

Ordinary Council Meeting

23 August 2022

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These attachments to be retained for Council Meeting

development update West Yamba

August 2022

This is a quarterly update for the community about planning and development in the West Yamba Urban Release Area. Council prepares this update with the aim of improving communication with our community about how development is progressing and being managed in this area.

Approved - 161 Lots over 3 Stages

(SUB2014/0016) - Status: Under construction

- Development has been approved and new lots in Stage 1 of the development have been released
- Stage 2 approval has been issued for construction however is yet to be commenced
- Conditions require upgrading of Carrs Drive Council holds a bond from the developer to ensure Carrs Drive will be upgraded
- Additional importation of fill will be required for Stages 2 and 3.

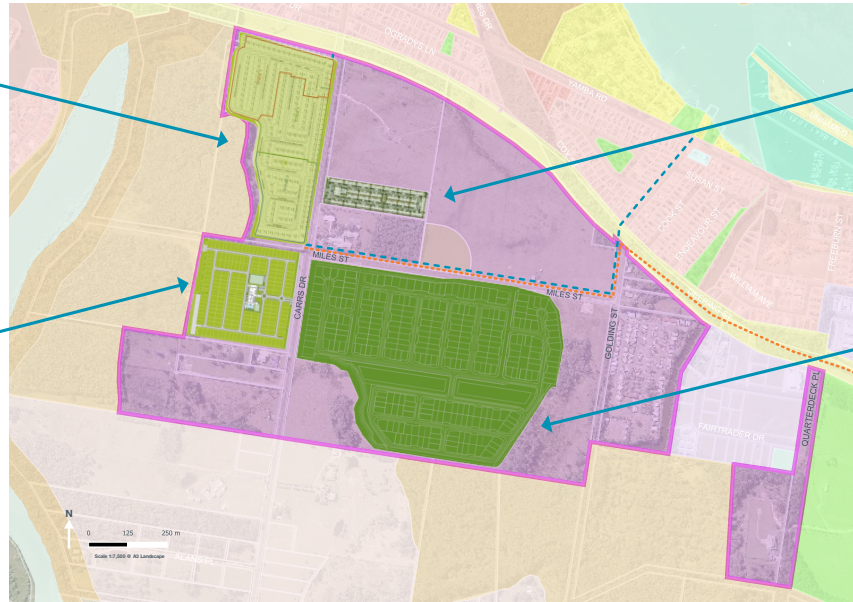
Approved - 193 Manufactured homes

(DA2018/0373) - Status: Under construction

- Council's currently assessing a development application modification to amend the dwelling lot sizes to create 197 sites (4 additional sites), increase visitor parking and amend internal road design
- The additional sites are within the existing development footprint
- Council is currently reviewing public submissions in relation to the proposed modification
- Conditions require upgrading of Carrs Drive.

Key Issue: Road and pedestrian network status

- Council is working with the current active developers in West Yamba to provide a safe level of service for vehicles using Carrs Drive
- Council will require an integrated Pedestrian Access and Management Plan/s to support future developments in West Yamba
- Council is informed a collective traffic impact and management plan is being prepared for future development sites to the east of Carrs Drive The Traffic Impact and Management Plan will be generally reflective of the road hierarchy plan as defined in Part X of the DCP.



Approved - 53 Senior living units and 2 lot subdivision

(DA2020/0725) - Status: Construction not started

- 2 Lot subdivision completed
- Conditions require upgrading of Carrs Drive
- Filling of the site is required.

Development Application - 305 Lot Subdivision

(SUB2019/0030) - Status: under assessment

- 305 lot staged residential subdivision, detention basins, drainage reserves and residue lot
- Council is seeking additional information and changes to the development application to demonstrate compliance with the Local Environmental Plan and Development Control Plan
- Key issues include stormwater, flooding, urban design, servicing, biodiversity, traffic/access, environmental management and bushfire
- Large number of public submissions
- The application is regionally significant development and therefore the determining authority for this application is the Northern Regional Planning Panel.

Key Issue: Flooding and hydrology

- Council is thoroughly assessing flooding impacts across West Yamba, including review of the West Yamba Flood Study report and Stormwater Management Plan report provided with the (SUB2019/0030) development application
- The review of the flood impact assessment and stormwater plan has identified several matters that will need to be addressed further by the applicant for SUB2019/0030.

KEY:

--- water -.-.- sewer ■ general residential ■ West Yamba urban release area

Key Issue: Earthworks and filling

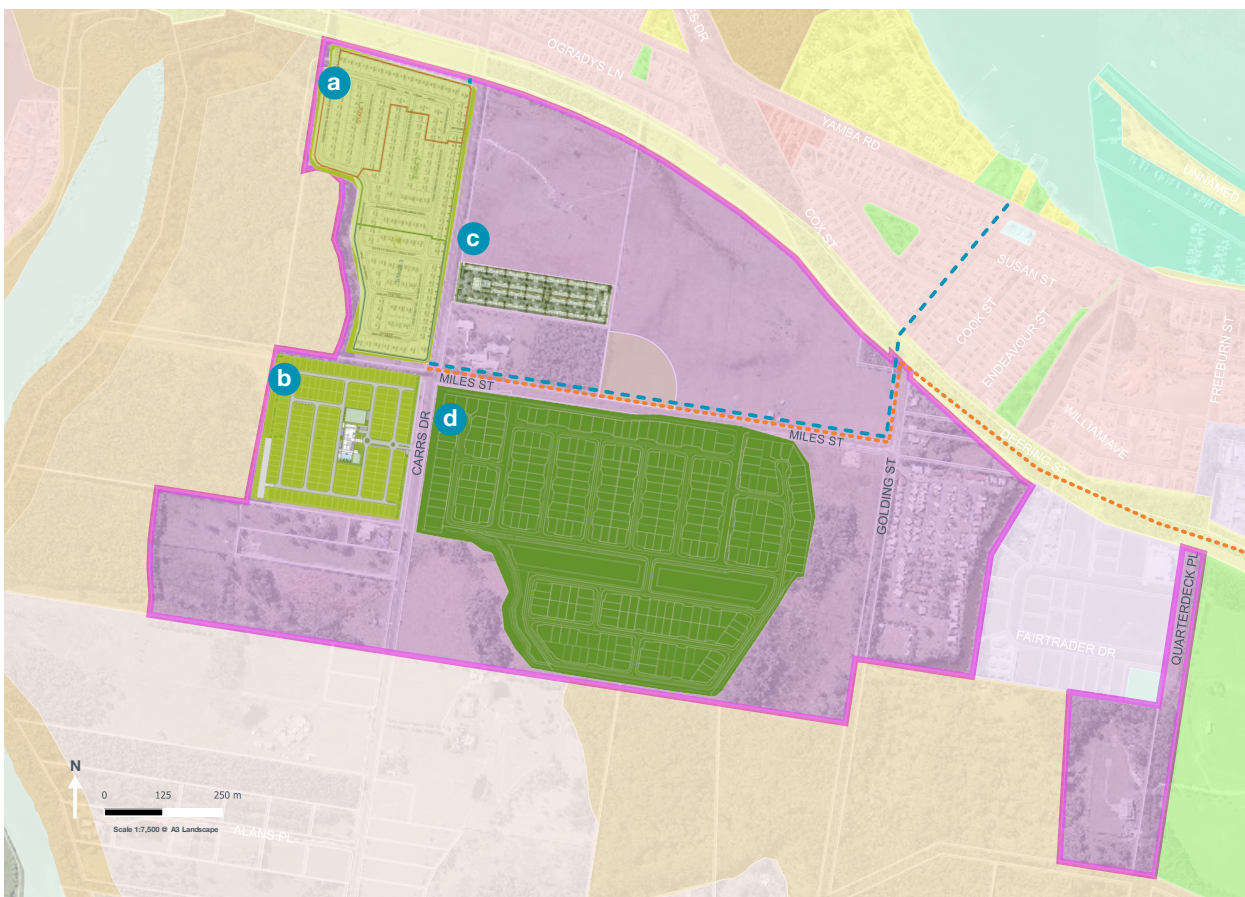
- Haulage of material is continuing for the 193 Manufactured homes (DA2018/0373) site on Carrs Drive. The filling of this site is over 50% complete
- The developers are required to repair damage to Carrs Drive caused by construction, including haulage of fill
- Council holds bonds from the developers to ensure Carrs Drive is repaired.

Key Issue: Infrastructure servicing

- The West Yamba pressure sewer rising main construction works has been completed and the main is now ready to operate
- Extensions to the water reticulation network and pressure sewer rising main along Carrs Drive have recently been complete and Council's Civil services team are reviewing its operational capability prior to operational commencement of the water and sewer pipes.



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KEY:

- water
- sewer
- general residential
- West Yamba urban release area

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d. Under assessment – 305 Lot Subdivision

(SUB2019/0030) – Status: Pending Additional Information

- 305 lot staged residential subdivision, detention basins, drainage reserves and residue lot
- Council is seeking additional information and changes to the development application to demonstrate compliance with the Local Environmental Plan and Development Control Plan
- Key issues include stormwater, flooding, urban design, servicing, biodiversity, traffic/access, environmental management and bushfire
- Large number of public submissions
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- Council will require an integrated Pedestrian Access and Management Plan/s to support future developments in West Yamba
- Council is informed a collective traffic impact and management plan is being prepared for future development sites to the east of Carrs Drive The Traffic Impact and Management Plan will be generally reflective of the road hierarchy plan as defined in Part X of the DCP.

Key Issue: Flooding and Hydrology

- Council has received draft Flood Impact Assessment Peer Review undertaken on the West Yamba Flood Study report and Stormwater Management Plan report provided with the (SUB2019/0030) development application
- Council is undergoing a review of the flood impact assessment which has identified several matters that will need to be addressed further by the applicant for the Miles Street Development
- Council have undertaken a preliminary drainage study of the existing stormwater drainage network which identified areas which require additional investigation.

Key Issue: Earthworks and Filling

- Haulage of material is continuing for the 193 Manufactured homes (DA2018/0373) site on Carrs Drive. The filling of this site is over 50% complete
- The developers are required to repair damage to Carrs Drive caused by construction, including haulage of fill
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planning explained West Yamba

URBAN RELEASE AREA

Balancing the need for housing, environmental protection and sustainable development outcomes in West Yamba.

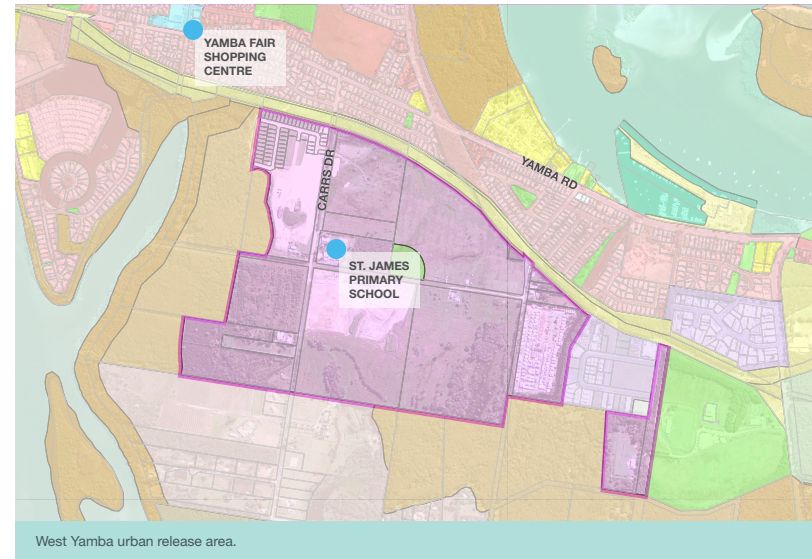
Yamba has been a sought-after place to live and visit for many decades, with demand for housing increasing dramatically in the last few years.

Planning for this population growth began in the 1990s. Numerous environmental, social, economic, cultural and feasibility studies followed, combined with peer reviews and consultation with state government agencies, environmental groups, First Nations people and the community to assess the suitability of the land for urban growth and ensure that environmentally sensitive land was protected.

After consideration of this strategic planning, Council and the State Government approved land in West Yamba to be rezoned in April 2010 with an amendment to the Maclean Local Environmental Plan 2001. This provided for 121 hectares of land zoned for housing and supporting facilities,

an additional 60 hectares for rural residential development and also set aside 116 hectares designated for environmental protection.

The Maclean Local Environmental Plan 2001 included a specific zone for urban residential areas to be low scale in response to community feedback. Council requested a specific zone for West Yamba to carry forward these controls in the Clarence Valley Local Environmental Plan 2011, however including specific controls to limit lot sizes or residential densities is not possible under the State Government's planning policy for residential growth areas. West Yamba's residential areas are now zoned R1 General Residential with objectives to provide for housing needs and diversity.



CURRENT PLANNING AND DEVELOPMENT FRAMEWORK

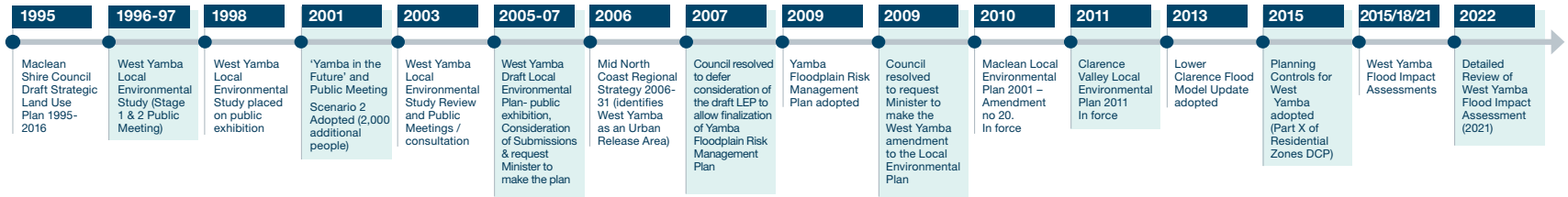
The main plans that guide development in the West Yamba Urban Release Area are the Clarence Valley Local Environmental Plan 2011 (the LEP) and the Clarence Valley Residential Zones Development Control Plan 2011 (Residential DCP). These plans have been developed in accordance the Environmental Planning and Assessment Act 1979.

Part 6 "Urban Release Area" of the LEP requires that prior to consent being granted for subdivision and development of land for urban purposes the land must have a development control plan (DCP) prepared detailing specific controls for the urban release area, and that the land must also be appropriately serviced with public infrastructure and development must occur in a logical, cost effective manner.

The Part X "Urban Release Area Controls" of the Residential DCP was adopted by Council in 2015 to meet the LEP Part 6 "Urban Release Area" requirements, with Part X "Schedule X1 - West Yamba Urban Release Area" detailing the specific controls which guide development. This land is currently zoned R1 General Residential under the LEP to provide for a variety of housing types and densities to meet the changing housing needs of the community.

The map 'Planning objectives and controls for West Yamba Urban Release Area' summarises the main planning considerations detailed within Part X of the Residential DCP and the LEP.

The timeline below summarises the significant milestones in the planning and rezoning process, including recent studies that guide development in the West Yamba Urban Release Area.



PLANNING OBJECTIVES AND CONTROLS FOR WEST YAMBA URBAN RELEASE AREA

Environmental protection - Important vegetation is protected in the Conservation Zones. Development proposals must minimise impacts on all endangered ecological communities and include rehabilitation for areas of ecological significance.

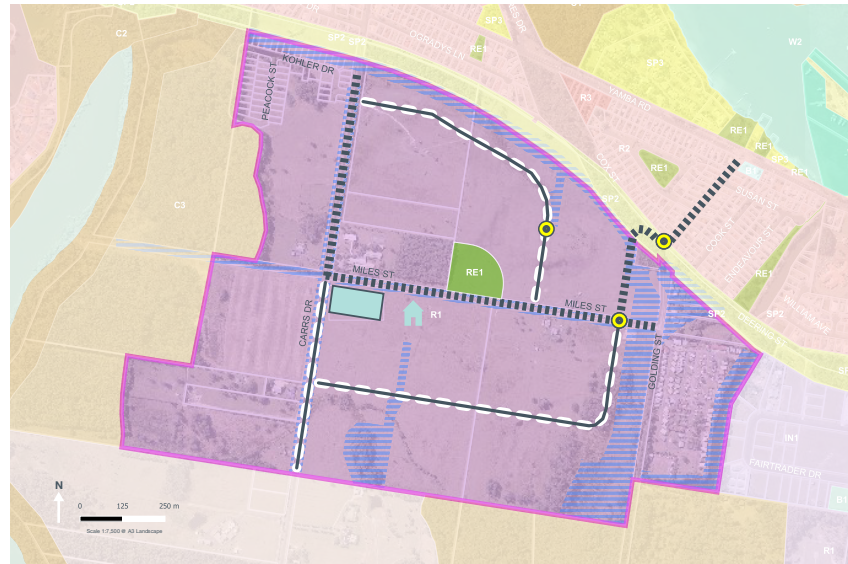
Aboriginal Cultural heritage - No Aboriginal objects or places of cultural significance were found in the residential zone during field inspections or consultation with Birrigan Gargle Local Aboriginal Land Council in 2011. Ongoing consultation with First Nations People and due diligence assessments are required for all new developments to ensure ongoing protection of Aboriginal cultural heritage.

Landscaping strategies and vegetation management plans (inclusive of Freshwater Wetland Management Plans and Habitat Restoration Plans where needed) are required for new development. Landscaping is to be designed considering existing vegetation, drainage lines, stormwater, biodiversity, streetscape and provision of suitable shade trees in throughout new subdivisions. Attractive street-tree corridors are required along Carrs Drive and Miles Street.

Open space and recreation - Residential subdivisions are required to provide well located, accessible and connected areas and provide for passive recreation, environmental, ecological and drainage management functions. Open Space is to be integrated with pedestrian and cycle linkages and stormwater management throughout West Yamba.

Urban design - All development must consider siting, local character and identity and streetscapes to provide for a mix of lot sizes, residential densities and housing types. New streets should include water sensitive urban design and create a walkable, connected community.

A Neighbourhood centre is required to be located on the corner of Carrs Drive and Miles Street, which can provide for local services like a corner store, café and childcare centre. The aim is to create a focus for West Yamba, with high quality urban design and a sense of community.



Flooding impacts are a critical consideration when assessing development across the area. Council's flood planning includes predicted sea level rises that conservatively accommodate for climate change. All new dwellings will be well above the required flood planning level, and new developments are required to demonstrate that they do not cause new detrimental flooding impacts on surrounding properties and the wider area. Flood Evacuation and Flood Emergency Management Plans are required for all development, in consultation with SES, to ensure safe occupation and evacuation during flood. Planning controls also require an accessible refuge to cater for extreme floods within West Yamba (up to 3.8 metres).

Earthworks and filling - A significant amount of fill is required to ensure new dwellings are above the flood planning level. All fill must meet EPA standards and must not adversely impact drainage patterns, soil stability, watercourses, environmentally sensitive areas and other properties. Earthworks Management Plans are required for all development. These plans include the amount of fill, engineering design detail, finished survey levels, design and locations of all stormwater drainage corridors, overland path to reach drainage reserves / floodways and waterways, and licensing approvals to consider acid sulphate soils, flooding and drainage impacts. Overall, the DCP includes provisions that require integrated planning across West Yamba. This means that a consortium of developers needs to work together to demonstrate the cumulative impacts of their developments are acceptable.

Stormwater management and water quality must generally comply with a conceptual stormwater plan in the DCP and mitigate adverse impacts on new and existing housing. Stormwater must be managed within development sites to ensure a no worsening or beneficial outcome for both stormwater quantity and quality after a site is developed. Stormwater management outcomes must be integrated with flood modelling across West Yamba and are to maintain existing hydrological, groundwater and water quality outcomes, protecting nearby natural waterways.

The provision of infrastructure for West Yamba is to be delivered in accordance with a **staging servicing strategy** to ensure logical, orderly, staged, and cost-efficient release of residential lots across the urban release area.

The **Indicative Road Hierarchy** in the DCP details the proposed collector and local street layout. Carrs Drive is the primary access with secondary access from Miles Street to Golding Street. These roads will be constructed to 1 in 20 year flood level. A transport management plan/traffic study is required for all development including pedestrian, cycling and public transport networks and integration where feasible with stormwater management areas, open space and infrastructure, and aim to ensure connectivity with existing networks to provide a safe connected road / pedestrian network for the community.

KEY

- General Residential
- Large Lot
- Conservation Zone
- Medium Density Housing
- Neighbourhood Centre
- Public Recreation
- Local Road
- Collector Road
- Roundabout
- Floodway / Stormwater

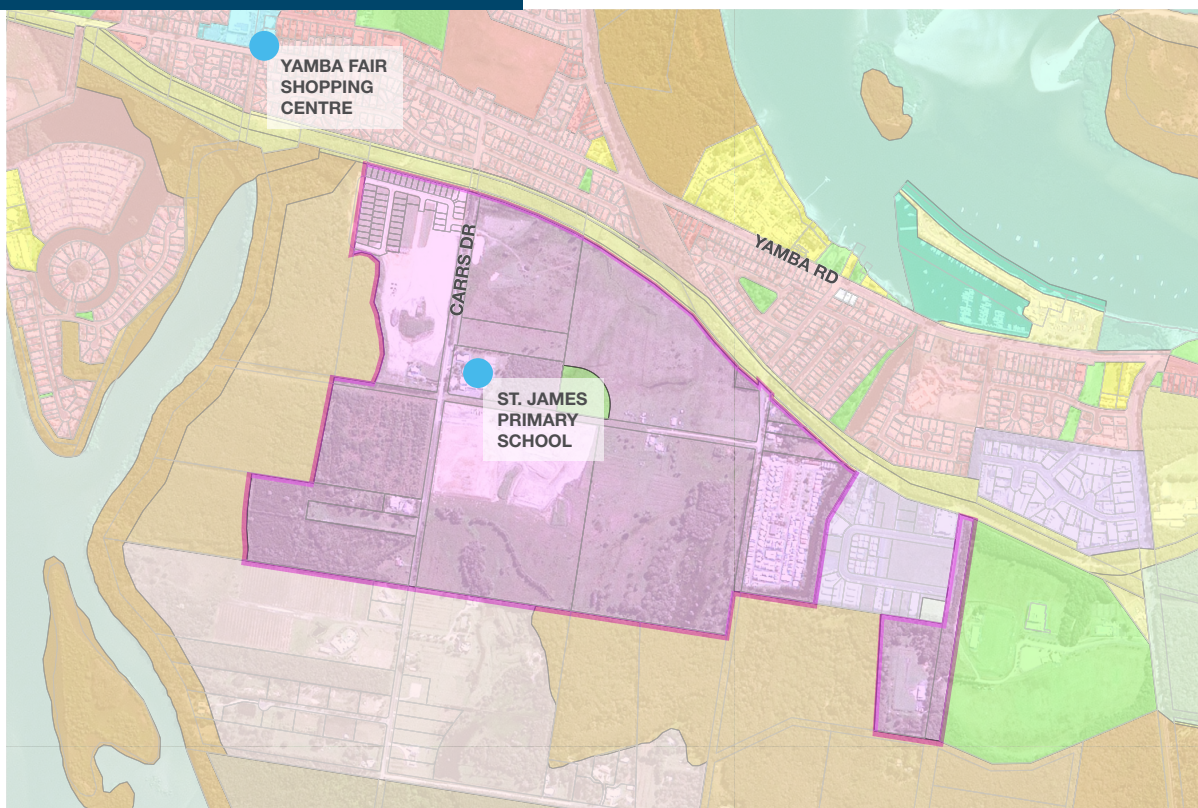
In addition to Part X of the Residential DCP there are other legislation, policies and guidelines that need to be considered when determining whether development is suitable in the West Yamba Urban Release Area. State government agencies also assess proposed developments when required, with key triggers including traffic generation, certain environmental impacts, impacts on waterways and bushfire. More detailed information on the planning rules can be found here: at www.clarence.nsw.gov.au/dcps

How to have your say about future planning decisions in West Yamba

The community can keep up to date and be involved with development applications at West Yamba via the notification and advertising methods detailed in Council's Community Participation Plan, such as Council's online 'Noticeboard' and 'On Exhibition' webpage. In addition, Council will be providing quarterly updates about development applications, construction and other information relevant to ongoing development in this area. You can stay connected by subscribing to Council's online Noticeboard www.clarence.nsw.gov.au/connect-with-us

planning explained West Yamba

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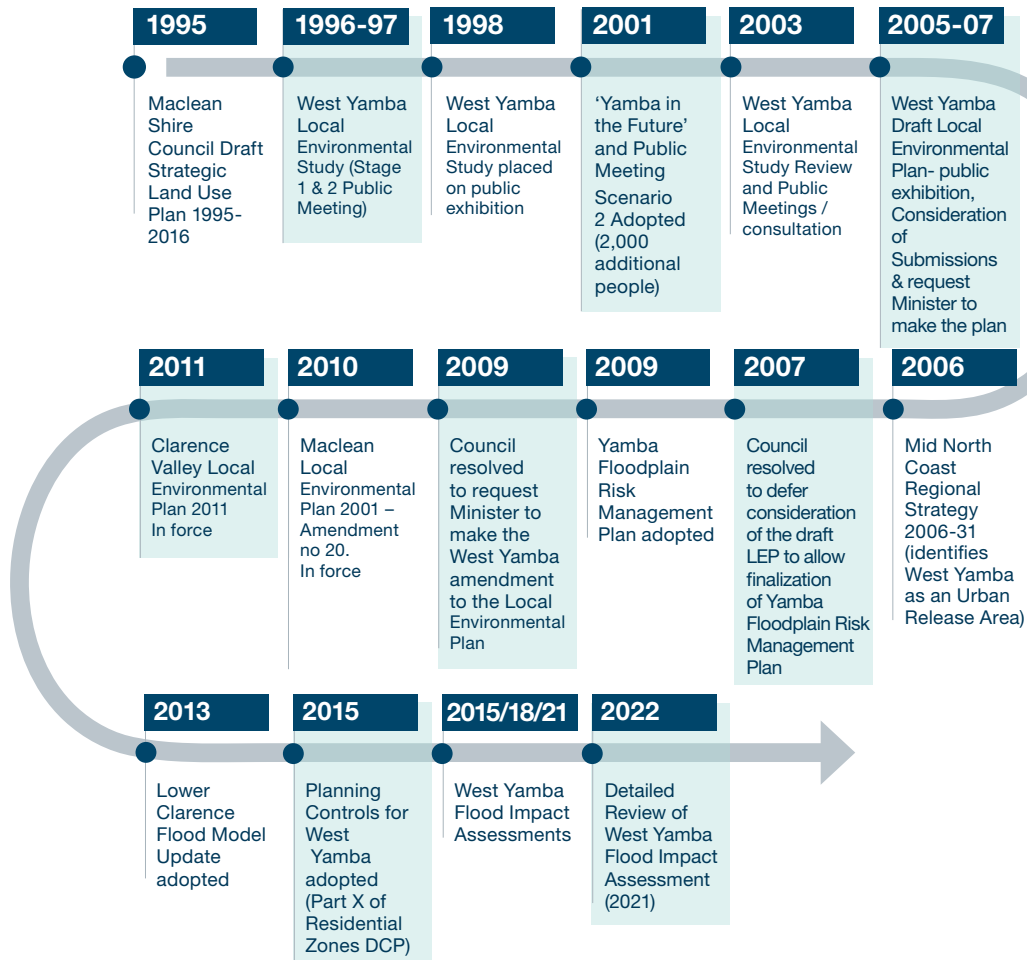
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TIMELINE

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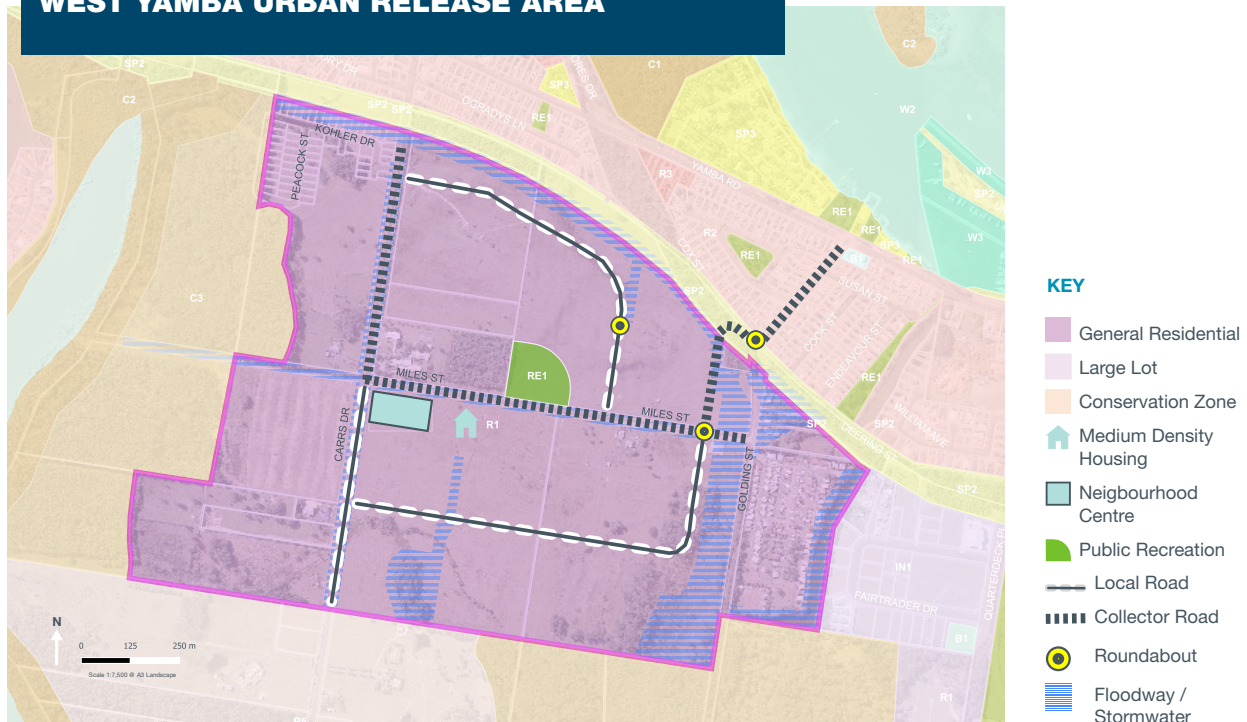
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In addition to Part X of the Residential DCP there are other legislation, policies and guidelines that need to be considered when determining whether development is suitable in the West Yamba Urban Release Area. State government agencies also assess proposed developments when required, with key triggers including traffic generation, certain environmental impacts, impacts on waterways and bushfire. More detailed information on the planning rules can be found here: at www.clarence.nsw.gov.au/dcps

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ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
22/02/2022	07.22.002	Significant Projects and allocation of Local Roads and Community Infrastructure Program	That Council 1. Adopt the priority order of the significant projects as identified in the attached significant projects book. 2. Refer the significant projects book to the Local State Member for Clarence and the Federal Member for Page. 3. Conduct annual reviews of the significant projects book as projects are funded and new ones are designed. 4. Make application for the allocation of Local Roads and Community Infrastructure Program funds totalling \$4,102,732 as follows: Clarence Valley Culture and Community Precinct (Maclean) - \$3,000,000 Pedestrian Access and Mobility Plan outcomes - \$500,000 Road renewal - \$602,732.	Jamie Fleeting	25 Feb 2022 4:52pm Laura Black - Reallocation Action reassigned to Jamie Fleeting by Laura Black - Lodgement of LRCIP applications. 25 Feb 2022 4:50pm Laura Black State and Federal Members notified of the resolution. Item referred to Director W&C to oversee lodgement of LRCIP application.
22/03/2022	06.22.002	Village and Rural Communities' Sewerage Provision Priorities	That Council survey the residents of the Ulmarra Village to determine if they want council to examine options to sewer the Ulmarra village.	Greg Mashiah	30 Jun 2022 8:53am Greg Mashiah Survey was mailed to all Ulmarra property owners on 24 June and closes on 22 July. Survey includes reply paid envelope for return to Council or option to complete electronically. 13 May 2022 2:37pm Greg Mashiah May 2022 - Community engagement plan being developed.
26/04/2022	06.22.004	Yamba Masterplan	That Council 1. Support the creation of a West Yamba Masterplan document to guide sustainable development and infrastructure integration with the greater Yamba township. 2. Prepare an information document about the planning assessment framework for West Yamba Urban Release Area (WYURA), with the goals to: a) create a document for the community to understand the planning vision and relevant development assessment criteria for WYURA; b) summarise and simplify the existing 'Part X – Urban Release Controls, Schedule X1 – West Yamba Urban Release Area' of the Residential Zones Development Control Plan 2011; c) explain how other relevant planning documents are also relevant, including but not limited to the Clarence Valley Local Environmental Plan 2011, the Residential Zones Development Control Plan 2011 (generally), State Environmental Planning Policies, the North Coast Regional Plan 2017 and the relevant development contributions plans; d) highlight key community concerns including those about flooding, stormwater, environmental planning, urban design, provision of infrastructure and integration with the broader community of Yamba; e) be consistent with the established vision and planning controls for the West Yamba Urban Release Area; and	Murray Lane	10 May 2022 2:57pm Murray Lane Underway. Preparation of information document to be prepared by Strategic Planning. Estimated future business paper to council by end Q3 2022.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

			<p>f) include information about the role and responsibilities of developers about planning and design of new development in WYURA.</p> <p>3. Receive a report seeking endorsement of the WYURA information document prior to publication.</p>		
26/04/2022	07.22.063	Yamba bypass - update and next steps	<p>That</p> <ol style="list-style-type: none"> 1. Council engage a professional services contractor to prepare a preliminary environmental assessment to identify key project risks, assist with scoping a future environmental impact assessment and to determine the planning pathway, utilising funds (up to \$150,000) allocated at MIN 6a.19.027 (October 2019). 2. On completion the preliminary environmental assessment be reported to Council to determine next steps. 3. Council note it will require Federal and/or State government assistance to progress the Yamba Bypass project beyond the preliminary environmental assessment stage. 	Adam Cameron	
26/04/2022	07.22.069	Draft Clarence Valley Council Reconciliation Action Plan (RAP) for conditional endorsement from Reconciliation Australia	<p>That Council</p> <ol style="list-style-type: none"> 1. Defer consideration of the Clarence Valley Council Reconciliation Action Plan pending discussion at a Councillor workshop and subject to endorsement by the Clarence Valley Aboriginal Consultative Committee. 2. Receive a report following consultation with the Clarence Valley Aboriginal Consultative Committee that details any submissions made. 	Justin Putze	<p>30 Jun 2022 9:45am Justin Putze</p> <p>The Community Engagement team is working to establishing the CVACC, this is a complex and task and one that will at some time to pull together given the amount of in-person engagement and consultation required. We are keeping the A/GM and Director Corp and Gov updated on the progress of CVACC. Once the CVACC has been formed and established they will provide feedback on the RAP document which will be presented in a new report to Council for their endorsement. The projected timeline for this is 12 months away but we are working to achieve this as quickly as possible while be culturally sensitive and appropriate in how we achieve this task.</p>
26/04/2022	07.22.080	February/March 2022 Flood Recovery update	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the staff update on the February-March 2022 flood response as detailed in the report. 2. Include in the submission based on the contents of Cr Novak's list of community organisations that assisted with the major flood events across NSW into Council's report for the inquiry that follows the 2022 major flood event across NSW. 	Jamie Fleeting	
26/04/2022	07.22.082	Proposed Acquisition of Part Wooli Road, Pillar Valley, and Dedication as a Public Road	<p>That Council:</p> <ol style="list-style-type: none"> 1. Proceed with the acquisition of land comprising the constructed Wooli Road, Pillar Valley situated on Lot 41 DP 751376 as depicted shaded blue in Figure 1 in accordance with the requirements of the 	Eloise Casson	<p>05 Jul 2022 1:59pm Eloise Casson</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

