

Ordinary Council Meeting

22 November 2022

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These attachments to be retained for Council Meeting

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
25/10/2022	05.22.017	Application for Membership of Northern Rivers Joint Organisation (NRJO)	That Council now make application to the Northern Rivers Joint Organisation seeking full membership in lieu of the Council's current Associate non-voting status.	Adam Cameron	31 Oct 2022 2:49pm Laura Black - Completion Completed by Laura Black on behalf of Adam Cameron (action officer) on 31 October 2022 at 2:49:22 PM - Application submitted. Tentative EOM of NRJO proposed for 15 November 2022.
24/05/2022	07.22.100	RFT-21-36 Design and Construct Replacement of Two Bridges	That Council: 1. Accept the tender Ark Construction Group Pty Ltd for RFT21-36 Design and Construct Replacement of Two (2) Bridges at a cost of \$2,775,803.80 (GST inclusive) to be funded from Fixing Country Bridges program (\$2,678,803.80) and a Council contribution (\$97,000 under projects PJ 937036 - Winters Bridge and PJ 937029 Barretts Ck Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:04 PM - Contract awarded
22/03/2022	07.22.058	RFT21-38 Design and Construct Four Bridges	That Council: 1. Accept the tender from Ark Constructions Group Pty Ltd for RFT21-38 Design and Construct Replacement of Four (4) Bridges at a cost of \$8,550,922.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937031 Coutts No.1 Bridge; PJ 937032 Coutts No.2 Bridge; PJ 937034 Koukandowie Creek Bridge and PJ 937035 Skinners Swamp Bridge. 2. Remove Koukandowie Creek Bridge from the scope of works post-award of the contract as a variation should Council's submission for the re-allocation of Fixing Country Bridges grants be delayed or not approved by Transport for NSW (TfNSW). 3. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:58pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:58:33 PM - Contract awarded
24/05/2022	07.22.101	RFT21-37 Design and Construct Replacement of Three Bridges	That Council: 1. Accept the tender from Tobco (Bedrule Pty Ltd) for RFT21-37 Design and Construct Replacement of Three (3) Bridges at a cost of \$6,489,158.42 (GST inclusive) to be funded from Fixing Country Bridges program (\$6,432,158.42) and a Council contribution (\$57,000) under projects PJ 937033 Dundoo Floodway Bridge; PJ 937030 Billys Creek Bridge and PJ 937028 Wintervale Creek Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:28 PM - Contract awarded
24/05/2022	07.22.103	RFT21-41 Replacement of Seven Bridges	That Council: 1. Accept the tender from Engineering and Civil Contractors Pty Ltd for RFT21-41 Replacement of Seven (7) Bridges at a cost of \$1,535,889.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937023 Bostock Rd Bridge; PJ 937021 Bridge No.3, Marengo Rd; PJ 937018 Fifteen Mile Swamp; PJ 937016 Middle Creek Bridge; PJ 937024 Mitchell Road Bridge No.1; PJ 937025 Mitchell Road Bridge No.2; PJ 937026 Mitchell Rd Bridge No.3. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:38 PM - Contract awarded
24/05/2022	07.22.102	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of the 4 May 2022 meeting be adopted by Council.	Alana Brooks	19 Sep 2022 1:38pm Alana Brooks - Completion Completed by Alana Brooks (action officer) on 19 September 2022 at 1:38:56 PM - Noted. Customer

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					advised resolution or works scheduled in 22/23 program. 12 Jul 2022 10:32am Alana Brooks From LTC action items., 013/22, 014/22- scheduled 22/23 works program , 015/22, 016/22, 017/22- complete
23/08/2022	07.22.180	Local Traffic Committee	That Council endorse the recommendation of the Local Traffic Committee regarding the proposed road closures associated with the Yamba Twilight Markets on Sunday 1 January 2023.	Alana Brooks	19 Sep 2022 1:39pm Alana Brooks - Completion Completed by Alana Brooks (action officer) on 19 September 2022 at 1:39:04 PM - Noted. Customer advised resolution or works scheduled in 22/23 program.
28/06/2022	07.22.136	Local Traffic Committee	That Council endorse the recommendation of the Local Traffic Committee regarding the proposed Yamba Cycling Club 2022/2023 season courses.	Alana Brooks	12 Jul 2022 9:40am Alana Brooks - Completion Completed by Alana Brooks (action officer) on 12 July 2022 at 9:40:28 AM - Customer notified of approval subject to conditions.
22/03/2022	07.22.040	MOD2021/0085 - Modification of SUB2006/0017 to Alter Lot Sizes - 46 McHugh Street, Grafton	That Council approve Section 4.55 Application MOD2021/0085 subject to the draft Advices and Conditions contained in Schedule 1.	Alex Clark	05 Apr 2022 8:55am Alex Clark - Completion Completed by Alex Clark (action officer) on 05 April 2022 at 8:55:23 AM - Application determined and issued 28/3/22. 05 Apr 2022 8:53am Alex Clark Determination issued 28/03/22.
23/08/2022	07.22.173	Disability Inclusion Action Plan 2022/2023 and future planning	That Council endorse the one-year extension of the Disability Inclusion Action Plan (DIAP) for 2022/2023.	Alex Moar	11 Oct 2022 4:43pm Alex Moar - Completion Completed by Alex Moar (action officer) on 11 October 2022 at 4:43:17 PM - Completed and updated
28/06/2022	06.22.006	Councillor Workshop re Advertising & Proposed CVC Quarterly Magazine	<ol style="list-style-type: none"> 1. That a workshop be arranged for councillors to review current CVC advertising policies and expenditures and consider advertising DAs and other appropriate items in the highest circulating free, printed, local, weekly newspaper 'The Clarence Valley Independent'. 2. That all details of the proposed CVC quarterly magazine be included in this review and that further work on this project be suspended prior to this workshop. 3. That this workshop be held as soon as possible but within 30 days. 4. That the results of the workshop be submitted to Council as a report. 5. That the report be put as an agenda item to the Economic and Tourism Advisory Committee. 	Alex Moar	11 Oct 2022 4:44pm Alex Moar - Completion Completed by Alex Moar (action officer) on 11 October 2022 at 4:44:35 PM - Completed 16 Aug 2022 8:07am Alex Moar Workshop occurred 15/8/22 15 Jul 2022 1:50pm Alex Moar Planning in progress
22/02/2022	07.22.024	2021/2022 Operational Plan - Quarterly Review as at 31 December 2021	That the Quarterly Operational Plan outcomes as at 31 December 2021 be noted.	Alex Moar	11 Mar 2022 9:38am Alex Moar - Completion Completed by Alex Moar (action officer) on 11 March 2022 at 9:38:31 AM - Noted 03 Mar 2022 2:56pm Alex Moar - Target Date Revision Target date changed by Alex Moar from 08 March 2022 to 08 March 2022 - To be place on website

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					03 Mar 2022 2:23pm Alex Moar - Email Action Item - 2021/2022 Operational Plan - Quarterly Review as at 31 December 2021
25/10/2022	07.22.223	Rate Peg for Clarence Valley Council for 2023/2024	That 1. The rate peg set by IPART for Clarence Valley Council be noted and that Council consider its application in preparation of the 2023/2024 budget. 2. CVC lobby the NSW Government and Office of Local Government to increase pensioner rate rebates to assist in offsetting rate peg and SRV increases in rates and cost of living pressures over many years.	Alex Moar	11 Nov 2022 6:55am Alex Moar - Completion Completed by Alex Moar (action officer) on 11 November 2022 at 6:55:43 AM - completed 31 Oct 2022 2:51pm Laura Black - Reallocation Action reassigned to Alex Moar by Laura Black - Alex can you prepare the letter advised in point 2 of the recommendation for my signature please.
22/02/2022	07.22.017	Draft Community Strategic Plan 'The Clarence 2032' for exhibition	That Council endorse the Draft Community Strategic Plan 'The Clarence 2032' for public exhibition until 6 May 2022.	Alex Moar	03 Mar 2022 12:52pm Alex Moar - Completion Completed by Alex Moar (action officer) on 03 March 2022 at 12:52:52 PM - CSP placed on exhibition until 16/5/22 03 Mar 2022 12:49pm Alex Moar - Email Action Item - Draft Community Strategic Plan 'The Clarence 2032' for exhibition
25/10/2022	05.22.020	Rate Peg Methodology Review	That Council lodge a submission to the IPART rate peg methodology review and convey suggestions for improvement to the present system of establishment of the rate peg limit and incorporate the matters raised in the staff report 07.22.239.	Alex Moar	31 Oct 2022 3:01pm Laura Black - Completion Completed by Laura Black on behalf of Alex Moar (action officer) on 31 October 2022 at 3:01:34 PM - Submission made per report, 31 October 2022.
26/07/2022	07.22.160	2021/2022 Operational Plan End of Year report	That the 2021/2022 Operational Plan end of year report as at 30 June 2022 be noted.	Alex Moar	15 Aug 2022 4:53pm Alex Moar - Completion Completed by Alex Moar (action officer) on 15 August 2022 at 4:53:23 PM - Noted
24/05/2022	07.22.086	Community Strategic Plan for adoption	That Council endorse the Community Strategic Plan, The Clarence 2032.	Alex Moar	09 Jun 2022 9:17am Alex Moar - Completion Completed by Alex Moar (action officer) on 09 June 2022 at 9:17:52 AM - Completed - Adopted CSP added to website 09 Jun 2022 9:17am Alex Moar Adopted CSP added to Website
26/04/2022	07.22.076	2021/2022 Operational Plan - Quarterly Review as at 31 March 2021	That the Quarterly Operational Plan outcomes as at 31 March 2022 be noted.	Alex Moar	12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Alex Moar (action officer) on 12 May 2022 at 11:12:12 AM - noted
23/08/2022	06.22.010	Unreasonable Complainant Conduct Policy Apology	That 1. Mayor Tiley send a letter of apology to Lynne & Bob Cairns, Shane Powell and John Hagger advising that Council's Unreasonable Complainant	Alex Moar	11 Oct 2022 4:44pm Alex Moar - Completion Completed by Alex Moar (action officer) on 11 October 2022 at

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			Conduct policy has been incorrectly invoked and restrictions unnecessarily imposed upon them. 2. A copy of this apology be placed on Council files for these citizens including Electronic Content Management (ECM) records.		4:44:18 PM - Noted - motion lost no action
28/06/2022	07.22.131	2022/2023 Special Event Sponsorship Round 1	That Council endorse the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$52,000 and authorise the processing of these sponsorships in accord with the adopted Event Sponsorship Policy.	Alicia Savelloni	12 Jul 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 12 July 2022 at 11:43:03 AM - Sponsorship agreements sent to all applicants 5 July 2022. 05 Jul 2022 11:01am Alicia Savelloni Sponsorship agreements sent to all applicants advising sponsorship approved.
22/02/2022	07.22.016	2021/2022 Special Events Sponsorship Program - Round 2	That Council adopt the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$37,250 and authorise the processing of these sponsorships in accordance with the adopted Event Sponsorship Policy.	Alicia Savelloni	04 Mar 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 04 March 2022 at 11:43:14 AM - Sponsorship agreements sent to all applicants. 02 Mar 2022 4:01pm Alicia Savelloni Sponsorship agreements sent to all applicants for signing. Action complete.
27/09/2022	07.22.214	Special Event Sponsorship Program - Grafton Bridge to Bridge Ski Classic	That Council approve sponsorship of \$9,000 for the 2022 Grafton Bridge to Bridge Ski Classic.	Alicia Savelloni	24 Oct 2022 4:30pm Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 24 October 2022 at 4:30:37 PM - Sponsorship agreement signed 24 Oct 2022 4:29pm Alicia Savelloni Sponsorship agreement sent., Event Organiser signed and returned to CVC
27/09/2022	07.22.210	Cr Whaites - National General Assembly of Local Government 2022	The Council note the information provided by Councillor Whaites after attending the National General Assembly of Local Government 2022.	Allison Whaites	19 Oct 2022 9:44am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Allison Whaites (action officer) on 19 October 2022 at 9:44:27 AM - Noted
27/09/2022	07.22.209	Cr Whaites - NSW ALGWA Conference 2022	That Council note the information provided by Councillor Whaites after attending the NSW ALGWA conference.	Allison Whaites	19 Oct 2022 9:44am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Allison Whaites (action officer) on 19 October 2022 at 9:44:22 AM - Noted
28/06/2022	07.22.119	Report on 2021 Council Election	That Council considers the details of the report on the 2021 Council Election and approves it being submitted to the Minister and being placed on Council's website.	Bligh Grant	01 Jul 2022 8:47am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 8:47:09 AM - Emailed to Minister-see ECM 2374548.

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26/07/2022	07.22.155	Governance Report Q4 2021-22	That Council receive and note the Q4 2021-22 Governance Report.	Bligh Grant	03 Aug 2022 12:22pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 August 2022 at 12:22:35 PM - Governance Report or Q4 accepted by Council--no action required (e.g., uploading to website, etc.).
28/06/2022	07.22.118	Committees Report	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse representatives from the following groups to the Clarence Sports Committee: Grafton Pistol Club; Rushforth Park Town Clubs; Grafton Athletics Club; Coutts Crossing Recreation Incorporated; Grafton Dragon Boat Club; Grafton Supa Oldie Soccer Club; Grafton Basketball Association; Hawthorne Park Equestrian User Group; Grafton Netball Association; Junction Hill Tennis Club; Clarence Valley BMX Club; Coutts Crossing Croquet Club; Grafton Touch Football; Grafton Vintage Motor Vehicle Club; Grafton Hockey Association; Clarence River Yacht Club; Clarence River Sailing Club; Coutts Crossing Football Club Inc; Grafton Rowing Club; North Coast Football; Clarence River Cricket Association; Clarence River Junior Cricket Association; Grafton Ghosts Rugby League Football Club; Grafton City Tennis Club; Grafton Tigers AFL Club. 2. Endorse representatives from the following sporting groups to the Lower Clarence Sports Committee: Big River Sailing Club; Clarence Coast Dragon Boat Club; Clarence Coast Magpies JNR RLFC; Clarence River U3A Croquet Group; Harwood Cricket Club; Iluka Cricket Club; Iluka Football Club; Lawrence Golf & Sports Club; Lawrence Rodeo; Lower Clarence Cricket Association; Lower Clarence Magpies RLFC; Lower Clarence Netball Association; Lower Clarence Pony Club; Lower Clarence Tennis Association; Maclean Dirt Bike Club; Maclean Football Club; Maclean Show Society; Maclean Mantra Swimming Club; Yamba Dog Sports Training Group; Yamba Football Club; Yamba Buccaneers Rugby Club; Yamba Cycling Club Yamba Touch Football. 3. Endorse the following representatives for the Clarence Valley Economic Development and Tourism Committee: Robin Gibb (South Grafton Progress Association); Kerrie Dimattia Grafton Jacaranda Festival); Scott Graham; Mark Blackadder (Grafton Jacaranda Festival); Tania Williams (TAFE NSW); Marie Howlett; Steve Tranter (Clarence River Historical Society); Graeme Nicholson; Annie Dodd; Liza Bloomer; Christine Tyler (Maclean Business Chamber); Robert Cook; Angela Carroll, Ling Gazzard and Adam Gordan. 4. Endorse the following representatives for the Water Efficiency Working Group Advisory Committee: Leonie Blain (Clarence Valley Conservation Coalition); John Edwards (Clarence Environment Centre; Inc.); Tina Young and Rhonda Coleman. 5. Endorse the following representatives for the Biodiversity Advisory Committee: John Edwards (Clarence Environment Centre Inc.); Barbara Lindley (Lions Club of Clarence-Environmental and Landcare Representative); Joanne Cunningham (Blicks Community Inc.); Linda Wright; Peter Lake; Laura Noble; Adrian Deville; Phil Redpath. 6. Endorse a recommendation that Jennifer O'Brien be appointed to the Clarence Valley Access Committee. 7. Accept the Minutes of the Jackadgery Hall Management Committee meeting held 12 March 2022. 	Bligh Grant	01 Jul 2022 12:10pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 12:10:22 PM - Items 1-5: Secretaries of the two sports committees, EDTAC, WEWG and Biodiversity Committees emailed re confirmation of nominations + unsuccessful (and to email both types; also with induction docs circulated--C of C, ToRs, Handbook). Item 2: Kath A advised; Item 3: Jackadgery Minutes posted to Web.

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26/04/2022	07.22.073	Policy Report	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the following draft policies to be placed on exhibition and subject to feedback that changes the intent of the policy, they be adopted: <ol style="list-style-type: none"> a) draft Managing Unreasonable Conduct by Complainants (UCC) Policy V3.0 (Attachment A.) 2. Approve the following policies for adoption and note the submissions: <ol style="list-style-type: none"> a) Code of Conduct V9.0 (Attachment B) b) Social Media Policy V3.0 (Attachment C) c) Councillor-Staff Interaction Policy V4.0 (Attachment D) d) EEO and Anti-discrimination Policy V1.0 (Attachment E) e) Performance Management—General Manager policy V2.0 (Attachment F) with the following amendment to Point 3 - Policy Statement that gender balance be referred to as gender equality. 3. With respect to the draft UCC Policy provide an inbuilt check to ensure that whoever has enacted the powers of restriction has acted fairly and in a reasonable manner taking into account all of the circumstances. 	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:20 PM - All on the website.
24/05/2022	07.22.092	2020/2021 Annual Report: Correction of Non-statutory Data	That Council notes the amended non statutory information data contained in the 2020/2021 Annual Report as detailed below.	Bligh Grant	09 Jun 2022 10:03am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 June 2022 at 10:03:52 AM - Posted.
26/04/2022	07.22.071	2021/2022 Q3 Governance Report	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note and receive the Governance Report for 2021-22 Q3. 2. Note that the 'Summary' for the 2021/2022 Q2 Governance Report (ITEM 07.22.055; p. 34 of the Minutes) incorrectly stated that the reporting period was 1 October 2021 to 1 December 2021. The reporting period was 1 October 2021 to 31 December 2021. 	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:50 PM - Noted.
26/04/2022	07.22.072	Committees Report	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the following nominees as community membership for the following Advisory Committees: <ol style="list-style-type: none"> a. Clarence Coast & Estuary Management Advisory Committee - Leann Ball, Kevin Sheehan, Peter Maslen, Danielle Adams, Peter Rose, Imelda Jennings and Roslyn Woodward. b. Clarence Valley Access Committee - Laura Smith-Khan, Zoe Goodsell, Kate Begbie, Bevan Sommerland, Jason Kingsley, Jody O'Brien, Vanette McLennan and David Moran. c. Clarence Valley Community Climate Change Committee - Judith McNeill, Leonie Blain, Janet Cavanaugh, Ian Gaillard, Nicholas Reeve, Geoff Little, Lynette Eggins, Barbara Linley, Helen Granleese, Stephen Fletcher, Phillip Hocking, Clare Purvis, Victor Ostrowsky, Robert Mylchreest. d. Cultural and Community Advisory Committee – Bree Hiatt, Steve Tranter, Aneika Kapeen, Kate Begbie, Vanette McLennan, David Moran and James Cameron e. Floodplain Risk Management Advisory Committee - Sue Chapple, Nathan Cameron, Stephen Madden, Deanna Fernance, Tim Small, Ross Farlow, Andrew Skinner, Cristie Yager, Desmond Harvey, Danielle Adams and Chad Ellis. 2. Note nominations for membership of the Clarence Sports Committee and the Lower Clarence Sports Committee will be referred to the representative sporting groups for confirmation due to the significant number and receive a report to the May Ordinary Meeting, seeking endorsement of membership. 3. Call for nominations, for an initial period of two calendar weeks, for the following advisory committees: 	Bligh Grant	18 Jul 2022 2:44pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 18 July 2022 at 2:44:29 PM - All completed as per Action Sheet.

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			<ul style="list-style-type: none"> a. Clarence Economic Development and Tourism Committee (see ToR at Attachment B) b. Water Efficiency Advisory Group Committee. <p>4. Defer the Grafton Saleyards Advisory Committee pending further representation.</p> <p>5. Defer the Clarence Biodiversity Advisory Committee pending further discussion about the Terms of Reference at a Councillor workshop.</p> <p>6. Nominate Councillor Pickering as the representative of the Water Efficiency Advisory Group Committee.</p> <p>7. Endorse membership of the 355 committees as follows:</p> <ul style="list-style-type: none"> a. Calliope Community Reserve & Hall 355 Committee - Michael Barnier (President), Sarah McGrath (Secretary), Tom Granleese (Treasurer), Michelle Scott (booking Officer), Angela Barnier, Sammy Lovejoy, Ken Cowan, Wanda Jones and Tiffany Jones. b. Dundurrabin Community Centre 355 Committee – Deb Thornhill, Sally Clayton, Dylan Garson, Sally Lade (Shakti), Leslie Ayling, Sam Ayling, Ally Webber, Aimee Rush, Steve Rush, Natasha Wilson, Phil Sedgeman, Rudi Kistler, Peter Munro and Kristy Ledger. c. Ewingar Community Hall 355 Committee - Chris Warrington (President), Michael Mahon (Secretary/Treasurer/Booking Officer), Shelley Golding (Kitchen Coordinator), Ross Gode (Maintenance man), David Kassel (Groundsman), Tracee Edwards, Martin Sweeney, Tracey Sutton, Irina Kondyurina, Cindy Kassel and Karen Wheeler. d. Illarwill Hall 355 Committee - Joy De roos, Robert Little, Chris Hellyer; John White; Shaun Jaye-Murphy, Lorraine Kerr, Michael Kerr and Vivien Bonney (office bearers to be confirmed). e. Jackadgery Hall 355 Committee - Carol Hawken (President), Chrissy Skinner (Secretary), Sandy Knight (Treasurer), Russell Farmer, Emma Farmer, Doug McKinnon, Denise McKinnon, Glenn Knight, Kate Knight, Bec Burke, Mick Skinner and Ross Knight. f. Wooloweyah Parks and Reserves 355 Committee - Stephan Schultz (President), Phil Francis (Secretary), Marina Popko (Treasurer), Andrew Bennett, Dom Ferry, Michael O'Brien, Kirra Muegge, Sue Ellem and Victor Ostrowsky. <p>8. Note that nominations for the office bearers for Illarwill Hall Management Committee are to be determined and will be presented at the May Council meeting.</p> <p>9. Note the nominations for the other 355 committees are still being reviewed and will be presented at the May Council meeting.</p> <p>10. Note the Minutes of the meeting of the Clarence Regional Library held 17 March 2022 (Attachment C) – updated minutes.</p>		
26/04/2022	07.22.070	Disaster Resilience Framework	That Council notes the submissions and adopts the Disaster Resilience Framework with an amendment to Priority 3 - Strategy D to ensure that the intent of the CCIA is shared.	Bligh Grant	24 May 2022 2:15pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 24 May 2022 at 2:15:56 PM - DRF posted on website by alex Moar--unsure of precise date.
28/06/2022	07.22.117	Policy Report	That: 1. The following four (4) Council policies be placed on public exhibition and, subject to feedback that changes the policy's intent, they be adopted. a) Privacy Statement and Management Plan 8.0 (Attachment A) b) CRL Circulation and Membership V5.0 (Attachment B)	Bligh Grant	07 Jul 2022 11:15am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 07 July 2022 at 11:15:43 AM - Policies (a)-(f) on exhibition;

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			<p>c) Liquid Trade Waste Management V5.0 (Attachment C) d) Pet Friendly Clarence Coast Holiday Parks V3.0 (Attachment D).</p> <p>2. The following two (2) new Council policies be placed on public exhibition and, subject to feedback that changes the intent of the policy, they be adopted. e) Petitions V1.0 (Attachment E) subject to implementation of a unique identifier for email addresses included in online petitions. f) <i>Ex Gratia</i> Payments V1.0 (Attachment F)</p> <p>3. Council refer the following two (2) policies to the Economic Development and Tourism Advisory Committee before reporting back to Council. g) Sports Tourism Program V2.0 (Attachment G) h) Event Sponsorship Policy V3.0 (Attachment H)</p> <p>4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report i) Code of Meeting Practice V14.0 (Attachment I) subject to the rescission of the following Local Policy at section 3.6.3 of the Code of Meeting Practice "A councillor may submit no more than 2 notices of motion to be considered at each monthly meeting cycle of the council", and that the OLG Councillor Handbook (p47) statement that "The number of motions put forward by a councillor cannot be limited. As long as notice and other procedures are followed, a councillor can put forward as many motions as they wish" prevail as the practice of Council.</p> <p>4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report k) Managing Unreasonable Conduct by Complainants V3.0 (Attachment K), subject to the following amendment: <input type="checkbox"/> Under section 8.1 of the draft policy (Right of Appeal) add the following place of the last paragraph of 8.1; "Complainants who wish to appeal and seek a review should respond to the General Manager who will refer the appeal to the senior staff member as outlined (above). This appeal will be held within 30 days and will include 14 days notice to the complainant (as outlined in section 10.2). The complainant will be notified as to the outcome of any appeal/review within 7 days of the conclusion of the appeal/review. <input type="checkbox"/> All applications of the UCC by staff will be advised, in confidence and with appropriate redactions for privacy purposes, to Council on a monthly basis. <input type="checkbox"/> All public submissions received during the public display of the draft UCC will be included, with appropriate redactions, within meeting attachments as records of this Council meeting. <input type="checkbox"/> The Mayor send a letter of apology to local citizens Lynne and Bob Cairns, Shane Powell and John Hagger advising that the previous UCC was incorrectly invoked and restrictions were improperly imposed upon them. That a copy of this apology be placed on Council files for these citizens including Electronic Content Management (ECM) records.</p> <p>5. Council rescinds: j) Access to Council Documents V4.0 (Attachment L)</p>	<p>policies (g)-(h) referred to EDTAC; policy (i)-COMP-minor amendment and adopted; policies (j)-(k) rescinded; policy (n) Flags on exhibition; policies (j) PIDs and (k) UCC to Councillor W/shop.</p>
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			<p>k) Excluding Abusive or Disruptive Customers from Council Premises V3.0 (Attachment M)</p> <p>6. Intention to rescind the Flag Raising V4.0 (Attachment N) Policy be advertised and responses reported to the August Ordinary Meeting.</p> <p>7. Defer Internal Reporting and Public Interest Disclosures V1.0 (Attachment J) and Managing Unreasonable Conduct by Complainants V3.0 (Attachment K) to be referred to a Cr workshop for discussion prior to reporting back to Council.</p> <p>8.</p>		
24/05/2022	07.22.098	Legal Services Tender 2022-2026	<p>That:</p> <p>1. The following firms be appointed to Council's panel to provide legal services to Council for the period June 2022 to June 2026:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Marsdens Law Group <input type="checkbox"/> Local Government Legal <input type="checkbox"/> Moray and Agnew <input type="checkbox"/> Maddocks <input type="checkbox"/> Pikes & Verekers Lawyers <input type="checkbox"/> Sparke Helmore Lawyers <input type="checkbox"/> Burrridge Harris & Flynn <p>2. When advising the firms that they have been selected for the panel of solicitors, it will be reiterated that Council reserves the right to seek expert advice from alternative firms on specific matters or in the event of any perceived or real conflicts of interest.</p>	Bligh Grant	<p>01 Jun 2022 8:22am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:22:06 AM - All the successful tenderers have been emailed and some have already submitted their acceptances. Unsuccessful also emailed.</p>
24/05/2022	07.22.099	Committees Report: TOR for Biodiversity Advisory Committee	<p>That Council notes</p> <p>1. the Terms of Reference (ToR) for the Clarence Biodiversity Advisory Committee (Attachment A) and call for nominations for the Committee for a period of two weeks from 27 May to 10 June.</p> <p>2. the delay in tabling the proposed committee members for the two sports committees due to continued engagement with sporting clubs to determine members.</p>	Bligh Grant	<p>01 Jun 2022 8:24am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:24:55 AM - This was posted 27 May here < https://www.clarence.nsw.gov.au/Council/Governance-and-transparency/Committees/Nominate-to-join-an-Advisory-Committee >.</p>
26/07/2022	07.22.157	Committees Report	<p>That Council:</p> <p>1. Appoint the following to the Grafton Saleyards Committee: Barry McKee, Derek Morgan, David Farrell, Mitch Donovan, Geoff Brown, and Craig Pigg.</p> <p>2. Note the election of the following Office Bearers for the Coaldale/Barrett's Creek Community Centre Committee: Stephen Golding - President; Jim Smith - Vice President; Alan Reardon - Secretary; Cheryl Smith - Treasurer.</p> <p>3. Note the election of the following Office Bearers for the Dundurrabin Community Centre Management Committee: Deb Thornhill (Joint Chair); Sally Clayton (Joint Chair); Dylan Garson (Joint Secretary), Sally Lade (Shakti) (Joint Secretary); Leslie Ayling (Treasurer).</p> <p>4. Accept the additional two recommended appointments to the Wooloweyah Parks and Reserves Management 355 Committee: Donna Cole and Louen Winters.</p> <p>5. Note the election of the following Office Bearers for the Ilarwill Hall Management Committee: Chris Hellyer (President); John White (Secretary); Bob Little (Treasurer); Joy de Roos to remain as the contact person for Hall bookings.</p> <p>6. Appoint a Councillor as Chair of the Rural Fire Service (RFS) District Liaison Committee.</p>	Bligh Grant	<p>05 Aug 2022 10:22am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 05 August 2022 at 10:22:46 AM - All completed. (1) Karlie Anshaw advised of appointment of Saleyard Committee; (2) Coaldale/Barrett's Creek advised of appointment of Office Bearers; (3) Dundurrabin advised of appointment of Office Bearers; (4) Wooloweyah advised of appointment of two new committee members; (5) Ilarwill advised of appointment of Office Bearers; (6) Pickering/Novak to RFS DLC. AND 355 Minutes on new website.</p>

ACTION SCHEDULE FROM COUNCIL MEETING
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			That Councillor Pickering be appointed as Chair and Councillor Novak be the alternate delegate of the Rural Fire Service (RFS) District Liaison Committee.		
27/09/2022	07.22.205	Report on Petition: Save Grafton Memorial Pool	That Council receive and note the petition 'Save Grafton Memorial Pool' and refer it to the General Manager to action accordingly, inclusive of placing the petition on Council's website, in accordance with Council's Petitions Policy V1.0 (ITEM 07.22.117a) noting that the subject of the petition is considered in a separate Report titled Grafton Olympic Pool Update.	Bligh Grant	19 Oct 2022 3:32pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 19 October 2022 at 3:32:03 PM - The petition is posted as part of the Attachments to the OCM September 2022.
22/02/2022	07.22.013	OLG Independent Review of Processes and Procedures for Councillor Misconduct: Information and Council Submission	That Council make a submission to the Office of Local Government's review of the councillor misconduct framework in NSW identifying the following points as detailed further in the report: <ul style="list-style-type: none"> <input type="checkbox"/> Clarify the gravity of misconduct to enable lower level breaches to be dealt with by the organisation to reduce costs <input type="checkbox"/> a separate Code of Conduct is required for councillors and staff <input type="checkbox"/> the General Manager should be removed from the initial handling of Code of Conduct complaints about elected members. <input type="checkbox"/> the cost impact of Code of Conduct assessments. 	Bligh Grant	03 Mar 2022 3:02pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:02:17 PM - This item has been emailed to the OLG as a submission to the Review. See ECM 2333263.
27/09/2022	07.22.204	Policy Report	That Council: <ol style="list-style-type: none"> 1. Note the feedback from the EDTAC for the Event Sponsorship Policy V3.0 (Attachment A) and adopt the policy unchanged. 2. Note the feedback from the EDTAC for the Sports Tourism Program Policy V2.0 (Attachment B) and adopt the policy unchanged. 3. Place the following policies on exhibition and, subject to there being no submissions that change the intent of the policies, that they be adopted: <ol style="list-style-type: none"> a. Councillor Expenses and Facilities Policy V15.0 (Attachment C) with item 6.33 amended to become: "Councillors attending conferences approved by Council must report to Council on the proceedings of the conference within two months of attendance. Where more than one Councillor attends one conference, the attending Councillors may provide a combined report to Council." b. Dangerous Dog Revocation V4.0 (Attachment D) 4. Rescind the Councillor Attendance at Conferences Policy V5.0 in the event that the Councillor Expenses and Facilities Policy V15.0 (Attachment C) is adopted. 	Bligh Grant	19 Oct 2022 3:29pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 19 October 2022 at 3:29:02 PM - EDATC policies posted as accepted; Cnr Expenses and Provision of Facilities and Dangerous Dog Revocation on exhibition.
27/09/2022	07.22.202	Governance Report - Annual Disclosures of Interest	That Council note; <ol style="list-style-type: none"> 1. The Annual Disclosures of Interest for Councillors (Attachment A) and publish them on Council's website. 2. The Annual Disclosures of Interest for Designated Persons (Attachment B) and publish them on Council's website. 3. The exit returns (Attachment C) and publish them on Council's website. 	Bligh Grant	19 Oct 2022 3:34pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 19 October 2022 at 3:34:33 PM - All posted.
27/09/2022	07.22.203	Committees Report	That Council: <ol style="list-style-type: none"> 1. Accept the nominations for the Iluka War Memorial Hall 355 Committee and the accompanying nominations for Office Bearers. 2. Reconstitutes Lanitza/Kungala Community Hall 355 Committee and that it accepts the nominations for the Committee and the accompanying nominations for Office Bearers. 3. Accept the nomination of the Ulmarra Campdraft Show Society and the Grafton Pony Club to the Clarence Sports Committee Advisory Committee. 4. Appoints a Councillor to sit on the Sports Tourism Decision Making Panel per the Sports Tourism Program Policy V1.0. 	Bligh Grant	19 Oct 2022 3:35pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 19 October 2022 at 3:35:49 PM - All actions completed.

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			That Council appoint a Councillor Johnstone to sit on the Sports Tourism Decision Making Panel per the Sports Tourism Program Policy V1.0.		
25/10/2022	07.22.234	Policy Report	That Council: 1. Consider the submission to the Art Collections Policy V5.0 (Attachment A) and adopt the policy with minor changes. 2. Place the following revised policies on exhibition and, subject to there being no submissions that change the intent of the policies, that they be adopted: a. Enterprise Risk Management Policy V7.0 (Attachment B) b. Community Gardens Policy V3.0 (Attachment C)	Bligh Grant	31 Oct 2022 11:57am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 31 October 2022 at 11:57:04 AM - Art Collections Policy V5.0 posted.
22/02/2022	06.22.001	AMENDMENT to investment policy	That Council: 1. Include in the draft Investment Policy the following section: 5.11 Investments in Financial Institutions that do not support the Fossil Fuel Industry. Subject to consideration of the Risk Management Guidelines of this Policy, preference will be given to financial institutions that publicly state that they do not invest in or finance the fossil fuel industry if: a. The investment is compliant with Council's Investment Policy; b. The investment rate of return is equivalent to or more favourable to Council relative to other similar investments that may be offered to Council at the time of investment; c. It does not increase the overall risk of Council's investment portfolio and reduce the diversification with regards to counterparty, credit quality and its maturity profile. 2. Identify in the monthly investment Report investments that comply with the above, once the draft Investment Policy has been adopted. 3. Review the draft Policy and Strategy to reflect the current economic situation and place the documents on public exhibition for a period of 28 days and report to Council for consideration on completion.	Bligh Grant	03 Mar 2022 3:55pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:55:07 PM - The policy and strategy have now been placed on public exhibition for the statutory period < https://www.clarence.nsw.gov.au/On-exhibition/Revised-Investment-Policy-Strategy >.
25/10/2022	07.22.233	Q1 2022/2023 Governance Report	That Council 1. Receive and note the Q1 2022/2023 Governance Report. 2. Note that there was one complaint received during the September quarter.	Bligh Grant	31 Oct 2022 10:29am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 31 October 2022 at 10:29:51 AM - Q1 Governance Report received, noting one complaint received for the Quarter.
22/02/2022	07.22.012	Advisory and section 355 committees establishment and Councillor participation	That Council: 1. adopt the recommended advisory committees be established. 2. call for an Expression of interest from the community for nomination to be on these advisory committees in accordance with the relevant Terms of Reference. 3. appoint councillor representatives for the following Advisory Committees: Clarence Coast & Estuary Management Committee – Clancy (Chair) and Smith (Councillor) Clarence Sports Committee – Novak (Chair) and Whaites (Councillor) Lower Clarence Sports Committee – Whaites (Chair) and Novak (Councillor) Clarence Valley Aboriginal Advisory Committee – 1 Chair and 4 Councillor Clarence Valley Access Committee – Toms (Chair) and Pickering (Councillor)	Bligh Grant	03 Mar 2022 2:26pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:26:25 PM - Recommendations 1-7 and recommendation 10 have been completed; Recommendation 8, i.e., formation of (i) a Biodiversity Advisory Committee and (ii) the further establishment of the Economic Development and Tourism Advisory Committee are ongoing.

