability

We consider that DWM charges should seek to ensure price stability to reduce bill impacts on customers.

Councils may wish to transition DWM service charges and surpluses/deficits in the DWM service reserve over a small number of years to prevent large fluctuations in prices. Spreading capital costs over the life of the assets as discussed earlier, rather than charging them in the year of purchase, also helps to stabilise charges. The special variation process could also be used by councils wishing to introduce changes in rates or charges over a number of years, to avoid price shocks.

#### Questions for stakeholders

- 11 Do you agree with IPART's proposed pricing principles? Why/why not?
- 12 Are there any other pricing principles or issues that should be considered?
- 13 Could a centralised database and display of key elements of all successful DWM service contracts (eg, name of tenderer, service provided and contract amount) assist councils in procuring efficient services? If not, why not?

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# Appendices

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## A. Overview of DWM in NSW

To undertake analysis and provide input to this review, it is important to understand the context in which NSW local councils operate their DWM services. The sections below have been prepared by our consultants, Marsden Jacob Associates, and provide more information on the following:

- ▼ The role of local councils in DWM
- ▼ The way in which local councils provide DWM services
- ▼ The structure of the DWM market, and market concentration
- ▼ Barriers to entry to the DWM market.

### A.1 The role of local councils in DWM

In 2017-18, more than 21.4 million tonnes of waste was generated in NSW. Of this, NSW councils collectively were responsible for the management of 4.25 million tonnes of municipal solid waste (MSW),<sup>26</sup> of which 3.5 million tonnes is domestic waste.<sup>27</sup>

Domestic waste collection, recycling and disposal management is a major responsibility for local councils, and is a significant function socially, environmentally and economically. In recent years, the waste sector has undergone significant change due to shifts in domestic and global markets, government policies (such as import and export bans, and recycling targets), as well as community expectations about what happens to their waste.<sup>28</sup>

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<sup>26</sup> MSW is solid waste from households and local government operations, including waste placed at the kerbside for local council collection and waste collected by councils from municipal parks and gardens, street sweepings and public council bins.

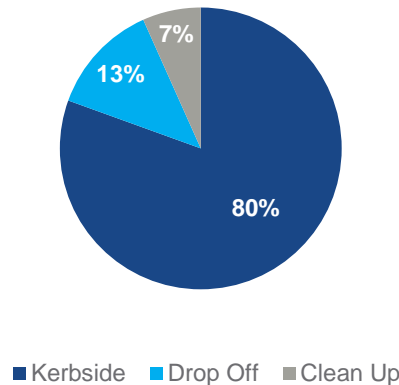
<sup>27</sup> NSW Environment Protection Authority (EPA), *NSW Local Government Waste and Resource Recovery (LG WARR) Data Report, 2017-18, Excel Appendix*.

<sup>28</sup> NSW Department of Planning, Industry and Environment, *Cleaning Up Our Act: The Future for Waste and Resource Recovery in NSW – Issues Paper*, March 2020, pp 4, 23.

### A.1.1 DWM services being provided by NSW local councils

NSW local councils provide a range of DWM services to their residents, including kerbside collection, drop-off facilities and periodic clean-up services, with the vast majority of waste coming from kerbside collection (see Figure A.1).

**Figure A.1 DWM services, proportion of waste by source (by weight)**



**Data source:** NSW EPA, *LG WARR Data Report, 2017-18, Excel Appendix*.

Because NSW local councils determine the suite of DWM services to be provided to their area, there is considerable variation in the services being provided to residents, particularly where organic and dry recycling services are concerned.

In 2017-18, NSW councils provided the following kerbside collection services to residents:

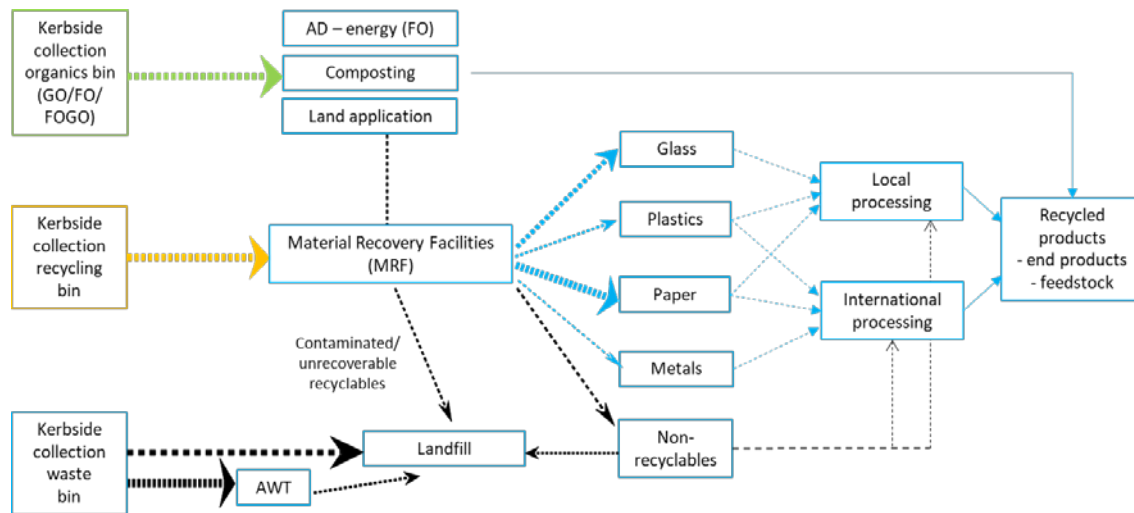
- ▼ All NSW councils provided a residual waste collection service
- ▼ 87.5% of NSW councils provided a dry recyclables collection service
- ▼ 39% of NSW councils provided an organics collection service
- ▼ Some councils also provided a number of drop-off services (81%) and clean-up services (62%).<sup>29</sup>

As Figure A.2 illustrates, waste that is collected through the kerbside system either becomes recycled products (end products or feedstock), energy or is landfilled.

<sup>29</sup> NSW EPA, *LG WARR Data Report, 2017-18, Excel Appendix*.



**Figure A.2 DWM services value chain**



**Note:** “FO” refers to “food organics”, “GO” refers to “garden organics”, “AD” refers to “anaerobic digestion”, “AWT” refers to “alternative waste treatment”.

**Data source:** Marsden Jacob Associates analysis.

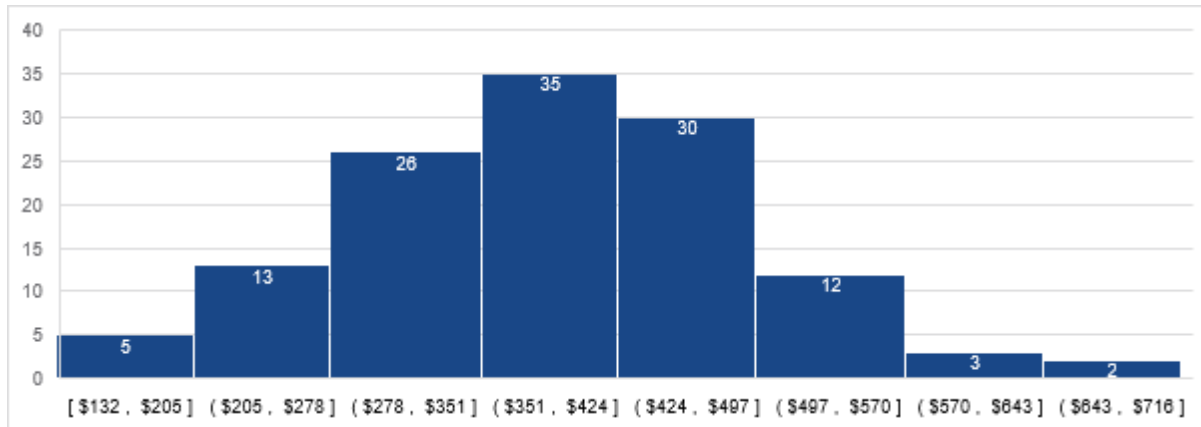
Key parts of the DWM service value chain include:

- ▼ Materials recovery facilities (MRF) – these handle a range of recyclables. At the MRF, materials are sorted into individual material streams before being sent for recycling.
- ▼ Composting facilities – where organic waste is converted into compost.
- ▼ Anaerobic digestion (AD) – a process where organic materials are decomposed by naturally occurring micro-organisms in the absence of oxygen to produce energy.
- ▼ Alternative waste treatment (AWT) – mechanical, biological and (sometimes) thermal processes to separate materials from a mixed residual waste stream (household waste).

## A.1.2 DWM charges

To recover the cost of DWM services, local councils levy a DWM charge which is separate to ordinary rates.<sup>30</sup> There is considerable variation in councils' DWM charges. In 2017-18 the average annual DWM charge ranged from \$132 to \$710.<sup>31</sup>

**Figure A.3 DWM charges, average by local government area, 2017-18**



**Data source:** NSW EPA, *LG WARR Data Report, 2017-18*, Excel Appendix.

On average, local councils in waste levy<sup>32</sup> paying areas have higher DWM charges than rural councils. However, there is considerable variability in the DWM charges being levied by different councils. This variability, in part, is likely a result of differences in local council characteristics (eg, density may affect average costs), underlying costs, and services provided. However, it cannot be wholly explained by the waste levy (see Figure A.4) and/or differences between councils. As discussed below, other possible explanations for this variability include:

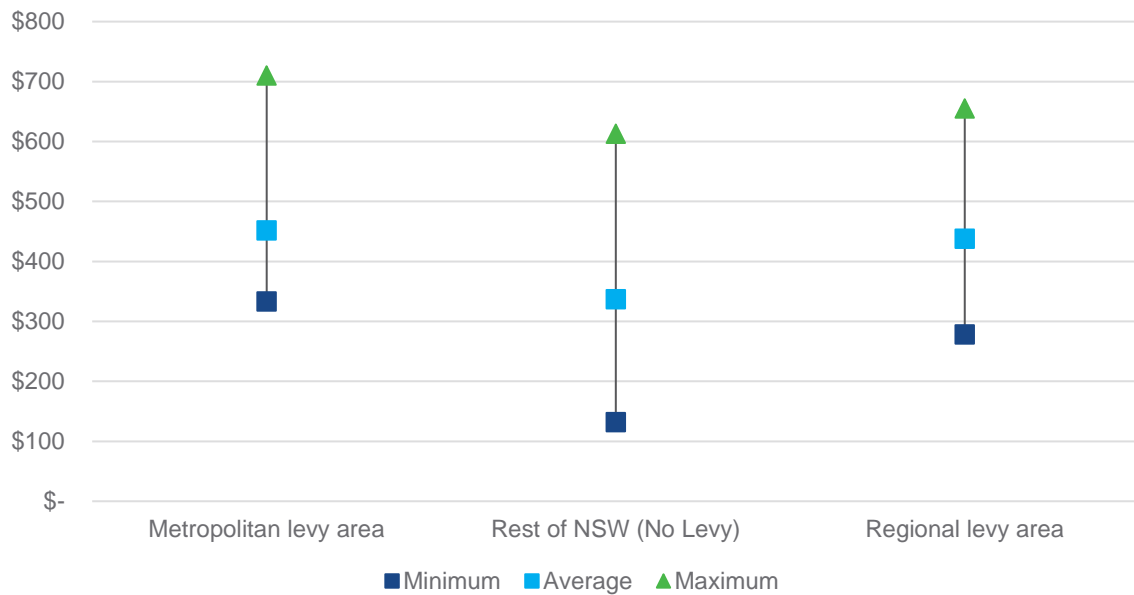
- ▼ The presence of barriers to entry to the domestic waste collection and management market, reducing competitiveness in the market
- ▼ Potential cost-shifting across council business units
- ▼ Procurement challenges, resulting from:
  - Information asymmetries, eg, with regards to contract costs
  - Regulatory hurdles, such as ACCC approval requirements for joint tendering by councils.

<sup>30</sup> Councils must not apply income from ordinary rates towards the cost of providing DWM services. Income to be applied towards the cost of DWM services must be obtained from annual charges and/or charges for services (s. 504, Local Government Act).

<sup>31</sup> NSW EPA, *LG WARR Data Report 2017–18*, Excel Appendix.

<sup>32</sup> The *Protection of the Environment Operations Act 1997* (NSW) requires certain licensed waste facilities in NSW to pay the EPA a contribution for each tonne of waste received at the facility. Referred to as the 'waste levy', the contribution aims to reduce the amount of waste being landfilled and promote recycling and resource recovery. The waste levy applies in the regulated area of NSW, which comprises the Sydney metropolitan area, the Illawarra and Hunter regions, the central and north coast local government areas to the Queensland border, as well as the Blue Mountains, Wingecarribee and Wollondilly local government areas.

**Figure A.4 DWM charge, by waste levy zone, 2017-18**



**Data source:** NSW EPA, *LG WARR Data Report, 2017-18*, Excel Appendix.

## A.2 Local council DWM service delivery models

Three broad delivery models are used by local councils in the provision of their DWM services:

- ▼ **In-sourced:** Local council service provision using their own resources
- ▼ **Outsourced:** Waste service contractors are engaged to provide the services on the council's behalf.
- ▼ **Combination:** Some councils have a combination of service models, for instance collection might be undertaken by a waste service contractor while the council manages the local landfill or material recovery facility.

Preliminary analysis undertaken for this paper suggests that most local councils now outsource their DWM functions, including collection, transfer/recycling and disposal services. An estimated 95% of councils outsource at least one of these DWM functions and a significant majority of metropolitan councils contract out all functions (Table A.1).

This has been the case for quite some time, with the Productivity Commission observing in 2006 that most local council DWM functions were outsourced.<sup>33</sup> To facilitate this, councils are increasingly entering into partnerships with other councils to share waste disposal and resource recovery facilities, and to access more favourable waste management contracts. A number of local councils, predominantly in non-metropolitan areas, still provide some or all of their own DWM functions.

<sup>33</sup> Productivity Commission, *Waste Management Productivity Commission Inquiry Report*, 20 October 2006, p 56.

**Table A.1 DWM services contracted out by local councils**

Service contracted	Number of councils	%	Households serviced	%	Tonnage	%
<b>All councils</b>						
	128		3,087,985		3,582,551	
Contract out collection	80	63%	2,434,951	79%	2,799,968	78%
Contract out MRF	82	64%	1,657,663	54%	407,056	52%
Contract out organics	117	91%	2,723,398	88%	569,351	82%
Contract out Landfill	97	76%	2,282,886	74%	1,531,182	73%
<b>Metropolitan councils<sup>a</sup></b>						
	33		1,741,388		1,878,186	
Contract out collection	30	91%	1,567,249	90%	1,690,367	90%
Contract out MRF	26	79%	1,281,752	74%	308,347	77%
Contract out organics	31	94%	1,581,446	91%	258,660	87%
Contract out Landfill	31	94%	1,682,666	97%	1,136,053	96%

<sup>a</sup> Does not include Newcastle, central coast or Wollongong councils.

**Source:** NSW EPA, *LG WARR Data Report, 2017-18*, Excel Appendix; IPART 2019-20 LGCI survey results and MJA analysis.

### A.3 Costs of DWM services

Costs to local councils of providing DWM services can vary considerably, both between service type and between metropolitan and regional/rural areas. This variability, in part, is likely attributed to differences in local council characteristics (eg, density may affect average costs), underlying costs, and services provided.

Figure A.5 provides estimates of indicative charges to metropolitan councils of the different DWM services, showing estimates of the cost components of those charges.

**Figure A.5 Indicative charges to metropolitan councils of waste services (\$/tonne)**

Service/bin type	Bin size	Input costs								Total costs		
		Collection costs		Bin costs (capital costs)		Processing / disposal costs**		Waste levy		\$/lift	\$/tonne collected	\$/bin/year collected
		\$/lift	\$/tonne collected	\$/lift	\$/tonne collected	\$/lift	\$/tonne collected	\$/lift	\$/tonne collected			
Red Bin	80ltr	\$1.04	\$118.77	\$0.07	\$8.42	\$0.66	\$75.45	\$1.18	\$135.21	\$2.96	\$337.85	\$154.26
	140ltr	\$1.08	\$97.84	\$0.09	\$8.06	\$0.77	\$69.76	\$1.42	\$128.25	\$3.35	\$303.92	\$165.67
	240ltr	\$1.20	\$85.81	\$0.11	\$8.17	\$0.93	\$66.59	\$1.58	\$112.67	\$3.82	\$273.24	\$183.54
	All*	\$1.12	\$94.01	\$0.10	\$8.12	\$0.82	\$68.76	\$1.45	\$122.21	\$3.49	\$293.09	\$171.29
Yellow	240ltr	\$1.53	\$196.38	\$0.18	\$23.70	\$0.47	\$60.82			\$2.18	\$280.90	\$65.06
Green	240ltr	\$1.34	\$154.82	\$0.17	\$20.15	\$0.52	\$60.00			\$2.03	\$234.97	\$81.03
Average 3 bins*		\$1.28	\$128.40	\$0.14	\$13.87	\$0.65	\$65.34			\$2.08	\$279.53	\$104.96
Total 3 bins		\$3.98	\$445.21	\$0.46	\$51.97	\$1.81	\$189.58			\$7.70	\$808.97	\$317.39

Notes: Weighted averages across metropolitan and regional councils. Excludes AWD costs covering red bin services for some metro councils. These figures are approximations only.

\* Weighted averages across bin sizes and types.

\*\* Either landfill costs or processing costs.

**Data source:** NSW EPA, *LG WARR Data Report, 2017-18*, Excel Appendix; IPART 2019 Local Government Cost Index Survey; Marsden Jacob Associates analysis.

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Costs and charges to regional and rural councils for these services are generally 20-50% higher than for metropolitan councils. This generally reflects lower throughput and higher unit operating costs.

#### A.4 Barriers to entry and sources of inefficiency in DWM markets

We have identified a number of characteristics of the DWM market that could potentially undermine its efficiency – including high market concentration<sup>34</sup> in particular segments and/or regions, high cost of market entry, market and price risk, and weak incentives to households – with different issues presenting at different points in the value chain, as summarised in Table A.2.

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<sup>34</sup> Market concentration refers to the extent to which market shares are concentrated between a small number of firms and reflects the level of competition within the market.

Table A.2 DWM market issues

Issue	Collection	MRF	Post MRF processing
<b>Market concentration</b>	It is estimated that about 70% of waste collection services, 69% of MRF services and 98% of landfill services in Sydney are provided by the 3 largest service providers.	The largest providers of MRF services are in metropolitan areas. There is considerable geographic segmentation of industry operations, which can increase market concentration in specific areas, with many operators focusing on particular regions.	There are relatively few domestic recyclers with significant scale, but the number and scale of operations is increasing through infrastructure grant support from the NSW Government.
<b>Market incentives/disincentives</b>	There is no incentive for consumers to avoid putting contaminants in recycling bins. There are limited incentives for collectors to avoid breakages and cross-contamination. There is limited incentive for councils to ensure no contamination.	There is limited incentive for councils to monitor outputs of MRFs. The landfill levy provides an incentive to maximise recovery.	The landfill levy provides an incentive to maximise recovery.
<b>Barriers to entry and competition</b>	Capital intensive – sufficient fleet scale is needed for viable operations. Larger operators also have greater opportunity to optimise vehicle usage. Because solid waste collection is an essential basic service, consistency of supply is important. This means that established firms, with a good reputation and extensive operations, have a greater ability to reassure councils that services will be maintained without interruption. New firms therefore find it difficult to break into the market.	Capital intensive (advanced sorting technologies required). Declining prices for some materials, even when sorted (glass, paper). A lack of competition is evident, with MRF numbers limited in both metropolitan and regional areas. This, combined with high transport costs, restricts council access.	Capital intensive. Lack of guaranteed supply of quality feedstock. There is falling demand for some products/materials (especially glass containers).
<b>Barriers to efficient markets</b>	Significant fixed costs mean existing suppliers and entrants seek long term contracts for investment certainty. This limits flexibility in the face of changing markets. Geographic boundaries can also be present, as service providers need to have a physical presence in the locations where they provide services.	Contaminated/unsorted waste at source and breakages increase costs and greatly reduce the value of outputs. High transport costs to processors, especially from regional/rural areas. Asset ownership can be a source of flexibility (if assets are owned by councils) or a barrier to new entrants if key assets are privately owned.	High transport costs to recyclers, especially from regional/rural areas.
<b>Information asymmetries (procurement, data collection, reporting and monitoring)</b>	There is consumer uncertainty about what can be recycled and where recyclables go once they leave the kerbside. There is imperfect data on the quantity and quality of materials leaving the kerbside/entering MRFs – bin audit processes are inconsistent.	There is limited data on outputs from MRFs – quantity, quality and destination of materials. No agency is charged with this task. Councils have limited capacity. The timing of service procurement can have an important influence on cost to councils, particularly as the price of recyclable output can be volatile.	There is limited data on what material is being reprocessed and where. The timing of service procurement can have an important influence on cost to councils, particularly as the price of recyclable output can be volatile.

Source: IBISWorld, *Solid Waste Collection Services in Australia – Industry Report D2911*, March 2019, pp 18-21; Marsden Jacob Associates analysis.

Barriers to entry to the market for DWM services are highlighted by the high concentration of DWM service provision. For example, it is estimated that about 70% of waste collection services, 69% of MRF services and 98% of landfill services in Sydney are provided by the 3 largest service providers, respectively.

## A.5 Procurement

Procurement of waste services by the private sector, and in some cases not-for-profits, is a significant function for local councils across NSW. Contracts are extensively used by local councils to procure these services. These contracts are usually adapted to suit the requirements of the local council area, however, there are many features of the contracts that are common. Contracted services include:

- ▼ Waste collections from residential premises (general waste/recycling/organics/bulky clean-up)
- ▼ Processing and resource recovery from general waste
- ▼ Processing of recyclables
- ▼ Processing of organics (garden organics and/or food waste)
- ▼ Processing/management of bulky clean-up waste
- ▼ Management of facilities (eg, landfills, recovery facilities, transfer stations, depots)
- ▼ Bulk haulage of waste
- ▼ Special services (eg, distribution of bins/food waste caddies, repairs and maintenance)
- ▼ Waste call centre services
- ▼ Development and/or delivery of community education.

Notwithstanding these common features, councils face a number of challenges and potential barriers to efficient procurement of waste services.

### A.5.1 Lack of procurement experience

Local councils only procure major waste services every few years, unlike the waste service providers, who are routinely tendering and negotiating contracts. Lack of experience in procurement strategy, market analysis and contracts – experience required for effective contract negotiation – can present as a key challenge for council officers. Councils are reliant on there being a highly competitive marketplace to ensure they are achieving cost-efficient service outcomes.

However, as discussed in section A.4, there can be significant barriers to entry to the waste services market, which can limit competition and local councils' ability to minimise the cost of DWM service provision. For instance, in regional locations, if the incumbent service provider owns key infrastructure that does not revert to the council when the contract expires, this can be a material barrier to potential new entrants.



### A.5.2 Legislated requirements

When local councils procure DWM services they must adhere to the Local Government Act. Two key principles govern the exercise of functions by councils under section 8A of the Local Government Act:

- ▼ Councils should carry out their functions in a way that represents the best possible value for residents and ratepayers, and
- ▼ Councils should work co-operatively with other councils to achieve desired outcomes for their communities.

Section 55 (Requirements for tendering) of the Local Government Act requires councils to invite tenders before entering into contracts, such as contracts for the supply of waste collection and processing services and the provision of waste processing facilities.

The *Local Government (General) Regulation 2005* stipulates a number of further requirements for proposed contracts for domestic or other waste management services. The requirement to invite tenders also applies to joint organisations of councils pursuant to section 400ZH (3)(c) of the Local Government Act.

### A.5.3 Joint procurement by councils

Local councils may jointly procure DWM services. However, council groups routinely obtain ACCC authorisation to remove any risk of breach of the *Competition and Consumer Act 2010* (Cth) (CCA).

By conducting aspects of the procurement process jointly, councils risk breaching competition laws, as councils may be considered competitors when seeking to procure DWM services. In particular, there may be a risk of breaching the prohibitions against cartel conduct<sup>35</sup> and arrangements which have the purpose or effect of substantially lessening competition.<sup>36</sup>

Council groups proposing to jointly procure DWM services often seek authorisation from the ACCC, which gives legal protection for the proposed conduct.

This requirement may be perceived as a barrier to joint procurement. However, the ACCC has approved joint procurement arrangements for more than 30 council groups, often for lengthy periods, in recognition of the public benefits of such arrangements. For instance, in 2018 the ACCC granted authorisation to Camden Council, Campbelltown City Council, Liverpool City Council, Wingecarribee Shire Council and Wollondilly Shire Council (the Applicants) to collectively tender and contract for waste processing services until 1 July 2044.<sup>37</sup>

<sup>35</sup> Division 1 of Part IV of the CCA.

<sup>36</sup> Section 45 of the CCA.

<sup>37</sup> <https://www.accc.gov.au/update/accc-authorises-collective-waste-tendering-by-five-nsw-councils>.

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#### A.5.4 Misalignment between length of contracts and the external operating environment

A number of issues arise with DWM service procurement because waste services are typically procured over the medium to long term (several years), but contracting arrangements need to be agile enough to react to a wide variety of influences, such as changing market and policy circumstances. This means that each contract is different to the last as the operating environment is continually changing.

Issues with DWM service contracts can arise from exogenous factors, such as:

- ▼ International market impacts (such as the impact of import and export bans)
- ▼ Regulatory changes regarding such matters as mixed waste organics outputs (in NSW)
- ▼ Introduction of the container deposit scheme
- ▼ Changes to insurance/liability requirements.

In addition to these external effects on waste management contracts, councils face challenges when negotiating contracts. Most particularly, capturing an agreement which all parties understand, and which supports an improved and innovative allocation of largely public monies, is challenging particularly when there can be many years between procurement actions by councils.

## B. Results of 2019-20 LGCI survey relating to DWM

As part of IPART's 2019-20 LGCI survey, we asked councils about their DWM services, procurement and costs.

We asked councils:

- ▼ To describe the DWM services provided by the council
- ▼ What the council's policy on setting DWM charges is
- ▼ Whether the council outsources the processing and disposal of waste and if so, what procurement processes are in place
- ▼ The basis for cost allocation between the council's domestic waste and general operations
- ▼ What has been the financial performance of the council's domestic waste operation over the last two years.

This appendix presents results of the 2019-20 LGCI survey, as well as the results of further desktop research and analysis.

Notable limitations of the survey include that:

- ▼ Only about 52% of councils returned a response
- ▼ The majority of question responses were free text, resulting in responses that were not necessarily uniform in nature
- ▼ Not all responding councils provided a response to each question
- ▼ Given that councils self-reported, response bias is possible.

### B.1 Survey results: Response rate

**Table B.1 Survey responses by area classification**

	Metropolitan	Regional	Rural	All councils
Number of councils	34	37	57	128
Number of councils that responded	28	20	19	67
Response rate (%)	82%	54%	33%	52%
% of councils that responded	42%	30%	28%	100%

**Source:** IPART 2019-20 LGCI survey results and IPART analysis.

## B.2 Number of and average DWM charges

**Table B.2 Number of different DWM charges for councils responding to LGCI survey**

	Minimum	Maximum	Median	Average
Base DWM charges	1	13	3	4
Additional DWM charges	0	24	5	6
Total	2	34	9	10

Source: IPART 2019-20 LGCI survey results, individual council websites and IPART analysis.

**Table B.3 DWM charges over time 2011-12 to 2017-18 (average DWM charge (\$/year))**

Average DWM charge (\$/year)	2011-12	2017-18	% change from 2011-12 to 2017-18	Average annual % change	% of bill (ie, residential rate & DWM charge)
<b>Metropolitan councils</b>					
Number of councils	43	33			
Average annual DWM charge	348	469	35%	6%	29%
Average annual residential rate	881	1121	27%	5%	
<b>Regional councils</b>					
Number of councils	38	36			
Average annual DWM charge	268	349	30%	5%	25%
Average annual residential rate	854	1,100	29%	5%	
<b>Rural councils</b>					
Number of councils	71	56			
Average annual DWM charge	230	367	59%	9%	33%
Average annual residential rate	470	616	31%	6%	
<b>All councils</b>					
Number of councils	152	125			
Average annual DWM charge	273	388	42%	6%	29%
Average annual residential rate	682	889	30%	5%	

Source: OLG time series data, and IPART analysis (not including inflation).

## B.3 Survey results: Outsourcing

**Table B.4 Percentage of councils that report outsourcing DWM services**

	Metropolitan	Regional	Rural	All councils
Fully outsource	64%	30%	21%	42%
Partially outsource	29%	65%	47%	45%
No outsourcing	7%	5%	32%	13%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

**Source:** IPART 2019-20 LGCI survey results and IPART analysis.

**Table B.5 DWM service type outsourced by outsourcing councils, by area classification**

Outsourced DWM service	Metropolitan	Regional	Rural	All reporting councils
Collection/transportation	69%	58%	77%	67%
Recycling processing	73%	89%	62%	76%
Organics processing	62%	63%	0%	48%
Landfill/waste disposal	77%	26%	38%	52%

**Note:** Not all councils provided responses to this question.

**Source:** IPART 2019-20 LGCI survey results and IPART analysis.

**Table B.6 Procurement approach used by outsourcing councils, by area classification**

	Metropolitan	Regional	Rural	All councils
Mixed model	25%	80%	58%	51%
Open tender only	39%	5%	0%	18%
Select tender only	4%	0%	0%	1%
Regional-based tendering arrangement only	0%	5%	5%	3%
Unknown tender arrangement	25%	5%	5%	13%
Not applicable	7%	5%	32%	13%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

**Note:** Mixed model procurement involves more than one type of procurement approach. "Open tender" refers to a competitive procurement approach open to all. "Select tender" refers to a procurement approach where tenders are sought from a selection of providers. Some regional councils undertake procurement in groups using a "regional-based tendering arrangement".

**Source:** IPART 2019-20 LGCI survey results and IPART analysis.

## B.4 Survey results: basis for cost allocation

**Table B.7 Basis used for cost allocation between the council's DWM and general operations**

All reporting councils	
Historical % allocation	33%
Corporate overhead model	53%
Cost recovery basis	13%
Total	100%

**Note:** Not all councils provided responses to this question. A "historical % allocation" means that costs are allocated based on a set percentage. Under a "corporate overhead model" costs are allocated based on a measurable unit, eg, the number of staff and/or ICT costs. A "cost-recovery basis" recovers specific costs involved.

**Source:** IPART 2019-20 LGCI survey results and IPART analysis.

## B.5 Survey results: reported surplus/deficit

**Table B.8 Survey respondents reporting surplus/deficit for DWM services (\$2018-19)**

	2017-18				2018-19			
	Metro	Regional	Rural	All reporting councils	Metro	Regional	Rural	All reporting councils
<b>Surplus</b>								
Number reporting surplus	23	14	16	53	25	12	13	50
% reporting surplus	82%	70%	84%	79%	89%	60%	68%	75%
Sum of surplus ('000)	79,154	15,212	5,055	99,421	56,569	17,141	7,144	80,854
Average surplus ('000)	3,441	1,087	316	1,876	2,263	1,428	550	1,617
Average surplus per household	55	37	95	52	40	48	134	44
<b>Deficit</b>								
Number reporting deficit	5	6	3	14	3	8	6	17
% reporting deficit	18%	30%	16%	21%	11%	40%	32%	25%
Sum of deficit ('000)	-10,616	-5,310	-270	-16,196	-1,086	-5,482	-432	-7,000
Average deficit ('000)	-2,123	-885	-90	-1,157	-362	-685	-72	-412
Average deficit per household	-54	-26	-17	-39	-5	-21	-28	-15

**Source:** IPART 2019-20 LGCI survey results and IPART analysis.

**Table B.9 Use of reserves held in DWM fund by councils in surplus, by area classification**

	Metropolitan	Regional	Rural	All councils
Replace capital eg, DWM plant, trucks	40%	17%	31%	32%
Capital works eg, expansion/upgrade of facilities	40%	50%	69%	50%
Site remediation	20%	58%	31%	32%
Precautionary reserve	24%	33%	0%	20%

**Note:** Not all councils provided responses to this question.

**Source:** IPART 2019-20 LGCI survey results and IPART analysis.

## B.6 Survey results: DWM operational costs

**Table B.10 Council operational costs for DWM services (2017-18 and 2018-19)**

	% of costs			
	Metropolitan	Regional	Rural	All councils
<b>Expenses from continuing operations</b>	<b>95%</b>	<b>95%</b>	<b>91%</b>	<b>95%</b>
▼ Employee benefits and on-costs	12%	12%	24%	13%
▼ Materials and contracts	63%	55%	55%	60%
– Raw materials and contracts	5%	15%	21%	9%
– Contractor and consultancy costs	53%	35%	21%	46%
– Remuneration of auditors and legal fees	0%	0%	0%	0%
– Operating leases	0%	0%	0%	0%
– Other	5%	5%	13%	5%
▼ Other expenses	20%	27%	12%	22%
– Electricity (including street lighting)	0%	0%	0%	0%
– Emergency services levy	10%	19%	4%	13%
– Other	10%	8%	8%	9%
<b>Infrastructure, property, plant and equipment</b>	<b>5%</b>	<b>5%</b>	<b>9%</b>	<b>5%</b>
▼ Buildings	0%	0%	2%	0%
▼ Infrastructure – roads, bridges and footpaths	2%	4%	4%	2%
▼ Plant and equipment – machinery	3%	1%	4%	3%
▼ Furniture and fittings	0%	0%	0%	0%
▼ Office equipment	0%	0%	0%	0%
<b>Total</b>	<b>95%</b>	<b>95%</b>	<b>91%</b>	<b>95%</b>

**Source:** OLG data, 2017-18 and 2018-19, IPART 2019-20 LGCI survey results and IPART analysis.



**Table B.11 Reporting councils' overheads as a percentage of expenses by area classification (2017-18 and 2018-19)**

	Metropolitan	Regional	Rural	All reporting councils
Overheads as % of reported DWM expenses	65%	47%	45%	59%
Overheads as % of reported residential rates expenses	43%	37%	33%	41%

**Note:** We considered "overhead expenses" to include "Employee benefits and on-costs", "Contractor and consultancy costs", "Remuneration of auditors and legal fees", "Operating leases" and "Electricity".

**Source:** IPART 2019-20 LGCI survey results and IPART analysis.



# Clarence Valley Council

## Preliminary Drought Management Plan



**Final Report**

**September 2020**



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**JOB 20-033 CLARENCE VALLEY DROUGHT MANAGEMENT PLAN  
REPORT NAME**

REV	DESCRIPTION	AUTHORS	REVIEW	APPROVAL	DATE
0	Draft for CVC review	K. Menzies	R. Campbell, M. Howland	M. Howland	6 August 2020
1	Updated with CVC comments	K. Menzies	R. Campbell	M. Howland	3 September 2020



## EXECUTIVE SUMMARY

Clarence Valley Council (CVC) is a water reticulator for the Local Government Area (LGA) and supplies water to Coffs Harbour City Council (CHCC) through the Clarence Valley Coffs Harbour Regional Water Supply scheme. The regional water supply water sources are the Nymboida River and Shannon Creek Dam, an off-stream storage filled by the Nymboida River. CVC also operates two smaller systems which supply the villages of Minnie Water and Wooli. Table 1 summarises the CVC water supplies and the areas serviced by each source.

**Table 1: Summary of Water Supply Sources, Treatment Locations and Areas Serviced**

Water source	Offtake storage location	Treatment location	Areas serviced
Nymboida Weir or Shannon Creek Dam (Regional Water Supply)	100 ML and 32ML Rushforth Road Reservoirs - South Grafton	WTP at Rushforth	Macleay, Yamba, Iluka, Lawrence, Waterview Heights, Eatonsville and Seelands, Junction Hill, Ulmarra, Grafton, and rural areas.
	30,000 ML Shannon Creek Dam– Off stream storage near Coutts Crossing		
	Supplied directly from bulk water pipeline	Coutts Crossing	Coutts Crossing
		Glenreagh	Glenreagh
	Karangi Dam (also stores flows from Karangi Catchment)- CHCC controlled asset		Customers within the CHCC LGA
Lake Minnie Water	Minnie Water	Lake Minnie Water	Minnie Water
Lake Hiawatha	Wooli	Lake Hiawatha	Wooli

This Drought Management Plan documents the restriction regime that applies to all water customers in the CVC area (including users of rainwater tanks that are topped-up with potable town water). The water restrictions triggers contained within this plan are based on the flow in the Nymboida River and the Shannon Creek Dam storage level. In the future, CVC may choose to adopt separate triggers for the villages of Minnie Water and Wooli developed for their local water sources.

Water restrictions will apply when the Nymboida River flow rate (measured downstream of the weir) drops below 225 ML/d *and* as the storage level in Shannon Creek Dam falls below the defined triggers. The restrictions aim to reduce demand and prolong the availability of supply. Leading up to the introduction of restrictions and during their implementation, restrictions will be actively supported by an Operational Readiness Plan and a Communication Plan.

Restrictions are a quick, effective and relatively low-cost tool for responding to drought. During the summer of 2019-2020 restrictions were enforced for residential customers and were effective in reducing consumption. This plan has made changes to the previous restriction policy so that water restrictions will apply to both residential and non-residential customers.

The drought restriction regime consists of four restriction levels with an “Emergency” situation implemented beyond Level 4 (Table 2). Each restriction level has an associated target demand and specific restrictions on potable water usage for residential and non-residential customers. Compliance with water restrictions will be monitored and enforced. If storage levels drop further or target demands are not met, higher level restrictions requiring greater reductions in water usage will be implemented.

**Table 2: CVC water restriction levels and target reduction in demand**

Restriction Level	Water Conservation Measures	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
Target reduction in demand	0%	5-20%	20-30%	30-40%	40-50%	50-60%

The Operational Readiness Plan lists actions to be taken to ensure that CVC is prepared to implement a robust, timely, efficient and affordable response to drought and related emergency events. The Communication Plan describes actions to be taken at each restriction level and resources required to effectively engage and communicate drought messages to the community and other stakeholders. The Plan includes the use of a range of media and communication tools to convey drought messages.

Monitoring and evaluation are essential tools for the implementation and ongoing improvement of this plan. The Drought Management Plan will be reviewed following implementation of drought restrictions and may need to be revised to address any identified issues and improve management of future droughts.



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## 1. INTRODUCTION

Clarence Valley Council (CVC) is a water reticulator within the CVC area and supplies water to Coffs Harbour City Council (CHCC) via the Clarence Valley Coffs Harbour Regional Water Supply scheme. This Drought Management Plan documents the drought restriction regime that applies to all customers in the Clarence Valley local government area (LGA). Triggers for the introduction of restrictions are based on the availability of water from Nymboida Weir and Shannon Creek Dam.

### 1.1 Water Supply Systems

CVC manages four water supply sources (Table 3) Nymboida Weir and Shannon Creek Dam (the Regional Water Supply), Lake Minnie Water (water supply for Minnie Water) and Lake Hiawatha (water supply for Woolli). Background information is provided in Appendix 1.

**Table 3: Summary of CVC water supply sources, treatment and areas serviced**

Water supply	Offtake/storage location	Treatment location	Areas serviced
Regional Water Supply - Nymboida Weir or Shannon Creek Dam	100 ML and 32 ML Rushforth Road reservoirs - South Grafton	WTP at Rushforth	Maclean, Yamba, Iluka, Lawrence, Waterview Heights, Eatonsville and Seelands, Junction Hill, Ulmarra, Grafton, and rural areas.
	30,000 ML Shannon Creek Dam – off-stream storage near Coutts Crossing		
	Supplied directly from bulk water pipeline	Coutts Crossing	Coutts Crossing
		Glenreagh	Glenreagh
Karangi Dam (also stores flows from Karangi catchment and Orara River) - CHCC controlled asset	CHCC	CHCC customers	
Lake Minnie Water	Minnie Water	Lake Minnie Water	Minnie Water
Lake Hiawatha	Woolli	Lake Hiawatha	Woolli

The main water source for the Regional Water Supply is the Nymboida River via the Nymboida River Weir pool (Figure 1, Figure 3 and Figure 4). The weir pool catchment is open with agricultural activities and some residential properties within the vicinity of the weir. The upper catchment is predominantly State Forest and National Park. The weir infrastructure is owned by Essential Energy and has historically been used to divert water to generate electricity at the hydroelectric power station located to the east of the weir (Figure 3 and Figure 4). The power station began operating in 1924 and remained operating until 2013 when it was damaged by flood waters.

Water is extracted from the weir from a single offtake then split to divert water to the power station and to “The Crossover” to supply the Rushforth Road reservoirs, Karangi Dam (CHCC asset) and Shannon Creek Dam as required. Shannon Creek Dam is an off-stream storage located to the north-east of the Nymboida Weir which stores flows from the Nymboida River. It has a small, predominantly forested catchment. All catchment inflows to the dam are released to the environment downstream of the dam wall.

As water enters the first Rushforth Road reservoir (100 ML), it is dosed with gaseous chlorine (pre-chlorination), lime and CO<sub>2</sub>. The water is then disinfected (UV), dosed with ammonia, gaseous chlorine and fluoride and transferred to a second reservoir (32 ML) (Figure 2). From here the water is distributed to customers in Maclean, Yamba and Grafton areas.

Clarence Valley Drought Management Plan

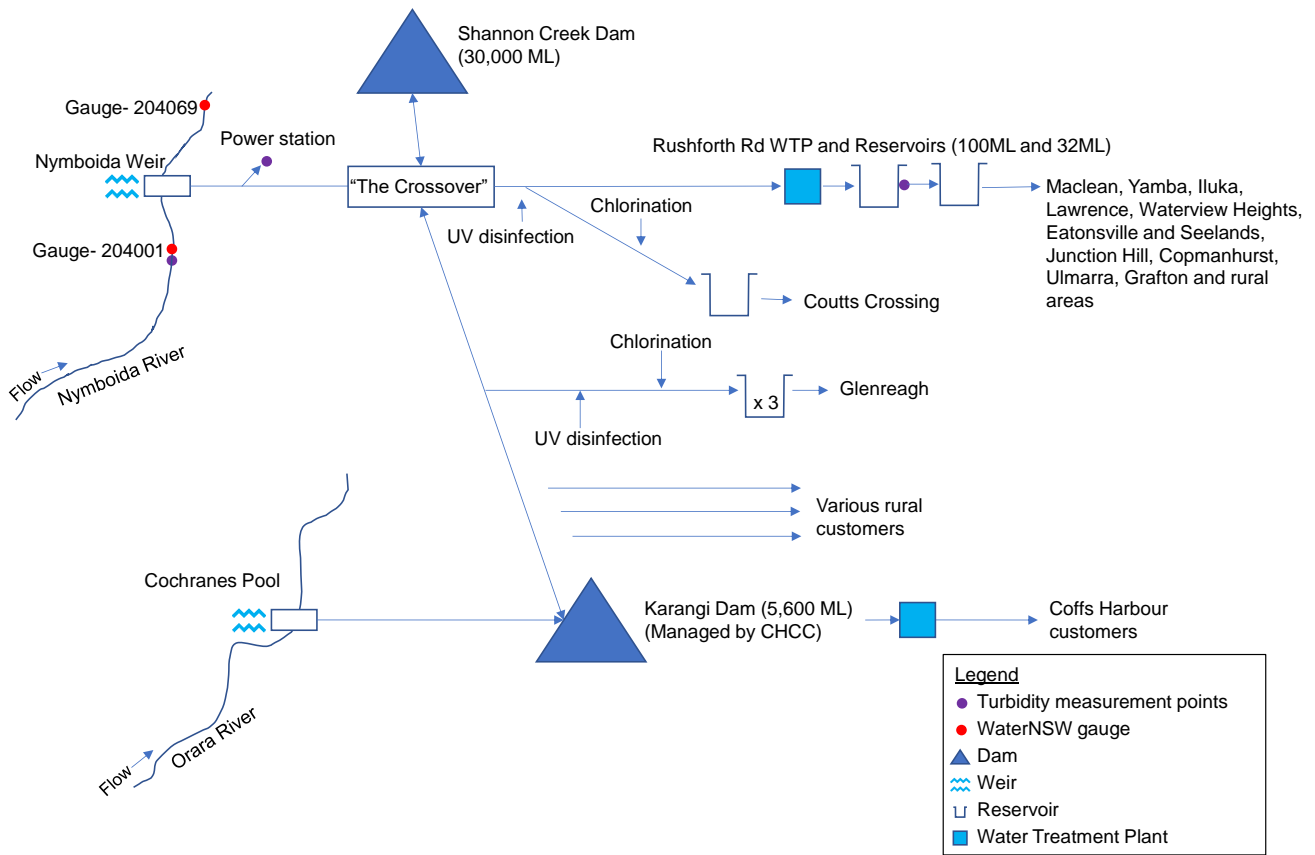


Figure 1: Regional water supply schematic

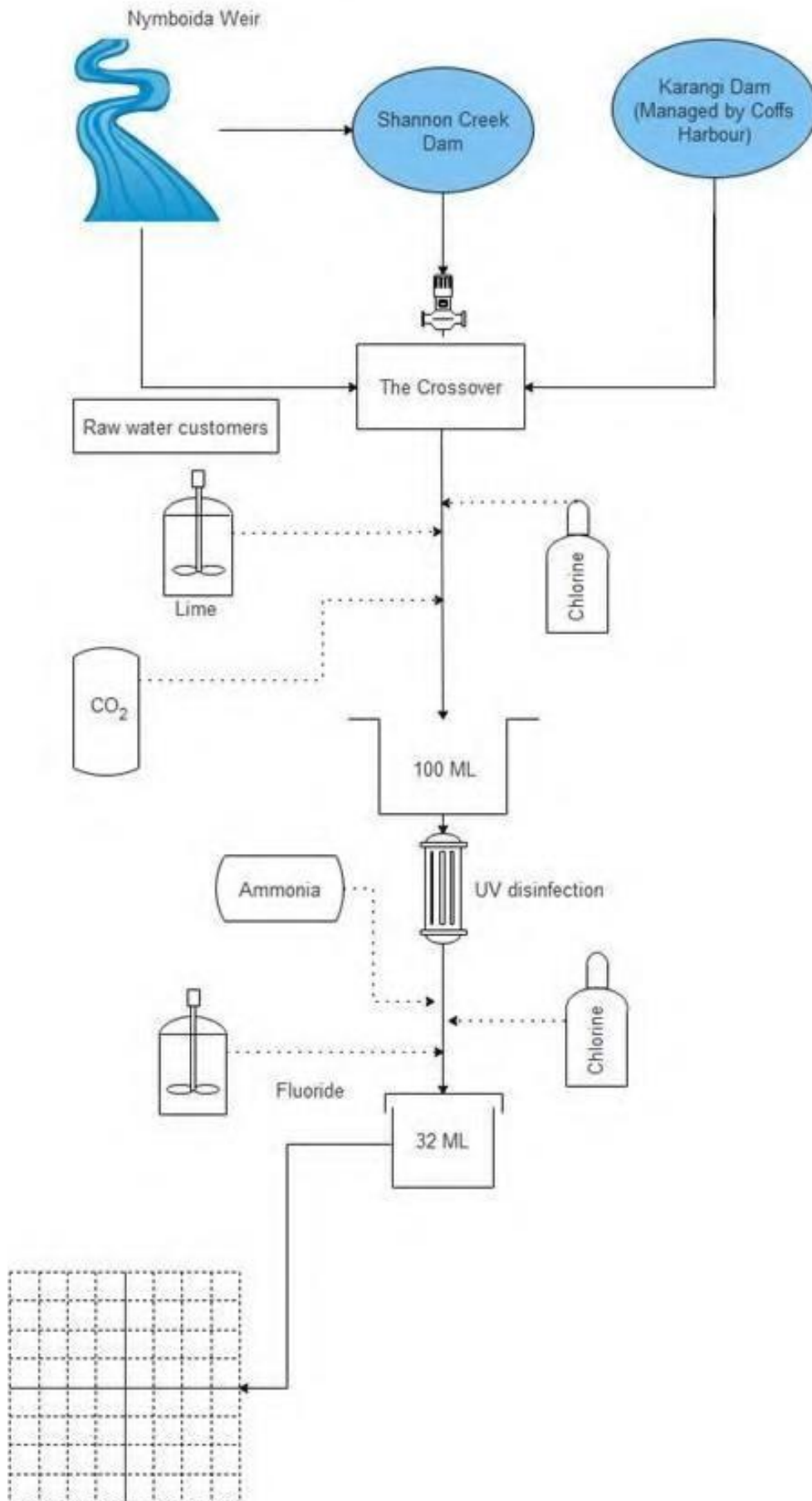


Figure 2: Rushforth Road WTP schematic

Source: Bligh Tanner (2020)



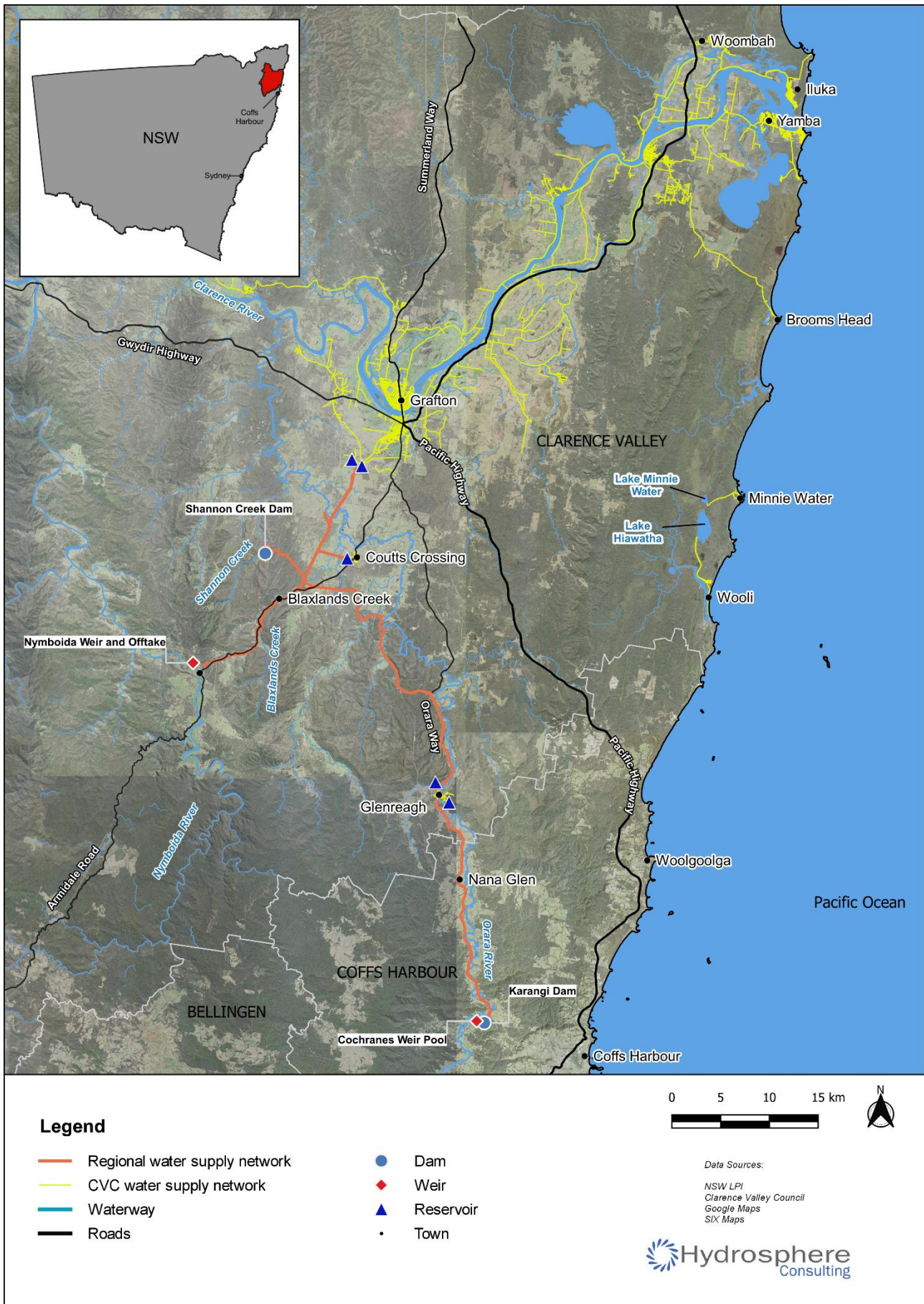


Figure 3: Regional water supply and CVC water supply network



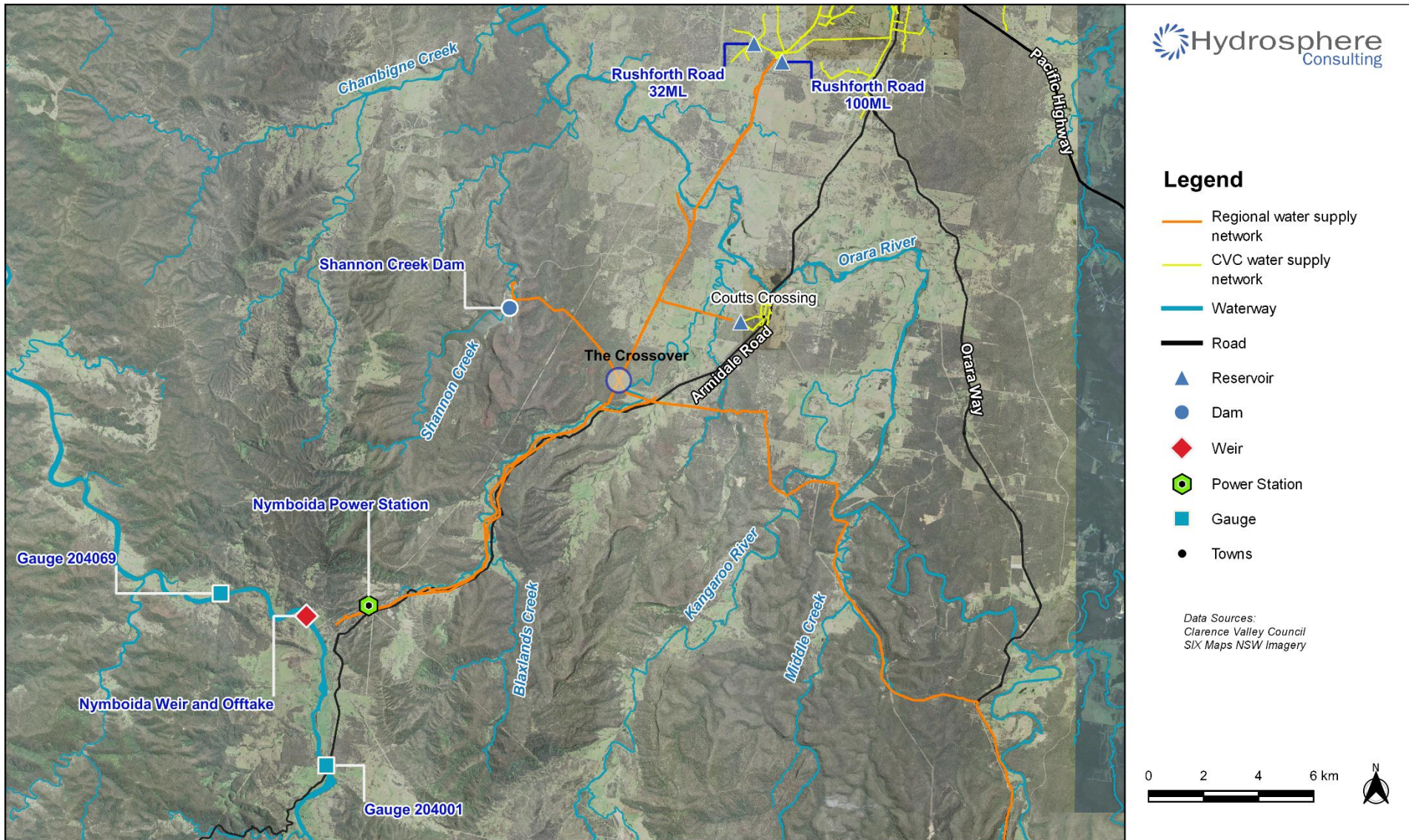


Figure 4: Regional Water Supply sources

Water from the Nymboida Weir also provides environmental flows to Blaxlands Creek (up to 10 ML/d).

The priority of supply of the water from the Nymboida River, listed from highest to lowest priority is as follows:

1. Dons Corner/Blaxlands Creek environmental flow requirement (up to 10 ML/d) - in accordance with permit conditions (refer Appendix 1).
2. Nymboida River environmental flow requirement (225 ML/day downstream of Nymboida Weir) - in accordance with the licence requirements (refer Appendix 1).
3. Rushforth Road reservoirs - to supply CVC customers.
4. Karangi Dam - to supply CHCC, priority also depends on storage level in each dam.
5. Shannon Creek Dam - to store excess flows, priority also depends on river turbidity and storage level in each dam.
6. Power generation.

The Nymboida River is the preferred source to supply the Rushforth Road reservoirs, Karangi Dam and Shannon Creek Dam and when this source cannot be used, water is supplied by Shannon Creek Dam. Table 4 outlines the rules used to determine when to use alternative sources to the Nymboida Weir.

**Table 4: Water supply selection rules**

Parameter	Limit	Point of Measurement	Implication
Turbidity of Nymboida River	> 2 NTU	Power Station	Do not fill Shannon Creek Dam <sup>1</sup>
	> 5 NTU	Power Station	Use Shannon Creek Dam to supply Rushforth Road Reservoirs and Karangi Dam until turbidity < 3.5 NTU.
Nymboida River downstream flow rate	< 225 ML/d	Downstream gauge (204069)	Use Shannon Creek Dam until flow rate > 225 ML/d <sup>2,3</sup>
	30% of Instantaneous flow		70% of the instantaneous flow must be protected (i.e. maximum abstraction = 30% of instantaneous flow). In this case use Shannon Creek Dam for excess supply needs.
Rushforth Road reservoir demand	> 106 ML/d <sup>4</sup>	Rushforth Road reservoirs	Use Nymboida River and Shannon Creek Dam to top up Rushforth Road reservoirs and/or to supply Karangi Dam as required.

1- To limit turbidity level at the outlet of reservoirs and minimise risk of algal blooms in SCD

2- Licence requirement

3- If the flowrate is < 225ML/d for 30 days or more, wait 7 days before abstraction starts again.

4- Gravity flow from Nymboida Weir.

Karangi Dam (CHCC asset) is filled by the flows in its catchment and topped up as required by transferring water from either the Nymboida Weir, Cochranes Pool (CHCC asset on the Orara River) or Shannon Creek Dam.

## 1.2 Purpose and Scope

The primary objective of this Drought Management Plan is to ensure continued water supply during drought conditions in order to meet water user, public health and fire-fighting needs. This plan details the restriction



triggers and demand targets to manage water demand and prolong water supply during a drought (Section 2). An Operational Readiness Plan (Appendix 4) and Communications Plan (Appendix 5) are provided to guide Council's actions to effectively implement and communicate the water restrictions within the Clarence Valley.

The need for a detailed drought management plan was highlighted during the summer of 2019-20 when prolonged drought conditions followed by bushfires and heavy rainfall limited the availability of water from the Nymboida Weir due to low flows and high turbidity. During this period Shannon Creek Dam was used to supply potable water to the system and Level 1 water restrictions were introduced when the dam storage level dropped to 80% full. Details on the water supply performance and actions undertaken during this period are provided in Appendix 2.

