

Ordinary Council Meeting

26 July 2022

Attachments - Under Separate Cover

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These attachments to be retained for Council Meeting

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
24/05/2022	07.22.101	RFT21-37 Design and Construct Replacement of Three Bridges	That Council: 1. Accept the tender from Tobco (Bedrule Pty Ltd) for RFT21-37 Design and Construct Replacement of Three (3) Bridges at a cost of \$6,489,158.42 (GST inclusive) to be funded from Fixing Country Bridges program (\$6,432,158.42) and a Council contribution (\$57,000) under projects PJ 937033 Dundoo Floodway Bridge; PJ 937030 Billys Creek Bridge and PJ 937028 Wintervale Creek Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:28 PM - Contract awarded
24/05/2022	07.22.103	RFT21-41 Replacement of Seven Bridges	That Council: 1. Accept the tender from Engineering and Civil Contractors Pty Ltd for RFT21-41 Replacement of Seven (7) Bridges at a cost of \$1,535,889.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937023 Bostock Rd Bridge; PJ 937021 Bridge No.3, Marengo Rd; PJ 937018 Fifteen Mile Swamp; PJ 937016 Middle Creek Bridge; PJ 937024 Mitchell Road Bridge No.1; PJ 937025 Mitchell Road Bridge No.2; PJ 937026 Mitchell Rd Bridge No.3. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:38 PM - Contract awarded
22/03/2022	07.22.058	RFT21-38 Design and Construct Four Bridges	That Council: 1. Accept the tender from Ark Constructions Group Pty Ltd for RFT21-38 Design and Construct Replacement of Four (4) Bridges at a cost of \$8,550,922.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937031 Coultts No.1 Bridge; PJ 937032 Coultts No.2 Bridge; PJ 937034 Koukandowie Creek Bridge and PJ 937035 Skinners Swamp Bridge. 2. Remove Koukandowie Creek Bridge from the scope of works post-award of the contract as a variation should Council's submission for the re-allocation of Fixing Country Bridges grants be delayed or not approved by Transport for NSW (TfNSW). 3. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:58pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:58:33 PM - Contract awarded
24/05/2022	07.22.100	RFT-21-36 Design and Construct Replacement of Two Bridges	That Council: 1. Accept the tender Ark Construction Group Pty Ltd for RFT21-36 Design and Construct Replacement of Two (2) Bridges at a cost of \$2,775,803.80 (GST inclusive) to be funded from Fixing Country Bridges program (\$2,678,803.80) and a Council contribution (\$97,000 under projects PJ 937036 - Winters Bridge and PJ 937029 Barretts Ck Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:04 PM - Contract awarded
28/06/2022	07.22.136	Local Traffic Committee	That Council endorse the recommendation of the Local Traffic Committee regarding the proposed Yamba Cycling Club 2022/2023 season courses.	Alana Brooks	12 Jul 2022 9:40am Alana Brooks - Completion Completed by Alana Brooks (action officer) on 12 July 2022 at 9:40:28 AM - Customer notified of approval subject to conditions.
22/03/2022	07.22.040	MOD2021/0085 - Modification of SUB2006/0017 to Alter Lot Sizes - 46 McHugh Street, Grafton	That Council approve Section 4.55 Application MOD2021/0085 subject to the draft Advices and Conditions contained in Schedule 1.	Alex Clark	05 Apr 2022 8:55am Alex Clark - Completion Completed by Alex Clark (action officer) on 05 April 2022 at 8:55:23 AM - Application determined and issued 28/3/22.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					05 Apr 2022 8:53am Alex Clark Determination issued 28/03/22.
22/02/2022	07.22.017	Draft Community Strategic Plan 'The Clarence 2032' for exhibition	That Council endorse the Draft Community Strategic Plan 'The Clarence 2032' for public exhibition until 6 May 2022.	Alex Moar	03 Mar 2022 12:52pm Alex Moar - Completion Completed by Alex Moar (action officer) on 03 March 2022 at 12:52:52 PM - CSP placed on exhibition until 16/5/22 03 Mar 2022 12:49pm Alex Moar - Email Action Item - Draft Community Strategic Plan 'The Clarence 2032' for exhibition
26/04/2022	07.22.076	2021/2022 Operational Plan - Quarterly Review as at 31 March 2021	That the Quarterly Operational Plan outcomes as at 31 March 2022 be noted.	Alex Moar	12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Alex Moar (action officer) on 12 May 2022 at 11:12:12 AM - noted
24/05/2022	07.22.086	Community Strategic Plan for adoption	That Council endorse the Community Strategic Plan, The Clarence 2032.	Alex Moar	09 Jun 2022 9:17am Alex Moar - Completion Completed by Alex Moar (action officer) on 09 June 2022 at 9:17:52 AM - Completed - Adopted CSP added to website 09 Jun 2022 9:17am Alex Moar Adopted CSP added to Website
22/02/2022	07.22.024	2021/2022 Operational Plan - Quarterly Review as at 31 December 2021	That the Quarterly Operational Plan outcomes as at 31 December 2021 be noted.	Alex Moar	11 Mar 2022 9:38am Alex Moar - Completion Completed by Alex Moar (action officer) on 11 March 2022 at 9:38:31 AM - Noted 03 Mar 2022 2:56pm Alex Moar - Target Date Revision Target date changed by Alex Moar from 08 March 2022 to 08 March 2022 - To be place on website 03 Mar 2022 2:23pm Alex Moar - Email Action Item - 2021/2022 Operational Plan - Quarterly Review as at 31 December 2021
22/02/2022	07.22.016	2021/2022 Special Events Sponsorship Program - Round 2	That Council adopt the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$37,250 and authorise the processing of these sponsorships in accordance with the adopted Event Sponsorship Policy.	Alicia Savelloni	04 Mar 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 04 March 2022 at 11:43:14 AM - Sponsorship agreements sent to all applicants. 02 Mar 2022 4:01pm Alicia Savelloni

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					Sponsorship agreements sent to all applicants for signing. Action complete.
28/06/2022	07.22.131	2022/2023 Special Event Sponsorship Round 1	That Council endorse the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$52,000 and authorise the processing of these sponsorships in accord with the adopted Event Sponsorship Policy.	Alicia Savelloni	12 Jul 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 12 July 2022 at 11:43:03 AM - Sponsorship agreements sent to all applicants 5 July 2022. 05 Jul 2022 11:01am Alicia Savelloni Sponsorship agreements sent to all applicants advising sponsorship approved.
22/02/2022	06.22.001	AMENDMENT to investment policy	That Council: 1. Include in the draft Investment Policy the following section: 5.11 Investments in Financial Institutions that do not support the Fossil Fuel Industry. Subject to consideration of the Risk Management Guidelines of this Policy, preference will be given to financial institutions that publicly state that they do not invest in or finance the fossil fuel industry if: a. The investment is compliant with Council's Investment Policy; b. The investment rate of return is equivalent to or more favourable to Council relative to other similar investments that may be offered to Council at the time of investment; c. It does not increase the overall risk of Council's investment portfolio and reduce the diversification with regards to counterparty, credit quality and its maturity profile. 2. Identify in the monthly investment Report investments that comply with the above, once the draft Investment Policy has been adopted. 3. Review the draft Policy and Strategy to reflect the current economic situation and place the documents on public exhibition for a period of 28 days and report to Council for consideration on completion.	Bligh Grant	03 Mar 2022 3:55pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:55:07 PM - The policy and strategy have now been placed on public exhibition for the statutory period < https://www.clarence.nsw.gov.au/On-exhibition/Revised-Investment-Policy-Strategy >.
26/04/2022	07.22.073	Policy Report	That Council 1. Endorse the following draft policies to be placed on exhibition and subject to feedback that changes the intent of the policy, they be adopted: a) draft Managing Unreasonable Conduct by Complainants (UCC) Policy V3.0 (Attachment A.) 2. Approve the following policies for adoption and note the submissions: a) Code of Conduct V9.0 (Attachment B) b) Social Media Policy V3.0 (Attachment C) c) Councillor-Staff Interaction Policy V4.0 (Attachment D) d) EEO and Anti-discrimination Policy V1.0 (Attachment E) e) Performance Management—General Manager policy V2.0 (Attachment F) with the following amendment to Point 3 - Policy Statement that gender balance be referred to as gender equality. 3. With respect to the draft UCC Policy provide an inbuilt check to ensure that whoever has enacted the powers of restriction has acted fairly and in a reasonable manner taking into account all of the circumstances.	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:20 PM - All on the website.
24/05/2022	07.22.092	2020/2021 Annual Report: Correction of Non-statutory Data	That Council notes the amended non statutory information data contained in the 2020/2021 Annual Report as detailed below.	Bligh Grant	09 Jun 2022 10:03am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 June 2022 at 10:03:52 AM - Posted.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

28/06/2022	07.22.119	Report on 2021 Council Election	That Council considers the details of the report on the 2021 Council Election and approves it being submitted to the Minister and being placed on Council's website.	Bligh Grant	01 Jul 2022 8:47am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 8:47:09 AM - Emailed to Minister-see ECM 2374548.
26/04/2022	07.22.070	Disaster Resilience Framework	That Council notes the submissions and adopts the Disaster Resilience Framework with an amendment to Priority 3 - Strategy D to ensure that the intent of the CCIA is shared.	Bligh Grant	24 May 2022 2:15pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 24 May 2022 at 2:15:56 PM - DRF posted on website by alex Moar--unsure of precise date.
22/02/2022	07.22.014	Policy Report: Council reports for exhibition or endorsement	That: 1. Council endorse the following policies to be placed on public exhibition and brought back to Council to be adopted, such policies are as follows: <ul style="list-style-type: none"> <input type="checkbox"/> Code of Conduct policy V9 (Attachment A) <input type="checkbox"/> Councillor Attendance at Conferences policy V5.1 (Attachment B) <input type="checkbox"/> Draft Councillor and Staff Interaction Policy V4.0 (Attachment C) <input type="checkbox"/> Draft Social Media policy V3.0 (Attachment D) <input type="checkbox"/> Draft Internal Reporting and Public Interest Disclosures (PID) policy V1.0 (Attachment E) <input type="checkbox"/> Draft Equal Employment Opportunity and Anti-Discrimination Policy V1 (Attachment G) 2. Item 6, the Draft Managing Unreasonable Conduct by Complainants Policy V3 (Attachment F), be deferred and that the UCC Policy be the subject of a Councillors workshop.	Bligh Grant	03 Mar 2022 2:14pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:14:14 PM - The following policies have now been placed on exhibition until 30/03/2022: 25 Feb 2022 11:50am Alex Moar - Reallocation Action reassigned to Bligh Grant by Alex Moar - For exhibition
26/04/2022	07.22.072	Committees Report	That Council: 1. Endorse the following nominees as community membership for the following Advisory Committees: <ul style="list-style-type: none"> a. Clarence Coast & Estuary Management Advisory Committee - Leann Ball, Kevin Sheehan, Peter Maslen, Danielle Adams, Peter Rose, Imelda Jennings and Roslyn Woodward. b. Clarence Valley Access Committee - Laura Smith-Khan, Zoe Goodsell, Kate Begbie, Bevan Sommerland, Jason Kingsley, Jody O'Brien, Vanette McLennan and David Moran. c. Clarence Valley Community Climate Change Committee - Judith McNeill, Leonie Blain, Janet Cavanaugh, Ian Gaillard, Nicholas Reeve, Geoff Little, Lynette Eggins, Barbara Linley, Helen Granleese, Stephen Fletcher, Phillip Hocking, Clare Purvis, Victor Ostrowsky, Robert Mylchreest. d. Cultural and Community Advisory Committee – Bree Hiatt, Steve Tranter, Aneika Kapeen, Kate Begbie, Vanette McLennan, David Moran and James Cameron e. Floodplain Risk Management Advisory Committee - Sue Chapple, Nathan Cameron, Stephen Madden, Deanna Fernance, Tim Small, Ross Farlow, Andrew Skinner, Cristie Yager, Desmond Harvey, Danielle Adams and Chad Ellis. 2. Note nominations for membership of the Clarence Sports Committee and the Lower Clarence Sports Committee will be referred to the representative sporting groups for confirmation due to the significant number and receive a report to the May Ordinary Meeting, seeking endorsement of membership.	Bligh Grant	18 Jul 2022 2:44pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 18 July 2022 at 2:44:29 PM - All completed as per Action Sheet.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>3. Call for nominations, for an initial period of two calendar weeks, for the following advisory committees:</p> <ul style="list-style-type: none"> a. Clarence Economic Development and Tourism Committee (see ToR at Attachment B) b. Water Efficiency Advisory Group Committee. <p>4. Defer the Grafton Saleyards Advisory Committee pending further representation.</p> <p>5. Defer the Clarence Biodiversity Advisory Committee pending further discussion about the Terms of Reference at a Councillor workshop.</p> <p>6. Nominate Councillor Pickering as the representative of the Water Efficiency Advisory Group Committee.</p> <p>7. Endorse membership of the 355 committees as follows:</p> <ul style="list-style-type: none"> a. Calliope Community Reserve & Hall 355 Committee - Michael Barnier (President), Sarah McGrath (Secretary), Tom Granleese (Treasurer), Michelle Scott (booking Officer), Angela Barnier, Sammy Lovejoy, Ken Cowan, Wanda Jones and Tiffany Jones. b. Dundurrabin Community Centre 355 Committee – Deb Thornhill, Sally Clayton, Dylan Garson, Sally Lade (Shakti), Leslie Ayling, Sam Ayling, Ally Webber, Aimee Rush, Steve Rush, Natasha Wilson, Phil Sedgeman, Rudi Kistler, Peter Munro and Kristy Ledger. c. Ewingar Community Hall 355 Committee - Chris Warrington (President), Michael Mahon (Secretary/Treasurer/Booking Officer), Shelley Golding (Kitchen Coordinator), Ross Gode (Maintenance man), David Kassel (Groundsman), Tracee Edwards, Martin Sweeney, Tracey Sutton, Irina Kondyurina, Cindy Kassel and Karen Wheeler. d. Illarwill Hall 355 Committee - Joy De roos, Robert Little, Chris Hellyer, John White; Shaun Jaye-Murphy, Lorraine Kerr, Michael Kerr and Vivien Bonney (office bearers to be confirmed). e. Jackadgery Hall 355 Committee - Carol Hawken (President), Chrissy Skinner (Secretary), Sandy Knight (Treasurer), Russell Farmer, Emma Farmer, Doug McKinnon, Denise McKinnon, Glenn Knight, Kate Knight, Bec Burke, Mick Skinner and Ross Knight. f. Wooloweyah Parks and Reserves 355 Committee - Stephan Schultz (President), Phil Francis (Secretary), Marina Popko (Treasurer), Andrew Bennett, Dom Ferry, Michael O'Brien, Kirra Muegge, Sue Ellem and Victor Ostrowsky. <p>8. Note that nominations for the office bearers for Illarwill Hall Management Committee are to be determined and will be presented at the May Council meeting.</p> <p>9. Note the nominations for the other 355 committees are still being reviewed and will be presented at the May Council meeting.</p> <p>10. Note the Minutes of the meeting of the Clarence Regional Library held 17 March 2022 (Attachment C) – updated minutes.</p>		
26/04/2022	07.22.071	2021/2022 Q3 Governance Report	<p>That Council:</p> <ul style="list-style-type: none"> 1. Note and receive the Governance Report for 2021-22 Q3. 2. Note that the 'Summary' for the 2021/2022 Q2 Governance Report (ITEM 07.22.055; p. 34 of the Minutes) incorrectly stated that the reporting period was 1 October 2021 to 1 December 2021. The reporting period was 1 October 2021 to 31 December 2021. 	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:50 PM - Noted.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

28/06/2022	07.22.117	Policy Report	<p>That:</p> <ol style="list-style-type: none"> 1. The following four (4) Council policies be placed on public exhibition and, subject to feedback that changes the policy's intent, they be adopted. <ol style="list-style-type: none"> a) Privacy Statement and Management Plan 8.0 (Attachment A) b) CRL Circulation and Membership V5.0 (Attachment B) c) Liquid Trade Waste Management V5.0 (Attachment C) d) Pet Friendly Clarence Coast Holiday Parks V3.0 (Attachment D). 2. The following two (2) new Council policies be placed on public exhibition and, subject to feedback that changes the intent of the policy, they be adopted. <ol style="list-style-type: none"> e) Petitions V1.0 (Attachment E) subject to implementation of a unique identifier for email addresses included in online petitions. f) <i>Ex Gratia</i> Payments V1.0 (Attachment F) 3. Council refer the following two (2) policies to the Economic Development and Tourism Advisory Committee before reporting back to Council. <ol style="list-style-type: none"> g) Sports Tourism Program V2.0 (Attachment G) h) Event Sponsorship Policy V3.0 (Attachment H) 4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report <ol style="list-style-type: none"> i) Code of Meeting Practice V14.0 (Attachment I) subject to the rescission of the following Local Policy at section 3.6.3 of the Code of Meeting Practice "A councillor may submit no more than 2 notices of motion to be considered at each monthly meeting cycle of the council", and that the OLG Councillor Handbook (p47) statement that "The number of motions put forward by a councillor cannot be limited. As long as notice and other procedures are followed, a councillor can put forward as many motions as they wish" prevail as the practice of Council. 4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report <ol style="list-style-type: none"> k) Managing Unreasonable Conduct by Complainants V3.0 (Attachment K), subject to the following amendment: <ul style="list-style-type: none"> <input type="checkbox"/> Under section 8.1 of the draft policy (Right of Appeal) add the following place of the last paragraph of 8.1; "Complainants who wish to appeal and seek a review should respond to the General Manager who will refer the appeal to the senior staff member as outlined (above). This appeal will be held within 30 days and will include 14 days notice to the complainant (as outlined in section 10.2). The complainant will be notified as to the outcome of any appeal/review within 7 days of the conclusion of the appeal/review. <input type="checkbox"/> All applications of the UCC by staff will be advised, in confidence and with appropriate redactions for privacy purposes, to Council on a monthly basis. <input type="checkbox"/> All public submissions received during the public display of the draft UCC will be included, with appropriate redactions, within meeting attachments as records of this Council meeting. <input type="checkbox"/> The Mayor send a letter of apology to local citizens Lynne and Bob Cairns, Shane Powell and John Hagger advising that the previous UCC was incorrectly invoked and restrictions were improperly imposed upon them. That a copy of this apology be placed on Council files for 	Bligh Grant	<p>07 Jul 2022 11:15am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 07 July 2022 at 11:15:43 AM - Policies (a)-(f) on exhibition; policies (g)-(h) referred to EDTAC; policy (i)-COMP-minor amendment and adopted; policies (j)-(k) rescinded; policy (n) Flags on exhibition; policies (j) PIDs and (k) UCC to Councillor W/shop.</p>
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ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>these citizens including Electronic Content Management (ECM) records.</p> <p>5. Council rescinds: j) Access to Council Documents V4.0 (Attachment L) k) Excluding Abusive or Disruptive Customers from Council Premises V3.0 (Attachment M)</p> <p>6. Intention to rescind the Flag Raising V4.0 (Attachment N) Policy be advertised and responses reported to the August Ordinary Meeting.</p> <p>7. Defer Internal Reporting and Public Interest Disclosures V1.0 (Attachment J) and Managing Unreasonable Conduct by Complainants V3.0 (Attachment K) to be referred to a Cr workshop for discussion prior to reporting back to Council.</p> <p>8.</p>		
24/05/2022	07.22.099	Committees Report: TOR for Biodiversity Advisory Committee	<p>That Council notes</p> <p>1. the Terms of Reference (ToR) for the Clarence Biodiversity Advisory Committee (Attachment A) and call for nominations for the Committee for a period of two weeks from 27 May to 10 June.</p> <p>2. the delay in tabling the proposed committee members for the two sports committees due to continued engagement with sporting clubs to determine members.</p>	Bligh Grant	<p>01 Jun 2022 8:24am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:24:55 AM - This was posted 27 May here < https://www.clarence.nsw.gov.au/Council/Governance-and-transparency/Committees/Nominate-to-join-an-Advisory-Committee >.</p>
28/06/2022	07.22.118	Committees Report	<p>That Council:</p> <p>1. Endorse representatives from the following groups to the Clarence Sports Committee: Grafton Pistol Club; Rushforth Park Town Clubs; Grafton Athletics Club; Coutts Crossing Recreation Incorporated; Grafton Dragon Boat Club; Grafton Supa Oldie Soccer Club; Grafton Basketball Association; Hawthorne Park Equestrian User Group; Grafton Netball Association; Junction Hill Tennis Club; Clarence Valley BMX Club; Coutts Crossing Croquet Club; Grafton Touch Football; Grafton Vintage Motor Vehicle Club; Grafton Hockey Association; Clarence River Yacht Club; Clarence River Sailing Club; Coutts Crossing Football Club Inc; Grafton Rowing Club; North Coast Football; Clarence River Cricket Association; Clarence River Junior Cricket Association; Grafton Ghosts Rugby League Football Club; Grafton City Tennis Club; Grafton Tigers AFL Club.</p> <p>2. Endorse representatives from the following sporting groups to the Lower Clarence Sports Committee: Big River Sailing Club; Clarence Coast Dragon Boat Club; Clarence Coast Magpies JNR RLFC; Clarence River U3A Croquet Group; Harwood Cricket Club; Iluka Cricket Club; Iluka Football Club; Lawrence Golf & Sports Club; Lawrence Rodeo; Lower Clarence Cricket Association; Lower Clarence Magpies RLFC; Lower Clarence Netball Association; Lower Clarence Pony Club; Lower Clarence Tennis Association; Maclean Dirt Bike Club; Maclean Football Club; Maclean Show Society; Maclean Mantra Swimming Club; Yamba Dog Sports Training Group; Yamba Football Club; Yamba Buccaneers Rugby Club; Yamba Cycling Club Yamba Touch Football.</p> <p>3. Endorse the following representatives for the Clarence Valley Economic Development and Tourism Committee: Robin Gibb (South Grafton Progress Association); Kerrie Dimattia (Grafton Jacaranda Festival); Scott Graham; Mark Blackadder (Grafton Jacaranda Festival); Tania Williams (TAFE NSW); Marie Howlett; Steve Tranter (Clarence River Historical</p>	Bligh Grant	<p>01 Jul 2022 12:10pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 12:10:22 PM - Items 1-5: Secretaries of the two sports committees, EDTAC, WEWG and Biodiversity Committees emailed re confirmation of nominations + unsuccessful (and to email both types; also with induction docs circulated--C of C, ToRs, Handbook). Item 2: Kath A advised; Item 3: Jackadgery Minutes posted to Web.</p>