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			<p>Clarence Valley Climate Change Committee – Clancy (Chair) and Smith (alternate) Clarence Valley Community and Cultural Committee – Whaites (Chair) and Smith (Councillor) Saleyards (Grafton) Advisory Committee – Novak (Chair) and Johnstone (alternate) Floodplain Risk Management Committee – Novak (Councillor) and Tiley (alternate)</p> <p>4. adopt the recommended section 355 committees be established.</p> <p>5. call for an Expression of interest from the community for nomination to be on the section 355 committees in accordance with Terms of Reference.</p> <p>6. appoint councillor representation for the following External Committees: Bushfire Management Committee – Novak (Councillor) [Vote Novak – 6/Clancy – 3] Arts Northern Rivers – Pickering (Councillor) NPWS Iluka Community Consultation Forum – Toms (Councillor)</p> <p>7. appoint councillors representation for the following Statutory Committees: Clarence Regional Library – Toms & Johnstone (Councillors) Local Traffic Committee – Johnstone (Councillor) and Pickering (alternate)</p> <p>8. form a Biodiversity Advisory Committee and an Economic Development and Tourism Advisory Committee: a. with Terms of Reference being prepared for the March Workshop; and b. thereafter Expressions of Interest being called for membership; and c. appoint Clancy (Chair) and Johnstone (alternate) to the Biodiversity Advisory Committee d. appoint Day (Chair) and Smith (Councillor) representative to the Economic Development and Tourism Advisory Committee</p> <p>9. consider other advisory committees at future workshop to provide guidance on the preparation of Terms of Reference including proposed purpose and membership.</p> <p>10. defer establishment of the Clarence Valley Aboriginal Advisory Committee pending discussion with local Aboriginal communities and organisations.</p>														
25/10/2022	07.22.232	Local Part-Day Public Holidays 2023-24	<p>That Council: Resolve to authorise an application for the following part-day local public holidays for the calendar year of 2023 and 2024, noting the Guidelines for Local Public Holiday and Local Event Day Applications (Attachment A) and the feedback received from the consultation process (below and Attachment B).</p> <table border="1"> <thead> <tr> <th>Event</th> <th>2023 date & duration</th> <th>2024 date & duration</th> <th>Local</th> </tr> </thead> <tbody> <tr> <td>Maclean Show</td> <td>Wednesday 26 April 2023 1-5 pm</td> <td>Wednesday 17 April 2024 1-5 pm</td> <td>The Maclean Show with local</td> </tr> <tr> <td>Ramornie Races</td> <td>Wednesday 12 July 2023 - 1-5 pm</td> <td>TBA</td> <td>Grafton & Clarence</td> </tr> </tbody> </table>	Event	2023 date & duration	2024 date & duration	Local	Maclean Show	Wednesday 26 April 2023 1-5 pm	Wednesday 17 April 2024 1-5 pm	The Maclean Show with local	Ramornie Races	Wednesday 12 July 2023 - 1-5 pm	TBA	Grafton & Clarence	Bligh Grant	03 Nov 2022 10:02am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 November 2022 at 10:02:24 AM - Application submitted 3 November 2022. See ECM 2415630.
Event	2023 date & duration	2024 date & duration	Local														
Maclean Show	Wednesday 26 April 2023 1-5 pm	Wednesday 17 April 2024 1-5 pm	The Maclean Show with local														
Ramornie Races	Wednesday 12 July 2023 - 1-5 pm	TBA	Grafton & Clarence														

ACTION SCHEDULE FROM COUNCIL MEETING
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			Grafton Cup Thursday 13 July 2023 - 1-5 pm	TBA	Grafton City within the Clarence Valley Council area	
			Jacaranda Festival Thursday 2 November 2023 - 1-5 pm	Thursday 31 October 2024 1-5 pm	Grafton City within the Clarence Valley Council area	
22/02/2022	07.22.014	Policy Report: Council reports for exhibition or endorsement	That: 1. Council endorse the following policies to be placed on public exhibition and brought back to Council to be adopted, such policies are as follows: <input type="checkbox"/> Code of Conduct policy V9 (Attachment A) <input type="checkbox"/> Councillor Attendance at Conferences policy V5.1 (Attachment B) <input type="checkbox"/> Draft Councillor and Staff Interaction Policy V4.0 (Attachment C) <input type="checkbox"/> Draft Social Media policy V3.0 (Attachment D) <input type="checkbox"/> Draft Internal Reporting and Public Interest Disclosures (PID) policy V1.0 (Attachment E) <input type="checkbox"/> Draft Equal Employment Opportunity and Anti-Discrimination Policy V1 (Attachment G) 2. Item 6, the Draft Managing Unreasonable Conduct by Complainants Policy V3 (Attachment F), be deferred and that the UCC Policy be the subject of a Councillors workshop.		Bligh Grant	03 Mar 2022 2:14pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:14:14 PM - The following policies have now been placed on exhibition until 30/03/2022: 25 Feb 2022 11:50am Alex Moar - Reallocation Action reassigned to Bligh Grant by Alex Moar - For exhibition
26/07/2022	07.22.158	Policy Report	That Council: 1. Place the Fraud and Corruption Policy V5.0 on public exhibition and subject to there being no submissions that change the intent of the policy it be adopted (Attachment A) 2. Defer the Keeping Animals Policy V2.0 and Councillor Attendance at Conferences Policy V5.1 (Attachment D) to be discussed at a workshop. 3. Place the Councillor Induction and Professional Development Policy V1.0 on public exhibition and subject to there being no submissions that change the intent of the policy it be adopted (Attachment C).		Bligh Grant	03 Aug 2022 12:26pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 August 2022 at 12:26:12 PM - Fraud and Corruption Control and Councillor Induction + PD placed on exhibition until 30 august 2022. Keeping animals deferred to Councillor W/Shop.
23/08/2022	07.22.174	Policy Report	That Council 1. Note the submissions to the Flag Raising Policy V4.0 and rescind the Policy. 2. Place the following policies on exhibition and subject to there being no submissions that change the intent of the policy they be adopted: a. Art Collection Policy V5.0 (attachment B) b. Child Protection Policy V1.0 (Attachment C) 3. Note the submissions to the following policies and adopt the following policies unchanged: a. Managing Unreasonable Conduct by Complainants Policy V3.0 (Attachment D) b. Internal Reporting and Public Interest Disclosure Policy V1.0 (attachment E) 4. Defer the Councillor Expenses and Facilities Policy V15.0 (Attachment A) to the September meeting.		Bligh Grant	31 Aug 2022 8:24am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 31 August 2022 at 8:24:34 AM - Flag-raising policy rescinded; Art Collection V5.0 and Child Protection Policy V1.0; UCC V3.0 and Internal Reporting & PID policies adopted. ALSO: Managing UCC Intranet page updated.
26/04/2022	07.22.064	MOD2021/0082 - Modification of DA2017/0173 - Reduce number of medical suites and hospital beds and alterations to built form - 201 Queen Street, Grafton	That Council approve Section 4.55(1A) Application (MOD2021/0082) to modify DA2017/1073 subject to the amended Advices and Conditions contained in Schedule 1.		Carmen Landers	10 Jun 2022 12:53pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 10 June 2022 at 12:53:48 PM - Completed 10 Jun 2022 12:52pm Carmen Landers Modified notice issued and submitters notified
22/03/2022	07.22.041	REV2021/0012 - Division 8.2 Review of refusal for DA2021/0374 - Three (3)	That Council:		Carmen Landers	03 May 2022 12:32pm Carmen Landers - Completion

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		Multi Dwelling Housing Units and Strata Subdivision - 11 High Street, Yamba	<ol style="list-style-type: none"> Support a variation to Clause G2(9) of the Residential Zones Development Control Plan and allow stacked parking for one car space per unit; and Approve the development under REV2021/0374 subject to the draft Advices and Conditions contained in Schedule 1. 		Completed by Carmen Landers (action officer) on 03 May 2022 at 12:32:39 PM - Approval issued and objectors notified 03 May 2022 12:32pm Carmen Landers Approval issued and objectors notified
22/02/2022	07.22.006	MOD2021/0053 - Modify location of Advertising Sign - BP Service Station - 113 River Street, Maclean	<p>That Council</p> <ol style="list-style-type: none"> Approve Section 4.55(1A) Application MOD2021/0053 to modify DA2014/0586 subject to the amended condition contained in Schedule 1. Request the applicant to have a dimming mechanism from 10pm to 6am to reduce the impact on the neighbours including the caravan park and residents. 	Carmen Landers	03 May 2022 12:25pm Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Carmen Landers (action officer) on 03 May 2022 at 12:25:47 PM - completed 04 Mar 2022 10:12am Carmen Landers Draft modification completed. Waiting on applicant regarding condition on dimmer switch
22/02/2022	07.22.007	DA2021/0558 - Multi Dwelling Housing (136 Dwellings, exhibition Home, Community Facilities & Associated Infrastructure) - No. 8 Park Avenue, Yamba	That Council note the submission of Council's Assessment Report to the Northern Regional Planning Panel for determination of DA2021/0558 for the proposed Multi Dwelling Housing development.	Carmen Landers	03 May 2022 12:31pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 03 May 2022 at 12:31:25 PM - completed 04 Mar 2022 10:12am Carmen Landers Noted
26/04/2022	07.22.065	MOD2022/0015 - Modification of SUB2009/0008 - 14 lot subdivision - Havelock Street, Lawrence	<p>That Council:</p> <ol style="list-style-type: none"> Approve Section 4.55 Application (MOD2022/0015) to modify SUB2009/0008 subject to the amended Advices and Conditions contained in Schedule 1, and including the following further amendments: <ul style="list-style-type: none"> <input type="checkbox"/> Delete Condition 40. <input type="checkbox"/> Replace Condition 41 with "Prior to construction commencing undertake a single inspection of trees within the road reserve by a suitable qualified person or with a WIRES member present. All construction activities are to avoid disturbance to any koalas to the greatest extent practicable, whilst permitting the approved subdivision works to occur". <input type="checkbox"/> Replace Condition 42 with "Entry and exit to the site for construction plant, deliveries and personnel is from Exmouth Street. This does not restrict the required ancillary construction activities, for example water and sewer construction, outside the site as noted on the approved construction drawings. Note the voluntary nature of the proposed modification, which is made in response to community concerns, and associated environmental benefits about tree retention and koala habitat and on this basis: <ol style="list-style-type: none"> a) refund the Section 4.55 fee and waive Construction Certificate (CC2010/0368) Amendment fee for SUB2009/0008; b) waive the future Section 4.55 fees associated with DA2021/0788; and c) absorb the cost of Council undertaking live sewer and water main connection works. Note and refuse the request to waive indexation of the section 64 Sewer and Water Head Works Charges and section 94 (now section 7.11) Developer Contributions. 	Carmen Landers	10 Jun 2022 12:54pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 10 June 2022 at 12:54:23 PM - Completed 10 Jun 2022 12:53pm Carmen Landers Modified notice of determination issued and submitters notified
28/06/2022	07.22.109	Request for Works in Kind Contribution towards Stormwater and Road Works for Gulmarrad Drainage	<p>That Council:</p> <ol style="list-style-type: none"> Accept the cost of the works in kind as \$237,514.89 to provide necessary stormwater infrastructure to the Gulmarrad area in accordance with the Part 	Carmen Landers	05 Jul 2022 11:06am Carmen Landers - Completion

ACTION SCHEDULE FROM COUNCIL MEETING

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			<p>S of the Residential Zones DCP, Gulmarrad Stormwater Management Contributions Plan 1997 and Condition 18 of SUB2009/0038.</p> <p>2. Note the refund amount of \$237,514.89 will be from the Gulmarrad Stormwater Management contributions fund which currently has a balance of \$567,773.28 as of 30 April 2022.</p> <p>3. Retain part of the funds and allocate to the respective Drainage and Road Contributions funds to enable the release of 16 lots for SUB2009/0038 as follows:</p> <table style="margin-left: 40px;"> <tr> <td>Rural Roads</td> <td>\$1,933.67 x 15 lots =</td> <td>\$29,005.05</td> </tr> <tr> <td>Gulmarrad Drainage</td> <td>\$1,945.90 x 15 lots =</td> <td><u>\$29,188.50</u></td> </tr> <tr> <td>TOTAL</td> <td></td> <td>\$58,193.55</td> </tr> </table> <p>4. Refund the amount of \$179,321.34 (\$237,514.89 - \$58,193.55) from the Gulmarrad Drainage Section 7.11 fund to the developer as a works in kind contribution towards Gulmarrad stormwater infrastructure.</p>	Rural Roads	\$1,933.67 x 15 lots =	\$29,005.05	Gulmarrad Drainage	\$1,945.90 x 15 lots =	<u>\$29,188.50</u>	TOTAL		\$58,193.55		<p>Completed by Carmen Landers (action officer) on 05 July 2022 at 11:06:26 AM - Payment Requisition completed and sent to finance for processing</p> <p>05 Jul 2022 11:05am Carmen Landers Payment Requisition signed and forwarded to Finance</p>
Rural Roads	\$1,933.67 x 15 lots =	\$29,005.05												
Gulmarrad Drainage	\$1,945.90 x 15 lots =	<u>\$29,188.50</u>												
TOTAL		\$58,193.55												
24/05/2022	07.22.097	2021/22 Monthly Financial Report - April 2022	<p>That Council:</p> <p>1. Note the monthly financial information report for April 2022, attached to this report.</p> <p>2. Endorse the proposed General Fund variations as set out in this report totalling \$22,875, which will be included in the 2021/22 General Purpose Financial Statements Refer to Audit report.</p> <p>3. Endorse the proposed variations, which decrease Financial Reserves by \$3,516,113 which will be included in the 2021/22 General Purpose Financial Statements Refer to Audit report.</p> <p>4. Note and endorse the grant applications as identified in Attachment B.</p>	Christi Brown	<p>26 May 2022 2:30pm Christi Brown - Completion Completed by Christi Brown (action officer) on 26 May 2022 at 2:30:34 PM - Budget Variation Journals posted. No further action required.</p>									
26/04/2022	07.22.077	2021/22 Quarterly Budget Review Statement - March 2022	<p>That Council:</p> <p>1. Receive and note the information in the Quarterly Budget Review Statement to March 2022.</p> <p>2. Approve General Fund variations detailed in this report totalling \$55,144, which results in a projected General Fund budget surplus of \$17,464 for the year.</p> <p>3. Approve the variations for the Financial Reserves as detailed in this report totalling \$9,120,422, which results in a projected decrease in the External and Internal Reserves Funds of \$22,491,361.</p> <p>4. Note and endorse the receipt of funds due to successful grant applications as detailed in the body of this report.</p>	Christi Brown	<p>12 May 2022 8:13am Christi Brown - Completion Completed by Christi Brown (action officer) on 12 May 2022 at 8:13:13 AM - Journals approved - no further action required</p>									
27/09/2022	07.22.201	Cultural and Sports Trust Fund	<p>That Council approve donations from the Clarence Valley Cultural and Sports Trust Fund:</p> <p>1. \$300 to assist Zayden Third, who has been selected to represent NSW at the 2022 Hockey Australia U13 National Carnival in Hobart Tas from 28 September to 4 October 2022; and</p> <p>2. \$300 to assist Thomas Beohm, who has been selected to represent NSW at the 2022 Hockey Australia U13 National Carnival in Hobart Tas from 28 September to 4 October 2022</p> <p>3. \$300 to assist Oscar Woods, who has been selected to represent NSW at the 2022 Hockey Australia U13 National Carnival in Hobart Tas from 28 September to 4 October 2022</p>	Christine Bultitude	<p>19 Oct 2022 8:56am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 19 October 2022 at 8:56:28 AM - Applicants advised and payments processed</p> <p>19 Oct 2022 8:55am Christine Bultitude Applicants advised and payments processed</p>									
27/09/2022	07.22.200	Donation-Fee Waiver/Reduction request from Maclean High School	<p>That Council:</p> <p>1. Approve Maclean High School's request for a fee reduction for the hire of the Rocky Mouth Pavilion at Maclean Showgrounds reducing the charges payable from \$4320 to \$1116</p> <p>2. Maclean High School will need to set up/pack down each week.</p> <p>3. The donation of \$3204 towards this fee for a category 1 donation will be funded from the Community Initiatives Program.</p>	Christine Bultitude	<p>19 Oct 2022 9:13am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 19 October 2022 at 9:13:33 AM - Applicant advised, internal and external hire fee payments organised</p>									

ACTION SCHEDULE FROM COUNCIL MEETING
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					19 Oct 2022 9:12am Christine Bultitude Applicant advised, internal and external hire fee payments organised
28/06/2022	07.22.130	Development Application Fee Waiver Request - Clarence Family Day Care	That Council approve the refund \$937.66 to Clarence Family Day Care for fees paid in accordance with the Donations Policy.	Christine Bultitude	12 Jul 2022 10:17am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 12 July 2022 at 10:17:11 AM - Refund will be processed once applicant has returned Supplier Information form with updated bank details for EFT payment. 12 Jul 2022 10:12am Christine Bultitude Applicant has been advised (ECM:2377707). Refund payment is being arranged.
22/03/2022	07.22.054	Request for Rates Donation - Lawrence Historical Society Inc.	That Council: 1. Vary the Donations Policy criteria in this instance to approve the donation of the outstanding balance of the rates and annual charges for 2021/2022 (balance owing \$1,022) to Lawrence Historical Society. 2. Consider additional requests for donations for the 2022/2023 financial year by the Lawrence Historical Society in line with Policy provisions.	Christine Bultitude	28 Mar 2022 10:53am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 28 March 2022 at 10:53:43 AM - LHS advised of the Council decision. Rates section notified of rates donation for processing
22/03/2022	07.22.053	Cultural and Sports Trust Fund	That Council approve donations from the Clarence Valley Cultural and Sports Trust Fund: 1. \$300 to assist Martina Williams, who has been selected to represent NSW at the 2022 National U18 Hockey Championships in Cairns Qld from 6-14 April 2022; and 2. \$300 to assist Mackenna Ensbey, who has been selected to represent NSW at the 2022 National U18 Hockey Championships in Cairns Qld from 6-14 April 2022.	Christine Bultitude	28 Mar 2022 10:52am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 28 March 2022 at 10:52:18 AM - Applicants notified of council decision. Payments processed ready for next external pay run 28 Mar 2022 10:47am Christine Bultitude Applicants notified of council decision. Payments processed ready for next external pay run
22/02/2022		Motion	That letters of condolence be sent to the families of the late Frank Mack and Baillieu Myer.	Christine George	29 Mar 2022 11:29am Christine George - Completion Completed by Christine George (action officer) on 29 March 2022 at 11:29:29 AM - completed 29 Mar 2022 11:28am Christine George Letters compiled and sent 3 March 2022
22/03/2022	07.22.037	Superannuation payments to Councillors	That: 1. Council approve payment of the superannuation contribution payments additional to the annual fee paid to elected members. 2. Council note a superannuation contribution payment allocation will be included in the draft 2022/2023 budget currently being prepared. 3. Councillors who wish to receive the superannuation contribution payment at the current superannuation guarantee charge, complete the ATOs online 'choice of superannuation fund' form and return it to the A/General Manager by COB 29 July 2022.	Christine George	06 May 2022 1:43pm Laura Black - Completion Completed by Laura Black on behalf of Christine George (action officer) on 06 May 2022 at 1:43:34 PM - Councillors have responded regarding access to superannuation. 06 May 2022 1:39pm Laura Black Councillors responses collated.

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			4. Councillors who wish either to forgo the superannuation contribution payment or receive a payment that is less than the superannuation guarantee contribution (currently 10%), notify the A/General Manager in writing by COB 29 April 2022.		29 Mar 2022 11:30am Christine George Ongoing until the 29 April 2022
26/04/2022	07.22.085	RFT22/05 - CWA William Ager Park Walkway	That Council: 1. Accept the tender from Wagners CFT Manufacturing Pty Ltd for RFT22/05 – CWA William Ager Park Walkway at a cost of \$848,765.00 (GST inclusive) to be funded from William Ager Park Pathway, Yamba (Fin Proj 321006, Sub Service 341). 2. Authorise the General Manager to approve variations up to 5% of the contract value. 3. Reallocate \$185,000 from Fin Proj 550181 – Parks & Reserves – Access Pavement & Carparks to fund the additional contract sum and project contingency and included in Q3 of the Quarterly Budget Review Statement (QBRs).	David Sutton	15 May 2022 2:17pm David Sutton - Completion Completed by David Sutton (action officer) on 15 May 2022 at 2:17:48 PM - Letter of Award issued to contractor, commencement meeting held, project in progress
26/04/2022	05.22.006	Completion of Maclean CBD Riverside Precinct Boardwalk	That Council 1. Seek State and/or Commonwealth funding to enable an updated, relevant, and compatible design and estimate for completion of the Maclean CBD Riverside Precinct Boardwalk. 2. That upon completion of the above, Council search for grants and make representations to State and Federal Parliamentarians to complete the Maclean CBD boardwalk.	David Sutton	15 May 2022 2:19pm David Sutton - Completion Completed by David Sutton (action officer) on 15 May 2022 at 2:19:22 PM - Masterplan provided to Manager OS&F, advise to Manager OS&F to inform exec to lobby state and federal members for funding
22/02/2022		Minutes of Extraordinary Meeting of Council dated 3 December 2021	That the Minutes of Extraordinary Meeting of Council dated 3 December 2021, copies of which have been circulated, be noted with the following amendments: 1. Remove 19:06 from Motion (page 2) 2. Add wording in italics (page 2): Point of Order (1) – Cr Toms - <i>Why are we going into confidential session as the Ombudsman's letter is not a Council document it is addressed to Mr and Mrs Cairns.</i> 3. Remove Point of Order (4 (could not be heard on microphone) (page 3) Point of Order (4) – Cr Lysaught – Cr Clancy is not speaking to the amendment. Clancy disagrees and asks not to be interrupted. The Chair rules against the point of order and asks Cr Clancy not to raise his voice and allows him to continue debate. 4. Amend time from 4.47pm - Council moved into open forum at 4.57pm. (page 3) 5. Amend spelling from Moition to Motion (page 4) 6. Amend Cr Baker to Cr Williamson in Point of Orders 11 and 12 (page 4) Point of Order (11) – Cr Clancy – Cr Baker Cr Williamson is totally out of line. The Chair upheld the Point of Order and advised Cr Baker Cr Williamson his words were a bit strong. 7. Add new Point of Order between Points of Orders 13 and 14 (page 4) Point of Order – Cr Williamson – Cr Novak, it is in the Proposed Motion that was signed by two Councillors. The Chair upheld the Point of Order 8. Remove the word Government (page 4) Point of Order (15) – Cr Baker - If the report tells us that there were discussions with Local Government Area Command comment then it is reporting something true and if Cr Toms says its untrue and can prove it then she is fine to do so if not then she is out of order. 9. Points of Orders to be renumbered as a result of deletion and additions. Further noting that Council's Minutes are not a transcript, they are an abbreviation of decisions made.	Debbie McGilvray	24 Mar 2022 11:47am Debbie McGilvray - Completion Completed by Debbie McGilvray (action officer) on 24 March 2022 at 11:47:25 AM - Completed action 24 Mar 2022 11:46am Debbie McGilvray Minutes amended and republished to website

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27/09/2022	07.22.199	Heritage Grants 2022-2023	That Council: 1. Allocates funding to applicants in accordance with the 'Grant Offer' column in the table at Attachment 1 to this report with each Applicant required to sign a written agreement and comply with any relevant conditions and acquittal requirements; and 2. Delegates authority to the General Manager to reallocate any funding offers that are not taken up to other suitable projects within this financial year.	Deborah Wray	19 Oct 2022 11:42am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Deborah Wray (action officer) on 19 October 2022 at 11:42:15 AM - I have sent out the grant offers to successful applicants.
22/02/2022	07.22.008	Clarence Valley Local Environmental Plan 2011. Housekeeping Amendment 2021. REZ2021/0005	That Council: 1. As the Planning Proposal authority, adopt the Planning Proposal for the Housekeeping Amendments 2021, reference REZ2021/0005, to the <i>Clarence Valley Local Environmental Plan 2011</i> (Attachment B); 2. As the Planning Proposal authority, advise the Department of Planning, Industry and Environment that Council will use the local plan-making delegations under Section 3.36 of the <i>Environmental Planning and Assessment Act 1979</i> to finalise the amendments to the <i>Clarence Valley Local Environmental Plan 2011</i> ; and 3. Explore opportunities for heritage interpretation in the Clarence Valley, particularly in association with relevant Council projects.	Deborah Wray	28 Mar 2022 12:50pm Deborah Wray - Completion Completed by Deborah Wray (action officer) on 28 March 2022 at 12:50:44 PM - In progress for legal finalisation. 28 Mar 2022 12:48pm Deborah Wray A legal opinion has been requested from Parliamentary Counsel and is awaited. upon receipt of this this the final maps and details are to be sent to the Department of Planning Industry and Env as part of the plan finalisation process. Interpretation opportunities to be explored when grants become available and could form part of Grafton main street revitalisation project.
23/08/2022	07.22.171	Notice of Native Title Managers to be given to the responsible Minister	That Council: 1. Confirm Council employee, Dr Danny Parkin, Senior Strategic Planner (Public Land/Native Title) as Council's principal Native Title Manager for the purposes of Part 8 of the <i>Crown Land Management Act 2016</i> ; 2. Confirm Council employees, Ms Eloise Casson, Coordinator Property and Mr Alex Clark, Trainee Planner, as additional Native Title Managers for the purposes of Part 8 of the <i>Crown Land Management Act 2016</i> ; and 3. Approve the General Manager to notify the responsible Minister annually of Council's Native Title Managers in accordance with section 8.8 of the <i>Crown Land Management Act 2016</i> .	Dr Danny Parkin	31 Aug 2022 12:33pm Dr Danny Parkin - Completion Completed by Dr Danny Parkin (action officer) on 31 August 2022 at 12:33:54 PM - Letter under A/GM signature sent to Minister's delegate on the 29/08/2022 advising of Council's native title managers.
25/10/2022	10.22.004	Clarence Valley Community Land, Crown Reserves and Other Public Places Plan of Management (Draft)	That Council: 1. Note the preparation of a revised (draft) <i>Clarence Valley Community Land, Crown Reserves and other Public Places Plan of Management</i> (generic PoM) for all Council-owned land and Crown land managed by Council set aside and/or embellished as public open space or developed for a specific community purpose not covered by a site-specific PoM and with the exclusion of the wetland at the northern end of the Brooms Head Caravan Park camping ground and the southern section known as the bluff. 2. Authorise the General Manager to refer the draft generic PoM; including the submission of the <i>Notice of Plan(s) of Management for Crown reserve(s)</i> form to the NSW Department of Planning and Environment (DPE) Crown Lands Division as owner of the Crown land included in the draft generic PoM for approval to place on public exhibition. 3. Place the draft generic PoM on public exhibition (after it has been returned by DPE and any corrections regarding the Crown land under the PoM are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 4. Conduct at least two (2) public hearings (one in Maclean and one in Grafton) regarding the proposed additional categorisation of Council-owned 'community' and the categorisation of recently acquired Council-	Dr Danny Parkin	14 Nov 2022 3:05pm Dr Danny Parkin - Completion Completed by Dr Danny Parkin (action officer) on 14 November 2022 at 3:05:02 PM - 1. Noted

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			<p>owned 'community' land by the PoM (detailed in Schedules 1AA and 1AB of the draft generic PoM).</p> <ol style="list-style-type: none"> 5. Accept submissions on the draft generic PoM for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>. 6. Report any submissions received and the draft generic PoM back to Council after the submission period has closed, for consideration of its adoption (or re-exhibition) as per the requirements of section 40 of the <i>Local Government Act 1993</i>. 7. Prepare a site specific PoM for Lots 1 and 2 DP 1095139 Brooms Head Reserve 65975 which adheres to the reserve purpose and the core objectives. 		
22/02/2022	07.22.032	Proposed Road Closure - Part Tancreds Lane, Clarenza	<ol style="list-style-type: none"> 1. That Council <ol style="list-style-type: none"> i. permanently close part of Tancred Lane, Clarenza, bisecting Lot 6 DP748364 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$3,000.00 plus GST if applicable and consolidate with Lot 6 DP748364 iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. 2. The landowner is to meet all costs associated with the road closure 	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:40 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.029	Proposed Road Closure - Part Road Reserve Off Orara Way, Glenreagh	<ol style="list-style-type: none"> 1. That Council <ol style="list-style-type: none"> i. permanently close part of the road reserve off Orara Way, Glenreagh, adjoining Lot 4 DP 247797 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$10,000.00 plus GST if applicable iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. 2. That the Landowner meet all costs associated with the road closure. 	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:24 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.028	Classification of Lot 179 DP1279607 as Operational	That Council proceed with classifying Lot 179 in DP 1279607 as Operational Land.	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:13 PM - Noted. Records have been updated.
22/02/2022	07.22.030	Proposed Road Closure - Part Skinners Road, Pillar Valley	<ol style="list-style-type: none"> 1. That Council <ol style="list-style-type: none"> i. permanently close part of Skinners Road, Pillar Valley, adjoining Lot 1 DP 240931 (Figure 1) subject to a survey confirming that the shed located on Lot 185 DP 709485 is not encroaching onto the road reserve. ii. classify the newly created lot as 'operational' land. iii. Transfer the newly created lot to the adjoining landowner for \$3,000.00 plus GST if applicable and consolidate with the applicant's adjoining Lot. iv. affix the Common Seal to the survey and transfer documentation. v. authorise the General Manager to execute all documents relating to the closure and sale to affect the above requirements. 2. The landowner is to meet all costs associated with the road closure. 	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:30 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.031	Proposed Road Closure - Part Chatsworth Street, Maclean	<ol style="list-style-type: none"> 1. That Council, <ol style="list-style-type: none"> i. permanently close part of Chatsworth Street, Maclean, adjoining Lot 351 DP 1269387 (figure 1) 	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion

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			<ul style="list-style-type: none"> ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$8,000.00 plus GST if applicable and consolidate with Lot 351 DP 1269387 iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. <p>2. That the landowner meet all costs associated with the road closure</p>		Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:35 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/03/2022	07.22.057	Proposed Road Closure - Part Harold Tory Drive, Yamba	<p>1. That Council:</p> <ul style="list-style-type: none"> i. permanently close part of Harold Tory Drive, Yamba, adjoining Lots 162 and 163 DP1265281 (refer Figure 1) ii. classify the newly created Lots as 'operational' land iii. engage a valuer on behalf of the adjoining landowners to determine sale prices iv. transfer the newly created Lot adjoining Lot 163 to the adjoining landowners for the sale price determined by the valuation plus GST if applicable v. transfer the newly created Lot adjoining Lot 162 to the adjoining landowners for the sale price determined by the valuation plus GST if applicable vi. consolidate the newly created Lots with adjoining Lots 162 & 163 DP1265281 vii. authorise the Acting General Manager to execute all documents related to the closure and sale to affect the above requirements <p>2. The landowners are to meet all costs associated with the road closure</p>	Eloise Casson	<p>28 Mar 2022 9:52am Eloise Casson - Completion Completed by Eloise Casson (action officer) on 28 March 2022 at 9:52:16 AM - Completed</p> <p>28 Mar 2022 9:48am Eloise Casson - Applicants have been notified of Council Resolution, - Solicitor has been engaged to prepare the DOA, - Survey quotes have been requested from two local surveyors</p>
24/05/2022	07.22.104	Proposed Dedication of Lot 14 DP 858248 as Public Road	That Council dedicate Lot 14 DP 858248, as depicted shaded red in Figure 1, as public road in accordance with section 10 of the <i>Roads Act 1993</i> to allow the implementation of the Transport for New South Wales Shared Pathway Project.	Eloise Casson	<p>04 Jul 2022 12:16pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 04 July 2022 at 12:16:36 PM - Completed</p> <p>04 Jul 2022 12:14pm Eloise Casson The Classification of Lot 14 as Operational was carried out via Gazette on 03/06/2022. This matter is now complete</p>
22/03/2022	07.22.056	Clarence and Lower Clarence Sports Committees - Funding	<p>That Council allocate:</p> <ol style="list-style-type: none"> 1. \$527.28 (ex GST) to the Grafton Dragon Boat Club to storage shed improvements at Corcoran Park from the Clarence Sports Committee funding allocation. 2. \$36,672.72 (ex GST) from PJ 541500 to supply and install portable grandstands at Ellem Oval and JJ Lawrence Fields from the balance of the Clarence Sports Committee funding allocation. 3. \$2,800.00 (ex GST) from PJ 541500 to upgrade change room lighting at McKittrick Park from the balance of the Clarence Sports Committee funding allocation. 4. The unspent funds of \$968.72 to be returned to Sports Income Reserve RA11035 5. \$18,217.59 (ex GST) to the Maclean Manta Rays Swimming Club to supply and install electronic timing System at Maclean Centenary pool from the Lower Clarence Sports Committee funding allocation. 6. \$2,485.50 (ex GST) to the Yamba Football Club to electrical upgrade to the clubhouse at Yamba Ngayundi Sports Complex from the Lower Clarence Sports Committee funding allocation. 	Gavin Beveridge	<p>07 Apr 2022 3:12pm Gavin Beveridge - Completion Completed by Gavin Beveridge (action officer) on 07 April 2022 at 3:12:30 PM - Completed.</p> <p>07 Apr 2022 3:09pm Gavin Beveridge Successful letters are being issued to the sporting organisations.</p>

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22/02/2022	07.22.033	Clarence and Lower Clarence Sports Committees – Minutes of Meetings	That Council receive and note the Minutes from Monday 15 November 2021 Clarence Sports Committee and Lower Clarence Sports Committee meetings.	Gavin Beveridge	07 Apr 2022 3:08pm Gavin Beveridge - Completion Completed by Gavin Beveridge (action officer) on 07 April 2022 at 3:08:43 PM - Completed. 25 Feb 2022 10:34am Gavin Beveridge Noted.
26/04/2022	07.22.059	Cr Clancy - LGNSW Special Conference 2022	That Council note the information provided by Councillor Clancy after attending the LGNSW Special Conference.	Greg Clancy	10 May 2022 2:19pm Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Greg Clancy (action officer) on 10 May 2022 at 2:19:51 PM - Noted
26/04/2022	10.22.002	Contract T20/21 - Shannon Creek Dam Remediation of Tailwater Dam Variation	That Council notes the variation price for Contract T20/21 <i>Shannon Creek Dam Remediation of Tailwater Dam</i> is \$5,256,757.55 (including GST).	Greg Mashiah	13 May 2022 2:34pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 13 May 2022 at 2:34:18 PM - Completed 13 May 2022 2:33pm Greg Mashiah Variation approval advised to Contractor
28/06/2022	07.22.135	Draft North Coast and Border Rivers Regional Water Strategies - Council submissions	That Council: 1. Notes the draft <i>North Coast Regional Water Strategy</i> and the draft <i>Border Rivers Regional Water Strategy</i> . 2. Endorses the submissions to the strategies.	Greg Mashiah	01 Jul 2022 9:05am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 July 2022 at 9:05:31 AM - Completed 01 Jul 2022 9:01am Greg Mashiah Submission sent on Border Rivers Regional Strategy and Department advised that Council endorsed North Coast Regional Strategy
28/06/2022	06.22.008	Review Former Council's Decision - To Construct New Sewage Treatment Plant on Existing North Grafton STP Site	That 1. Council seek a report to be tabled no later than the August 2022 Ordinary Council Meeting that enables a review of Council's decision to construct a new sewage treatment plant on the existing site of the North Grafton STP, point 2 of Item 14.009.15 2. The report include a comparative consideration of the risks, advantages and disadvantages of both the North Street and the Clarenza sites for the purpose of informing a decision 3. The report include the following information about the proposed North Street Grafton STP site: (a) the flood impact/constraints on the North Street site (b) all current day construction costs, including any escalation estimates (c) all valuations and/or estimated financial costs associated with property acquisitions required for constructions at the North Street site and any other residences within the buffer zone outlined in the GHD North Grafton STP Replacement EIS, 2219410, that experience loss amenity (d) what actions have been taken to formally advise any property owners that their property is impacted and /or required by council for construction of the new North Street Sewage Treatment location (e) any consequences associated with time delays for compulsory acquisitions	Greg Mashiah	17 Aug 2022 8:01am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 17 August 2022 at 8:01:01 AM - Completed 17 Aug 2022 8:00am Greg Mashiah Being Reported to August Council meeting
28/06/2022	07.22.134	Scope & Design Rushforth Road 32ML Replacement Reservoir	That Council: 1. Notes that due to the specific site knowledge Hunter H2O has gained by preparing the Rushforth Road Water Treatment Plant Master Plan and the cost and time savings from a single consultant preparing both the	Greg Mashiah	01 Jul 2022 9:00am Greg Mashiah - Completion

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			reference design and tender documentation, extenuating circumstances exist under Section 55(i) of the Local Government Act in that a satisfactory result would not be achieved by inviting tenders for undertaking the Reference Design and Project Management Support for the Rushforth Road Water Treatment Plant Reservoir Upgrade. 2. Accepts the proposal from Hunter H2O to undertake the Rushforth Road 32ML reservoir replacement Reference Design and Project Management Support in the amount of \$329,048.50 (including GST), to be funded from Financial Project 950571 (Scope & Design Rushforth Road 32ML replacement reservoir).		Completed by Greg Mashiah (action officer) on 01 July 2022 at 9:00:48 AM - Completed 01 Jul 2022 8:59am Greg Mashiah Order issued to Hunter H2O for engagement
22/03/2022	06.22.002	Village and Rural Communities' Sewerage Provision Priorities	That Council survey the residents of the Ulmarra Village to determine if they want council to examine options to sewer the Ulmarra village.	Greg Mashiah	17 Aug 2022 8:00am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 17 August 2022 at 8:00:10 AM - Completed 17 Aug 2022 7:59am Greg Mashiah Survey being reported to August meeting 30 Jun 2022 8:53am Greg Mashiah Survey was mailed to all Ulmarra property owners on 24 June and closes on 22 July. Survey includes reply paid envelope for return to Council or option to complete electronically. 13 May 2022 2:37pm Greg Mashiah May 2022 - Community engagement plan being developed.
26/04/2022	07.22.084	Pilot Hill Yamba - Updated Risk Assessment	That: 1. The existing groundwater and antecedent rainfall monitoring practices are continued. 2. Council note the JK Geotechnics review of the current Interim Management Strategy and adopt the recommended antecedent rainfall alert levels. 3. Council advises the property owners south of Ritz Street and on the eastern side of Ocean Street of the current studies which have been undertaken, including the potential risks, and recommend that each property obtain their own independent geotechnical risk assessment to ensure ongoing stability of these properties.	Greg Mashiah	31 Aug 2022 12:25pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 31 August 2022 at 12:25:13 PM - Actions completed 31 Aug 2022 12:14pm Greg Mashiah 1. Current rainfall and groundwater monitoring practices are continuing, 2. Rainfall alert levels have been updated., 3. Letters have been sent to property owners in Ritz and Ocean Street
22/02/2022	07.22.026	Notice of Motion to LGNSW Special Conference - Floodplain Maintenance Funding	That Council endorse the following Motion submitted to the LGNSW Special Conference: <i>That Local Government NSW lobbies the NSW Government to amend Section 59A and 191A of the Local Government Act to give councils power of entry to construct and maintain flood mitigation works.</i>	Greg Mashiah	03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:41 PM - Completed 05 Apr 2022 3:47pm Greg Mashiah Noted.
22/02/2022	07.22.027	Contract T20/21 - Shannon Creek Dam Remediation of Tailwater Dam - Foreshadowed Variation	That Council notes: 1. The foreshadowed variation for Contract T20/21 due to adverse ground conditions, and 2. The final variation will be included in the Q3 budget adjustment.	Greg Mashiah	03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:33 PM - Completed 05 Apr 2022 3:47pm Greg Mashiah Noted