The Plan also facilitates the response to events that cause high turbidity in the Nymboida River including floods, bushfire and drought. This Plan aims to:

- Ensure a robust, timely, efficient and affordable response to drought;
- Facilitate the application of restrictions for CVC water supplies;
- Provide a clear water restriction regime for all water users; and
- Reduce the impact of water extraction on the available resource and other water users while minimising disruption to customers.

Operational objectives relate to maintaining water supplies in preparation for drought as well as the actual implementation of drought response measures during a drought. The operational objectives are:

- Provide an action plan that will ensure operational readiness;
- Ensure regular monitoring of water resource information, climatic conditions and seasonal forecasts;
- Ensure the introduction of water restrictions is well-considered and planned;
- Implement drought management actions at defined trigger points;
- Ensure clear communication to the public and visitors regarding water restrictions and access to information;
- Ensure that operating and managerial staff have a clear understanding of the operating procedures outlined in this plan;
- Ensure customers and other stakeholders are aware of the requirements of this plan; and
- Continually review the effectiveness of the drought management procedures within this plan, while considering alternative measures that may be more effective.

### 1.3 Permanent Water Conservation Measures

To promote water efficient measures and in response to community feedback, permanent water conservation measures were introduced by CVC in 2007 and documented in the *Water Restrictions Policy* (CVC, 2015a) (to be superseded by this Drought Management Plan). These measures aim to encourage efficient water use and ensure a secure water supply. The measures currently apply at all times including outside of water restriction periods. CVC will review and update the permanent water conservation measures as part of the review of the Regional Water Supply water efficiency strategic plan.

## 1.4 Regulatory Requirements

Legislative requirements relating to management of water supplies during drought include:

- *Local Government Act 1993* - provides the legal framework for the system of local government in NSW. The Act confers service functions on councils including the provision, management and operation of water supply facilities;
- *Local Government (General) Regulation 2005* – Reg. 137 regulates water supply restrictions;
- *Water Act 1912* - Council holds a licence for Shannon Creek Dam (refer Appendix 1) under this Act (yet to be converted to a licence under the *Water Management Act 2000*).
- *Water Management Act 2000* – licences held by Essential Energy under this Act permit the extraction of 29,500 ML/a from the Nymboida Weir for town water supply ;
- *Public Health Act 2010 and Regulation 2012* - the main objectives are to promote, protect and improve public health, to control the risks to public health, to promote the control of infectious diseases and to prevent the spread of infectious diseases; and
- *Work Health and Safety Act 2011 and Regulation*.

Other related guidelines and standards include:

- *Water Supply and Sewerage Strategic Business Planning and Financial Planning Checklist* (NSW Office of Water, 2014) (refer Appendix 1);
- *Integrated Water Cycle Management Strategies Checklist* (NSW Office of Water, 2019) (refer Appendix 1);
- *Drought Management Guidelines* (Water Directorate, 2016);
- *AS NZS ISO 31000-2018 Risk management* - Principles and guidelines;
- *Australian Drinking Water Guidelines* (NHMRC/NRMMC, 2011);
- *NSW Health Guidelines for Water Carters* (NSW Health, 2012);
- *Penalty Notices – Fixed Penalty Handbook for Local Councils* (Infringements Processing Bureau, NSW Police Service); and
- *Clarence Valley Council Drinking Water Management System* (Bligh Tanner, 2020).

## 2. WATER RESTRICTIONS

### 2.1 Restriction Triggers and Target Demand

Water restrictions are an effective and relatively low-cost tool for responding to drought. The drought restriction regime (Table 5) consists of four colour-coded restriction levels with an “Emergency” situation implemented beyond Level 4. Permanent conservation measures, discussed in Section 1.3, are outside the water restrictions regime as an ongoing water efficiency measure.

The triggers to introduce restrictions are based on the storage volume (as a percentage of full supply capacity) in Shannon Creek Dam (SCD) when the flowrate in the Nymboida River, as measured at the downstream gauge (WaterNSW gauge 204069), is less than 225 ML/d.. The target demand reduction and average daily target demand for CVC at each restriction level is provided in Table 5. The target demand for the CVC area (not including bulk water transfers to CHCC) on any given day is the ‘target daily demand’ for the water restriction level in force. The demand target at the emergency restriction level is based on the minimum water requirements calculated in Section 7 of Appendix 1.

**Table 5: Water restriction levels, triggers and target demand**

Restriction Level	Trigger- SCD storage (% full) <sup>1</sup>	Target reduction in demand	Trigger to lift restrictions- SCD storage (% full) <sup>2</sup>	Target daily demand - CVC (ML/d)
<b>Permanent Water Conservation Measures</b>	NA	NA	NA	16.0 – 19.0
<b>Level 1: Moderate</b>	80%	5-20%	90%	13.0 – 16.0
<b>Level 2: High</b>	65%	20-30%	80%	11.5 – 13.0
<b>Level 3: Very High</b>	50%	30-40%	65%	10.0 - 11.5
<b>Level 4: Severe</b>	35%	40-50%	50%	8.0 – 10.0
<b>Emergency Level</b>	20%	50-60%	35%	6.5 – 8.0

<sup>1</sup>- Only Introduced when Nymboida River Flow <225ML/d

<sup>2</sup>- Only lifted when Nymboida River flow ≥225ML/d for >7 days and turbidity <3.5 NTU for 7 days

Failure to achieve the target demand at a particular level of restriction within a reasonable timeframe (e.g. 3 weeks following introduction of that level) may require adoption of the next, more stringent, restriction level even if the trigger for that restriction level has not been reached. The decision to introduce higher level restrictions will be made considering all available information at the time (e.g. severity of existing restrictions, success of communication activities, predicted storage levels, demand patterns, seasonal climate outlook and remaining storage). There may be underlying causes for not reaching target demand and addressing these issues (e.g. ineffective communication strategies) may have greater success than imposing the next level of restrictions.

A trigger to lift restrictions has been introduced based on the storage level in Shannon Creek Dam and the flowrate and turbidity in the Nymboida River. The trigger level will be maintained for at least 7 days (as long as there is no downward trend in dam storage) before the restriction level is lifted. Restrictions will be lifted to the level above once the trigger for revoking that level has been reached, taking into consideration short-term climate forecasts (refer Section 3.2) and the level of demand reduction achieved before lifting the restrictions.

Restrictions will also be imposed to manage emergency situations including pump or main failures as necessary.

## 2.2 Secure Yield

The current NSW Security of Supply Methodology in NSW has been in use for over 25 years and modelling approaches have been developed to determine the secure yield based on this methodology. The security of supply basis has been designed to cost-effectively provide sufficient storage capacity to allow a water utility to effectively manage its water supply in future droughts of greater severity than experienced over the past 100 or more years. 'Secure yield' is now defined as the highest annual water demand that can be supplied from a water supply headworks system while meeting the '5/10/10 design rule'. This rule dictates that water restrictions must not be too severe, not too frequent, nor of excessive duration, hence under the NSW Security of Supply requirement, water supply headworks systems are normally sized so that:

- a) Duration of restrictions does not exceed 5% of the time; and
- b) Frequency of restrictions does not exceed 10% of years (i.e. 1 year in 10 on average); and
- c) Severity of restrictions does not exceed 10%. Systems must be able to meet 90% of the unrestricted dry year water demand (i.e. 10% average reduction in consumption due to water restrictions) through simulation of the worst recorded drought, commencing at the time restrictions are introduced.

This enables water utilities to operate their systems without restrictions until the volume of stored water approaches the restriction volume. If at this trigger volume, the utility imposes drought water restrictions which reduce demand by an average of 10%, the system would be able to cope with a repeat of the worst recorded drought, commencing at that time, without emptying the storage. Water security is achieved if the secure yield of a water supply is at least equal to the unrestricted dry year annual demand (NSW Office of Water, 2013).

Modelling of secure yield against the target demand and trigger levels is required as part of the secure yield study to confirm that the 5/10/10 rule can be met by this restriction regime. CVC and CHCC have commenced the secure yield study. It is recommended that the secure yield study also consider the impact of the following scenarios in its modelling:

- The impact on secure yield of current turbidity triggers for extraction (cease extraction at 5 NTU and resume at 3.5 NTU);
- The potential requirement for 80<sup>th</sup> percentile flows to be released downstream – as foreshadowed in the licence conditions (refer Section 2 Appendix 1);
- The future installation of a filtration plant to treat raw water with levels of turbidity of up to 50 NTU – as foreshadowed in CVC's DWMS;
- The permanent cessation of the power station; and
- The reinstatement of the power station.

## 2.3 Water Saving Measures

The restrictions on different water use activities for each user group and restriction level are presented in the Water Restrictions Guide (Appendix 3). The use of water for outdoor uses is a large component of demand and is a primary focus of the restriction regime. The restrictions will apply to use of potable water only and include rainwater tanks that are topped-up with potable town water. The use of standalone rainwater/bore water and/or recycled water is not restricted but must be identified by signage at the location of water use.

The former drought restriction regime (CVC, 2015a) included in Appendix 1 has been reviewed and modified to include restrictions on a wider range of end water uses (e.g. swimming pools, vehicle/boat washing, pet



care, construction sites, gardens etc.) for residential premises, public facilities and business/commercial premises. The rationale for the application of the water saving measures is:

- There is a range of restrictions for all sectors connected to the regional water supply which aims to minimise the impacts on the community while reducing unnecessary water use as the restriction level increases;
- The focus is on reducing outdoor residential water use first as:
  - Public health risks are not increased by reducing outdoor water use;
  - It is not practical to enforce restrictions on indoor water use and leakage; and
  - Internal water use is likely to also reduce when outdoor drought water restrictions are in place due to greater public awareness.
- Early reductions to residential water use are more severe than for non-residential (business and commercial) premises because:
  - The residential sector accounts for the majority of usage in the region; and
  - There is minimal direct financial impact to the residential sector whereas many business and commercial premises rely on the water supply to continue operation.
- As water restriction levels increase, further opportunities for reduction in residential use will become limited and businesses and commercial premises will be required to reduce water usage.

## 2.4 Non-Residential Users

The former water restrictions policy (CVC, 2015a) did not apply restrictions on water use to non-residential users until Level 4 restrictions were reached. The Water Restrictions Guide (Appendix 3) now includes restrictions on commercial and industrial water use at Level 1 (equivalent to residential restrictions).

Reducing non-residential water use is an important part of drought management planning particularly when the ability to further reduce residential use is limited. Engaging high water users in the non-residential sector will be especially important in reducing demand and experience in other parts of Australia has shown that targeting the highest water users yields the greatest reductions in demand for the least cost/resources expended.

In addition to complying with the relevant water saving measures outlined in the Water Restrictions Guide (Appendix 3), non-residential users will be required to develop a Drought Water Management Plan (Drought WMP) with water savings measures to be approved by CVC. Drought WMPs will be implemented at Level 3 restrictions.

The target demand reductions for each restriction level (provided in Table 5) are required to be achieved by all water users. Preparing a Drought WMP will assist non-residential water users in taking the appropriate measures to achieve the target demand and comply with water restrictions. Drought WMPs aim to assist water users to understand:

- How much water they use;
- Where they use water in their business;
- How their water use compares to industry benchmarks (if available);
- Any deficiencies in their system including leaks and waste; and
- Measures to reduce potable water use to comply with target demand reductions for each restriction level.

The Water Restrictions Guide (Appendix 3) covers a variety of outdoor water use in the non-residential sector and provides a guideline for water saving measures that can be incorporated into Drought WMPs. Other measures may also be required to achieve the target reductions. Drought WMPs will be implemented in accordance with the following principles (refer also Appendix 4):

- Drought WMPs will be mandatory for non-residential customers, commencing at Level 3 water restrictions;
- An approved Drought WMP and the associated restriction requirements will be enforceable under the *Local Government Act (1993)* via warnings and fines if necessary;
- The percentage reduction target reflecting the target reduction for that water restriction level will apply to the Drought WMPs relative to the pre-drought average consumption (measured either annually or quarterly based on the data available);
- Drought WMPs will need to set out the actions businesses will take to achieve the target reductions at each restriction level including details of resources, responsibilities, training, budgets, timeframes and self-monitoring and reporting elements;
- Administration of the Drought WMP Program will be conducted by CVC in terms of developing templates, guidelines and materials;
- All Drought WMPs submitted will be reviewed and audited by council staff to ensure the plans are comprehensive and comply with restriction requirements;
- Monitoring actions may include meter readings and Drought WMP audits; and
- Drought WMPs will be reviewed after periods of water restrictions to assess their effectiveness and identify areas for improvement.

Developing clear, consistent guidelines and flexible, user-friendly tools will be necessary to ensure effective implementation of Drought WMPs. These materials will be developed as outlined in the Operational Readiness actions (refer Appendix 4).

## 2.5 Non-Potable Uses

Drought restrictions apply to all potable water uses while the use of non-potable water remains unrestricted. Non-potable water sources include household grey water, recycled water (i.e. treated sewage effluent), untreated surface water and groundwater. Council will consider amending its recycled water management system with approval under section 60 of the *Local Government Act* to include provision of recycled water for non-potable supply for a wider range of non-potable uses such as water carters (via standpipes).

Use of these non-potable sources as replacements for potable water during a drought will be supported by Council where prior approval has been obtained.

## 2.6 Minnie Water and Wooli Systems

Restrictions are applied uniformly throughout the CVC water supply areas based on the triggers provided in Table 5. Revised triggers may be developed in the future for the introduction of water restrictions in Minnie Water and Wooli developed specifically for the water sources to these villages (Lake Minnie Water and Lake Hiawatha respectively).

## 2.7 Enforcement

*The Local Government Act (1993)* and *Local Government Regulations (2005)* give councils the authority to prevent waste or misuse of water generally and specifically to prevent water use "contrary to a council notice restricting the use of water" (Section 637 of the Act and Sections 159-160 of the Regulation). A water

authority has a number of legal avenues available, including formal warnings, fines and the installation of flow restriction devices to premises for the misuse of water.

Enforcement of water restrictions will be undertaken in accordance with Council's adopted Enforcement Policy (CVC, 2015b).

### 3. OPERATIONAL READINESS

Extreme drought conditions are rare in the Nymboida catchment, but history has shown that circumstances can change quickly and also that bushfires can cause prolonged elevated turbidity levels (refer Appendix 2). The Operational Readiness Plan (Appendix 4) lists actions to be taken to ensure that CVC is prepared at all times to implement a robust, timely, efficient and affordable response to drought conditions. The Communication Plan (refer Section 4 and Appendix 5) is primarily focused on stakeholder communication. The Communication Plan and Operational Readiness Plan will operate concurrently and there are several linkages between them.

The CVC Operational Readiness Plan includes:

- Routine Actions – such as:
  - Assessing the risk of future water restrictions;
  - Ensuring preparation and approval of communication tools; and
  - Considering any required changes to water supply management.
- Drought Actions – undertaken when water restrictions are introduced.

The Operational Readiness Plan will be updated on a regular basis to ensure it remains relevant and appropriate.

#### 3.1 Water Supply Monitoring

CVC regularly monitors the water available for supply in the main water sources as follows:

- Water Storage levels in Shannon Creek Dam; and
- Daily stream flow in the Nymboida River, both upstream and downstream of the weir.

Daily water extraction for each source is monitored and recorded including details of the destination of the extracted water (i.e. Rushforth Road reservoirs, Karangi Dam or Shannon Creek Dam). The Nymboida River pH and turbidity are measured at the power station and this turbidity measurement is used to determine which source is to be used for extraction. Water quality is also measured at the outlet of the 100 ML reservoir at Rushforth Road to satisfy drinking water requirements as outlined in the *Drinking Water Management System* (Bligh Tanner, 2020).

During a drought, CVC continues this routine monitoring and data are used to inform source selection and determine the need for restrictions. Regular monitoring of dam levels, stream flows, water extraction, treated water production and monitoring of actual water consumption compared to target demands are critical during drought periods. The data obtained from this monitoring provides important feedback on the effectiveness of the various drought response levels and will generally provide the basis for moving between water restriction levels. In addition, the daily water production for the Clarence Valley will be compared to the target water production for the current restriction level (refer Table 5 in Section 2).

The monitoring data collected will be used for:

- Media releases and public awareness programs;
- Liaising with (and informing) staff, regulators and water users; and
- Determining the timing of water restrictions.

When the flowrate downstream of the Nymboida River downstream of the weir drops below 500 ML/d for more than 30 days, low flow aquatic habitat monitoring is undertaken to assess the ecological condition of the Nymboida River upstream and downstream of the Nymboida weir. Macroinvertebrate communities and

benthic algae on stones in riffles are sampled to assess the potential impact of the weir and the water extraction.

### 3.2 Seasonal Climate Forecasting

Predicting future climate will assist with operational readiness by evaluating the short-medium term likelihood of a water restriction event (risk assessment). This information can assist in decision making and preparations for restrictions and/or implementing demand reduction practices. Results of climate forecasts and implications for drought management actions will need to be assessed on a case by case basis.

The Bureau of Meteorology (BOM) provides a range of climate forecasting tools on their website with outputs available as summary reports, maps, charts, models and videos. Climate forecasts are regularly updated and provide an overview of short-term and long-term forecasts for Australia and in some cases specific locations. Key forecasts are discussed below.

#### 3.2.1 Rainfall and temperature

The BOM rainfall and temperature climate outlook maps show the likelihood of experiencing wetter/drier (and warmer/cooler) than median weather for the upcoming three months (BOM, 2020a). Outlooks for separate months are also provided. The maps can be used to provide detailed information on the likelihood of certain rainfall scenarios in a specific location. An active BOM weather station (058045) is located beside the weir and a climate forecast location is available at Nymboida (example provided in Figure 5 showing chance of at least 100 mm for July to September 2020). For rainfall, additional information on the likelihood of rainfall exceeding particular totals, as well as the rainfall totals that have a specific chance of occurring, are also provided. The probabilities are generated from the Australian Community Climate and Earth-System Simulator Seasonal (ACCESS-S) model- the Bureau's dynamic climate model and takes into account climate influences, such as the El Niño-Southern Oscillation (ENSO) and the Indian Ocean Dipole (IOD). Probability based outlooks should not be used in isolation in risk management and decision making.

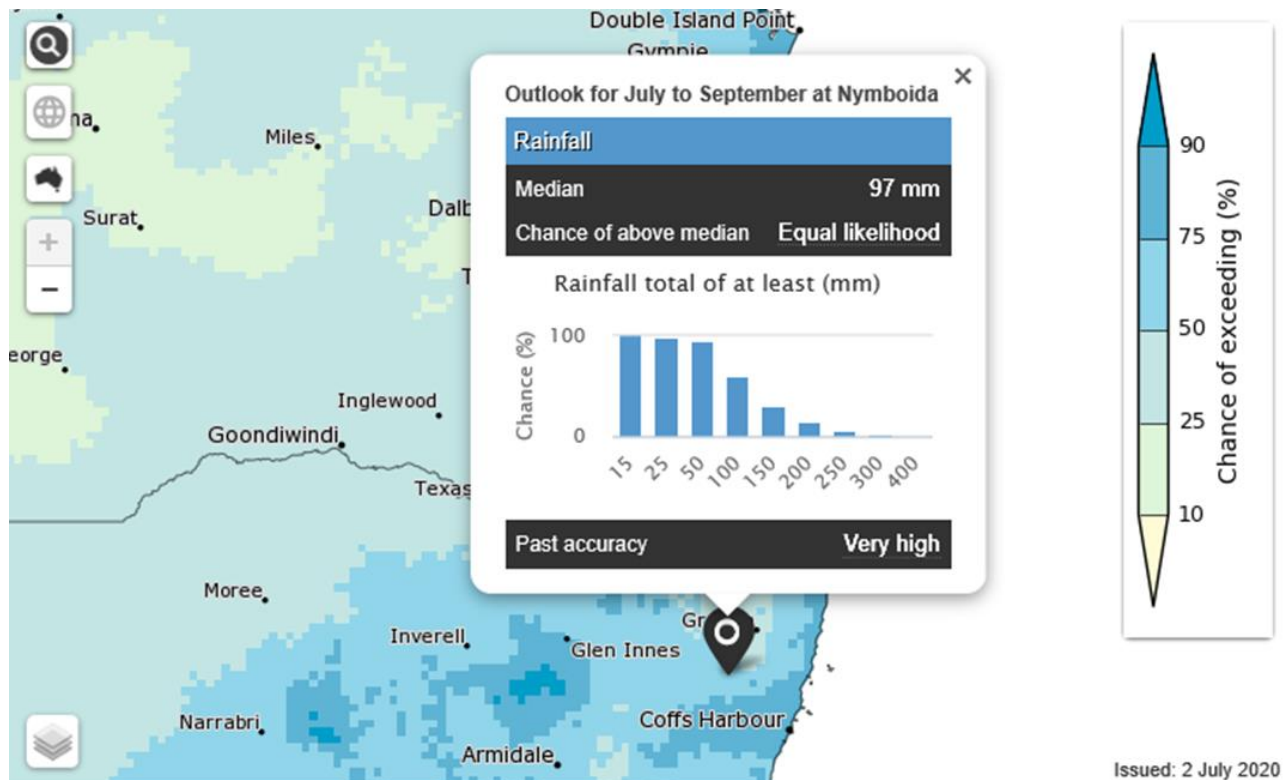


Figure 5: Seasonal Rainfall Outlook for Nymboida for July to September 2020

Source: BOM (2020)

### 3.2.2 El Niño and La Niña

The term El Niño refers to the extensive warming of the central and eastern tropical Pacific Ocean which leads to a major shift in weather patterns across the Pacific. This occurs every three to eight years and is associated with drier conditions in eastern Australia. La Niña is the positive phase of the El Niño Southern Oscillation. It is associated with cooler than average sea surface temperatures in the central and eastern tropical Pacific Ocean and generally results in above average rainfall over much of Australia.

The 'ENSO Wrap-Up' (BOM, 2020b), available at [www.bom.gov.au/climate/enso/](http://www.bom.gov.au/climate/enso/), provides a summary of the current status and predicted forecast of the oscillation between El Niño and La Niña conditions. The ENSO Wrap-Up is updated fortnightly and includes a visual graphic of the ENSO Tracker which indicates the current phase and discusses the likely changes in the coming year.

### 3.3 Emergency Supplies

During drought conditions, the storage in Shannon Creek Dam will diminish with continued (although reduced) demand, evaporation and seepage. As a drought progresses, it may be necessary to consider potential alternative supplies to supplement existing sources. Once Shannon Creek Dam levels drop to 20% full, emergency supply options may be required if drought conditions continue. Potential emergency supply options include:

- Mobile desalination plants; or
- Groundwater bores.

These options have not yet been assessed in detail. Each option would require investigation and activation tasks. The Operational Readiness Plan includes actions to investigate and implement emergency supplies when this is considered to be required (in accordance with the Operational Readiness Plan).

## 4. COMMUNICATION

### 4.1 Communication Strategy

Effective communication of information between CVC, relevant public authorities, businesses and the community is essential to ensure the successful implementation of water saving measures and in achieving the objectives of this Drought Management Plan.

A community awareness campaign is vital for ensuring the community is made aware of actions that directly impact them, such as water restrictions and any enforcement measures. The community also needs to be provided general advice on saving water around the home. The community will be regularly updated with the status of water restrictions and water supply sources and will be informed of the consequences of not achieving target reductions in water consumption.

There are several components of a successful Communication Plan including:

- Pre-drought messaging – demand management requirements, permanent water conservation measures and the forecast level of risk that water restrictions may need to be introduced in the near future. This prepares the community for the possible introduction of restrictions and encourages reduction in water use where possible to reduce the need for restrictions;
- Regular communication of the level in Shannon Creek Dam and associated restriction levels to be imposed; and
- Once restrictions are introduced, regular feedback on the effectiveness of restrictions in reducing demand.

There are a range of media and communication tools to convey drought messages to the whole community as outlined in Section 4.2.

Key government agencies including Department of Planning, Industry and Environment – Water (DPIE-Water), Environmental Protection Agency (EPA) and NSW Health will be informed when significant impacts on the community, the environment or other stakeholders are expected as a result of actions arising from implementation of this Drought Management Plan.

The Communication Plan (Appendix 5) provides actions to be implemented prior to and at each restriction level to ensure successful communication of drought management requirements. The Communication Plan will be updated on a regular basis to ensure it remains relevant and appropriate and uses up to date communication tools and media.

### 4.2 Media and Communication Tools

#### 4.2.1 Media releases

A media release is a brief written summary or update, alerting the local media about a matter to encourage editorial comment and free publication. Timing for publishing of media releases will aim to give the community at least 2 weeks of notice of the introduction of water restrictions and at least 1 week of notice for a change in restriction level. Potential media outlets are listed in Appendix 5.

A standard template for drought media releases will be produced as part of the Operational Readiness Plan. Where required, CVC will modify this template to include:

- Shannon Creek Dam storage level;
- Water restriction level in place in the CVC area;
- Dates when water restrictions come into effect;



- A summary list of water saving measures required for that level and detail of how to access the full list of water saving measures (e.g. link to webpage, contact number/email);
- Target demand for that level;
- Update on current trends in demand including acknowledgement of any reductions achieved so far;
- Enforcement details; and
- Details of the seasonal climate forecast.

#### 4.2.2 Signage

Permanent town signs informing the community and visitors to the region which level (if any) of water restrictions are in place (refer Appendix 5) are to be installed at pre-approved locations on main roads at major town/village entry roads and other key locations in the region.

Additional temporary signs will be installed at beach showers (during the summer months only) and boat wash and fish cleaning sites to spread awareness and encourage water saving. CVC will design, produce, install, maintain and adjusting signs throughout the LGA (refer Appendix 5).

#### 4.2.3 Website

The existing CVC webpage provides a tool for information to be communicated in real-time and also provides links to further information, contact details and tips on water saving measures. A link to the water restrictions guide (Appendix 3) should be included on the webpage.

#### 4.2.4 Social media

Social media, such as Facebook and Twitter, present quick and easy opportunities to expand the reach of drought management in the community. Social media is used by a large cross-section of the community but is particularly useful in targeting those members of the community that may not necessarily be reached by traditional newspaper and radio media. Cross-promotion across the different media types will increase the use of social media (e.g. newspaper/radio advertisements would refer members of the public to the social media sites).

CVC will utilise social media to provide a means for information to be communicated in real-time and disseminate updates about water storage levels and water restriction levels, as well as providing relevant links to further information, contact details and tips on water saving measures.

#### 4.2.5 Printed leaflets

Printed leaflets provide another layer in the community awareness campaign to further emphasise the drought message and have been a standard tool in past droughts. Leaflets can provide a brief message, alerting water users about the need for water restrictions including:

- Water restriction level in place;
- Summary of water restrictions;
- Water saving tips and how to access detailed water restrictions information;
- Target demand reduction for the restriction level; and
- Details of enforcement and applicable fines.

At the introduction of Level 1, Level 2 and Level 3 restrictions, electronic copies of the leaflets will be emailed to CVC businesses together with a request that the businesses print and display the leaflet on the business premises and printed copies will be distributed to shopping centres, council offices and community centres.

At the introduction of Level 4 restrictions, printed leaflets will be distributed to households and businesses via Australia Post or a private contractor.

Leaflets can also be included with water bills if billing cycles coincide with water restriction periods. In addition, leaflets can be left at Council offices, tourism offices and shopping centres.

## **5. MONITORING AND EVALUATION**

### **5.1 Drought Management Plan Monitoring and Adaptive Management**

Monitoring and evaluation are essential tools for the implementation and ongoing improvement of this plan. CVC will ensure the pre-drought and on-going actions defined in the Operational Readiness Plan are completed. CVC will also be responsible for assessing if the Drought Management Plan is meeting its objectives and how best to adapt the plan to incorporate the latest knowledge, experience and technology in a process of continuous improvement.

The triggers and restrictions in this Drought Management Plan apply to all of areas within the CVC area including the villages of Minnie Water and Woolli despite them having separate drinking water sources. Separate triggers for water restrictions may be developed by Council in the future based on these systems' sources. Any changes to the licence conditions or extraction regime will require a review of this Drought Management Plan.

### **5.2 Post-Drought Review**

A post-drought review will be completed within three months after an extended period of water restrictions to examine the effectiveness of actions taken and will include:

- A review of drought monitoring data;
- An evaluation of both supply-side and demand-side actions, including their effectiveness and timing;
- An assessment of the impact of drought management actions (including water restrictions) on various stakeholders incorporating feedback from the community, business and government agencies; and
- An assessment of the impact of drought management actions in terms of costs, resourcing and operations.

Based on the results of the post-drought review this Drought Management Plan may need to be revised to address any identified issues and improve management of future droughts.

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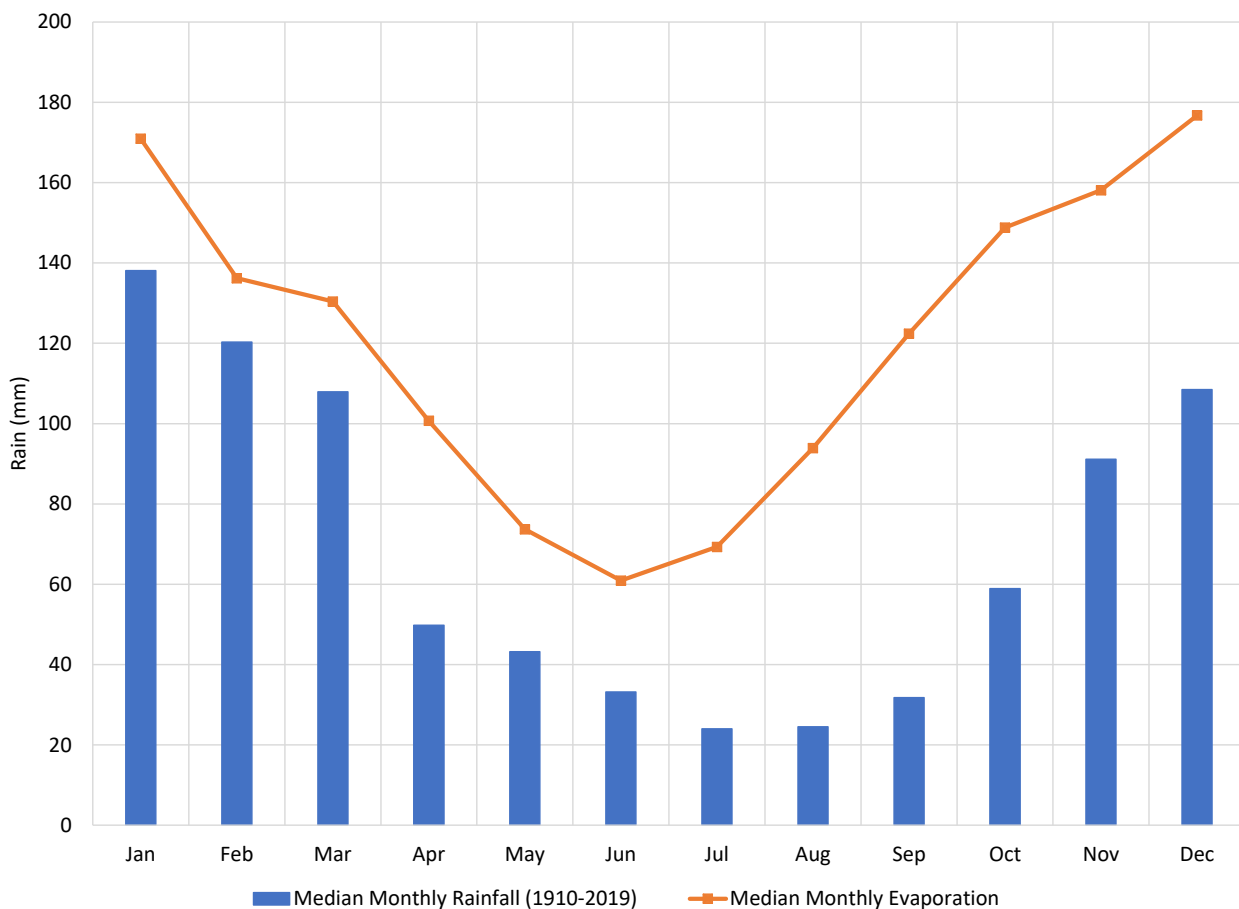
## Appendix 1.      **BACKGROUND INFORMATION**

## 1. CLIMATE

The region experiences a mild subtropical climate with high intensity rainfall. The majority of rain falls in the summer and autumn months. Median annual rainfall at Nymboida is 1,038 mm. Generally, January is the wettest month and July and August are the driest. Average maximum daily temperatures range from 28°C in summer to 19°C in winter with a yearly average of 24°C (Queensland Government, 2020).

Seasonal variability in rainfall and evaporation at Nymboida is shown in Table 16. Late summer-early autumn typically has the highest rainfall totals and late winter-early spring has the lowest. Evaporation rates generally exceed rainfall.

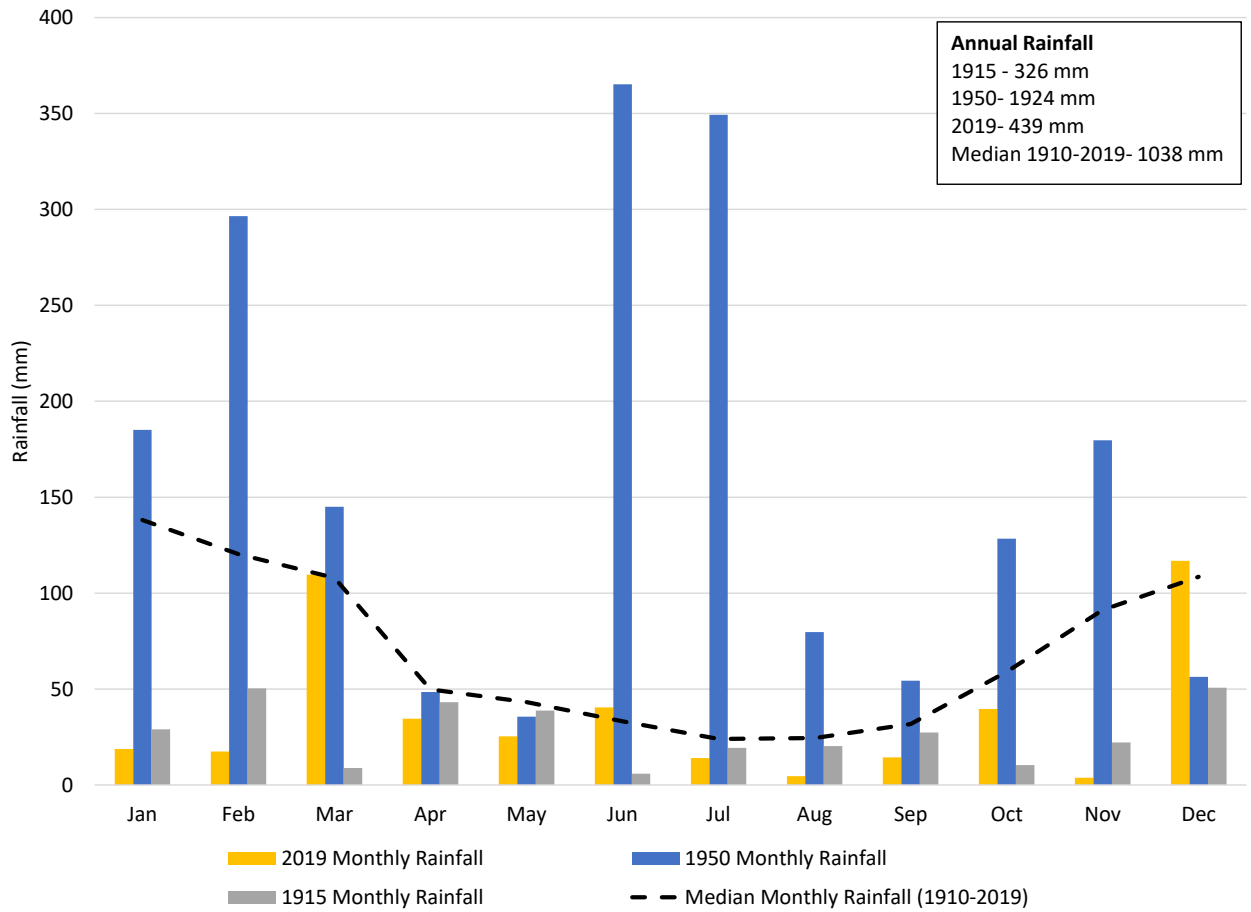
Figure 7 shows monthly rainfall totals for Nymboida for an extremely wet year (1950) and dry years (1915 and 2019) compared to the median monthly rainfall from 1910 to 2019, highlighting the large variability in rainfall that can occur from month to month and year to year.



**Figure 6: Median monthly rainfall and evaporation at Nymboida 1910 – 2019**

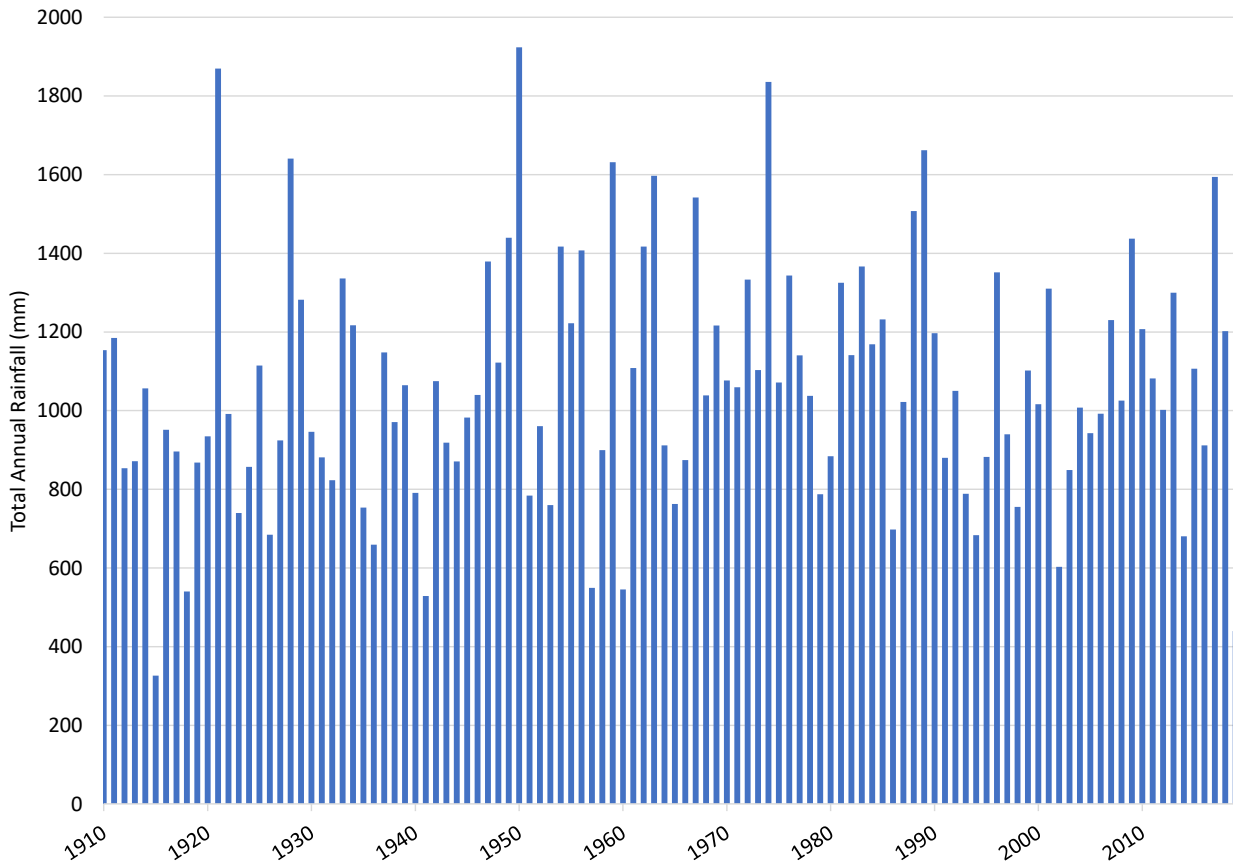
Source: Queensland Government (2020)





**Figure 7: Monthly rainfall at Nymboida 1915, 1950, 2019 and long-term median monthly rainfall 1910 – 2019**

Source: Queensland Government (2020)



**Figure 8: Annual rainfall totals for Nymboida 1910 – 2019**

Source: Queensland Government (2020)

## 2. LICENCE AND PERMIT CONDITIONS

Table 6 outlines the licence conditions for the extraction of water from the Nymboida River which are relevant to this Drought Management Plan.

**Table 6: Relevant Licence Conditions**

Legislation	Licence Holder	Activity	Licence/ approval/ permit No.	Conditions
<i>Water Management Act 2000</i>	Essential Energy	Water extraction from Nymboida Weir	WAL39066	MW4095-00001 Water must not be taken from the Mid Nymboida River Water Source when the flow is 225 ML/day or less at the Nymboida River Nymboida gauge [No. 204001]. This restriction does not apply if water is to be taken from upriver alluvial sediments.
			WAL39071	All relevant conditions covered in WAL30066
<i>Water Management Act 2000</i>	Essential Energy	Works approval for Nymboida Weir and diversion pipe	30CA320353	DK5233-00001 A. The authorised works must not be used to divert water unless the discharge of the Nymboida River at the location of the measuring equipment exceeds 225 ML/day. C. The authorised works must not be used to divert water to supply to CVC for the purpose of filling the Shannon Creek storage (authorised by licence 30SL066010) unless the discharge of the Nymboida River at the location of the measuring equipment exceeds 225 ML/day. D. The volume of water diverted by means of the licensed works must not, at any time, exceed 70 % of the instantaneous rate of discharge of the Nymboida River at the gauging station located at Nymboida (station No. 204001). E. The volume of water diverted by means of the licensed works must not exceed 904 ML in any one calendar day.

Legislation	Licence Holder	Activity	Licence/ approval/ permit No.	Conditions
Water Act 1912	Clarence Valley Council	Water access licence for water diversion/ storage in Shannon Creek Dam	30SL066010	(14) IV) CVC shall have the capability to modify the operation of the system within six (6) months of identifying the need to alter flow access rules which may result from the Riverine Monitoring Program up to the following limits: A) No flow access below the annual 80th percentile flow (430ML/day) for the Nymboida River; and B) Protection of 80 percent to the instantaneous flows for the Nymboida River (i.e. maximum extraction = 20% of instantaneous flows)
				V) In the event that Country Energy (now Essential Energy) ceases to operate the Nymboida Power Station or flow access rules relating to diversion of water to the Nymboida Power Station are modified, CVC will undertake a review of the water extraction flow rules for the regional water supply scheme. Under such circumstances, the water extraction flow rules will be modified to provide an appropriate level of flow protection as determined through the Riverine Management Committee.
				(33) When a natural flow is entering the storage of the dam, the pipes shall be operated to maintain a flow in the Shannon Creek immediately downstream of the dam equivalent to the flow entering the storage of the Dam or the capacity of the pipe, whichever is lesser.  (34) Notwithstanding the provisions of condition 33, any natural flow retained in the storage of the dam resulting from the inability if the pipe to maintain releases equivalent to the instantaneous rate of inflow, shall be released as soon as possible.
Water Act 1912	Essential Energy	Annual Permit to supply water to Blaxlands Creek	30PE002471	(2) (A) Subject to any access or flow conditions contained in the licence, the holder may in any one year commencing 1 July divert up to the licenced volume of 3650 ML of water for environmental rehabilitation use.
				(5) The approval holder must not take any water from an approved work for the purpose of environmental rehabilitation, unless the water level in Nymboida River at the Nymboida Gauge (204001) is greater than a flow of 80 ML/d
				(6) The works shall not be used to divert more than 20 ML/d  (7) If the flow in the Nymboida River at the Nymboida gauge (Gauge no 204001) is less than 225 ML/d the maximum diversion shall not exceed 4 ML/d.

### 3. ENVIRONMENTAL FLOW REGIME

In 1997 an environmental flow protection condition was imposed on the power station licensing it to extract up to 864 ML/d when the flows downstream of the Nymboida Weir exceeded 225 ML/d and to release all flows  $\leq$  225ML/d to the downstream environment. In 1998 a Riverine Impact Assessment (ERM, 1998) examined the impact of altering the low flow condition for the extraction of water from the weir for water supply. The study found that stricter environmental flow regimes (such as the 80th percentile) would have little effect on the downstream flows since the power station would be able to utilise all flows above the 95th percentile. The study proposed the water supply continue to adopt the same level of low flow protection as the power station (225 ML/d) however, it also found that increasing the low flow protection of both the power station and the water supply would provide hydrological benefits in the Nymboida River. Scenarios for increasing the low flow protection for both the power station and water supply included flow restrictions based on the 80<sup>th</sup> percentile, the 80<sup>th</sup> percentile with a 20% rule (i.e. only 20% of the total flow can be abstracted), no power station operation in spring and no pulsing by the power station.

The current licence conditions for the extraction from the weir for water supply require that flows below the 95th percentile (225 ML/d) and 70% of the instantaneous flows be retained downstream of the weir. The current licence conditions also allow for a modification to this requirement to prohibit flow extraction of flows below the 80th percentile (430 ML/d) and the protection of 80% of the instantaneous flows for the Nymboida River. The conditions outline that in the event that the power station ceases to operate, a review will be undertaken of the water extraction flow rules for the water supply and the rules modified accordingly to provide an appropriate level of flow protection as determined by the Riverine Management Committee. Low flow aquatic habitat monitoring is undertaken to determine the impacts of the presence and/or operation of the weir during low flow events (when the downstream flow rate is less than 500 ML/d for more than 30 days). To date, the low flow aquatic monitoring reports have not indicated a need to modify the downstream environmental flow requirements (pers. comm. G. Wilkinson, CVC, 10<sup>th</sup> July 2020).

### 4. HYDROELECTRIC POWER STATION

The Nymboida hydro-electric power station complex was built in the early 1923-24 and was operational until 2013 when it was damaged by floodwaters. Until 1997 the power station diverted the majority of flows from the Nymboida Weir to the Goolong Creek catchment, significantly altering the hydrology of the two rivers (ERM, 1998). Prior to 1997 the only flow protection provided downstream of the weir was 12 ML/d which was able to flow through the pipe at the base of the weir. Based on modelled flows, the median annual flow rate downstream of the weir from when the power station began operation in 1924 until 1997 was approximately 25 ML/d compared to a modelled natural median flow of 858 ML/d. Further, the modelling indicated that flows were less than 225 ML/d 59% of the time (ERM, 1998).

Further impacts on the hydrology of the Nymboida River, Blaxlands Creek and Lower Orara River were caused by 'pulsing' of stream flows caused by the intermittent operation of the power station, used to take advantage of periods of higher electricity demand and of flows less than the power station's full capacity. This created unnatural flow conditions as flow rates could change dramatically several times a day causing fluctuating pool levels downstream and potential barriers to fish passage (ERM, 1998).

## 5. CHECKLISTS

### 5.1 Water Supply and Sewerage Strategic Business Planning and Financial Planning

This Drought Management Plan has been prepared to meet the requirements of the NSW Government's Best-Practice Management of Water Supply and Sewerage Framework by addressing item 6.6 of the *Water Supply and Sewerage Strategic Business Planning and Financial Planning Check List* (NSW Office of Water, 2014).

**Table 7: Strategic Business Planning Check List Item 6.6**

Item	Requirement	Section in this Drought Management Plan
6.6 Drought Management	A. Are all water supply sources suitably monitored (e.g. level, flow, relevant water quality) and recorded. If not, implement suitable monitoring and recording.	Section 3.1
	B. Includes a graph of the water demand over time with super-imposed restriction periods, storage/ground water level and relevant climatic data since the last SBP Update.	Appendix 1
	C. Includes a summary of water supply system performance since the last SBP Update and any management/emergency response actions undertaken.	Appendix 2
	D. Review the adopted drought management plan, especially the schedule of trigger points for drought water restrictions and the level of water restrictions, and the associated measures. Update where warranted and include as an Appendix.	Section 2 and Appendix 3

Source: NSW Office of Water (2014)

### 5.2 Integrated Water Cycle Management Strategy

This Drought Management Plan has been prepared to meet the requirements of the NSW Government's Best-Practice Management of Water Supply and Sewerage Framework by addressing the drought component of item 17.D. of the *Integrated water cycle management strategy check list* (NSW Office of Water, 2019) (Table 8).

**Table 8: Integrated water cycle management strategy check list item 17.D.**

Item	Comments
D. Include as appendix a Drought and Emergency Response Contingency Plan (DERCP) based on adopted IWCM Scenario to meet needs for next 5-10 years in accordance with item 6.6 on page 10 of the SBP Check List.	This drought management plan addresses the drought component of the DERCP for CVC's water supply.

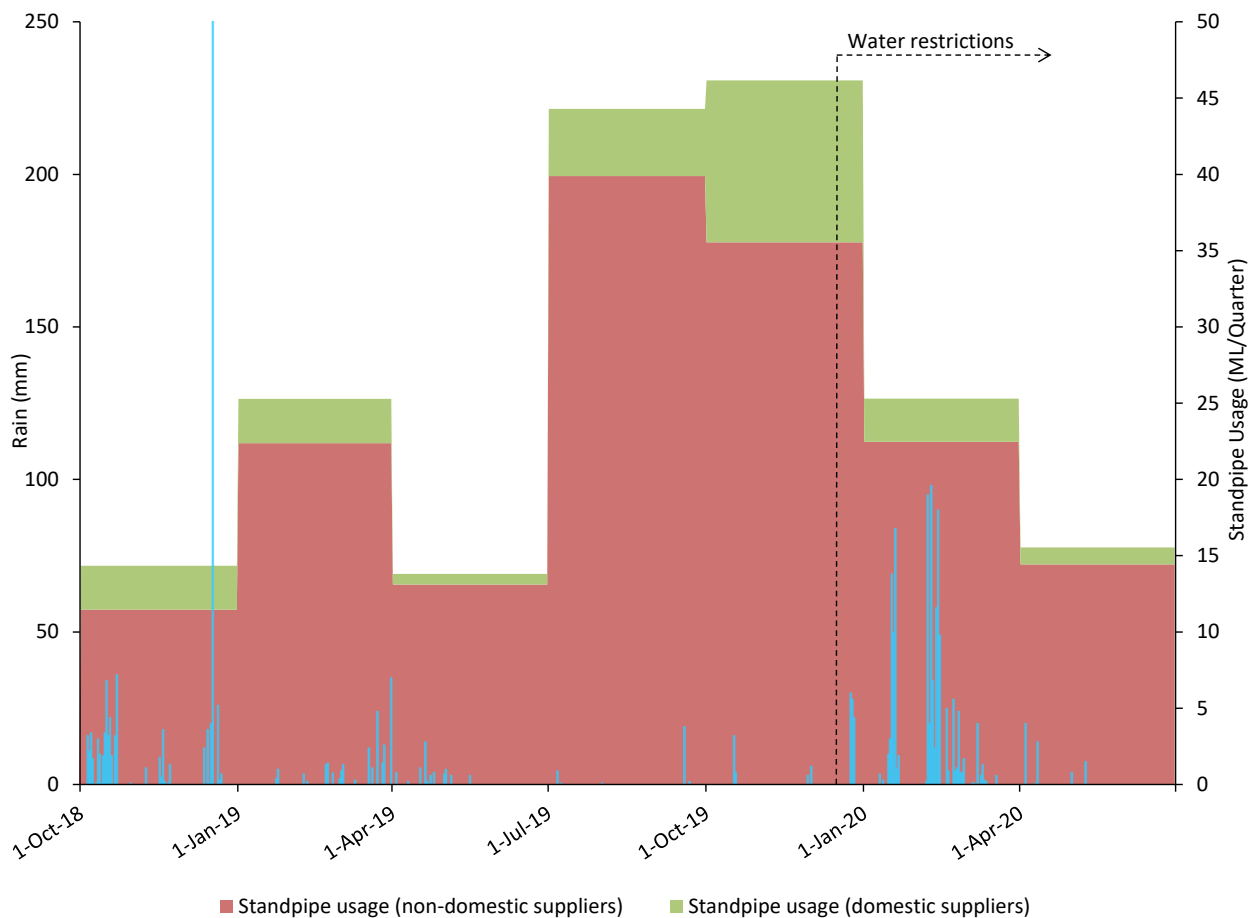
## 6. WATER CARTING

Standpipes are portable water hydrants that can be connected to the water mains to gain access to bulk water. The standpipes used in the CVC are metered and water usage is recorded quarterly. Some contractors with standpipes are permitted to deliver water for domestic use (e.g. for filling of rainwater tanks).

While the quantity of water extracted for use by standpipe holders depends on numerous factors (e.g. local civil works activities), drought conditions contribute to an increase demand in water for a range of activities requiring delivered water including water for non-reticulated properties with rainwater tanks and dust suppression for civil construction works.

Figure 9 shows rainfall data and quarterly water usage by standpipe holders for October 2018 to Jun 2020. Although other factors may be involved, there is an increase in water usage during the very dry latter half of 2019, particularly by suppliers licensed to deliver water for domestic use. While, it should be noted that water delivered by suppliers licensed to deliver water for domestic use may also be used for non-domestic use, it is assumed that properties that rely on water from rainwater tanks would require additional water to be delivered during extended dry periods.

Assuming all the water supplied by standpipes from domestic suppliers was for domestic use, the average amount supplied to these users was 0.12 ML/d during the last quarter of 2019 and the average amount of water extracted by all standpipes was 0.51 ML/d (hence non-domestic standpipe use was 0.39 ML/d). These values are considered adequate estimates for daily water demand by standpipe users during a drought.



**Figure 9: Quarterly standpipe water usage and rainfall**



Potable water supplied by standpipe holders for non-domestic use could be replaced with non-potable water from a different source. Alternative sources include untreated groundwater or surface water sources, providing an appropriate water access licence is obtained, or recycled water produced from treated sewage effluent, with prior approval under section 60 of the *Local Government Act 1993*. Council will consider amending its Recycled Water Management System to include provision of water for non-potable supply to water carters (via standpipes).

## 7. MINIMUM WATER REQUIREMENTS

It is necessary to understand the minimum water supply (health and sanitation) requirements when planning for drought. Guidelines for determining minimum requirements (NSW Government, 2018) are available to assist councils in developing a water carting plan. For calculating minimum water requirements for residential use, the guidelines provide the quantities outlined in Table 9.

**Table 9: Minimum water requirements for residences on the coast and tablelands (L/person/day)**

	WC not connected to septic tank	Septic tank	Sewered
Unreticulated supply	60	75	-
Reticulated supply	65	80	95

Source: NSW Government (2018)

The minimum requirement for non-residential use is unknown due to the diversity of non-residential properties. For the purposes of calculating minimum water requirements an additional 20% has been assumed as the non-residential emergency supply plus a further 10% unmetered water allowance. No further allowance has been made for fire-fighting requirements. These estimates account for the daily water demand by standpipe holders during a drought (refer Section 6).

The assumed minimum water requirements for CVC during a drought are shown in Table 10. The total minimum water requirements for CVC is estimated to be 6.4 ML/d, approximately 40% of normal demand.

**Table 10: Minimum water requirements for Clarence Valley Council**

Supply	2019 population	Minimum water requirements (L/person/d)	Emergency supply (ML/d)
Reticulated supply	45,816 <sup>1</sup>	95	4.35
Unreticulated supply	5,846 <sup>2</sup>	75	0.47
Non-residential requirements	-	+ 20%	0.96
Unmetered water allowance	-	+ 10%	0.58
Total minimum requirements	51,662		6.36

1. CVC estimate

2. Based on total LGA population from .id (2020)

## 8. WATER ABSTRACTION AND AVAILABILITY

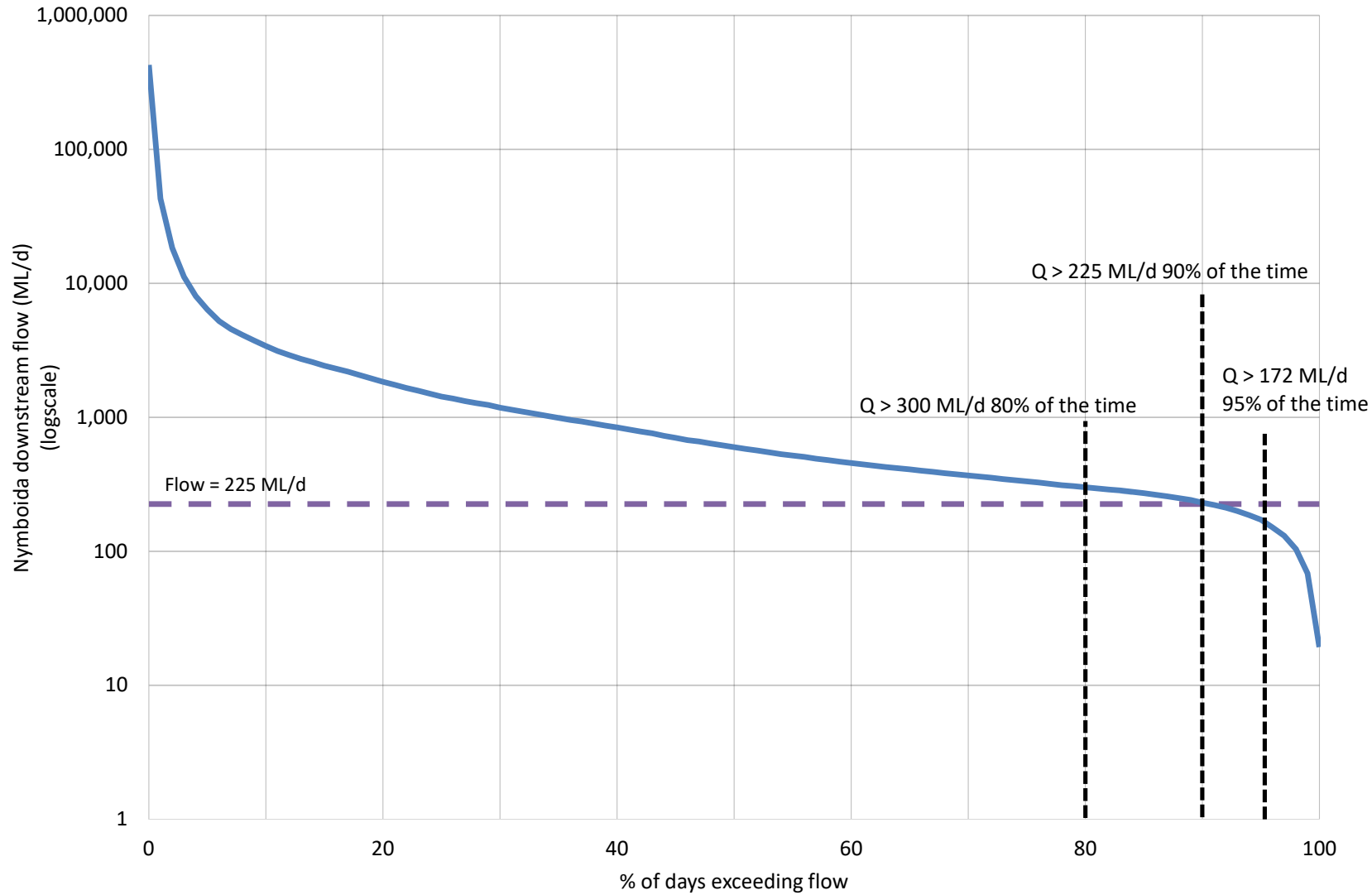
### 8.1 Nymboida River

To manage the water quality and environmental flow requirements, water is selectively extracted from either the Nymboida River or Shannon Creek Dam depending on the Nymboida River's flowrate and turbidity level. Water availability is therefore affected by extended dry periods and heavy rainfall. Additionally, in 2019 bushfires in the Nymboida catchment resulted in extended periods of high turbidity (refer Appendix 2).