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For Action - Open - Completed

			<p>Society); Graeme Nicholson; Annie Dodd; Liza Bloomer; Christine Tyler (Maclean Business Chamber); Robert Cook; Angela Carroll, Ling Gazzard and Adam Gordan.</p> <p>4. Endorse the following representatives for the Water Efficiency Working Group Advisory Committee: Leonie Blain (Clarence Valley Conservation Coalition); John Edwards (Clarence Environment Centre; Inc.); Tina Young and Rhonda Coleman.</p> <p>5. Endorse the following representatives for the Biodiversity Advisory Committee: John Edwards (Clarence Environment Centre Inc.); Barbara Lindley (Lions Club of Clarence-Environmental and Landcare Representative); Joanne Cunningham (Blicks Community Inc.); Linda Wright; Peter Lake; Laura Noble; Adrian Deville; Phil Redpath.</p> <p>6. Endorse a recommendation that Jennifer O'Brien be appointed to the Clarence Valley Access Committee.</p> <p>7. Accept the Minutes of the Jackadgery Hall Management Committee meeting held 12 March 2022.</p>		
22/02/2022	07.22.012	Advisory and section 355 committees establishment and Councillor participation	<p>That Council:</p> <ol style="list-style-type: none"> adopt the recommended advisory committees be established. call for an Expression of interest from the community for nomination to be on these advisory committees in accordance with the relevant Terms of Reference. appoint councillor representatives for the following Advisory Committees: Clarence Coast & Estuary Management Committee – Clancy (Chair) and Smith (Councillor) Clarence Sports Committee – Novak (Chair) and Whaites (Councillor) Lower Clarence Sports Committee – Whaites (Chair) and Novak (Councillor) Clarence Valley Aboriginal Advisory Committee – 1 Chair and 4 Councillor Clarence Valley Access Committee – Toms (Chair) and Pickering (Councillor) Clarence Valley Climate Change Committee – Clancy (Chair) and Smith (alternate) Clarence Valley Community and Cultural Committee – Whaites (Chair) and Smith (Councillor) Saleyards (Grafton) Advisory Committee – Novak (Chair) and Johnstone (alternate) Floodplain Risk Management Committee – Novak (Councillor) and Tiley (alternate) adopt the recommended section 355 committees be established. call for an Expression of interest from the community for nomination to be on the section 355 committees in accordance with Terms of Reference. appoint councillor representation for the following External Committees: Bushfire Management Committee – Novak (Councillor) [Vote Novak – 6/Clancy – 3] 	Bligh Grant	<p>03 Mar 2022 2:26pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:26:25 PM - Recommendations 1-7 and recommendation 10 have been completed; Recommendation 8, i.e., formation of (i) a Biodiversity Advisory Committee and (ii) the further establishment of the Economic Development and Tourism Advisory Committee are ongoing.</p>

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			<p>Arts Northern Rivers – Pickering (Councillor) NPWS Iluka Community Consultation Forum – Toms (Councillor)</p> <p>7. appoint councillors representation for the following Statutory Committees: Clarence Regional Library – Toms & Johnstone (Councillors) Local Traffic Committee – Johnstone (Councillor) and Pickering (alternate)</p> <p>8. form a Biodiversity Advisory Committee and an Economic Development and Tourism Advisory Committee: a. with Terms of Reference being prepared for the March Workshop; and b. thereafter Expressions of Interest being called for membership; and c. appoint Clancy (Chair) and Johnstone (alternate) to the Biodiversity Advisory Committee d. appoint Day (Chair) and Smith (Councillor) representative to the Economic Development and Tourism Advisory Committee</p> <p>9. consider other advisory committees at future workshop to provide guidance on the preparation of Terms of Reference including proposed purpose and membership.</p> <p>10. defer establishment of the Clarence Valley Aboriginal Advisory Committee pending discussion with local Aboriginal communities and organisations.</p>		
22/02/2022	07.22.013	OLG Independent Review of Processes and Procedures for Councillor Misconduct: Information and Council Submission	<p>That Council make a submission to the Office of Local Government's review of the councillor misconduct framework in NSW identifying the following points as detailed further in the report:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Clarify the gravity of misconduct to enable lower level breaches to be dealt with by the organisation to reduce costs <input type="checkbox"/> a separate Code of Conduct is required for councillors and staff <input type="checkbox"/> the General Manager should be removed from the initial handling of Code of Conduct complaints about elected members. <input type="checkbox"/> the cost impact of Code of Conduct assessments. 	Bligh Grant	03 Mar 2022 3:02pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:02:17 PM - This item has been emailed to the OLG as a submission to the Review. See ECM 2333263.
24/05/2022	07.22.098	Legal Services Tender 2022-2026	<p>That:</p> <ol style="list-style-type: none"> 1. The following firms be appointed to Council's panel to provide legal services to Council for the period June 2022 to June 2026: <ul style="list-style-type: none"> <input type="checkbox"/> Marsdens Law Group <input type="checkbox"/> Local Government Legal <input type="checkbox"/> Moray and Agnew <input type="checkbox"/> Maddocks <input type="checkbox"/> Pikes & Verekers Lawyers <input type="checkbox"/> Sparke Helmore Lawyers <input type="checkbox"/> Burridge Harris & Flynn 2. When advising the firms that they have been selected for the panel of solicitors, it will be reiterated that Council reserves the right to seek expert advice from alternative firms on specific matters or in the event of any perceived or real conflicts of interest. 	Bligh Grant	01 Jun 2022 8:22am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:22:06 AM - All the successful tenderers have been emailed and some have already submitted their acceptances. Unsuccessful also emailed.
22/02/2022	07.22.006	MOD2021/0053 - Modify location of Advertising Sign - BP Service Station - 113 River Street, Maclean	<p>That Council</p> <ol style="list-style-type: none"> 1. Approve Section 4.55(1A) Application MOD2021/0053 to modify DA2014/0586 subject to the amended condition contained in Schedule 1. 2. Request the applicant to have a dimming mechanism from 10pm to 6am to reduce the impact on the neighbours including the caravan park and residents. 	Carmen Landers	03 May 2022 12:25pm Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Carmen Landers (action officer) on 03 May 2022 at 12:25:47 PM - completed

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					04 Mar 2022 10:12am Carmen Landers Draft modification completed. Waiting on applicant regarding condition on dimmer switch
22/03/2022	07.22.041	REV2021/0012 - Division 8.2 Review of refusal for DA2021/0374 - Three (3) Multi Dwelling Housing Units and Strata Subdivision - 11 High Street, Yamba	That Council: 1. Support a variation to Clause G2(9) of the Residential Zones Development Control Plan and allow stacked parking for one car space per unit; and 2. Approve the development under REV2021/0374 subject to the draft Advices and Conditions contained in Schedule 1.	Carmen Landers	03 May 2022 12:32pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 03 May 2022 at 12:32:39 PM - Approval issued and objectors notified 03 May 2022 12:32pm Carmen Landers Approval issued and objectors notified
26/04/2022	07.22.064	MOD2021/0082 - Modification of DA2017/0173 - Reduce number of medical suites and hospital beds and alterations to built form - 201 Queen Street, Grafton	That Council approve Section 4.55(1A) Application (MOD2021/0082) to modify DA2017/1073 subject to the amended Advices and Conditions contained in Schedule 1.	Carmen Landers	10 Jun 2022 12:53pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 10 June 2022 at 12:53:48 PM - Completed 10 Jun 2022 12:52pm Carmen Landers Modified notice issued and submitters notified
26/04/2022	07.22.065	MOD2022/0015 - Modification of SUB2009/0008 - 14 lot subdivision - Havelock Street, Lawrence	That Council: 1) Approve Section 4.55 Application (MOD2022/0015) to modify SUB2009/0008 subject to the amended Advices and Conditions contained in Schedule 1, and including the following further amendments: <input type="checkbox"/> Delete Condition 40. <input type="checkbox"/> Replace Condition 41 with "Prior to construction commencing undertake a single inspection of trees within the road reserve by a suitable qualified person or with a WIRES member present. All construction activities are to avoid disturbance to any koalas to the greatest extent practicable, whilst permitting the approved subdivision works to occur". <input type="checkbox"/> Replace Condition 42 with "Entry and exit to the site for construction plant, deliveries and personnel is from Exmouth Street. This does not restrict the required ancillary construction activities, for example water and sewer construction, outside the site as noted on the approved construction drawings. 2) Note the voluntary nature of the proposed modification, which is made in response to community concerns, and associated environmental benefits about tree retention and koala habitat and on this basis: a) refund the Section 4.55 fee and waive Construction Certificate (CC2010/0368) Amendment fee for SUB2009/0008; b) waive the future Section 4.55 fees associated with DA2021/0788; and c) absorb the cost of Council undertaking live sewer and water main connection works. 3) Note and refuse the request to waive indexation of the section 64 Sewer and Water Head Works Charges and section 94 (now section 7.11) Developer Contributions.	Carmen Landers	10 Jun 2022 12:54pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 10 June 2022 at 12:54:23 PM - Completed 10 Jun 2022 12:53pm Carmen Landers Modified notice of determination issued and submitters notified
22/02/2022	07.22.007	DA2021/0558 - Multi Dwelling Housing (136 Dwellings, exhibition Home, Community Facilities &	That Council note the submission of Council's Assessment Report to the Northern Regional Planning Panel for determination of DA2021/0558 for the proposed Multi Dwelling Housing development.	Carmen Landers	03 May 2022 12:31pm Carmen Landers - Completion

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

		Associated Infrastructure) - No. 8 Park Avenue, Yamba			Completed by Carmen Landers (action officer) on 03 May 2022 at 12:31:25 PM - completed 04 Mar 2022 10:12am Carmen Landers Noted
28/06/2022	07.22.109	Request for Works in Kind Contribution towards Stormwater and Road Works for Gulmarrad Drainage	That Council: 1. Accept the cost of the works in kind as \$237,514.89 to provide necessary stormwater infrastructure to the Gulmarrad area in accordance with the Part S of the Residential Zones DCP, Gulmarrad Stormwater Management Contributions Plan 1997 and Condition 18 of SUB2009/0038. 2. Note the refund amount of \$237,514.89 will be from the Gulmarrad Stormwater Management contributions fund which currently has a balance of \$567,773.28 as of 30 April 2022. 3. Retain part of the funds and allocate to the respective Drainage and Road Contributions funds to enable the release of 16 lots for SUB2009/0038 as follows: Rural Roads \$1,933.67 x 15 lots = \$29,005.05 Gulmarrad Drainage \$1,945.90 x 15 lots = <u>\$29,188.50</u> TOTAL \$58,193.55 4. Refund the amount of \$179,321.34 (\$237,514.89 - \$58,193.55) from the Gulmarrad Drainage Section 7.11 fund to the developer as a works in kind contribution towards Gulmarrad stormwater infrastructure.	Carmen Landers	05 Jul 2022 11:06am Carmen Landers - Completion Completed by Carmen Landers (action officer) on 05 July 2022 at 11:06:26 AM - Payment Requisition completed and sent to finance for processing 05 Jul 2022 11:05am Carmen Landers Payment Requisition signed and forwarded to Finance
24/05/2022	07.22.097	2021/22 Monthly Financial Report - April 2022	That Council: 1. Note the monthly financial information report for April 2022, attached to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling \$22,875, which will be included in the 2021/22 General Purpose Financial Statements Refer to Audit report. 3. Endorse the proposed variations, which decrease Financial Reserves by \$3,516,113 which will be included in the 2021/22 General Purpose Financial Statements Refer to Audit report. 4. Note and endorse the grant applications as identified in Attachment B.	Christi Brown	26 May 2022 2:30pm Christi Brown - Completion Completed by Christi Brown (action officer) on 26 May 2022 at 2:30:34 PM - Budget Variation Journals posted. No further action required.
26/04/2022	07.22.077	2021/22 Quarterly Budget Review Statement - March 2022	That Council: 1. Receive and note the information in the Quarterly Budget Review Statement to March 2022. 2. Approve General Fund variations detailed in this report totalling \$55,144, which results in a projected General Fund budget surplus of \$17,464 for the year. 3. Approve the variations for the Financial Reserves as detailed in this report totalling \$9,120,422, which results in a projected decrease in the External and Internal Reserves Funds of \$22,491,361. 4. Note and endorse the receipt of funds due to successful grant applications as detailed in the body of this report.	Christi Brown	12 May 2022 8:13am Christi Brown - Completion Completed by Christi Brown (action officer) on 12 May 2022 at 8:13:13 AM - Journals approved - no further action required
22/03/2022	07.22.054	Request for Rates Donation - Lawrence Historical Society Inc.	That Council: 1. Vary the Donations Policy criteria in this instance to approve the donation of the outstanding balance of the rates and annual charges for 2021/2022 (balance owing \$1,022) to Lawrence Historical Society. 2. Consider additional requests for donations for the 2022/2023 financial year by the Lawrence Historical Society in line with Policy provisions.	Christine Bultitude	28 Mar 2022 10:53am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 28 March 2022 at 10:53:43 AM - LHS advised of the Council decision. Rates section notified of rates donation for processing

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

22/03/2022	07.22.053	Cultural and Sports Trust Fund	That Council approve donations from the Clarence Valley Cultural and Sports Trust Fund: 1. \$300 to assist Martina Williams, who has been selected to represent NSW at the 2022 National U18 Hockey Championships in Cairns Qld from 6-14 April 2022; and 2. \$300 to assist Mackenna Ensby, who has been selected to represent NSW at the 2022 National U18 Hockey Championships in Cairns Qld from 6-14 April 2022.	Christine Bultitude	28 Mar 2022 10:52am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 28 March 2022 at 10:52:18 AM - Applicants notified of council decision. Payments processed ready for next external pay run 28 Mar 2022 10:47am Christine Bultitude Applicants notified of council decision. Payments processed ready for next external pay run
28/06/2022	07.22.130	Development Application Fee Waiver Request - Clarence Family Day Care	That Council approve the refund \$937.66 to Clarence Family Day Care for fees paid in accordance with the Donations Policy.	Christine Bultitude	12 Jul 2022 10:17am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 12 July 2022 at 10:17:11 AM - Refund will be processed once applicant has returned Supplier Information form with updated bank details for EFT payment. 12 Jul 2022 10:12am Christine Bultitude Applicant has been advised (ECM:2377707). Refund payment is being arranged.
22/02/2022		Motion	That letters of condolence be sent to the families of the late Frank Mack and Baillieu Myer.	Christine George	29 Mar 2022 11:29am Christine George - Completion Completed by Christine George (action officer) on 29 March 2022 at 11:29:29 AM - completed 29 Mar 2022 11:28am Christine George Letters compiled and sent 3 March 2022
22/03/2022	07.22.037	Superannuation payments to Councillors	That: 1. Council approve payment of the superannuation contribution payments additional to the annual fee paid to elected members. 2. Council note a superannuation contribution payment allocation will be included in the draft 2022/2023 budget currently being prepared. 3. Councillors who wish to receive the superannuation contribution payment at the current superannuation guarantee charge, complete the ATOs online 'choice of superannuation fund' form and return it to the A/General Manager by COB 29 July 2022. 4. Councillors who wish either to forgo the superannuation contribution payment or receive a payment that is less than the superannuation guarantee contribution (currently 10%), notify the A/General Manager in writing by COB 29 April 2022.	Christine George	06 May 2022 1:43pm Laura Black - Completion Completed by Laura Black on behalf of Christine George (action officer) on 06 May 2022 at 1:43:34 PM - Councillors have responded regarding access to superannuation. 06 May 2022 1:39pm Laura Black Councillors responses collated. 29 Mar 2022 11:30am Christine George Ongoing until the 29 April 2022
26/04/2022	07.22.085	RFT22/05 - CWA William Ager Park Walkway	That Council: 1. Accept the tender from Wagners CFT Manufacturing Pty Ltd for RFT22/05 – CWA William Ager Park Walkway at a cost of \$848,765.00 (GST	David Sutton	15 May 2022 2:17pm David Sutton - Completion