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22/02/2022	07.22.025	Property 113466 Sewer Connection Fee	That Council approve a variation to the 2021/22 adopted fees and charges for Property 113466 and only charge the "Sewer Connection Application" fee being \$279 and exclude the capital component fee of \$11,979.	Greg Mashiah	03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:56 PM - completed 05 Apr 2022 3:45pm Greg Mashiah Customer advised by resolution on 23/02.
27/09/2022	07.22.222	Grafton Airport Water Main	That Council: 1. Construct a 200mm watermain from the Clarence Correctional Centre to the Clarence Valley Regional Airport to provide capacity for future employment land. 2. Allocate an additional \$930,000 from the Water Fund Reserve to PJ905229 (Water Supply Grafton Airport) to be shown as a variation in the Q2 Quarterly Business Review Statement to be tabled in October 2022.	Greg Mashiah	19 Oct 2022 8:49am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 19 October 2022 at 8:49:39 AM - Completed 19 Oct 2022 8:48am Greg Mashiah Resolution noted; 200mm pipe ordered 19 Oct 2022 8:47am Greg Mashiah Resolution noted; 200mm pipe ordered
27/09/2022	07.22.220	North Grafton Sewage Treatment Plant	That the report on the North Grafton Sewage Treatment Plant be noted.	Greg Mashiah	19 Oct 2022 8:50am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 19 October 2022 at 8:50:11 AM - No action required - note report 19 Oct 2022 8:49am Greg Mashiah Noted
23/08/2022	07.22.188	North Grafton Sewage Treatment Plant	That acceptance of the report be deferred to September Ordinary Council meeting pending a workshop to consider the history of the decision to upgrade North Grafton STP.	Greg Mashiah	31 Aug 2022 12:07pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 31 August 2022 at 12:07:58 PM - Matter being considered at Councillor workshop 31 Aug 2022 12:07pm Greg Mashiah Matter being considered at Councillor workshop
23/08/2022	07.22.187	Ulmarra Sewerage Survey	That Council defer this item to explore the matters raised in regards to sewerage Ulmarra as soon as practicable.	Greg Mashiah	31 Aug 2022 12:07pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 31 August 2022 at 12:07:18 PM - Matter being considered at Councillor workshop 31 Aug 2022 12:06pm Greg Mashiah Matter being considering at Councillor workshop
26/04/2022	07.22.083	North Grafton Sewage Treatment Plant Upgrade - Petition	That Council 1. Notes the petition regarding the North Grafton Sewage Treatment Plant and, given the time which has elapsed since the petition was prepared. 2. Consider the petition with any further works that occur with any further upgrades to the North Grafton STP.	Greg Mashiah	13 May 2022 2:33pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 13 May 2022 at 2:33:15 PM - Resolution noted 13 May 2022 2:32pm Greg Mashiah Resolution noted
22/03/2022	07.22.044	Draft Diggers Headland Reserve Vegetation Management Plan - Crown Land	That Council place the draft <i>Diggers Headland Reserve Vegetation Management Plan</i> on public exhibition for a minimum period of 28 days and if there are no submissions or comment received that the Plan be adopted.	Heather Mitchell	10 May 2022 3:24pm Heather Mitchell - Completion

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					Completed by Heather Mitchell (action officer) on 10 May 2022 at 3:24:35 PM - Document is on public exhibition for 28 days. 29 Mar 2022 11:54am Heather Mitchell Document to be placed on exhibition for 28 days 29 Mar 2022 11:51am Heather Mitchell - Target Date Revision Target date changed by Heather Mitchell from 05 April 2022 to 05 April 2022
25/10/2022	07.22.231	Diggers Headland Reserve - Vegetation Management Plan - Adoption	That Council adopt the Diggers Headland Reserve Vegetation Management Plan.	Heather Mitchell	31 Oct 2022 11:10am Heather Mitchell - Completion Completed by Heather Mitchell (action officer) on 31 October 2022 at 11:10:34 AM - Diggers Headland Reserve Vegetation Management Plan has been adopted by Council. 31 Oct 2022 11:09am Heather Mitchell Noted. Diggers Headland Reserve Management Plan has been adopted by Council.
25/10/2022	07.22.236	Monthly Investment Report - September 2022	That the report indicating Council's funds investment position as at 30 September 2022 be noted.	Heather Sydenham	31 Oct 2022 2:09pm Heather Sydenham - Completion Completed by Heather Sydenham (action officer) on 31 October 2022 at 2:09:03 PM - Completed 31 Oct 2022 2:02pm Heather Sydenham Noted
23/08/2022	07.22.179	Monthly Investment Report - July 2022	That the report indicating Council's funds investment position as at 31 July 2022 be noted.	Heather Sydenham	05 Sep 2022 9:41am Heather Sydenham - Completion Completed by Heather Sydenham (action officer) on 05 September 2022 at 9:41:15 AM - Noted
27/09/2022	07.22.211	Monthly Investment Report - August 2022	That the report indicating Council's funds investment position as at 31 August 2022 be noted.	Heather Sydenham	18 Oct 2022 2:36pm Heather Sydenham - Completion Completed by Heather Sydenham (action officer) on 18 October 2022 at 2:36:25 PM - Actioned
26/04/2022	05.22.004	Membership of Northern Rivers Joint Organisation (NRJO)	That Council 1. make application to the Northern Rivers Joint Organisation seeking full membership of that body, in lieu of the Council's current Associate non-voting status. 2. include a recurrent allocation of \$46,000 for membership of the Northern Rivers Joint Organisation, in the 2022/2023 draft budget as a post public exhibition inclusion prior to adoption of the budget in June 2022.	Ian Tiley	12 May 2022 11:19am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Ian Tiley (action officer) on 12 May 2022 at 11:19:39 AM - no further action required - motion was lost
27/09/2022	07.22.197	MOD2022/0063 - Modification to SUB2019/0015 - Reduce Lot Yield from 15 to 12 and amend servicing requirements - 25 Mookin Street, Tucabia	That Council: 1. Accept modification application MOD2022/0063 is substantially the same development as approved under SUB2019/0015; and 2. Approve modification application MOD2022/0063 subject to the Draft Modified Advices and Conditions contained in Schedule 1.	James Hamilton	18 Oct 2022 3:04pm James Hamilton - Completion Completed by James Hamilton (action officer) on 18 October 2022 at 3:04:12 PM - Applicant advised of Council resolution and amended

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					notice of determination issued 29/09/2022 18 Oct 2022 3:03pm James Hamilton Applicant advised of Council resolution and amended notice of determination issued 29/09/2022
22/03/2022	07.22.039	REV2021/0013 - Review of MOD2021/0029 - Amend/Restructure Conditions to Allow Staging of Development and Removal of Intersection Works - Orion Drive, Yamba	That Council approve REV2021/0013 subject to the amendments proposed in the draft Advices and Conditions contained in Schedule 1.	James Hamilton	28 Mar 2022 2:31pm James Hamilton - Completion Completed by James Hamilton (action officer) on 28 March 2022 at 2:31:48 PM - determination issued 28 Mar 2022 2:31pm James Hamilton notice of determination issued to applicant and submitters advised of council resolution
22/02/2022	07.22.005	DA2019/0539 - Monthly Market - Harbour Street, Yamba (Whiting Beach Carpark)	That Council approve Development Application DA2019/0539 subject to the draft Advices and Conditions of Consent contained in Schedule 1.	James Hamilton	03 Mar 2022 3:18pm James Hamilton - Completion Completed by James Hamilton (action officer) on 03 March 2022 at 3:18:17 PM - determination issued 28/02/2022 and submitters advised of Council resolution. 28 Feb 2022 8:57am James Hamilton Notice of Determination issued and submitters notified of Council resolution.
28/06/2022	07.22.106	REV2022/0002 - Division 8.2 Review of DA2021/0303 (Refusal determination) - 5 Carrington Street, Palmers Island	That Council refuse REV2022/0002 - Division 8.2 Review of DA2021/0303 (Refusal determination) - 5 Carrington Street, Palmers Island on the basis of points: 1. Previous recommended refusal by Council staff supported by Council 2. Objections by neighbours 3. LEP & DCP (Clause T7 3c) designed to ensure maximum distance from the riverbank in the designated Palmers Island "Erosion Zone" 4. Climate Change issues have intensified locally since this "Erosion Zone" was established 5. Front setback should better align with others houses in this streetscape and also minimise distance for provision of power and other services.	James Hamilton	01 Jul 2022 9:27am James Hamilton - Completion Completed by James Hamilton (action officer) on 01 July 2022 at 9:27:37 AM - notice of determination issued and submitter advised of outcome 1/7/22 01 Jul 2022 9:27am James Hamilton notice of determination issued and submitters advised of outcome 1/7/22
26/07/2022	07.22.149	Sub 2022/0024 - Two Lot Subdivision - 19 Through Street, South Grafton	That Council: 1. Approve the requested variation to Clause 4.1 Minimum Subdivision Lot Size of the <i>Clarence Valley Local Environmental Plan 2011</i> under Clause 4.6 – Exceptions to Development Standards to enable creation of proposed Lot 202 (being 790m ²) which is below the minimum 1000m ² lot size of the B5 Business Development zone., being a variation of 20.9%; and 2. Approve Development Application SUB2022/0024 subject to the draft Advices and Conditions contained in Schedule 1.	James Hamilton	04 Aug 2022 2:30pm James Hamilton - Completion Completed by James Hamilton (action officer) on 04 August 2022 at 2:30:00 PM - Notice of Determination issued 29/07/2022 04 Aug 2022 2:29pm James Hamilton Notice of Determination issued 29/07/2022
26/04/2022	07.22.066	REV2022/0001 - Division 8.2 Review of DA2021/0252 for Dwelling and Carport - Review of Road Standard and Landscape Plan Conditions - 5-7 Conway Street, Lawrence	That Council support the Section 8.2 Review REV2022/0001 of Development Approval DA2021/0252 subject to the amended and deleted conditions contained in Schedule 1.	James Hamilton	10 May 2022 2:33pm James Hamilton - Completion Completed by James Hamilton (action officer) on 10 May 2022 at 2:33:28 PM - Applicant advised of Council outcome and amended

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					notice of determination issued 29/04/2022 10 May 2022 2:32pm James Hamilton applicant advised of Council resolution and amended notice of determination issued 29/4/22
28/06/2022	07.22.111	Community Participation Plan	That Council: 1. Note that no submissions were received regarding the draft Community Participation Plan during the public exhibition period; 2. Adopt the Community Participation Plan (Attachment A) and publish on Council's website and the NSW Government Planning Portal; and 3. Delegate authority to the General Manager to make any minor amendments to the Community Participation Plan for publishing purposes.	Jasmine Oakes	18 Oct 2022 2:36pm Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 18 October 2022 at 2:36:04 PM - CCP uploaded to Council website 17 Aug 2022 9:48am Jasmine Oakes Finalised - Scheduled to be published on Council Noticboard and website 19 August 2022.
22/03/2022	07.22.042	Planning Proposal REZ2021/0001 - Lot 2 DP839420, Spring Street, South Grafton	That Council: 1. Note the submissions received (Attachment A) regarding the exhibited planning proposal; 2. Support the planning proposal to rezone the subject land from SP3 Tourist to B5 Business; 3. Note that the relevant strategies and plans will be considered with any future development applications, including the Business Zones DCP and the Grafton Precinct Plan to ensure a quality design outcome to support an attractive southern entrance to Grafton; 4. Note that adequate provision of flood storage during flood events will be considered as part of future development applications; and 5. Exercise its delegated authority as local plan-making authority pursuant to section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to take all necessary steps to make and finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i> .	Jasmine Oakes	26 May 2022 2:39pm Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 26 May 2022 at 2:39:01 PM - All actions have been finalised. The CVLEP amendment was notified on 20 May 2022 26 May 2022 2:09pm Jasmine Oakes The CVLEP (map amendment 2) has been finalised - notification date: 20 May 2022 02 May 2022 12:31pm Jasmine Oakes The planning proposal is in the finalisation stage - mapping to be approval by DPE 29 Mar 2022 12:22pm Jasmine Oakes Processing the finalisation of the LEP amendment through Planning Portal - estimated finalisation is four to six weeks.
26/04/2022	07.22.068	Draft Community Participation Plan	That Council: 1. endorse the draft Community Participation Plan for public exhibition and associated community consultation and engagement for 28 days; 2. delegate authority to the A/General Manager to make any minor amendments to the draft Community Participation Plan for publishing purposes prior to public exhibition; and 3. note that all submissions received, any recommended changes to the draft Community Participation Plan and other supporting material will be reported to Council for approval following the exhibition period.	Jasmine Oakes	12 May 2022 11:20am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Jasmine Oakes (action officer) on 12 May 2022 at 11:20:09 AM - Document on exhibition & will be reported back following consultation 10 May 2022 2:33pm Jasmine Oakes The draft Community Participation Plan is on public exhibition until 27 May - report to June Council meeting
24/05/2022	07.22.088	Planning Proposal REZ2020/0006 - Lot 231 Hampton Road Waterview Heights	That Council: 1. Note the five (5) submissions received from government agencies, and that these have been resolved; and	Jasmine Oakes	18 Oct 2022 2:37pm Jasmine Oakes - Completion

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			<p>2. Exercise its delegation as Local Plan-making Authority pursuant to section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to take all necessary steps to make and finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i> (CVLEP) on part Lot 231 Hampton Road Waterview Heights from RU2 Rural Landscape to R5 Large Lot Residential and C2 Environmental Conservation, including to:</p> <ol style="list-style-type: none"> a. amend the CVLEP Land Zoning Map as illustrated in Figure 1 and Attachment E1 of this report; and b. amend the Lot Size Map to 8,000m² over the land to be zoned R5 Large Lot Residential as illustrated in Figure 2 and attachment E2 of this report. 		<p>Completed by Jasmine Oakes (action officer) on 18 October 2022 at 2:37:51 PM - Finalised - CVLEP Map Amendment 3 gazetted 29 July 2022 17 Aug 2022 9:40am Jasmine Oakes Finalised - CVLEP Map Amendment 3 gazetted on 29 July 2022 https://legislation.nsw.gov.au/view/pdf/asmade/epi-2022-422 26 May 2022 2:18pm Jasmine Oakes LEP finalisation progressing - mapping being produced for the CVLEP amendment to be sent to DPE for approval</p>
24/05/2022	07.22.089	Amendment to Water Quality Targets for new development in Clarence Valley Development Controls	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the proposed amendments to the Residential Zones Development Controls Plan (DCP), Industrial Zoned DCP, Business Zones DCP and Environmental Protection, Recreation and Special Use zones DCP; 2. Approve the proposed amendments to the Clarence Valley Sustainable Water Requirements: Information for Applicants (November 2004); 3. Provide public notice of the adoption in accordance with the <i>Environmental Planning and Assessment Act 1979</i> and Environmental Planning and Assessment Regulation 2000; and 4. Note that further improvements to the Sustainable Water Controls DCP provisions and the Clarence Valley Sustainable Water Requirements: Information for Applicants (November 2004) will be reported to Council in the future as part of a wider review of the DCP provisions. 	Jasmine Oakes	<p>18 Oct 2022 2:35pm Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 18 October 2022 at 2:35:49 PM - amended DCP uploaded to Council's website 17 Aug 2022 9:46am Jasmine Oakes Finalised - Published on Council website 29 July 2022 (NSW Planning Portal upload - 16 August 2022) 26 May 2022 2:20pm Jasmine Oakes adopted DCP amendments to be finalised and uploaded to website and notified on Council noticeboard and notice sent to relevant stakeholders</p>
23/08/2022	07.22.169	West Yamba Urban Release Area Planning and Development Information Document	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the West Yamba Urban Release Area information document (to be under separate cover) for publication and distribution; 2. Endorse the development of a West Yamba Urban Release Area information page on Council's website to keep the community informed and involved in the planning and development assessment process in West Yamba; 3. Note that Council will publish a West Yamba Development Update on a quarterly basis (to be under separate cover); 4. Note that Council staff will continue to meet with community members to discuss any updates and share information in an open and transparent manner; 5. Note that Council staff will continue to meet with developers and/or their consultants to ensure proposed developments meet the relevant development standards and controls in West Yamba; and 6. Delegate authority to the General Manager for the purpose of editing and making minor changes to the West Yamba Urban Release Area information document and the West Yamba Development Update prior to publication. 	Jasmine Oakes	<p>18 Oct 2022 2:44pm Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 18 October 2022 at 2:44:20 PM - Finalised - West Yamba webpage created and information documents uploaded to Council's website September 2022 18 Oct 2022 2:39pm Jasmine Oakes Finalised - West Yamba webpage created and information documents uploaded to Council's website September 2022</p>
26/07/2022	06.22.009	Jacaranda Tree Stocktake	<p>That staff prepare a report for the August Council meeting detailing the following information regarding Jacaranda Trees in Grafton and South Grafton as per the ABS census 2021 for suburb and locality:</p> <ol style="list-style-type: none"> a) The number of jacaranda trees removed over the last three financial years 	Jeff Smith	<p>25 Oct 2022 8:17am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Jeff Smith (action officer)</p>

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			<ul style="list-style-type: none"> b) The number of new jacaranda trees planted (and their locations) over the last three financial years c) The current number of jacaranda trees reaching their end of life senescence d) The monetary cost of planting a new or juvenile jacaranda tree be advised e) The cost of removing a mature jacaranda tree f) The total number of jacaranda trees 		on 25 October 2022 at 8:17:19 AM - Report was presented to Council as requested
26/07/2022	07.22.148	Cr Jeff Smith - 29th Coastal Conference 2022	That Council note that information provided by Councillor Smith after attending the LGNSW Special Conference.	Jeff Smith	19 Oct 2022 9:44am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Jeff Smith (action officer) on 19 October 2022 at 9:44:00 AM - Noted
27/09/2022	07.22.218	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of the 7 September 2022 meeting be adopted by Council.	Julie Wilks	19 Oct 2022 9:43am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Julie Wilks (action officer) on 19 October 2022 at 9:43:15 AM - Noted
26/07/2022	07.22.162	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of the 6 July 2022 meeting be adopted by Council.	Julie Wilks	19 Oct 2022 9:43am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Julie Wilks (action officer) on 19 October 2022 at 9:43:47 AM - Noted
26/04/2022	07.22.081	Local Traffic Committee	<ul style="list-style-type: none"> 1. That the recommendations of the Local Traffic Committee included in the Minutes of the 6 April 2022 meeting be adopted by Council. 2. That Council note the Councillors in attendance were Cr Steve Pickering and Cr Peter Johnstone. 	Julie Wilks	12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Julie Wilks (action officer) on 12 May 2022 at 11:12:47 AM - Noted
22/03/2022	07.22.050	Independent Committee Members for the Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ul style="list-style-type: none"> 1. Appoint Barry Ford as an independent committee member of the Audit, Risk and Improvement Committee for the term of the Council. 2. Appoint Christine Tyler as an independent committee member of the Audit, Risk and Improvement Committee for the term of the Council. 	Kallet Ward	<p>28 Mar 2022 2:04pm Kallet Ward - Completion Completed by Kallet Ward (action officer) on 28 March 2022 at 2:04:24 PM - The action has been completed, an ARIC committee will be established soon.</p> <p>28 Mar 2022 1:53pm Kallet Ward Noted. A letter of appointment will be sent to the 2 independent committee members that Council adopted for the Audit, Risk and Improvement Committee.</p>
24/05/2022	07.22.087	Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ul style="list-style-type: none"> 1. Endorse the Audit Risk and Improvement Committee: <ul style="list-style-type: none"> a. Terms of Reference b. Internal Audit Charter c. Three year Strategic Internal Audit Plan 2022-2025 d. Annual Internal Audit Plan 2022-2023 2. Note the Audit, Risk and Improvement Committee meeting minutes for 7 and 28 April 2022. 	Kallet Ward	<p>30 May 2022 3:49pm Kallet Ward - Completion Completed by Kallet Ward (action officer) on 30 May 2022 at 3:49:55 PM - Noted and completed</p> <p>27 May 2022 9:45am Kallet Ward Noted. Council has endorsed the key documents to support the operations of the Audit, Risk and Improvement Committee (ARIC).</p>
26/07/2022	07.22.147	Internal Audit Service Provider	That Council	Kallet Ward	16 Aug 2022 8:33am Kallet Ward - Completion

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			<ol style="list-style-type: none"> 1. endorse the appointment of Centium Pty Ltd as the Internal Audit Service Provider to deliver value-adding risk based internal audit services to Council for the period June 2022 to June 2025. 2. endorse the inclusion of an increase in the annual budget for Internal Audit Services by \$15,000 to \$45,000, in the Q1 Quarterly Budget Review Statement reported in October 2022. 		<p>Completed by Kallet Ward (action officer) on 16 August 2022 at 8:33:07 AM - Action completed.</p> <p>16 Aug 2022 8:28am Kallet Ward Noted., Action Completed. ,</p> <p>1.Centium Pty Ltd has been appointed to be the Internal Audit service provider for the period June 2022 to June 2025 as endorsed by Council, 2.Noted. The inclusion of an increase in the annual budget for Internal Audit Services by \$15,000 to \$45,000, in the Q1 Quarterly Budget Review Statement reported in October 2022 as endorsed by Council.</p> <p>16 Aug 2022 8:22am Alex Moar - Email Please note</p>
22/02/2022	07.22.015	Independent Chair for the Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ol style="list-style-type: none"> 1. appoint Neville Parsons as Chair of the Audit, Risk and Improvement Committee for the term of the Council. 2. seek the assistance of the Chair in assessing and recommending appointment of other independent members of the Audit, Risk, and Improvement Committee. 3. appoint a councillor as an observer to the Audit, Risk, and Improvement Committee for the term of the council. <p>That Cr Johnstone be appointed as the observer to the Audit, Risk, and Improvement Committee for the term of the council.</p>	Kallet Ward	<p>08 Mar 2022 11:18am Kallet Ward - Completion Completed by Kallet Ward (action officer) on 08 March 2022 at 11:18:04 AM - Completed</p> <p>08 Mar 2022 11:11am Kallet Ward COUNCIL RESOLUTION - 07.22.015a, Noted. Cr Johnstone has been accepted as the observer of the ARIC</p> <p>08 Mar 2022 11:01am Kallet Ward COUNCIL RESOLUTION - 07.22.015, 1. Neville Parsons has accepted the offer to be the chair of the ARIC, 2. Noted. Chair has been assisting with the appointment of other independent members, 3. Noted. Cr Johnstone has been appointed as the observer of the ARIC</p>
22/03/2022	07.22.051	Checklist Meeting Schedule - Updates on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:21 AM - Actions updated
25/10/2022	07.22.237	Council Meeting Checklist - Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	31 Oct 2022 10:51am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 31 October 2022 at 10:51:18 AM - Updated actions
25/10/2022	07.22.238	Items for Information	<p>That the Items for Information as listed below be noted:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Biodiversity Committee Meeting Minutes: 30 August 2022 <input type="checkbox"/> Climate Change Committee Meeting Minutes: 29 October 2021 <input type="checkbox"/> Climate Change Committee Meeting Minutes: 17 June 2022 <input type="checkbox"/> Climate Change Committee Meeting Minutes: 2 September 2022 <input type="checkbox"/> Dundurrabin Community Centre Minutes: 7 September 2022 <input type="checkbox"/> Coaldale Barretts Creek Hall Committee Minutes: 30 July 2022 & 24 September 2022 <input type="checkbox"/> Coaldale Barretts Creek Hall Committee EOFY Statement July 2021/2022 <input type="checkbox"/> Lanitza-Kungala Community Hall Committee Minutes: 12 October 2022 	Karlie Chevalley	<p>31 Oct 2022 10:44am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 31 October 2022 at 10:44:59 AM - Items noted</p> <p>31 Oct 2022 10:41am Karlie Chevalley Items noted</p>

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22/02/2022	07.22.018	Council Meeting Checklist - Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	24 Feb 2022 3:53pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 24 February 2022 at 3:53:23 PM - Items updated 24 Feb 2022 3:51pm Karlie Chevalley Items being updated.
24/05/2022	07.22.096	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	30 May 2022 3:44pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 30 May 2022 at 3:44:47 PM - Completed 30 May 2022 3:44pm Karlie Chevalley Updated.
26/04/2022	07.22.074	Checklist Meeting Schedule - Updates on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	10 May 2022 2:18pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 10 May 2022 at 2:18:47 PM - Actions being monitored - noted
22/03/2022	07.22.035	Councillor Johnstone - LGNSW Special Conference 2022	That Council note that information provided by Councillor Johnstone after attending the LGNSW Special Conference.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:03 AM - Noted
22/03/2022	07.22.034	Councillor Pickering - LGNSW Special Conference 2022	That Council note that information provided by Councillor Pickering after attending the LGNSW Special Conference 2022.	Karlie Chevalley	25 Mar 2022 9:26am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:26:55 AM - Noted
26/07/2022	07.22.159	Items for Information	That Council note the following: 1. Dundurrabin Community Centre 355 Meeting Minutes – March 2022 2. Wooloweyah Treasurer’s Report – May 2022 3. Wooloweyah Parks and Reserves Management Committee Meeting Minutes – June 2022 4. Ilarwill Hall Management Committee Meeting Minutes – June 2022 5.	Karlie Chevalley	16 Aug 2022 8:11am Alex Moar - Completion Completed by Alex Moar on behalf of Karlie Chevalley (action officer) on 16 August 2022 at 8:11:26 AM - Noted
26/07/2022	07.22.154	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	16 Aug 2022 12:27pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 16 August 2022 at 12:27:54 PM - noted 16 Aug 2022 8:10am Alex Moar - Email For action
27/09/2022	07.22.208	Items for Information	That Council note the following Items for Information: <input type="checkbox"/> Lower Clarence Sports Committee Minutes: 16 May 2022. <input type="checkbox"/> Access Committee Meeting Minutes: 20 July 2022. <input type="checkbox"/> Floodplain Risk Management Committee Meeting Minutes: 9 August 2022. <input type="checkbox"/> Lower Clarence Sports Committee Minutes: 15 August 2022 <input type="checkbox"/> Clarence Sports Committee Minutes: 15 August 2022 <input type="checkbox"/> Letter from the Local Government Grants Commission: 16 August 2022. <input type="checkbox"/> Arts Northern Rivers Minutes: 26 August 2022.	Karlie Chevalley	18 Oct 2022 2:30pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 18 October 2022 at 2:30:52 PM - noted

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			<input type="checkbox"/> Clarence Valley Coast and Estuary Management Committee Minutes: 9 September		
27/09/2022	07.22.207	Council Meeting Checklist - Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	18 Oct 2022 2:30pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 18 October 2022 at 2:30:46 PM - noted
27/09/2022	07.22.206	December 2022 Meeting Arrangements	That Council adopt the following adjustments to the meeting cycle dates for the December 2022: <input type="checkbox"/> Friday, 9 December: Pre-Briefing Councillor Workshop <input type="checkbox"/> Tuesday, 13 December: Ordinary Council Meeting	Karlie Chevalley	18 Oct 2022 2:30pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 18 October 2022 at 2:30:40 PM - Calendar invites sent to Crs
22/03/2022	07.22.036	Councillor Toms - LGNSW Special Conference 2022	That Council note that information provided by Councillor Toms after attending the LGNSW Special Conference.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:12 AM - Noted
28/06/2022	07.22.121	Items for Information	That Council note the following: 1. A response from the NSW Premier, Dominic Perrottet MP, regarding the redevelopment of the Grafton Base Hospital. 2. Agenda and minutes from the Arts Northern Rivers meeting held 6 May 2022. 3. Minutes of the Clarence Sports Committee meeting held 16 May 2022. 4. Minutes of the Lower Clarence Sports Committee meeting held 16 May 2022. 5. IPART Determination of the Additional Special Variation, dated 20 June 2022.	Karlie Chevalley	16 Aug 2022 8:11am Alex Moar - Completion Completed by Alex Moar on behalf of Karlie Chevalley (action officer) on 16 August 2022 at 8:11:45 AM - Noted 16 Aug 2022 8:11am Alex Moar Noted
26/04/2022	07.22.075	Conference Attendance for 2022	That Council 1. Send one Councillor to the ALGA conference in accordance with Council policy, that being Cr Allison Whites because we already have a Council resolution approving her attendance. 2. Approve Councillor Whites attendance to the ALGA pre-conference Regional Forum; and 3. Approve Councillor Whites attendance to the ALGWA Conference.	Karlie Chevalley	10 May 2022 2:18pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 10 May 2022 at 2:18:21 PM - Actions completed 10 May 2022 2:18pm Karlie Chevalley Actioned
23/08/2022	07.22.177	Items for Information	That the Clarence Valley Biodiversity Advisory Committee meeting minutes held 19 July 2022 be noted.	Karlie Chevalley	31 Aug 2022 11:14am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 31 August 2022 at 11:14:24 AM - noted
23/08/2022	07.22.176	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	31 Aug 2022 11:14am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 31 August 2022 at 11:14:19 AM - noted
23/08/2022	07.22.175	Clarence Valley Citizens of the Year 2023 - Awards	That Council, 1. Endorse the proposed changes provided regarding the Clarence Valley Citizens of the Year Awards and the event to be held on 25 January at 10am in Grafton. 2. Endorse an Australian Citizenship Ceremony be held in conjunction with this event. 3. Nominate a Councillor as the Advocate for the event.	Karlie Chevalley	31 Aug 2022 11:14am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 31 August 2022 at 11:14:52 AM - noted - works to prepare for advertising have commenced

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			That Cr Pickering be the Advocate for the event.		
28/06/2022	07.22.120	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	16 Aug 2022 12:27pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 16 August 2022 at 12:27:42 PM - noted 16 Aug 2022 12:27pm Karlie Chevalley noted 16 Aug 2022 8:11am Alex Moar - Email for action
22/03/2022	07.22.045	2021/22 Monthly Financial Report - February 2022	That Council: 1. Note the monthly financial information report for February 2022, attached to this report. 2. Endorse the proposed variations, which have a net zero impact on both the Financial Reserves and Budgeted General Fund Result for inclusion in the March Quarterly Budget Review Statement to be reported in April 2022. 3. Note and endorse the grant applications as identified in Attachment B.	Kate Maginnity	19 Apr 2022 9:14pm Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 19 April 2022 at 9:14:22 PM - 21/22 Revised Budget updated accordingly 19 Apr 2022 9:12pm Kate Maginnity 21/22 Revised Budget updated accordingly
24/05/2022	07.22.095	Extension to Office of Local Government Financial Reporting Requirements sought	That Council submit a request to the Office of Local Government for extension for lodgement of the 2021/2022 Annual Financial Statements to February 2023.	Kate Maginnity	16 Jun 2022 1:17pm Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 16 June 2022 at 1:17:13 PM - Requeest for extension sent to OLG 14/6/2022. Council will be advised of the outcome once received. 16 Jun 2022 1:15pm Kate Maginnity Extension Requeste emailed to OLG - 14/6/2022
26/04/2022	07.22.062	Integrated Planning and Reporting Framework 2022/2023	That Council deal with Recommendations 1, 3 and 4 separately to Item 2. That Council: 1. The following draft IP&R suite of documentation be endorsed for public exhibition until close of business on Monday 6 June 2022: a. the revised Community Engagement Strategy (Attachment A) b. the revised Delivery Program 2022/2025 (Attachment B) c. the 2022/23 Operational Plan (Attachment C) d. the Resourcing Strategy incorporating: (Attachment D) <input type="checkbox"/> the Long Term Financial Plan (2022/2032 to 2031/2032) <input type="checkbox"/> the Workforce Management Strategy (2022/2023– 2025/2026) <input type="checkbox"/> the Asset Management Strategy (2022/2023 – 2031/2032) 2. Members of the public be invited to make written submissions with regard to the draft documentation, while it is on public exhibition. 3. Following the period of public exhibition, the draft documents as amended as a result of consideration of public submissions, be considered for adoption at the June Ordinary Meeting of Council. 1. The 2022/2023 Fees and Charges (Attachment E) be endorsed for public exhibition until close of business on Monday 6 June 2022.	Kate Maginnity	11 May 2022 11:10am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 11 May 2022 at 11:10:14 AM - IP&R doucment suite placed on public exhibition.