Water can only be extracted from the Nymboida Weir when the flows downstream of the weir are greater than 225 ML/d and the turbidity measured at the power station is less than 5 NTU. Extraction does not resume until the turbidity is less than 3.5 NTU and the downstream flow exceeds 225 ML/d. Additionally, if the flow is below 225 ML/d for more than 30 days, CVC waits at least 7 days before resuming abstraction. Some operator discretion is used to determine whether the turbidity levels of the Nymboida River are acceptable. Abstraction from Shannon Creek Dam may be considered more appropriate when the turbidity of the Nymboida River is between 3.5 - 5 NTU providing there are no water security concerns at the time. During periods when the requirements are not met, water is sourced from either Shannon Creek Dam or Rushforth Reservoir which holds approximately 5 days of supply.

The extraction limit of 225 ML/d is based on the 95<sup>th</sup> percentile of modelled natural flows from 1889 to 1994. The runoff regime has been altered by changes in land use since European settlement and historic extraction from the weir for power generation and town water supply. Data from the downstream flow gauge (installed in 1997) demonstrates that since 1997, the downstream flow rate only exceeded 225 ML/d 90% of the time (Figure 10). The actual 95<sup>th</sup> percentile flow experienced during this period is 172 ML/d.

Figure 10 also shows the actual 95<sup>th</sup> percentile flow experienced (172 ML/d) and the actual 80<sup>th</sup> percentile flow (300 ML/d). The 80<sup>th</sup> percentile flow (430 ML/d, based on modelled natural flows) has been included as condition 14v) of Water Act licence 30SL06610, held by Council for Shannon Creek Dam, foreshadows modification of the access rules to restrict access to flows below the 80<sup>th</sup> percentile. This modification may come into effect if Essential Energy permanently ceases operation of the power station or if riverine monitoring downstream suggests it is necessary.



**Figure 10: Nymboida downstream flow duration curve for gauge 204001 (1997 – 2020)**

Source: Water NSW (2020)

Figure 11 demonstrates the fluctuations in turbidity and downstream flow rates associated with rainfall. In general, increases and decreases in turbidity levels correlate with changes in flow. The figure shows that while turbidity levels generally decrease after peak flows have passed, in 2020 turbidity levels remained consistently elevated following high flows due to the bushfires in November 2019 which removed vegetation in the catchment and decreased the quality of the runoff.

During 2013-2020 the turbidity met the extractions requirements of 5 NTU and 3.5 NTU 82 - 88% of the time respectively as indicated by the curve in Figure 12.

Table 11 shows the proportion of time between 2013 and 2019 that the turbidity of the Nymboida River was below various thresholds and the downstream flow was greater than 225 ML/d and 430 ML/d. This does not take into account the requirement to cease extraction if the river flow is less than 225 ML/day for 30 days or more (abstraction resumes after 7 days) nor the limits to abstraction above 70% of the instantaneous flow. The table shows that during the period from 2013 - 2019, water was able to be extracted from the Nymboida Weir approximately 80% of the time while the remaining 20% of the time water supply from either Shannon Creek Dam or Rushforth Road Reservoir would be used. However, during the 2019 financial year (until 12<sup>th</sup> May 2019) when low flows and high turbidity levels were more frequent, extraction from the weir was only possible approximately 30% of the time.

If filtration was incorporated into the water treatment at Rushforth Road, the raw water turbidity limit would increase (potentially to 50 NTU) and the proportion of time water could be extracted from the weir would increase as indicated in Table 13.

If extraction was restricted to flows above 430 ML/d and the WTP continues to operate without filtration, extraction would only be possible around 44% of the time or 54% of the time if filtration was incorporated into the treatment.

**Table 11: Proportion of time flow and turbidity thresholds met 2013 - 2020**

Period	Turbidity		50 NTU	5 NTU	3.5 NTU
	Flow				
2013 - 2020	225 ML/d		86.6%	76.5%	69.5%
	430 ML/d		54.3%	44.2%	38.0%
2013 - 2019	225 ML/d		91.7%	82.7%	76.0%
	430 ML/d		57.0%	48.0%	41.9%
2019 - 2020	225 ML/d		51.7%	33.8%	24.6%
	430 ML/d		36.9%	19.2%	10.7%

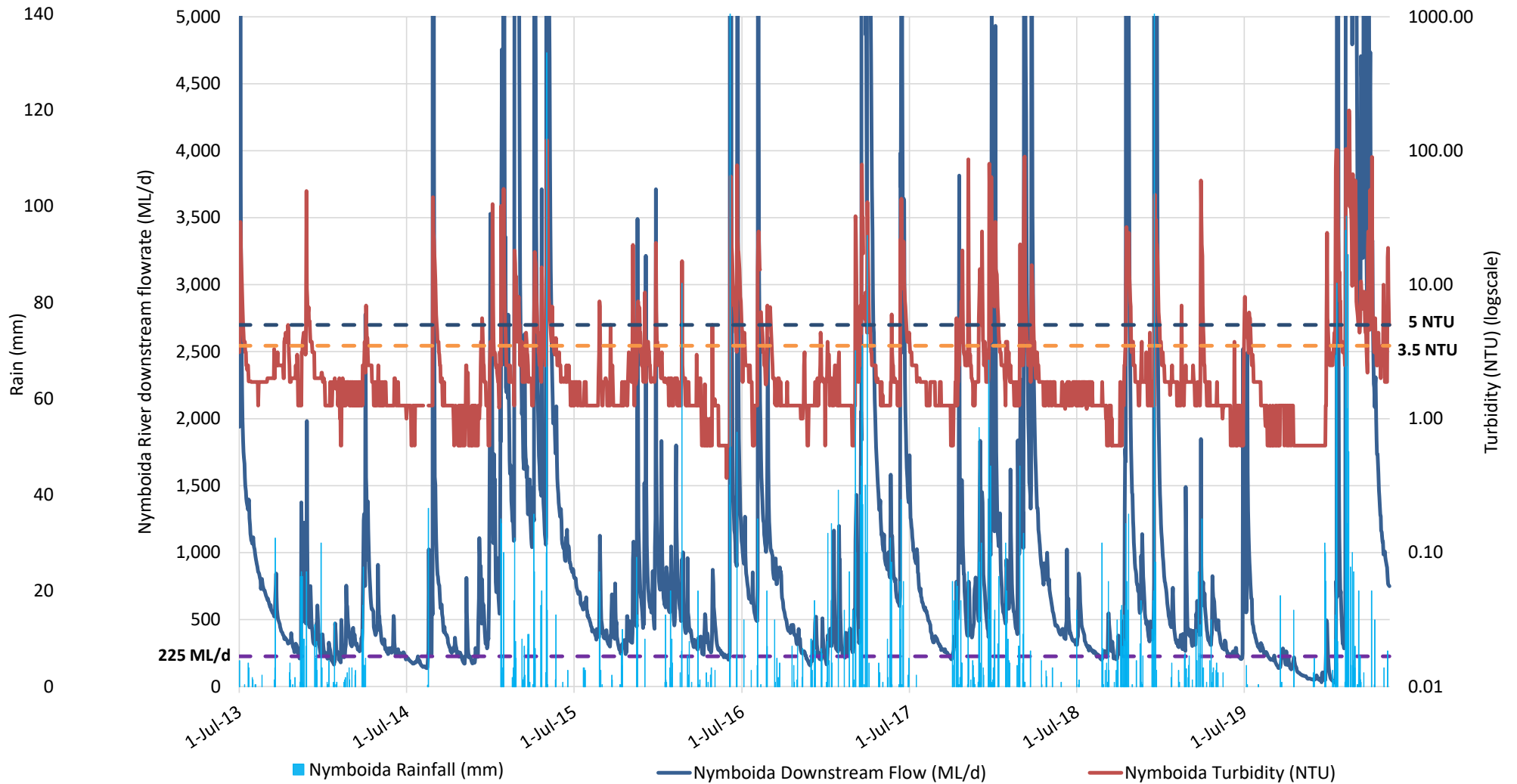


Figure 11: Turbidity and flow in Nymboida River and rainfall: 2013 – 2020

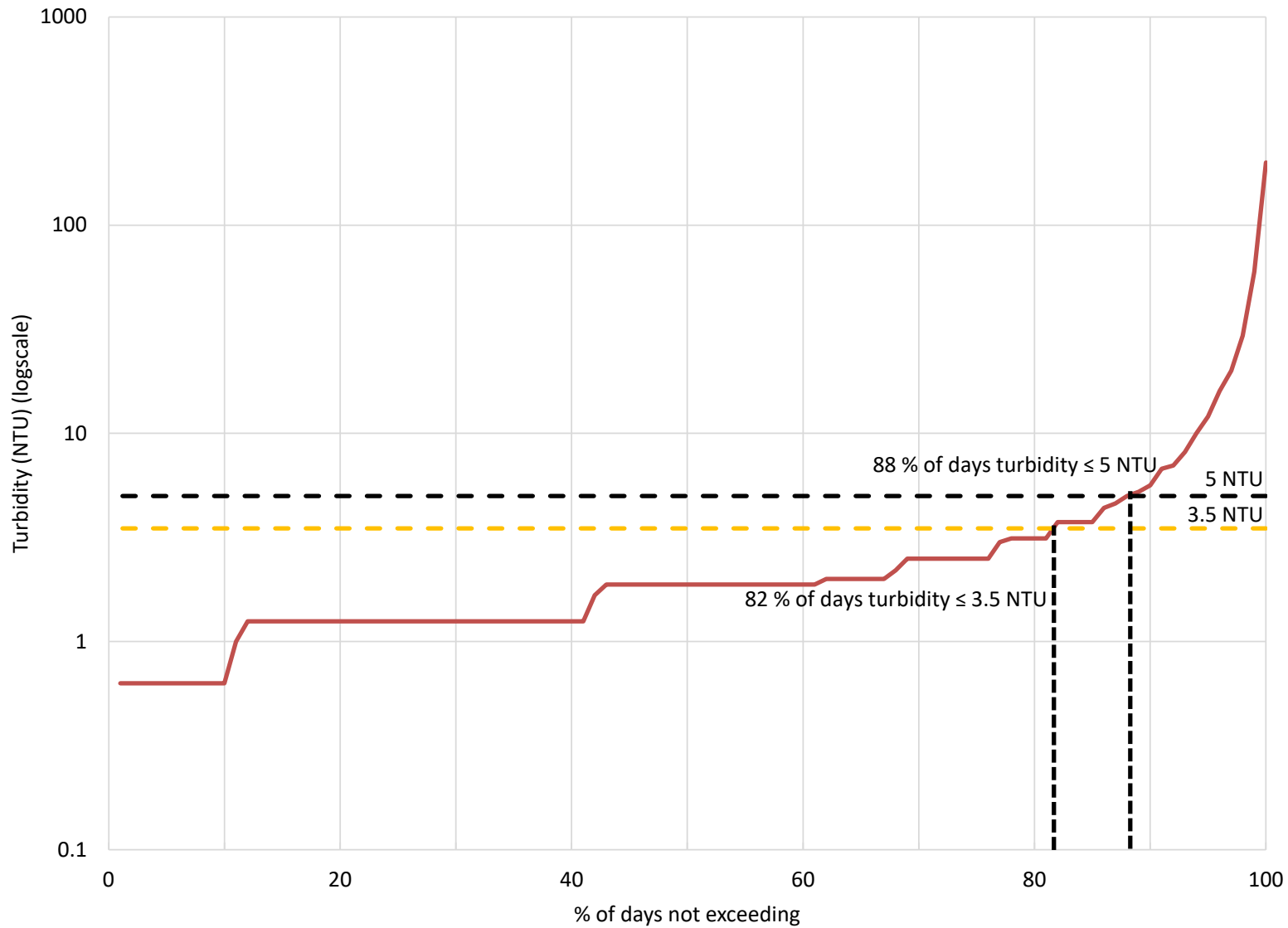
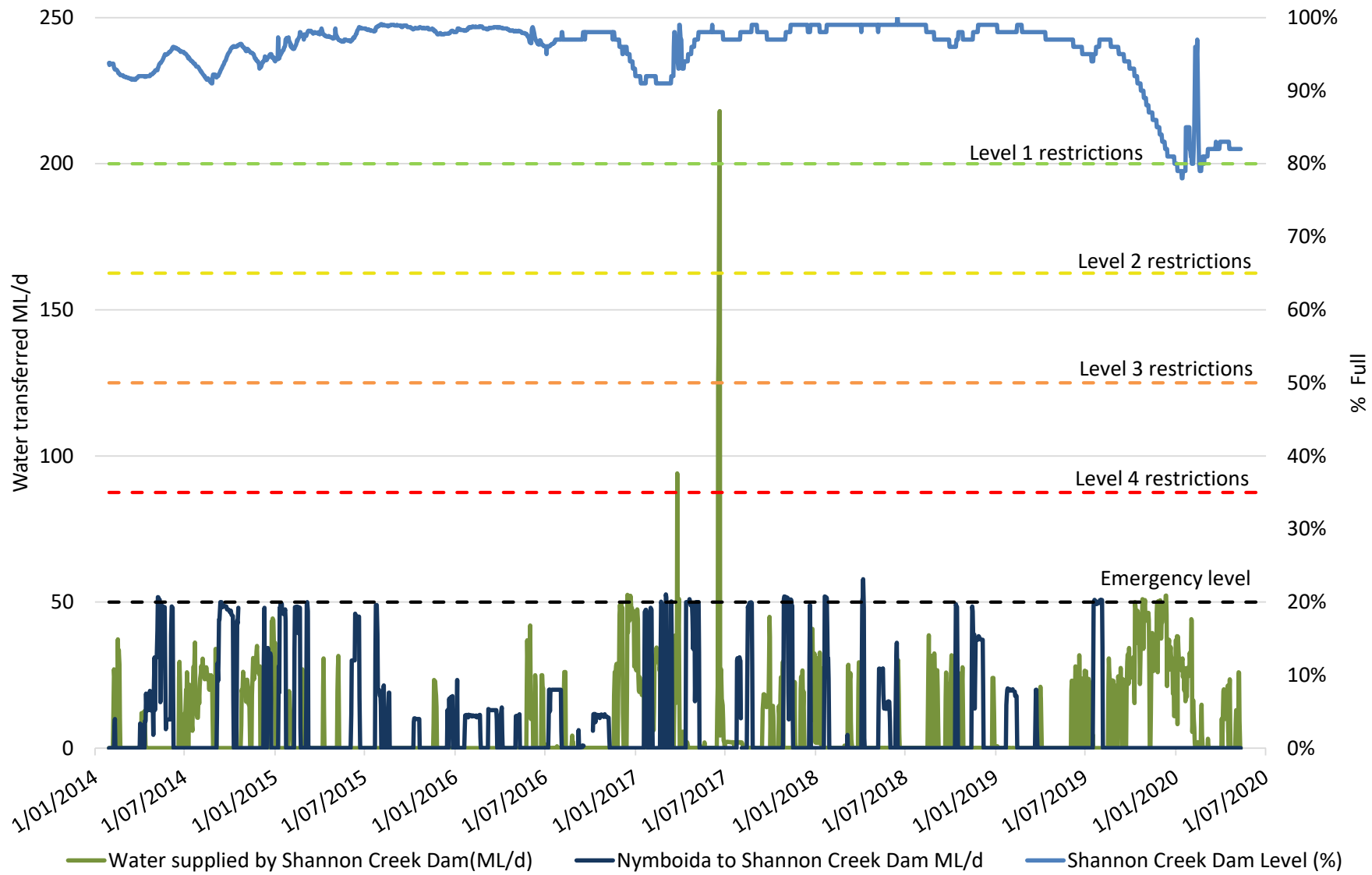


Figure 12: Turbidity duration curve 2013 – 2020

## 8.2 Shannon Creek Dam Storage Level

Shannon Creek Dam has been operational since July 2009 and is used when flow from the Nymboida River is unsuitable. Figure 13 shows the storage level of Shannon Creek Dam and water transferred to and from the dam since January 2014. During this period, the dam level has only dropped below 80% once, during the summer of 2019-20 and CVC introduced Level 1 water restrictions during this period. Rainfall has no effect on the storage level of the dam as flows equivalent to the inflows into Shannon Creek Dam are released downstream of the dam.





**Figure 13: Shannon Creek Dam storage level and water transfers**

## 9. FORMER WATER RESTRICTIONS POLICY

The former Water Restrictions Policy was adopted by Council in May 2015 (CVC, 2015a). The policy applied to all areas supplied by the Nymboida River/Shannon Creek Dam network and is summarised in Table 12 and Table 13. The restrictions were introduced when flows downstream of the Nymboida weir are less than 225 ML/d and the storage remaining in Shannon Creek Dam drops to the trigger levels shown in Table 12. Table 13 summarises the restrictions on water use applied at each restriction level.

**Table 12: Water restrictions for areas supplied by the Nymboida River (2015 policy)**

Level	Trigger (Nymboida River <225 ML/day AND Shannon Creek storage - % full)	Target reduction %	Clarence Valley target consumption (ML/d)	Estimated weeks' water left
Water Conservation Measures	Permanent	-	-	-
1 Moderate	80 %	0 – 10%	15-17	86-93
2 High	65 %	10 – 20%	13-15	76-82
3 Very High	50 %	20 – 30%	12-13	63-70
4 Severe	35 %	30 – 40%	10-12	49-54
Emergency	20 %	40 – 50%	8-10	31-35

**Table 13: Restrictions on water use for each restriction level (2015 policy)**

Level	Restrictions
Water Conservation Measures	No sprinklers or unattended hoses between the hours of 9.00am to 4.00pm. Micro-sprays and drippers/sub-surface irrigation allowed at any time.
1 Moderate	Micro-sprays and drippers/sub-surface can be used for a maximum of 15 minutes and handheld hoses can be used for 1 hour every second day, between the hours of 4.00pm and 9.00am on odd or even days matching house numbering system. Other irrigation and unattended hoses banned. Commercial/industrial use of water not restricted.
2 High	Micro-sprays and drippers/sub-surface can be used for a maximum of 15 minutes and handheld hoses can be used for ½ hour every second day, between the hours of 4.00pm and 9.00am on odd or even days matching house numbering system. Other irrigation and unattended hoses banned. Watering of open spaces, sporting fields and golf courses banned unless recycled water is being used. Commercial/industrial use of water not restricted.
3 Very High	No irrigation permitted. Use of buckets any time, or handheld hoses for a maximum of 10 minutes, every second day, between the hours of 4.00pm and 9.00am on odd or even days matching house numbering system. Filling and topping up of swimming pools banned. Watering of open spaces, sporting fields and golf courses banned unless recycled water is being used. Commercial/industrial use of water not restricted.

Level	Restrictions
4 Severe	All external use of potable water banned. Grey water and recycled water use only. Review of commercial/industrial water use and introduction of limited restrictions
Emergency	As directed by Council.

Restrictions were also imposed to manage situations including pump or main failures. This was required in 2019 due to the bushfire which led to failure of the water pumps at Shannon Creek Dam and inhibiting safe access to the back-up generator. The areas supplied by the Nymboida River and Shannon Creek Dam were put on Level 4 restrictions for several days and water was supplied from the Rushforth Road reservoirs and Karangie Dam.

Restriction levels were revoked when flows in the Nymboida exceeded 225 ML/d for 14 days, when the reservoirs were full or the localised situation was resolved. The restriction regime has been modified to include an additional turbidity parameter for lifting restrictions (refer Appendix 3).

## 10. DRINKING WATER MANAGEMENT SYSTEM

The *Drinking Water Management System* (DWMS) (Clarence Valley Council, 2020) describes how CVC manages its drinking water supplies in accordance with the *Australian Drinking Water Guidelines* (ADWG). The risk assessment informing the DWMS identified several sources of bacteria and viruses as hazards presenting high to extreme risks. Levels of turbidity greater than 1 NTU increase the risk of bacterial and viral pathogens as they can compromise the effectiveness of chlorine disinfection. A critical control point (CCP) with a critical turbidity limit of 2 NTU at the outlet of the 100 ML Rushforth Road reservoir has been implemented to mitigate bacterial and viral pathogen risk. The turbidity limit for extraction (5 NTU), measured at the power station, allows this critical limit at the reservoir to be achieved.

Improvement items listed in the DWMS include on-going monitoring of the turbidity, total chlorine and *E. coli* to validate disinfection performance and the investigating the feasibility of implementing filtration at the WTP if the monitoring demonstrates that chemical disinfection is not effective. The DWMS also recommends that any future upgrades to the Rushforth WTP should include filtration to provide multiple barriers to ensure turbidity levels are minimised to reduce the risk of bacterial and viral pathogens.



**Appendix 2. WATER SUPPLY PERFORMANCE DURING SUMMER  
2019-20**

## 1. CLIMATE CONDITIONS AND WATER SUPPLY RESPONSE

The Clarence Valley experienced extremely low rainfall during 2019 with 439 mm of rain recorded for the calendar year at Sutton Street, Nymboida (Queensland Government, 2020) compared with a median annual rainfall of 1,038 mm (Queensland Government, 2020). On 22 August 2019 the flowrate of the Nymboida River downstream of the weir reduced to 225 ML/d and water from Shannon Creek Dam was relied on for a number of months causing the dam storage level to drop below 80% on 28<sup>th</sup> of December 2019. CVC imposed Level 1 restrictions on the 16<sup>th</sup> of December 2019 and they remain in place at the time of preparation of this plan (July 2020).

In November 2019 a major bushfire burnt a large portion of the Nymboida catchment. During the bushfire event a power failure at the pump station occurred and fire conditions prohibited safe access to the backup generators, so areas normally supplied by the Nymboida River and Shannon Creek Dam relied on the supply from the Rushforth reservoirs until the issue was resolved. Level 4 restrictions were imposed for six days to encourage water conservation during this period.

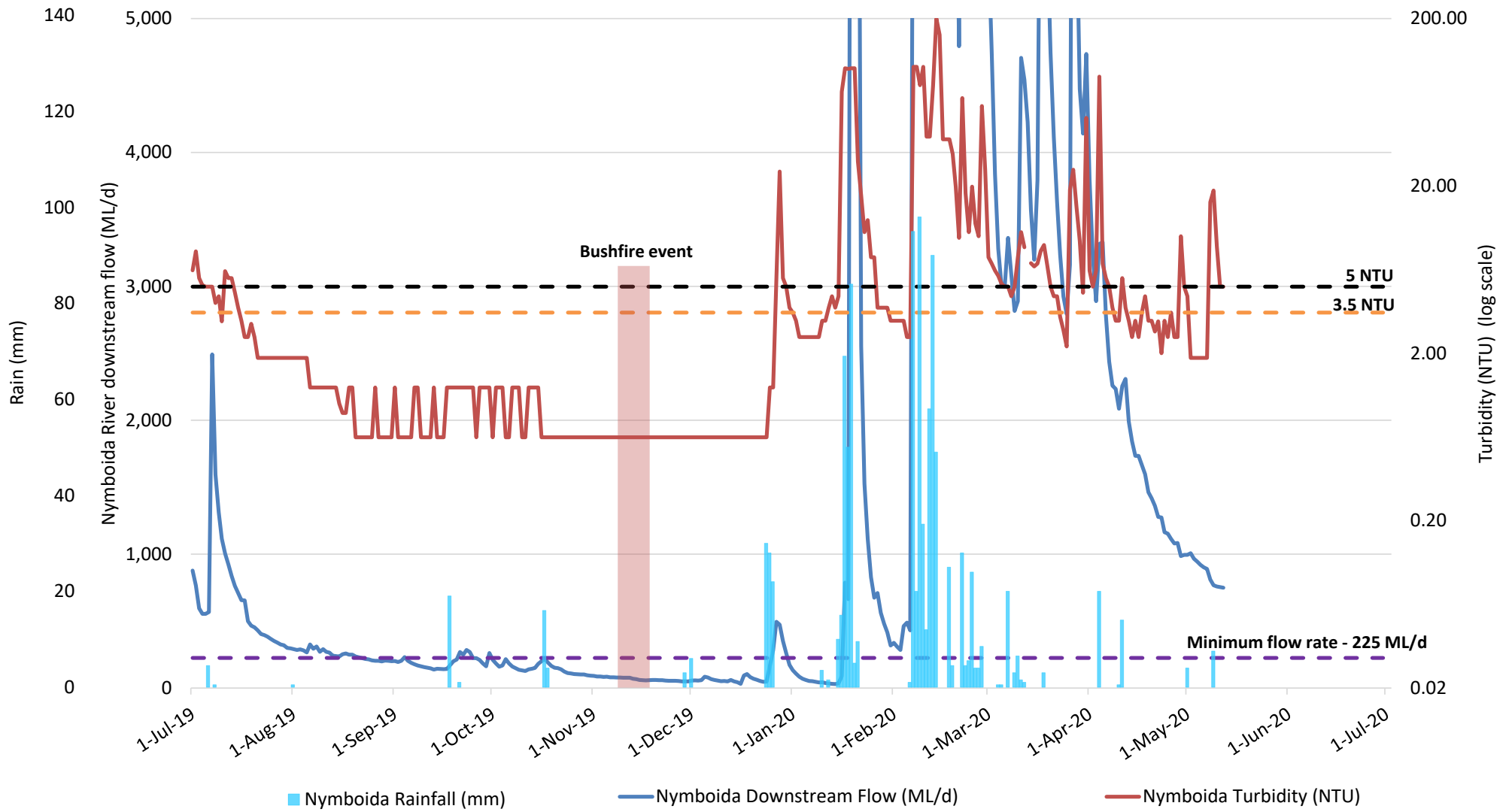
Following the dry weather and fires, between 24<sup>th</sup> – 26<sup>th</sup> December 2019, Nymboida recorded 80 mm of rain which caused a sharp increase in turbidity. Further rain events and subsequent elevated flows in the river between February and April 2020 caused the turbidity to remain elevated during most of this period, limiting the abstraction from the weir. The severe drought and fires prior to this period reduced the amount of groundcover available within the catchment, reducing natural filtration of overland flows and also causing an increase in the amount of sediment available due to ash and coals being left by the fires. This is likely to have increased the amount of sediment reaching the river compared to during rainfall events under more typical catchment conditions.

Figure 15 shows the level of Shannon Creek Dam and the amount of water supplied by the dam between July 2019 and May 2020. A projection of the dam level is also provided to indicate the theoretical level of the dam in the event that there was no supply to the dam (i.e. no rainfall to increase river flows) and it was used as the sole water source. In the modelled “No Rain” scenario, the assumed non-restricted daily demand of 52 ML/d is based on the maximum demand from the regional water supply to both CVC and CHCC in the months prior to restrictions being introduced in December 2019. The estimated demand at each restriction level is based on the median target demand reductions (refer to Table 14).

**Table 14: Estimated drought demand from CHCC**

Restriction level	CVC + CHCC estimated demand (ML/d)	Demand reduction
No restrictions	52	-
Level 1	46	12.5%
Level 2	39	25%
Level 3	34	35%
Level 4	29	45%
Emergency	23	55%

The “No Rain” scenario predicts that water would remain available to areas serviced by the dam (including Karangi Dam) until March 2021 when the Emergency Level would be reached, 61 weeks after the dam reached 80% capacity. In this scenario, each restriction level would last for approximately 12-20 weeks.

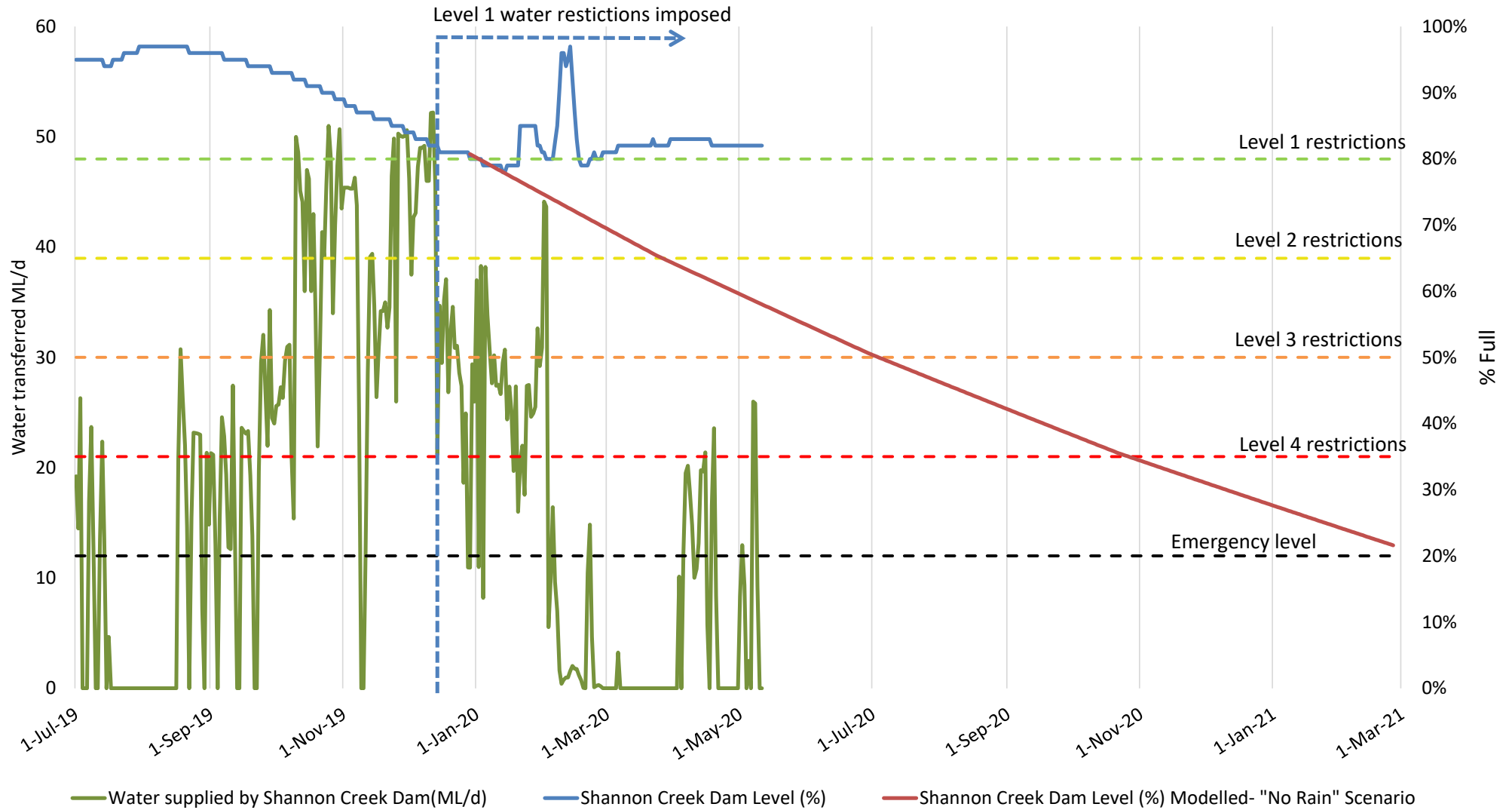


**Figure 14: Turbidity and flow in Nymboida River and rainfall at Nymboida: 2019-20**



The dam was used to supply all water to CVC between 16<sup>th</sup> December until early February. Figure 15 shows the introduction of Level 1 water restrictions corresponds to a reduction in demand from the dam during this period. During Level 1 restrictions (for the period 16 December 2019 - 12 May 2020), the average consumption for the Clarence Valley was 15.3 ML/d compared to 18.1 ML/d for the same period the previous year and 21.5 ML/d for the two months preceding the restriction period, representing a 15-29% decrease in normal consumption.

Trigger levels have proven to be appropriate for the extraction regime however the rules for lifting the restrictions did not include a turbidity trigger which has been the main reason for the extended restriction period during 2019-20.



**Figure 15: Shannon Creek Dam Storage Level 2019-20 and modelled “No Rain” scenario**

## 2. COMMUNICATIONS DURING THE DROUGHT

The drought during the summer of 2019/20 was exacerbated by the bushfires and damage to water supply infrastructure which required immediate introduction of Level 4 restrictions on a weekend. At this time the power was out and communications were more difficult. Council communicated to the public via Facebook and Twitter and media releases were provided to local radio stations and local newspapers. Key issues experienced were:

- The bushfires were already an urgent community issue with prominent media coverage;
- The urgent response was required on a weekend during a power outage;
- Council's website required updating to provide accurate information;
- Print media require several days' notice to meet print deadlines on particular days and therefore response is not immediate;
- Council used VMS (variable messaging system) signs on roadsides but these were difficult to source due to roadworks and bushfires; and
- Difficulty communicating messages to members of the public who do not access digital media.

The Communication Plan (Appendix 5) addresses some of these issues and provides a plan to prepare and implement communication actions during drought restrictions. The following aspects of the plan will help to address issues highlighted above:

- Update website and prepare communications material as per the Operational Readiness Plan (Appendix 4);
- Permanent town signs to indicate restriction level; and
- Town signs and flyers to refer to the website.

## Appendix 3. WATER RESTRICTIONS GUIDE

**Table 15: Water saving measures at each restriction level**

ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
<b>Residential and Non-Residential Premises – Indoor Use</b>						
I1	Showers, toilets, taps, washing machines	All users are requested to conserve water wherever possible.	All users are requested to conserve water wherever possible.	All users are requested to conserve water wherever possible.	Essential uses only.	Essential uses only.
<b>Residential Urban and Rural Premises – Outdoor Use</b>						
R1	Watering of established gardens and lawns	<p>Buckets permitted at any time.</p> <p>Hand-held hoses for maximum 1 hour per day before 9am or after 4pm on odd or even days matching house numbering system.</p> <p>Micro-sprays and drippers/sub-surface irrigation for maximum 15 minutes before 9am or after 4pm on odd or even days matching house numbering system.</p> <p>No watering on the 31st of the month.</p> <p>Other irrigation and unattended hoses banned.</p>	<p>Buckets permitted before 9am or after 4pm.</p> <p>Hand-held hoses permitted for maximum 30 minutes per day before 9am or after 4pm on odd or even days matching house numbering system.</p> <p>Micro-sprays and drippers/sub-surface irrigation for maximum 15 minutes before 9am or after 4pm on odd or even days matching house numbering system</p> <p>No watering on the 31st of the month</p> <p>Other irrigation and unattended hoses banned.</p>	<p>Buckets permitted before 9am or after 4pm on odd or even days matching house numbering system.</p> <p>Hand-held hoses permitted for maximum 10 minutes per day before 9am or after 4pm on odd or even days matching house numbering system.</p> <p>Micro-sprays and drippers/sub-surface irrigation for maximum 15 minutes before 9am or after 4pm on odd or even days matching house numbering system</p> <p>No watering on the 31st of the month</p> <p>Other irrigation and unattended hoses banned.</p>	Use of grey water only for garden and lawn watering. All other watering banned.	Not permitted.

ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
R2	Watering of new turf, lawn or gardens.	Watering-in permitted for 1 hour only on the day of establishment. Then 1 hour daily before 9.00am and after 4.00pm for 14 days after the date of establishment.	Watering-in permitted for 1 hour only on the day of establishment. Then 30 minutes daily before 9.00am and after 4.00pm for 7 days after the date of establishment.	Watering-in permitted for 30 minutes only on the day of establishment. Then 15 minutes every second day, between 4.00pm and 9.00am on odd or even days matching house numbering system for 7 days after the date of establishment.	Not permitted.	Not permitted.
R3	Swimming pools and spas.	Topping up to maintain filter function permitted before 9.00am and after 4.00pm. Emptying and refilling of existing pools/spas banned. Filling of new registered swimming pools and spas permitted.	Topping up to maintain filter function permitted before 9.00am and after 4.00pm. Emptying and refilling of existing pools/spas banned. Filling of new registered swimming pools and spas only permitted using water from a rainwater tank.	Topping up to maintain filter function permitted before 9.00am and after 4.00pm with council approval. Emptying and refilling of existing pools/spas banned. Filling of new registered swimming pools and spas only permitted using water from a rainwater tank.	Not permitted.	Not permitted.
R4	Water play tools, toys and slides.	Not permitted	Not permitted	Not permitted	Not permitted	Not permitted

ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
R5	Pet care/washing	Provision of drinking water permitted. Washing pets and pet pens with bucket or hand-held hose fitted with an on/off nozzle permitted.	Provision of drinking water permitted. Washing pets and pet pens with bucket or hand-held hose fitted with an on/off nozzle permitted.	Provision of drinking water permitted. Washing pets and pet pens with bucket only. Use of hose not permitted.	Provision of drinking water permitted. Washing pets and pet pens with bucket only. Use of hose not permitted.	Provision of drinking water permitted.
R6	Fountains, ponds, water features, outdoor aquaria.	Operation or top up not permitted except to maintain fish life. Installation and filling of new facilities not permitted.	Operation or top up not permitted except to maintain fish life. Installation and filling of new facilities not permitted.	Operation or top up not permitted except to maintain fish life. Installation and filling of new facilities not permitted.	Operation or top up not permitted except to maintain fish life. Installation and filling of new facilities not permitted.	Not permitted.
R7	Washing of driveways, paved areas, roofs, walls, windows and paths.	Permitted prior to sale or lease of property. Not permitted for any other reason except for health and safety. Efficient high pressure, low flow rate cleaners with trigger control are to be used.	Banned except for health and safety reasons. Efficient high pressure, low flow rate cleaners with trigger control are to be used.	Not permitted except for health and safety reasons by registered cleaning businesses only.	Not permitted.	Not permitted.



ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
R8	Car/boat/vehicle washing.	Washing off boats permitted for 10 minutes at a time.  Car washing permitted considering: - Buckets or efficient high pressure, low flow rate cleaners with trigger control are to be used if possible. - Where practical runoff should be directed to a lawn and not down the drain.	Washing off boats permitted for 10 minutes at a time.  Car washing permitted only using buckets or efficient high pressure, low flow rate cleaners with trigger control or commercial car wash facility.	Washing off boats permitted for 5 minutes at any time.  Car washing permitted only using buckets or commercial car wash facility.  Use of pressure cleaners and hoses to wash cars is banned.	Washing off boats not permitted.  Car washing is allowed with a bucket to clean windows, mirrors, lights, registration plates and spot-removal of corrosive substances only or use of a commercial car wash.	Not permitted.
<b>Public Facilities (including Sports Clubs) – Outdoor Use</b>						
P1	Public swimming pools.	No restrictions	Topping up permitted between 4.00pm and 9.00am using hand-held hose fitted with an on/off nozzle.  Log of water use required.  Emptying and refilling of pools not permitted.	Topping up permitted, if required to reduce structural damage or ensure filter efficiency, between 4.00pm and 9.00am using hand-held hose fitted with an on/off nozzle.  Log of water use required.  Emptying and refilling of pools not permitted.	Topping up permitted, if required to reduce structural damage or ensure filter efficiency, between 4.00pm and 9.00am using hand-held hose fitted with an on/off nozzle.  Log of water use required.  Emptying and refilling of pools not permitted.	Not permitted.
P2	Irrigation of sports grounds, playing fields and golf fairways.	Not permitted.	Not permitted.	Not permitted.	Not permitted.	Not permitted.

ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
P3	Cricket pitches, bowling greens and golf greens.	Sprinklers or hand-held hoses permitted 1 hour per day between 5.00pm and 8:00am.  Alternative times to be approved by Council.	Sprinklers or hand-held hoses permitted 30 minutes per day between 5.00pm and 8.00am.  Alternative times to be approved by Council.	Sprinklers or hand-held hoses permitted 15 minutes per day between 5.00pm and 8.00am.  Alternative times to be approved by Council.	Not permitted.	Not permitted.
P4	Public outdoor showers, beach showers and outdoor taps.	Permitted.	Permitted.	Not Permitted.	Not permitted.	Not permitted.
P5	Public gardens, council parks and reserves.	Sprinklers or hand-held hoses permitted 1 hour per day between 5.00pm and 8.00am.  Alternative times to be approved by Council.	Sprinklers or hand-held hoses permitted 30 minutes per day between 5.00pm and 8.00am.  Alternative times to be approved by Council.	Not permitted.	Not permitted.	Not permitted.

ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
<b>Business and Commercial Premises – Outdoor Use</b>						
<b>B1</b>	Swimming pools and spas	Topping up to maintain filter function permitted between 4.00pm and 9.00am. Log of water use required Emptying and refilling of existing pools/spas not permitted. Filling of new registered swimming pools and spas permitted.	Topping up permitted between 4.00pm and 9.00am using hand-held hose fitted with an on/off nozzle. Log of water use required. Emptying and refilling of pools not permitted. Filling of new registered swimming pools and spas permitted using water from a rainwater tank.	Topping up of existing pools/spas permitted if required to reduce structural damage or ensure filter efficiency. Log of water use required. Emptying and refilling of pools not permitted. Filling of new registered swimming pools and spas permitted if required to avoid structural damage or ensure filter efficiency.	Topping up of existing pools/spas permitted if required to reduce structural damage or ensure filter efficiency. Log of water use required. Emptying and refilling of pools not permitted. Filling of new registered swimming pools and spas not permitted.	Not permitted.
<b>B2</b>	Water play facilities, water parks	Operation or top up not permitted unless water is recirculated. Log of water use required.	Operation or top up not permitted unless water is recirculated. Log of water use required.	Operation or top up not permitted unless water is recirculated. Log of water use required.	Not permitted.	Not permitted.
<b>B3</b>	Fountains, ponds, water features, outdoor aquariums	Operation or top up not permitted except to maintain fish life. Installation and filling of new facilities not permitted.	Operation or top up not permitted except to maintain fish life. Installation and filling of new facilities not permitted.	Operation or top up not permitted except to maintain fish life. Installation and filling of new facilities not permitted.	Operation or top up not permitted except to maintain fish life. Installation and filling of new facilities not permitted.	Not permitted.
<b>B4</b>	Watering of established gardens and lawns.	Sprinklers permitted 1 hour per day between 5.00pm and 7.00am. Council approval required for alternative times.	Not permitted.	Not permitted.	Not permitted.	Not permitted.

ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
B5	Watering of new turf, lawns and gardens.	Watering-in permitted for 1 hour only on the day of establishment. Then 1 hour daily between 4.00pm and 9.00am for 14 days after the date of establishment.	Watering-in permitted for 1 hour only on the day of establishment. Then 30 minutes daily between 4.00pm and 9.00am for 7 days after the date of establishment.	Watering-in permitted for 30 minutes only on the day of establishment. Then 15 minutes every second day, between 4.00pm and 9.00am for 7 days after the date of establishment.	Not permitted.	Not permitted.
B6	Pet care, animal husbandry.	Provision of drinking water permitted. Washing animals with bucket or hand-held hose fitted with an on/off nozzle permitted before 9.00am and after 4.00pm. Cleaning of pens with high pressure cleaning unit permitted.	Provision of drinking water permitted. Washing animals with bucket or hand-held hose fitted with an on/off nozzle permitted between 4.00pm and 9.00am. Cleaning of pens with high pressure cleaning unit permitted.	Provision of drinking water permitted. Washing animals with bucket or hand-held hose fitted with an on/off nozzle permitted between 4.00pm and 9.00am. Cleaning of pens with high pressure cleaning unit permitted.	Provision of drinking water permitted. Washing animals with bucket or hand-held hose fitted with an on/off nozzle permitted between 4.00pm and 9.00am. Cleaning of pens with high pressure cleaning unit permitted.	Provision of drinking water permitted.
B7	Washing of buses, taxis, food transport, emergency services, garbage vehicles, construction vehicles, livestock transport vehicles and commercial car wash.	Efficient high pressure, low flow rate cleaners with trigger control are to be used. Log of water use required.	Efficient high pressure, low flow rate cleaners with trigger control are to be used. Log of water use required.	Buckets and efficient high pressure, low flow rate cleaners with trigger control permitted every second day between 6.00am and 8.00am. Log of water use required.	Permitted only with approval from Council.	Not permitted.

ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
B8	Motor vehicle dealers, car detailing/repair.	Efficient high pressure, low flow rate cleaners with trigger control are to be used. Log of water use required.	Buckets and efficient high pressure, low flow rate cleaners with trigger control permitted every second day between 6.00am and 8.00am. Log of water use required.	Buckets and efficient high pressure, low flow rate cleaners with trigger control permitted every second day between 6.00am and 8.00am. Log of water use required.	Not permitted.	Not permitted.
B9	Washing of driveways, paved areas, rooves, walls and paths.	Permitted prior to sale or lease of property only with approval from your local council. Not permitted for any other reason except for health and safety. Efficient high pressure, low flow rate cleaners with trigger control are to be used.	Not permitted except for health and safety reasons. Efficient high pressure, low flow rate cleaners with trigger control are to be used.	Not permitted except for health and safety reasons by registered cleaning businesses only.	Not permitted.	Not permitted.
B10	Window cleaning.	Buckets permitted at any time. Hand-held hoses or high-pressure cleaners not permitted.	Buckets permitted at any time. Hand-held hoses or high-pressure cleaners not permitted.	Buckets permitted at any time. Hand-held hoses or high-pressure cleaners not permitted.	Buckets permitted at any time. Hand-held hoses or high-pressure cleaners not permitted.	Not permitted.
B11	Road works and land development.	Permitted for compaction and dust suppression only.	Permitted for essential compaction and dust suppression only. Encourage use of non-potable supplies.	Permitted for essential compaction and dust suppression only. Encourage use of non-potable supplies.	Permitted for essential compaction and dust suppression only. Encourage use of non-potable supplies.	Not permitted.

ID	Restriction Type <sup>1</sup>	Level 1: Moderate	Level 2: High	Level 3: Very High	Level 4: Severe	Emergency
B12	Cleaning of construction sites.	Efficient high pressure, low flow rate cleaners with trigger control are to be used.	Efficient high pressure, low flow rate cleaners with trigger control are to be used.	Efficient high pressure, low flow rate cleaners with trigger control are to be used.	Efficient high pressure, low flow rate cleaners with trigger control are to be used.	Not permitted.
B13	Market gardens, orchards, nurseries, commercial flower gardens, turf farms.	Sprinklers or sprays permitted 2 hours per day between 5pm and 8am. Alternative times to be approved by your local council.	Sprinklers or sprays permitted 1 hour per day between 5.00am and 8.00am and/or 5.00pm and 7.00pm. Council approval required for alternative times.	Sprinklers or sprays permitted 30 minutes per day between 5.00am and 8.00am and/or 5.00pm and 7.00pm. Council approval required for alternative times.	Sprinklers or sprays permitted 30 minutes per day between 5.00am and 7.00am and/or 5.00pm and 7.00pm. Council approval required for alternative times.	Not permitted.
<b>All Non-Residential Uses</b>						
N1	All non-residential potable water use	All users are required to conserve water in accordance with the Level 1 water saving measures.	All users are required to conserve water in accordance with the Level 2 water saving measures. Drought Water Management Plan to be prepared.	Consumption in accordance with approved Drought Water Management Plan only.	Consumption in accordance with approved Drought Water Management Plan only.	Not permitted.

## Appendix 4. OPERATIONAL READINESS PLAN



**Table 16: Operational readiness actions**

Stage	Actions	Timing
Preliminary	Ongoing water storage, streamflow, production monitoring.	Daily
	Prepare and update seasonal climate forecast and required information for communication materials.	Quarterly
	Design and prepare communication materials.	By March 2021
	Prepare/update water restriction webpages and social media pages.	By March 2021
	Design, approve and install road signs.	By March 2021
	Design and approve temporary signs for potential high water-use areas such as beach showers and boat wash areas.	By March 2021
	Develop restriction enforcement regime and identify training requirements for Council staff (e.g. rangers).	By March 2021
	Prepare Drought WMP templates, guidelines and resources for non-residential customers.	By March 2021
Flow < 500 ML/d for 30 days	Low flow aquatic habitat monitoring and reporting.	When flow < 500 ML/d for 30 days
Flow < 225 ML/d AND SCD=90%	Commence compliance training of Council Staff.	When flow < 225 ML/d AND SCD = 90%
80% Level 1	Drought WMP guidance provided to non-residential customers. Materials available online.	When Level 1 restrictions are introduced
	Drought WMPs to be prepared by non-residential customers for approval and implementation at Level 3.	Within 2 months of Level 1 restrictions being introduced
	Install signs at potential high water-use areas such as beach showers and boat wash areas.	When Level 1 restrictions are introduced
	Compare production with target demand.	Weekly
Level 2	Compare production with target demand.	Weekly
	Council approval of Drought WMPs for non-residential customers.	Prior to introduction of Level 3 restrictions

Stage	Actions	Timing
Level 3	Review options and determine a preferred emergency source. Identify activation requirements and implementation timeframes. Amend operational readiness plan to incorporate activation actions.	When Level 3 restrictions are introduced
	Compare production with target demand.	Weekly
	Advise activation of Drought WMPs for non-residential customers.	When Level 3 restrictions are introduced
	Fortnightly meter reading for Drought WMP compliance monitoring. Follow-up actions where users are not meeting agreed demand targets.	Fortnightly during Level 3, 4 and Emergency restrictions
	Auditing of WMPs including random checks to ensure the actions in the plan have been implemented and nominated water saving targets are being achieved. Follow-up actions where users are not meeting agreed demand targets.	1 audit per week during Level 3, 4 and Emergency restrictions
Level 4	Prepare for activation of emergency source	Timing to be confirmed by emergency source planning (see Level 3 actions)
Emergency	Activation of emergency source	When Emergency Level is reached
	Compare production with target demand	Daily



## Appendix 5. COMMUNICATION PLAN

**Table 17: Communication actions**

SCD level	Key message	Communication actions
All	Permanent water conservation measures	Ongoing community education in accordance with demand management program
		Maintain town signs in approved locations.
		Communication tools and materials prepared as per Operational Readiness Plan
85%	Shannon Creek Dam is at 85%. Level 1 restrictions will be imposed at 80%.	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		85% media release and advertisement
		Update Council webpage and social media sites
80% Level 1	Shannon Creek Dam is at 80%. Level 1 water restrictions are in place	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		Level 1 media release and advertisement
		Email Level 1 leaflets to local businesses for printing
		Adjust town signs to Level 1
		Place Level 1 temporary signs near beach showers and boat ramps
		Update Council webpage and social media sites
		Commence compliance/enforcement actions
75% Level 1	Shannon Creek Dam is at 75%. Level 1 restrictions are in place. Level 2 restrictions will be imposed at 65%	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		70% media release and advertisement
		Update Council webpage and social media sites

SCD level	Key message	Communication actions
70% Level 1	Shannon Creek Dam is at 70%. Level 1 restrictions are in place. Level 2 restrictions will be imposed at 65%	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		65% media release and advertisement
		Update Council webpage and social media sites
		Prepare Level 2 media release and advertisement
		Ongoing compliance/enforcement actions
65% Level 2	Shannon Creek Dam is at 65%. Level 2 water restrictions are in place	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		Email Level 2 leaflets to local businesses for printing
		Level 2 media release and advertisement
		Adjust town signs to Level 2 and replace temporary signs near beach showers and boat ramps with Level 2 signs
		Update Council webpage and social media sites
		Ongoing compliance/enforcement actions
60% Level 2	Shannon Creek Dam is at 60%. Level 2 restrictions are in place. Level 3 restrictions will be imposed at 50%	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		60% media release and advertisement
		Update Council webpage and social media sites
		Ongoing compliance/enforcement actions

SCD level	Key message	Communication actions
55% Level 2	Shannon Creek Dam is at 55%. Level 2 restrictions are in place. Level 3 restrictions will be imposed at 50%	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		55% media release and advertisement
		Update Council webpage and social media sites
		Ongoing compliance/enforcement actions
		Prepare level 3 media release and advertisements
50% Level 3	Shannon Creek Dam is at 50%. Level 3 water restrictions are in place	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		Email Level 3 leaflets to local businesses
		Level 3 media release and advertisement
		Adjust town signs to Level 3 and replace temporary signs near beach showers and boat ramps with Level 3 signs
		Update Council webpage and social media sites
		Ongoing compliance/enforcement actions
40% Level 3	Shannon Creek Dam is at 40%. Level 3 restrictions are in place. Level 4 restrictions will be imposed at 35%	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		40% media release and advertisement
		Update Council webpage and social media sites
		Ongoing compliance/enforcement actions
		Print Level 4 leaflets



SCD level	Key message	Communication actions
35% Level 4	Shannon Creek Dam is at 35%. Level 4 water restrictions are in place	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		Level 4 media release and advertisement
		Adjust town signs to Level 4 and replace temporary signs near beach showers and boat ramps with Level 4 signs
		Email Level 4 leaflets to local businesses
		Distribute Level 4 leaflets to residents
		Update Council webpage and social media sites
30% Level 4	Shannon Creek Dam is at 30%. Level 4 restrictions are in place. Emergency Level restrictions will be imposed at 20%	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		30% media release and advertisement
		Update Council webpage and social media sites
		Ongoing compliance/enforcement actions
25% Level 4	Shannon Creek Dam is at 25%. Level 4 restrictions are in place. Emergency Level restrictions will be imposed at 20%	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		25% media release and advertisement
		Update Council webpage and social media sites
		Ongoing compliance/enforcement actions
		Print Emergency Level leaflets

SCD level	Key message	Communication actions
20% Emergency	Shannon Creek Dam is at 20%. Emergency Level water restrictions are in place	Advise key government agencies of current situation
		Advise councillors and customer service staff of current situation
		Emergency Level media release and advertisement
		Adjust town signs to Emergency Level
		Email emergency leaflets to businesses
		Distribute Emergency Level leaflets to residents
		Update Council webpage and social media sites
		Ongoing compliance/enforcement actions

## 1. COMMUNICATION TOOLS

Potential print, radio and television media outlets are listed in the following tables.

**Table 18: Local print media details**

<b>Newspaper</b>	<b>Day of Issue</b>	<b>Deadline for Display Advertising</b>	<b>Deadline for Classifieds</b>	<b>Contact</b>
Grafton Daily Examiner (online publication)	Online	N/A	N/A	newsroom@dailyexaminer.com.au
Clarence Valley Independent	Wednesday	Friday 3pm	Monday 3pm	(02) 6646 9466

**Table 19: Local radio stations**

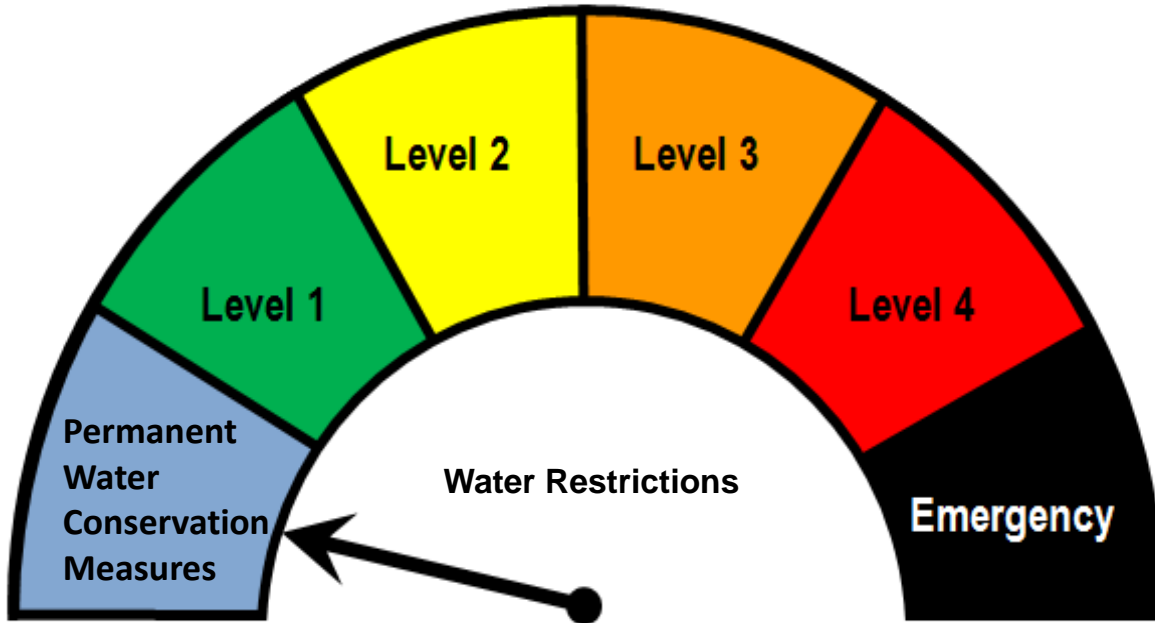
<b>Radio Station</b>	<b>Contact</b>
ABC North Coast	(02) 6627 2011
2GF	(02) 6642 2766
TLC FM	(02) 6646 1100
Loving Life FM (2CVC)	(02) 6642 5097

**Table 20: Regional television networks**

<b>Television Network</b>	<b>Contact</b>
NBN (Mid North Coast NSW)	(02) 6652 2777 (Coffs Harbour)
Prime 7 (Mid North Coast NSW)	(02) 6659 7777 (Coffs Harbour)

Figure 16 provides a conceptual restrictions meter which will be used in road signage and other communication tools including, website publication, social media or printed media to quickly convey water restriction status.

## Water Restriction Status



**USE WATER WISELY**  
Phone (02) 6643 0200 or [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)

Figure 16: Example permanent water restrictions town sign

Figure 17 and Figure 18 show examples of the information to be displayed on the temporary signs to be placed at public water use areas such as beach showers and boat ramps. The sign should indicate which level of restriction is in place and include a link to Councils' website.