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>inclusive) to be funded from William Agar Park Pathway, Yamba (Fin Proj 321006, Sub Service 341).</p> <ol style="list-style-type: none"> 2. Authorise the General Manager to approve variations up to 5% of the contract value. 3. Reallocate \$185,000 from Fin Proj 550181 – Parks & Reserves – Access Pavement & Carparks to fund the additional contract sum and project contingency and included in Q3 of the Quarterly Budget Review Statement (QBR). 		Completed by David Sutton (action officer) on 15 May 2022 at 2:17:48 PM - Letter of Award issued to contractor, commencement meeting held, project in progress
26/04/2022	05.22.006	Completion of Maclean CBD Riverside Precinct Boardwalk	<p>That Council</p> <ol style="list-style-type: none"> 1. Seek State and/or Commonwealth funding to enable an updated, relevant, and compatible design and estimate for completion of the Maclean CBD Riverside Precinct Boardwalk. 2. That upon completion of the above, Council search for grants and make representations to State and Federal Parliamentarians to complete the Maclean CBD boardwalk. 	David Sutton	15 May 2022 2:19pm David Sutton - Completion Completed by David Sutton (action officer) on 15 May 2022 at 2:19:22 PM - Masterplan provided to Manager OS&F, advise to Manager OS&F to inform exec to lobby state and federal members for funding
22/02/2022		Minutes of Extraordinary Meeting of Council dated 3 December 2021	<p>That the Minutes of Extraordinary Meeting of Council dated 3 December 2021, copies of which have been circulated, be noted with the following amendments:</p> <ol style="list-style-type: none"> 1. Remove 19:06 from Motion (page 2) 2. Add wording in italics (page 2): Point of Order (1) – Cr Toms - <i>Why are we going into confidential session as the Ombudsman's letter is not a Council document it is addressed to Mr and Mrs Cairns.</i> 3. Remove Point of Order (4 (could not be heard on microphone) (page 3) Point of Order (4) – Cr Lysaught – Cr Clancy is not speaking to the amendment. Clancy disagrees and asks not to be interrupted. The Chair rules against the point of order and asks Cr Clancy not to raise his voice and allows him to continue debate. 4. Amend time from 4.47pm - Council moved into open forum at 4.57pm. (page 3) 5. Amend spelling from Moition to Motion (page 4) 6. Amend Cr Baker to Cr Williamson in Point of Orders 11 and 12 (page 4) Point of Order (11) – Cr Clancy – Cr Baker Cr Williamson is totally out of line. The Chair upheld the Point of Order and advised Cr Baker Cr Williamson his words were a bit strong. 7. Add new Point of Order between Points of Orders 13 and 14 (page 4) Point of Order – Cr Williamson – Cr Novak, it is in the Proposed Motion that was signed by two Councillors. The Chair upheld the Point of Order 8. Remove the word Government (page 4) Point of Order (15) – Cr Baker - If the report tells us that there were discussions with Local Government Area Command comment then it is reporting something true and if Cr Toms says its untrue and can prove it then she is fine to do so if not then she is out of order. 9. Points of Orders to be renumbered as a result of deletion and additions. <p>Further noting that Council's Minutes are not a transcript, they are an abbreviation of decisions made.</p>	Debbie McGilvray	24 Mar 2022 11:47am Debbie McGilvray - Completion Completed by Debbie McGilvray (action officer) on 24 March 2022 at 11:47:25 AM - Completed action 24 Mar 2022 11:46am Debbie McGilvray Minutes amended and republished to website
22/02/2022	07.22.008	Clarence Valley Local Environmental Plan 2011. Housekeeping Amendment 2021. REZ2021/0005	<p>That Council:</p> <ol style="list-style-type: none"> 1. As the Planning Proposal authority, adopt the Planning Proposal for the Housekeeping Amendments 2021, reference REZ2021/0005, to the <i>Clarence Valley Local Environmental Plan 2011</i> (Attachment B); 2. As the Planning Proposal authority, advise the Department of Planning, Industry and Environment that Council will use the local plan-making 	Deborah Wray	28 Mar 2022 12:50pm Deborah Wray - Completion Completed by Deborah Wray (action officer) on 28 March 2022

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>delegations under Section 3.36 of the <i>Environmental Planning and Assessment Act 1979</i> to finalise the amendments to the <i>Clarence Valley Local Environmental Plan 2011</i>; and</p> <p>3. Explore opportunities for heritage interpretation in the Clarence Valley, particularly in association with relevant Council projects.</p>		<p>at 12:50:44 PM - In progress for legal finalisation.</p> <p>28 Mar 2022 12:48pm Deborah Wray A legal opinion has been requested from Parliamentary Counsel and is awaited. upon receipt of this this the final maps and details are to be sent to the Department of Planning Industry and Env as part of the plan finalisation process. , Interpretation opportunities to be explored when grants become available and could form part of Grafton main street revitalisation project.</p>
22/02/2022	07.22.031	Proposed Road Closure - Part Chatsworth Street, Maclean	<p>1. That Council,</p> <ul style="list-style-type: none"> i. permanently close part of Chatsworth Street, Maclean, adjoining Lot 351 DP 1269387 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$8,000.00 plus GST if applicable and consolidate with Lot 351 DP 1269387 iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. <p>2. That the landowner meet all costs associated with the road closure</p>	Eloise Casson	<p>03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:35 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.</p>
24/05/2022	07.22.104	Proposed Dedication of Lot 14 DP 858248 as Public Road	That Council dedicate Lot 14 DP 858248, as depicted shaded red in Figure 1, as public road in accordance with section 10 of the <i>Roads Act 1993</i> to allow the implementation of the Transport for New South Wales Shared Pathway Project.	Eloise Casson	<p>04 Jul 2022 12:16pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 04 July 2022 at 12:16:36 PM - Completed</p> <p>04 Jul 2022 12:14pm Eloise Casson The Classification of Lot 14 as Operational was carried out via Gazette on 03/06/2022. This matter is now complete</p>
22/02/2022	07.22.029	Proposed Road Closure - Part Road Reserve Off Orara Way, Glenreagh	<p>1. That Council</p> <ul style="list-style-type: none"> i. permanently close part of the road reserve off Orara Way, Glenreagh, adjoining Lot 4 DP 247797 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$10,000.00 plus GST if applicable iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. <p>2. That the Landowner meet all costs associated with the road closure.</p>	Eloise Casson	<p>03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:24 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.</p>
22/02/2022	07.22.030	Proposed Road Closure - Part Skinners Road, Pillar Valley	<p>1. That Council</p> <ul style="list-style-type: none"> i. permanently close part of Skinners Road, Pillar Valley, adjoining Lot 1 DP 240931 (Figure 1) subject to a survey confirming that the 	Eloise Casson	<p>03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>shed located on Lot 185 DP 709485 is not encroaching onto the road reserve.</p> <p>ii. classify the newly created lot as 'operational' land.</p> <p>iii. Transfer the newly created lot to the adjoining landowner for \$3,000.00 plus GST if applicable and consolidate with the applicant's adjoining Lot.</p> <p>iv. affix the Common Seal to the survey and transfer documentation.</p> <p>v. authorise the General Manager to execute all documents relating to the closure and sale to affect the above requirements.</p> <p>2. The landowner is to meet all costs associated with the road closure.</p>		at 3:19:30 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.032	Proposed Road Closure - Part Tancreds Lane, Clarence	<p>1. That Council</p> <p>i. permanently close part of Tancred Lane, Clarence, bisecting Lot 6 DP748364 (figure 1)</p> <p>ii. classify the newly created lot as 'operational' land</p> <p>iii. transfer the newly created lot to the adjoining landowner for \$3,000.00 plus GST if applicable and consolidate with Lot 6 DP748364</p> <p>iv. affix the Common Seal to the survey and transfer documentation</p> <p>v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements.</p> <p>2. The landowner is to meet all costs associated with the road closure</p>	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:40 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.028	Classification of Lot 179 DP1279607 as Operational	That Council proceed with classifying Lot 179 in DP 1279607 as Operational Land.	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:13 PM - Noted. Records have been updated.
22/03/2022	07.22.057	Proposed Road Closure - Part Harold Tory Drive, Yamba	<p>1. That Council:</p> <p>i. permanently close part of Harold Tory Drive, Yamba, adjoining Lots 162 and 163 DP1265281 (refer Figure 1)</p> <p>ii. classify the newly created Lots as 'operational' land</p> <p>iii. engage a valuer on behalf of the adjoining landowners to determine sale prices</p> <p>iv. transfer the newly created Lot adjoining Lot 163 to the adjoining landowners for the sale price determined by the valuation plus GST if applicable</p> <p>v. transfer the newly created Lot adjoining Lot 162 to the adjoining landowners for the sale price determined by the valuation plus GST if applicable</p> <p>vi. consolidate the newly created Lots with adjoining Lots 162 & 163 DP1265281</p> <p>vii. authorise the Acting General Manager to execute all documents related to the closure and sale to affect the above requirements</p> <p>2. The landowners are to meet all costs associated with the road closure</p>	Eloise Casson	28 Mar 2022 9:52am Eloise Casson - Completion Completed by Eloise Casson (action officer) on 28 March 2022 at 9:52:16 AM - Completed 28 Mar 2022 9:48am Eloise Casson - Applicants have been notified of Council Resolution, - Solicitor has been engaged to prepare the DOA, - Survey quotes have been requested from two local surveyors
22/03/2022	07.22.056	Clarence and Lower Clarence Sports Committees - Funding	<p>That Council allocate:</p> <p>1. \$527.28 (ex GST) to the Grafton Dragon Boat Club to storage shed improvements at Corcoran Park from the Clarence Sports Committee funding allocation.</p> <p>2. \$36,672.72 (ex GST) from PJ 541500 to supply and install portable grandstands at Ellem Oval and JJ Lawrence Fields from the balance of the Clarence Sports Committee funding allocation.</p> <p>3. \$2,800.00 (ex GST) from PJ 541500 to upgrade change room lighting at McKittrick Park from the balance of the Clarence Sports Committee funding allocation.</p>	Gavin Beveridge	07 Apr 2022 3:12pm Gavin Beveridge - Completion Completed by Gavin Beveridge (action officer) on 07 April 2022 at 3:12:30 PM - Completed. 07 Apr 2022 3:09pm Gavin Beveridge Successful letters are being issued to the sporting organisations.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>4. The unspent funds of \$968.72 to be returned to Sports Income Reserve RA11035</p> <p>5. \$18,217.59 (ex GST) to the Maclean Manta Rays Swimming Club to supply and install electronic timing System at Maclean Centenary pool from the Lower Clarence Sports Committee funding allocation.</p> <p>6. \$2,485.50 (ex GST) to the Yamba Football Club to electrical upgrade to the clubhouse at Yamba Ngayundi Sports Complex from the Lower Clarence Sports Committee funding allocation.</p>		
22/02/2022	07.22.033	Clarence and Lower Clarence Sports Committees – Minutes of Meetings	That Council receive and note the Minutes from Monday 15 November 2021 Clarence Sports Committee and Lower Clarence Sports Committee meetings.	Gavin Beveridge	<p>07 Apr 2022 3:08pm Gavin Beveridge - Completion Completed by Gavin Beveridge (action officer) on 07 April 2022 at 3:08:43 PM - Completed.</p> <p>25 Feb 2022 10:34am Gavin Beveridge Noted.</p>
26/04/2022	07.22.059	Cr Clancy - LGNSW Special Conference 2022	That Council note the information provided by Councillor Clancy after attending the LGNSW Special Conference.	Greg Clancy	<p>10 May 2022 2:19pm Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Greg Clancy (action officer) on 10 May 2022 at 2:19:51 PM - Noted</p>
26/04/2022	07.22.083	North Grafton Sewage Treatment Plant Upgrade - Petition	<p>That Council</p> <ol style="list-style-type: none"> Notes the petition regarding the North Grafton Sewage Treatment Plant and, given the time which has elapsed since the petition was prepared. Consider the petition with any further works that occur with any further upgrades to the North Grafton STP. 	Greg Mashiah	<p>13 May 2022 2:33pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 13 May 2022 at 2:33:15 PM - Resolution noted</p> <p>13 May 2022 2:32pm Greg Mashiah Resolution noted</p>
22/02/2022	07.22.026	Notice of Motion to LGNSW Special Conference - Floodplain Maintenance Funding	<p>That Council endorse the following Motion submitted to the LGNSW Special Conference:</p> <p><i>That Local Government NSW lobbies the NSW Government to amend Section 59A and 191A of the Local Government Act to give councils power of entry to construct and maintain flood mitigation works.</i></p>	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:41 PM - Completed</p> <p>05 Apr 2022 3:47pm Greg Mashiah Noted.</p>
22/02/2022	07.22.027	Contract T20/21 - Shannon Creek Dam Remediation of Tailwater Dam - Foreshadowed Variation	<p>That Council notes:</p> <ol style="list-style-type: none"> The foreshadowed variation for Contract T20/21 due to adverse ground conditions, and The final variation will be included in the Q3 budget adjustment. 	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:33 PM - Completed</p> <p>05 Apr 2022 3:47pm Greg Mashiah Noted</p>
22/02/2022	07.22.025	Property 113466 Sewer Connection Fee	That Council approve a variation to the 2021/22 adopted fees and charges for Property 113466 and only charge the "Sewer Connection Application" fee being \$279 and exclude the capital component fee of \$11,979.	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:56 PM - completed</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					05 Apr 2022 3:45pm Greg Mashiah Customer advised by resolution on 23/02.
28/06/2022	07.22.134	Scope & Design Rushforth Road 32ML Replacement Reservoir	That Council: 1. Notes that due to the specific site knowledge Hunter H2O has gained by preparing the Rushforth Road Water Treatment Plant Master Plan and the cost and time savings from a single consultant preparing both the reference design and tender documentation, extenuating circumstances exist under Section 55(i) of the Local Government Act in that a satisfactory result would not be achieved by inviting tenders for undertaking the Reference Design and Project Management Support for the Rushforth Road Water Treatment Plant Reservoir Upgrade. 2. Accepts the proposal from Hunter H2O to undertake the Rushforth Road 32ML reservoir replacement Reference Design and Project Management Support in the amount of \$329,048.50 (including GST), to be funded from Financial Project 950571 (Scope & Design Rushforth Road 32ML replacement reservoir).	Greg Mashiah	01 Jul 2022 9:00am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 July 2022 at 9:00:48 AM - Completed 01 Jul 2022 8:59am Greg Mashiah Order issued to Hunter H2O for engagement
28/06/2022	07.22.135	Draft North Coast and Border Rivers Regional Water Strategies - Council submissions	That Council: 1. Notes the draft <i>North Coast Regional Water Strategy</i> and the draft <i>Border Rivers Regional Water Strategy</i> . 2. Endorses the submissions to the strategies.	Greg Mashiah	01 Jul 2022 9:05am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 July 2022 at 9:05:31 AM - Completed 01 Jul 2022 9:01am Greg Mashiah Submission sent on Border Rivers Regional Strategy and Department advised that Council endorsed North Coast Regional Strategy
26/04/2022	10.22.002	Contract T20/21 - Shannon Creek Dam Remediation of Tailwater Dam Variation	That Council notes the variation price for Contract T20/21 <i>Shannon Creek Dam Remediation of Tailwater Dam</i> is \$5,256,757.55 (including GST).	Greg Mashiah	13 May 2022 2:34pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 13 May 2022 at 2:34:18 PM - Completed 13 May 2022 2:33pm Greg Mashiah Variation approval advised to Contractor
22/03/2022	07.22.044	Draft Diggers Headland Reserve Vegetation Management Plan - Crown Land	That Council place the draft <i>Diggers Headland Reserve Vegetation Management Plan</i> on public exhibition for a minimum period of 28 days and if there are no submissions or comment received that the Plan be adopted.	Heather Mitchell	10 May 2022 3:24pm Heather Mitchell - Completion Completed by Heather Mitchell (action officer) on 10 May 2022 at 3:24:35 PM - Document is on public exhibition for 28 days. 29 Mar 2022 11:54am Heather Mitchell Document to be placed on exhibition for 28 days 29 Mar 2022 11:51am Heather Mitchell - Target Date Revision

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					Target date changed by Heather Mitchell from 05 April 2022 to 05 April 2022
26/04/2022	05.22.004	Membership of Northern Rivers Joint Organisation (NRJO)	That Council 1. make application to the Northern Rivers Joint Organisation seeking full membership of that body, in lieu of the Council's current Associate non-voting status. 2. include a recurrent allocation of \$46,000 for membership of the Northern Rivers Joint Organisation, in the 2022/2023 draft budget as a post public exhibition inclusion prior to adoption of the budget in June 2022.	Ian Tiley	12 May 2022 11:19am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Ian Tiley (action officer) on 12 May 2022 at 11:19:39 AM - no further action required - motion was lost
26/04/2022	07.22.066	REV2022/0001 - Division 8.2 Review of DA2021/0252 for Dwelling and Carport - Review of Road Standard and Landscape Plan Conditions - 5-7 Conway Street, Lawrence	That Council support the Section 8.2 Review REV2022/0001 of Development Approval DA2021/0252 subject to the amended and deleted conditions contained in Schedule 1.	James Hamilton	10 May 2022 2:33pm James Hamilton - Completion Completed by James Hamilton (action officer) on 10 May 2022 at 2:33:28 PM - Applicant advised of Council outcome and amended notice of determination issued 29/04/2022 10 May 2022 2:32pm James Hamilton applicant advised of Council resolution and amended notice of determination issued 29/4/22
22/02/2022	07.22.005	DA2019/0539 - Monthly Market - Harbour Street, Yamba (Whiting Beach Carpark)	That Council approve Development Application DA2019/0539 subject to the draft Advices and Conditions of Consent contained in Schedule 1.	James Hamilton	03 Mar 2022 3:18pm James Hamilton - Completion Completed by James Hamilton (action officer) on 03 March 2022 at 3:18:17 PM - determination issued 28/02/2022 and submitters advised of Council resolution. 28 Feb 2022 8:57am James Hamilton Notice of Determination issued and submitters notified of Council resolution.
22/03/2022	07.22.039	REV2021/0013 - Review of MOD2021/0029 - Amend/Restructure Conditions to Allow Staging of Development and Removal of Intersection Works - Orion Drive, Yamba	That Council approve REV2021/0013 subject to the amendments proposed in the draft Advices and Conditions contained in Schedule 1.	James Hamilton	28 Mar 2022 2:31pm James Hamilton - Completion Completed by James Hamilton (action officer) on 28 March 2022 at 2:31:48 PM - determination issued 28 Mar 2022 2:31pm James Hamilton notice of determination issued to applicant and submitters advised of council resolution
28/06/2022	07.22.106	REV2022/0002 - Division 8.2 Review of DA2021/0303 (Refusal determination) - 5 Carrington Street, Palmers Island	That Council refuse REV2022/0002 - Division 8.2 Review of DA2021/0303 (Refusal determination) - 5 Carrington Street, Palmers Island on the basis of points: 1. Previous recommended refusal by Council staff supported by Council 2. Objections by neighbours 3. LEP & DCP (Clause T7 3c) designed to ensure maximum distance from the riverbank in the designated Palmers Island "Erosion Zone"	James Hamilton	01 Jul 2022 9:27am James Hamilton - Completion Completed by James Hamilton (action officer) on 01 July 2022 at 9:27:37 AM - notice of determination issued and

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			<p>4. Climate Change issues have intensified locally since this "Erosion Zone" was established</p> <p>5. Front setback should better align with others houses in this streetscape and also minimise distance for provision of power and other services.</p>		<p>submitter advised of outcome 1/7/22</p> <p>01 Jul 2022 9:27am James Hamilton notice of determination issued and submitters advised of outcome 1/7/22</p>
26/04/2022	07.22.068	Draft Community Participation Plan	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorse the draft Community Participation Plan for public exhibition and associated community consultation and engagement for 28 days; 2. delegate authority to the A/General Manager to make any minor amendments to the draft Community Participation Plan for publishing purposes prior to public exhibition; and 3. note that all submissions received, any recommended changes to the draft Community Participation Plan and other supporting material will be reported to Council for approval following the exhibition period. 	Jasmine Oakes	<p>12 May 2022 11:20am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Jasmine Oakes (action officer) on 12 May 2022 at 11:20:09 AM - Document on exhibition & will be reported back following consultation</p> <p>10 May 2022 2:33pm Jasmine Oakes The draft Community Participation Plan is on public exhibition until 27 May - report to June Council meeting</p>
22/03/2022	07.22.042	Planning Proposal REZ2021/0001 - Lot 2 DP839420, Spring Street, South Grafton	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the submissions received (Attachment A) regarding the exhibited planning proposal; 2. Support the planning proposal to rezone the subject land from SP3 Tourist to B5 Business; 3. Note that the relevant strategies and plans will be considered with any future development applications, including the Business Zones DCP and the Grafton Precinct Plan to ensure a quality design outcome to support an attractive southern entrance to Grafton; 4. Note that adequate provision of flood storage during flood events will be considered as part of future development applications; and 5. Exercise its delegated authority as local plan-making authority pursuant to section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to take all necessary steps to make and finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i>. 	Jasmine Oakes	<p>26 May 2022 2:39pm Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 26 May 2022 at 2:39:01 PM - All actions have been finalised. The CVLEP amendment was notified on 20 May 2022</p> <p>26 May 2022 2:09pm Jasmine Oakes The CVLEP (map amendment 2) has ben finalised - notification date: 20 May 2022</p> <p>02 May 2022 12:31pm Jasmine Oakes The planning proposal is in the finalisation stgae - mapping to be approval by DPE</p> <p>29 Mar 2022 12:22pm Jasmine Oakes Processing the finalisation of the LEP amendment through Planning Portal - estimated finalisation is four to six weeks.</p>
26/04/2022	07.22.081	Local Traffic Committee	<ol style="list-style-type: none"> 1. That the recommendations of the Local Traffic Committee included in the Minutes of the 6 April 2022 meeting be adopted by Council. 2. That Council note the Councillors in attendance were Cr Steve Pickering and Cr Peter Johnstone. 	Julie Wilks	<p>12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Julie Wilks (action officer) on 12 May 2022 at 11:12:47 AM - Noted</p>
24/05/2022	07.22.087	Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the Audit Risk and Improvement Committee: 	Kallet Ward	<p>30 May 2022 3:49pm Kallet Ward - Completion</p>