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23/08/2022	07.22.178	2022/2023 Monthly Financial Report - July 2022	That Council: <ol style="list-style-type: none"> Note the monthly financial information report for July 2022 attached to this report. Endorse the proposed variations, which have a net zero impact on the Budgeted General Fund Result which will be included in the September Quarterly Budget Review Statement to be reported in October 2022. Endorse the proposed variations, which increase the Financial Reserves by \$882,000 which will be included in the September Quarterly Budget Review Statement to be reported in October 2022. Note and endorse the grant applications as identified in Attachment B. 	Kate Maginnity	19 Sep 2022 11:30am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 19 September 2022 at 11:30:32 AM - Actioned
25/10/2022	07.22.235	2022/23 Quarterly Budget Review Statement - September 2022	That Council: <ol style="list-style-type: none"> Receive and note the information in the Quarterly Budget Review Statement to September 2022. Approve General Fund variations detailed in this report totalling \$60,000, which results in a projected General Fund budget deficit of \$96,052 for the year. Approve the variations for the Financial Reserves as detailed in this report totalling \$48,000, which results in a projected decrease in the External and Internal Reserves Funds of \$20,559,903. Note and endorse the receipt of funds due to successful grant applications as detailed in Attachment E. 	Kate Maginnity	14 Nov 2022 2:07pm Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 14 November 2022 at 2:07:21 PM - Resolution noted - Budget ledger updated accordingly.
26/04/2022	07.22.061	Application For Permanent Single Year Special Variation of 2.5% in 2022/2023	That Council <ol style="list-style-type: none"> Apply for a permanent single year special variation of 2.5% (inclusive of the 0.7% population factor) for 2022/2023, under S508(2) of the Local Government Act. Receive a report on the outcome of its application to IPART for a permanent single year special variation of 2.5%. Continue to achieve efficiency gains through service reviews and corporate process improvements with a view to increasing operational maintenance levels and capital renewals. 	Kate Maginnity	11 May 2022 11:09am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 11 May 2022 at 11:09:32 AM - Application lodged, Service reviews scheduled. Outcomes will be reported back to Council as and when received. 11 May 2022 11:08am Kate Maginnity IPART Additional Rate Variation Application lodged. Outcome will be advised to Council when received.
27/09/2022	07.22.212	2022/2023 Monthly Financial Report - August 2022	That Council: <ol style="list-style-type: none"> Note the monthly financial information report for August 2022 attached to this report. Endorse the proposed General Fund variations as set out in this report totalling \$60,000, for inclusion in the September Quarterly Budget Review Statement to be reported in October 2022. Endorse the proposed variations, which decrease the Financial Reserves by \$930,000 which will be included in the September Quarterly Budget Review Statement to be reported in October 2022. Note and endorse the grant applications as identified in Attachment B. 	Kate Maginnity	19 Oct 2022 8:05am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 19 October 2022 at 8:05:10 AM - Recommendation actioned accordingly
22/02/2022	07.22.019	2021/22 Quarterly Budget Review Statement - December 2021	That Council: <ol style="list-style-type: none"> Receive and note the information in the Quarterly Budget Review Statement to December 2021. Approve General Fund variations detailed in this report totalling (\$187,000), which results in a projected General Fund budget surplus of \$72,608 for the year. Approve the variations for the Financial Reserves as detailed in this report totalling \$10,000, which results in a projected decrease in the External and Internal Reserves Funds of \$31,611,783. Note and endorse the receipt of funds due to successful grant applications as detailed in the body of this report. 	Kate Maginnity	04 Mar 2022 8:17am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 04 March 2022 at 8:17:38 AM - Noted - Budget Variations processed in Corporate Systems accordingly

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28/06/2022	07.22.123	2021/2022 Monthly Financial Report - May 2022	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the monthly financial information report for May 2022, Attachment A to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling (\$1,593), which will be included in the 2021/2022 General Purpose Financial Statements Refer to Audit report. 3. Endorse the proposed variations, which decrease Financial Reserves by (\$4,095,050) which will be included in the 2021/2022 General Purpose Financial Statements Refer to Audit report. 4. Note and endorse the grant applications as identified in Attachment B. 5. Endorse the proposed list of Deferred Projects in Attachment C. 	Kate Maginness	<p>16 Aug 2022 8:11am Kate Maginness - Completion Completed by Kate Maginness (action officer) on 16 August 2022 at 8:11:25 AM - Monthly budget variations loaded accordingly</p> <p>16 Aug 2022 8:08am Alex Moar - Reallocation Action reassigned to Kate Maginness by Alex Moar - Please note</p>
28/06/2022	07.22.122	Integrated Planning and Reporting Framework 2022/2023	<p>That Council</p> <ol style="list-style-type: none"> 1. Note the public exhibition period submissions contained within the report in summary and attached to the report in full. 2. Consider items 2a, 2b, 2c, 2d, Community Engagement Strategy, Delivery Program, Operational Plan and Resourcing Strategy separately to item 3 fees and charges. <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the public exhibition period submissions contained within the report in summary and attached to the report in full. 2. Adopt the following: <ol style="list-style-type: none"> a) the Community Engagement Strategy b) the Delivery Program 2022/2025 c) the Operational Plan 2022/2023 d) the Resourcing Strategy incorporating <ol style="list-style-type: none"> i. the Long Term Financial Plan (2022/2032 to 2031/2032) ii. the Workforce Management Strategy (2022/2023 – 2025/2026) iii. the Asset Management Strategy (2022/2023 – 2031/2032) 3. Delegate authority to the A/General Manager to make any minor amendments to the Integrated Planning & Reporting Framework documents for publishing purposes. <p>Adopt the 2022/2023 Fees and Charges (Attachment A), subject to the following amendment to the reconnection fee following removal of a water limiter "reconnection fee (within 3 working days) – notification by 12:00pm no charge"</p> <p>UNAN</p>	Kate Maginness	<p>11 Jul 2022 2:51pm Alex Moar - Completion Completed by Alex Moar on behalf of Kate Maginness (action officer) on 11 July 2022 at 2:51:41 PM - Noted</p>
26/04/2022	05.22.003	Clarence Valley Aboriginal Consultative Committee	<p>That Council note the information contained in this Minute and support the proposed process for re-establishing a Clarence Valley Aboriginal Consultative Committee as soon as practicable.</p>	Kath Arndell	<p>12 May 2022 11:18am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Kath Arndell (action officer) on 12 May 2022 at 11:18:45 AM - Work has commenced to re-establish committee</p>
28/06/2022	07.22.133	Clarence Regional Library Agreement 2022	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the amendments made to the Clarence Regional Library Service Agreement as outlined in the document including this agreement be in place for the next four years – June 2026; and 2. Adopt the updated agreement for signing by the members. 	Kathryn Breward	<p>25 Oct 2022 1:43pm Kathryn Breward - Completion Completed by Kathryn Breward (action officer) on 25 October 2022 at 1:43:28 PM - CRL Agreement signed by Bellingen Shire General Manager and Laura Black General Manager of CVC on 1 July 2022.</p>

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					<p>25 Oct 2022 1:30pm Kathryn Breward 16 Aug 2022 8:12am Alex Moar - Email, For noting, 30 Jun 2022 3:38pm Kathryn Breward, The Bellingen Shire Council signed copy of the Clarence Regional Library Agreement was sent on Wednesday 29/6/2022 to the Executive Officer of the CRL (Justin Putze) to forward to the General Manager for signing., CRL Agreement was signed by Laura Black 1 July 2022</p> <p>16 Aug 2022 8:12am Alex Moar - Email For noting</p> <p>30 Jun 2022 3:38pm Kathryn Breward The Bellingen Shire Council signed copy of the Clarence Regional Library Agreement was sent on Wednesday 29/6/2022 to the Executive Officer of the CRL (Justin Putze) to forward to the General Manager for signing.</p>
22/02/2022	07.22.011	RFT 21/42 Evaluation Report - Supply and installation of additional Solar battery storage	That Council accept the tender from Jarcon Pty Ltd trading as Harelec Services for RFT 21/42 - PV Solar, Battery Storage and Standby Generator and car park shelter at the Rushforth Road Works Depot (RRWD) at a cost of \$855,363.64 (GST exclusive) to be funded from PJ 995188 CAP00241 RRWD Solar Power Upgrade and PJ 994653 Renewable Energy & Energy Efficiency.	Ken Wilson	<p>01 Apr 2022 1:01pm Ken Wilson - Completion Completed by Ken Wilson (action officer) on 01 April 2022 at 1:01:20 PM - Council resolution implemented</p> <p>01 Apr 2022 12:58pm Ken Wilson Contract signed and works commenced</p>
22/02/2022	07.22.022	Monthly Investment Report - December 2021	That the report indicating Council's funds investment position as at 31 December 2021 be received and noted.	Kirsty Gooley	<p>04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:28 PM - Noted</p>
26/04/2022	07.22.079	Monthly investment report - March 2022	That the report indicating Council's funds investment position as at 31 March 2022 be noted.	Kirsty Gooley	<p>10 May 2022 2:58pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 10 May 2022 at 2:58:16 PM - Noted</p>
22/02/2022	07.22.023	Monthly Investment Report - January 2022	That the report indicating Council's funds investment position as at 31 January 2022 be received and noted.	Kirsty Gooley	<p>04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:34 PM - Noted</p>
22/03/2022	07.22.049	Monthly investment report - February 2022	That the report indicating Council's funds investment position as at 28 February 2022 be noted.	Kirsty Gooley	<p>29 Mar 2022 10:29am Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 29 March 2022 at 10:29:24 AM - Noted</p>
24/05/2022	07.22.094	Monthly investment report - April 2022	That the report indicating Council's funds investment position as at 30 April 2022 be noted.	Kirsty Gooley	<p>16 Jun 2022 1:18pm Kate Maginnity - Completion Completed by Kate Maginnity on behalf of Kirsty Gooley (action</p>

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					officer) on 16 June 2022 at 1:18:02 PM - Resolution noted
28/06/2022	07.22.124	Monthly investment report - May 2022	That the report indicating Council's funds investment position as at 31 May 2022 be noted.	Kirsty Gooley	11 Jul 2022 2:51pm Alex Moar - Completion Completed by Alex Moar on behalf of Kirsty Gooley (action officer) on 11 July 2022 at 2:51:57 PM - Noted
22/02/2022	07.22.020	2020/21 Audited Financial Statements	That Council receive and note the Audited 2020/21 Annual Financial Statements.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:12 PM - Noted
22/02/2022	07.22.021	Monthly Investment Report - November 2021	That the report indicating Council's funds investment position as at 30 November 2021 be received and noted.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:21 PM - Noted
26/07/2022	07.22.156	Monthly Investment Report - JUNE 2022	That the report indicating Council's funds investment position as at 30 June 2022 be noted.	Kirsty Gooley	16 Aug 2022 8:12am Alex Moar - Completion Completed by Alex Moar on behalf of Kirsty Gooley (action officer) on 16 August 2022 at 8:12:02 AM - Noted
25/10/2022	05.22.018	Constitutional Recognition of Local Government	That Council 1. Request Local Government NSW to advocate to the Federal Government that it collaborate with all Australian Local Government bodies to progress a Constitutional referendum to secure the recognition of Local Government in the Australian Constitution. 2. Declares its support for financial recognition of Local Government in the Australian Constitution so that the Federal Government has the power to fund Local Government directly and also for inclusion of Local Government in any new Preamble to the Constitution. 3. Lobby the Federal Local Government Minister and Council's Federal Parliamentary Representative in support of progressing constitutional recognition in the Australian Constitution.	Laura Black	14 Nov 2022 10:14am Laura Black - Completion Completed by Laura Black (action officer) on 14 November 2022 at 10:14:39 AM - Correspondence issued.
22/02/2022	07.22.001	General Manager's Performance Review Panel	That 1. Council nominate a Councillor to be the Council nominated representative on the General Manager's Performance Review Panel. 2. By Close of Business on Wednesday 23 February, the Acting General Manager advise the Council of the General Manager's nominated Councillor representative. 3. The draft Performance Management – General Manager Policy be placed on public exhibition for a period of 28 days and subject to there being no feedback that changes the intent of the amendment, it be adopted.	Laura Black	25 Feb 2022 4:50pm Laura Black - Completion Completed by Laura Black (action officer) on 25 February 2022 at 4:50:13 PM - A/GM advised councillors of selection 23/2/2022 per resolution. 25 Feb 2022 4:48pm Laura Black A/GM advised councillors of selection on 23/2/2022 per resolution.
25/10/2022	07.22.224	Regional Growth Environment and Tourism Fund	That Council makes representations to the Deputy Premier, the Hon. Paul Toole MP to seek the redistribution of the remainder of Regional Growth – Environment and Tourism Funds to redevelopment of the Grafton Regional Aquatic Centre.	Laura Black	14 Nov 2022 10:13am Laura Black - Completion Completed by Laura Black (action officer) on 14 November 2022 at 10:13:39 AM - Letters sent.
22/02/2022	07.22.003	Draft Disaster Resilience Framework	That Council note 1. the information contained in this report. 2. the additional information provided by the consultant, being the Physical Climate Risk Assessment Summary for Policymakers and endorse the extension of the public exhibition period for the Draft Disaster Resilience Framework.	Laura Black	25 Feb 2022 4:53pm Laura Black - Completion Completed by Laura Black (action officer) on 25 February 2022 at 4:53:27 PM - Noted. 25 Feb 2022 4:53pm Laura Black

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26/04/2022	08.22.003	Indigenous Land Use Agreement Between Clarence Valley Council and Yaegl Traditional Owners Corporation - Calypso Holiday Park	That Council, having been briefed on the draft ILUA proposed by NTSCORP on behalf of Yaegl RNTBC, make a formal response in accordance with the responses to matters raised as detailed in Table 2 of the report through Council's legal representative Marsdens Law Group.	Laura Black	Noted. 06 May 2022 2:44pm Laura Black - Completion Completed by Laura Black (action officer) on 06 May 2022 at 2:44:33 PM - Matter has been referred to Marsdens for completion. 06 May 2022 2:11pm Laura Black Matter referred to Marsdens Legal for response to NTSCORP
22/02/2022	07.22.004	Lot 2 DP 839420 (2 Spring Street, South Grafton) Disposal - Progress Report	<ol style="list-style-type: none"> 1. That the information in the report regarding progress with the disposal of Lot 2 DP 839420, be noted. 2. That Councillors be provided, in confidence, with full details of the contract sale. 	Laura Black	06 May 2022 1:43pm Laura Black - Completion Completed by Laura Black (action officer) on 06 May 2022 at 1:43:01 PM - Purchaser does not consent to disclosure of the contract. Sale will be reported as a matter of course through monthly financial report following settlement in early July. 17 Apr 2022 4:56pm Laura Black Purchaser's legal representative has advises against consent to refer contract to Council until after settlement, scheduled for early July 2022. 25 Feb 2022 4:53pm Laura Black Legal advice sought but not received regarding distribution of contract prior to settlement., 31/03/2022 - Permission of purchaser to share contract has not yet been secured.
24/05/2022	05.22.009	Mid-term Review Acting General Manager Performance Agreement	That Council note that the mid-term review of the Acting General Manager Laura Black was conducted by Council's appointed Review Panel on Monday, 2 May 2022 and that the Panel agreed that the performance of the AGM was satisfactory.	Laura Black	02 Aug 2022 2:40pm Laura Black - Completion Acknowledged by Laura Black (action officer) on 02 August 2022 at 2:40:45 PM - Noted
26/04/2022	07.22.060	Local Government Recovery Grants - February 2022 NSW Storms and Floods	<p>That Council,</p> <ol style="list-style-type: none"> 1. Endorse the expenditure of the Category D Local Government Recovery Grant of \$1M on the following projects: <ol style="list-style-type: none"> a. Bacon Street, Grafton pump upgrade - \$100,000 b. Ardent Street, South Grafton pump upgrade - \$200,000 c. Iluka Road – Review and implement actions reported in the Flood Risk Management Plan (2007) including a design investigation to increase the flood immunity of Iluka Road in the vicinity of the Esk River crossing - \$300,000 d. Yamba Road investigation and options paper and business case, including project costs, to increase flood immunity - \$150,000 e. Consolidate & update the Flood Risk Management Plans - \$250,000 2. Advise the Office of Local Government of the proposed expenditure. 3. Endorse inclusion of the budget expenditure and corresponding projects in the 2022/2023 Annual Budget and Operational Plan as post exhibition adjustments prior to adoption in June. 4. Council advocate through the local State and Federal Member for increased funds for floodplain assets improvements. 	Laura Black	15 Aug 2022 4:51pm Laura Black - Completion Completed by Laura Black (action officer) on 15 August 2022 at 4:51:51 PM - Noted, included in 2022/2023.
23/08/2022	07.22.167	Local Government Recovery Grants - Local Council Support and Companion Animals Support	<p>That Council,</p> <ol style="list-style-type: none"> 1. Endorse expenditure of the Category D Local Government Recovery – Local Council Support Grant of \$2M on the following projects: <ol style="list-style-type: none"> a. Improved drainage and flood immunity initiatives - \$1.5M 	Laura Black	30 Aug 2022 4:28pm Laura Black - Completion Completed by Laura Black (action officer) on 30 August 2022 at

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			<ul style="list-style-type: none"> b. Repair recreation/community assets - \$400,000 c. Economic recovery partnerships with CVC Chambers of Commerce and other CVC industry sectors and sole traders to benefit the business sector LGA wide, pending approval of the project by the Council - \$100,000 <p>2. Confirm its endorsement of expenditure of the Category D Local Government Recovery – Companion Animals Support of \$375,000 on the following projects:</p> <ul style="list-style-type: none"> a. Cat cages at South Grafton Animal Shelter - \$10,000 b. Animal Control and Animal Shelter Strategy - \$75,000 c. Implementation of the recommendations of the Animal Control and Animal Shelter Strategy - \$290,000. <p>3. Endorse inclusion of the following variations from RA 89251 (UG NSW Severe Weather & Flood – Complex & immediate Support) in the Q1 Quarterly Business Review Statement for expenditure in 2022/2023:</p> <ul style="list-style-type: none"> a. \$200,000 for drainage b. \$200,000 for repair of recreational assets c. \$100,000 for Economic recovery partnership with Chambers. 		4:28:29 PM - Noted, submission made and variation notified for reporting in Q1 QBRS.
25/10/2022	07.22.239	Rate Peg Methodology Submission to IPART	<p>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_ReportName_10705) CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</p> <p>DOCUMENT: \\CVCFILES2\BUSINESS\EXECUTIVE\BUSINESS PAPERS\COUNCIL\PAPERS\CO_20221025_MIN_2330.DOCX</p> <p>Resolution not found</p>	Laura Black	<p>31 Oct 2022 4:15pm Laura Black - Completion</p> <p>Completed by Laura Black (action officer) on 31 October 2022 at 4:15:17 PM - Submission made 31/10/2022.</p> <p>31 Oct 2022 11:41am Karlie Chevalley</p> <p>THE ITEM WAS CONSIDERED TO BE RESOLVED AS PART OF 05.22.020.</p>
25/10/2022	05.22.016	Clarence Valley Council - NSW State Election Priorities	That Council lobby all election candidates for the State seat of Clarence to endeavour to secure commitments for support and funding of major council projects and works priorities and other matters of concern to NSW local government.	Laura Black	<p>31 Oct 2022 1:38pm Laura Black - Completion</p> <p>Completed by Laura Black (action officer) on 31 October 2022 at 1:38:16 PM - Noted, Mayor to hold discussions with Candidates.</p>
27/09/2022	07.22.191	Senior Staff Organisational Structure	That Council determine the organisation structure as detailed in Attachment A.	Laura Black	<p>18 Oct 2022 3:03pm Laura Black - Completion</p> <p>Completed by Laura Black (action officer) on 18 October 2022 at 3:03:15 PM - Noted</p>
27/09/2022	07.22.192	Co-located Operations Emergency Control and Fire Control Centre - Preferred Site Notification	That Council advise the Deputy Commissioner – Preparedness & Capability, Kyle Stewart of the preferred site for the co-located Operations Emergency Control and Fire Control Centre as the Emergency Services Precinct at the Grafton Regional Airport.	Laura Black	<p>18 Oct 2022 3:08pm Laura Black - Completion</p> <p>Completed by Laura Black (action officer) on 18 October 2022 at 3:08:44 PM - Deputy Commissioner advised.</p>
26/04/2022	05.22.007	General Manager Recruitment	<p>That</p> <ul style="list-style-type: none"> 1. Council delegate to the mayor the responsibility of the tasks mentioned in the OLG General Manager Recruitment guidelines. 2. Council accept the process outlined in this Minute for the recruitment of the CVC General Manager, and delegate to the mayor the tasks outlined herein as provided in the recruitment and selection Guidelines. 3. Council establish a selection panel comprising Mayor, Deputy Mayor and two other Councillors at least one of whom must be female. 	Lee Boon	<p>10 May 2022 2:31pm Lee Boon - Completion</p> <p>Completed by Lee Boon (action officer) on 10 May 2022 at 2:31:28 PM - Action completed</p> <p>09 May 2022 1:22pm Lee Boon</p> <p>Mayor to contact recruitment agency to start process , Mayor has also added a mayoral minute for the next meeting for the selection panel</p>

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			<p>4. The selection panel choose at least two applicants to make presentations to the full Council, which will select the successful applicant.</p> <p>5. Council include \$30,000 to complete the recruitment in the draft 2022/2023 budget as a post exhibition period adjustment prior to adoption in June 2022.</p>		
26/07/2022	07.22.165	2022 LGNSW Annual Conference - Motion for Consideration - Environmental Offences	<p>1. That Council submit the following motion for consideration at the 2022 LGNSW Annual Conference</p> <p>a. That Local Government NSW requests the NSW Government to complete a review of the Local Government Act 1993 and Local Government (General) Regulation 2021 to increase the opportunity for local Councils to issue penalty notices of appropriate value for offences causing environmental damage to public places, including but not limited to, wilful damage to trees pursuant to section 629(1) of the Act and increase penalty notice value for the offence of unlawfully remove a plant under section 629(2) of the Act; and</p> <p>b. That Local Government NSW requests the NSW Government to complete a review of the Roads Act 1993 and Roads Regulation 2018 to provide the opportunity for local Councils to issue penalty notices of appropriate value (\$2200 min) and increase maximum penalties imposed via Local Court for offences related to the failure to obtain consent for actions under section 138 of the Roads Act 1993.</p> <p>2. That Council makes representations to the Minister for Local Government, the Hon Wendy Tuckerman and Local State Member for Clarence the Hon Chris Gulaptis requesting support to lobby the government on the above motions.</p>	Lee Boon	<p>01 Sep 2022 10:18am Lee Boon - Completion Completed by Lee Boon (action officer) on 01 September 2022 at 10:18:28 AM - Registered motions as requested</p> <p>04 Aug 2022 2:15pm Karlie Chevalley Lee, please register submission on LGNSW annual conf website</p>
28/06/2022	05.22.012	Advocate for a Post Flood Behaviour Data Assessment to Inform Decisions about Floodplain Mitigation Asset Improvements	<p>That Council advocate through the NSW Premier, the Minister for Emergency Services and Resilience, the Minister for Environment and Heritage and Member for Clarence, the Hon Chris Gulaptis, that Clarence Valley Council and the Clarence River be included:</p> <p>1. In post flood data behaviour assessments undertaken by the Department of Planning and Environment, Environment Heritage Group, and</p> <p>2. In any other post 2022 flood and storm event studies and assessments undertaken across the Northern Rivers by the State.</p>	Lee Boon	<p>12 Jul 2022 8:27am Lee Boon - Completion Completed by Lee Boon (action officer) on 12 July 2022 at 8:27:46 AM - A number of studies have be noted to cover this and I believe Ian will be writing letters to the appropriate people as well.</p>
24/05/2022	05.22.011	Greater Funding for Council's Floodplain Management Plan Priority Projects	<p>That Council make submissions to Commonwealth and NSW Governments through its local Parliamentarians for more adequate funding to enable timely completion of Councils various prioritised flood related projects.</p>	Lee Boon	<p>30 Jun 2022 11:50am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:50:11 AM - Mayor spoke to local member regarding priority list</p> <p>26 May 2022 1:52pm Karlie Chevalley Lee, action required. Letter from the Mayor to lodge submission</p>
26/07/2022	07.22.166	2022 LGNSW Annual Conference - Motion for Consideration - Sewer & Water Offences	<p>1. That Council submit the following motion for consideration at the 2022 LGNSW Annual Conference</p> <p>That the Association lobby the state government to:</p> <p>a. Increase maximum penalties for sewer and water offences under the Local Government Act to a similar level as applies to state government owned water utilities, including higher offences for corporations compared with individuals,</p> <p>b. Add an additional offence of "wrongfully take, use or divert any water" to Section 636 of the Local Government Act, noting that this is currently an offence which applies for state government owned water utilities, and</p> <p>c. Modify Schedule 1 of the Local Government (General) Regulation to extend the issuing of Penalty Infringement Notices (PIN) to all sewer</p>	Lee Boon	<p>01 Sep 2022 10:18am Lee Boon - Completion Completed by Lee Boon (action officer) on 01 September 2022 at 10:18:37 AM - Registered motion as requested</p> <p>04 Aug 2022 2:15pm Karlie Chevalley Lee, please register submission on LGNSW annual conf website</p>

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			<p>and water offences, again noting that state government owned water utilities can issue PINs for most offences under their legislation.</p> <p>2. That Council makes representations to the Minister for Local Government, the Hon Wendy Tuckerman and Local State Member for Clarence the Hon Chris Gulaptis requesting support to lobby the government on the above motions.</p>		
26/04/2022	05.22.002	Council Advocacy for Redevelopment of Grafton Base Hospital	That Council strongly support the Grafton Base Hospital redevelopment project and lobby the NSW Premier, Minister for Health and Member for Clarence to ensure that redevelopment funding will be included in the next NSW State budget and so that the government's commitment that construction will commence prior to the 2023 election will be honoured.	Lee Boon	<p>10 May 2022 2:32pm Lee Boon - Completion Completed by Lee Boon (action officer) on 10 May 2022 at 2:32:39 PM - Action completed</p> <p>09 May 2022 1:24pm Lee Boon Letter of support written, to be sent to various persons listed.</p>
26/04/2022	05.22.001	Australian Local Government Association Federal election national advocacy campaign	<p>That Council</p> <ol style="list-style-type: none"> 1. supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and 2. agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member(s) of Parliament, all known election candidates in local Federal electorates; and 3. requests the President of the Australian Local Government Association does on Council's behalf: <ol style="list-style-type: none"> a) express support for ALGA's funding priorities. b) identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and c) seek funding commitments from the members, candidates, and their parties for these identified local projects and programs. 	Lee Boon	<p>11 May 2022 12:11pm Lee Boon - Completion Completed by Lee Boon (action officer) on 11 May 2022 at 12:11:03 PM - completed</p> <p>11 May 2022 12:05pm Lee Boon Laura is sending letter to all federal candidates</p>
26/04/2022	05.22.005	Councillor Listening Tours	That Council note the content of the Minute and support the commencement of Councillor Listening Tours as proposed.	Lee Boon	<p>10 May 2022 2:32pm Lee Boon - Completion Completed by Lee Boon (action officer) on 10 May 2022 at 2:32:27 PM - Action Completed</p> <p>10 May 2022 2:31pm Lee Boon Lee & mayor to start working on plan for tour.</p>
24/05/2022	05.22.010	Funding Voluntary House Raising	<ol style="list-style-type: none"> 1. That Council advocate through the NSW Premier, Minister for Emergency Services, and the Hon Chris Gulaptis for increased funding for voluntary house raisings as a flood mitigation measure on the Clarence floodplain. 2. That a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support. 	Lee Boon	<p>30 Jun 2022 11:42am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:42:23 AM - I will speak to laura about a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support.</p> <p>26 May 2022 1:49pm Karlie Chevalley Pete, please refer to point 1 of the resolution & Lee, point 2 - we will need to remind the GM to submit the motion when the LGNSW Annal Conference Motion Submissions open.</p>

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28/06/2022	07.22.116	Remuneration for Mayor, Deputy Mayor and Councillors for 2022/2023	That 1. Council note the determination of the Tribunal. 2. Fees payable to the elected members not increase from the amount adopted in 2021/22. 3. The Deputy Mayor's allowance remain the approved allowance that was adopted in 2021/22.	Lynette Burley	30 Jun 2022 3:36pm Lynette Burley - Completion Completed by Lynette Burley (action officer) on 30 June 2022 at 3:36:47 PM - completed 30 Jun 2022 3:36pm Lynette Burley noted and referred to payroll
25/10/2022	07.22.242	RFT22/31 Sewer Main Rehabilitation	That Council: 1. Awards Tender RFT22/031 Sewer Mains Rehabilitation to Wilmot Civil Pty Ltd T/as Wilmot Pipelining using the provided Schedule of Rate price of \$1,530,036.60 (including GST), to be funded from Financial Project 910016 (Sewer Rehabilitation Relining). 2. Delegates authority to the General Manager to approve appropriately deemed variations to the contract and those variations be reported to Council within the Quarterly Budget Review Statement (QBRs) once the contract is finalised.	Matt Godfrey	01 Nov 2022 8:38am Matt Godfrey - Completion Completed by Matt Godfrey (action officer) on 01 November 2022 at 8:38:15 AM - Action complete 01 Nov 2022 8:37am Matt Godfrey Successful and unsuccessful tenderers advised
22/03/2022	07.22.046	CI Anywhere Cloud Migration	That Council, 1. Accept the TechnologyOne Cloud Contract 2. Delegate execution of the contract to the Acting General Manager 3. Endorse the required values to support the upgrade of our Corporate Systems to be included in the 2022/2023 Capital & Operating budgets into the future.	Matt Davidson	25 Mar 2022 10:08am Matt Davidson - Completion Completed by Matt Davidson (action officer) on 25 March 2022 at 10:08:27 AM - Noted minutes and provided budget to finance
22/03/2022	06.22.003	Yamba Masterplan	That the Notice of Motion be deferred to the April meeting pending the March 29, 2022 Councillor workshop.	Murray Lane	25 Mar 2022 12:17pm Murray Lane - Completion Completed by Murray Lane (action officer) on 25 March 2022 at 12:17:03 PM - Deferred, further action TBA from Cllr workshop. 25 Mar 2022 12:05pm Murray Lane Presentation at 29 March 2022 workshop required, which will inform next steps.
26/04/2022	06.22.004	Yamba Masterplan	That Council 1. Support the creation of a West Yamba Masterplan document to guide sustainable development and infrastructure integration with the greater Yamba township. 2. Prepare an information document about the planning assessment framework for West Yamba Urban Release Area (WYURA), with the goals to: a) create a document for the community to understand the planning vision and relevant development assessment criteria for WYURA; b) summarise and simplify the existing 'Part X – Urban Release Controls, Schedule X1 – West Yamba Urban Release Area' of the Residential Zones Development Control Plan 2011; c) explain how other relevant planning documents are also relevant, including but not limited to the Clarence Valley Local Environmental Plan 2011, the Residential Zones Development Control Plan 2011 (generally), State Environmental Planning Policies, the North Coast Regional Plan 2017 and the relevant development contributions plans; d) highlight key community concerns including those about flooding, stormwater, environmental planning, urban design, provision of infrastructure and integration with the broader community of Yamba; e) be consistent with the established vision and planning controls for the West Yamba Urban Release Area; and f) include information about the role and responsibilities of developers about planning and design of new development in WYURA.	Murray Lane	25 Oct 2022 1:19pm Murray Lane - Completion Completed by Murray Lane (action officer) on 25 October 2022 at 1:19:04 PM - Completed - Information Document on West Yamba and Development Update endorsed at August 2022 Council Meeting 10 May 2022 2:57pm Murray Lane Underway. Preparation of information document to be prepared by Strategic Planning. Estimated future business paper to council by end Q3 2022.

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			3. Receive a report seeking endorsement of the WYURA information document prior to publication.		
28/06/2022	07.22.110	Community Petition requesting Masterplan and Environmental Impact Statement for West Yamba	The Council: 1. Note the Petition from Valley Watch stating that community expectations demand completion of a Master Plan and Environmental Impact Statement for West Yamba before any further subdivision approval is considered; 2. Note the 26 April 2022 Council resolution (06.22.004) to prepare an information document about the planning assessment framework for West Yamba Urban Release Area and acknowledge that it will be presented to the August Ordinary Council Meeting; 3. Note that making any Council resolution to delay decisions about development applications in the West Yamba Urban Release Area would expose Council and the community to legal and financial risks. 4. Endorse the preparation and publication of a quarterly newsletter about planning and development in West Yamba Urban Release Area to improve communication with our community about how development is being managed in accordance with the established planning assessment framework	Murray Lane	25 Oct 2022 1:19pm Murray Lane - Completion Completed by Murray Lane (action officer) on 25 October 2022 at 1:19:00 PM - Completed - Information Document on West Yamba and Development Update endorsed at August 2022 Council Meeting
28/06/2022	07.22.107	DA2021/1343 Demolish existing farmhouse and surrounding buildings and construct a crematorium facility 873 Armidale Road Braunstone	That DA2021/1343 be approved subject to the draft Advices and Conditions contained in Schedule 1	Patrick Ridgway	05 Jul 2022 2:09pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 05 July 2022 at 2:09:35 PM - Needs Council resolution 05 Jul 2022 2:06pm Patrick Ridgway Item to be included in July Business Paper
26/07/2022	07.22.151	DA2021/0322 Redevelopment of the Fishing Haven Holiday Park, Palmers Island	That Council: 1. Approve Development Application DA2021/0322 subject to the draft Advices and Conditions attached to Schedule 1 of this report; 2. Agree to modify and add new restrictions on title on lots to allow camping, caravan and cabins sites on Lots 6, 7, 8, 9, 11, 12, 13 and 14 DP209170 and 101 DP1268131, subject to the risk management provisions in accordance with draft condition 6; 3. Note it is acting in 'good faith' to maintain Statutory Immunity under Section 733 of the <i>Local Government Act 1993</i> in making a decision based on: a. The 'acceptable' risk assessments undertaken on riverbank erosion by the comprehensive Royal Haskoning investigation and assessment report in July 2018 and Geotechnical review by JK Geotechnics in May 2022; and b. The imposition of conditions on DA2021/0322 to appropriately manage and improve the risk for temporary tourist and visitor accommodation from natural hazards and consideration of climate change impacts. 4. That the following modified conditions of consent apply subject to: a. Condition 1 being amended to reference drawing 'Plan of proposed Cabin and Van Site Layout', drawn by A Fletcher & Associates Pty Ltd, dated 17/05/22, drawing no. 9358 and revision B b. Condition 5 being amended to read: <i>Within 8 weeks of a 10% Average Exceedance Probability (AEP) flood event occurring (and any flood in excess of a 10% AEP event) the applicant is to undertake a site-specific geotechnical investigation/survey of the Fishing Haven Caravan Park riverbank to assess any scouring and/or steeping of the riverbank that has occurred, and provide a copy of this assessment to Council. If any scouring and/or steeping of the riverbank has occurred the applicant is to undertake a detailed site-specific geotechnical investigation report on the structural stability and integrity of the existing riverbank embankment, sub-strata</i>	Patrick Ridgway	20 Oct 2022 4:02pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 20 October 2022 at 4:02:07 PM - Consent issued for the redevelopment of the Park

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			<p>geology and adjacent soil profile and an assessment of risk to the Fishing Haven Caravan Park. The detailed site-specific geotechnical investigation report shall be submitted to Council within 3 months after the 10% AEP flood event (and any flood in excess of a 10% AEP event). The applicant shall implement any recommendations from the geotechnical investigation report, subject to Council approval.</p> <p>c. Condition 6 being amended to read: At any time should riverbank erosion result in a site becoming within 8 metres of the 'Patterson Line' identified under the Patterson Britton and Partners Pty Ltd Report 1992 (being the landward limit of the zone of immediate high risk, including 1% annual exceedance probability, including toe scour, identified in the July 1992 Patterson Britton & Partners report) the consent for those sites will cease and any buildings or structures are to be removed at the landowner's expense.</p> <p>d. condition 18 be amended to read; onsite detention (OSD) and water quality control systems need not be provided until a building is occupied on the lot, but the SWMP must demonstrate NorBe by calculation and details acceptable to Council. A section 88e easement, 88b easement, positive Covenant or restriction-as-to-user encumbrance for stormwater management on the land title of the existing allotments is required to ensure future building development compliance.</p> <p>e. condition 21 be amended to read; A detailed Erosion and Sediment Control Management Plan for each stage of the redevelopment process must be submitted.</p>		
28/06/2022	07.22.108	DA2021/1345 Application for dwelling at 12 River Road Palmers Island lot 2 DP551579	That Council defer consideration to no later than the August 2022 Ordinary Meeting, of any variation or modification of the restriction AK867690F imposed on Lot 12 DP551579 by the former Maclean Shire Council, which prohibits any dwellings or building or improvement within the 100 year management line, pending further advice from the applicant.	Patrick Ridgway	<p>05 Jul 2022 2:10pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 05 July 2022 at 2:10:03 PM - Item was deferred at applicants request</p> <p>05 Jul 2022 2:08pm Patrick Ridgway - Target Date Revision Target date changed by Patrick Ridgway from 12 July 2022 to 12 July 2022 - Needs Council resolution</p> <p>30 Jun 2022 3:46pm Patrick Ridgway Application deferred at applicants request</p>
26/07/2022	07.22.150	DA2021/1343 Demolish existing farmhouse and surrounding buildings and construct a crematorium facility, 873 Armidale Road Braunstone	That Council note DA2021/1343 has been withdrawn by the applicant.	Patrick Ridgway	20 Oct 2022 4:01pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 20 October 2022 at 4:01:38 PM - Application withdrawn as per resolution
27/09/2022	07.22.194	DA2021/1345 Application for Dwelling at 12 River Road Palmers Island Lot 2 DP551579	<p>That Council:</p> <ol style="list-style-type: none"> 1. Refuse any variation or modification of the Restriction on the Use of Land, reference AK867690F, imposed on Lot 12 DP551579 by the former Maclean Shire Council, which prohibits any dwellings or building or improvement within the 100 year management line. 2. Refuse DA2021/1345 for a dwelling on the lot due to: <ol style="list-style-type: none"> a. The development application conflicts with Clause 2.12 of State Environmental Planning Policy (Resilience and Hazards) 2021; b. The development application is inconsistent with the following clauses of Clarence Valley Local Environment Plan 2011: Clause 5.21 – Flood Planning, Clause 7.5 – Coastal risk planning and Clause 7.6 – Development on land subject to riverbank erosion 	Patrick Ridgway	20 Oct 2022 4:02pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 20 October 2022 at 4:02:55 PM - Application refused as per Council's resolution

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			<p>c. The applicant has not satisfied Council that the disposal and management of sewage and suitable road access services that are essential for the proposed development are available or that adequate arrangements have been made as required under Clause 7.8 – Essential Services of the Clarence Valley Local Environment Plan 2011;</p> <p>d. The unsuitability of the site for the development due to the unacceptable risk of riverbank erosion as identified in the Palmers Island Bank Stability assessment by Patterson Britton & Partners Pty Ltd in June 2000;</p> <p>e. Inconsistency with the coastal risk management controls of Part P - Palmers Island Riverbank Controls of Council's Rural Zones Development Control Plan 2011;</p> <p>f. Inconsistency with the side boundary setback controls in Cause 5.1 of Council's Rural Zones Development Control Plan 2011</p> <p>g. The development application is inconsistent with the Disaster Resilience Framework which provides strategies, actions and recommendations for Council's planning and decision-making;</p> <p>h. The development is not considered to be in the public interest because a dwelling was removed from the site due to the riverbank risk hazard and a restriction placed on the title to prohibit further development in this location;</p> <p>i. The applicant's riverbank erosion assessment report is not a definitive assessment of the likelihood of further erosion at the site; and</p> <p>j. The applicant has not demonstrated that the proposed on-site waste water management (OSWM) system used on the land would not have significant adverse impacts upon the coastal environment, or that the proposed alternative access driveway would not have an adverse effect on the OSWM system on 10 River Road, Palmers Island.</p>		
25/10/2022	07.22.228	REV2021/0011 Review of consent conditions of DA2021/0116 Last Rites Bar, 2-4 Yamba Street Yamba	<p>That Council:</p> <p>1. Approve an amendment to Condition 2 to reflect the approved hours of operation as set out in condition 5 of the consent and remove part 2(b) which conflicts with condition 6 as modified by this review as follows: <i>The development must be designed and operated such that, with regard to music and patron noise:</i></p> <p>a. <i>The LA10 noise level emitted from the licensed premises shall not exceed the background noise level in any Octave Band Frequency (31.5Hz – 8kHz inclusive) by more than 5dB at the boundary of any affected residence between the opening hours specified in condition 5.</i></p> <p>b. <i>The LA10 noise level emitted from the licensed premises shall not exceed the background noise level in any Octave Band Frequency (31.5Hz – 8kHz inclusive) between 11:30pm and 07:00am at the boundary of any affected residence.</i></p> <p>2. Not approve the requested amendment to Condition 4 of DA2021/0116, and</p> <p>3. Approve a variation to Condition 6 of DA2021/0116 be as follows: <i>The noise from the licenced premises shall not be audible within any habitable room in any residential premises between the hours of 11.30pm and 7.00 am on Monday, Thursday, Friday and Saturday, and 10pm and 7.00am on Sundays and Public Holidays and at no time on Tuesdays and Wednesdays during opening hours.</i></p>	Patrick Ridgway	<p>14 Nov 2022 3:36pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 14 November 2022 at 3:36:52 PM - Notice of Determination of Review issued 31 October 2022</p> <p>14 Nov 2022 2:59pm Patrick Ridgway Notice of Review of Determination issued 31/10/2022</p>
23/08/2022	07.22.168	MOD2022/0062 Objection to Requirements of Clause 41 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 and	<p>That council: Refuse MOD2022/0062 Objection to Requirements of Clause 41 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 and modification to Manufactured Home Estate approval on the basis that:</p>	Patrick Ridgway	<p>20 Oct 2022 4:02pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 20 October 2022 at 4:02:30 PM - Application refused as per Council resolution</p>