			<p><i>Land Acquisition (Just Terms Compensation) Act 1991</i>, by agreement or by compulsory process.</p> <ol style="list-style-type: none"> 2. Delegate authority to the Acting General Manager to negotiate with the landowners of Lot 41 DP 751376 to acquire the land shown in blue in Figure 1 within Lot 41 DP 751376, to a maximum compensation amount provided for the independent valuation attached to the report. 3. In the event that acquisition by agreement cannot be negotiated, Council make an application to the Minister and the Governor for the approval to acquire part Lot 41 DP 751376 as depicted shaded blue in Figure 1 by compulsory process under Section 177(1) of the <i>Roads Act 1993</i>. 4. Once acquired, dedicate as public road in accordance with Part 2 of the <i>Roads Act 1993</i>. 5. Approve all costs associated with the acquisition, estimated to be \$26,000 plus compensation, including but not limited to survey and plan registration costs, Council fees, valuation fees, and legal fees (including the landowners reasonable legal fees) to be borne by Council and funded from RA 10899 Road Acquisitions Reserve. 6. Delegate authority to the Acting General Manager to execute all documents associated with the acquisition of land and dedication as a public road. 		Valuer has been engaged to carry out second valuation. Awaiting completed report.
26/04/2022	07.22.084	Pilot Hill Yamba - Updated Risk Assessment	<p>That:</p> <ol style="list-style-type: none"> 1. The existing groundwater and antecedent rainfall monitoring practices are continued. 2. Council note the JK Geotechnics review of the current Interim Management Strategy and adopt the recommended antecedent rainfall alert levels. 3. Council advises the property owners south of Ritz Street and on the eastern side of Ocean Street of the current studies which have been undertaken, including the potential risks, and recommend that each property obtain their own independent geotechnical risk assessment to ensure ongoing stability of these properties. 	Greg Mashiah	
24/05/2022	05.22.010	Funding Voluntary House Raising	<ol style="list-style-type: none"> 1. That Council advocate through the NSW Premier, Minister for Emergency Services, and the Hon Chris Gulaptis for increased funding for voluntary house raisings as a flood mitigation measure on the Clarence floodplain. 2. That a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support. 	Peter R Wilson	<p>30 Jun 2022 11:42am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:42:23 AM - I will speak to laura about a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support.</p> <p>26 May 2022 1:49pm Karlie Chevalley Pete, please refer to point 1 of the resolution & Lee, point 2 - we will need to remind the GM to submit the motion when the LGNSW Annal Conference Motion Submissions open.</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

24/05/2022	06.22.005	The Use of Local Provenance Native Plants by Clarence Valley Council	That Council include in the 2022/2023 Operational Plan a review of the Tree Management Policy and the Urban Tree Management Strategy giving consideration to the following: 1. use only local provenance native plants in its plantings in parks and gardens and in street plantings 2. use of local native plants in landscaping wherever possible in developments approved by council 3. maintaining existing avenues of Jacarandas in Grafton and South Grafton and garden beds of flowers 4. allowing other plantings on their merit, where a strong case to use other species can be established 5. review of the practice of planting monocultural lines of trees along streets 6. approval by council for deviation from Policy and Strategy.	Peter Birch	14 Jul 2022 3:11pm Peter Birch Review of policy and strategy to be undertaken with Env and Reg Serv in current Operational Plan. Informal planning discussion has occurred on review and expected to commence in first/second quarter 26 May 2022 1:54pm Karlie Chevalley Pete, for you as M/OS
24/05/2022	07.22.088	Planning Proposal REZ2020/0006 - Lot 231 Hampton Road Waterview Heights	That Council: 1. Note the five (5) submissions received from government agencies, and that these have been resolved; and 2. Exercise its delegation as Local Plan-making Authority pursuant to section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to take all necessary steps to make and finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i> (CVLEP) on part Lot 231 Hampton Road Waterview Heights from RU2 Rural Landscape to R5 Large Lot Residential and C2 Environmental Conservation, including to: a. amend the CVLEP Land Zoning Map as illustrated in Figure 1 and Attachment E1 of this report; and b. amend the Lot Size Map to 8,000m ² over the land to be zoned R5 Large Lot Residential as illustrated in Figure 2 and attachment E2 of this report.	Jasmine Oakes	26 May 2022 2:18pm Jasmine Oakes LEP finalisation progressing - mapping being produced for the CVLEP amendment to be sent to DPE for approval
24/05/2022	07.22.089	Amendment to Water Quality Targets for new development in Clarence Valley Development Controls	That Council: 1. Approve the proposed amendments to the Residential Zones Development Controls Plan (DCP), Industrial Zoned DCP, Business Zones DCP and Environmental Protection, Recreation and Special Use zones DCP; 2. Approve the proposed amendments to the Clarence Valley Sustainable Water Requirements: Information for Applicants (November 2004); 3. Provide public notice of the adoption in accordance with the <i>Environmental Planning and Assessment Act 1979</i> and Environmental Planning and Assessment Regulation 2000; and 4. Note that further improvements to the Sustainable Water Controls DCP provisions and the Clarence Valley Sustainable Water Requirements: Information for Applicants (November 2004) will be reported to Council in the future as part of a wider review of the DCP provisions.	Jasmine Oakes	26 May 2022 2:20pm Jasmine Oakes adopted DCP amendments to be finalised and uploaded to website and notified on Council noticeboard and notice sent to relevant stakeholders
24/05/2022	07.22.102	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of the 4 May 2022 meeting be adopted by Council.	Alana Brooks	12 Jul 2022 10:32am Alana Brooks From LTC action items: , 013/22, 014/22- scheduled 22/23 works program , 015/22, 016/22, 017/22- complete

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

28/06/2022	05.22.012	Advocate for a Post Flood Behaviour Data Assessment to Inform Decisions about Floodplain Mitigation Asset Improvements	That Council advocate through the NSW Premier, the Minister for Emergency Services and Resilience, the Minister for Environment and Heritage and Member for Clarence, the Hon Chris Gulaptis, that Clarence Valley Council and the Clarence River be included: 1. In post flood data behaviour assessments undertaken by the Department of Planning and Environment, Environment Heritage Group, and 2. In any other post 2022 flood and storm event studies and assessments undertaken across the Northern Rivers by the State.	Greg Mashiah	12 Jul 2022 8:27am Lee Boon - Completion Completed by Lee Boon (action officer) on 12 July 2022 at 8:27:46 AM - A number of studies have be noted to cover this and I believe Ian will be writing letters to the appropriate people as well.
28/06/2022	06.22.006	Councillor Workshop re Advertising & Proposed CVC Quarterly Magazine	1. That a workshop be arranged for councillors to review current CVC advertising policies and expenditures and consider advertising DAs and other appropriate items in the highest circulating free, printed, local, weekly newspaper 'The Clarence Valley Independent'. 2. That all details of the proposed CVC quarterly magazine be included in this review and that further work on this project be suspended prior to this workshop. 3. That this workshop be held as soon as possible but within 30 days. 4. That the results of the workshop be submitted to Council as a report. 5. That the report be put as an agenda item to the Economic and Tourism Advisory Committee.	Alex Moar	16 Aug 2022 8:07am Alex Moar Workshop occurred 15/8/22 15 Jul 2022 1:50pm Alex Moar Planning in progress
28/06/2022	06.22.007	Naming Local Sports Fields & Open Space	Council immediately adopt the name "Tom Hancock Athletics Throwing Area" for the small area with 3 concrete pads behind the netball courts at Wherrett Park in Maclean.	Jamie Fleeting	
28/06/2022	06.22.008	Review Former Council's Decision - To Construct New Sewage Treatment Plant on Existing North Grafton STP Site	That 1. Council seek a report to be tabled no later than the August 2022 Ordinary Council Meeting that enables a review of Council's decision to construct a new sewage treatment plant on the existing site of the North Grafton STP, point 2 of Item 14.009.15 2. The report include a comparative consideration of the risks, advantages and disadvantages of both the North Street and the Clarenza sites for the purpose of informing a decision 3. The report include the following information about the proposed North Street Grafton STP site: (a) the flood impact/constraints on the North Street site (b) all current day construction costs, including any escalation estimates (c) all valuations and/or estimated financial costs associated with property acquisitions required for constructions at the North Street site and any other residences within the buffer zone outlined in the GHD North Grafton STP Replacement EIS, 2219410, that experience loss amenity (d) what actions have been taken to formally advise any property owners that their property is impacted and /or required by council for construction of the new North Street Sewage Treatment location (e) any consequences associated with time delays for compulsory acquisitions	Greg Mashiah	
28/06/2022	07.22.110	Community Petition requesting Masterplan and Environmental Impact Statement for West Yamba	The Council: 1. Note the Petition from Valley Watch stating that community expectations demand completion of a Master Plan and	Murray Lane	

ACTION SCHEDULE FROM COUNCIL MEETING

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			<p>Environmental Impact Statement for West Yamba before any further subdivision approval is considered;</p> <ol style="list-style-type: none"> 2. Note the 26 April 2022 Council resolution (06.22.004) to prepare an information document about the planning assessment framework for West Yamba Urban Release Area and acknowledge that it will be presented to the August Ordinary Council Meeting; 3. Note that making any Council resolution to delay decisions about development applications in the West Yamba Urban Release Area would expose Council and the community to legal and financial risks. 4. Endorse the preparation and publication of a quarterly newsletter about planning and development in West Yamba Urban Release Area to improve communication with our community about how development is being managed in accordance with the established planning assessment framework 		
28/06/2022	07.22.111	Community Participation Plan	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note that no submissions were received regarding the draft Community Participation Plan during the public exhibition period; 2. Adopt the Community Participation Plan (Attachment A) and publish on Council's website and the NSW Government Planning Portal; and 3. Delegate authority to the General Manager to make any minor amendments to the Community Participation Plan for publishing purposes. 	Jasmine Oakes	
28/06/2022	07.22.112	Employment Land Strategy	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the Employment Land Strategy and supporting Employment Lands Background Study; 2. Delegate authority to the A/General Manager to make any minor amendments to the Employment Land Strategy and Employment Lands Background Study for publishing purposes; 3. Issue the final Employment Land Strategy to the Department of Planning and Environment for endorsement and publish on Council's website and the NSW Government Planning Portal; and 4. Note the submissions received, publicly thank those that took time to make a submission and note the resulting improvements made to the strategy. 	Stephen Timms	
28/06/2022	07.22.113	Rural Land Strategy	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the Clarence Valley Council Rural Land Strategy – June 2022 and Background Paper; 2. Delegate authority to the A/General Manager to make any minor amendments to the Rural Land Strategy for publishing purposes; 3. Issue the final Clarence Valley Council Rural Land Strategy – June 2022 to the Department of Planning and Environment for endorsement and publish on Council's website and the NSW Government Planning Portal; and 4. Note the submissions received, publicly thank those that took time to make a submission and note the resulting improvements made to the strategy. 	Stephen Timms	
28/06/2022	07.22.115	Tender for the construction of Landfill Cell 4C	That Council accept the tender from Valley Earthworks P/L for Tender No T22/016 for the construction of Cell 4C and an additional leachate	Ken Wilson	01 Jul 2022 8:32am Ken Wilson

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			storage dam at the Grafton Regional Landfill in the amount of \$4,174,128.38 (GST exclusive).		Successful tenderer issued with a tender acceptance letter and contract documents prepared for execution.
28/06/2022	07.22.128	RFT22-010 River St Community Precinct Maclean Phase 1 Re-tender	That Council 1. In accordance with the Local Government (General) Regulation 2021 Section 178 (1)(a), accepts the tender and awards the contract to Nimbus Architecture and Heritage (ABN 71 609 346 965) for RFT22/010 River Street Community Precinct Maclean Phase 1 – for the total amount of \$871,291.47 (GST inclusive) to be funded from PJ 530130. 2. Authorises the Acting General Manager to sign the contract documents.	Justin Putze	16 Aug 2022 8:10am Alex Moar - Email Has this been completed? 12 Jul 2022 12:41pm Justin Putze The termination letter for the original contract with Push and LGA has been reviewed by a lawyer and provided some advice. The project team is following up on some aspects of the advice and will confirm so the letter can be signed by the A/GM 01 Jul 2022 9:06am Justin Putze The letter of award has been drafted and is awaiting signature. This will be sent once the previous tender winner is notified their contract has been cancelled. All unsuccessful tenders will also be notified in due course
28/06/2022	07.22.129	Maclean Community Precinct Project Update	That Council: 1. Endorse Option C as the preferred option for construction of phase 1 and in doing so acknowledge the project hereon as the 'Clarence Valley Cultural and Community Precinct' given the LGA wide benefits. 2. Allocate the following funds to implementation of Option C as detailed in the body of the report: a. Bushfire Local Economic Recovery Fund - \$4,997,000 b. Local Road and Community Infrastructure Program - \$3,000,000 c. Clarence Care and Support surplus funds - \$2,700,000 d. Proceeds of the sale of 2 Short Street - \$600,000 e. Proceeds from the sale of 4 Short Street - \$760,000 f. Maclean & District Improvement Reserve - \$600,000 g. Sect 7.11 Developer Contribution funds - \$1,529,000 3. Commence stakeholder engagement in relation to Option C.	Justin Putze	12 Jul 2022 12:47pm Justin Putze The onboarding of the new design contractor is awaiting final termination of the original design contractor. The engagement plan with the community for the project is being developed and a range of contact details have been provided for user groups. 01 Jul 2022 9:08am Justin Putze Work with bring on the new design tender will commence asap. The engagement plan for community and user groups is also being developed with the design and project team.
28/06/2022	07.22.133	Clarence Regional Library Agreement 2022	That Council 1. Endorse the amendments made to the Clarence Regional Library Service Agreement as outlined in the document including this agreement be in place for the next four years – June 2026; and 2. Adopt the updated agreement for signing by the members.	Kathryn Breward	16 Aug 2022 8:12am Alex Moar - Email For noting 30 Jun 2022 3:38pm Kathryn Breward The Bellingen Shire Council signed copy of the Clarence Regional Library Agreement was

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					sent on Wednesday 29/6/2022 to the Executive Officer of the CRL (Justin Putze) to forward to the General Manager for signing.
26/07/2022	05.22.013	Rural Fire Service (RFS) Assets the "Property" of Councils	That Council 1. Note the latest advice from LGNSW and 2. Advise the NSW Audit Office, as requested by Local Government NSW, that Council will not conduct the stocktake of RFS assets and will not record Rural Fire Service assets on Council's financial statements. 3. Requests the NSW Government acknowledge rural firefighting equipment is controlled by and the property of the Rural Fire Service.	Ian Tiley	
26/07/2022	05.22.014	Location and Preservation of Clarence Council Honour Boards	That Council 1. Request the discovery of the locations and condition of Councillor and staff honour boards of the former Councils in the Clarence Valley with a report to be thereafter provided to Council on findings. 2. Report canvass suitable locations to house the discovered Boards in consultation with local museums, public hall committees and the Clarence community and also provide an estimate of cost of the project.	Ian Tiley	
26/07/2022	05.22.015	Clarence Valley Refugee Welcome Zone	That Council take the necessary steps to become a Refugee Welcome Zone.	Ian Tiley	
26/07/2022	06.22.009	Jacaranda Tree Stocktake	That staff prepare a report for the August Council meeting detailing the following information regarding Jacaranda Trees in Grafton and South Grafton as per the ABS census 2021 for suburb and locality: a) The number of jacaranda trees removed over the last three financial years b) The number of new jacaranda trees planted (and their locations) over the last three financial years c) The current number of jacaranda trees reaching their end of life senescence d) The monetary cost of planting a new or juvenile jacaranda tree be advised e) The cost of removing a mature jacaranda tree f) The total number of jacaranda trees	Jeff Smith	
26/07/2022	07.22.148	Cr Jeff Smith - 29th Coastal Conference 2022	That Council note that information provided by Councillor Smith after attending the LGNSW Special Conference.	Jeff Smith	
26/07/2022	07.22.150	DA2021/1343 Demolish existing farmhouse and surrounding buildings and construct a crematorium facility, 873 Armidale Road Braunstone	That Council note DA2021/1343 has been withdrawn by the applicant.	Patrick Ridgway	
26/07/2022	07.22.151	DA2021/0322 Redevelopment of the Fishing Haven Holiday Park, Palmers Island	That Council: 1. Approve Development Application DA2021/0322 subject to the draft Advices and Conditions attached to Schedule 1 of this report; 2. Agree to modify and add new restrictions on title on lots to allow camping, caravan and cabins sites on Lots 6, 7, 8, 9, 11, 12, 13 and 14	Patrick Ridgway	

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			<p>DP209170 and 101 DP1268131, subject to the risk management provisions in accordance with draft condition 6;</p> <p>3. Note it is acting in 'good faith' to maintain Statutory Immunity under Section 733 of the <i>Local Government Act 1993</i> in making a decision based on:</p> <ul style="list-style-type: none"> a. The 'acceptable' risk assessments undertaken on riverbank erosion by the comprehensive Royal Haskoning investigation and assessment report in July 2018 and Geotechnical review by JK Geotechnics in May 2022; and b. The imposition of conditions on DA2021/0322 to appropriately manage and improve the risk for temporary tourist and visitor accommodation from natural hazards and consideration of climate change impacts. <p>4. That the following modified conditions of consent apply subject to:</p> <ul style="list-style-type: none"> a. Condition 1 being amended to reference drawing 'Plan of proposed Cabin and Van Site Layout', drawn by A Fletcher & Associates Pty Ltd, dated 17/05/22, drawing no. 9358 and revision B b. Condition 5 being amended to read: <i>Within 8 weeks of a 10% Average Exceedance Probability (AEP) flood event occurring (and any flood in excess of a 10% AEP event) the applicant is to undertake a site-specific geotechnical investigation/survey of the Fishing Haven Caravan Park riverbank to assess any scouring and/or steeping of the riverbank that has occurred, and provide a copy of this assessment to Council. If any scouring and/or steeping of the riverbank has occurred the applicant is to undertake a detailed site-specific geotechnical investigation report on the structural stability and integrity of the existing riverbank embankment, sub-strata geology and adjacent soil profile and an assessment of risk to the Fishing Haven Caravan Park. The detailed site-specific geotechnical investigation report shall be submitted to Council within 3 months after the 10% AEP flood event (and any flood in excess of a 10% AEP event). The applicant shall implement any recommendations from the geotechnical investigation report, subject to Council approval.</i> c. Condition 6 being amended to read: <i>At any time should riverbank erosion result in a site becoming within 8 metres of the 'Patterson Line' identified under the Patterson Britton and Partners Pty Ltd Report 1992 (being the landward limit of the zone of immediate high risk, including 1% annual exceedance probability, including toe scour, identified in the July 1992 Patterson Britton & Partners report) the consent for those sites will cease and any buildings or structures are to be removed at the landowner's expense.</i> d. <i>condition 18 be amended to read; onsite detention (OSD) and water quality control systems need not be provided until a building is occupied on the lot, but the SWMP must demonstrate NorBe by calculation and details acceptable to Council. A section 88e easement, 88b easement, positive Covenant or restriction-as-to-user encumbrance for stormwater management on the land title of the existing allotments is required to ensure future building development compliance.</i> e. <i>condition 21 be amended to read; A detailed Erosion and Sediment Control Management Plan for each stage of the redevelopment process must be submitted.</i> 		
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ACTION SCHEDULE FROM COUNCIL MEETING

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26/07/2022	07.22.153	Treelands Drive Community Centre Upgrade Project Update and Funding Plan	That this item be deferred to the September Ordinary Council Meeting to allow for the matter to be discussed at an August Workshop.	Justin Putze	16 Aug 2022 8:09am Alex Moar - Email Can you action this please re workshop held 15/8/22
26/07/2022	07.22.162	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of the 6 July 2022 meeting be adopted by Council.	Julie Wilks	
26/07/2022	07.22.163	Brooms Head Holiday Park Package On-Site Sewage Treatment Plant Project Report - on Crown Land	That Council under S377 of the Local Government Act, delegate to the General Manager to accept tenders for the new packaged -on-site sewage management treatment plant at the Brooms Head Holiday Park.	Peter Birch	
26/07/2022	07.22.164	Clarence Coast Holiday Parks Purchase of Permanent Sites - On Crown Land	That Council, 1. Allocate a budget of \$200,000 for the purchase of residential land lease sites within Brooms Head, Minnie Water and Woolli Holiday Parks to be funded from the Crown Reserve Fund. 2. Endorse the variation to the budget be included in the Q1 Quarterly Business Review Statement to be reported in October 2022. 3. Delegate to the General Manager to negotiate the purchase of the sites in consultation with the vendor following valuation. 4. Endorse the inclusion of the following action 'Purchase residential land lease sites within Brooms Head, Minnie Water and Woolli Holiday Parks as and when they become available' in the 2022/2023 Operational Plan for Holiday Parks. 5. Note that information about any purchases will be reported through six monthly reports against the Delivery Program reports.	Peter Birch	
26/07/2022	07.22.165	2022 LGNSW Annual Conference - Motion for Consideration - Environmental Offences	1. That Council submit the following motion for consideration at the 2022 LGNSW Annual Conference a. That Local Government NSW requests the NSW Government to complete a review of the Local Government Act 1993 and Local Government (General) Regulation 2021 to increase the opportunity for local Councils to issue penalty notices of appropriate value for offences causing environmental damage to public places, including but not limited to, wilful damage to trees pursuant to section 629(1) of the Act and increase penalty notice value for the offence of unlawfully remove a plant under section 629(2) of the Act; and b. That Local Government NSW requests the NSW Government to complete a review of the <i>Roads Act 1993</i> and <i>Roads Regulation 2018</i> to provide the opportunity for local Councils to issue penalty notices of appropriate value (\$2200 min) and increase maximum penalties imposed via Local Court for offences related to the failure to obtain consent for actions under section 138 of the <i>Roads Act 1993</i> . 2. That Council makes representations to the Minister for Local Government, the Hon Wendy Tuckerman and Local State Member for Clarence the Hon Chris Gulaptis requesting support to lobby the government on the above motions.	Lee Boon	04 Aug 2022 2:15pm Karlie Chevalley Lee, please register submission on LGNSW annual conf website
26/07/2022	07.22.166	2022 LGNSW Annual Conference - Motion for Consideration - Sewer & Water Offences	1. That Council submit the following motion for consideration at the 2022 LGNSW Annual Conference That the Association lobby the state government to:	Lee Boon	04 Aug 2022 2:15pm Karlie Chevalley Lee, please register submission on LGNSW annual conf website

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			<ul style="list-style-type: none"> a. Increase maximum penalties for sewer and water offences under the Local Government Act to a similar level as applies to state government owned water utilities, including higher offences for corporations compared with individuals, b. Add an additional offence of "wrongfully take, use or divert any water" to Section 636 of the Local Government Act, noting that this is currently an offence which applies for state government owned water utilities, and c. Modify Schedule 1 of the Local Government (General) Regulation to extend the issuing of Penalty Infringement Notices (PIN) to all sewer and water offences, again noting that state government owned water utilities can issue PINs for most offences under their legislation. <p>2. That Council makes representations to the Minister for Local Government, the Hon Wendy Tuckerman and Local State Member for Clarence the Hon Chris Gulaptis requesting support to lobby the government on the above motions.</p>		
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ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status
22/10/19	6a.19.027	Strategic Road Improvement Reserve	That Council: 1. Undertake further analysis to identify specific projects on Clarence Way, Armidale Road and Orara Way for future funding. 2. Undertake Route Corridor Reviews into all of the identified sealed roads and prioritise the project outcomes from these reviews. 3. Undertake further technical and Benefit Ratio assessments of all unsealed roads to develop a prioritised road upgrading list. 4. Allocate up to \$150,000 to be equally funded from Section 7.11 and recurrent funds to undertake a high-level feasibility assessment for a bypass of Yamba along the reserved corridor.	Jamie Fleeting / Adam Cameron	9/12/19 31/08/20 21.12.21	AD - Items 1, 2 and 3 are in progress. AD - Items 1, 2 and 3 are still in progress. AC – Item 4 - Work on scoping the required technical studies has commenced. JF – Item 1 Clarence Way Sealing to commence 2022 (Smartygrants \$4m) Armidale Road has been identified under priority round 1 by TfNSW for transfer (regional to State road management) An application for Bluff bridge (Orara Way) replacement has been submitted under Fixing Country bridges (FCB) Item 2 – A condition assessment for CVC sealed road network is due early in 2022 that will guide preparation of a forward works program. May 2021 Business paper (6c.21.067) outlines roads strategy for both unsealed and sealed road network. Item 3 – Refer Unsealed roads Material Trials – update report March 2021 (Item 6c.21.032)	B

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

17/12/19	6c.19.100	Acquisition of Part Crown Reserve for Stormwater Infrastructure	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire an easement over the stormwater pipes located on Lot 3 DP 1005547. 2. Enter into a Deed of Agreement with the landowner of Lot 104 DP 1047026 setting out that the landowner is to meet all costs associated with the acquisition and that the easement will be registered separately to the subdivision. 	<p>Kylee Baker Elle Casson / Paula McLennan</p>	<p>6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022</p>	<p>No action commenced yet. PWA engaged to action. Waiting on deed of agreement. Deed of agreement executed. Application lodged with Crown Lands for consent. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration Waiting on Crown Lands for consideration No updates No updates No Updates PWA currently preparing application for approval of compulsory acquisition of the two easements and ROC to the Minister for Local Government. Waiting on Crownlands to provide PWA with Crown Lands licence 605059 to Beachside Pty Ltd to be included in application</p>	B
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ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

17/12/19	6c.19.101	Acquisition of Land for Road Purposes	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire part Lots - Lot 96 DP 751373, Lot 1 DP 826316, Lot 501 DP 703273, Lot 113 DP 751373, Lot 4 DP 746328, Lot 5 DP 115528 and Lot 5 DP 746328 at Harwood as public road. 2. Acquire Lots 1-2 DP 126896 and part Lots – Lot 1 DP 435557 and Lot 2 DP 523333 at Palmers Island as public road. 3. Acquire part Lots – Lot 101 DP 1188377, Lot 2 DP 576021, Lot 1 DP 1078824 at Yamba as public road. 4. Meet all survey and legal costs. 5. Delegate authority to the General Manager to execute the documents associated with the survey and acquisition of the above mentioned Lots. 	<p>Kylee Baker Elle Casson / Paula McLennan</p>	<p>6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/5/2022</p>	<p>Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending survey Palmers Island – contracts to exchange Yamba – pending survey</p> <p>Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – pending survey commencement.</p> <p>Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – Surveyor engaged and survey in progress</p> <p>Harwood – pending registration of survey plans Palmers Island – completed. Yamba – currently being surveyed</p> <p>No further progress</p> <p>Harwood – 1 complete. 2 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete. Yamba – 1 landowner still negotiating agreement 1 plan registered solicitor finalising</p> <p>Harwood – 2 complete. 1 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete.</p> <p>Yamba – 1 landowner still negotiating agreement 1 complete No update</p> <p>Yamba – 1 Plan finalised. 2 survey plans completed, waiting on agreement from the tenant of one plan before registering both</p> <p>No update</p>	<p>B</p>
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ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

17/12/19	6c.19.102	Closure and Sale of Part Queen Street Iluka Road Reserve – Concept Design Plan	<p>That:</p> <ol style="list-style-type: none"> 1. Council approve the concept design plan as per Attachment A subject to: <ol style="list-style-type: none"> a) A minimum of 40 car parking spaces being provided as public car parking area. b) The car parking area being constructed to Council standards and including kerb and guttering. c) The inclusion of suitable street landscaping. d) A foot path being incorporated into the design. e) The existing water main being relocated. f) The construction of the car parking being completed within 5 years from the date of settlement of the transfer of the road reserve or as part of the development of the premise on the adjoining land Lots 4-5 Section 2 DP 758535, whichever occurs first. 2. Council proceed with the closure, survey and sale of the road reserve as per Points 1-7 of Item 15.216/18 of 11 December 2018 meeting. 3. Income received from the sale of the road be retained for roadworks within the village of Iluka. 	<p>Kylee Baker</p> <p>Elle Casson / Paula McLennan</p>	23/12/19	<p>CB - Future budget variation noted to account for income relating to 3. KB – Applicant advised. Solicitor is preparing legal documents</p> <p>Pending legal documents.</p> <p>KB – Contracts executed. To be exchanged and then survey commenced.</p> <p>KB - Contracts exchanged. Surveyor engaged and survey in progress.</p> <p>KB – Surveyor engaged and survey in progress</p> <p>Currently being surveyed</p> <p>KB – closure survey registered, closure gazetted, pending survey for lot consolidation</p> <p>Lots consolidated, pending settlement</p> <p>Landowners passed away, waiting for probate to be granted so that the matter can settle</p> <p>Waiting on new amended Contract from Solicitor with updated purchaser details</p> <p>Settlement occurred 25 March 2022 – matter completed</p>	C
					6/2/2020		
					22/6/20		
					3/8/2020		
					31/08/2020		
					29/09/2020		
					7/12/2020		
					30/4/2021		
					30/8/2021		
					23/12/2021		
07/03/2021							
10/05/2022							

Item No.	Report Title	Council Resolution – 28 July 2020	Officer	Date	Comments	Status
6a.20.026	Market Scoping Study - Harwood Marine Precinct	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes it continues in-principle support for the establishment of Clarence Valley marine-related industry including the current basic concept of a Harwood Marine Precinct. 2. Advise the Department of Regional NSW that it will make no contribution toward a Market Sounding or any market development initiatives on the basis that Council considers the cost of private developer market research should not be met by Council. 3. Receive a report at the earliest opportunity outlining the constraints and opportunities of a marine precinct in the Clarence Valley. 	Adam Cameron	6/10/20	Have met with Harwood Marine who have engaged a consultant (their funds) to prepare a plan to stage development of the newly zoned land dealing with flooding (some fill needed) and other infrastructure provision issues for the site	B

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution 27 October 2020	Officer	Date	Comments	Status
6c.20.153	Disposal of Council Property – Lot 1 DP 1154607 Known as Flood Levee Grafton	That Council 1. Subdivide Lot 1 DP 1154607 into lots matching the current lot layout and register on title an appropriate easement for access and protection of flood infrastructure, 2. Approach adjoining landowners to purchase the adjacent lot as per the terms set out in the confidential attachment A. 3. Delegate authority to the General Manager to execute documents associated with the subdivision and transfers.	Kylee Baker	7/12/2020	Solicitor engaged, preparing letters of offer	B
				30/4/2021	Pending final figures from surveyor so GM can liaise with landowner representative	
			Elle Casson / Paula McLennan	30/8/2021	Landowners agreed. Solicitor finalising deed of agreement.	
				23/12/2021	Landowners have entered into the deed of agreement & monies have been paid. Surveyor has been instructed to finalise the 88b.	
				07/03/2022	No update	
	10/05/2022	No update				

Item No.	Report Title	Council Resolution 15 December 2020	Officer	Date	Comments	Status
6b.20.096	Review of Grafton and South Grafton Flood Planning Level (or Residential Habitable Floor Level Requirements) & Amendment to Development Control Plans	That: 1. The floodplain management provisions for all lots approved by development application after the adoption of the amended floodplain management provisions in all relevant Clarence Valley Development Control Plans are amended to require that: i. all new residential development must have a primary habitable floor level of a minimum of 500mm above the 1% flood height for the site of the development; and ii. flood compatible building materials be used for any part of such premises that are below the level of the minimum primary habitable floor level; and iii. any other necessary amendments to effect these changes are drafted; 2. The proposed DCP amendments are publicly exhibited for a period of at least 28 days; 3. A report be prepared for Council's consideration as soon as practical after completion of the public exhibition period; and 4. Advice of Council's resolution on the abovementioned report be referred to the CVC Floodplain Committee for information.	Scott Lenton	12/1/21	Preparation of draft DCP amendments to be commenced in late-January. Public exhibition will follow once draft DCP completed.	B
			Stephen Timms	6/9/21	Preparation of Draft DCP delayed due to other strategic planning priorities. Effect of Council resolution does not result in substantive change to existing DCP controls.	
				4/04/21	Preparation of draft DCP changes to be progressed concurrently with State Government directions in relation to floodplain planning and prioritised for drafting. Council staff continue to have input in to those discussions at state level.	
				31/05/22	Amendments to DCP to be undertaken as soon as certainty is provided by DPE/State government following the Flood Inquiry report.	

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

6b.20.098	Ngayundi Yamba Sports Complex – Draft Plan of Management	<p>That Council:</p> <ol style="list-style-type: none"> 1. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Ngayundi Yamba Sports Complex (Reserve 98072) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>); 2. Place the draft plan of management on public exhibition (after it has been returned by DPIE and any corrections regarding Ngayundi Yamba Sports Complex are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i>. 3. Conduct a public hearing regarding the proposed addition of extra categories of ‘community’ land effectively altering the category(s) assigned by the Minister. 4. Accept submissions on the draft plan of management for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>. 5. Prepare a report to Council on the draft plan of management in consideration of public submissions after the public exhibition period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i>. 	Danny Parkin	22/12/2020	1. Draft POM referred to DPIE under the A/GMs signature	B
				3/03/2021	2-5. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition	
				8/04/2021	Crown Lands have advised that there are 21 draft PoMs in front of Council’s PoM – no date given for when they expect to review draft PoM	
				6/6/2021	Advised by Crown Lands that the draft PoM had progressed in the queue	
				6/7/2021	Sent request for update on progress – no reply received	
				Early August 2021	Spoke with Jane Adam who advised that the draft PoM was still in the queue	
				30/8/2021	No change from above entry. Significant delay in turnaround of Draft PoM (ie 9 months). Staff regularly follow-up status with DPIE.	
				24/12/2021	PoM on exhibition until 17 Jan 2022.	
				11/05/2022	Submission process identified matters not considered in draft PoM. Draft PoM to be amended.	
				31/05/2022	Waiting on Yamba Cycling Club to provide details of appropriate time to undertake consultation with the club.	

