

Ordinary Council Meeting

Business Paper

Grafton - 27 August 2024 - 3:00 PM



AGENDA

	Page
01 OPENING OF ORDINARY MEETING	
<ul style="list-style-type: none"> • Affirmation/Prayer • Acknowledgement of Country • Announcement – Recording of Meeting • Statement of Ethical Obligations 	
02 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE	
03 DISCLOSURES AND DECLARATIONS OF INTEREST	
04 CONFIRMATION OF MINUTES	
<ul style="list-style-type: none"> • Ordinary Meeting of Council held 23 July 2024 	
05 MAYORAL MINUTES	
Nil	
06 NOTICE OF MOTIONS	
Nil	
07 REPORTS	
OFFICE OF THE GENERAL MANAGER	
07.24.143 Audit, Risk and Improvement Committee Annual Report	4
07.24.144 Response to Questions with Notice YambaCAN	5
ENVIRONMENT & PLANNING	
Nil	
CORPORATE & COMMUNITY	
07.24.145 Outcome from the Land and Environment Court NSW McNeill v Clarence Valley Council NSWLEC 85	10
07.24.146 S355 Committees Review and Update	12
07.24.147 Advisory Committees Council Term Review	35
07.24.148 Governance Report - Annual Disclosure of Interest	42
07.24.149 Items for Information	44
07.24.150 Council Meeting Checklist - Update on Actions Taken	167
07.24.151 Monthly Finance Report - July 2024	209
07.24.152 Monthly Investment Report - July 2024	288
07.24.153 2024 Cultural and Sports Trust Fund	299
07.24.154 Clarence Valley Destination Management Plan 2024/2030	301
WORKS & CIVIL	
07.24.155 Regional Aquatic Facility Naming and Management	306
07.24.156 Proposed Road Closure - Part McGraths Lane, The Whiteman	309
07.24.157 Local Traffic Committee	316

07.24.158 Open Coast Coastal Management Program - Stage 4

338

08 CONFIDENTIAL BUSINESS

09 QUESTIONS WITH NOTICE

Nil

10 LATE ITEMS OF BUSINESS AND MATTERS ARISING

11 CLOSE OF ORDINARY MEETING

5. MAYORAL MINUTES

Nil

6. NOTICES OF MOTION

Nil

7. REPORTS

OFFICE OF THE GENERAL MANAGER

ITEM 07.24.143 AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT

Meeting	Council	27 August 2024
Directorate	General Manager	
Prepared by	Internal Audit Officer, Kallet Ward	
Reviewed by	General Manager, Laura Black	
Attachments	A. ARIC Annual Report 2023/2024 (Separate Cover) ⇨	

SUMMARY

The Audit, Risk, and Improvement Committee Annual Report 2023-2024 documents the activities of the Audit, Risk and Improvement Committee (ARIC) from 1 July 2023 to 30 June 2024. The ARIC provides independent advice on council's risk management, control, governance, internal audit, organisational performance, and external responsibilities.

OFFICER RECOMMENDATION

That Council notes the Audit, Risk, and Improvement Committee Annual Report 2023/2024

LINKAGE TO OUR COMMUNITY PLAN

Theme Leadership

Objective We will have a strong, accountable and representative Government

KEY ISSUES

In accordance with the Office of Local Government new and updated Guidelines for Risk Management and Internal Audit for local councils in NSW:

- The attached ARIC Annual Report 2023/2024 documents the activities of the Audit, Risk and Improvement Committee for the Clarence Valley from 1 July 2023 to 30 June 2024.

BACKGROUND

Nil

COUNCIL IMPLICATIONS

Budget/Financial

N/A

Asset Management

N/A

Policy and Regulation

Local Government Act 1993 and General Regulation 2021

Consultation

N/A

Legal and Risk Management

The primary role of the ARIC is to provide independent assurance to Council regarding to risk management.

Climate Change

N/A

ITEM 07.24.144 RESPONSE TO QUESTIONS WITH NOTICE YAMBACAN

Meeting	Council	27 August 2024
Directorate	General Manager	
Prepared by	Coordinator Business & Executive Support, Bryanna Boyd	
Reviewed by	General Manager, Laura Black	
Attachments	A. Estimated Cost Implications of Delays to Delivering YCPPP ↓	

SUMMARY

At Council's Ordinary Council Meeting held 27 February 2024, Councillor Toms submitted a question with notice relating to the resources required to respond to RFIs and GIPAs lodged by Yamba CAN Inc and any cost implications of delays in delivering the Yamba Community Precinct project. This report seeks to provide the requested information.

OFFICER RECOMMENDATION

That Council note:

- the allocation of resources required to respond to GIPAs submitted by Yamba CAN Inc since January 2022.
- the allocation of resources required to respond to RFI (Request for Information) submitted by Yamba CAN Inc since January 2022.
- the cost implications of delays to delivering the Yamba Community Precinct project since January 2022.

LINKAGE TO OUR COMMUNITY PLAN

Theme Leadership

Objective We will have a strong, accountable and representative Government

KEY ISSUES

The Government Information (Public Access) Act 2009 (GIPA Act) details the obligations of agencies such as Council to provide access to certain information that it holds. The Act provides for Council to release information publicly on its website (called open access information), in response to an informal request for access or in response to a formal application for access.

Between January 2022 and February 2024, 48 GIPA were received. The Director Corporate and Community is only involved where GIPAs are referred by the applicant to the Information and Privacy Commission of NSW (IPC) and directions given regarding internal review. Of the 48 GIPA received in this period, only Yamba Can Inc has made referrals to the IPC.

Allocation Of Resources Required to Respond to GIPAs Submitted by Yamba CAN Inc

Between January 2022 and February 2024 Council staff hours were allocated to GIPAs submitted by Yamba CAN Inc as follows:

Description	Staff Hours	External Review	Additional hours Director Corporate and Community
GIPA2022/0032: Formal GIPA	5		
GIPA2023/0001: Formal GIPA	11		
GIPA2023/0005: Formal GIPA	7.5	IPC	10 hours for internal review
GIPA2023/0008: Formal GIPA	6	IPC/NCAT	76 hours Internal review as recommended by IPC and court case conference, mediation and hearing preparation and attendance. \$20,000 in legal fees – 07.24.032
GIPA2023/0014: Formal GIPA	9.25	IPC	10 hours internal review post IPC review
GIPA2023/0017: Formal GIPA	2		

GIPA2023/0021: Formal GIPA	2		
----------------------------	---	--	--

IPC – Information and Privacy Commission
NCAT – NSW Civil and Administrative Tribunal

Allocation Of Resources Required to Respond to RFIs Submitted by Yamba CAN Inc

Between January 2022 and February 2024 Council staff hours were allocated to GIPAs submitted by Yamba CAN Inc as follows:

Applicant	Description	Staff Hours
Yamba CAN	RFI2022/1693: Request for Information	4
Yamba CAN	RFI2023/0277: Request for Information	1 hour
Yamba CAN	RFI2023/0324: Request for Information	withdrawn
Yamba CAN	RFI2023/0358: Request for Information	withdrawn
Yamba CAN	RFI2023/0792: Request for Information	6 hours
Yamba CAN	RFI2023/0818: Request for Information	8 hours

Cost Implications of delays to Yamba Community Precinct Project

The cost is estimated to be \$1,048,475 as per the calculation in the attached spreadsheet. This includes:

- Increased cost of construction, project management and design management for construction phase due to delaying award of tender, based on Construction Price Index increase from the Australian Bureau of Statistics.
- Additional project management to manage consideration of alternative design options.
- Additional design consultant costs associated with developing alternative options and estimates.
- Design cost associated with implementing NCC2022.
- This does not include Council staff costs.

BACKGROUND

During the period between January 2022 and February 2024 Council received 13 GIPA applications from members of YambaCAN and 6 RFI applications.

Not included in the above but of note are the extensive GIPAs, Court and Tribunal matters lodged by an executive member of YambaCAN, often relating to the same matters as those submitted directly by YambaCAN. These GIPA's have been lodged between during 2024.

Applicant	Description	Staff Hours	Tribunal	Additional hours to 9/8/2024 Director Corporate and Community
Craigh McNeill	GIPA2024/0007	5	NCAT	20 hours preparation, NCAT mediation attendance and GIPA review, statement preparation. Anticipated an additional 40 hours of work for NCAT
Craigh McNeill	GIPA2024/0009	3.5		
Craigh McNeill	GIPA2024/0012	50	NCAT	30 hours preparation, NCAT mediation attendance and GIPA review. Additional 40 hours anticipated
Craigh McNeill	GIPA2024/0016	9		
Craigh McNeill	GIPA2024/0017	10	NCAT	3 hours – initial case conference preparation and attendance at NCAT. Anticipated an additional 40 hours of work for NCAT
Craigh McNeill	GIPA2024/0020	10		4 hours review of GIPA prior to release

Cost Implications of delays to Yamba Community Precinct Project

Council awarded the tender for the detailed designs for the Treelands Drive project in November 2021 (Council Resolution 6e.21.026). James Cubbitt Architects (JCA) considered three options for the design

including single storey, two storey and refurbishment (which would require the build to be two storey to meet the required plan area).

Community consultation for the project commenced in October 2022 and considered two options

- Option A – Single storey, tender issue, detailed design 90% complete
- Option B – refurbishment, concept only, no detailed design undertaken

The outcomes of the community consultation were reported back to Council in December. The survey had a total of 196 responses that informed the following community design preference for the two options. 105 respondents preferred Option A to 91 preferring Option B.

Despite Option A having demonstrated support in the community as shown by the consistent voting, letters of support for the business case, and feedback on option A versus Option B, Councillors chose not to progress Option A and instead moved the below motion.

<p>OFFICER RECOMMENDATION</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Reaffirm support for design Option A for construction of the Yamba Community Precinct project; 2. Endorse the proposed funding strategy Option 1, with confirmation to be reported at the time of awarding the contract.
<p>COUNCIL RESOLUTION - 07.22.290</p> <p style="text-align: center;">Clancy/Novak</p> <p>That Council</p> <ol style="list-style-type: none"> 1. Investigate a contract variation with the current design contract for the detailed design of Option B. 2. Allocate expenditure to date in design of Yamba Community Precinct (Option A) totalling \$ 728,818 to the General Fund as a deficit. 3. Retain the Woolli Street Hall. <p>Voting recorded as follows For: Clancy, Day, Johnstone, Novak, Smith, Tiley Against: Pickering, Toms, Whaites</p> <p style="text-align: right;">CARRIED</p>

Until this time Council had been unanimous in its support for the approved project. Feedback on the project from community group YambaCan was inconsistent with the overall community sentiment throughout the development of the project.

At Council's February 2023 Ordinary Council Meeting the above motion was rescinded and support for Option A was reaffirmed.

COUNCIL RESOLUTION - 07.23.002**Toms/Pickering**

That Council rescind part of its resolution of December 2022 (Item 07.22.290) to,

1. Investigate a contract variation with the current design contract for the detailed design of Option B.
2. Allocate expenditure to date in design of Yamba Community Precinct (Option A) totalling \$728,818 to the General Fund as a deficit.

And consider the following Officer Recommendation:

That Council:

1. Reaffirm support for design Option A for construction of the Yamba Community Precinct project;
2. Endorse the proposed funding strategy identified in the Budget/Financial section of the report, with confirmation to be reported at the time of awarding the contract.
3. Retain ownership of the Woolli Street Hall and consider possible uses on completion of the Treelands Drive Community Centre project.

4. Invite the following shortlisted contractors to submit tenders for construction of the Yamba Community Precinct project:
 - a. Bennet Construction.
 - b. Alder Construction.
 - c. Hinds Construction.
 - d. BARPA Construction Services

Voting recorded as follows

For: Day, Novak, Pickering, Tiley, Toms, Whaites

Against: Clancy, Johnstone, Smith

CARRIED

COUNCIL IMPLICATIONS**Budget/Financial**

The GIPA Act provides that requests are subject to an initial fee of \$30 to cover the first hour of investigation. After the first hour, there is an additional processing fee of \$30 per hour. Fees can be reduced by 50% if the agency is satisfied:

- the individual making the application is suffering financial hardship or
- the information applied for is of special benefit to the public generally.

Asset Management

Nil

Policy and Regulation

Government Information (Public Access) Act 2009 (GIPA Act)

Consultation

Required Internal Staff

Legal and Risk Management

As above

Climate Change

Nil

Estimated Cost Implications of Delays to Delivering YCPR Since January 2022 (All Costs are EX GST)

Assumed date that tender would have been awarded	1/10/2022
Letter of Engagement sent to Bennetts	13/10/2023
Delay in award (days)	377
Delay in award (weeks)	54
Delay in award (Years)	1.03
Tendered Price	\$ 14,778,230
Construction Index Increase for Delay Period %*	6.3
Estimated Pre Delay Tender Price	\$ 13,904,788
Estimated Current PM Costs - Construction Phase	\$ 791,268
Estimated PM Costs - Construction Phase - Pre Delay	\$ 744,501
Estimated Current JCA Costs - Construction Phase	\$ 266,400
Estimated JCA Costs - Construction Phase - Pre Delay	\$ 250,655

Estimated Delay Costs

Construction	\$ 873,442
PM Costs -Construction Phase	\$ 46,767
JCA Costs - Construction Phase	\$ 15,745
JCA Variation 4 - Early Works Fast Tracking	\$ 17,990
JCA Variation 11 - Alternative Design Strategy	\$ 12,270
JCA Variation 12 - Supplementary QS Services	\$ 4,990
JCA Variation 15 - Implement NCC2022	\$ 59,660

(Note that this is only the cost of PM by Complete Urban from the time Council instructed JCA to develop alternative design in Sept 2022 until Council reaffirmed position to continue design of complete redevelopment on 28 Feb 2023 - there was likely significantly more time spent working with Council and JCA on these alternative options outside this period)

Complete Urban Project Management Services from Sept 2022 - Feb 2023 during consideration of alternative options	\$ 17,612	
CVC Staff Time	\$ -	Not recorded
TOTAL	\$ 1,048,475	

Notes:

* Construction Price Index Increase was calculated according to the Producer Price Indexes, Australia – Table 17: Output of the Construction Industries, Subdivision and Class Index Numbers found at, <https://www.abs.gov.au/statistics/economy/price-indexes-and-inflation/producer-price-indexes-australia/latest-release#construction>. Series ID A2333679F (Index Number ; 3020 Non-residential building construction New South Wales) was used for this. Index percentages were derived from the formula found at; <https://www.abs.gov.au/statistics/detailed-methodology-information/information-papers/use-price-indexes-contracts>.

ENVIRONMENT & PLANNING

Nil

CORPORATE & COMMUNITY**ITEM 07.24.145 OUTCOME FROM THE LAND AND ENVIRONMENT COURT NSW MCNEILL V CLARENCE VALLEY COUNCIL NSWLEC 85**

Meeting	Council	27 August 2024
Directorate	Corporate & Community	
Prepared by	Director Corporate & Community, Alex Moar	
Reviewed by	General Manager, Laura Black	
Attachments	Nil	

SUMMARY

Outcome from the Land and Environment Court NSW hearing McNeill verses Clarence Valley Council [2024] NSWLEC 85 hearing on 16 August 2024.

OFFICER RECOMMENDATION

That Council note:

1. the decision made by her Honour J Pritchard on 16 August 2024 was to dismiss proceedings 2024/261604 (Class 4) with costs.
2. costs were sought but not ordered in relation to proceedings 2024/230994 (Class 3).

LINKAGE TO OUR COMMUNITY PLAN

Theme Leadership

Objective We will have a strong, accountable and representative Government

KEY ISSUES

On 23 June 2024, Mr McNeill brought proceedings before the Land and Environment Court seeking an injunction against council's flood planning and evacuation procedures under section 8.7 of the Environmental Planning and Assessment Act 1979. The proceedings were filed as a Class 3 application but attached a Class 1 application form. Respondents to the Class 3 proceedings were Clarence Valley Council as the first respondent and the Land Environment Court and Northern Regional Planning Panel as the second and third respondents.

On 5 July 2024, the Class 3 proceedings came before Robson J as list judge who issued orders including:

"2. The Applicant is given leave to file and serve on Council an amended claim in Class 4 by 19 July 2024.

3. Council to review and correspond with the Applicant in relation to the amended pleading.

5. The return date in the "Class 3 proceedings 2024/230994" filed by Mr McNeill is vacated with the intention that those Class 3 proceedings will be discontinued when the Class 4 proceedings have been filed."

On 10 July 2024, Mr McNeill filed a summons in Class 4 jurisdiction of the Land and Environment Court, with numerous orders sought to restrain Council's actions and decision making capacity in relation to flood planning relative, predominantly, to development matters.

On 25 July, in response to the orders, Mr McNeill discontinued the Class 3 action against the Land Environment Court and Northern Regional Planning Panel only.

At the hearing on 16 August Pritchard J acknowledge Mr McNeill's prior attempts to file a notice of discontinuance in accordance with orders issued by Robson J, and his position as self represented litigant and made an order to grant leave to Mr McNeill to file notice of discontinuance of the Class 3 action by 23 August 2024, without costs being awarded.

At the hearing on 16 August, Pritchard J cited case law that considered the applicant had 'unreasonably pursued with points that have no merit' and Uniform Civil (Procedure Rules 2005 (NSW) that the Class 4 proceedings were frivolous or vexatious and disclose no real cause of action, and as such were an abuse of process, before issuing orders that the proceedings be summarily dismissed with costs awarded.

A second Class 4 proceeding 2024/296515 has not yet been heard. It is identical to proceedings 2024/261604, which were summarily dismissed by Pritchard J. Council has sought Mr McNeill discontinue these by 27 August 2024. If Mr McNeill fails to discontinue, a notice of motion will be filed seeking dismissal and payment of costs.

BACKGROUND

As outlined above and in the [NCAT Case Law Link](#).

COUNCIL IMPLICATIONS

Budget/Financial

Legal services invoice is yet to be received.

Asset Management

N/A

Policy and Regulation

N/A

Consultation

N/A

Legal and Risk Management

McNeill v Clarence Valley Council [2024] NSWLEC 85

Climate Change

N/A

ITEM 07.24.146 S355 COMMITTEES REVIEW AND UPDATE

Meeting	Council	27 August 2024
Directorate	Corporate & Community	
Prepared by	Governance Officer, Lohraine Souza	
Reviewed by	Director Corporate & Community, Alex Moar	
Attachments	A. s355 Committee Survey Questionnaire ↓	
	B. s355 Committee Survey results ↓	

SUMMARY

This report confirms the operation of s355 Management Committees during the caretaker period and presents the findings from a recent survey conducted by s355 Committee Members.

OFFICER RECOMMENDATION

That Council:

1. extends sincere appreciation to all committee members involved with s355 Management Committees identified in the body of the report, for their valuable contributions and dedication.
2. note s355 Management Committees will continue to operate during the caretaker period.
3. note that when elected, the newly appointed Council will consider continuing the operations of s355 Management Committees and membership in the upcoming term.
4. note the overview of the survey results, key findings, and recommendations for future actions of the survey conducted between 19 July 2024 to 29 July 2024
5. note the update to the Wooloweyah Parks and Reserve Management s.355 Committee
 - a. resignation of Committee member Dom Ferry (by email) from his position as Hall Manager, effective 9 May 2024.
 - b. the nominations received from two local community members, Sharon Hale and Karen Bowler to be committee members

LINKAGE TO OUR COMMUNITY PLAN

Theme Leadership

Objective We will have a strong, accountable and representative Government

KEY ISSUES

Following the upcoming local government elections, the Council is encouraged to review the operations of all s355 committees to ensure they continue to be fit for purpose and that their functions and expenditures align with the goals of the incoming Council's Delivery Program. The newly elected Council will consider reaffirming the s355 Committees' membership prior to December 2024.

Updates to the committee members of the Wooloweyah Parks and Reserve Management s.355 Committee are noted in the recommendation.

BACKGROUND

In accordance with Section 355 of the Local Government Act 1993, Council established various Committees to assist in managing specific local community facilities and services. This provides the opportunity for local communities to play an active role in the management of these facilities and services, giving them ownership and sense of involvement. Council is able to delegate these responsibilities to Committees under Sections 355 and 377 of the Local Government Act 1993.

Council acknowledges the commitment and contribution made by all members of Section 355 Committees.

A survey was conducted to gather feedback from these Committees regarding their performance, challenges, and areas for improvement. The survey was distributed to S355 members via email and was open from 19 July to 29 July 2024.

Council would like to extend its sincere thanks to all the members who participated in the survey. Council appreciates your time and effort in contributing to the community's growth and development.

Successful initiatives and activities

Based on the survey responses, the most successful initiatives this term were maintenance and upgrades to Hall facilities, community engagement and support.

Challenges Faced

Some Committee members identified a lack of support from Council as a significant challenge. Members noted issues with communication between the committee and the Council. It has been reported as low quality by some of the respondents.

Areas for Improvement

- **Training Needs:** Members highlighted the need for more training and support.
- **s355 Handbook:** s355 Handbook should reflect Council and Committee rights and responsibilities.
- **Enhanced Communication:** Respondents suggested that improved communication channels between the Council and committees would enhance collaboration and effectiveness.

Recommendations

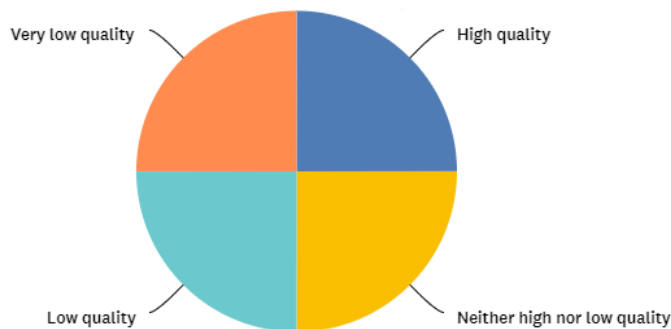
Based on the survey findings, the following recommendations are proposed:

- 1. Enhance Training and Support:**
 - Set clear expectations for committee role and responsibilities.
 - Develop a comprehensive training program for s355 Committee members focusing on governance, financial management, and the s355 Handbook.
- 2. Appropriate Resources:**
 - Consider templates and resources to support committee administrative activities.
- 3. Improve Communication:**
 - Establish regular communication channels between the Council and s355 Committees.
 - Implement a feedback mechanism to ensure committee members can easily communicate their needs and concerns to the Council.
 - "Welcome Pack" for new members.