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		Modification to Manufactured Home Estate Approval DA2019/0423	<p>a) under the ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 – section 4.55 1A(b) this development is no longer substantially the same development as approved under DA2019/0423. The applicant has not given sufficient detail to allow council to conclude that the proposed structures will be installed, not constructed and that they will be suitably modular or relocatable. There will potentially be more noise and on site activity than was originally approved by council and accepted by the community.</p> <p>b) LGA 1993 Section 82 1 (b) requires that applicants wishing to make an objection to the application of regulations and local policies prove that "compliance with any provision of those regulations or such a policy is unreasonable or unnecessary in the particular circumstances of the case." Yet the objections raised by the applicant are generic and could be raised against any MHE development. They are not suitably specific to this particular site to satisfy the requirements of the act.</p> <p>c) Suitability of the site for development. This site is close to the pacific highway so would be a very suitable site for a manufactured home estate as per the existing approval under DA2019/0423. The applicant objections have not proved to council satisfaction that the regulations are unreasonable or unsatisfactory.</p> <p>d) Submissions. Residents were concerned that allowing the objection would increase the noise from that, that would be created by assembling a home build off-site and that this modification would not be substantially the same development. Council concurs with this view.</p> <p>e) Social and economic impacts and public interests. The shortage of skilled trades people in the Clarence Valley and across the Northern Rivers mean there is not a pool of suitable qualified people to construct these homes on-site. Either local trades people would become less available for the flood reconstruction and local home owner work or drawn in from else where could impact on accommodation availability for tourism and on affordable housing for local people.</p>		
27/09/2022	07.22.195	MOD2022/0045 Application to Modify DA2014/0098 - Sheridans Hard Rock Quarry, Hernani	That Council approve the s4.55(2) modification application, being MOD2022/0045 of DA2014/0098, subject to the Draft Modified Conditions contained in Schedule 1.	Patrick Ridgway	20 Oct 2022 4:03pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 20 October 2022 at 4:03:37 PM - Modification to consent issued
24/05/2022	07.22.091	February 2022 Floods - Financial Assistance to Offset Increased Water Consumption for Clean Up	That Council provide property owners within the Clarence Valley who have experienced increased water consumption whilst cleaning their properties following the February/March 2022 flood with a rebate on their water consumption account of up to \$65.00 on the following basis: <ol style="list-style-type: none"> Properties in the villages of Brushgrove, Chatsworth, Harwood, Palmers Island, Ulmarra and Southgate and in Lawrence between Grafton Street and the river will receive the rebate automatically without the need to apply; and Those in other areas who have been affected will need to submit an application form accompanied by photographic evidence or a statutory declaration. 	Paula Krahe	03 Jun 2022 3:59pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 03 June 2022 at 3:59:18 PM - Completed 03 Jun 2022 3:58pm Paula Krahe Completed
24/05/2022	07.22.093	Request from account 2051514 for consideration for reduction in water account	That Council: <ol style="list-style-type: none"> Decline to write off water consumption totalling \$11,725 on Water Account 2051514 as requested. Endorse the owner be requested to enter into a payment arrangement over five years to have the outstanding debt cleared together with the payment 	Paula Krahe	09 Jun 2022 10:51am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 09 June 2022 at 10:51:00

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			<p>of any current consumption accounts as they fall due as the excess water consumption is due to aged water piping on the property side of the meter.</p> <p>3. Not install a water limiter during the 5 year period if the payment arrangement is adhered to.</p> <p>4. Endorse writing off any interest accrued on overdue water charges once the debt has been paid, from the date of this resolution.</p>		AM - Completed Document Set ID2367781
28/06/2022	07.22.127	Rates Bad/Doubtful Debts Review and Write Off	That the outstanding rates debt on PN 122300, totalling \$811.67 as at 30 June 2022 be written off as a bad debt unable to be recovered.	Paula Krahe	08 Jul 2022 11:40am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at 11:40:30 AM - Actioned and Completed
26/04/2022	07.22.078	Request from account 2051514 for consideration for reduction in water account	That this matter be deferred to the May meeting.	Paula Krahe	03 Jun 2022 3:59pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 03 June 2022 at 3:59:44 PM - Deferred until May Meeting 11 May 2022 11:04am Paula Krahe 07.22.078 is to be considered at the May 2022 Meeting
28/06/2022	07.22.125	Request from Account 2045565 for Consideration to Waiver the Sewer Discharger on Water Account due to Theft	That Council waive the sewer discharge fee of \$1,583.28 due to the consumption being stolen from the property and not being discharged into Council's sewer main.	Paula Krahe	08 Jul 2022 1:48pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at 1:48:17 PM - Completed 08 Jul 2022 1:47pm Paula Krahe Completed
28/06/2022	07.22.126	2022/2023 Rates and Charges	<p>That Council in accordance with the provisions of Sections 493, 494, 496, 501, 502, 503, 542, 552 and 553 of the Local Government Act of 1993 (NSW) make and levy the following Rates and Charges for the year commencing 1 July 2022 and ending 30 June 2023.</p> <p><u>1. Ordinary Rates (Section 494)</u></p> <p>(i) A Residential Rate of point five eight seven seven six zero seven cents (0.5877607c) in the dollar on the Rateable Land Value of all rateable land categorised as Residential with a minimum rate of Six Hundred and Seventy-Six Dollars (\$676.00), in respect of any separate parcel of rateable land. Land that has been identified as "Residential-Flood Prone Land" the minimum rate/base amount will not apply. The Rate to be known as the "Residential Rate".</p> <p>(ii) A Residential Rate of point three eight zero six zero seven four cents (0.3806074c) in the dollar on the Rateable Land Value of all rateable land in the coastal villages of Angourie, Brooms Head, Diggers Camp, Iluka, Minnie Water, Sandon River, Wooli and Wooloweyah categorised as Residential, sub-category "A", with a minimum rate of Six Hundred and Seventy-Six Dollars (\$676.00). The rate to be known as the Residential Rate "A".</p> <p>(iii) A Residential Rate of point four five seven six four zero five cents (0.4576405c) in the dollar on the Rateable Land Value of all rateable land within the towns of Maclean and Townsend categorised as Residential, sub-category "B", with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 43.58% of the revenue from this rate. The rate to be known as the "Residential Rate B".</p> <p>(iv) A Residential Rate of point three three two nine five two three cents (0.3329523c) in the dollar on the Rateable Land Value of all rateable land in the town of Yamba categorised as Residential, sub-category "C", with a Base Amount of Five Hundred and</p>	Paula Krahe	08 Jul 2022 11:39am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at 11:39:09 AM - Actioned 08 Jul 2022 11:37am Paula Krahe Rates Levy stgruck 06/07/2022

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			<p>Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 32.38% of the revenue from this rate. The rate to be known as the "Residential Rate C".</p> <p>(v) A Residential Rate of point eight two three one two one seven cents (0.8231217c) in the dollar on the Rateable Land Value of rateable land in the city of Grafton and village of Junction Hill categorised as Residential, sub-category "E" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 36.58% of the revenue from this rate. The rate to be known as the "Residential Rate E".</p> <p>(vi) A Business Rate of point six one one four zero three cents (0.611403c) in the dollar on the Rateable Land value of all rateable land with a Base Amount of Five Hundred and Twelve Dollars (\$512.00) for all land categorised as Business. The revenue from the base amount to be approximately 28.43% of the revenue from this rate. The rate to be known as the "Business Rate".</p> <p>(vii) A Business Rate of point seven five four eight one cents (0.75481c) in the dollar on the Rateable Land Value of all rateable land in the Maclean CBD categorised as Business, sub-category "B" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.66% of the revenue from this rate. The Rate to be known as the "Business B-Maclean CBD". A map showing this CBD boundary is found in Attachment A.</p> <p>(viii) A Business Rate of point seven five four eight one cents (0.75481c) in the dollar on the Rateable Land Value of all rateable land in the Maclean/Townsend area other than the Maclean CBD area, categorised as Business, sub-category "B" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.66% of the revenue from this rate. The Rate to be known as the "Business B - Maclean/Townsend Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(ix) A Business Rate of point six one eight five six four cents (0.618564c) in the dollar on the Rateable Land Value of all rateable land in the Iluka Industrial area categorised as Business, sub-category "C" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 16.74% of the revenue from this rate. The rate to be known as the "Business Rate C - Iluka Industrial". A map showing this CBD boundary is found in Attachment A.</p> <p>(x) A Business Rate of point six one eight five six four cents (0.618564c) in the dollar on the Rateable Land Value of all rateable land in the town of Iluka other than the Iluka Industrial area, categorised as Business, sub-category "C" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 16.74% of the revenue from this rate. The rate to be known as the "Business Rate C - Iluka Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(xi) A Business Rate of point five nine zero zero seven six cents (0.590076c) in the dollar on the Rateable Land Value of all rateable land in the Yamba CBD (including the Treelands Drive business area) categorised as Business, sub-category "D" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from this base amount to be approximately 16.65% of the revenue from this rate. This rate to be known as "Business Rate D - Yamba CBD". A map showing this CBD boundary is found in Attachment A.</p>		
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			<p>(xii) A Business Rate of point five nine zero zero seven six cents (0.590076c) in the dollar on the Rateable Land Value of all rateable land in the town of Yamba other than the Yamba CBD categorised as Business, sub-category "D" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from this base amount to be approximately 16.65% of the revenue from this rate. This rate to be known as "Business Rate D – Yamba Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(xiii) A Business Rate of two point one one four zero three one cents (2.114031c) in the dollar on the Rateable Land Value of all rateable land in the Grafton and South Grafton CBD, categorised as Business, sub-category "E" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 8.54% of the revenue from this rate. The rate to be known as "Business Rate E – Grafton & South Grafton CBD". A map showing this CBD boundary is found in Attachment A.</p> <p>(xiv) A Business Rate of one point three one zero three one two cents (1.310312c) in the dollar on the Rateable Land Value of all rateable land in the areas of Junction Hill, Trenayr and Koolkhan and the city of Grafton other than the Grafton and South Grafton CBD, categorised as Business, sub-category "F" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.46% of the revenue from this rate. The rate to be known as "Business Rate F – Grafton & South Grafton Other Business". A map showing the Junction Hill, Trenayr and Koolkhan boundary found in Attachment A.</p> <p>(xv) A Business Rate of point five zero eight zero nine two five cents (0.5080925c) in the dollar on the Rateable Land Value of all rateable land categorised as Business where the parcel of rateable land is rated separately and determined as a jetty or pontoon. The minimum/base amount will not apply to this category. The rate is to be known as "Business-Jetties".</p> <p>(xvi) A Farmland Rate of point two nine three zero three zero one cents (0.2930301c) in the dollar on the Rateable Land Value of all rateable land categorised as Farmland with a Base amount of Three Hundred and Thirty Dollars (\$330.00). The revenue from the base amount to be approximately 19.43% of the revenue from this rate. The rate to be known as Farmland.</p> <p><u>2. Sewer Availability Charges (Section 501)</u></p> <p>(i) A Special Charge for all land categorised "Residential" and rateable to a sewerage system, the charge being One Thousand Two Hundred and Eighteen Dollars (\$1,218.00) per land parcel excepting any parcel in respect of land not built upon and not connected to the Council sewerage system in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(ii) A Special Charge for all land parcels categorised "Residential" which have additional connections to a premise which can be subject to separate and permanent occupation. The charge to be calculated by multiplying the occupied charge in Item 2(i) (\$1,218.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p> <p>(iii) A Special Charge for all land categorised "Residential" and connected to a pressure sewerage system, the charge being One Thousand One hundred and Ninety Three Dollars (\$1,193.00) per</p>		
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			<p>land parcel excepting any parcel in respect of land not built upon and not connected to the Council sewerage system in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(iv) A Special Sewer access charge based on water meter size for all land parcels categorised "Business" (i.e. Non-Residential) and connected to a sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$704.00 for a 20mm service. b. A charge of \$1,100.00 for a 25mm service. c. A charge of \$1,802.00 for a 32mm service. d. A charge of \$2,816.00 for a 40mm service. e. A charge of \$4,400.00 for a 50mm service. f. A charge of \$11,264.00 for an 80mm service. g. A charge of \$17,600.00 for a 100mm service. h. A charge of \$39,600.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(v) A Special Sewer access charge based on water meter size for all land parcels categorised "Business" (i.e. Non-Residential) that are connected to a pressure sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$679.00 for a 20mm service. b. A charge of \$1,075.00 for a 25mm service. c. A charge of \$1,777.00 for a 32mm service. d. A charge of \$2,791.00 for a 40mm service. e. A charge of \$4,375.00 for a 50mm service. f. A charge of \$11,239.00 for an 80mm service. g. A charge of \$17,575.00 for a 100mm service. h. A charge of \$39,575.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(vi) Non-rateable residential properties (under Section 555 of the Local Government Act, 1993) within the Sewerage Access area and connected to the Council sewerage system will be charged the "Residential Sewer Connection Charge" and if the properties are subject to separate and permanent occupation, the charge to be calculated by multiplying the occupied charge (\$1,218.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p> <p>(vii) Non-rateable residential properties (under Section 555 of the Local Government Act, 1993) that are connected to a pressure sewerage system prior to 1 July 2021 will be charged \$25 less than the "Residential Sewer Connection Charge" and if the properties are subject to separate and permanent occupation, the charge to be calculated by multiplying the occupied charge (\$1,193.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p> <p>(viii) A Special Sewer access charge based on water meter size for all land parcels categorised "Non Rateable" and excluding non-rateable residential properties, connected to a sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$704.00 for a 20mm service. b. A charge of \$1,100.00 for a 25mm service. 		
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			<p>c. A charge of \$1,802.00 for a 32mm service. d. A charge of \$2,816.00 for a 40mm service. e. A charge of \$4,400.00 for a 50mm service. f. A charge of \$11,264.00 for an 80mm service. g. A charge of \$17,600.00 for a 100mm service. h. A charge of \$39,600.00 for a 150mm service. excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(ix) A Special Sewer access charge based on water meter size for all land parcels categorised "Non Rateable" and excluding non-rateable residential properties that are connected to a pressure sewerage system prior to 1 July 2021. The charges to be as follows; a. A charge of \$679.00 for a 20mm service. b. A charge of \$1,075.00 for a 25mm service. c. A charge of \$1,777.00 for a 32mm service. d. A charge of \$2,791.00 for a 40mm service. e. A charge of \$4,375.00 for a 50mm service. f. A charge of \$11,239.00 for an 80mm service. g. A charge of \$17,575.00 for a 100mm service. h. A charge of \$39,575.00 for a 150mm service. excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(x) A meter installed as a fire service to a property is exempt from availability charges.</p> <p>(xi) Onsite Sewage Management Charge A Special Charge for all occupied land parcels not receiving a Sewerage service. The charge to be Forty-Four Dollars (\$44.00) for each rateable parcel. The charge to be known as "Residential Onsite Wastewater Management Charge".</p> <p>(xii) Backflow Prevention Device Annual Charge An annual charge of \$62.00 for all properties that have containment backflow prevention devices that are required to be annually tested and certified in accordance with Council's Backflow prevention and cross connection control policy. The charge to be known as "Non Residential Backflow Prevention Device Charge"</p> <p><u>3. Sewer Consumption Charges (Section 502)</u> (i) A Consumption Charge of Three Dollars and Sixty Nine Cents (\$3.69) per kilolitre will be charged on all Non-Residential and Non-Rateable properties. The charge for Non-Residential properties will be based on water consumption of the previous trimester and affected by a Sewerage Discharge Apportionment Factor. The non-residential sewer charge is the sum of the access charge and the generation charge, with a minimum charge of the residential charge (\$1,218.00 in 2022/23). This charge to be known as the "Sewerage Consumption Charge". (ii) The Non-Residential High Consumption Sewerage Generation Charge (for development approved after 1 July 2021) for sewerage generation above 0.74kl/day per billing period in the Grafton, Junction Hill & Coutts Crossing locality be charged a rate of \$5.72/kl. (iii) The Non-Residential High Consumption Sewerage Generation (for development approved after 1 July 2021) for sewerage generation</p>		
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			<p>above 0.74kl/day per billing period in the Maclean, Townsend, Illarwill, Lawrence, Iluka and Yamba localities be charged a rate of \$7.32/kl</p> <p><u>4. Waste Disposal Charges (Section 496 & Section 501)</u></p> <ul style="list-style-type: none"> (i) Domestic Waste Charge (Excluding Green Waste - 2 Bin Service) An annual charge of Three Hundred and Eight Dollars (\$308.00) per service, for the collection, disposal, recycling and management of Domestic Waste generated on all residential properties including premises which can be subject to separate occupation, receiving or situated in a location where the collection service is available. This charge to be known as "Domestic Waste 2 Bin" (ii) Domestic Waste Charge (Including Green Waste - 3 Bin Service) An annual charge of Three Hundred and Seventy-Five Dollars (\$375.00) per service, for the collection, disposal, recycling and management of waste generated on all residential properties, including premises which can be subject to separate occupation, receiving or situated in a location where the collection service is available. This charge to be known as "Domestic Waste 3 Bin". (iii) Non-Residential Waste Charge (Excluding Green Waste – 2Bin Service) An Annual Charge of Three hundred and Eight Dollars (\$308.00) per service, for the collection, disposal, recycling and management of waste generated on property categorised "Business" receiving a service similar to that provided in (4.i). (iv) Non-Residential Waste Charge (Including Green Waste – 3 Bin Service) An Annual Charge of Three Hundred and Seventy Five Dollars (\$375.00) per service, for the collection, disposal, recycling and management of waste generated on property categorised "Business" receiving a service similar to that provided in (4.ii). (v) Domestic Waste Charge (Additional Red Bin service) An annual charge of Two Hundred Dollars (\$200.00) per additional red bin supplied to a property receiving a 2 Bin or 3 Bin Service but requiring an additional red bin. This charge to be known as "Domestic Waste Additional Red Bin". (vi) Domestic Waste Charge (Additional Yellow Bin service) An annual charge of One hundred and Ten Dollars (\$110.00) per additional yellow bin supplied to a property receiving a 2 Bin or 3 Bin Service but requiring an additional yellow bin. This charge to be known as "Domestic Waste Additional Yellow Bin". (vii) Domestic Waste Charge (Additional Green Bin service) An annual charge of One Hundred and Thirty Five Dollars (\$135.00) per additional green bin supplied to a property receiving a 3 Bin Service but requiring an additional green bin. This charge to be known as "Domestic Waste Additional Green Bin". (viii) Domestic Waste Charge – Vacant An annual charge of Thirty Five Dollars (\$35.00) for all parcels of rateable vacant property which would receive a collection service when becoming occupied or located were the service is available. This charge to be known as "Domestic Waste Vacant". (ix) Waste Management levy An annual charge of Sixty Seven Dollars (\$67.00) for all rateable properties in the Clarence Valley Council area. This charge to be known as "Waste Management Levy". <p><u>5. Water Availability Charges (Section 501)</u></p> <ul style="list-style-type: none"> (i) An annual charge of \$177.00 for all unconnected land which is situated within 225 metres of a Council water main and can be connected to the water main. 		
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			<ul style="list-style-type: none"> (ii) An annual charge of \$130.00 for all land which has a 20mm connection to the water main. (iii) An annual charge of \$203.00 for all land which has a 25mm connection to the water main. (iv) An annual charge of \$333.00 for all land which has a 32mm connection to the water main. (v) An annual charge of \$520.00 for all land which has a 40mm connection to the water main. (vi) An annual charge of \$813.00 for all land which has a 50mm connection to the water main. (vii) An annual charge of \$2,080.00 for all land which has an 80mm connection to the water main. (viii) An annual charge of \$3,250.00 for all land which has a 100mm connection to the water main. (ix) An annual charge of \$7,313.00 for al land which has a 150mm connection to the water main. (x) An annual charge of \$65.00 for all land provided with untreated (Raw) water with a 20mm connection to the water main. (xi) An annual charge of \$101.50 for all land provided with untreated (Raw) water with a 25mm connection to the water main. <p><u>6. Water Consumption Charges (Section 502)</u> A Water Consumption charge of Two Dollars and Sixty-Five Cents (\$2.65) per kilolitre for all residential properties, applying to the daily average water consumption below 1.233kL/day per billing period. A Water Consumption charge of Three Dollars and Ninety Eight Cents (\$3.98) for all residential properties with a water consumption category of residential applying to any daily average water consumption exceeding 1.233 kl per day, per billing period. A Water Consumption charge of Two Dollars and Sixty Five Cents (\$2.65) per kilolitre for all non-residential properties. This charge to be known as the "Water Usage Non-Residential". A Water Consumption charge of Ten Dollars and Sixty Cents (\$10.60) per kilolitre for all water usage registered on a meter installed as a fire service to the property where the consumption has been for purposes other than for fire service purposes as a disincentive for using the service for incorrect purposes. This charge to be knows as the "Water Usage Fire Service". A Water Consumption charge of One Dollar and Thirty Three Cents (\$1.33) per kilolitre for all properties connected to Untreated (Raw) Water. This charge to be known as the "Water Usage Untreated (Raw) Water". A Non-Residential High Consumption charge (for Development approved after 1 July 2021) for average daily water consumption above 1.233kl/day per billing period of Three Dollars and Fifty Five Cents (\$3.55) per kilolitre. This charge to be known as the "Non Residential High Consumption".</p> <p><u>7. Interest on overdue rates</u> That the interest rate on overdue amounts applicable to outstanding rates and charges for 2022/2023 be the maximum rate of 6% for the period 1 July 2022 – 30 June 2023 as set by the Independent Pricing and Regulatory Tribunal (IPART) accruing on a daily basis.</p> <p><u>8. Small Balance Rates & Charges write off</u> That in accordance with Clause 131 of the Local Government (General) Regulations 2005 the General Manager be authorised to approve the write off of small rate balances up to a maximum of \$3.00 per assessment at the conclusion of the rating year.</p>		
27/09/2022	07.22.217	Council Honour Boards	That Council endorse the donation of the former Ulmarra Shire Council and Grafton City Council Councillor and staff honour boards to Schaeffer House Museum in Grafton.	Peter Birch	14 Nov 2022 3:30pm Peter Birch - Completion Completed by Peter Birch (action officer) on 14 November 2022 at

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					3:30:35 PM - Honour boards have been transferred 25 Oct 2022 9:30am Peter Birch Honour Boards being transferred to Schaeffer House
26/07/2022	07.22.164	Clarence Coast Holiday Parks Purchase of Permanent Sites - On Crown Land	That Council, 1. Allocate a budget of \$200,000 for the purchase of residential land lease sites within Brooms Head, Minnie Water and Wooli Holiday Parks to be funded from the Crown Reserve Fund. 2. Endorse the variation to the budget be included in the Q1 Quarterly Business Review Statement to be reported in October 2022. 3. Delegate to the General Manager to negotiate the purchase of the sites in consultation with the vendor following valuation. 4. Endorse the inclusion of the following action 'Purchase residential land lease sites within Brooms Head, Minnie Water and Wooli Holiday Parks as and when they become available' in the 2022/2023 Operational Plan for Holiday Parks. 5. Note that information about any purchases will be reported through six monthly reports against the Delivery Program reports.	Peter Birch	25 Oct 2022 9:23am Peter Birch - Completion Completed by Peter Birch (action officer) on 25 October 2022 at 9:23:14 AM - Sites purchases in progress. BV forwarded through Finance. Proigress will be reported 6 monthly. 25 Oct 2022 9:19am Peter Birch Sites purchases currently being negotiated. Budget variation referred to Finance for reporting.
27/09/2022	08.22.006	Calypso Holiday Park Redevelopment Project Status - On Crown land	That Council advocate through the Local Member for Clarence, the Hon Chris Gulaptis MP and the Minister Hon Kevin Anderson MP (Minister for Crown lands) to reallocate Council's current contribution (5%) from the Crown Reserves Improvement Fund (CRIF) to Yaegl RNTBC as part of an Indigenous Land Use Agreement (ILUA) between Council and Yaegl RNTBC.	Peter Birch	01 Nov 2022 11:58am Peter Birch - Completion Completed by Peter Birch (action officer) on 01 November 2022 at 11:58:18 AM - Correspondence issued as per resolution 01 Nov 2022 11:57am Peter Birch Correspondence issued as per resolution 25 Oct 2022 9:29am Peter Birch Draft correspondence prepared as per resolution
23/08/2022	07.22.183	Brooms Head Holiday Park Packaged On Site Sewage Treatment Plant on Crown Land	That Council: 1. Pursuant to section 178 (3) of the Local Government (General) regulation 2021, not accept any tenders for the contract (RFT22-24) for the Brooms Head Holiday Park On-Site Packaged Sewage Treatment Plant. 2. Invite fresh tenders based on the same or different details.	Peter Birch	25 Oct 2022 9:29am Peter Birch - Completion Completed by Peter Birch (action officer) on 25 October 2022 at 9:29:11 AM - Fresh tenders have been called
26/07/2022	05.22.014	Location and Preservation of Clarence Council Honour Boards	That Council 1. Request the discovery of the locations and condition of Councillor and staff honour boards of the former Councils in the Clarence Valley with a report to be thereafter provided to Council on findings. 2. Report canvass suitable locations to house the discovered Boards in consultation with local museums, public hall committees and the Clarence community and also provide an estimate of cost of the project.	Peter Birch	25 Oct 2022 9:17am Peter Birch - Completion Completed by Peter Birch (action officer) on 25 October 2022 at 9:17:06 AM - Reported to Council in September. 25 Oct 2022 9:16am Peter Birch Action taken - reported to Council in September
23/08/2022	07.22.182	Proposal to Name Public Reserve	That Council: 1. Place the proposals to unassign the naming of Lot 1 DP 1162943 as Elsie Crisp Park and to assign the naming of Lot 16 DP 25599 as Elsie Crisp Memorial Park on public exhibition for a period of 30 days. 2. Provide a report to the October Council meeting on the outcomes of the community consultation.	Peter Birch	02 Nov 2022 5:52pm Peter Birch - Completion Completed by Peter Birch (action officer) on 02 November 2022 at 5:52:53 PM - Report beng presented to November Council meeting 25 Oct 2022 9:23am Peter Birch Park naming out on exhibition. Will be reported back to Council likely November 2022

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26/07/2022	07.22.163	Brooms Head Holiday Park Package On-Site Sewage Treatment Plant Project Report - on Crown Land	That Council under S377 of the Local Government Act, delegate to the General Manager to accept tenders for the new packaged -on-site sewage management treatment plant at the Brooms Head Holiday Park.	Peter Birch	25 Oct 2022 9:18am Peter Birch - Completion Completed by Peter Birch (action officer) on 25 October 2022 at 9:18:31 AM - Unable to accept initial tender due to exceptional circumstances with one tenderer. Reported to Council as such and new tender underway.
23/08/2022	07.22.189	Alcohol Prohibited Areas – Jacaranda Festival 2022	That Council; 1. Temporarily revoke the alcohol prohibition area at Market Square for the 2022 Jacaranda Festival from 9:00am Saturday 29 October 2022 to 11:00pm Sunday 6 November 2022. 2. Temporarily revoke the alcohol prohibition area at See Park for the 2022 Jacaranda Festival as follows; a. Thursday 20 October 2022 between 9:00pm – 11:00pm. b. Friday 21 October 2022 between 9:00pm – 11:00pm. c. Saturday 22 October 2022 between 9:00pm – 11:00pm. d. Thursday 27 October 2022 between 9:00pm – 11:00pm. e. Friday 28 October 2022 between 9:00pm – 11:00pm. f. Saturday 29 October 2022 between 9:00pm – 11:00pm. g. Thursday 3 November 2022 between 9:00pm – 11:00pm. h. Friday 4 November 2022 between 9:00pm – 11:00pm. i. Saturday 5 November 2022 between 9:00pm – 11:00pm. 3. Temporarily revoke the alcohol prohibition area at Fisher Park (Ellem Oval) for the 2022 Jacaranda Festival from 9:00pm – 11:00pm Saturday 5 November 2022.	Rachelle Passmore	14 Nov 2022 2:08pm Rachelle Passmore - Completion Completed by Rachelle Passmore (action officer) on 14 November 2022 at 2:08:13 PM - Completed. Jacaranda Committee notified of resolution 30 Aug 2022 4:07pm David Sutton Jacaranda committee advised of resolution
23/08/2022	07.22.190	Jacaranda Tree Stocktake - Data Capture	That Council note this report regarding Jacaranda trees located in South Grafton and Grafton.	Rachelle Passmore	14 Nov 2022 2:08pm Rachelle Passmore - Completion Completed by Rachelle Passmore (action officer) on 14 November 2022 at 2:08:37 PM - Noted. No further action required. 30 Aug 2022 4:09pm David Sutton noted
23/08/2022	10.22.003	Grafton Olympic Pool - Off season Maintenance	That Council 1. Not proceed with any maintenance at the Grafton pool at this stage. 2. Delay the opening of the pool for the 2022-2023 pool season until full consideration is given to current issues, costs and risks associated with continued operation of Grafton Olympic Pool at the September Ordinary Meeting.	Rachelle Passmore	14 Nov 2022 2:20pm Rachelle Passmore - Completion Completed by Rachelle Passmore (action officer) on 14 November 2022 at 2:20:49 PM - Completed. No further action required. 14 Nov 2022 2:09pm Rachelle Passmore 1. Noted, 2. Noted, Report prepared for Septemebr 2022 Council. No further action required for this report.
23/08/2022	07.22.181	RFT 22/18 RFT 22/23 - Supply of Hired Plant	That Council accept the tenderers listed in Table 1 for inclusion on a Panel of Suppliers for use as required during the 2022/2023 and 2023/2024 financial years.	Rick Johnson	31 Oct 2022 7:39am Rick Johnson - Completion Completed by Rick Johnson (action officer) on 31 October 2022 at 7:39:56 AM - Correspondence sent to each tenderer to advise that submissions have been accepted. 31 Oct 2022 7:32am Rick Johnson Correspondence sent to tenderers advising that submissions have been accepted.

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28/06/2022	07.22.132	2022/2023 Community Initiatives Program - Round 1	That Council approve donations under the 2022/2023 Community Initiatives Program – Round 1 to the value of \$60,853.85 in accordance with the recommendations set out in the attached schedule.	Sammy Lovejoy	16 Aug 2022 8:12am Alex Moar - Completion Completed by Alex Moar on behalf of Sammy Lovejoy (action officer) on 16 August 2022 at 8:12:18 AM - Noted 04 Jul 2022 9:34am Sammy Lovejoy Decision Letters will be sent out to successful applicants this week.
27/09/2022	07.22.196	MOD2022/0050 - Modification of DA2018/0373 - Amend the Dwelling Lot Size to Create 197 Sites, Increase Visitor Parking and Amend Internal Road Design, Lot 1 DP 568545, Carrs Drive, Yamba	That Council approve the s4.55(1a) modification application, being MOD2022/0050 of DA2018/0373, subject to the draft Advices and Conditions contained in Schedule 1.	Sarah Sozou	20 Oct 2022 11:35am Sarah Sozou - Completion Completed by Sarah Sozou (action officer) on 20 October 2022 at 11:35:11 AM - Notice of Determination issued - action complete. 20 Oct 2022 11:31am Sarah Sozou Notice of Determination of MOD2022/0050 issued 30 September 2022 as per Council 's recommendation. No further action required.
28/06/2022	07.22.114	Draft Forest Management Plan (Softwood Plantations and Coastal Hardwood Forests) - Forestry Corporation of NSW	That Council make a written submission on the draft Forest Management Plan for softwood plantations and hardwood forests 2022-2027 to the Forestry Corporation of NSW highlighting the items included in the Key Issues section of this report.	Scott Lenton	12 Jul 2022 1:47pm Scott Lenton - Completion Completed by Scott Lenton (action officer) on 12 July 2022 at 1:47:18 PM - Action Taken - Submission submitted 01 Jul 2022 2:59pm Scott Lenton Action completed - Thursday 30/07/2022
28/06/2022	07.22.113	Rural Land Strategy	That Council: 1. Adopt the Clarence Valley Council Rural Land Strategy – June 2022 and Background Paper; 2. Delegate authority to the A/General Manager to make any minor amendments to the Rural Land Strategy for publishing purposes; 3. Issue the final Clarence Valley Council Rural Land Strategy – June 2022 to the Department of Planning and Environment for endorsement and publish on Council's website and the NSW Government Planning Portal; and 4. Note the submissions received, publicly thank those that took time to make a submission and note the resulting improvements made to the strategy.	Stephen Timms	30 Aug 2022 4:08pm Stephen Timms - Completion Completed by Stephen Timms (action officer) on 30 August 2022 at 4:08:04 PM - Completed. Rural Land Strategy sent to DPE and loaded on portal and website.
23/08/2022	07.22.170	Draft North Coast Regional Plan 2041 - submission	That Council: 1. Endorse the attached submission to be sent to the Department of Planning and Environment no later than 24 August 2022; and 2. Delegate authority to the General Manager to make any necessary minor amendments or corrections and to sign the submission, prior to sending to Department of Planning and Environment.	Stephen Timms	30 Aug 2022 4:07pm Stephen Timms - Completion Completed by Stephen Timms (action officer) on 30 August 2022 at 4:07:34 PM - Completed. Submission sent to DPE on time.
26/04/2022	07.22.067	Draft Employment Land Strategy - for Exhibition	That Council: 1. Endorse the draft Employment Land Strategy and supporting Employment Lands Background Study for public exhibition and associated community consultation for a period of 28 days; 2. Delegate authority to the General Manager to make any minor amendments to the draft Employment Lands Strategy for publishing purposes prior to public exhibition; and	Stephen Timms	12 May 2022 11:17am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Stephen Timms (action officer) on 12 May 2022 at 11:17:15 AM - Document on exhibition & will be reported back following consultation

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			3. Note that all submissions received, any recommended changes to the Employment Land Strategy and other supporting material will be reported to Council for approval following the exhibition period.		
22/02/2022	07.22.009	Draft Rural Lands Strategy - for Exhibition	That Council: <ol style="list-style-type: none"> 1. endorse the draft Rural Lands Strategy for public exhibition and associated community consultation and engagement; for a minimum of 28 days; 2. delegate authority to the General Manager to make any minor amendments to the draft Rural Land Strategy for publishing purposes prior to public exhibition; and 3. note that all submissions received, any recommended changes to the draft Rural Land Strategy and other supporting material will be reported to Council for approval following the exhibition period. 	Stephen Timms	12 May 2022 11:16am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Stephen Timms (action officer) on 12 May 2022 at 11:16:58 AM - Document on exhibition & will be reported back following consultation
28/06/2022	07.22.112	Employment Land Strategy	That Council: <ol style="list-style-type: none"> 1. Adopt the Employment Land Strategy and supporting Employment Lands Background Study; 2. Delegate authority to the A/General Manager to make any minor amendments to the Employment Land Strategy and Employment Lands Background Study for publishing purposes; 3. Issue the final Employment Land Strategy to the Department of Planning and Environment for endorsement and publish on Council's website and the NSW Government Planning Portal; and 4. Note the submissions received, publicly thank those that took time to make a submission and note the resulting improvements made to the strategy. 	Stephen Timms	30 Aug 2022 4:08pm Stephen Timms - Completion Completed by Stephen Timms (action officer) on 30 August 2022 at 4:08:58 PM - Completed. Employment Land Strategy adopted and sent to DPE and Portal and will be loaded on CVC website asap.
28/06/2022	07.22.105	Cr Pickering - Attendance at 29th NSW Coastal Conference	That Council note that information provided by Councillor Pickering after attending the 29th NSW Coastal Conference.	Steve Pickering	19 Jul 2022 10:09am Lee Boon - Completion Completed by Lee Boon on behalf of Steve Pickering (action officer) on 19 July 2022 at 10:09:05 AM - no actions required
22/03/2022	07.22.047	Supply & Delivery of Stationery	That: <ol style="list-style-type: none"> 1. Council accepts the tender offers from the following (2) tenderers for the period 1 April 2022 to 31 March 2024: <ul style="list-style-type: none"> <input type="checkbox"/> Dolphin Stationery Pty Ltd <input type="checkbox"/> Winc Australia Pty Ltd 2. The Acting General Manager be delegated authority to execute the Deed of Agreement on behalf of Council and subject to satisfactory supplier performance the Acting General Manager be delegated authority to extend these agreements for a further 12 months which may take these contracts through to 1 April 2025. 	Trevor Pate	28 Mar 2022 10:20am Trevor Pate - Completion Completed by Trevor Pate (action officer) on 28 March 2022 at 10:20:03 AM - Noted 28 Mar 2022 10:16am Trevor Pate Thankyou, will action this asap.
22/03/2022	07.22.048	Supply & Delivery of Ready mixed Concrete	That: <ol style="list-style-type: none"> 1. Council accepts the tendered prices from Boral Limited, Holcim Australia Pty Ltd & Grahams Concrete Pty Ltd for the Supply & Delivery of Ready Mixed Concrete (Regional Procurement Initiative @ Tender T492122RTC) for the period 1 April 2022 to 31 March 2024. 2. A provision be allowed for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31/03/2025. 	Trevor Pate	28 Mar 2022 10:22am Trevor Pate - Completion Completed by Trevor Pate (action officer) on 28 March 2022 at 10:22:01 AM - Noted 28 Mar 2022 10:21am Trevor Pate Thankyou, will action this asap.