Item No.	Report Title	Council Resolution – 30 March 2021	Officer	Date	Comments	Status
6a.21.012	Unauthorised Freedom Camping Program - Extension and Conclusion of Working Group	<p>That:</p> <ol style="list-style-type: none"> 1. Council allocate budget of \$3,000 for two Variable Messaging Signs (VMS) for use over Easter holidays to be funded from Ranger Operations – contractors (PJ 994190-7353-2201). 2. Council approve the installation of “No Parking Midnight-5am” signage along Clarence Street near Flinders Park to be funded from Parks Signage Renewals (PJ 550203). 3. Council consider “No Parking Midnight-5.00am” signage along The Crescent at Angourie as part of a future parking study. 4. The Working Group on Campers group conclude following the proposed May 2021 meeting. 5. Council convey its deepest thanks to the staff and community participants on this committee for the work and time they committed to assist with an issue that has become a problem in many of our towns and villages during holiday periods. 	Adam Cameron	27/4/21	<p>VMS advanced warning signs installed over Easter using available resources and budgets</p> <p>Clarence Street signage is currently scheduled to be implemented in May 2021</p> <p>May 2021 meeting of Working Group on Campers to be arranged</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

6a.21.014	Acquisition of Part Reserve 95853 Grafton – Part Frank McGuren Park	<p>That Council:</p> <ol style="list-style-type: none"> 1. Proceed with the compulsory acquisition of the land described as Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 for the purpose of resolving the existing encroachment of a Council owned building on Crown Land in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. Agree to the acquisition by agreement in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for an agreed value of \$78,300.00 (including GST). 3. Make an application to the Minister and the Governor for approval to acquire Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i>. 4. Classify the land as operational land. 	<p>Kylee Baker Elle Casson / Paula McLennan</p>	<p>30/4/2021 30/8/2021 17/12/2021 07/03/2022 10/05/2022</p>	<p>Crown Lands accepted compensation. Application to Minister being prepared for acquisition. Pending legal advice on Native Title. PAN's have been issued by the solicitor & 90 day notice period commenced No update Acquisition Gazetted, waiting on consolidation plan from surveyor</p>	B
6c.21.025	Permanent Road Closures – Unused Roads off Boormans Lane Southgate	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the requirement for preservation of dwelling eligibility for Dwelling-Eligible Lots that would otherwise lose that eligibility on 23 December 2021 under CVC LEP 2011 is: Development Application for dwelling on the applicant's Lot 78 DP 851836 must be lodged with Council on or before 23 December 2021, and further notes that is contrary to the advice shown in the report Key Issues part of paragraph 2 wherein it is stated: "..... requires a development application for a dwelling to be lodged and approved prior to this date." 2. Approve the closure of the roads and subsequent sale to the applicant subject entirely to the applicant giving to Council an irrevocable undertaking to register on the applicant's title or titles a Limited Right of Way that allows access only when Grafton-Lawrence Road is closed during times of a local emergency. 3. Transfer the 2 closed roads to the applicant on receipt of the irrevocable undertaking required at point 2 of this resolution at a consideration of one-tenth of the amount shown in the confidential attachment with the reduction in consideration given to partially account for the cost of preparation and registration of the Limited Right of Way. 	<p>Kylee Baker Elle Casson / Paula McLennan</p>	<p>30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022</p>	<p>Landowners solicitor advised of resolution. Pending acceptance by landowner. Landowner agreed. Pending survey and deed of agreement. Survey completed, awaiting confirmation from Forestry that they are satisfied with the survey. No update No further update</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status
6b.21.017	Clarence Valley Council Generic Plan of Management (Draft)	<p>That Council:</p> <ol style="list-style-type: none"> Note the preparation of this draft <i>Clarence Valley Community Land, Crown Reserves and other Public Places Generic Plan of Management 2021 – 2030</i> (generic PoM) for all Council-owned land and Crown land managed by Council set aside and/or embellished as public open space or developed for a specific community purpose not covered by a site specific plan of management. Authorise the General Manager to notify the Minister for Crown Lands in writing of the initial categorisation of Lot 1 DP1267098 (added to reserve R70140), and Lot 2 DP1267098 (added to reserve R140029) as 'Park' using the Department's <i>Initial categorisation – written notice of assigned categorisation form</i>. Authorise the General Manager to refer the draft generic PoM to the NSW Department of Planning, Industry and Environment (DPIE) Crown Lands Division as owner of the Crown land covered by this generic PoM for comment; including the submission of Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>) to alter the categories assigned to particular Crown reserves detailed at Schedule 2AA of the draft generic PoM. Authorise the General Manager to apply to be made the Crown land manager for the Crown land currently devolved on Council detailed in Schedule 2B of the generic PoM. Place the draft Generic PoM on public exhibition (after it has been returned by DPIE and any corrections regarding the Crown land covered under the generic PoM are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i>. Conduct at least two (2) public hearings (one in Maclean and one in Grafton) regarding the categorisation of recently acquired Council-owned 'community' land by the PoM (detailed in Schedule 1AA and 1AB of the generic PoM); and the categorisation of 'community' Crown land effectively altering the category(s) assigned by the Minister (detailed at Schedule 2AA of the draft generic PoM). Accept submissions on the draft Generic PoM for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>. Bring the draft Generic PoM back to Council after the submission period has closed for consideration of its adoption, or re-exhibition (if applicable), as per the requirements of section 40 of the <i>Local Government Act 1993</i>. 	Danny Parkin & Jasmine Oakes	<p>28/4/2021</p> <p>10/5/2021</p> <p>24/6/2021</p> <p>30/8/2021</p> <p>24/12/2021</p> <p>11/05/2022</p> <p>31/05/2022</p>	<p>1. Noted</p> <p>2. 3 & 4. Letter signed by GM sent to DPIE for Ministerial consideration and consent to matters listed</p> <p>5 – 8. In progress waiting on DPIE Council CLM unit to process/reply to Council</p> <p>5 – 8. In progress waiting on DPIE Council CLM unit to process/reply to Council. Staff regularly follow-up status with DPIE.</p> <p>5 – 8. Remains in progress</p> <p>Council CLM advise that they are currently reviewing draft PoM. Council will be contacted when review complete.</p> <p>Still waiting</p>	B

Item No.	Report Title	Council Resolution – 22 June 2021	Officer	Date	Comments	Status
6b.21.038	Draft Fisher Park Plan of Management	<p>That Council:</p> <ol style="list-style-type: none"> Note the preparation of the draft plan of management for Fisher Park, Grafton; Place the draft plan of management on public exhibition for a period of not less than 28 days as required under the <i>Local Government Act 1993</i>; Accept written submissions on the draft plan of management for a period of not less than 42 days from when the plan of management is placed on public exhibition as required under the <i>Local Government Act 1993</i>; and Adopt the draft plan of management at the end of the exhibition period provided there is no submission received that requires a review of the intent and substantial changes to be made to the draft plan of management, as exhibited. 	Danny Parkin	<p>25/6/2021</p> <p>25/6/2021</p> <p>30/8/2021</p> <p>17/1/2022</p> <p>11/05/2022</p> <p>31/05/2022</p>	<p>1. Noted</p> <p>2-3. Draft Fisher Park PoM placed on public exhibition from 25 June until 9 August 2021</p> <p>4. Submissions still being reviewed and amendments to draft plan being made</p> <p>4. Waiting on Open Spaces to provide advice on encroachment of tennis complex on adjoining Showground</p> <p>Encroachment investigated and confirmed. Consultation with Grafton Tennis Club and Grafton Show Society to be undertaken</p> <p>Waiting on Open Spaces to provide feedback on consultation with Grafton Tennis Club</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – July 2021	Officer	Date	Comments	Status
6b.21.054	Clarenza Urban Release Area Draft DCP and Road Contributions Plan	That Council: 1. Endorses the Draft DCP Chapter for Clarenza Urban Release Area and places the Draft DCP on public exhibition in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. 2. Provides notification of the Draft DCP to property owners within and adjacent to the Clarenza Urban Release Area (URA) and other relevant stakeholders; and 3. Prepares a Contributions Plan to enable developer contributions to be collected (on a per lot basis) to cover costs associated with preparation of the Contributions Plan and the future construction of the proposed link road connecting the north and south villages of the Clarenza URA.	Deborah Wray/ Scott Lenton	22/12/21 7/3/2022 11/5/22	The Draft DCP was placed on public exhibition from 30 August to 27 September 2021 and now has the status of a Draft DCP under the EPA Act 1979. 6 Submissions were received. These will be reported to a Council meeting in 2022. Budget funding will be required for the preparation of a contributions plan and design of the proposed link road. A report will be prepared for future Council report but it is still waiting for input from Engineering Still waiting for input from Engineering regarding Sewerage, water and link road. May 2022..	B
6b.21.055	Clarence Valley Local Environmental Plan 2011 – Proposed Housekeeping Amendment 2021	That Council as the Planning Proposal authority: 1. Prepare a Planning Proposal for CVLEP Housekeeping Amendments 2021 for the matters described in Schedule 1; 2. Forward the Planning Proposal to the Department of Planning Industry and Environment requesting a Gateway Determination, pursuant to Section 3.34 (1) of the Environmental Planning and Assessment Act 1979; and 3. Advise the Department that should the Gateway Determination allow the Planning Proposal to proceed, that it will accept any local plan-making delegations offered under Section 3.36 of the Environmental Planning and Assessment Act, 1979.	Terry Dwyer Stephen Timms	5/08/21 31/8/21 24/12/21	Planning Proposal to be drafted for submission to DPIE via the NSW Planning Portal. Planning Proposal currently being drafted for submission to DPIE via the NSW Planning Portal. Exhibition completed Dec 21; submission assessment pending	B
6c.21.098	Naming of Road “Shirley Adams Way”	That Council 1. Receive and note the information provided in the report, regarding progress with naming the roadway on the Summerland Way from the roundabout on Big River Way, South to the traffic lights at the Clarence Street intersection “Shirley Adams Way”. 2. Once the process of naming the new Grafton Bridge is complete, Council proceed to name the roadway on the Summerland Way from the roundabout on Big River Way, South Grafton to the traffic lights at the Clarence Street intersection “Shirley Adams Way”.	Jamie Fleeting			

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status																								
6b.21.060	Proposed LEP Amendment to Correct Error in Land Descriptions for 3 Council Owned Lots at Swan Creek	<p>That:</p> <ol style="list-style-type: none"> Council prepare a request to consider an expedited amendment under Section 3.22 of the Environmental Planning and Assessment Act 1979 (the Act) which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> <ol style="list-style-type: none"> In the event of an expedited amendment under Section 3.22 of the Act not being successful, that Council prepare a planning proposal under Section 3.33 of the Act which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> <ol style="list-style-type: none"> Authorise the General Manager to forward the expedited amendment request to the Minister requesting the making of an amending local environmental plan under Section 3.22 of the Act. Authorise the General Manager to forward a planning proposal to the Minister requesting the issue of a Gateway Determination under Section 3.34 (1) of the Act if an expedited amendment is not accepted. Not seek to be the local plan-making authority for this matter under Section 3.36 of the Act. 	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive	<p>Terry Dwyer</p> <p>Stephen Timms</p>	<p>9/9/21</p> <p>7/3/2022</p> <p>10/05/22</p> <p>31/05/22</p>	<p>No action taken as of 9/9/21.</p> <p>Matter to be resolved under s3.22 of the EP & Act as soon as possible.</p> <p>DPIE have advised a revised planning Proposal may be necessary, given the previous PP included incorrect details all through the process. Planning are considering options to progress as a priority with the most streamlined process.</p> <p>Matter is being progressed using s3.22 of the EP& A Act to be finalised as a matter of priority.</p>	A
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6c.21.104	Acquisition of Part Ellis State Forest and Part Clouds Creek State Forest for Road Purposes	<p>That Council:</p> <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the land described as part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest for the purpose of road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. Make an application to the Minister and the Governor for approval to acquire part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest by compulsory process under section 177(1) of the Roads Act 1993. In addition to dot points 1 and 2, the General Manager is given delegated authority to decide to proceed to rectify the alignment of that part of Armidale Road bordered by the Clouds Creek and Ellis State Forests, by a road opening and closing process under Part 1 and Part 4 of the Roads Act 1993. Any portions of former public road are to be given as compensation to the Forestry Corporation of NSW under section 44 of the Roads Act 1993. Enter into a deed of agreement and memorandum of understanding (MOU) with Forestry Corporation NSW for early access to the subject land to commence works prior to the acquisition being completed. Delegate authority to the General Manager to execute documents relating to the deed of agreement, memorandum of understanding, acquisition of the land and the road opening and closing. 	<p>Kylee Baker</p> <p>Elle Casson / Paula McLennan</p>	<p>30/8/2021</p> <p>23/12/2021</p> <p>07/03/2022</p> <p>10/05/2022</p>	<p>Deed being reviewed by Forestry Corp.</p> <p>Awaiting a letter of confirmation from Forestry regarding compensation before deed is signed</p> <p>Waiting on Survey plans</p> <p>No further update</p>	B																								

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – September 2021	Officer	Date	Comments	Status
6b.21.073	Update to Council's Application to the Minister for Lands and Forestry to Classify Certain Crown Reserves as 'Operational' Land	That Council: <ol style="list-style-type: none"> Note the outcome of its request as Crown Land Manager for Ministerial consent to classify certain Crown reserves under its control as 'Operational' land for the purpose of the reserve's management under the <i>Local Government Act 1993</i>; As a Crown Land Manager continue to negotiate an appropriate outcome for the remaining reserves under consideration by the Minister's delegate; As Crown Land Manager make a separate application to the Minister for Water, Property and Housing under the General Manager's signature to become the Crown Land Manager of R1093 (Lake Minnie Water) and R1094 (Lake Hiawatha) and request the Minister to consent to the classification of these reserves as 'Operational'; and In its capacity as the Local Roads Authority prepare a separate report, to be brought back to Council at a later date, detailing the process and cost to compulsorily acquire the land on which the public roads that traverse the Crown Reserves detailed in this report. 	Danny Parkin	5/10/2021 14/10/2021 22/10/2021 17/1/2022 11/05/2022 31/05/2022	<ol style="list-style-type: none"> Noted Noted. Will continue to resolve outstanding matters Noted. Draft letter commenced Noted. Currently seeking direction on who will be the best person to action this, noting that current Property Coordinator has resigned. Advised by PC that this task would need to wait until new Prop Coord appointed. Letter prepared for GMs signature. To be sent once signed (on 25/10) Still waiting to hear from Crown Lands regarding Council's application Still waiting for a Property Coordinator to be appointed to discuss this matter No progress on matters identified above Still no reply from Crown Lands regarding Council's application, will follow up again. New Property Coordinator has been informed of outstanding Council resolution. A meeting to discuss item will be conducted once new PC has settled into the position. 	B
6c.21.129	Petition - Taloumbi Ring Drain	That Council: <ol style="list-style-type: none"> Note the attached landowner proposal and petition regarding the Taloumbi ring drain system. Note that Action 1 as detailed in the landowner proposal will require investigation prior to construction to determine whether this will be effective. Following investigation, consider an allocation during preparation of the 2022/23 draft budget. Repurpose \$60,000 from the Open Drain Maintenance - Mechanical budget PJ941015 and the Open Drain Maintenance – Vegetation Control PJ941016 budget to clean out silt blockages in Radial Drain No.1 and adjacent sections of the Taloumbi ring drain on an urgent basis to restore capacity to hold, carry, discharge and exchange water and that this be reflected in the Q2 Quarterly Budget Review Statement to be tabled in February 2022 and where available make partnership arrangements with any affected landowner capable of carrying out this work to Council's satisfaction. Lobby the NSW Government (again) to increase the "Floodplain Management Program: Maintenance Grants" which have remained at the same dollar value for nearly 25 years and therefore have significantly reduced in value over time in real terms. Investigate opportunities for funding under the Infrastructure Betterment Fund or any other funding available from state and federal agencies. 	Greg Mashiah	1/11/2021 12/01/2022	<ol style="list-style-type: none"> Resolution points noted and being actioned Conditions have been too wet to undertake work on the Ring Drain. The Mayor has written to the Minister (cc Chris Gulaptis MP) regarding restoring funding in real terms 	B

ACTION SCHEDULE FROM COUNCIL MEETING – 26 October 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – NOVEMBER 2021	Officer	Date	Comments	Status
6c.21.148	Classification of Lot 179 in Plan of Subdivision of Lot 2 in DP1248516 as Operational	That Council: 1. Publicly exhibits its intention to classify Lot 179 in plan of subdivision of Lot 2 in DP1248516 Parish Yamba; County Clarence located at Yamba (figure 1) as 'Operational'. 2. Subject to no submissions being received requiring Council to consider this matter further, classify the land as 'Operational' at the end of the exhibition period if the Subdivision Plan has been registered or if not, on the date that the Subdivision Plan is registered.	Elle Casson	23/12/2021 07/03/2022	Currently on public exhibition, submissions close on 5 January 2022 at 4pm Lot 179 has been classified as operational land via Council resolution. This matter has completed.	C
6c.21.149	Proposed Permanent Road Closure – Part Old Watters Road, Rushforth	That Council: 1. Permanently close part of Old Watters Road, Rushforth, adjoining Lot 67 DP751370 (figure 1). 2. Classify the newly created lot as 'operational' land. 3. Transfer the newly created lot to the adjoining landowner for \$9,000.00 plus GST if applicable. 4. The landowner is to meet all costs associated with the road closure. 5. Affix the Common Seal to the survey and transfer documentation. 6. Authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements.	Elle Casson	23/12/2021 07/03/2022 10/05/2022	Awaiting quotes to be submitted by surveyors for the applicants approval Waiting on DOA from Solicitor No further update	B
6c.21.150	Proposed Permanent Road Closure – Part Stanley Street, Maclean Road Reserve	That Council: 1. Permanently close part of Stanley Street, Maclean, road reserve adjoining Lot 1 DP386844 subject to an easement being created for Telstra access to their existing assets. 2. Classify the newly created lot as 'operational' land. 3. Transfer the newly created lot to the adjoining landowner for \$5,900.00 plus GST if applicable. 4. The landowner is to meet all costs associated with the road closure. 5. Affix the Common Seal to the survey and transfer documentation. 6. Authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements.	Elle Casson	23/12/2021 07/03/2022 10/05/2022	Awaiting quotes to be submitted by surveyors for the applicants approval Waiting on DOA from solicitor Applicants no longer proceeding, applicants to pay survey fees incurred. Waiting on confirmation from Solicitor to confirm whether council can invoice applicants for legal fees incurred even though the Deed was yet to be signed	B
6e.21.027	Expression of Interest - Fixing Country Bridges (Group 2 Bridges)	That Council invite the following contractors to submit tenders for nine bridges referred to as 'Group 2' of the Fixing Country Bridges program: 1. Arencos (NSW) / Daracon Contractors JV 2. Ark Construction Group Pty Ltd 3. Civil Mining & Construction Pty Ltd 4. Fortec Australia Pty Ltd 5. GC Civil Contracting Pty Ltd 6. Hazell Bros (Qld) Pty Ltd 7. Quickway Constructions Pty Ltd 8. Saunders Civilbuild 9. Tobco	John Wells Adele McGear	07/03/22 31/05/22	Tenders Closed on 24 January. Awaiting outcome of FCB funding reallocation request from TfNSW to award contracts. TfNSW confirmed acceptance of funding reallocation on 16 May 2022. On 24 May 2022 Contracts were awarded.	C

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
22/02/2022		Minutes of Extraordinary Meeting of Council dated 3 December 2021	<p>That the Minutes of Extraordinary Meeting of Council dated 3 December 2021, copies of which have been circulated, be noted with the following amendments:</p> <ol style="list-style-type: none"> Remove 19:06 from Motion (page 2) Add wording in italics (page 2): Point of Order (1) – Cr Toms - <i>Why are we going into confidential session as the Ombudsman's letter is not a Council document it is addressed to Mr and Mrs Cairns.</i> Remove Point of Order (4 (could not be heard on microphone) (page 3) Point of Order (4) – Cr Lysaught – Cr Clancy is not speaking to the amendment. Clancy disagrees and asks not to be interrupted. The Chair rules against the point of order and asks Cr Clancy not to raise his voice and allows him to continue debate. Amend time from 4.47pm - Council moved into open forum at 4.57pm. (page 3) Amend spelling from Moition to Motion (page 4) Amend Cr Baker to Cr Williamson in Point of Orders 11 and 12 (page 4) Point of Order (11) – Cr Clancy – Cr Baker Cr Williamson is totally out of line. The Chair upheld the Point of Order and advised Cr Baker Cr Williamson his words were a bit strong. Add new Point of Order between Points of Orders 13 and 14 (page 4) Point of Order – Cr Williamson – Cr Novak, it is in the Proposed Motion that was signed by two Councillors. The Chair upheld the Point of Order Remove the word Government (page 4) Point of Order (15) – Cr Baker - If the report tells us that there were discussions with Local Government Area Command comment then it is reporting something true and if Cr Toms says its untrue and can prove it then she is fine to do so if not then she is out of order. Points of Orders to be renumbered as a result of deletion and additions. <p>Further noting that Council's Minutes are not a transcript, they are an abbreviation of decisions made.</p>	Debbie McGilvray	<p>24 Mar 2022 11:47am Debbie McGilvray - Completion Completed by Debbie McGilvray (action officer) on 24 March 2022 at 11:47:25 AM - Completed action</p> <p>24 Mar 2022 11:46am Debbie McGilvray Minutes amended and republished to website</p>
22/02/2022		Motion	That letters of condolence by sent to the families of the late Frank Mack and Baillieu Myer.	Christine George	<p>29 Mar 2022 11:29am Christine George - Completion Completed by Christine George (action officer) on 29 March 2022 at 11:29:29 AM - completed</p> <p>29 Mar 2022 11:28am Christine George Letters compiled and sent 3 March 2022</p>
22/02/2022	06.22.001	AMENDMENT to investment policy	<p>That Council:</p> <ol style="list-style-type: none"> Include in the draft Investment Policy the following section: 5.11 Investments in Financial Institutions that do not support the Fossil Fuel Industry. 	Bligh Grant	<p>03 Mar 2022 3:55pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<p>Subject to consideration of the Risk Management Guidelines of this Policy, preference will be given to financial institutions that publicly state that they do not invest in or finance the fossil fuel industry if:</p> <ol style="list-style-type: none"> a. The investment is compliant with Council's Investment Policy; b. The investment rate of return is equivalent to or more favourable to Council relative to other similar investments that may be offered to Council at the time of investment; c. It does not increase the overall risk of Council's investment portfolio and reduce the diversification with regards to counterparty, credit quality and its maturity profile. <ol style="list-style-type: none"> 2. Identify in the monthly investment Report investments that comply with the above, once the draft Investment Policy has been adopted. 3. Review the draft Policy and Strategy to reflect the current economic situation and place the documents on public exhibition for a period of 28 days and report to Council for consideration on completion. 		<p>3:55:07 PM - The policy and strategy have now been placed on public exhibition for the statutory period < https://www.clarence.nsw.gov.au/On-exhibition/Revised-Investment-Policy-Strategy >.</p>
22/02/2022	07.22.001	General Manager's Performance Review Panel	<p>That</p> <ol style="list-style-type: none"> 1. Council nominate a Councillor to be the Council nominated representative on the General Manager's Performance Review Panel. 2. By Close of Business on Wednesday 23 February, the Acting General Manager advise the Council of the General Manager's nominated Councillor representative. 3. The draft Performance Management – General Manager Policy be placed on public exhibition for a period of 28 days and subject to there being no feedback that changes the intent of the amendment, it be adopted. 	Laura Black	<p>25 Feb 2022 4:50pm Laura Black - Completion Completed by Laura Black (action officer) on 25 February 2022 at 4:50:13 PM - A/GM advised councillors of selection 23/2/2022 per resolution. 25 Feb 2022 4:48pm Laura Black A/GM advised councillors of selection on 23/2/2022 per resolution.</p>
22/02/2022	07.22.003	Draft Disaster Resilience Framework	<p>That Council note</p> <ol style="list-style-type: none"> 1. the information contained in this report. 2. the additional information provided by the consultant, being the Physical Climate Risk Assessment Summary for Policymakers and endorse the extension of the public exhibition period for the Draft Disaster Resilience Framework. 	Laura Black	<p>25 Feb 2022 4:53pm Laura Black - Completion Completed by Laura Black (action officer) on 25 February 2022 at 4:53:27 PM - Noted. 25 Feb 2022 4:53pm Laura Black Noted.</p>
22/02/2022	07.22.004	Lot 2 DP 839420 (2 Spring Street, South Grafton) Disposal - Progress Report	<ol style="list-style-type: none"> 1. That the information in the report regarding progress with the disposal of Lot 2 DP 839420, be noted. 2. That Councillors be provided, in confidence, with full details of the contract sale. 	Laura Black	<p>06 May 2022 1:43pm Laura Black - Completion Completed by Laura Black (action officer) on 06 May 2022 at 1:43:01 PM - Purchaser does not consent to disclosure of the contract. Sale will be reported as a matter of course through monthly financial report following settlement in early July. 17 Apr 2022 4:56pm Laura Black Purchaser's legal representative has advises against consent to</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

					refer contract to Council until after settlement, scheduled for early July 2022. 25 Feb 2022 4:53pm Laura Black Legal advice sought but not received regarding distribution of contract prior to settlement., 31/03/2022 - Permission of purchaser to share contract has not yet been secured.
22/02/2022	07.22.005	DA2019/0539 - Monthly Market - Harbour Street, Yamba (Whiting Beach Carpark)	That Council approve Development Application DA2019/0539 subject to the draft Advices and Conditions of Consent contained in Schedule 1.	James Hamilton	03 Mar 2022 3:18pm James Hamilton - Completion Completed by James Hamilton (action officer) on 03 March 2022 at 3:18:17 PM - determination issued 28/02/2022 and submitters advised of Council resolution. 28 Feb 2022 8:57am James Hamilton Notice of Determination issued and submitters notified of Council resolution.
22/02/2022	07.22.006	MOD2021/0053 - Modify location of Advertising Sign - BP Service Station - 113 River Street, Maclean	That Council 1. Approve Section 4.55(1A) Application MOD2021/0053 to modify DA2014/0586 subject to the amended condition contained in Schedule 1. 2. Request the applicant to have a dimming mechanism from 10pm to 6am to reduce the impact on the neighbours including the caravan park and residents.	Carmen Landers	03 May 2022 12:25pm Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Carmen Landers (action officer) on 03 May 2022 at 12:25:47 PM - completed 04 Mar 2022 10:12am Carmen Landers Draft modification completed. Waiting on applicant regarding condition on dimmer switch
22/02/2022	07.22.007	DA2021/0558 - Multi Dwelling Housing (136 Dwellings, exhibition Home, Community Facilities & Associated Infrastructure) - No. 8 Park Avenue, Yamba	That Council note the submission of Council's Assessment Report to the Northern Regional Planning Panel for determination of DA2021/0558 for the proposed Multi Dwelling Housing development.	Carmen Landers	03 May 2022 12:31pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 03 May 2022 at 12:31:25 PM - completed 04 Mar 2022 10:12am Carmen Landers Noted
22/02/2022	07.22.008	Clarence Valley Local Environmental Plan 2011. Housekeeping Amendment 2021. REZ2021/0005	That Council: 1. As the Planning Proposal authority, adopt the Planning Proposal for the Housekeeping Amendments 2021, reference REZ2021/0005, to the <i>Clarence Valley Local Environmental Plan 2011</i> (Attachment B); 2. As the Planning Proposal authority, advise the Department of Planning, Industry and Environment that Council will use the local plan-making delegations under Section 3.36 of the <i>Environmental Planning and Assessment Act 1979</i> to finalise the amendments to the <i>Clarence Valley Local Environmental Plan 2011</i> ; and	Deborah Wray	28 Mar 2022 12:50pm Deborah Wray - Completion Completed by Deborah Wray (action officer) on 28 March 2022 at 12:50:44 PM - In progress for legal finalisation. 28 Mar 2022 12:48pm Deborah Wray A legal opinion has been requested from Parliamentary

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			3. Explore opportunities for heritage interpretation in the Clarence Valley, particularly in association with relevant Council projects.		Counsel and is awaited. upon receipt of this this the final maps and details are to be sent to the Department of Planning Industry and Env as part of the plan finalisation process. , Interpretation opportunities to be explored when grants become available and could form part of Grafton main street revitalisation project.
22/02/2022	07.22.009	Draft Rural Lands Strategy - for Exhibition	That Council: 1. endorse the draft Rural Lands Strategy for public exhibition and associated community consultation and engagement; for a minimum of 28 days; 2. delegate authority to the General Manager to make any minor amendments to the draft Rural Land Strategy for publishing purposes prior to public exhibition; and 3. note that all submissions received, any recommended changes to the draft Rural Land Strategy and other supporting material will be reported to Council for approval following the exhibition period.	Stephen Timms	12 May 2022 11:16am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Stephen Timms (action officer) on 12 May 2022 at 11:16:58 AM - Document on exhibition & will be reported back following consultation
22/02/2022	07.22.011	RFT 21/42 Evaluation Report - Supply and installation of additional Solar battery storage	That Council accept the tender from Jarcon Pty Ltd trading as Harelec Services for RFT 21/42 - PV Solar, Battery Storage and Standby Generator and car park shelter at the Rushforth Road Works Depot (RRWD) at a cost of \$855,363.64 (GST exclusive) to be funded from PJ 995188 CAP00241 RRWD Solar Power Upgrade and PJ 994653 Renewable Energy & Energy Efficiency.	Ken Wilson	01 Apr 2022 1:01pm Ken Wilson - Completion Completed by Ken Wilson (action officer) on 01 April 2022 at 1:01:20 PM - Council resolution implemented 01 Apr 2022 12:58pm Ken Wilson Contract signed and works commenced
22/02/2022	07.22.012	Advisory and section 355 committees establishment and Councillor participation	That Council: 1. adopt the recommended advisory committees be established. 2. call for an Expression of interest from the community for nomination to be on these advisory committees in accordance with the relevant Terms of Reference. 3. appoint councillor representatives for the following Advisory Committees: Clarence Coast & Estuary Management Committee – Clancy (Chair) and Smith (Councillor) Clarence Sports Committee – Novak (Chair) and Whaites (Councillor) Lower Clarence Sports Committee – Whaites (Chair) and Novak (Councillor) Clarence Valley Aboriginal Advisory Committee – 1 Chair and 1 Councillor Clarence Valley Access Committee – Toms (Chair) and Pickering (Councillor) Clarence Valley Climate Change Committee – Clancy (Chair) and Smith (alternate) Clarence Valley Community and Cultural Committee – Whaites (Chair) and Smith (Councillor)	Bligh Grant	03 Mar 2022 2:26pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:26:25 PM - Recommendations 1-7 and recommendation 10 have been completed; Recommendation 8, i.e., formation of (i) a Biodiversity Advisory Committee and (ii) the further establishment of the Economic Development and Tourism Advisory Committee are ongoing.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<p>Saleyards (Grafton) Advisory Committee – Novak (Chair) and Johnstone (alternate) Floodplain Risk Management Committee – Novak (Councillor) and Tiley (alternate)</p> <ol style="list-style-type: none"> 4. adopt the recommended section 355 committees be established. 5. call for an Expression of interest from the community for nomination to be on the section 355 committees in accordance with Terms of Reference. 6. appoint councillor representation for the following External Committees: Bushfire Management Committee – Novak (Councillor) [Vote Novak – 6/Clancy – 3] Arts Northern Rivers – Pickering (Councillor) NPWS Iluka Community Consultation Forum – Toms (Councillor) 7. appoint councillors representation for the following Statutory Committees: Clarence Regional Library – Toms & Johnstone (Councillors) Local Traffic Committee – Johnstone (Councillor) and Pickering (alternate) 8. form a Biodiversity Advisory Committee and an Economic Development and Tourism Advisory Committee: <ol style="list-style-type: none"> a. with Terms of Reference being prepared for the March Workshop; and b. thereafter Expressions of Interest being called for membership; and c. appoint Clancy (Chair) and Johnstone (alternate) to the Biodiversity Advisory Committee d. appoint Day (Chair) and Smith (Councillor) representative to the Economic Development and Tourism Advisory Committee 9. consider other advisory committees at future workshop to provide guidance on the preparation of Terms of Reference including proposed purpose and membership. 10. defer establishment of the Clarence Valley Aboriginal Advisory Committee pending discussion with local Aboriginal communities and organisations. 		
22/02/2022	07.22.013	OLG Independent Review of Processes and Procedures for Councillor Misconduct: Information and Council Submission	<p>That Council make a submission to the Office of Local Government's review of the councillor misconduct framework in NSW identifying the following points as detailed further in the report:</p> <ul style="list-style-type: none"> • Clarify the gravity of misconduct to enable lower level breaches to be dealt with by the organisation to reduce costs • a separate Code of Conduct is required for councillors and staff • the General Manager should be removed from the initial handling of Code of Conduct complaints about elected members. • the cost impact of Code of Conduct assessments. 	Bligh Grant	03 Mar 2022 3:02pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:02:17 PM - This item has been emailed to the OLG as a submission to the Review. See ECM 2333263.
22/02/2022	07.22.014	Policy Report: Council reports for exhibition or endorsement	<p>That:</p> <ol style="list-style-type: none"> 1. Council endorse the following policies to be placed on public exhibition and brought back to Council to be adopted, such policies are as follows: <ul style="list-style-type: none"> • Code of Conduct policy V9 (Attachment A) • Councillor Attendance at Conferences policy V5.1 (Attachment B) 	Bligh Grant	03 Mar 2022 2:14pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:14:14 PM - The following policies have now been placed on exhibition until 30/03/2022:

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<ul style="list-style-type: none"> • Draft Councillor and Staff Interaction Policy V4.0 (Attachment C) • Draft Social Media policy V3.0 (Attachment D) • Draft Internal Reporting and Public Interest Disclosures (PID) policy V1.0 (Attachment E) • Draft Equal Employment Opportunity and Anti-Discrimination Policy V1 (Attachment G) <p>2. Item 6, the Draft Managing Unreasonable Conduct by Complainants Policy V3 (Attachment F), be deferred and that the UCC Policy be the subject of a Councillors workshop.</p>		<p>25 Feb 2022 11:50am Alex Moar - Reallocation Action reassigned to Bligh Grant by Alex Moar - For exhibition</p>
22/02/2022	07.22.015	Independent Chair for the Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ol style="list-style-type: none"> 1. appoint Neville Parsons as Chair of the Audit, Risk and Improvement Committee for the term of the Council. 2. seek the assistance of the Chair in assessing and recommending appointment of other independent members of the Audit, Risk, and Improvement Committee. 3. appoint a councillor as an observer to the Audit, Risk, and Improvement Committee for the term of the council. <p>That Cr Johnstone be appointed as the observer to the Audit, Risk, and Improvement Committee for the term of the council.</p>	Kallet Ward	<p>08 Mar 2022 11:18am Kallet Ward - Completion Completed by Kallet Ward (action officer) on 08 March 2022 at 11:18:04 AM - Completed</p> <p>08 Mar 2022 11:11am Kallet Ward COUNCIL RESOLUTION - 07.22.015a, Noted. Cr Johnstone has been accepted as the observer of the ARIC</p> <p>08 Mar 2022 11:01am Kallet Ward COUNCIL RESOLUTION - 07.22.015, 1. Neville Parsons has accepted the offer to be the chair of the ARIC, 2. Noted. Chair has been assisting with the appointment of other independent members, 3. Noted. Cr Johnstone has been appointed as the observer of the ARIC</p>
22/02/2022	07.22.016	2021/2022 Special Events Sponsorship Program - Round 2	<p>That Council adopt the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$37,250 and authorise the processing of these sponsorships in accordance with the adopted Event Sponsorship Policy.</p>	Alicia Savelloni	<p>04 Mar 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 04 March 2022 at 11:43:14 AM - Sponsorship agreements sent to all applicants.</p> <p>02 Mar 2022 4:01pm Alicia Savelloni Sponsorship agreements sent to all applicants for signing. Action complete.</p>
22/02/2022	07.22.017	Draft Community Strategic Plan 'The Clarence 2032' for exhibition	<p>That Council endorse the Draft Community Strategic Plan 'The Clarence 2032' for public exhibition until 6 May 2022.</p>	Alex Moar	<p>03 Mar 2022 12:52pm Alex Moar - Completion Completed by Alex Moar (action officer) on 03 March 2022 at 12:52:52 PM - CSP placed on exhibition until 16/5/22</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