The charts below reflect some of the responses from the Committee members:

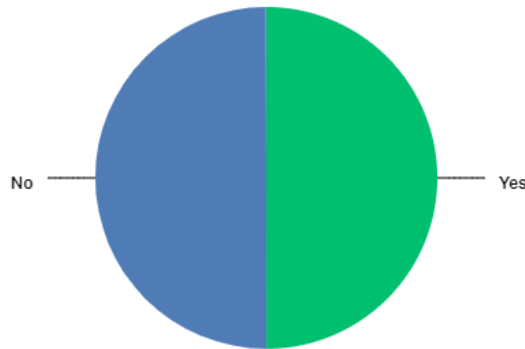
How would you rate the communication from the council to the S355 committee?

Answered: 8 Skipped: 1



Do you feel you had adequate support from the council throughout the term?

Answered: 8 Skipped: 1



COUNCIL IMPLICATIONS

Budget/Financial

Community-based Management Committees taking responsibility for the care, control and management of local facilities results in increased income through greater engagement, ownership, and use of community assets. This is a cost-effective delivery method for providing community infrastructure and services at a local level.

Asset Management

N/A

Policy and Regulation

Local Government Act 1993
Code of Conduct Policy

Consultation

Council conducted a review with the members of the s355 Committees.

Legal and Risk Management

Should Section 355 Management Committees be disbanded and the facilities revert to Council management, there would be an increased staffing workload and requirement for additional Council staff to maintain and administer the facilities.

Climate Change

N/A

Clarence Valley Council - 355 Committee Survey

355 Committee Survey

As we wrap up the current term, we value your feedback on our efforts and initiatives.

Your insights will help us understand what went well, identify areas for improvement, and enhance our future activities. Please take a few minutes to complete this survey.

1. Please provide your name, S355 Committee and your position within the Committee

2. What initiatives or activities do you think were most successful this term?

3. Were there any particular events or projects that stood out as positive experiences?

4. What issues or challenges did you encounter

during this term?

5. Were there any specific activities or initiatives that did not work well? Please explain why

6. Do you have any suggestions for how we can improve these areas in the future?

7. Do you have any comments about the S355 Committee Handbook?

8. How would you rate the communication from the council to the S355 committee?

- Very high quality
- High quality
- Neither high nor low quality
- Low quality

Very low quality

9. Do you feel you had adequate support from the council throughout the term?

Yes

No

10. How can we improve communication and support for the committee?

11. What new initiatives or projects would you like to see implemented in the next term?

12. Are there any resources or training you believe would benefit the committee members?

13. Please share any additional feedback or suggestions you may have

Done

Powered by



See how easy it is to [create surveys and forms](#).

[Privacy & Cookie Notice](#)

Stanford Valley Council - S355 Committee Survey

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, July 22, 2024 8:08:51 AM
Last Modified: Monday, July 22, 2024 8:12:16 AM
Time Spent: 00:03:25
IP Address: [Redacted]

Page 1: 355 Committee Survey

Q1

Please provide your name, S355 Committee and your position within the Committee

[Redacted]

Q2

What initiatives or activities do you think were most successful this term?

[Redacted] has covered all topics perfectly and there is nothing I would add or delete

Q3

Respondent skipped this question

Were there any particular events or projects that stood out as positive experiences?

Q4

Respondent skipped this question

What issues or challenges did you encounter during this term?

Q5

Respondent skipped this question

Were there any specific activities or initiatives that did not work well? Please explain why

Q6

Respondent skipped this question

Do you have any suggestions for how we can improve these areas in the future?

Q7

Respondent skipped this question

Do you have any comments about the S355 Committee Handbook?

Q8

Respondent skipped this question

How would you rate the communication from the council to the S355 committee?

Clarence Valley Council - 2023 Committee Survey

Q9

Respondent skipped this question

Do you feel you had adequate support from the council throughout the term?

Q10

Respondent skipped this question

How can we improve communication and support for the committee?

Q11

Respondent skipped this question

What new initiatives or projects would you like to see implemented in the next term?

Q12

Respondent skipped this question

Are there any resources or training you believe would benefit the committee members?

Q13

Respondent skipped this question

Please share any additional feedback or suggestions you may have

Sharon Valley Council - S355 Committee Survey

#2

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, July 22, 2024 1:21:25 PM
Last Modified: Monday, July 22, 2024 1:28:02 PM
Time Spent: 00:06:37
IP Address: [REDACTED]

Page 1: 355 Committee Survey

Q1

Please provide your name, S355 Committee and your position within the Committee

[REDACTED] Ewingar Community Hall Committee, [REDACTED]

Q2

What initiatives or activities do you think were most successful this term?

Black Summer Bushfire Grant, our project manager Graham Morrison was amazing to work with resulting in the projects being completed. The Kitchen renovation and the newly installed Pizza Oven have changed our Halls operations for years to come.

Q3

Were there any particular events or projects that stood out as positive experiences?

Our committee was force to call an early AGM because of the number of resignations due to lives' commitments. Resulting in the committee operations were left to a few members. Positive outcome was the community involvement and the new depth in newly elected community members on to the committee.

Clarence Valley Council - S355 Committee Survey

Q4

What issues or challenges did you encounter during this term?

Communications with Council make it very hard. Sending emails and receiving no reply or making phone calls only to get the message bank and not getting a returned call. We are supposed to be a CVC committee and yet I don't feel like part of the Council. There is no personal connection with Council personal. All I see is names and job titles on emails. I don't know these people and they don't know us. Our committee have committee meetings on the first Tuesday of the month. It has been some time since Council have come here to meet with us and just talk and get to know each other. If there is an issue or problem, I don't know who to talk to for advice or direction.

A large amount of Government funds deposited into our Hall account. There is still no answer how these departments obtained our Hall account details. Secondly how this matter was addressed. This matter was not caused by our committee, the stress placed on myself, and others affected our health. There could have been a better way to address this issue. A council personal could have come out here and a cheque would have been given to them. Instead, I received a phone call from the Police about this matter.

All members of our committee live on acreage. Many don't own a mobile phone because they don't work here. Many don't own a computer and have internet connections. Many don't have Facebook and their computer skills are not equal to an admin personal. We don't sit on our computers 5 days a week as in an office worker, some committee members may check their email once a week etc.

Q5

Were there any specific activities or initiatives that did not work well? Please explain why

The Solar system is a CVC project that has not been commissioned at this stage. I have received an email requesting information related the outstanding account for TCP Plumbing Sam Crimmins. Invoice paid 8th November 2022 for \$1,320.00 for Hall Solar System gas backup generator, this account is still outstanding from Clarence Valley Council. I have sent information about this many times. Firstly, the invoice, TCP Plumbing licence gas fitter, bank statements proving the cheque has been cleared, as well as committee minutes addressing this matter. The reason the committee needing the project to be completed was during events at the hall we lost all power which affected our operations. The batteries were flat and the main power lines to the hall had failed. Plus, with this new system we were still getting high power bills.

Q6

Do you have any suggestions for how we can improve these areas in the future?

We need a Council contact person who knows where we are and what our Committee and Community needs. We need a person who can assist with advice and direction.

Last Friday Hall night the Mayor Peter Johnson and Bill Day visit our community for the first time. It was a great night and Peter and Bill gave our community hall and our community a rating of 15 out of 10. They were very surprised with the hall operations, community involvement.

Q7

Do you have any comments about the S355 Committee Handbook?

When the CVC receive the AGM minutes from S355 Committees. The council could email all committee members with a up to date constitution and Committee handbook. New members to the committee don't know there is a handbook.

Clarence Valley Council - S355 Committee Survey

Q8**Very low quality**

How would you rate the communication from the council to the S355 committee?

Q9**No**

Do you feel you had adequate support from the council throughout the term?

Q10

How can we improve communication and support for the committee?

Came and visit us, say G'Day. Put a face to a name

Q11

What new initiatives or projects would you like to see implemented in the next term?

At our AGM the position was created "Ewingar Hall Emergency Co-Ordinator & Ewingar Ready operations".

Clarence Valley Council has reclassified Ewingar Hall, because of its remoteness as an evacuation centre. Ewingar Hall is the only place in our community where community members can come together in an emergency covering fires, floods and community isolation from bridges and roads cut etc. In most cases when there is a emergency in our area we are on our own.

With in installation of Ewingar Rural Fire Brigade station in the grounds and the installation of the Telstra mobile tower. These three areas will greatly address the community in the near future with community involvement. Plus, our UHF emergency radio network. Our new Community Shed as raised much interest with community members. At this stage we have obtained two wood laves and possibly a metal lave. I am looking forward to the future, as I see project done in the community shed will bring the community together as well as learning new skills.

Q12

Are there any resources or training you believe would benefit the committee members?

The council may know more about resources and training courses out there then our community members who live here in the bush.

Q13**Respondent skipped this question**

Please share any additional feedback or suggestions you may have

Clarence Valley Council - S355 Committee Survey

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, July 23, 2024 7:18:18 AM
Last Modified: Tuesday, July 23, 2024 7:37:55 AM
Time Spent: 00:19:36
IP Address: [REDACTED]

Page 1: 355 Committee Survey

Q1

Please provide your name, S355 Committee and your position within the Committee

[REDACTED]
Wooloweyah
Committee member

Q2

What initiatives or activities do you think were most successful this term?

All the annual events have been heavily supported by both the local and wider Yamba communities. The Ball, Wimbledon, Rockwiz, bands, the indigenous emu festival are examples.

Q3

Were there any particular events or projects that stood out as positive experiences?

See above.
The hall hiring for things like yoga, U3A and family events was popular

Q4

What issues or challenges did you encounter during this term?

Working with CVC is very frustrating and difficult. Over two YEARS to get a , yet to be started, bar b q that is already funded !
Some individual personnel (eg Gavin) were great but many reflected chaos in systems within Council.

Q5

Were there any specific activities or initiatives that did not work well? Please explain why

The bar b q ! See above.

Q6

Do you have any suggestions for how we can improve these areas in the future?

Have a meeting with 355 representatives and take on board the comments and suggestions.

6 / 17

Starches Valley Council - S355 Committee Survey

Q7

Do you have any comments about the S355 Committee Handbook?

I prefer not to say

Q8**Low quality**

How would you rate the communication from the council to the S355 committee?

Q9**No**

Do you feel you had adequate support from the council throughout the term?

Q10

How can we improve communication and support for the committee?

CVC has to get its act together re personnel knowing what their jobs are, stop the merry go round of personnel, TRUST the committees and let them do the job. They know what the community wants and what the CVC wants and are really really good at getting things done.

Q11

What new initiatives or projects would you like to see implemented in the next term?

New? Personally, my hope and spirit is diminished with the frustration dealing with CVC. I think we need to just plug on with the bar b q. I have no energy to even think of something new.

Q12

Are there any resources or training you believe would benefit the committee members?

No

Q13

Please share any additional feedback or suggestions you may have

I have been on many committees in my work life. This committee is so well organised, so accountable, so energetic and so welcoming to everyone.

It was hurtful to have comments that tried to make our enthusiasm and knowledge of the communities in our area look like we thought we owned the reserve/ were trying to be too bossy etc.

Clarence Valley Council - S355 Committee Survey

#4

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, July 23, 2024 8:38:27 PM
Last Modified: Tuesday, July 23, 2024 8:47:49 PM
Time Spent: 00:09:21
IP Address: [REDACTED]

Page 1: 355 Committee Survey

Q1

Please provide your name, S355 Committee and your position within the Committee

[REDACTED] committee member

Q2

What initiatives or activities do you think were most successful this term?

Our community social activities, hall working bees and ongoing planning for our new BBQ and shelter

Q3

Were there any particular events or projects that stood out as positive experiences?

Village tennis weekend, Deck Delights, Spring Ball

Q4

What issues or challenges did you encounter during this term?

Challenges re the BBQ plans with a few mis understandings, and staffing changes causing delays.

Q5

Were there any specific activities or initiatives that did not work well? Please explain why

As above

Q6

Do you have any suggestions for how we can improve these areas in the future?

I think lessons have been learned from both sides and no further action is required

Q7

Do you have any comments about the S355 Committee Handbook?

No

Starches Valley Council - S355 Committee Survey

Q8

High quality

How would you rate the communication from the council to the S355 committee?

Q9

Yes

Do you feel you had adequate support from the council throughout the term?

Q10

How can we improve communication and support for the committee?

Perhaps consider 355 as a stakeholder in decision making and communicate accordingly rather than on an as needs basis. For example if a staff member leaves or a new person is introduced part way through a project that we are informed.

Q11

What new initiatives or projects would you like to see implemented in the next term?

Path, water and accessibility for BBQ

Q12

Are there any resources or training you believe would benefit the committee members?

No

Q13

Respondent skipped this question

Please share any additional feedback or suggestions you may have

Clarence Valley Council - S355 Committee Survey

#5

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, July 24, 2024 10:12:35 AM
Last Modified: Wednesday, July 24, 2024 11:46:27 AM
Time Spent: 01:33:52
IP Address: [REDACTED]

Page 1: 355 Committee Survey

Q1

Please provide your name, S355 Committee and your position within the Committee

[REDACTED]
 Wooloweyah 355
 [REDACTED]

Q2

What initiatives or activities do you think were most successful this term?

Finally getting the park BBQ finalised and underway

Q3

Respondent skipped this question

Were there any particular events or projects that stood out as positive experiences?

Q4

What issues or challenges did you encounter during this term?

Communication within council departments is nearly non-existent

Q5

Were there any specific activities or initiatives that did not work well? Please explain why

BBQ area a lot of mucking around.
 Ie- being told to employ a draftsman \$2200 to draw plans then being told that council uses a pre-fab kit

Q6

Do you have any suggestions for how we can improve these areas in the future?

Better communication between departments

Starbuck Valley Council - S355 Committee Survey

Q7

Do you have any comments about the S355 Committee Handbook?

No

Q8

High quality

How would you rate the communication from the council to the S355 committee?

Q9

Yes

Do you feel you had adequate support from the council throughout the term?

Q10

How can we improve communication and support for the committee?

Less red tape

Q11

What new initiatives or projects would you like to see implemented in the next term?

Stage 2 of BBQ area

Q12

Are there any resources or training you believe would benefit the committee members?

No

Q13

Respondent skipped this question

Please share any additional feedback or suggestions you may have

Clarence Valley Council - S355 Committee Survey

#6

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, July 25, 2024 7:44:14 PM
Last Modified: Thursday, July 25, 2024 8:38:41 PM
Time Spent: 00:54:26
IP Address: [REDACTED]

Page 1: 355 Committee Survey

Q1

Please provide your name, S355 Committee and your position within the Committee

[REDACTED]

[REDACTED]

Wooloweyah 355 Committee

Q2

What initiatives or activities do you think were most successful this term?

Maintenance and upgrade to our hall facilities - painting, roof upgrade, repairs to broken steps etc. These activities were much appreciated by the local community as the hall and surrounds are such an important asset for our community

Q3

Were there any particular events or projects that stood out as positive experiences?

as above

Q4

What issues or challenges did you encounter during this term?

Miscommunication with council staff/dealing with changing staff

Q5

Were there any specific activities or initiatives that did not work well? Please explain why

Initiating a bbq upgrade in the park area.

After considerable expense/time spent we were informed we could not proceed with the project as originally indicated. We believed we had fulfilled all Council requirements and to have the project taken over by Council at a late stage caused unnecessary upset and confusion.

Clarence Valley Council - S355 Committee Survey

Q6

Do you have any suggestions for how we can improve these areas in the future?

Flexibility when dealing with committees who reflect a diverse and active community and allowing expressions of individuality to be viewed as a strength

Q7

Do you have any comments about the S355 Committee Handbook?

No

Q8

Low quality

How would you rate the communication from the council to the S355 committee?

Q9

No

Do you feel you had adequate support from the council throughout the term?

Q10

How can we improve communication and support for the committee?

Onsite meetings/information sessions when something needs explaining

Q11

What new initiatives or projects would you like to see implemented in the next term?

Upgrade toilet facilities - this is an ongoing issue

Q12

Are there any resources or training you believe would benefit the committee members?

Clearer indications as to who and what departments we should deal with as issues arise

Q13

Please share any additional feedback or suggestions you may have

Thank you for the survey and I appreciate the fact the Clarence Valley Council covers a particularly large service area

Clarence Valley Council - S355 Committee Survey

#7

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, July 26, 2024 7:44:54 AM
Last Modified: Friday, July 26, 2024 9:12:10 AM
Time Spent: 01:27:15
IP Address: [REDACTED]

Page 1: 355 Committee Survey

Q1

Please provide your name, S355 Committee and your position within the Committee

[REDACTED]

Wooloweyah Parks & Reserves Management Committee

Q2

What initiatives or activities do you think were most successful this term?

Bushfire resilience initiatives
Hall maintenance

Q3

Were there any particular events or projects that stood out as positive experiences?

Maintenance repairs and painting of the hall
Beyond the Embers activities - physical & social
BBQ shelter project

Q4

What issues or challenges did you encounter during this term?

Communication

Q5

Were there any specific activities or initiatives that did not work well? Please explain why

Foreshore management plan / access & carpark proposal
BBQ shelter project - management - conflicting & shifting requirements - drawn out process

Sharon Valley Council - S355 Committee Survey

Q6

Do you have any suggestions for how we can improve these areas in the future?

More direct contact with managerial levels - notice of changes in personnel - handing over of project material / background information to successors

Q7

Do you have any comments about the S355 Committee Handbook?

Good information - could add Constitution & have updated copies sent to committees each term

Q8

Neither high nor low quality

How would you rate the communication from the council to the S355 committee?

Q9

Yes

Do you feel you had adequate support from the council throughout the term?

Q10

How can we improve communication and support for the committee?

Communication via a dedicated contact usually works well. Problems, (changes in contact, information consistency and response times) mainly occur internally due to staff reappointments, extended leave or department overlapping of responsibilities.

Q11

What new initiatives or projects would you like to see implemented in the next term?

Completion of BBQ shelter (Stage 2)
Upgrade to Wooloweyah Park toilets

Q12

Are there any resources or training you believe would benefit the committee members?

Maybe a 'Welcome Pack' for new members (incl Handbook & Constitution)
Having training available for new members - esp Treasurer /Secretary roles would be helpful if required

Q13

Please share any additional feedback or suggestions you may have

Overall, I believe that there has been a positive relationship between our 355 and CVC.
Both parties aim to respond to perceived needs and meld 355 community-centric and wider CVC priorities, which has resulted in some great initiatives & outcomes.

Clarence Valley Council - S355 Committee Survey

#8

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, July 29, 2024 9:11:52 AM
Last Modified: Monday, July 29, 2024 9:20:16 AM
Time Spent: 00:08:23
IP Address: [REDACTED]

Page 1: 355 Committee Survey

Q1

Please provide your name, S355 Committee and your position within the Committee

[REDACTED]

Q2

What initiatives or activities do you think were most successful this term?

Community events held - Wooloweyah Wimbledon, Spring Ball, deck delights. The community garden continues to thrive.

Q3

Were there any particular events or projects that stood out as positive experiences?

See above

Q4

What issues or challenges did you encounter during this term?

I felt frustrated at times by the process and communication around the bbq upgrade from Council

Q5

Were there any specific activities or initiatives that did not work well? Please explain why

None that come to mind

Q6

Do you have any suggestions for how we can improve these areas in the future?

Open and clear communication by all

Q7

Do you have any comments about the S355 Committee Handbook?

No

Sharnbrook Valley Council - S355 Committee Survey

Q8 **Neither high nor low quality**

How would you rate the communication from the council to the S355 committee?

Q9 **Yes**

Do you feel you had adequate support from the council throughout the term?

Q10

How can we improve communication and support for the committee?

Continued communication with a centralised area or person.

Q11

What new initiatives or projects would you like to see implemented in the next term?

New bbq upgrade completed

Q12 **Respondent skipped this question**

Are there any resources or training you believe would benefit the committee members?

Q13 **Respondent skipped this question**

Please share any additional feedback or suggestions you may have

this creates additional resourcing to council staff and may result in a delay of processing minutes and completing Council reports.

- Advisory Committee members appear to be focused on individual matters or matters for State/Federal Government. The reason for advisory committees is to provide advice to the Council to inform decision making. A review of the number of committees and their agreed terms of reference should be considered by the new Council.

Recommendation:

- Ensure meetings are held as per endorsed terms of reference.
- Meetings recommended to be held at a maximum of quarterly for operational efficiency.
- Quarterly meetings will ensure the organisation can provide a minute taker for all meetings to ensure effective minutes and recommendation are recorded accurately and will be referred to the next Ordinary Council Meeting.
- Ensure relevant Section Managers and any specialist staff attend meetings to provide guidance.
- Review of the Advisory Committee handbook.
- Initial session provided to committee members of their terms of reference, how meetings are held and how to make recommendations to Council.
- The number of Advisory Committees should be reviewed by the new Council.

BACKGROUND

A review was conducted of the Advisory Committee's terms of reference, recommendations made to Council and meeting schedule and meetings held.

Recommendations have been made for the new Council to take on board when adopting new Advisory Committee's. A recommendation report will be provided to the new Council in October 2024.

The below table outlines the committees, their terms of reference, required Councillors, meeting requirement, number of members, meetings held and number of recommends made.