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For Action - Open - Completed

			<ol style="list-style-type: none"> a. Terms of Reference b. Internal Audit Charter c. Three year Strategic Internal Audit Plan 2022-2025 d. Annual Internal Audit Plan 2022-2023 <ol style="list-style-type: none"> 2. Note the Audit, Risk and Improvement Committee meeting minutes for 7 and 28 April 2022. 		<p>Completed by Kallet Ward (action officer) on 30 May 2022 at 3:49:55 PM - Noted and completed</p> <p>27 May 2022 9:45am Kallet Ward</p> <p>Noted. Council has endorsed the key documents to support the operations of the Audit, Risk and Improvement Committee (ARIC).</p>
22/02/2022	07.22.015	Independent Chair for the Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ol style="list-style-type: none"> 1. appoint Neville Parsons as Chair of the Audit, Risk and Improvement Committee for the term of the Council. 2. seek the assistance of the Chair in assessing and recommending appointment of other independent members of the Audit, Risk, and Improvement Committee. 3. appoint a councillor as an observer to the Audit, Risk, and Improvement Committee for the term of the council. <p>That Cr Johnstone be appointed as the observer to the Audit, Risk, and Improvement Committee for the term of the council.</p>	Kallet Ward	<p>08 Mar 2022 11:18am Kallet Ward - Completion</p> <p>Completed by Kallet Ward (action officer) on 08 March 2022 at 11:18:04 AM - Completed</p> <p>08 Mar 2022 11:11am Kallet Ward</p> <p>COUNCIL RESOLUTION - 07.22.015a, Noted. Cr Johnstone has been accepted as the observer of the ARIC</p> <p>08 Mar 2022 11:01am Kallet Ward</p> <p>COUNCIL RESOLUTION - 07.22.015, 1. Neville Parsons has accepted the offer to be the chair of the ARIC, 2. Noted. Chair has been assisting with the appointment of other independent members, 3. Noted. Cr Johnstone has been appointed as the observer of the ARIC</p>
22/03/2022	07.22.050	Independent Committee Members for the Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ol style="list-style-type: none"> 1. Appoint Barry Ford as an independent committee member of the Audit, Risk and Improvement Committee for the term of the Council. 2. Appoint Christine Tyler as an independent committee member of the Audit, Risk and Improvement Committee for the term of the Council. 	Kallet Ward	<p>28 Mar 2022 2:04pm Kallet Ward - Completion</p> <p>Completed by Kallet Ward (action officer) on 28 March 2022 at 2:04:24 PM - The action has been completed, an ARIC committee will be established soon.</p> <p>28 Mar 2022 1:53pm Kallet Ward</p> <p>Noted. A letter of appointment will be sent to the 2 independent committee members that Council adopted for the Audit, Risk and Improvement Committee.</p>
22/03/2022	07.22.034	Councillor Pickering - LGNSW Special Conference 2022	That Council note that information provided by Councillor Pickering after attending the LGNSW Special Conference 2022.	Karlie Chevalley	<p>25 Mar 2022 9:26am Karlie Chevalley - Completion</p> <p>Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:26:55 AM - Noted</p>

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For Action - Open - Completed

22/02/2022	07.22.018	Council Meeting Checklist - Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	24 Feb 2022 3:53pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 24 February 2022 at 3:53:23 PM - Items updated 24 Feb 2022 3:51pm Karlie Chevalley Items being updated.
22/03/2022	07.22.036	Councillor Toms - LGNSW Special Conference 2022	That Council note that information provided by Councillor Toms after attending the LGNSW Special Conference.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:12 AM - Noted
24/05/2022	07.22.096	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	30 May 2022 3:44pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 30 May 2022 at 3:44:47 PM - Completed 30 May 2022 3:44pm Karlie Chevalley Updated.
22/03/2022	07.22.051	Checklist Meeting Schedule - Updates on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:21 AM - Actions updated
26/04/2022	07.22.074	Checklist Meeting Schedule - Updates on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	10 May 2022 2:18pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 10 May 2022 at 2:18:47 PM - Actions being monitored - noted
22/03/2022	07.22.035	Councillor Johnstone - LGNSW Special Conference 2022	That Council note that information provided by Councillor Johnstone after attending the LGNSW Special Conference.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:03 AM - Noted
26/04/2022	07.22.075	Conference Attendance for 2022	That Council 1. Send one Councillor to the ALGA conference in accordance with Council policy, that being Cr Allison Whites because we already have a Council resolution approving her attendance. 2. Approve Councillor Whites attendance to the ALGA pre-conference Regional Forum; and 3. Approve Councillor Whites attendance to the ALGWA Conference.	Karlie Chevalley	10 May 2022 2:18pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 10 May 2022 at 2:18:21 PM - Actions completed 10 May 2022 2:18pm Karlie Chevalley Actioned
22/03/2022	07.22.045	2021/22 Monthly Financial Report - February 2022	That Council: 1. Note the monthly financial information report for February 2022, attached to this report. 2. Endorse the proposed variations, which have a net zero impact on both the Financial Reserves and Budgeted General Fund Result for inclusion in the March Quarterly Budget Review Statement to be reported in April 2022.	Kate Maginnity	19 Apr 2022 9:14pm Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 19 April 2022 at 9:14:22 PM - 21/22 Revised Budget updated accordingly

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			3. Note and endorse the grant applications as identified in Attachment B.		19 Apr 2022 9:12pm Kate Maginnity 21/22 Revised Budget updated accordingly
26/04/2022	07.22.062	Integrated Planning and Reporting Framework 2022/2023	That Council deal with Recommendations 1, 3 and 4 separately to Item 2. That Council: 1. The following draft IP&R suite of documentation be endorsed for public exhibition until close of business on Monday 6 June 2022: a. the revised Community Engagement Strategy (Attachment A) b. the revised Delivery Program 2022/2025 (Attachment B) c. the 2022/23 Operational Plan (Attachment C) d. the Resourcing Strategy incorporating: (Attachment D) <input type="checkbox"/> the Long Term Financial Plan (2022/2032 to 2031/2032) <input type="checkbox"/> the Workforce Management Strategy (2022/2023– 2025/2026) <input type="checkbox"/> the Asset Management Strategy (2022/2023 – 2031/2032) 2. Members of the public be invited to make written submissions with regard to the draft documentation, while it is on public exhibition. 3. Following the period of public exhibition, the draft documents as amended as a result of consideration of public submissions, be considered for adoption at the June Ordinary Meeting of Council. 1. The 2022/2023 Fees and Charges (Attachment E) be endorsed for public exhibition until close of business on Monday 6 June 2022.	Kate Maginnity	11 May 2022 11:10am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 11 May 2022 at 11:10:14 AM - IP&R document suite placed on public exhibition.
24/05/2022	07.22.095	Extension to Office of Local Government Financial Reporting Requirements sought	That Council submit a request to the Office of Local Government for extension for lodgement of the 2021/2022 Annual Financial Statements to February 2023.	Kate Maginnity	16 Jun 2022 1:17pm Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 16 June 2022 at 1:17:13 PM - Request for extension sent to OLG 14/6/2022. Council will be advised of the outcome once received. 16 Jun 2022 1:15pm Kate Maginnity Extension Requeste emailed to OLG - 14/6/2022
26/04/2022	07.22.061	Application For Permanent Single Year Special Variation of 2.5% in 2022/2023	That Council 1. Apply for a permanent single year special variation of 2.5% (inclusive of the 0.7% population factor) for 2022/2023, under S508(2) of the Local Government Act. 2. Receive a report on the outcome of its application to IPART for a permanent single year special variation of 2.5%. 3. Continue to achieve efficiency gains through service reviews and corporate process improvements with a view to increasing operational maintenance levels and capital renewals.	Kate Maginnity	11 May 2022 11:09am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 11 May 2022 at 11:09:32 AM - Application lodged, Service reviews scheduled. Outcomes will lbe reported back to Council as and when received. 11 May 2022 11:08am Kate Maginnity IPART Additional Rate Variation Application lodged. Outcome will be advised to Council when received.

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28/06/2022	07.22.122	Integrated Planning and Reporting Framework 2022/2023	<p>That Council</p> <ol style="list-style-type: none"> Note the public exhibition period submissions contained within the report in summary and attached to the report in full. Consider items 2a, 2b, 2c, 2d, Community Engagement Strategy, Delivery Program, Operational Plan and Resourcing Strategy separately to item 3 fees and charges. <p>That Council:</p> <ol style="list-style-type: none"> Note the public exhibition period submissions contained within the report in summary and attached to the report in full. Adopt the following: <ol style="list-style-type: none"> the Community Engagement Strategy the Delivery Program 2022/2025 the Operational Plan 2022/2023 the Resourcing Strategy incorporating <ol style="list-style-type: none"> the Long Term Financial Plan (2022/2032 to 2031/2032) the Workforce Management Strategy (2022/2023– 2025/2026) the Asset Management Strategy (2022/2023 – 2031/2032) Delegate authority to the A/General Manager to make any minor amendments to the Integrated Planning & Reporting Framework documents for publishing purposes. <p>Adopt the 2022/2023 Fees and Charges (Attachment A), subject to the following amendment to the reconnection fee following removal of a water limiter "reconnection fee (within 3 working days) – notification by 12:00pm no charge"</p> <p>UNAN</p>	Kate Maginnity	11 Jul 2022 2:51pm Alex Moar - Completion Completed by Alex Moar on behalf of Kate Maginnity (action officer) on 11 July 2022 at 2:51:41 PM - Noted
22/02/2022	07.22.019	2021/22 Quarterly Budget Review Statement - December 2021	<p>That Council:</p> <ol style="list-style-type: none"> Receive and note the information in the Quarterly Budget Review Statement to December 2021. Approve General Fund variations detailed in this report totalling (\$187,000), which results in a projected General Fund budget surplus of \$72,608 for the year. Approve the variations for the Financial Reserves as detailed in this report totalling \$10,000, which results in a projected decrease in the External and Internal Reserves Funds of \$31,611,783. Note and endorse the receipt of funds due to successful grant applications as detailed in the body of this report. 	Kate Maginnity	04 Mar 2022 8:17am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 04 March 2022 at 8:17:38 AM - Noted - Budget Variations processed in Corporate Systems accordingly
26/04/2022	05.22.003	Clarence Valley Aboriginal Consultative Committee	That Council note the information contained in this Minute and support the proposed process for re-establishing a Clarence Valley Aboriginal Consultative Committee as soon as practicable.	Kath Arndell	12 May 2022 11:18am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Kath Arndell (action officer) on 12 May 2022 at 11:18:45 AM - Work has commenced to re-establish committee
22/02/2022	07.22.011	RFT 21/42 Evaluation Report - Supply and installation of additional Solar battery storage	That Council accept the tender from Jarcon Pty Ltd trading as Harelec Services for RFT 21/42 - PV Solar, Battery Storage and Standby Generator and car park shelter at the Rushforth Road Works Depot (RRWD) at a cost of \$855,363.64 (GST exclusive) to be funded from PJ 995188 CAP00241 RRWD Solar Power Upgrade and PJ 994653 Renewable Energy & Energy Efficiency.	Ken Wilson	01 Apr 2022 1:01pm Ken Wilson - Completion Completed by Ken Wilson (action officer) on 01 April 2022 at

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					1:01:20 PM - Council resolution implemented 01 Apr 2022 12:58pm Ken Wilson Contract signed and works commenced
22/02/2022	07.22.023	Monthly Investment Report - January 2022	That the report indicating Council's funds investment position as at 31 January 2022 be received and noted.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:34 PM - Noted
22/02/2022	07.22.020	2020/21 Audited Financial Statements	That Council receive and note the Audited 2020/21 Annual Financial Statements.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:12 PM - Noted
22/02/2022	07.22.021	Monthly Investment Report - November 2021	That the report indicating Council's funds investment position as at 30 November 2021 be received and noted.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:21 PM - Noted
24/05/2022	07.22.094	Monthly investment report - April 2022	That the report indicating Council's funds investment position as at 30 April 2022 be noted.	Kirsty Gooley	16 Jun 2022 1:18pm Kate Maginnity - Completion Completed by Kate Maginnity on behalf of Kirsty Gooley (action officer) on 16 June 2022 at 1:18:02 PM - Resolution noted
22/03/2022	07.22.049	Monthly investment report - February 2022	That the report indicating Council's funds investment position as at 28 February 2022 be noted.	Kirsty Gooley	29 Mar 2022 10:29am Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 29 March 2022 at 10:29:24 AM - Noted
26/04/2022	07.22.079	Monthly investment report - March 2022	That the report indicating Council's funds investment position as at 31 March 2022 be noted.	Kirsty Gooley	10 May 2022 2:58pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 10 May 2022 at 2:58:16 PM - Noted
28/06/2022	07.22.124	Monthly investment report - May 2022	That the report indicating Council's funds investment position as at 31 May 2022 be noted.	Kirsty Gooley	11 Jul 2022 2:51pm Alex Moar - Completion Completed by Alex Moar on behalf of Kirsty Gooley (action officer) on 11 July 2022 at 2:51:57 PM - Noted
22/02/2022	07.22.022	Monthly Investment Report - December 2021	That the report indicating Council's funds investment position as at 31 December 2021 be received and noted.	Kirsty Gooley	04 Mar 2022 1:17pm Kirsty Gooley - Completion Completed by Kirsty Gooley (action officer) on 04 March 2022 at 1:17:28 PM - Noted
22/02/2022	07.22.004	Lot 2 DP 839420 (2 Spring Street, South Grafton) Disposal - Progress Report	1. That the information in the report regarding progress with the disposal of Lot 2 DP 839420, be noted. 2. That Councillors be provided, in confidence, with full details of the contract sale.	Laura Black	06 May 2022 1:43pm Laura Black - Completion Completed by Laura Black (action officer) on 06 May 2022 at 1:43:01 PM - Purchaser does

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					not consent to disclosure of the contract. Sale will be reported as a matter of course through monthly financial report following settlement in early July. 17 Apr 2022 4:56pm Laura Black Purchaser's legal representative has advises against consent to refer contract to Council until after settlement, scheduled for early July 2022. 25 Feb 2022 4:53pm Laura Black Legal advice sought but not received regarding distribution of contract prior to settlement., 31/03/2022 - Permission of purchaser to share contract has not yet been secured.
22/02/2022	07.22.001	General Manager's Performance Review Panel	That 1. Council nominate a Councillor to be the Council nominated representative on the General Manager's Performance Review Panel. 2. By Close of Business on Wednesday 23 February, the Acting General Manager advise the Council of the General Manager's nominated Councillor representative. 3. The draft Performance Management – General Manager Policy be placed on public exhibition for a period of 28 days and subject to there being no feedback that changes the intent of the amendment, it be adopted.	Laura Black	25 Feb 2022 4:50pm Laura Black - Completion Completed by Laura Black (action officer) on 25 February 2022 at 4:50:13 PM - A/GM advised councillors of selection 23/2/2022 per resolution. 25 Feb 2022 4:48pm Laura Black A/GM advised councillors of selection on 23/2/2022 per resolution.
22/02/2022	07.22.003	Draft Disaster Resilience Framework	That Council note 1. the information contained in this report. 2. the additional information provided by the consultant, being the Physical Climate Risk Assessment Summary for Policymakers and endorse the extension of the public exhibition period for the Draft Disaster Resilience Framework.	Laura Black	25 Feb 2022 4:53pm Laura Black - Completion Completed by Laura Black (action officer) on 25 February 2022 at 4:53:27 PM - Noted. 25 Feb 2022 4:53pm Laura Black Noted.
24/05/2022	05.22.010	Funding Voluntary House Raising	1. That Council advocate through the NSW Premier, Minister for Emergency Services, and the Hon Chris Gulaptis for increased funding for voluntary house raisings as a flood mitigation measure on the Clarence floodplain. 2. That a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support.	Lee Boon	30 Jun 2022 11:42am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:42:23 AM - I will speak to lara about a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support. 26 May 2022 1:49pm Karlie Chevalley

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					Pete, please refer to point 1 of the resolution & Lee, point 2 - we will need to remind the GM to submit the motion when the LGNSW Annal Conference Motion Submissions open.
26/04/2022	05.22.001	Australian Local Government Association Federal election national advocacy campaign	That Council 1. supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and 2. agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member(s) of Parliament, all known election candidates in local Federal electorates; and 3. requests the President of the Australian Local Government Association does on Council's behalf: a) express support for ALGA's funding priorities. b) identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and c) seek funding commitments from the members, candidates, and their parties for these identified local projects and programs.	Lee Boon	11 May 2022 12:11pm Lee Boon - Completion Completed by Lee Boon (action officer) on 11 May 2022 at 12:11:03 PM - completed 11 May 2022 12:05pm Lee Boon Laura is sending letter to all federal candidates
26/04/2022	05.22.005	Councillor Listening Tours	That Council note the content of the Minute and support the commencement of Councillor Listening Tours as proposed.	Lee Boon	10 May 2022 2:32pm Lee Boon - Completion Completed by Lee Boon (action officer) on 10 May 2022 at 2:32:27 PM - Action Completed 10 May 2022 2:31pm Lee Boon Lee & mayor to start working on plan for tour.
24/05/2022	05.22.011	Greater Funding for Council's Floodplain Management Plan Priority Projects	That Council make submissions to Commonwealth and NSW Governments through its local Parliamentarians for more adequate funding to enable timely completion of Councils various prioritised flood related projects.	Lee Boon	30 Jun 2022 11:50am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:50:11 AM - Mayor spoke to local member regarding priority list 26 May 2022 1:52pm Karlie Chevalley Lee, action required. Letter from the Mayor to lodge submission
28/06/2022	05.22.012	Advocate for a Post Flood Behaviour Data Assessment to Inform Decisions about Floodplain Mitigation Asset Improvements	That Council advocate through the NSW Premier, the Minister for Emergency Services and Resilience, the Minister for Environment and Heritage and Member for Clarence, the Hon Chris Gulaptis, that Clarence Valley Council and the Clarence River be included: 1. In post flood data behaviour assessments undertaken by the Department of Planning and Environment, Environment Heritage Group, and 2. In any other post 2022 flood and storm event studies and assessments undertaken across the Northern Rivers by the State.	Lee Boon	12 Jul 2022 8:27am Lee Boon - Completion Completed by Lee Boon (action officer) on 12 July 2022 at 8:27:46 AM - A number of studies have be noted to cover this and I believe Ian will be writing letters to the appropriate people as well.
26/04/2022	05.22.002	Council Advocacy for Redevelopment of Grafton Base Hospital	That Council strongly support the Grafton Base Hospital redevelopment project and lobby the NSW Premier, Minister for Health and Member for Clarence to ensure that redevelopment funding will be included in the next NSW State	Lee Boon	10 May 2022 2:32pm Lee Boon - Completion