					03 Mar 2022 12:49pm Alex Moar - Email Action Item - Draft Community Strategic Plan 'The Clarence 2032' for exhibition
22/02/2022	07.22.018	Council Meeting Checklist - Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	24 Feb 2022 3:53pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 24 February 2022 at 3:53:23 PM - Items updated 24 Feb 2022 3:51pm Karlie Chevalley Items being updated.
22/02/2022	07.22.019	2021/22 Quarterly Budget Review Statement - December 2021	That Council: 1. Receive and note the information in the Quarterly Budget Review Statement to December 2021. 2. Approve General Fund variations detailed in this report totalling (\$187,000), which results in a projected General Fund budget surplus of \$72,608 for the year. 3. Approve the variations for the Financial Reserves as detailed in this report totalling \$10,000, which results in a projected decrease in the External and Internal Reserves Funds of \$31,611,783. 4. Note and endorse the receipt of funds due to successful grant applications as detailed in the body of this report.	Kate Maginnity	04 Mar 2022 8:17am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 04 March 2022 at 8:17:38 AM - Noted - Budget Variations processed in Corporate Systems accordingly
22/02/2022	07.22.020	2020/21 Audited Financial Statements	That Council receive and note the Audited 2020/21 Annual Financial Statements.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:12 PM - Noted
22/02/2022	07.22.021	Monthly Investment Report - November 2021	That the report indicating Council's funds investment position as at 30 November 2021 be received and noted.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:21 PM - Noted
22/02/2022	07.22.022	Monthly Investment Report - December 2021	That the report indicating Council's funds investment position as at 31 December 2021 be received and noted.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:28 PM - Noted
22/02/2022	07.22.023	Monthly Investment Report - January 2022	That the report indicating Council's funds investment position as at 31 January 2022 be received and noted.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:34 PM - Noted
22/02/2022	07.22.024	2021/2022 Operational Plan - Quarterly Review as at 31 December 2021	That the Quarterly Operational Plan outcomes as at 31 December 2021 be noted.	Alex Moar	11 Mar 2022 9:38am Alex Moar - Completion Completed by Alex Moar (action officer) on 11 March 2022 at 9:38:31 AM - Noted

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

					<p>03 Mar 2022 2:56pm Alex Moar - Target Date Revision Target date changed by Alex Moar from 08 March 2022 to 08 March 2022 - To be place on website</p> <p>03 Mar 2022 2:23pm Alex Moar - Email Action Item - 2021/2022 Operational Plan - Quarterly Review as at 31 December 2021</p>
22/02/2022	07.22.025	Property 113466 Sewer Connection Fee	That Council approve a variation to the 2021/22 adopted fees and charges for Property 113466 and only charge the "Sewer Connection Application" fee being \$279 and exclude the capital component fee of \$11,979.	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:56 PM - completed</p> <p>05 Apr 2022 3:45pm Greg Mashiah Customer advised by resolution on 23/02.</p>
22/02/2022	07.22.026	Notice of Motion to LGNSW Special Conference - Floodplain Maintenance Funding	That Council endorse the following Motion submitted to the LGNSW Special Conference: <i>That Local Government NSW lobbies the NSW Government to amend Section 59A and 191A of the Local Government Act to give councils power of entry to construct and maintain flood mitigation works.</i>	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:41 PM - Completed</p> <p>05 Apr 2022 3:47pm Greg Mashiah Noted.</p>
22/02/2022	07.22.027	Contract T20/21 - Shannon Creek Dam Remediation of Tailwater Dam - Foreshadowed Variation	That Council notes: 1. The foreshadowed variation for Contract T20/21 due to adverse ground conditions, and 2. The final variation will be included in the Q3 budget adjustment.	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:33 PM - Completed</p> <p>05 Apr 2022 3:47pm Greg Mashiah Noted</p>
22/02/2022	07.22.028	Classification of Lot 179 DP1279607 as Operational	That Council proceed with classifying Lot 179 in DP 1279607 as Operational Land.	Eloise Casson	<p>03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:13 PM - Noted. Records have been updated.</p>
22/02/2022	07.22.029	Proposed Road Closure - Part Road Reserve Off Orara Way, Glenreagh	1. That Council i. permanently close part of the road reserve off Orara Way, Glenreagh, adjoining Lot 4 DP 247797 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$10,000.00 plus GST if applicable iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. 2. That the Landowner meet all costs associated with the road closure.	Eloise Casson	<p>03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:24 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.</p>

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22/02/2022	07.22.030	Proposed Road Closure - Part Skinners Road, Pillar Valley	<ol style="list-style-type: none"> 1. That Council <ol style="list-style-type: none"> i. permanently close part of Skinners Road, Pillar Valley, adjoining Lot 1 DP 240931 (Figure 1) subject to a survey confirming that the shed located on Lot 185 DP 709485 is not encroaching onto the road reserve. ii. classify the newly created lot as 'operational' land. iii. Transfer the newly created lot to the adjoining landowner for \$3,000.00 plus GST if applicable and consolidate with the applicant's adjoining Lot. iv. affix the Common Seal to the survey and transfer documentation. v. authorise the General Manager to execute all documents relating to the closure and sale to affect the above requirements. 2. The landowner is to meet all costs associated with the road closure. 	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:30 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.031	Proposed Road Closure - Part Chatsworth Street, Maclean	<ol style="list-style-type: none"> 1. That Council, <ol style="list-style-type: none"> i. permanently close part of Chatsworth Street, Maclean, adjoining Lot 351 DP 1269387 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$8,000.00 plus GST if applicable and consolidate with Lot 351 DP 1269387 iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. 2. That the landowner meet all costs associated with the road closure 	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:35 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.032	Proposed Road Closure - Part Tancred Lane, Clarence	<ol style="list-style-type: none"> 1. That Council <ol style="list-style-type: none"> i. permanently close part of Tancred Lane, Clarence, bisecting Lot 6 DP748364 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$3,000.00 plus GST if applicable and consolidate with Lot 6 DP748364 iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. 2. The landowner is to meet all costs associated with the road closure 	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:40 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.033	Clarence and Lower Clarence Sports Committees – Minutes of Meetings	That Council receive and note the Minutes from Monday 15 November 2021 Clarence Sports Committee and Lower Clarence Sports Committee meetings.	Gavin Beveridge	07 Apr 2022 3:08pm Gavin Beveridge - Completion Completed by Gavin Beveridge (action officer) on 07 April 2022 at 3:08:43 PM - Completed. 25 Feb 2022 10:34am Gavin Beveridge Noted.
22/03/2022	06.22.003	Yamba Masterplan	That the Notice of Motion be deferred to the April meeting pending the March 29, 2022 Councillor workshop.	Murray Lane	25 Mar 2022 12:17pm Murray Lane - Completion

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					Completed by Murray Lane (action officer) on 25 March 2022 at 12:17:03 PM - Deferred, further action TBA from Cllr workshop. 25 Mar 2022 12:05pm Murray Lane Presentation at 29 March 2022 workshop required, which will inform next steps.
22/03/2022	07.22.034	Councillor Pickering - LGNSW Special Conference 2022	That Council note that information provided by Councillor Pickering after attending the LGNSW Special Conference 2022.	Karlie Chevalley	25 Mar 2022 9:26am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:26:55 AM - Noted
22/03/2022	07.22.035	Councillor Johnstone - LGNSW Special Conference 2022	That Council note that information provided by Councillor Johnstone after attending the LGNSW Special Conference.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:03 AM - Noted
22/03/2022	07.22.036	Councillor Toms - LGNSW Special Conference 2022	That Council note that information provided by Councillor Toms after attending the LGNSW Special Conference.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:12 AM - Noted
22/03/2022	07.22.037	Superannuation payments to Councillors	That: 1. Council approve payment of the superannuation contribution payments additional to the annual fee paid to elected members. 2. Council note a superannuation contribution payment allocation will be included in the draft 2022/2023 budget currently being prepared. 3. Councillors who wish to receive the superannuation contribution payment at the current superannuation guarantee charge, complete the ATOs online 'choice of superannuation fund' form and return it to the A/General Manager by COB 29 July 2022. 4. Councillors who wish either to forgo the superannuation contribution payment or receive a payment that is less than the superannuation guarantee contribution (currently 10%), notify the A/General Manager in writing by COB 29 April 2022.	Christine George	06 May 2022 1:43pm Laura Black - Completion Completed by Laura Black on behalf of Christine George (action officer) on 06 May 2022 at 1:43:34 PM - Councillors have responded regarding access to superannuation. 06 May 2022 1:39pm Laura Black Councillors responses collated. 29 Mar 2022 11:30am Christine George Ongoing until the 29 April 2022
22/03/2022	07.22.039	REV2021/0013 - Review of MOD2021/0029 - Amend/Restructure Conditions to Allow Staging of Development and Removal of Intersection Works - Orion Drive, Yamba	That Council approve REV2021/0013 subject to the amendments proposed in the draft Advices and Conditions contained in Schedule 1.	James Hamilton	28 Mar 2022 2:31pm James Hamilton - Completion Completed by James Hamilton (action officer) on 28 March 2022 at 2:31:48 PM - determination issued 28 Mar 2022 2:31pm James Hamilton notice of determination issued to applicant and submitters advised of council resolution
22/03/2022	07.22.040	MOD2021/0085 - Modification of SUB2006/0017 to Alter Lot Sizes - 46 McHugh Street, Grafton	That Council approve Section 4.55 Application MOD2021/0085 subject to the draft Advices and Conditions contained in Schedule 1.	Alex Clark	05 Apr 2022 8:55am Alex Clark - Completion

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					Completed by Alex Clark (action officer) on 05 April 2022 at 8:55:23 AM - Application determined and issued 28/3/22. 05 Apr 2022 8:53am Alex Clark Determination issued 28/03/22.
22/03/2022	07.22.041	REV2021/0012 - Division 8.2 Review of refusal for DA2021/0374 - Three (3) Multi Dwelling Housing Units and Strata Subdivision - 11 High Street, Yamba	That Council: 1. Support a variation to Clause G2(9) of the Residential Zones Development Control Plan and allow stacked parking for one car space per unit; and 2. Approve the development under REV2021/0374 subject to the draft Advices and Conditions contained in Schedule 1.	Carmen Landers	03 May 2022 12:32pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 03 May 2022 at 12:32:39 PM - Approval issued and objectors notified 03 May 2022 12:32pm Carmen Landers Approval issued and objectors notified
22/03/2022	07.22.042	Planning Proposal REZ2021/0001 - Lot 2 DP839420, Spring Street, South Grafton	That Council: 1. Note the submissions received (Attachment A) regarding the exhibited planning proposal; 2. Support the planning proposal to rezone the subject land from SP3 Tourist to B5 Business; 3. Note that the relevant strategies and plans will be considered with any future development applications, including the Business Zones DCP and the Grafton Precinct Plan to ensure a quality design outcome to support an attractive southern entrance to Grafton; 4. Note that adequate provision of flood storage during flood events will be considered as part of future development applications; and 5. Exercise its delegated authority as local plan-making authority pursuant to section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to take all necessary steps to make and finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i> .	Jasmine Oakes	26 May 2022 2:39pm Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 26 May 2022 at 2:39:01 PM - All actions have been finalised. The CVLEP amendment was notified on 20 May 2022 26 May 2022 2:09pm Jasmine Oakes The CVLEP (map amendment 2) has been finalised - notification date: 20 May 2022 02 May 2022 12:31pm Jasmine Oakes The planning proposal is in the finalisation stage - mapping to be approval by DPE 29 Mar 2022 12:22pm Jasmine Oakes Processing the finalisation of the LEP amendment through Planning Portal - estimated finalisation is four to six weeks.
22/03/2022	07.22.044	Draft Diggers Headland Reserve Vegetation Management Plan - Crown Land	That Council place the draft <i>Diggers Headland Reserve Vegetation Management Plan</i> on public exhibition for a minimum period of 28 days and if there are no submissions or comment received that the Plan be adopted.	Heather Mitchell	10 May 2022 3:24pm Heather Mitchell - Completion Completed by Heather Mitchell (action officer) on 10 May 2022 at 3:24:35 PM - Document is on public exhibition for 28 days. 29 Mar 2022 11:54am Heather Mitchell Document to be placed on exhibition for 28 days 29 Mar 2022 11:51am Heather Mitchell - Target Date Revision

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					Target date changed by Heather Mitchell from 05 April 2022 to 05 April 2022
22/03/2022	07.22.045	2021/22 Monthly Financial Report - February 2022	That Council: 1. Note the monthly financial information report for February 2022, attached to this report. 2. Endorse the proposed variations, which have a net zero impact on both the Financial Reserves and Budgeted General Fund Result for inclusion in the March Quarterly Budget Review Statement to be reported in April 2022. 3. Note and endorse the grant applications as identified in Attachment B.	Kate Maginnity	19 Apr 2022 9:14pm Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 19 April 2022 at 9:14:22 PM - 21/22 Revised Budget updated accordingly 19 Apr 2022 9:12pm Kate Maginnity 21/22 Revised Budget updated accordingly
22/03/2022	07.22.046	CI Anywhere Cloud Migration	That Council, 1. Accept the TechnologyOne Cloud Contract 2. Delegate execution of the contract to the Acting General Manager 3. Endorse the required values to support the upgrade of our Corporate Systems to be included in the 2022/2023 Capital & Operating budgets into the future.	Matt Davidson	25 Mar 2022 10:08am Matt Davidson - Completion Completed by Matt Davidson (action officer) on 25 March 2022 at 10:08:27 AM - Noted minutes and provided budget to finance
22/03/2022	07.22.047	Supply & Delivery of Stationery	That: 1. Council accepts the tender offers from the following (2) tenderers for the period 1 April 2022 to 31 March 2024: • Dolphin Stationery Pty Ltd • Winc Australia Pty Ltd 2. The Acting General Manager be delegated authority to execute the Deed of Agreement on behalf of Council and subject to satisfactory supplier performance the Acting General Manager be delegated authority to extend these agreements for a further 12 months which may take these contracts through to 1 April 2025.	Trevor Pate	28 Mar 2022 10:20am Trevor Pate - Completion Completed by Trevor Pate (action officer) on 28 March 2022 at 10:20:03 AM - Noted 28 Mar 2022 10:16am Trevor Pate Thankyou, will action this asap.
22/03/2022	07.22.048	Supply & Delivery of Ready mixed Concrete	That: 1. Council accepts the tendered prices from Boral Limited, Holcim Australia Pty Ltd & Grahams Concrete Pty Ltd for the Supply & Delivery of Ready Mixed Concrete (Regional Procurement Initiative @ Tender T492122RTC) for the period 1 April 2022 to 31 March 2024. 2. A provision be allowed for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31/03/2025.	Trevor Pate	28 Mar 2022 10:22am Trevor Pate - Completion Completed by Trevor Pate (action officer) on 28 March 2022 at 10:22:01 AM - Noted 28 Mar 2022 10:21am Trevor Pate Thankyou, will action this asap.
22/03/2022	07.22.049	Monthly investment report - February 2022	That the report indicating Council's funds investment position as at 28 February 2022 be noted.	Kirsty Gooley	29 Mar 2022 10:29am Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 29 March 2022 at 10:29:24 AM - Noted
22/03/2022	07.22.050	Independent Committee Members for the Audit, Risk and Improvement Committee (ARIC)	That Council 1. Appoint Barry Ford as an independent committee member of the Audit, Risk and Improvement Committee for the term of the Council. 2. Appoint Christine Tyler as an independent committee member of the Audit, Risk and Improvement Committee for the term of the Council.	Kallet Ward	28 Mar 2022 2:04pm Kallet Ward - Completion Completed by Kallet Ward (action officer) on 28 March 2022 at 2:04:24 PM - The action has been completed, an ARIC

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					committee will be established soon. 28 Mar 2022 1:53pm Kallet Ward Noted. A letter of appointment will be sent to the 2 independent committee members that Council adopted for the Audit, Risk and Improvement Committee.
22/03/2022	07.22.051	Checklist Meeting Schedule - Updates on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:21 AM - Actions updated
22/03/2022	07.22.053	Cultural and Sports Trust Fund	That Council approve donations from the Clarence Valley Cultural and Sports Trust Fund: 1. \$300 to assist Martina Williams, who has been selected to represent NSW at the 2022 National U18 Hockey Championships in Cairns Qld from 6-14 April 2022; and 2. \$300 to assist Mackenna Ensbe, who has been selected to represent NSW at the 2022 National U18 Hockey Championships in Cairns Qld from 6-14 April 2022.	Christine Bultitude	28 Mar 2022 10:52am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 28 March 2022 at 10:52:18 AM - Applicants notified of council decision. Payments processed ready for next external pay run 28 Mar 2022 10:47am Christine Bultitude Applicants notified of council decision. Payments processed ready for next external pay run
22/03/2022	07.22.054	Request for Rates Donation - Lawrence Historical Society Inc.	That Council: 1. Vary the Donations Policy criteria in this instance to approve the donation of the outstanding balance of the rates and annual charges for 2021/2022 (balance owing \$1,022) to Lawrence Historical Society. 2. Consider additional requests for donations for the 2022/2023 financial year by the Lawrence Historical Society in line with Policy provisions.	Christine Bultitude	28 Mar 2022 10:53am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 28 March 2022 at 10:53:43 AM - LHS advised of the Council decision. Rates section notified of rates donation for processing
22/03/2022	07.22.056	Clarence and Lower Clarence Sports Committees - Funding	That Council allocate: 1. \$527.28 (ex GST) to the Grafton Dragon Boat Club to storage shed improvements at Corcoran Park from the Clarence Sports Committee funding allocation. 2. \$36,672.72 (ex GST) from PJ 541500 to supply and install portable grandstands at Ellem Oval and JJ Lawrence Fields from the balance of the Clarence Sports Committee funding allocation. 3. \$2,800.00 (ex GST) from PJ 541500 to upgrade change room lighting at McKittrick Park from the balance of the Clarence Sports Committee funding allocation. 4. The unspent funds of \$968.72 to be returned to Sports Income Reserve RA11035 5. \$18,217.59 (ex GST) to the Maclean Manta Rays Swimming Club to supply and install electronic timing System at Maclean Centenary pool from the Lower Clarence Sports Committee funding allocation.	Gavin Beveridge	07 Apr 2022 3:12pm Gavin Beveridge - Completion Completed by Gavin Beveridge (action officer) on 07 April 2022 at 3:12:30 PM - Completed. 07 Apr 2022 3:09pm Gavin Beveridge Successful letters are being issued to the sporting organisations.

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			6. \$2,485.50 (ex GST) to the Yamba Football Club to electrical upgrade to the clubhouse at Yamba Ngayundi Sports Complex from the Lower Clarence Sports Committee funding allocation.		
22/03/2022	07.22.057	Proposed Road Closure - Part Harold Tory Drive, Yamba	<p>1. That Council:</p> <ul style="list-style-type: none"> i. permanently close part of Harold Tory Drive, Yamba, adjoining Lots 162 and 163 DP1265281 (refer Figure 1) ii. classify the newly created Lots as 'operational' land iii. engage a valuer on behalf of the adjoining landowners to determine sale prices iv. transfer the newly created Lot adjoining Lot 163 to the adjoining landowners for the sale price determined by the valuation plus GST if applicable v. transfer the newly created Lot adjoining Lot 162 to the adjoining landowners for the sale price determined by the valuation plus GST if applicable vi. consolidate the newly created Lots with adjoining Lots 162 & 163 DP1265281 vii. authorise the Acting General Manager to execute all documents related to the closure and sale to affect the above requirements <p>2. The landowners are to meet all costs associated with the road closure</p>	Eloise Casson	<p>28 Mar 2022 9:52am Eloise Casson - Completion Completed by Eloise Casson (action officer) on 28 March 2022 at 9:52:16 AM - Completed</p> <p>28 Mar 2022 9:48am Eloise Casson - Applicants have been notified of Council Resolution, - Solicitor has been engaged to prepare the DOA, - Survey quotes have been requested from two local surveyors</p>
22/03/2022	07.22.058	RFT21-38 Design and Construct Four Bridges	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accept the tender from Ark Constructions Group Pty Ltd for RFT21-38 Design and Construct Replacement of Four (4) Bridges at a cost of \$8,550,922.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937031 Coutts No.1 Bridge; PJ 937032 Coutts No.2 Bridge; PJ 937034 Koukandowie Creek Bridge and PJ 937035 Skinners Swamp Bridge. 2. Remove Koukandowie Creek Bridge from the scope of works post-award of the contract as a variation should Council's submission for the re-allocation of Fixing Country Bridges grants be delayed or not approved by Transport for NSW (TNSW). 3. Authorise the Acting General Manager to approve variations up to 15% of the contract value. 	Adele McGeary	<p>12 Jul 2022 1:58pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:58:33 PM - Contract awarded</p>
26/04/2022	05.22.001	Australian Local Government Association Federal election national advocacy campaign	<p>That Council</p> <ol style="list-style-type: none"> 1. supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and 2. agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member(s) of Parliament, all known election candidates in local Federal electorates; and 3. requests the President of the Australian Local Government Association does on Council's behalf: <ol style="list-style-type: none"> a) express support for ALGA's funding priorities. b) identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and 	Lee Boon	<p>11 May 2022 12:11pm Lee Boon - Completion Completed by Lee Boon (action officer) on 11 May 2022 at 12:11:03 PM - completed</p> <p>11 May 2022 12:05pm Lee Boon Laura is sending letter to all federal candidates</p>

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			c) seek funding commitments from the members, candidates, and their parties for these identified local projects and programs.		
26/04/2022	05.22.002	Council Advocacy for Redevelopment of Grafton Base Hospital	That Council strongly support the Grafton Base Hospital redevelopment project and lobby the NSW Premier, Minister for Health and Member for Clarence to ensure that redevelopment funding will be included in the next NSW State budget and so that the government's commitment that construction will commence prior to the 2023 election will be honoured.	Lee Boon	10 May 2022 2:32pm Lee Boon - Completion Completed by Lee Boon (action officer) on 10 May 2022 at 2:32:39 PM - Action completed 09 May 2022 1:24pm Lee Boon Letter of support written, to be sent to various persons listed.
26/04/2022	05.22.003	Clarence Valley Aboriginal Consultative Committee	That Council note the information contained in this Minute and support the proposed process for re-establishing a Clarence Valley Aboriginal Consultative Committee as soon as practicable.	Kath Arndell	12 May 2022 11:18am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Kath Arndell (action officer) on 12 May 2022 at 11:18:45 AM - Work has commenced to re-establish committee
26/04/2022	05.22.004	Membership of Northern Rivers Joint Organisation (NRJO)	That Council 1. make application to the Northern Rivers Joint Organisation seeking full membership of that body, in lieu of the Council's current Associate non-voting status. 2. include a recurrent allocation of \$46,000 for membership of the Northern Rivers Joint Organisation, in the 2022/2023 draft budget as a post public exhibition inclusion prior to adoption of the budget in June 2022.	Ian Tiley	12 May 2022 11:19am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Ian Tiley (action officer) on 12 May 2022 at 11:19:39 AM - no further action required - motion was lost
26/04/2022	05.22.005	Councillor Listening Tours	That Council note the content of the Minute and support the commencement of Councillor Listening Tours as proposed.	Lee Boon	10 May 2022 2:32pm Lee Boon - Completion Completed by Lee Boon (action officer) on 10 May 2022 at 2:32:27 PM - Action Completed 10 May 2022 2:31pm Lee Boon Lee & mayor to start working on plan for tour.
26/04/2022	05.22.006	Completion of Maclean CBD Riverside Precinct Boardwalk	That Council 1. Seek State and/or Commonwealth funding to enable an updated, relevant, and compatible design and estimate for completion of the Maclean CBD Riverside Precinct Boardwalk. 2. That upon completion of the above, Council search for grants and make representations to State and Federal Parliamentarians to complete the Maclean CBD boardwalk.	David Sutton	15 May 2022 2:19pm David Sutton - Completion Completed by David Sutton (action officer) on 15 May 2022 at 2:19:22 PM - Masterplan provided to Manager OS&F, advise to Manager OS&F to inform exec to lobby state and federal members for funding
26/04/2022	05.22.007	General Manager Recruitment	That 1. Council delegate to the mayor the responsibility of the tasks mentioned in the OLG General Manager Recruitment guidelines. 2. Council accept the process outlined in this Minute for the recruitment of the CVC General Manager, and delegate to the mayor the tasks outlined herein as provided in the recruitment and selection Guidelines.	Lee Boon	10 May 2022 2:31pm Lee Boon - Completion Completed by Lee Boon (action officer) on 10 May 2022 at 2:31:28 PM - Action completed 09 May 2022 1:22pm Lee Boon Mayor to contact recruitment agency to start process , Mayor

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			<ol style="list-style-type: none"> 3. Council establish a selection panel comprising Mayor, Deputy Mayor and two other Councillors at least one of whom must be female. 4. The selection panel choose at least two applicants to make presentations to the full Council, which will select the successful applicant. 5. Council include \$30,000 to complete the recruitment in the draft 2022/2023 budget as a post exhibition period adjustment prior to adoption in June 2022. 		has also added a mayoral minute for the next meeting for the selection panel
26/04/2022	07.22.059	Cr Clancy - LGNSW Special Conference 2022	That Council note the information provided by Councillor Clancy after attending the LGNSW Special Conference.	Greg Clancy	10 May 2022 2:19pm Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Greg Clancy (action officer) on 10 May 2022 at 2:19:51 PM - Noted
26/04/2022	07.22.060	Local Government Recovery Grants - February 2022 NSW Storms and Floods	That Council, <ol style="list-style-type: none"> 1. Endorse the expenditure of the Category D Local Government Recovery Grant of \$1M on the following projects: <ol style="list-style-type: none"> a. Bacon Street, Grafton pump upgrade - \$100,000 b. Ardent Street, South Grafton pump upgrade - \$200,000 c. Iluka Road – Review and implement actions reported in the Flood Risk Management Plan (2007) including a design investigation to increase the flood immunity of Iluka Road in the vicinity of the Esk River crossing - \$300,000 d. Yamba Road investigation and options paper and business case, including project costs, to increase flood immunity - \$150,000 e. Consolidate & update the Flood Risk Management Plans - \$250,000 2. Advise the Office of Local Government of the proposed expenditure. 3. Endorse inclusion of the budget expenditure and corresponding projects in the 2022/2023 Annual Budget and Operational Plan as post exhibition adjustments prior to adoption in June. 4. Council advocate through the local State and Federal Member for increased funds for floodplain assets improvements. 	Laura Black	15 Aug 2022 4:51pm Laura Black - Completion Completed by Laura Black (action officer) on 15 August 2022 at 4:51:51 PM - Noted, included in 2022/2023.
26/04/2022	07.22.061	Application For Permanent Single Year Special Variation of 2.5% in 2022/2023	That Council <ol style="list-style-type: none"> 1. Apply for a permanent single year special variation of 2.5% (inclusive of the 0.7% population factor) for 2022/2023, under S508(2) of the Local Government Act. 2. Receive a report on the outcome of its application to IPART for a permanent single year special variation of 2.5%. 3. Continue to achieve efficiency gains through service reviews and corporate process improvements with a view to increasing operational maintenance levels and capital renewals. 	Kate Maginness	11 May 2022 11:09am Kate Maginness - Completion Completed by Kate Maginness (action officer) on 11 May 2022 at 11:09:32 AM - Application lodged, Service reviews scheduled. Outcomes will be reported back to Council as and when received. 11 May 2022 11:08am Kate Maginness IPART Additional Rate Variation Application lodged. Outcome will be advised to Council when received.

ACTION SCHEDULE FROM COUNCIL MEETING

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26/04/2022	07.22.062	Integrated Planning and Reporting Framework 2022/2023	<p>That Council deal with Recommendations 1, 3 and 4 separately to Item 2.</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. The following draft IP&R suite of documentation be endorsed for public exhibition until close of business on Monday 6 June 2022: <ol style="list-style-type: none"> a. the revised Community Engagement Strategy (Attachment A) b. the revised Delivery Program 2022/2025 (Attachment B) c. the 2022/23 Operational Plan (Attachment C) d. the Resourcing Strategy incorporating: (Attachment D) <ul style="list-style-type: none"> <input type="checkbox"/> the Long Term Financial Plan (2022/2032 to 2031/2032) <input type="checkbox"/> the Workforce Management Strategy (2022/2023–2025/2026) <input type="checkbox"/> the Asset Management Strategy (2022/2023 – 2031/2032) 2. Members of the public be invited to make written submissions with regard to the draft documentation, while it is on public exhibition. 3. Following the period of public exhibition, the draft documents as amended as a result of consideration of public submissions, be considered for adoption at the June Ordinary Meeting of Council. <p>1. The 2022/2023 Fees and Charges (Attachment E) be endorsed for public exhibition until close of business on Monday 6 June 2022.</p>	Kate Maginnity	<p>11 May 2022 11:10am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 11 May 2022 at 11:10:14 AM - IP&R document suite placed on public exhibition.</p>
26/04/2022	07.22.064	MOD2021/0082 - Modification of DA2017/0173 - Reduce number of medical suites and hospital beds and alterations to built form - 201 Queen Street, Grafton	<p>That Council approve Section 4.55(1A) Application (MOD2021/0082) to modify DA2017/1073 subject to the amended Advices and Conditions contained in Schedule 1.</p>	Carmen Landers	<p>10 Jun 2022 12:53pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 10 June 2022 at 12:53:48 PM - Completed 10 Jun 2022 12:52pm Carmen Landers Modified notice issued and submitters notified</p>
26/04/2022	07.22.065	MOD2022/0015 - Modification of SUB2009/0008 - 14 lot subdivision - Havelock Street, Lawrence	<p>That Council:</p> <ol style="list-style-type: none"> 1) Approve Section 4.55 Application (MOD2022/0015) to modify SUB2009/0008 subject to the amended Advices and Conditions contained in Schedule 1, and including the following further amendments: <ul style="list-style-type: none"> <input type="checkbox"/> Delete Condition 40. <input type="checkbox"/> Replace Condition 41 with "Prior to construction commencing undertake a single inspection of trees within the road reserve by a suitable qualified person or with a WIRES member present. All construction activities are to avoid disturbance to any koalas to the greatest extent practicable, whilst permitting the approved subdivision works to occur". <input type="checkbox"/> Replace Condition 42 with "Entry and exit to the site for construction plant, deliveries and personnel is from Exmouth Street. This does not restrict the required ancillary construction activities, for example water and sewer construction, outside the site as noted on the approved construction drawings. 2) Note the voluntary nature of the proposed modification, which is made in response to community concerns, and associated environmental benefits about tree retention and koala habitat and on this basis: 	Carmen Landers	<p>10 Jun 2022 12:54pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 10 June 2022 at 12:54:23 PM - Completed 10 Jun 2022 12:53pm Carmen Landers Modified notice of determination issued and submitters notified</p>

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			<ul style="list-style-type: none"> a) refund the Section 4.55 fee and waive Construction Certificate (CC2010/0368) Amendment fee for SUB2009/0008; b) waive the future Section 4.55 fees associated with DA2021/0788; and c) absorb the cost of Council undertaking live sewer and water main connection works. <p>3) Note and refuse the request to waive indexation of the section 64 Sewer and Water Head Works Charges and section 94 (now section 7.11) Developer Contributions.</p>		
26/04/2022	07.22.066	REV2022/0001 - Division 8.2 Review of DA2021/0252 for Dwelling and Carport - Review of Road Standard and Landscape Plan Conditions - 5-7 Conway Street, Lawrence	That Council support the Section 8.2 Review REV2022/0001 of Development Approval DA2021/0252 subject to the amended and deleted conditions contained in Schedule 1.	James Hamilton	<p>10 May 2022 2:33pm James Hamilton - Completion Completed by James Hamilton (action officer) on 10 May 2022 at 2:33:28 PM - Applicant advised of Council outcome and amended notice of determination issued 29/04/2022</p> <p>10 May 2022 2:32pm James Hamilton applicant advised of Council resolution and amended notice of determination issued 29/4/22</p>
26/04/2022	07.22.067	Draft Employment Land Strategy - for Exhibition	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the draft Employment Land Strategy and supporting Employment Lands Background Study for public exhibition and associated community consultation for a period of 28 days; 2. Delegate authority to the General Manager to make any minor amendments to the draft Employment Lands Strategy for publishing purposes prior to public exhibition; and 3. Note that all submissions received, any recommended changes to the Employment Land Strategy and other supporting material will be reported to Council for approval following the exhibition period. 	Stephen Timms	<p>12 May 2022 11:17am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Stephen Timms (action officer) on 12 May 2022 at 11:17:15 AM - Document on exhibition & will be reported back following consultation</p>
26/04/2022	07.22.068	Draft Community Participation Plan	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorse the draft Community Participation Plan for public exhibition and associated community consultation and engagement for 28 days; 2. delegate authority to the A/General Manager to make any minor amendments to the draft Community Participation Plan for publishing purposes prior to public exhibition; and 3. note that all submissions received, any recommended changes to the draft Community Participation Plan and other supporting material will be reported to Council for approval following the exhibition period. 	Jasmine Oakes	<p>12 May 2022 11:20am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Jasmine Oakes (action officer) on 12 May 2022 at 11:20:09 AM - Document on exhibition & will be reported back following consultation</p> <p>10 May 2022 2:33pm Jasmine Oakes The draft Community Participation Plan is on public exhibition until 27 May - report to June Council meeting</p>
26/04/2022	07.22.070	Disaster Resilience Framework	That Council notes the submissions and adopts the Disaster Resilience Framework with an amendment to Priority 3 - Strategy D to ensure that the intent of the CCIA is shared.	Bligh Grant	<p>24 May 2022 2:15pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 24 May 2022 at 2:15:56 PM - DRF posted on</p>

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					website by alex Moar--unsure of precise date.
26/04/2022	07.22.071	2021/2022 Q3 Governance Report	That Council: 1. Note and receive the Governance Report for 2021-22 Q3. 2. Note that the 'Summary' for the 2021/2022 Q2 Governance Report (ITEM 07.22.055; p. 34 of the Minutes) incorrectly stated that the reporting period was 1 October 2021 to 1 December 2021. The reporting period was 1 October 2021 to 31 December 2021.	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:50 PM - Noted.
26/04/2022	07.22.072	Committees Report	That Council: 1. Endorse the following nominees as community membership for the following Advisory Committees: a. Clarence Coast & Estuary Management Advisory Committee - Leann Ball, Kevin Sheehan, Peter Maslen, Danielle Adams, Peter Rose, Imelda Jennings and Roslyn Woodward. b. Clarence Valley Access Committee - Laura Smith-Khan, Zoe Goodsell, Kate Begbie, Bevan Sommerland, Jason Kingsley, Jody O'Brien, Vanette McLennan and David Moran. c. Clarence Valley Community Climate Change Committee - Judith McNeill, Leonie Blain, Janet Cavanaugh, Ian Gaillard, Nicholas Reeve, Geoff Little, Lynette Eggins, Barbara Linley, Helen Granleese, Stephen Fletcher, Phillip Hocking, Clare Purvis, Victor Ostrowsky, Robert Mylchreest. d. Cultural and Community Advisory Committee – Bree Hiatt, Steve Tranter, Aneika Kapeen, Kate Begbie, Vanette McLennan, David Moran and James Cameron e. Floodplain Risk Management Advisory Committee - Sue Chapple, Nathan Cameron, Stephen Madden, Deanna Fernance, Tim Small, Ross Farlow, Andrew Skinner, Cristie Yager, Desmond Harvey, Danielle Adams and Chad Ellis. 2. Note nominations for membership of the Clarence Sports Committee and the Lower Clarence Sports Committee will be referred to the representative sporting groups for confirmation due to the significant number and receive a report to the May Ordinary Meeting, seeking endorsement of membership. 3. Call for nominations, for an initial period of two calendar weeks, for the following advisory committees: a. Clarence Economic Development and Tourism Committee (see ToR at Attachment B) b. Water Efficiency Advisory Group Committee. 4. Defer the Grafton Saleyards Advisory Committee pending further representation. 5. Defer the Clarence Biodiversity Advisory Committee pending further discussion about the Terms of Reference at a Councillor workshop. 6. Nominate Councillor Pickering as the representative of the Water Efficiency Advisory Group Committee. 7. Endorse membership of the 355 committees as follows: a. Calliope Community Reserve & Hall 355 Committee - Michael Barnier (President), Sarah McGrath (Secretary), Tom Granleese (Treasurer), Michelle Scott (booking Officer), Angela Barnier, Sammy Lovejoy, Ken Cowan, Wanda Jones and Tiffany Jones. b. Dundurrabin Community Centre 355 Committee – Deb Thornhill, Sally Clayton, Dylan Garson, Sally Lade (Shakti), Leslie Ayling, Sam Ayling, Ally Webber, Aimee Rush, Steve Rush, Natasha Wilson, Phil Sedgeman, Rudi Kistler, Peter Munro and Kristy Ledger. c. Ewingar Community Hall 355 Committee - Chris Warrington (President), Michael Mahon (Secretary/Treasurer/Booking Officer), Shelley Golding (Kitchen Coordinator), Ross Gode (Maintenance man), David Kassel (Groundsman), Tracee Edwards, Martin Sweeney, Tracey Sutton, Irina Kondyurina, Cindy Kassel and Karen Wheeler. d. Illarwill Hall 355 Committee - Joy De roos, Robert Little, Chris Hellyer; John White; Shaun Jaye-Murphy, Lorraine Kerr, Michael Kerr and Vivien Bonney (office bearers to be confirmed). e. Jackadgery Hall 355 Committee - Carol Hawken (President), Chrissy Skinner (Secretary), Sandy Knight (Treasurer), Russell Farmer, Emma Farmer, Doug McKinnon, Denise McKinnon, Glenn Knight, Kate Knight, Bec Burke, Mick Skinner and Ross Knight.	Bligh Grant	18 Jul 2022 2:44pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 18 July 2022 at 2:44:29 PM - All completed as per Action Sheet.