ACTION SCHEDULE FROM COUNCIL MEETING
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Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
26/04/2022	07.22.063	Yamba bypass - update and next steps	That 1. Council engage a professional services contractor to prepare a preliminary environmental assessment to identify key project risks, assist with scoping a future environmental impact assessment and to determine the planning pathway, utilising funds (up to \$150,000) allocated at MIN 6a.19.027 (October 2019). 2. On completion the preliminary environmental assessment be reported to Council to determine next steps. 3. Council note it will require Federal and/or State government assistance to progress the Yamba Bypass project beyond the preliminary environmental assessment stage.	Adam Cameron	
25/10/2022	07.22.240	Tender 22/27 - System Integrator	That Council: 1. Award Tender RFT 22/027 System Integrator to SafeGroup Automation Pty Ltd at the Schedule of Rates tendered, to be funded from Water Cycle operating budgets and related capital works projects. 2. Delegate authority to the General Manager to exercise the 2 x 2 year extension options on completion of satisfactory periods of engagement.	Deanne Eaton	14 Nov 2022 3:00pm Deanne Eaton Noted
26/04/2022	07.22.082	Proposed Acquisition of Part Wooli Road, Pillar Valley, and Dedication as a Public Road	That Council consider Item 07.22.082 - Proposed Acquisition of Part Wooli Road, Pillar Valley, and Dedication as a Public Road, in closed session. That Council: 1. Proceed with the acquisition of land comprising the constructed Wooli Road, Pillar Valley situated on Lot 41 DP 751376 as depicted shaded blue in Figure 1 in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> , by agreement or by compulsory process. 2. Delegate authority to the Acting General Manager to negotiate with the landowners of Lot 41 DP 751376 to acquire the land shown in blue in Figure 1 within Lot 41 DP 751376, to a maximum compensation amount provided for the independent valuation attached to the report. 3. In the event that acquisition by agreement cannot be negotiated, Council make an application to the Minister and the Governor for the approval to acquire part Lot 41 DP 751376 as depicted shaded blue in Figure 1 by compulsory process under Section 177(1) of the <i>Roads Act 1993</i> . 4. Once acquired, dedicate as public road in accordance with Part 2 of the <i>Roads Act 1993</i> . 5. Approve all costs associated with the acquisition, estimated to be \$26,000 plus compensation, including but not limited to survey and plan registration costs, Council fees, valuation fees, and legal fees (including the landowners reasonable legal fees) to be borne by Council and funded from RA 10899 Road Acquisitions Reserve. 6. Delegate authority to the Acting General Manager to execute all documents associated with the acquisition of land and dedication as a public road.	Eloise Casson	14 Nov 2022 1:43pm Eloise Casson Survey plans have been completed. The solicitor is amending the agreement to include a request made by the landowners solicitor. Once completed, the agreement will be executed and the survey documents signed. 11 Oct 2022 1:56pm Eloise Casson The second valuation was received and suggested a compensation figure of just over \$400,000. Rather than prolong the matter the landowner has agreed to the compensation figure recommended in the first valuation which is approved by this resolution. The solicitor and surveyor have been engaged to draft the required documents. 05 Jul 2022 1:59pm Eloise Casson Valuer has been engaged to carry out second valuation. Awaiting completed report.
23/08/2022	07.22.186	Proposed Acquisition of Part Lot 1 DP 335226 and Proposed Sale of Part Lots 721 and 722 DP 1148111	That Council 1. Acquire approximately 41sqm of Lot 1 DP 335226 at 72-74 River Street, Maclean to resolve a current encroaching, as depicted light blue in Figure 1 2. Grant approximately 41sqm of Lot 721 and 722 DP 1148111 to the adjoining landowners of Lot 1 DP 335226, refer green in Figure 1 and a Right of Way 3m wide over the driveway servicing Council-owned property in lieu of compensation, refer yellow in Figure 1.	Eloise Casson	14 Nov 2022 1:46pm Eloise Casson Sale contracts have been issued to the landowner's solicitor. Waiting for the contracts to be executed and returned to Council. 11 Oct 2022 2:02pm Eloise Casson

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			<ol style="list-style-type: none"> 3. Classify the acquired land as Operational and consolidate with Lot 721 DP 1148111 4. Allocate \$6,000.00 from the property reserve to carry out items i, ii and iii above 5. Allow the landowners of Lot 1 DP 335226 to purchase an additional portion of Lots 721 and 722 DP 1148111, refer dark blue in Figure 1 for a purchase price to be determined by valuation 6. Delegate authority to the General Manager to execute all documentation associated with the acquisition of part of Lot 1 DP335226 and sale of part of Lot 721 and Lot 722 DP1148111. 7. Share the cost of rectifying the encroachment of the Council driveway equally with the Landowners of Lot 1 DP 335226. 8. Note the cost of the purchase of land depicted dark blue in Figure 1 will be borne wholly by the landowners of Lot 1 DP 335226, including but not limited to; valuation, survey fees and Council's legal fees. 		The landowner has engaged their own solicitor and the sale contracts for the first part of the process (being the acquisition of the encroachment area in exchange for a small portion of land and an easement) have been issued to their solicitor. Once the landowner has entered into the contracts, the surveyor will be engaged.
23/08/2022	07.22.184	Compulsory Acquisition of Easement Over Crown Land, being Lot 3 DP1005547, Yamba	That Council approve the submission of additional documentation to the Office of Local Government to provide evidence of the public purpose of the acquisition in support of the original application to compulsorily acquire the two drainage easements and Right of Carriageway over Reserve 58617, Lot 3 DP 1005547, Yamba.	Eloise Casson	<p>14 Nov 2022 1:45pm Eloise Casson Still waiting on a decision from the Office of Local Government.</p> <p>11 Oct 2022 1:59pm Eloise Casson This resolution has been forwarded to Public Works Advisory who have resubmitted Councils compulsory acquisition application to the minister. Awaiting decision.</p>
27/09/2022	07.22.215	Proposed Transfer of Part Four Mile Lane, Swan Creek, from Crown Lands to Council	That Council apply to Crown Lands to transfer the remaining length of Four Mile Lane, located between the intersections with Finlaysons Road and Swan Lane, at Swan Creek (depicted dark blue in Figure 1) to Council.	Eloise Casson	<p>14 Nov 2022 1:47pm Eloise Casson Waiting on Crown Lands to issue a determination on the road transfer application.</p> <p>18 Oct 2022 3:38pm Eloise Casson Road transfer application has been submitted to Crown Lands. Currently waiting for application to be processed.</p>
23/08/2022	07.22.185	Permanent Road Closure of Part Harold Tory Drive, Yamba - Counteroffer to Purchase	That Council: <ol style="list-style-type: none"> 1. Accept the offer received from the Landowners of Lot 163 DP1265281 for the section of road reserve adjoining their property as detailed in Confidential Attachment B. 2. Decline the offer received from the Landowners of Lot 162 DP 1265281 for the section of road reserve adjoining their property and make a counteroffer as detailed in Attachment B. 3. Allocate responsibility to pay any GST applicable to the sale prices to the applicants, as per the standard road closure process. 4. Note any costs associated with consolidation of Lots are to be borne by the purchasers. 5. Delegate authority to the General Manager to execute all documentation associated with the sale of Road Reserve adjoining Lots 162 and 163 DP1265281. 	Eloise Casson	<p>14 Nov 2022 1:45pm Eloise Casson Still waiting on the amended Deed of Agreement to be issued by the Solicitor.</p> <p>11 Oct 2022 2:00pm Eloise Casson The landowners of 2 Harold Tory Drive have decided not to move forward with their road closure. The landowners of 4 Harold Tory Drive are continuing. The solicitor has been instructed to amend the agreement to include the owners of 4 Harold Tory Drive only. Awaiting on the amended deed to be issued.</p>
27/09/2022	07.22.221	Coastal Management Program - Stage 1 (Estuary) Scoping Study and Pilot Hill Geotechnical Studies	That Council: <ol style="list-style-type: none"> 1. Adopt the <i>Clarence River Estuary Coastal Management Program Stage 1 Scoping Study</i> and proceed with Stages 2, 3 and 4 (subject to grant funding). 	Greg Mashiah	<p>19 Oct 2022 8:54am Greg Mashiah 1. Estuary Scoping study placed on website</p>

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			<ol style="list-style-type: none"> 2. Consider the allocation of Council's funding contribution to the Stage 2,3 and 4 study in preparation of the 2022/2023 draft budget. 3. Adopt the following short-term options for Pilot Hill Yamba as recommended by FSG (geotechnical consultants), subject to grant funding: <ol style="list-style-type: none"> a. Review and repair existing instrumentation b. Review monitoring program c. Additional geotech investigations d. Update slope stability analysis and risk assessment e. Undertake stormwater and landscaping improvements where recommended 4. Include funding of the matching contribution for the Pilot Hill Yamba investigations as one of the projects within the Category D Local Government Recovery – Local Council Support "Improved drainage and flood immunity initiatives" allocation resolved at the August Meeting. 5. Investigate the feasibility of releasing land risk zoned properties from this study if they are zoned LRZ2 "acceptable/tolerable risk" and these properties have submitted their own current geotechnical reports to Council and report back to Council. 		
27/09/2022	07.22.219	Ulmarra Sewer Survey	<p>That Council</p> <ol style="list-style-type: none"> 1. Engage a suitable qualified independent contractor to carry out investigation of all options for sewerage Ulmarra, including existing sites, potential new sites and possible site specific units to facilitate water reuse options and any other innovative options not already considered. 2. Endorse the allocation of up to \$100,000 from Sewer Fund Reserve to undertake investigation, be shown as a variation in the Q2 Quarterly Business Review Statement to be tabled in October 2022. 	Greg Mashiah	<p>01 Nov 2022 5:24pm Greg Mashiah Request for quotations closing 28 November issued to four firms 19 Oct 2022 8:59am Greg Mashiah 1. Consultant brief is being prepared.. 2. Finance advised of allocation</p>
28/06/2022	05.22.012	Advocate for a Post Flood Behaviour Data Assessment to Inform Decisions about Floodplain Mitigation Asset Improvements	<p>That Council advocate through the NSW Premier, the Minister for Emergency Services and Resilience, the Minister for Environment and Heritage and Member for Clarence, the Hon Chris Gulaptis, that Clarence Valley Council and the Clarence River be included:</p> <ol style="list-style-type: none"> 1. In post flood data behaviour assessments undertaken by the Department of Planning and Environment, Environment Heritage Group, and 2. In any other post 2022 flood and storm event studies and assessments undertaken across the Northern Rivers by the State. 	Greg Mashiah	<p>12 Jul 2022 8:27am Lee Boon - Completion Completed by Lee Boon (action officer) on 12 July 2022 at 8:27:46 AM - A number of studies have been noted to cover this and I believe Ian will be writing letters to the appropriate people as well.</p>
26/07/2022	05.22.013	Rural Fire Service (RFS) Assets the "Property" of Councils	<p>That Council</p> <ol style="list-style-type: none"> 1. Note the latest advice from LGNSW and 2. Advise the NSW Audit Office, as requested by Local Government NSW, that Council will not conduct the stocktake of RFS assets and will not record Rural Fire Service assets on Council's financial statements. 3. Requests the NSW Government acknowledge rural firefighting equipment is controlled by and the property of the Rural Fire Service. 	Jamie Fleeting	
22/02/2022	07.22.002	Significant Projects and allocation of Local Roads and Community Infrastructure Program	<p>That Council</p> <ol style="list-style-type: none"> 1. Adopt the priority order of the significant projects as identified in the attached significant projects book. 2. Refer the significant projects book to the Local State Member for Clarence and the Federal Member for Page. 3. Conduct annual reviews of the significant projects book as projects are funded and new ones are designed. 4. Make application for the allocation of Local Roads and Community Infrastructure Program funds totalling \$4,102,732 as follows: Clarence Valley Culture and Community Precinct (Maclean) - \$3,000,000 Pedestrian Access and Mobility Plan outcomes - \$500,000 Road renewal - \$602,732. 	Jamie Fleeting	<p>25 Feb 2022 4:52pm Laura Black - Reallocation Action reassigned to Jamie Fleeting by Laura Black - Lodgement of LRCIP applications. 25 Feb 2022 4:50pm Laura Black State and Federal Members notified of the resolution. Item referred to Director W&C to oversee lodgement of LRCIP application.</p>

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28/06/2022	06.22.007	Naming Local Sports Fields & Open Space	Council immediately adopt the name "Tom Hancock Athletics Throwing Area" for the small area with 3 concrete pads behind the netball courts at Wherrett Park in Maclean.	Jamie Fleeting	
26/04/2022	07.22.080	February/March 2022 Flood Recovery update	That Council: 1. Note the staff update on the February-March 2022 flood response as detailed in the report. 2. Include in the submission based on the contents of Cr Novak's list of community organisations that assisted with the major flood events across NSW into Council's report for the inquiry that follows the 2022 major flood event across NSW.	Jamie Fleeting	
27/09/2022	07.22.198	Planning proposal - REZ2021/0007 35 River Street, Palmers Island	That Council: 1. As Planning Proposal Authority, endorse the planning proposal REZ2021/0007 (Attachment A) seeking an amendment to the <i>Clarence Valley Local Environmental Plan 2011</i> , Schedule 1 - Additional Permitted Use to permit development, with consent for the purpose of: a) 'caravan park' on part Lot 200 DP 1173332 and part Lot 201 DP 1173332; and b) 'restaurant and wellness centre' on Lot 201 DP 1173332, River Street, Palmers Island; 2. Forward the planning proposal to the Department of Planning and Environment (DPE) requesting a 'Gateway' determination, pursuant to Section 3.34 (1) of the <i>Environmental Planning and Assessment Act 1979</i> ; 3. Note that Council officers consider the current version of the planning proposal REZ2021/0007 to be consistent with Section 5.5.9 of the Grafton and Lower Clarence Flood Risk Management Plan; and 4. Note that further investigations, agency referral and consultation requirements regarding the planning proposal will be identified in the Gateway determination, if issued.	Jasmine Oakes	18 Oct 2022 2:38pm Jasmine Oakes Planning Proposal forwarded to the Department of Planning and Environment for Gateway determination via the Planning Portal on 17 October 2022
25/10/2022	07.22.227	Clarence Valley Aboriginal Advisory Committee	That Council 1. Not re-establish a Clarence Valley Aboriginal Consultative Committee (CVACC) as it was formerly structured. 2. Establish one Aboriginal community round table meeting per annum that aims to strengthen relationships with the Aboriginal community, and to provide direct access to the Council to discuss issues of concern, in the following locations: a. Yamba b. Maclean c. Grafton 3. Nominate a Councillor as host/chair for each of the Aboriginal community round tables identified above. 4. Invite the four Local Aboriginal Land Councils and the Traditional Owners Corporations to meet with the Mayor and councillors twice per annum. 5. As requested by the LALC, nominate a Councillor as chair to support the Baryulgil Square/Malabugilmah (Jana Ngalee) LALC twice yearly meeting. 6. Prior to Councillors participating in these proposals they undertake cultural awareness training.	Justin Putze	14 Nov 2022 1:57pm Justin Putze This task in ongoing. dates for these engagements in 2023 are still TBC. We are continuing to work with our First Nations communities to confirm dates and locations. We are in the process of recruiting a CPO (Aboriginal) to support this task. 31 Oct 2022 3:17pm Laura Black - Email Justin this sent before I placed comment in the reallocation. Can you please work with your team to coordinate these meetings, ultimately they will be supported by the CPO (Aboriginal). Ideally, dates should be set for 2023 before Christmas and we will need to have a conversation with councillors at an upcoming session (15 November Hot Topics) re which councillor is hosting which meeting. We will also need to arrange Cultural Awareness Training. Thanks 31 Oct 2022 3:14pm Laura Black - Reallocation

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					Action reassigned to Justin Putze by Laura Black - Justin
27/09/2022	07.22.213	Economic Development and Tourism Advisory Committee recommendations	That Council quarantine the proceeds from the sale of the former South Grafton Visitor Information Centre for future Economic Development and Tourism Projects.	Justin Putze	20 Oct 2022 1:06pm Justin Putze The EDTAC committee are aware of Councils decision. No further action required
26/07/2022	05.22.015	Clarence Valley Refugee Welcome Zone	That Council take the necessary steps to become a Refugee Welcome Zone.	Justin Putze	14 Nov 2022 1:47pm Justin Putze This task has been yet to be actioned but has been tasked to the Community Development team to research the requirements.
28/06/2022	07.22.129	Maclean Community Precinct Project Update	That Council: 1. Endorse Option C as the preferred option for construction of phase 1 and in doing so acknowledge the project hereon as the 'Clarence Valley Cultural and Community Precinct' given the LGA wide benefits. 2. Allocate the following funds to implementation of Option C as detailed in the body of the report: a. Bushfire Local Economic Recovery Fund - \$4,997,000 b. Local Road and Community Infrastructure Program - \$3,000,000 c. Clarence Care and Support surplus funds - \$2,700,000 d. Proceeds of the sale of 2 Short Street - \$600,000 e. Proceeds from the sale of 4 Short Street - \$760,000 f. Maclean & District Improvement Reserve - \$600,000 g. Sect 7.11 Developer Contribution funds - \$1,529,000 3. Commence stakeholder engagement in relation to Option C.	Justin Putze	14 Nov 2022 1:45pm Justin Putze Nimbus are currently working through the refresh of the 30% design concept. Additional stakeholder engagement has been conducted with user groups and the feedback from the engagement workshop is being integrated to the design. 20 Oct 2022 1:00pm Justin Putze Nimbus are now developing the 30% design option for presentation to the Exec and then Council for the continuation of the Maclean Performance Hall. 12 Jul 2022 12:47pm Justin Putze The onboarding of the new design contractor is awaiting final termination of the original design contractor. The engagement plan with the community for the project is being developed and a range of contact details have been provided for user groups. 01 Jul 2022 9:08am Justin Putze Work with bring on the new design tender will commence asap. The engagement plan for community and user groups is also being developed with the design and project team.
26/07/2022	07.22.153	Treelands Drive Community Centre Upgrade Project Update and Funding Plan	That this item be deferred to the September Ordinary Council Meeting to allow for the matter to be discussed at an August Workshop.	Justin Putze	14 Nov 2022 1:52pm Justin Putze Following the Council Workshop in August and community feedback, Option B Concept design for a new Library and refurbished TDCC was drafted. Once this design concept was at an appropriate stage of detail a range of community drop in sessions were conducted in Yamba, in addition a Clarence conversation page was opened to provide another option for community to provide feedback and there selection preference between the two designs. the community engagement was strong. A report for the results will be presented to council in Dec.

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					<p>20 Oct 2022 1:01pm Justin Putze Community consultation will be conducted on 26 and 28 Oct with the Yamba community on options A and B. Result will be submitted in a Council Report for consideration at the Nov Council meeting</p> <p>16 Aug 2022 8:09am Alex Moar - Email Can you action this please re workshop held 15/8/22</p>
28/06/2022	07.22.128	RFT22-010 River St Community Precinct Maclean Phase 1 Re-tender	That Council 1. In accordance with the Local Government (General) Regulation 2021 Section 178 (1)(a), accepts the tender and awards the contract to Nimbus Architecture and Heritage (ABN 71 609 346 965) for RFT22/010 River Street Community Precinct Maclean Phase 1 – for the total amount of \$871,291.47 (GST inclusive) to be funded from PJ 530130. 2. Authorises the Acting General Manager to sign the contract documents.	Justin Putze	<p>14 Nov 2022 1:43pm Justin Putze This task has been completed. Nimbus have been contracted to complete the design of the maclean Performance Hall project</p> <p>20 Oct 2022 12:58pm Justin Putze The contract details have now been finalised and both parties have accepted the contract.</p> <p>16 Aug 2022 8:10am Alex Moar - Email Has this been completed?</p> <p>12 Jul 2022 12:41pm Justin Putze The termination letter for the original contract with Push and LGA has been reviewed by a lawyer and provided some advice. The project team is following up on some aspects of the advice and will confirm so the letter can be signed by the A/GM</p> <p>01 Jul 2022 9:06am Justin Putze The letter of award has been drafted and is awaiting signature. This will be sent once the previous tender winner is notified their contract has been cancelled., All unsuccessful tenders will also be notified in due course</p>
26/04/2022	07.22.069	Draft Clarence Valley Council Reconciliation Action Plan (RAP) for conditional endorsement from Reconciliation Australia	That Council 1. Defer consideration of the Clarence Valley Council Reconciliation Action Plan pending discussion at a Councillor workshop and subject to endorsement by the Clarence Valley Aboriginal Consultative Committee. 2. Receive a report following consultation with the Clarence Valley Aboriginal Consultative Committee that details any submissions made.	Justin Putze	<p>14 Nov 2022 1:41pm Justin Putze This task is ongoing. Council has recently provided further direction on the conduct of the CVAAC and how this will be coordinated moving forward. The Community development tea, continues to support engagement sessions with our First Nations communities.</p> <p>20 Oct 2022 12:57pm Justin Putze This task is ongoing as we are still working through the re-establishment of the CVACC so that the RAP can be reviewed.</p> <p>30 Jun 2022 9:45am Justin Putze The Community Engagement team is working to establishbring the CVACC, this is a complex and task</p>

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					and one that will atke sometime to pull together given the amount of in-person engagement and consulatation required., We are keeping the A/GM and Director Corp and Gov iupdated on the progress of CVACC. ONce the CVACC has been formed and established they will provide feedback on the RAP document which will be presented in a new report to Council for their endorsement. The projected timeline for this is 12 months away but we are working to achieve this as quickly as possible while be culturally sensitive and appropriate in how we achieve this task.
25/10/2022	07.22.225	Alternate Activities During Closure of Grafton Olympic Pool	That Council endorse allocation of a budget of \$70,000 (PJ996750) to be included in the Q2 Quarterly Budget Review Statement reported in February 2023 to create a program of events in Grafton including: a. Operation of the Grafton Olympic Pool Waterslide and picnic area with a subsidised \$2 entry fee payable by patrons for session use during the months of December, January and February or until construction commences. b. A supervised Splash Pool/Slide located in Grafton with the patrons paying the entry fee charged directly by the operator for up to 5 days in January. c. Free art classes at Grafton Regional Art Gallery for up to three weeks in January. d. Subsidised entry to the Archibald Exhibition for use at Grafton Regional Art Gallery during the period of exhibition, with a capped budget of \$5,000.	Karlie Chevalley	31 Oct 2022 3:03pm Laura Black - Email Karlie reallocation went before I completed comment. Karlie can you please work with Katee and Rachelle and Niomi to implement and advertise. Thanks 31 Oct 2022 3:02pm Laura Black - Reallocation Action reassigned to Karlie Chevalley by Laura Black - Karlie 31 Oct 2022 10:09am Karlie Chevalley Staff meetings have commenced to arrange all ticket/discount/bookings.
28/06/2022	07.22.115	Tender for the construction of Landfill Cell 4C	That Council accept the tender from Valley Earthworks P/L for Tender No T22/016 for the construction of Cell 4C and an additional leachate storage dam at the Grafton Regional Landfill in the amount of \$4,174,128.38 (GST exclusive).	Ken Wilson	01 Jul 2022 8:32am Ken Wilson Successful tenderer issued with a tender acceptance letter and contract documents prepared for execution.
25/10/2022	07.22.229	Landfill Cell Construction Progress Report	That Council receive the progress report and note the variation to costs that will be funded from the Landfill Augmentation Reserve IR 107910 and included in the December Quarterly Budget Review Statement to be reported in February 2023.	Ken Wilson	14 Nov 2022 2:02pm Ken Wilson Construction well advanced, project on track
25/10/2022	07.22.226	Significant Priority Projects Book	That 1. Council revise the priority order of the significant projects as identified in the attached significant projects book to place the Clarence Valley aquatic centre as the number one priority. 2. A copy of the revised significant project book be referred to the Local Federal Member for Page, Kevin Hogan MP and the Local State Member for Clarence, Chris Gulaptis MP. 3. A copy be forwarded to all local State candidates. 4. Council consider the other Council priorities in a Councillor workshop as soon as possible.	Lee Boon	31 Oct 2022 3:13pm Laura Black - Reallocation Action reassigned to Lee Boon by Laura Black - Lee could you please ensure Chris Gulaptis and Kevin Hogan both get copies of the SInificant Porject book per this resolution and also that all new candidates receive a copy - to date I am only aware of Richie Williamson (NAT) and Leon ANkersmidt (ALP). Thanks
25/10/2022	07.22.228	REV2021/0011 Review of consent conditions of DA2021/0116 Last Rites Bar, 2-4 Yamba Street Yamba	That Council: 1. Approve an amendment to Condition 2 to reflect the approved hours of operation as set out in condition 5 of the consent and remove part 2(b) which conflicts with condition 6 as modified by this review as follows:	Patrick Ridgway	14 Nov 2022 2:59pm Patrick Ridgway Notice of Review of Determination issued 31/10/2022

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Outstanding

			<p><i>The development must be designed and operated such that, with regard to music and patron noise:</i></p> <p>a. <i>The LA10 noise level emitted from the licensed premises shall not exceed the background noise level in any Octave Band Frequency (31.5Hz – 8kHz inclusive) by more than 5dB at the boundary of any affected residence <u>between the opening hours specified in condition 5.</u></i></p> <p>b. <i>The LA10 noise level emitted from the licensed premises shall not exceed the background noise level in any Octave Band Frequency (31.5Hz – 8kHz inclusive) between 11:30pm and 07:00am at the boundary of any affected residence.</i></p> <p>2. Not approve the requested amendment to Condition 4 of DA2021/0116, and</p> <p>3. Approve a variation to Condition 6 of DA2021/0116 be as follows: <i>The noise from the licenced premises shall not be audible within any habitable room in any residential premises <u>between the hours of 11.30pm and 7.00 am on Monday, Thursday, Friday and Saturday, and 10pm and 7.00am on Sundays and Public Holidays and at no time on Tuesdays and Wednesdays during opening hours.</u></i></p>		
24/05/2022	06.22.005	The Use of Local Provenance Native Plants by Clarence Valley Council	<p>That Council include in the 2022/2023 Operational Plan a review of the Tree Management Policy and the Urban Tree Management Strategy giving consideration to the following:</p> <ol style="list-style-type: none"> 1. use only local provenance native plants in its plantings in parks and gardens and in street plantings 2. use of local native plants in landscaping wherever possible in developments approved by council 3. maintaining existing avenues of Jacarandas in Grafton and South Grafton and garden beds of flowers 4. allowing other plantings on their merit, where a strong case to use other species can be established 5. review of the practice of planting monocultural lines of trees along streets 6. approval by council for deviation from Policy and Strategy. 	Peter Birch	<p>25 Oct 2022 9:14am Peter Birch Not yet commenced, expected through second quarter.</p> <p>14 Jul 2022 3:11pm Peter Birch Review of policy and strategy to be undertaken with Env and Reg Serv in current Operational Plan. Informal planning discussion has occurred on review and expected to commence in first/second quarter</p> <p>26 May 2022 1:54pm Karlie Chevalley Pete, for you as M/OS</p>
		Actioned		Peter R Wilson	<p>14 Nov 2022 2:31pm Peter R Wilson Additional funding of \$800M announced by Federal Government. Report going to November Council meeting.</p>
24/05/2022	05.22.010	Funding Voluntary House Raising	<ol style="list-style-type: none"> 1. That Council advocate through the NSW Premier, Minister for Emergency Services, and the Hon Chris Gulaptis for increased funding for voluntary house raisings as a flood mitigation measure on the Clarence floodplain. 2. That a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support. 	Peter R Wilson	<p>30 Jun 2022 11:42am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:42:23 AM - I will speak to Laura about a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support.</p> <p>26 May 2022 1:49pm Karlie Chevalley Pete, please refer to point 1 of the resolution & Lee, point 2 - we will need to remind the GM to submit the motion when the LGNSW Annual Conference Motion Submissions open.</p>
25/10/2022	07.22.241	RFT22/28 Grafton Netball Court Redevelopment	That Council as Crown Land Manager of Westward Park (D540035):	Rachelle Passmore	

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Outstanding

			<ol style="list-style-type: none"> 1. Accepts the tender from Sports Build Pty Ltd for RFT22/28 Grafton Netball Court Redevelopment for the design and construction of eight outdoor hard courts and lighting at a cost of \$1,257,916 (Incl GST). 2. The project is to be funded from the Grafton Netball Court Redevelopment (FP 540116 Sub Service 341) and Grafton Netball Lighting (FP 540117 Sub Service 341). 3. Delegates authority to the General Manager to approve appropriately deemed variations to the contract and those variations be reported to Council within the Quarterly Budget Review Statement (QBRS) once the contract is finalised. 		
27/09/2022	07.22.216	Masterplan - Hawthorne Rodeo Park, South Grafton	<p>That Council</p> <ol style="list-style-type: none"> 1. Defer this item to the October meeting 2. This matter be discussed at the October workshop. 3. An onsite inspection be offered to Councillors prior to the October workshop and invite the user groups to attend. 4. 	Rachelle Passmore	
27/09/2022	07.22.193	Grafton Olympic Pool Update	<p>That Council:</p> <ol style="list-style-type: none"> 1. Close the Grafton Olympic Pool for the 2022/23 season. 2. Undertake further geotechnical investigations in the pool basin and concourse following the closure. 3. In conjunction with the pool operator, plan a suitable and safe event/activity for the community to celebrate the history and connection with the current facility. 4. Commit \$3,830,545 in funds to assist deliver all components of Stage 1 of the Redevelopment of the Grafton Pool project from the funding sources identified within the report. 5. Seek financial support from the Federal and State Government for the Redevelopment of the Grafton Pool project. 6. Undertake further investigation and consultation on the need for the inclusion of a dive pool in Stage 2 of the proposed upgrade 7. Investigate Section 7.11 Contributions Plan funding for the grandstand. 8. Proceed with a two-stage selective tender for Stage 1 and 2 for the upgrade to the Grafton Olympic Pool. 9. Form a community focus group to work with Council for the life of the project. 	Rachelle Passmore	14 Nov 2022 2:15pm Rachelle Passmore 1. Pool operator notified. New Deed in progress to amend contract., 2. In progress, due for completion mid November, 3. In Progress, open waterslide in December 2022, January 2023, February 2023, 4. Noted, 5. Noted, 6. In progress. No update at this stage., 7. Noted. Planning team to investigate., 8. In Progress. EOI documents in progress for release in November.
25/10/2022	07.22.230	LGNSW Excellence in Environment Awards Ceremony - Community member attendance	That Council fund 100% of reasonable travel, accommodation and subsistence costs, consistent with Council's Staff Travel Expenses Protocol, for Ms Barbara Linley from Lions Club of Clarence – Environmental to attend the 2022 LGNSW Excellence in Environment Awards in Sydney on 6 December 2022 with expenses to be assigned to Project No 994540.	Scott Lenton	
23/08/2022	07.22.172	Waste Collection and Processing Contracts	<p>That Council:</p> <ol style="list-style-type: none"> 1. In accordance with s. 178 of the Local Government (General) Regulation 2021, accept the tender from JR & EG Richards Pty Ltd for T22/001, Part A Collection, Part B Recycling Processing and Part C Organics Processing for a term of 10 years with options to extend for up to a further 5 years. 2. Accept the option for an annual on-call bulky waste collection service (Part A, Option B) 3. Accept the option to process recyclables at the Grafton Material Recycling Facility (Part B, Option A) 4. Accept the option to develop a fourth tunnel at the Grafton Organics Recycling Facility with the General Manager formalizing funding arrangements including grant opportunities. 5. Not accept the non-conforming tender to change the contract term of Part A from an initial 10 years to 15 years, submitted by JR & EG Richards. 	Scott Lenton	

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Outstanding

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ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status
22/10/19	6a.19.027	Strategic Road Improvement Reserve	<p>That Council:</p> <ol style="list-style-type: none"> Undertake further analysis to identify specific projects on Clarence Way, Armidale Road and Orara Way for future funding. Undertake Route Corridor Reviews into all of the identified sealed roads and prioritise the project outcomes from these reviews. Undertake further technical and Benefit Ratio assessments of all unsealed roads to develop a prioritised road upgrading list. Allocate up to \$150,000 to be equally funded from Section 7.11 and recurrent funds to undertake a high-level feasibility assessment for a bypass of Yamba along the reserved corridor. 	Jamie Fleeting / Adam Cameron	<p>9/12/19</p> <p>31/08/20</p> <p>21.12.21</p>	<p>AD - Items 1, 2 and 3 are in progress.</p> <p>AD - Items 1, 2 and 3 are still in progress.</p> <p>AC – Item 4 - Work on scoping the required technical studies has commenced.</p> <p>JF – Item 1 Clarence Way Sealing to commence 2022 (Smartygrants \$4m) Armidale Road has been identified under priority round 1 by TfNSW for transfer (regional to State road management) An application for Bluff bridge (Orara Way) replacement has been submitted under Fixing Country bridges (FCB) Item 2 – A condition assessment for CVC sealed road network is due early in 2022 that will guide preparation of a forward works program. May 2021 Business paper (6c.21.067) outlines roads strategy for both unsealed and sealed road network.</p> <p>Item 3 – Refer Unsealed roads Material Trials – update report March 2021 (Item 6c.21.032)</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

17/12/19	6c.19.100	Acquisition of Part Crown Reserve for Stormwater Infrastructure	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire an easement over the stormwater pipes located on Lot 3 DP 1005547. 2. Enter into a Deed of Agreement with the landowner of Lot 104 DP 1047026 setting out that the landowner is to meet all costs associated with the acquisition and that the easement will be registered separately to the subdivision. 	<p>Kylee Baker Elle Casson / Paula McLennan</p>	<p>6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022 10/11/2022</p>	<p>No action commenced yet. PWA engaged to action. Waiting on deed of agreement. Deed of agreement executed. Application lodged with Crown Lands for consent. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration Waiting on Crown Lands for consideration No updates No updates No Updates PWA currently preparing application for approval of compulsory acquisition of the two easements and ROC to the Minister for Local Government. Waiting on Crownlands to provide PWA with Crown Lands licence 605059 to Beachside Pty Ltd to be included in application OLG declined application to compulsorily acquire storm water easements. Reporting to Council this month to allow Council staff to submit additional information to the OLG to support Council's application and allow the OLG to re-evaluate Councils application Received Council approval to resubmit application for further supporting documentation. Currently awaiting decision from the OLG. Still waiting on decision from the OLG.</p>	B
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ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

17/12/19	6c.19.101	Acquisition of Land for Road Purposes	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire part Lots - Lot 96 DP 751373, Lot 1 DP 826316, Lot 501 DP 703273, Lot 113 DP 751373, Lot 4 DP 746328, Lot 5 DP 1155528 and Lot 5 DP 746328 at Harwood as public road. 2. Acquire Lots 1-2 DP 126896 and part Lots – Lot 1 DP 435557 and Lot 2 DP 523333 at Palmers Island as public road. 3. Acquire part Lots – Lot 101 DP 1188377, Lot 2 DP 576021, Lot 1 DP 1078824 at Yamba as public road. 4. Meet all survey and legal costs. 5. Delegate authority to the General Manager to execute the documents associated with the survey and acquisition of the above mentioned Lots. 	<p>Kylee Baker Elle Casson / Paula McLennan</p>	<p>6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/5/2022 17/08/2022 14/10/2022 10/11/2022</p>	<p>Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending survey Palmers Island – contracts to exchange Yamba – pending survey</p> <p>Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – pending survey commencement.</p> <p>Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – Surveyor engaged and survey in progress</p> <p>Harwood – pending registration of survey plans Palmers Island – completed. Yamba – currently being surveyed</p> <p>No further progress</p> <p>Harwood – 1 complete. 2 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete. Yamba – 1 landowner still negotiating agreement 1 plan registered solicitor finalising</p> <p>Harwood – 2 complete. 1 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete.</p> <p>Yamba – 1 landowner still negotiating agreement 1 complete No update</p> <p>Yamba – 1 Plan finalised. 2 survey plans completed, waiting on agreement from the tenant of one plan before registering both</p> <p>No update No update No update</p> <p>Yamba – 1 remaining - Plans lodged but received requisitions from LRS, solicitor to advise. Harwood – completed.</p>	<p>B</p>
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ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 28 July 2020	Officer	Date	Comments	Status
6a.20.026	Market Scoping Study - Harwood Marine Precinct	That Council: 1. Notes it continues in-principle support for the establishment of Clarence Valley marine-related industry including the current basic concept of a Harwood Marine Precinct. 2. Advise the Department of Regional NSW that it will make no contribution toward a Market Sounding or any market development initiatives on the basis that Council considers the cost of private developer market research should not be met by Council. 3. Receive a report at the earliest opportunity outlining the constraints and opportunities of a marine precinct in the Clarence Valley.	Adam Cameron	6/10/20	Have met with Harwood Marine who have engaged a consultant (their funds) to prepare a plan to stage development of the newly zoned land dealing with flooding (some fill needed) and other infrastructure provision issues for the site	B

Item No.	Report Title	Council Resolution 27 October 2020	Officer	Date	Comments	Status
6c.20.153	Disposal of Council Property – Lot 1 DP 1154607 Known as Flood Levee Grafton	That Council 1. Subdivide Lot 1 DP 1154607 into lots matching the current lot layout and register on title an appropriate easement for access and protection of flood infrastructure, 2. Approach adjoining landowners to purchase the adjacent lot as per the terms set out in the confidential attachment A. 3. Delegate authority to the General Manager to execute documents associated with the subdivision and transfers.	Kylee Baker Elle Casson / Paula McLennan	7/12/2020 30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022 10/11/2022	Solicitor engaged, preparing letters of offer Pending final figures from surveyor so GM can liaise with landowner representative Landowners agreed. Solicitor finalising deed of agreement. Landowners have entered into the deed of agreement & monies have been paid. Surveyor has been instructed to finalise the 88b. No update No update Awaiting all landowners to execute the survey documents Checked in with Surveyor, still waiting on landowners to have their documents executed by relevant lenders. Survey docs have been executed by all landowners and lodged with NSW LRS.	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution 15 December 2020	Officer	Date	Comments	Status
6b.20.096	Review of Grafton and South Grafton Flood Planning Level (or Residential Habitable Floor Level Requirements) & Amendment to Development Control Plans	That: 1. The floodplain management provisions for all lots approved by development application after the adoption of the amended floodplain management provisions in all relevant Clarence Valley Development Control Plans are amended to require that: i. all new residential development must have a primary habitable floor level of a minimum of 500mm above the 1% flood height for the site of the development; and ii. flood compatible building materials be used for any part of such premises that are below the level of the minimum primary habitable floor level; and iii. any other necessary amendments to effect these changes are drafted; 2. The proposed DCP amendments are publicly exhibited for a period of at least 28 days; 3. A report be prepared for Council's consideration as soon as practical after completion of the public exhibition period; and 4. Advice of Council's resolution on the abovementioned report be referred to the CVC Floodplain Committee for information.	Scott Lenton Stephen Timms	12/1/21 6/9/21 4/04/21 31/05/22 18/08/22	Preparation of draft DCP amendments to be commenced in late-January. Public exhibition will follow once draft DCP completed. Preparation of Draft DCP delayed due to other strategic planning priorities. Effect of Council resolution does not result in substantive change to existing DCP controls. Preparation of draft DCP changes to be progressed concurrently with State Government directions in relation to floodplain planning and prioritised for drafting. Council staff continue to have input in to those discussions at state level. Amendments to DCP to be undertaken as soon as certainty is provided by DPE/State government following the Flood Inquiry report. Flood Inquiry report released yesterday. Discussions have progressed and a report will come before Council asap.	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