**Level [1, 2 or 3] restrictions are currently in place**  
**Please protect our environment and use water wisely**



**Phone (02) 6643 0200 or [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)**

Figure 17: Example of temporary sign for Level 1, 2 and 3 restrictions

**Level 4 restrictions are currently in place  
OUTDOOR WATER USE BANNED**



**Phone (02) 6643 0200 or [www.clarence.nsw.gov.au](http://www.clarence.nsw.gov.au)**

Figure 18: Example of temporary sign for Level 4 restrictions

Per Adopted Capital Works Budget				Per Council's Finance System				Project Status	Project Risk Status	Project Budget Status	
Item No.	FUND	Service	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)				Financial Completion %
<b>ROADS &amp; TRANSPORT</b>				<b>16,977,234</b>	<b>5,373,496</b>	<b>22,350,730</b>	<b>11,102,575</b>	<b>23%</b>			
1	General	Roads Infrastructure	Blaxland Flat Road - Widening & Alignment	406,000	-	406,000	346,125	30%	● Construction phase	● Some risk identified.	● Forecast final cost may exceed budget
2	General	Roads Infrastructure	Bridge Replacement Program	985,710	-	985,710	861,559	69%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
3	General	Roads Infrastructure	Glens Ck Rd – table drain repair & new drainage 4.3km fr Arm	293,046	-	293,046	90,409	31%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
4	General	Roads Infrastructure	Gumnut Road Yamba - Traffic Management Measures	87,700	-	87,700	25,682	7%	● Finalisation phase	● Minimal risk identified.	● Forecast final cost within budget
5	General	Roads Infrastructure	James Creek Road Shoulder Widening	-	157,500	157,500	94,331	35%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
6	General	Roads Infrastructure	Nth Ewingar Road - Seal Asbestos Contaminated Gravel	200,000	-	200,000	127,585	11%	● Finalisation phase	● Minimal risk identified.	● Forecast final cost within budget
7	General	Roads Infrastructure	Richmond St Lawrence - Traffic Management Facilities	51,250	-	51,250	411	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
8	General	Roads Infrastructure	Rural Roads - Minor Heavy Patching Program	477,992	-	477,992	9,519	1%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
9	General	Roads Infrastructure	Rural Roads Reseals	1,399,000	-	1,399,000	157,746	0%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
10	General	Roads Infrastructure	Shoulder Grading / Widening Program - Rural Roads	750,000	-	750,000	261,222	27%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
11	General	Roads Infrastructure	Tallawudjah Crk Rd - Realignment & Widening	335,500	-	335,500	210,552	1%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
12	General	Roads Infrastructure	Treelands Dr Community Centre Carpark - Design	50,000	-	50,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
13	General	Roads Infrastructure	Unsealed Roads Gravel Resheeting Program	800,000	-	800,000	397,483	45%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
14	General	Roads Infrastructure	Rehab - Fischers Lane, Southgate (1300m, 3900m2)	-	-	-	2,166	No Budget	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget Part of the Pavement Rehabilitation Program
15	General	Roads Infrastructure	Rehab - Victoria St, Grafton (180m, 3960m2)	-	-	-	35,277	No Budget	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget Part of the Pavement Rehabilitation Program
16	General	Roads Infrastructure	UR - Roads drainage improv Robinson St Ngaru Aboriginal Comm	3,600	-	3,600	1,364	-278%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
17	General	Roads Infrastructure	Urban Roads - Minor Heavy Patching Program	677,008	5,215,996	5,893,004	170,611	2%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
18	General	Roads Infrastructure	Urban Roads Reseal Program	571,000	-	571,000	80,672	0%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
19	General	Roads Infrastructure	Watts Lane/Murrayville Rd - heavy patching/rehabilitation	100,000	-	100,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
20	General	Roads Infrastructure	Yamba Road Intersection Treatments	1,442,156	-	1,442,156	4,113,176	5%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
21	General	Roads Infrastructure	Harwood Marine Road Access Upgrade	-	-	-	829,889	No Budget	● Finalisation phase	● Some risk identified.	● Forecast final cost exceeds budget
22	General	Roads Infrastructure	Regional Roads - Minor Heavy Patching Program	345,000	-	345,000	210,999	56%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
23	General	Roads Infrastructure	Regional Road - Reseal Program	1,293,697	-	1,293,697	128,317	0%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
24	General	Roads Infrastructure	Armidale Rd - Signage, Speed Reduction & Guardrail upgrade	1,280,000	-	1,280,000	411	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
25	General	Roads Infrastructure	Armidale Rd - Widening & Superelevation	484,400	-	484,400	1,328,906	201%	● Finalisation phase	● Some risk identified.	● Forecast final cost exceeds budget
26	General	Roads Infrastructure	Armidale Road Clouds Creek - Elevation, Alignment Works Stag	630,000	-	630,000	120,640	19%	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
27	General	Roads Infrastructure	Armidale Road Pavement Rehabilitation	750,000	-	750,000	18,296	2%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
28	General	Roads Infrastructure	Clarence Way – Asbestos Sealing	400,000	-	400,000	331,298	74%	● Finalisation phase	● Minimal risk identified.	● Forecast final cost within budget
29	General	Roads Infrastructure	Clarence Way - Linemarking Signage	300,000	-	300,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
30	General	Roads Infrastructure	Orara Way Reconstruction	1,734,000	-	1,734,000	153,305	4%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
31	General	Roads Infrastructure	Rehab - Iluka Road, Woombah (330m, 2805m2)	-	-	-	102,727	No Budget	● Project complete	● Minimal risk identified.	● Forecast final cost within budget Part of the Pavement Rehabilitation Program
32	General	Roads Infrastructure	Wooli Rd Reconstruction - Section East from Amos Creek	700,000	-	700,000	-	0%	● Project complete	● Project complete	● Project financially complete
33	General	Roads Infrastructure	Yamba Rd - Widening fr Palmers Isl to Romiaka Brg	-	-	-	509	No Budget	● Project complete	● Minimal risk identified.	● Forecast final cost within budget
34	General	Regional Airport	Airport Cap - Apron AC Surface Renewal	130,175	-	130,175	59,434	-46%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
35	General	Regional Airport	Airport Cap - Emergency Hardstand Area	300,000	-	300,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget

Item No.	FUND	Service	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Project Status	Project Risk Status	Project Budget Status
<b>Completed Projects</b>											
1	General	Roads Infrastructure	Coldstream St YAMBA - st upg River St-pedestrian crossing	-	-	-	30,709	Complete	● Project complete	● Project complete	● Project financially complete
2	General	Quarries	Taylor's Quarry Rehabilitation	-	-	-	457,086	Complete	● Project complete	● Project complete	● Project financially complete
3	General	Roads Infrastructure	Old Glen Innes Rd Ch14572-16850m - Reconstr 2278m	-	-	-	85,579	Complete	● Project complete	● Project complete	● Project financially complete
4	General	Roads Infrastructure	Reconstruct Yamba Rd MR152 Palmers Island fr Yamba St to 60/	-	-	-	380,178	Complete	● Project complete	● Project complete	● Project financially complete
<b>FOOTPATHS &amp; CYCLEWAYS</b>				<b>106,000</b>	<b>-</b>	<b>106,000</b>	<b>102,143</b>	<b>76%</b>			
1	General	Footpaths & Cycleways	Footpath Construction - Laneway at Junction Hill	-	-	-	8,599	No Budget	● Finalisation phase	● Minimal risk identified.	● Forecast final cost within budget
<b>Completed Projects</b>											
1	General	Footpaths & Cycleways	Concrete Footpath Renewal Program	106,000	-	106,000	98,137	Complete	● Project complete	● Project complete	● Project financially complete
2	General	Footpaths & Cycleways	Pacific Highway, ULMARRA - footpath renewal	-	-	-	12,606	Complete	● Project complete	● Project complete	● Project financially complete
<b>TRAFFIC FACILITIES</b>				<b>-</b>	<b>913,866</b>	<b>913,866</b>	<b>158,422</b>	<b>4%</b>			
1	General	Internal Road Services	Coutts Crossing Public School Road Safety Project	-	100,000	100,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
2	General	Internal Road Services	Grafton Public / Infants Road Safety Project	-	-	-	2	No Budget	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
3	General	Internal Road Services	Gulmarrad Public School Road Safety Project	-	320,000	320,000	37,590	5%	● Construction phase	● Some risk identified.	● Forecast final cost may exceed budget A variation and additional grant application have been submitted
4	General	Internal Road Services	Westlawn Public School Road Safety Project	-	203,866	203,866	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
5	General	Internal Road Services	William Agar Park Pathway, Yamba	-	180,000	180,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
6	General	Internal Road Services	Yamba Public School Road Safety Project	-	110,000	110,000	53,665	17%	● Finalisation phase	● Minimal risk identified.	● Forecast final cost within budget
<b>Completed Projects</b>											
1	General	Internal Road Services	Conversion of Local Street Lights to LED	-	-	-	67,166	Complete	● Project complete	● Project complete	● Project financially complete
<b>WATER SUPPLY NETWORK</b>				<b>5,803,000</b>	<b>-</b>	<b>5,803,000</b>	<b>2,883,934</b>	<b>8%</b>			
0											
1	Water	Water Cycle	Dams & Weirs - Renewals Expenses	121,000	-	121,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
2	Water	Water Cycle	Water Mains - Renewals Expenses	400,000	-	400,000	41,549	7%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
3	Water	Water Cycle	Reservoirs - Renewals Expenses	1,075,000	-	1,075,000	57,435	3%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
4	Water	Water Cycle	Water Pumping Stations - Renewals Expenses	20,000	-	20,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
5	Water	Water Cycle	Remote Telemetry Unit - Software for Singer Valve control	-	-	-	8,400	No Budget	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
6	Water	Water Cycle	Carrs Drive Yamba - 400mm Water Main	-	-	-	74,242	No Budget	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
7	Water	Water Cycle	Shannon Creek Dam VSD repair	-	-	-	153,510	No Budget	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
8	Water	Water Cycle	Network Enhancements/Improvements	20,500	-	20,500	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
9	Water	Water Cycle	Instrument Purchases	51,000	-	51,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
10	Water	Water Cycle	Telemetry Upgrade (Clear SCADA)	385,000	-	385,000	2,040,606	12%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
11	Water	Water Cycle	Minor WHS Upgrades	20,000	-	20,000	6,280	31%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
12	Water	Water Cycle	Water Meter Replacement	160,000	-	160,000	43,275	27%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
13	Water	Water Cycle	New Installations	160,000	-	160,000	37,347	21%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
14	Water	Water Cycle	Minor Plant & Tools	19,500	-	19,500	8,055	40%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
15	Water	Water Cycle	Rural Village Headworks	51,000	-	51,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
16	Water	Water Cycle	Valve and Hydrant Renewal and Upgrade	100,000	-	100,000	14,094	9%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
17	Water	Water Cycle	Rushforth Road Reservoir - additional treatment barrier	-	-	-	97,578	No Budget	● Finalisation phase	● Minimal risk identified.	● Forecast final cost within budget
18	Water	Water Cycle	Swan Creek Trunk Main Renewal	250,000	-	250,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
19	Water	Water Cycle	Rushforth Road WTP Mini Hydro	250,000	-	250,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
20	Water	Water Cycle	Shannon Creek Dam Dissipator Gabion Wall Repair	1,000,000	-	1,000,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
21	Water	Water Cycle	Brooms Head Water Main Renewal	540,000	-	540,000	-	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
22	Water	Water Cycle	Armidale Road Water Pump Station Backup Generator	40,000	-	40,000	28,282	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
23	Water	Water Cycle	Karangie Bypass for Return Flow to Shannon Creek Dam	80,000	-	80,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
24	Water	Water Cycle	Online Turbidity Meters - Rushforth Treatment Plant	40,000	-	40,000	36,480	80%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
25	Water	Water Cycle	Maclean 21ML Reservoir Roof Renewal	430,000	-	430,000	2,580	1%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
26	Water	Water Cycle	New Watermain - Grafton Correctional Centre	-	-	-	35,989	No Budget	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
27	Water	Water Cycle	Scope & Design Rushforth Rd 32ML replacement reservoir	385,000	-	385,000	6,637	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
28	Water	Water Cycle	Shannon Creek Dam Drainage Upgrade	205,000	-	205,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget



Item No.	FUND	Service	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Project Status	Project Risk Status	Project Budget Status
<b>Completed Projects</b>											
0											
1	Water	Water Cycle	Purchase of property for water quality protection	-	-	-	9,371	Complete	● Project complete	● Project complete	● Project financially complete
2	Water	Water Cycle	Yamba Roundabout Water Relocation	-	-	-	182,223	Complete	● Project complete	● Project complete	● Project financially complete
<b>SEWERAGE NETWORK</b>				<b>6,308,226</b>	<b>-</b>	<b>6,308,226</b>	<b>3,594,574</b>	<b>13%</b>			
0											
1	Sewer	Sewer Services	Sewer - Pumping Stations - Renewals Expenses	474,000	-	474,000	594,998	2%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
2	Sewer	Sewer Services	Sewer - Treatment - Renewal Expenses	50,000	-	50,000	75,892	136%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
3	Sewer	Sewer Services	SewCap Invest & Proposals Yamba	12,750	-	12,750	-	0%	● No identified project	● No identified project	● Funding was not in adopted budget
4	Sewer	Sewer Services	Network Minor upgrading	12,750	-	12,750	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
5	Sewer	Sewer Services	Minor Plant and tools	53,971	-	53,971	636	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
6	Sewer	Sewer Services	Sewer Rehabilitation & Retining	700,000	-	700,000	46,973	4%	● Tenders / Quotations called	● Minimal risk identified.	● Forecast final cost within budget
7	Sewer	Sewer Services	Sewer Easement Acquisition	1,000,000	-	1,000,000	189,164	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
8	Sewer	Sewer Services	STP Minor upgrades	80,000	-	80,000	59,296	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
9	Sewer	Sewer Services	Minor WH&S Upgrades	30,000	-	30,000	113	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
10	Sewer	Sewer Services	South Grafton Infiltration Reduction	100,000	-	100,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
11	Sewer	Sewer Services	Reticulation construction	50,500	-	50,500	-	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
12	Sewer	Sewer Services	Yamba STP Construction	-	-	-	21,871	No Budget	● Finalisation phase	● Minimal risk identified.	● Forecast final cost within budget
13	Sewer	Sewer Services	North Grafton - EPA Licence Requirements	556,907	-	556,907	909,956	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
14	Sewer	Sewer Services	Pressure Sewer Installation - Council Funded	20,500	-	20,500	3,552	6%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
15	Sewer	Sewer Services	STP Rehabilitation - Maclean, Townsend & Ilarwill	-	-	-	5,727	No Budget	● Finalisation phase	● Minimal risk identified.	● Forecast final cost within budget
16	Sewer	Sewer Services	Townsend Industrial Estate Reticulation Consolidation	-	-	-	123,541	No Budget	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
17	Sewer	Sewer Services	Vacuum Excavation Unit	275,000	-	275,000	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
18	Sewer	Sewer Services	Epoxy Coating Projects	731,500	-	731,500	1,297,672	68%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
19	Sewer	Sewer Services	Telemetry Upgrade Clear SCADA	309,000	-	309,000	2,435	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
20	Sewer	Sewer Services	Pressure Sewer Pump Station - 1400 units	156,000	-	156,000	6,528	4%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
21	Sewer	Sewer Services	Prince & Arthur St Sewer Pump Station - Inlet macerator	75,000	-	75,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
22	Sewer	Sewer Services	Kent St Pump Stn WHS - hatches,rails,rellocate reflux valves	-	-	-	8,631	No Budget	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
23	Sewer	Sewer Services	Renewable Energy Emissions Reduction Target Works	305,348	-	305,348	-	0%	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
24	Sewer	Sewer Services	Odour Control System Renewal - Sth Grafton, Prince & Arthur	150,000	-	150,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
25	Sewer	Sewer Services	Iluka STP Biosolids Hardstand Area	325,000	-	325,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
26	Sewer	Sewer Services	Maclean Infiltration Reduction Program	100,000	-	100,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
27	Sewer	Sewer Services	Y2 (Pilot Holl) Replace Pressure Sewer System	505,000	-	505,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
28	Sewer	Sewer Services	Yamba STP Reuse Irrigation Pumps	90,000	-	90,000	79,290	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
29	Sewer	Sewer Services	Pump Station M8 (Maclean Showground) Stanby Diesel Pump	145,000	-	145,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
30	Sewer	Sewer Services	Carrs Drive Yamba - Sewer Main Renewal	-	-	-	94,302	No Budget	● Construction phase	● Minimal risk identified.	● Forecast final cost within budget
<b>Completed Projects</b>											
0											
1	Sewer	Sewer Services	Yamba Roundabout Sewer Relocation	-	-	-	4,981	Complete	● Project complete	● Project complete	● Project financially complete
2	Sewer	Sewer Services	Replace Yamba Dewatering Shed	-	-	-	31,175	Complete	● Project complete	● Project complete	● Project financially complete
3	Sewer	Sewer Services	Convent Beach Pump Station (Y3) Replacement	-	-	-	37,840	Complete	● Project complete	● Project complete	● Project financially complete
<b>FLOODPLAIN INFRASTRUCTURE</b>				<b>965,650</b>	<b>-</b>	<b>965,650</b>	<b>264,330</b>	<b>4%</b>			
0											
1	General	Floodplain & Estuary Management	DIPNR - Gfn Levee Access Ease Acquisition	-	-	-	909	No Budget	● Not commenced	● Minimal risk identified.	● Forecast final cost within budget
2	General	Floodplain & Estuary Management	DIPNR (1:1:1) Ulmarra Bank Prot & Vol Purchase	38,726	-	38,726	23,006	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
3	General	Floodplain & Estuary Management	Works Design/Fabrication/Installation	19,234	-	19,234	4,808	17%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
4	General	Floodplain & Estuary Management	Floodplain Minor Works / Renewals	21,000	-	21,000	-	0%	● Planning phase	● Minimal risk identified.	● Forecast final cost within budget
5	General	Floodplain & Estuary Management	Floodgate Replacements	45,000	-	45,000	42,205	2%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
6	General	Floodplain & Estuary Management	Rural Floodplain Asset Renewal	553,794	-	553,794	172,487	5%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
7	General	Floodplain & Estuary Management	Urban Floodplain Asset Renewal	276,896	-	276,896	4,545	0%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
8	General	Floodplain & Estuary Management	Heber St Stormwater Pump Station	-	-	-	8,650	No Budget	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
9	General	Floodplain & Estuary Management	Minor Plant and Tools	11,000	-	11,000	7,719	67%	● Implementation phase	● Minimal risk identified.	● Forecast final cost within budget
<b>Completed Projects</b>											
0											
1	General	Floodplain & Estuary Management					-	Complete	● Project complete	● Project complete	● Project financially complete

Item No.	FUND	Service	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Project Status	Project Risk Status	Project Budget Status
<b>BUILDINGS &amp; FACILITIES</b>				<b>12,985,200</b>	<b>-</b>	<b>12,985,200</b>	<b>4,790,064</b>	<b>18%</b>			
0											
1	General	Building & Facilities	Administration Building 2 Prince St Improvements	6,360,000	-	6,360,000	298,141	2%	● Tenders / Quotations called	● Some risk identified.	● Forecast final cost within budget
2	General	Building & Facilities	Buildings in Other Services - Signage Renewal	40,000	-	40,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
3	General	Building & Facilities	BuilOthServ - Furniture & Fittings	10,000	-	10,000	3,850	38%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
4	General	Building & Facilities	Community Centres Envelope/Internal Screens/Floor Coverings	10,000	-	10,000	10,864	109%	● Construction phase	● Minimal risk identified	● Forecast final cost may exceed budget
5	General	Building & Facilities	Corporate Administration Buildings Renewals	10,000	-	10,000	1,450	10%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
6	General	Building & Facilities	Depots - Roof/ Envelope/Internal Screens/Floor Coverings	10,000	-	10,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
7	General	Building & Facilities	Hazardous Materials Management	15,000	-	15,000	455	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
8	General	Building & Facilities	Iluka Memorial Hall - Roof Ventilation	10,000	-	10,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
9	General	Building & Facilities	Koolkhan Depot Storage Shed Drainage Renewal	6,000	-	6,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
10	General	Building & Facilities	Maclean Admin Building - Roof Safety System	72,000	-	72,000	-	0%	● Tenders / Quotations called	● Minimal risk identified	● Forecast final cost within budget
11	General	Building & Facilities	Maclean Civic Hall - Retaining Wall	10,000	-	10,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
2	General	Building & Facilities	Pub Hall Cap - Envelope & Internal Screens /Floor Coverings	10,000	-	10,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost may exceed budget
13	General	Building & Facilities	Pub Hall Cap - Main Pavillion Mcln Showground – Rebuild	-	-	-	521,313	No Budget	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
14	General	Building & Facilities	Public Halls - Furniture & Fittings	10,000	-	10,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
15	General	Building & Facilities	Public Halls Improvements	300,000	-	300,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
16	General	Building & Facilities	Townsend Depot Old Sign Shed Roof Renewal	9,700	-	9,700	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
17	General	Building & Facilities	Tucabia Hall - Veranda Roof Replacement	7,500	-	7,500	4,430	0%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
18	General	Building & Facilities	Yamba Depot - Alterations to Access/Improvements	30,000	-	30,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
19	General	Emergency Services	Fire Cap - Coaldale RFB meeting room amenities hard stand	-	-	-	4,744	No Budget	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
20	General	Emergency Services	Fire Cap - Lanitza RFB store drainage hard stand amenities	-	-	-	1,088	No Budget	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
21	General	Emergency Services	Fire Cap - Pillar Valley RFB toilets and showers	-	-	-	6,745	No Budget	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
22	General	Emergency Services	Fire Cap - Shift water storage and stormwater roof LAWRENCE	-	-	-	1,873	No Budget	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
23	General	Emergency Services	Fire Cap - Tyringham RFB amenities kitchen and doors	-	-	-	79,987	No Budget	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
24	General	Emergency Services	SES Minor Building Renewals	10,000	-	10,000	4,124	-41%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
25	General	Emergency Services	Yamba SES - New Carparking and Pavement	35,000	-	35,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
216	General	Emergency Services	Yamba SES Building	-	-	-	3,227	No Budget	● Construction phase	● Minimal risk identified	● Forecast final cost may exceed budget
27	General	Cultural Services	Grafton Regional Gallery Expansion - Stage 1	6,000,000	-	6,000,000	3,828,749	29%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
28	General	Cultural Services	Prentice House - Roof Safety System	20,000	-	20,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
<b>Completed Projects</b>											
0											
1	General	Building & Facilities						Complete	● Project complete	● Project complete	● Project financially complete
1	General	Building & Facilities	Maclean Showground - Building Roof Access Safety Improvement	-	-	-	27,273	No Budget	● Project complete	● Project complete	● Project financially complete within budget
<b>OPEN SPACES</b>				<b>11,231,500</b>	<b>580,000</b>	<b>11,811,500</b>	<b>2,986,337</b>	<b>15%</b>			
0											
1	General	Parks & Open Spaces	Amenities - North Street Sports Field	120,000	-	120,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
2	General	Parks & Open Spaces	Barnier Park Playground - Shade Structure	45,000	-	45,000	36,227	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
3	General	Parks & Open Spaces	BBQ Replacements	5,500	-	5,500	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
4	General	Parks & Open Spaces	Crown BBQ Replacements	5,500	-	5,500	5,636	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
5	General	Parks & Open Spaces	Crown Park Building/Structure Renewals	20,000	-	20,000	16,037	0%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
6	General	Parks & Open Spaces	Crown Park Lighting Renewals	20,000	-	20,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
7	General	Parks & Open Spaces	Crown Parks Fencing & Bollards	30,000	-	30,000	15,662	3%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
8	General	Parks & Open Spaces	Crown Parks Signage Renewals	30,000	-	30,000	7,926	11%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget

Item No.	FUND	Service	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Project Status	Project Risk Status	Project Budget Status
9	General	Parks & Open Spaces	Crown Playground Equipment Renewals	280,000	-	280,000	2,380	1%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
10	General	Parks & Open Spaces	Corcoran Park (Northern End) - Construct Pontoon / Jetty	125,000	-	125,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
11	General	Parks & Open Spaces	Crown Sports Facilities Signage Renewals	10,000	-	10,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
12	General	Parks & Open Spaces	Ferry Park Amenities - Demolition and Reconstruction	250,000	-	250,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
13	General	Parks & Open Spaces	Flo Clark Park - Fish Cleaning Table	-	-	-	3,285	No Budget	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
14	General	Parks & Open Spaces	Golf Cap Putting Green Rebuild - Orara	25,000	-	25,000	12,185	1%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
15	General	Parks & Open Spaces	Grafton Waterfront Structural Works	6,500,000	-	6,500,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
16	General	Parks & Open Spaces	Grandstand Seating - CV BMX & Rushforth Park	60,000	-	60,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
17	General	Parks & Open Spaces	Jacaranda Park GRAFTON - Playground Upgrade Stage 2	220,000	-	220,000	7,041	3%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
18	General	Parks & Open Spaces	Ken Leeson Oval - Amenities Upgrade	-	-	-	30,273	No Budget	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
19	General	Parks & Open Spaces	Ken Leeson Oval - Stage 1 upgrade from masterplan	-	-	-	117,109	No Budget	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
20	General	Parks & Open Spaces	LCSC 2018/19 - Upgrade Clubhouse Facilities Stage 3	-	-	-	1,428	No Budget	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
21	General	Parks & Open Spaces	LCSC 2019/20 - Renew stables	-	-	-	5,360	No Budget	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
22	General	Parks & Open Spaces	LCSC 2020/21 - New Goals	-	-	-	2,536	No Budget	● Construction phase	● Minimal risk identified	● Forecast final cost may exceed budget
23	General	Parks & Open Spaces	Lower Clarence Sports Council	35,000	-	35,000	-	0%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
24	General	Parks & Open Spaces	Maclean Pool Amenities Upgrade Stage 2	200,000	180,000	380,000	968,540	193%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
25	General	Parks & Open Spaces	Maclean Showground - Main Aren Lighting Upgrade	300,000	-	300,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
26	General	Parks & Open Spaces	Maclean showground - Upgrade of stable facilities	30,000	-	30,000	-	0%	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
27	General	Parks & Open Spaces	Memorial Park Grafton – Constructa Pontoon / Jetty	250,000	-	250,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
28	General	Parks & Open Spaces	Memorial Park Lawrence - Car Park Upgrade	20,000	-	20,000	17,100	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
29	General	Parks & Open Spaces	Ngayundi Sport Complex –carpark seal, playing surface & irrig	-	400,000	400,000	651,028	1%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
30	General	Parks & Open Spaces	Parks & Reserves - Access Pavement & Carparks	141,000	-	141,000	27,007	15%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
31	General	Parks & Open Spaces	Parks & Reserves Buildings / Structures	30,000	-	30,000	18,941	43%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
32	General	Parks & Open Spaces	Parks Fencing & Bollards	20,000	-	20,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
33	General	Parks & Open Spaces	Parks Signage Renewals	30,000	-	30,000	14,995	11%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
34	General	Parks & Open Spaces	Pool Plant and Equipment - Renewals	10,000	-	10,000	7,502	75%	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
35	General	Parks & Open Spaces	Pool Structures - RENEWALS UNALLOCATED	20,000	-	20,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
36	General	Parks & Open Spaces	Pub Amenities Upgrade-Woolli Hall toilets adjac Crown reserve	100,000	-	100,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
37	General	Parks & Open Spaces	Public Amenities Renewals	-	-	-	11,476	No Budget	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
38	General	Parks & Open Spaces	Shade Sails Renewals	20,000	-	20,000	10,773	54%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
39	General	Parks & Open Spaces	Shannon Park Glenreagh - Amenities Upgrade	200,000	-	200,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
40	General	Parks & Open Spaces	Small Park Ulmarra - Areal Fence Renewal	35,000	-	35,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
41	General	Parks & Open Spaces	Sports - Cricket Assets Renewal	7,500	-	7,500	63,996	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
42	General	Parks & Open Spaces	Sports - Lighting Systems	21,000	-	21,000	13,471	11%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
43	General	Parks & Open Spaces	Sports Buildings - Renewals	81,000	-	81,000	1,127	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost may exceed budget
44	General	Parks & Open Spaces	Sports Courts - Surfaces/Fittings	15,000	-	15,000	16,404	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
45	General	Parks & Open Spaces	Sportsfield Topdress and Drainage	41,000	-	41,000	113	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
46	General	Parks & Open Spaces	Sportsfields Signage Renewal	11,000	-	11,000	10,000	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget

Item No.	FUND	Service	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Project Status	Project Risk Status	Project Budget Status
47	General	Parks & Open Spaces	Tennis Courts Assets Renewals	20,000	-	20,000	3,455	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
48	General	Parks & Open Spaces	Ulmarra Riverside and Village Precinct (URVP) Project	900,000	-	900,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
49	General	Parks & Open Spaces	Upper Clarence Sports Council	35,000	-	35,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
50	General	Parks & Open Spaces	Wooli Beach Access Renewal	80,000	-	80,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
51	General	Parks & Open Spaces	Zig Zag Pathway YAMBA - Upgrade	358,000	-	358,000	47,500	3%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
52	General	Cemeteries	Clarence Lawn Cemetery - Expansion Improvements (Sculptured	40,000	-	40,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
53	General	Cemeteries	Maclean Lawn Cemetery Improvements - Kerbing and Parking alo	15,000	-	15,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
<b>Completed Projects</b>											
0											
1	General	Parks & Open Spaces					-	Complete	● Project complete	● Project complete	● Project financially complete
1	General	Parks & Open Spaces	Rushforth Park – Stage 2 new amenities and canteen	420,000	-	420,000	839,823	197%	● Project complete	● Project complete	● Project financially complete within budget. Finance to correct
2	General	Parks & Open Spaces	McIntosh Memorial Park Playground	-	-	-	68,617	No Budget	● Project complete	● Project complete	● Project financially complete
3	General	Parks & Open Spaces	McKittrick Pk Perimeter Fence	-	-	-	545	No Budget	● Project complete	● Project complete	● Project financially complete
4	General	Parks & Open Spaces	CBD Litter Bin Enclosures - Upgrade to 240L with Rain Cover	16,000	-	16,000	14,133	88%	● Project complete	● Project complete	● Forecast final cost within budget
5	General	Parks & Open Spaces	Crown Park Furniture Renewals	25,000	-	25,000	25,000	100%	● Project complete	● Project complete	● Project financially complete
6	General	Parks & Open Spaces	Crown Parks & Reserves - Access Pavement & Carparks	60,000	-	60,000	64,402	101%	● Project complete	● Project complete	● Forecast final cost may exceed budget
7	General	Parks & Open Spaces	Crown Grevillia Park Playground	-	-	-	37,111	No Budget	● Project complete	● Project complete	● Forecast final cost within budget
8	General	Parks & Open Spaces	Crown Lawrence Memorial Park Playground	-	-	-	107,863	No Budget	● Project complete	● Project complete	● Forecast final cost within budget
9	General	Parks & Open Spaces	Crown Shade Structure Shelter Renewals	11,000	-	11,000	17,055	155%	● Project complete	● Project complete	● Forecast final cost may exceed budget
10	General	Parks & Open Spaces	Fisher Pk Exercise Stn Out of Box Relocate Option Support Fa	-	-	-	13,430	No Budget	● Project complete	● Project complete	● Forecast final cost within budget
11	General	Parks & Open Spaces	Maclean Showground - Arena Fence Renewal	-	-	-	8,273	No Budget	● Project complete	● Project complete	● Forecast final cost within budget
12	General	Parks & Open Spaces	Maclean Showground - Entrance road upgrade	-	150,000	150,000	136,933	91%	● Project complete	● Project complete	● Forecast final cost within budget
13	General	Parks & Open Spaces	Park Furniture Renewals	30,000	-	30,000	29,830	99%	● Project complete	● Project complete	● Forecast final cost within budget
14	General	Parks & Open Spaces	Wooli Boat Ramp Upgrade	-	-	-	3,027	No Budget	● Project complete	● Project complete	● Forecast final cost within budget
15	General	Parks & Open Spaces	Brushgrove Recreation Triangle Playground	-	-	-	58,786	No Budget	● Project complete	● Project complete	● Forecast final cost within budget
<b>SALEYARDS</b>							29,755	No Budget			
0											
<b>Completed Projects</b>											
0											
1	General	Saleyards					-	Complete	● Project complete	● Project complete	● Project financially complete
1	General	Saleyards	Saleyard - Internal sealed road & carparks - Armidale St	-	-	-	29,755	No Budget	● Project complete	● Project complete	● Project financially complete
<b>HOLIDAY PARKS</b>				7,450,000	-	7,450,000	456,295	1%			
0											
1	holiday Park	Holiday Parks	HPk – Building Improvements - Amenities	10,000	-	10,000	-	0%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
2	holiday Park	Holiday Parks	HPk - Furniture & Fittings	25,000	-	25,000	11,965	7%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
3	holiday Park	Holiday Parks	HPK - Office Equipment	5,000	-	5,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
4	holiday Park	Holiday Parks	Hpk Cap – Building Improvements – Cabins	10,000	-	10,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
5	holiday Park	Holiday Parks	CR - Calypso Holiday Park Redevelopment Design & Planning	-	-	-	408,104	No Budget	● Tenders / Quotations called	● Minimal risk identified	● Forecast final cost may exceed budget
6	holiday Park	Holiday Parks	HPk - Calypso Yamba HP Redevelopment	6,400,000	-	6,400,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost exceeds budget
7	holiday Park	Holiday Parks	Iluka H/Pk Replace Amenities	500,000	-	500,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
8	holiday Park	Holiday Parks	Brooms Head C/Park Septic System Upgrade	-	-	-	660	No Budget	● Planning phase	● Minimal risk identified	● Forecast final cost exceeds budget
9	holiday Park	Holiday Parks	MW C/Pk Cap Amenities Renewal	500,000	-	500,000	-	0%	● Not commenced	● Minimal risk identified	● Forecast final cost within budget
10	holiday Park	Holiday Parks	Wooli HP Managers Residence/Office Renewal	-	-	-	35,565	No Budget	● Finalisation phase	● Minimal risk identified	● Forecast final cost within budget
<b>Completed Projects</b>											
0											
1	holiday Park	Holiday Parks					-	Complete	● Project complete	● Project complete	● Project financially complete
<b>WASTE AND SUSTAINABILITY</b>				920,000	-	920,000	311,221	13%			
0											
1	General	Waste & Sustainability	Drinking fountain station - various locations	15,000	-	15,000	13,156	88%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget

Item No.	FUND	Service	Description	Original Budget	Variations	Revised Budget	WIP (Actuals & Commitments)	Financial Completion %	Project Status	Project Risk Status	Project Budget Status
2	General	Waste & Sustainability	Maclean Transfer Station - Organics Management Shed	150,000	-	150,000	-	0%	● Planning phase	● Minimal risk identified	● Forecast final cost within budget
3	General	Waste & Sustainability	Minnie Water - Waste Transfer Station	-	-	-	164,700	No Budget	● Construction phase	● Minimal risk identified	● Forecast final cost within budget
4	General	Waste & Sustainability	Solar Energy Systems -various Council buildings	755,000	-	755,000	120,580	13%	● Implementation phase	● Minimal risk identified	● Forecast final cost within budget
<b>Completed Projects</b>											
0											
1	General	Waste & Sustainability	Landfill Storage Shed Expansion - remove storage containers	-	-	-	12,785	No Budget	● Project complete	● Project complete	● Project financially complete
2	General	Waste & Sustainability	Regional Landfill Cap - Wasteman Software for Weighbridge	-	-	-	1,049	No Budget	● Project complete	● Project complete	● Project financially complete



information  
and privacy  
commission  
new south wales

# Clarence Valley Council

Compliance with the Open Access requirements of the  
GIPA Act – September 2020

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## Abbreviations

The following table lists the commonly used abbreviations within this report.

Acronyms or abbreviation	Explanation
CVC	Clarence Valley Council
GIIC Act	<i>Government Information (Information Commissioner) Act 2009</i>
GIPA Act	<i>Government Information (Public Access) Act 2009</i>
IPC	Information and Privacy Commission
LGA	<i>Local Government Act 1993</i>
NCAT	NSW Civil and Administrative Tribunal
OLG	Office of Local Government
OPIAD	Overriding public interest against disclosure

# 1 Purpose

This audit examines the compliance by Clarence Valley Council (CVC) with the *Open Access* requirements of the *Government Information (Public Access) Act 2009* (GIPA Act) and related guidance set out in Information Access Guideline 1 issued by the NSW Information Commissioner pursuant to section 12(3) of the GIPA Act. The decision to undertake this audit was informed by publicly available information reporting that CVC did not intend to comply with the requirements of Guideline 1 to publish the returns of pecuniary interests of Councillors' and designated persons.<sup>1</sup>

The Information Commissioner engaged, over a number of months, with CVC to inform a decision as to the regulatory engagement that would be appropriate and effective in circumstances. Having regard to the engagement with CVC, its response and the importance of open access requirements under the GIPA Act, it was determined that it would be appropriate to undertake this audit to ensure compliance with the open access requirements of the GIPA Act.

The audit was undertaken in accordance with section 21 of the [Government Information \(Information Commissioner\) Act 2009](#) (GIIC Act). Section 21 of the GIIC Act provides that the Information Commissioner may investigate and report on the exercise of any function by an agency under an Information Act including the systems, policies and practices of that agency. The Information Commissioner's reporting requirements are provided for in section 21(2) of the GIIC Act. Additionally, section 24 of the GIIC Act is also relevant to the Information Commissioner's reporting functions in circumstances where the Information Commissioner finds any conduct of an agency the subject of an investigation is conduct that constitutes a failure to exercise its functions properly in accordance with any provision of an Information Act.

Section 17(g) of the GIPA Act recognises the Information Commissioner's role in monitoring, auditing and reporting on the exercise by agencies of their functions under, and in compliance with, the GIPA Act.

Accordingly, the purpose of the audit was to assess the compliance of CVC with the GIPA Act in fulfilling its open access responsibilities under section 6 and Part 3 of the GIPA Act described in Information Access Guideline 1 – For Local Councils on the disclosure of information (returns disclosing the interest of councillors and designated persons). Specifically, this audit is limited to the specific compliance arrangements adopted by the Council in complying with the open access requirements for the disclosure of information for returns of Councillors and other designated persons.

This audit considered:

- reporting responsibilities under disclosure of pecuniary interests of councillors and designated persons
- Open access requirements in relation to responsibilities under returns disclosures; and
- training and procedures for officers reporting disclosures.

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<sup>1</sup> Council resolutions of November and December 2019 contained in Ordinary Minutes of Meetings of November and December 2019.

## 2 Background

In 2009, the GIPA Act replaced section 12 of the *Local Government Act 1993* (NSW) (LGA) with the mandatory proactive release provisions in sections 6 and 18 of the GIPA Act, and the GIPA Regulation. Part 4 of the *Model Code of conduct for Local Councils in NSW (2018)* (Model Code) requires a councillor or a designated person to complete and lodge with the general manager a return disclosing his or her pecuniary interests. The Model Code is made under section 440 of the LGA and Part 8 the *Local Government Regulation 2005*. All Councils were required to adopt the Model Code by 14 June 2019 and revised in August 2020. The revision is not material to the findings of this report.

Information Commissioner Guideline 1 was made pursuant to the GIPA Act, specifically to assist local councils to determine the public interest considerations for and against disclosure of information contained in the returns disclosing the interests of councillors and designated persons as required by clause 1(2)(a) of Schedule 1 of the *Government Information (Public Access) Regulation 2018 (NSW)* ('the GIPA Regulation').

The Guideline supplements the provisions of the GIPA Act and set out the Information Commissioners expectations in respect of compliance. Agencies must have regard to them in accordance with section 15(b) of the GIPA Act.

Relevantly, Guideline 1 was developed in consultation with regulated entities and their representative associations, the Office of Local Government (OLG), and the NSW Privacy Commissioner. Guideline 1 was promoted by both the IPC and the OLG.

The mandatory proactive release provisions of the GIPA Act and the GIPA Regulation apply to the disclosure of information contained in returns disclosing the interests of councillors and designated persons. The combined effect of the GIPA Act and the GIPA Regulation is that the information in the returns need to be disclosed on the website of each local council, unless to do so would impose *unreasonable additional* costs on the council, or if the council determined there was an overriding public interest against disclosing the information. In those cases, there is a mandatory obligation placed upon Councils to facilitate open access by deleting a matter from the record to be made publicly available.<sup>2</sup>

In November 2019, the CVC resolved during a council meeting not to comply with the Information and Privacy Commission's (IPC's) Information Access Guideline 1 – For Local Councils on the disclosure of information (returns disclosing the interest of councillors and designated persons) and open access requirements under section 6 and Part 3 of the GIPA Act. The IPC identified publicly available resolutions and media representations by the CVC relevant to the deliberate non-compliance with these provisions and a motion to rescind this decision declared lost at a council meeting on 17 December 2019.<sup>3</sup>

As at August 2020, the IPC had not been advised by CVC of any commitment to rescind the motion to adopt noncompliant practices. CVC's noncompliance offends both the GIPA Act and the requirements of the Model Code. Accordingly, on 29 January 2020, the Information Commissioner referred this noncompliance to the OLG pursuant to section 33(2) of the GIC Act.

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<sup>2</sup> Section 6 GIPA Act

<sup>3</sup> Ordinary Minutes of December 2019

In this context, the IPC identified risks to the openness, transparency and accountability of the CVC. It also identified risks present in the identification and management of potential or perceived conflicts of interest that might arise in the decision making of the CVC. A demonstrated pro-compliance commitment by management to support transparency practices is integral to a robust compliance environment and essential to maintaining and advancing a *system of responsible and representative democratic government that is open, accountable, fair and effective*<sup>4</sup>.

Importantly these statutory requirements maintain integrity and combat corruption in our democratic system of government. Disclosure of pecuniary interests not only ensures transparency and accountability it also provides a necessary assurance that elected officials and other publicly funded senior decision makers, place the public interest above their private interests as demanded by, and expected of, public office.

The IPC's engagement with CVC took place over approximately 7 months and during this time the IPC provided guidance, support and assistance to promote understanding, awareness and compliance by CVC. That timeframe of regulatory engagement is significant in the context of the findings of this report. In particular, notwithstanding prolonged and direct engagement by the IPC, CVC have demonstrated that its compliance remains immature and its systems provide limited effect as evidenced by the draft and incomplete status of many of the policies, procedures and systems developed by CVC during the IPC's regulatory engagement. Likewise, the application of information access systems, policies and practices by CVC are inconsistent and therefore of limited effect in achieving compliance.

However in finalising this report, the IPC acknowledges that during this period of engagement with CVC, that by resolution of a meeting of Council on 25 February 2020, (sometime after the IPC initiated its engagement), the Council passed a resolution noting the CVC's procedure for compliance with *Information Access Guideline 1: For Local Councils on the Disclosure of Information (returns disclosing the interest of councillors and designated persons)*. That resolution also confirmed the decision to place on Council's website in accordance with the GIPA Act and Information Access Guideline, the returns of designated persons with redacted information.

#### Conduct of the audit and prior regulatory reports

In conducting the audit, representatives of the IPC requested information of the CVC, and assessed the CVC's policies and guidelines in respect of its compliance with Guideline 1. The IPC acknowledges that CVC was responsive to the IPC's requests for information in the lead up to and during the course of this audit. This report outlines the audit observations and proposed recommendations.

CVC provided a response to the draft report on 28 August 2020.

The draft report was also provided to the Minister for the OLG (the Minister) in accordance with section 23(3) of the GIC Act. The Minister provided a response on 8 September 2020.

The responses provided by CVC and the Minister have informed the finalisation of the report and have been referred to where relevant to the findings and recommendations. CVC's overall response to the recommendations made by this report are summarised at Table 5.3 of this report. In its response to the draft report, CVC *noted* the recommendations made and the IPC has interpreted this response as fully adopting the recommendations and implementation is occurring.

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<sup>4</sup> Section 3 GIPA Act

In so doing, the IPC notes that in respect of recommendation 6, CVC has identified some limitations to its website which is being reviewed in the current financial year. This program will address information access requirements. The IPC also notes that its response CVC advised that in respect of recommendations 5, 9 and 10 the requisite actions were completed.

The IPC welcomes the response by CVC and will continue to engage with CVC in relation to the implementation of the recommendations made.

The IPC will work with the CVC and monitor its progress through the provision of annual reporting by the CVC commencing November 2020 to assist in their implementation of the recommendations contained in this report.

## 3 Methodology

In addition to an assessment of CVC's overall performance in complying with the mandatory proactive release of certain government information under the GIPA Act, and disclosures under Guideline 1, the IPC requested information from the CVC and was provided with access to material responsive to Notices to Produce issued upon CVC.

The IPC conducted a desktop audit to assess compliance with Guideline 1 and ensure that its policies and procedures are in line with promoting practices consistent with the disclosure of pecuniary interests and the requirements of Guideline 1.

During the course of this audit, the CVC provided additional information concerning policies, procedures, processes, templates and material relevant to this function. In its assessment the IPC relied on the material provided, information obtained in consultations with CVC staff, as well as an assessment of CVC's public website, to inform its findings.

### 3.1 Assessment criteria

The IPC assessed CVC's compliance with Guideline 1 against discrete criteria to reflect the issues identified. The criteria are set out in the table below.

Assessment criteria
Documented Policy and Procedures
Open Access
Form of Return
Governance

### 3.2 Conduct of analysis

The findings of the review are presented in two parts:

- assessment against select criteria that assist examination of CVC's compliance with legislated requirements. The results of individual audit assessments provide objective findings and, in some instances, inform further findings or commentary;
- specific comments, findings and recommendations to assist CVC in achieving compliance with legislated requirements.

The IPC recorded and retained data in relation to the assessment, and for the purposes of this report deems it unnecessary to provide a breakdown of each document as the findings and recommendations are applicable generally and not specifically.

## 4 Observations

### 4.1 Documented Policy and Procedures

While a manual on how to manage returns disclosing the interest of councillors and designated persons is not a legislative requirement, agencies often have documentation in place in the form of policies and procedures. These are beneficial to agencies to support the effective exercise of this function and provide a useful reference for staff and others subject to this requirement by providing a consistent approach to the compliance requirements for the agency.

Maintaining currency of policies and procedures assists staff in the exercise of their GIPA functions exercised on behalf of the principal officer.

Criterion		Result
a	Documented policy and procedure for the collection of interests and publication	Disclosure of Interests – Reporting Responsibilities procedure document present, recommendations to enhance compliance (section 23)
b	Definition of designated persons	Definition of designated persons present within part 2 and part 5.1 of draft procedure document
c	Collection and completion of return	Provision present in draft procedure document, recommendations to enhance compliance

### Comments, findings and recommendations

**Comment:** On 13 January 2020, the IPC sought a copy of the CVC’s Policy and (draft) Procedures in order to determine the appropriate regulatory approach to the CVC’s stated non-compliance with the GIPA Act.

CVC subsequently provided the IPC with a code of conduct policy document for the ‘Code of meeting practice’, adopted by the CVC on 28 May 2019 and which is available on the CVC’s public website. The CVC also provided a draft procedure document for reporting responsibilities of their disclosures of interest which was drafted in December 2019.

In correspondence to the IPC dated 24 January 2020, the CVC stated its intention to report the issue of compliance with GIPA legislation to the February Council meeting. It was also stated that significant effort had already been made toward this, including finalisation and implementation of the Procedure.

The IPC acknowledges the efforts made so far by the CVC in working to achieve compliance with the provisions of the GIPA Act in respect of disclosures of interests. However, given the stated non-compliance by CVC and the responsibilities for a principal officer under the GIPA Act, the IPC would expect that the progress for finalisation and implementation of the procedure would be a priority for CVC following the IPC’s engagement and the level of regulatory information, advice and assistance provided by the IPC.

**Observation:** The Disclosure of Interests – Reporting Responsibilities procedure document (the Procedures document) is currently not available on the CVC’s public website. The purpose of the procedure is to ensure statutory compliance for the collection and handling of Disclosure of Interest Returns for CVC’s ‘designated persons’. The production of this procedure satisfies the criteria of having a documented policy and procedure for the collection of interests and publication.

The CVC also defines ‘designated persons’ in part 2 of the Procedures document in accordance with section 441 of the LGA. In addition, the CVC lists at part 5.1 of the Procedures document the number of designation persons, or positions, it identifies within its structure.



## Comments, findings and recommendations

Part 5.2 of the Procedures document details the requirement for those falling under the definition of a designated person of the Council to complete and submit returns of interest within 3 months of becoming a designated person (primary return), as well as in the 30 June annual return, and from the point of becoming aware of a new interest that must be disclosed in the return (updated returns). The CVC has developed proformas for the completion of primary returns, annual returns, updated returns and also exit returns upon vacation of a designated position. The Procedures document provides that these forms are available on the CVC's intranet for access by designated personnel and the process is to be managed by the Governance Officer of the CVC.

The Procedures document outlines the management of this process including the provision of guidance in completing the returns as provided by the Model Code. According to the Procedures document it will be the responsibility of the Governance Officer to: distribute the return forms upon employee onboarding and offboarding; call for submissions for update returns quarterly and maintain the register of Disclosure of Interest returns for each financial year.

Whilst the Procedures document refers to guidance as provided by the Model Code for the completion of forms, the document does not go so far as to detail what categories of information the returns should contain in accordance with Part 2 of Schedule 1 of the Model Code. It also does not define pecuniary interests of a designated person including what is not considered a pecuniary interest. In this regard the Procedures document may be viewed as incomplete particularly in circumstances where although the definition of *designated persons* is included the Procedures do not identify the relevant categories of information that are required to be completed for the identified designated persons.

The OLG has published specific guidance to assist councils with the publication of pecuniary interests which includes the *Model Code of Conduct for Local Councils in NSW: A guide to completing returns of interest and Release of IPC Guideline 1 Returns of Interests*.<sup>5</sup> This guidance provides an explanation about the completion of the returns in conjunction with additional details about the applicable definitions for relevant categories of the required return. CVC refers generally to this guidance in its Procedures.

Part 5.3 of the Procedures document describes the CVC's use of a 'check box' system to allow a designated person to request that their personal information not be made publicly available on Disclosure of Interest return forms. Whilst the CVC states that this is in accordance with Guideline 1 and Guideline 4: Personal information as a public interest consideration under the GIPA Act, and that the return submissions will be routinely redacted for personal contact information, signatures and any information that may contravene section 14 of the GIPA Act, this initiative does not accurately reflect the intent of the legislation and application of the Act consistent with the objects of section 3(2) of the GIPA Act.

The GIPA Act provides that there is a presumption in favour of disclosure of government information unless there is an overriding public interest against disclosure (section 5).

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<sup>5</sup> See <https://www.olg.nsw.gov.au/wp-content/uploads/2020/07/Model-Code-of-Conduct-Completing-returns-of-interests.pdf> and <https://www.olg.nsw.gov.au/council-circulars/19-21-release-of-ipc-guideline-1-returns-of-interests/>

## Comments, findings and recommendations

In order to determine if there is an overriding public interest against disclosing information in the returns of the interests of councillors and designated persons, councils need to apply the public interest test under Part 2 of the GIPA Act.

The fact that a return of interests is open access information is an important factor in favour of disclosure which must be balanced against any applicable considerations against disclosure. This interpretation is also well established in case law.<sup>6</sup>

To establish an overriding public interest against disclosure a decision maker must be satisfied on the information provided that the public interest considerations against disclosure of government information outweigh the public interest considerations in favour of disclosure.<sup>7</sup> The use of a check box for designated persons to elect to have their personal information withheld from public access does not demonstrate compliance with the conduct of the public interest test under the GIPA Act. Additionally, reliance upon a tick box may not in itself be sufficient to inform consideration of any overriding public interest considerations against disclosure. Further, the language in the Procedures document describing that certain information will be “routinely redacted” does not evidence that a public interest test will or has been conducted prior to the redaction occurring.

Disclosure of the returns protects the integrity of councils’ decision-making processes by allowing scrutiny of potential or perceived conflicts of interests that may arise which is an important element in promoting public accountability.

In applying the public interest test factors of privacy should be considered. Clause 3 in the Table in section 14 of the GIPA Act lists as a consideration against disclosure the fact that information may reveal someone’s personal information or would contravene an information privacy principle under the *Privacy and Personal Information Protection Act 1998 (NSW)* (PPIP Act). While a return may reveal personal information, which is a public interest consideration against disclosure, this is not a conclusive presumption against disclosure. It is just one of the relevant factors that need to be weighed against other factors for and against disclosure. In this regard the considerations must be weighed in conducting the public interest test and this balancing should be informed by section 5 and section 20(5) of the PPIP Act which provide that the GIPA Act is not limited by the PPIP Act.

A further consideration against disclosure listed in clause 3 of the Table in section 14 is where release of the information may expose a person to a risk of harm or of serious harassment or serious intimidation. However, the NSW Civil and Administrative Tribunal has determined that the risk needs to be considerable and current.<sup>8</sup>

Where information is deleted from a return, council is required to maintain a record indicating, in general terms, the nature of the information redacted in accordance with section 6(5) of the GIPA Act.

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<sup>6</sup> *McEwan v Port Stephens Council* [2018] NSWCATAP 211 (an appeal from *McEwan v Port Stephens Council* [2017] NSWCATAD 269)

<sup>7</sup> Section 13 GIPA Act

<sup>8</sup> See *AEZ v Commissioner of Police (NSW)* [2013] NSWADT 90; *Jenkinson v Department of Education and Communities (NSW)* [2013] NSWADT 280

### Comments, findings and recommendations

In the circumstances where council decides that there is an overriding public interest against disclosure, consideration should then be given to whether it is practicable to release an edited copy of the record (for example redacting the individual’s signature or residential address) in accordance with section 6(4) of the GIPA Act.

**Recommendation 1:** The CVC to finalise and publish the Disclosure of Interests – Reporting Responsibilities procedure document by 14 September 2020.<sup>9</sup>

**Recommendation 2:** The CVC should ensure the public interest test is conducted in relation to information that is claimed to attract an OPIAD prior to redacting information contained within the returns.

**Recommendation 3:** The CVC is encouraged to actively promote the location and circulate copies of the Procedures document and return forms within the Council on commencement of employment, quarterly and annually.

**Recommendation 4:** The CVC is encouraged to include within its Procedures document the categories of information the returns should contain in accordance with Part 2 of Schedule 1 of the Model Code including defining the pecuniary interests of a designated person.

## 4.2 Open Access

Section 6 of the GIPA Act requires agencies to make certain information publicly available. This information is known as open access information. Section 18 contains a list of the open access information that all agencies must make publicly available. Schedule 1 to the GIPA Regulation lists additional open access information relevant only to local councils. This includes the returns of the interests of councillors and designated persons (see clause 1(2)(a) of Schedule 1).

Criterion		Result
a	Disclosure of interests by Councillors or designated persons publicly available	Provision present, inconsistencies identified, improvements suggested to ensure publicly available as required by the GIPA Act (sections 3, 6, 16, 20 and GIPA Regulations)
b	Live Chat capability as an additional non-legislated means of promoting public access	Provision present, improvements suggested
c	Open access information freely available on website and easily accessible	Provision present, improvements to ensure accessibly as required by the GIPA Act (sections 3, 6, 16, 20)

<sup>9</sup> The IPC notes CVC’s advice that the procedure was adopted on 25 February 2020.

Criterion		Result
d	Record of open access information not available	Partial compliance, improvements to ensure compliance with the GIPA Act requirements (sections 6, 13, 15, 20)
e	Facilitate release of information by redaction	Present, improvements to ensure compliance with the GIPA Act requirements (sections 6, 13, 15, 18).

### Comments, findings and recommendations

**Comment:** Mandatory proactive release, also known as open access information, is one of the four information access pathways under the GIPA Act. Proactive release advances the object of the GIPA Act to “maintain and advance a system of responsible and representative democratic Government that is open, accountable, fair and effective ...”.

The GIPA Act contributes to the building of an integrity culture through the establishment of a framework based around the principles of proactive disclosure and a presumption in favour of public interest disclosure. The mandatory proactive release provisions of the GIPA Act and the GIPA Regulation apply to the disclosure of information contained in returns disclosing the interests of councillors and designated persons.

The combined effect of the GIPA Act and the GIPA Regulation is that the information in the returns needs to be disclosed on the website of each local council, unless to do so would impose *unreasonable additional* costs on the council, or if the council determined there was an overriding public interest against disclosing the information.

At the time of conducting the desktop audit, the CVC had published Disclosure of Interests returns on their public website. Enquiries with the CVC determined that this element of compliance came into effect on 26 February 2020.

To investigate practical compliance CVC’s website was assessed for availability and accessibility broadly. Importantly, information may be available on a website, but it may not, in practice be readily accessible. Consideration of accessibility is also an indicator of a culture of compliance and a demonstrated commitment by senior management to adopt the legislative requirements together with the intent of the GIPA Act.

#### Observations:

Designated persons (identified positions) and the current Disclosure of Interests returns for staff can be located on the CVC’s webpage of ‘Registers’ which contains a list of registers available for viewing or downloading. A list of designated persons within a document titled ‘Identified Designated Persons positions’ matching that contained within the Procedures document is hyperlinked to ‘Designated persons’ within this section. The hyperlinked documents within these sections prompt downloading upon click. Individual Councillor disclosures are located on the ‘Our Councillors’ webpage under Council & Engagement > About Council & Councillors > Elected Council > Our Councillors. Each Councillor has a ‘Disclosure of Interests return’ linked to their individual contact information. As such, the Disclosure of interests by Councillors or designated persons appear to be publicly available in accordance with the provisions in sections 6 and 18 of the GIPA Act, and Part 2 of the GIPA Regulation.

## Comments, findings and recommendations

This appears to be the case for all currently elected Councillors. However, the navigation through two different pathways increases complexity and decreases accessibility. Greater accessibility could be improved through a single readily identifiable pathway that enables members of the public to view this information in the same way as other open access information is provided for example development applications and associated documents.

The CVC website appears to have a live chat service which states its availability from between 8:45am and 4:15pm Monday to Friday, however in the 'Contact Us' section at the bottom of each webpage, the 'Live Chat' operating hours appears to be stated as 8:30am - 4:30pm.

There is a link to all open access information under Council & Engagement > About Council & Councillors > Access to information & documents webpage. From here, all open access information is accessible under the 'Open Access Information' heading via a link which directs to 'Council reports and documents'.

The information to which access is open includes information about the Council including annual and audit reports; plans and policies including strategic management plans and disclosures; Development Applications and approvals.

However, within this section the 'Returns of the interests of councillors, designated persons and delegates' is displaying 'Available on request' from Executive Support services which appears to be inconsistent with its availability within the 'Registers' and 'Our Councillors' pages of the website. This statement is not consistent with the requirements of the GIPA Act (section 6) and represents effective non-compliance.

Within the 'Access to information & documents' webpage there is a link to 'Minutes of council and committee meetings' that appears to be disabled.

However, this information is also accessible through the 'Council Meetings' tab on the home page. Within this area, there is a link to meeting attachments which have been categorised by item date in annual folders, however the attachments appear to be notated by numeric code and are not accompanied by any logical descriptor to indicate what they relate to including the dates of particular meetings. There may be some benefit in adding descriptive identifiers to these document links to improve usability of the information contained within them.

Within the 'Access to information & documents' webpage, some items are listed as being 'available on request'. Whilst it may be CVC's intention that this statement satisfies the requirement of being a record of open access information not available, there does not appear to be a centralised table of this information or explanation of why it may be unavailable or only available on request.

Section 6(4) of the GIPA Act requires agencies 'must facilitate public access to open access information contained in a record by deleting matter from a copy of the record if disclosure of the matter would otherwise be prevented due to an overriding public interest against disclosure, and it is practicable to delete the matter'. The CVC has made publicly available disclosures of interest with redacted information including the residential addresses and signatures of the individuals making the returns.

Where information is deleted from a return, council should keep a record indicating, in general terms, the nature of the information redacted in accordance with section 6(5) of the GIPA Act. Whilst the CVC does appear to utilise redactions in order to facilitate the release of this information, it is unclear whether this record is held or where, if held it is held or how such information could be accessed in compliance with open access provisions of section 6(5) and section 18(f) of the GIPA Act.



## Comments, findings and recommendations

Although section 6(4) of the GIPA Act envisages a process in which open access information may be facilitated by deletion of matter from of a copy of the record it is not apparent who is authorised on behalf of the Council to undertake this function and what processes are in place to be satisfied that any deletion appropriately balances the public interest test under the GIPA Act.

**Recommendation 5:** CVC to update Live Chat operating hours information for consistency.

**Recommendation 6:** CVC to promote consistency and accessibility in relation to returns of interest by establishing a single readily identifiable open access pathway for access available under 'Returns of the interests of councillors, designated persons and delegates' section of the 'Council reports and documents' page so as to improve consistency with accessibility of this information.<sup>10</sup>

**Recommendation 7:** CVC to consider the addition of descriptive identifiers to meeting attachment documents to improve their usability as open access information.<sup>11</sup>

**Recommendation 8:** The CVC to implement procedures to comply with section 20 of the GIPA Act and publicly identify the kinds of information for which a charge is (or will be) imposed including instructions on how this information may be accessed.