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			<p>f. Wooloweyah Parks and Reserves 355 Committee - Stephan Schultz (President), Phil Francis (Secretary), Marina Popko (Treasurer), Andrew Bennett, Dom Ferry, Michael O'Brien, Kirra Muegge, Sue Ellem and Victor Ostrowsky.</p> <p>8. Note that nominations for the office bearers for Ilarwill Hall Management Committee are to be determined and will be presented at the May Council meeting.</p> <p>9. Note the nominations for the other 355 committees are still being reviewed and will be presented at the May Council meeting.</p> <p>10. Note the Minutes of the meeting of the Clarence Regional Library held 17 March 2022 (Attachment C) – updated minutes.</p>		
26/04/2022	07.22.073	Policy Report	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the following draft policies to be placed on exhibition and subject to feedback that changes the intent of the policy, they be adopted: <ol style="list-style-type: none"> a) draft Managing Unreasonable Conduct by Complainants (UCC) Policy V3.0 (Attachment A.) 2. Approve the following policies for adoption and note the submissions: <ol style="list-style-type: none"> a) Code of Conduct V9.0 (Attachment B) b) Social Media Policy V3.0 (Attachment C) c) Councillor-Staff Interaction Policy V4.0 (Attachment D) d) EEO and Anti-discrimination Policy V1.0 (Attachment E) e) Performance Management—General Manager policy V2.0 (Attachment F) with the following amendment to Point 3 - Policy Statement that gender balance be referred to as gender equality. 3. With respect to the draft UCC Policy provide an inbuilt check to ensure that whoever has enacted the powers of restriction has acted fairly and in a reasonable manner taking into account all of the circumstances. 	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:20 PM - All on the website.
26/04/2022	07.22.074	Checklist Meeting Schedule - Updates on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	10 May 2022 2:18pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 10 May 2022 at 2:18:47 PM - Actions being monitored - noted
26/04/2022	07.22.075	Conference Attendance for 2022	<p>That Council</p> <ol style="list-style-type: none"> 1. Send one Councillor to the ALGA conference in accordance with Council policy, that being Cr Allison Whaites because we already have a Council resolution approving her attendance. 2. Approve Councillor Whaites attendance to the ALGA pre-conference Regional Forum; and 3. Approve Councillor Whaites attendance to the ALGWA Conference. 	Karlie Chevalley	10 May 2022 2:18pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 10 May 2022 at 2:18:21 PM - Actions completed 10 May 2022 2:18pm Karlie Chevalley Actioned
26/04/2022	07.22.076	2021/2022 Operational Plan - Quarterly Review as at 31 March 2021	That the Quarterly Operational Plan outcomes as at 31 March 2022 be noted.	Alex Moar	12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Alex Moar (action officer) on 12 May 2022 at 11:12:12 AM - noted
26/04/2022	07.22.077	2021/22 Quarterly Budget Review Statement - March 2022	That Council:	Christi Brown	12 May 2022 8:13am Christi Brown - Completion

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			<ol style="list-style-type: none"> 1. Receive and note the information in the Quarterly Budget Review Statement to March 2022. 2. Approve General Fund variations detailed in this report totalling \$55,144, which results in a projected General Fund budget surplus of \$17,464 for the year. 3. Approve the variations for the Financial Reserves as detailed in this report totalling \$9,120,422, which results in a projected decrease in the External and Internal Reserves Funds of \$22,491,361. 4. Note and endorse the receipt of funds due to successful grant applications as detailed in the body of this report. 		Completed by Christi Brown (action officer) on 12 May 2022 at 8:13:13 AM - Journals approved - no further action required
26/04/2022	07.22.078	Request from account 2051514 for consideration for reduction in water account	That this matter be deferred to the May meeting.	Paula Krahe	<p>03 Jun 2022 3:59pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 03 June 2022 at 3:59:44 PM - Deferred until May Meeting</p> <p>11 May 2022 11:04am Paula Krahe 07.22.078 is to be considered at the May 2022 Meeting</p>
26/04/2022	07.22.079	Monthly investment report - March 2022	That the report indicating Council's funds investment position as at 31 March 2022 be noted.	Kirsty Gooley	<p>10 May 2022 2:58pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 10 May 2022 at 2:58:16 PM - Noted</p>
26/04/2022	07.22.081	Local Traffic Committee	<ol style="list-style-type: none"> 1. That the recommendations of the Local Traffic Committee included in the Minutes of the 6 April 2022 meeting be adopted by Council. 2. That Council note the Councillors in attendance were Cr Steve Pickering and Cr Peter Johnstone. 	Julie Wilks	<p>12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Julie Wilks (action officer) on 12 May 2022 at 11:12:47 AM - Noted</p>
26/04/2022	07.22.083	North Grafton Sewage Treatment Plant Upgrade - Petition	<p>That Council</p> <ol style="list-style-type: none"> 1. Notes the petition regarding the North Grafton Sewage Treatment Plant and, given the time which has elapsed since the petition was prepared. 2. Consider the petition with any further works that occur with any further upgrades to the North Grafton STP. 	Greg Mashiah	<p>13 May 2022 2:33pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 13 May 2022 at 2:33:15 PM - Resolution noted</p> <p>13 May 2022 2:32pm Greg Mashiah Resolution noted</p>
26/04/2022	07.22.085	RFT22/05 - CWA William Ager Park Walkway	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accept the tender from Wagners CFT Manufacturing Pty Ltd for RFT22/05 – CWA William Ager Park Walkway at a cost of \$848,765.00 (GST inclusive) to be funded from William Ager Park Pathway, Yamba (Fin Proj 321006, Sub Service 341). 2. Authorise the General Manager to approve variations up to 5% of the contract value. 3. Reallocate \$185,000 from Fin Proj 550181 – Parks & Reserves – Access Pavement & Carparks to fund the additional contract sum and project contingency and included in Q3 of the Quarterly Budget Review Statement (QBRS). 	David Sutton	<p>15 May 2022 2:17pm David Sutton - Completion Completed by David Sutton (action officer) on 15 May 2022 at 2:17:48 PM - Letter of Award issued to contractor, commencement meeting held, project in progress</p>

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26/04/2022	08.22.003	Indigenous Land Use Agreement Between Clarence Valley Council and Yaegl Traditional Owners Corporation - Calypso Holiday Park	That Council, having been briefed on the draft ILUA proposed by NTSCORP on behalf of Yaegl RNTBC, make a formal response in accordance with the responses to matters raised as detailed in Table 2 of the report through Council's legal representative Marsdens Law Group.	Laura Black	06 May 2022 2:44pm Laura Black - Completion Completed by Laura Black (action officer) on 06 May 2022 at 2:44:33 PM - Matter has been referred to Marsdens for completion. 06 May 2022 2:11pm Laura Black Matter referred to Marsdens Legal for response to NTSCORP
26/04/2022	10.22.002	Contract T20/21 - Shannon Creek Dam Remediation of Tailwater Dam Variation	That Council notes the variation price for Contract T20/21 <i>Shannon Creek Dam Remediation of Tailwater Dam</i> is \$5,256,757.55 (including GST).	Greg Mashiah	13 May 2022 2:34pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 13 May 2022 at 2:34:18 PM - Completed 13 May 2022 2:33pm Greg Mashiah Variation approval advised to Contractor
24/05/2022	05.22.010	Funding Voluntary House Raising	<ol style="list-style-type: none"> 1. That Council advocate through the NSW Premier, Minister for Emergency Services, and the Hon Chris Gulaptis for increased funding for voluntary house raisings as a flood mitigation measure on the Clarence floodplain. 2. That a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support. 	Lee Boon	30 Jun 2022 11:42am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:42:23 AM - I will speak to laura about a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support. 26 May 2022 1:49pm Karlie Chevalley Pete, please refer to point 1 of the resolution & Lee, point 2 - we will need to remind the GM to submit the motion when the LGNSW Annal Conference Motion Submissions open.
24/05/2022	05.22.011	Greater Funding for Council's Floodplain Management Plan Priority Projects	That Council make submissions to Commonwealth and NSW Governments through its local Parliamentarians for more adequate funding to enable timely completion of Councils various prioritised flood related projects.	Lee Boon	30 Jun 2022 11:50am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:50:11 AM - Mayor spoke to local member regarding priority list 26 May 2022 1:52pm Karlie Chevalley Lee, action required. Letter from the Mayor to lodge submisison
24/05/2022	07.22.086	Community Strategic Plan for adoption	That Council endorse the Community Strategic Plan, The Clarence 2032.	Alex Moar	09 Jun 2022 9:17am Alex Moar - Completion Completed by Alex Moar (action officer) on 09 June 2022 at

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					9:17:52 AM - Completed - Adopted CSP added to website 09 Jun 2022 9:17am Alex Moar Adopted CSP added to Webiste
24/05/2022	07.22.087	Audit, Risk and Improvement Committee (ARIC)	That Council 1. Endorse the Audit Risk and Improvement Committee: a. Terms of Reference b. Internal Audit Charter c. Three year Strategic Internal Audit Plan 2022-2025 d. Annual Internal Audit Plan 2022-2023 2. Note the Audit, Risk and Improvement Committee meeting minutes for 7 and 28 April 2022.	Kallet Ward	30 May 2022 3:49pm Kallet Ward - Completion Completed by Kallet Ward (action officer) on 30 May 2022 at 3:49:55 PM - Noted and completed 27 May 2022 9:45am Kallet Ward Noted. Council has endorsed the key documents to support the operations of the Audit, Risk and Improvement Committee (ARIC).
24/05/2022	07.22.091	February 2022 Floods - Financial Assistance to Offset Increased Water Consumption for Clean Up	That Council provide property owners within the Clarence Valley who have experienced increased water consumption whilst cleaning their properties following the February/March 2022 flood with a rebate on their water consumption account of up to \$65.00 on the following basis: 1. Properties in the villages of Brushgrove, Chatsworth, Harwood, Palmers Island, Ulmarra and Southgate and in Lawrence between Grafton Street and the river will receive the rebate automatically without the need to apply; and 2. Those in other areas who have been affected will need to submit an application form accompanied by photographic evidence or a statutory declaration.	Paula Krahe	03 Jun 2022 3:59pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 03 June 2022 at 3:59:18 PM - Completed 03 Jun 2022 3:58pm Paula Krahe Completed
24/05/2022	07.22.092	2020/2021 Annual Report: Correction of Non-statutory Data	That Council notes the amended non statutory information data contained in the 2020/2021 Annual Report as detailed below.	Bligh Grant	09 Jun 2022 10:03am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 June 2022 at 10:03:52 AM - Posted.
24/05/2022	07.22.093	Request from account 2051514 for consideration for reduction in water account	That Council: 1. Decline to write off water consumption totalling \$11,725 on Water Account 2051514 as requested. 2. Endorse the owner be requested to enter into a payment arrangement over five years to have the outstanding debt cleared together with the payment of any current consumption accounts as they fall due as the excess water consumption is due to aged water piping on the property side of the meter. 3. Not install a water limiter during the 5 year period if the payment arrangement is adhered to. 4. Endorse writing off any interest accrued on overdue water charges once the debt has been paid, from the date of this resolution.	Paula Krahe	09 Jun 2022 10:51am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 09 June 2022 at 10:51:00 AM - Completed Document Set ID2367781
24/05/2022	07.22.094	Monthly investment report - April 2022	That the report indicating Council's funds investment position as at 30 April 2022 be noted.	Kirsty Gooley	16 Jun 2022 1:18pm Kate Maginnity - Completion Completed by Kate Maginnity on behalf of Kirsty Gooley (action officer) on 16 June 2022 at 1:18:02 PM - Resolution noted
24/05/2022	07.22.095	Extension to Office of Local Government Financial Reporting Requirements sought	That Council submit a request to the Office of Local Government for extension for lodgement of the 2021/2022 Annual Financial Statements to February 2023.	Kate Maginnity	16 Jun 2022 1:17pm Kate Maginnity - Completion

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					Completed by Kate Maginnity (action officer) on 16 June 2022 at 1:17:13 PM - Request for extension sent to OLG 14/6/2022. Council will be advised of the outcome once received. 16 Jun 2022 1:15pm Kate Maginnity Extension Requeste emailed to OLG - 14/6/2022
24/05/2022	07.22.096	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	30 May 2022 3:44pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 30 May 2022 at 3:44:47 PM - Completed 30 May 2022 3:44pm Karlie Chevalley Updated.
24/05/2022	07.22.097	2021/22 Monthly Financial Report - April 2022	That Council: 1. Note the monthly financial information report for April 2022, attached to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling \$22,875, which will be included in the 2021/22 General Purpose Financial Statements Refer to Audit report. 3. Endorse the proposed variations, which decrease Financial Reserves by \$3,516,113 which will be included in the 2021/22 General Purpose Financial Statements Refer to Audit report. 4. Note and endorse the grant applications as identified in Attachment B.	Christi Brown	26 May 2022 2:30pm Christi Brown - Completion Completed by Christi Brown (action officer) on 26 May 2022 at 2:30:34 PM - Budget Variation Journals posted. No further action required.
24/05/2022	07.22.098	Legal Services Tender 2022-2026	That: 1. The following firms be appointed to Council's panel to provide legal services to Council for the period June 2022 to June 2026: <input type="checkbox"/> Marsdens Law Group <input type="checkbox"/> Local Government Legal <input type="checkbox"/> Moray and Agnew <input type="checkbox"/> Maddocks <input type="checkbox"/> Pikes & Verekers Lawyers <input type="checkbox"/> Sparke Helmore Lawyers <input type="checkbox"/> Burr ridge Harris & Flynn 2. When advising the firms that they have been selected for the panel of solicitors, it will be reiterated that Council reserves the right to seek expert advice from alternative firms on specific matters or in the event of any perceived or real conflicts of interest.	Bligh Grant	01 Jun 2022 8:22am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:22:06 AM - All the successful tenderers have been emailed and some have already submitted their acceptances. Unsuccessful also emailed.
24/05/2022	07.22.099	Committees Report: TOR for Biodiversity Advisory Committee	That Council notes 1. the Terms of Reference (ToR) for the Clarence Biodiversity Advisory Committee (Attachment A) and call for nominations for the Committee for a period of two weeks from 27 May to 10 June. 2. the delay in tabling the proposed committee members for the two sports committees due to continued engagement with sporting clubs to determine members.	Bligh Grant	01 Jun 2022 8:24am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:24:55 AM - This was posted 27 May here < https://www.clarence.nsw.gov.au/Council/Governance-and-

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					transparency/Committees/Nominate-to-join-an-Advisory-Committee >.
24/05/2022	07.22.100	RFT-21-36 Design and Construct Replacement of Two Bridges	That Council: 1. Accept the tender Ark Construction Group Pty Ltd for RFT21-36 Design and Construct Replacement of Two (2) Bridges at a cost of \$2,775,803.80 (GST inclusive) to be funded from Fixing Country Bridges program (\$2,678,803.80) and a Council contribution (\$97,000 under projects PJ 937036 - Winters Bridge and PJ 937029 Barretts Ck Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:04 PM - Contract awarded
24/05/2022	07.22.101	RFT21-37 Design and Construct Replacement of Three Bridges	That Council: 1. Accept the tender from Tobco (Bedrule Pty Ltd) for RFT21-37 Design and Construct Replacement of Three (3) Bridges at a cost of \$6,489,158.42 (GST inclusive) to be funded from Fixing Country Bridges program (\$6,432,158.42) and a Council contribution (\$57,000) under projects PJ 937033 Dundoo Floodway Bridge; PJ 937030 Billys Creek Bridge and PJ 937028 Winterville Creek Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:28 PM - Contract awarded
24/05/2022	07.22.103	RFT21-41 Replacement of Seven Bridges	That Council: 1. Accept the tender from Engineering and Civil Contractors Pty Ltd for RFT21-41 Replacement of Seven (7) Bridges at a cost of \$1,535,889.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937023 Bostock Rd Bridge; PJ 937021 Bridge No.3, Marengo Rd; PJ 937018 Fifteen Mile Swamp; PJ 937016 Middle Creek Bridge; PJ 937024 Mitchell Road Bridge No.1; PJ 937025 Mitchell Road Bridge No.2; PJ 937026 Mitchell Rd Bridge No.3. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:38 PM - Contract awarded
24/05/2022	07.22.104	Proposed Dedication of Lot 14 DP 858248 as Public Road	That Council dedicate Lot 14 DP 858248, as depicted shaded red in Figure 1, as public road in accordance with section 10 of the <i>Roads Act 1993</i> to allow the implementation of the Transport for New South Wales Shared Pathway Project.	Eloise Casson	04 Jul 2022 12:16pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 04 July 2022 at 12:16:36 PM - Completed 04 Jul 2022 12:14pm Eloise Casson The Classification of Lot 14 as Operational was carried out via Gazette on 03/06/2022. This matter is now complete
28/06/2022	05.22.012	Advocate for a Post Flood Behaviour Data Assessment to Inform Decisions about Floodplain Mitigation Asset Improvements	That Council advocate through the NSW Premier, the Minister for Emergency Services and Resilience, the Minister for Environment and Heritage and Member for Clarence, the Hon Chris Gulaptis, that Clarence Valley Council and the Clarence River be included: 1. In post flood data behaviour assessments undertaken by the Department of Planning and Environment, Environment Heritage Group, and	Lee Boon	12 Jul 2022 8:27am Lee Boon - Completion Completed by Lee Boon (action officer) on 12 July 2022 at 8:27:46 AM - A number of studies have be noted to cover this and I believe Ian will be

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			2. In any other post 2022 flood and storm event studies and assessments undertaken across the Northern Rivers by the State.		writing letters to the appropriate people as well.
28/06/2022	07.22.105	Cr Pickering - Attendance at 29th NSW Coastal Conference	That Council note that information provided by Councillor Pickering after attending the 29th NSW Coastal Conference.	Steve Pickering	19 Jul 2022 10:09am Lee Boon - Completion Completed by Lee Boon on behalf of Steve Pickering (action officer) on 19 July 2022 at 10:09:05 AM - no actions required
28/06/2022	07.22.106	REV2022/0002 - Division 8.2 Review of DA2021/0303 (Refusal determination) - 5 Carrington Street, Palmers Island	That Council refuse REV2022/0002 - Division 8.2 Review of DA2021/0303 (Refusal determination) - 5 Carrington Street, Palmers Island on the basis of points: 1. Previous recommended refusal by Council staff supported by Council 2. Objections by neighbours 3. LEP & DCP (Clause T7 3c) designed to ensure maximum distance from the riverbank in the designated Palmers Island "Erosion Zone" 4. Climate Change issues have intensified locally since this "Erosion Zone" was established 5. Front setback should better align with others houses in this streetscape and also minimise distance for provision of power and other services.	James Hamilton	01 Jul 2022 9:27am James Hamilton - Completion Completed by James Hamilton (action officer) on 01 July 2022 at 9:27:37 AM - notice of determination issued and submitter advised of outcome 1/7/22 01 Jul 2022 9:27am James Hamilton notice of determination issued and submitters advised of outcome 1/7/22
28/06/2022	07.22.107	DA2021/1343 Demolish existing farmhouse and surrounding buildings and construct a crematorium facility 873 Armidale Road Braunstone	That DA2021/1343 be approved subject to the draft Advices and Conditions contained in Schedule 1	Patrick Ridgway	05 Jul 2022 2:09pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 05 July 2022 at 2:09:35 PM - Needs Council resolution 05 Jul 2022 2:06pm Patrick Ridgway Item to be included in July Business Paper
28/06/2022	07.22.108	DA2021/1345 Application for dwelling at 12 River Road Palmers Island lot 2 DP551579	That Council defer consideration to no later than the August 2022 Ordinary Meeting, of any variation or modification of the restriction AK867690F imposed on Lot 12 DP551579 by the former Maclean Shire Council, which prohibits any dwellings or building or improvement within the 100 year management line, pending further advice from the applicant.	Patrick Ridgway	05 Jul 2022 2:10pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 05 July 2022 at 2:10:03 PM - Item was deferred at applicants request 05 Jul 2022 2:08pm Patrick Ridgway - Target Date Revision Target date changed by Patrick Ridgway from 12 July 2022 to 12 July 2022 - Needs Council resolution 30 Jun 2022 3:46pm Patrick Ridgway Application deferred at applicants request
28/06/2022	07.22.109	Request for Works in Kind Contribution towards Stormwater	That Council:	Carmen Landers	05 Jul 2022 11:06am Carmen Landers - Completion

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		and Road Works for Gulmarrad Drainage	<p>1. Accept the cost of the works in kind as \$237,514.89 to provide necessary stormwater infrastructure to the Gulmarrad area in accordance with the Part S of the Residential Zones DCP, Gulmarrad Stormwater Management Contributions Plan 1997 and Condition 18 of SUB2009/0038.</p> <p>2. Note the refund amount of \$237,514.89 will be from the Gulmarrad Stormwater Management contributions fund which currently has a balance of \$567,773.28 as of 30 April 2022.</p> <p>3. Retain part of the funds and allocate to the respective Drainage and Road Contributions funds to enable the release of 16 lots for SUB2009/0038 as follows:</p> <table style="margin-left: 40px;"> <tr> <td>Rural Roads</td> <td>\$1,933.67 x 15 lots =</td> <td>\$29,005.05</td> </tr> <tr> <td>Gulmarrad Drainage</td> <td>\$1,945.90 x 15 lots =</td> <td>\$29,188.50</td> </tr> <tr> <td>TOTAL</td> <td></td> <td>\$58,193.55</td> </tr> </table> <p>4. Refund the amount of \$179,321.34 (\$237,514.89 - \$58,193.55) from the Gulmarrad Drainage Section 7.11 fund to the developer as a works in kind contribution towards Gulmarrad stormwater infrastructure.</p>	Rural Roads	\$1,933.67 x 15 lots =	\$29,005.05	Gulmarrad Drainage	\$1,945.90 x 15 lots =	\$29,188.50	TOTAL		\$58,193.55		Completed by Carmen Landers (action officer) on 05 July 2022 at 11:06:26 AM - Payment Requisition completed and sent to finance for processing 05 Jul 2022 11:05am Carmen Landers Payment Requisition signed and forwarded to Finance
Rural Roads	\$1,933.67 x 15 lots =	\$29,005.05												
Gulmarrad Drainage	\$1,945.90 x 15 lots =	\$29,188.50												
TOTAL		\$58,193.55												
28/06/2022	07.22.114	Draft Forest Management Plan (Softwood Plantations and Coastal Hardwood Forests) - Forestry Corporation of NSW	That Council make a written submission on the draft Forest Management Plan for softwood plantations and hardwood forests 2022-2027 to the Forestry Corporation of NSW highlighting the items included in the Key Issues section of this report.	Scott Lenton	12 Jul 2022 1:47pm Scott Lenton - Completion Completed by Scott Lenton (action officer) on 12 July 2022 at 1:47:18 PM - Action Taken - Submission submitted 01 Jul 2022 2:59pm Scott Lenton Action completed - Thursday 30/07/2022									
28/06/2022	07.22.116	Remuneration for Mayor, Deputy Mayor and Councillors for 2022/2023	That 1. Council note the determination of the Tribunal. 2. Fees payable to the elected members not increase from the amount adopted in 2021/22. 3. The Deputy Mayor's allowance remain the approved allowance that was adopted in 2021/22.	Lynette Burley	30 Jun 2022 3:36pm Lynette Burley - Completion Completed by Lynette Burley (action officer) on 30 June 2022 at 3:36:47 PM - completed 30 Jun 2022 3:36pm Lynette Burley noted and referred to payroll									
28/06/2022	07.22.117	Policy Report	That: 1. The following four (4) Council policies be placed on public exhibition and, subject to feedback that changes the policy's intent, they be adopted. a) Privacy Statement and Management Plan 8.0 (Attachment A) b) CRL Circulation and Membership V5.0 (Attachment B) c) Liquid Trade Waste Management V5.0 (Attachment C) d) Pet Friendly Clarence Coast Holiday Parks V3.0 (Attachment D). 2. The following two (2) new Council policies be placed on public exhibition and, subject to feedback that changes the intent of the policy, they be adopted. e) Petitions V1.0 (Attachment E) subject to implementation of a unique identifier for email addresses included in online petitions. f) <i>Ex Gratia</i> Payments V1.0 (Attachment F) 3. Council refer the following two (2) policies to the Economic Development and Tourism Advisory Committee before reporting back to Council. g) Sports Tourism Program V2.0 (Attachment G)	Bligh Grant	07 Jul 2022 11:15am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 07 July 2022 at 11:15:43 AM - Policies (a)-(f) on exhibition; policies (g)-(h) referred to EDTAC; policy (i)-COMP-minor amendment and adopted; policies (j)-(k) rescinded; policy (n) Flags on exhibition; policies (j) PIDs and (k) UCC to Councillor W/shop.									

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			<p>h) Event Sponsorship Policy V3.0 (Attachment H)</p> <p>4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report</p> <p>i) Code of Meeting Practice V14.0 (Attachment I) subject to the rescission of the following Local Policy at section 3.6.3 of the Code of Meeting Practice "A councillor may submit no more than 2 notices of motion to be considered at each monthly meeting cycle of the council", and that the OLG Councillor Handbook (p47) statement that "The number of motions put forward by a councillor cannot be limited. As long as notice and other procedures are followed, a councillor can put forward as many motions as they wish" prevail as the practice of Council.</p> <p>4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report</p> <p>k) Managing Unreasonable Conduct by Complainants V3.0 (Attachment K), subject to the following amendment:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Under section 8.1 of the draft policy (Right of Appeal) add the following place of the last paragraph of 8.1; "Complainants who wish to appeal and seek a review should respond to the General Manager who will refer the appeal to the senior staff member as outlined (above). This appeal will be held within 30 days and will include 14 days notice to the complainant (as outlined in section 10.2). The complainant will be notified as to the outcome of any appeal/review within 7 days of the conclusion of the appeal/review. <input type="checkbox"/> All applications of the UCC by staff will be advised, in confidence and with appropriate redactions for privacy purposes, to Council on a monthly basis. <input type="checkbox"/> All public submissions received during the public display of the draft UCC will be included, with appropriate redactions, within meeting attachments as records of this Council meeting. <input type="checkbox"/> The Mayor send a letter of apology to local citizens Lynne and Bob Cairns, Shane Powell and John Hagger advising that the previous UCC was incorrectly invoked and restrictions were improperly imposed upon them. That a copy of this apology be placed on Council files for these citizens including Electronic Content Management (ECM) records. <p>5. Council rescinds:</p> <p>j) Access to Council Documents V4.0 (Attachment L)</p> <p>k) Excluding Abusive or Disruptive Customers from Council Premises V3.0 (Attachment M)</p> <p>6. Intention to rescind the Flag Raising V4.0 (Attachment N) Policy be advertised and responses reported to the August Ordinary Meeting.</p> <p>7. Defer Internal Reporting and Public Interest Disclosures V1.0 (Attachment J) and Managing Unreasonable Conduct by Complainants V3.0 (Attachment K) to be referred to a Cr workshop for discussion prior to reporting back to Council.</p>		
28/06/2022	07.22.118	Committees Report	<p>That Council:</p> <p>1. Endorse representatives from the following groups to the Clarence Sports Committee: Grafton Pistol Club; Rushforth Park Town Clubs; Grafton Athletics Club; Coutts Crossing Recreation Incorporated; Grafton Dragon Boat Club; Grafton Supa Oldie Soccer Club; Grafton Basketball Association; Hawthorne Park Equestrian User Group; Grafton Netball Association; Junction Hill Tennis Club; Clarence Valley BMX Club; Coutts Crossing Croquet Club; Grafton Touch Football; Grafton Vintage Motor Vehicle Club; Grafton Hockey Association; Clarence River Yacht Club; Clarence River Sailing Club; Coutts Crossing Football Club Inc; Grafton Rowing Club; North Coast Football; Clarence River Cricket Association; Clarence River Junior Cricket Association; Grafton Ghosts Rugby League Football Club; Grafton City Tennis Club; Grafton Tigers AFL Club.</p>	Bligh Grant	<p>01 Jul 2022 12:10pm Bligh Grant - Completion</p> <p>Completed by Bligh Grant (action officer) on 01 July 2022 at 12:10:22 PM - Items 1-5: Secretaries of the two sports committees, EDTAC, WEWG and Biodiversity Committees emailed re confirmation of nominations + unsuccessful (and to email both types; also with induction docs circulated--C of C, ToRs, Handbook). Item 2: Kath A advised; Item 3: Jackadgery Minutes posted to Web.</p>

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			<p>2. Endorse representatives from the following sporting groups to the Lower Clarence Sports Committee: Big River Sailing Club; Clarence Coast Dragon Boat Club; Clarence Coast Magpies JNR RLFC; Clarence River U3A Croquet Group; Harwood Cricket Club; Iluka Cricket Club; Iluka Football Club; Lawrence Golf & Sports Club; Lawrence Rodeo; Lower Clarence Cricket Association; Lower Clarence Magpies RLFC; Lower Clarence Netball Association; Lower Clarence Pony Club; Lower Clarence Tennis Association; Maclean Dirt Bike Club; Maclean Football Club; Maclean Show Society; Maclean Mantra Swimming Club; Yamba Dog Sports Training Group; Yamba Football Club; Yamba Buccaneers Rugby Club; Yamba Cycling Club Yamba Touch Football.</p> <p>3. Endorse the following representatives for the Clarence Valley Economic Development and Tourism Committee: Robin Gibb (South Grafton Progress Association); Kerrie Dimattia Grafton Jacaranda Festival); Scott Graham; Mark Blackadder (Grafton Jacaranda Festival); Tania Williams (TAFE NSW); Marie Howlett; Steve Tranter (Clarence River Historical Society); Graeme Nicholson; Annie Dodd; Liza Bloomer; Christine Tyler (Maclean Business Chamber); Robert Cook; Angela Carroll, Ling Gazzard and Adam Gordan.</p> <p>4. Endorse the following representatives for the Water Efficiency Working Group Advisory Committee: Leonie Blain (Clarence Valley Conservation Coalition); John Edwards (Clarence Environment Centre, Inc.); Tina Young and Rhonda Coleman.</p> <p>5. Endorse the following representatives for the Biodiversity Advisory Committee: John Edwards (Clarence Environment Centre Inc.); Barbara Lindley (Lions Club of Clarence-Environmental and Landcare Representative); Joanne Cunningham (Blicks Community Inc.); Linda Wright; Peter Lake; Laura Noble; Adrian Deville; Phil Redpath.</p> <p>6. Endorse a recommendation that Jennifer O'Brien be appointed to the Clarence Valley Access Committee.</p> <p>7. Accept the Minutes of the Jackadgery Hall Management Committee meeting held 12 March 2022.</p>		
28/06/2022	07.22.119	Report on 2021 Council Election	That Council considers the details of the report on the 2021 Council Election and approves it being submitted to the Minister and being placed on Council's website.	Bligh Grant	01 Jul 2022 8:47am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 8:47:09 AM - Emailed to Minister-see ECM 2374548.
28/06/2022	07.22.120	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	16 Aug 2022 12:27pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 16 August 2022 at 12:27:42 PM - noted 16 Aug 2022 12:27pm Karlie Chevalley noted 16 Aug 2022 8:11am Alex Moar - Email for action