Name	Terms of Reference - Purpose	Councillors	Meeting requirements	Number of members	Number of meetings	Number of Recom.
Clarence Coast & Estuary Management Advisory Committee	<ol style="list-style-type: none"> 1. To provide advice to Council on achieving integrated, balanced, responsible and ecologically sustainable development of Clarence Valleys coasts and estuaries. 2. Advise Council in developing and implementation management plans, initiating and overseeing coastline and estuary management processes. 	Cr Clancy (Chair) & Cr Smith	Quarterly, at minimum. For term minimum total number meeting is 10	9	4	3
Clarence Sports Advisory Committee	<ol style="list-style-type: none"> 1. To advise Council on sporting interests in the Clarence Valley (excluding the Lower Clarence area) 2. To advise on the management and maintenance of satisfactory sporting fields and facilities within the Clarence Valley 3. To liaise with sporting groups, provide and encourage sporting activities 4. To make recommendations on the annual sport grant program, as follows: 	Cr Novak (Chair) and Cr Whaites	Quarterly For term minimum total number meeting is 10	Relevant sports committees	10	2

	<p>a) to determine the manner in which its annual grant from Council is to be allocated amongst Clarence Valley (ex Lower Clarence area), sporting bodies and to recommend to Council payment of that grant in accordance with those recommendations,</p> <p>b) when determining its annual grant allocation, to:</p> <ul style="list-style-type: none"> i. allocate 20% of that grant for use by non-grassfield sporting users, and: 					
<p>Lower Clarence Sports Advisory Committee</p>	<ul style="list-style-type: none"> 1. To advise Council on sporting interests in the Lower Clarence Valley 2. To advise on the management and maintenance of satisfactory sporting fields and facilities within the Lower Clarence Valley 3. To liaise with sporting groups, provide and encourage sporting activities 4. To make recommendations on the annual sport grant program. 	<p>Cr Whaites (Chair) and Cr Novak</p>	<p>Quarterly For term minimum total number meeting is 10</p>	<p>Relevant sports committees</p>	<p>10</p>	<p>0 (included above)</p>
<p>Access Advisory Committee</p>	<ul style="list-style-type: none"> 1. To provide advice and guidance to ensure that all residents can participate actively in all aspects of community and civic life and ensure that Council recognises and values the diversity of its community. 2. To provide advice and guidance on identifying and addressing barriers preventing people from participating in programs, services and facilities across the valley. This includes barriers relating to disability, health, age, and cultural and linguistic diversity. 3. To promote adherence to the principles of the Disability Discrimination Act 1992 and the NSW Disability Inclusion 	<p>Cr Toms (Chair) & Cr Pickering</p>	<p>Quarterly, at minimum For term minimum total number meeting is 10</p>	<p>10</p>	<p>22</p>	<p>1</p>

	<p>Act 2014 which will benefit the community.</p> <p>4. To promote social inclusion in our community through recommendations to improve the built environment, changes in community attitudes and behaviours, and creating better systems and processes for meaningful social and economic participation of people of all abilities and backgrounds.</p>					
Climate Change Advisory Committee	<p>1. To advise and make recommendations to Council on specific initiatives that Council and/or the community may undertake in response to climate change Council</p> <p>2. To advise and make recommendations to Council on educational and other strategies that Council may implement to encourage the Clarence Valley community in its response to climate change.</p>	Cr Clancy (Chair) & Cr Smith (alternate)	Quarterly, at minimum For term minimum total number meeting is 10	16	9	5
Community and Cultural Advisory Committee	<p>1. To provide advice on development of strategies to ensure Council has appropriate community and cultural programs that promote social inclusion, social justice and sustainability.</p> <p>2. To provide advice on cultural planning for integrated community services and oversee the implementation of Council's social strategies and related management plans and operations.</p> <p>3. To provide advice and guidance on policies that support the progress and development of arts, culture and learning to make the LGA a culturally rich and vibrant community.</p> <p>4. To provide advice on the development of programs and strategic partnerships that foster a strong sense of local identity, distinctiveness, belong, and community spirit.</p>	Cr Whaites (Chair) & Cr Smith	Third week of every second month	7	10	1
Saleyards (Grafton) Advisory Committee	To provide advice and guidance to aspects of the management and operation of the Grafton Saleyards.	Cr Novak (Chair) & Cr Johnstone (alternate)	Quarterly, at minimum For term minimum total number	8	6	0

			meeting is 10			
Floodplain Risk Management Advisory Committee	<p>The principal objective of the Committee is to assist the council in the development and implementation of a management plan for the area(s) under its jurisdiction. However, the Committee also assists in:</p> <ul style="list-style-type: none"> • formulating objectives, strategies and outcomes sought from the process; • providing a link between the local community and council; • considering and making recommendations to council on appropriate development controls for use until the management plan is completed, approved and implemented • identifying management options and providing input into their consideration as part of the management plan • identifying implementation strategies for the management plan • monitoring and assessing the effectiveness of the management plan during and after its implementation • coordinating and monitoring the public education programs essential to the long-term viability of the management plan; • coordination with catchment arrangement boards, emergency management planning and other advisory bodies. 	Cr Novak (Chair) & Cr Tiley (alternate)	<p>Twice per year</p> <p>For term minimum total number meeting is 5</p>	13	4	5
Biodiversity Advisory Committee	<ol style="list-style-type: none"> 1. That biodiversity management professionals and interested community representatives collaborate to guide implementation of Council's <i>Biodiversity Strategy 2020-2025</i> and provide input to biodiversity strategy, policy and programs relevant to the Clarence Valley's biodiversity; 2. That Committee members promote Council's biodiversity management activities and Committee activity to their community or agency networks as well as to the wider CV community when sanctioned by the Committee; 3. That the Committee members contribute to community 	Cr Clancy (Chair) & Cr Johnstone (alternate)	<p>Quarterly, at minimum</p> <p>For term minimum total number meeting is 10</p>	10	10	2

	education and raising awareness of biodiversity and management within the Clarence Valley.					
Economic Development and Tourism Advisory Committee	<ol style="list-style-type: none"> 1. To advise on the advancement, enhancement and generation of sustainable economic development and tourism within the Clarence Valley Council LGA. 2. To advise on the development and maintenance of viable economic development and tourism strategies and associated performance measures. 3. To advise on the advancement, facilitation and coordination of opportunities for economic development and associated employment growth in line with Clarence Valley Council's economic development and tourism strategies and Council Strategic Plan objectives. 	Cr Day (Chair) & Cr Smith	Quarterly, at minimum For term minimum total number meeting is 10	13	10	3

Methodology

The online survey was distributed to the Advisory Committee members. Data was collected over three weeks through an online questionnaire.

Findings

Key findings indicate a need for enhanced communication, effective support resources, and increased transparency in decision-making processes. Some recommendations have been proposed to address these issues and enhance the experience of advisory committee members.

Members highlighted the need for additional training and support, specifically in the following areas:

- governance advice and clear processes to enable the committee to navigate its responsibilities effectively.
- understanding Council operations
- training and advice on preparing minutes and agendas was also identified as necessary.
- increased engagement from Councillors would be beneficial for the Committees' activities.

COUNCIL IMPLICATIONS

Budget/Financial

Staff resourcing for Advisory Committees varies.

Asset Management

N/A

Policy and Regulation

Local Government Act 1993

Code of Conduct policy

Consultation

Council conducted a review with the members of the Advisory Committees.

Legal and Risk Management

N/A

Climate Change

N/A

ITEM 07.24.148 GOVERNANCE REPORT - ANNUAL DISCLOSURE OF INTEREST

Meeting	Council	27 August 2024
Directorate	Corporate & Community	
Prepared by	Governance Officer, Lohraine Souza	
Reviewed by	Director Corporate & Community, Alex Moar	
Attachments	A. Disclosure of Interest Councillors redacted (Separate Cover) ⇨ B. Disclosure of Interest Designated person redacted (Separate Cover) ⇨	

SUMMARY

This report asks that Council accept the Annual Disclosures of Interest Returns for seven (7) Councillors, including two (2) updates and twenty-two (22) Designated Persons, including one (1) commencement return and that they be published on Council's website.

OFFICER RECOMMENDATION

That Council note:

1. the Annual Disclosures of Interest for Councillors (Attachment A) and publish them on Council's website.
2. the Disclosures of Interest for Designated Persons (Attachment B) and publish them on Council's website.

LINKAGE TO OUR COMMUNITY PLAN

Theme Leadership

Objective We will have a strong, accountable and representative Government

KEY ISSUES

Councillors and council staff, including general managers and administrators, are required to declare their interests, including any property they own or interests they have in companies and whether they are property developers or associates of property developers.

Requirements for lodging Annual Returns are specified in Council's Code of Conduct V9.0 (07.22.073) as informed by the Office of Local Government's Model Code of Conduct and as required by s. 439A – 440AA of the *Local Government Act*. The returns have been redacted in accordance with the requirements of the *Privacy and Personal Information Protection (PPIP) Act*.

Detailed instructions for the population of the returns are provided in 'Information Access Guideline 1 – For Local Councils on the disclosure of information (returns disclosing the interests of councillors and designated persons)' provided by the Information and Privacy Commission (IPC).

Councillors: Annual Returns	
I Tiley (Annual)	S Pickering (Annual)
G Clancy (Annual)	A Whites (Update)
D Novak (Update)	K Toms (Annual)
P Johnstone (Annual)	

Designated person Returns	
L Black General Manager (Annual)	L Fisher Construction Engineer (Annual)
A Moar Director Corporate & Community (Annual)	C Tyler ARIC Member (Annual)
A Cameron Director Environment & Planning (Annual)	N Parsons ARIC Member (Annual)
J Fleeting Director Works & Civil (Annual)	B Ford ARIC Member (Annual)
A McGeary Manager Strategic Infrastructure (Annual)	K Maginnity Manager Finance and Systems (Annual)

M Lane Manager Development & Land Use Planning (Annual)	J Kennedy Manager Organisational Development (Annual)
S Lenton Manager Environment & Reg Services (Annual)	K Petersen Manager Communications & Engagement (Commencement)
D Simpson Manager Civil Services (Annual)	G McCarthy Coordinator Building Services (Annual)
R Passmore Manager Open Spaces and Facilities (Annual)	S Whitehouse Senior Building Surveyor (Annual)
G Mashiah Manager Technical Services (Annual)	L Grocott Coordinator Environmental Services (Annual)
A Potter Manager Water/Sewer Operations (Annual)	D Taylor Coordinator Fleet & Procurement (Annual)

BACKGROUND

The Model Code of Conduct sets out the minimum standards of conduct for council officials and applies to councillors, staff members and delegates of councils. Part 4 of the Model Code of Conduct requires councillors and designated persons to complete and lodge a return disclosing their pecuniary interests (returns of interest) with the general manager each year. The Government Information (Public Access) Regulation 2018 (GIPA Regulation) states that information contained in these returns is prescribed as open access information, which councils must publish under the GIPA Act.

It is not necessary to submit a return of interest if one has already been submitted within the three months preceding June 30 or if the individual ceased to be a councillor or designated person within the three months preceding June 30.

COUNCIL IMPLICATIONS

Budget/Financial

N/A

Asset Management

N/A

Policy and Regulation

Council's Code of Conduct V9.0
Model Code of Conduct
Local Government Act 1993

Consultation

As above

Legal and Risk Management

The disclosure requirement is an important element of Council's legal and risk management arrangements, as required by the Local Government Act 1993 and guided by the IPC and the Office of Local Government.

Climate Change

N/A

ITEM 07.24.149 ITEMS FOR INFORMATION

Meeting	Council	27 August 2024
Directorate	General Manager	
Attachments	<ul style="list-style-type: none"> A. Access Committee Minutes - May 2024 ↓ B. Access Committee Minutes - June 2024 ↓ C. Access Committee Minutes - July 2024 ↓ D. Accessible Beach Audit 2024 (Separate Cover) ⇒ E. EDTAC Meeting Minutes - April 2024 ↓ F. EDTAC Meeting Minutes - June 2024 ↓ G. ARIC Meeting Minutes - May 2024 (Confidential) H. Coast and Estuary Management Committee Minutes - June 2024 ↓ I. Saleyard Committee Meeting Minutes - June 2024 ↓ J. Wooloweyah Hall Committee Minutes - July 2024 ↓ K. Water Efficiency Working Group Minutes - July 2024 ↓ L. Response from Minister - Armidale Road ↓ M. Correspondence from State MP Richie Williamson - Ulmarra Ferry ↓ N. CVC - Council League Table ↓ O. Youth Portfolio Summary 2023-2024 (Separate Cover) ⇒ P. Correspondence from the Hon Tara Moriarty MLC - Agriculture Drainage Review Report ↓ Q. Arts Northern Rivers Annual Report 2023 (Separate Cover) ⇒ 	

SUMMARY

Correspondence and committee minutes are attached for noting.

OFFICER RECOMMENDATION

That Council

1. note the information as listed below as noted
 - a. Access Committee Minutes - May 2024
 - b. Access Committee Minutes - June 2024
 - c. Access Committee Minutes - July 2024
 - d. Accessible Beach Audit 2024
 - e. EDTAC Meeting Minutes - April 2024
 - f. EDTAC Meeting Minutes - June 2024
 - g. ARIC Meeting Minutes - May 2024
 - h. Coast and Estuary Management Committee Minutes - June 2024
 - i. Saleyard Committee Meeting Minutes - June 2024
 - j. Wooloweyah Hall Committee Minutes - July 2024
 - k. Water Efficiency Working Group Minutes - July 2024
 - l. Response from Minister - Armidale Road
 - m. Correspondence from State MP Richie Williamson - Ulmarra Ferry
 - n. CVC – Council League Table
 - o. Youth Portfolio Summary 2023-2024
 - p. Correspondence from the Hon Tara Moriarty MLC – Agriculture Drainage Review Report
 - q. Arts Northern Rivers Annual Report 2023
2. note the following recommendation from the EDTAC April meeting and corresponding action
 - a. Improve signage on Big River Way both north and south to direct people to the businesses and attractions within the village of Ulmarra. Action - Council to write to Transport NSW as this is a state road and,
 - b. consider the congestion and parking challenges on Victoria St. Grafton and consider the development of a Multilevel Parking Station. Action – noted. Unable to progress further due to costing, location and impact on current area.

3. note the outcome of the Accessible Beach Access Report for further review by the new Council post October 2024c

Clarence Valley Council

Clarence Valley Access Committee – Minutes

15 May 2024 COMMENCING 10:00am – Maclean Committee Room.

Attendance: Cr Steve Pickering, Cr Karen Toms, Laura Smith-Khan, Jason Kingsley, Zoe Taylor, Jenny O'Brien, Dave Moran, Josh McMahon, Erin Brady, Lainie Edwards, Alana Brooks, Katie Blizzard, Deb Merritt.

Josh left 10:34am

Meeting Roles

Chair: Cr Karen Toms

Minutes: Erin Brady

Item	Description/Discussion/ Comments	Action	Recommendation
1	Acknowledgment of country	We acknowledge the Bundjalung, Gumbaynggirr and Yaegl people as the Traditional Owners of the land on which we live and work. We honour the First Nations peoples' culture and connection to land, sea and community. We pay our respects to their Elders past, present and emerging.	
2	Apologies	Angela Berry	
3	Declarations of Interest	-	

Item	Description/Discussion/ Comments	Action	Recommendation
<p>4 Guest Speaker</p>	<p>Deb Merritt, CVC Event Development Officer; Katie Blizzard, Coordinator Economic Development and Tourism</p> <p>KB spoke about the Destination Management Plan (DMP) which is on public exhibition. KB highlighted accessibility areas within plan. One of the top priorities of plan is inclusivity and accessibility. Asked for feedback from group.</p> <p>DM talked about Sports Tourism Program (that provides funding for events) and the barriers faced in the Clarence Valley to deliver accessible events such as adaptive surfing events – neighbouring LGAs have better facilities. Event organisers need to contact Council to run an event, Council doesn't contact event organisers.</p> <p>KB Spoke about attracting Paralympics teams to train in the Clarence Valley – especially with new aquatic centre coming to Grafton.</p> <p>Cr Toms spoke about lack of accessible accommodation and facilities in the Clarence Valley.</p> <p>JK – We need to develop an accessible tourism guide. Also said we shouldn't let lack of accessible infrastructure stop us from attracting and delivering accessible events like adaptive surfing. He said you'd be surprised what we do have. We should ask event organisers what they need, and what they hired to deliver such events and go from there. Without knowing what we have and what they need, we don't know. This is why we need accessible tourism guide. We also need to be proactive.</p> <p>ZT asked about scope of funding available – could it fund an event/day to get coaches and children with disability involved in an event? Cr Pickering asked if this was something we could sew a seed with sports committee?</p> <p>Committee discussed having a meeting to talk about what kind of event this could look like.</p> <p>KB asked for committee to consider endorsing the DMP. Committee will review document and report back at next meeting.</p>		
<p>5</p>	<p>Confirmation of Minutes of previous meeting held on</p> <p>Moved: Jenny O'Brien</p> <p>Second: Dave Moran</p>		
<p>6</p>	<p>Business Arising from the Minutes</p>		
Item	Description/Discussion/ Comments	Action	Recommendation

Item	Description/Discussion/ Comments	Action	Recommendation
6.01	Main Beach Iluka pathway	The chair has been removed. Council to replace chair on platform of that pathway.	EB – follow up when chair will be replaced.
6.02	No Limits	Jason Kingsley reported back to committee on the recent No Limits program CVC executive attended with Social Futures. JK said it was really good. Talked about diversity and inclusion in workforce, employment opportunities for Council. JK said it was really well received by all staff.	
6.03	Advisory Committee update	Committee will be disbanded in August – and then within next six months recruit and fill positions of advisory committee.	EB – keep committee members up to date on process.
6.04	Harwood Hotel accessible parking	Cr Pickering said a number of people have mentioned the new accessible parking arrangement to him. Cr Toms showed committee photos of the current accessible parking and Zoe spoke about her experience – she said you come out of accessible carpark, along gravel path to ramp to order food, and then you have to backtrack and go around outside onto road to get to outdoor dining and playground. Really difficult access.	Cr Toms sent photos 23/4. EB to get update from CVC.
6.05	Main Beach Yamba handrail	Cr Toms bought this up at last meeting. Alana Brooks – confirmed a timber handrail has been installed at steps as interim measure. Worked out there was a misunderstanding and Cr Toms explained resident had suggested a handrail along the entire path was needed.	AB to review request to put handrail along the entire pathway.
6.06	Accessible tourism	Spoke about in guest speaker section of meeting.	Bring DMP back to next meeting for support/endorsement.

Item	Description/Discussion/ Comments	Action	Recommendation
6.07 South Grafton Medical Centre	<p>Cr Pickering shared email from a resident:</p> <p><i>My grandmother has been a resident of Grafton for over 39 years and has attended this medical center for many years, she is now in her 90's and can not get up the stairs.</i></p> <p><i>I can not find her another doctor because there is a shortage in Grafton and the only help the service can provide is to tell us to take her to the doctors at the Grafton Base hospital.</i></p> <p><i>I would appreciate any help with this matter as my grandmother and many others in her situation deserve better.</i></p> <p><i>Grafton has a lot of elderly people and it's not fair that a rule made over 23years ago has not been updated or changed.</i></p> <p><i>Even for the younger generation of parents that need access ramps for prams etc.</i></p> <p><i>I am writing for your assistance as this particular medical center does not have a ramp for the elderly/disabled people of the area.</i></p> <p>ZT – shared experience. Had to carry pram up the stairs when first moved here. Don't know how someone could be denied healthcare because of access to building.</p> <p>JK – Said it's been an ongoing issue for years – doctors were coming out treating people in cars. Nothing can be done until they modify building/ put a DA in.</p> <p>LSK – individual affected needs to make complaint. We could tell them where to go. Try the Human Rights Commission and the second pathway for making an individual complaint (in NSW) is via Anti-Discrimination NSW Do you have</p>		

Item	Description/Discussion/ Comments	Action	Recommendation
6.08	Carry over – Draft Outdoor Dining Policy & Disability Inclusion, Accessible Beaches Australia audit		
6.09			
6.10			
7	General Business		
7.01	Cr Pickering	Asked what would happen to agenda items when committee is disbanded. Cr Toms said agenda rolls over.	
7.02			
7.03			
7.04			
7.05			
8	Correspondence		
9	DAs for Consultation	DA2024/0005 Grafton Lifestyle Centre update All but one change recommended by access committee has been applied by developer. Spoke about carpark not being moved. Committee suggested maybe it was an oversight. AB said her team were reviewing the DA and could look it at when providing comments.	AB EB to follow up.
10	Next Meeting		
	Chair: Cr Toms		

Next Meeting Date / Time: 19 June , 2024		Minutes: EB	Location: Maclean Committee Room
11	Meeting close	11.32am	

K. Toms
Cr Karen Toms

Clarence Valley Council

Clarence Valley Access Committee – Minutes

19 June 2024 COMMENCING 10:00am – Maclean Committee Room.

Attendance:

Kate Begbie, Dave Moran, Jason Kingsley, Zoe Taylor, Angela Berry, Cr Karen Toms, Erin Brady, Alana Brooks, Cr Steve Pickering (10:30am).