**Recommendation 9:** The CVC to keep a record of the open access information (if any) that it does not make publicly available on the basis of an overriding public interest against disclosure in compliance with s18(f). The record is to indicate only the general nature of the information redacted in accordance with section 6(5) of the GIPA Act.

### 4.3 Form of Return

Part 2 of Schedule 1 of the Model Code sets out the matters that must be disclosed in the returns of interests in the following categories:

- interests in real property: clauses 5 - 8
- gifts: clauses 9-11
- contributions to travel: clauses 12-14
- interests and positions in corporations: clauses 15-18
- interests as a property developer or a close associate of a property developer: clauses 19-20
- positions in trade union and professional or business associations: clauses 21-22
- dispositions of real property: clauses 23-25
- sources of income: clauses 26-30
- debts: clauses 31 - 33

<sup>10</sup> CVC advised in their response to the draft report current limitations with its website which is being upgraded in the current financial year which would address access.

<sup>11</sup> CVC have advised that in their response to the draft report that it was currently reviewing how reports/minutes/attachments is being presented on its website.

- discretionary disclosures: clause 34 (A person may voluntarily disclose in a return any interest, benefit, advantage or liability, whether pecuniary or not, that is not required to be disclosed under another provision of the Schedule).

Criterion		Result
a	Required inclusions	Partial provision in place, inconsistencies identified, improvements recommended

Comments, findings and recommendations
<p><b>Comment:</b> Part 4 of the Model Code requires a councillor or a designated person to complete and lodge with the general manager a return disclosing his or her pecuniary interests. For the purposes of the Model Code, a pecuniary interest is one held by the councillor and designated person, or his or her spouse, de facto partner, relative, partner or employer, or a company or other body of which the person, or a nominee, partner or employer of the person, is a shareholder or member. The form of the return is set out in Schedule 2 of the Model Code.</p> <p>The returns are designed to promote openness and transparency in local government, and to avoid a conflict of interest on the part of councillors and senior council staff who exercise decision-making functions. The Independent Commission Against Corruption (ICAC) has highlighted the importance of reporting pecuniary interests in line with the Model Code as a means of mitigating the risk of inappropriate lobbying and undermining public confidence in impartial decision making<sup>12</sup>.</p> <p>The Model Code is made under section 440 of the <i>Local Government Act 1993</i> (NSW) (LGA) and Part 8 the <i>Local Government Regulation 2005</i>. Part 4 of the Model Code replicates and replaces the requirements previously set out in sections 441 - 449 of the LGA.</p> <p><b>Observations:</b> Whilst Guideline 1 is primarily concerned with the principle of disclosure in relation to the interests of councillors and designated persons, a requisite element of whether this information is disclosed in accordance with the GIPA Act is the effective completion of the returns in accordance with the Model Code. The CVC appears to have differing return forms with some including the section K 'Request for privacy of personal information' check box option and some without this section.</p> <p>As set out above the check box approach absent a demonstration of application of the public interest test does not evidence compliance with the requirements of the GIPA Act.</p> <p>Further the contents of section K do not appear to be prescribed by the form set out in Schedule 2 of the Model Code resulting in an inconsistent application of the requirements for completion of the prescribed form by those who are required to complete the return. In our review, we observed that Section K which is not a requirement of Schedule 2 of the Model Code was included in the forms that were required to be completed by one Councillor and all CVC designated persons but was not included for any other Councillors Whilst section K is additional to the requirements it appears to introduce a reliance upon a tick box outcome for the purpose of conducting the public interest test under the GIPA Act.</p>

<sup>12</sup> 'Lobbying local government councillors, A guide for councillors, constituents and other interested parties', ICAC August 2006.



## Comments, findings and recommendations

Any inclusion of additional information to the form should not have the undesirable effect of potentially negating the agency's responsibilities under the GIPA Act by creating an assumption that any information that may include personal information will be deleted from the published record as a result of checking the box.

Any redactions should be as a result of the application of the public interest test as opposed to applying routine redactions to personal information. The GIPA Act requires the application of the public interest to the different types of information contained in returns provided by designated persons.

Where the forms appear to adopt a differential approach, the Agency should review its forms so that they are consistent and comply with the requirements of the Model Code and better reflect the intent of the GIPA Act.

The Procedures document provided by CVC indicates that a review of the personal information is to be in accordance with the definition of personal information as defined under the *Privacy and Personal Information Protection Act 1998*. However, the review of the personal information under the GIPA Act should be in accordance with the definition as set out under the GIPA Act.

CVC's form appears to have encapsulated the following required fields as set out by Part 2 of Schedule 1 of the Model Code:

- A. Real property
- B. Sources of income
- C. Gifts
- D. Contributions to travel
- E. Interests and positions in corporations
- F. Property developer
- G. Positions in trade unions or professional or business associations
- H. Debts
- I. Dispositions of real property
- J. Discretionary disclosures

Whilst all reporting sections are present, there appears to be a lack of consistency in the information found in these sections. Returns lodged by elected councillors appear to be more fully completed than those of other designated persons. In addition, some sections in the 'primary returns' form such as those designated for reporting gifts, contributions to travel and disposition of real property have been marked as 'not required for primary returns'. It is not apparent why this is the case and whether the intent is to confirm that there is no information to be declared under the relevant category. If this is the case, then adherence to the intent of the legislation would be best achieved by the inclusion of a statement that makes clear that the response under each category is that there is no information to be declared. Inclusion of additional guidance in the Council's Procedures may be of benefit to those tasked with the requirement to complete a return and ensure that CVC is able to demonstrate compliance.

Compliance with the Model Code is a matter for consideration by the OLG and accordingly the Information Commissioner has referred this matter to the OLG in accordance with section 33(2) of the GIPA Act.

Comments, findings and recommendations
<p><b>Recommendation 10:</b> The CVC should review its prescribed form for consistency with the requirements of the Model Code.</p> <p><b>Recommendation 11:</b> The CVC to ensure the application of the public interest test prior to redaction or omissions as opposed to applying routine redactions to personal information to ensure that it is able to demonstrate the application of the public interest test to the different types of returns and information provided by designated persons.</p> <p><b>Recommendation 12:</b> CVC should review its Procedures to ensure that the assessment of <i>personal information</i> accords with the definition of <i>personal information</i> under the GIPA Act.</p>

#### 4.4 Governance

Disclosure of information contained in the returns of the interests of councillors and designated persons is an important public accountability measure. Accordingly, the threshold to displace Parliament’s intent that it is open access is set at a high level. Releasing the information contained in the returns of councillors and designated persons in this manner facilitates the legitimate public interest in having access to the information, while respecting other considerations against disclosure including privacy.

Importantly, disclosing pecuniary interests also facilitates the identification and management of potential conflicts of interest that might arise where councillors and staff participate in decisions from which they may derive, or be perceived to derive, personal or financial benefit. Disclosures provide an assurance mechanism for Councils to assist in combatting corruption.

Similarly, complaints provide a further tool to assist Council governance processes. Complaints provide evidence and it is that evidence that enables Councils to take decisive action to enable manage potential and actual corruption.

Section 12 of the GIPA Act recognises the right to access information as an antidote to corruption in codifying the public interests in favour of disclosure including that:

*Disclosure of the information could reasonably be expected to reveal or substantiate that an agency (or a member of an agency) has engaged in misconduct, negligent, improper or unlawful conduct.*

Accordingly, the IPC also considered complaints management by CVC in the context of compliance with its open access obligations.

Criterion	Result
<b>a</b> Established governance including self-audit of outstanding returns	Not evidenced/available in the course of the audit.
<b>b</b> Promote pro-disclosure culture	Not evidenced/available in the course of the audit.
<b>c</b> Process to escalate non-disclosure	Not evidenced/available in the course of the audit.

## Comments, findings and recommendations

**Comment:** Governance arrangements including those described in the audit criterion above operate to satisfy the compliance requirements of clause 4.21 of the Model Code of Conduct and as such care should be taken to ensure the integrity of any material particular (see clause 4.23 of the Model Code).

Complaints about breaches of these requirements are to be referred to the OLG and may result in disciplinary action by the council, the Chief Executive of the OLG or the NSW Civil and Administrative Tribunal (NCAT).

The general manager of a council is required to table all returns at a council meeting and maintain a register of all returns. There is an obligation to keep the information contained in returns up to date with any new interest, or previously undisclosed interest must be submitted in an updated return within three months of becoming aware of the previously undisclosed interest. As referenced earlier, the CVC provided the IPC with a code of conduct policy document for the 'Code of meeting practice', (Procedures) adopted by the CVC on 28 May 2019 which includes details about the governance arrangements applicable to the management of the returns. The governance of the returns is described in the Procedures as the responsibility of the Governance Officer.

These Procedures set out the requirements for collection, updating and submitting a designated return. However, the Procedures are absent any audit mechanism for checking that the returns are completed or updated or indeed that they have been completed according to the requirements and time frames set out by CVC's own procedures. There is no information contained in the Procedures which explains, how the General Manager will or can be satisfied that the process outlined in the Procedures is occurring or indeed that all returns have been completed and returned when and as required.

The Procedures indicates that a register of the designated persons and returns will be retained in CVC's electronic records system and updated annually. However, the retention of such a record does not provide the type assurance that CVC's processes are being consistently applied and are operating effectively.

The Procedures do not provide any mechanism that addresses how the Governance Officer will by way of audit or other process demonstrate that the procedures have been met, including in circumstances where noncompliance with a request for completion of a return occurs.

Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the GIPA Act and Regulation as well as any guidelines issued by the Information Commissioner.

Guidance regarding the role and responsibilities of principal officers relevant to GIPA act compliance, in this case the General Manager has been produced by the IPC and is contained in the Fact Sheet: *The role of principal officers and senior executives in supporting the object of the GIPA Act*.

This information was provided to the General Manager during the course of this regulatory engagement. CVC submitted no evidence to demonstrate that steps have been taken to demonstrate the principal officer's commitment to compliance or culture of openness.

During the course of the regulatory engagement and in response to CVC's advice that policies and procedures for compliance could not be adopted absent authorisation by Councillors the IPC clarified and confirmed, in writing the responsibilities of the General Manager.

### Dealing with complaints

## Comments, findings and recommendations

CVC's procedures for the review of designated returns in response to enquiries was made in accordance with a Council resolution of 26 November 2019 providing that: the returns would be made available on request at the Grafton and Maclean office of Council.

This approach is inconsistent with the open access requirements envisaged by the GIPA Act and was therefore noncompliant with the GIPA Act and Guideline 1. However, the publication of the designated returns on CVC's website from 26 February 2020 is significant for the purposes of achieving compliance with the GIPA Act.

For the purposes of this audit, the IPC required CVC to furnish information about any complaints or enquiries it had received relevant to the disclosure of interests.

CVC advised that it had for the period 1 January 2019 to 31 March 2020 a total of four enquiries/complaints about the disclosure of interests and provided the details of those requests and its responses.

CVC also provided a copy of its register of persons who had sought access to the register of returns. This register includes the name of the person who requested access, the date of access, the scope of the returns that were viewed and identified either Councillors only or Councillors and Senior staff. The register included only two entries for the period requested.

In reviewing the complaints, the IPC identified a concerning practice adopted by CVC in response to one complaint. That practice involved:

- management of a complaint made in relation to declarations of interest by a Councillor;
- an absence of evidence of the application of any complaints handling policy/process to assist in identifying the issues and most effective way to deal with the complaint;
- the provision of a response from the Councillor involved absent any further action from the General Manager or any person authorised by the General Manager or acting on his behalf to deal with complaints; and
- the provision of a response to the complainant by the Councillor which does not accord with complaint handling processes implemented by the Council. The response includes language such as: *It's a big call to say you're defending the rights of other citizens by viewing the disclosures.*

This response together with the processes for managing the complaint fail to demonstrate a recognition of the object of the GIPA Act and a pro-disclosure, integrity-based culture.

The CVC's complaint management policy defines a complaint as an expression of dissatisfaction with Council's policies, procedures, charges, employees, agents or quality of service provided.<sup>13</sup> It is apparent that the correspondence to the General Manager meets the definition of a complaint under CVC's policy. CVC confirmed that no further correspondence was entered into with the complaint outside of that was provided to the IPC. Accordingly, CVC failed to apply its procedures and failed to provide a response from the General Manager to the correspondence. There is no evidence to suggest that the complaint was addressed in any way that reflects CVC's procedures.

<sup>13</sup> CVC Complaints Management Policy

## Comments, findings and recommendations

The second entry was a request for access made on 17 October 2019. Council responded by way of a discussion with the individual who made the request and the following advice was provided by a member of staff:

- CVC could organise a time to view Council Disclosure of Interests returns.
- CVC is currently collecting new returns to reflect the recently resolved updated Model Code regarding disclosure of property developer information.
- the new returns would be submitted to CVC (November 2019) and then available on CVC's website shortly thereafter.

On the basis of the advice provided, it appears that the individual who made the request was satisfied to wait until the publication to the website.

CVC confirmed that it had made no further contact with the individual since the response it provided in October 2019. Given the significance of the declarations of interest and the very small numbers of specific inquiries, it would not have been unreasonable for the CVC to have taken steps in February to alert the individual of the publication of the register of returns.

**Observations:** Whilst the CVC's Procedures document includes section 6: Appeal/objections process, this section appears to be incomplete. It would also benefit from the inclusion of an escalation model for instances of non-disclosure, deliberate or otherwise.

The complaints management processes applied in practice by CVC appear to not align with the procedures set out in its own complaints management policy. The complaints policy would benefit from a review to align the actual practice with the policy.

The information made available to the IPC indicates that the approach adopted by the CVC up until the regulatory engagement by the IPC was incompatible with the requirements of the GIPA Act in the purpose and practice. The information available to the IPC does not demonstrate that the General Manager as principal officer of the CVC took adequate steps to ensure that the CVC approach to its compliance obligations for open access were as required by the GIPA Act.

In this regard the Information Commissioner has formed the view that the systems, policies and practices of CVC in dealing with information access complaints are inadequate and require immediate remediation.

**Recommendation 13:** The CVC to finalise the Procedures document by 14 October 2020 and include:

- a model for escalation in cases of non-disclosure
- an express statement that only the General Manager or an officer duly authorised by the General Manager who is independent of the complaint may exercise functions under an Information Act (as defined by the GIPA Act) and in doing so provide an assessment of and take any action in relation to the complaint.

**Recommendation 14:** The CVC to maintain a register of all designated persons required to submit an interest return including the date of making the return publicly available.

**Recommendation 15:** The General Manager, CVC as principal officer to approve all final Procedures and all other CVC policies and procedures to reflect the recommendations made in this report and achieve compliance with the open access requirements of the GIPA Act and ensure distribution and promotion of the Procedures to staff and Councillors by 2 November 2020.



## 5 Conclusions and recommendations

### 5.1 Conclusions

This audit was informed by:

- CVC information provided as a consequence of the audit including policies, procedures, and details of complaints and enquiries about the disclosure of interests
- Information obtained during the course of the audit from the CVC's public website.

The findings in this report observe that despite the extensive regulatory engagement undertaken by the IPC in advance of this audit, the practices adopted by CVC demonstrated noncompliance or inadequate compliance with the requirements of the GIPA Act.

A fundamental threat to the right to access open access information was also identified during the course of this audit. That threat manifests as evidence of a failure to properly apply the public interest test set out at section 12 of the GIPA Act. In particular there was no evidence provided during the course of this audit that decisions to establish an overriding public interest against disclosure applied the principles required in accordance with section 15 of the GIPA Act.

Indeed, the evidence provided to this audit supports a finding that redactions made in accordance with section 6(5) of the GIPA Act reflected the outcome of a tick box approach to a claim of an overriding public interest against disclosure and that any such claim would result in the redaction of information absent the application of the public interest test as required under the GIPA Act. Of utmost concern is that the draft processes containing the tick box approach absent any evidence of the requirement to conduct the public interest test appear to have been developed by CVC following regulatory engagement and guidance regarding the requirements of the GIPA Act.

The findings also reflect a pressing need to adopt a culture of compliance. Leadership and commitment by leaders and those in positions of power is instrumental in achieving cultural change. Accordingly, whilst all of the recommendations contained in this report are designed to support CVC in achieving compliance one recommendation expressly recognises the role and responsibility of the General Manager, CVC as principal officer with ultimate responsibility for compliance under the GIPA Act.

In summary, CVC systems, policies and procedures to give effect to the *open access* requirements of the GIPA Act tested with respect to the assessment criteria provided the following results:

#### Assessment criteria

##### Documented Policy and Procedures:

###### ***a. Documented policy and procedure for the collection of interests and publication***

Disclosure of Interests – Reporting Responsibilities procedure document present (in draft at the time of submission) , recommendations to enhance compliance (section 23)

###### ***b. Definition of designated persons***

Definition of designated persons present within part 2 and part 5.1 of draft procedure document

###### ***c. Collection and completion of return***

Provision present in draft procedure document, recommendations to enhance compliance.

##### Open Access:

###### ***a. Disclosure of interests by Councillors or designated persons publicly available***

Assessment criteria
<p>Provision present, inconsistencies identified, improvements suggested to ensure publicly available as required by the GIPA Act (section 3,6,16, 20 and GIPA Regulations)</p> <p><b>b. Live Chat capability as an additional non-legislated means of promoting public access</b></p> <p>Provision present, improvements suggested</p> <p><b>c. Open access information freely available on website and easily accessible</b></p> <p>Provision present, improvements to ensure accessibly as required by the GIPA Act (sections 3, 6, 16 and 20)</p> <p><b>d. Record of open access information that is not available</b></p> <p>Partial compliance, improvements to ensure compliance with the GIPA Act requirements (sections 6, 13, 15 and 20)</p> <p><b>e. Facilitate release of information by redaction</b></p> <p>Present, improvements to ensure compliance with the GIPA Act requirements (sections 6, 13, 15 and 18)</p>
<p><b>Form of Return:</b></p> <p><b>Required inclusions</b></p> <p>Partial provision in place, inconsistencies identified, improvements recommended</p>
<p><b>Governance:</b></p> <p><b>a. Established governance including self-audit of outstanding returns</b></p> <p>Not evidenced/available in the course of the audit.</p> <p><b>b. Promote pro-disclosure culture</b></p> <p>Not evidenced/available in the course of the audit.</p> <p><b>c. Process to escalate non-disclosure</b></p> <p>Not evidenced/available in the course of the audit.</p>

## 5.2 Recommendations

Based on the findings of this audit, it is recommended that the CVC implement the following recommendations within the timeframes specified.

Recommendations	
<b>Recommendation 1</b>	The CVC to finalise and publish the Disclosure of Interests – Reporting Responsibilities procedure document by 14 September 2020.
<b>Recommendation 2</b>	The CVC should ensure the public interest test is conducted in relation to information that is claimed to attract an OPIAD prior to redacting information contained within the returns.
<b>Recommendation 3</b>	The CVC is encouraged to actively promote the location and circulate copies of the Procedures document and return forms within the Council on commencement of employment, quarterly and annually.



Recommendations	
<b>Recommendation 4</b>	The CVC is encouraged to include within its Procedures document the categories of information the returns should contain in accordance with Part 2 of Schedule 1 of the Model Code including defining the pecuniary interests of a designated person.
<b>Recommendation 5</b>	CVC to update Live Chat operating hours information for consistency.
<b>Recommendation 6</b>	CVC to promote consistency and accessibility in relation to returns of interest by establishing a single readily identifiable open access pathway for access available under 'Returns of the interests of councillors, designated persons and delegates' section of the 'Council reports and documents' page so as to improve consistency with accessibility of this information.
<b>Recommendation 7</b>	CVC to consider the addition of descriptive identifiers to meeting attachment documents to improve their usability as open access information.
<b>Recommendation 8</b>	The CVC to implement procedures to comply with section 20 of the GIPA Act and publicly identify the kinds of information for which a charge is (or will be) imposed including instructions on how this information may be accessed.
<b>Recommendation 9</b>	The CVC to keep a record of the open access information (if any) that it does not make publicly available on the basis of an overriding public interest against disclosure in compliance with s18(f). The record is to indicate only the general nature of the information redacted in accordance with section 6(5) of the GIPA Act.
<b>Recommendation 10</b>	The CVC should review its prescribed form for consistency with the requirements of the Model Code.
<b>Recommendation 11</b>	The CVC to ensure the application of the public interest test prior to redaction or omissions as opposed to applying routine redactions to personal information to ensure that it is able to demonstrate the application of the public interest test to the different types of returns and information provided by designated persons.
<b>Recommendation 12</b>	CVC should review its Procedures to ensure that the assessment of <i>personal information</i> accords with the definition of <i>personal information</i> under the GIPA Act.
<b>Recommendation 13</b>	The CVC to finalise the Procedures document by 14 October 2020 and include: <ul style="list-style-type: none"> <li>• a model for escalation in cases of non-disclosure</li> <li>• an express statement that only the General Manager or an officer duly authorised by the General Manager who is independent of the complaint may exercise functions under an Information Act (as defined by the GIPA Act) and in doing so provide an assessment of and take any action in relation to the complaint.</li> </ul>
<b>Recommendation 14</b>	The CVC to maintain a register of all designated persons required to submit an interest return including the date of making the return publicly available.

Recommendations	
<b>Recommendation 15</b>	The General Manager, CVC as principal officer to approve all final Procedures and all other CVC policies and procedures to reflect the recommendations made in this report and achieve compliance with the open access requirements of the GIPA Act and ensure distribution and promotion of the Procedures to staff and Councillors by 2 November 2020.

### 5.3 CVC Response to Implementation of Recommendations

Table 1 summarises the response by CVC to the recommendations. The explanation for the status is explained at Table 2 below.

**Table 1**

Recommendation	Status			
	*Adopted in Full	Adopted in part	Alternate action adopted	Not Adopted
1	X			
2	X			
3	x			
4	x			
5	x			
6		X		
7	X			
8	X			
9	X			
10	X			
11	X			
12	X			
13	X			
14	X			
15	X			

**\*Note:** In its response to the draft report, CVC noted the recommendations made and the IPC has interpreted this response as fully adopting the recommendations and implementation is occurring.

**Table 2 – Implementation and status ratings**

Rating	Description
Adopted in full	The agency has accepted the recommendation in its entirety and will implement in full.
Adopted in part	The agency has accepted the recommendation in part. However, it has not fully realised the intent of the recommendation or only proposes to implement part of the recommendation.
Alternate action adopted	The agency has addressed the underlying issue by taking action different to the recommended action and that action is deemed acceptable to the IPC.
Not accepted	The agency has not accepted the recommendation.

#### **5.4 Monitoring**

The IPC will continue to assist CVC as it adopts these recommendations. The IPC proposes to monitor CVC’s compliance with Guideline 1 and their open access requirements under section 6 by conducting a follow up audit within 12 months from the date of this report.

The CVC is asked to report to the Information Commissioner quarterly, pursuant to section 24(3) of the GIIIC Act, on the implementation of the recommendations made arising from this audit, commencing 9 November 2020.

## 6 Audit chronology

Date	Event
13 January 2020	Section 25 Notice to CVC
24 January 2020	CVC response to IPC Section 25 Notice
29 January 2020	IPC referral to Office of Local Government
7 February 2020	Correspondence to CVC and request for further information
20 February 2020	CVC Response to letter of & February 2020
3 March 2020	CVC Correspondence on Council resolution to publish returns
15 April 2020	IPC Notification of audit to CVC in accordance with section 22(1) of the GILC Act and Notice
21 April 2020	Correspondence from the CVC responding to audit notification
May 2020	Conduct of audit by IPC
10 June 2020	Section 25 Notice to CVC
18 June 2020	CVC response to Section 25 Notice
17 August 2020	Provision of draft compliance report to the CVC (requesting response to the IPC by 31 August 2020) and to the Minister of the OLG
28 August 2020	CVC's response to the draft compliance report
8 September 2020	Minister's response to the draft compliance report
15 September 2020	Provision of final report

## 7 Legislation

The following legislation is relevant to the conduct of this audit.

*Government Information (Information Commissioner) Act 2009 – relevant sections*

- Section 21- Investigation of agency systems, policies and practices
- Section 24 – Report on compliance with Information Act

*Government Information (Public Access) Act 2009 – relevant sections*

- Section 6(3) – Mandatory proactive release of certain government information
- Section 15(b) – Principles that apply to public interest determination
- Section 17 (g) – Role of Information Commissioner
- Section 18 – What constitutes open access

*Government Information (Public Access) Regulation 2018 – relevant sections*

- Part 2 – Open access information for local authorities
- Schedule 1 - Schedule 1 Additional open access information—local authorities

*Local Government Act 1993*

- Section 440 – Codes of conduct

*Local Government (General) Regulation 2005*

- Division 4, Part 8 - Conduct

**Attachment A: Movement of funds between months**

<b>Portfolio Credit Limits - movement over the reporting month</b>						
<b>Credit Rating Long Term</b>	<b>Total Investments Held (Current Month)</b>	<b>% of Total Investments (Current Month)</b>	<b>Total Investments Held (Previous Month)</b>	<b>% of Total Investments (Previous Month)</b>	<b>Movement \$</b>	<b>Movement %</b>
AAA	4,989,484	3.96%	4,989,312	3.93%	172	0.00%
AA	32,090,431	25.48%	36,020,284	28.40%	(3,929,853)	(10.91%)
A	32,250,000	25.61%	37,250,000	29.37%	(5,000,000)	(13.42%)
BBB	56,599,202	44.95%	48,587,632	38.30%	8,011,570	16.49%
<b>TOTAL INVESTMENTS</b>	<b>125,929,117</b>	<b>100.00%</b>	<b>126,847,228</b>	<b>100.00%</b>	<b>(918,111)</b>	<b>(0.72%)</b>

Individual Institution or Counterparty Limits - movement over the reporting month						
Financial Institution	Total Investments Held (Current Month)	% of Total Investments (Current Month)	Total Investments Held (Previous Month)	% of Total Investments (Previous Month)	Movement \$	Movement %
<b>TERM DEPOSITS &amp; FRNs*</b>						
AMP	8,000,000	6.35%	8,000,000	6.31%	-	-
ANZ*	2,052,600	1.63%	2,041,620	1.61%	10,980	0.54%
BoQ	18,000,000	14.29%	18,000,000	14.19%	-	-
CBA*	2,040,200	1.62%	2,039,750	1.61%	450	0.02%
Credit Union Australia	2,000,000	1.59%	2,000,000	1.58%	-	-
Defence	8,000,000	6.35%	8,000,000	6.31%	-	-
ING Direct	18,000,000	14.29%	18,000,000	14.19%	-	-
Macquarie	6,000,000	4.76%	11,000,000	8.67%	(5,000,000)	(45.45%)
ME Bank	4,000,000	3.18%	4,000,000	3.15%	-	-
NAB	4,000,000	3.18%	4,000,000	3.15%	-	-
NAB*	1,012,800	0.80%	1,012,460	0.80%	340	0.03%
P&N Bank	3,000,000	2.38%	3,000,000	2.37%	-	-
RaboDirect	9,000,000	7.15%	9,000,000	7.10%	-	-
Westpac	7,000,000	5.56%	7,000,000	5.52%	-	-
Westpac*	1,540,500	1.22%	1,539,758	1.21%	742	0.05%
<b>TOTAL TERM DEPOSITS &amp; FRNs*</b>	<b>93,646,100</b>	<b>74.36%</b>	<b>98,633,588</b>	<b>77.76%</b>	<b>(4,987,488)</b>	<b>(5.06%)</b>
<b>MANAGED FUNDS</b>						
TCorp	489,484	0.39%	489,312	0.39%	172	0.04%
<b>TOTAL MANAGED FUNDS</b>	<b>489,484</b>	<b>0.39%</b>	<b>489,312</b>	<b>0.39%</b>	<b>172</b>	<b>0.04%</b>
<b>FUNDS AT CALL</b>						
AMP	15,294,142	12.15%	7,283,024	5.74%	8,011,118	110.00%
AMP	1,055,060	0.84%	1,054,608	0.83%	452	0.04%
ANZ	3,784,244	3.01%	3,782,606	2.98%	1,638	0.04%
CBA	11,598,899	9.21%	15,542,912	12.25%	(3,944,013)	(25.37%)
CBA	61,188	0.05%	61,178	0.05%	10	0.02%
<b>TOTAL FUNDS AT CALL</b>	<b>31,793,533</b>	<b>25.25%</b>	<b>27,724,328</b>	<b>21.86%</b>	<b>4,069,205</b>	<b>14.68%</b>
<b>TOTAL INVESTMENTS</b>	<b>125,929,117</b>	<b>100.00%</b>	<b>126,847,228</b>	<b>100.01%</b>	<b>(918,111)</b>	<b>(0.72%)</b>



**Other Internal Reserves (detail)**

<b>Other Internal Reserves</b>	
Sporting Facilities Improvements	0.82%
Insurance Reserves	0.80%
Emergency Services Reserves	0.53%
Maclean & District Improvements	0.51%
Environmental & Noxious Weeds Projects	0.46%
Floodplain Management Reserves	0.44%
Other Parks Improvements	0.42%
Public Pool Improvements	0.41%
Software Implementation Reserves	0.40%
Public Toilet Refurbishment Program	0.29%
Coastal and estuary management	0.24%
Saleyards Asset Replacement	0.20%
Election Cost Reserve	0.13%
Strategic Development Programs	0.12%
Unspent General Loans	0.09%
Community Cultural & Heritage Programs	0.03%
Mobile & Public Library Projects	0.03%
Regional Development & Tourism Projects	0.03%
Council s7.11 Development Funds	0.03%
Cemetery Reserves	0.02%
Miscellaneous Administrative Reserves	0.02%
<b>Total Other Internal Reserves</b>	<b>6.02%</b>



Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	(32,283,108)	(32,283,108)	(32,188,564)	94,544
Annual Charges	(28,249,908)	(28,249,908)	(29,361,728)	(1,111,820)
User Charges	(14,047,068)	(14,047,068)	(15,574,606)	(1,527,538)
Statutory & Regulatory User Charges	(2,426,984)	(2,445,984)	(2,439,935)	6,049
General User Fees	(22,174,782)	(22,675,815)	(21,851,366)	824,449
Interest Income	(3,084,912)	(3,084,912)	(3,316,797)	(231,885)
Operating Grants & Contributions	(24,941,038)	(33,280,013)	(39,284,987)	(6,004,974)
Other Revenue	(2,035,744)	(3,129,630)	(3,174,592)	(44,962)
Net Gains from Disposal of Assets	(1,717,704)	(1,717,704)	(2,091,450)	(373,746)
Internal Income	(16,131,616)	(17,618,704)	(20,982,535)	(3,363,831)
ABC Recovery	(11,736,090)	(11,736,090)	(11,736,095)	(5)
Internal Plant Hire	(8,314,068)	(8,314,068)	(8,608,809)	(294,741)
<b>Total Income</b>	<b>(167,143,022)</b>	<b>(178,583,004)</b>	<b>(190,611,463)</b>	<b>(12,028,459)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	37,516,694	37,446,147	41,747,654	4,301,507
Other Employee Costs	901,944	820,461	779,389	(41,072)
Borrowing Costs	7,203,836	7,203,836	7,445,354	241,519
Materials	20,067,142	20,105,762	11,727,871	(8,377,891)
Contracts	16,852,392	22,484,877	34,042,584	11,557,707
Consultancies	621,944	659,792	693,341	33,549
Legal Expenses	408,840	446,850	224,825	(222,025)
Insurance Expenses	2,031,132	2,024,632	1,447,585	(577,047)
Donations, Contributions & Taxes	5,029,140	5,850,424	7,201,884	1,351,460
Administration Expenses	1,777,248	1,680,660	1,411,346	(269,314)
Other Operating Expenses	4,504,516	4,483,536	4,280,614	(202,922)
Subscriptions & Memberships	395,908	390,178	352,588	(37,590)
Internal Expenses	10,550,324	12,130,558	19,793,741	7,663,183
ABC Distribution	11,736,095	11,736,095	11,736,095	0
Internal Plant Hire	1,866,072	1,866,072	5,901,370	4,035,298
<b>Total Expenditure</b>	<b>121,463,227</b>	<b>129,329,880</b>	<b>148,786,242</b>	<b>19,456,362</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(45,679,795)</b>	<b>(49,253,124)</b>	<b>(41,825,221)</b>	<b>7,427,903</b>
Capital Grants & Contributions	(21,344,351)	(26,595,652)	(28,467,373)	(1,871,721)
<b>Operating Result for the Year</b>	<b>(67,024,146)</b>	<b>(75,848,776)</b>	<b>(70,292,594)</b>	<b>5,556,182</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	8,130,152	9,330,179	9,684,761	354,581
Capital Works - Upgrade	18,535,156	26,421,940	18,405,134	(8,016,805)
Capital Works - Expansion	0	1,818,169	1,544,519	(273,650)
Capital Works - Renewal	29,450,056	37,800,908	24,543,208	(13,257,700)
Employee Leave Accruals	0	0	(3,963,678)	(3,963,678)
Employee Leave Paid	0	0	3,797,546	3,797,546
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	7,040,448	7,040,448	7,040,393	(55)
Long Term Debtor Repayments	(38,304)	(38,304)	(116,309)	(78,005)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>63,117,508</b>	<b>82,373,340</b>	<b>60,935,573</b>	<b>(21,437,767)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(1,843,327)	(2,307,093)	(1,836,529)	470,564
External Reserves	5,650,287	(883,204)	8,217,515	9,100,719
Unspent Loans	(55,000)	(78,000)	(42,381)	35,619
Unexpended Grant Reserves	(1,509,763)	(3,111,261)	1,673,435	4,784,696
S64 / S94 Contribution Reserves	87,136	(1,018,766)	3,659,850	4,678,616
<b>Total Transfers to/from Reserves</b>	<b>2,329,333</b>	<b>(7,398,325)</b>	<b>11,671,890</b>	<b>19,070,215</b>
<b>NET RESULT</b>	<b>(1,577,306)</b>	<b>(873,761)</b>	<b>2,314,869</b>	<b>3,188,630</b>

**2019/20 Budget to Actuals Result**

Service: GM Management

Sub Service: Office of General Manager

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	(1,416,667)	(1,416,667)	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	(50,960)	(75,872)	(24,912)
ABC Recovery	(291,976)	(291,976)	(291,976)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(291,976)</b>	<b>(1,759,603)</b>	<b>(1,784,515)</b>	<b>(24,912)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	306,729	305,092	324,646	19,554
Other Employee Costs	6,120	4,820	5,473	653
Borrowing Costs	0	0	0	0
Materials	3,276	3,276	2,406	(870)
Contracts	58,196	109,156	113,161	4,005
Consultancies	0	0	0	0
Legal Expenses	0	0	466	466
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	504	0	532	532
Other Operating Expenses	372	0	355	355
Subscriptions & Memberships	2,352	2,352	222	(2,130)
Internal Expenses	8,004	8,004	8,000	(4)
ABC Distribution	6,605	6,605	6,605	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>392,158</b>	<b>439,305</b>	<b>461,866</b>	<b>22,561</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>100,182</b>	<b>(1,320,298)</b>	<b>(1,322,649)</b>	<b>(2,351)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>100,182</b>	<b>(1,320,298)</b>	<b>(1,322,649)</b>	<b>(2,351)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	1,416,667	1,416,667	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>1,416,667</b>	<b>1,416,667</b>	<b>0</b>
<b>NET RESULT</b>	<b>100,182</b>	<b>96,369</b>	<b>94,018</b>	<b>(2,351)</b>

## 2019/20 Budget to Actuals Result

Service: Executive Support

Sub Service: Executive Support

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(176,518)	(176,518)	(176,518)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(176,518)</b>	<b>(176,518)</b>	<b>(176,518)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	209,691	208,598	257,444	48,846
Other Employee Costs	2,244	1,044	18	(1,026)
Borrowing Costs	0	0	0	0
Materials	0	0	90	90
Contracts	0	0	2,361	2,361
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	2,028	0	798	798
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	9,278	9,278	9,278	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>223,241</b>	<b>218,920</b>	<b>269,989</b>	<b>51,069</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>46,723</b>	<b>42,402</b>	<b>93,471</b>	<b>51,069</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>46,723</b>	<b>42,402</b>	<b>93,471</b>	<b>51,069</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>46,723</b>	<b>42,402</b>	<b>93,471</b>	<b>51,069</b>

## 2019/20 Budget to Actuals Result

Service: Elected Members

Sub Service: Elected Members

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(205,002)	(205,002)	(205,002)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(205,002)</b>	<b>(205,002)</b>	<b>(205,002)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	2,400	2,400	437	(1,963)
Other Employee Costs	2,004	2,004	4,205	2,201
Borrowing Costs	0	0	0	0
Materials	9,540	9,540	5,006	(4,534)
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	233,856	233,856	202,604	(31,252)
Other Operating Expenses	9,876	9,876	4,151	(5,725)
Subscriptions & Memberships	53,352	53,352	54,637	1,285
Internal Expenses	12,000	12,000	12,000	0
ABC Distribution	442,352	442,352	442,352	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>765,380</b>	<b>765,380</b>	<b>725,392</b>	<b>(39,988)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>560,378</b>	<b>560,378</b>	<b>520,390</b>	<b>(39,988)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>560,378</b>	<b>560,378</b>	<b>520,390</b>	<b>(39,988)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	75,000	75,000	75,000	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>
<b>NET RESULT</b>	<b>635,378</b>	<b>635,378</b>	<b>595,390</b>	<b>(39,988)</b>

## 2019/20 Budget to Actuals Result

Service: Organisation Performance and Governance

Sub Service: Management of Governance Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	(206)	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>(206)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(206)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(206)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(206)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**2019/20 Budget to Actuals Result**

Service: Organisation Performance and Governance

Sub Service: Organisational Governance

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(15,404)	(15,404)	(1,195)	14,209
General User Fees	(1,080)	(1,080)	(1,160)	(80)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	(60,918)	(63,605)	(2,687)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(64,124)	(64,124)	0	64,124
ABC Recovery	(1,074,175)	(1,074,175)	(1,074,175)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,154,783)</b>	<b>(1,215,701)</b>	<b>(1,140,135)</b>	<b>75,566</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	476,880	474,342	481,278	6,936
Other Employee Costs	3,252	2,100	2,729	629
Borrowing Costs	0	0	0	0
Materials	996	50,996	107	(50,889)
Contracts	46,896	46,896	28,871	(18,025)
Consultancies	0	0	0	0
Legal Expenses	39,996	39,996	14,783	(25,213)
Insurance Expenses	748,212	748,212	712,841	(35,371)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	600	0	0	0
Other Operating Expenses	516	21,900	22,197	297
Subscriptions & Memberships	18,804	18,804	19,638	834
Internal Expenses	0	0	7,005	7,005
ABC Distribution	49,200	48,994	48,994	0
Internal Plant Hire	0	0	1,100	1,100
<b>Total Expenditure</b>	<b>1,385,352</b>	<b>1,452,240</b>	<b>1,339,542</b>	<b>(112,698)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>230,569</b>	<b>236,539</b>	<b>199,406</b>	<b>(37,133)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>230,569</b>	<b>236,539</b>	<b>199,406</b>	<b>(37,133)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(79,656)	(79,656)	(114,839)	(35,183)
External Reserves	0	(21,900)	0	21,900
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(79,656)</b>	<b>(101,556)</b>	<b>(114,839)</b>	<b>(13,283)</b>
<b>NET RESULT</b>	<b>150,913</b>	<b>134,983</b>	<b>84,568</b>	<b>(50,415)</b>



**2019/20 Budget to Actuals Result**

Service: Executive Support

Sub Service: Communication

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(85,237)	(85,237)	(85,237)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(85,237)</b>	<b>(85,237)</b>	<b>(85,237)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	98,802	98,266	63,393	(34,873)
Other Employee Costs	2,556	1,256	582	(674)
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	73	73
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	133,200	149,200	145,970	(3,230)
Other Operating Expenses	420	0	2,024	2,024
Subscriptions & Memberships	44,832	26,832	23,468	(3,364)
Internal Expenses	0	0	0	0
ABC Distribution	15,867	15,867	15,867	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>295,677</b>	<b>291,421</b>	<b>251,376</b>	<b>(40,045)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>210,440</b>	<b>206,184</b>	<b>166,139</b>	<b>(40,045)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>210,440</b>	<b>206,184</b>	<b>166,139</b>	<b>(40,045)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>210,440</b>	<b>206,184</b>	<b>166,139</b>	<b>(40,045)</b>

**2019/20 Budget to Actuals Result**

Service: Organisation Performance and Governance

Sub Service: Business Improvement and IP&amp;R

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(28,916)	(28,916)	(28,916)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(28,916)</b>	<b>(28,916)</b>	<b>(28,916)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	86,988	86,502	151,436	64,934
Other Employee Costs	1,500	700	11,820	11,120
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	50,000	50,000	8,056	(41,944)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	9,148	9,148	9,148	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>147,636</b>	<b>146,350</b>	<b>180,460</b>	<b>34,110</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>118,720</b>	<b>117,434</b>	<b>151,544</b>	<b>34,110</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>118,720</b>	<b>117,434</b>	<b>151,544</b>	<b>34,110</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>118,720</b>	<b>117,434</b>	<b>151,544</b>	<b>34,110</b>

**2019/20 Budget to Actuals Result**

Service: Corporate &amp; Governance Management

Sub Service: Directorate Mgmt Corporate Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(177,060)	(177,060)	(177,060)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(177,060)</b>	<b>(177,060)</b>	<b>(177,060)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	232,755	231,489	246,215	14,726
Other Employee Costs	4,296	2,196	2,651	455
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	18,000	18,000	36,653	18,653
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	492	312	27	(285)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	45,646	45,646	45,646	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>301,189</b>	<b>297,643</b>	<b>331,192</b>	<b>33,549</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>124,129</b>	<b>120,583</b>	<b>154,132</b>	<b>33,549</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>124,129</b>	<b>120,583</b>	<b>154,132</b>	<b>33,549</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>124,129</b>	<b>120,583</b>	<b>154,132</b>	<b>33,549</b>

## 2019/20 Budget to Actuals Result

Service: Finance & Supply

Sub Service: Financial Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	(3,216)	(683)	2,533
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(269,367)	(269,367)	(269,372)	(5)
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(269,367)</b>	<b>(272,583)</b>	<b>(270,055)</b>	<b>2,528</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	168,406	167,516	186,651	19,135
Other Employee Costs	4,500	3,000	1,645	(1,355)
Borrowing Costs	0	0	0	0
Materials	0	0	(5,713)	(5,713)
Contracts	0	0	6,535	6,535
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	1,020	0	0	0
Other Operating Expenses	516	0	0	0
Subscriptions & Memberships	1,800	1,800	2,833	1,033
Internal Expenses	8,004	8,004	8,000	(4)
ABC Distribution	86,262	86,262	86,262	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>270,508</b>	<b>266,582</b>	<b>286,213</b>	<b>19,631</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>1,141</b>	<b>(6,001)</b>	<b>16,158</b>	<b>22,159</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>1,141</b>	<b>(6,001)</b>	<b>16,158</b>	<b>22,159</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>1,141</b>	<b>(6,001)</b>	<b>16,158</b>	<b>22,159</b>

## 2019/20 Budget to Actuals Result

Service: Finance & Supply

Sub Service: Financial Accounting and Compliance

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(23,616)	(23,616)	(17,598)	6,018
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	(3,841)	(3,841)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(1,240,229)	(1,240,229)	(1,240,229)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,263,845)</b>	<b>(1,263,845)</b>	<b>(1,261,667)</b>	<b>2,178</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	845,189	840,991	900,392	59,401
Other Employee Costs	5,328	5,328	3,717	(1,611)
Borrowing Costs	0	0	0	0
Materials	0	0	666	666
Contracts	108,996	108,996	201,637	92,641
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	271,092	234,576	188,259	(46,317)
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	516	516	0	(516)
Internal Expenses	8,004	8,004	8,000	(4)
ABC Distribution	195,444	195,444	195,444	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,434,569</b>	<b>1,393,855</b>	<b>1,498,116</b>	<b>104,261</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>170,724</b>	<b>130,010</b>	<b>236,449</b>	<b>106,439</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>170,724</b>	<b>130,010</b>	<b>236,449</b>	<b>106,439</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	130,000	64,958	(65,042)
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	(3,963,678)	(3,963,678)
Employee Leave Paid	0	0	3,797,546	3,797,546
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>130,000</b>	<b>(101,174)</b>	<b>(231,174)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(130,000)	91,560	221,560
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(130,000)</b>	<b>91,560</b>	<b>221,560</b>
<b>NET RESULT</b>	<b>170,724</b>	<b>130,010</b>	<b>226,834</b>	<b>96,824</b>

## 2019/20 Budget to Actuals Result

Service: Finance & Supply

Sub Service: Management Accounting & Business Support

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(315,372)	(315,372)	(315,372)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(315,372)</b>	<b>(315,372)</b>	<b>(315,372)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	386,709	384,612	260,997	(123,615)
Other Employee Costs	7,992	7,992	402	(7,590)
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	70,378	70,378	70,378	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>465,079</b>	<b>462,982</b>	<b>331,777</b>	<b>(131,205)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>149,707</b>	<b>147,610</b>	<b>16,405</b>	<b>(131,205)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>149,707</b>	<b>147,610</b>	<b>16,405</b>	<b>(131,205)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>149,707</b>	<b>147,610</b>	<b>16,405</b>	<b>(131,205)</b>

## 2019/20 Budget to Actuals Result

Service: Finance & Supply

Sub Service: Supply and Light Fleet Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(386,256)	(386,256)	(305,301)	80,955
Interest Income	(67,236)	(67,236)	0	67,236
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	(22,559)	(22,559)
Net Gains from Disposal of Assets	(600,953)	(600,953)	(579,878)	21,075
Internal Income	(1,238,088)	(1,238,088)	(1,147,243)	90,845
ABC Recovery	(775,696)	(775,696)	(775,696)	0
Internal Plant Hire	(1,014,072)	(1,014,072)	(855,573)	158,499
<b>Total Income</b>	<b>(4,082,301)</b>	<b>(4,082,301)</b>	<b>(3,686,250)</b>	<b>396,051</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	595,040	591,940	701,863	109,923
Other Employee Costs	8,424	12,588	5,792	(6,796)
Borrowing Costs	0	0	0	0
Materials	987,660	987,660	880,828	(106,832)
Contracts	65,772	65,772	110,818	45,046
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	193,524	193,524	146,341	(47,183)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	1,524	69,131	37,879	(31,252)
Other Operating Expenses	768	516	295	(221)
Subscriptions & Memberships	2,496	2,496	3,540	1,044
Internal Expenses	59,400	59,400	176,934	117,534
ABC Distribution	318,161	318,161	318,161	0
Internal Plant Hire	0	0	1,019	1,019
<b>Total Expenditure</b>	<b>2,232,769</b>	<b>2,301,188</b>	<b>2,383,470</b>	<b>82,282</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(1,849,532)</b>	<b>(1,781,113)</b>	<b>(1,302,779)</b>	<b>478,334</b>
Capital Grants & Contributions	0	0	(1,652)	(1,652)
<b>Operating Result for the Year</b>	<b>(1,849,532)</b>	<b>(1,781,113)</b>	<b>(1,304,431)</b>	<b>476,682</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	1,776,780	2,080,507	881,455	(1,199,052)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,776,780</b>	<b>2,080,507</b>	<b>881,455</b>	<b>(1,199,052)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(669,558)	(446,092)	208,190	654,282
External Reserves	152,492	227,169	218,036	(9,133)
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(517,066)</b>	<b>(218,923)</b>	<b>426,226</b>	<b>645,149</b>
<b>NET RESULT</b>	<b>(589,818)</b>	<b>80,471</b>	<b>3,249</b>	<b>(77,222)</b>



## 2019/20 Budget to Actuals Result

Service: Finance & Supply

Sub Service: Revenue Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(140,004)	(140,004)	(114,459)	25,545
General User Fees	0	0	(6,698)	(6,698)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(271,104)	(271,104)	(113,427)	157,677
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(5,729)	(5,729)
ABC Recovery	(675,887)	(675,887)	(675,887)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,086,995)</b>	<b>(1,086,995)</b>	<b>(916,200)</b>	<b>170,795</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	443,232	440,956	447,681	6,725
Other Employee Costs	2,856	2,856	10,351	7,495
Borrowing Costs	0	0	0	0
Materials	0	0	582	582
Contracts	0	0	24,799	24,799
Consultancies	0	0	0	0
Legal Expenses	286,752	286,752	128,974	(157,778)
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	380,892	379,000	315,333	(63,667)
Other Operating Expenses	0	0	27	27
Subscriptions & Memberships	504	504	35	(469)
Internal Expenses	0	0	0	0
ABC Distribution	216,049	216,049	216,049	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,330,285</b>	<b>1,326,117</b>	<b>1,143,830</b>	<b>(182,287)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>243,290</b>	<b>239,122</b>	<b>227,631</b>	<b>(11,491)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>243,290</b>	<b>239,122</b>	<b>227,631</b>	<b>(11,491)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>243,290</b>	<b>239,122</b>	<b>227,631</b>	<b>(11,491)</b>

## 2019/20 Budget to Actuals Result

Service: Information Services

Sub Service: Corporate Systems

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(200,000)	(350,000)	(352,330)	(2,330)
ABC Recovery	(544,838)	(544,838)	(544,838)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(744,838)</b>	<b>(894,838)</b>	<b>(897,168)</b>	<b>(2,330)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	159,957	159,311	324,444	165,133
Other Employee Costs	9,192	6,792	3,000	(3,792)
Borrowing Costs	138	138	135	(3)
Materials	0	0	0	0
Contracts	212,300	212,300	0	(212,300)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	452,148	458,992	470,674	11,682
Subscriptions & Memberships	0	0	(4,298)	(4,298)
Internal Expenses	0	0	0	0
ABC Distribution	60,558	60,558	60,558	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>894,293</b>	<b>898,091</b>	<b>854,512</b>	<b>(43,579)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>149,455</b>	<b>3,253</b>	<b>(42,656)</b>	<b>(45,909)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>149,455</b>	<b>3,253</b>	<b>(42,656)</b>	<b>(45,909)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	388,059	221,019	(167,040)
Capital Works - Upgrade	230,004	334,017	166,365	(167,652)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	430	430	429	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>230,434</b>	<b>722,506</b>	<b>387,813</b>	<b>(334,694)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(30,000)	(195,057)	165,438	360,495
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(30,000)</b>	<b>(195,057)</b>	<b>165,438</b>	<b>360,495</b>
<b>NET RESULT</b>	<b>349,889</b>	<b>530,702</b>	<b>510,595</b>	<b>(20,107)</b>

## 2019/20 Budget to Actuals Result

Service: Finance & Supply

Sub Service: General Purpose Revenue Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	(32,283,108)	(32,283,108)	(32,188,565)	94,543
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	(942,288)	(860,208)	(1,233,276)	(373,068)
Operating Grants & Contributions	(8,280,373)	(12,503,545)	(8,476,479)	4,027,066
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(444,948)	(444,948)	(467,027)	(22,079)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(41,950,717)</b>	<b>(46,091,809)</b>	<b>(42,365,346)</b>	<b>3,726,463</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	9,918	9,918
Materials	0	0	0	0
Contracts	20,496	20,496	20,439	(57)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	212,677	212,677	212,677	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>233,173</b>	<b>233,173</b>	<b>243,033</b>	<b>9,860</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(41,717,544)</b>	<b>(45,858,636)</b>	<b>(42,122,313)</b>	<b>3,736,323</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(41,717,544)</b>	<b>(45,858,636)</b>	<b>(42,122,313)</b>	<b>3,736,323</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	(32,448)	(32,448)	(116,309)	(83,861)
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>(32,448)</b>	<b>(32,448)</b>	<b>(116,309)</b>	<b>(83,861)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	4,104,614	686,980	(3,417,634)
External Reserves	0	0	11,524	11,524
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>4,104,614</b>	<b>698,504</b>	<b>(3,406,110)</b>
<b>NET RESULT</b>	<b>(41,749,992)</b>	<b>(41,786,470)</b>	<b>(41,540,118)</b>	<b>246,352</b>

## 2019/20 Budget to Actuals Result

Service: Finance & Supply

Sub Service: Administration and Overhead Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(5,581,292)	(5,488,146)	(6,230,281)	(742,135)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(5,581,292)</b>	<b>(5,488,146)</b>	<b>(6,230,281)</b>	<b>(742,135)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	5,143,136	4,956,844	5,831,633	874,789
Other Employee Costs	224,892	224,892	216,968	(7,924)
Borrowing Costs	0	0	0	0
Materials	(2,129,676)	(2,111,676)	184	2,111,860
Contracts	0	0	12,484	12,484
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	164,004	164,004	164,208	204
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	4,803	4,803
<b>Total Expenditure</b>	<b>3,402,356</b>	<b>3,234,064</b>	<b>6,230,281</b>	<b>2,996,217</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(2,178,936)</b>	<b>(2,254,082)</b>	<b>0</b>	<b>2,254,082</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(2,178,936)</b>	<b>(2,254,082)</b>	<b>0</b>	<b>2,254,082</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(2,178,936)</b>	<b>(2,254,082)</b>	<b>0</b>	<b>2,254,082</b>

## 2019/20 Budget to Actuals Result

Service: Information Services

Sub Service: Information Services Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(271,018)	(271,018)	(271,018)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(271,018)</b>	<b>(271,018)</b>	<b>(271,018)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	154,932	154,102	174,152	20,050
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	27	27
Subscriptions & Memberships	0	0	0	0
Internal Expenses	13,500	13,500	13,500	0
ABC Distribution	89,078	89,078	89,078	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>257,510</b>	<b>256,680</b>	<b>276,756</b>	<b>20,076</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(13,508)</b>	<b>(14,338)</b>	<b>5,738</b>	<b>20,076</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(13,508)</b>	<b>(14,338)</b>	<b>5,738</b>	<b>20,076</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(13,508)</b>	<b>(14,338)</b>	<b>5,738</b>	<b>20,076</b>

## 2019/20 Budget to Actuals Result

Service: Information Services

Sub Service: Information Technology

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(108)	(108)	0	108
Interest Income	0	0	0	0
Operating Grants & Contributions	(3,216)	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	(91)	(91)
Internal Income	0	0	(47,861)	(47,861)
ABC Recovery	(1,038,039)	(1,038,039)	(1,038,039)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,041,363)</b>	<b>(1,038,147)</b>	<b>(1,085,990)</b>	<b>(47,843)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	952,953	947,801	692,036	(255,765)
Other Employee Costs	7,644	4,588	332	(4,256)
Borrowing Costs	5,321	5,321	6,540	1,219
Materials	0	0	45	45
Contracts	26,556	26,556	20,010	(6,546)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	25,188	25,188	0	(25,188)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	4,188	69,131	105,087	35,956
Other Operating Expenses	507,096	716,204	693,634	(22,570)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	107,395	107,395	107,395	0
Internal Plant Hire	0	0	255	255
<b>Total Expenditure</b>	<b>1,636,341</b>	<b>1,902,184</b>	<b>1,625,335</b>	<b>(276,849)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>594,978</b>	<b>864,037</b>	<b>539,344</b>	<b>(324,693)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>594,978</b>	<b>864,037</b>	<b>539,344</b>	<b>(324,693)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	309,996	466,262	508,595	42,333
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	7,334	7,334	7,333	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>317,330</b>	<b>473,596</b>	<b>515,928</b>	<b>42,332</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	20,004	(136,262)	(136,266)	(4)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>20,004</b>	<b>(136,262)</b>	<b>(136,266)</b>	<b>(4)</b>
<b>NET RESULT</b>	<b>932,312</b>	<b>1,201,371</b>	<b>919,006</b>	<b>(282,365)</b>

## 2019/20 Budget to Actuals Result

Service: Information Services

Sub Service: Records

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(59,520)	(59,520)	(49,705)	9,815
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(180)	(180)
ABC Recovery	(284,739)	(284,739)	(284,739)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(344,259)</b>	<b>(344,259)</b>	<b>(334,624)</b>	<b>9,635</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	247,645	246,334	252,817	6,483
Other Employee Costs	8,844	5,674	0	(5,674)
Borrowing Costs	662	662	649	(13)
Materials	7,248	7,248	3,954	(3,294)
Contracts	28,056	28,056	18,499	(9,557)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	2,473	2,473
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	6,564	0	0	0
Other Operating Expenses	49,116	996	27	(969)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	59,704	59,704	59,704	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>407,839</b>	<b>348,674</b>	<b>338,124</b>	<b>(10,550)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>63,580</b>	<b>4,415</b>	<b>3,499</b>	<b>(916)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>63,580</b>	<b>4,415</b>	<b>3,499</b>	<b>(916)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	2,061	2,061	2,060	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>2,061</b>	<b>2,061</b>	<b>2,060</b>	<b>(1)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>65,641</b>	<b>6,476</b>	<b>5,560</b>	<b>(917)</b>



## 2019/20 Budget to Actuals Result

Service: Information Services

Sub Service: Customer Service

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(1,104)	(1,104)	(645)	459
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(915,929)	(915,929)	(915,929)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(917,033)</b>	<b>(917,033)</b>	<b>(916,574)</b>	<b>459</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	875,645	870,914	896,566	25,652
Other Employee Costs	10,056	8,366	6,636	(1,730)
Borrowing Costs	0	0	0	0
Materials	2,004	2,004	1,913	(91)
Contracts	22,440	22,440	26,428	3,988
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	66,648	50,504	63,623	13,119
Other Operating Expenses	96	0	27	27
Subscriptions & Memberships	756	756	890	134
Internal Expenses	0	0	0	0
ABC Distribution	278,223	278,223	278,223	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,255,868</b>	<b>1,233,207</b>	<b>1,274,306</b>	<b>41,099</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>338,835</b>	<b>316,174</b>	<b>357,732</b>	<b>41,558</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>338,835</b>	<b>316,174</b>	<b>357,732</b>	<b>41,558</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>338,835</b>	<b>316,174</b>	<b>357,732</b>	<b>41,558</b>

## 2019/20 Budget to Actuals Result

Service: Organisational Development

Sub Service: Workforce Development

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**2019/20 Budget to Actuals Result**

Service: Organisational Development

Sub Service: Human Resources Operations

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(590,372)	(590,372)	(590,372)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(590,372)</b>	<b>(590,372)</b>	<b>(590,372)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	485,140	482,510	397,863	(84,647)
Other Employee Costs	10,260	5,460	4,025	(1,435)
Borrowing Costs	0	0	0	0
Materials	4,896	4,896	5,706	810
Contracts	100,000	100,000	24,742	(75,258)
Consultancies	0	0	0	0
Legal Expenses	21,924	21,924	2,400	(19,524)
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	48,900	41,004	51,989	10,985
Other Operating Expenses	1,032	516	54	(462)
Subscriptions & Memberships	25,000	25,000	30,826	5,826
Internal Expenses	0	0	0	0
ABC Distribution	44,577	44,577	44,577	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>741,729</b>	<b>725,887</b>	<b>562,181</b>	<b>(163,706)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>151,357</b>	<b>135,515</b>	<b>(28,191)</b>	<b>(163,706)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>151,357</b>	<b>135,515</b>	<b>(28,191)</b>	<b>(163,706)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>151,357</b>	<b>135,515</b>	<b>(28,191)</b>	<b>(163,706)</b>