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28/06/2022	07.22.121	Items for Information	<p>That Council note the following:</p> <ol style="list-style-type: none"> 1. A response from the NSW Premier, Dominic Perrottet MP, regarding the redevelopment of the Grafton Base Hospital. 2. Agenda and minutes from the Arts Northern Rivers meeting held 6 May 2022. 3. Minutes of the Clarence Sports Committee meeting held 16 May 2022. 4. Minutes of the Lower Clarence Sports Committee meeting held 16 May 2022. 5. IPART Determination of the Additional Special Variation, dated 20 June 2022. 	Karlie Chevalley	<p>16 Aug 2022 8:11am Alex Moar - Completion Completed by Alex Moar on behalf of Karlie Chevalley (action officer) on 16 August 2022 at 8:11:45 AM - Noted</p> <p>16 Aug 2022 8:11am Alex Moar Noted</p>
28/06/2022	07.22.122	Integrated Planning and Reporting Framework 2022/2023	<p>That Council</p> <ol style="list-style-type: none"> 1. Note the public exhibition period submissions contained within the report in summary and attached to the report in full. 2. Consider items 2a, 2b, 2c, 2d, Community Engagement Strategy, Delivery Program, Operational Plan and Resourcing Strategy separately to item 3 fees and charges. <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the public exhibition period submissions contained within the report in summary and attached to the report in full. 2. Adopt the following: <ol style="list-style-type: none"> a) the Community Engagement Strategy b) the Delivery Program 2022/2025 c) the Operational Plan 2022/2023 d) the Resourcing Strategy incorporating <ol style="list-style-type: none"> i. the Long Term Financial Plan (2022/2032 to 2031/2032) ii. the Workforce Management Strategy (2022/2023–2025/2026) iii. the Asset Management Strategy (2022/2023 – 2031/2032) 3. Delegate authority to the A/General Manager to make any minor amendments to the Integrated Planning & Reporting Framework documents for publishing purposes. <p>Adopt the 2022/2023 Fees and Charges (Attachment A), subject to the following amendment to the reconnection fee following removal of a water limiter “reconnection fee (within 3 working days) – notification by 12:00pm no charge”</p>	Kate Maginness	<p>11 Jul 2022 2:51pm Alex Moar - Completion Completed by Alex Moar on behalf of Kate Maginness (action officer) on 11 July 2022 at 2:51:41 PM - Noted</p>
28/06/2022	07.22.123	2021/2022 Monthly Financial Report - May 2022	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the monthly financial information report for May 2022, Attachment A to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling (\$1,593), which will be included in the 2021/2022 General Purpose Financial Statements Refer to Audit report. 3. Endorse the proposed variations, which decrease Financial Reserves by (\$4,095,050) which will be included in the 2021/2022 General Purpose Financial Statements Refer to Audit report. 4. Note and endorse the grant applications as identified in Attachment B. 5. Endorse the proposed list of Deferred Projects in Attachment C. 	Kate Maginness	<p>16 Aug 2022 8:11am Kate Maginness - Completion Completed by Kate Maginness (action officer) on 16 August 2022 at 8:11:25 AM - Monthly budget variations loaded accordingly</p> <p>16 Aug 2022 8:08am Alex Moar - Reallocation Action reassigned to Kate Maginness by Alex Moar - Please note</p>

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28/06/2022	07.22.124	Monthly investment report - May 2022	That the report indicating Council's funds investment position as at 31 May 2022 be noted.	Kirsty Gooley	11 Jul 2022 2:51pm Alex Moar - Completion Completed by Alex Moar on behalf of Kirsty Gooley (action officer) on 11 July 2022 at 2:51:57 PM - Noted
28/06/2022	07.22.125	Request from Account 2045565 for Consideration to Waiver the Sewer Discharger on Water Account due to Theft	That Council waive the sewer discharge fee of \$1,583.28 due to the consumption being stolen from the property and not being discharged into Council's sewer main.	Paula Krahe	08 Jul 2022 1:48pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at 1:48:17 PM - Completed 08 Jul 2022 1:47pm Paula Krahe Completed
28/06/2022	07.22.126	2022/2023 Rates and Charges	That Council in accordance with the provisions of Sections 493, 494, 496, 501, 502, 503, 542, 552 and 553 of the Local Government Act of 1993 (NSW) make and levy the following Rates and Charges for the year commencing 1 July 2022 and ending 30 June 2023. <u>1. Ordinary Rates (Section 494)</u> (i) A Residential Rate of point five eight seven seven six zero seven cents (0.5877607c) in the dollar on the Rateable Land Value of all rateable land categorised as Residential with a minimum rate of Six Hundred and Seventy-Six Dollars (\$676.00), in respect of any separate parcel of rateable land. Land that has been identified as "Residential-Flood Prone Land" the minimum rate/base amount will not apply. The Rate to be known as the "Residential Rate". (ii) A Residential Rate of point three eight zero six zero seven four cents (0.3806074c) in the dollar on the Rateable Land Value of all rateable land in the coastal villages of Angourie, Brooms Head, Diggers Camp, Iluka, Minnie Water, Sandon River, Wooli and Wooloweyah categorised as Residential, sub-category "A", with a minimum rate of Six Hundred and Seventy-Six Dollars (\$676.00). The rate to be known as the Residential Rate "A". (iii) A Residential Rate of point four five seven six four zero five cents (0.4576405c) in the dollar on the Rateable Land Value of all rateable land within the towns of Maclean and Townsend categorised as Residential, sub-category "B", with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 43.58% of the revenue from this rate. The rate to be known as the "Residential Rate B". (iv) A Residential Rate of point three three two nine five two three cents (0.3329523c) in the dollar on the Rateable Land Value of all rateable land in the town of Yamba categorised as Residential, sub-category "C", with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 32.38% of the revenue from this rate. The rate to be known as the "Residential Rate C".	Paula Krahe	08 Jul 2022 11:39am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at 11:39:09 AM - Actioned 08 Jul 2022 11:37am Paula Krahe Rates Levy stgruck 06/07/2022

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			<p>(v) A Residential Rate of point eight two three one two one seven cents (0.8231217c) in the dollar on the Rateable Land Value of rateable land in the city of Grafton and village of Junction Hill categorised as Residential, sub-category "E" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 36.58% of the revenue from this rate. The rate to be known as the "Residential Rate E".</p> <p>(vi) A Business Rate of point six one one four zero three cents (0.611403c) in the dollar on the Rateable Land value of all rateable land with a Base Amount of Five Hundred and Twelve Dollars (\$512.00) for all land categorised as Business. The revenue from the base amount to be approximately 28.43% of the revenue from this rate. The rate to be known as the "Business Rate".</p> <p>(vii) A Business Rate of point seven five four eight one cents (0.75481c) in the dollar on the Rateable Land Value of all rateable land in the Maclean CBD categorised as Business, sub-category "B" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.66% of the revenue from this rate. The Rate to be known as the "Business B-Maclean CBD". A map showing this CBD boundary is found in Attachment A.</p> <p>(viii) A Business Rate of point seven five four eight one cents (0.75481c) in the dollar on the Rateable Land Value of all rateable land in the Maclean/Townsend area other than the Maclean CBD area, categorised as Business, sub-category "B" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.66% of the revenue from this rate. The Rate to be known as the "Business B - Maclean/Townsend Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(ix) A Business Rate of point six one eight five six four cents (0.618564c) in the dollar on the Rateable Land Value of all rateable land in the Iluka Industrial area categorised as Business, sub-category "C" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 16.74% of the revenue from this rate. The rate to be known as the "Business Rate C - Iluka Industrial". A map showing this CBD boundary is found in Attachment A.</p> <p>(x) A Business Rate of point six one eight five six four cents (0.618564c) in the dollar on the Rateable Land Value of all rateable land in the town of Iluka other than the Iluka Industrial area, categorised as Business, sub-category "C" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 16.74% of the revenue from this rate. The rate to be known as the "Business Rate C - Iluka Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(xi) A Business Rate of point five nine zero zero seven six cents (0.590076c) in the dollar on the Rateable Land Value of all</p>		
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			<p>rateable land in the Yamba CBD (including the Treelands Drive business area) categorised as Business, sub-category "D" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from this base amount to be approximately 16.65% of the revenue from this rate. This rate to be known as "Business Rate D – Yamba CBD". A map showing this CBD boundary is found in Attachment A.</p> <p>(xii) A Business Rate of point five nine zero zero seven six cents (0.590076c) in the dollar on the Rateable Land Value of all rateable land in the town of Yamba other than the Yamba CBD categorised as Business, sub-category "D" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from this base amount to be approximately 16.65% of the revenue from this rate. This rate to be known as "Business Rate D – Yamba Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(xiii) A Business Rate of two point one one four zero three one cents (2.114031c) in the dollar on the Rateable Land Value of all rateable land in the Grafton and South Grafton CBD, categorised as Business, sub-category "E" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 8.54% of the revenue from this rate. The rate to be known as "Business Rate E – Grafton & South Grafton CBD". A map showing this CBD boundary is found in Attachment A.</p> <p>(xiv) A Business Rate of one point three one zero three one two cents (1.310312c) in the dollar on the Rateable Land Value of all rateable land in the areas of Junction Hill, Trenayr and Koolkhan and the city of Grafton other than the Grafton and South Grafton CBD, categorised as Business, sub-category "F" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.46% of the revenue from this rate. The rate to be known as "Business Rate F – Grafton & South Grafton Other Business". A map showing the Junction Hill, Trenayr and Koolkhan boundary found in Attachment A.</p> <p>(xv) A Business Rate of point five zero eight zero nine two five cents (0.5080925c) in the dollar on the Rateable Land Value of all rateable land categorised as Business where the parcel of rateable land is rated separately and determined as a jetty or pontoon. The minimum/base amount will not apply to this category. The rate is to be known as "Business-Jetties".</p> <p>(xvi) A Farmland Rate of point two nine three zero three zero one cents (0.2930301c) in the dollar on the Rateable Land Value of all rateable land categorised as Farmland with a Base amount of Three Hundred and Thirty Dollars (\$330.00). The revenue from the base amount to be approximately 19.43% of the revenue from this rate. The rate to be known as Farmland.</p> <p><u>2. Sewer Availability Charges (Section 501)</u></p> <p>(i) A Special Charge for all land categorised "Residential" and rateable to a sewerage system, the charge being One Thousand Two Hundred and Eighteen Dollars (\$1,218.00)</p>		
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ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<p>per land parcel excepting any parcel in respect of land not built upon and not connected to the Council sewerage system in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(ii) A Special Charge for all land parcels categorised "Residential" which have additional connections to a premise which can be subject to separate and permanent occupation. The charge to be calculated by multiplying the occupied charge in Item 2(i) (\$1,218.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p> <p>(iii) A Special Charge for all land categorised "Residential" and connected to a pressure sewerage system, the charge being One Thousand One hundred and Ninety Three Dollars (\$1,193.00) per land parcel excepting any parcel in respect of land not built upon and not connected to the Council sewerage system in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(iv) A Special Sewer access charge based on water meter size for all land parcels categorised "Business" (i.e. Non-Residential) and connected to a sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$704.00 for a 20mm service. b. A charge of \$1,100.00 for a 25mm service. c. A charge of \$1,802.00 for a 32mm service. d. A charge of \$2,816.00 for a 40mm service. e. A charge of \$4,400.00 for a 50mm service. f. A charge of \$11,264.00 for an 80mm service. g. A charge of \$17,600.00 for a 100mm service. h. A charge of \$39,600.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(v) A Special Sewer access charge based on water meter size for all land parcels categorised "Business" (i.e. Non-Residential) that are connected to a pressure sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$679.00 for a 20mm service. b. A charge of \$1,075.00 for a 25mm service. c. A charge of \$1,777.00 for a 32mm service. d. A charge of \$2,791.00 for a 40mm service. e. A charge of \$4,375.00 for a 50mm service. f. A charge of \$11,239.00 for an 80mm service. g. A charge of \$17,575.00 for a 100mm service. h. A charge of \$39,575.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p>		
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ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<p>(vi) Non-rateable residential properties (under Section 555 of the Local Government Act, 1993) within the Sewerage Access area and connected to the Council sewerage system will be charged the "Residential Sewer Connection Charge" and if the properties are subject to separate and permanent occupation, the charge to be calculated by multiplying the occupied charge (\$1,218.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p> <p>(vii) Non-rateable residential properties (under Section 555 of the Local Government Act, 1993) that are connected to a pressure sewerage system prior to 1 July 2021 will be charged \$25 less than the "Residential Sewer Connection Charge" and if the properties are subject to separate and permanent occupation, the charge to be calculated by multiplying the occupied charge (\$1,193.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p> <p>(viii) A Special Sewer access charge based on water meter size for all land parcels categorised "Non Rateable" and excluding non-rateable residential properties, connected to a sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$704.00 for a 20mm service. b. A charge of \$1,100.00 for a 25mm service. c. A charge of \$1,802.00 for a 32mm service. d. A charge of \$2,816.00 for a 40mm service. e. A charge of \$4,400.00 for a 50mm service. f. A charge of \$11,264.00 for an 80mm service. g. A charge of \$17,600.00 for a 100mm service. h. A charge of \$39,600.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(ix) A Special Sewer access charge based on water meter size for all land parcels categorised "Non Rateable" and excluding non-rateable residential properties that are connected to a pressure sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$679.00 for a 20mm service. b. A charge of \$1,075.00 for a 25mm service. c. A charge of \$1,777.00 for a 32mm service. d. A charge of \$2,791.00 for a 40mm service. e. A charge of \$4,375.00 for a 50mm service. f. A charge of \$11,239.00 for an 80mm service. g. A charge of \$17,575.00 for a 100mm service. h. A charge of \$39,575.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p>		
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ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<p>(x) A meter installed as a fire service to a property is exempt from availability charges.</p> <p>(xi) Onsite Sewerage Management Charge A Special Charge for all occupied land parcels not receiving a Sewerage service. The charge to be Forty-Four Dollars (\$44.00) for each rateable parcel. The charge to be known as "Residential Onsite Wastewater Management Charge".</p> <p>(xii) Backflow Prevention Device Annual Charge An annual charge of \$62.00 for all properties that have containment backflow prevention devices that are required to be annually tested and certified in accordance with Council's Backflow prevention and cross connection control policy. The charge to be known as "Non Residential Backflow Prevention Device Charge"</p> <p><u>3. Sewer Consumption Charges (Section 502)</u></p> <p>(i) A Consumption Charge of Three Dollars and Sixty Nine Cents (\$3.69) per kilolitre will be charged on all Non-Residential and Non-Rateable properties. The charge for Non-Residential properties will be based on water consumption of the previous trimester and affected by a Sewerage Discharge Apportionment Factor. The non-residential sewer charge is the sum of the access charge and the generation charge, with a minimum charge of the residential charge (\$1,218.00 in 2022/23). This charge to be known as the "Sewerage Consumption Charge".</p> <p>(ii) The Non-Residential High Consumption Sewerage Generation Charge (for development approved after 1 July 2021) for sewerage generation above 0.74kl/day per billing period in the Grafton, Junction Hill & Coutts Crossing locality be charged a rate of \$5.72/kl.</p> <p>(iii) The Non-Residential High Consumption Sewerage Generation (for development approved after 1 July 2021) for sewerage generation above 0.74kl/day per billing period in the Maclean, Townsend, Illarwill, Lawrence, Iluka and Yamba localities be charged a rate of \$7.32/kl</p> <p><u>4. Waste Disposal Charges (Section 496 & Section 501)</u></p> <p>(i) Domestic Waste Charge (Excluding Green Waste -2 Bin Service) An annual charge of Three Hundred and Eight Dollars (\$308.00) per service, for the collection, disposal, recycling and management of Domestic Waste generated on all residential properties including premises which can be subject to separate occupation, receiving or situated in a location where the collection service is available. This charge to be known as "Domestic Waste 2 Bin"</p> <p>(ii) Domestic Waste Charge (Including Green Waste - 3 Bin Service) An annual charge of Three Hundred and Seventy-Five Dollars (\$375.00) per service, for the collection, disposal, recycling and management of waste generated on all residential properties, including premises which can be subject to separate occupation, receiving or situated in a location where</p>		
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ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<p>the collection service is available. This charge to be known as "Domestic Waste 3 Bin".</p> <p>(iii) Non-Residential Waste Charge (Excluding Green Waste – 2Bin Service) An Annual Charge of Three hundred and Eight Dollars (\$308.00) per service, for the collection, disposal, recycling and management of waste generated on property categorised "Business" receiving a service similar to that provided in (4.i).</p> <p>(iv) Non-Residential Waste Charge (Including Green Waste – 3 Bin Service) An Annual Charge of Three Hundred and Seventy Five Dollars (\$375.00) per service, for the collection, disposal, recycling and management of waste generated on property categorised "Business" receiving a service similar to that provided in (4.ii).</p> <p>(v) Domestic Waste Charge (Additional Red Bin service) An annual charge of Two Hundred Dollars (\$200.00) per additional red bin supplied to a property receiving a 2 Bin or 3 Bin Service but requiring an additional red bin. This charge to be known as "Domestic Waste Additional Red Bin".</p> <p>(vi) Domestic Waste Charge (Additional Yellow Bin service) An annual charge of One hundred and Ten Dollars (\$110.00) per additional yellow bin supplied to a property receiving a 2 Bin or 3 Bin Service but requiring an additional yellow bin. This charge to be known as "Domestic Waste Additional Yellow Bin".</p> <p>(vii) Domestic Waste Charge (Additional Green Bin service) An annual charge of One Hundred and Thirty Five Dollars (\$135.00) per additional green bin supplied to a property receiving a 3 Bin Service but requiring an additional green bin. This charge to be known as "Domestic Waste Additional Green Bin".</p> <p>(viii) Domestic Waste Charge – Vacant An annual charge of Thirty Five Dollars (\$35.00) for all parcels of rateable vacant property which would receive a collection service when becoming occupied or located were the service is available. This charge to be known as "Domestic Waste Vacant".</p> <p>(ix) Waste Management levy An annual charge of Sixty Seven Dollars (\$67.00) for all rateable properties in the Clarence Valley Council area. This charge to be known as "Waste Management Levy".</p> <p><u>5. Water Availability Charges (Section 501)</u></p> <p>(i) An annual charge of \$177.00 for all unconnected land which is situated within 225 metres of a Council water main and can be connected to the water main.</p> <p>(ii) An annual charge of \$130.00 for all land which has a 20mm connection to the water main.</p> <p>(iii) An annual charge of \$203.00 for all land which has a 25mm connection to the water main.</p> <p>(iv) An annual charge of \$333.00 for all land which has a 32mm connection to the water main.</p> <p>(v) An annual charge of \$520.00 for all land which has a 40mm connection to the water main.</p>		
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ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<p>(vi) An annual charge of \$813.00 for all land which has a 50mm connection to the water main.</p> <p>(vii) An annual charge of \$2,080.00 for all land which has an 80mm connection to the water main.</p> <p>(viii) An annual charge of \$3,250.00 for all land which has a 100mm connection to the water main.</p> <p>(ix) An annual charge of \$7,313.00 for al land which has a 150mm connection to the water main.</p> <p>(x) An annual charge of \$65.00 for all land provided with untreated (Raw) water with a 20mm connection to the water main.</p> <p>(xi) An annual charge of \$101.50 for all land provided with untreated (Raw) water with a 25mm connection to the water main.</p> <p><u>6. Water Consumption Charges (Section 502)</u> A Water Consumption charge of Two Dollars and Sixty-Five Cents (\$2.65) per kilolitre for all residential properties, applying to the daily average water consumption below 1.233kL/day per billing period. A Water Consumption charge of Three Dollars and Ninety Eight Cents (\$3.98) for all residential properties with a water consumption category of residential applying to any daily average water consumption exceeding 1.233 kl per day, per billing period. A Water Consumption charge of Two Dollars and Sixty Five Cents (\$2.65) per kilolitre for all non-residential properties. This charge to be known as the "Water Usage Non-Residential". A Water Consumption charge of Ten Dollars and Sixty Cents (\$10.60) per kilolitre for all water usage registered on a meter installed as a fire service to the property where the consumption has been for purposes other than for fire service purposes as a disincentive for using the service for incorrect purposes. This charge to be knows as the "Water Usage Fire Service". A Water Consumption charge of One Dollar and Thirty Three Cents (\$1.33) per kilolitre for all properties connected to Untreated (Raw) Water. This charge to be known as the "Water Usage Untreated (Raw) Water". A Non-Residential High Consumption charge (for Development approved after 1 July 2021) for average daily water consumption above 1.233kl/day per billing period of Three Dollars and Fifty Five Cents (\$3.55) per kilolitre. This charge to be known as the "Non Residential High Consumption".</p> <p><u>7. Interest on overdue rates</u> That the interest rate on overdue amounts applicable to outstanding rates and charges for 2022/2023 be the maximum rate of 6% for the period 1 July 2022 – 30 June 2023 as set by the Independent Pricing and Regulatory Tribunal (IPART) accruing on a daily basis.</p> <p><u>8. Small Balance Rates & Charges write off</u> That in accordance with Clause 131 of the Local Government (General) Regulations 2005 the General Manager be authorised to approve the write off of small rate balances up to a maximum of \$3.00 per assessment at the conclusion of the rating year.</p>		
28/06/2022	07.22.127	Rates Bad/Doubtful Debts Review and Write Off	That the outstanding rates debt on PN 122300, totalling \$811.67 as at 30 June 2022 be written off as a bad debt unable to be recovered.	Paula Krahe	08 Jul 2022 11:40am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

					11:40:30 AM - Actioned and Completed
28/06/2022	07.22.130	Development Application Fee Waiver Request - Clarence Family Day Care	That Council approve the refund \$937.66 to Clarence Family Day Care for fees paid in accordance with the Donations Policy.	Christine Bultitude	12 Jul 2022 10:17am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 12 July 2022 at 10:17:11 AM - Refund will be processed once applicant has returned Supplier Information form with updated bank details for EFT payment. 12 Jul 2022 10:12am Christine Bultitude Applicant has been advised (ECM:2377707). Refund payment is being arranged.
28/06/2022	07.22.131	2022/2023 Special Event Sponsorship Round 1	That Council endorse the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$52,000 and authorise the processing of these sponsorships in accord with the adopted Event Sponsorship Policy.	Alicia Savelloni	12 Jul 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 12 July 2022 at 11:43:03 AM - Sponsorship agreements sent to all applicants 5 July 2022. 05 Jul 2022 11:01am Alicia Savelloni Sponsorship agreements sent to all applicants advising sponsorship approved.
28/06/2022	07.22.132	2022/2023 Community Initiatives Program - Round 1	That Council approve donations under the 2022/2023 Community Initiatives Program – Round 1 to the value of \$60,853.85 in accordance with the recommendations set out in the attached schedule.	Sammy Lovejoy	16 Aug 2022 8:12am Alex Moar - Completion Completed by Alex Moar on behalf of Sammy Lovejoy (action officer) on 16 August 2022 at 8:12:18 AM - Noted 04 Jul 2022 9:34am Sammy Lovejoy Decision Letters will be sent out to successful applicants this week.
28/06/2022	07.22.134	Scope & Design Rushforth Road 32ML Replacement Reservoir	That Council: 1. Notes that due to the specific site knowledge Hunter H2O has gained by preparing the Rushforth Road Water Treatment Plant Master Plan and the cost and time savings from a single consultant preparing both the reference design and tender documentation, extenuating circumstances exist under Section 55(j) of the Local Government Act in that a satisfactory result would not be achieved by inviting tenders for undertaking the Reference Design and Project Management Support for the Rushforth Road Water Treatment Plant Reservoir Upgrade. 2. Accepts the proposal from Hunter H2O to undertake the Rushforth Road 32ML reservoir replacement Reference Design and Project Management Support in the amount of \$329,048.50	Greg Mashiah	01 Jul 2022 9:00am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 July 2022 at 9:00:48 AM - Completed 01 Jul 2022 8:59am Greg Mashiah Order issued to Hunter H2O for engagement

ACTION SCHEDULE FROM COUNCIL MEETING

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			(including GST), to be funded from Financial Project 950571 (Scope & Design Rushforth Road 32ML replacement reservoir).		
28/06/2022	07.22.135	Draft North Coast and Border Rivers Regional Water Strategies - Council submissions	That Council: 1. Notes the draft <i>North Coast Regional Water Strategy</i> and the draft <i>Border Rivers Regional Water Strategy</i> . 2. Endorses the submissions to the strategies.	Greg Mashiah	01 Jul 2022 9:05am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 July 2022 at 9:05:31 AM - Completed 01 Jul 2022 9:01am Greg Mashiah Submission sent on Border Rivers Regional Strategy and Department advised that Council endorsed North Coast Regional Strategy
28/06/2022	07.22.136	Local Traffic Committee	That Council endorse the recommendation of the Local Traffic Committee regarding the proposed Yamba Cycling Club 2022/2023 season courses.	Alana Brooks	12 Jul 2022 9:40am Alana Brooks - Completion Completed by Alana Brooks (action officer) on 12 July 2022 at 9:40:28 AM - Customer notified of approval subject to conditions.
26/07/2022	07.22.147	Internal Audit Service Provider	That Council 1. endorse the appointment of Centium Pty Ltd as the Internal Audit Service Provider to deliver value-adding risk based internal audit services to Council for the period June 2022 to June 2025. 2. endorse the inclusion of an increase in the annual budget for Internal Audit Services by \$15,000 to \$45,000, in the Q1 Quarterly Budget Review Statement reported in October 2022.	Kallet Ward	16 Aug 2022 8:33am Kallet Ward - Completion Completed by Kallet Ward (action officer) on 16 August 2022 at 8:33:07 AM - Action completed. 16 Aug 2022 8:28am Kallet Ward Noted., Action Completed. , 1.Centium Pty Ltd has been appointed to be the Internal Audit service provider for the period June 2022 to June 2025 as endorsed by Council, 2.Noted. The inclusion of an increase in the annual budget for Internal Audit Services by \$15,000 to \$45,000, in the Q1 Quarterly Budget Review Statement reported in October 2022 as endorsed by Council. 16 Aug 2022 8:22am Alex Moar - Email Please note
26/07/2022	07.22.149	Sub 2022/0024 - Two Lot Subdivision - 19 Through Street, South Grafton	That Council: 1. Approve the requested variation to Clause 4.1 Minimum Subdivision Lot Size of the <i>Clarence Valley Local Environmental Plan 2011</i> under Clause 4.6 – Exceptions to Development Standards to enable creation of proposed Lot 202 (being 790m ²) which is below the minimum 1000m ² lot size of the B5 Business Development zone., being a variation of 20.9%; and	James Hamilton	04 Aug 2022 2:30pm James Hamilton - Completion Completed by James Hamilton (action officer) on 04 August 2022 at 2:30:00 PM - Notice of Determination issued 29/07/2022 04 Aug 2022 2:29pm James Hamilton

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For Action - Open/Confidential - Completed

			2. Approve Development Application SUB2022/0024 subject to the draft Advices and Conditions contained in Schedule 1.		Notice of Determination issued 29/07/2022
26/07/2022	07.22.154	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	16 Aug 2022 12:27pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 16 August 2022 at 12:27:54 PM - noted 16 Aug 2022 8:10am Alex Moar - Email For action
26/07/2022	07.22.155	Governance Report Q4 2021-22	That Council receive and note the Q4 2021-22 Governance Report.	Bligh Grant	03 Aug 2022 12:22pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 August 2022 at 12:22:35 PM - Governance Report or Q4 accepted by Council--no action required (e.g., uploading to website, etc.).
26/07/2022	07.22.156	Monthly Investment Report - JUNE 2022	That the report indicating Council's funds investment position as at 30 June 2022 be noted.	Kirsty Gooley	16 Aug 2022 8:12am Alex Moar - Completion Completed by Alex Moar on behalf of Kirsty Gooley (action officer) on 16 August 2022 at 8:12:02 AM - Noted
26/07/2022	07.22.157	Committees Report	That Council: 1. Appoint the following to the Grafton Saleyards Committee: Barry McKee, Derek Morgan, David Farrell, Mitch Donovan, Geoff Brown, and Craig Pigg. 2. Note the election of the following Office Bearers for the Coaldale/Barrett's Creek Community Centre Committee: Stephen Golding - President; Jim Smith – Vice President; Alan Reardon – Secretary; Cheryl Smith – Treasurer. 3. Note the election of the following Office Bearers for the Dundurrabin Community Centre Management Committee: Deb Thornhill (Joint Chair); Sally Clayton (Joint Chair); Dylan Garson (Joint Secretary), Sally Lade (Shakti) (Joint Secretary); Leslie Ayling (Treasurer). 4. Accept the additional two recommended appointments to the Woolowayah Parks and Reserves Management 355 Committee: Donna Cole and Loueen Winters. 5. Note the election of the following Office Bearers for the Ilarwill Hall Management Committee: Chris Hellyer (President); John White (Secretary); Bob Little (Treasurer); Joy de Roos to remain as the contact person for Hall bookings. 6. Appoint a Councillor as Chair of the Rural Fire Service (RFS) District Liaison Committee. That Councillor Pickering be appointed as Chair and Councillor Novak be the alternate delegate of the Rural Fire Service (RFS) District Liaison Committee.	Bligh Grant	05 Aug 2022 10:22am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 05 August 2022 at 10:22:46 AM - All completed. (1) Karlie Anshaw advised of appointment of Saleyard Committee; (2) Coaldale/Barrett's Creek advised of appointment of Office Bearers; (3) Dundurrabin advised of appointment of Office Bearers; (4) Woolowayah advised of appointment of two new committee members; (5) Ilarwill advised of appointment of Office Bearers; (6) Pickering/Novak to RFS DLC. AND 355 Minutes on new website.
26/07/2022	07.22.158	Policy Report	That Council: 1. Place the Fraud and Corruption Policy V5.0 on public exhibition and subject to there being no submissions that change the intent of the policy it be adopted (Attachment A)	Bligh Grant	03 Aug 2022 12:26pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 August 2022 at

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For Action - Open/Confidential - Completed

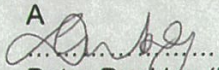
			<p>2. Defer the Keeping Animals Policy V2.0 and Councillor Attendance at Conferences Policy V5.1 (Attachment D) to be discussed at a workshop.</p> <p>3. Place the Councillor Induction and Professional Development Policy V1.0 on public exhibition and subject to there being no submissions that change the intent of the policy it be adopted (Attachment C).</p>		12:26:12 PM - Fraud and Corruption Control and Councillor Induction + PD placed on exhibition until 30 august 2022. Keeping animals deferred to Councillor W/Shop.
26/07/2022	07.22.159	Items for Information	<p>That Council note the following:</p> <ol style="list-style-type: none"> 1. Dundurrabin Community Centre 355 Meeting Minutes – March 2022 2. Wooloweyah Treasurer's Report – May 2022 3. Wooloweyah Parks and Reserves Management Committee Meeting Minutes – June 2022 4. Ilarwill Hall Management Committee Meeting Minutes – June 2022 	Karlie Chevalley	16 Aug 2022 8:11am Alex Moar - Completion Completed by Alex Moar on behalf of Karlie Chevalley (action officer) on 16 August 2022 at 8:11:26 AM - Noted
26/07/2022	07.22.160	2021/2022 Operational Plan End of Year report	That the 2021/2022 Operational Plan end of year report as at 30 June 2022 be noted.	Alex Moar	15 Aug 2022 4:53pm Alex Moar - Completion Completed by Alex Moar (action officer) on 15 August 2022 at 4:53:23 PM - Noted

WEATHERED HOWE
Engineering

B00017
December 2000



**STORMWATER MANAGEMENT
PLAN
FOR
PROPOSED BEACHSIDE
DEVELOPMENT
AT
YAMBA**

Prepared by	Peter Dunkley	(December 2000)
Rev. No.	A	
Approved		(5/12/2000)
	Peter Dunkley	(RPEQ No. 142)



**Weathered Howe Pty Ltd
Engineers**

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APPENDIX A – Catchment Layout Plan

*APPENDIX B – Option 1 Beachside Basin – Water Studies Report dated 5
December, 2000*

APPENDIX C – Weathered Howe Sketch Plan No. B00017-C-47 & 48

APPENDIX D – River Street Upgrade

APPENDIX E – Infiltration Test Results

APPENDIX F – Maclean Shire Council correspondence dated 15 November, 2000

1. INTRODUCTION

This report addresses the issues with regard to a proposed Stormwater Management of the Beachside Development in Pacific Parade, Yamba.

Two options existed with regard to the installation of the stormwater attenuation systems in this area. The options consist of:-

- a. Option 1 - Installation of basin to attenuate the flows from the Beachside Development.
- b. Option 2 - Installation of the basin to attenuate the flows from the full catchment upstream of the intersection between Beachside Development and the Yamba Golf Club. The Yamba Golf Club Basin was rejected by Maclean Shire Council in their correspondence of the 15 November, 2000. Refer Appendix F.

1.1 *Option 1 - Construction of Retention Basin for the Beachside Development*

Weathered Howe Pty Ltd were commissioned by the Beachside Development to undertake the design of the stormwater attenuation devices for their development in accordance with requirements from Maclean Shire Council. Our commission required that the stormwater drainage leaving the site was attenuated to levels that existed prior to any development on the Beachside land.

In the original drainage design for the earlier stages of Beachside a small catchment in the centre of the site, (refer catchments 15 & 21 on Figure 2.2 in Appendix B) was not designed to flow through a detention system. Catchment statistics are as follows:

- $Q_{100\text{flow}} = 0.901\text{m}^3/\text{S}$
- Pipe Capacity = $0.847\text{ m}^3/\text{S}$

To confirm with Maclean Shire Council requirements of a no greater discharge from site for any storm event it is proposed to undertake the following:

1. Upgrade the Lintels of the existing drainage in River Street to 2.14m length (refer to Appendix D) to increase inlet capacity;
2. With upgraded inlet capacity the drainage system will work to it's full capacity (refer to Appendix D);
3. Discharge into the River Street drains will be via existing connection;
4. The proposed basin in Claude Street has been designed to over attenuate the flows from the other catchments to in the Beachside development to compensate for the lack of attenuation of this system. Refer section 4.01 of Water Studies Report in Appendix B.

1.2 Option 2 – Construction of Retention Basin for the Full Catchment, Golf Club Basin

This option was deleted at Maclean Shire Council's request.

2. SITE HYDROLOGY

The hydrological and hydraulic assessment of the catchment was undertaken by Water Studies. A copy of the report for Option 1 basin is attached in Appendix B. In consideration of the information in the Water Studies report the flows from this catchment:-

2.1 Option 1 (Appendix B)

In the Water Studies report dated 5 December, 2000 with regard to the detention basin investigation for the proposed Beachside Development. Water Studies make the following comments:-

2.1.1 The **pre-development** case calculates the flows prior to the development of the Beachside Resort in order to ascertain the post-development flows from the equivalent catchment areas.

2.1.2 For the **post-development** phase Water Studies have proposed basins in two areas. One at Pacific Parade with the corner of Claude Street and the other at the western end of Claude Street. It is proposed that these two basins be interconnected with a 375 diameter pipe flowing from the Pacific Parade basin to the Claude Street basin. Location of this basin refer to the Weathered Howe Plan No.B00067-c-01 & 02 in Appendix C of this report.

3. MAINTENANCE

As both basins are to be constructed on land currently owned by Beachside it is proposed that the ownership areas be transferred to Maclean Shire Council to ensure the long term maintenance of the drainage infrastructure.