Meeting Roles

Chair: Cr Karen Toms

Minutes: Erin Brady

Item	Description/Discussion/ Comments	Action	Recommendation
1	Acknowledgment of country We acknowledge the Bundjalung, Gumbaynggirr and Yaegl people as the Traditional Owners of the land on which we live and work. We honour the First Nations peoples' culture and connection to land, sea and community. We pay our respects to their Elders past, present and emerging.		
2	Apologies Laura Smith-Khan, Katie Blizzard, Jennifer O'Brien, Lainie Edwards		
3	Declarations of Interest -		
4	Guest Speaker n/a		
5	Confirmation of Minutes of previous meeting held on Moved: Dave Moran Second: Cr Karen Toms		
6	Business Arising from the Minutes		
Item	Description/Discussion/ Comments	Action	Recommendation

Item	Description/Discussion/ Comments	Action	Recommendation
6.01	Main Beach Iluka pathway	The Maclean RSL sub-branch received funding to install 2 new bench seats down at the cenotaph in Iluka. CVC assisted by removing the 2 existing seats. Because the old seats were in good condition, the seats were repurposed and installed at Main Beach Iluka pathway. Committee saw photo of new seat.	<ul style="list-style-type: none"> - EB send Cr Toms photo of seat. - Remove from agenda
6.02	Harwood Hotel accessible parking	No update.	<ul style="list-style-type: none"> - Update at next meeting
6.03	Main Beach Yamba handrail	Alana Brooks has spoken to Open Spaces co-ordinator. Plan to get the project costed and then it can be considered for next year's budget. Cr Toms asked if it could go in the beach audit report? EB said public exhibition of Stage 4 Coastal Management Program (CMP) could also be a good opportunity to raise this project.	<ul style="list-style-type: none"> - EB send image to Accessible Beaches Australia. - EB Let committee know when Draft CMP goes on public exhibition.
6.04	Draft Outdoor Dining Policy	Remove from agenda until draft plan is complete.	<ul style="list-style-type: none"> - Remove from agenda
6.05	Disability Inclusion Campaign	Funding for campaign is going to next Council meeting. Cr Toms said it appears \$5000 is the suggested budget for the project. Cr Toms showed committee a project Central Coast Council (CCC) are doing on shared pathways for everyone. https://www.centralcoast.nsw.gov.au/council/media-release/shared-pathways-are-everyone-education-campaign JK works with Maree Jenner who was photographed in the CCC media release. Said she's a driving force behind disability inclusion	<ul style="list-style-type: none"> - EB send committee link to CCC project. - JK to speak to Maree Jenner at CCC about their inclusion initiative. - EB to also follow up with CCC to see what projects they're working on and have delivered. - EB to make plan for campaign.

Item	Description/Discussion/ Comments	Action	Recommendation
	in the CCC region.		
6.06	<p>Accessible Beaches audit</p> <p>Bern Walker from Accessible Beaches Australia did beach audits in the Clarence Valley 17 June 2024. EB met with her and reported that she had spoken to a lot of community members and surf club representatives to get good insights.</p> <p>Committee members said they would have liked to have had opportunity to meet Bern when she was up doing the audit.</p>	<ul style="list-style-type: none"> - EB check with Bern if she's happy for committee members to contact her. - EB find out when report will be completed. 	
6.07	<p>Destination Management Plan</p> <p>Public exhibition has closed, and community feedback is being analysed. Still opportunity for access committee to provide feedback.</p>	<ul style="list-style-type: none"> - EB to send draft plan to committee members and give contact email for them to provide feedback. 	
6.08			
6.09			
6.10			
7	General Business		

7.01	Changing attitudes	<p>Angela Berry shared a story of a young Council employee who she said was let go due to a disability. Asked how we can change attitudes at Council?</p> <p>Kate Begbie - you want people (staff) to feel capable to support staff.</p> <p>Jason Kingsley – when we did the sports team building with Exec and senior leadership GM was on board with everything they discussed and focused on disability training and employment of people with disability employment in the organisation. Job Access can provides funding in the workplace to remove barriers and support workers. Sent all resources through to CVC recently. JK to send resources to all committee members so they are aware.</p>	<p>- JK to send resources to all committee members so they are aware.</p>
7.02	Prince Street trial accessible parking	<p>Cr Toms had an enquiry from resident asking if the accessible parking spaces are compliant in the new nose-in trial? AB said yes they are but perhaps education needs to be made in letting people in accessible spaces know they can park over the shared space for more room.</p>	<p>- AB consider education program</p>
7.03	Accessible carpark audit	<p>This is planned to be delivered at CVC. Capture priority during engagement.</p>	

7.04 Prince Street/Chambers car park changes

Work has been completed.

Dave Moran - yellow line down by river/kerb ramp doesn't seem to be clear why it's there. Maybe because it runs along the edge of the road so people not sure of the purpose. Could a stencil be put at the kerb ramp? Yesterday there were cars overlapping that kerb ramp.

AB – yellow lines are just as powerful as no stopping/parking signs. Hesitant to over-sign the area. Needs education around what yellow lines mean.

- AB consider education program.
- EB to let rangers know about the new yellow line and cars blocking the kerb ramp.

7.05

8	Correspondence	n/a	
9	DAs for Consultation	n/a	
10	Next Meeting		
	Chair: Cr Toms		
	Next Meeting Date / Time: 17 July 2024	Minutes: EB	Location: Grafton Chambers
11	Meeting close	10:42am	



Chair: Cr Karen Toms
17/7/2024

Clarence Valley Council

Clarence Valley Access Committee – Minutes

17 July 2024 COMMENCING 10:00am – Maclean Committee Room.

Attendance:

Cr Karen Toms, Cr Steve Pickering, Dave Moran, Jason Kingsley (online), Zoe Taylor (online), Laura Smith-Khan (online), Alana Brooks (online), Alex Moar, Erin Brady

Meeting Roles

Chair: Cr Karen Toms

Minutes: Erin Brady

Item	Description/Discussion/ Comments	Action	Recommendation
1	Acknowledgment of country	We acknowledge the Bundjalung, Gumbaynggirr and Yaegl people as the Traditional Owners of the land on which we live and work. We honour the First Nations peoples' culture and connection to land, sea and community. We pay our respects to their Elders past, present and emerging.	
2	Apologies	Jennifer O'Brien, Kate Begbie, Angela Berry, Lainie Edwards	
3	Declarations of Interest	-	
4	Guest Speaker	n/a	
5	Confirmation of Minutes of previous meeting held on Moved: Dave Moran Second: Jason Kingsley		
6	Business Arising from the Minutes		
Item	Description/Discussion/ Comments	Action	Recommendation

Item	Description/Discussion/ Comments	Action	Recommendation	
6.01	Main Beach Yamba Handrail	The beach audit report by Accessible Beaches Australia on Main Beach Yamba has included a recommendation of: <i>The installation of handrail along the pathway.</i> This recommendation originally came through the Access Committee. Received as good news.	- Remove from agenda	
6.02	Harwood Hotel accessible parking	<p>Council reported to Access Committee, after following up with owners, that the former accessible carpark had been reinstated and concrete path linking to restaurant had been installed. After closer inspection of images of 'before' playground construction, and 'after', and experience visiting and using the 'new' carpark, members of the access committee noted the accessible carpark is in a different location and had accessibility issues.</p> <p>Committee said because the carpark had moved, the new carpark should be complaint to current off street parking standards. Compliance issues raised included:</p> <ul style="list-style-type: none"> - Surface area of carpark is gravel - should be sealed? - Signage didn't appear compliant including size, style and location. - Is there a more suitable location? - Is there suitable turning radius? - Kerb ramp? - Is there line marking? - Other cars parked in neighbouring car parks can park accessible car park in and 	<ul style="list-style-type: none"> - EB and AB to follow up with Planning. - Zoe Taylor will submit a Report It. 	

Item	Description/Discussion/ Comments	Action	Recommendation
	<p>restrict access to side-loading vehicles for wheelchairs, walkers, prams etc. (this was the experience of access member).</p> <p>Cr Toms said the new concrete path was good but there were stairs to playground and outdoor dining area so not easily accessible. Questioned playground and changes made without approval.</p> <p>ZT – when parking in current accessible carpark - If you come out of driver’s side (nose in) you’re ok, but if you need to unload, exit vehicle from passenger side, you have to go along the road and around, if other cars are parked directly beside accessible carpark.</p>		
<p>6.03 Accessible Beaches audit</p>	<p>Accessible Beach Audits have been received from Accessible Beaches Australia. Shared with committee.</p> <p>Alex Moar - had a good look at it and noted there were a fair amount of recommendations – most associated with costs. Noted 1-2 in relation to putting up signs that would be quick wins. Need to pull out recommendations, prioritise, and then the new access committee could look at priority list and advise to consider in next year’s operational plan.</p> <p>JK – Noted the report has come to committee at an unfortunate time as current committee is disbanding. Would be good to put up to August Council meeting and be noted, and then referred back to new access committee to</p>	<ul style="list-style-type: none"> - Send electronic copies of audits to committee members. EB - AM to write report for August Council meeting. 	<p>Motion: In accordance to Council resolution 06.24.001, the Access committee has received the Beach Access Audit report from Accessible Beaches Australia, detailing current accessibility, and recommendations to improve accessibility, at Turners Beach Yamba, Main Beach Yamba, and Minnie Water Beach and recommends the report, including recommendations, is reported back to Council’s Ordinary Council meeting in August 2024.</p> <p>Moved: Cr Steve Pickering</p>

Item	Description/Discussion/ Comments	Action	Recommendation
	<p>review and make recommendations to new Council. Doesn't want it to go to Council and that be it. Would like motion to include it being noted and deferred to new Council to keep it on Council agenda as an outstanding action. New committee needs to review it.</p> <p>AM – has written draft report to Council – will go to August Council meeting responding to Cr Toms Notice of Motion in February 2024. In interim – be good for access committee all to have a look at it. Happy for Access Committee to have a copy of the report.</p> <p>Cr Toms – Good that it will be on agenda for new Council. It's a big win for Council's Disability Inclusion Action Plan.</p> <p>Cr Pickering – Is there a legal requirement for council to have an access committee? Could new council not have an access committee?</p> <p>AM– no requirement but the Access Committee is an important advisory committee for Council and has been around for along time. No reason why it wouldn't return.</p> <p>LSK– language you could use in case no access committee: refer it to 'The most relevant committee.'</p> <p>Motion: In accordance to Council resolution 06.24.001, The Access committee has received the Beach Access Audit report from Accessible Beaches Australia, detailing current accessibility and recommendations to improve accessibility at Turners Beach Yamba, Main Beach Yamba, and Minnie Water Beach and recommends the</p>		<p>Second: Dave Moran</p>

Item	Description/Discussion/ Comments	Action	Recommendation
	<p>report, including recommendations, is reported back to Council’s Ordinary Council meeting in August 2024.</p> <p>Moved: Cr Steve Pickering</p> <p>Second: Dave Moran</p>		
<p>6.04 Disability Inclusion Campaign</p>	<p>EB explained feedback from Manager of Rangers that the kerb ramp would be monitored down at the Grafton Waterfront Precinct, but that an education campaign be created to inform community that parking over kerb ramps is illegal, along with parking on yellow lines.</p> <p>AB said it would good to deliver both education campaigns separately.</p> <p><i>Kerb ramps: why they are important to people in our community, how they are used, and why you can’t park over them or block them.</i></p> <p><i>Yellow lines: You can’t park over yellow lines – why and what happens if you do.</i></p> <p>Both campaigns can be delivered to external and internal stakeholders.</p>	<ul style="list-style-type: none"> - EB to work with AB and Manager of Environment & Regulatory and consult Dave Moran and other Access Committee members. - Keep on agenda. 	
<p>6.05 Changing Places grant</p>	<p>The Department of Social Security has approved Council’s project plan to build a Changing Places facility in the Treelands Drive Community Hub.</p> <p>Access Committee celebrated this news and said it was a big tick for the DIAP.</p>	<ul style="list-style-type: none"> - Put second Changing Places Facility on agenda for new committee. 	

Item	Description/Discussion/ Comments	Action	Recommendation
	<p>Cr Toms – Asked about second changing places facility – was it going into Market Square or Memorial Park. AM said still waiting for confirmation of Grafton location and noted funding for design of Grafton changing Places facility was in place for this financial year, funding to deliver facility was scheduled for next year.</p>		
<p>6.06 Coastal Management Program</p>	<p>Currently on Public Exhibition. Opportunity for committee members to call for improved, accessibility beach access to be a priority.</p>	<p>- EB to send link for submissions to committee members.</p>	

Item	Description/Discussion/ Comments	Action	Recommendation
6.07 Final Meeting	<p>Last meeting for this committee for term. EB to send list of achievements to all committee.</p> <p>DM said in all his time it's the most active and successful committee he's been on.</p> <p>JK – been on and off since 1995 – this is the most proactive committee, and everything gets followed up in timely matter. All agreed.</p> <p>LSK – at the end of the day we can make recommendations etc but without staff following up it wouldn't work – it's great.</p> <p>Cr Toms- Thanked committee members for their work and dedication to improving access across the Clarence Valley.</p> <p><i>“As Chair I also take this opportunity to thank Erin on behalf of all committee members for her support of the Access Committee this term.</i></p> <p><i>Erin's work on the DIAP review's community engagement was excellent as is everything she puts her hand to.</i></p> <p><i>We are grateful to have her working with us for the community, making it a more inclusive place.”</i></p>	<ul style="list-style-type: none"> - EB to send list of achievements to all committee. 	

Item	Description/Discussion/ Comments	Action	Recommendation
6.08 State Government Digital Inclusion Strategy	<p>Cr Pickering let committee know the NSW Government is developing the first Digital Inclusion Strategy in NSW - have your say by taking the survey. It closes 19 July.</p> <p>The NSW Digital Inclusion Strategy will look at how everyone in NSW can access, afford and engage with digital technologies, services, and resources – regardless of where they live, their age, race, gender identity and socio-economic status, or if they have a disability.</p> <p>LSK - shared info on NBN grants for families – School Student Broadband Initiative (SSBI). To help people who have school aged children and no internet at home.</p>	<p>- EB to send link to committee members.</p> <p>- EB to share SSBI link with Children and Family Network</p>	
6.09 Destination Management Plan (DMP)	<p>Cr Toms – Feels the draft DMP refers to the DIAP but doesn’t have a lot of information in there in terms of helping the visitor accommodation with accessible tourism. Was a bit worried it was a bit ‘light on’.</p> <p>JK – had a look and briefly scanned over it this morning and only found one area where the draft DMP talked about accessibility. Said he pushed this a few meetings back at Access Committee when Co-Ordinator was there, for the need for accessible tourism to be included. Quite disappointed it wasn’t included in some areas. Also noted the consultation period over December 2023 January 2024 – JK said Council shouldn’t be putting consultation out at this</p>	<p>- EB to pass on this feedback to Coordinator of Economic Development and Tourism to consider in final DMP:</p> <p>The Access Committee makes recommendations that:</p> <p>1) Accessible tourism is incorporated as a weakness in the ‘Accommodation Shortfalls’ category on page 18 of the DMP:</p> <p><i>Accommodation Shortfalls: Challenges in availability, affordability, and accessibility of accommodations across the region impact both residents and seasonal</i></p>	

Item	Description/Discussion/ Comments	Action	Recommendation
	<p>time, when people are on holiday or busy.</p> <p>Cr Toms- under ‘weaknesses’ heading in the draft DMP - accommodation shortfalls should include the fact we don’t have enough accessible accommodation. Quality of the accommodation - not one word about the lack of accessible accommodation. Understands Council can’t do much in this space but could improve accessible cabins at Council holiday parks. It’s a weakness – but also opportunity. Felt it didn’t list those things as well as it could.</p> <p>JK – Agree with Cr Toms. Still think we should be developing an accessible tourism guide.</p> <p>JK - I think over that summer holiday consultation period, initially to get information to develop draft document, it’s a busy time for operators to engage. Would have liked to see consultation extended. Need accessible brochure. Current one needs updating. EB said consultation was extended.</p> <p>AM – In draft Destination Management Plan – second priority was inclusivity and accessibility. It’s an overarching document. Pg 30 – talks about facilitate growth – one objective is supporting development of accessible tourism products. Spoken to new manager about DMP and one of the actions from DMP is visitor information guide – do we include accessibility into main document – or have a separate accessible tourism document? This is something to consider. Could flesh this out with new committee. Need to prioritise updating old accessible tourism document as priority.</p>	<p><i>workers.</i></p> <p>2) To align with one of the four guiding principles of Council’s Disability Inclusion Action Plan 2023 – 2026, ‘<i>to improve the liveability of our communities</i>’, the access committee recommends adding ‘public facilities’ into the fifth strategic objective of the DMP – to facilitate growth, on page 30: <i>Support the development of accessible tourism products, <u>public facilities</u>, and experiences.</i></p> <p>3) Access and inclusion be incorporated/considered across the whole of the DMP, in line with Council’s Disability Inclusion Action Plan 2023 – 2026 that reflects Council’s continued commitment to work with community towards universal access and inclusion for all, and strives to embed access and inclusion considerations into all Council business.</p> <p>Moved: Cr Steve Pickering</p> <p>Second: Dave Moran</p>	

Item	Description/Discussion/ Comments	Action	Recommendation
	<p>Inclusive and accessible tourism is something important to CV and community. Something we can progress forward with DIAP.</p> <p>Cr Pickering– thought draft DMP was quite comprehensive – and broad statements were specific enough around accessible tourism products.</p> <p>JK – Gold Coast Council have done accessible tourism well and realise it’s an area of economic growth. Could look to them for ways to improve in the Clarence. Accessible tourism guide will go a long way to recognising we are an accessible region.</p> <p>LSK – would it help to have accessibility as a guiding principle across all DMP principles, not isolated as a separate thing – eg for eco tourism – make this accessible. EB said Tourism Coordinator did speak about this to committee in May– accessibility recognised across all.</p> <p>LSK – Accessibility and Inclusion should be consideration across all of the pillars in the DMP.</p> <p>AM – it’s still in draft – we can make changes to draft and it will go to August meeting.</p>		
6.10	<p>Maclean Showground</p> <p>Kate Begbie bought this up after the June meeting had finished.</p> <p>Raised a couple of issues at Maclean Showground – accessible toilets and onsite</p>	- Agenda for new committee.	

Item	Description/Discussion/ Comments	Action	Recommendation
	<p>accessible parking.</p> <p>KB said there is only one carpark in the showground during Maclean Show and other events. So if it's full, she has to drop her kids off, including a son in wheelchair, and then leave them, and then rush off and find parking up in a side street and then rush back to showground to be with children. Same for leaving the event – or she pushes wheelchair all the way back to where car was parked offsite. Said there needs to be more than one accessible park.</p> <p>AB – this is something we are promoting through the traffic committee – look at temporary accessible parking for events. EB spoken to council staff working in the event space about this. They will meet with Maclean Show organisers to improve accessible parking options.</p> <p>Cr Toms - we need to look at accessible bathrooms and improving this for the pavilions.</p> <p>Cr Pickering – we need to look at connecting pathways. AB said there is a staged design and delivery currently being planned for pathway from Maclean High to Maclean town – including along past showgrounds. Would need to move one crossing and put another crossing where Cameron Street meets the bridge. Survey and costing is happening this year as top priority.</p> <p>JK– in regards to temporary parking – should that be in traffic management plan template?</p> <p>AB – An action in DIAP is for accessibility to be standing item on traffic management</p>		

Item	Description/Discussion/ Comments	Action	Recommendation
	<p>committee reports. Active Transport and Accessibility.</p> <p>JK – wanted to know what was wrong with accessible toilet down the bottom of showground.</p>		
7 General Business			
7.01	EOI for new committee	<p>JK- is it possible once new council is elected – can email go out to this term’s access committee members to let them know when the EOIs come out.</p> <p>LSK – would be good to improve communication in this process letting people know how EOI process goes and keep them updated. LSK said she put in an EOI and then didn’t hear anything for months, and then all of a sudden, she was in the committee. Keep everyone in the loop.</p>	- EB Let governance officer know.
7.02	Kerb ramp - Iluka	Cr Toms – Spencer Street boat ramp Iluka – Cr Toms said she previously put in NOM to get kerb ramp put to improve to BBQs. Noticed people are now parking across kerb ramp. Thinks the kerb ramp might need a yellow line? Asked AB if it could be looked at next traffic committee.	- AB to look into this.

7.03 McKittrick Park

JK – Attended NAIDOC week with work at event in McKittrick Park – sent email two days before alerting Council park wasn't accessible – especially for wheelchairs – acknowledge timing wouldn't allow access improvements – but it's the second year and access hasn't improved. JK said he had two people helping him get down onto the field – wasn't safe. Know other people had trouble too. Open Spaces were aware of access onto the park. Hoping this can be looked at. There is a big challenge. Really does highlight the need for Council to do big accessibility audit of all public facilities. Address that facility specifically, and in general look at all public facilities.

DM – We have DMP looking at big things, but if you come back to grass roots, and you have better parking, better accessible parking, access, sports ground etc that's where it needs to start. That's where you get DMP growth in accessible tourism. Accessible for everybody. This is what the DIAP calls for.

The Access Committee would like to see Council identify and engage an appropriate external organisation to conduct accessible audits or inspections of Council's public facilities. This work would link directly to Objective 2.2 in Council's Disability Inclusion Action Plan 2023 – 2026 – to improve access to Council owned public spaces and streetscapes.

Mover – Cr Karen Toms

Second – Laura Smith-Khan

- EB to pass on feedback to Open Spaces
- Keep on agenda and possibly invite Open Spaces Manager to talk to point.

7.04 Funding for campaign Cr Toms – committee successfully lobbied for \$5k to deliver inclusive campaign. Look into this at new committee. - Keep on agenda

7.05 Thanks Cr Toms – thanked everyone for participation in the term.

8	Correspondence	CVC Advisory Committee survey	Link shared with committee - EB
9	DAs for Consultation	n/a	
10	Next Meeting		
	Chair: tbc		
	Next Meeting Date / Time: tbc	Minutes: tbc	Location: tbc
11	Meeting close	11:44am	

K. Toms

Cr Karen Toms 23 July 2024

Minutes from the Economic Development and Tourism Advisory Committee Meeting
Held in the Grafton Council Chambers on Thursday 11 April 2024 at 1:30pm – 3:00pm

Chair: Cr Bill Day **Minute Taker:** Katee Blizzard (CVC Staff)

Attendees: Cr Bill Day; Cr Jeff Smith; Ai Ling Gazzard; Marie Howlett; Mark Blackadder; Robert Cook; Robin Gipp; Steve Tranter.

CVC Staff: Katee Blizzard, Alex Moar

Guests: Jeremy Jablonski – Jempire Events

Meeting was opened by the Chair at 13:32

ACKNOWLEDGEMENT OF COUNTRY: The Chair, Cr Bill Day, opened the meeting with an Acknowledgement of Country.