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			budget and so that the government's commitment that construction will commence prior to the 2023 election will be honoured.		Completed by Lee Boon (action officer) on 10 May 2022 at 2:32:39 PM - Action completed 09 May 2022 1:24pm Lee Boon Letter of support written, to be sent to various persons listed.
26/04/2022	05.22.007	General Manager Recruitment	That 1. Council delegate to the mayor the responsibility of the tasks mentioned in the OLG General Manager Recruitment guidelines. 2. Council accept the process outlined in this Minute for the recruitment of the CVC General Manager, and delegate to the mayor the tasks outlined herein as provided in the recruitment and selection Guidelines. 3. Council establish a selection panel comprising Mayor, Deputy Mayor and two other Councillors at least one of whom must be female. 4. The selection panel choose at least two applicants to make presentations to the full Council, which will select the successful applicant. 5. Council include \$30,000 to complete the recruitment in the draft 2022/2023 budget as a post exhibition period adjustment prior to adoption in June 2022.	Lee Boon	10 May 2022 2:31pm Lee Boon - Completion Completed by Lee Boon (action officer) on 10 May 2022 at 2:31:28 PM - Action completed 09 May 2022 1:22pm Lee Boon Mayor to contact recruitment agency to start process , Mayor has also added a mayoral minute for the next meeting for the selection panel
28/06/2022	07.22.116	Remuneration for Mayor, Deputy Mayor and Councillors for 2022/2023	That 1. Council note the determination of the Tribunal. 2. Fees payable to the elected members not increase from the amount adopted in 2021/22. 3. The Deputy Mayor's allowance remain the approved allowance that was adopted in 2021/22.	Lynette Burley	30 Jun 2022 3:36pm Lynette Burley - Completion Completed by Lynette Burley (action officer) on 30 June 2022 at 3:36:47 PM - completed 30 Jun 2022 3:36pm Lynette Burley noted and referred to payroll
22/03/2022	07.22.046	Cl Anywhere Cloud Migration	That Council, 1. Accept the TechnologyOne Cloud Contract 2. Delegate execution of the contract to the Acting General Manager 3. Endorse the required values to support the upgrade of our Corporate Systems to be included in the 2022/2023 Capital & Operating budgets into the future.	Matt Davidson	25 Mar 2022 10:08am Matt Davidson - Completion Completed by Matt Davidson (action officer) on 25 March 2022 at 10:08:27 AM - Noted minutes and provided budget to finance
22/03/2022	06.22.003	Yamba Masterplan	That the Notice of Motion be deferred to the April meeting pending the March 29, 2022 Councillor workshop.	Murray Lane	25 Mar 2022 12:17pm Murray Lane - Completion Completed by Murray Lane (action officer) on 25 March 2022 at 12:17:03 PM - Deferred, further action TBA from Cllr workshop. 25 Mar 2022 12:05pm Murray Lane Presentation at 29 March 2022 workshop required, which will inform next steps.
28/06/2022	07.22.107	DA2021/1343 Demolish existing farmhouse and surrounding buildings and construct a crematorium facility 873 Armidale Road Braunstone	That DA2021/1343 be approved subject to the draft Advices and Conditions contained in Schedule 1	Patrick Ridgway	05 Jul 2022 2:09pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 05 July 2022 at

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					2:09:35 PM - Needs Council resolution 05 Jul 2022 2:06pm Patrick Ridgway Item to be included in July Business Paper
28/06/2022	07.22.108	DA2021/1345 Application for dwelling at 12 River Road Palmers Island lot 2 DP551579	That Council defer consideration to no later than the August 2022 Ordinary Meeting, of any variation or modification of the restriction AK867690F imposed on Lot 12 DP551579 by the former Maclean Shire Council, which prohibits any dwellings or building or improvement within the 100 year management line, pending further advice from the applicant.	Patrick Ridgway	05 Jul 2022 2:10pm Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 05 July 2022 at 2:10:03 PM - Item was deferred at applicants request 05 Jul 2022 2:08pm Patrick Ridgway - Target Date Revision Target date changed by Patrick Ridgway from 12 July 2022 to 12 July 2022 - Needs Council resolution 30 Jun 2022 3:46pm Patrick Ridgway Application deferred at applicants request
28/06/2022	07.22.125	Request from Account 2045565 for Consideration to Waiver the Sewer Discharger on Water Account due to Theft	That Council waive the sewer discharge fee of \$1,583.28 due to the consumption being stolen from the property and not being discharged into Council's sewer main.	Paula Krahe	08 Jul 2022 1:48pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at 1:48:17 PM - Completed 08 Jul 2022 1:47pm Paula Krahe Completed
28/06/2022	07.22.126	2022/2023 Rates and Charges	That Council in accordance with the provisions of Sections 493, 494, 496, 501, 502, 503, 542, 552 and 553 of the Local Government Act of 1993 (NSW) make and levy the following Rates and Charges for the year commencing 1 July 2022 and ending 30 June 2023. 1. <u>Ordinary Rates (Section 494)</u> (i) A Residential Rate of point five eight seven seven six zero seven cents (0.5877607c) in the dollar on the Rateable Land Value of all rateable land categorised as Residential with a minimum rate of Six Hundred and Seventy-Six Dollars (\$676.00), in respect of any separate parcel of rateable land. Land that has been identified as "Residential-Flood Prone Land" the minimum rate/base amount will not apply. The Rate to be known as the "Residential Rate". (ii) A Residential Rate of point three eight zero six zero seven four cents (0.3806074c) in the dollar on the Rateable Land Value of all rateable land in the coastal villages of Angourie, Brooms Head, Diggers Camp, Iluka, Minnie Water, Sandon River, Wooli and Wooloweyah categorised as Residential, sub-category "A", with a minimum rate of Six Hundred and Seventy-Six Dollars (\$676.00). The rate to be known as the Residential Rate "A". (iii) A Residential Rate of point four five seven six four zero five cents (0.4576405c) in the dollar on the Rateable Land Value of all rateable land within the towns of Maclean and Townsend categorised as Residential, sub-category "B", with a Base Amount	Paula Krahe	08 Jul 2022 11:39am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at 11:39:09 AM - Actioned 08 Jul 2022 11:37am Paula Krahe Rates Levy stgruck 06/07/2022

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			<p>of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 43.58% of the revenue from this rate. The rate to be known as the "Residential Rate B".</p> <p>(iv) A Residential Rate of point three three two nine five two three cents (0.3329523c) in the dollar on the Rateable Land Value of all rateable land in the town of Yamba categorised as Residential, sub-category "C", with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 32.38% of the revenue from this rate. The rate to be known as the "Residential Rate C".</p> <p>(v) A Residential Rate of point eight two three one two one seven cents (0.8231217c) in the dollar on the Rateable Land Value of rateable land in the city of Grafton and village of Junction Hill categorised as Residential, sub-category "E" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 36.58% of the revenue from this rate. The rate to be known as the "Residential Rate E".</p> <p>(vi) A Business Rate of point six one one four zero three cents (0.611403c) in the dollar on the Rateable Land value of all rateable land with a Base Amount of Five Hundred and Twelve Dollars (\$512.00) for all land categorised as Business. The revenue from the base amount to be approximately 28.43% of the revenue from this rate. The rate to be known as the "Business Rate".</p> <p>(vii) A Business Rate of point seven five four eight one cents (0.75481c) in the dollar on the Rateable Land Value of all rateable land in the Maclean CBD categorised as Business, sub-category "B" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.66% of the revenue from this rate. The Rate to be known as the "Business B-Maclean CBD". A map showing this CBD boundary is found in Attachment A.</p> <p>(viii) A Business Rate of point seven five four eight one cents (0.75481c) in the dollar on the Rateable Land Value of all rateable land in the Maclean/Townsend area other than the Maclean CBD area, categorised as Business, sub-category "B" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.66% of the revenue from this rate. The Rate to be known as the "Business B – Maclean/Townsend Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(ix) A Business Rate of point six one eight five six four cents (0.618564c) in the dollar on the Rateable Land Value of all rateable land in the Iluka Industrial area categorised as Business, sub-category "C" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 16.74% of the revenue from this rate. The rate to be known as the "Business Rate C – Iluka Industrial". A map showing this CBD boundary is found in Attachment A.</p> <p>(x) A Business Rate of point six one eight five six four cents (0.618564c) in the dollar on the Rateable Land Value of all rateable land in the town of Iluka other than the Iluka Industrial area, categorised as Business, sub-category "C" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 16.74% of the revenue from this rate. The rate to be known as the "Business Rate C – Iluka Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(xi) A Business Rate of point five nine zero zero seven six cents (0.590076c) in the dollar on the Rateable Land Value of all rateable land in the Yamba CBD (including the Treelands Drive</p>		
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			<p>business area) categorised as Business, sub-category "D" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from this base amount to be approximately 16.65% of the revenue from this rate. This rate to be known as "Business Rate D – Yamba CBD". A map showing this CBD boundary is found in Attachment A.</p> <p>(xii) A Business Rate of point five nine zero zero seven six cents (0.590076c) in the dollar on the Rateable Land Value of all rateable land in the town of Yamba other than the Yamba CBD categorised as Business, sub-category "D" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from this base amount to be approximately 16.65% of the revenue from this rate. This rate to be known as "Business Rate D – Yamba Other Business". A map showing this CBD boundary is found in Attachment A.</p> <p>(xiii) A Business Rate of two point one one four zero three one cents (2.114031c) in the dollar on the Rateable Land Value of all rateable land in the Grafton and South Grafton CBD, categorised as Business, sub-category "E" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 8.54% of the revenue from this rate. The rate to be known as "Business Rate E – Grafton & South Grafton CBD". A map showing this CBD boundary is found in Attachment A.</p> <p>(xiv) A Business Rate of one point three one zero three one two cents (1.310312c) in the dollar on the Rateable Land Value of all rateable land in the areas of Junction Hill, Trenayr and Koolkhan and the city of Grafton other than the Grafton and South Grafton CBD, categorised as Business, sub-category "F" with a Base Amount of Five Hundred and Twelve Dollars (\$512.00). The revenue from the base amount to be approximately 18.46% of the revenue from this rate. The rate to be known as "Business Rate F – Grafton & South Grafton Other Business". A map showing the Junction Hill, Trenayr and Koolkhan boundary found in Attachment A.</p> <p>(xv) A Business Rate of point five zero eight zero nine two five cents (0.5080925c) in the dollar on the Rateable Land Value of all rateable land categorised as Business where the parcel of rateable land is rated separately and determined as a jetty or pontoon. The minimum/base amount will not apply to this category. The rate is to be known as "Business-Jetties".</p> <p>(xvi) A Farmland Rate of point two nine three zero three zero one cents (0.2930301c) in the dollar on the Rateable Land Value of all rateable land categorised as Farmland with a Base amount of Three Hundred and Thirty Dollars (\$330.00). The revenue from the base amount to be approximately 19.43% of the revenue from this rate. The rate to be known as Farmland.</p> <p><u>2. Sewer Availability Charges (Section 501)</u></p> <p>(i) A Special Charge for all land categorised "Residential" and rateable to a sewerage system, the charge being One Thousand Two Hundred and Eighteen Dollars (\$1,218.00) per land parcel excepting any parcel in respect of land not built upon and not connected to the Council sewerage system in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(ii) A Special Charge for all land parcels categorised "Residential" which have additional connections to a premise which can be subject to separate and permanent occupation. The charge to be</p>		
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			<p>calculated by multiplying the occupied charge in Item 2(i) (\$1,218.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p> <p>(iii) A Special Charge for all land categorised "Residential" and connected to a pressure sewerage system, the charge being One Thousand One hundred and Ninety Three Dollars (\$1,193.00) per land parcel excepting any parcel in respect of land not built upon and not connected to the Council sewerage system in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(iv) A Special Sewer access charge based on water meter size for all land parcels categorised "Business" (i.e. Non-Residential) and connected to a sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$704.00 for a 20mm service. b. A charge of \$1,100.00 for a 25mm service. c. A charge of \$1,802.00 for a 32mm service. d. A charge of \$2,816.00 for a 40mm service. e. A charge of \$4,400.00 for a 50mm service. f. A charge of \$11,264.00 for an 80mm service. g. A charge of \$17,600.00 for a 100mm service. h. A charge of \$39,600.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(v) A Special Sewer access charge based on water meter size for all land parcels categorised "Business" (i.e. Non-Residential) that are connected to a pressure sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$679.00 for a 20mm service. b. A charge of \$1,075.00 for a 25mm service. c. A charge of \$1,777.00 for a 32mm service. d. A charge of \$2,791.00 for a 40mm service. e. A charge of \$4,375.00 for a 50mm service. f. A charge of \$11,239.00 for an 80mm service. g. A charge of \$17,575.00 for a 100mm service. h. A charge of \$39,575.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(vi) Non-rateable residential properties (under Section 555 of the Local Government Act, 1993) within the Sewerage Access area and connected to the Council sewerage system will be charged the "Residential Sewer Connection Charge" and if the properties are subject to separate and permanent occupation, the charge to be calculated by multiplying the occupied charge (\$1,218.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p> <p>(vii) Non-rateable residential properties (under Section 555 of the Local Government Act, 1993) that are connected to a pressure sewerage system prior to 1 July 2021 will be charged \$25 less than the "Residential Sewer Connection Charge" and if the properties are subject to separate and permanent occupation, the charge to be calculated by multiplying the occupied charge (\$1,193.00) by the number of additional premises in excess of one (1) which can be occupied separately and on a permanent basis.</p>		
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			<p>(viii) A Special Sewer access charge based on water meter size for all land parcels categorised "Non Rateable" and excluding non-rateable residential properties, connected to a sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$704.00 for a 20mm service. b. A charge of \$1,100.00 for a 25mm service. c. A charge of \$1,802.00 for a 32mm service. d. A charge of \$2,816.00 for a 40mm service. e. A charge of \$4,400.00 for a 50mm service. f. A charge of \$11,264.00 for an 80mm service. g. A charge of \$17,600.00 for a 100mm service. h. A charge of \$39,600.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(ix) A Special Sewer access charge based on water meter size for all land parcels categorised "Non Rateable" and excluding non-rateable residential properties that are connected to a pressure sewerage system prior to 1 July 2021. The charges to be as follows;</p> <ul style="list-style-type: none"> a. A charge of \$679.00 for a 20mm service. b. A charge of \$1,075.00 for a 25mm service. c. A charge of \$1,777.00 for a 32mm service. d. A charge of \$2,791.00 for a 40mm service. e. A charge of \$4,375.00 for a 50mm service. f. A charge of \$11,239.00 for an 80mm service. g. A charge of \$17,575.00 for a 100mm service. h. A charge of \$39,575.00 for a 150mm service. <p>excepting any parcel in respect of land not built upon and not connected to the Council sewerage system prior to 1 July 2021 in which case the charge shall be Seven Hundred and Four Dollars (\$704.00) to be known as the "Clarence Valley Council Sewerage Charge".</p> <p>(x) A meter installed as a fire service to a property is exempt from availability charges.</p> <p>(xi) Onsite Sewage Management Charge A Special Charge for all occupied land parcels not receiving a Sewerage service. The charge to be Forty-Four Dollars (\$44.00) for each rateable parcel. The charge to be known as "Residential Onsite Wastewater Management Charge".</p> <p>(xii) Backflow Prevention Device Annual Charge An annual charge of \$62.00 for all properties that have containment backflow prevention devices that are required to be annually tested and certified in accordance with Council's Backflow prevention and cross connection control policy. The charge to be known as "Non Residential Backflow Prevention Device Charge"</p> <p><u>3. Sewer Consumption Charges (Section 502)</u></p> <p>(i) A Consumption Charge of Three Dollars and Sixty Nine Cents (\$3.69) per kilolitre will be charged on all Non-Residential and Non-Rateable properties. The charge for Non-Residential properties will be based on water consumption of the previous trimester and affected by a Sewerage Discharge Apportionment Factor. The non-residential sewer charge is the sum of the access charge and the generation charge, with a minimum charge of the residential charge (\$1,218.00 in 2022/23). This charge to be known as the "Sewerage Consumption Charge".</p>		
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			<p>(ii) The Non-Residential High Consumption Sewerage Generation Charge (for development approved after 1 July 2021) for sewerage generation above 0.74kl/day per billing period in the Grafton, Junction Hill & Coultts Crossing locality be charged a rate of \$5.72/kl.</p> <p>(iii) The Non-Residential High Consumption Sewerage Generation (for development approved after 1 July 2021) for sewerage generation above 0.74kl/day per billing period in the Maclean, Townsend, Illarwill, Lawrence, Iluka and Yamba localities be charged a rate of \$7.32/kl</p> <p>4. Waste Disposal Charges (Section 496 & Section 501)</p> <p>(i) Domestic Waste Charge (Excluding Green Waste - 2 Bin Service) An annual charge of Three Hundred and Eight Dollars (\$308.00) per service, for the collection, disposal, recycling and management of Domestic Waste generated on all residential properties including premises which can be subject to separate occupation, receiving or situated in a location where the collection service is available. This charge to be known as "Domestic Waste 2 Bin"</p> <p>(ii) Domestic Waste Charge (Including Green Waste - 3 Bin Service) An annual charge of Three Hundred and Seventy-Five Dollars (\$375.00) per service, for the collection, disposal, recycling and management of waste generated on all residential properties, including premises which can be subject to separate occupation, receiving or situated in a location where the collection service is available. This charge to be known as "Domestic Waste 3 Bin".</p> <p>(iii) Non-Residential Waste Charge (Excluding Green Waste – 2Bin Service) An Annual Charge of Three hundred and Eight Dollars (\$308.00) per service, for the collection, disposal, recycling and management of waste generated on property categorised "Business" receiving a service similar to that provided in (4.i).</p> <p>(iv) Non-Residential Waste Charge (Including Green Waste – 3 Bin Service) An Annual Charge of Three Hundred and Seventy Five Dollars (\$375.00) per service, for the collection, disposal, recycling and management of waste generated on property categorised "Business" receiving a service similar to that provided in (4.ii).</p> <p>(v) Domestic Waste Charge (Additional Red Bin service) An annual charge of Two Hundred Dollars (\$200.00) per additional red bin supplied to a property receiving a 2 Bin or 3 Bin Service but requiring an additional red bin. This charge to be known as "Domestic Waste Additional Red Bin".</p> <p>(vi) Domestic Waste Charge (Additional Yellow Bin service) An annual charge of One hundred and Ten Dollars (\$110.00) per additional yellow bin supplied to a property receiving a 2 Bin or 3 Bin Service but requiring an additional yellow bin. This charge to be known as "Domestic Waste Additional Yellow Bin".</p> <p>(vii) Domestic Waste Charge (Additional Green Bin service) An annual charge of One Hundred and Thirty Five Dollars (\$135.00) per additional green bin supplied to a property receiving a 3 Bin Service but requiring an additional green bin. This charge to be known as "Domestic Waste Additional Green Bin".</p> <p>(viii) Domestic Waste Charge – Vacant An annual charge of Thirty Five Dollars (\$35.00) for all parcels of rateable vacant property which would receive a collection service when becoming occupied or located were the service is available. This charge to be known as "Domestic Waste Vacant".</p> <p>(ix) Waste Management levy</p>		
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			<p>An annual charge of Sixty Seven Dollars (\$67.00) for all rateable properties in the Clarence Valley Council area. This charge to be known as "Waste Management Levy".</p> <p><u>5. Water Availability Charges (Section 501)</u></p> <ul style="list-style-type: none"> (i) An annual charge of \$177.00 for all unconnected land which is situated within 225 metres of a Council water main and can be connected to the water main. (ii) An annual charge of \$130.00 for all land which has a 20mm connection to the water main. (iii) An annual charge of \$203.00 for all land which has a 25mm connection to the water main. (iv) An annual charge of \$333.00 for all land which has a 32mm connection to the water main. (v) An annual charge of \$520.00 for all land which has a 40mm connection to the water main. (vi) An annual charge of \$813.00 for all land which has a 50mm connection to the water main. (vii) An annual charge of \$2,080.00 for all land which has an 80mm connection to the water main. (viii) An annual charge of \$3,250.00 for all land which has a 100mm connection to the water main. (ix) An annual charge of \$7,313.00 for al land which has a 150mm connection to the water main. (x) An annual charge of \$65.00 for all land provided with untreated (Raw) water with a 20mm connection to the water main. (xi) An annual charge of \$101.50 for all land provided with untreated (Raw) water with a 25mm connection to the water main. <p><u>6. Water Consumption Charges (Section 502)</u></p> <p>A Water Consumption charge of Two Dollars and Sixty-Five Cents (\$2.65) per kilolitre for all residential properties, applying to the daily average water consumption below 1.233kl/day per billing period.</p> <p>A Water Consumption charge of Three Dollars and Ninety Eight Cents (\$3.98) for all residential properties with a water consumption category of residential applying to any daily average water consumption exceeding 1.233 kl per day, per billing period.</p> <p>A Water Consumption charge of Two Dollars and Sixty Five Cents (\$2.65) per kilolitre for all non-residential properties. This charge to be known as the "Water Usage Non-Residential".</p> <p>A Water Consumption charge of Ten Dollars and Sixty Cents (\$10.60) per kilolitre for all water usage registered on a meter installed as a fire service to the property where the consumption has been for purposes other than for fire service purposes as a disincentive for using the service for incorrect purposes. This charge to be knows as the "Water Usage Fire Service".</p> <p>A Water Consumption charge of One Dollar and Thirty Three Cents (\$1.33) per kilolitre for all properties connected to Untreated (Raw) Water. This charge to be known as the "Water Usage Untreated (Raw) Water".</p> <p>A Non-Residential High Consumption charge (for Development approved after 1 July 2021) for average daily water consumption above 1.233kl/day per billing period of Three Dollars and Fifty Five Cents (\$3.55) per kilolitre. This charge to be known as the "Non Residential High Consumption".</p> <p><u>7. Interest on overdue rates</u></p> <p>That the interest rate on overdue amounts applicable to outstanding rates and charges for 2022/2023 be the maximum rate of 6% for the period 1 July 2022 – 30 June 2023 as set by the Independent Pricing and Regulatory Tribunal (IPART) accruing on a daily basis.</p> <p><u>8. Small Balance Rates & Charges write off</u></p> <p>That in accordance with Clause 131 of the Local Government (General) Regulations 2005 the General Manager be authorised to approve the write off of</p>		
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			small rate balances up to a maximum of \$3.00 per assessment at the conclusion of the rating year.		
28/06/2022	07.22.127	Rates Bad/Doubtful Debts Review and Write Off	That the outstanding rates debt on PN 122300, totalling \$811.67 as at 30 June 2022 be written off as a bad debt unable to be recovered.	Paula Krahe	08 Jul 2022 11:40am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 08 July 2022 at 11:40:30 AM - Actioned and Completed
24/05/2022	07.22.091	February 2022 Floods - Financial Assistance to Offset Increased Water Consumption for Clean Up	That Council provide property owners within the Clarence Valley who have experienced increased water consumption whilst cleaning their properties following the February/March 2022 flood with a rebate on their water consumption account of up to \$65.00 on the following basis: 1. Properties in the villages of Brushgrove, Chatsworth, Harwood, Palmers Island, Ulmarra and Southgate and in Lawrence between Grafton Street and the river will receive the rebate automatically without the need to apply; and 2. Those in other areas who have been affected will need to submit an application form accompanied by photographic evidence or a statutory declaration.	Paula Krahe	03 Jun 2022 3:59pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 03 June 2022 at 3:59:18 PM - Completed 03 Jun 2022 3:58pm Paula Krahe Completed
26/04/2022	07.22.078	Request from account 2051514 for consideration for reduction in water account	That this matter be deferred to the May meeting.	Paula Krahe	03 Jun 2022 3:59pm Paula Krahe - Completion Completed by Paula Krahe (action officer) on 03 June 2022 at 3:59:44 PM - Deferred until May Meeting 11 May 2022 11:04am Paula Krahe 07.22.078 is to be considered at the May 2022 Meeting
24/05/2022	07.22.093	Request from account 2051514 for consideration for reduction in water account	That Council: 1. Decline to write off water consumption totalling \$11,725 on Water Account 2051514 as requested. 2. Endorse the owner be requested to enter into a payment arrangement over five years to have the outstanding debt cleared together with the payment of any current consumption accounts as they fall due as the excess water consumption is due to aged water piping on the property side of the meter. 3. Not install a water limiter during the 5 year period if the payment arrangement is adhered to. 4. Endorse writing off any interest accrued on overdue water charges once the debt has been paid, from the date of this resolution.	Paula Krahe	09 Jun 2022 10:51am Paula Krahe - Completion Completed by Paula Krahe (action officer) on 09 June 2022 at 10:51:00 AM - Completed Document Set ID2367781
28/06/2022	07.22.114	Draft Forest Management Plan (Softwood Plantations and Coastal Hardwood Forests) - Forestry Corporation of NSW	That Council make a written submission on the draft Forest Management Plan for softwood plantations and hardwood forests 2022-2027 to the Forestry Corporation of NSW highlighting the items included in the Key Issues section of this report.	Scott Lenton	12 Jul 2022 1:47pm Scott Lenton - Completion Completed by Scott Lenton (action officer) on 12 July 2022 at 1:47:18 PM - Action Taken - Submission submitted 01 Jul 2022 2:59pm Scott Lenton Action completed - Thursday 30/07/2022
22/02/2022	07.22.009	Draft Rural Lands Strategy - for Exhibition	That Council:	Stephen Timms	12 May 2022 11:16am Karlie Chevalley - Completion