**2019/20 Budget to Actuals Result**

Service: Organisational Development

Sub Service: Training and Development

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(11,028)	(11,028)	(7,500)	3,528
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(266,306)	(266,306)	(266,306)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(277,334)</b>	<b>(277,334)</b>	<b>(273,806)</b>	<b>3,528</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	57,065	56,765	101,368	44,603
Other Employee Costs	215,544	215,544	279,111	63,567
Borrowing Costs	0	0	0	0
Materials	0	0	59	59
Contracts	24,732	24,732	25,491	759
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	12,830	12,830	12,830	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>310,171</b>	<b>309,871</b>	<b>418,859</b>	<b>108,988</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>32,837</b>	<b>32,537</b>	<b>145,053</b>	<b>112,516</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>32,837</b>	<b>32,537</b>	<b>145,053</b>	<b>112,516</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>32,837</b>	<b>32,537</b>	<b>145,053</b>	<b>112,516</b>

## 2019/20 Budget to Actuals Result

Service: Organisational Development

Sub Service: Work Health and Safety

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(116,690)	(244,383)	(243,708)	675
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(338,273)	(338,273)	(338,273)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(454,963)</b>	<b>(582,656)</b>	<b>(581,981)</b>	<b>675</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	295,157	293,553	306,014	12,461
Other Employee Costs	6,588	4,778	(67)	(4,845)
Borrowing Costs	0	0	0	0
Materials	15,000	15,000	24,327	9,327
Contracts	81,420	91,420	10,882	(80,538)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	1,044	0	0	0
Other Operating Expenses	828	0	56	56
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	25,658	25,658	25,658	0
Internal Plant Hire	0	0	225	225
<b>Total Expenditure</b>	<b>425,695</b>	<b>430,409</b>	<b>367,095</b>	<b>(63,314)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(29,268)</b>	<b>(152,247)</b>	<b>(214,886)</b>	<b>(62,639)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(29,268)</b>	<b>(152,247)</b>	<b>(214,886)</b>	<b>(62,639)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	35,004	25,004	35,000	9,996
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>35,004</b>	<b>25,004</b>	<b>35,000</b>	<b>9,996</b>
<b>NET RESULT</b>	<b>5,736</b>	<b>(127,243)</b>	<b>(179,886)</b>	<b>(52,643)</b>

**2019/20 Budget to Actuals Result**

Service: Works &amp; Civil Management

Sub Service: Directorate Mgmt Works &amp; Civil Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(364,558)	(364,558)	(364,558)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(364,558)</b>	<b>(364,558)</b>	<b>(364,558)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	232,755	231,489	262,351	30,862
Other Employee Costs	6,000	4,850	4,524	(326)
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	329	329
Subscriptions & Memberships	0	0	0	0
Internal Expenses	12,000	12,000	12,000	0
ABC Distribution	344,306	344,306	344,306	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>595,061</b>	<b>592,645</b>	<b>623,509</b>	<b>30,864</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>230,503</b>	<b>228,087</b>	<b>258,951</b>	<b>30,864</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>230,503</b>	<b>228,087</b>	<b>258,951</b>	<b>30,864</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>230,503</b>	<b>228,087</b>	<b>258,951</b>	<b>30,864</b>

**2019/20 Budget to Actuals Result**

Service: Works &amp; Civil Management

Sub Service: Asset Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	(49,476)	(131,556)	0	131,556
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(389,157)	(389,157)	(389,157)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(438,633)</b>	<b>(520,713)</b>	<b>(389,157)</b>	<b>131,556</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	249,232	424,929	460,408	35,479
Other Employee Costs	23,052	19,892	6,882	(13,010)
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	81,972	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	312	0	0	0
Other Operating Expenses	0	0	54	54
Subscriptions & Memberships	2,184	2,184	3,560	1,376
Internal Expenses	0	0	0	0
ABC Distribution	39,159	39,159	39,159	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>395,911</b>	<b>486,164</b>	<b>510,063</b>	<b>23,899</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(42,722)</b>	<b>(34,549)</b>	<b>120,906</b>	<b>155,455</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(42,722)</b>	<b>(34,549)</b>	<b>120,906</b>	<b>155,455</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(42,722)</b>	<b>(34,549)</b>	<b>120,906</b>	<b>155,455</b>



## 2019/20 Budget to Actuals Result

## Service: Roads

## Sub Service: Urban Roads

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	(16,248)	(16,248)	(13,588)	2,660
Operating Grants & Contributions	(404,532)	(542,493)	(421,304)	121,189
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(180,000)	(180,000)	(180,000)	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(600,780)</b>	<b>(738,741)</b>	<b>(614,893)</b>	<b>123,848</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	573,923	573,923	476,101	(97,822)
Other Employee Costs	0	0	0	0
Borrowing Costs	313,180	313,180	364,101	50,921
Materials	1,837,680	1,837,680	223,937	(1,613,743)
Contracts	245,100	245,100	549,907	304,807
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	5,112	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	28,092	28,092	422,790	394,698
ABC Distribution	51,054	51,054	51,054	0
Internal Plant Hire	0	0	352,389	352,389
<b>Total Expenditure</b>	<b>3,054,141</b>	<b>3,049,029</b>	<b>2,440,278</b>	<b>(608,751)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>2,453,361</b>	<b>2,310,288</b>	<b>1,825,386</b>	<b>(484,903)</b>
Capital Grants & Contributions	(51,723)	(216,679)	(3,834,828)	(3,618,149)
<b>Operating Result for the Year</b>	<b>2,401,638</b>	<b>2,093,609</b>	<b>(2,009,442)</b>	<b>(4,103,051)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	50,004	0	3,471,070	3,471,070
Capital Works - Upgrade	579,996	830,905	626,929	(203,976)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	2,019,064	1,694,899	1,479,978	(214,921)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	681,566	681,566	681,564	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,330,630</b>	<b>3,207,370</b>	<b>6,259,541</b>	<b>3,052,171</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(40,466)	(111,425)	(163,934)	(52,509)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	7,656	7,656	216,465	208,809
<b>Total Transfers to/from Reserves</b>	<b>(32,810)</b>	<b>(103,769)</b>	<b>52,531</b>	<b>156,300</b>
<b>NET RESULT</b>	<b>5,699,458</b>	<b>5,197,210</b>	<b>4,302,630</b>	<b>(894,580)</b>

## 2019/20 Budget to Actuals Result

Service: Roads

Sub Service: Rural roads

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	(76,825)	(76,825)
Operating Grants & Contributions	(3,174,492)	(4,838,128)	(3,390,866)	1,447,262
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(3,174,492)</b>	<b>(4,838,128)</b>	<b>(3,467,691)</b>	<b>1,370,437</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,344,166	1,344,166	1,122,780	(221,386)
Other Employee Costs	0	0	0	0
Borrowing Costs	116,621	116,621	134,814	18,193
Materials	3,247,464	2,233,337	448,946	(1,784,391)
Contracts	739,068	914,070	513,155	(400,915)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	705,907	705,907
ABC Distribution	74,144	74,144	74,144	0
Internal Plant Hire	0	0	1,538,041	1,538,041
<b>Total Expenditure</b>	<b>5,521,463</b>	<b>4,682,338</b>	<b>4,537,788</b>	<b>(144,550)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>2,346,971</b>	<b>(155,790)</b>	<b>1,070,098</b>	<b>1,225,887</b>
Capital Grants & Contributions	(10,640,871)	(10,789,937)	(7,844,462)	2,945,475
<b>Operating Result for the Year</b>	<b>(8,293,900)</b>	<b>(10,945,727)</b>	<b>(6,774,365)</b>	<b>4,171,362</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	5,328,372	5,368,372	2,170,097	(3,198,275)
Capital Works - Upgrade	5,742,324	6,437,704	5,077,879	(1,359,825)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	3,673,188	4,260,913	4,236,077	(24,836)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	248,061	248,061	248,057	(3)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>14,991,945</b>	<b>16,315,050</b>	<b>11,732,110</b>	<b>(4,582,939)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(2,255,008)	(1,023,142)	(916,036)	107,106
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	131,484	131,484	169,982	38,498
<b>Total Transfers to/from Reserves</b>	<b>(2,123,524)</b>	<b>(891,658)</b>	<b>(746,054)</b>	<b>145,604</b>
<b>NET RESULT</b>	<b>4,574,521</b>	<b>4,477,665</b>	<b>4,211,691</b>	<b>(265,973)</b>

## 2019/20 Budget to Actuals Result

## Service: Roads

## Sub Service: Regional Roads

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(3,487,567)	(3,293,658)	(3,296,057)	(2,399)
Other Revenue	0	0	3,500	3,500
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(3,487,567)</b>	<b>(3,293,658)</b>	<b>(3,292,557)</b>	<b>1,101</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	537,320	537,320	515,460	(21,860)
Other Employee Costs	0	0	0	0
Borrowing Costs	23,351	23,351	28,496	5,145
Materials	1,372,116	1,574,145	478,781	(1,095,364)
Contracts	0	0	785,117	785,117
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	168	168
Other Operating Expenses	0	0	690	690
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	303,369	303,369
ABC Distribution	134,461	134,461	134,461	0
Internal Plant Hire	0	0	541,672	541,672
<b>Total Expenditure</b>	<b>2,067,248</b>	<b>2,269,277</b>	<b>2,788,214</b>	<b>518,937</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(1,420,319)</b>	<b>(1,024,381)</b>	<b>(504,343)</b>	<b>520,038</b>
Capital Grants & Contributions	(2,816,335)	(3,330,108)	(3,997,907)	(667,799)
<b>Operating Result for the Year</b>	<b>(4,236,654)</b>	<b>(4,354,489)</b>	<b>(4,502,250)</b>	<b>(147,761)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	2,945,320	3,306,684	3,986,361	679,677
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	1,919,148	2,415,537	1,900,530	(515,007)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	33,619	33,619	33,618	(0)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>4,898,087</b>	<b>5,755,839</b>	<b>5,920,509</b>	<b>164,670</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(449,899)	(887,800)	(303,752)	584,048
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(62,106)	0	62,106
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(449,899)</b>	<b>(949,906)</b>	<b>(303,752)</b>	<b>646,154</b>
<b>NET RESULT</b>	<b>211,534</b>	<b>451,445</b>	<b>1,114,507</b>	<b>663,063</b>

## 2019/20 Budget to Actuals Result

## Service: Roads

## Sub Service: State Roads

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(5,231,724)	(5,313,724)	(3,378,278)	1,935,446
Interest Income	(91,164)	(91,164)	(6,896)	84,268
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(555,910)	(555,910)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(5,322,888)</b>	<b>(5,404,888)</b>	<b>(3,941,084)</b>	<b>1,463,804</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	501,985	501,985	460,587	(41,398)
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	1,928,364	2,010,364	593,577	(1,416,788)
Contracts	0	0	1,725,161	1,725,161
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	56,076	56,076	729,840	673,764
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	303,705	303,705
<b>Total Expenditure</b>	<b>2,486,425</b>	<b>2,568,425</b>	<b>3,812,870</b>	<b>1,244,445</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(2,836,463)</b>	<b>(2,836,463)</b>	<b>(128,214)</b>	<b>2,708,249</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(2,836,463)</b>	<b>(2,836,463)</b>	<b>(128,214)</b>	<b>2,708,249</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	2,836,463	2,836,463	128,214	(2,708,249)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>2,836,463</b>	<b>2,836,463</b>	<b>128,214</b>	<b>(2,708,249)</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Bridges

Sub Service: Bridges

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(268,000)	(268,000)	(262,175)	5,825
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(268,000)</b>	<b>(268,000)</b>	<b>(262,175)</b>	<b>5,825</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	177,027	177,027	206,525	29,498
Other Employee Costs	0	0	0	0
Borrowing Costs	111,392	111,392	134,802	23,409
Materials	414,156	414,156	129,701	(284,455)
Contracts	74,256	74,256	188,465	114,209
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	137,055	137,055
ABC Distribution	25,215	25,215	25,215	0
Internal Plant Hire	0	0	106,706	106,706
<b>Total Expenditure</b>	<b>802,046</b>	<b>802,046</b>	<b>928,468</b>	<b>126,422</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>534,046</b>	<b>534,046</b>	<b>666,293</b>	<b>132,247</b>
Capital Grants & Contributions	(881,846)	(1,919,038)	(945,035)	974,003
<b>Operating Result for the Year</b>	<b>(347,800)</b>	<b>(1,384,992)</b>	<b>(278,742)</b>	<b>1,106,249</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	1,491,816	2,588,816	1,550,270	(1,038,546)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	183,484	183,484	183,481	(3)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,675,300</b>	<b>2,772,300</b>	<b>1,733,751</b>	<b>(1,038,549)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(59,808)	(463,188)	(403,380)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	216,772	216,772
S64 / S94 Contribution Reserves	(377,934)	(377,934)	(88,555)	289,379
<b>Total Transfers to/from Reserves</b>	<b>(377,934)</b>	<b>(437,742)</b>	<b>(334,971)</b>	<b>102,771</b>
<b>NET RESULT</b>	<b>949,567</b>	<b>949,567</b>	<b>1,120,038</b>	<b>170,471</b>

## 2019/20 Budget to Actuals Result

Service: Footpaths & Cycleways

Sub Service: Footpaths and Cycleways

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	66,846	66,846	60,577	(6,269)
Other Employee Costs	0	0	0	0
Borrowing Costs	39,526	39,526	46,647	7,120
Materials	139,572	149,572	53,927	(95,645)
Contracts	25,728	25,728	38,178	12,450
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	41,167	41,167
ABC Distribution	10,333	10,333	10,333	0
Internal Plant Hire	0	0	35,705	35,705
<b>Total Expenditure</b>	<b>282,005</b>	<b>292,005</b>	<b>286,535</b>	<b>(5,470)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>282,005</b>	<b>292,005</b>	<b>286,535</b>	<b>(5,470)</b>
Capital Grants & Contributions	0	0	(152,749)	(152,749)
<b>Operating Result for the Year</b>	<b>282,005</b>	<b>292,005</b>	<b>133,786</b>	<b>(158,219)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	223,008	0	0	0
Capital Works - Upgrade	42,504	0	286,753	286,753
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	45,996	46,206	47,836	1,630
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	75,687	75,687	75,686	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>387,195</b>	<b>121,893</b>	<b>410,275</b>	<b>288,382</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(261,500)	(46,210)	(47,836)	(1,626)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(261,500)</b>	<b>(46,210)</b>	<b>(47,836)</b>	<b>(1,626)</b>
<b>NET RESULT</b>	<b>407,700</b>	<b>367,688</b>	<b>496,224</b>	<b>128,536</b>

## 2019/20 Budget to Actuals Result

Service: Wharves &amp; Jetties

Sub Service: Wharves and Jetties

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	15,663	15,663	26,846	11,183
Other Employee Costs	0	0	0	0
Borrowing Costs	23,192	23,192	27,224	4,032
Materials	46,537	44,836	16,539	(28,297)
Contracts	0	26,257	12,583	(13,674)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	3,984	3,984	3,506	(478)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	14,676	4,676	3,019	(1,657)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	3,684	3,684	19,165	15,481
ABC Distribution	5,667	5,667	5,667	0
Internal Plant Hire	7,800	7,800	8,466	666
<b>Total Expenditure</b>	<b>121,203</b>	<b>135,759</b>	<b>123,016</b>	<b>(12,743)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>121,203</b>	<b>135,759</b>	<b>123,016</b>	<b>(12,743)</b>
Capital Grants & Contributions	0	(24,556)	(138,654)	(114,098)
<b>Operating Result for the Year</b>	<b>121,203</b>	<b>111,203</b>	<b>(15,637)</b>	<b>(126,840)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	142,533	142,533
Capital Works - Upgrade	54,996	54,996	17,379	(37,617)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	40,950	40,950	40,949	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>95,946</b>	<b>95,946</b>	<b>200,860</b>	<b>104,914</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	(55,000)	(55,000)	(21,258)	33,742
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(55,000)</b>	<b>(55,000)</b>	<b>(21,258)</b>	<b>33,742</b>
<b>NET RESULT</b>	<b>162,149</b>	<b>152,149</b>	<b>163,965</b>	<b>11,816</b>



## 2019/20 Budget to Actuals Result

Service: Bus Shelters

Sub Service: Bus Shelters

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	(1,538)	(1,538)
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>(1,538)</b>	<b>(1,538)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	5,772	5,772
Other Employee Costs	0	0	0	0
Borrowing Costs	2,824	2,824	3,129	305
Materials	24,000	24,000	12,759	(11,241)
Contracts	3,060	3,060	455	(2,605)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	1,739	1,739
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	1,856	1,856
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	4,009	4,009
ABC Distribution	251	251	251	0
Internal Plant Hire	0	0	2,090	2,090
<b>Total Expenditure</b>	<b>30,135</b>	<b>30,135</b>	<b>32,061</b>	<b>1,926</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>30,135</b>	<b>30,135</b>	<b>30,523</b>	<b>388</b>
Capital Grants & Contributions	0	0	(30,348)	(30,348)
<b>Operating Result for the Year</b>	<b>30,135</b>	<b>30,135</b>	<b>175</b>	<b>(29,960)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	30,000	54,177	24,177
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	6,286	6,286	6,285	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>6,286</b>	<b>36,286</b>	<b>60,462</b>	<b>24,175</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(7,000)	(2,706)	4,294
External Reserves	0	0	0	0
Unspent Loans	0	(23,000)	(21,123)	1,877
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	1,538	1,538
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(30,000)</b>	<b>(22,291)</b>	<b>7,709</b>
<b>NET RESULT</b>	<b>36,421</b>	<b>36,421</b>	<b>38,346</b>	<b>1,924</b>

## 2019/20 Budget to Actuals Result

Service: Street Lighting

Sub Service: Street Lighting

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(101,904)	(101,904)	(106,000)	(4,096)
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(101,904)</b>	<b>(101,904)</b>	<b>(106,000)</b>	<b>(4,096)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	1,826	1,826	1,970	144
Materials	0	0	464	464
Contracts	5,124	5,124	920,574	915,450
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	509,892	509,892	435,509	(74,383)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	1,967	1,967	1,967	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>518,809</b>	<b>518,809</b>	<b>1,360,485</b>	<b>841,676</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>416,905</b>	<b>416,905</b>	<b>1,254,485</b>	<b>837,580</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>416,905</b>	<b>416,905</b>	<b>1,254,485</b>	<b>837,580</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	780,000	980,114	0	(980,114)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	4,431	4,431	4,430	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>784,431</b>	<b>984,545</b>	<b>4,430</b>	<b>(980,115)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(780,000)	(980,114)	(920,574)	59,540
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(780,000)</b>	<b>(980,114)</b>	<b>(920,574)</b>	<b>59,540</b>
<b>NET RESULT</b>	<b>421,336</b>	<b>421,336</b>	<b>338,341</b>	<b>(82,995)</b>

**2019/20 Budget to Actuals Result**

Service: Floodplain Infrastructure &amp; Operation

Sub Service: Floodplain Infrastructure &amp; Operation

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(91,200)	(91,200)	(143,200)	(52,000)
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(91,200)</b>	<b>(91,200)</b>	<b>(143,200)</b>	<b>(52,000)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	337,866	336,700	426,957	90,257
Other Employee Costs	5,232	2,782	711	(2,071)
Borrowing Costs	61,039	61,039	68,551	7,512
Materials	495,924	495,924	71,980	(423,944)
Contracts	165,032	125,032	285,682	160,650
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	528	528	157	(371)
Other Operating Expenses	1,152	0	10,153	10,153
Subscriptions & Memberships	0	0	1,591	1,591
Internal Expenses	27,000	27,000	207,280	180,280
ABC Distribution	148,283	148,283	148,283	0
Internal Plant Hire	0	0	79,536	79,536
<b>Total Expenditure</b>	<b>1,242,056</b>	<b>1,197,288</b>	<b>1,300,881</b>	<b>103,593</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>1,150,856</b>	<b>1,106,088</b>	<b>1,157,681</b>	<b>51,593</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>1,150,856</b>	<b>1,106,088</b>	<b>1,157,681</b>	<b>51,593</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	28,163	28,000	(163)
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	381,492	456,492	345,359	(111,133)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	296,054	296,054	296,053	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>677,546</b>	<b>780,709</b>	<b>669,412</b>	<b>(111,297)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(75,000)	(47,005)	27,995
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(28,163)	(28,000)	163
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(103,163)</b>	<b>(75,005)</b>	<b>28,158</b>
<b>NET RESULT</b>	<b>1,828,402</b>	<b>1,783,634</b>	<b>1,752,088</b>	<b>(31,546)</b>

## 2019/20 Budget to Actuals Result

Service: Airports

Sub Service: Regional Airport

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(133,308)	(106,641)	(126,559)	(19,918)
Interest Income	0	0	0	0
Operating Grants & Contributions	(29,700)	(29,700)	(24,790)	4,910
Other Revenue	(11,088)	(11,088)	(14,727)	(3,639)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(13,152)	(13,152)	0	13,152
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(187,248)</b>	<b>(160,581)</b>	<b>(166,077)</b>	<b>(5,496)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	102,826	102,335	161,319	58,984
Other Employee Costs	1,572	772	12,058	11,286
Borrowing Costs	28,624	28,624	28,312	(312)
Materials	89,400	55,400	12,278	(43,122)
Contracts	95,100	95,100	37,870	(57,230)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	3,144	3,144	2,420	(724)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	12,300	0	0	0
Other Operating Expenses	11,436	10,908	16,900	5,992
Subscriptions & Memberships	204	204	2,153	1,949
Internal Expenses	17,304	17,304	25,889	8,585
ABC Distribution	19,472	19,472	19,472	0
Internal Plant Hire	23,808	23,808	13,999	(9,809)
<b>Total Expenditure</b>	<b>405,190</b>	<b>357,071</b>	<b>332,670</b>	<b>(24,401)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>217,942</b>	<b>196,490</b>	<b>166,594</b>	<b>(29,896)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>217,942</b>	<b>196,490</b>	<b>166,594</b>	<b>(29,896)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	1,333	1,333
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	65,774	65,774
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	110,131	110,131	110,130	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>110,131</b>	<b>110,131</b>	<b>177,237</b>	<b>67,106</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>328,073</b>	<b>306,621</b>	<b>343,830</b>	<b>37,209</b>

## 2019/20 Budget to Actuals Result

Service: Internal Road Services

Sub Service: Quarries

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(704,000)	(704,000)	(350,134)	353,866
Interest Income	0	0	(8,222)	(8,222)
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(704,000)</b>	<b>(704,000)</b>	<b>(358,356)</b>	<b>345,644</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	132,437	131,906	100,493	(31,413)
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	144,480	144,480	285,177	140,697
Contracts	258,192	258,192	43,658	(214,534)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	40	40
Subscriptions & Memberships	0	0	0	0
Internal Expenses	34,152	34,152	57,865	23,713
ABC Distribution	6,604	6,604	6,604	0
Internal Plant Hire	0	0	572	572
<b>Total Expenditure</b>	<b>575,865</b>	<b>575,334</b>	<b>494,410</b>	<b>(80,924)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(128,135)</b>	<b>(128,666)</b>	<b>136,054</b>	<b>264,720</b>
Capital Grants & Contributions	(13,296)	(13,296)	(9,958)	3,338
<b>Operating Result for the Year</b>	<b>(141,431)</b>	<b>(141,962)</b>	<b>126,096</b>	<b>268,058</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	300,000	543,660	71,847	(471,813)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>300,000</b>	<b>543,660</b>	<b>71,847</b>	<b>(471,813)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(171,865)	(414,994)	(207,901)	207,093
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	13,296	13,296	9,958	(3,338)
<b>Total Transfers to/from Reserves</b>	<b>(158,569)</b>	<b>(401,698)</b>	<b>(197,943)</b>	<b>203,755</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Internal Road Services

Sub Service: Depot Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(457,988)	(457,988)	(457,988)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(457,988)</b>	<b>(457,988)</b>	<b>(457,988)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	12,734	12,734	21,462	8,728
Other Employee Costs	0	0	2,882	2,882
Borrowing Costs	830	830	1,020	190
Materials	21,972	21,972	21,934	(38)
Contracts	246,876	246,876	148,150	(98,726)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	38,352	38,352	11,475	(26,877)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	9,828	0	0	0
Other Operating Expenses	82,668	66,348	54,471	(11,877)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	43,584	43,584	94,206	50,622
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	1,846	1,846
<b>Total Expenditure</b>	<b>456,844</b>	<b>430,696</b>	<b>357,444</b>	<b>(73,252)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(1,144)</b>	<b>(27,292)</b>	<b>(100,544)</b>	<b>(73,252)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(1,144)</b>	<b>(27,292)</b>	<b>(100,544)</b>	<b>(73,252)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	23,442	23,442
Capital Works - Upgrade	0	0	3,400	3,400
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	95,004	95,004	18,921	(76,083)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,144	1,144	1,144	(0)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>96,148</b>	<b>96,148</b>	<b>46,907</b>	<b>(49,241)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	40,340	40,340
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>40,340</b>	<b>40,340</b>
<b>NET RESULT</b>	<b>95,004</b>	<b>68,856</b>	<b>(13,297)</b>	<b>(82,153)</b>

**2019/20 Budget to Actuals Result**

Service: Internal Road Services

Sub Service: Heavy Plant and Workshops

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	(285,132)	(285,132)	0	285,132
Operating Grants & Contributions	0	0	0	0
Other Revenue	(119,796)	(119,796)	(293,343)	(173,547)
Net Gains from Disposal of Assets	(1,029,681)	(1,029,681)	(1,117,295)	(87,614)
Internal Income	(194,604)	(194,604)	(181,433)	13,171
ABC Recovery	0	0	0	0
Internal Plant Hire	(7,299,996)	(7,299,996)	(7,753,236)	(453,240)
<b>Total Income</b>	<b>(8,929,209)</b>	<b>(8,929,209)</b>	<b>(9,345,307)</b>	<b>(416,098)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	604,573	604,037	548,623	(55,414)
Other Employee Costs	1,044	494	0	(494)
Borrowing Costs	0	0	0	0
Materials	2,948,772	2,948,772	2,858,337	(90,435)
Contracts	364,752	364,752	378,865	14,113
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	315,156	315,156	0	(315,156)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	1,044	0	2,675	2,675
Other Operating Expenses	624	0	167	167
Subscriptions & Memberships	1,836	1,836	1,250	(586)
Internal Expenses	113,472	113,472	434,515	321,043
ABC Distribution	306,467	306,467	306,467	0
Internal Plant Hire	54,996	54,996	180	(54,816)
<b>Total Expenditure</b>	<b>4,712,736</b>	<b>4,709,982</b>	<b>4,531,079</b>	<b>(178,903)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(4,216,473)</b>	<b>(4,219,227)</b>	<b>(4,814,229)</b>	<b>(595,002)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(4,216,473)</b>	<b>(4,219,227)</b>	<b>(4,814,229)</b>	<b>(595,002)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	5,779,248	7,239,936	4,557,751	(2,682,185)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>5,779,248</b>	<b>7,239,936</b>	<b>4,557,751</b>	<b>(2,682,185)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(2,616,043)	(3,047,050)	(469,377)	2,577,673
External Reserves	23,822	23,822	725,854	702,032
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(2,592,221)</b>	<b>(3,023,228)</b>	<b>256,478</b>	<b>3,279,706</b>
<b>NET RESULT</b>	<b>(1,029,446)</b>	<b>(2,519)</b>	<b>(0)</b>	<b>2,519</b>



**2019/20 Budget to Actuals Result**

Service: Civil &amp; Works Administration

Sub Service: Operational Administration

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(193,392)	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(193,392)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	2,779,477	2,588,169	2,702,380	114,211
Other Employee Costs	20,952	20,452	15,452	(5,000)
Borrowing Costs	0	0	0	0
Materials	292,056	92,528	15,034	(77,494)
Contracts	45,108	45,108	158,724	113,616
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	29,352	29,352	74,467	45,115
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	22,632	0	1,155	1,155
Other Operating Expenses	8,220	0	2,230	2,230
Subscriptions & Memberships	8,196	8,196	1,900	(6,296)
Internal Expenses	152,700	152,700	192,447	39,747
ABC Distribution	1,494,194	1,494,194	1,494,194	0
Internal Plant Hire	0	0	12,086	12,086
<b>Total Expenditure</b>	<b>4,852,887</b>	<b>4,430,699</b>	<b>4,670,068</b>	<b>239,369</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>4,659,495</b>	<b>4,430,699</b>	<b>4,670,068</b>	<b>239,369</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>4,659,495</b>	<b>4,430,699</b>	<b>4,670,068</b>	<b>239,369</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	2,870	2,870
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>2,870</b>	<b>2,870</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>4,659,495</b>	<b>4,430,699</b>	<b>4,672,938</b>	<b>242,239</b>

## 2019/20 Budget to Actuals Result

Service: Civil & Works Administration

Sub Service: Roads Ancillary

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(29,040)	(29,040)	(24,431)	4,609
General User Fees	(6,096)	(6,096)	(54,585)	(48,489)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(31,668)	(31,668)	(31,489)	179
Net Gains from Disposal of Assets	0	0	(8,000)	(8,000)
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(66,804)</b>	<b>(66,804)</b>	<b>(118,504)</b>	<b>(51,700)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	15	15
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	1,503	1,503
Contracts	65,506	65,506	20,754	(44,752)
Consultancies	0	0	0	0
Legal Expenses	0	0	11,945	11,945
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	15	15
Other Operating Expenses	0	0	959	959
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	2,169	2,169
ABC Distribution	1,298	1,298	1,298	0
Internal Plant Hire	0	0	9	9
<b>Total Expenditure</b>	<b>66,804</b>	<b>66,804</b>	<b>38,666</b>	<b>(28,138)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>0</b>	<b>(79,838)</b>	<b>(79,838)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>0</b>	<b>0</b>	<b>(79,838)</b>	<b>(79,838)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	869	869
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>869</b>	<b>869</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	(13,400)	(13,400)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>(13,400)</b>	<b>(13,400)</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>(92,370)</b>	<b>(92,370)</b>

**2019/20 Budget to Actuals Result**

Service: Emergency Services and Natural Disasters

Sub Service: Natural Disaster Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	(120,000)	(173,326)	(53,326)
Other Revenue	0	0	(4,272)	(4,272)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>(120,000)</b>	<b>(177,598)</b>	<b>(57,598)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	3,938	3,938	18,584	14,646
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	33,684	153,684	86,714	(66,970)
Contracts	0	126,500	95,794	(30,706)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	2,000	11,591	9,591
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	1,317	1,317
Subscriptions & Memberships	0	0	0	0
Internal Expenses	13,500	13,500	1,500	(12,000)
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>51,122</b>	<b>299,622</b>	<b>215,500</b>	<b>(84,122)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>51,122</b>	<b>179,622</b>	<b>37,902</b>	<b>(141,720)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>51,122</b>	<b>179,622</b>	<b>37,902</b>	<b>(141,720)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>51,122</b>	<b>179,622</b>	<b>37,902</b>	<b>(141,720)</b>

**2019/20 Budget to Actuals Result**

Service: Emergency Services and Natural Disasters

Sub Service: Natural Disaster Response - Roads

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	(2,946,484)	(2,946,484)
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>(2,946,484)</b>	<b>(2,946,484)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	36,030	36,030
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	(331,194)	(331,194)
Contracts	0	0	2,025,531	2,025,531
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	10,998	10,998
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	28,239	28,239
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>1,769,604</b>	<b>1,769,604</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>0</b>	<b>(1,176,879)</b>	<b>(1,176,879)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>0</b>	<b>0</b>	<b>(1,176,879)</b>	<b>(1,176,879)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	1,608,439	1,608,439
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>1,608,439</b>	<b>1,608,439</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>431,559</b>	<b>431,559</b>

**2019/20 Budget to Actuals Result**

Service: Emergency Services and Natural Disasters

Sub Service: Natural Disaster Response - Floodplain

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	(7,281,046)	(7,281,046)
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>(7,281,046)</b>	<b>(7,281,046)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	66,018	66,018
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	1,900,627	1,900,627
Contracts	0	1,381,688	4,501,542	3,119,854
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	935,699	935,699
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	43,792	43,792
<b>Total Expenditure</b>	<b>0</b>	<b>1,381,688</b>	<b>7,447,679</b>	<b>6,065,991</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>1,381,688</b>	<b>166,633</b>	<b>(1,215,055)</b>
Capital Grants & Contributions	0	(1,381,688)	0	1,381,688
<b>Operating Result for the Year</b>	<b>0</b>	<b>0</b>	<b>166,633</b>	<b>166,633</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	(90,442)	(90,442)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>(90,442)</b>	<b>(90,442)</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>76,191</b>	<b>76,191</b>

**2019/20 Budget to Actuals Result**

Service: Emergency Services and Natural Disasters

Sub Service: SES Operations and Emergency

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	1,569	1,569	1,928	359
Materials	13,800	13,800	5,440	(8,360)
Contracts	0	9,996	113	(9,884)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	12,576	12,576	8,087	(4,489)
Donations, Contributions & Taxes	80,232	80,232	68,121	(12,111)
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	846	846
Subscriptions & Memberships	0	0	0	0
Internal Expenses	10,536	10,536	18,660	8,124
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>118,713</b>	<b>128,709</b>	<b>103,194</b>	<b>(25,515)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>118,713</b>	<b>128,709</b>	<b>103,194</b>	<b>(25,515)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>118,713</b>	<b>128,709</b>	<b>103,194</b>	<b>(25,515)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	129,688	139,183	9,495
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	9,996	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	2,162	2,162	2,162	(0)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>12,158</b>	<b>131,850</b>	<b>141,344</b>	<b>9,494</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(10,000)	(139,688)	(129,688)	10,000
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(10,000)</b>	<b>(139,688)</b>	<b>(129,688)</b>	<b>10,000</b>
<b>NET RESULT</b>	<b>120,871</b>	<b>120,871</b>	<b>114,850</b>	<b>(6,021)</b>

## 2019/20 Budget to Actuals Result

Service: Emergency Services and Natural Disasters

Sub Service: RFS Operations and Emergency

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(648,468)	(597,320)	(1,067,588)	(470,268)
Other Revenue	0	0	(57,012)	(57,012)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(648,468)</b>	<b>(597,320)</b>	<b>(1,124,600)</b>	<b>(527,280)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,559	1,559	87,521	85,962
Other Employee Costs	11,268	15,000	16,359	1,359
Borrowing Costs	0	0	0	0
Materials	461,736	457,806	607,288	149,482
Contracts	0	12,700	289,129	276,429
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	30,000	23,500	19,612	(3,888)
Donations, Contributions & Taxes	1,091,280	914,492	926,604	12,112
Administration Expenses	17,148	10,250	1,264	(8,986)
Other Operating Expenses	110,328	105,380	82,674	(22,706)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	8,232	8,232	15,535	7,303
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	57,806	57,806
<b>Total Expenditure</b>	<b>1,731,551</b>	<b>1,548,919</b>	<b>2,103,792</b>	<b>554,873</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>1,083,083</b>	<b>951,599</b>	<b>979,192</b>	<b>27,593</b>
Capital Grants & Contributions	(432,000)	(483,396)	(265,050)	218,346
<b>Operating Result for the Year</b>	<b>651,083</b>	<b>468,203</b>	<b>714,142</b>	<b>245,939</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	28,900	28,900
Capital Works - Upgrade	0	53,733	198,488	144,754
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>53,733</b>	<b>227,388</b>	<b>173,654</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(10,000)	5,260	15,260
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(2,337)	0	2,337
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(12,337)</b>	<b>5,260</b>	<b>17,597</b>
<b>NET RESULT</b>	<b>651,083</b>	<b>509,599</b>	<b>946,790</b>	<b>437,191</b>



## 2019/20 Budget to Actuals Result

Service: Parks & Open Spaces

Sub Service: Parks and Open Spaces

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(2,820)	(2,820)	(8,410)	(5,590)
Interest Income	0	0	1,352	1,352
Operating Grants & Contributions	0	0	0	0
Other Revenue	(52,488)	(52,488)	(7,951)	44,537
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	(1,022,000)	(1,179,614)	(157,614)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(55,308)</b>	<b>(1,077,308)</b>	<b>(1,194,624)</b>	<b>(117,316)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,501,759	1,498,610	1,395,716	(102,894)
Other Employee Costs	4,800	4,800	5,724	924
Borrowing Costs	24,282	24,282	27,125	2,843
Materials	111,396	111,396	139,723	28,327
Contracts	263,964	1,445,527	519,853	(925,674)
Consultancies	0	0	0	0
Legal Expenses	492	492	0	(492)
Insurance Expenses	29,220	29,220	41,297	12,077
Donations, Contributions & Taxes	0	0	504	504
Administration Expenses	3,060	2,412	157	(2,255)
Other Operating Expenses	99,900	86,508	80,247	(6,261)
Subscriptions & Memberships	2,676	2,676	3,261	585
Internal Expenses	690,652	690,652	959,228	268,576
ABC Distribution	557,504	557,504	557,504	0
Internal Plant Hire	617,112	617,112	411,675	(205,437)
<b>Total Expenditure</b>	<b>3,906,817</b>	<b>5,071,191</b>	<b>4,142,014</b>	<b>(929,177)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>3,851,509</b>	<b>3,993,883</b>	<b>2,947,391</b>	<b>(1,046,492)</b>
Capital Grants & Contributions	(197,736)	(402,736)	(506,857)	(104,121)
<b>Operating Result for the Year</b>	<b>3,653,773</b>	<b>3,591,147</b>	<b>2,440,534</b>	<b>(1,150,613)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	1,000,000	1,024,999	932,301	(92,698)
Capital Works - Upgrade	0	1,276,717	1,222,612	(54,105)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	865,644	734,203	305,240	(428,963)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	52,492	52,492	52,484	(8)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,918,136</b>	<b>3,088,411</b>	<b>2,512,637</b>	<b>(575,774)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(482,445)	(182,735)	299,710
External Reserves	(1,342,423)	(1,342,423)	(327,413)	1,015,010
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(322,866)	(289,376)	33,490
S64 / S94 Contribution Reserves	(802,264)	(1,329,764)	(1,030,793)	298,971
<b>Total Transfers to/from Reserves</b>	<b>(2,144,687)</b>	<b>(3,477,498)</b>	<b>(1,830,318)</b>	<b>1,647,180</b>
<b>NET RESULT</b>	<b>3,427,222</b>	<b>3,202,060</b>	<b>3,122,853</b>	<b>(79,207)</b>

## 2019/20 Budget to Actuals Result

Service: Sporting Facilities

Sub Service: Sporting Facilities

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	(553)	(553)
General User Fees	(167,232)	(167,232)	(80,751)	86,481
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(227,736)	(227,736)	(217,931)	9,805
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(532,500)	(863,900)	(863,900)	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(927,468)</b>	<b>(1,258,868)</b>	<b>(1,163,135)</b>	<b>95,733</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	248,495	248,495	254,621	6,126
Other Employee Costs	0	0	0	0
Borrowing Costs	63,195	63,195	74,849	11,654
Materials	139,104	173,191	148,762	(24,429)
Contracts	539,200	812,756	672,481	(140,275)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	76,392	76,392	103,045	26,653
Donations, Contributions & Taxes	7,884	7,884	0	(7,884)
Administration Expenses	1,128	0	157	157
Other Operating Expenses	96,216	92,136	56,396	(35,740)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	184,572	184,572	382,052	197,480
ABC Distribution	53,644	53,644	53,644	0
Internal Plant Hire	270,972	270,972	284,835	13,863
<b>Total Expenditure</b>	<b>1,680,802</b>	<b>1,983,237</b>	<b>2,030,843</b>	<b>47,606</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>753,334</b>	<b>724,369</b>	<b>867,708</b>	<b>143,339</b>
Capital Grants & Contributions	(500,000)	(1,565,414)	(1,162,720)	402,694
<b>Operating Result for the Year</b>	<b>253,334</b>	<b>(841,045)</b>	<b>(295,012)</b>	<b>546,033</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	392,004	85,876	34,738	(51,138)
Capital Works - Upgrade	80,004	3,322,647	2,347,771	(974,876)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	1,444,212	1,063,445	866,689	(196,756)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	106,879	106,879	106,874	(4)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>2,023,099</b>	<b>4,578,847</b>	<b>3,356,072</b>	<b>(1,222,775)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(144,991)	(299,240)	(120,372)	178,868
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(1,008,370)	(606,374)	401,996
S64 / S94 Contribution Reserves	(199,234)	(704,736)	(410,740)	293,996
<b>Total Transfers to/from Reserves</b>	<b>(344,225)</b>	<b>(2,012,346)</b>	<b>(1,137,485)</b>	<b>874,861</b>
<b>NET RESULT</b>	<b>1,932,208</b>	<b>1,725,456</b>	<b>1,923,575</b>	<b>198,119</b>

## 2019/20 Budget to Actuals Result

Service: Beaches

Sub Service: Beach Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(12,540)	(12,540)	(8,812)	3,728
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(341,100)	(341,100)	(323,513)	17,587
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(353,640)</b>	<b>(353,640)</b>	<b>(332,325)</b>	<b>21,315</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	9,756	9,756	85	(9,671)
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	609	609
Contracts	311,299	311,299	326,153	14,854
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	30,588	30,588	43,261	12,673
Administration Expenses	0	0	157	157
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	1,997	1,997	1,997	0
Internal Plant Hire	0	0	53	53
<b>Total Expenditure</b>	<b>353,640</b>	<b>353,640</b>	<b>372,314</b>	<b>18,674</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>0</b>	<b>39,990</b>	<b>39,990</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>0</b>	<b>0</b>	<b>39,990</b>	<b>39,990</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>39,990</b>	<b>39,990</b>

## 2019/20 Budget to Actuals Result

## Service: Cemeteries

## Sub Service: Cemeteries

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(584,016)	(584,016)	(585,050)	(1,034)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	(1,789)	(1,789)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(584,016)</b>	<b>(584,016)</b>	<b>(586,839)</b>	<b>(2,823)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	318,073	316,516	252,829	(63,687)
Other Employee Costs	0	0	0	0
Borrowing Costs	414	414	406	(8)
Materials	66,816	66,816	57,785	(9,031)
Contracts	81,984	81,984	77,992	(3,992)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	736	736
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	85	85
Subscriptions & Memberships	0	0	0	0
Internal Expenses	58,944	58,944	86,096	27,152
ABC Distribution	41,914	41,914	41,914	0
Internal Plant Hire	35,004	35,004	20,898	(14,106)
<b>Total Expenditure</b>	<b>603,149</b>	<b>601,592</b>	<b>538,741</b>	<b>(62,851)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>19,133</b>	<b>17,576</b>	<b>(48,098)</b>	<b>(65,674)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>19,133</b>	<b>17,576</b>	<b>(48,098)</b>	<b>(65,674)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	35,004	35,004	14,405	(20,599)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,288	1,288	1,288	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>36,292</b>	<b>36,292</b>	<b>15,693</b>	<b>(20,599)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(35,000)	(35,000)	(14,405)	20,595
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>(14,405)</b>	<b>20,595</b>
<b>NET RESULT</b>	<b>20,425</b>	<b>18,868</b>	<b>(46,811)</b>	<b>(65,678)</b>

**2019/20 Budget to Actuals Result**

Service: Natural Resource Management

Sub Service: Catchment Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	(20,282)	(11,455)	8,827
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(99,612)	(99,612)	(89,392)	10,220
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(99,612)</b>	<b>(119,894)</b>	<b>(100,847)</b>	<b>19,047</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	151,655	150,833	175,474	24,641
Other Employee Costs	0	0	1,591	1,591
Borrowing Costs	1,929	1,929	1,894	(35)
Materials	9,996	0	81	81
Contracts	0	26,461	13,164	(13,297)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	13,500	13,500	72,591	59,091
ABC Distribution	22,388	22,388	22,388	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>199,468</b>	<b>215,111</b>	<b>287,182</b>	<b>72,071</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>99,856</b>	<b>95,217</b>	<b>186,335</b>	<b>91,118</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>99,856</b>	<b>95,217</b>	<b>186,335</b>	<b>91,118</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	6,010	6,010	6,010	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>6,010</b>	<b>6,010</b>	<b>6,010</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(6,179)	(63)	6,116
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(6,179)</b>	<b>(63)</b>	<b>6,116</b>
<b>NET RESULT</b>	<b>105,866</b>	<b>95,048</b>	<b>192,282</b>	<b>97,234</b>

**2019/20 Budget to Actuals Result**

Service: Natural Resource Management

Sub Service: Biodiversity

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	(85,766)	(85,766)
Operating Grants & Contributions	0	(194,123)	(167,831)	26,292
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(48,132)	(48,132)	(42,890)	5,242
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(48,132)</b>	<b>(242,255)</b>	<b>(296,488)</b>	<b>(54,233)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	296,047	294,440	366,653	72,213
Other Employee Costs	6,984	4,412	3,146	(1,266)
Borrowing Costs	0	0	0	0
Materials	150,000	150,000	14,331	(135,669)
Contracts	94,440	368,903	61,976	(306,927)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	3,300	5,701	2,401
Other Operating Expenses	0	0	107	107
Subscriptions & Memberships	0	0	0	0
Internal Expenses	15,996	15,996	88,491	72,495
ABC Distribution	37,450	37,450	37,450	0
Internal Plant Hire	0	0	1,940	1,940
<b>Total Expenditure</b>	<b>600,917</b>	<b>874,501</b>	<b>579,795</b>	<b>(294,706)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>552,785</b>	<b>632,246</b>	<b>283,307</b>	<b>(348,939)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>552,785</b>	<b>632,246</b>	<b>283,307</b>	<b>(348,939)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	125,458	0	(125,458)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>125,458</b>	<b>0</b>	<b>(125,458)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(83,417)	(87,332)	41,604	128,936
External Reserves	0	(125,458)	0	125,458
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(76,425)	(6,107)	70,318
S64 / S94 Contribution Reserves	0	(3,300)	(3,000)	300
<b>Total Transfers to/from Reserves</b>	<b>(83,417)</b>	<b>(292,515)</b>	<b>32,498</b>	<b>325,013</b>
<b>NET RESULT</b>	<b>469,368</b>	<b>465,189</b>	<b>315,805</b>	<b>(149,384)</b>

**2019/20 Budget to Actuals Result**

Service: Natural Resource Management

Sub Service: Weed Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(18,540)	(18,540)	(574)	17,966
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(243,084)	(288,084)	(371,709)	(83,625)
Other Revenue	0	0	(50)	(50)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(261,624)</b>	<b>(306,624)</b>	<b>(372,333)</b>	<b>(65,709)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	243,990	243,990	281,426	37,436
Other Employee Costs	576	286	10,702	10,416
Borrowing Costs	0	0	0	0
Materials	248,568	289,477	51,047	(238,430)
Contracts	39,708	187,115	57,072	(130,043)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	330	330
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	1,068	0	0	0
Other Operating Expenses	5,712	0	8,425	8,425
Subscriptions & Memberships	0	0	5,630	5,630
Internal Expenses	2,880	2,880	153,257	150,377
ABC Distribution	92,177	92,177	92,177	0
Internal Plant Hire	0	0	57,838	57,838
<b>Total Expenditure</b>	<b>634,679</b>	<b>815,925</b>	<b>717,904</b>	<b>(98,021)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>373,055</b>	<b>509,301</b>	<b>345,571</b>	<b>(163,730)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>373,055</b>	<b>509,301</b>	<b>345,571</b>	<b>(163,730)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	481	481
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>481</b>	<b>481</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(143,316)	(6,504)	136,812
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(143,316)</b>	<b>(6,504)</b>	<b>136,812</b>
<b>NET RESULT</b>	<b>373,055</b>	<b>365,985</b>	<b>339,548</b>	<b>(26,437)</b>



## 2019/20 Budget to Actuals Result

Service: Natural Resource Management

Sub Service: Bushfire Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(48,576)	(28,200)	(9,355)	18,845
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(31,236)	(31,236)	0	31,236
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(79,812)</b>	<b>(59,436)</b>	<b>(9,355)</b>	<b>50,081</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,133	1,133	6,790	5,657
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	39	39
Contracts	78,195	57,819	7,776	(50,043)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	484	484	484	0
Internal Plant Hire	0	0	9,902	9,902
<b>Total Expenditure</b>	<b>79,812</b>	<b>59,436</b>	<b>24,991</b>	<b>(34,445)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>0</b>	<b>15,636</b>	<b>15,636</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>0</b>	<b>0</b>	<b>15,636</b>	<b>15,636</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>15,636</b>	<b>15,636</b>

## 2019/20 Budget to Actuals Result

Service: Beaches

Sub Service: Coastal &amp; Estuary Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	(40,000)	0	40,000
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>(40,000)</b>	<b>0</b>	<b>40,000</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	45,000	330,000	69,105	(260,895)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	314	314
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>45,000</b>	<b>330,000</b>	<b>69,419</b>	<b>(260,581)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>45,000</b>	<b>290,000</b>	<b>69,419</b>	<b>(220,581)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>45,000</b>	<b>290,000</b>	<b>69,419</b>	<b>(220,581)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(125,000)	113,094	238,094
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(125,000)</b>	<b>113,094</b>	<b>238,094</b>
<b>NET RESULT</b>	<b>45,000</b>	<b>165,000</b>	<b>182,513</b>	<b>17,513</b>

## 2019/20 Budget to Actuals Result

Service: Urban Vegetation Management

Sub Service: Urban Vegetation Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	(956)	(956)
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>(956)</b>	<b>(956)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	574,426	574,426	537,355	(37,071)
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	52,716	52,716	90,758	38,042
Contracts	139,680	139,680	296,082	156,402
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	10,512	10,512	323,655	313,143
ABC Distribution	12,111	12,111	12,111	0
Internal Plant Hire	459,264	459,264	358,856	(100,408)
<b>Total Expenditure</b>	<b>1,248,709</b>	<b>1,248,709</b>	<b>1,618,816</b>	<b>370,107</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>1,248,709</b>	<b>1,248,709</b>	<b>1,617,861</b>	<b>369,152</b>
Capital Grants & Contributions	(684)	(684)	(797)	(113)
<b>Operating Result for the Year</b>	<b>1,248,025</b>	<b>1,248,025</b>	<b>1,617,064</b>	<b>369,039</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	69,996	69,996	0	(69,996)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>69,996</b>	<b>69,996</b>	<b>0</b>	<b>(69,996)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(70,000)	(70,000)	(70,000)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	684	684	1,030	346
<b>Total Transfers to/from Reserves</b>	<b>(69,316)</b>	<b>(69,316)</b>	<b>(68,970)</b>	<b>346</b>
<b>NET RESULT</b>	<b>1,248,705</b>	<b>1,248,705</b>	<b>1,548,094</b>	<b>299,389</b>

## 2019/20 Budget to Actuals Result

Service: Buildings, Properties & Leases

Sub Service: Administration Buildings

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	(5,104)	(5,104)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(607,332)	(607,332)	(607,332)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(607,332)</b>	<b>(607,332)</b>	<b>(612,436)</b>	<b>(5,104)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	10,560	10,560	15,862	5,302
Other Employee Costs	0	0	0	0
Borrowing Costs	3,632	3,632	4,346	714
Materials	25,596	25,596	33,630	8,034
Contracts	358,800	405,321	541,175	135,854
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	100,680	100,680	40,518	(60,162)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	198	198
Other Operating Expenses	161,760	156,760	124,510	(32,250)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	83,112	83,112	56,920	(26,192)
ABC Distribution	12,875	12,875	12,875	0
Internal Plant Hire	108	108	100	(8)
<b>Total Expenditure</b>	<b>757,123</b>	<b>798,644</b>	<b>830,134</b>	<b>31,490</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>149,791</b>	<b>191,312</b>	<b>217,698</b>	<b>26,386</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>149,791</b>	<b>191,312</b>	<b>217,698</b>	<b>26,386</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	500,004	500,004	348,744	(151,260)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	61,992	57,874	48,370	(9,504)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	5,861	5,861	5,859	(3)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>567,857</b>	<b>563,739</b>	<b>402,972</b>	<b>(160,767)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(500,000)	(500,000)	(378,969)	121,031
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>(378,969)</b>	<b>121,031</b>
<b>NET RESULT</b>	<b>217,648</b>	<b>255,051</b>	<b>241,701</b>	<b>(13,350)</b>

## 2019/20 Budget to Actuals Result

Service: Buildings, Properties &amp; Leases

Sub Service: Commercial and Residential Properties

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(309,864)	(309,864)	(221,394)	88,470
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(309,864)</b>	<b>(309,864)</b>	<b>(221,394)</b>	<b>88,470</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	52	52
Borrowing Costs	3,685	3,685	5,298	1,613
Materials	28,464	28,464	6,518	(21,946)
Contracts	27,720	44,584	60,516	15,932
Consultancies	0	0	0	0
Legal Expenses	0	0	1,680	1,680
Insurance Expenses	7,452	7,452	11,129	3,677
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	288	0	2,250	2,250
Other Operating Expenses	15,720	12,220	4,105	(8,115)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	37,476	37,476	7,158	(30,318)
ABC Distribution	4,803	4,803	4,803	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>125,608</b>	<b>138,684</b>	<b>103,509</b>	<b>(35,175)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(184,256)</b>	<b>(171,180)</b>	<b>(117,885)</b>	<b>53,295</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(184,256)</b>	<b>(171,180)</b>	<b>(117,885)</b>	<b>53,295</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	5,079	5,079	7,310	2,231
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>5,079</b>	<b>5,079</b>	<b>7,310</b>	<b>2,231</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(179,177)</b>	<b>(166,101)</b>	<b>(110,575)</b>	<b>55,526</b>

## 2019/20 Budget to Actuals Result

Service: Buildings, Properties & Leases

Sub Service: Property Leases

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	(1,797)	(1,797)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	(13,441)	(13,441)
Other Revenue	(209,536)	(209,536)	(149,164)	60,372
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(209,536)</b>	<b>(209,536)</b>	<b>(164,402)</b>	<b>45,134</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	61	61
Other Employee Costs	0	0	41	41
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	1,800	1,800
Consultancies	0	0	0	0
Legal Expenses	0	0	6,624	6,624
Insurance Expenses	0	0	11,267	11,267
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	3,696	3,696	5,709	2,013
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	2,042	2,042
ABC Distribution	724	724	724	0
Internal Plant Hire	0	0	69	69
<b>Total Expenditure</b>	<b>4,420</b>	<b>4,420</b>	<b>28,336</b>	<b>23,916</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(205,116)</b>	<b>(205,116)</b>	<b>(136,067)</b>	<b>69,049</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(205,116)</b>	<b>(205,116)</b>	<b>(136,067)</b>	<b>69,049</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(205,116)</b>	<b>(205,116)</b>	<b>(136,067)</b>	<b>69,049</b>

## 2019/20 Budget to Actuals Result

Service: Buildings, Properties & Leases

Sub Service: Public Halls

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(18,240)	(1,051,208)	(890,287)	160,921
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(18,240)</b>	<b>(1,051,208)</b>	<b>(890,287)</b>	<b>160,921</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	15,636	15,636
Other Employee Costs	0	0	0	0
Borrowing Costs	4,878	4,878	5,728	850
Materials	60,000	72,010	16,753	(55,257)
Contracts	88,640	202,434	89,028	(113,406)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	42,888	42,888	25,253	(17,635)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	8,088	8,088	16,503	8,415
Subscriptions & Memberships	0	0	0	0
Internal Expenses	12,888	12,888	24,787	11,899
ABC Distribution	7,980	7,980	7,980	0
Internal Plant Hire	0	0	816	816
<b>Total Expenditure</b>	<b>225,362</b>	<b>351,166</b>	<b>202,485</b>	<b>(148,681)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>207,122</b>	<b>(700,042)</b>	<b>(687,803)</b>	<b>12,239</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>207,122</b>	<b>(700,042)</b>	<b>(687,803)</b>	<b>12,239</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	39,227	108,984	69,757
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	30,000	1,015,646	497,835	(517,811)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	8,580	8,580	8,577	(3)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>38,580</b>	<b>1,063,453</b>	<b>615,397</b>	<b>(448,056)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(4,606)	357,628	362,234
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(13,503)	(13,503)	(0)
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(18,109)</b>	<b>344,125</b>	<b>362,234</b>
<b>NET RESULT</b>	<b>245,702</b>	<b>345,302</b>	<b>271,719</b>	<b>(73,582)</b>



## 2019/20 Budget to Actuals Result

Service: Buildings, Properties & Leases

Sub Service: Buildings in Other Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	139	139
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(1,128)	(1,128)	0	1,128
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,128)</b>	<b>(1,128)</b>	<b>139</b>	<b>1,267</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	16,359	16,359	58,860	42,501
Other Employee Costs	0	0	1,308	1,308
Borrowing Costs	4,901	4,901	4,562	(339)
Materials	79,872	99,872	44,564	(55,308)
Contracts	273,600	375,081	619,817	244,736
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	87,360	87,360	34,864	(52,496)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	155,784	140,124	12,696	(127,428)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	43,632	43,632	54,860	11,228
ABC Distribution	25,612	25,612	25,612	0
Internal Plant Hire	0	0	8,621	8,621
<b>Total Expenditure</b>	<b>687,120</b>	<b>792,941</b>	<b>865,765</b>	<b>72,824</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>685,992</b>	<b>791,813</b>	<b>865,904</b>	<b>74,091</b>
Capital Grants & Contributions	0	(207,145)	(207,145)	0
<b>Operating Result for the Year</b>	<b>685,992</b>	<b>584,668</b>	<b>658,759</b>	<b>74,091</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	58,091	75,757	17,666
Capital Works - Upgrade	60,000	295,698	51,952	(243,746)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	46,008	40,024	22,250	(17,774)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	11,586	11,586	9,353	(2,233)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>117,594</b>	<b>405,399</b>	<b>159,313</b>	<b>(246,087)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(29,903)	(24,878)	5,025
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(86,644)	(78,414)	8,230
S64 / S94 Contribution Reserves	0	(20,450)	(19,479)	971
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(136,997)</b>	<b>(122,771)</b>	<b>14,226</b>
<b>NET RESULT</b>	<b>803,586</b>	<b>853,070</b>	<b>695,301</b>	<b>(157,769)</b>

## 2019/20 Budget to Actuals Result

Service: Buildings, Properties & Leases

Sub Service: Buildings Administration/Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(5,375)	(5,375)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>(5,375)</b>	<b>(5,375)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	460,378	457,838	513,067	55,229
Other Employee Costs	1,968	1,968	0	(1,968)
Borrowing Costs	0	0	0	0
Materials	0	0	1,597	1,597
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	161	161
Subscriptions & Memberships	0	0	0	0
Internal Expenses	43,896	43,896	38,265	(5,631)
ABC Distribution	102,861	102,861	102,861	0
Internal Plant Hire	0	0	404	404
<b>Total Expenditure</b>	<b>609,103</b>	<b>606,563</b>	<b>656,355</b>	<b>49,792</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>609,103</b>	<b>606,563</b>	<b>650,980</b>	<b>44,417</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>609,103</b>	<b>606,563</b>	<b>650,980</b>	<b>44,417</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	4,118	2,090	(2,028)
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>4,118</b>	<b>2,090</b>	<b>(2,028)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>609,103</b>	<b>610,681</b>	<b>653,070</b>	<b>42,389</b>