Apologies: Kerrie DiMattia, Tania Williams, Liza Bloomer **Acceptance Moved:** Marie Howlett - **Seconded:** Mark Blackadder - **Carried**

Correspondence

- N/A

Minutes previous meeting – for adoption

Adoption Moved: Mark Blackadder - **Seconded:** Steve Tranter – **Carried**

Matters arising from previous minutes.	DISCUSSION & OUTCOMES	ACTION or RECOMMENDATIONS TO COUNCIL
Ulmarra Signage	New signage was installed as part of the precinct redevelopment however there is concern that there is no signage directing people into Ulmarra's village.	<p>Recommend to council: Signage on Big River Way both north and south to be improved to direct people to the attractions within the village of Ulmarra.</p> <p>Moved – Robert Cook Seconded – Marie Howlett Carried.</p> <p>Action: Staff to prepare recommendation to council.</p>
Parking Concerns on Victoria St. Grafton.	There are concerns regarding parking on Victoria Street. It was noted that from the Catholic Church to the School to the Court House, there are not enough parking spaces for the number of cars. This issue is affecting people who want to enjoy the Grafton Riverfront Precinct as it has made it not as accessible. The committee expressed the need for time-limited parking, as well as disabled parking and alternative parking arrangements for funerals. It was recommended that Council staff address the congestion and parking challenges on Victoria Street in Grafton by introducing line markings at the Catholic Church and considering the construction of a multilevel parking station.	<p>Recommendation to Council: Staff to consider the congestion and parking challenges on Victoria St. Grafton. Consider a multilevel parking station.</p> <p>Moved – Marie Howlett Seconded – Robert Cook Carried.</p> <p>ACTION: Staff to prepare recommendation to council.</p>

AGENDA ITEM	DISCUSSION & OUTCOMES	ACTION or RECOMMENDATIONS TO COUNCIL
<p>A. Destination Management Plan Update</p>	<p>Staff provided an update to EDTAC members about the Destination Management Plan and announced that a draft DMP will be going to April's Council meeting. Staff will be distributing the Draft DMP to EDTAC to gather feedback after it has gone to council. Committee members are encouraged to contribute their feedback. Key figures from the Online Survey were reported as follows (based on 266 responses).</p> <p>Community perception of tourism has been identified by the following statistics:</p> <ul style="list-style-type: none"> • 88% believe tourism benefits the Clarence Valley's jobs and economy. • 87% believe tourism is good for the Clarence Valley region overall. • 84% believe tourism brings opportunity to attract new business and events. • 76% believe tourism is good for the local community where I live. • 77% believe tourism helps attract new residents. • 34% believe tourism makes it hard for locals to enjoy our attractions. • 36% believe tourism has a negative impact on the Clarence Valley's natural resources. • 42% believe tourism causes damage to the Clarence Valley's environment. • 64% believe visitor traffic negatively effects travel on our main roads and in our community. <p>The committee discussed several points related to maintaining the environment and providing visitors with a good experience. One of the main concerns was preventing mistreatment and vandalism by educating visitors and removing facilities that had been damaged. The committee also noted that older infrastructure is more vulnerable to vandalism compared to newer infrastructure. The importance of infrastructure such as bins and toilets to support visitors was emphasised.</p>	<p>ACTION: Noted by EDTAC</p>



	<p>Overall, the conversation focused on ways to improve the visitor experience while protecting the place from harm.</p> <p>There were questions around the Eco Destination Certification process and EDTAC has requested further information. Staff to provide additional details on the Eco Destination Certification process at the next meeting.</p>	
<p>B. North Coast Tourism Awards</p>	<p>Cr. Day emphasised the importance of recognition for tourism businesses in our LGA, to raise the profile of our region and attract positive attention. CVC Staff are sharing this tourism award opportunity through social media and email databases to get the word out about and to encourage more Clarence Valley businesses to enter the awards.</p>	<p>ACTION: Noted by EDTAC</p>
<p>C. Discussion of Highland Gathering and other major festivals in the Clarence Valley</p>	<p>Cr. Smith discussed the Highland Gathering and other major festivals in the local government area. He emphasized the need for improving the visitor experience by enhancing accommodation and food offerings.</p> <p>The discussion covered various concerns, such as food outlets stopping dinner service at 8 pm, cafes closing on peak tourism days, and the canteen running out of food. The committee questioned whether visitors should be prepared with realistic expectations to prevent disappointment. The committee also discussed expanding the Highland Gathering "Season," comparing it with the Celtic Festival in Glen Innes and encouraging businesses to remain open longer and be more accessible. Additionally, there was a request for more entertainment at venues throughout the region during the Highland Gathering weekend to disburse visitors.</p>	<p>ACTION: Noted by EDTAC</p>

	<p>The committee also recognised the need for succession planning within organising committees and training grants to support event operators. They noted that volunteers could be helpful, but there is also a need for experts to support the growth in event capacity. This is an area that CVC staff have indicated will be addressed in the Destination Management Plan.</p> <p>The committee suggested the importance of adding more young people to event boards to help change the mindset of older committee members.</p> <p>Committee members discussed the value of CVC staff organising a roundtable of event organisers to learn how to best support them moving forward and hear what they need. CVC Staff confirmed this is included in the Draft Destination Management Plan.</p>	
<p>D. Walk a mile in my shoes</p>	<p>Ling Gazzard proposed bringing the "Walk a mile in my shoes" event to the Clarence Valley noting that it would encourage visitors to explore our unique villages by organising a walk where men would wear heels to support different causes. It was discussed how it could potentially keep people in town after the highland gathering and could be organised by volunteers. The committee discussed the potential benefits and feasibility of the idea and determined that it would require a community group to organise.</p>	<p>ACTION: Noted by EDTAC</p>
<p>E. Bike trails along old Yamba and Angourie rail tracks</p>	<p>Ling Gazzard outlined the potential of developing a bike trail along the old Yamba to Angourie rail tracks and hosting an annual cycling event during the off seasons to attract more visitors to the area. Ling Gazzard will send the trail map via email to all members present at the meeting for further consideration. Committee agreed that it would be a major infrastructure project to achieve and funding to support.</p>	<p>ACTION: Noted by EDTAC</p>

<p>6. General Business</p>	<p>i) - CVC Staffing Announcement</p> <p>Staff announced that Katee Blizzard has been formally recruited as Coordinator Economic Development and Tourism and looks forward to continuing her work with the EDTAC.</p> <p>ii) CVC Awarded Transport NSW Funding - \$150k</p> <p>Staff reported CVC's Economic Development and Tourism team have been successful in receiving \$150,000 in funding through Transport NSW's Open Streets Program which aims to energise our streets with free activities and events. More information on dates of events to be announced.</p>	<p>ACTION: Noted by EDTAC</p>
<p>Meeting closed</p>	<p>3:03 pm</p>	
<p>Next Meeting</p>	<p>Thursday, 13 June 2024 - 1:30-3pm Grafton Chamber. Mark Blackadder Moved – Steve Tranter Seconded – Carried All</p>	

Minutes from the Economic Development and Tourism Advisory Committee Meeting
Held in the Grafton Council Chambers on Thursday 20 June 2024 at 1:30pm – 3:00pm

Chair: Cr Bill Day **Minute Taker:** Katee Blizzard (CVC Staff)

Attendees: Cr Bill Day; Cr Jeff Smith; Kerrie DiMattia; Liza Bloomer; Marie Howlett; Mark Blackadder; Robert Cook; Steve Tranter; Tania Williams

CVC Staff: Katee Blizzard (Coordinator Economic Development and Tourism), Jacqui McLeod and Jo Harding (Tourism Officers)

Absent: Ai Ling Gazzard, Robin Gipp

Meeting was opened by the Chair at 13:30

ACKNOWLEDGEMENT OF COUNTRY: The Chair, Cr Bill Day, opened the meeting with an Acknowledgement of Country.

Apologies: None received.

Correspondence

- N/A

Minutes previous meeting – for adoption

Adoption Moved: Marie Howlett - Seconded: Cr. Jeff Smith – Carried

Matters arising from previous minutes.	DISCUSSION & OUTCOMES	ACTION or RECOMMENDATIONS TO COUNCIL
Open Streets Funding	<p>Five events will be hosted throughout the Clarence Valley through funding secured through Transport for NSW's Open Streets Program 2024-25.</p> <p>Grafton's Marketta was the first event organised through this funding and additional events to be held in South Grafton, Maclean, Ulmarra, and Wooli with dates to be announced shortly through CVC communications.</p>	ACTION: Noted by EDTAC
Yamba CID Pilot Program	<p>Staff announced that CVC have also received \$400,000 funding from Transport for NSW's Community Improvement District Pilot Program. This pilot will establish a community engagement model, bringing the community together to support the sustainable economic growth and revitalisation of Yamba CBD. By working together, the pilot will deliver public space improvements such as outdoor furniture, public art, lighting, and urban greening on Yamba and Coldstream Street. The pilot will also bring vibrancy to Yamba by holding community events and activities.</p>	ACTION: Noted by EDTAC

Presentations	DISCUSSION & OUTCOMES	ACTION or RECOMMENDATIONS TO COUNCIL
23/24 My Clarence Valley Tourism Review Presentation – Staff	<p>Staff provided an overview presentation of key stats and initiatives undertaken in FY 23/24 by the My Clarence Valley Tourism Team.</p> <p>The presentation can be viewed online at this link.</p>	ACTION: Noted by EDTAC
ECO Destination Certification Presentation – Staff	<p>Staff provided an overview presentation of the Eco Destination Certification process as requested from the previous meeting. View Here.</p> <p>Discussion was had around waste management at events and the need for education of event operators, visitors, and residents of best practice. Mark Blackadder shared that yellow bins are not provided due to these cross-contamination issues making it difficult to be eco-friendly events.</p>	ACTION: Noted by EDTAC

AGENDA ITEM	DISCUSSION & OUTCOMES	ACTION or RECOMMENDATIONS TO COUNCIL
<p>1. Destination Management Plan Update – CVC Staff</p>	<p>Staff provided an update on the Destination Management Plan (DMP) and highlighted that there were six submissions received during the public exhibition period which are being taken into consideration for updates prior to returning to council.</p> <p>Staff also share that there will be a councillor workshop held in August before the DMP returns to the August Council Meeting for endorsement.</p>	<p>ACTION: Noted by EDTAC</p>
<p>2. Councillor Workshop on Draft DMP – Cr. Day</p>	<p>Cr. Day explained the purpose behind the councillor workshop on the DMP Draft and highlighted that it will help the councillors have a clearer understanding of the needs of the tourism department and the importance of Destination Management as a council.</p>	<p>ACTION: Noted by EDTAC</p>
<p>3. Annual CVC Tourism Strategies – Cr. Day</p>	<p>Cr. Day shared that through his accepted motion at the June council meeting, there will be an annual CVC Tourism Strategy based off the Destination Management Plan to highlight the annual priorities.</p>	<p>ACTION: Noted by EDTAC</p>
<p>4. Improved Directional Signage for RV Tourists – Robert Cook</p>	<p>Robert Cook addressed the need for improved directional signage for RV tourists in the area. The main challenges identified included accessible parking and caravan parking, as well as the lack of sufficient signage to direct people. It was suggested that new parking areas be created in areas such as the Grafton Showground or in vacant lots of South Grafton, which could be utilised to support parking needs. It was highlighted that the Showground is central to town and walkable to the main street. It was discussed that there is a challenge to finding suitable land for this purpose and if we could repurpose available land it would support the local economy. Additionally, there was a suggestion to improve Point of Interest</p>	<p>ACTION: Noted by EDTAC</p> <p>CVC Action: Provide an update to next EDTAC Committee.</p>

AGENDA ITEM	DISCUSSION & OUTCOMES	ACTION or RECOMMENDATIONS TO COUNCIL
	Signage in South Grafton and Grafton, with a consideration for potential costs. Staff shared that they are currently working on addressing these issues and will provide an update at the next EDTAC meeting.	
5. North Coast Tourism Awards – Finalists Announced	A congratulations to the Grafton Jacaranda Festival for being announced as a finalist in the North Coast Tourism Awards. Unfortunately, there were no other Clarence Valley businesses or organisations that submitted nominations for the North Coast Tourism Awards. This has highlighted a need for industry engagement and training to highlight the benefits of recognition to support the Clarence Valley tourism industry.	ACTION: Noted by EDTAC
6. Upcoming Industry Workshop	Staff shared that an Advancing AgriBusiness Workshop will be held in partnership with Business NSW and Sourdough Business Pathways on Thursday, 25 July at the Maclean Showgrounds. More information to be shared soon.	ACTION: Noted by EDTAC
6. General Business	<p>i) Mark Blackadder shared that Freemantle Media – Extraordinary Things on ABC Episode 5 will be highlighting the Jacaranda Festival</p> <p>ii) Staff shared that Travel Oz has just finished filming for an episode airing in August. Highlights were on Ulmarra, Minnie Water and Wooli.</p>	ACTION: Noted by EDTAC
Meeting closed	3:08 pm	
Next Meeting	None – This is the final meeting until the next Advisory Committee is appointed.	

**DRAFT MINUTES**

Monday 24th June 2024 at the Maclean Chambers, 50 River Street Maclean

ITEM 1 INTRODUCTION: WELCOME AND APOLOGIES

Meeting opened at 9:00am with Cr Clancy in the chair. Cr Clancy acknowledged the traditional owners:

We acknowledge the Traditional Custodians of these lands on which this event is taking place and pay tribute and respect to the Elders past, present and emerging of the Bundjalung, Gumbaynggirr and Yaegl nations which lie within the Council boundary.

Attendance:

Voting: Cr Greg Clancy (Chair) (GC), Cr Jeff Smith – on-line (JS), Leann Ball – on-line (Polaris Marine) (LB), Peter Rose (Clarence Cane Growers) (PR), Imelda Jennings (Community) (IJ)

Observers: Cr Karen Toms (KT), Cr Steve Pickering (SP)

Agencies: Zoe Immisch (DCCEEW) (ZI), David Greenhalgh (SIMP) (DG), Carly Roder – on-line (NPWS) (CR), Mark Fletcher (NPWS) (MF), Sophie Prior – on-line (LLS) (SP), Danny Bucher – on-line (Crown Lands) (DB)

CVC Officers: Greg Mashiah (GM), Andrew Potter – on-line (AP), Bryan Green – on-line (BG), Uriah Makings (UM),

Presenters: Robyn Campbell (Hydrosphere) (RC), Zoe White – on-line (Ozfish) (ZW)

Apologies received from:

Name	Organisation / Role	
James McLeod	SIMP	
Jonathan Yantsch	DPI – Fisheries	
Danielle Adams	CRFC	
Roslyn Woodward	Valley Watch	
Rod Mcdonagh	TfNSW - Maritime	
Dianne Chapman	Yaegl TOAC	

Quorum: 5

Total Members at todays CV C&EMC: 5 Quorum reached – Yes / ~~No~~

ITEM 2 DECLARATIONS OF INTEREST

- Nil

ITEM 3 CONFIRMATION OF PREVIOUS MINUTES

MOTION: That the minutes of the Clarence Valley Coast and Estuary Management Committee meeting of 25 March 2024 be confirmed.

Moved: Imelda Jennings Seconded: Peter Rose (Consensus)

ITEM 4 BUSINESS ARISING FROM THE MINUTES

Northern Rivers Drainage Report (Culleton Report), Coastal Floodplain Drainage Management Project and Drainage Reset Program:

- Council resolved to make a submission to the Coastal Floodplain Drainage Management Project (attached).

Coast & Estuary Management Committee Meeting Draft Minutes – 24 June 2024

- No Clarence Valley projects received funding under Tranche 1 of the Drainage Reset Program (attached).

ITEM 5**CLARENCE VALLEY OPEN COAST CMP**

See attached PowerPoint presentation from Robyn Campbell (Hydrosphere).

Questions:

- GC - Can the Final CMP be recommended for certification in the Caretaker period? *GM – our understanding is that under the LG Act the CMP can be recommended for certification; the caretaker period restricts awarding of contracts and approval of DAs.*
- GC – Ecological impacts of TfNSW dredging? *RC – TfNSW dredging strategy is still being developed; when developed TfNSW will need to prepare REFs for any dredging which consider ecological impacts. The CMP indicates where the sand resource can be placed if dredging occurs as an alternative to disposal at sea.*
- DG – European Cultural Heritage Management (e.g. wrecks) is not identified in the CMP? *RC – state agencies have not raised this issue for consideration in the CMP. DG to provide contact details for Heritage Council and Hydrosphere to follow up during CMP exhibition period.*
- GC – Will foreshore management include pippie harvesting? *RC – not addressed in CMP as managed by NSW Fisheries and not raised by them as issue to be included in CMP.*
- IJ – sand bag material and what happens when it degrades? *ZI – Kyowa rock bags have design life of 25 years and are designed for removal by crane; geofabric bags have design life of 5 years.*
- GC – Availability of Estuary Health Monitoring data for public? *RC – data is available through SEED website and report cards are produced as a dashboard on an annual or bi-annual basis.*
- GC – what breakwall habitat works are proposed? *RC – Breakwall habitat – TfNSW–Maritime action based on recommendations from the DPI Fisheries breakwater review undertaken through MEMS. DG – the recent upgrade works on the Coffs Northern Breakwall are an example.*
- GC – how is issue of tree poisoning for views considering in CMP? *RC – this is a PoM rather than a CMP action. The vegetation strategy recommended in the CMP addresses slope stability issues.*
- IJ – For Angourie, dog management is an issue at Spooky Beach rather than the Point. *RC – noted for final CMP.*
- GC – dog management at Brooms Head? *RC – CMP recommends review of dog management on beaches considering community concerns and habitat impacts. For the CMP this is a Council wide issue and not just Brooms Head.*
- GC – beach vehicle access? *RC – CMP recommends on-going review of “Beach Access and Vehicles on Beaches” policy considering community concerns and habitat issues.*
- IJ – Angourie is not identified as having feral pig or cane toad issue – these feral species are listed as a threat in other areas. *RC – noted for final CMP.*
- IJ – Issue of derelict vessels washing up on foreshores – no single agency. *ZI – will investigate MoU between agencies – if no MoU could be picked up in CZEAS. DG – TfNSW is nominally responsible agency.*
- IJ – Littoral rainforest at Angourie not identified in SEPP. *MF – the littoral rainforest is mapped in SEED mapping. ZI will follow up with Alex McVean from DPHI re inclusion in SEPP.*

Meeting adjourned at 10:40 and resumed at 10:53

*Coast & Estuary Management Committee Meeting Draft Minutes – 24 June 2024***MOTION The Coast & Estuary Management Committee recommends to Council that it:**

1. **Notes the draft Open Coast Coastal Management Program Stage 4 Report.**
2. **Publicly exhibits the draft Open Coast Coastal Management Program Stage 4 Report for 28 days.**

Moved: Imelda Jennings Seconded: Peter Rose (Consensus)

ITEM 6 OZFISH PROJECT PRESENTATION – RESTORING CLARENCE RIVER SALT MARSH AND MANGROVES IN YA EGL COUNTRY

See attached PowerPoint presentation from Zoe White (Ozfish)

Questions:

- DG – How is data collected being used? *ZW – data currently being used only to measure outcomes of Ozfish projects but could be shared.*
- ZI – will works be undertaken for remainder of year? *ZW – works are proposed to continue for the rest of the year and into the future.*

ITEM 7 AGENCY UPDATES**Clarence Valley Council (Uriah Makings)**

- Focus since last meeting has been on finalising CMP Stage 4
- Wooli Beach scraping – works to restrict access to restoration area has been completed - great feedback on community on how well these have worked. Revegetation has been excellent.
- Brooms Head revetment wall extension modelling – numerical modelling shows there will be minor impacts to north but expected to be offset by end structure. Wave reflection off end control structure is not expected to occur.
- Bank and Riparian assessment – NSW Fisheries has obtained NSW Estuary Asset Protection Program (NEAPP) funding to undertake bank and riparian condition assessments on 10 estuaries including the Clarence and Wooli Rivers.
- Estuary CMP – Brief is being developed and liaison is being undertaken with other agencies.

NPWS (Carly Roder and Mark Fletcher)

- Woody Head and Sandon coastal hazard response plans have been signed off by Directors and are planned to be exhibited at the same time as the Stage 4 CMP. Recommending adaptive management at both sites – Sandon River is proposing nature based solutions with longer term retreat. Woody Head is proposing extending the existing sea wall to protect the access road with a long term retreat strategy. Two public meetings will be held during the public exhibition on 3 and 4 July
- Woody Head – sand nourishment program underway with aim to protect access road. Aimed for 4000 tonnes (2500m³) but had approval for more – final figures not received from contractor.
- Everlasting Swamp – restoration planning process tender has been released. Blue Carbon project is being considered as part of refocusing of project. Plan of Management will be put out for public consultation in the near future. PoM will not be undertaken as part of Estuary CMP to avoid confusion.
- Lake Arragan precinct – was included in Coast CMP Stage 4 to give clear planning approval process with significant geotechnical issues as well as cultural heritage issues.

DCCEEW – Biodiversity Conservation Division (Zoe Immisch)

- Items covered in earlier points

Coast & Estuary Management Committee Meeting Draft Minutes – 24 June 2024

SIMP - Presented by DG

- Marine Vegetation Mapping is largely completed for Sandon estuary

Local Land Services

- MEMS team has been working on erosion reduction. They have been working with blueberry farms and runoff
- Feral pig program – control around Bundjalung National Park and Pillar Valley

Danny (Crown Lands)

- ICOLL management – opening for water quality only generally not supported. Any opening would need to be based around water levels impacting on-site systems rather than water quality.