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<ol style="list-style-type: none"> 1. endorse the draft Rural Lands Strategy for public exhibition and associated community consultation and engagement; for a minimum of 28 days; 2. delegate authority to the General Manager to make any minor amendments to the draft Rural Land Strategy for publishing purposes prior to public exhibition; and 3. note that all submissions received, any recommended changes to the draft Rural Land Strategy and other supporting material will be reported to Council for approval following the exhibition period. 		Completed by Karlie Chevalley on behalf of Stephen Timms (action officer) on 12 May 2022 at 11:16:58 AM - Document on exhibition & will be reported back following consultation
26/04/2022	07.22.067	Draft Employment Land Strategy - for Exhibition	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the draft Employment Land Strategy and supporting Employment Lands Background Study for public exhibition and associated community consultation for a period of 28 days; 2. Delegate authority to the General Manager to make any minor amendments to the draft Employment Lands Strategy for publishing purposes prior to public exhibition; and 3. Note that all submissions received, any recommended changes to the Employment Land Strategy and other supporting material will be reported to Council for approval following the exhibition period. 	Stephen Timms	12 May 2022 11:17am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Stephen Timms (action officer) on 12 May 2022 at 11:17:15 AM - Document on exhibition & will be reported back following consultation
28/06/2022	07.22.105	Cr Pickering - Attendance at 29th NSW Coastal Conference	That Council note that information provided by Councillor Pickering after attending the 29th NSW Coastal Conference.	Steve Pickering	19 Jul 2022 10:09am Lee Boon - Completion Completed by Lee Boon on behalf of Steve Pickering (action officer) on 19 July 2022 at 10:09:05 AM - no actions required
22/03/2022	07.22.047	Supply & Delivery of Stationery	<p>That:</p> <ol style="list-style-type: none"> 1. Council accepts the tender offers from the following (2) tenderers for the period 1 April 2022 to 31 March 2024: <ul style="list-style-type: none"> <input type="checkbox"/> Dolphin Stationery Pty Ltd <input type="checkbox"/> Winc Australia Pty Ltd 2. The Acting General Manager be delegated authority to execute the Deed of Agreement on behalf of Council and subject to satisfactory supplier performance the Acting General Manager be delegated authority to extend these agreements for a further 12 months which may take these contracts through to 1 April 2025. 	Trevor Pate	28 Mar 2022 10:20am Trevor Pate - Completion Completed by Trevor Pate (action officer) on 28 March 2022 at 10:20:03 AM - Noted 28 Mar 2022 10:16am Trevor Pate Thankyou, will action this asap.
22/03/2022	07.22.048	Supply & Delivery of Ready mixed Concrete	<p>That:</p> <ol style="list-style-type: none"> 1. Council accepts the tendered prices from Boral Limited, Holcim Australia Pty Ltd & Grahams Concrete Pty Ltd for the Supply & Delivery of Ready Mixed Concrete (Regional Procurement Initiative @ Tender T492122RTC) for the period 1 April 2022 to 31 March 2024. 2. A provision be allowed for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31/03/2025. 	Trevor Pate	28 Mar 2022 10:22am Trevor Pate - Completion Completed by Trevor Pate (action officer) on 28 March 2022 at 10:22:01 AM - Noted 28 Mar 2022 10:21am Trevor Pate Thankyou, will action this asap.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Outstanding

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
26/04/2022	07.22.063	Yamba bypass - update and next steps	That 1. Council engage a professional services contractor to prepare a preliminary environmental assessment to identify key project risks, assist with scoping a future environmental impact assessment and to determine the planning pathway, utilising funds (up to \$150,000) allocated at MIN 6a.19.027 (October 2019). 2. On completion the preliminary environmental assessment be reported to Council to determine next steps. 3. Council note it will require Federal and/or State government assistance to progress the Yamba Bypass project beyond the preliminary environmental assessment stage.	Adam Cameron	
24/05/2022	07.22.102	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of the 4 May 2022 meeting be adopted by Council.	Alana Brooks	12 Jul 2022 10:32am Alana Brooks From LTC action items:, 013/22, 014/22- scheduled 22/23 works program , 015/22, 016/22, 017/22- complete
28/06/2022	06.22.006	Councillor Workshop re Advertising & Proposed CVC Quarterly Magazine	1. That a workshop be arranged for councillors to review current CVC advertising policies and expenditures and consider advertising DAs and other appropriate items in the highest circulating free, printed, local, weekly newspaper 'The Clarence Valley Independent'. 2. That all details of the proposed CVC quarterly magazine be included in this review and that further work on this project be suspended prior to this workshop. 3. That this workshop be held as soon as possible but within 30 days. 4. That the results of the workshop be submitted to Council as a report. 5. That the report be put as an agenda item to the Economic and Tourism Advisory Committee.	Alex Moar	15 Jul 2022 1:50pm Alex Moar Planning in progress
28/06/2022	07.22.123	2021/2022 Monthly Financial Report - May 2022	That Council: 1. Note the monthly financial information report for May 2022, Attachment A to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling (\$1,593), which will be included in the 2021/2022 General Purpose Financial Statements Refer to Audit report. 3. Endorse the proposed variations, which decrease Financial Reserves by (\$4,095,050) which will be included in the 2021/2022 General Purpose Financial Statements Refer to Audit report. 4. Note and endorse the grant applications as identified in Attachment B. 5. Endorse the proposed list of Deferred Projects in Attachment C.	Christi Brown	
26/04/2022	07.22.082	Proposed Acquisition of Part Wooli Road, Pillar Valley, and Dedication as a Public Road	That Council consider Item 07.22.082 - Proposed Acquisition of Part Wooli Road, Pillar Valley, and Dedication as a Public Road, in closed session. That Council: 1. Proceed with the acquisition of land comprising the constructed Wooli Road, Pillar Valley situated on Lot 41 DP 751376 as depicted shaded blue in Figure 1 in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> , by agreement or by compulsory process. 2. Delegate authority to the Acting General Manager to negotiate with the landowners of Lot 41 DP 751376 to acquire the land shown in blue in	Eloise Casson	05 Jul 2022 1:59pm Eloise Casson Valuer has been engaged to carry out second valuation. Awaiting completed report.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Outstanding

			<p>Figure 1 within Lot 41 DP 751376, to a maximum compensation amount provided for the independent valuation attached to the report.</p> <ol style="list-style-type: none"> In the event that acquisition by agreement cannot be negotiated, Council make an application to the Minister and the Governor for the approval to acquire part Lot 41 DP 751376 as depicted shaded blue in Figure 1 by compulsory process under Section 177(1) of the <i>Roads Act 1993</i>. Once acquired, dedicate as public road in accordance with Part 2 of the <i>Roads Act 1993</i>. Approve all costs associated with the acquisition, estimated to be \$26,000 plus compensation, including but not limited to survey and plan registration costs, Council fees, valuation fees, and legal fees (including the landowners reasonable legal fees) to be borne by Council and funded from RA 10899 Road Acquisitions Reserve. Delegate authority to the Acting General Manager to execute all documents associated with the acquisition of land and dedication as a public road. 		
26/04/2022	07.22.084	Pilot Hill Yamba - Updated Risk Assessment	<p>That:</p> <ol style="list-style-type: none"> The existing groundwater and antecedent rainfall monitoring practices are continued. Council note the JK Geotechnics review of the current Interim Management Strategy and adopt the recommended antecedent rainfall alert levels. Council advises the property owners south of Ritz Street and on the eastern side of Ocean Street of the current studies which have been undertaken, including the potential risks, and recommend that each property obtain their own independent geotechnical risk assessment to ensure ongoing stability of these properties. 	Greg Mashiah	
22/03/2022	06.22.002	Village and Rural Communities' Sewerage Provision Priorities	<p>That Council survey the residents of the Ulmarra Village to determine if they want council to examine options to sewer the Ulmarra village.</p>	Greg Mashiah	<p>30 Jun 2022 8:53am Greg Mashiah Survey was mailed to all Ulmarra property owners on 24 June and closes on 22 July. Survey includes reply paid envelope for return to Council or option to complete electronically. 13 May 2022 2:37pm Greg Mashiah May 2022 - Community engagement plan being developed.</p>
28/06/2022	06.22.008	Review Former Council's Decision - To Construct New Sewage Treatment Plant on Existing North Grafton STP Site	<p>That</p> <ol style="list-style-type: none"> Council seek a report to be tabled no later than the August 2022 Ordinary Council Meeting that enables a review of Council's decision to construct a new sewage treatment plant on the existing site of the North Grafton STP, point 2 of Item 14.009.15 The report include a comparative consideration of the risks, advantages and disadvantages of both the North Street and the Clarenza sites for the purpose of informing a decision The report include the following information about the proposed North Street Grafton STP site: <ol style="list-style-type: none"> the flood impact/constraints on the North Street site all current day construction costs, including any escalation estimates all valuations and/or estimated financial costs associated with property acquisitions required for constructions at the North Street site and any other residences within the buffer zone outlined in the GHD North Grafton STP Replacement EIS, 2219410, that experience loss amenity 	Greg Mashiah	

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			(d) what actions have been taken to formally advise any property owners that their property is impacted and /or required by council for construction of the new North Street Sewage Treatment location (e) any consequences associated with time delays for compulsory acquisitions		
28/06/2022	05.22.012	Advocate for a Post Flood Behaviour Data Assessment to Inform Decisions about Floodplain Mitigation Asset Improvements	That Council advocate through the NSW Premier, the Minister for Emergency Services and Resilience, the Minister for Environment and Heritage and Member for Clarence, the Hon Chris Gulaptis, that Clarence Valley Council and the Clarence River be included: 1. In post flood data behaviour assessments undertaken by the Department of Planning and Environment, Environment Heritage Group, and 2. In any other post 2022 flood and storm event studies and assessments undertaken across the Northern Rivers by the State.	Greg Mashiah	12 Jul 2022 8:27am Lee Boon - Completion Completed by Lee Boon (action officer) on 12 July 2022 at 8:27:46 AM - A number of studies have been noted to cover this and I believe Ian will be writing letters to the appropriate people as well.
28/06/2022	06.22.007	Naming Local Sports Fields & Open Space	Council immediately adopt the name "Tom Hancock Athletics Throwing Area" for the small area with 3 concrete pads behind the netball courts at Wherrett Park in Maclean.	Jamie Fleeting	
22/02/2022	07.22.002	Significant Projects and allocation of Local Roads and Community Infrastructure Program	That Council 1. Adopt the priority order of the significant projects as identified in the attached significant projects book. 2. Refer the significant projects book to the Local State Member for Clarence and the Federal Member for Page. 3. Conduct annual reviews of the significant projects book as projects are funded and new ones are designed. 4. Make application for the allocation of Local Roads and Community Infrastructure Program funds totalling \$4,102,732 as follows: Clarence Valley Culture and Community Precinct (Maclean) - \$3,000,000 Pedestrian Access and Mobility Plan outcomes - \$500,000 Road renewal - \$602,732.	Jamie Fleeting	25 Feb 2022 4:52pm Laura Black - Reallocation Action reassigned to Jamie Fleeting by Laura Black - Lodgement of LRCIP applications. 25 Feb 2022 4:50pm Laura Black State and Federal Members notified of the resolution. Item referred to Director W&C to oversee lodgement of LRCIP application.
26/04/2022	07.22.080	February/March 2022 Flood Recovery update	That Council: 1. Note the staff update on the February-March 2022 flood response as detailed in the report. 2. Include in the submission based on the contents of Cr Novak's list of community organisations that assisted with the major flood events across NSW into Council's report for the inquiry that follows the 2022 major flood event across NSW.	Jamie Fleeting	
24/05/2022	07.22.089	Amendment to Water Quality Targets for new development in Clarence Valley Development Controls	That Council: 1. Approve the proposed amendments to the Residential Zones Development Controls Plan (DCP), Industrial Zoned DCP, Business Zones DCP and Environmental Protection, Recreation and Special Use zones DCP; 2. Approve the proposed amendments to the Clarence Valley Sustainable Water Requirements: Information for Applicants (November 2004); 3. Provide public notice of the adoption in accordance with the <i>Environmental Planning and Assessment Act 1979</i> and Environmental Planning and Assessment Regulation 2000; and 4. Note that further improvements to the Sustainable Water Controls DCP provisions and the Clarence Valley Sustainable Water Requirements: Information for Applicants (November 2004) will be reported to Council in the future as part of a wider review of the DCP provisions.	Jasmine Oakes	26 May 2022 2:20pm Jasmine Oakes adopted DCP amendments to be finalised and uploaded to website and notified on Council noticeboard and notice sent to relevant stakeholders
28/06/2022	07.22.111	Community Participation Plan	That Council: 1. Note that no submissions were received regarding the draft Community Participation Plan during the public exhibition period;	Jasmine Oakes	