6b.20.098	Ngayundi Yamba Sports Complex – Draft Plan of Management	<p>That Council:</p> <ol style="list-style-type: none"> 1. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Ngayundi Yamba Sports Complex (Reserve 98072) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>); 2. Place the draft plan of management on public exhibition (after it has been returned by DPIE and any corrections regarding Ngayundi Yamba Sports Complex are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i>. 3. Conduct a public hearing regarding the proposed addition of extra categories of ‘community’ land effectively altering the category(s) assigned by the Minister. 4. Accept submissions on the draft plan of management for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>. 5. Prepare a report to Council on the draft plan of management in consideration of public submissions after the public exhibition period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i>. 	Danny Parkin	<p>22/12/2020</p> <p>3/03/2021</p> <p>8/04/2021</p> <p>6/6/2021</p> <p>6/7/2021</p> <p>Early August 2021</p> <p>30/8/2021</p> <p>24/12/2021</p> <p>11/05/2022</p> <p>31/05/2022</p> <p>17/08/2022</p> <p>10/11/2022</p>	<p>1. Draft POM referred to DPIE under the A/GMs signature</p> <p>2-5. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition</p> <p>Crown Lands have advised that there are 21 draft PoMs in front of Council’s PoM – no date given for when they expect to review draft PoM</p> <p>Advised by Crown Lands that the draft PoM had progressed in the queue</p> <p>Sent request for update on progress – no reply received</p> <p>Spoke with Jane Adam who advised that the draft PoM was still in the queue</p> <p>No change from above entry. Significant delay in turnaround of Draft PoM (ie 9 months). Staff regularly follow-up status with DPIE.</p> <p>PoM on exhibition until 17 Jan 2022.</p> <p>Submission process identified matters not considered in draft PoM. Draft PoM to be amended.</p> <p>Waiting on Yamba Cycling Club to provide details of appropriate time to undertake consultation with the club.</p> <p>Met with Yamba Cycling Club (YCC) 11/08/2022. YCC to prepare updated layout plan for inclusion in draft PoM. Draft PoM to be amended once plan and details received.</p> <p>YCC informs me on the 20/10 that they can’t update plan as Council drew it. Open Spaces says that we didn’t add the criterium track to the Masterplan. Open Spaces informed that the criterium track not consistent with Council’s open spaces strategy or has been through a community consultation process, even though we have provided the YCC with a letter of support so that they can apply for funding!</p>	B
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ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 30 March 2021	Officer	Date	Comments	Status
6a.21.012	Unauthorised Freedom Camping Program - Extension and Conclusion of Working Group	That: <ol style="list-style-type: none"> Council allocate budget of \$3,000 for two Variable Messaging Signs (VMS) for use over Easter holidays to be funded from Ranger Operations – contractors (PJ 994190-7353-2201). Council approve the installation of “No Parking Midnight-5am” signage along Clarence Street near Flinders Park to be funded from Parks Signage Renewals (PJ 550203). Council consider “No Parking Midnight-5.00am” signage along The Crescent at Angourie as part of a future parking study. The Working Group on Campers group conclude following the proposed May 2021 meeting. Council convey its deepest thanks to the staff and community participants on this committee for the work and time they committed to assist with an issue that has become a problem in many of our towns and villages during holiday periods. 	Adam Cameron	27/4/21	VMS advanced warning signs installed over Easter using available resources and budgets Clarence Street signage is currently scheduled to be implemented in May 2021 May 2021 meeting of Working Group on Campers to be arranged	B
6a.21.014	Acquisition of Part Reserve 95853 Grafton – Part Frank McGuren Park	That Council: <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the land described as Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 for the purpose of resolving the existing encroachment of a Council owned building on Crown Land in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. Agree to the acquisition by agreement in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for an agreed value of \$78,300.00 (including GST). Make an application to the Minister and the Governor for approval to acquire Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i>. Classify the land as operational land. 	Kylee Baker Elle Casson / Paula McLennan	30/4/2021 30/8/2021 17/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022 10/11/2022	Crown Lands accepted compensation. Application to Minister being prepared for acquisition. Pending legal advice on Native Title. PAN's have been issued by the solicitor & 90 day notice period commenced No update Acquisition Gazetted, waiting on consolidation plan from surveyor New lot to be classified as Operational via change to the LEP before consolidation can occur Amendment to LEP ongoing. Amendment to LEP for reclassification of Lots 1 & 2 to be reported at the next Council Meeting.	B
6c.21.025	Permanent Road Closures – Unused Roads off Boormans Lane Southgate	That Council: <ol style="list-style-type: none"> Note the requirement for preservation of dwelling eligibility for Dwelling-Eligible Lots that would otherwise lose that eligibility on 23 December 2021 under CVC LEP 2011 is: Development Application for dwelling on the applicant's Lot 78 DP 851836 must be lodged with Council on or before 23 December 2021, and further notes that is contrary to the advice shown in the report Key Issues part of paragraph 2 wherein it is stated: “..... requires a development application for a dwelling to be lodged and approved prior to this date.” Approve the closure of the roads and subsequent sale to the applicant subject entirely to the applicant giving to Council an irrevocable undertaking to register on the applicant's title or titles a Limited Right of Way that allows access only when Grafton-Lawrence Road is closed during times of a local emergency. Transfer the 2 closed roads to the applicant on receipt of the irrevocable undertaking required at point 2 of this resolution at a consideration of one-tenth of the amount shown in the confidential attachment with the reduction in consideration given to partially account for the cost of preparation and registration of the Limited Right of Way. 	Kylee Baker Elle Casson / Paula McLennan	30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022	Landowners solicitor advised of resolution. Pending acceptance by landowner. Landowner agreed. Pending survey and deed of agreement. Survey completed, awaiting confirmation from Forestry that they are satisfied with the survey. No update No further update Council has executed 88b, awaiting forestry to do the same Council has supplied all relevant documentation, awaiting plans to be registered	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 22 June 2021	Officer	Date	Comments	Status
6b.21.038	Draft Fisher Park Plan of Management	That Council: 1. Note the preparation of the draft plan of management for Fisher Park, Grafton; 2. Place the draft plan of management on public exhibition for a period of not less than 28 days as required under the <i>Local Government Act 1993</i> ; 3. Accept written submissions on the draft plan of management for a period of not less than 42 days from when the plan of management is placed on public exhibition as required under the <i>Local Government Act 1993</i> ; and 4. Adopt the draft plan of management at the end of the exhibition period provided there is no submission received that requires a review of the intent and substantial changes to be made to the draft plan of management, as exhibited.	Danny Parkin	25/6/2021 25/6/2021 30/8/2021 17/1/2022 11/05/2022 31/05/2022 14/10/2022 10/11/2022	1. Noted 2-3. Draft Fisher Park PoM placed on public exhibition from 25 June until 9 August 2021 4. Submissions still being reviewed and amendments to draft plan being made 4. Waiting on Open Spaces to provide advice on encroachment of tennis complex on adjoining Showground Encroachment investigated and confirmed. Consultation with Grafton Tennis Club and Grafton Show Society to be undertaken Waiting on Open Spaces to provide feedback on consultation with Grafton Tennis Club Have been informed that Open Spaces has had no response from Grafton Tennis. Still waiting on advice in regard to consultation with the Grafton Show Society Draft plan currently being updated based upon advice received from Open Spaces	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – July 2021	Officer	Date	Comments	Status
6b.21.054	Clarenza Urban Release Area Draft DCP and Road Contributions Plan	That Council: 1. Endorses the Draft DCP Chapter for Clarenza Urban Release Area and places the Draft DCP on public exhibition in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. 2. Provides notification of the Draft DCP to property owners within and adjacent to the Clarenza Urban Release Area (URA) and other relevant stakeholders; and 3. Prepares a Contributions Plan to enable developer contributions to be collected (on a per lot basis) to cover costs associated with preparation of the Contributions Plan and the future construction of the proposed link road connecting the north and south villages of the Clarenza URA.	Deborah Wray/ Stephen Timms	22/12/21 7/3/2022 11/5/2022 10/11/2022	The Draft DCP was placed on public exhibition from 30 August to 27 September 2021 and now has the status of a Draft DCP under the EPA Act 1979. 6 Submissions were received. These will be reported to a Council meeting in 2022. Budget funding will be required for the preparation of a contributions plan and design of the proposed link road. A report will be prepared for future Council report but it is still waiting for input from Engineering. Still waiting for input from Engineering regarding Sewerage, water and link road. May 2022. Additional studies are required to update and finalise the DCP given changes since 2008, particularly to the road network. Additional funding will be sourced to procure consultants to assist with a traffic and transport study, holistic stormwater and drainage plan, servicing plan and complimentary landscape and open space plans to reflect updated studies.	B
6c.21.098	Naming of Road “Shirley Adams Way”	That Council 1. Receive and note the information provided in the report, regarding progress with naming the roadway on the Summerland Way from the roundabout on Big River Way, South to the traffic lights at the Clarence Street intersection “Shirley Adams Way”. 2. Once the process of naming the new Grafton Bridge is complete, Council proceed to name the roadway on the Summerland Way from the roundabout on Big River Way, South Grafton to the traffic lights at the Clarence Street intersection “Shirley Adams Way”.	Jamie Fleeting	16/8/22	TfNSW are supportive of the proposed road renaming. Council will now undertake public consultation prior to submitting an application to the Geographic Naming Board. Note: The naming of the new Grafton bridge is yet to be resolved by TfNSW.	B

Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status												
6b.21.060	Proposed LEP Amendment to Correct Error in Land Descriptions for 3 Council Owned Lots at Swan Creek	That: 1. Council prepare a request to consider an expedited amendment under Section 3.22 of the Environmental Planning and Assessment Act 1979 (the Act) which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> 2. In the event of an expedited amendment under Section 3.22 of the Act not being successful, that Council prepare a planning proposal under Section 3.33 of the Act which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive	Terry Dwyer Stephen Timms	9/9/21 7/3/2022 10/05/22 31/05/22	No action taken as of 9/9/21. Matter to be resolved under s3.22 of the EP & Act as soon as possible. DPIE have advised a revised planning Proposal may be necessary, given the previous PP included incorrect details all through the process. Planning are considering options to progress as a priority with the most streamlined process. Matter is being progressed using s3.22 of the EP & A Act to be finalised as a matter of priority.	C
Locality	Change from	Change to																
Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive																
Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive																
Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive																

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status												
		land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1" data-bbox="645 316 1317 467"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> <p>3. Authorise the General Manager to forward the expedited amendment request to the Minister requesting the making of an amending local environmental plan under Section 3.22 of the Act. 4. Authorise the General Manager to forward a planning proposal to the Minister requesting the issue of a Gateway Determination under Section 3.34 (1) of the Act if an expedited amendment is not accepted. 5. Not seek to be the local plan-making authority for this matter under Section 3.36 of the Act.</p>	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive		18/08/22 10/11/22	Awaiting confirmation from DPE via planning portal to finalise the s3.22 application. LEP amendment No.51 – was notified by DPE on Friday 4 November and has therefore been completed.	
Locality	Change from	Change to																
Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive																
Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive																
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6c.21.104	Acquisition of Part Ellis State Forest and Part Clouds Creek State Forest for Road Purposes	That Council: 1. Proceed with the compulsory acquisition of the land described as part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest for the purpose of road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. 2. Make an application to the Minister and the Governor for approval to acquire part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest by compulsory process under section 177(1) of the Roads Act 1993. 3. In addition to dot points 1 and 2, the General Manager is given delegated authority to decide to proceed to rectify the alignment of that part of Armidale Road bordered by the Clouds Creek and Ellis State Forests, by a road opening and closing process under Part 1 and Part 4 of the Roads Act 1993. Any portions of former public road are to be given as compensation to the Forestry Corporation of NSW under section 44 of the Roads Act 1993. 4. Enter into a deed of agreement and memorandum of understanding (MOU) with Forestry Corporation NSW for early access to the subject land to commence works prior to the acquisition being completed. 5. Delegate authority to the General Manager to execute documents relating to the deed of agreement, memorandum of understanding, acquisition of the land and the road opening and closing.	Kylee Baker Elle Casson / Paula McLennan	30/8/2021 23/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022	Deed being reviewed by Forestry Corp. Awaiting a letter of confirmation from Forestry regarding compensation before deed is signed Waiting on Survey plans No further update Still waiting on survey plans. Solicitor has informed that this will need to be a compulsory acquisition now. New solicitor taking over late august who will commence the compulsory acquisition process. No update.	B												

Item No.	Report Title	Council Resolution – September 2021	Officer	Date	Comments	Status
6b.21.073	Update to Council's Application to the Minister for Lands and Forestry to Classify Certain Crown Reserves as 'Operational' Land	That Council: 1. Note the outcome of its request as Crown Land Manager for Ministerial consent to classify certain Crown reserves under its control as 'Operational' land for the purpose of the reserve's management under the <i>Local Government Act 1993</i> ; 2. As a Crown Land Manager continue to negotiate an appropriate outcome for the remaining reserves under consideration by the Minister's delegate; 3. As Crown Land Manager make a separate application to the Minister for Water, Property and Housing under the General Manager's signature to become the Crown Land Manager of R1093 (Lake Minnie Water) and R1094 (Lake Hiawatha) and request the Minister to consent to the classification of these reserves as 'Operational'; and 4. In its capacity as the Local Roads Authority prepare a separate report, to be brought back to Council at a later date, detailing the process and cost to compulsorily acquire the land on which the public roads that traverse the Crown Reserves detailed in this report.	Danny Parkin	5/10/2021 14/10/2021	1. Noted 2. Noted. Will continue to resolve outstanding matters 3. Noted. Draft letter commenced 4. Noted. Currently seeking direction on who will be the best person to action this, noting that current Property Coordinator has resigned. 4. Advised by PC that this task would need to wait until new Prop Coord appointed.	C

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – September 2021	Officer	Date	Comments	Status
				22/10/2021	3. Letter prepared for GMs signature. To be sent once signed (on 25/10)	
				17/1/2022	3. Still waiting to hear from Crown Lands regarding Council's application 4. Still waiting for a Property Coordinator to be appointed to discuss this matter	
				11/05/2022	No progress on matters identified above	
				31/05/2022	3. Still no reply from Crown Lands regarding Council's application, will follow up again. 4. New Property Coordinator has been informed of outstanding Council resolution. A meeting to discuss item will be conducted once new PC has settled into the position.	
				17/08/2022	3. No response to follow-up enquiry made on the 9/06/2022 4. A meeting with the new Property Coordinator still to be actioned.	
				14/10/2022	2. Council advised 26/8/2022 that holiday parks are to be managed as Community land categorised as 'General Community Use'. A report to Council at either Oct 22 or Nov 22 business meeting to follow. 3. Council advised that it had been appointed Crown land manager of R1093 & R1094 on 16 th September. Application to manage both reserves as 'Operational' has been resubmitted to the Crown Lands Council CLM team. 4. No capacity to undertake this task at this point. The matter will be reintroduced if raised by Crown Lands at a later date.	
				10/11/2022	3. Council advised on the 3/11/2022 that its application to classify R1093 & R1094 as 'Operational' has been approved. Greg Mashiah as manager of these reserves has been informed.	

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – NOVEMBER 2021	Officer	Date	Comments	Status
6c.21.149	Proposed Permanent Road Closure – Part Old Watters Road, Rushforth	That Council: <ol style="list-style-type: none"> 1. Permanently close part of Old Watters Road, Rushforth, adjoining Lot 67 DP751370 (figure 1). 2. Classify the newly created lot as 'operational' land. 3. Transfer the newly created lot to the adjoining landowner for \$9,000.00 plus GST if applicable. 4. The landowner is to meet all costs associated with the road closure. 5. Affix the Common Seal to the survey and transfer documentation. 6. Authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. 	Elle Casson	23/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022 10/11/2022	Awaiting quotes to be submitted by surveyors for the applicants approval Waiting on DOA from Solicitor No further update Deed as been entered into with landowners, waiting on survey plans to be completed Survey Plans completed, awaiting execution by GM. Survey plans have been lodged with LRS.	B

LOCAL TRAFFIC COMMITTEE

November 2, 2022



MINUTES

LOCAL TRAFFIC COMMITTEE

Wednesday 2 November 2022

Orara Meeting Room, Rushforth Road Council
Depot, South Grafton, 9:00am



CLARENCE VALLEY COUNCIL LOCAL TRAFFIC COMMITTEE

The following information is provided so that you may be aware of the structure and operation of the Clarence Valley Council Local Traffic Committee.

The Clarence Valley Council Local Traffic Committee is not a Committee of Clarence Valley Council but a Technical Committee that provides advice to Council. Council has been delegated certain powers, from Transport for NSW, about traffic matters upon its local roads. A condition of this delegation is that Council must consider the Local Traffic Committee recommendations.

The LTC is to be made up of four formal members, each with one vote only. The members are as follows:

- one representative of Council
- one representative of the NSW Police
- one representative of the TfNSW
- the local State Member of Parliament (MP) or their nominee.

The meetings are held every two months and out of meeting items can be circulated by email and reported to the next Council meeting. Generally, the Local Traffic Committee meetings are chaired by a Clarence Valley Council Councillor.

If either the Police or TfNSW representative on the Traffic Committee disagrees with any Local Traffic Committee recommendation, or Council resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined.

LOCAL TRAFFIC COMMITTEE

November 2, 2022

- 1. OPENING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. PRESENT**
- 4. APOLOGIES**
- 5. DISCLOSURE OF INTERESTS**
- 6. MATTERS ARISING FROM THE MINUTES OR COUNCIL RESOLUTIONS**
- 7. FORMAL ITEMS FOR CONSIDERATION**
 - ITEM: 033/22 NO STOPPING SIGNS, SKINNER STREET, SOUTH GRAFTON
 - ITEM: 034/22 TAXI ZONE, POUND STREET, GRAFTON
 - ITEM: 035/22 SCHOOL ZONE INFRASTRUCTURE PROJECTS
- 8. GENERAL BUSINESS**
- 9. SCHEDULE OF OUTSTANDING ITEMS**

LOCAL TRAFFIC COMMITTEE

November 2, 2022

1. OPENING

The meeting commenced at 9:03am

2. ACKNOWLEDGEMENT OF COUNTRY

The acknowledgment of Country was delivered by Cr Johnstone.

3. PRESENT

Cr Johnstone (Chair), Cr Pickering, Rod Gould (MP Rep), Alexie Miller (TfNSW), Greg Allsopp (Council), Alana Brooks (Council), Jarrod French (Police), Malcom Britt (Busways), Jamie Fleeting (Council)

4. APOLOGIES

Greg Aitken (TfNSW)


5. DISCLOSURE OF INTERESTS

Nil

LOCAL TRAFFIC COMMITTEENovember 2, 2022**6. MATTERS ARISING FROM THE MINUTES OR COUNCIL MEETINGS**

That the resolution of the meeting of Council held on 27 September 2022 be noted.

ORDINARY COUNCIL MEETING MINUTES**27 SEPTEMBER 2022****ITEM 07.22.218 LOCAL TRAFFIC COMMITTEE**

Meeting	Council	27 September 2022
Directorate	Works & Civil	
Prepared by	Support Officer (Operations), Julie Wilks; Road Safety Officer, Alana Brooks	
Attachments	A. Local Traffic Committee Meeting Minutes 7/09/22 (Separate Cover) 	

SUMMARY

This report lists the recommendations made at the 7 September 2022 meeting of the Clarence Valley Council Local Traffic Committee.

OFFICER RECOMMENDATION

That the recommendations of the Local Traffic Committee included in the Minutes of the 7 September 2022 meeting be adopted by Council.

COUNCIL RESOLUTION - 07.22.218

Johnstone/Novak

That the recommendations of the Local Traffic Committee included in the Minutes of the 7 September 2022 meeting be adopted by Council.

Voting recorded as follows

For: Clancy, Day, Johnstone, Novak, Pickering, Smith, Tiley, Whaites

Against: Nil

CARRIED

LOCAL TRAFFIC COMMITTEE

November 2, 2022

7. FORMAL ITEMS FOR CONSIDERATION

ITEM	033/22	NO STOPPING SIGNS, SKINNER STREET, SOUTH GRAFTON
Meeting	Local Traffic Committee	2 November 2022
Directorate	Environment, Planning & Community	
Reviewed by	Manager - Strategic Infrastructure (Greg Allsopp)	
Attachment	Nil	

SUMMARY

Approval is sought for the adjustment of the *NO STOPPING* zone in Skinner Street, South Grafton, between Cambridge Street and Vere Street.

LOCAL TRAFFIC COMMITTEE RECOMMENDATION

That the Committee:

1. Remove the *NO STOPPING* signs on Skinner Street, between Cambridge and Vere Street.
2. Install a *NO STOPPING* zone on the eastern side of Skinner Street, from Cambridge Street to 75m north.

Voting	Council	Y
	Local State Member of Parliament Representative	Y
	TfNSW	Y
	Police	Y

LINKAGE TO OUR COMMUNITY PLAN

Theme 2 Infrastructure

Objective 2.1 *We will have communities that are well serviced with appropriate infrastructure*

Strategy 2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources

BACKGROUND

At the LTC meeting in August 2021, the Police queried the need for the significant *NO STOPPING* zones in Rushforth Road, between Cambridge and Vere Street and the following was minuted in General Business:

“That Council investigate the No Stopping signage installed along Rushforth Road near the intersection of Cambridge Street and report back to Committee.”

It has since been confirmed that the *NO STOPPING* zone is in Skinner Street. Rushforth Road becomes Skinner Street, north of Tyson Street.

KEY ISSUES

The *NO STOPPING* zones were reportedly installed decades ago, as a requirement for activities at the adjacent airport. The South Grafton Aerodrome were requested to review the matter and have now confirmed that *NO STOPPING* signs on Skinner Street are not required as part of their operations.

LOCAL TRAFFIC COMMITTEE

November 2, 2022

The verges may be used as overflow parking for the sporting fields, so it is recommended to remove the unnecessary signage. However, sight distance is restricted at the Cambridge Street Intersection due to the road alignment, so it is recommended to retain 75 metres of *NO STOPPING* at this location so motorists can see through the curve.



Figure 1. Proposed *NO STOPPING* zone to be retained.

COUNCIL IMPLICATIONS

Budget/Financial

N/A

Asset Management

Signage to be added/removed from Council's Asset Register

Policy or Regulation

AS1742.2 Manual of Uniform Traffic Control Devices

RMS Supplement to AS1742.2 Manual of Uniform Traffic Control Devices

Consultation

LOCAL TRAFFIC COMMITTEE

November 2, 2022

Consultation with South Grafton Aerodrome.

Legal and Risk Management

N/A

Climate Change

N/A

Prepared by	Alana Brooks, Road Safety Officer
Attachments	NIL

LOCAL TRAFFIC COMMITTEE

November 2, 2022

ITEM	034/22	TAXI ZONE, POUND STREET, GRAFTON
Meeting		Local Traffic Committee 2 November 2022
Directorate		Environment, Planning & Community
Reviewed by		Manager - Strategic Infrastructure (Greg Allsopp)
Attachment		Nil

SUMMARY

The Grafton Taxi Cooperative have requested changes to the existing *TAXI ZONE* signage to legitimise their operations.

LOCAL TRAFFIC COMMITTEE RECOMMENDATION

That the Committee:

Approves the installation of two *NO PARKING, TAXIS EXCEPTED* spaces at the eastern end of the *TAXI ZONE* in Pound Street, Grafton, adjacent Market Square. These spaces will replace existing *TAXI ZONE* spaces.

Voting	Council	Y
	Local State Member of Parliament Representative	Y
	TfNSW	Y
	Police	Y

LINKAGE TO OUR COMMUNITY PLAN

Theme 2 Infrastructure

Objective 2.1 *We will have communities that are well serviced with appropriate infrastructure*

Strategy 2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources

BACKGROUND

The Grafton Taxi Cooperative are requesting adjustments to the existing *TAXI ZONE* in Pound Street, Grafton, adjacent Market Square. The taxi operators share a maxi taxi, which they would park in the *TAXI ZONE* and then use as required, with the driver's regular taxi being parked in the zone, while the maxi taxi was in use.

The driver's have now been advised by the taxi regulator- Point-to-Point, that vehicles that are not available for hire, are not permitted to stand in the taxi rank, as per the Point-to-Point Transport (Taxi and Hire Vehicles) Regulation Act 2017, Clause 17. As a result, the operators are now parking the maxi taxi in the adjacent 2P, taking up public parking spaces or parking across the road, creating a nuisance for adjacent business owners.

KEY ISSUES

To allow the taxi operators to function efficiently and to maintain more public parking, it is recommended to install 2 x *NO PARKING, TAXIS EXCEPTED* spaces at the eastern end of the *TAXI ZONE*. This will reduce the size of the regular *TAXI ZONE* and not reduce public parking. The maxi taxi can be parked in the one space and the operator can park their regular taxi next to the maxi when swapping over. The Taxi Cooperative has confirmed the reduced taxi zone will be sufficient for their operations.

LOCAL TRAFFIC COMMITTEENovember 2, 2022**COUNCIL IMPLICATIONS****Budget/Financial**

N/A

Asset Management

Signage added to Council's Asset Register.

Policy or Regulation

AS1742.2 Manual of Uniform Traffic Control Devices

RMS Supplement to AS1742.2 Manual of Uniform Traffic Control Devices

Point-to-Point Transport (Taxi and Hire Vehicles) Regulation Act 2017

Consultation

Consultation with the Grafton Taxi Cooperative and the Point-to-Point Regulators

Legal and Risk Management

N/A

Climate Change

N/A

Prepared by	Alana Brooks, Road Safety Officer
Attachments	NIL

LOCAL TRAFFIC COMMITTEE

November 2, 2022

ITEM	0035/22	SCHOOL ZONE INFRASTRUCTURE PROJECTS
Meeting	Local Traffic Committee	2 November 2022
Directorate	Works & Civil	
Reviewed by	Manager - Strategic Infrastructure (Greg Allsopp)	
Attachment	Yes	

SUMMARY

Endorsement is sought for the concept designs for school zone upgrades associated with Grafton Public School, Grafton High School, South Grafton Infants School, South Grafton Public School and Coutts Crossing Public School.

LOCAL TRAFFIC COMMITTEE RECOMMENDATION

That the Committee:

1. Endorses the concept plans associated with Coutts Crossing Public School, Grafton High School, Grafton Public School, South Grafton Public School and South Grafton Infants School.
2. Delegates authority to the Manager Strategic Infrastructure, to approve linemarking and signage plans and works associated with the remaining school zone infrastructure upgrades, in consultation with TfNSW representatives, to allow the upgrades to progress within funding timeframes.

Voting	Council	Y
	Local State Member of Parliament Representative	Y
	TfNSW	Y
	Police	Y

LINKAGE TO OUR COMMUNITY PLAN

Theme	2 Infrastructure
Objective	2.1 We will have communities that are well serviced with appropriate infrastructure
Strategy	2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources

BACKGROUND

Council secured funding in 2021/22 through the Federal Government Stimulus Commitment Road Safety Program (School Zone Infrastructure) for safety improvements in 19 school zones across the Clarence Valley. The original funding deadline of June 2022 was extended, with project deadlines now ranging between December 2022 and May 2023.

Council has so far delivered school zone improvements at the following schools:

1. Grafton Infants School

LOCAL TRAFFIC COMMITTEENovember 2, 2022

2. St Josephs Public School Maclean
3. Harwood Island Public School
4. Lawrence Public School
5. Maclean High School
6. South Grafton High
7. Westlawn Public School
8. Yamba Public School
9. Maclean Public School (stage one- kiss and drop)
10. Cowper Public School

The following school upgrades are still to be completed:

- Coutts Crossing Public School
- Grafton High School
- Grafton Public School
- South Grafton Public School
- South Grafton Infants School
- St Josephs and Gilwinga Public Precinct - Hyde St, South Grafton
- Palmers Island Public School
- Maclean Public School– Stage 2
- Iluka Public School

KEY ISSUES

Concept designs for Coutts Crossing Public School, Grafton High School, Grafton Public School and South Grafton Public School and South Grafton Infants School have been developed in consultation with the school community and are attached for consideration by the Committee.

The key components of the designs are:

Coutts Crossing Public School- bus turnaround

Grafton High School- new pedestrian crossing and kerb extension in Mary Street at the main entrance.

Grafton Public School – upgrading the children’s crossings in Mary Street and Oliver Street to combined children’s and pedestrian crossings. Wombat crossings to be considered if resources permit. Provide accessible parking spaces for the Support Service Unit by sealing in Queen Street, north of the children’s crossing.

South Grafton Public School- Improved crossing points.

South Grafton Infants School- Move all buses to Bent Street and provide a *NO STOPPING* zone in Norrie Street to provide clear sight lines exiting the carpark. Provide accessible parking spaces. Upgrade crossing points and realign kerb to allow bus turning movements.

The Coutts Crossing Public School improvements (endorsed at the November 2012 LTC meeting) have been scaled back to only include the bus turning bay. This is due to increased construction costs and available funding. Addressing the bus turning issue was seen as the highest priority given buses are currently pulling up on the wrong side of the road to pick up students, as they are unable to turn around in Armidale Road. This stop is also used as a school bus interchange for other school

LOCAL TRAFFIC COMMITTEE**November 2, 2022**

services. When resources permit, Council staff will undertake a review of the remainder of the school zone and apply for funding for further upgrades.

As this is the last meeting for the year and the next LTC meeting is in February 2023, it is recommended to delegate authority to the Manager of Strategic Infrastructure to approve the linemarking and signage plans and works associated with the remaining projects, in consultation with the Transport for NSW representatives. This will include any changes to the designs provided in this report. This will allow projects to be delivered as the designs/resources become available and in time for the funding deadlines.

COUNCIL IMPLICATIONS**Budget/Financial**

The projects are funded by the Federal Government.

Asset Management

N/A

Policy or Regulation

AS1742.10- 2009 Manual of uniform traffic control devices-Pedestrian control and protection
Supplement to AS1742: Manual of Uniform Traffic Control Devices

Consultation

Consultation has been undertaken with the schools and will be undertaken with impacted adjacent residents.

Legal and Risk Management

N/A

Climate Change

Providing safer infrastructure encourages walking and cycling to school- reducing private vehicles use.

Prepared by	Alana Brooks, Road Safety Officer
Attachment	0035.22 SCHOOL ZONE INFRASTRUCTURE COMBINED PLANS

LOCAL TRAFFIC COMMITTEE

November 2, 2022

8. GENERAL BUSINESS

DECEMBER MEETING

The Committee supported an LTC agenda being circulated via email in late November 2022 so the minutes can be considered by Council at their meeting on 13 December 2022.

The first meeting of 2023 is proposed for Wednesday 1 February.

LOCAL TRAFFIC COMMITTEE

November 2, 2022

SCHEDULE OF OUTSTANDING ITEMS

ITEM	MEETING DATE	TITLE	COMMENT	COMPLETED
Items carried over from previous years				
Item 009/20	03.06.20	Clarence And Harbour Street, Yamba – Blind Corner	04.05.22- To be discussed at the Safe System Working group meeting and reported back to the Committee with a recommendation. 07.09.22 See report for September Agenda- Item 030/22	Complete
Item 023/21	02.06.21	Grafton Nose-In Parking	06.07.22- Linemarking and signage installed.	Complete
Item for discussion	06.10.21	Pound/Villiers Street Roundabout	04.05.22- A consultant has been engaged and preliminary investigations commenced. The matter will remain open until a formal letter of response is sent to Mr Chris Gulaptis, MP from TfNSW. 07.09.22 - TfNSW has sent plans for improvements to the intersection to Council for review. 02.11.22 – Council has provided initial feedback on concept design and a meeting is to be organised to discuss further.	
Item 027/21	04.08.21	Centre Parking Wharf Street, Maclean	06.07.22- Works scheduled to be installed in July 2022. The signage and individual bays will be marked initially and further linemarking can be considered after monitoring. 07.09.22 Linemarking installed and signage ordered.	Complete
Item 034/12	04.08.21	Orara Way Glenreagh Speed Indication Sign and CBD upgrades.	02.11.22 Referred to Safe System Working Group	Complete
Item for discussion	04.08.21	No Stopping Signs – Rushforth Road & Cambridge Street, South Grafton	02.11.22- See item 34/22 this agenda	Complete and refer to new item
Item for discussion	03.11.21	Speed Limit Review Request, South Arm Road, Woodford Island	04.05.22- TfNSW has undertaken a speed limit review as part of a broader review of speed limits on Woodford Island. Once finalised, the findings will be reported back to the Local Traffic Committee.	

LOCAL TRAFFIC COMMITTEE

November 2, 2022

Item 044/21	03.11.21	Accessible Parking for Grafton Base Hospital	02.11.22- 100% design completed. Plans supported by TfNSW. Scheduled for construction November 2022.	
2022				
Item 001/22	06.04.22	Maclean Highlands Gathering 2022	06.07.22- Applicant notified	complete
Item 002/22	06.04.22	Anzac Day Road Closures 2022	06.07.22- Applicant notified	complete
Item 003/22	06.04.22	Federal Black Spot Project, Townsend	06.07.22- Project Manager notified	complete
Item 004/22	06.04.22	Grafton To Inverell Cycle Classic 2022	06.07.22- Applicant notified	complete
Item 005/22	06.04.22	Heavy Vehicle Upgrades for Townsend	06.07.22- Project Manager notified	complete
Item 006/22	06.04.22	Maclean Public School 'Kiss and Drop' Zone	06.07.22- Kiss and Drop installed	complete
Item 007/22	06.04.22	Ulmarra Riverlight Festival 2022	06.07.22- Applicant notified	complete
Item 008/22	06.04.22	Yamba Cycling Club Season 22/23 Courses	06.07.22- Applicant notified Applicant notified	complete
Item 009/22	06.04.22	James Creek Road Safety Issues	06.07.22- Line marking double centrelines is scheduled in 22/23 Traffic Facilities Program. Safer Roads funding nomination submitted 22/23 was not successful. To be resubmitted in 23/24 round.	
Item 010/22	06.04.22	Yamba, Parking, River Street Near Skatepark	06.07.22- Linemarking and signage installed.	complete
Item 011/22	06.04.22	Iluka, Riverview Street One Way Review	06.07.22- Scheduled in 22/23 Traffic Facilities Program.	
Item 012/22	06.04.22	Brooms Head- Speeding Concerns	06.07.22- Referred to Safe System Working Group	complete
Item 013/22	04.05.22	Yamba Road at Freeburn Street, Yamba – 'No Stopping' Signage	06.07.22- Scheduled in 22/23 Traffic Facilities Program. 07/09/22- signage installed	complete
Item 014/22	04.05.22	Gibraltar Crescent and Koolkhan Drive, Koolkhan- Turning Bays	7.11.22 – Linemarking installed	complete
Item 015/22	04.05.22	Yamba Cycling Club Season 22/23 Courses – Deferred From 6.4.22	06.07.22- Applicant notified	complete
Item 016/22	04.05.22	Grafton CBD	06.07.22- Referred to Safe System Working Group 07/09/22 SSWG reviewing and will report back to LTC if required.	complete
Item 017/22	04.05.22	Anzac Day March 2022- Grafton	06.07.22- Plans updated for 2023.	complete
Item 018/22	06.07.22	Grafton Jacaranda Festival 2022	07.09.22- Customer notified	complete
Item 019/22	06.07.22	Yamba Twilight Markets- October 2022	07.09.22- Council Planner notified	complete
Item 020/22	06.07.22	Yamba Triathlon – December 2022	07.09.22- Customer Notified	complete

LOCAL TRAFFIC COMMITTEE

November 2, 2022

Item 021/22	06.07.22	Maclean Public School- No Stopping	07.09.22- Signage Installed	complete
Item 022/22	06.07.22	Gilmores Lane, Halfway Creek- Give Way Sign	07.09.22- Sign installed	complete
Item 023/22	06.07.22	Queens Lane And Crown Street, Iluka Development Of 74-80 Queen Lane	07.09.22-Development Engineer notified	complete
Item 024/22	06.07.22	Yamba Twilight Markets January 2023	07.09.22- Council Planner Notified	complete
Item 025/22	07.09.22	Mcintyres Lane, Gulmarrad Development- New Intersection	2.11.22- Development Engineer notified	complete
Item 026/22	07.09.22	Sheehans Lane, Gulmarrad Development – New Intersection	2.11.22- Development Engineer notified	complete
Item 027/22	07.09.22	Centenary Drive, Clarenza Development - New Intersection	2.11.22- Development Engineer notified	complete
Item 028/22	07.09.22	Clarence Valley Tri Club Season 2022-2025	2.11.22- Letter sent to customer	complete
Item 029/22	07.09.22	Harbour Street and Clarence Street, Yamba	2.11.22 Scheduled in 22/23 Program	
Item 030/22	07.09.22	Clarence Street and High Street, Yamba	2.11.22- Works scheduled in 22/23 Program.	
Item 031/22	07.09.22	Coffs Coast Rally- November 2022	2.11.22- Letter sent to applicant	complete
Item 032/22	07.09.22	Streets As Shared Spaces Trial, Prince Street, Grafton	2.11.22- Project Team informed	Complete

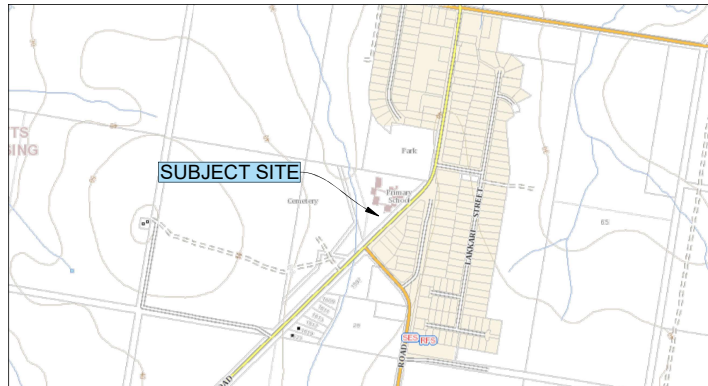
COUTTS CROSSING SCHOOL ZONE

BUS LANE CONSTRUCTION

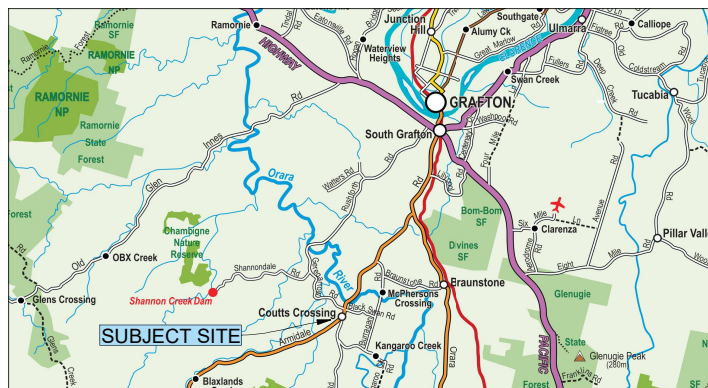
DETAIL DESIGN - 75%



SITE ADDRESS: 1570 ARMIDALE ROAD, COUTTS CROSSING



STREET MAP



LOCALITY MAP

INDEX

DESCRIPTION	SHEET No
INDEX & LOCALITY PLAN	SHEET 1
DESIGN WITH AERIAL OVERLAY	SHEET 2
TYPICAL CROSS SECTIONS	SHEET 3
PLAN	SHEET 4
BUSWAY LONGITUDINAL SECTION	SHEET 5
BUSWAY CROSS SECTIONS - CHAINAGE 13.005 TO CHAINAGE 32.0	SHEET 6
BUSWAY CROSS SECTIONS - CHAINAGE 35.0 TO CHAINAGE 50.0	SHEET 7
BUSWAY CROSS SECTIONS - CHAINAGE 55.0 TO CHAINAGE 77.11	SHEET 8
ARMIDALE ROAD CROSS SECTIONS - CHAINAGE 193.54 TO CHAINAGE 260.0	SHEET 9
ARMIDALE ROAD CROSS SECTIONS - CHAINAGE 270.0 TO CHAINAGE 300.0	SHEET 10
12.5m BUS TURNING PATHS	SHEET 11
PROPOSED BOUNDARY ACQUISITION AREA PLAN	SHEET 12

NOT APPROVED

MANAGER, STRATEGIC INFRASTRUCTURE

B:\Civil Services\Projects\Survey and Design\1_Civil Projects\2021_010_Coutts Crossing School Zone\5_Design\Drafting					
SURVEY	SA	DESIGN	SA	04/22	APPROVED
VERT. DATUM	AHD	DRAWN	SA	04/22	
HORIZ. DATUM	PM 77714	PASSED			
AZUMITH	MGA				

ISSUE	AMENDMENTS	BY	DATE



COUTTS CROSSING SCHOOL ZONE

SCHOOL BUS TERMINAL
INDEX AND LOCALITY MAPS

SHEET No.
1 OF 12

PLAN No. | ISSUE



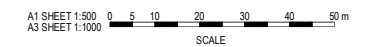
Notes:

1. This plan has been prepared by Clarence Valley Council for the purpose of designing an appropriate option to improve bus movements, pedestrian access and safety around Coutts Crossing Public School. The plan is not intended for any other use.
2. This design is based on the removal of the existing Bus Stop at the front of the school currently being used in both directions by buses.
3. The positions of land boundaries shown hereon have been plotted from minimum connections to marks placed by others. The boundaries have not been measured or marked or verified during this survey.
4. Underground services marked on the plan have been located by field measurement to visible evidence of such services. Further underground services may be present on the site and all service authorities should be consulted prior to any work being undertaken.
5. All roadside features and structures should be constructed and installed as per Northern Rivers Local Government Standards. Road design and bus turning movements were adopted using Austroads. Bus stop detail was adopted by referencing Australian Standards.
6. All delineation to be in accordance with Transport NSW Delineation manual.