ITEM 7**GENERAL BUSINESS**

- PR – Canegrowers letter to Council in December 2022 re riverbank erosion. *GM: As the correspondence was received just after the Culleton report was submitted (and the drainage reset program was also announced six weeks after the receipt of the letter), Council has been waiting for further information on these before responding. As reported in “business arising” there is still uncertainty regarding approval requirements.*
- PR– issue of trees on river side of Yamba Road and streambank erosion. *GM– Council has received previous correspondence from a concerned property owner about this issue via the Clarence Canegrowers Association and a copy of the letter and Council’s response is in the attachments. TfNSW had project at Seelands - <https://www.transport.nsw.gov.au/sites/default/files/media/documents/rww/projects/01documents/clarence-river-erosion/clarence-river-riverbank-remediation-update.pdf>. ZI – are canegrowers interested in nature based solutions for riverbank restoration? PB – there are interested landowners – ZI to liaise with PR. MF – a similar nature based solution project was undertaken in the Sportsmans Creek Swamp as part of the Everlasting Swamp NP management works and has worked well. Downstream landowners were concerned about debris from the works during floods but the logs were buried and secured with steel chains and did not come loose during flood events.*
- PR – Cane season commencing tomorrow
- PR – Centenary of Harwood Mill on 25 August.

ITEM 8**NEXT MEETING**

As all Council committees cease at the end of the Council term, this will be the final meeting of this Committee. After the September Local Government election Council will call for nominations for Coast & Estuary Committee membership.

ITEM 9**CLOSE OF MEETING**

Meeting closed at 12:05

FAQ



WOODY HEAD CAMPGROUND - Bundjalung NP Sand Nourishment

What exactly is NPWS doing?

These works include:

- the creation of a new public access route to the bay
- the repair of the seaward end of the existing rock wall
- sand nourishment - sand extraction for placement of sand onto the bay
- creation of pedestrian access to join existing pedestrian access track to the bay
- site rehabilitation including revegetation works

It is expected that sand nourishment will be repeated as necessary to protect the campground and its cultural, environmental and recreational values.

How much sand is being moved?

Approximately 4000 tonnes (2,500m³) of sand will be placed on the beach during these works.

Why do you need to build new access routes?

The new access routes are needed to allow safer access for machinery to undertake sand nourishment in the bay and will provide an alternative public route to the beach once works are completed. The access route could be used in any additional coastal management works to protect Woody Head campground.

How long will this take?

It is anticipated that the sand nourishment will take four weeks and should be completed by 28 June 2024. Site rehabilitation works will be ongoing once sand nourishment is complete.

What environmental assessments have been undertaken by NPWS?

A Review of Environmental Factors (REF) has been completed for these works. This document assesses the environmental impact of proposed activities on lands managed by NPWS. This was completed by an external consultant and then extensively reviewed by NPWS. Consultation was undertaken with Yaegl Traditional Owners Aboriginal Corporation RNTBC as part of this process.

What are the impacts to marine wildlife?

NPWS anticipate no significant impacts to threatened species that may be present within the project area.

What is the long term plan?

An external consultant has been assisting NPWS with the development of a DRAFT 'Coastal Hazard Response Plan' for Woody Head Campground. Yaegl Traditional Owners Aboriginal Corporation RNTBC and other key stakeholders have been consulted during the development of the coastal management plan. The draft plan considers various options to manage the campground in response to the coastal hazards of beach erosion, coastline recession and inundation. The draft plan is expected to be updated for public exhibition in late June 2024.

It is expected that sand nourishment will be repeated as necessary to protect the campground and its cultural, environmental and recreational values until a viable long term solution is determined.

Further enquiries

Please email Clarence NPWS Office npws.clarence@environment.nsw.gov.au

WOODY HEAD CAMPGROUND Bundjalung National Park



SAND NOURISHMENT

Protecting Woody Head

Woody Head is a significant cultural site for the Yaegl Traditional Owners Aboriginal Corporation RNTBC. In addition to the Aboriginal cultural heritage and historic heritage, Woody Head is a place of special connection to people of many backgrounds who have been holidaying over numerous generations. The campground is renowned for its scenic beauty, recreational opportunities and natural landscape.

Proposed Works

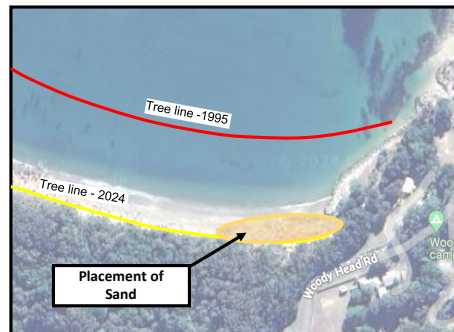
NPWS are working with the Yaegl Traditional Owners Aboriginal Corporation RNTBC to help protect Woody Head campground from erosion.



This project involves sand nourishment to start of the eastern end of Woody Bay and the construction of associated infrastructure. Works are expected to be completed by 28 June 2024.

What is Sand Nourishment?

Sand Nourishment is the artificial placement of sand on eroded shore to maintain the amount of sand present in the foundation of the coast. This is a way to compensate for natural erosion and to assist in the protection of the area. Sand Nourishment is being undertaken and it is expected to improve the beach's useability while providing an interim solution to the increasing erosion problem.



Aerial image 2024

Erosion at Woody Head Campground

Erosion at Woody Head campground is an ongoing issue for NPWS and campground users and the beach nourishment would contribute to improved useability and public enjoyment of the beach.

It is estimated in the last year that over 870m³ of sand has been eroded from the first 100m of Woody Bay.

Further enquiries

Please email Clarence NPWS Office npws.clarence@environment.nsw.gov.au

COASTAL RECESSION - 1995 TO 2024



Aerial image 1995



Aerial image 2024



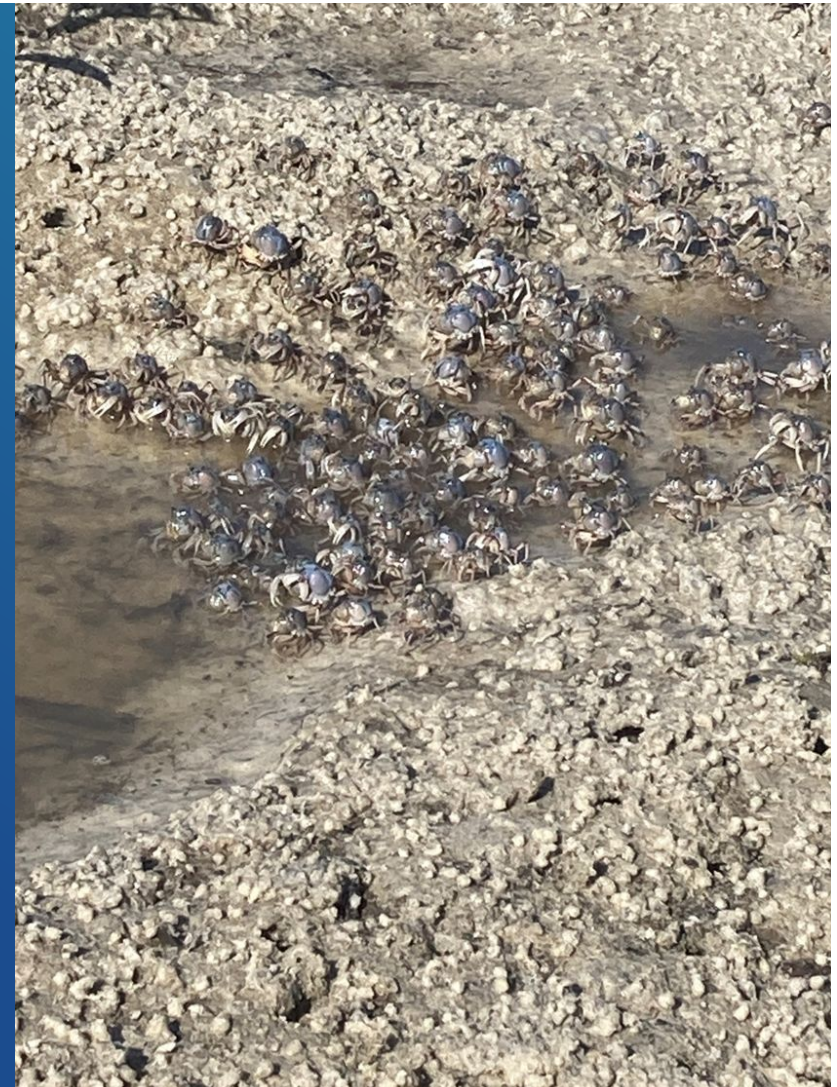
Restoring Clarence RIVER saltmarsh and other TECs on Yaegl Country

- 4 year project
- Funded by environmental trust
- Jan 2024 – July 2028
- In partnership with:
 - Yaegl TOAC
 - Clarence Valley Council
 - Clarence Valley Landcare
 - NPWS



Why saltmarsh?

- Forgotten 'swamp land'
- Lost over a quarter of Saltmarsh
- Saltmarsh in Clarence worth \$25 741 per hectare to commercial fisheries per annum (Taylor et al. 2018)
- Shelter
- Feeding ground: 70% rec fish species rely on these habitats
- Carbon sequesters
- Filter Nutrients
- Provide coastal protection
- Culturally important



Sites

- Melaleuca Dr
- Shores Dr
- Oyster Channel
- Carrs Drive
- 141 hectares total



Issues

- Illegal Dumping (household + green waste)
- Invasive weeds
- Urban Development
- Stormwater runoff
- Vehicles/ Humans



Bush Regeneration

- Yaegl Wadyarr Gargle Land and Sea Contractors
- 700 + hours
- Across 4 sites
- Focus on Carrs Dr
- Groundsel, Prickly pear, Senna, Lantana, Morning Glory, Brazilian Nightshade, Asparagus Fern
- Native seed dispersal



Cultural Awareness

- Cultural heritage assessments
- Walk & Talks
- Knowledge sharing: working bees & monitoring
- Large event end of project



Working Bees

- First Saturday every month
- 9-11:30am + free lunch
- Clean-up
- Basic weed removal
- Rotate between sites
- Partner w Clarence/ Yamba Landcare



Reducing Impacts & Long Term Change

- Drain replacement restoring hydrological flow
- Access Restrictions
- Brochures
- Educational Video
- Signage



Monitoring

- Wetland Assessment Technique
- Vegetation: weeds vs natives □ vegetation index score
- Saltmarsh: % cover, condition snails, crab burrows, mangrove encroachment
- 6 months
- 1-2 transects each site
- Citizen Science
- Photo points for bush regen work





3 Ultra

More info?

- Project [website](#)
- Clarence River Chapter Facebook Page
- Join our Clarence Chapter
- Upcoming local events [here](#)
- Email Zoe – zoewhite@ozfish.org.au



THANK YOU



Zoe White
NSW North Coast – Senior Project Officer
P. 0433 298 359
E. zoe.white@ozfish.org.au

Clarence Valley Coastline and Estuaries CMP Stage 4



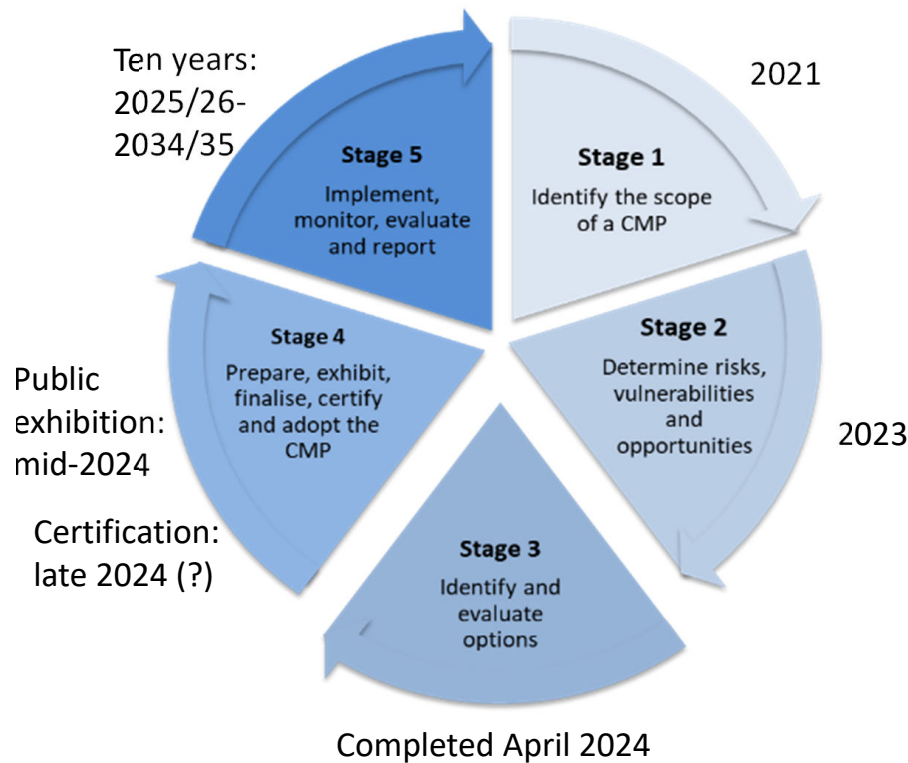
CEMC meeting
24 June 2024



Presentation Outline

1. Recap – CMP stages, Stage 3 consultation, Stage 4 CMP development: Robyn Campbell, Hydrosphere Consulting
2. Proposed CMP actions: Robyn Campbell
3. Discussion – CMP actions: All
4. Committee recommendations: All

CMP Stages



Stage 4:

- Consideration of Stage 3 agency and community feedback
- Develop draft CMP Strategies, Actions and Tasks
- Agency consultation
- CMP documentation
- Aiming for public exhibition June/July 2024
- Then consider submissions and update CMP for certification (to be adopted by Council August 2024)
- Certification by Minister

Stage 3 Consultation

- Public exhibition – stage 3 report
- Clarence Conversations – downloads and Discussion Forum
- Yaegl traditional owners
- Emails to community groups
- Public meetings – Yamba, Brooms Head, Wooli
- Report – public consultation outcomes
- Agency consultation:
 - DCCEEW – CMP content, estuary health monitoring action
 - NPWS – NPWS estate actions, Woody Head, Sandon and Lake Arragan/Redcliff campground actions
 - DPI-Fisheries – fish habitat management actions
 - TfNSW – maritime infrastructure and safety actions
 - DPHI-Crown Lands – actions on or affect Crown Land

CMP Actions

- Agencies with responsibility for actions or if actions affect land managed by them need to sign off on those actions before it can be certified, otherwise actions need to be removed.
- All expenditure is subject to availability of internal funding and external grants.

CMP action category	Responsibility				
	CVC	DCCEEW	NPWS	DPI	TfNSW
Cultural heritage	✓	-	✓	-	-
Coastal habitat restoration	✓	-	✓	✓	-
Coastal hazard adaptation	✓	-	✓	-	-
Emergency response	✓	-	✓	-	-
Beach nourishment	✓	-	-	-	✓
Coastal protection works	✓	-	✓	-	-
Recreational improvements	✓	-	-	-	✓
Water quality and ecosystem health	✓	✓	-	✓	-
Riverbank management	✓	-	-	✓	-
Strategic planning	✓	-	-	-	-

General Strategies (CVC)

- Strategy CH1 - Cultural Heritage Management
- Strategy PD1 - Planning and Development Controls
- Strategy FM1 - Foreshore Management
- Strategy AM1 - Asset Management
- Strategy LA1 - Licensing and Approvals
- Strategy FS1 - Funding
- Strategy EM1 - Emergency Management

General Strategies (NPWS)

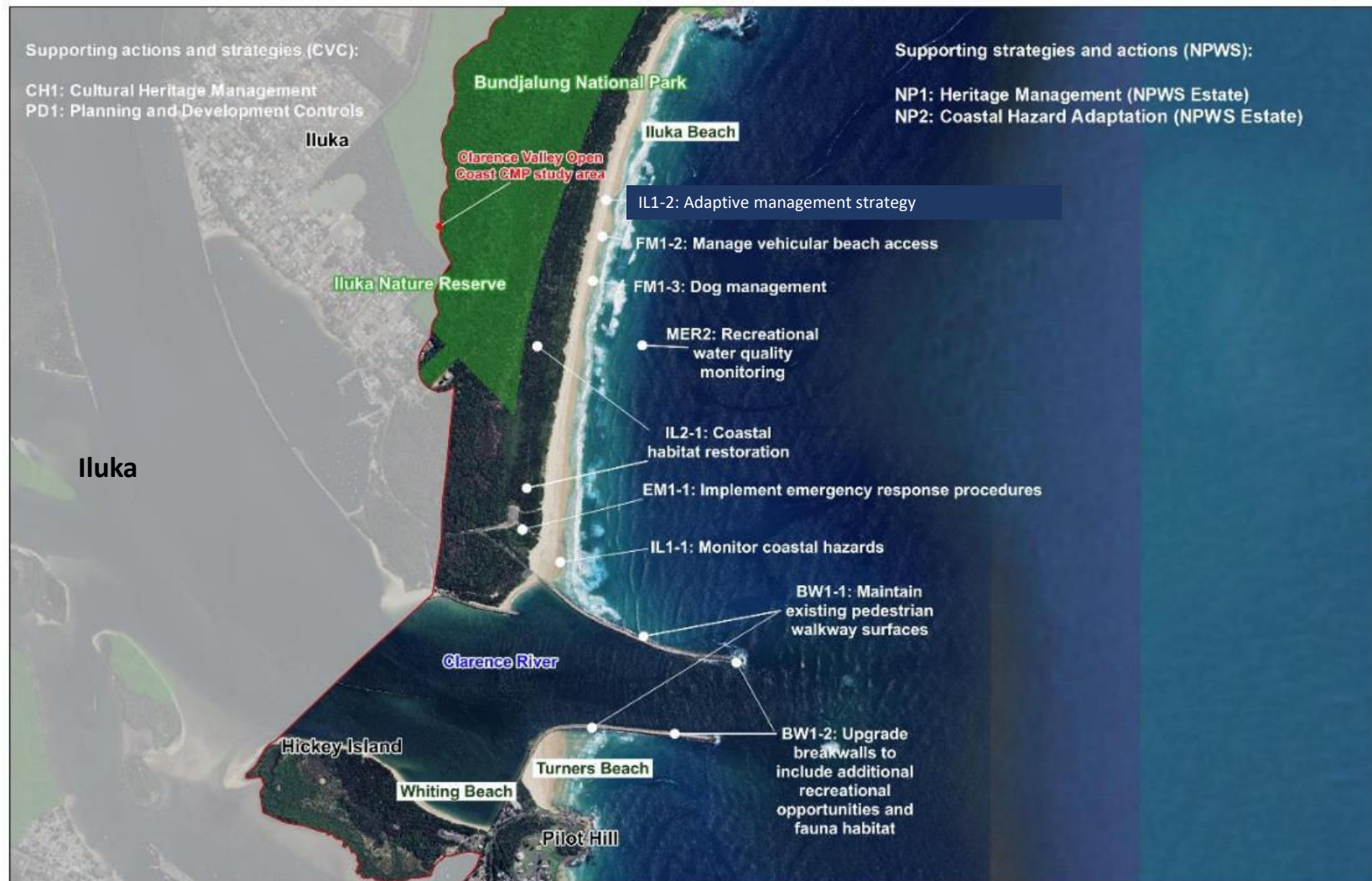
- Strategy NP1 - Heritage Management (NPWS Estate)
- Strategy NP2 - Coastal Hazard Adaptation (NPWS Estate)
- Strategy NP3 - Coastal Habitat Restoration (NPWS Estate)
- Strategy NP4 - Emergency Management

Monitoring, Evaluation and Reporting (MER)

- Action MER1: Estuary health monitoring program
- Action MER2: Recreational water quality monitoring
- Action MER3: Review of CMP progress and monitoring of performance targets
- Action MER4: Re-assessment of coastal hazards
- Action MER5: Ten-year review of CMP

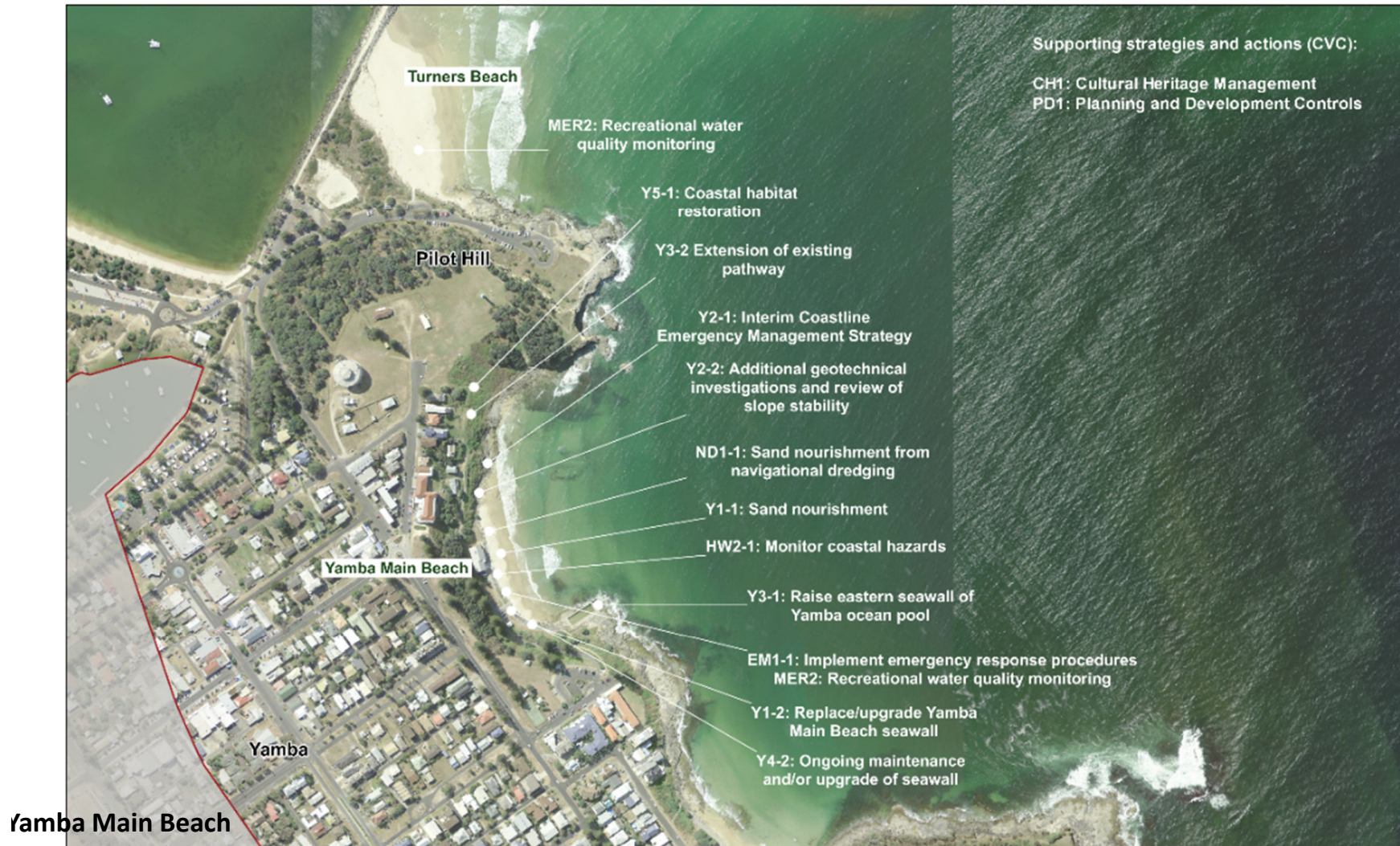


Shark Bay to Iluka



10







Convent Beach

1:



Angourie



Lake Arragan/ Red Cliff



Brooms Head and Lake Cakora



Sandon



Minnie Water



Diggers Camp



Wooli

Discussion – Stage 4 outcomes



Officer Recommendation

The Coast & Estuary Management Committee recommends to Council that it:

- 1. Notes the draft Open Coast Coastal Management Program Stage 4 Report.*
- 2. Publicly exhibits the draft Open Coast Coastal Management Program Stage 4 Report 28 days.*



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Present:	Mayor Peter Johnstone (CVC), Laura Black (CVC), Rachele Passmore (CVC), Eric Faulkner (CVC), Chris Moran (CVC), Cr Deborah Novak, Craig Pigg, Geoff Brown, Barry McKee, Mitch Donovan, David Farrell, Marg McGrath (CVC), Jamie Fleeting (CVC joined via Teams)
Apologies:	Derek Morgan

Item		Discussion	Action/Recommendation	Action Officer
1.0	Welcome	Meeting opened at: 3.00 pm Cr Novak welcomed everyone to the meeting		
2.0	Confirmation of Minutes of Meeting held 8 February 2024	Confirmation of minutes: Mover: Mitch Donovan Seconded: David Farrell		
3.0	Conflict of Interest	There should be an awareness of any conflict of interest of the members of the Advisory Committee.	Any conflicts of interest must be declared prior to each meeting.	All
4 4.1	Business arising: Saleyards roof design/masterplan	R Passmore – Masterplan to be included in the 24/25 works program. Roof design from saleyards reserve Cr Novak – thought 25k to fund the design was in last years budget – how much is in this reserve? L Black – council allocated fund but was it include in last years budget. Cr Novak – yes, we were told it was allocated.	Master plan to be developed for review.	Facilities Coordinator



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
	<p>L Black – I understand K Anshaw may have said it was allocated but it needs to be determined by Council.</p> <p>Cr Novak – there was 250k in last years budget 22/23</p> <p>L Black – 2 years ago the fund was in the budget, but the work did not proceed. These funds did not roll over or were entered into the next financial year. I will find out why.</p> <p>M Donovan – will the funds be included in the new financial year?</p> <p>L Black – yes, the design fund is in the budget, so we need to proceed with this & complete further works on the Master Plan.</p> <p>Cr Novak – the project manager has gone on leave.</p> <p>R Passmore – Yes, he has. Stewart Mackie is now the project manager & has taken over the B Double loading ramp & this is included in the 24/25 Capital works.</p> <p>M Donovan – I thought the funds were available</p> <p>R Passmore – I have checked & the funds were not rolled over which is a Council oversight from the previous year.</p> <p>G Brown – Thompson & Longhorn were given the go ahead to proceed</p> <p>R Passmore – yes, they have for this year</p>		



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
4.2	<p>Business arising: Saleyards canteen end of lease – expression of interest</p>		Facilities Coordinator
4.3	<p>Business arising: B-Double loading ramp update</p>		Facilities Coordinator



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
	<p>B McKee – some livestock transports will not come to the saleyards due to ramp issues.</p> <p>Cr Novak – any further comments on this subject</p> <p>G Brown – ramp needs priority</p> <p>R Passmore – we will keep open communication on the ramp.</p> <p>M Donovan – frustrated the ramp is not built</p>		
4.4	<p>Business arising: Modifications pneumatic swing gate update</p> <p>B McKee – was this not included with the B Double ramp?</p> <p>G Brown – agreed it was included with the B Double ramp.</p> <p>D Farrell – Can we ask Thompson & Longhorn what their workload is now as we don't want the build delayed.</p> <p>E Faulkner – approximately 4 months to construct then concrete works & build.</p> <p>R Passmore – will communicate the outcome when the supplier is contacted</p> <p>C Pigg – if this is going to be too long can we contact another supplier?</p> <p>R Passmore – there were 3 quotes</p> <p>C Pigg – were these quotes reviewed before?</p> <p>R Passmore – Council has the design, but we can speak to other suppliers.</p>	Man gate repairs to be completed by CVC staff	Facilities Coordinator



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
	<p>Cr Novak – this is the last meeting for the current Council term. Can CVC staff communicate with the committee the outcome.</p> <p>M Donovan – Gated man gate to be changed. Asked Chris have you fixed or can you fix the man gate next to the scales?</p> <p>G Brown – Karli Anshaw had stated she could override formality & get Chris to fix this gate at the last meeting.</p> <p>C Moran – this gate is a single one-way gate & will only swing both ways if the latch is not in position.</p> <p>M Donovan - suggested the gate be swung off the other post</p> <p>C Moran – there was not gate originally only safety barriers in front of the selling box for people to use.</p> <p>M Donovan – I am happy to show Chris what we think needs to be done.</p> <p>C Moran – I am happy to review & fix as necessary.</p> <p>L Black – do we need to complete a safety/operational audit.</p> <p>Cr Novak – there is a book available for people to write down any operational issues that need to be fixed.</p> <p>L Black – has this gate been installed for operation but the users are not using it correctly?</p> <p>C Moran – I was under the impression Thompson & Longhorn were involved with tis gate issue. I am happy to change it around for next sale.</p>		



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
	<p>M Donovan – Chris was not at the last meeting, so he was not made aware of the issue.</p> <p>C Pigg – agreed with Mitch that Chris was not aware.</p> <p>D Farrell – an audit would be a great idea</p> <p>E Faulkner – we will conduct an audit with the safety team both before & after dark</p>		
<p>4.5 Business arising: Security concerns and recent events</p>	<p>M Donovan – concerned one camera on ramp 5 is not working, it is important the cameras are functional on every ramp. Thanked Chris for doing the cattle count.</p> <p>Cr Novak – asked about the lighting up the back of the yards.</p> <p>M Donovan – responded it could be better.</p> <p>D Farrell – the lighting is crap</p> <p>B McKee – the lighting would not make any industry standards, most of the lighting comes from the neighbouring yard.</p> <p>R Passmore – we will add this to the masterplan.</p> <p>E Faulkner – will add to the audit & complete regular checks.</p> <p>Cr Novak – security events & PC IT systems not working correctly.</p>		<p>Facilities Coordinator</p>



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
	<p>M Donovan – there is a problem with the WIFI & Tablets not working together, one drops out on numerous occasions & the tablets can't connect with each other.</p> <p>L Black – asked does Council provide the WIFI & Agent s supply the tablets.</p> <p>M Donovan – responded yes that is correct.</p> <p>E Faulkner – will get the IT team to do some testing, maybe investigate getting expanders.</p> <p>L Black - there maybe an obstruction issue, Council will get IT to sort it out.</p> <p>Mayor Johnstone – could even be interference from other users.</p>		
5.0	General Business		
5.1	<p>Scanning of cattle</p> <p>D Farrell – scanning of cattle is time consuming if we had a single panel reader it would ne more efficient.</p> <p>Cr Novak – we system a have in place?</p> <p>D Farrell – it is 5 years old & could investigate panel readers</p> <p>E Faulkner – is it possible to upgrade</p> <p>C Moran – the agents want more speed</p>		Facilities Coordinator



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
	<p>M Donovan – Outcross put forward a program we thought would work.</p> <p>D Farrell – on a big sale day it is so much work to scan the number of head.</p> <p>D Farrell – there would be a cost involved</p> <p>C Moran – the software for designed for pre scanning would have to be changed</p> <p>L Black – maybe contact the provider for suggestions</p> <p>M Donovan – the single race reader is not used at present</p> <p>Cr Novak – asked why not?</p> <p>C Moran – we are waiting for Thompson & Longhorn to complete the ramp work.</p> <p>D Farrell – it’s a different system we use the ring sale system</p> <p>M Donovan - suggested we review other saleyard scanning systems</p> <p>D Farrell – Lismore scan & weigh cattle after the sale</p>		



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
5.2	<p>Loading ramp remote control</p> <p>Loading ramp – can the operational audit check the new set up for the use of the remote control to bypass certain gates. Still need to be able to operate gates with out the remote as that user may not be watching all gates at the same time.</p> <p>B McKee – this is the 3rd financial year & the ramp is not yet built.</p> <p>Cr Novak – Monday is the new financial year so is it locked & loaded to start?</p> <p>R Passmore – responded yes, we will proceed</p> <p>Mayor Johnstone – this project will be recorded & will proceed.</p> <p>B McKee – what other infrastructure is Council using that tis more than 50 years old?</p> <p>C Pigg – who in Council is responsible for grant funding.</p> <p>L Black – there are 50 plus staff looking for grants as per portfolios & more than 60% of income comes from grants.</p> <p>Cr Novak – we can't apply for grants until the masterplan in completed, we need shovel ready projects.</p> <p>E Faulkner – there is the possibility of Federal funding.</p> <p>G Brown – Grafton council is way behind, Kempsey got \$12 mil, Warrick got \$6.7m towards their saleyards.</p> <p>R Passmore – we are not in a position yet as we need to get the masterplan done & done well, which will take about 12months.</p>		Facilities Coordinator



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

	Item	Discussion	Action/Recommendation	Action Officer
5.3	Fees & charges	<p>R Passmore – the fees & charges for 24/25 have been approved & adopted by Council</p> <p>M Donovan – we normally get to review these before they are approved. Was there an increase as we have not been notified as a committee. Agents & producers both must pay increases.</p> <p>R Passmore – the new fees & charges went out to consultation for comment & submission of objections on the Council website. There have been increases but I cannot state how much. I will get Eric to send these to members of the committee.</p> <p>L Black – the increases usually are governed by the CPI.</p> <p>M Donovan – stated these should have gone through the Advisory committee meeting.</p> <p>L Black – as this is an advisory group there is a conflict of interest. The fees & charges were on public exhibition for review.</p> <p>D Farrell – as agents should we charge Council for collecting the fees</p> <p>Cr Novak – why should agents be collecting fees on behalf of council.</p> <p>C Moran – the agents deduct the fees per head of cattle sold from the proceeds of the sale</p> <p>D Farrell – we then forward the proceeds onto council</p>		



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item	Discussion	Action/Recommendation	Action Officer
	<p>M Donovan – it would have been in the best interests for us to know about the increase prior to approval</p> <p>Cr Novak – we had asked for more meetings.</p> <p>L Black – the last meeting was in February & the fees would not have been completed & put on display at that date.</p>		
5.4	<p>Feeding cattle at the saleyards</p> <p>M Donovan – stated it is the responsibility of the agents to maintain the health of the cattle by feeding when required. The facilities to feed cattle, the hay feeders in the yards are not adequate. We require an instrument to be able to distribute hay bales to the yards as it is hard work for workers to move round rolls of hay around the yards.</p> <p>Mitch then passed photos of the state of the yards after rain with cattle lying in mud & wet hay for viewing.</p> <p>Cr Novak – would council consider a storage facility & who supplies the hay?</p> <p>M Donovan – Council should supply a machine & storage. This would be beneficial when there is an emergency like a flood or fire as hay gets shipped around the country.</p> <p>Cr Novak – can we add this to the audit & get the saleyards as an emergency point for natural disasters.</p> <p>L Black – the audit may not be enough to get that outcome. The safety team will review the operational hazards.</p>		



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item		Discussion	Action/Recommendation	Action Officer
		<p>Cr Novak – will that include the livestock & the quality assurance?</p> <p>L Black – if quality assurance is applicable to saleyards</p> <p>E Falkner – I will take all of this on board for the audit.</p> <p>Cr Novak – there is a board at the saleyards, we should make sure we tick all those boxes.</p> <p>L Black – lets start the audit & bring in other teams to assist.</p> <p>C Moran – the photos Mitch showed are after only 2 sales. We clean the yards & that’s the mess after 2 sales.</p>		
5.5	Facility	<p>Mayor Johnstone – asked what do the cattle number for the future look like is there plenty of supply & what are the prices at present. Has the increase in Blueberry farms affected numbers?</p> <p>D Farrell - prices are not as good at present. There are good numbers there but is it slow in winter.</p> <p>M Donovan – agreed there are good numbers out there with producers.</p> <p>Cr Novak – I had asked for the figures to date.</p> <p>R Passmore – unfortunately I did not have time to compile these.</p>		



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item		Discussion	Action/Recommendation	Action Officer
		<p>D Farrell – it sounds like we as agents are whinging. We would like a good facility to be able to compete with other selling facilities.</p> <p>Cr Novak – suggested the Mayor has a look at Casino when it is in action. A lot of producers like the ring selling rather than the digital online sale process. Sale days bring producers to town shopping, provides a get together at the yards – mental health & a social hub, an economic benefit to Grafton.</p> <p>M Donovan – we have approx. 30k head through the yards per year.</p> <p>Mayor Johnstone – I would like to know more about how the agents run their business.</p>		
5.6	Wash bay	<p>C Pigg – the wash bay is a waste of time & the user’s money as it is charged per minute. There are 2 taps & if both are on together there is no pressure, so it takes a lot of time. These taps are connected to mains pressure.</p> <p>B McKee – Casino has a booster pump – much more efficient.</p> <p>E Faulkner – we will include this in the audit.</p> <p>L Black – include this issue in the masterplan.</p>		



**Saleyards Advisory Committee
Minutes
28 June 2024**

Date: 28 June 2024
Time: 2:00pm to 3.00pm
Venue: Orara Meeting Room

Item		Discussion	Action/Recommendation	Action Officer
5.7	Last meeting	<p>L Black – this is the last meeting for this Advisory group. All Advisory Committees will be stood down & the new Council elect will decide which Advisory groups & User groups will be applicable.</p> <p>Cr Novak – Casino has so many problems as there were no user group involved in the discussions.</p> <p>L Black - Advisory committees don't have authority & there were no reports submitted to Council by your committee for review. An operational user group may be a better option. (Advisory Committees can only advise).</p> <p>M Donovan – appreciated the Mayor & General Managers attendance today.</p> <p>L Black – we can work together on the best mechanism to achieve goals & methods of reporting.</p> <p>Cr Novak – thanked all attendees, committee members & Council members.</p> <p>R Passmore – to keep agents & others advised of operational outcomes.</p>		
9.0	Closure	Meeting closed at: 3.00pm		

WOLOWEYAH PARKS & RESERVES MANAGEMENT COMMITTEE
MONTHLY MEETING JULY 2024

Meeting Opened: 3pm Sunday 14/7/24

Present: Stephan Schulze, Marina Popko, Jo Winwood, Phill Francis, Loueen Winters, Susan Ellem

Apologies: Michael O'Brien

Minutes of previous meeting: Mov: S Ellem Sec: S Schulze

Business arising from previous minutes:

Dom Ferry has resigned from the Wooloweyah 355 Committee and from his position as Hall Manager. Email received 9/5/24 from Dom indicating this.

Motion: That the Wooloweyah 355 Committee notify Clarence Valley Council of the resignation of committee member Dom Ferry, effective 9/5/24.

Mov: L Winters Sec: S Schulze

A new Hall Manager will be appointed and expressions of interest have been received from two local community members, Sharon Hale and Karen Bowler, to join the 355 Committee. These nominations have been accepted by the 355 Committee and Clarence Valley Council (CVC) to be advised.

Motion: The Wooloweyah 355 Committee advise Clarence Valley Council that nominations have been received and accepted from two local community members, Sharon Hale and Karen Bowler to join the 355 Committee.

Mov: P Francis Sec: J Winwood

Correspondence IN/OUT: (attached) Mov: P Francis Sec: S Ellem

Correspondence received from local Wooloweyah Fire Brigade regarding a stall at the upcoming Wooloweyah Wimbledon event for community information purposes

Various Wimbledon tennis event correspondence

Local newsletter has been distributed

Treasurers Report: (attached) Mov: M Popko Sec: L Winters

No deposits received for June 2024, last hall deposit 30/5/24.

Hall Administration: c/o

Hall Maintenance: New key required for PA cupboard

General Business: It was decided by all committee members to organise a thank-you gift for Dom Ferry for his time serving on the committee

Motion: The 355 Committee would like to present resigning committee member Dom Ferry with a thank-you gift to the value of \$50 and card

Mov: P Francis Sec: S Schulze

General Business: Organisation and excitement is well underway for upcoming Wooloweyah Wimbledon tennis event next weekend. Committee members are continuing to collect raffle prizes and these are to be finalised by next Saturday for prize sheets to be printed by Phill.

Steph will organise a temporary bbq setup as new bbq area will not be completed in time. Vegie skewers will be added to bbq menu of steaks, sausages and lentil patties (Sue to provide)

Marina (Treasurer) to organise floats for change etc and possibly drinks for bbq stall

and the purchase of prize vouchers from Kanes Sport shop in Yamba to the value as follows: 4 x \$50 vouchers and 4 x \$25 vouchers = \$300.

Jo will organise requirements for the VIP prize area and Loueen will organise 100 club and the sale of raffle tickets

The garden club will be providing a cake/tea and coffee/drinks stall as per previous years events and will set up in front of the garden entrance.

Local musicians will be performing in the park from 3.30pm on Saturday

Setup will start from 9am on Saturday morning.

NEXT MEETING: 4/8/24 SUNDAY 3PM

Correspondence – June 2024**IN:**

Jo Winwood: Newsletter print format 10/6, Newsletter complete 19/6, Fire brigade stall request 26/6, BBQ excitement 27/6,

Marina Popko: Sliding door issue 11/6, Newsletter draft 14/6,

Sue Ellem: Garden group newsletter input 11/6, June meeting minutes 30/6

Michael O'Brien: Screen door fixed 16/6,

Loueen Winters: Award query 18/6, BBQ surprise 27/6

Gavin Beveridge: BBQ shelter works to begin Mon 1st July, Hercules delivery date, 27/6, BBQ demolishing 28/6, Fitout plan 28/6, Power outlet 28/6, Instal guidelines – recommend against power on Hercules cabinet 28/6,

Mark Reed: Will expedite delivery of Hercules BBQ 27/6,

Stephan Shulze: BBQ surprise, meeting confirmation 27/6,

OUT:

355: Response to email from hall manager – motion re hall bookings 7/6, Newsletter draft 13/6, Fwd CVC BBQ commencement date email – July meeting reminder 27/6, Fwd G.B. email updates 28/6,

Dom Ferry: Response to email – motion re hall bookings 7/6,

Sue Ellem: Garden group newsletter info 7/6,

Marina Popko: Great WAT post – sliding door temporary fix 12/6,

Jo Winwood: Newsletter format 13/6, Newsletter final copy 17/6,

Michael O'Brien: Door fix acknowledgement 17/6,

Gavin Beveridge: Follow-up to 4/6 request for BBQ works program 21/6, Demolition query – Hercules delivery 27/6,

Request for final plan of work / fitout 27/6, Power outlets 27/6, Instal guidelines 27/6,

Mark Reed: Request to hasten BBQ delivery 27/6, Cooperation appreciated 27/6,

Peter Honeyman: Wimbledon support 28/6,

Michael Lopic / Nav Fox: Email response - park camping 30/6,

Water Efficiency Working Group Meeting 4 July 2024
Clarence Valley Education Learning Facility
Draft Minutes

Attendees: Cr Steve Pickering (SP), Cr Scott Wolgamott (SW), John Edwards (JE), Leonie Blain (LB),
 Observers: Chris Hellyer (CH), Greg Mashiah (GM), Adam Wilson (AW), Mel Hunter (MH),
 Richard Roper (RR)
 Apologies: Rhonda Coleman, Tina Young, Steve Thompson, Scott Lenton (CVC)

Meeting opened at 10:22

1) Welcome and Acknowledgement of Country

Cr Pickering opened the meeting and acknowledged the traditional owners

2) Previous Meeting Minutes and any business arising

JE/LB – The minutes of the 12 March 2024 WEWG meeting be accepted. CARRIED

Further to discussion at previous meetings on catchment water quality impacts, Coffs Council adopted a Notice of Motion at its last meeting requesting the state and Federal governments to fund a risk assessment of the impact that different land use practices have on the quality and quantity of the Coffs-Clarence water supply.

3) Water Efficiency Update

Coffs Harbour Council

Mel Hunter gave the attached presentation on CHCC water efficiency community awareness:

- Mel noted the signup requests consent for reading water meters to determine the impact of the program.