## 2019/20 Budget to Actuals Result

Service: Buildings, Properties &amp; Leases

Sub Service: Council Property Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	(540)	(540)
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>(540)</b>	<b>(540)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	297	297	364	67
Materials	1,632	1,632	0	(1,632)
Contracts	15,372	15,372	0	(15,372)
Consultancies	0	0	0	0
Legal Expenses	0	1,374	6,131	4,757
Insurance Expenses	0	0	2,063	2,063
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	3,100	3,100
Other Operating Expenses	0	0	448	448
Subscriptions & Memberships	0	0	0	0
Internal Expenses	23,592	23,592	26,756	3,164
ABC Distribution	1,092	1,092	1,092	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>41,985</b>	<b>43,359</b>	<b>39,954</b>	<b>(3,405)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>41,985</b>	<b>43,359</b>	<b>39,414</b>	<b>(3,945)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>41,985</b>	<b>43,359</b>	<b>39,414</b>	<b>(3,945)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	409	409	409	(0)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>409</b>	<b>409</b>	<b>409</b>	<b>(0)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(1,374)	(1,374)	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(1,374)</b>	<b>(1,374)</b>	<b>0</b>
<b>NET RESULT</b>	<b>42,394</b>	<b>42,394</b>	<b>38,449</b>	<b>(3,945)</b>

## 2019/20 Budget to Actuals Result

Service: Public Amenties

Sub Service: Public Amenities

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	153,301	153,301	165,921	12,620
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	34,884	34,884	40,763	5,879
Contracts	25,692	25,692	91,178	65,486
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	2,425	2,425
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	66,307	66,307
ABC Distribution	18,521	18,521	18,521	0
Internal Plant Hire	63,000	63,000	51,591	(11,409)
<b>Total Expenditure</b>	<b>295,398</b>	<b>295,398</b>	<b>436,706</b>	<b>141,308</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>295,398</b>	<b>295,398</b>	<b>436,706</b>	<b>141,308</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>295,398</b>	<b>295,398</b>	<b>436,706</b>	<b>141,308</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	180,000	279,100	241,689	(37,411)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	48,224	9,436	(38,787)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>180,000</b>	<b>327,324</b>	<b>251,126</b>	<b>(76,198)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(314,877)	(313,659)	1,217
External Reserves	0	(12,447)	0	12,447
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(327,324)</b>	<b>(313,659)</b>	<b>13,664</b>
<b>NET RESULT</b>	<b>475,398</b>	<b>295,398</b>	<b>374,173</b>	<b>78,775</b>

## 2019/20 Budget to Actuals Result

Service: Aquatic Facilities

Sub Service: Aquatic Facilities

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(279,012)	(279,012)	(280,950)	(1,938)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	(11,630)	(11,630)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	(65,000)	(65,000)	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(279,012)</b>	<b>(344,012)</b>	<b>(357,580)</b>	<b>(13,568)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	9,027	9,027	16,324	7,297
Other Employee Costs	0	0	248	248
Borrowing Costs	6,803	6,803	8,117	1,314
Materials	94,908	94,908	86,197	(8,711)
Contracts	1,254,780	1,319,780	1,241,166	(78,614)
Consultancies	0	0	0	0
Legal Expenses	0	0	700	700
Insurance Expenses	27,816	27,816	18,994	(8,822)
Donations, Contributions & Taxes	1,536	1,536	0	(1,536)
Administration Expenses	0	0	157	157
Other Operating Expenses	21,828	20,976	11,863	(9,113)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	133,860	133,860	143,418	9,558
ABC Distribution	14,442	14,442	14,442	0
Internal Plant Hire	0	0	1,949	1,949
<b>Total Expenditure</b>	<b>1,565,000</b>	<b>1,629,148</b>	<b>1,543,577</b>	<b>(85,571)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>1,285,988</b>	<b>1,285,136</b>	<b>1,185,997</b>	<b>(99,139)</b>
Capital Grants & Contributions	0	(70,070)	(70,070)	0
<b>Operating Result for the Year</b>	<b>1,285,988</b>	<b>1,215,066</b>	<b>1,115,927</b>	<b>(99,139)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	70,070	60,085	(9,985)
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	339,996	883,363	337,735	(545,628)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	11,088	11,088	11,086	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>351,084</b>	<b>964,521</b>	<b>408,906</b>	<b>(555,615)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(493,367)	18,628	511,995
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	9,985	9,985
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(493,367)</b>	<b>28,613</b>	<b>521,980</b>
<b>NET RESULT</b>	<b>1,637,072</b>	<b>1,686,220</b>	<b>1,553,446</b>	<b>(132,774)</b>

## 2019/20 Budget to Actuals Result

Service: Waste Management

Sub Service: Grafton Regional Landfill

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(4,223,004)	(5,223,004)	(6,613,989)	(1,390,985)
Interest Income	(139,788)	(139,788)	(183,197)	(43,409)
Operating Grants & Contributions	0	0	0	0
Other Revenue	(419,532)	(419,532)	(405,205)	14,327
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(2,538,148)	(2,538,148)	(3,649,663)	(1,111,515)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(7,320,472)</b>	<b>(8,320,472)</b>	<b>(10,852,053)</b>	<b>(2,531,581)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	511,280	508,478	643,660	135,182
Other Employee Costs	3,972	3,972	107	(3,865)
Borrowing Costs	25,903	25,903	31,837	5,934
Materials	45,000	45,000	32,095	(12,905)
Contracts	280,476	280,476	563,784	283,308
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	1,884	1,884	6,798	4,914
Donations, Contributions & Taxes	3,199,740	3,599,740	3,593,876	(5,864)
Administration Expenses	0	0	1,660	1,660
Other Operating Expenses	17,424	17,424	6,469	(10,955)
Subscriptions & Memberships	0	0	10,000	10,000
Internal Expenses	123,484	123,484	137,922	14,438
ABC Distribution	88,438	88,438	88,438	0
Internal Plant Hire	230,004	230,004	238,561	8,557
<b>Total Expenditure</b>	<b>4,527,605</b>	<b>4,924,803</b>	<b>5,355,207</b>	<b>430,404</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(2,792,867)</b>	<b>(3,395,669)</b>	<b>(5,496,846)</b>	<b>(2,101,177)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(2,792,867)</b>	<b>(3,395,669)</b>	<b>(5,496,846)</b>	<b>(2,101,177)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	197,600	91,138	(106,462)
Capital Works - Expansion	0	1,818,169	1,544,519	(273,650)
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	35,700	35,700	35,700	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>35,700</b>	<b>2,051,469</b>	<b>1,671,356</b>	<b>(380,113)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	2,757,167	1,344,200	3,825,490	2,481,290
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>2,757,167</b>	<b>1,344,200</b>	<b>3,825,490</b>	<b>2,481,290</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Waste Management

Sub Service: Domestic Waste Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	(7,084,152)	(7,084,152)	(7,076,909)	7,243
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	(78,132)	(78,132)	(82,243)	(4,111)
Operating Grants & Contributions	(196,224)	(196,224)	(197,442)	(1,218)
Other Revenue	0	0	(110,342)	(110,342)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(498,944)	(498,944)	(328,241)	170,703
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(7,857,452)</b>	<b>(7,857,452)</b>	<b>(7,795,176)</b>	<b>62,276</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	133,560	132,833	229,503	96,670
Other Employee Costs	0	0	0	0
Borrowing Costs	367,792	367,792	392,363	24,571
Materials	71,508	71,508	34,159	(37,349)
Contracts	4,368,888	4,368,888	4,207,439	(161,449)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	8,052	8,052	373	(7,679)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	24,792	15,000	12,503	(2,497)
Other Operating Expenses	75,060	1,284	11,786	10,502
Subscriptions & Memberships	46,056	46,056	(43,893)	(89,949)
Internal Expenses	1,756,792	1,756,792	1,617,306	(139,486)
ABC Distribution	327,646	327,646	327,646	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>7,180,146</b>	<b>7,095,851</b>	<b>6,789,186</b>	<b>(306,665)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(677,306)</b>	<b>(761,601)</b>	<b>(1,005,990)</b>	<b>(244,389)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(677,306)</b>	<b>(761,601)</b>	<b>(1,005,990)</b>	<b>(244,389)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	506,894	506,894	506,893	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>506,894</b>	<b>506,894</b>	<b>506,893</b>	<b>(1)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	170,412	254,707	499,097	244,390
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>170,412</b>	<b>254,707</b>	<b>499,097</b>	<b>244,390</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>



**2019/20 Budget to Actuals Result**

Service: Waste Management

Sub Service: Commercial Waste Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	(724,008)	(724,008)	(615,440)	108,568
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	(26,364)	(26,364)	(26,705)	(341)
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(71,004)	(71,004)	(90,366)	(19,362)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(821,376)</b>	<b>(821,376)</b>	<b>(732,511)</b>	<b>88,865</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	4,008	4,008	0	(4,008)
Contracts	198,540	198,540	139,680	(58,860)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	492,500	492,500	355,098	(137,402)
ABC Distribution	3,656	3,656	3,656	0
Internal Plant Hire	0	0	151	151
<b>Total Expenditure</b>	<b>698,704</b>	<b>698,704</b>	<b>498,585</b>	<b>(200,119)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(122,672)</b>	<b>(122,672)</b>	<b>(233,927)</b>	<b>(111,255)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(122,672)</b>	<b>(122,672)</b>	<b>(233,927)</b>	<b>(111,255)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	122,672	122,672	233,927	111,255
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>122,672</b>	<b>122,672</b>	<b>233,927</b>	<b>111,255</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Waste Management

Sub Service: Waste Transfer Stations and Other Waste

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	(1,354,812)	(1,354,812)	(1,551,528)	(196,716)
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(252,348)	(252,348)	(291,893)	(39,545)
Interest Income	0	0	0	0
Operating Grants & Contributions	(996)	(436,996)	0	436,996
Other Revenue	0	0	(2,539)	(2,539)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(8,880)	(8,880)	(7,808)	1,072
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,617,036)</b>	<b>(2,053,036)</b>	<b>(1,853,768)</b>	<b>199,268</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	508	508	3,329	2,821
Other Employee Costs	0	0	532	532
Borrowing Costs	11,333	11,333	11,949	616
Materials	15,984	15,984	(803,823)	(819,807)
Contracts	778,452	1,227,166	1,718,374	491,208
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	2,520	2,520	6,546	4,026
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	157	157
Other Operating Expenses	0	0	749	749
Subscriptions & Memberships	0	0	0	0
Internal Expenses	739,044	746,044	676,671	(69,373)
ABC Distribution	15,710	15,710	15,710	0
Internal Plant Hire	0	0	265	265
<b>Total Expenditure</b>	<b>1,563,551</b>	<b>2,019,265</b>	<b>1,630,459</b>	<b>(388,806)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(53,485)</b>	<b>(33,771)</b>	<b>(223,309)</b>	<b>(189,538)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(53,485)</b>	<b>(33,771)</b>	<b>(223,309)</b>	<b>(189,538)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	345,761	2,284	(343,477)
Capital Works - Upgrade	0	22,870	1,564	(21,306)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	29,501	29,501	29,499	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>29,501</b>	<b>398,132</b>	<b>33,346</b>	<b>(364,786)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	23,984	(364,361)	(3,847)	360,514
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>23,984</b>	<b>(364,361)</b>	<b>(3,847)</b>	<b>360,514</b>
<b>NET RESULT</b>	<b>(0)</b>	<b>(0)</b>	<b>(193,810)</b>	<b>(193,810)</b>

## 2019/20 Budget to Actuals Result

Service: Waste Management

Sub Service: Public Space Waste Removal

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	113,579	113,579	159,421	45,842
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	16,680	16,680	5,237	(11,443)
Contracts	53,124	53,124	80,477	27,353
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	163,004	163,004	122,084	(40,920)
ABC Distribution	1,958	1,958	1,958	0
Internal Plant Hire	104,004	104,004	119,285	15,281
<b>Total Expenditure</b>	<b>452,349</b>	<b>452,349</b>	<b>488,462</b>	<b>36,113</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>452,349</b>	<b>452,349</b>	<b>488,462</b>	<b>36,113</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>452,349</b>	<b>452,349</b>	<b>488,462</b>	<b>36,113</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>452,349</b>	<b>452,349</b>	<b>488,462</b>	<b>36,113</b>

## 2019/20 Budget to Actuals Result

Service: Waste Management

Sub Service: Waste Administration / Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	(7,000)	(7,000)	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>(7,000)</b>	<b>(7,000)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	238,787	237,526	150,299	(87,227)
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	7,000	0	(7,000)
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	27	27
Subscriptions & Memberships	0	0	0	0
Internal Expenses	17,100	17,100	30,976	13,876
ABC Distribution	11,995	11,995	11,995	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>267,882</b>	<b>273,621</b>	<b>193,297</b>	<b>(80,324)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>267,882</b>	<b>266,621</b>	<b>186,297</b>	<b>(80,324)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>267,882</b>	<b>266,621</b>	<b>186,297</b>	<b>(80,324)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>267,882</b>	<b>266,621</b>	<b>186,297</b>	<b>(80,324)</b>

**2019/20 Budget to Actuals Result**

Service: Environmental Sustainability

Sub Service: Sustainability Projects / Climate Change

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	(51,372)	(51,372)	0	51,372
Operating Grants & Contributions	0	0	0	0
Other Revenue	(90,000)	(90,000)	(201,186)	(111,186)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(141,372)</b>	<b>(141,372)</b>	<b>(201,186)</b>	<b>(59,814)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	31,992	31,992	16,723	(15,269)
Contracts	0	0	176,761	176,761
Consultancies	0	0	0	0
Legal Expenses	0	0	350	350
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	746	746
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	45,000	45,000	94,051	49,051
ABC Distribution	1,181	1,181	1,181	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>78,173</b>	<b>78,173</b>	<b>289,812</b>	<b>211,639</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(63,199)</b>	<b>(63,199)</b>	<b>88,626</b>	<b>151,825</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(63,199)</b>	<b>(63,199)</b>	<b>88,626</b>	<b>151,825</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	378,996	378,996	146,330	(232,666)
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	339,000	339,000	0	(339,000)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>717,996</b>	<b>717,996</b>	<b>146,330</b>	<b>(571,666)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(654,797)	(654,797)	(234,956)	419,841
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(654,797)</b>	<b>(654,797)</b>	<b>(234,956)</b>	<b>419,841</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Caravan Parks

Sub Service: Caravan Parks

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(5,895,684)	(5,338,584)	(5,550,484)	(211,900)
Interest Income	(3,672)	(3,672)	(82,902)	(79,230)
Operating Grants & Contributions	(48,180)	(48,180)	(35,942)	12,238
Other Revenue	(8,868)	(8,868)	(9,017)	(149)
Net Gains from Disposal of Assets	0	0	(6,364)	(6,364)
Internal Income	0	0	(279,877)	(279,877)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(5,956,404)</b>	<b>(5,399,304)</b>	<b>(5,964,585)</b>	<b>(565,281)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	97,947	97,436	116,864	19,428
Other Employee Costs	1,020	1,020	650	(370)
Borrowing Costs	0	0	0	0
Materials	159,876	159,876	185,398	25,522
Contracts	2,126,868	2,199,136	2,081,041	(118,095)
Consultancies	0	0	0	0
Legal Expenses	1,812	1,812	0	(1,812)
Insurance Expenses	21,252	21,252	26,820	5,568
Donations, Contributions & Taxes	304,968	304,968	304,514	(454)
Administration Expenses	204,732	191,124	108,699	(82,425)
Other Operating Expenses	340,836	322,812	309,540	(13,272)
Subscriptions & Memberships	8,100	8,100	8,377	277
Internal Expenses	303,168	1,491,440	1,816,369	324,929
ABC Distribution	100,910	100,910	100,910	0
Internal Plant Hire	0	0	5,181	5,181
<b>Total Expenditure</b>	<b>3,671,489</b>	<b>4,899,886</b>	<b>5,064,363</b>	<b>164,477</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(2,284,915)</b>	<b>(499,418)</b>	<b>(900,222)</b>	<b>(400,804)</b>
Capital Grants & Contributions	0	0	(165,479)	(165,479)
<b>Operating Result for the Year</b>	<b>(2,284,915)</b>	<b>(499,418)</b>	<b>(1,065,701)</b>	<b>(566,283)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	90,012	304,779	245,470	(59,309)
Capital Works - Upgrade	249,996	646,781	52,134	(594,647)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	134,988	149,988	5,325	(144,663)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>474,996</b>	<b>1,101,548</b>	<b>302,929</b>	<b>(798,619)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	1,809,919	(602,130)	762,772	1,364,902
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>1,809,919</b>	<b>(602,130)</b>	<b>762,772</b>	<b>1,364,902</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Saleyards

Sub Service: Saleyards

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(290,748)	(290,748)	(444,919)	(154,171)
Interest Income	(9,240)	(9,240)	(7,280)	1,960
Operating Grants & Contributions	0	0	0	0
Other Revenue	(1,236)	(1,236)	(1,377)	(141)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(301,224)</b>	<b>(301,224)</b>	<b>(453,576)</b>	<b>(152,352)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	95,067	94,548	96,050	1,502
Other Employee Costs	840	840	0	(840)
Borrowing Costs	4,133	4,133	4,058	(75)
Materials	8,268	8,268	26,001	17,733
Contracts	75,780	94,784	107,092	12,308
Consultancies	0	0	0	0
Legal Expenses	0	1,636	1,636	0
Insurance Expenses	3,096	3,096	2,828	(268)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	4,056	3,132	1,404	(1,728)
Other Operating Expenses	16,008	16,008	12,608	(3,400)
Subscriptions & Memberships	4,440	4,440	1,120	(3,320)
Internal Expenses	17,340	17,340	22,272	4,932
ABC Distribution	17,047	17,047	17,047	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>246,075</b>	<b>265,272</b>	<b>292,116</b>	<b>26,844</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(55,149)</b>	<b>(35,952)</b>	<b>(161,460)</b>	<b>(125,508)</b>
Capital Grants & Contributions	0	(302,201)	(302,201)	0
<b>Operating Result for the Year</b>	<b>(55,149)</b>	<b>(338,153)</b>	<b>(463,660)</b>	<b>(125,507)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	20,004	442,322	356,287	(86,035)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	12,878	12,878	12,877	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>32,882</b>	<b>455,200</b>	<b>369,165</b>	<b>(86,036)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	22,267	(117,047)	94,495	211,543
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>22,267</b>	<b>(117,047)</b>	<b>94,495</b>	<b>211,543</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## 2019/20 Budget to Actuals Result

Service: Water Supply

Sub Service: Water Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	771,119	774,379	506,487	(267,892)
Other Employee Costs	4,608	4,608	8,058	3,450
Borrowing Costs	0	0	0	0
Materials	83,244	83,244	15,373	(67,871)
Contracts	164,484	105,380	124,596	19,215
Consultancies	0	0	0	0
Legal Expenses	41,820	41,820	0	(41,820)
Insurance Expenses	51,792	51,792	21,304	(30,488)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	20,064	17,976	8,244	(9,732)
Other Operating Expenses	11,712	1,260	27	(1,233)
Subscriptions & Memberships	8,364	8,364	8,320	(44)
Internal Expenses	289,252	364,252	543,220	178,968
ABC Distribution	1,244,206	1,244,206	1,244,206	0
Internal Plant Hire	0	0	22,665	22,665
<b>Total Expenditure</b>	<b>2,690,665</b>	<b>2,697,281</b>	<b>2,502,500</b>	<b>(194,781)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>2,690,665</b>	<b>2,697,281</b>	<b>2,502,500</b>	<b>(194,781)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>2,690,665</b>	<b>2,697,281</b>	<b>2,502,500</b>	<b>(194,781)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	(3,321,097)	(3,324,453)	(2,502,500)	821,953
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	630,432	630,432	0	(630,432)
<b>Total Transfers to/from Reserves</b>	<b>(2,690,665)</b>	<b>(2,694,021)</b>	<b>(2,502,500)</b>	<b>191,521</b>
<b>NET RESULT</b>	<b>0</b>	<b>3,260</b>	<b>0</b>	<b>(3,260)</b>

**2019/20 Budget to Actuals Result****Service: Water Supply****Sub Service: Water Operation Maintenance and Renewals**

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	(2,327,520)	(2,327,520)	(2,448,892)	(121,372)
User Charges	(12,499,404)	(12,499,404)	(13,824,824)	(1,325,420)
Statutory & Regulatory User Charges	(21,912)	(21,912)	(436,718)	(414,806)
General User Fees	(514,716)	(514,716)	(1,405,295)	(890,579)
Interest Income	(857,496)	(857,496)	(1,001,402)	(143,906)
Operating Grants & Contributions	(745,774)	(745,774)	(831,109)	(85,335)
Other Revenue	(44,160)	(44,160)	(123,680)	(79,520)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(613,452)	(638,452)	(642,488)	(4,036)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(17,624,434)</b>	<b>(17,649,434)</b>	<b>(20,714,408)</b>	<b>(3,064,974)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	987,615	984,355	1,140,845	156,490
Other Employee Costs	0	0	517	517
Borrowing Costs	1,645,058	1,645,058	1,650,048	4,990
Materials	1,859,208	1,859,208	1,068,758	(790,450)
Contracts	835,044	885,044	2,520,167	1,635,123
Consultancies	0	0	0	0
Legal Expenses	0	0	2,246	2,246
Insurance Expenses	21,816	21,816	225	(21,591)
Donations, Contributions & Taxes	0	0	3,911	3,911
Administration Expenses	0	0	0	0
Other Operating Expenses	509,520	509,520	700,388	190,868
Subscriptions & Memberships	0	0	892	892
Internal Expenses	55,500	55,500	689,809	634,309
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	441,526	441,526
<b>Total Expenditure</b>	<b>5,913,761</b>	<b>5,960,501</b>	<b>8,219,331</b>	<b>2,258,830</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(11,710,673)</b>	<b>(11,688,933)</b>	<b>(12,495,077)</b>	<b>(806,144)</b>
Capital Grants & Contributions	(630,432)	(630,432)	(3,866,015)	(3,235,583)
<b>Operating Result for the Year</b>	<b>(12,341,105)</b>	<b>(12,319,365)</b>	<b>(16,361,092)</b>	<b>(4,041,727)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	295,048	295,048
Capital Works - Upgrade	0	0	8,212	8,212
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	958,008	1,777,018	1,521,733	(255,285)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,009,964	1,009,964	1,009,962	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,967,972</b>	<b>2,786,982</b>	<b>2,834,954</b>	<b>47,972</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	10,373,133	9,529,123	9,819,119	289,996
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	3,707,020	3,707,020
<b>Total Transfers to/from Reserves</b>	<b>10,373,133</b>	<b>9,529,123</b>	<b>13,526,139</b>	<b>3,997,016</b>
<b>NET RESULT</b>	<b>0</b>	<b>(3,260)</b>	<b>0</b>	<b>3,260</b>

## 2019/20 Budget to Actuals Result

Service: Water Supply

Sub Service: Water Construction

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	(43,535)	(43,535)	0	43,535
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(43,535)</b>	<b>(43,535)</b>	<b>0</b>	<b>43,535</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	9,095	9,095	315	(8,780)
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	17,098	17,098
Contracts	0	0	31,909	31,909
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	368	368
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	319	319
<b>Total Expenditure</b>	<b>9,095</b>	<b>9,095</b>	<b>50,009</b>	<b>40,914</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(34,440)</b>	<b>(34,440)</b>	<b>50,009</b>	<b>84,449</b>
Capital Grants & Contributions	0	0	21,403	21,403
<b>Operating Result for the Year</b>	<b>(34,440)</b>	<b>(34,440)</b>	<b>71,412</b>	<b>105,852</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	309,996	650,359	1,118,097	467,738
Capital Works - Upgrade	223,992	223,992	70,045	(153,947)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	3,312,012	4,225,788	1,346,771	(2,879,017)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,846,000</b>	<b>5,100,139</b>	<b>2,534,913</b>	<b>(2,565,225)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	(3,855,095)	(5,065,699)	(2,606,325)	2,459,374
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(3,855,095)</b>	<b>(5,065,699)</b>	<b>(2,606,325)</b>	<b>2,459,374</b>
<b>NET RESULT</b>	<b>(43,535)</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Sewerage Services

Sub Service: Sewer Management

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	529,824	530,417	430,190	(100,227)
Other Employee Costs	4,608	4,608	2,966	(1,642)
Borrowing Costs	0	0	0	0
Materials	18,816	18,816	0	(18,816)
Contracts	14,712	14,712	26,916	12,204
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	43,572	43,572	38,529	(5,043)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	2,088	0	277	277
Other Operating Expenses	2,088	0	0	0
Subscriptions & Memberships	8,364	8,364	23,877	15,513
Internal Expenses	611,184	711,184	928,654	217,470
ABC Distribution	989,896	989,896	989,896	0
Internal Plant Hire	0	0	3,633	3,633
<b>Total Expenditure</b>	<b>2,225,152</b>	<b>2,321,569</b>	<b>2,444,939</b>	<b>123,370</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>2,225,152</b>	<b>2,321,569</b>	<b>2,444,939</b>	<b>123,370</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>2,225,152</b>	<b>2,321,569</b>	<b>2,444,939</b>	<b>123,370</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	(2,225,152)	(2,320,513)	(2,444,939)	(124,426)
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(2,225,152)</b>	<b>(2,320,513)</b>	<b>(2,444,939)</b>	<b>(124,426)</b>
<b>NET RESULT</b>	<b>0</b>	<b>1,056</b>	<b>0</b>	<b>(1,056)</b>

## 2019/20 Budget to Actuals Result

Service: Sewerage Services

Sub Service: Sewer Operation Maintenance and Renewals

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	1	1
Annual Charges	(16,759,416)	(16,759,416)	(17,668,959)	(909,543)
User Charges	(1,547,664)	(1,547,664)	(1,749,782)	(202,118)
Statutory & Regulatory User Charges	(22,308)	(22,308)	(71,553)	(49,245)
General User Fees	(355,440)	(355,440)	(1,215,514)	(860,074)
Interest Income	(310,572)	(310,572)	(375,848)	(65,276)
Operating Grants & Contributions	(207,720)	(207,720)	(186,492)	21,228
Other Revenue	(15,576)	(15,576)	(13,732)	1,844
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(383,772)	(383,772)	(421,990)	(38,218)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(19,602,468)</b>	<b>(19,602,468)</b>	<b>(21,703,868)</b>	<b>(2,101,400)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,155,269	1,154,213	1,411,373	257,160
Other Employee Costs	15,684	15,684	4,009	(11,676)
Borrowing Costs	4,290,424	4,290,424	4,346,631	56,207
Materials	1,560,936	1,560,936	1,199,411	(361,525)
Contracts	551,820	506,244	1,665,210	1,158,966
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	39,060	39,060	0	(39,060)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	204	0	157	157
Other Operating Expenses	937,068	936,864	783,117	(153,747)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	287,416	618,816	1,328,647	709,831
ABC Distribution	8,907	8,907	8,907	0
Internal Plant Hire	0	0	722,899	722,899
<b>Total Expenditure</b>	<b>8,846,788</b>	<b>9,131,148</b>	<b>11,470,361</b>	<b>2,339,213</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(10,755,680)</b>	<b>(10,471,320)</b>	<b>(10,233,507)</b>	<b>237,813</b>
Capital Grants & Contributions	(447,012)	(447,012)	(628,119)	(181,107)
<b>Operating Result for the Year</b>	<b>(11,202,692)</b>	<b>(10,918,332)</b>	<b>(10,861,626)</b>	<b>56,706</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	176,040	176,040
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	480,000	1,133,182	223,280	(909,902)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	3,499,996	3,499,996	3,499,995	(1)
Long Term Debtor Repayments	(5,856)	(5,856)	0	5,856
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,974,140</b>	<b>4,627,322</b>	<b>3,899,315</b>	<b>(728,007)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	6,781,540	5,842,942	6,359,905	516,962
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	447,012	447,012	602,407	155,395
<b>Total Transfers to/from Reserves</b>	<b>7,228,552</b>	<b>6,289,954</b>	<b>6,962,312</b>	<b>672,357</b>
<b>NET RESULT</b>	<b>0</b>	<b>(1,056)</b>	<b>0</b>	<b>1,056</b>

## 2019/20 Budget to Actuals Result

Service: Sewerage Services

Sub Service: Sewer Construction

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	(19,000)	0	19,000
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	(43,535)	(43,535)	0	43,535
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(43,535)</b>	<b>(62,535)</b>	<b>0</b>	<b>62,535</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	295	295	0	(295)
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	147,465	147,465	165	(147,300)
Contracts	0	99,740	17,785	(81,955)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>147,760</b>	<b>247,500</b>	<b>17,950</b>	<b>(229,550)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>104,225</b>	<b>184,965</b>	<b>17,950</b>	<b>(167,015)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>104,225</b>	<b>184,965</b>	<b>17,950</b>	<b>(167,015)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	277,992	226,992	144,062	(82,930)
Capital Works - Upgrade	667,008	785,749	215,028	(570,721)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	2,443,512	2,730,076	1,697,289	(1,032,787)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,388,512</b>	<b>3,742,817</b>	<b>2,056,379</b>	<b>(1,686,438)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	(3,536,272)	(3,927,782)	(2,074,329)	1,853,453
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(3,536,272)</b>	<b>(3,927,782)</b>	<b>(2,074,329)</b>	<b>1,853,453</b>
<b>NET RESULT</b>	<b>(43,535)</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: EP&amp;C Management

Sub Service: Directorate Mgmt E P &amp; C Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	(352,106)	(352,106)	(352,106)	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(352,106)</b>	<b>(352,106)</b>	<b>(352,106)</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	237,159	235,893	228,593	(7,300)
Other Employee Costs	3,072	2,882	(2,803)	(5,685)
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	47,500	31,350	(16,150)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	108	0	0	0
Other Operating Expenses	408	0	355	355
Subscriptions & Memberships	924	924	0	(924)
Internal Expenses	8,004	8,004	8,000	(4)
ABC Distribution	325,051	325,051	325,051	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>574,726</b>	<b>620,254</b>	<b>590,546</b>	<b>(29,708)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>222,620</b>	<b>268,148</b>	<b>238,440</b>	<b>(29,708)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>222,620</b>	<b>268,148</b>	<b>238,440</b>	<b>(29,708)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(17,500)	(12,500)	5,000
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	(30,000)	(18,850)	11,150
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(47,500)</b>	<b>(31,350)</b>	<b>16,150</b>
<b>NET RESULT</b>	<b>222,620</b>	<b>220,648</b>	<b>207,090</b>	<b>(13,558)</b>



## 2019/20 Budget to Actuals Result

Service: Compliance

Sub Service: Compliance

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Regulatory Services

Sub Service: Ranger Operations

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(1,056)	(1,056)	0	1,056
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,056)</b>	<b>(1,056)</b>	<b>0</b>	<b>1,056</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	585,598	582,399	574,325	(8,074)
Other Employee Costs	14,208	11,078	121	(10,957)
Borrowing Costs	0	0	0	0
Materials	21,996	21,996	1,766	(20,230)
Contracts	28,620	28,620	78,861	50,241
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	2,040	1,100	525	(575)
Other Operating Expenses	8,628	1,536	1,844	308
Subscriptions & Memberships	0	0	0	0
Internal Expenses	67,500	67,500	73,000	5,500
ABC Distribution	64,493	64,493	64,493	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>793,083</b>	<b>778,722</b>	<b>794,935</b>	<b>16,213</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>792,027</b>	<b>777,666</b>	<b>794,935</b>	<b>17,269</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>792,027</b>	<b>777,666</b>	<b>794,935</b>	<b>17,269</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>792,027</b>	<b>777,666</b>	<b>794,935</b>	<b>17,269</b>

## 2019/20 Budget to Actuals Result

Service: Regulatory Services

Sub Service: Animal Control

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(43,284)	(43,284)	(16,352)	26,932
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	(4,000)	(4,000)
Other Revenue	(68,136)	(68,136)	(56,469)	11,667
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(111,420)</b>	<b>(111,420)</b>	<b>(76,821)</b>	<b>34,599</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	2,838	2,836	6,832	3,996
Other Employee Costs	2,568	2,040	1,489	(551)
Borrowing Costs	1,381	1,381	1,457	76
Materials	29,064	29,064	16,488	(12,576)
Contracts	18,156	18,156	20,299	2,143
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	196	196
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	2,652	612	674	62
Other Operating Expenses	16,516	0	6,146	6,146
Subscriptions & Memberships	0	0	0	0
Internal Expenses	17,196	17,196	17,061	(135)
ABC Distribution	45,328	45,328	45,328	0
Internal Plant Hire	0	0	913	913
<b>Total Expenditure</b>	<b>135,699</b>	<b>116,613</b>	<b>116,883</b>	<b>270</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>24,279</b>	<b>5,193</b>	<b>40,062</b>	<b>34,869</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>24,279</b>	<b>5,193</b>	<b>40,062</b>	<b>34,869</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	55,000	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	3,579	3,579	3,577	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>58,579</b>	<b>3,579</b>	<b>3,577</b>	<b>(2)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>82,858</b>	<b>8,772</b>	<b>43,639</b>	<b>34,868</b>

## 2019/20 Budget to Actuals Result

Service: Regulatory Services

Sub Service: Parking Compliance

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(104,184)	(104,184)	(65,366)	38,818
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(104,184)</b>	<b>(104,184)</b>	<b>(65,366)</b>	<b>38,818</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	15,634	15,634	6,648	(8,986)
Other Employee Costs	2,352	2,040	0	(2,040)
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	24,955	24,955	24,955	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>42,941</b>	<b>42,629</b>	<b>31,603</b>	<b>(11,026)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(61,243)</b>	<b>(61,555)</b>	<b>(33,763)</b>	<b>27,792</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(61,243)</b>	<b>(61,555)</b>	<b>(33,763)</b>	<b>27,792</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(61,243)</b>	<b>(61,555)</b>	<b>(33,763)</b>	<b>27,792</b>

**2019/20 Budget to Actuals Result**

Service: Development &amp; Environmental Services

Sub Service: Planning and Assessment Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(913,620)	(913,620)	(714,921)	198,699
General User Fees	(103,428)	(103,428)	(74,113)	29,315
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	(2,988)	(2,988)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(14,076)	(14,076)	(2,456)	11,620
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,031,124)</b>	<b>(1,031,124)</b>	<b>(794,478)</b>	<b>236,646</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	748,490	744,443	830,492	86,049
Other Employee Costs	27,528	20,531	1,429	(19,102)
Borrowing Costs	0	0	0	0
Materials	516	516	1,879	1,363
Contracts	15,612	15,612	7,591	(8,021)
Consultancies	0	0	0	0
Legal Expenses	15,000	50,000	38,526	(11,474)
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	51,228	129,228	71,734	(57,494)
Administration Expenses	10,248	0	0	0
Other Operating Expenses	1,536	1,224	215	(1,009)
Subscriptions & Memberships	22,296	22,296	11,000	(11,296)
Internal Expenses	66,492	66,492	32,167	(34,325)
ABC Distribution	401,337	401,337	401,337	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,360,283</b>	<b>1,451,679</b>	<b>1,396,369</b>	<b>(55,310)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>329,159</b>	<b>420,555</b>	<b>601,891</b>	<b>181,336</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>329,159</b>	<b>420,555</b>	<b>601,891</b>	<b>181,336</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	3,088	10,300	7,212
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>3,088</b>	<b>10,300</b>	<b>7,212</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(3,088)	0	3,088
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(3,088)</b>	<b>0</b>	<b>3,088</b>
<b>NET RESULT</b>	<b>329,159</b>	<b>420,555</b>	<b>612,191</b>	<b>191,636</b>

**2019/20 Budget to Actuals Result**

Service: Development &amp; Environmental Services

Sub Service: Building and Environmental Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(922,596)	(922,596)	(818,309)	104,287
General User Fees	(357,382)	(357,382)	(367,653)	(10,271)
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	(12,288)	(12,288)	(17,544)	(5,256)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(13,536)	(13,536)	(3,986)	9,550
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,305,802)</b>	<b>(1,305,802)</b>	<b>(1,207,491)</b>	<b>98,311</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,440,677	1,432,915	1,352,211	(80,704)
Other Employee Costs	29,760	20,870	17,449	(3,421)
Borrowing Costs	0	0	0	0
Materials	10,080	10,080	11,546	1,466
Contracts	0	15,000	17,713	2,713
Consultancies	0	0	0	0
Legal Expenses	1,044	1,044	0	(1,044)
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	4,704	2,088	2,220	132
Other Operating Expenses	1,320	0	698	698
Subscriptions & Memberships	4,032	4,032	(2,028)	(6,060)
Internal Expenses	75,000	75,000	77,000	2,000
ABC Distribution	408,523	408,523	408,523	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,975,140</b>	<b>1,969,552</b>	<b>1,885,333</b>	<b>(84,219)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>669,338</b>	<b>663,750</b>	<b>677,842</b>	<b>14,092</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>669,338</b>	<b>663,750</b>	<b>677,842</b>	<b>14,092</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(61,320)	(71,927)	125,366	197,293
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(61,320)</b>	<b>(71,927)</b>	<b>125,366</b>	<b>197,293</b>
<b>NET RESULT</b>	<b>608,018</b>	<b>591,823</b>	<b>803,208</b>	<b>211,385</b>

**2019/20 Budget to Actuals Result**

Service: Community Development

Sub Service: Community Development

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	(89,360)	(41,205)	48,155
Other Revenue	0	0	(2,135)	(2,135)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>(89,360)</b>	<b>(43,340)</b>	<b>46,020</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	191,066	190,043	393,646	203,603
Other Employee Costs	14,544	10,316	7,360	(2,956)
Borrowing Costs	0	0	0	0
Materials	7,476	7,476	5,977	(1,499)
Contracts	105,780	262,140	126,480	(135,660)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	11,764	11,764
Donations, Contributions & Taxes	99,996	618,068	573,206	(44,862)
Administration Expenses	36,852	25,724	20,388	(5,336)
Other Operating Expenses	108	0	11,057	11,057
Subscriptions & Memberships	14,652	14,652	11,547	(3,105)
Internal Expenses	10,008	10,008	8,000	(2,008)
ABC Distribution	139,483	139,483	139,483	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>619,965</b>	<b>1,277,910</b>	<b>1,308,908</b>	<b>30,998</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>619,965</b>	<b>1,188,550</b>	<b>1,265,568</b>	<b>77,018</b>
Capital Grants & Contributions	(193,704)	(193,704)	(268,089)	(74,385)
<b>Operating Result for the Year</b>	<b>426,261</b>	<b>994,846</b>	<b>997,480</b>	<b>2,634</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(513,072)	(493,742)	19,330
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	193,704	193,704	268,089	74,385
<b>Total Transfers to/from Reserves</b>	<b>193,704</b>	<b>(319,368)</b>	<b>(225,653)</b>	<b>93,715</b>
<b>NET RESULT</b>	<b>619,965</b>	<b>675,478</b>	<b>771,826</b>	<b>96,348</b>



## 2019/20 Budget to Actuals Result

Service: Community Development

Sub Service: Youth Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(90,684)	(94,552)	(94,531)	21
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(90,684)</b>	<b>(94,552)</b>	<b>(94,531)</b>	<b>21</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	122,724	122,037	95,289	(26,748)
Other Employee Costs	4,680	2,760	1,003	(1,757)
Borrowing Costs	0	0	0	0
Materials	4,188	5,797	11,765	5,968
Contracts	89,484	90,984	57,677	(33,307)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	503	503
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	10,428	7,848	364	(7,484)
Other Operating Expenses	1,152	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	(369)	(369)
ABC Distribution	16,002	16,002	16,002	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>248,658</b>	<b>245,428</b>	<b>182,234</b>	<b>(63,194)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>157,974</b>	<b>150,876</b>	<b>87,703</b>	<b>(63,173)</b>
Capital Grants & Contributions	0	(78,000)	(62,400)	15,600
<b>Operating Result for the Year</b>	<b>157,974</b>	<b>72,876</b>	<b>25,303</b>	<b>(47,573)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	78,000	0	(78,000)
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>78,000</b>	<b>0</b>	<b>(78,000)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(1,500)	60,300	61,800
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(1,500)</b>	<b>60,300</b>	<b>61,800</b>
<b>NET RESULT</b>	<b>157,974</b>	<b>149,376</b>	<b>85,603</b>	<b>(63,773)</b>

## 2019/20 Budget to Actuals Result

Service: Community Development

Sub Service: Ageing and Access

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(34,524)	(23,208)	(23,059)	149
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(84)	(84)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(34,524)</b>	<b>(23,208)</b>	<b>(23,143)</b>	<b>65</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	40,475	40,255	41,577	1,322
Other Employee Costs	4,644	2,004	14	(1,990)
Borrowing Costs	0	0	0	0
Materials	5,184	5,184	153	(5,031)
Contracts	9,528	9,528	2,664	(6,864)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	12,732	4,600	2,652	(1,948)
Other Operating Expenses	840	0	0	0
Subscriptions & Memberships	420	420	0	(420)
Internal Expenses	0	0	84	84
ABC Distribution	6,844	6,844	6,844	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>80,667</b>	<b>68,835</b>	<b>53,988</b>	<b>(14,847)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>46,143</b>	<b>45,627</b>	<b>30,845</b>	<b>(14,782)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>46,143</b>	<b>45,627</b>	<b>30,845</b>	<b>(14,782)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>46,143</b>	<b>45,627</b>	<b>30,845</b>	<b>(14,782)</b>

## 2019/20 Budget to Actuals Result

Service: Community Development

Sub Service: Safe Communities

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	(27,500)	(27,500)
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>(27,500)</b>	<b>(27,500)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	31,268	31,268
Other Employee Costs	3,768	1,868	255	(1,613)
Borrowing Costs	0	0	0	0
Materials	2,088	2,088	5,021	2,933
Contracts	4,380	25,385	8,134	(17,251)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	19,416	12,800	1,900	(10,900)
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	3,248	3,248	3,248	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>32,900</b>	<b>45,389</b>	<b>49,826</b>	<b>4,437</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>32,900</b>	<b>45,389</b>	<b>22,326</b>	<b>(23,063)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>32,900</b>	<b>45,389</b>	<b>22,326</b>	<b>(23,063)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(21,005)	(10,406)	10,599
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(21,005)</b>	<b>(10,406)</b>	<b>10,599</b>
<b>NET RESULT</b>	<b>32,900</b>	<b>24,384</b>	<b>11,920</b>	<b>(12,464)</b>

## 2019/20 Budget to Actuals Result

Service: Community Development

Sub Service: Indigenous Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	32,986	32,986
Other Employee Costs	1,668	828	205	(623)
Borrowing Costs	0	0	0	0
Materials	9,012	9,012	6,287	(2,725)
Contracts	8,244	8,244	1,000	(7,244)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	3,504	1,260	0	(1,260)
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	9,160	9,160	9,160	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>31,588</b>	<b>28,504</b>	<b>49,638</b>	<b>21,134</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>31,588</b>	<b>28,504</b>	<b>49,638</b>	<b>21,134</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>31,588</b>	<b>28,504</b>	<b>49,638</b>	<b>21,134</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>31,588</b>	<b>28,504</b>	<b>49,638</b>	<b>21,134</b>

## 2019/20 Budget to Actuals Result

Service: Libraries

Sub Service: Clarence Regional Library

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(15,528)	(6,828)	(6,780)	48
Interest Income	(22,428)	(22,428)	(21,120)	1,308
Operating Grants & Contributions	(280,287)	(230,938)	(230,938)	(0)
Other Revenue	0	0	(1,117)	(1,117)
Net Gains from Disposal of Assets	0	0	(2,964)	(2,964)
Internal Income	(1,115,048)	(942,650)	(942,685)	(35)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,433,291)</b>	<b>(1,202,844)</b>	<b>(1,205,605)</b>	<b>(2,761)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	423,766	448,472	531,307	82,835
Other Employee Costs	13,896	13,896	10,980	(2,916)
Borrowing Costs	0	0	0	0
Materials	3,912	4,756	26,478	21,722
Contracts	24,000	155,000	74,160	(80,840)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	5,136	5,136	1,643	(3,493)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	33,384	29,996	29,063	(933)
Other Operating Expenses	93,408	123,324	161,863	38,539
Subscriptions & Memberships	69,996	82,266	142,369	60,103
Internal Expenses	7,500	7,500	8,119	619
ABC Distribution	79,741	79,741	79,741	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>754,739</b>	<b>950,087</b>	<b>1,065,724</b>	<b>115,637</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(678,552)</b>	<b>(252,757)</b>	<b>(139,881)</b>	<b>112,876</b>
Capital Grants & Contributions	0	(844)	(6,356)	(5,512)
<b>Operating Result for the Year</b>	<b>(678,552)</b>	<b>(253,601)</b>	<b>(146,237)</b>	<b>107,364</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	342,960	521,110	367,280	(153,830)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>342,960</b>	<b>521,110</b>	<b>367,280</b>	<b>(153,830)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	335,592	(267,509)	(222,382)	45,127
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	1,338	1,338
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>335,592</b>	<b>(267,509)</b>	<b>(221,044)</b>	<b>46,465</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2019/20 Budget to Actuals Result

Service: Libraries

Sub Service: Public Libraries

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(11,088)	(11,088)	(13,989)	(2,901)
Interest Income	0	0	0	0
Operating Grants & Contributions	(184,524)	(194,524)	(200,965)	(6,441)
Other Revenue	(15,456)	(15,456)	(21,000)	(5,544)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(680)	(680)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(211,068)</b>	<b>(221,068)</b>	<b>(236,635)</b>	<b>(15,567)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	498,276	575,606	708,939	133,333
Other Employee Costs	6,684	5,453	4,229	(1,224)
Borrowing Costs	2,818	2,818	3,461	643
Materials	18,120	106,339	40,174	(66,165)
Contracts	9,996	101,580	9,570	(92,010)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	29,088	29,088	21,126	(7,962)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	14,184	2,556	3,208	652
Other Operating Expenses	63,036	58,824	60,234	1,410
Subscriptions & Memberships	5,400	5,400	9,417	4,017
Internal Expenses	1,138,580	966,182	952,464	(13,718)
ABC Distribution	212,810	212,810	212,810	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,998,992</b>	<b>2,066,656</b>	<b>2,025,630</b>	<b>(41,026)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>1,787,924</b>	<b>1,845,588</b>	<b>1,788,995</b>	<b>(56,593)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>1,787,924</b>	<b>1,845,588</b>	<b>1,788,995</b>	<b>(56,593)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	18,168	16,544	(1,624)
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	3,882	3,882	3,880	(2)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>3,882</b>	<b>22,050</b>	<b>20,424</b>	<b>(1,626)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(5,385)	5,548	10,933
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(5,385)</b>	<b>5,548</b>	<b>10,933</b>
<b>NET RESULT</b>	<b>1,791,806</b>	<b>1,862,253</b>	<b>1,814,967</b>	<b>(47,286)</b>

## 2019/20 Budget to Actuals Result

## Service: Libraries

## Sub Service: Mobile Library Service

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	71,366	70,985	46,496	(24,489)
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	335	335
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	364	364
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	335	335
Subscriptions & Memberships	0	0	0	0
Internal Expenses	24,996	24,996	20,000	(4,996)
ABC Distribution	3,280	3,280	3,280	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>99,642</b>	<b>99,261</b>	<b>70,809</b>	<b>(28,452)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>99,642</b>	<b>99,261</b>	<b>70,809</b>	<b>(28,452)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>99,642</b>	<b>99,261</b>	<b>70,809</b>	<b>(28,452)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>99,642</b>	<b>99,261</b>	<b>70,809</b>	<b>(28,452)</b>



## 2019/20 Budget to Actuals Result

Service: Galleries &amp; Museums

Sub Service: Gallery and Museums

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(59,340)	(70,840)	(67,815)	3,025
Interest Income	0	0	0	0
Operating Grants & Contributions	(27,999)	(103,099)	(103,099)	0
Other Revenue	(3,660)	(3,660)	(5,091)	(1,431)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(4,597)	(4,597)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(90,996)</b>	<b>(177,599)</b>	<b>(180,602)</b>	<b>(3,003)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	317,885	316,200	290,444	(25,756)
Other Employee Costs	8,688	6,358	3,233	(3,125)
Borrowing Costs	10,467	10,467	12,220	1,752
Materials	46,944	46,944	61,044	14,100
Contracts	115,668	235,225	205,627	(29,598)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	19,956	19,956	17,704	(2,252)
Donations, Contributions & Taxes	24,756	24,756	24,761	5
Administration Expenses	44,964	49,160	44,229	(4,931)
Other Operating Expenses	33,744	30,840	28,974	(1,866)
Subscriptions & Memberships	3,924	3,924	4,297	373
Internal Expenses	15,648	15,648	21,564	5,916
ABC Distribution	65,012	65,012	65,012	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>707,656</b>	<b>824,490</b>	<b>779,109</b>	<b>(45,382)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>616,660</b>	<b>646,891</b>	<b>598,507</b>	<b>(48,384)</b>
Capital Grants & Contributions	(4,500,000)	(4,500,000)	(3,883,105)	616,895
<b>Operating Result for the Year</b>	<b>(3,883,340)</b>	<b>(3,853,109)</b>	<b>(3,284,598)</b>	<b>568,511</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	24,768	24,768	94,380	69,612
Capital Works - Upgrade	6,924,000	7,336,190	2,911,017	(4,425,173)
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	1,248	1,248
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	34,095	34,095	34,094	(1)
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>6,982,863</b>	<b>7,395,053</b>	<b>3,040,739</b>	<b>(4,354,314)</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(9,127)	301	9,428
External Reserves	0	(3,110)	(904)	2,206
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	(2,424,000)	(2,840,621)	907,008	3,747,629
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>(2,424,000)</b>	<b>(2,852,858)</b>	<b>906,404</b>	<b>3,759,262</b>
<b>NET RESULT</b>	<b>675,523</b>	<b>689,086</b>	<b>662,546</b>	<b>(26,541)</b>

## 2019/20 Budget to Actuals Result

Service: Community Centres

Sub Service: Community Centres

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(37,632)	(37,632)	(38,473)	(841)
Interest Income	0	0	(38,904)	(38,904)
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(2,004)	(2,004)	369	2,373
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(39,636)</b>	<b>(39,636)</b>	<b>(77,008)</b>	<b>(37,372)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	21,827	21,722	73,622	51,900
Other Employee Costs	516	0	1,275	1,275
Borrowing Costs	0	0	0	0
Materials	8,196	8,196	4,673	(3,523)
Contracts	16,392	16,392	25,289	8,897
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	9,900	9,900	18,313	8,413
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	7,212	5,640	1,301	(4,339)
Other Operating Expenses	2,832	840	18,631	17,791
Subscriptions & Memberships	624	624	296	(328)
Internal Expenses	9,012	9,012	2,633	(6,379)
ABC Distribution	23,879	23,879	23,879	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>100,390</b>	<b>96,205</b>	<b>169,913</b>	<b>73,708</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>60,754</b>	<b>56,569</b>	<b>92,905</b>	<b>36,336</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>60,754</b>	<b>56,569</b>	<b>92,905</b>	<b>36,336</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	2,200	2,200
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>2,200</b>	<b>2,200</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	38,904	38,904
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>38,904</b>	<b>38,904</b>
<b>NET RESULT</b>	<b>60,754</b>	<b>56,569</b>	<b>134,009</b>	<b>77,440</b>

**2019/20 Budget to Actuals Result**

Service: Land Use Planning

Sub Service: Planning Support Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(199,056)	(199,056)	(162,142)	36,915
General User Fees	0	0	0	0
Interest Income	0	0	(69,837)	(69,837)
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(199,056)</b>	<b>(199,056)</b>	<b>(231,978)</b>	<b>(32,922)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	369,108	367,107	365,384	(1,723)
Other Employee Costs	4,188	2,088	0	(2,088)
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	6,275	6,275
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	3,132	0	0	0
Other Operating Expenses	108	0	27	27
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	140,863	140,863	140,863	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>517,399</b>	<b>510,058</b>	<b>512,549</b>	<b>2,491</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>318,343</b>	<b>311,002</b>	<b>280,570</b>	<b>(30,432)</b>
Capital Grants & Contributions	(38,712)	(38,712)	(138,782)	(100,070)
<b>Operating Result for the Year</b>	<b>279,631</b>	<b>272,290</b>	<b>141,788</b>	<b>(130,502)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	38,712	38,712	208,619	169,907
<b>Total Transfers to/from Reserves</b>	<b>38,712</b>	<b>38,712</b>	<b>208,619</b>	<b>169,907</b>
<b>NET RESULT</b>	<b>318,343</b>	<b>311,002</b>	<b>350,407</b>	<b>39,405</b>

**2019/20 Budget to Actuals Result**

Service: Land Use Planning

Sub Service: Land Use Planning

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	(41,700)	(41,700)	(29,163)	12,537
General User Fees	0	0	0	0
Interest Income	0	0	(1,643)	(1,643)
Operating Grants & Contributions	(10,800)	(22,900)	(22,252)	648
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(12,260)	(113,532)	(113,532)	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(64,760)</b>	<b>(178,132)</b>	<b>(166,590)</b>	<b>11,542</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	655,235	753,013	701,777	(51,236)
Other Employee Costs	9,060	4,740	2,004	(2,736)
Borrowing Costs	0	0	0	0
Materials	150,744	44,240	43,750	(490)
Contracts	116,988	136,754	85,338	(51,416)
Consultancies	0	0	0	0
Legal Expenses	0	0	2,016	2,016
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	6,096	6,096	500	(5,596)
Other Operating Expenses	216	0	81	81
Subscriptions & Memberships	0	0	0	0
Internal Expenses	24,012	24,012	29,333	5,321
ABC Distribution	50,447	50,447	50,447	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,012,798</b>	<b>1,019,302</b>	<b>915,246</b>	<b>(104,056)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>948,038</b>	<b>841,170</b>	<b>748,656</b>	<b>(92,514)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>948,038</b>	<b>841,170</b>	<b>748,656</b>	<b>(92,514)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	(6,000)	0	(11,799)	(11,799)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	(102,046)	(9,290)	92,756
S64 / S94 Contribution Reserves	3,588	3,588	7,255	3,667
<b>Total Transfers to/from Reserves</b>	<b>(2,412)</b>	<b>(98,458)</b>	<b>(13,834)</b>	<b>84,624</b>
<b>NET RESULT</b>	<b>945,626</b>	<b>742,712</b>	<b>734,822</b>	<b>(7,890)</b>

## 2019/20 Budget to Actuals Result

Service: Economic Development

Sub Service: Economic Development

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	(250,000)	(319,091)	(69,091)
Other Revenue	0	0	(1,250)	(1,250)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>(250,000)</b>	<b>(320,341)</b>	<b>(70,341)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	268,034	266,588	288,070	21,482
Other Employee Costs	11,544	6,824	5,160	(1,664)
Borrowing Costs	0	0	0	0
Materials	116,592	116,592	49,282	(67,310)
Contracts	18,816	307,966	39,346	(268,620)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	4,896	4,896	5,000	104
Administration Expenses	19,164	2,064	13,200	11,136
Other Operating Expenses	312	204	279	75
Subscriptions & Memberships	1,260	1,260	1,688	428
Internal Expenses	8,004	8,004	8,000	(4)
ABC Distribution	52,601	52,601	52,601	0
Internal Plant Hire	0	0	579	579
<b>Total Expenditure</b>	<b>501,223</b>	<b>766,999</b>	<b>463,205</b>	<b>(303,794)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>501,223</b>	<b>516,999</b>	<b>142,864</b>	<b>(374,135)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>501,223</b>	<b>516,999</b>	<b>142,864</b>	<b>(374,135)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	88,091	88,091
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	238,000	238,000
S64 / S94 Contribution Reserves	0	(19,150)	0	19,150
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(19,150)</b>	<b>326,091</b>	<b>345,241</b>
<b>NET RESULT</b>	<b>501,223</b>	<b>497,849</b>	<b>468,955</b>	<b>(28,894)</b>

**2019/20 Budget to Actuals Result**

Service: Economic Development

Sub Service: Sponsored Events and Festivals

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	(14,004)	(7,504)	(4,167)	3,337
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(14,004)</b>	<b>(7,504)</b>	<b>(4,167)</b>	<b>3,337</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	33,409	61,722	63,509	1,787
Other Employee Costs	3,480	1,360	63	(1,297)
Borrowing Costs	414	414	406	(8)
Materials	20,052	20,052	3,445	(16,607)
Contracts	26,520	26,520	30,448	3,928
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	132,036	132,036	66,494	(65,542)
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	27	27
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	12,592	12,592	12,592	0
Internal Plant Hire	0	0	1,605	1,605
<b>Total Expenditure</b>	<b>228,503</b>	<b>254,696</b>	<b>178,590</b>	<b>(76,106)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>214,499</b>	<b>247,192</b>	<b>174,423</b>	<b>(72,769)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>214,499</b>	<b>247,192</b>	<b>174,423</b>	<b>(72,769)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	1,288	1,288	1,288	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>1,288</b>	<b>1,288</b>	<b>1,288</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>215,787</b>	<b>248,480</b>	<b>175,711</b>	<b>(72,769)</b>

**2019/20 Budget to Actuals Result**

Service: Economic Development

Sub Service: Tourism and Destination Development

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	(109)	(109)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(828)	(828)	0	828
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(828)</b>	<b>(828)</b>	<b>(109)</b>	<b>719</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	183,207	182,212	208,205	25,993
Other Employee Costs	12,444	9,727	4,499	(5,228)
Borrowing Costs	0	0	0	0
Materials	80,004	80,004	67,648	(12,356)
Contracts	12,204	22,204	10,440	(11,764)
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	10,104	0	0	0
Other Operating Expenses	2,856	2,856	113	(2,743)
Subscriptions & Memberships	3,060	3,060	3,410	350
Internal Expenses	312	312	0	(312)
ABC Distribution	72,178	72,178	72,178	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>376,369</b>	<b>372,553</b>	<b>366,492</b>	<b>(6,061)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>375,541</b>	<b>371,725</b>	<b>366,383</b>	<b>(5,342)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>375,541</b>	<b>371,725</b>	<b>366,383</b>	<b>(5,342)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	(10,000)	(7,520)	2,480
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>(10,000)</b>	<b>(7,520)</b>	<b>2,480</b>
<b>NET RESULT</b>	<b>375,541</b>	<b>361,725</b>	<b>358,863</b>	<b>(2,862)</b>



**2019/20 Budget to Actuals Result**

Service: Economic Development

Sub Service: Civic Events

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	(773)	(773)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>(773)</b>	<b>(773)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	0	0
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	24,072	24,072	11,366	(12,706)
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	0	0
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	184	184	184	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>24,256</b>	<b>24,256</b>	<b>11,550</b>	<b>(12,706)</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>24,256</b>	<b>24,256</b>	<b>10,777</b>	<b>(13,479)</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>24,256</b>	<b>24,256</b>	<b>10,777</b>	<b>(13,479)</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>24,256</b>	<b>24,256</b>	<b>10,777</b>	<b>(13,479)</b>