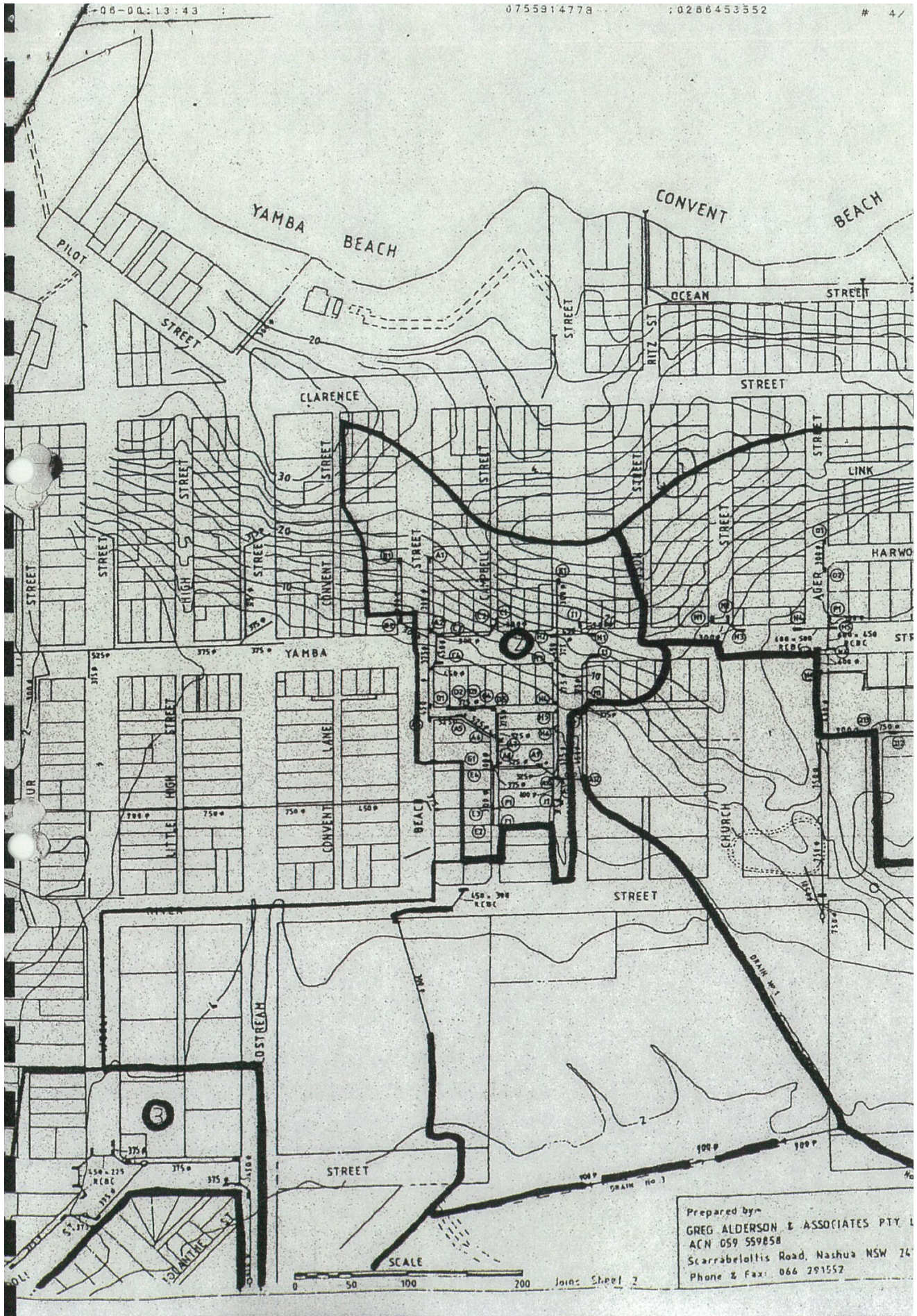
4. CONCLUSION

Based on the analysis undertaken by Water Studies Pty Ltd and the documentation undertaken by Weathered Howe we therefore wish to advise that should Option 1 basin be constructed, the stormwater flow from the Beachside Development will be reduced to pre-development flows.

We further advise that the requirement of the existing stormwater basin as indicated in the Water Studies Report 5 December, 2000 in River Street does not have any effect on the flows leaving the catchment as the current configuration does not permit any attenuation of the stormwater. It is recommended that Council look into the options of reconfiguring this basin so that it has some effect on the attenuation of the flows downstream of that position.

APPENDIX A
Catchment Layout plan

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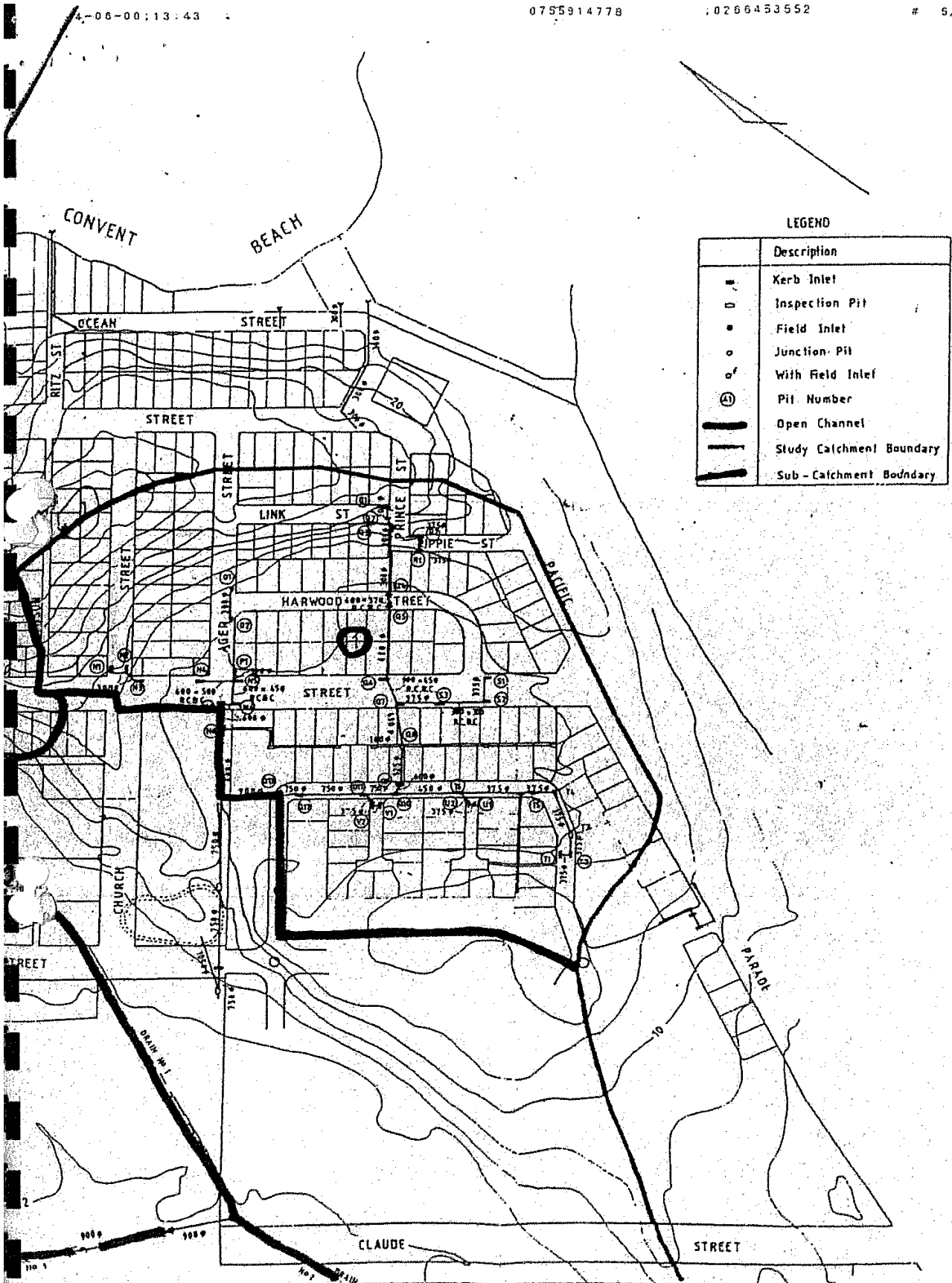


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LEGEND	
Symbol	Description
—	Kerb Inlet
□	Inspection Pit
•	Field Inlet
○	Junction Pit
○	With Field Inlet
⊙	Pit Number
—	Open Channel
—	Study Catchment Boundary
—	Sub-Catchment Boundary

Prepared by:- GREG ALDERSON & ASSOCIATES PTY LTD ACN 059 559858 Scarrabelottis Road, Washburn NSW 2479 Phone & Fax: 066 291552	DRAWN: NPS DESIGN: G.P.H. APPROVED: [Signature] DEC '95	MACLEAN SHIRE COUNCIL YAMBA DRAINAGE STUDY Proposed Stormwater Drainage Existing System	Fig. 2 1 of 2
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APPENDIX B
Option 1- Beachside Basin
Water Studies Report
5 December, 2000

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**WATER
STUDIES
PTY LTD**

WEATHERED HOWE PTY LTD

December 2000

**DETENTION BASIN INVESTIGATION
FOR PROPOSED
YAMBA BEACHSIDE DEVELOPMENT**

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1 INTRODUCTION

- 1.01 Weathered Howe are currently designing a residential development along Pacific Parade at Yamba. The proposed development site is located between Claude and Yamba Streets as shown in Figure 1.1.
- 1.02 A development plan for the site was designed by Michael Samms & Associates in 1994. On the basis of this plan, the northern portion of the site was developed in the mid 1990s. The work currently being undertaken by Weathered Howe relates to development of the balance of the site. To mitigate the increased runoff generated by the additional development, Water Studies was requested by Weathered Howe to determine appropriate sizes and outlet configurations for detention basins along Pacific Parade and along Claude Street at the western corner of the site adjacent to the golf course. A report detailing the investigation was completed in March 2000.

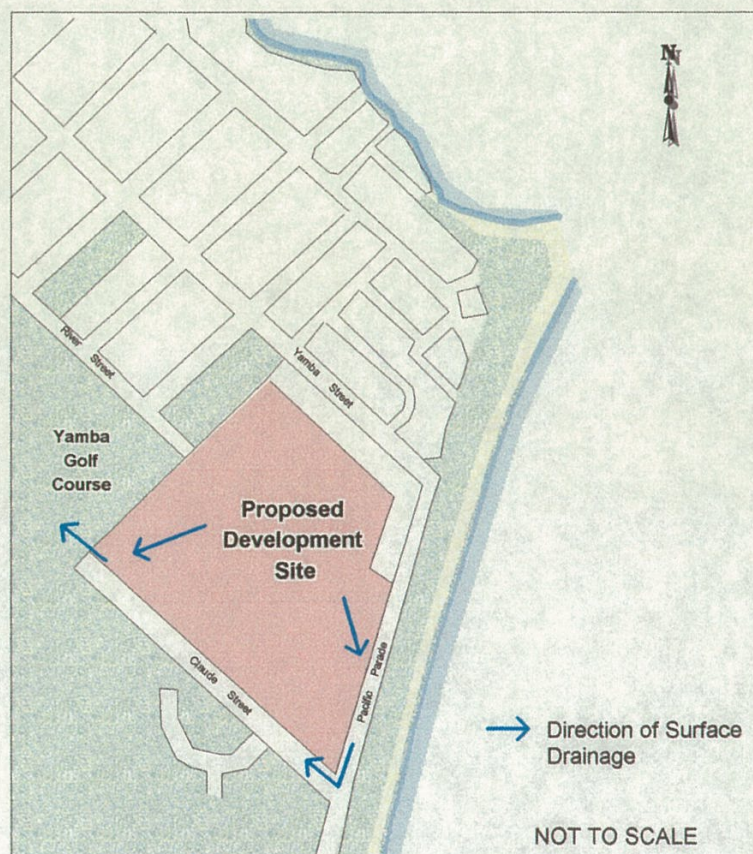


Figure 1.1 Locality Map, Proposed Development Site, Pacific Parade, Yamba

- 1.03 During the approval process, Maclean Shire Council requested that Weathered Howe consider the possibility of enlarging the Claude Street Detention Basin onto the Golf Course property to include all catchment flows because of existing drainage problems across the Yamba Golf Course. On this basis, Water Studies was invited by Weathered Howe to design the proposed Golf Course Detention Basin, incorporating the additional catchment flows. During the course of this investigation, it was necessary to modify the Pacific Parade detention basin to incorporate proposed changes in the size and outlet configuration of the basin. The results of hydrologic analyses undertaken to redesign both the Golf Course and Pacific Parade Detention Basins were presented in a revised report dated October 2000.
- 1.04 Since the completion of the October 2000 report it has been decided that construction of the Golf Course Detention Basin may not be feasible. For this reason, Weathered Howe requested Water Studies to revisit the originally proposed detention basin configuration, based on additional topographic and other information collected since the March 2000 report. This report presents the revised configuration of the Pacific Parade and Claude Street Detention Basins.

2 DRAINAGE NETWORK

2.1 PRE-DEVELOPMENT CONDITIONS

- 2.01 The drainage network in the area of interest prior to the Beachside development is shown in Figure 2.1. Under existing conditions, surface runoff from the previously developed north-western portion of the catchment travels in a southerly direction towards the Yamba Golf Course. Some of this water is collected by underground pipes along Beach and Queen Streets before being discharged into an open unlined drain (Drain No. 1) from Queen Street towards the golf course. Drain No. 1 appears to have been man-made to reduce flooding along River Street.
- 2.02 Surface runoff from the previously developed northern portion of the catchment also drains in a southerly direction across Yamba Street towards the golf course. Some of this runoff has been piped across Yamba Street into a natural channel along the north-western boundary of the proposed Beachside development. Surface runoff from the previously developed northern portion of the Beachside development site also flows into this natural channel. An offline detention basin has been constructed to mitigate the increased flows from this development. This detention basin has not been included in this analysis. Surface runoff from this area joins Drain No 1 at the Yamba Golf Course.
- 2.03 There is an open unlined channel (Drain No.2) between Cameron Street and the Yamba Golf Course. Drain No. 2 collects runoff from the western half of Cameron Street and the south-eastern portion of the proposed development site. Based upon the topographic data supplied by Maclean Shire Council, little if any of the golf course drains into Drain No. 2. Drain No. 2 flows in a northerly direction to meet Drain No. 1 and the natural channel at the location shown in Figure 2.1.
- 2.04 An open unlined channel (Drain No. 3) drains all of the catchment runoff across the golf course. The first 50 m of Drain No. 3 consists of a 900 mm diameter pipe. When the capacity of the pipe is exceeded, a large area of the golf course can be inundated.
- 2.05 The south-eastern portion of the site drains into a natural topographical depression in the sand dunes at the corner of Claude Street and Pacific Parade. Currently, the runoff from this catchment temporarily ponds in the existing depression before it infiltrates into the sand dunes.

2.2 POST-DEVELOPMENT CONDITIONS

- 2.05 Figure 2.2 shows the drainage network for developed site conditions. No changes are proposed to the catchment outside of the Beachside development. Surface runoff from the western portion of the Beachside site drains into the proposed Claude Street Detention Basin to be constructed within the Claude Street reserve near the western corner of the site. Stormwater from the eastern portion of the Beachside development will pass through the Pacific Parade detention basin. Outflow from the detention basin is via a 375 mm diameter pipe along Claude Street into the Claude Street Detention Basin. There is no overland flow path provided from the Pacific Parade basin. Note also that the existing River Street Detention Basin has not been included in post-development conditions.

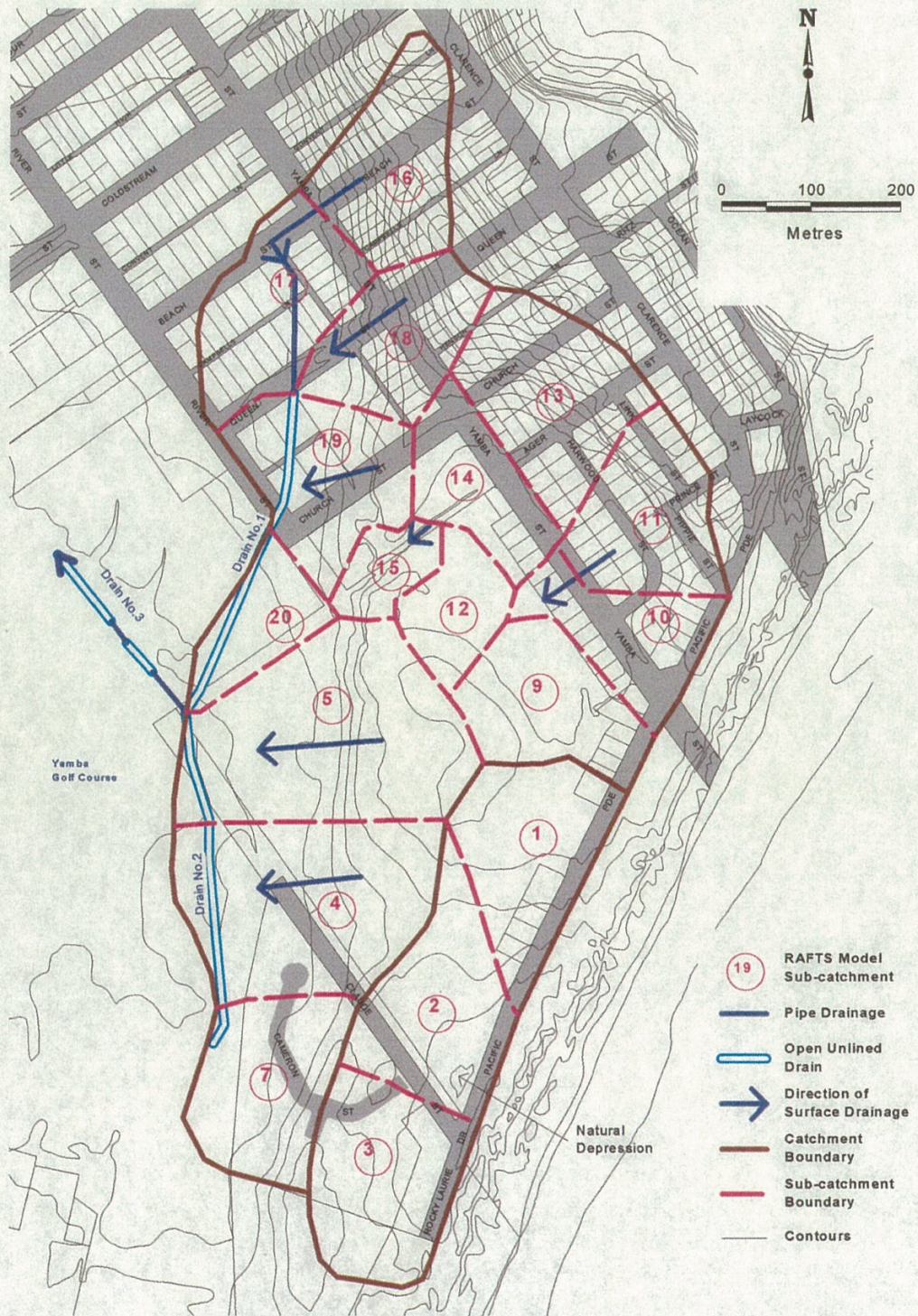


Figure 2.1 Drainage Network, Pre-Development Conditions, Yamba Beachside Development

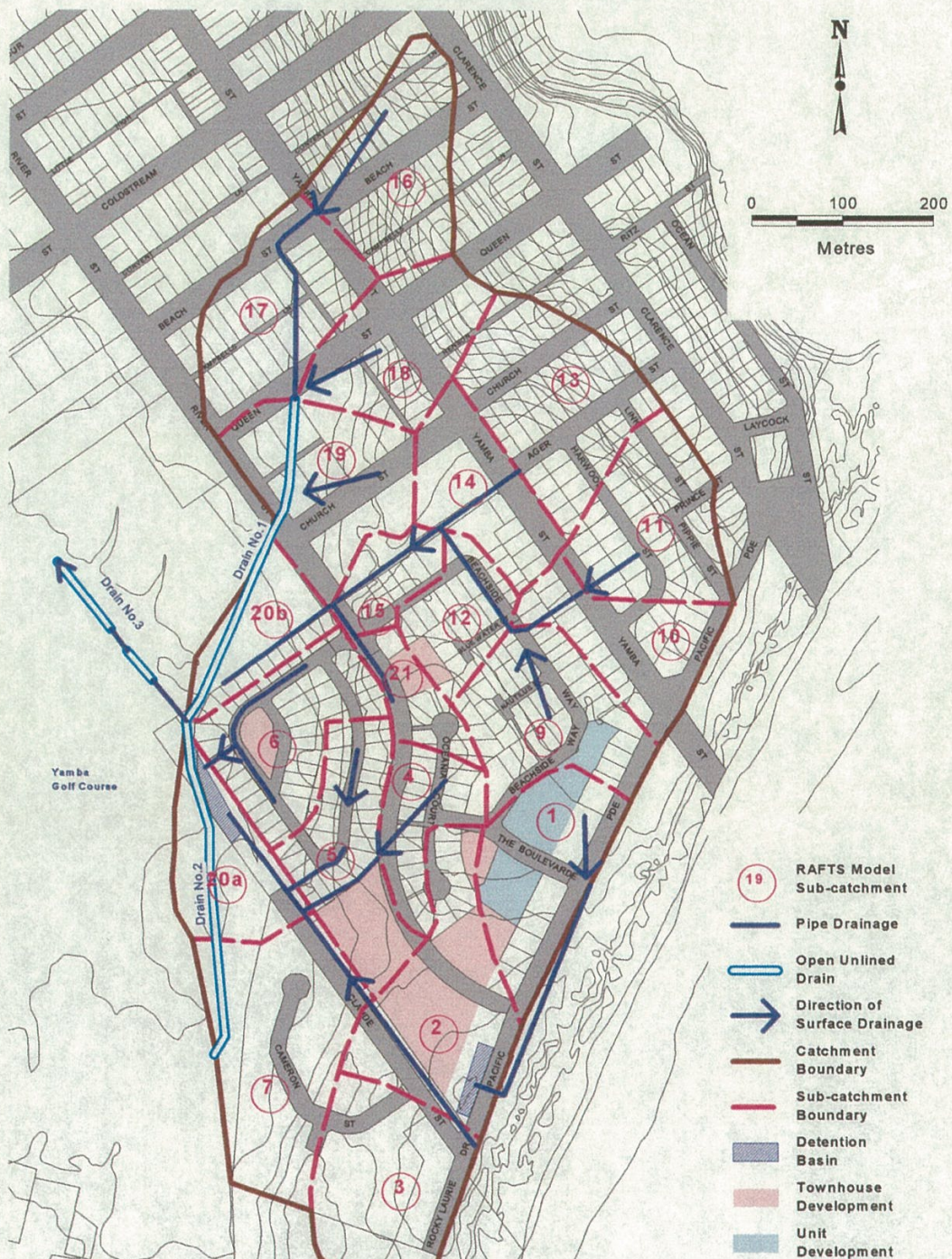


Figure 2.2 Drainage Network, Post-Development Conditions, Yamba Beachside Development

3 DETENTION BASIN ANALYSIS

3.1 METHOD OF ANALYSIS

3.01 The 'RAFTS' runoff - routing model, developed by WP software, was used to estimate design flood discharges from the catchment for pre-development and fully developed catchment conditions. Discharges were estimated for the 5 year, 20 year and 100 year Average Recurrence Interval (ARI) design storm events of various durations from 10 minutes to 3 hours. Design rainfall intensities were taken from Maclean Shire Council's Stormwater Drainage Design Handbook (April, 1998).

3.2 RAFTS MODEL CONFIGURATION

3.2a Pre-Development

3.02 The configuration of the RAFTS model of the area of interest for pre-development conditions is shown in Figure 2.1. The model consists of 18 sub-catchments. Details of the various sub-catchments are given in Table 3.1.

Table 3.1 Sub-Catchment Details, Pre-Development RAFTS Model

Sub-Catchment	Area (ha)	Average Slope (%)	Proportion of Various Land Uses (ha)	
			Undeveloped	Low Density Residential
1	2.99	1.9	2.99	0.00
2	3.14	2.2	3.14	0.00
3	3.2	3.1	0.00	3.20
4	5.48	3	4.80	0.68
5	5.29	5.9	5.29	0.00
7	2.86	3	0.72	2.14
9	2.65	1.5	0.00	2.65
10	2.22	1.1	0.00	2.22
11	2.54	4.3	0.00	2.54
12	1.69	1.7	0.00	1.69
13	3.39	8	0.00	3.39
14	1.85	2.8	0.52	1.33
15	0.89	2.6	0.89	0.00
16	2.40	11.6	0.00	2.40
17	2.51	2	0.00	2.51
18	2.42	10	0.33	2.09
19	2.89	3	0.79	2.10
20	1.41	0.83	1.41	0.00
Total	49.82		20.88	28.94

3.03 For pre-development conditions it was assumed that the Beachside development site was undeveloped other than the northern portion of the site (represented by RAFTS Nodes 9 and 12) previously developed on the basis of the report by Michael Samms & Associates. It was assumed that the small catchment area along Cameron Street was developed for low density residential use.

The area to the north of Beachside was assumed to be low density residential development. The proportions of impervious area for various land-uses adopted in the RAFTS model are given in Table 3.2. These values are in accordance with Maclean Shire Council's Stormwater Drainage Design Handbook (April 1998).

Table 3.2 Adopted Proportion of Impervious Area for Various Land Uses

Land Use	Proportion Impervious (%)
Undeveloped/Park	0
Low Density Residential (Detached Houses)	55
Medium Density Residential (Townhouse)	65
High Density Residential (Units)	80

- 3.04 An existing 525 mm diameter pipe from Beach to Queen Street (Rafts model Sub-catchment 17) and a 600 and 750 mm diameter pipe from Yamba to River Street (Rafts model Sub-catchment 14 and 15) were included in the RAFTS model links. Representative open channel cross-sections were adopted for routing of flows in excess of the pipe capacity and for routing along the unlined open drains. Cross-section data for Drain No. 1, No. 2 and No. 3 were provided by Maclean Shire Council.
- 3.05 For pervious catchment areas, an initial loss of 12 mm and a continuing loss of 5 mm/hr were adopted in accordance with Maclean Shire Council's Stormwater Drainage Design Handbook (April 1998). An initial loss of 0.5 mm and a continuing loss rate of zero were adopted for impervious areas. Table 3.3 shows the stage – area – volume relationship adopted for the natural depression at Pacific Parade.

Table 3.3 Adopted Stage-Area-Volume Relationship Pacific Parade Depression

Elevation (mAHD)	Surface Area (m ²)	Stored Volume (m ³)
5.0	0	0
5.2	973	97
5.4	3890	584
5.6	8755	1848
5.8	15564	4280
6.0	24320	8208

- 3.06 The hydraulic conductivity (infiltration rate) of the sand dunes along Pacific Parade has been measured by Weathered Howe to be 10 m/day. An infiltration rate of 2 m/day was adopted for runoff accumulating in the natural depression to account for any clogging of the surface that may occur from sediment build up.

3.2b Post-Development

- 3.07 The configuration of the RAFTS model for developed site conditions is shown in Figure 2.2. The model is generally similar to the pre-development model, however the pre-development Sub-catchments 4 and 5 have been subdivided and the direction of flow modified to reflect the general pattern of stormwater flow across the developed site. RAFTS model sub-catchment 15 has also been developed. Details of the various model sub-catchments are given in Table 3.4.

Table 3.4 Sub-Catchment Details, Post-Development RAFTS Model

Sub-Catchment	Area (ha)	Average Slope (%)	Proportion of Various Land Uses (ha)			
			Low Density Res.	Townhouse	Units	Park
1	2.99	1.9	1.48	0.23	0.84	0
2	3.47	2.2	2.10	1.37	0	0
3	3.20	3.1	3.20	0	0	0
4	1.35	3.5	1.35	0	0	0
5	2.20	2.8	1.72	0.48	0	0
6	2.35	3	2.08	0	0	0.27
7	3.71	3	2.14	0	0	1.57
9	2.65	1.5	2.49	0	0.16	0
10	2.22	1.1	2.22	0	0	0
11	2.54	4.3	2.54	0	0	0
12	1.69	1.7	1.69	0	0	0
13	3.39	8	3.39	0	0	0
14	1.85	2.8	1.33	0	0	0.52
15	0.89	2.6	0.40	0	0	0.49
16	2.40	11.6	2.40	0	0	0
17	2.51	2	2.51	0	0	0
18	2.42	10	2.09	0	0	0.33
19	2.89	3	2.10	0	0	0.79
20a	2.84	0.83	0.00	0	0	2.84
20b	1.41	0.83	0.67	0	0	0.74
21	0.85	2.2	0.74	0.11	0	0
Total	49.82		38.66	2.19	1	7.97

3.3 RAFTS MODEL CALIBRATION

3.06 The RAFTS model was run for a range of storm durations from 10 minutes to 3 hours. The pre-development model was calibrated to achieve results generally consistent with the 'Rational Method' for both the Golf Course catchment and Pacific parade catchment. Details of Rational Method calculations for pre-development conditions are given in Table 3.5.

Table 3.5 Rational Method Calculations, Pre-Development Conditions

Golf Course Catchment

Catchment Area: 40.49 ha
 Time of Concentration, tc: Pipe/Open Channel Flow
 - 10 mins Inlet Time
 - 240 m @ 2.5 m/s Beach/Queen St Pipe
 - 370 m @ 1.5 m/s Drain No. 2 Open Channel
 Flow Time = 15.7 mins

	Q5	Q20	Q100
Rainfall Intensity (mm/hr)	109.2	142.2	185.9
Estimated Discharge (m ³ /s)	8.2	11.8	17.6

Pacific Parade Catchment

Catchment Area: 9.33 ha
 Time of concentration: Natural Catchment = 18.5 mins

	Q5	Q20	Q100
Rainfall Intensity (mm/hr)	102.3	133.4	174.7
Estimated Discharge (m ³ /s)	1.4	2.1	3.3

- 3.07 Table 3.6 shows a comparison of design discharges from the Rational Method and the RAFTS model. Note that the RAFTS model results are based on a 'BX' factor of 1.1, which was found to produce reasonable agreement with the Rational Method results. This same 'BX' factor was used to estimate peak discharges for post-development conditions.
- 3.10 For pre-development conditions, predicted peak discharges downstream of the site from the RAFTS model and Rational Method are in reasonable agreement (maximum difference of less than 15%). These results indicate that the RAFTS model produces design peak discharges that are generally consistent with the Rational Method.

Table 3.6 Comparison of Peak Discharges Downstream of Site, Rational Method and RAFTS Model, Pre-Development Conditions

Events ARI (Years)	Golf Course		Pacific Parade	
	Peak Discharge (m ³ /s)		Peak Discharge (m ³ /s)	
	Rational Method	RAFTS Model	Rational method	RAFTS Model
5	8.2	9.3	1.4	1.4
20	11.8	13.3	2.1	2.2
100	17.6	17.9	3.3	3.0

3.4 IMPACT OF PROPOSED DEVELOPMENT

- 3.11 The RAFTS model was used to assess the impact of the Yamba Beachside development on downstream flood discharges. Table 3.7 and Table 3.8 show a comparison of pre and post-development discharges across the Yamba Golf Course and at Pacific Parade respectively. Note that the post-development discharges given in Table 3.7 and Table 3.8 do not include the existing River Street detention basin or the proposed basins. For the range of events considered, the Yamba Beachside development, without any discharge control measures will increase downstream discharges by about 20% across the Golf Course. Peak discharges at Pacific Parade are increased by up to 100%.

Table 3.7 Impact of Yamba Beachside Development on Downstream Discharges at Yamba Golf Course

Event ARI (Years)	Peak Discharge (m ³ /s)		Increase (%)
	Pre-Development	Post-Development	
5	9.3	10.0	8
20	13.3	14.6	10
100	17.9	19.3	8

Table 3.8 Impact of Yamba Beachside Development on Downstream Discharges at Pacific Parade

Event ARI (Years)	Peak Discharge (m ³ /s)		Increase (%)
	Pre-Development	Post-Development	
5	1.4	2.8	100
20	2.1	4.1	95
100	3.3	5.3	60

4 DESIGN OF DETENTION BASINS

4.1 DETENTION BASIN CONFIGURATION

- 4.01 The calibrated RAFTS model was used to determine appropriate detention basin configurations for the Pacific Parade and Claude Street Basins to ensure that peak flood discharges and flood levels from the developed site are no greater than pre-development values. The basins were sized to mitigate the increased flow from sub-catchments 9 and 21, which currently do not flow through a detention basin. The adopted basin configurations are based on storage provided by excavation below ground level.
- 4.02 It is proposed to formalise the existing 'natural depression' at Pacific Parade by creating additional storage in Beachside land to facilitate stormwater draining into a 375 mm pipe to be constructed towards the Claude Street Detention Basin.
- 4.03 Several outlet configurations were trialed for the Claude Street Detention Basin. The optimum outlet configuration consists of a 750 mm low-flow pipe with an open channel spillway at a higher level. A small levee will have to be constructed around the detention basin to contain the flows within the basin and spillway.
- 4.04 Summary details of the adopted configurations of each of the detention basins are given in Table 4.1. The adopted stage - area - volume - discharge relationships for the basins are given in Tables 4.2 and 4.3. Note that the minimum elevation within the Claude Street Basin (0.9 m AHD) is likely to be close to the natural water table. For this reason, this basin will be designed to operate as a 'wet' basin. Details of the analysis undertaken to estimate the stage - outlet discharge relationship for the detention basins is outlined in Appendix A.

Table 4.1 Adopted Detention Basin Configurations

	Pacific Parade Basin	Claude St Basin
Catchment Area (ha)	9.66	40.16
Basin Surface Area (m ²)	400 ^a	2,550
Basin Storage Volume @ Q100 (m ³)	626	3,060
Q100 Peak Water Level (m AHD)	5.13	2.38
Q100 Depth (m)	1.13	1.48*
Pipe Outlet: - Pipe size (mm)	375	750
- Invert Level (m AHD)	4.0	0.9
- Peak Flow	0.17	0.8
- Velocity	1.5	1.8
Open Channel Outlet: - Channel Width (m)	-	5
- Invert Level (m AHD)	-	2.1
- Peak Flow	-	1.58
- Maximum Velocity	-	1.0

^a Formalised detention basin only. Natural depression extends above this level.
 * Depth above standing water level of 0.9 m AHD

Table 4.2 Adopted Stage - Area - Volume - Discharge Relationship, Pacific Parade Basin

Elevation (m AHD)	Surface Area (m ²)	Stored Volume (m ³)	Outflow (m ³ /s)
4.0	0 ²⁰⁰⁻	0	0
4.2	410	81	0.04
4.4	420	164	0.10
4.6	430	249	0.12
4.8	440	336	0.14
5.0	450	425	0.16
5.1	973	567	0.18
5.4	3890	1053	0.19
5.6	8755	2318	0.20
5.8	15564	4750	0.21
6.0	24320	8739	0.22

Table 4.3 Adopted Stage - Area - Volume - Discharge Relationship, Claude Street Basin

Elevation (m AHD)	Surface (m ²)	Stored Volume (m ³)	Outflow (m ³ /s)
0.9	1,600	0	0
1.0	1,655	160	0.01
1.3	1,835	685	0.06
1.5	1,960	1,065	0.13
1.7	2,085	1,470	0.22
1.9	2,215	1,900	0.40
2.1	2,345	2,355	0.68
2.2	2,415	2,595	1.08
2.3	2,480	2,840	1.66
2.4	2,550	3,090	2.47

4.2 IMPACT ON FLOOD LEVELS AND DISCHARGES

4.2a Pacific Parade Detention Basin

- 4.05 Table 4.4 shows the impact of the Beachside Development at the Pacific Parade detention basin. The post-development basin water levels are all lower than the pre-development levels, which indicate that the construction of the detention basin and the 375 mm diameter pipe draining the basin is adequate to drain excess flows. It is noted that the levels presented here are highly dependent upon the adopted infiltration rate of the sand dunes. On site test results by Weathered Howe indicate infiltration rates are 10 m/day. A conservative infiltration rate of 2 m/day has been adopted for this analysis to account for any clogging of the surface from sediment build up.