WARNING



The location of underground services shown on this plan cannot be guaranteed. Prior to any site excavation works, it is strongly recommended that locations and depths of services should be verified by an accredited locator or relevant representative from the utility provided.



CAD FILE B:\Civil Services\Projects\Survey and Design\1. Civil Projects\2021_010 Coutts Crossing School Zone\5. Design\Drafting

SURVEY	SA	DESIGN	SA	04/22	APPROVED
VERT. DATUM	AHD	DRAWN	SA	04/22	
HORIZ. DATUM	PM 77714				
AZIMUTH	MGA				

ISSUE	AMENDMENTS	BY	DATE

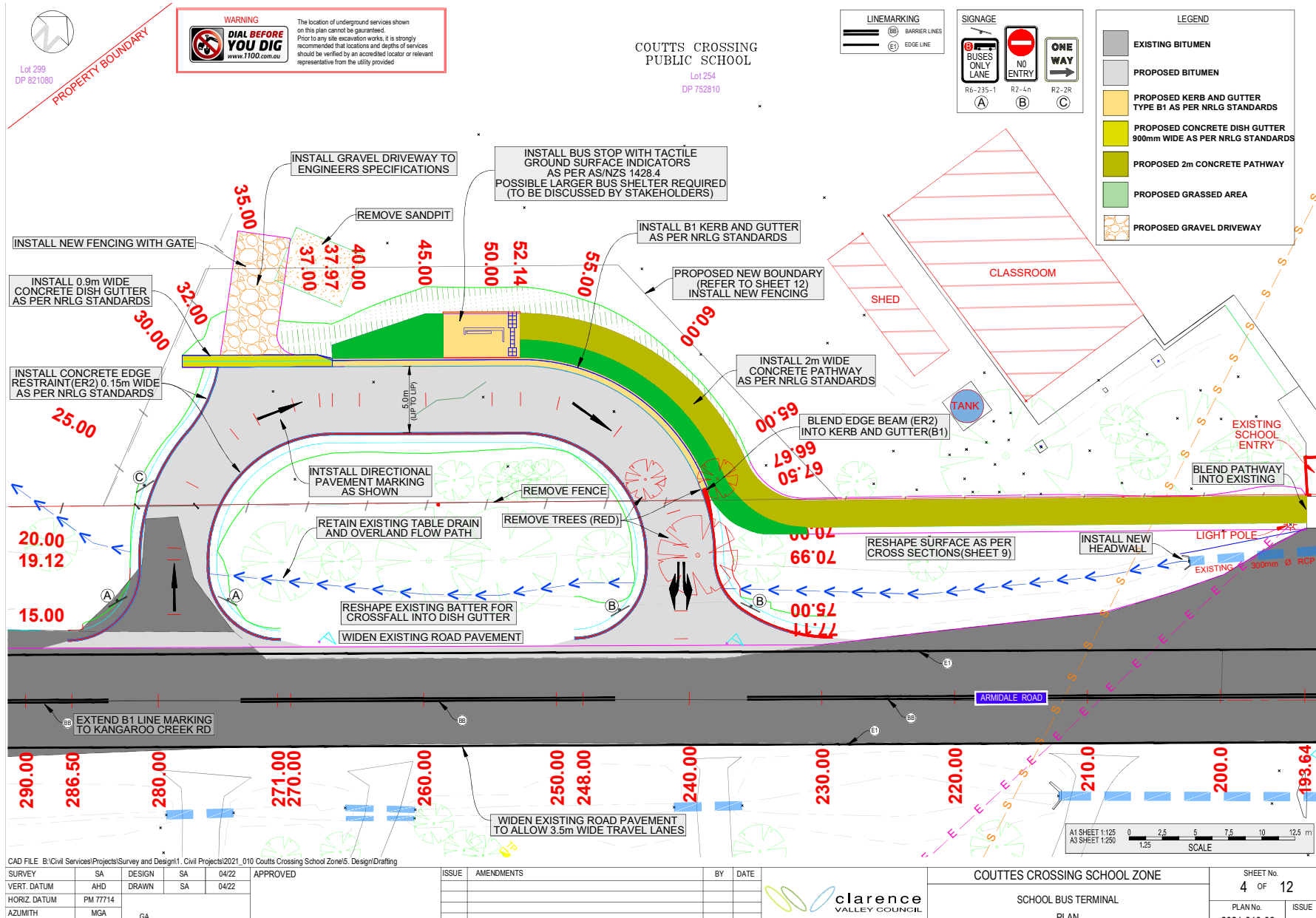


COUTTS CROSSING SCHOOL ZONE

SCHOOL BUS TERMINAL
PLAN NUMBER 0001

SHEET No.
2 OF 12

PLAN No. ISSUE



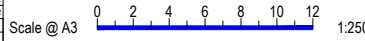


Include line marking to delineate bus operations



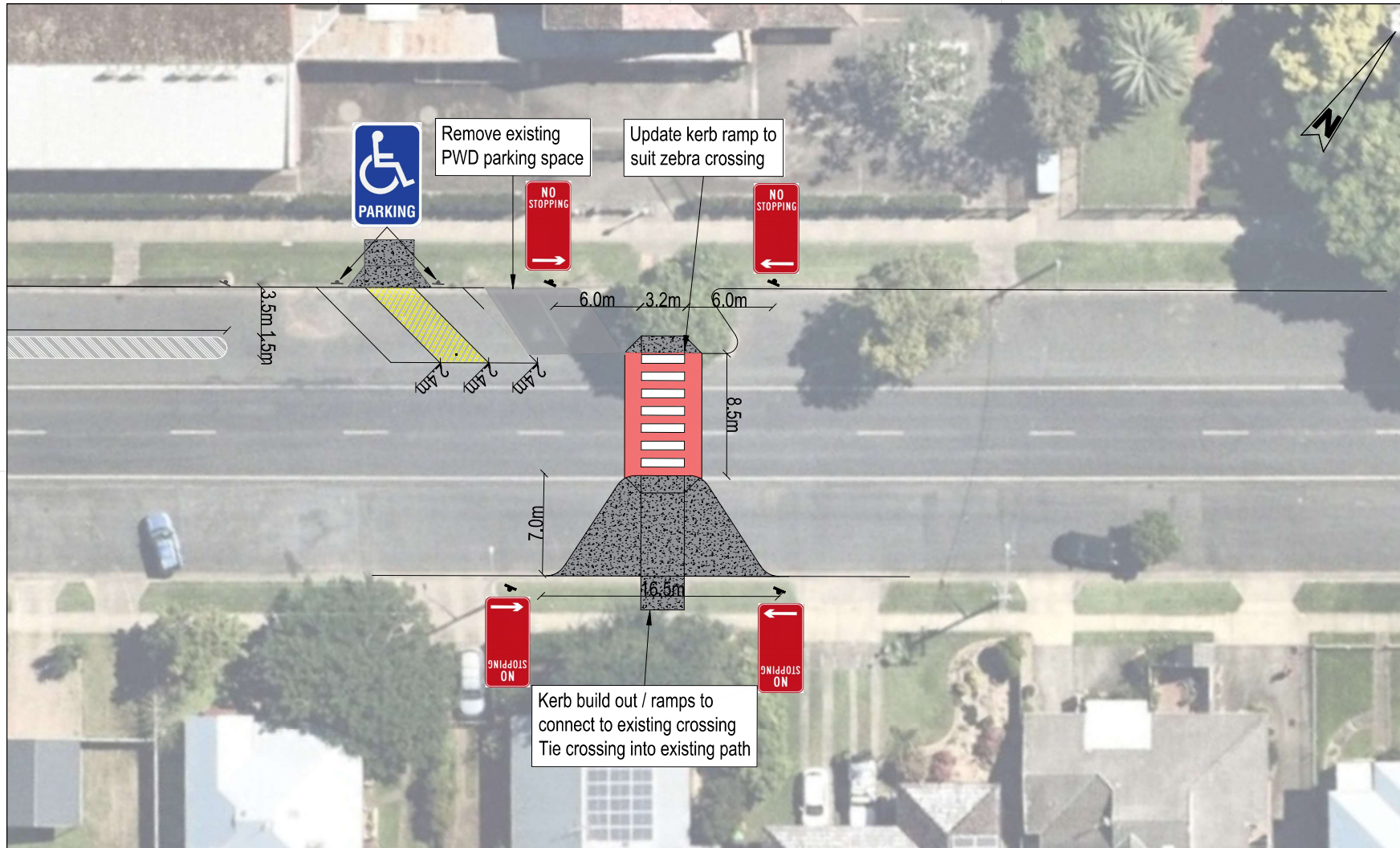
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 P: (07) 5562-5377
 W: www.bitziosconsulting.com.au
Brisbane
 Level 2, 428 Upper Edward Street, Spring Hill 4000
 P: (07) 3831-4442
 E: admin@bitziosconsulting.com.au
Sydney
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REVISIONS			
Issue	Revisions Descriptions	Drawn	Date
001	Grafton School External Works	J.I	28.02.2022
002	Grafton School External Works	L.D	17.06.2022
003	Grafton School External Works	J.I	30.08.2022



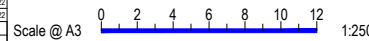
Project	Grafton School Transport Advice		
Title	Grafton High School Mary Street Bus Zone		

Design	J.I	Drawn	J.I	Checked	J.BR
Date		30.08.2022			
NOT FOR CONSTRUCTION					
Project Number	P5601	Sheet Number	5	Issue	003

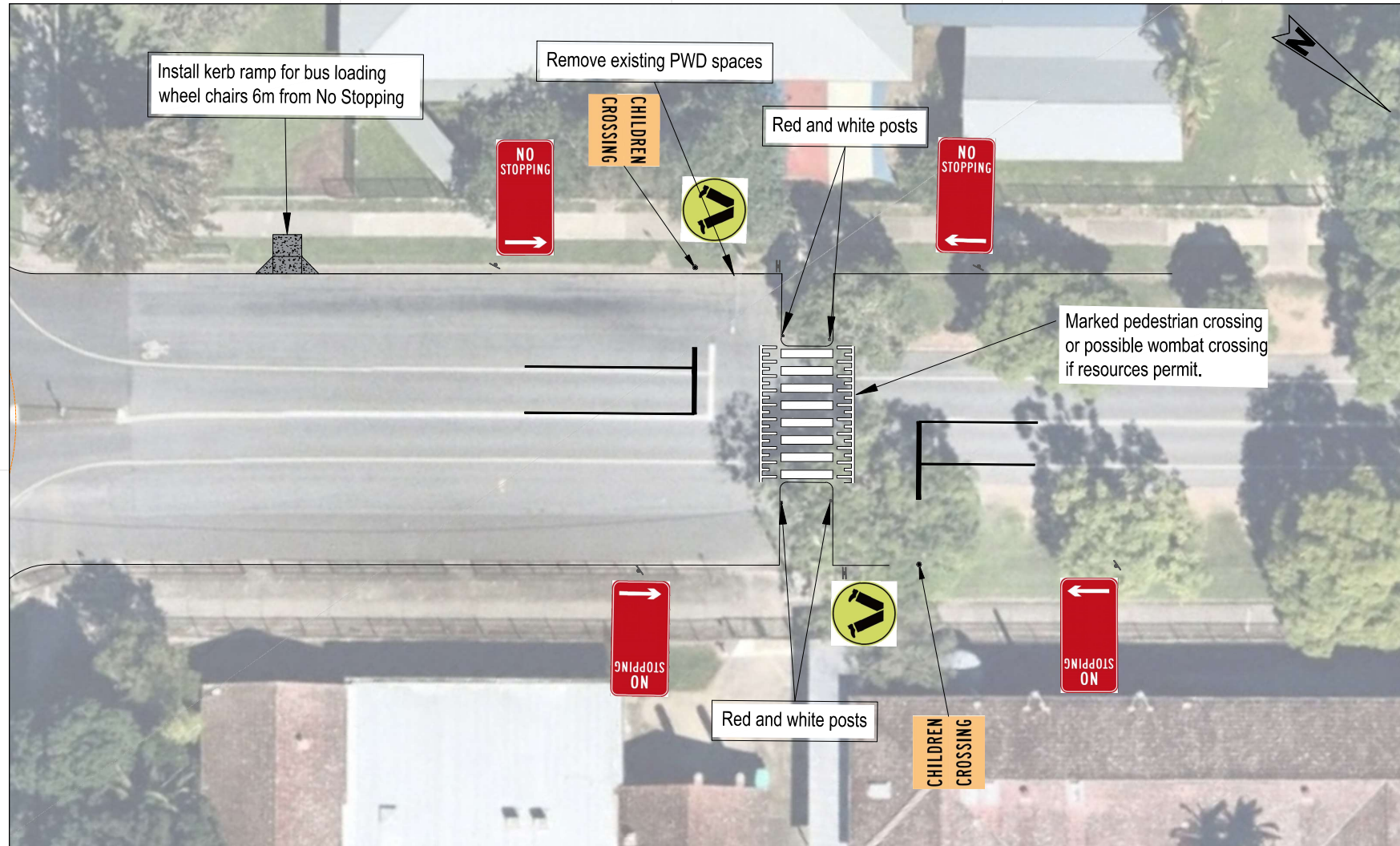


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003	Grafton School External Works	J.I	30.08.2022

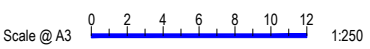


Project Grafton School Transport Advice	Design J.I	Drawn J.I	Checked J.BR
	Date 30.08.2022		
Title Grafton High School Mary Street Crossing	Project Number P5601	Sheet Number 6	Issue 003
	NOT FOR CONSTRUCTION		



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Issue	Revisions Descriptions	Drawn	Date
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002	Grafton School External Works	L.D	17.06.2022
003	Grafton School External Works	J.I	30.08.2022

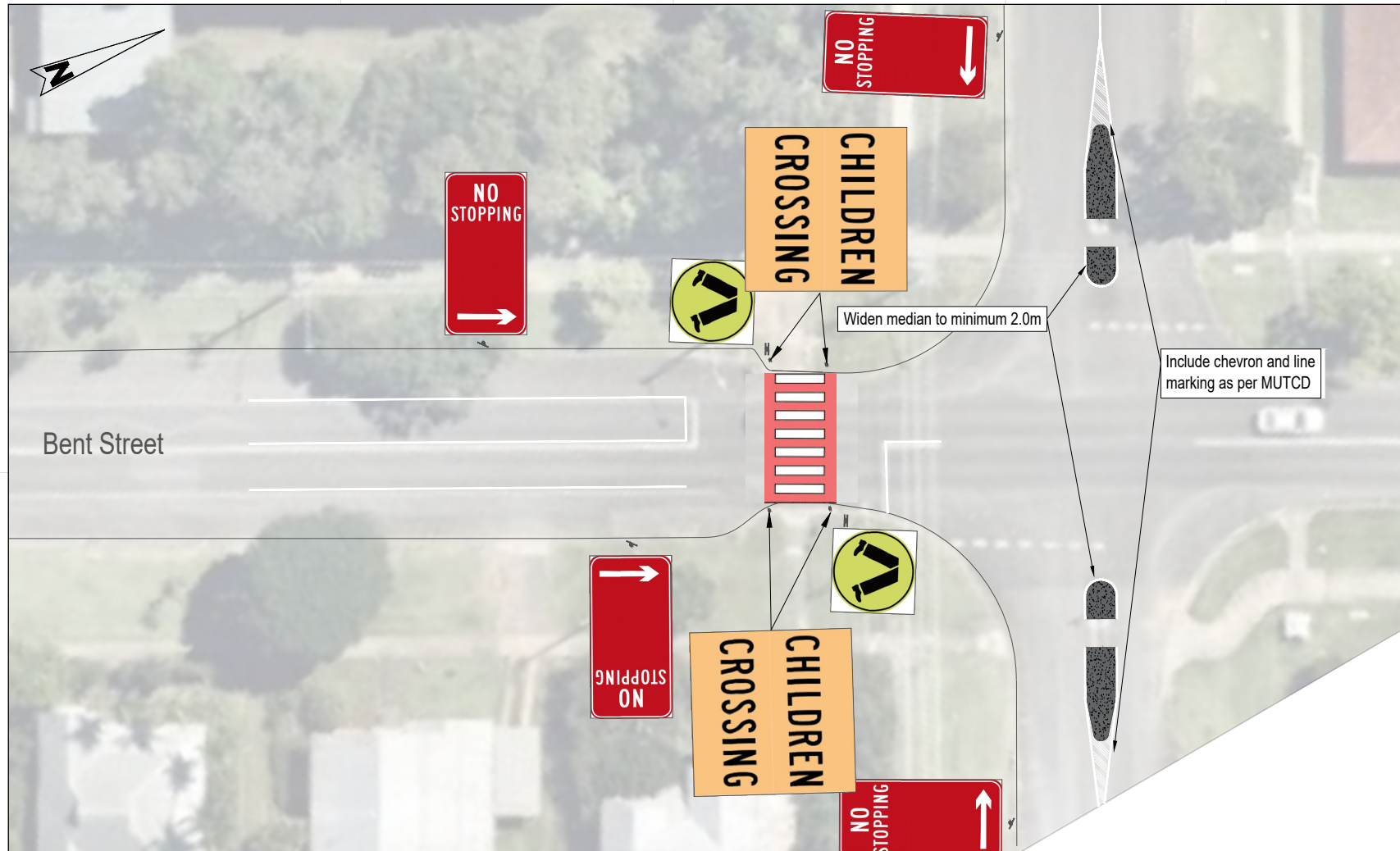


Project	Grafton School Transport Advice		
Design	J.I	Drawn	J.I
Checked	J.BR		
Title		Grafton Infant School Oliver Street Frontage	
Project Number	P5601	Sheet Number	7
Issue	003		
Date	30.08.2022		

NOT FOR CONSTRUCTION

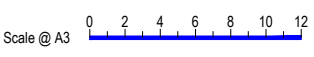


Upgrade Childrens Crossing to Combined Pedestrian and Childrens Crossing in Mary Street between Grafton Infants and Public School.

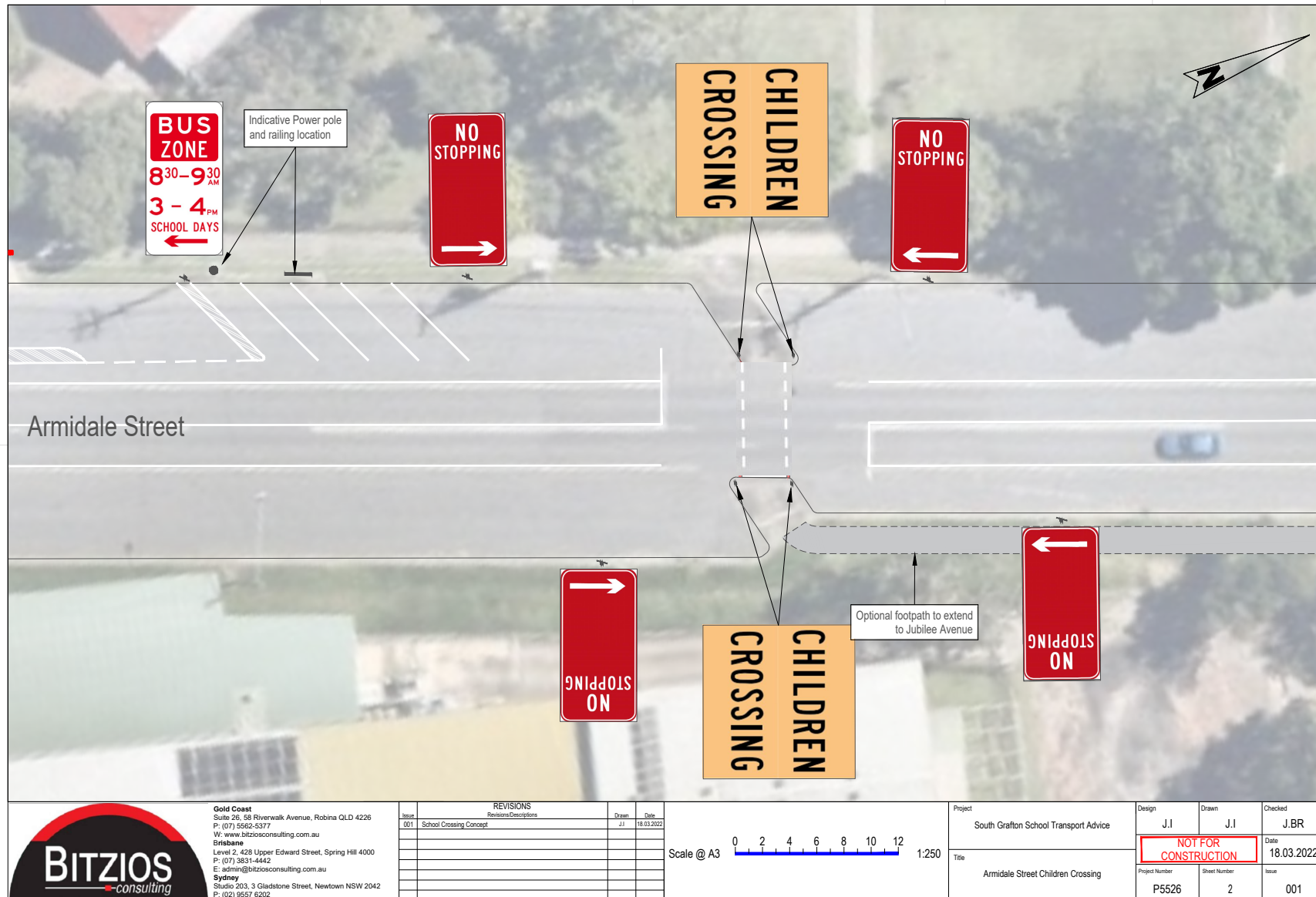


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REVISIONS		Drawn	Date
Issue	Revisions/Descriptions		
001	School Crossing Concept	J.I.	18.03.2022



Project	Design	Drawn	Checked
South Grafton School Transport Advice	J.I.	J.I.	J.BR
Title	NOT FOR CONSTRUCTION		Date
Bent Street Wombat Crossing	Project Number	Sheet Number	Issue
	P5526	1	001

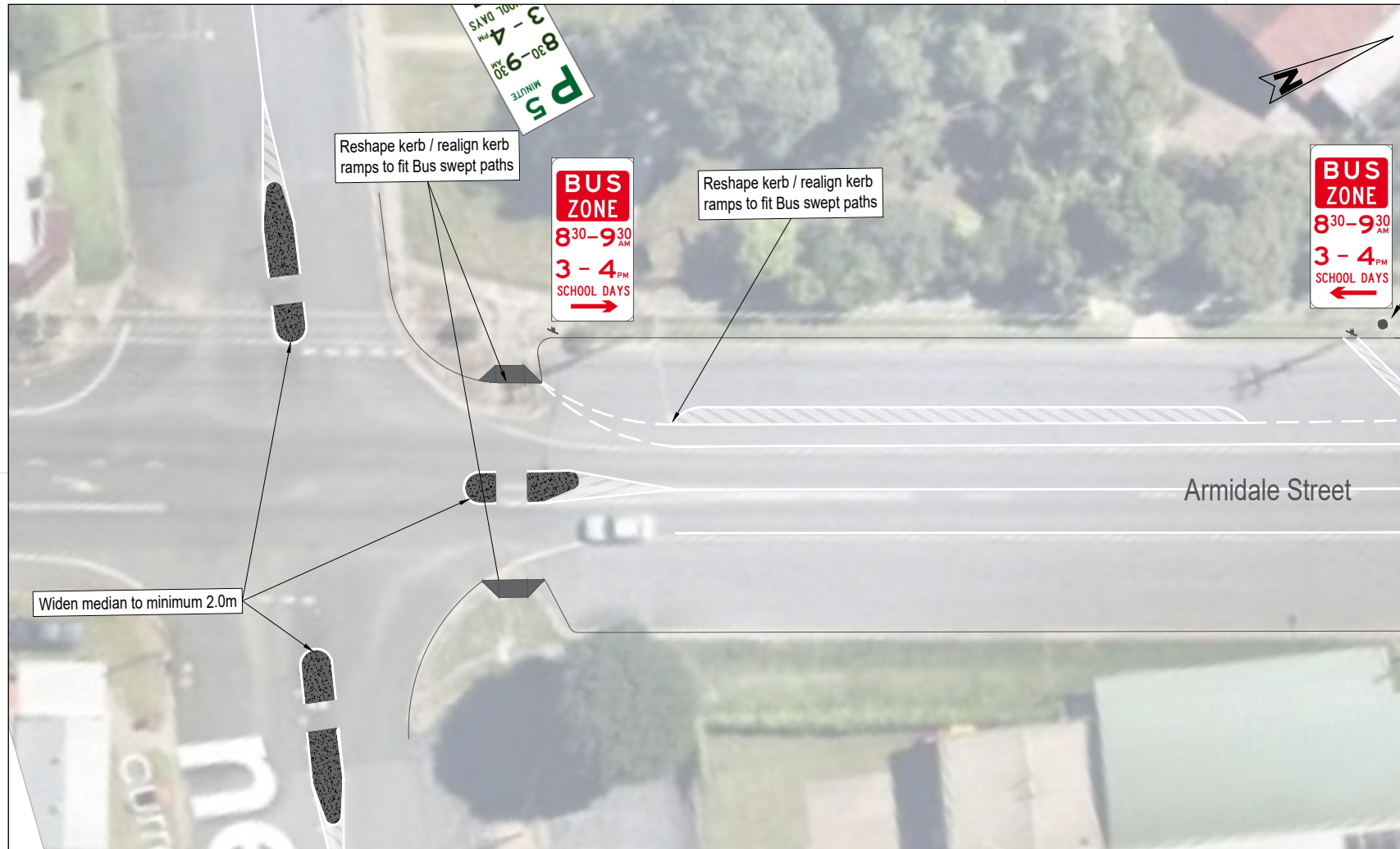


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REVISIONS		Drawn	Date
Issue	Revisions/Descriptions		
001	School Crossing Concept	J.I	18.03.2022

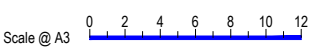


Project	Design	Drawn	Checked
South Grafton School Transport Advice	J.I	J.I	J.BR
Title	NOT FOR CONSTRUCTION		Date
Armidale Street Children Crossing	Project Number	Sheet Number	Issue
	P5526	2	001



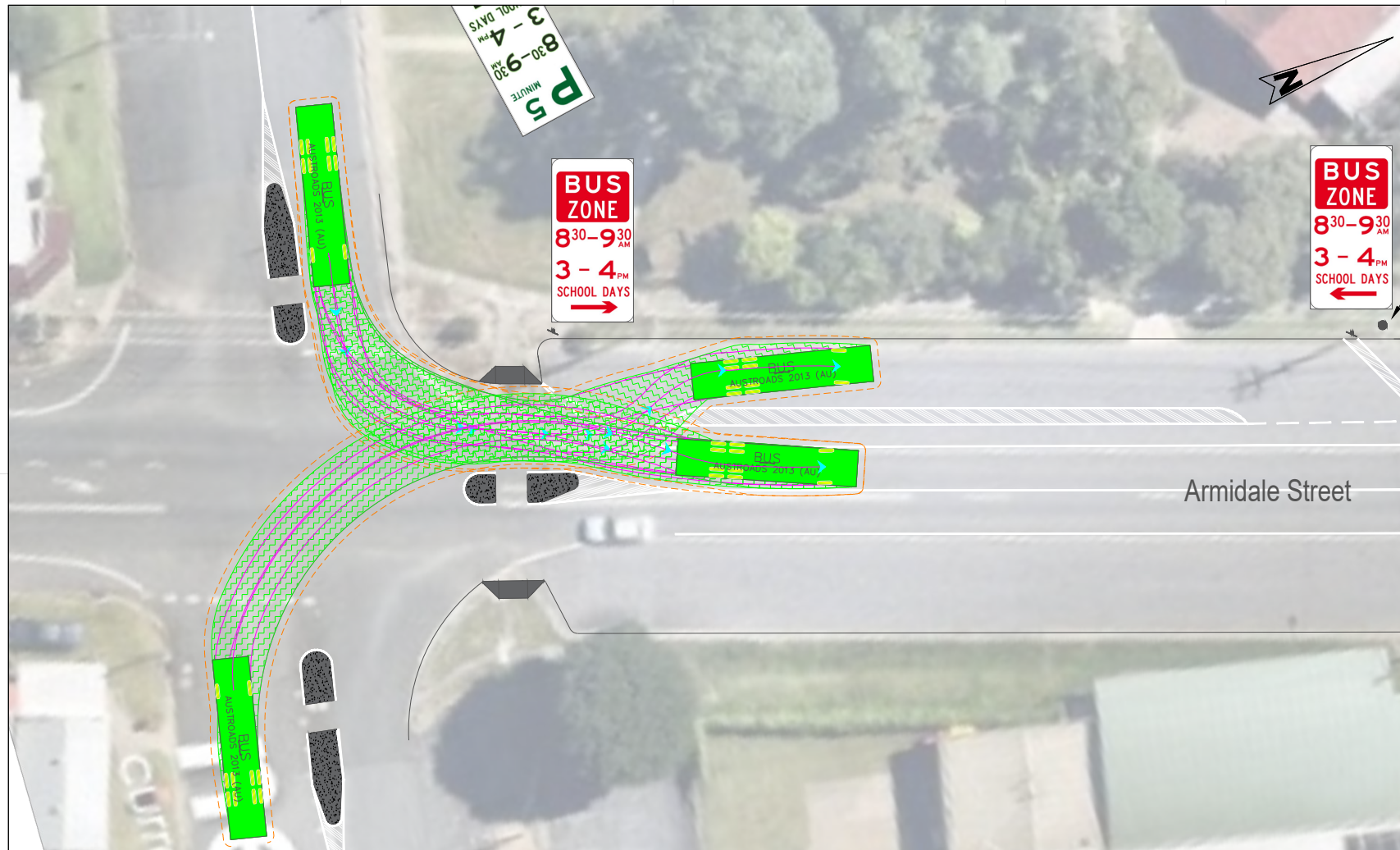
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REVISIONS		Drawn	Date
Issue	Revisions/Descriptions		
001	School Crossing Concept	J.I.	18.03.2022



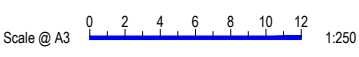
Project	South Grafton School Transport Advice		
Title	Armidale Street Bus Zone		

Design	J.I.	Drawn	J.I.	Checked	J.BR
NOT FOR CONSTRUCTION		Date	18.03.2022		
Project Number	P5526	Sheet Number	3	Issue	001



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REVISIONS			
Issue	Revisions/Descriptions	Drawn	Date
001	School Crossing Concept	J.I.	18.03.2022



Project	South Grafton School Transport Advice	Design	J.I.	Drawn	J.I.	Checked	J.BR
Title	Armidale Street Bus Zone Bus Swept Path	NOT FOR CONSTRUCTION		Date	18.03.2022		
Project Number	P5526	Sheet Number	3		Issue	001	

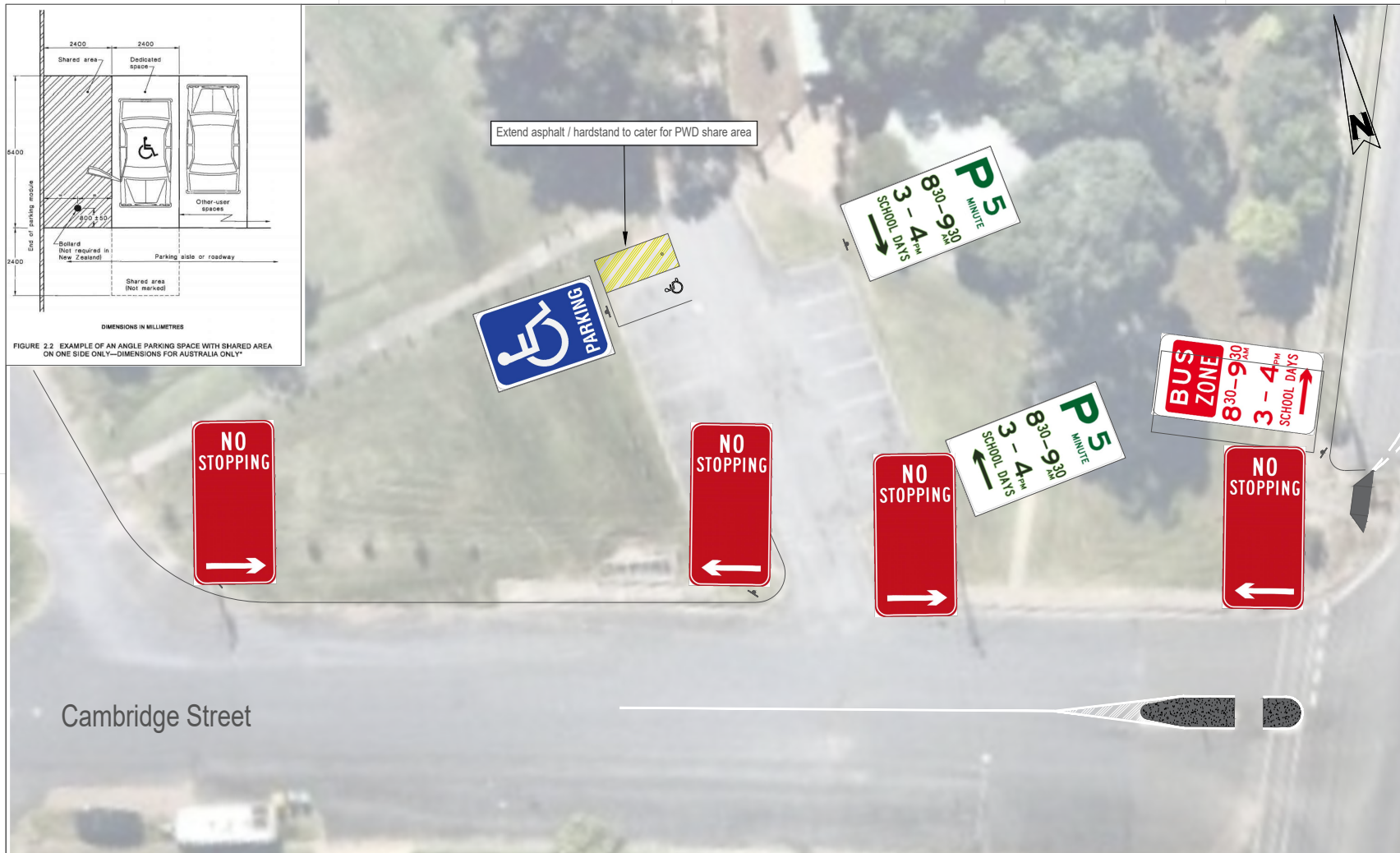
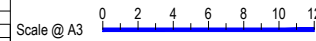


FIGURE 2.2 EXAMPLE OF AN ANGLE PARKING SPACE WITH SHARED AREA ON ONE SIDE ONLY—DIMENSIONS FOR AUSTRALIA ONLY*



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Brisbane
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REVISIONS			
Issue	Revisions/Descriptions	Drawn	Date
001	School Crossing Concept	J.I.	18.03.2022



Project	South Grafton School Transport Advice		
Title	Armidale Street Bus Zone		

Design	J.I.	Drawn	J.I.	Checked	J.BR
NOT FOR CONSTRUCTION		Date	18.03.2022		
Project Number	P5526	Sheet Number	5	Issue	001