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			<ol style="list-style-type: none"> 2. Adopt the Community Participation Plan (Attachment A) and publish on Council's website and the NSW Government Planning Portal; and 3. Delegate authority to the General Manager to make any minor amendments to the Community Participation Plan for publishing purposes. 		
24/05/2022	07.22.088	Planning Proposal REZ2020/0006 - Lot 231 Hampton Road Waterview Heights	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the five (5) submissions received from government agencies, and that these have been resolved; and 2. Exercise its delegation as Local Plan-making Authority pursuant to section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to take all necessary steps to make and finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i> (CVLEP) on part Lot 231 Hampton Road Waterview Heights from RU2 Rural Landscape to R5 Large Lot Residential and C2 Environmental Conservation, including to: <ol style="list-style-type: none"> a. amend the CVLEP Land Zoning Map as illustrated in Figure 1 and Attachment E1 of this report; and b. amend the Lot Size Map to 8,000m² over the land to be zoned R5 Large Lot Residential as illustrated in Figure 2 and attachment E2 of this report. 	Jasmine Oakes	<p>26 May 2022 2:18pm Jasmine Oakes</p> <p>LEP finalisation progressing - mapping being produced for the CVLEP amendment to be sent to DPE for approval</p>
28/06/2022	07.22.128	RFT22-010 River St Community Precinct Maclean Phase 1 Re-tender	<p>That Council</p> <ol style="list-style-type: none"> 1. In accordance with the Local Government (General) Regulation 2021 Section 178 (1)(a), accepts the tender and awards the contract to Nimbus Architecture and Heritage (ABN 71 609 346 965) for RFT22/010 River Street Community Precinct Maclean Phase 1 – for the total amount of \$871,291.47 (GST inclusive) to be funded from PJ 530130. 2. Authorises the Acting General Manager to sign the contract documents. 	Justin Putze	<p>12 Jul 2022 12:41pm Justin Putze</p> <p>The termination letter for the original contract with Push and LGA has been reviewed by a lawyer and provided some advice. The project team is following up on some aspects of the advice and will confirm so the letter can be signed by the A/GM</p> <p>01 Jul 2022 9:06am Justin Putze</p> <p>The letter of award has been drafted and is awaiting signature. This will be sent once the previous tender winner is notified their contract has been cancelled., All unsuccessful tenders will also be notified in due course</p>
26/04/2022	07.22.069	Draft Clarence Valley Council Reconciliation Action Plan (RAP) for conditional endorsement from Reconciliation Australia	<p>That Council</p> <ol style="list-style-type: none"> 1. Defer consideration of the Clarence Valley Council Reconciliation Action Plan pending discussion at a Councillor workshop and subject to endorsement by the Clarence Valley Aboriginal Consultative Committee. 2. Receive a report following consultation with the Clarence Valley Aboriginal Consultative Committee that details any submissions made. 	Justin Putze	<p>30 Jun 2022 9:45am Justin Putze</p> <p>The Community Engagement team is working to establishing the CVACC, this is a complex and task and one that will take sometime to pull together given the amount of in-person engagement and consultation required., We are keeping the A/GM and Director Corp and Gov updated on the progress of CVACC. ONce the CVACC has been formed and established they will provide feedback on the RAP document which will be</p>

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For Action - Open - Outstanding

					presented in a new report to Council for their endorsement. The projected timeline for this is 12 months away but we are working to achieve this as quickly as possible while be culturally sensitive and appropriate in how we achieve this task.
28/06/2022	07.22.129	Maclean Community Precinct Project Update	That Council: 1. Endorse Option C as the preferred option for construction of phase 1 and in doing so acknowledge the project hereon as the 'Clarence Valley Cultural and Community Precinct' given the LGA wide benefits. 2. Allocate the following funds to implementation of Option C as detailed in the body of the report: a. Bushfire Local Economic Recovery Fund - \$4,997,000 b. Local Road and Community Infrastructure Program - \$3,000,000 c. Clarence Care and Support surplus funds - \$2,700,000 d. Proceeds of the sale of 2 Short Street - \$600,000 e. Proceeds from the sale of 4 Short Street - \$760,000 f. Maclean & District Improvement Reserve - \$600,000 g. Sect 7.11 Developer Contribution funds - \$1,529,000 3. Commence stakeholder engagement in relation to Option C.	Justin Putze	12 Jul 2022 12:47pm Justin Putze The onboarding of the new design contractor is awaiting final termination of the original design contractor. The engagement plan with the community for the project is being developed and a range of contact details have been provided for user groups. 01 Jul 2022 9:08am Justin Putze Work with bring on the new design tender will commence asap. The engagement plan for community and user groups is also being developed with the design and project team.
28/06/2022	07.22.121	Items for Information	That Council note the following: 1. A response from the NSW Premier, Dominic Perrotet MP, regarding the redevelopment of the Grafton Base Hospital. 2. Agenda and minutes from the Arts Northern Rivers meeting held 6 May 2022. 3. Minutes of the Clarence Sports Committee meeting held 16 May 2022. 4. Minutes of the Lower Clarence Sports Committee meeting held 16 May 2022. 5. IPART Determination of the Additional Special Variation, dated 20 June 2022.	Karlie Chevalley	
28/06/2022	07.22.120	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	
28/06/2022	07.22.133	Clarence Regional Library Agreement 2022	That Council 1. Endorse the amendments made to the Clarence Regional Library Service Agreement as outlined in the document including this agreement be in place for the next four years – June 2026; and 2. Adopt the updated agreement for signing by the members.	Kathryn Breward	30 Jun 2022 3:38pm Kathryn Breward The Bellingen Shire Council signed copy of the Clarence Regional Library Agreement was sent on Wednesday 29/6/2022 to the Executive Officer of the CRL (Justin Putze) to forward to the General Manager for signing.
28/06/2022	07.22.115	Tender for the construction of Landfill Cell 4C	That Council accept the tender from Valley Earthworks P/L for Tender No T22/016 for the construction of Cell 4C and an additional leachate storage dam at the Grafton Regional Landfill in the amount of \$4,174,128.38 (GST exclusive).	Ken Wilson	01 Jul 2022 8:32am Ken Wilson Successful tenderer issued with a tender acceptance letter and contract documents prepared for execution.

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For Action - Open - Outstanding

26/04/2022	07.22.060	Local Government Recovery Grants - February 2022 NSW Storms and Floods	That Council, 1. Endorse the expenditure of the Category D Local Government Recovery Grant of \$1M on the following projects: a. Bacon Street, Grafton pump upgrade - \$100,000 b. Ardent Street, South Grafton pump upgrade - \$200,000 c. Iluka Road – Review and implement actions reported in the Flood Risk Management Plan (2007) including a design investigation to increase the flood immunity of Iluka Road in the vicinity of the Esk River crossing - \$300,000 d. Yamba Road investigation and options paper and business case, including project costs, to increase flood immunity - \$150,000 e. Consolidate & update the Flood Risk Management Plans - \$250,000 2. Advise the Office of Local Government of the proposed expenditure. 3. Endorse inclusion of the budget expenditure and corresponding projects in the 2022/2023 Annual Budget and Operational Plan as post exhibition adjustments prior to adoption in June. 4. Council advocate through the local State and Federal Member for increased funds for floodplain assets improvements.	Laura Black	
26/04/2022	06.22.004	Yamba Masterplan	That Council 1. Support the creation of a West Yamba Masterplan document to guide sustainable development and infrastructure integration with the greater Yamba township. 2. Prepare an information document about the planning assessment framework for West Yamba Urban Release Area (WYURA), with the goals to: a) create a document for the community to understand the planning vision and relevant development assessment criteria for WYURA; b) summarise and simplify the existing 'Part X – Urban Release Controls, Schedule X1 – West Yamba Urban Release Area' of the Residential Zones Development Control Plan 2011; c) explain how other relevant planning documents are also relevant, including but not limited to the Clarence Valley Local Environmental Plan 2011, the Residential Zones Development Control Plan 2011 (generally), State Environmental Planning Policies, the North Coast Regional Plan 2017 and the relevant development contributions plans; d) highlight key community concerns including those about flooding, stormwater, environmental planning, urban design, provision of infrastructure and integration with the broader community of Yamba; e) be consistent with the established vision and planning controls for the West Yamba Urban Release Area; and f) include information about the role and responsibilities of developers about planning and design of new development in WYURA. 3. Receive a report seeking endorsement of the WYURA information document prior to publication.	Murray Lane	10 May 2022 2:57pm Murray Lane Underway. Preparation of information document to be prepared by Strategic Planning. Estimated future business paper to council by end Q3 2022.
28/06/2022	07.22.110	Community Petition requesting Masterplan and Environmental Impact Statement for West Yamba	The Council: 1. Note the Petition from Valley Watch stating that community expectations demand completion of a Master Plan and Environmental Impact Statement for West Yamba before any further subdivision approval is considered; 2. Note the 26 April 2022 Council resolution (06.22.004) to prepare an information document about the planning assessment framework for West Yamba Urban Release Area and acknowledge that it will be presented to the August Ordinary Council Meeting; 3. Note that making any Council resolution to delay decisions about development applications in the West Yamba Urban Release Area would expose Council and the community to legal and financial risks. 4. Endorse the preparation and publication of a quarterly newsletter about planning and development in West Yamba Urban Release Area to improve communication with our community about how development is being	Murray Lane	

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For Action - Open - Outstanding

			managed in accordance with the established planning assessment framework		
24/05/2022	06.22.005	The Use of Local Provenance Native Plants by Clarence Valley Council	That Council include in the 2022/2023 Operational Plan a review of the Tree Management Policy and the Urban Tree Management Strategy giving consideration to the following: <ol style="list-style-type: none"> 1. use only local provenance native plants in its plantings in parks and gardens and in street plantings 2. use of local native plants in landscaping wherever possible in developments approved by council 3. maintaining existing avenues of Jacarandas in Grafton and South Grafton and garden beds of flowers 4. allowing other plantings on their merit, where a strong case to use other species can be established 5. review of the practice of planting monocultural lines of trees along streets 6. approval by council for deviation from Policy and Strategy. 	Peter Birch	14 Jul 2022 3:11pm Peter Birch Review of policy and strategy to be undertaken with Env and Reg Serv in current Operational Plan. Informal planning discussion has occurred on review and expected to commence in first/second quarter 26 May 2022 1:54pm Karlie Chevalley Pete, for you as M/OS
24/05/2022	05.22.010	Funding Voluntary House Raising	<ol style="list-style-type: none"> 1. That Council advocate through the NSW Premier, Minister for Emergency Services, and the Hon Chris Gulapitis for increased funding for voluntary house raisings as a flood mitigation measure on the Clarence floodplain. 2. That a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support. 	Peter R Wilson	30 Jun 2022 11:42am Lee Boon - Completion Completed by Lee Boon (action officer) on 30 June 2022 at 11:42:23 AM - I will speak to laura about a motion seeking this increased funding be presented to the October 2022 Local Government NSW Annual Conference for support. 26 May 2022 1:49pm Karlie Chevalley Pete, please refer to point 1 of the resolution & Lee, point 2 - we will need to remind the GM to submit the motion when the LGNSW Annal Conference Motion Submissions open.
28/06/2022	07.22.132	2022/2023 Community Initiatives Program - Round 1	That Council approve donations under the 2022/2023 Community Initiatives Program – Round 1 to the value of \$60,853.85 in accordance with the recommendations set out in the attached schedule.	Sammy Lovejoy	04 Jul 2022 9:34am Sammy Lovejoy Decision Letters will be sent out to successful applicants this week.
28/06/2022	07.22.112	Employment Land Strategy	That Council: <ol style="list-style-type: none"> 1. Adopt the Employment Land Strategy and supporting Employment Lands Background Study; 2. Delegate authority to the A/General Manager to make any minor amendments to the Employment Land Strategy and Employment Lands Background Study for publishing purposes; 3. Issue the final Employment Land Strategy to the Department of Planning and Environment for endorsement and publish on Council's website and the NSW Government Planning Portal; and 4. Note the submissions received, publicly thank those that took time to make a submission and note the resulting improvements made to the strategy. 	Stephen Timms	
28/06/2022	07.22.113	Rural Land Strategy	That Council: <ol style="list-style-type: none"> 1. Adopt the Clarence Valley Council Rural Land Strategy – June 2022 and Background Paper; 2. Delegate authority to the A/General Manager to make any minor amendments to the Rural Land Strategy for publishing purposes; 	Stephen Timms	

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Outstanding

			<p>3. Issue the final Clarence Valley Council Rural Land Strategy – June 2022 to the Department of Planning and Environment for endorsement and publish on Council's website and the NSW Government Planning Portal; and</p> <p>4. Note the submissions received, publicly thank those that took time to make a submission and note the resulting improvements made to the strategy.</p>		
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ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status
22/10/19	6a.19.027	Strategic Road Improvement Reserve	<p>That Council:</p> <ol style="list-style-type: none"> Undertake further analysis to identify specific projects on Clarence Way, Armidale Road and Orara Way for future funding. Undertake Route Corridor Reviews into all of the identified sealed roads and prioritise the project outcomes from these reviews. Undertake further technical and Benefit Ratio assessments of all unsealed roads to develop a prioritised road upgrading list. Allocate up to \$150,000 to be equally funded from Section 7.11 and recurrent funds to undertake a high-level feasibility assessment for a bypass of Yamba along the reserved corridor. 	Jamie Fleeting / Adam Cameron	9/12/19 31/08/20 21.12.21	<p>AD - Items 1, 2 and 3 are in progress.</p> <p>AD - Items 1, 2 and 3 are still in progress.</p> <p>AC – Item 4 - Work on scoping the required technical studies has commenced.</p> <p>JF – Item 1 Clarence Way Sealing to commence 2022 (Smartygrants \$4m) Armidale Road has been identified under priority round 1 by TfNSW for transfer (regional to State road management) An application for Bluff bridge (Orara Way) replacement has been submitted under Fixing Country bridges (FCB) Item 2 – A condition assessment for CVC sealed road network is due early in 2022 that will guide preparation of a forward works program. May 2021 Business paper (6c.21.067) outlines roads strategy for both unsealed and sealed road network. Item 3 – Refer Unsealed roads Material Trials – update report March 2021 (Item 6c.21.032)</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

17/12/19	6c.19.100	Acquisition of Part Crown Reserve for Stormwater Infrastructure	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire an easement over the stormwater pipes located on Lot 3 DP 1005547. 2. Enter into a Deed of Agreement with the landowner of Lot 104 DP 1047026 setting out that the landowner is to meet all costs associated with the acquisition and that the easement will be registered separately to the subdivision. 	<p>Kylee Baker Elle Casson / Paula McLennan</p>	<p>6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022</p>	<p>No action commenced yet. PWA engaged to action. Waiting on deed of agreement. Deed of agreement executed. Application lodged with Crown Lands for consent. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration Waiting on Crown Lands for consideration No updates No updates No Updates PWA currently preparing application for approval of compulsory acquisition of the two easements and ROC to the Minister for Local Government. Waiting on Crownlands to provide PWA with Crown Lands licence 605059 to Beachside Pty Ltd to be included in application</p>	B
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ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

17/12/19	6c.19.101	Acquisition of Land for Road Purposes	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire part Lots - Lot 96 DP 751373, Lot 1 DP 826316, Lot 501 DP 703273, Lot 113 DP 751373, Lot 4 DP 746328, Lot 5 DP 1155528 and Lot 5 DP 746328 at Harwood as public road. 2. Acquire Lots 1-2 DP 126896 and part Lots – Lot 1 DP 435557 and Lot 2 DP 523333 at Palmers Island as public road. 3. Acquire part Lots – Lot 101 DP 1188377, Lot 2 DP 576021, Lot 1 DP 1078824 at Yamba as public road. 4. Meet all survey and legal costs. 5. Delegate authority to the General Manager to execute the documents associated with the survey and acquisition of the above mentioned Lots. 	<p>Kylee Baker</p> <p>Elle Casson / Paula McLennan</p>	<p>6/2/2020</p> <p>22/6/20</p> <p>3/8/2020</p> <p>31/08/2020</p> <p>29/09/2020</p> <p>7/12/2020</p> <p>30/4/2021</p> <p>30/8/2021</p> <p>23/12/2021</p> <p>07/03/2022</p> <p>10/5/2022</p>	<p>Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending survey Palmers Island – contracts to exchange Yamba – pending survey</p> <p>Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – pending survey commencement.</p> <p>Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – Surveyor engaged and survey in progress</p> <p>Harwood – pending registration of survey plans Palmers Island – completed. Yamba – currently being surveyed</p> <p>No further progress</p> <p>Harwood – 1 complete. 2 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete. Yamba – 1 landowner still negotiating agreement 1 plan registered solicitor finalising</p> <p>Harwood – 2 complete. 1 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete.</p> <p>Yamba – 1 landowner still negotiating agreement 1 complete No update</p> <p>Yamba – 1 Plan finalised. 2 survey plans completed, waiting on agreement from the tenant of one plan before registering both</p> <p>No update</p>	B
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ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 28 July 2020	Officer	Date	Comments	Status
6a.20.026	Market Scoping Study - Harwood Marine Precinct	That Council: 1. Notes it continues in-principle support for the establishment of Clarence Valley marine-related industry including the current basic concept of a Harwood Marine Precinct. 2. Advise the Department of Regional NSW that it will make no contribution toward a Market Sounding or any market development initiatives on the basis that Council considers the cost of private developer market research should not be met by Council. 3. Receive a report at the earliest opportunity outlining the constraints and opportunities of a marine precinct in the Clarence Valley.	Adam Cameron	6/10/20	Have met with Harwood Marine who have engaged a consultant (their funds) to prepare a plan to stage development of the newly zoned land dealing with flooding (some fill needed) and other infrastructure provision issues for the site	B
Item No.	Report Title	Council Resolution 27 October 2020	Officer	Date	Comments	Status
6c.20.153	Disposal of Council Property – Lot 1 DP 1154607 Known as Flood Levee Grafton	That Council 1. Subdivide Lot 1 DP 1154607 into lots matching the current lot layout and register on title an appropriate easement for access and protection of flood infrastructure, 2. Approach adjoining landowners to purchase the adjacent lot as per the terms set out in the confidential attachment A. 3. Delegate authority to the General Manager to execute documents associated with the subdivision and transfers.	Kylee Baker Elle Casson / Paula McLennan	7/12/2020 30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022	Solicitor engaged, preparing letters of offer Pending final figures from surveyor so GM can liaise with landowner representative Landowners agreed. Solicitor finalising deed of agreement. Landowners have entered into the deed of agreement & monies have been paid. Surveyor has been instructed to finalise the 88b. No update No update	B
Item No.	Report Title	Council Resolution 15 December 2020	Officer	Date	Comments	Status
6b.20.096	Review of Grafton and South Grafton Flood Planning Level (or Residential Habitable Floor Level Requirements) & Amendment to Development Control Plans	That: 1. The floodplain management provisions for all lots approved by development application after the adoption of the amended floodplain management provisions in all relevant Clarence Valley Development Control Plans are amended to require that: i. all new residential development must have a primary habitable floor level of a minimum of 500mm above the 1% flood height for the site of the development; and ii. flood compatible building materials be used for any part of such premises that are below the level of the minimum primary habitable floor level; and iii. any other necessary amendments to effect these changes are drafted; 2. The proposed DCP amendments are publicly exhibited for a period of at least 28 days; 3. A report be prepared for Council's consideration as soon as practical after completion of the public exhibition period; and 4. Advice of Council's resolution on the abovementioned report be referred to the CVC Floodplain Committee for information.	Scott Lenton Stephen Timms	12/1/21 6/9/21 4/04/21 31/05/22	Preparation of draft DCP amendments to be commenced in late-January. Public exhibition will follow once draft DCP completed. Preparation of Draft DCP delayed due to other strategic planning priorities. Effect of Council resolution does not result in substantive change to existing DCP controls. Preparation of draft DCP changes to be progressed concurrently with State Government directions in relation to floodplain planning and prioritised for drafting. Council staff continue to have input in to those discussions at state level. Amendments to DCP to be undertaken as soon as certainty is provided by DPE/State government following the Flood Inquiry report.	B
6b.20.098	Ngayundi Yamba Sports Complex – Draft Plan of Management	That Council: 1. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Ngayundi Yamba Sports Complex (Reserve 98072) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>); 2. Place the draft plan of management on public exhibition (after it has been returned by DPIE and any corrections regarding Ngayundi Yamba Sports Complex are made) for a period not less than 28 days as	Danny Parkin	22/12/2020 3/03/2021 8/04/2021	1. Draft POM referred to DPIE under the A/GMs signature 2-5. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition Crown Lands have advised that there are 21 draft PoMs in front of Council's PoM –	B

ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

		<p>required under the <i>Local Government Act 1993</i>.</p> <ol style="list-style-type: none"> Conduct a public hearing regarding the proposed addition of extra categories of 'community' land effectively altering the category(s) assigned by the Minister. Accept submissions on the draft plan of management for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>. Prepare a report to Council on the draft plan of management in consideration of public submissions after the public exhibition period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i>. 			<p>no date given for when they expect to review draft PoM</p> <p>6/6/2021 Advised by Crown Lands that the draft PoM had progressed in the queue</p> <p>6/7/2021 Sent request for update on progress – no reply received</p> <p>Early August 2021 Spoke with Jane Adam who advised that the draft PoM was still in the queue</p> <p>30/8/2021 No change from above entry. Significant delay in turnaround of Draft PoM (ie 9 months). Staff regularly follow-up status with DPIE.</p> <p>24/12/2021 PoM on exhibition until 17 Jan 2022.</p> <p>11/05/2022 Submission process identified matters not considered in draft PoM. Draft PoM to be amended.</p> <p>31/05/2022 Waiting on Yamba Cycling Club to provide details of appropriate time to undertake consultation with the club.</p>	
Item No.	Report Title	Council Resolution – 30 March 2021	Officer	Date	Comments	Status
6a.21.012	Unauthorised Freedom Camping Program - Extension and Conclusion of Working Group	<p>That:</p> <ol style="list-style-type: none"> Council allocate budget of \$3,000 for two Variable Messaging Signs (VMS) for use over Easter holidays to be funded from Ranger Operations – contractors (PJ 994190-7353-2201). Council approve the installation of "No Parking Midnight-5am" signage along Clarence Street near Flinders Park to be funded from Parks Signage Renewals (PJ 550203). Council consider "No Parking Midnight-5.00am" signage along The Crescent at Angourie as part of a future parking study. The Working Group on Campers group conclude following the proposed May 2021 meeting. Council convey its deepest thanks to the staff and community participants on this committee for the work and time they committed to assist with an issue that has become a problem in many of our towns and villages during holiday periods. 	Adam Cameron	27/4/21	<p>VMS advanced warning signs installed over Easter using available resources and budgets</p> <p>Clarence Street signage is currently scheduled to be implemented in May 2021</p> <p>May 2021 meeting of Working Group on Campers to be arranged</p>	B
6a.21.014	Acquisition of Part Reserve 95853 Grafton – Part Frank McGuren Park	<p>That Council:</p> <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the land described as Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 for the purpose of resolving the existing encroachment of a Council owned building on Crown Land in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. Agree to the acquisition by agreement in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for an agreed value of \$78,300.00 (including GST). Make an application to the Minister and the Governor for approval to acquire Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i>. Classify the land as operational land. 	<p>Kylee Baker</p> <p>Elle Casson / Paula McLennan</p>	<p>30/4/2021</p> <p>30/8/2021</p> <p>17/12/2021</p> <p>07/03/2022</p> <p>10/05/2022</p>	<p>Crown Lands accepted compensation. Application to Minister being prepared for acquisition.</p> <p>Pending legal advice on Native Title.</p> <p>PAN's have been issued by the solicitor & 90 day notice period commenced</p> <p>No update</p> <p>Acquisition Gazetted, waiting on consolidation plan from surveyor</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

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6c.21.025	Permanent Road Closures – Unused Roads off Boormans Lane Southgate	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the requirement for preservation of dwelling eligibility for Dwelling-Eligible Lots that would otherwise lose that eligibility on 23 December 2021 under CVC LEP 2011 is: Development Application for dwelling on the applicant’s Lot 78 DP 851836 must be lodged with Council on or before 23 December 2021, and further notes that is contrary to the advice shown in the report Key Issues part of paragraph 2 wherein it is stated: “..... requires a development application for a dwelling to be lodged and approved prior to this date.....” 2. Approve the closure of the roads and subsequent sale to the applicant subject entirely to the applicant giving to Council an irrevocable undertaking to register on the applicant’s title or titles a Limited Right of Way that allows access only when Grafton-Lawrence Road is closed during times of a local emergency. 3. Transfer the 2 closed roads to the applicant on receipt of the irrevocable undertaking required at point 2 of this resolution at a consideration of one-tenth of the amount shown in the confidential attachment with the reduction in consideration given to partially account for the cost of preparation and registration of the Limited Right of Way. 	<p>Kylee Baker Elle Casson / Paula McLennan</p>	<p>30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022</p>	<p>Landowners solicitor advised of resolution. Pending acceptance by landowner. Landowner agreed. Pending survey and deed of agreement. Survey completed, awaiting confirmation from Forestry that they are satisfied with the survey. No update No further update</p>	B
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ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status
6b.21.017	Clarence Valley Council Generic Plan of Management (Draft)	That Council: 1. Note the preparation of this draft <i>Clarence Valley Community Land, Crown Reserves and other Public Places Generic Plan of Management 2021 – 2030</i> (generic PoM) for all Council-owned land and Crown land managed by Council set aside and/or embellished as public open space or developed for a specific community purpose not covered by a site specific plan of management. 2. Authorise the General Manager to notify the Minister for Crown Lands in writing of the initial categorisation of Lot 1 DP1267098 (added to reserve R70140), and Lot 2 DP1267098 (added to reserve R140029) as 'Park' using the Department's <i>Initial categorisation – written notice of assigned categorisation form</i> . 3. Authorise the General Manager to refer the draft generic PoM to the NSW Department of Planning, Industry and Environment (DPIE) Crown Lands Division as owner of the Crown land covered by this generic PoM for comment; including the submission of Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>) to alter the categories assigned to particular Crown reserves detailed at Schedule 2AA of the draft generic PoM. 4. Authorise the General Manager to apply to be made the Crown land manager for the Crown land currently devolved on Council detailed in Schedule 2B of the generic PoM. 5. Place the draft Generic PoM on public exhibition (after it has been returned by DPIE and any corrections regarding the Crown land covered under the generic PoM are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 6. Conduct at least two (2) public hearings (one in Maclean and one in Grafton) regarding the categorisation of recently acquired Council-owned 'community' land by the PoM (detailed in Schedule 1AA and 1AB of the generic PoM); and the categorisation of 'community' Crown land effectively altering the category(s) assigned by the Minister (detailed at Schedule 2AA of the draft generic PoM). 7. Accept submissions on the draft Generic PoM for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i> . 8. Bring the draft Generic PoM back to Council after the submission period has closed for consideration of its adoption, or re-exhibition (if applicable), as per the requirements of section 40 of the <i>Local Government Act 1993</i> .	Danny Parkin & Jasmine Oakes	28/4/2021 10/5/2021 24/6/2021 30/8/2021 24/12/2021 11/05/2022 31/05/2022	1. Noted 2. 3 & 4. Letter signed by GM sent to DPIE for Ministerial consideration and consent to matters listed 5 – 8. In progress waiting on DPIE Council CLM unit to process/reply to Council 5 – 8. In progress waiting on DPIE Council CLM unit to process/reply to Council. Staff regularly follow-up status with DPIE. 5 – 8. Remains in progress Council CLM advise that they are currently reviewing draft PoM. Council will be contacted when review complete. Still waiting	B
6b.21.038	Draft Fisher Park Plan of Management	That Council: 1. Note the preparation of the draft plan of management for Fisher Park, Grafton; 2. Place the draft plan of management on public exhibition for a period of not less than 28 days as required under the <i>Local Government Act 1993</i> ; 3. Accept written submissions on the draft plan of management for a period of not less than 42 days from when the plan of management is placed on public exhibition as required under the <i>Local Government Act 1993</i> ; and 4. Adopt the draft plan of management at the end of the exhibition period provided there is no submission received that requires a review of the intent and substantial changes to be made to the draft plan of management, as exhibited.	Danny Parkin	25/6/2021 25/6/2021 30/8/2021 17/1/2022 11/05/2022 31/05/2022	1. Noted 2-3. Draft Fisher Park PoM placed on public exhibition from 25 June until 9 August 2021 4. Submissions still being reviewed and amendments to draft plan being made 4. Waiting on Open Spaces to provide advice on encroachment of tennis complex on adjoining Showground Encroachment investigated and confirmed. Consultation with Grafton Tennis Club and Grafton Show Society to be undertaken Waiting on Open Spaces to provide feedback on consultation with Grafton Tennis Club	B
6b.21.054	Clarenza Urban Release Area Draft	That Council: Council Resolution – July 2021	Deborah Wray/	22/12/21	The Draft DCP was placed on public exhibition from 30 August to 27	B

ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status												
	DCP and Road Contributions Plan	1. Endorses the Draft DCP Chapter for Clarenza Urban Release Area and places the Draft DCP on public exhibition in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. 2. Provides notification of the Draft DCP to property owners within and adjacent to the Clarenza Urban Release Area (URA) and other relevant stakeholders; and 3. Prepares a Contributions Plan to enable developer contributions to be collected (on a per lot basis) to cover costs associated with preparation of the Contributions Plan and the future construction of the proposed link road connecting the north and south villages of the Clarenza URA.	Scott Lenton	7/3/2022 11/5/22	September 2021 and now has the status of a Draft DCP under the EPA Act 1979. 6 Submissions were received. These will be reported to a Council meeting in 2022. Budget funding will be required for the preparation of a contributions plan and design of the proposed link road. A report will be prepared for future Council report but it is still waiting for input from Engineering Still waiting for input from Engineering regarding Sewerage, water and link road. May 2022..													
6b.21.055	Clarence Valley Local Environmental Plan 2011 – Proposed Housekeeping Amendment 2021	That Council as the Planning Proposal authority: 1. Prepare a Planning Proposal for CVLEP Housekeeping Amendments 2021 for the matters described in Schedule 1; 2. Forward the Planning Proposal to the Department of Planning Industry and Environment requesting a Gateway Determination, pursuant to Section 3.34 (1) of the Environmental Planning and Assessment Act 1979; and 3. Advise the Department that should the Gateway Determination allow the Planning Proposal to proceed, that it will accept any local plan-making delegations offered under Section 3.36 of the Environmental Planning and Assessment Act, 1979.	Terry Dwyer Stephen Timms	5/08/21 31/8/21 24/12/21	Planning Proposal to be drafted for submission to DPIE via the NSW Planning Portal. Planning Proposal currently being drafted for submission to DPIE via the NSW Planning Portal. Exhibition completed Dec 21; submission assessment pending	B												
6c.21.098	Naming of Road “Shirley Adams Way”	That Council 1. Receive and note the information provided in the report, regarding progress with naming the roadway on the Summerland Way from the roundabout on Big River Way, South to the traffic lights at the Clarence Street intersection “Shirley Adams Way”. 2. Once the process of naming the new Grafton Bridge is complete, Council proceed to name the roadway on the Summerland Way from the roundabout on Big River Way, South Grafton to the traffic lights at the Clarence Street intersection “Shirley Adams Way”.	Jamie Fleeting															
Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status												
6b.21.060	Proposed LEP Amendment to Correct Error in Land Descriptions for 3 Council Owned Lots at Swan Creek	That: 1. Council prepare a request to consider an expedited amendment under Section 3.22 of the Environmental Planning and Assessment Act 1979 (the Act) which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1" data-bbox="638 1050 1319 1203"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> 2. In the event of an expedited amendment under Section 3.22 of the Act not being successful, that Council prepare a planning proposal under Section 3.33 of the Act which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below:	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive	Terry Dwyer Stephen Timms	9/9/21 7/3/2022 10/05/22 31/05/22	No action taken as of 9/9/21. Matter to be resolved under s3.22 of the EP & Act as soon as possible. DPIE have advised a revised planning Proposal may be necessary, given the previous PP included incorrect details all through the process. Planning are considering options to progress as a priority with the most streamlined process. Matter is being progressed using s3.22 of the EP& A Act to be finalised as a matter of priority.	A
Locality	Change from	Change to																
Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive																
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ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status												
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6c.21.104	Acquisition of Part Ellis State Forest and Part Clouds Creek State Forest for Road Purposes	<p>That Council:</p> <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the land described as part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest for the purpose of road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. Make an application to the Minister and the Governor for approval to acquire part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest by compulsory process under section 177(1) of the Roads Act 1993. In addition to dot points 1 and 2, the General Manager is given delegated authority to decide to proceed to rectify the alignment of that part of Armidale Road bordered by the Clouds Creek and Ellis State Forests, by a road opening and closing process under Part 1 and Part 4 of the Roads Act 1993. Any portions of former public road are to be given as compensation to the Forestry Corporation of NSW under section 44 of the Roads Act 1993. Enter into a deed of agreement and memorandum of understanding (MOU) with Forestry Corporation NSW for early access to the subject land to commence works prior to the acquisition being completed. Delegate authority to the General Manager to execute documents relating to the deed of agreement, memorandum of understanding, acquisition of the land and the road opening and closing. 	Kylee Baker Elle Casson / Paula McLennan	30/8/2021 23/12/2021 07/03/2022 10/05/2022	Deed being reviewed by Forestry Corp. Awaiting a letter of confirmation from Forestry regarding compensation before deed is signed Waiting on Survey plans No further update	B												
Item No.	Report Title	Council Resolution – September 2021	Officer	Date	Comments	Status												
6b.21.073	Update to Council's Application to the Minister for Lands and Forestry to Classify Certain Crown Reserves as 'Operational' Land	<p>That Council:</p> <ol style="list-style-type: none"> Note the outcome of its request as Crown Land Manager for Ministerial consent to classify certain Crown reserves under its control as 'Operational' land for the purpose of the reserve's management under the <i>Local Government Act 1993</i>; As a Crown Land Manager continue to negotiate an appropriate outcome for the remaining reserves under consideration by the Minister's delegate; As Crown Land Manager make a separate application to the Minister for Water, Property and Housing under the General Manager's signature to become the Crown Land Manager of R1093 (Lake Minnie Water) and R1094 (Lake Hiawatha) and request the Minister to consent to the classification of these reserves as 'Operational'; and In its capacity as the Local Roads Authority prepare a separate report, to be brought back to Council at a later date, detailing the process and cost to compulsorily acquire the land on which the public roads that traverse the Crown Reserves detailed in this report. 	Danny Parkin	5/10/2021 14/10/2021	1. Noted 2. Noted. Will continue to resolve outstanding matters 3. Noted. Draft letter commenced 4. Noted. Currently seeking direction on who will be the best person to action this, noting that current Property Coordinator has resigned. 4. Advised by PC that this task would need to wait until new Prop Coord appointed.	B												

ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status
				22/10/2021	3. Letter prepared for GMs signature. To be sent once signed (on 25/10)	
				17/1/2022	3. Still waiting to hear from Crown Lands regarding Council's application 4. Still waiting for a Property Coordinator to be appointed to discuss this matter	
				11/05/2022	No progress on matters identified above	
				31/05/2022	3. Still no reply from Crown Lands regarding Council's application, will follow up again. 4. New Property Coordinator has been informed of outstanding Council resolution. A meeting to discuss item will be conducted once new PC has settled into the position.	
Item No.	Report Title	Council Resolution – OCTOBER 2021	Officer	Date	Comments	Status
6c.21.129	Petition - Taloumbi Ring Drain	That Council: 1. Note the attached landowner proposal and petition regarding the Taloumbi ring drain system. 2. Note that Action 1 as detailed in the landowner proposal will require investigation prior to construction to determine whether this will be effective. 3. Following investigation, consider an allocation during preparation of the 2022/23 draft budget. 4. Repurpose \$60,000 from the Open Drain Maintenance - Mechanical budget PJ941015 and the Open Drain Maintenance – Vegetation Control PJ941016 budget to clean out silt blockages in Radial Drain No.1 and adjacent sections of the Taloumbi ring drain on an urgent basis to restore capacity to hold, carry, discharge and exchange water and that this be reflected in the Q2 Quarterly Budget Review Statement to be tabled in February 2022 and where available make partnership arrangements with any affected landowner capable of carrying out this work to Council's satisfaction. 5. Lobby the NSW Government (again) to increase the "Floodplain Management Program: Maintenance Grants" which have remained at the same dollar value for nearly 25 years and therefore have significantly reduced in value over time in real terms. 6. Investigate opportunities for funding under the Infrastructure Betterment Fund or any other funding available from state and federal agencies.	Greg Mashiah	1/11/2021 12/01/2022	Resolution points noted and being actioned 4. Conditions have been too wet to undertake work on the Ring Drain. 5. The Mayor has written to the Minister (cc Chris Gulaptis MP) regarding restoring funding in real terms	B
6e.21.025	T21/04 Ulmarra Riverside and Village Upgrades	That Council as the Local Roads Authority and the owner of Bailey Park: 1. Reject all tenders and enter into negotiations with Alder Construction Pty Ltd, one of the tenderers or any other person for a revised scope of works in line with the tender RFT21/04 Ulmarra Riverside and Village Upgrades below the budget of \$2,413,928 (Incl GST) to be funded from Ulmarra Riverside and Village Upgrades (FP 540105 Sub Service 341). a. Reasons for determining to enter into negotiations with the persons include - i. Alder Construction Pty Ltd offered value for money on the Grafton Waterfront Precinct Tender RFT21-03, being only 8% above the pretender cost estimate ii. The scope of works is very similar to that of the Grafton Waterfront Precinct, Civil & Landscaping. iii. Further costs savings could be found using one contractor across both projects. iv. Alder Construction Pty Ltd have the non price requirements, such as accredited ISO standard OHS, Environmental and Quality management systems.	Andy Seaman	4/11/2021 8/3/22 16/5/22	Negotiations progressing Negotiations ongoing Negotiations failed, an acceptable scope of works was not achievable with a single contractor style of engagement. Investigation into self managing the works with smaller subcontractors to execute the works.	C

ACTION SCHEDULE FROM COUNCIL MEETING – 28 June 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status
		v. A contract could be awarded by the end of December 2021. b. Decline to call fresh tenders on the basis that: i. on an open tender situation would likely attract similar priced tenders that have already shown to price above the market. ii. An Expression of Interest (EOI) should be undertaken to narrow the market to select tenders, this would add 4-6 months to the project, as Council would need to endorse the EOI, at the February 2022 meeting before the fresh tenders could be called and potentially awarded in April/May 2022. This would be a significant delay in the project. This would still be achievable within the grant funding timelines. 2. Authorise to the General Manager to award the negotiated contract up to a maximum budget of \$2,413,928 (Incl GST) to be funded from Ulmarra Riverside & Village Precinct (FP 540105 Sub Service 341). 3. Authorise to the General Manager to approve variations up to 10% of the contract value.				
Item No.	Report Title	Council Resolution – NOVEMBER 2021	Officer	Date	Comments	Status
6c.21.149	Proposed Permanent Road Closure – Part Old Watters Road, Rushforth	That Council: 1. Permanently close part of Old Watters Road, Rushforth, adjoining Lot 67 DP751370 (figure 1). 2. Classify the newly created lot as 'operational' land. 3. Transfer the newly created lot to the adjoining landowner for \$9,000.00 plus GST if applicable. 4. The landowner is to meet all costs associated with the road closure. 5. Affix the Common Seal to the survey and transfer documentation. 6. Authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements.	Elle Casson	23/12/2021 07/03/2022 10/05/2022	Awaiting quotes to be submitted by surveyors for the applicants approval Waiting on DOA from Solicitor No further update	B
6c.21.150	Proposed Permanent Road Closure – Part Stanley Street, Maclean Road Reserve	That Council: 1. Permanently close part of Stanley Street, Maclean, road reserve adjoining Lot 1 DP386844 subject to an easement being created for Telstra access to their existing assets. 2. Classify the newly created lot as 'operational' land. 3. Transfer the newly created lot to the adjoining landowner for \$5,900.00 plus GST if applicable. 4. The landowner is to meet all costs associated with the road closure. 5. Affix the Common Seal to the survey and transfer documentation. 6. Authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements.	Elle Casson	23/12/2021 07/03/2022 10/05/2022	Awaiting quotes to be submitted by surveyors for the applicants approval Waiting on DOA from solicitor Applicants no longer proceeding, applicants to pay survey fees incurred. Waiting on confirmation from Solicitor to confirm whether council can invoice applicants for legal fees incurred even though the Deed was yet to be signed	B