Table 4.4 Detention Basin Performance Pacific Parade Basin

Event ARI (years)	Pre-Dev. Basin Inflow (m ³ /s)	Post Dev. Basin Inflow (m ³ /s)	Pre Dev. Peak WL (m AHD)	Post-Dev. Peak WL (m AHD)
5	1.4	2.8	5.25	5.03
20	2.1	4.1	5.28	5.09
100	3.3	5.3	5.31	5.13

4.2b Claude Street Detention Basin

4.06 Table 4.5 shows the impact of completion of the Beachside Development, including the Pacific Parade and Claude Street Detention Basins, on design flood discharges downstream of the site. Post-development peak discharges downstream of the site are less than pre-development values. The maximum water depth in the Claude Street Basin above the standing water level ranges from 0.96 m for the 5 year ARI event to 1.42 m for the 100 year ARI event.

Table 4.5 Detention Basin Performance, Claude Street Detention Basin

Event ARI (years)	Pre-Dev. Discharge D/S of Site (m ³ /s)	Post Dev. Basin Inflow (m ³ /s)	Post-Dev. Basin Outflow (m ³ /s)	Basin Peak WL (m AHD)	Post-Dev. Discharge D/S of Site (m ³ /s)
5	9.3	2.0	0.6	2.06	8.7
20	13.3	2.9	1.5	2.27	12.7
100	17.9	3.8	2.4	2.38	17.5

5 CONCLUSIONS

- 5.01 Without appropriate control measures, the proposed development of the southern portion of the Yamba Beachside site will increase peak flood discharges downstream by about 10%. The RAFTS hydrologic model was used to determine appropriate configurations for two detention basins to ensure that peak flood discharges downstream of the site are not increased by the development. The design of these basins is based on the assumption that the existing River Street Detention Basin is removed.
- 5.02 The Pacific Parade detention basin consists of a storage area excavated below ground level in the natural depression to facilitate drainage into the 375 mm pipe draining to the Claude Street Basin. Based upon available data, the peak 100 Year ARI flood level in this basin will be 5.13 m AHD, which is 0.18 m below the existing peak 100 Year ARI flood level. Note that these levels are based on an adopted infiltration rate into the sand of 2 m/day. The actual infiltration rate is expected to be higher than this value. However, it is recommended that this adopted infiltration rate be confirmed through field percolation tests.
- 5.03 The proposed Claude Street Detention Basin consists of a storage area excavated below ground level. The outlet from this basin consists of a 750 mm low-level pipe and a high-level open channel outlet at an invert level of 2.1 m AHD.

A Appendix
**DETENTION BASIN STAGE - DISCHARGE
RELATIONSHIP**

A1 GENERAL

A.01 The stage - discharge relationship for the Pacific Parade detention basin has been calculated using the following methods:

- Pipe inlet control nomographs presented in AUSTRROADS (1994).
- Pipe outlet control nomographs presented in AUSTRROADS (1994).

A.02 For the Claude Street Detention Basin, there are several structures that could potentially control the outflow from the basin. Thus, the relationship was developed using a HEC-RAS hydraulic model of the drain downstream of the proposed basin.

A2 PACIFIC PARADE DETENTION BASIN

A.03 The outlet for the proposed Pacific Parade detention basin consists of a 375 mm diameter black brute pipe only. It was found that no spillway was required because the detention basin is to be constructed in sand dunes, which have a high infiltration rate. For the purpose of estimating the stage - discharge relationship for the Pacific Parade detention basin, the following assumptions have been made:

- Inlet Invert Level 4.0 m AHD
- Outlet Invert level 0.7 m AHD
- Length 360 m
- Manning's 'n' 0.012
- Inlet Type Square End $K_e = 0.5$

A2a Pacific Parade Detention Basin Stage - Discharge Relationship

A.04 Table A.1 shows the stage - discharge relationship estimated for the Pacific Parade Detention Basin. It is noted that outlet control governs the discharge relationship for all flows above an elevation of about 4.2 m AHD.

Table A.1 Stage - Discharge Relationship, Pacific Parade Detention Basin

Elevation	Peak Discharges (m ³ /s)		
	Inlet Control	Outlet Control	Adopted
4.0	0	0	0
4.2	0.038	<0.1	0.04
4.4	0.115	0.1	0.1
4.6	0.177	0.12	0.12
4.8	0.24	0.14	0.14
5.0	0.27	0.16	0.16
5.1	0.29	0.18	0.18
5.4	0.34	0.19	0.19
5.6	0.36	0.20	0.20
5.8	0.39	0.21	0.21
6.0	0.41	0.22	0.22

A3 CLAUDE STREET DETENTION BASIN

A.05 A HEC-RAS hydraulic model was developed to estimate the stage – discharge relationship from the proposed Claude Street detention basin. The model extends for about 140 m along Drain No. 3 to the detention basin. The basin outlet has been included in the model. Details of the cross-sections along the drain and the pipe culvert across the golf course were obtained from plans by MR Harrison & Associates Pty Ltd provided by Maclean Shire Council. The configuration of the HEC-RAS Model is as follows:

- A normal slope of 0.005 was assumed at the downstream Cross-Section (MR Harrison Cross-Section 115, Drain No. 3).
- The inlet and outlet level of the 900 mm dia. pipe culvert across hole 1 of the Yamba Golf Course was assumed to be 0.9 m AHD and 0.5 m AHD respectively.
- The Claude Street basin was assumed to be immediately upstream of MR Harrison Cross-Section 245 (Drain No. 1).
- The invert level of the pipe outlet from Claude Street detention basin was assumed to be 0.9 m AHD.
- The spillway from the Claude Street detention basin was assumed to be 5 m wide at a level of 2.1 m AHD. A levee constructed to 2.5 m AHD was assumed to contain runoff in the basin.
- Discharge from the Claude Street detention basin catchment was assumed to contribute 22 percent of the total catchment discharge at the Yamba Golf Course. This assumption was based on the peak discharge for the 5, 20 and 100 ARI flood events from the Claude Street Basin catchment and the total catchment estimated by the RAFTS model.
- A Manning’s roughness value of 0.035 was adopted for both the main channel and overbank areas.

A3a Claude Street Detention Basin Stage - Discharge Relationship

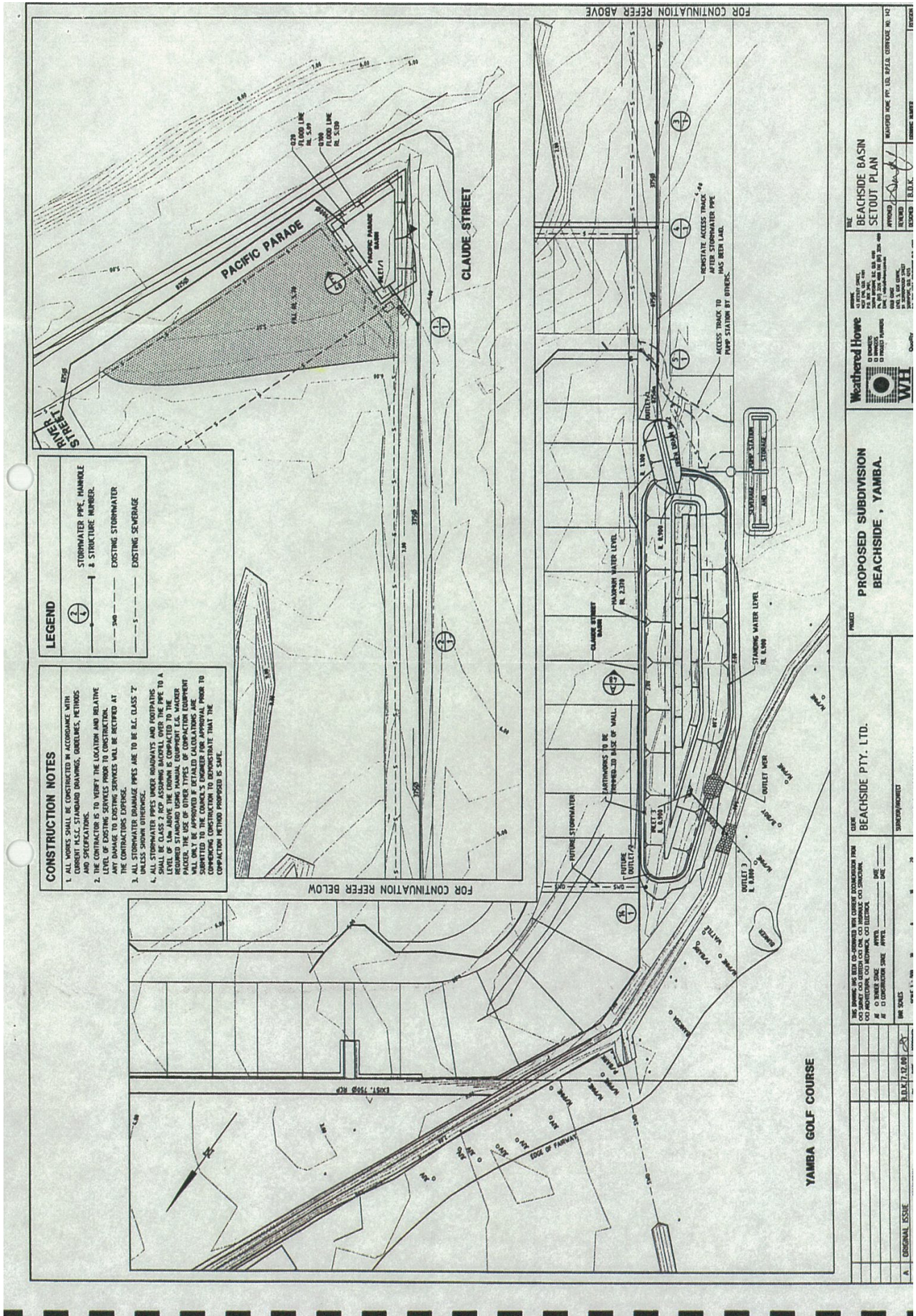
A.06 Table A2 shows the stage - discharge relationship for the Claude Street detention basin estimated by the HEC-RAS model. The hydraulic model indicates that the pipe across the golf course controls the outlet discharge at lower flows. The spillway from the detention basin controls the outlet discharge at higher flows.

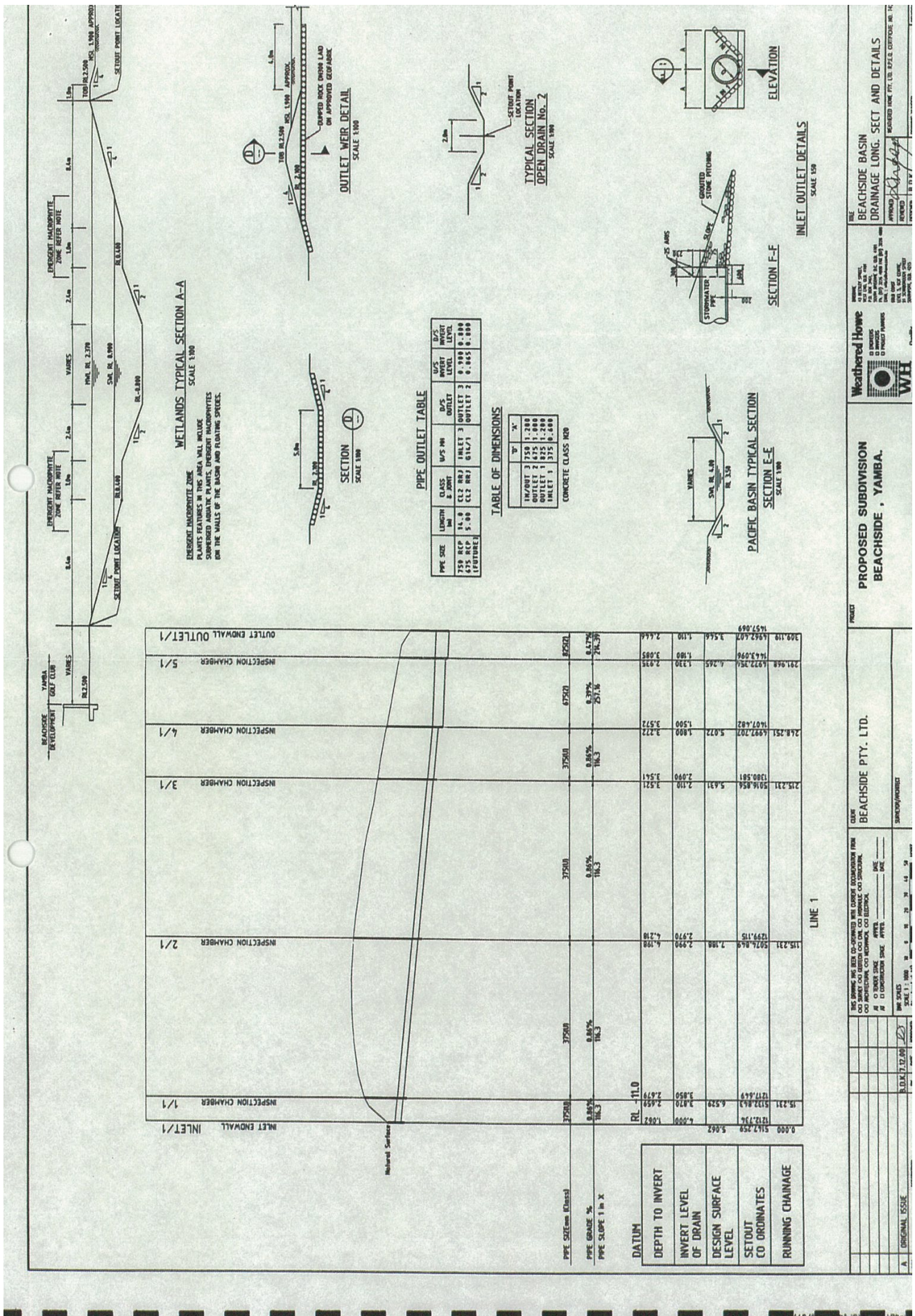
Table A.2 Stage - Discharge Relationship, Claude Street Detention Basins

Elevation (m AHD)	Peak Outflow (m ³ /s)
0.9	0
1.0	0.01
1.3	0.06
1.5	0.13
1.7	0.22
1.9	0.40
2.1	0.68
2.2	1.08
2.3	1.66
2.4	2.47

APPENDIX C
Weathered Howe
Plan No. B00017-C-47 & 48

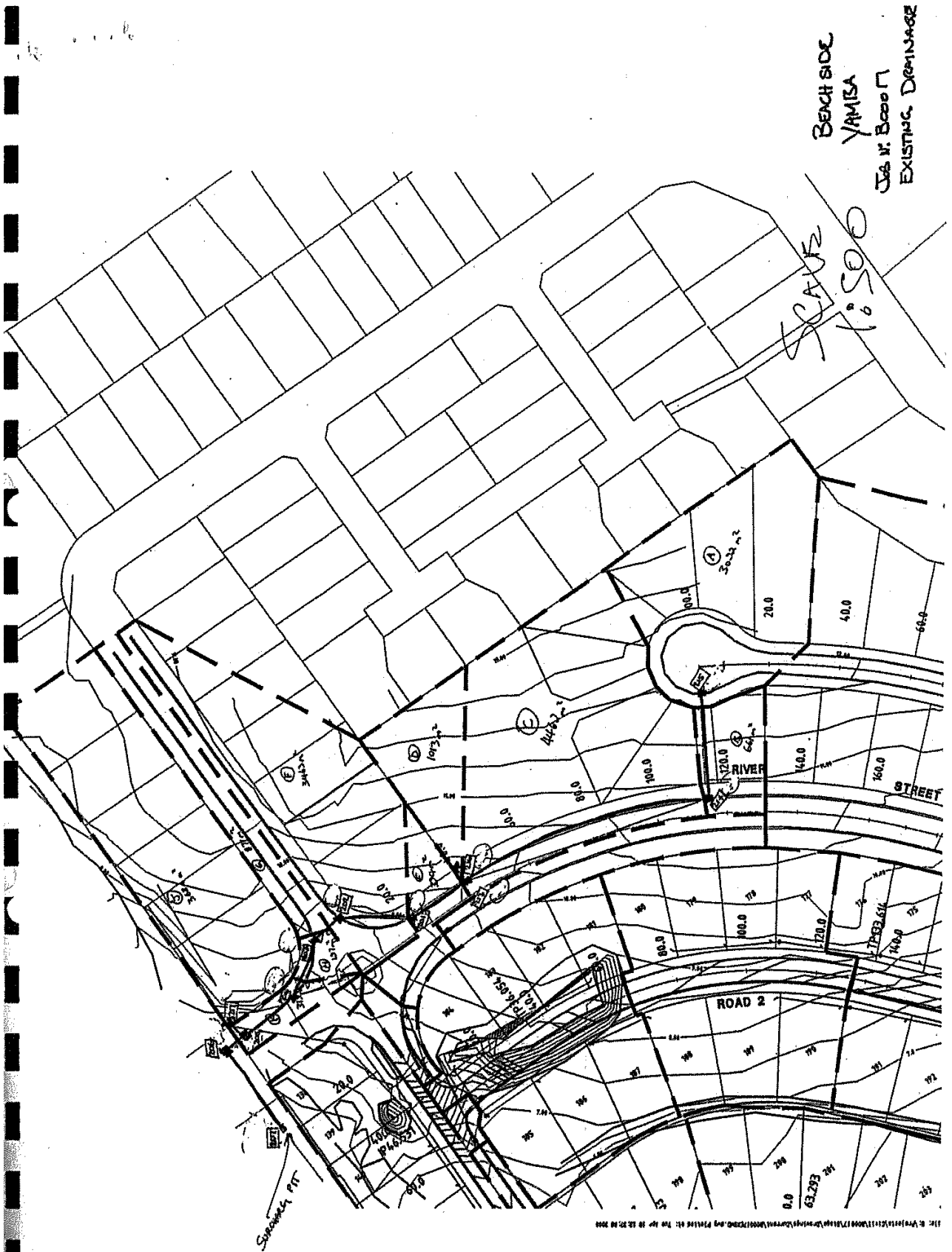
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APPENDIX D
River Street Upgrade

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AutoCAD File: Drawing.dwg Plotted at: Fri May 08 11:02:04 2004

CALCULATIONS TABLE

LOCATION				TIME				SUB-CATCHMENT RUNOFF			INLET DESIGN				DRAIN DESIGN				HEADLOSSES				PIPE FALL				DESIGN LEVELS									
Y/F	DR	SR	ST	Y/F	DR	SR	ST	Q _{10Y}	Q _{10Y} A	Q _{10Y} B	Q _{10Y} C	Q _{10Y} D	Q _{10Y} E	Q _{10Y} F	Q _{10Y} G	Q _{10Y} H	Q _{10Y} I	Q _{10Y} J	Q _{10Y} K	Q _{10Y} L	Q _{10Y} M	Q _{10Y} N	Q _{10Y} O	Q _{10Y} P	Q _{10Y} Q	Q _{10Y} R	Q _{10Y} S	Q _{10Y} T	Q _{10Y} U	Q _{10Y} V	Q _{10Y} W	Q _{10Y} X	Q _{10Y} Y	Q _{10Y} Z		
20/4	20/4	20/4	20/4	20/4	20/4	20/4	20/4	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	
20/4	20/4	20/4	20/4	20/4	20/4	20/4	20/4	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5

Broomfield
 5/15/00
 Yamba Revised
 SWP CIVILS
 or

APPENDIX E
Infiltration Test Results

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28-NOV-00 TUE 9:03 ASCT BALLINA

066868396

P. 02

AUSTRALIAN SOIL AND CONCRETE TESTING P/L A.B.N. 49 050 539 930

Unit 7/17 Southern Cross Drive, Ballina 2478. Telephone: (02)66868 567, Mob: 0416 079 824, Fax:(02)66868 396

ASCT Doc. No. R23 Rev. 01 -01/03/00 - BD

Percolation Test : Report

AS 1547 Appendix B4.1.5.1

Client: Beachside	Project no: 357 - 003	Project: Precinct 18 Beachside Estate Yamba
Lab No : 7951	Report no: 357 - 003 - 001	

Sampled by : A.S.&C.T. P/L

Borehole Dia : 100

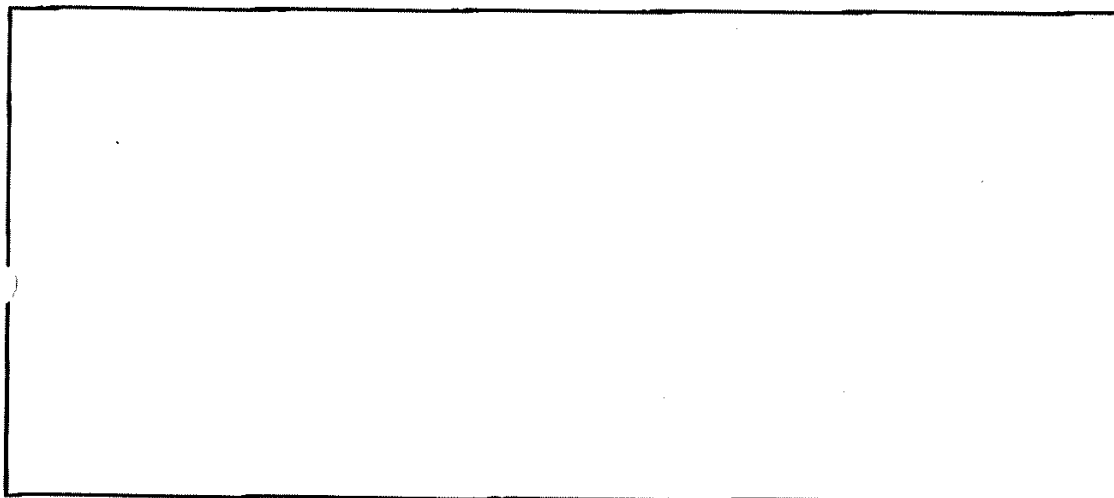
Sample Location : Detention pond area

Sample No.	1a	1b	2a	2b
Date sampled:	24/11/00	24/11/00	24/11/00	24/11/00
Depth of hole : mm	1000	1000	1000	1000
Permeability : meters per day	12.0	11.0	10.0	9.75
Comment				

Comments :

Sample No :	Soil Description
1	Sand : Off white
2	Sand : Off white

Location : Detention Pond Area Precinct 18



Signed : *[Signature]* Date : 28/11/00
(Authorised Signatory)

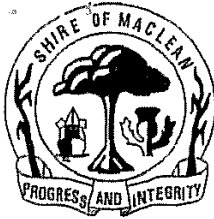
APPENDIX F
Maclean Shire Council correspondence
dated 15 November, 2000

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15-11-00:17:26

WEATHERED HOWE P/L: 0268453552

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Maclean Shire Council

ENGINEERING SERVICES

COUNCIL CHAMBERS, 50 RIVER STREET, MACLEAN N.S.W. 2463
TELEPHONE (02) 6645 2266 FAX (02) 6645 3552
Web Site: <http://www.msc.nsw.gov.au> E-mail: maclean@msc.nsw.gov.au
ABN: 68 393 113 596

Councils Reference:
Contact: Stephen Bell
Your Reference:

All communication to be addressed to
The General Manager, P.O. Box 171, Maclean 2463

FACSIMILE COVER SHEET

TO: WEATHERED HOWE P/L
ATTENTION: PETER DUNKLEY
FAX NO: 07 3226 4899
FROM: STEPHEN BELL - MANAGER PROJECTS
DATE: 15 November 2000
NO. OF PAGES FOLLOWING: 1
COMMENTS:

In Process Control	
Job No:	300067
Date:	15/11/00
Author:	[Signature]
Purpose:	File/2
Issued To:	
Actioned:	/ /
Approved:	/ /

GOLF COURSE DETENTION BASIN - YAMBA

I advise that Council wishes stop progress on preparation of a drainage report and detailed drawings for construction of a wet basin adjacent the Beachside development (upon land owned by the Yamba Golf Club). Reality suggests that Council and Beachside will not be able to negotiate a suitable (and cost effective) outcome without unrealistic demands being requested by the Yamba Golf Club. Council believe that the basin will significantly reduce the impact of flooding on the Golf course and downstream areas of the catchment, however with current negotiations stalled it would thereby appear that progress on the structure is unlikely to occur within a timeframe acceptable to both Council and Beachside.

In this regard, I have advised Council that the preferred option will be terminated which will allow Beachside to go back to the fall back position, that is, the detention basin in Claude Street. This will enable Beachside to progress their development without unnecessary delays (apart from Council approving the drainage strategy). Council will now investigate provision of a wet basin to the north of River Street to improve water quality and reduce the impact of flooding on downstream areas of the catchment.

The material and information contained in this fax is confidential between the sender and the intended receiver. If you are not the intended receiver, you must not copy, distribute or disclose any details of it to any person or body. Please advise immediately by reverse charge call if this fax has been incorrectly received.

15-11-00:17:26 ;

WEATHERED HOWE P/L:0286453552

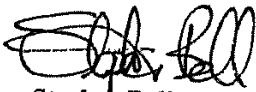
2 / 2

Considering the above comments, could you please finalise your account for the project and invoice Council for works completed to date. I would appreciate two (2) copies of the study report for Council records. The drainage report should include comments from Council which should arrive late next week following review of the Beachside strategy report.

As the initial study has not progressed beyond the preliminary design consultation stage (Item 2.1, clause 2 of your fee proposal), it is anticipated that the final project cost will not exceed current invoiced costs (up to progress claim 3) given clause 3 (of your proposal) is essentially detailed design and preparation of contract documents etc. I will await your reply on this issue.

Council acknowledge your efforts on the project to date and apologise for any inconvenience caused. Should you have any queries or require further information, please contact the undersigned on the above telephone number (extension 241).

Yours faithfully



Stephen Bell
MANAGER PROJECTS

Council's Web Site: <http://www.msc.nsw.gov.au>

H:\HOME\SB\FAX\Weathered Howe - Golf course detention basin.doc



24 June 2022

«Owner_Name»

«Postal_Address_1»

«Postal_Address_2» «Postal_Address_3» «Postal_Postcode»

Dear Ulmarra Property Owner

Re your property at «Property_Address_1» «Property_Address_2»

Survey of Ulmarra Property Owners regarding sewerage of Ulmarra

Council last considered sewerage of Ulmarra in 2017. Only 14 responses were received to a community survey, with 9 responses in favour of sewerage proceeding and 5 not in favour. With such low support for sewerage Ulmarra at that time, Council resolved not to proceed any further with investigations.

At its March 2022 meeting Council resolved to survey Ulmarra Village property owners to determine whether they want Council to examine options for sewerage Ulmarra village. Attached are some "frequently asked questions" regarding possible sewerage of Ulmarra. Having as many property owners as possible respond to the survey will enable Council to determine whether or not sewerage is supported. Please by **Friday 22 July** either

- Complete the attached survey and return to Council in the Stamped Envelope, or
- Use the QR code to undertake the survey on a mobile device.

It is proposed to report the survey results to the Council meeting being held on 28 July.

If you have any questions, please contact Council's Water Cycle section on 6643-0200.

Thank you

Per 

Greg Mashiah
Manager Water Cycle

Clarence Valley Council

Locked Bag 23 Grafton NSW 2460

02 6643 0200 | council@clarence.nsw.gov.au

www.clarence.nsw.gov.au

Sewering of Ulmarra – Frequently Asked Questions

What is proposed if Ulmarra is Sewered?

The 2017 investigation recommended that Ulmarra be sewered using what is called a “pressure sewer system.” This type of sewer technology is used in the towns of Lawrence and Iluka. Each property is provided with a pressure sewer pump in its own small tank, which can be located near the existing septic tank. There is a small control box which is generally located on the wall of each property. As the system uses a network of pressure mains, construction impacts are minimised. The 2017 investigation proposed that Ulmarra’s sewage be pumped to one of the Grafton Sewage Treatment Plants.

Which properties would be sewered?

The sewer system would service properties within the Ulmarra village which are zoned residential and commercial. Council’s property system indicates there are currently 209 properties which would be serviced, noting that some properties contain multiple lots and, were sewer available, some of these properties could potentially be “split”.

What is the total cost of sewering Ulmarra?

Indexing the 2017 investigation to current day, the estimated cost of sewering Ulmarra and providing a transfer system to Grafton is **\$6.28 million**.

What will be the cost of sewering Ulmarra on property owners?

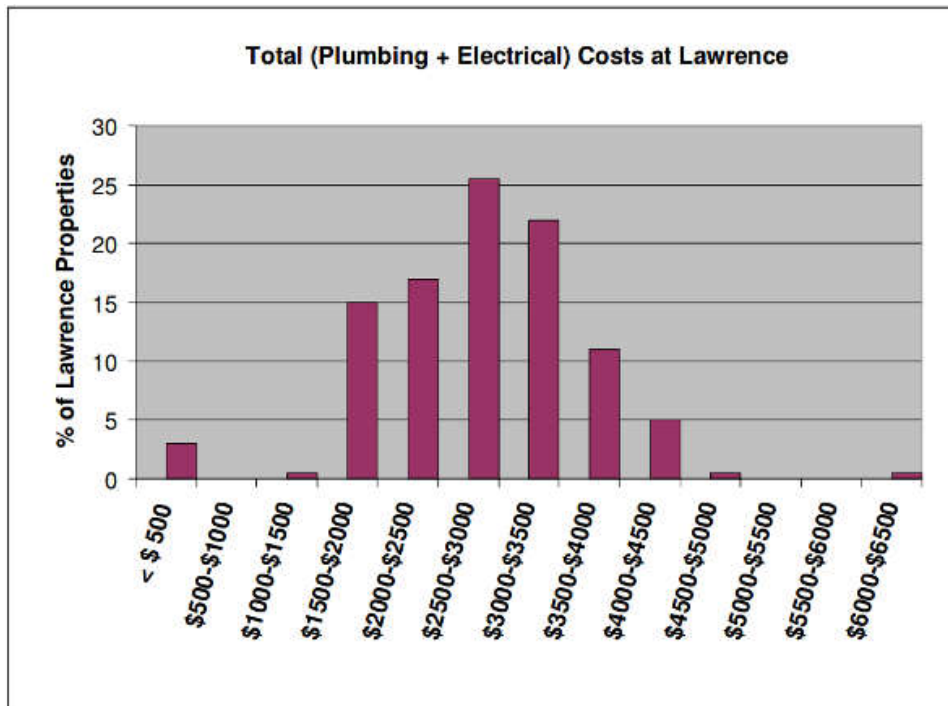
This will depend on Council’s position at the time when the sewer project starts, but it is likely the same costs that applied to other Clarence Valley recently-sewered communities (Iluka and Lawrence) would also apply to Ulmarra. For Lawrence and Iluka there were three types of costs, which are detailed below:

a) Investigation charge

Council has previously resolved that when a decision is made to formally start the design and approval of a new sewerage scheme, an annual charge would be placed on properties to recoup some of the investigation costs. In 2012/13 the annual investigation charge for the then unsewered town of Iluka was \$218 per property which, indexed to 2022/23, is around \$280 per property per annum. The investigation charge would apply until properties can connect to sewer.

b) Capital (Upfront) costs

Property owners at Lawrence and Iluka were not required to make a capital contribution towards the scheme, but were required to pay for connecting their property’s sanitary drains to the pressure sewer pump unit, electrical upgrades to their property switchboards (if required) and decommissioning of their existing on-site systems. Connection and decommissioning costs will depend on the individual property, the location of the pressure sewer unit and the size of the existing on-site system. As a guide the Lawrence scheme costs from 2009 are summarised in the following graph; due to inflation costs today are about 34% higher:



c) Ongoing costs

Currently Ulmarra properties pay an annual Onsite Sewer Management (OSM) Charge (\$42 in 2021/22), which covers the cost of Council inspecting your onsite system.

If sewerage was constructed then the OSM charge would no longer apply and would be replaced with either a “sewerage availability charge” until properties are connected, which is \$687 a year (2021/22) or a “pressure sewerage connected charge” which, for residential properties, is \$1,163 a year (2021/22). Non-residential properties pay the minimum of the residential charge but, depending on how much sewer they generate, may pay more.

Council operates and maintains the pressure sewer pump unit on each property. The pump is connected to the property switchboard and property owners pay the cost of power for the pump unit, which is estimated as about \$25 a year. The “pressure sewer connected charge” is \$25 less than the “sewer connected charge” applying to properties serviced by gravity sewer systems to reflect that property owners are paying the power cost.

What changes would need to be made to my property?

Ulmarra residents currently have onsite wastewater treatment systems, such as concrete septic tanks. With pressure sewerage technology Council would install a small pressure sewer pump well at your property which would look like the below.



The new pressure tank is usually located close by to existing onsite systems. Old onsite systems would become redundant and need to be decommissioned.

If Ulmarra was sewerred, am I required to connect to sewer?

All properties would be required to connect to sewerage within 18 months of sewerage being available. Under the Local Government Act Council can issue an order requiring connection of a property situated within 75 metres of reticulated sewerage. However, even if Council does not issue an order to connect to sewer, as soon as sewer is available any properties which have not connected would start to pay the sewer availability charge.

What would happen during a flood?

The pressure sewer pump's electrical controls and air vent would be installed above the 100 year flood level. As currently occurs in Lawrence, during a flood the pump units on each property would be turned off.

Will there be higher costs for future developers?

If a decision to proceed with sewerred Ulmarra is made, developments which will increase the load on the sewerage system are required to pay a capital contribution toward the cost of sewerage. (This is similar to the developer contribution which currently applies in Ulmarra for developments which increase water consumption). In 2021/22 the sewer developer contribution is \$6,863 per Equivalent Tenement (ET).

What would happen if Ulmarra is not sewerred?

Business as usual – you continue to ensure that your onsite wastewater system is operating correctly and maintained and you would continue to pay an annual OSM charge.

Survey Response

Do you support Council examining options for sewerage Ulmarra (please mark one response)?

- Yes
- Yes provided I do not also have to pay a contribution towards the capital cost of the scheme
- No

Use this QR code to submit your answers electronically.



20220621cvcClarence