**2019/20 Budget to Actuals Result**

Service: Community Care

Sub Service: Community Care Administration

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(673,164)	(673,164)	0	673,164
Interest Income	(134,304)	(134,304)	0	134,304
Operating Grants & Contributions	63,972	63,972	512,044	448,072
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	(376,318)	(376,318)
Internal Income	(218,508)	(218,508)	(230,651)	(12,143)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(962,004)</b>	<b>(962,004)</b>	<b>(94,925)</b>	<b>867,079</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	487,506	484,969	717,794	232,825
Other Employee Costs	31,008	31,008	47,077	16,069
Borrowing Costs	0	0	0	0
Materials	3,456	3,456	22,461	19,005
Contracts	117,540	117,540	134,678	17,138
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	1,944	1,944	90	(1,854)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	57,240	57,240	25,576	(31,664)
Other Operating Expenses	21,444	21,444	30,829	9,385
Subscriptions & Memberships	22,992	22,992	2,267	(20,725)
Internal Expenses	13,632	33,632	85,904	52,272
ABC Distribution	218,137	238,376	238,376	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>974,899</b>	<b>1,012,601</b>	<b>1,305,053</b>	<b>292,452</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>12,895</b>	<b>50,597</b>	<b>1,210,127</b>	<b>1,159,530</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>12,895</b>	<b>50,597</b>	<b>1,210,127</b>	<b>1,159,530</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	102,338	97,021	(1,210,127)	(1,307,148)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>102,338</b>	<b>97,021</b>	<b>(1,210,127)</b>	<b>(1,307,148)</b>
<b>NET RESULT</b>	<b>115,233</b>	<b>147,618</b>	<b>0</b>	<b>(147,618)</b>

**2019/20 Budget to Actuals Result**

Service: Community Care

Sub Service: Disability Support Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	0	0
Interest Income	0	0	0	0
Operating Grants & Contributions	0	0	0	0
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	0	0
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	31	31
Other Employee Costs	0	0	0	0
Borrowing Costs	0	0	0	0
Materials	0	0	0	0
Contracts	0	0	0	0
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	0	0	(31)	(31)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	0	0	0	0
ABC Distribution	20,239	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>20,239</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>20,239</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>20,239</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>20,239</b>	<b>0</b>	<b>0</b>	<b>0</b>

**2019/20 Budget to Actuals Result**

Service: Community Care

Sub Service: Home Care Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(1,197,072)	(1,197,072)	(268,489)	928,583
Interest Income	0	0	0	0
Operating Grants & Contributions	(2,483,467)	(2,483,467)	(3,192,272)	(708,805)
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(1,145,376)	(1,145,376)	(990,944)	154,432
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(4,825,915)</b>	<b>(4,825,915)</b>	<b>(4,451,706)</b>	<b>374,209</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	1,136,539	1,130,481	2,290,607	1,160,126
Other Employee Costs	21,288	21,288	9,686	(11,602)
Borrowing Costs	0	0	0	0
Materials	1,876,368	2,560,876	182,149	(2,378,727)
Contracts	38,760	38,760	570,703	531,943
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	1,508,306	1,508,306
Administration Expenses	0	0	1,000	1,000
Other Operating Expenses	2,352	2,352	2,793	441
Subscriptions & Memberships	0	0	1,561	1,561
Internal Expenses	1,158,492	1,158,492	1,055,154	(103,338)
ABC Distribution	228,348	228,348	228,348	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>4,462,147</b>	<b>5,140,597</b>	<b>5,850,306</b>	<b>709,709</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>				
	<b>(363,768)</b>	<b>314,682</b>	<b>1,398,600</b>	<b>1,083,918</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(363,768)</b>	<b>314,682</b>	<b>1,398,600</b>	<b>1,083,918</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	(1,000,431)	(1,000,431)
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	596,599	(87,909)	(398,169)	(310,261)
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>596,599</b>	<b>(87,909)</b>	<b>(1,398,600)</b>	<b>(1,310,691)</b>
<b>NET RESULT</b>	<b>232,831</b>	<b>226,773</b>	<b>0</b>	<b>(226,773)</b>

## 2019/20 Budget to Actuals Result

Service: Community Care

Sub Service: General Operation Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(339,768)	(339,768)	(182,591)	157,177
Interest Income	0	0	0	0
Operating Grants & Contributions	(1,393,903)	(1,393,903)	(1,294,749)	99,154
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(458,148)	(458,148)	(508,543)	(50,395)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(2,191,819)</b>	<b>(2,191,819)</b>	<b>(1,985,882)</b>	<b>205,937</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	691,221	687,503	931,514	244,011
Other Employee Costs	7,068	7,068	5,662	(1,406)
Borrowing Costs	0	0	0	0
Materials	84,516	84,516	109,442	24,926
Contracts	298,152	298,152	326,747	28,595
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	768	768	0	(768)
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	252	252	0	(252)
Other Operating Expenses	6,516	6,516	1,705	(4,811)
Subscriptions & Memberships	600	600	2,081	1,481
Internal Expenses	561,228	592,188	540,931	(51,257)
ABC Distribution	171,091	171,091	171,091	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>1,821,412</b>	<b>1,848,654</b>	<b>2,089,172</b>	<b>240,518</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(370,407)</b>	<b>(343,165)</b>	<b>103,290</b>	<b>446,455</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(370,407)</b>	<b>(343,165)</b>	<b>103,290</b>	<b>446,455</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	137,576	137,576	(103,290)	(240,866)
External Reserves	0	(30,960)	0	30,960
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>137,576</b>	<b>106,616</b>	<b>(103,290)</b>	<b>(209,906)</b>
<b>NET RESULT</b>	<b>(232,831)</b>	<b>(236,549)</b>	<b>0</b>	<b>236,549</b>

**2019/20 Budget to Actuals Result**

Service: Community Care

Sub Service: Short Term Restorative Care Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	(5,845)	(5,845)
Interest Income	0	0	0	0
Operating Grants & Contributions	(482,343)	(482,343)	(593,574)	(111,231)
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	(68,844)	(68,844)	(240,182)	(171,338)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(551,187)</b>	<b>(551,187)</b>	<b>(839,601)</b>	<b>(288,414)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	0	0	65,108	65,108
Other Employee Costs	0	0	437	437
Borrowing Costs	0	0	0	0
Materials	0	37,191	49,162	11,970
Contracts	0	0	200,066	200,066
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	1,500	1,500	0	(1,500)
Other Operating Expenses	0	0	526	526
Subscriptions & Memberships	0	0	0	0
Internal Expenses	68,844	68,844	255,182	186,338
ABC Distribution	4,205	4,205	4,205	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>74,549</b>	<b>111,740</b>	<b>574,685</b>	<b>462,945</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(476,638)</b>	<b>(439,447)</b>	<b>(264,915)</b>	<b>174,531</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(476,638)</b>	<b>(439,447)</b>	<b>(264,915)</b>	<b>174,531</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	0	0	0	0
External Reserves	159,000	159,000	0	(159,000)
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	317,638	280,447	264,915	(15,531)
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>476,638</b>	<b>439,447</b>	<b>264,915</b>	<b>(174,531)</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**2019/20 Budget to Actuals Result**

Service: Community Care

Sub Service: National Disability Insurance Scheme Services

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	0	0	(2,879)	(2,879)
Interest Income	0	0	0	0
Operating Grants & Contributions	(1,225,440)	(1,225,440)	(1,818,637)	(593,197)
Other Revenue	0	0	0	0
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(595,443)	(595,443)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(1,225,440)</b>	<b>(1,225,440)</b>	<b>(2,416,959)</b>	<b>(1,191,519)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	168,117	167,192	683,713	516,521
Other Employee Costs	504	504	427	(77)
Borrowing Costs	0	0	0	0
Materials	0	0	50,637	50,637
Contracts	0	0	948,625	948,625
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	1,000	1,000
Other Operating Expenses	504	504	404	(100)
Subscriptions & Memberships	4,896	4,896	4,855	(41)
Internal Expenses	0	0	724,014	724,014
ABC Distribution	50,713	50,713	50,713	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>224,734</b>	<b>223,809</b>	<b>2,464,389</b>	<b>2,240,580</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(1,000,706)</b>	<b>(1,001,631)</b>	<b>47,429</b>	<b>1,049,060</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(1,000,706)</b>	<b>(1,001,631)</b>	<b>47,429</b>	<b>1,049,060</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	876,290	876,290	(47,429)	(923,719)
External Reserves	124,416	124,416	0	(124,416)
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>1,000,706</b>	<b>1,000,706</b>	<b>(47,429)</b>	<b>(1,048,135)</b>
<b>NET RESULT</b>	<b>0</b>	<b>(925)</b>	<b>0</b>	<b>925</b>



**2019/20 Budget to Actuals Result**

Service: Community Care

Sub Service: Community Business

Description	Original Budget 2019/20	Revised Budget 2019/20	Actuals 2019/20	Budget (saving)/Loss \$
<b>Income</b>				
Rates Income	0	0	0	0
Annual Charges	0	0	0	0
User Charges	0	0	0	0
Statutory & Regulatory User Charges	0	0	0	0
General User Fees	(314,472)	(314,472)	(93,918)	220,554
Interest Income	0	0	0	0
Operating Grants & Contributions	(475,922)	(475,922)	(744,343)	(268,421)
Other Revenue	0	0	(27,598)	(27,598)
Net Gains from Disposal of Assets	0	0	0	0
Internal Income	0	0	(108,138)	(108,138)
ABC Recovery	0	0	0	0
Internal Plant Hire	0	0	0	0
<b>Total Income</b>	<b>(790,394)</b>	<b>(790,394)</b>	<b>(973,997)</b>	<b>(183,603)</b>
<b>Expenditure</b>				
Salaries, Wages & Oncosts	268,855	267,410	476,119	208,709
Other Employee Costs	4,512	4,512	227	(4,285)
Borrowing Costs	0	0	0	0
Materials	4,968	4,968	1,279	(3,689)
Contracts	34,500	34,500	104,278	69,778
Consultancies	0	0	0	0
Legal Expenses	0	0	0	0
Insurance Expenses	0	0	0	0
Donations, Contributions & Taxes	0	0	0	0
Administration Expenses	0	0	0	0
Other Operating Expenses	876	876	329	(547)
Subscriptions & Memberships	0	0	0	0
Internal Expenses	226,320	226,320	256,459	30,139
ABC Distribution	47,463	47,463	47,463	0
Internal Plant Hire	0	0	0	0
<b>Total Expenditure</b>	<b>587,494</b>	<b>586,049</b>	<b>886,154</b>	<b>300,105</b>
<b>Net Operating Result for the year before Grants &amp; Contributions provided for capital purposes</b>	<b>(202,900)</b>	<b>(204,345)</b>	<b>(87,843)</b>	<b>116,502</b>
Capital Grants & Contributions	0	0	0	0
<b>Operating Result for the Year</b>	<b>(202,900)</b>	<b>(204,345)</b>	<b>(87,843)</b>	<b>116,502</b>
<b>Balance Sheet Movements / Non-Cash Adjustments</b>				
Capital Works - New	0	0	0	0
Capital Works - Upgrade	0	0	0	0
Capital Works - Expansion	0	0	0	0
Capital Works - Renewal	0	0	0	0
Employee Leave Accruals	0	0	0	0
Employee Leave Paid	0	0	0	0
Loan Funds Received	0	0	0	0
Loan Repayments (Principal Only)	0	0	0	0
Long Term Debtor Repayments	0	0	0	0
<b>Total Balance Sheet Movements / Non-Cash Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Adjust for Transfers to/from Reserves</b>				
Internal Reserves	67,428	67,428	87,843	20,415
External Reserves	0	0	0	0
Unspent Loans	0	0	0	0
Unexpended Grant Reserves	0	0	0	0
S64 / S94 Contribution Reserves	0	0	0	0
<b>Total Transfers to/from Reserves</b>	<b>67,428</b>	<b>67,428</b>	<b>87,843</b>	<b>20,415</b>
<b>NET RESULT</b>	<b>(135,472)</b>	<b>(136,917)</b>	<b>0</b>	<b>136,917</b>







Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
10020 - IR - Light Fleet Reserve	(1,451,350.21)	(1,057,300.10)	1,047,969.90	(1,460,680.41)	803,595.00	(812,925.20)
10025 - IR - Small Plant Reserve	(633,936.22)	(79,099.94)	110,885.54	(602,150.62)	(58,508.00)	90,293.60
<b>Total Fleet Financial Reserves</b>	<b>(12,376,575.67)</b>	<b>(5,867,342.43)</b>	<b>6,015,639.45</b>	<b>(12,228,278.65)</b>	<b>3,536,644.00</b>	<b>(3,388,346.98)</b>
<b>Infrastructure Asset Reserves</b>						
11150 - IR - Infrastructure Assets Renewals Reserve	(3,703,448.88)		2,019,093.93	(1,684,354.95)	2,151,988.00	(132,894.07)
<b>Total Infrastructure Asset Reserves</b>	<b>(3,703,448.88)</b>	<b>0.00</b>	<b>2,019,093.93</b>	<b>(1,684,354.95)</b>	<b>2,151,988.00</b>	<b>(132,894.07)</b>
<b>Unspent Financial Assistance Grant</b>						
10030 - IR - FAG unspent	(5,553,006.00)	(5,836,970.00)	5,553,006.00	(5,836,970.00)	(5,836,970.00)	5,553,006.00
<b>Total Unspent Financial Assistance Grant</b>	<b>(5,553,006.00)</b>	<b>(5,836,970.00)</b>	<b>5,553,006.00</b>	<b>(5,836,970.00)</b>	<b>(5,836,970.00)</b>	<b>5,553,006.00</b>
<b>Saleyards Financial Reserves</b>						
10910 - IR - Saleyards Asset Replacement	(275,706.64)	(174,693.85)	80,198.38	(370,202.11)	117,047.42	(211,542.89)
<b>Total Saleyards Financial Reserves</b>	<b>(275,706.64)</b>	<b>(174,693.85)</b>	<b>80,198.38</b>	<b>(370,202.11)</b>	<b>117,047.42</b>	<b>(211,542.89)</b>
<b>Election Cost Reserve</b>						
10360 - IR - Election Cost Reserve	(150,000.00)	(75,000.00)		(225,000.00)	(75,000.00)	
<b>Total Election Costs Reserves</b>	<b>(150,000.00)</b>	<b>(75,000.00)</b>	<b>0.00</b>	<b>(225,000.00)</b>	<b>(75,000.00)</b>	<b>0.00</b>
<b>Council s94 Development Funds</b>						
10610 - IR - Mac S94 Reimb Res General (Main Account)	(29,635.18)			(29,635.18)		
<b>Total Council s94 Development Funds</b>	<b>(29,635.18)</b>	<b>0.00</b>	<b>0.00</b>	<b>(29,635.18)</b>	<b>0.00</b>	<b>0.00</b>
<b>Strategic Building Reserve</b>						
10520 - IR - Strategic Building Reserve	(1,404,297.56)	(152,122.87)	1,374.00	(1,555,046.43)	(36,282.00)	(114,466.87)
<b>Total Strategic Building Reserve</b>	<b>(1,404,297.56)</b>	<b>(152,122.87)</b>	<b>1,374.00</b>	<b>(1,555,046.43)</b>	<b>(36,282.00)</b>	<b>(114,466.87)</b>
<b>Public Pool Improvements</b>						
10690 - IR - Aquatic Facilities	(29,500.00)		29,500.00		29,500.00	
10957 - IR - Pools - Maclean sand filter & plant eq room upgrade	(463,866.61)	(320,203.00)	272,075.07	(511,994.54)	463,867.00	(511,994.93)
<b>Total Public Pool Improvements</b>	<b>(493,366.61)</b>	<b>(320,203.00)</b>	<b>301,575.07</b>	<b>(511,994.54)</b>	<b>493,367.00</b>	<b>(511,994.93)</b>
<b>Quarry Operations Financial Reserves</b>						
10770 - IR - Quarry Operations	(745,577.42)	(222,219.35)	452,821.43	(514,975.34)	(103,666.00)	334,268.08
10780 - IR - Quarry Rehabilitation	(353,362.51)	(94,547.94)	71,847.00	(376,063.45)	518,660.00	(541,360.94)
<b>Total Quarry Operations Financial Reserves</b>	<b>(1,098,939.93)</b>	<b>(316,767.29)</b>	<b>524,668.43</b>	<b>(891,038.79)</b>	<b>414,994.00</b>	<b>(207,092.86)</b>
<b>Public Toilet Refurbishment Program</b>						
11095 - IR - PubAmenCap - Woolli Hall Toilets adjac Crown Reserve	(114,652.77)		105,429.72	(9,223.05)	114,653.00	(9,223.28)
11096 - IR - PAmen Angourie Point Amenities & Shelter Upgr Planning	(12,446.97)		1,309.09	(11,137.88)	12,447.00	(11,137.91)
11097 - IR - PubAmen - Pippi beach upgrade planning	(152,000.00)		142,378.02	(9,621.98)	152,000.00	(9,621.98)
11098 - IR - PubAmen - Public Amenities Renewals	(39,260.00)	12,829.19	26,430.81		39,260.00	
11325 - IR - Public Toilet Rationalisation	(25,282.56)	15,677.11	9,605.45		8,964.00	16,318.56
<b>Total Public Toilet Refurbishment Program</b>	<b>(343,642.30)</b>	<b>28,506.30</b>	<b>285,153.09</b>	<b>(29,982.91)</b>	<b>327,324.00</b>	<b>(13,664.61)</b>
<b>Cemetery Reserve</b>						
10190 - IR - CVC Cemetery Reserve	(71,723.70)		14,405.18	(57,318.52)	35,000.00	(20,594.82)
<b>Total Cemetery Reserves</b>	<b>(71,723.70)</b>	<b>0.00</b>	<b>14,405.18</b>	<b>(57,318.52)</b>	<b>35,000.00</b>	<b>(20,594.82)</b>
<b>Emergency Services Reserves</b>						
10011 - IR - RFS Plant Reserve	(46,780.10)	(55,000.00)		(101,780.10)		(55,000.00)
10094 - IR - Trenayr Brigade Station	(52,742.04)			(52,742.04)		
10175 - IR - RFS - B&C Shortfall Reserve	(510,493.32)	(88,233.72)	127,698.39	(471,028.65)		39,464.67
10820 - IR - RFS Catering Unit Reserve	(978.07)			(978.07)		
10840 - IR - RFS Public Contributions	(248.32)			(248.32)		
10860 - IR - RFS Training Income	(10,275.66)		10,275.66		10,000.00	275.66
11140 - IR - SES - SES Capital Reserve	(129,688.11)		129,688.11		139,688.00	(9,999.89)
<b>Total Emergency Services Reserves</b>	<b>(751,205.62)</b>	<b>(143,233.72)</b>	<b>267,662.16</b>	<b>(626,777.18)</b>	<b>149,688.00</b>	<b>(25,259.56)</b>
<b>Insurance Reserves</b>						
10009 - IR - Sick Leave Insurance Reserve	(22,711.00)		22,711.00		22,711.00	
10275 - IR - Statewide Risk Management	(53,111.98)		21,900.00	(31,211.98)	21,900.00	
10276 - IR - Statecover OH&S Incentive Rebate	(111,479.28)	(35,000.00)		(146,479.28)	(35,004.00)	4.00
10277 - IR - Public Liability Excess	(100,000.00)		100,000.00		100,000.00	
10700 - IR - Oncost Reserve Workers Comp	(689,043.14)		689,043.14		689,043.00	0.14
14060 - IR - WHS - Internal Safety Grant					10,000.00	(10,000.00)
<b>Total Insurance Reserves</b>	<b>(976,345.40)</b>	<b>(35,000.00)</b>	<b>833,654.14</b>	<b>(177,691.26)</b>	<b>808,650.00</b>	<b>(9,995.86)</b>
<b>Mobile &amp; Public Library Projects</b>						
10670 - IR - Mobile Library and Library Programs	(32,962.72)		24,878.10	(8,084.62)	29,903.00	(5,024.90)
<b>Total Mobile &amp; Public Library Reserves</b>	<b>(32,962.72)</b>	<b>0.00</b>	<b>24,878.10</b>	<b>(8,084.62)</b>	<b>29,903.00</b>	<b>(5,024.90)</b>
<b>Floodplain Infrastructure &amp; Natural Resources Financial Reserves</b>						
10400 - IR - Floodplain Maintenance Reserve	(67,713.86)	67,713.86				67,713.86
10401 - IR - Floodplain Vol House Raising	(13,858.19)			(13,858.19)		
10408 - IR - Floodplain - Maclean Levee Rehabilitation	(224,692.23)			(224,692.23)		
10409 - IR - Floodplain - Grafton Levee Easement Acquisition	(18,542.42)			(18,542.42)		
10412 - IR - Floodplain - Monitoring of Riverbank Stability	(11,398.00)			(11,398.00)		
10413 - IR - Floodplain - Heber St Stormwater Pump Station Penstock	(75,000.00)		47,005.00	(27,995.00)	75,000.00	(27,995.00)
10420 - IR - Floodplain Works Reserve In Progress	(58,601.90)			(58,601.90)		
10425 - IR - Floodplain CFP Reserve	(43,769.44)	22,728.34		(21,041.10)		22,728.34
10426 - IR - Floodplain - Yamba Evacuation Capability Assessment	(8,000.00)			(8,000.00)		
<b>Total Floodplain Infrastructure &amp; Natural Resources Financial Reserves</b>	<b>(521,576.04)</b>	<b>90,442.20</b>	<b>47,005.00</b>	<b>(384,128.84)</b>	<b>75,000.00</b>	<b>62,447.20</b>
<b>Regional Landfill Financial Reserves</b>						
10790 - IR - Regional Landfill Augmentation	(3,179,641.90)	(2,583,388.32)	1,544,518.85	(4,218,511.37)	1,018,169.00	(2,057,038.47)
10800 - IR - Regional Landfill Environmental Guarantee	(747,300.79)	(17,038.46)		(764,339.25)		(17,038.46)
10810 - IR - Regional Landfill Plant	(1,843,756.47)	(547,737.65)		(2,391,494.12)	(325,000.00)	(222,737.65)
10815 - IR - Regional Landfill General Reserve	(1,541,037.52)	(120,943.06)	94,984.95	(1,566,995.63)	(756,950.00)	730,991.89
<b>Total Regional Landfill Financial Reserves</b>	<b>(7,311,736.68)</b>	<b>(3,269,107.49)</b>	<b>1,639,503.80</b>	<b>(8,941,340.37)</b>	<b>(63,781.00)</b>	<b>(1,565,822.69)</b>
<b>Sustainability Financial Reserves</b>						
10818 - IR - Sustainability Reserve	(3,819,274.14)	(1,321,170.98)	1,350,578.15	(3,789,866.97)	902,212.00	(872,804.83)
<b>Total Sustainability Financial Reserves</b>	<b>(3,819,274.14)</b>	<b>(1,321,170.98)</b>	<b>1,350,578.15</b>	<b>(3,789,866.97)</b>	<b>902,212.00</b>	<b>(872,804.83)</b>
<b>Software Implementation Reserve</b>						
10250 - IR - Computer Facilities	(156,265.80)		156,265.80		156,266.00	(0.20)
10251 - IR - Telephone Hardware	(102,874.00)	(20,000.00)		(122,874.00)	(20,004.00)	4.00
10279 - IR - RecMgt - TechOne ECM Upgrade	(42,887.78)		42,887.78			42,887.78
10491 - IR - Corporate System Upgrades	(50,519.58)	(369,370.26)		(419,889.84)	34,013.00	(403,383.26)
10641 - IR - FinA - Rapid AP - New AP Software	(130,000.00)		64,958.00	(65,042.00)	130,000.00	(65,042.00)
<b>Total Software Implementation Reserve</b>	<b>(482,547.16)</b>	<b>(389,370.26)</b>	<b>264,111.58</b>	<b>(607,805.84)</b>	<b>300,275.00</b>	<b>(425,533.68)</b>
<b>Waste Management Reserve</b>						
11010 - IR - Tip Rehabilitation Reserve	(160,000.00)	(1,000,000.00)	102,341.00	(1,057,659.00)	(70,331.00)	(827,328.00)



Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
11320 - IR - Maclean Transfer Station Compliance Works	(133,547.30)			(133,547.30)		
14100 - IR - North Coast Maritime Recycling: Waste to Wages		(79,090.91)		(79,090.91)		(79,090.91)
<b>Total Waste Management Reserve</b>	<b>(293,547.30)</b>	<b>(1,079,090.91)</b>	<b>102,341.00</b>	<b>(1,270,297.21)</b>	<b>(70,331.00)</b>	<b>(906,418.91)</b>
<b>Commercial Waste Financial Reserves</b>						
10801 - IR - Commercial Waste Service Reserve	(1,067,676.07)	(233,926.70)		(1,301,602.77)		(233,926.70)
<b>Total Commercial Waste Financial Reserves</b>	<b>(1,067,676.07)</b>	<b>(233,926.70)</b>	<b>0.00</b>	<b>(1,301,602.77)</b>	<b>0.00</b>	<b>(233,926.70)</b>
<b>Building Asset Renewals</b>						
10122 - IR - Buildings/Assets Reserve - Contingency Major Emerg/Ren	(70,708.05)	30,225.48	40,482.57		56,728.00	13,980.05
10125 - IR - Admin Building Improvements - 2 Prince St Building	(805,917.48)		348,743.90	(457,173.58)	500,000.00	(151,256.10)
10126 - IR - Admin Building Improvements - 50 River St Building	(12,590.92)			(12,590.92)		
10128 - IR - Buildings Reserve - RRWD Awning over Delivery Area		(43,740.00)		(43,740.00)		(43,740.00)
10461 - IR - Yamba Treelands Dr Community Centre Development	(209,640.00)			(209,640.00)	(50,000.00)	50,000.00
10735 - IR - PubHall - Main Pavillion Mcln Showgrnd - Rebuild		(360,131.46)		(360,131.46)		(360,131.46)
10736 - IR - PubHall - Jim Thompson Pavillion Kitchen Upgrade	(347.41)		347.41		347.00	0.41
10737 - IR - PubHall - Tucabia Hall Kitchen Upg- s355 Committee Con	(2,503.06)		2,503.06		2,503.00	0.06
<b>Building Asset Renewal Reserves</b>	<b>(1,101,706.92)</b>	<b>(373,645.98)</b>	<b>392,076.94</b>	<b>(1,083,275.96)</b>	<b>509,578.00</b>	<b>(491,147.04)</b>
<b>Maclean &amp; District Improvements</b>						
11318 - IR - Maclean & District Improvements	(631,784.42)	(13,789.54)	53,960.00	(591,613.96)	53,960.00	(13,789.54)
14070 - IR - RR Harwood Prec Upg - Beckmans/Brewleys-Eggs Ln	(519,522.00)			(519,522.00)	519,522.00	(519,522.00)
<b>Maclean &amp; Districts Improvements Reserves</b>	<b>(1,151,306.42)</b>	<b>(13,789.54)</b>	<b>53,960.00</b>	<b>(1,111,135.96)</b>	<b>573,482.00</b>	<b>(533,311.54)</b>
<b>Miscellaneous Administration Reserves</b>						
10359 - IR - C&C - Internal Audit Program	(18,082.59)			(18,082.59)		
<b>Total Miscellaneous Administration Reserves</b>	<b>(18,082.59)</b>	<b>0.00</b>	<b>0.00</b>	<b>(18,082.59)</b>	<b>0.00</b>	<b>0.00</b>
<b>Commercial Property Improvements</b>						
<b>Total Commercial Property Improvements</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Community Cultural &amp; Heritage Programs</b>						
10681 - IR - Museums - Museum Advisor Program	(2,126.53)		2,126.53		2,127.00	(0.47)
10682 - IR - Museum Advisor Program 2019 - Year 7	(3,500.00)		1,072.75	(2,427.25)	3,500.00	(2,427.25)
10683 - IR - Museum Advisor Program 2020 - Year 8		(3,500.00)		(3,500.00)	3,500.00	(7,000.00)
11126 - IR - AbComDev - Aboriginal Signage	(11,856.72)			(11,856.72)		
14090 - IR - EPC Serv Yaegl Sites Mapping	(17,500.00)		12,500.00	(5,000.00)	17,500.00	(5,000.00)
<b>Total Community Cultural &amp; Heritage Program Reserves</b>	<b>(34,983.25)</b>	<b>(3,500.00)</b>	<b>15,699.28</b>	<b>(22,783.97)</b>	<b>26,627.00</b>	<b>(14,427.72)</b>
<b>Environmental &amp; Noxious Weeds Projects</b>						
10245 - IR - Biodiversity Offset Reserve	(124,164.18)	(58,585.00)		(182,749.18)	(21,085.00)	(37,500.00)
10246 - IR - BioD - Maclean Flying-fox Mgmt - Actions implementation	(25,000.00)		6,936.12	(18,063.88)	25,000.00	(18,063.88)
10282 - IR - On Site Septic Reserve	(311,296.80)	(130,446.35)		(441,743.15)	61,320.00	(191,766.35)
10316 - IR - Nox Weeds - CVC WAP Funded Activities	(53,959.83)			(53,959.83)		
10324 - IR - Nox Weeds - CVC Non WAP Funded Activities	(1,798.90)			(1,798.90)		
10375 - IR - Biodiversity Management Strategy	(37,029.54)		8,980.00	(28,049.54)	15,000.00	(6,020.00)
<b>Total Environmental &amp; Noxious Weeds Reserves</b>	<b>(553,249.25)</b>	<b>(189,031.35)</b>	<b>15,916.12</b>	<b>(726,364.48)</b>	<b>80,235.00</b>	<b>(253,350.23)</b>
<b>Coastal &amp; Estuary Management</b>						
10370 - IR - Erosion Protection - Wooli	(67,592.99)			(67,592.99)		
10377 - IR - Clarence Coastal Management Program Scoping Study		(40,000.00)		(40,000.00)		(40,000.00)
14032 - IR - PLAN - Wooli Beach Nourishment Design & EIA	(75,000.00)	(75,000.00)	36,932.00	(113,068.00)	75,000.00	(113,068.00)
14033 - IR - PLAN - Brooms Head Revetment Extension	(50,000.00)	(67,513.00)	32,487.00	(85,026.00)	50,000.00	(85,026.00)
14034 - IR - PLAN - Sandon River Estuary & Coastal Mgmt Plan	(45,000.00)			(45,000.00)		
14071 - IR - PLAN - Pilot Hill Drainage Design	(35,000.00)			(35,000.00)		
14072 - IR - PLAN - Wooli Beach Scraping	(786.03)	786.03				786.03
14075 - IR - Pilot Hill Risk Ass & Stability Study-Community Cons	(9,882.32)			(9,882.32)		
<b>Total Coastal &amp; estuary Management Reserves</b>	<b>(283,261.34)</b>	<b>(181,726.97)</b>	<b>69,419.00</b>	<b>(395,569.31)</b>	<b>125,000.00</b>	<b>(237,307.97)</b>
<b>Regional Development &amp; Tourism Projects</b>						
11225 - IR - Tour - Clarence Canoe & Kayak Trail Wayfinding Signage	(10,000.00)		7,520.00	(2,480.00)	10,000.00	(2,480.00)
11286 - IR - Harwood Riverside Village Precinct Plan		(9,000.00)		(9,000.00)		(9,000.00)
11288 - IR - ECON - Grafton Waterfront - Detailed Concept Design	(20,509.70)			(20,509.70)		
<b>Total Regional Development &amp; Tourism Project Reserves</b>	<b>(30,509.70)</b>	<b>(9,000.00)</b>	<b>7,520.00</b>	<b>(31,989.70)</b>	<b>10,000.00</b>	<b>(11,480.00)</b>
<b>Strategic Development Programs</b>						
10238 - IR - Planning - Valley Wide s94 Plan Prep	(22,636.37)	11,013.00		(11,623.37)		11,013.00
14028 - IR - PLAN - Brooms Head Geotech Study & Hazard Review	(1,682.99)			(1,682.99)		
14029 - IR - PLAN - Brooms Head Beach Monitoring					6,000.00	(6,000.00)
14030 - IR - PLAN - Ulmarra Floodplain Risk Mgmt Study & Plan	(10,644.00)			(10,644.00)		
14031 - IR - PLAN - Palmers Isl Floodplain Risk Mgmt Study & Plan	(6,973.00)			(6,973.00)		
14073 - IR - PLAN - Precinct Planning for Highway Bypass	(98,000.00)			(98,000.00)		
<b>Total Strategic Development Program Reserves</b>	<b>(139,936.36)</b>	<b>11,013.00</b>	<b>0.00</b>	<b>(128,923.36)</b>	<b>6,000.00</b>	<b>5,013.00</b>
<b>Parks &amp; Reserves Improvements</b>						
10519 - IR - Sports Yamba Oval Upgrade	(14,375.08)		14,375.08		14,375.00	0.08
10575 - IR - Parks & Reserves Signage	(4,330.04)		4,330.04		4,330.00	0.04
10576 - IR - Parks BBQ Replacements	(21,626.75)	30,000.00	(19,900.80)	(11,527.55)	21,627.00	(11,527.80)
10577 - IR - Upgrade Playground Equipment	(280,518.20)		159,009.00	(121,509.20)	188,690.00	(29,681.00)
10584 - IR - Parks - Park Furniture Renewal Program	(6,000.19)		6,000.19		6,000.00	0.19
10587 - IR - PKs - Gleanreagh Shannon Park - Amenities Plan	(5,000.00)		5,000.00		5,000.00	
10588 - IR - Parks & Reserves - Buildings	(25,373.88)		25,373.88		25,374.00	(0.12)
10589 - IR - Parks & Reserves - Shadesails	(4,700.00)		4,700.00		4,700.00	
10652 - IR - Nursery Operations	(14,869.63)		14,869.63		14,870.00	(0.37)
10653 - IR - Jacaranda Park Redevelopment	(120,000.00)		120,000.00		120,000.00	
10654 - IR - See Pk Pond Edge Pavement - Stage 2		(28,841.45)		(28,841.45)		(28,841.45)
11212 - IR - Bailey Pk Master Plan: change r. pool fence & trenches	(34,563.45)		34,563.45		34,563.00	0.45
11213 - IR - McIntosh Memorial Park Playground			(68,520.00)	(68,520.00)		(68,520.00)
11214 - IR - Grevillia Park Playground		(19,610.00)		(19,610.00)		(19,610.00)
11217 - IR - Lawrence Memorial Park Playground		(138,647.27)		(138,647.27)		(138,647.27)
11309 - IR - Open Spaces - Asset Inspections	(1,565.85)	1,565.85				1,565.85
70227 - ER - Crown - Flinders Park - Zig Zag Pathway Detailed Design	(161,386.17)			(161,386.17)	22,000.00	(22,000.00)
<b>Total Parks &amp; Reserves Improvements</b>	<b>(694,309.24)</b>	<b>(155,532.87)</b>	<b>299,800.47</b>	<b>(550,041.64)</b>	<b>461,529.00</b>	<b>(317,261.40)</b>
<b>Sporting Facilities Improvements</b>						
10015 - IR - OGov Grafton Sports Complex Building Works	(513,071.80)	19,329.86	493,741.94		513,072.00	(0.20)
10456 - IR - Lower Clarence Sports Council	(41,702.22)	(500.25)	39,523.22	(2,679.25)	40,888.00	(1,865.03)
10457 - IR - Upper Clarence Sports Council	(15,108.38)	(4,822.24)	19,758.38	(172.24)	4,650.00	10,286.14
10458 - IR - Sports Building Renewals	(12,157.72)	0.50	12,157.22		12,157.00	0.72
10459 - IR - Fisher Pk Exercise Stations - Out of the Box		(20,099.00)		(20,099.00)		(20,099.00)
10567 - IR - Sports - Ngayundi Sports Complex		(101,564.08)		(101,564.08)		(101,564.08)
11035 - IR - Sports - Sportsfield Income Reserve	(374,708.85)	(129,249.51)	183,274.14	(320,684.22)	94,991.00	(40,966.37)
11037 - IR - Sportsfields Signage Renewal	(37,930.74)	20,599.00	595.00	(16,736.74)	37,930.00	(16,736.00)
<b>Total Sporting Facilities Improvements</b>	<b>(994,679.71)</b>	<b>(216,305.72)</b>	<b>749,049.90</b>	<b>(461,935.53)</b>	<b>703,688.00</b>	<b>(170,943.82)</b>
<b>Road Reserves</b>						

Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
10088 - IR - Burnt Hut Creek Bridge Replacement		(92,880.32)		(92,880.32)		(92,880.32)
10865 - IR - Yamba Rd / Treelands Dr Intesection Sinking Fund	(900,000.00)	(300,000.00)		(1,200,000.00)	900,000.00	(1,200,000.00)
10880 - IR - Roads - SIC (Grafton)	(273,075.54)	(273,160.47)	207,461.07	(338,774.94)	(2,659,655.00)	2,593,955.60
10899 - IR - Roads - Road Acquisitions	(268,965.26)	(8,000.00)	21,400.32	(255,564.94)		13,400.32
11022 - IR - UR Maclean Carpark - Road Surface Renewal	(298,200.00)		298,200.00		298,200.00	
11023 - IR - Strategic Road Improvement Reserve		(891,159.26)		(891,159.26)	(891,159.00)	(0.26)
11080 - IR - Street Lighting Improvement Program	(130,031.72)		130,031.72		130,000.00	31.72
11242 - IR - Cycleway- Clarenza Cycleway	(75,900.59)			(75,900.59)		
<b>Total Road Reserves</b>	<b>(1,946,173.11)</b>	<b>(1,565,200.05)</b>	<b>657,093.11</b>	<b>(2,854,280.05)</b>	<b>(2,222,614.00)</b>	<b>1,314,507.06</b>
<b>TOTAL GENERAL PURPOSE INTERNAL RESERVES</b>	<b>(50,949,585.88)</b>	<b>(22,057,572.74)</b>	<b>21,618,915.55</b>	<b>(51,388,243.07)</b>	<b>3,533,253.42</b>	<b>(3,971,910.61)</b>
<b>Total for CVC General Fund</b>	<b>(69,085,216.49)</b>	<b>(27,324,316.44)</b>	<b>26,318,001.66</b>	<b>(70,091,531.27)</b>	<b>9,025,786.42</b>	<b>(10,032,101.20)</b>

**Fund: 2 - CVC Water Fund**

Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
<b>Developer Contributions</b>						
96000 - S64 Water Clarence Valley	(4,094,816.58)	(3,707,020.05)		(7,801,836.63)	(630,432.00)	(3,076,588.05)
<b>Total Developer Contributions</b>	<b>(4,094,816.58)</b>	<b>(3,707,020.05)</b>	<b>0.00</b>	<b>(7,801,836.63)</b>	<b>(630,432.00)</b>	<b>(3,076,588.05)</b>
<b>Water Supply External Reserves</b>						
50080 - ER - NCW Plant Replacement Reserve	(3,930,310.41)	(539,033.22)	770,522.22	(3,698,821.41)	209,116.00	22,373.00
79010 - ER - Water Bank Account	(28,826,080.33)	(11,255,866.58)	5,863,560.51	(34,218,386.40)	(1,517,224.21)	(3,875,081.86)
<b>Total Water Supply External Reserves</b>	<b>(32,756,390.74)</b>	<b>(11,794,899.80)</b>	<b>6,634,082.73</b>	<b>(37,917,207.81)</b>	<b>(1,308,108.21)</b>	<b>(3,852,708.86)</b>
<b>Total for CVC Water Fund</b>	<b>(36,851,207.32)</b>	<b>(15,501,919.85)</b>	<b>6,634,082.73</b>	<b>(45,719,044.44)</b>	<b>(1,938,540.21)</b>	<b>(6,929,296.91)</b>

**Fund: 3 - CVC Sewer Fund**

Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
<b>Developer Contributions</b>						
95000 - S64 Sewer Clarence Valley	(6,180,041.92)	(602,406.94)		(6,782,448.86)	(447,012.00)	(155,394.94)
<b>Total Developer Contributions</b>	<b>(6,180,041.92)</b>	<b>(602,406.94)</b>	<b>0.00</b>	<b>(6,782,448.86)</b>	<b>(447,012.00)</b>	<b>(155,394.94)</b>
<b>Sewerage Supplies External Reserves</b>						
43000 - ER - SewerPressure - Northern Rivers Property (x16)	(113,815.50)	(2,594.99)		(116,410.49)		(2,594.99)
60040 - ER - Grafton SF Plant Reserve	(1,597,450.87)	(531,829.95)	314,343.01	(1,814,937.81)	144,623.00	(362,109.94)
79025 - ER - Sewer Bank Account	(3,037,500.10)	(6,950,473.33)	4,855,798.78	(5,132,174.65)	178,876.08	(2,273,550.63)
79040 - ER - Sewer Loan Sinking Fund	(844,171.42)	(19,247.11)		(863,418.53)		(19,247.11)
<b>Total Sewerage Supplies External Reserves</b>	<b>(5,592,937.89)</b>	<b>(7,504,145.38)</b>	<b>5,170,141.79</b>	<b>(7,926,941.48)</b>	<b>323,499.08</b>	<b>(2,657,502.67)</b>
<b>Total for CVC Sewer Fund</b>	<b>(11,772,979.81)</b>	<b>(8,106,552.32)</b>	<b>5,170,141.79</b>	<b>(14,709,390.34)</b>	<b>(123,512.92)</b>	<b>(2,812,897.61)</b>

**Fund: 4 - Holiday Parks**

Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
<b>Specific Purpose Unexpended Grants</b>						
89113 - UG - DRALGAS - Regional Dev Australia Fund (Round 4)	(24,388.32)			(24,388.32)		
<b>Total Specific Purpose Unexpended Grants</b>	<b>(24,388.32)</b>	<b>0.00</b>	<b>0.00</b>	<b>(24,388.32)</b>	<b>0.00</b>	<b>0.00</b>
<b>Holiday Parks External Reserves</b>						
70010 - ER - HPk Maintenance Reserve	(1,206,850.19)	(78,212.70)	265,359.15	(1,019,703.74)	649,517.00	(462,370.55)
70181 - ER - Crown Hickey Isl - Rehab re Underground Boring	(129,074.85)	(2,878.47)	5,652.54	(126,300.78)	125,458.00	(122,683.93)
70224 - ER - Crown McLachlan Park Redevelopment	(37,837.06)			(37,837.06)		
70229 - ER - Crown Angourie Blue Pool Carpark Design	(97,977.58)			(97,977.58)		
79000 - ER - Crown Bank Account	(1,874,747.96)	(2,181,873.58)	1,548,850.24	(2,507,771.30)	1,263,540.00	(1,896,563.34)
79046 - ER - HPkC - Calypso H/Park Redev. Design & Planning	(6,347.58)		6,347.58		6,347.00	0.58
79047 - ER - HPkC - Brooms Head Septic System Upgrade	(3,148.76)		3,148.76		3,149.00	(0.24)
<b>Total Holiday Parks External Reserves</b>	<b>(3,355,983.98)</b>	<b>(2,262,964.75)</b>	<b>1,829,358.27</b>	<b>(3,789,590.46)</b>	<b>2,048,011.00</b>	<b>(2,481,617.48)</b>
<b>Total for Holiday Parks</b>	<b>(3,380,372.30)</b>	<b>(2,262,964.75)</b>	<b>1,829,358.27</b>	<b>(3,813,978.78)</b>	<b>2,048,011.00</b>	<b>(2,481,617.48)</b>

**Fund: 5 - Clarence Regional Library**

Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
41125 - ER - Regional Library Accumulated Surplus	(1,017,415.41)	(289,420.40)	511,802.22	(795,033.59)	267,509.00	(45,127.18)
41127 - ER - Library Computer Replacement Reserve	(30,656.74)			(30,656.74)		
<b>Total for Clarence Regional Library</b>	<b>(1,048,072.15)</b>	<b>(289,420.40)</b>	<b>511,802.22</b>	<b>(825,690.33)</b>	<b>267,509.00</b>	<b>(45,127.18)</b>

**Fund: 7 - CVC Domestic Waste Management Fund**

Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
40000 - ER - Domestic Waste Management Reserve	(1,641,971.44)	(499,096.78)		(2,141,068.22)	(254,706.97)	(244,389.81)
<b>Total for CVC Domestic Waste Management Fund</b>	<b>(1,641,971.44)</b>	<b>(499,096.78)</b>	<b>0.00</b>	<b>(2,141,068.22)</b>	<b>(254,706.97)</b>	<b>(244,389.81)</b>

**Fund: 8 - CVC Community Support Services Fund**

Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
<b>Specific Purpose Unexpended Grants</b>						
83180 - UG - FNC Innovative Care Program	(496,620.50)			(496,620.50)		
83185 - UG - DSS - Short Term Restorative Care	(308,257.47)	(133,998.27)	22,183.69	(420,072.05)	(280,446.67)	168,632.09

Account Description	Opening Balance as at 1 July 2019	Transfer to Reserves	Transfer From Reserves	Closing Balance as at 30/6/2020	Revised Budget Movements	Variance
83382 - UG - DOH - AGED CARE Home Care					(596,599.00)	596,599.00
31185 - CL - S/Cr Inc in Adv - CCS Dept Health & Aging EACH Grant	(1,495,107.67)	(1,893,724.79)	3,388,832.46		684,507.81	810,599.86
<b>Total Specific Purpose Unexpended Grants</b>	<b>(2,299,985.64)</b>	<b>(2,027,723.06)</b>	<b>3,411,016.15</b>	<b>(916,692.55)</b>	<b>(192,537.86)</b>	<b>1,575,830.95</b>
<b>CSS Internal Reserves</b>						
10240 - IR - CCS - Administration Reserve	(3,288,233.86)	(311,924.66)	1,288,647.65	(2,311,510.87)	(1,430,771.00)	2,407,493.99
14040 - IR - CCS - Regional Assessment Service Program (RAS)	(46,671.77)		46,671.77			46,671.77
<b>Total CSS Internal Reserves</b>	<b>(3,334,905.63)</b>	<b>(311,924.66)</b>	<b>1,335,319.42</b>	<b>(2,311,510.87)</b>	<b>(1,430,771.00)</b>	<b>2,454,165.76</b>
<b>Total for CVC Community Support Services Fund</b>	<b>(5,634,891.27)</b>	<b>(2,339,647.72)</b>	<b>4,746,335.57</b>	<b>(3,228,203.42)</b>	<b>(1,623,308.86)</b>	<b>4,029,996.71</b>

<b>ALL FUNDS TOTAL</b>	<b>(129,414,710.78)</b>	<b>(56,323,918.26)</b>	<b>45,209,722.24</b>	<b>(140,528,906.80)</b>	<b>7,404,325.46</b>	<b>(18,518,521.48)</b>
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Enquiries to: Office of the Chief Health Officer  
and Deputy Director-General  
Telephone: (07) 3708 5190  
File Ref: C-ECTF-20/14648

**Queensland Health**

Councillor Jim Simmons  
Mayor of the Clarence Valley  
Locked Bag 23  
GRAFTON NSW 2460

Email: [council@clarence.nsw.gov.au](mailto:council@clarence.nsw.gov.au)

Dear Mayor

Thank you for your letter dated 24 September 2020, about the inclusion of the Clarence Valley Council Local Government Area in the extended border zone, which took effect on 1 October 2020.

Queensland's border restrictions were put in place to slow the spread of novel coronavirus (COVID-19). These are difficult decisions, however these restrictions are in place for the protection of Queenslanders. We understand there will be some communities close to, but not immediately neighbouring the border, that won't fall into these border communities and may be inconvenienced by these restrictions.

The border zone decision balances the health and safety of Queenslanders with preventing the need to put back in place more restrictions. The border zone is designed to assist people such as those who live in Queensland but work or go to school in their neighbouring town over the border in New South Wales, or similarly for people who live in a New South Wales border town but come to work or school in their neighbouring border town in Queensland.

We are continuously monitoring the situation within other jurisdictions across the country. Furthermore, I understand that there is cross construction work occurring between Queensland and Yamba as you mention in your letter. To ensure these essential constructions continue I am pleased to advise that many Construction workers have been provided a class exemption to enable their continued movement between the two states.

Thank you again for taking the time to contact Queensland Health about COVID-19. I hope the above information has been of assistance.

Yours sincerely

Dr Jeannette Young PSM  
**Queensland Chief Health Officer**  
**Deputy Director-General**  
7 October 2020

Level 7  
33 Charlotte St Brisbane  
GPO Box 48 Brisbane  
Queensland 4000 Australia

Telephone +61 7 3708 5190  
Website <https://www.health.qld.gov.au/>  
Email [CHO-COVID@health.qld.gov.au](mailto:CHO-COVID@health.qld.gov.au)  
ABN 66 329 169 412

30 September 2020

Ref: 8360

Mr Ashley Lindsay  
General Manager  
Clarence Valley Council  
Locked Bag 23  
GRAFTON NSW 2460

Dear Mr Lindsay *Ash*

Thank you for forwarding to me a copy of Council's letter sent to the NSW Premier expressing disappointment that Grafton Regional Gallery was unsuccessful in securing multi-year funding to deliver its annual exhibition programs under the Local Government Authorities Arts and Cultural Program.

I too was disappointed to learn the Gallery was not successful in its application when in previous years it has been awarded recurrent annual funding to the tune of around \$70,000.

While I understand grants are provided on a competitive basis with each application, I note this is the first time in many years that no funding has been approved.

I acknowledge the Gallery is a major tourism drawcard in the midst of an economic crisis and a solace to locals in these difficult times.

I have raised my concerns with the Minister for the Arts, Don Harwin, as it seems baffling given that as a Government we provided \$7.6 million for a massive upgrade of the popular facility under the Regional Cultural Fund.

I have asked the Minister to reconsider the decision not to provide funding to the Gallery and/or advise of other avenues the Gallery might be able to pursue to continue delivering world-class art and exhibitions in the Clarence Valley.

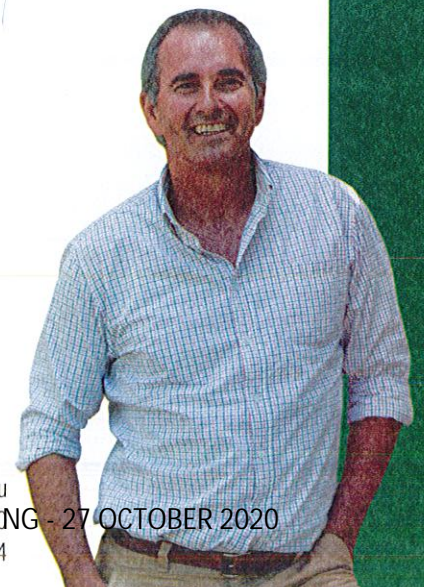
I will provide you with a copy of the Minister's response one received.

Yours faithfully

*Chris Gulaptis*

**CHRIS GULAPTIS, MP**  
Nationals MP for Clarence  
Parliamentary Secretary for Regional Roads and Infrastructure

CG.dn





20 September 2020

Ref: 7635

Cr Jim Simmons  
Mayor  
Clarence Valley Council  
Locked Bag 23  
GRAFTON NSW 2460

Dear Jim

Thank you for your letter dated 1 September raising ongoing concerns about the Operational Review of the SES Incident Control Centre.

I have spoken with a number of volunteers from the local SES Unit who have advised they have received a response from the Assistant SES Commissioner, Sean Kearns, about the review and appear to be satisfied with the response he gave them.

Furthermore, I understand the Assistant Commissioner personally explained the review to you along with the General Manager during the event with the Minister for Emergency Services at the Ulmarra Fire Control Centre on 2 September.

The advice I received from the Assistant Commissioner was that you were satisfied with his explanation.

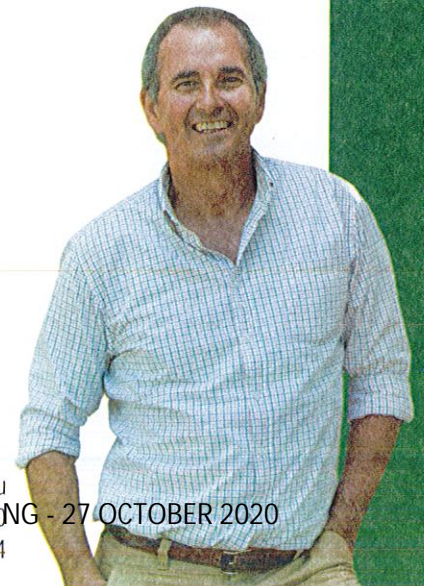
Please advise if this is not the case so I can further explore your concerns.

Yours faithfully



**CHRIS GULAPTIS, MP**  
Nationals MP for Clarence  
Parliamentary Secretary for Regional Roads and Infrastructure

CG.dn



## DUNDURRABIN COMMUNITY CENTRE COMMITTEE AGENDA / MINUTES


<b>TIME / DATE</b> Tuesday 3 <sup>rd</sup> Sept 2020 @ 12.30	<b>LOCATION</b> Dundurrabin Community Centre	
<b>PRESANT</b> Leonie W Carol K Rhona H Dylan G Sally C Tracy L Gail Y		
<b>APLOLGIES</b>		
<b>READING OF LAST MONTHS MINUTES</b>	The minutes of previous meeting was read & accepted as correct	Motion moved- Rhona Seconded- Carol
<b>Business from last meeting</b>	<b>DISCUSSION / DECISION</b>	<b>ACTION – WHO TO ACTION</b>
Chairperson report-Kathy Realph	Kathy has step down from Chairperson position. Leonie will fill the roll till AGM  <b>We, the committee would like to take this opportunity to thank Kathy for her leadership and keeping her team focused on the committee's goals. To continue to develop a safe and inclusive space for all our community to enjoy.</b>	
Open Mic's- leonie on behalf of Phil Ward	Not gathering at the moment due to Covid	
Treasurers Report- Carol Kasier	Each member was given a copy	Passed by Gail, second by Leonie
Café n More Report- Sally Clayton	No Café n' More at the moment, hope for a Christmas Market	

Grounds person Supervisor- Dylan	Dylan to contact Almara in regards to fire permit. Several piles of garden refuge to be cleared.	
Community Garden - Sally	maintaining	
Friday Night Pool - Tracey	No pool nights until group completes Covid safety plan and sends to CVC	
Amenities - Gail	Sally to take over from Gail in keeping our toilets clean and restocked. Thanks Sally	
Correspondence in		
Covid-9 Signs sent from CVC		
Correspondence out		
Phone calls to CVC regards responsibility for any fine that may occur if Covid plan not followed as set out by NSW Gov and Health Email to Essential Energy- Thank you		
<b>NEW BUSINESS AGENDA ITEMS</b>	<b>DISUSSION/DESCSION</b>	<b>ACTION/WHO TO ACTION</b>
Grant/where are we up to	Rhona is trying to find a grant that will cover cost to maintain a website for the community Centre. Members still are working on quotes for kitchen grant due in Nov. DPI grant needs to be spent by June 30 <sup>th</sup> 2021. If necessary, have a couple of smaller function rather than one larger one. Bellingen Red Cross grant for New lockable fire wood shed and cement slab. And wood	All members will be asked to seek out quotes and to make inquiries at some stage. Grant writing is time consuming and will be the responsibility of all members.  Leonie to contact Tony Thornhill: re door and trim Leonie to contact Red cross: re shed, slab, wood

	for next winter.	
Key/Code	Code will be given out to group leader responsible for implementing covid plan after they have completed the Covid safety plan and returned to CVC	Members will decide on code
Hall reopening/Covid plan	Yogo, Pool, Jam night will have to complete covid safety plan and send to CVC before they will be given access to code.	Leonie to email covid safety plan to those whom wish to take responsibility for their group
New monitor and External hard drive	Up to \$400 is to be spend	Leonie and Michael to source
Night vision on pool room camera is not working		Mick to come at night to have a look
Working Bee	All agreed	No Date set
Grass Seed	All agreed	Dylan to purchase and Carol to reimburse
Upstairs light switch to high	All agree to move	Leonie to ASK Michael to move to a more reachable position
Rubbish removal form Hall	Rubbish in bag for easy cartage to tip	Tracey to collect every Sunday and bottles every other week
AGM	Set for Thursday 1 <sup>st</sup> October 2020 @ 6pm @ Dundurrabin Community Centre	Leonie to put in Don Dorrigo Gazette on 9 <sup>th</sup> Sept Leonie to advertise at The Shop, The Tip Dundurrabin Community Page via Sam
\$10,000 grant from Council	Rhona to forward details	Carol to process/banking detail ect
Meeting Closed 1.50pm		
DCCMC UNOFFICAL MEETING 9 <sup>th</sup> JUNE 2020 12.30pm @ Community Centre Carol K Leonie W Gail Y Sally C	Essential Energy's donation of \$800 on top of the \$200 Community hall program = \$1000 Thankyou letter to be send by Leonie Bellingen Red Cross contact Leonie in regards to some funds in which they raised. Asking us if we had use. Leonie Spoke to Steve Wiley in regard to money left over from scope of works. Steve didn't think there was any left, he was going to talk with David Sutton to clarify.	

IBC container collect from Shop	To be collected, filled with water and brought to community centre and be stored around back. To be use as firefighting equipment for the community	Was not clarified on whom was doing this job
Michael to adjust cameras and clean	Cameras been adjusted and clean. Michael notice the camera in pool room not work at night time.	Michael and Leonie to return at some stage at night to see what's going on and try to fix.
Pool room wall finish	Do we want to paint, stain, oil or leave as is?	Leave as is for now
Carpet in pool room- Replace with?	To ask Carpet court from Coffs to come and give a quote	Leonie to ring and organise
Wood Pile	Wood pile to be moved ASAP to front of community centre	Working Bee needed
Cleaning Bee	Wednesday 1 <sup>st</sup> July 2020 10am	Carol, Leonie, Rhona, Sally
Marg from DPI is to visit today to chat about the grant Carol, Rhona and Leonie have been working on for an event on the second Sunday of September 2020 {Also Market Day}		
Meeting Closed 3pm		



<b>Treasurer's Report - s355 committee DCC meeting – 3<sup>rd</sup> September 2020 Dundurrabin Community Centre</b>			
	BCU acc – 16483s11.1 from 30 <sup>th</sup> June 2020		<b>\$5,836.43</b>
	<b>INCOME</b> banked		
<b>Date</b>	<b>Being For:</b>	<b>credits</b>	
14 Jul 20	John Coll Grant 1110 INDUST & INVEST	\$4,000.00	
14 Jul 20	Essential Energy Donation	\$1,000.00	
26Aug 20	Tyringham RFS Donation	\$75.00	
26Aug 20	Tyringham RFS Donation	\$75.00	
	TOTAL	\$5,150.00	<b>\$5,150.00</b>
	<b>EXPENDITURE</b>		
<b>Date</b>	<b>Being For:</b>	<b>debits</b>	
23 Jul 20	BRG Yearly	\$23.95	
1 Sept20	RFS Returned overpaid donation	\$75.00	
1 Sept 20	Origin Energy	\$239.37	
	TOTAL	\$338.32	<b>\$338.32</b>
	<b>Balance as at</b>		
	<b>BCU acc – 16483s11.1 3<sup>rd</sup> Sept 2020</b>	\$10,648.11	<b>\$</b>
	<b>O/S deposits</b>		
	<b>Less unpres Chqs</b>	\$154.00	
	<b>Total funds</b>	\$10,648.11	<b>\$10,648.11</b>



## The Hon Kevin Hogan MP

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Assistant Minister to the Deputy Prime Minister  
Federal Member for Page

8 October 2020

Mr Ashley Lindsay  
General Manager  
Clarence Valley Council  
23 Locked Bag  
GRAFTON NSW 2460

Dear Ashley,

I am writing with great news regarding the extension of funding through the Local Road and Community Infrastructure Program.

The 2020-21 Federal Budget has set aside this extra funding. This is to assist local councils deliver priority infrastructure projects and create local jobs.

Clarence Valley Council has received an additional \$2,725,608 through this extension.

I look forward to working with you to deliver new projects.

Kind regards,

A handwritten signature in blue ink that reads 'Kevin Hogan'.

Kevin Hogan MP  
Federal Member for Page

*Cc: Cr Jim Simmons, Mayor of Clarence Valley Council*