Questions:

- SP – how are large customers notified of high water consumption? *AW – method still being considered – could be automated text message but time needs to be considered, or customer service phoning customer to verbally advise.*
- LB – how successful is the schools program in children educating parents? *MH – that is goal of program, proposing to have post program survey to assess.*
- SW – Concealed water leak – what is basis of reduction? *AW – once off reduction.*
- SP – is there district metering which enables assessment of whether there is a reduction following a Waterwise Schools visit? *MH – has not been assessed to date, would be worthwhile considering assessing.*
- SP – what awareness is being undertaken for older people? *GM – generic awareness under program – e.g. bus shelter advertising, newspaper advertising*

Clarence Valley Council

Chris Hellyer gave the attached presentation on CVC water efficiency community awareness:

- District Metered Areas was in the last plan

Water Efficiency Working Group Meeting 4 July 2024 - Minutes

- Smart metering was removed from the CVC 2024/25 budget

Questions:

- LB – how much consumption is rural/agricultural? *DCCEEW annual performance monitoring - <https://water.dpie.nsw.gov.au/our-work/local-water-utilities/local-water-utility-performance> - indicates that in 2022/23 CVC’s rural consumption was 372ML. The majority of rural consumers have 20 or 25mm water meters which would not be suitable for irrigation so rural consumption is mainly for domestic purposes. Many rural consumers use potable water for stock troughs and a potential issue of high consumption is if a valve sticks open. There has been illegal irrigation consumption (meters bypassed or tampered) but the maximum penalty under the LG Act is only \$2200 and needs to be prosecuted in the Local Court. As Council would be out of pocket around \$10,000 even if successful legal action was taken and costs awarded to Council, action has not been taken against the consumers. The only Penalty Infringement Notice (PIN or “On the Spot” fine) for water offences is for breaching water restrictions and the fine is \$112. CVC successfully moved a motion at the LGNSW Conference to increase the value of the fines to the same amount as State Owned Corporations and to introduce PINs for other water offences.*
- LB – What are the 2024/26 water charges for CVC and CHCC? *GM: Water Charges have two components – an annual access charge based on the square of the water meter size and a consumption charge. The access charge for a 20mm meter, which is what normally services residential properties, is \$145/annum for Clarence customers and \$166/annum for Coffs Customers. Residential consumption charges have an “inclining block tariff” where customers are charged a 50% surcharge for consumption above a specified daily average. The adopted 2024/25 consumption consumption charges are:*

Charge	Clarence	Coffs Harbour
Potable Water	\$2.95/kL	\$3.42/kL
Residential Inclining Block	\$4.42 (component >1.233kL/d)	\$5.13 (component>1kl/day)
Raw Water	\$1.47/kL	\$1.78/kL
Fire Service incorrect use	\$11.47/kL	\$10.26/kL

- LB – Are Blueberry farms using potable water? *SW – as far as Scott is aware there is no potable irrigation of blueberries. Water carters generally use water carters and this is transported to some rural properties – CVC currently charges water carters \$4.90/kL.*

Meeting adjourned at 11:28

Meeting resumed at 11:38

4) 5 year WESP Review

The current WESP was discussed:

- Section 4.1 – Recycled Water – suggest setting target for increasing recycled water substitution of current potable water irrigation (and possibly roadworks) with focus on “low hanging fruit”. Measurement is the volume of potable water which is substituted.
- CH and MH have suggested a focus on community “connection” to water sources and demand hardening. LB noted that this should include consideration/focus of climate change impacts on yield.

Water Efficiency Working Group Meeting 4 July 2024 - Minutes

- Smart Metering – suggest the WESP including an action that both Councils prepare robust business cases for introducing smart metering.
- JE – supply constraints due to water quality, particularly post 2019 fires. SP – generally outside of committee remit. SW – As outlined in the business arising, Coffs Council passed a motion seeking Federal and State Government fund an assessment of catchment land use practice impacts on water quantity and quality.

Agreed: That the 2025 WESP review be undertaken “in house” by CVC and CHCC, with the draft to be available for public exhibition by 30 June 2025. (Consensus)

Action: WEWG Members to provide additional any comment on the WESP to CH and MH.

5) General Business

Cr Pickering thanked members of the community for participating in the WEWG. WEWG members were requested to respond to the council committee survey.

Next meeting – As all Council committee cease at the end of the Council term, this will be the final meeting of this Committee. After the September Local Government election Council will call for nominations for WEWG membership.

Meeting closed: 13:18



REPORT TO WATER EFFICIENCY WORKING GROUP

4th July, 2024





Community Engagement & Education



THE BIG SPLASH WATER SAVING CHALLENGE

How many buckets of water can you save!
Checklist : Week #1

Did you have a 3-4 minute shower today? Tick the box below if you did!

Name: _____

	M	T	W	T	F	S	S
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Congratulations! Every minute you don't spend in the shower is a bucket of water saved. On average, people spend 7-8 minutes in the shower - with some people spending much, much longer!

Count how many ticks you have and multiply that by three buckets. If you got 10 ticks, that's 30 buckets of water saved!

Our family saved _____ buckets of water in week one!

Flip to the next page for Week #2!

- 'Big Splash' Water Saving Challenge
- Challenge designed to engage primary school students & their families.
- Will run throughout August, September & October with a celebratory 'Big Splash' pool party at Coffs Harbour War Memorial Pool in November.
- Will be distributing 1000 free shower timers, challenge checklists and fortnightly e-newsletters as part of the challenge.
- Will evaluate the success of the challenge by seeing if it has caused a reduction in water use as compared to the previous water bill. This will involve randomly selecting challenge participants.
- Participants have the option to consent to the evaluation when signing up to the challenge



Water Efficient Partner Program



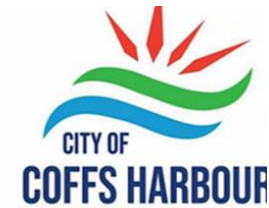
- Partnering with top 20 commercial water users
- Will be installing Sigfox smart water meters to detect leaks
- Meters provide hourly reads that can be monitored remotely.
- Meters to be installed for a trial period before being installing on the top 20-40 water users.
- The top 20 water users also include caravan parks, resorts and retirement homes.



Smart Metering



- Meeting with other councils to discuss the success & challenges of their smart metering rollout.
- Some of these councils, such as Mackay, are already 12 years into their smart metering rollout.
- We discussed topics such as community response, uptake on the customer app, battery life, etc.
- All the councils that we've spoken to have agreed that smart meters are a great water efficiency tool as they allow for early leak detection.
- These discussions have provided valuable information and feedback that will guide the development of our Smart Metering Business Case.



Concealed Water Leaks – Account Adjustments



- The City's Concealed Leak Policy outlines that customers can apply for a 50% reduction in their water bill if the property has been impacted by a concealed water leak (provided they meet the conditions outlined in the policy).
- The total cost for the 23/24 financial year is: \$158,431.00
- This is significantly higher than the 22/23 financial year which was: \$95,725.06
- The cost, and loss of water caused by concealed leaks will be taken into account when the business case for Smart Water Meters is developed.



Waterwise Schools Program – 23/24 Total

School	Year/Stage	Numbers
Karangie PS	K- Yr 6	42
Tyalla PS	K-Yr 6	260
Kororo PS	K- Yr 6	635
Boambee PS	K-Yr 6	360
Mullaway PS	K- Yr 6	274
TOTAL		1571

- The Waterwise Schools Program surpassed the KPI of 1000 students engaged per year.
- The cost per student for the 23/24 financial year is \$12.73



THANK YOU!



Clarence Valley Council ANNUAL WATER EFFICIENCY REPORTING

2023 - 2024



Reporting on

IMPLEMENTATION OF WATER EFFICIENCY STRATEGIC PLAN

2023 - 2024

1. Partnerships
2. Monitoring, Evaluation and Reporting
3. Water Loss Management
4. Water Efficient Partner Program
5. Smart Metering
6. Rebates
7. Community Engagement and Education



The logo for Clarence Valley Council, featuring three stylized, overlapping leaf-like shapes in shades of green and yellow above the text "clarence VALLEY COUNCIL".

1. PARTNERSHIPS



Smart Water Advice

- 3yr subsidised subscription ENDING
- @\$5K p/a CVC will subscribe in 2025 on a year to year basis
- Annual review of product utilization and value



DPIE Water Efficiency Program

- SWEP program trial NSW
- State-wide water data portal



Water Efficiency Program

Water is critical to the health, resilience, liveability and economic sustainability of regional and metropolitan communities.

Cascade/Waterwise Schools

- Preschool program hiatus
- Loss of staff and sickness



Regional WE network and training

- Discussions with Rous and Coffs



2. MONITORING, EVALUATION AND REPORTING

Standard procedures for reporting

IN PROGRESS: Evaluation of each council's water connection category definitions and redefining

Quarterly council reporting developing to provide common template for CHCC and CVC, frequent NRW reporting, and greater consistency.

Reporting framework continually assessed as new programs are developed and implemented, including ongoing evaluation of KPI's and targets.



3. WATER LOSS MANAGEMENT

- Ongoing Water Cycle Operations
- DPIE Regional Leak Detection Program 2022. Majority of network-side leaks addressed
- Need for more regular NRM reporting and data confidence
- Propose DMA's as a valuable strategy to detect and report water loss. (DMA = district metered area)



4. WATER EFFICIENT PARTNER PROGRAM



In Review

- **Current priority to build in-house capacity to support non-residential audits and engagement**
- **Investigating regional training with The Water Conservancy**
- **Program scope and approach to be determined: we are looking at an initial approach of direct conversations and engagement with businesses by council WE staff.**
- **Improve council accountability and develop local case studies.**



5. SMART METERING

- Trial community: going out to tender...
- Investigating integration of smart meters into Waterwise primary school engagement with DPIE SWEP trial in NSW.
- Investigating becoming an early partner with DPIE to utilize a state-wide smart water data portal





6. REBATES

2023/2024 rebates issued

- Tank rebates X 8. Average rebate value >\$950
- Toilet rebates X 0. Very likely to phase out after 2024/2025

New Updated Program for 2024/2025

- New rebate web pages, and forms
- Rebates will be promoted, particularly in Water Week and uptake to be assessed.
- Efficient toilet upgrade rebate: increased from \$50 to \$75
 - Rebate for 4.5/3L toilet or better

Tank Rebates

Tank capacity (litres)	Tank only rebate	Plumbed internally into premise	Total rebate available
For existing tank 3000+	-	\$300	\$300
3000-6999	\$200		\$500
7000+	\$300		\$600



7. COMMUNITY ENGAGEMENT AND EDUCATION

Waterwise Schools

- Preschools; 0
- Primary schools; 5
- TOTAL approx. 700 students

Water Week 2024

- Market stalls to include giveaways, rebate promotion, WEWG recruitment



REGULATION AND DEMAND MANAGEMENT

Water Restrictions (due to drought)

- nil

IN PLANNING:

- Roadside water restriction signs in the Clarence Valley



The Hon Jenny Aitchison MP
Minister for Regional Transport and Roads



Ref: 01897371
Your Ref: 10340

Mr Richie Williamson MP
Member for Clarence
11 Prince Street
Grafton NSW 2460

Dear Richie,

Thank you for your correspondence on behalf of Cr Ian Tiley, of Clarence Valley Council about the reclassification of Armidale Road to a State Road. I apologise for the delay in responding.

I note the concerns raised by Clarence Valley Council and appreciate the reasons that prompted Cr Tiley to write. Cr Tiley also wrote to me and I have previously responded directly to him.

The NSW Government is committed to supporting regional councils and communities impacted by the severe weather events of the past few years, and ensuring better roads and transport for people in regional communities across our state.

Having well-functioning road and public transport networks in regional, remote and rural NSW is vital to ensuring our local communities thrive. Roads and transport are social determinants of health, education, opportunity and jobs.

As an elected representative of a regional community, I know firsthand the challenges faced by our people after the repeated natural disasters of the past few years. We must make our network more resilient in the face of natural disasters and build back better where we can.

During previous natural disasters, I was a strong advocate for impacted communities, individuals and businesses, particularly local farmers, tourism operators and other small business owners. Residents in my own community of Maitland faced isolation for over a week at a time twice in the last ten years.

I also understand there are complex funding models for Local Government to improve the local roads people use every day. I am working closely with my Ministerial colleagues to ensure these funding opportunities are clearer, simpler and available across all NSW regional councils, including Clarence Valley Council.

52 Martin Place Sydney NSW 2000
GPO Box 5341 Sydney NSW 2001

02 7225 6060
nsw.gov.au/ministers

- 2 -

01897371

As you may be aware, the NSW Labor Government provided an additional \$390 million to Regional Councils as part of the new Regional Emergency Road Repair Fund. This commitment increased the former Government's \$280 million Regional and Local Roads Repair Program to regional councils. It is accelerating the vital work of repairing our regional roads. This brings the total funding to \$670 million for emergency road repair in regional, rural and remote communities and towns which can be spent over the next four years, which is particularly helpful to flood impacted communities.

When it comes to the issue of road reclassification, the NSW Government acknowledges the significant effort which councils invested in making over 500 submissions to the main round of the former government's independent Review into Road Reclassification. I am working with Transport for NSW to establish a business-as-usual (BAU) approach for reviewing the management of the road network. Transport for NSW is currently identifying options to manage reclassification as a BAU process and will consult with Local Government on an approach before proceeding with future reviews.

The updated BAU process is due to be in place by the end of this year. This process will include a review of the current Transport for NSW Administrative road classification definitions and criteria for State Roads, Regional Roads and Local Roads, and identify improvements to the criteria to assist in providing a more transparent and objective assessment of road classification change requests.

Cr Tilley may be assured that the consideration of reclassification of Armidale Road and how this process can be applied to the Clarence Valley area can be looked at once the BAU process is established.

Thank you for taking the time to write to me. I genuinely appreciate the effort Cr Tiley has made to raise this matter.

Yours sincerely,



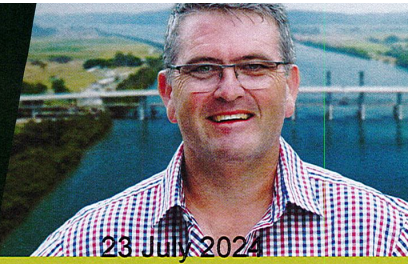
18/07/2024

The Hon Jenny Aitchison MP
Minister for Regional Transport and Roads



Richie Williamson MP

Member for CLARENCE



Ref: 10779

Laura Black
General Manager
Clarence Valley Council
Locked Bag 23
GRAFTON NSW 2460

Dear Laura *Laura,*

I write further to representations made on behalf of Clarence Valley to the Minister for Regional Transport and Roads, Jenny Aitchison following a resolution of Council on 28 May 2024 expressing its concern about the decommissioning of the Ulmarra to Southgate ferry service.

As Council is aware, despite our best efforts in calling on the ferry service to be maintained, the NSW Government terminated it on 10 June 2024.

I have attached a copy of the Minister's response to my representations herewith for your interest.

I am in further receipt of your letter dated 8 July 2024 following unanimous support for a resolution of Council on 24 July 2024 seeking my advocacy to have the funds saved from the decommissioning of the ferry service reallocated to a range of important local infrastructure projects identified by Council.

You can be assured of my strong support and advocacy for the \$8,883,950 in funding sought for the community infrastructure projects put forward by Council.

I have written to the Minister for Regional Transport and Roads backing Council's request and seeking her earliest consideration in the matter.

Regards

RICHIE WILLIAMSON, MP
Member for Clarence

RW.dn

11 Prince Street, Grafton NSW 2460

02 6643 1244

clarence@parliament.nsw.gov.au

THE NATIONALS
for Regional NSW

The Hon Jenny Aitchison MP
Minister for Regional Transport and Roads



Ref: 02125091

Mr Richie Williamson MP
Member for Clarence
11 Prince Street
Grafton NSW 2460

Dear Richie,

Thank you for your correspondence on behalf of Laura Black, General Manager of Clarence Valley Council, about the decommissioning of the Ulmarra ferry. I note that I also wrote directly to Laura regarding this matter on 16 June 2024.

I appreciate your and Council's advocacy for the recommissioning of the ferry and recognise that this was a significant landmark of the Ulmarra and Southgate regions. I also note that the ferry has been an important and valued method of transport for these communities for the past 74 years.

Numerous factors influenced the decision by Transport for NSW to decommission the ferry. These include low usage, reliability concerns, the ferry's age and the availability of suitable alternative transport routes. Additionally, the continuous build-up of silt on the Southgate side of the river was impacting the ability for the ferry to operate regularly.

These siltation issues meant the ferry was often out of service and unreliable. In a recent 12-month period the ferry was unavailable on more than 250 occasions. Dredging was done previously and proved largely ineffective. Furthermore, there was no market for disposal of the dredged material and the previous contractor no longer provides the service.

It is also important to note this ferry had a 50-year design life and it was in operation for 74 years. It could not have been used past 10 June when its certificate expired. The former Liberal National Government had no plan in place to procure a new ferry, which is estimated to cost around \$5 million.

Another factor that was taken into consideration was the falling patronage. When the new Balun Bindarray Bridge opened in Grafton in late 2019, patronage of the Ulmarra ferry dropped by 46 per cent and remained at a low level. When river conditions allowed it to operate, the ferry had the capacity to carry six cars per trip. It was only carrying one vehicle per trip on average.

52 Martin Place Sydney NSW 2000
GPO Box 5341 Sydney NSW 2001

02 7225 6060
nsw.gov.au/ministers

- 2 -

02125091

Less people were using the Ulmarra Ferry, more people are using the local roads, and we have an obligation to direct investment where there is greatest need. Unfortunately, the Ulmarra Ferry was no longer reliable, affordable, or sustainable.

The NSW Government and Transport for NSW appreciates and understands the importance and value placed on this ferry by the community. We are therefore working with Clarence Valley Council and the community on suitable ways to commemorate the Ulmarra Ferry's long service. I have also requested Transport for NSW to explore potential funding options to provide additional funding to Clarence Valley Council to improve local roads we know more people are using. Any potential future investment would build on the \$6 million we provided to the Council last year through our new Regional Emergency Road Repair Fund.

I thank you for taking the time to write to me. It is regrettable that this difficult decision to decommission the ferry had to be taken. I can assure you I will continue to work with the local council and community leaders to deliver more reliable, affordable, and sustainable transport options that benefit your communities.

Thank you for taking the time to write. I genuinely appreciate the effort you and Laura have made to raise this matter with the Government.

Yours sincerely,



18/07/2024

The Hon Jenny Aitchison MP
Minister for Regional Transport and Roads

Department of Planning, Housing and Infrastructure



Our ref: IRF24/1903

Ms Laura Black
General Manager
Clarence Valley Council

Via email: Laura.Black@clarence.nsw.gov.au8 August 2024

Subject: League Table Publication

Dear Ms Black

Further to the Minister for Planning and Public Spaces letter of 3 July 2024 advising councils of an updated Ministerial Statement of Expectations Order 2024, the NSW Government is today releasing the second iteration of the council league tables. The league tables monitor council performance in the areas of development assessment, planning proposals and strategic planning. This second release is to monitor how councils are performing against the Minister's expectations.

As per the Ministerial Statement of Expectations Order 2024, councils should determine DAs for which it is the consent authority (including DAs determined by a local planning panel), as soon as practical and whichever is the lesser of council's previous financial year average, or within an average of 115 days of lodgement between 1 July 2024 to 30 June 2025.

Data gained from the NSW Planning Portal as at the 2 July 2024 identifies your Council's previous financial year average development application determination time was **116** days. Consequently, your Council's expectation for average determination for the 1 July 2024 to 30 June 2025 period will be 115 days.

Council performance for lodging and determining DAs will be monitored each month and published on the department's website. Councils will be provided with a grace period of 5 working days at the beginning of every month to upload data from the previous month into the NSW Planning Portal.

Department of Planning, Housing and Infrastructure



Should you have any queries in relation to the Statement of Expectations Order or the council league tables please contact Jeremy Gray at jeremy.gray@dpie.nsw.gov.au to discuss.

Yours sincerely

A handwritten signature in black ink, appearing to read "Monica Gibson".

Monica Gibson
Deputy Secretary
Planning, Land Use Strategy, Housing and Infrastructure
Department of Planning, Housing and Infrastructure

OFFICIAL

The Hon Tara Moriarty MLC

Minister for Agriculture
Minister for Regional New South Wales
Minister for Western New South Wales



Ref: MF23/2911

Ms Laura Black
General Manager
Clarence Valley Council
Locked Bag 23
GRAFTON NSW 2460

general.manager@clarence.nsw.gov.au

Re: Northern Rivers Agricultural Drainage Review Report

Dear Ms Black,

Thank you for your letter on behalf of Clarence Valley Council regarding the publication of the *Northern Rivers Agricultural Drainage Review Report*.

The *Northern Rivers Agricultural Drainage Review Report*, completed by Mr John Culleton, is available on the NSW Department of Primary Industries and Regional Development's website <https://dpi.nsw.gov.au/agriculture/water/irrigation/northern-rivers-drainage-report>.

Additionally the Marine Estate Management Authority commissioned report on *Coastal Floodplain Drainage Options Project* is available at <https://water.dpie.nsw.gov.au/plans-and-programs/coastal-floodplain-drainage-project>.

Public consultation on the *Coastal Floodplain Drainage Project Options Report* closed on Sunday 21 April 2024. Feedback is being collated into a 'What we heard' report and will be published on this web page (<https://water.dpie.nsw.gov.au/plans-and-programs/coastal-floodplain-drainage-project>).

These reports will inform the NSW Government's response to recommendations aimed at improving agricultural drainage in the Northern Rivers, and the complexity of the approval processes.

In addition, I note that your letter raised the resolution of the LGNSW 2022 Conference, with respect to amendment of the State Environmental Planning Policy to address the challenges flood mitigation authorities face seeking approvals through multiple government departments. The NSW Government is actively considering the issues raised by stakeholders in the Northern Rivers, and the timing of the implementation of report recommendations.

52 Martin Place Sydney NSW 2000
GPO Box 5341 Sydney NSW 2001

02 7225 6120
nsw.gov.au/ministermoriarty

1

OFFICIAL

I trust this is of assistance, however, I have asked Dr David Mitchell, Leader, Water Planning and Policy in DPI Agriculture to be available to answer any further questions you may have. Dr Mitchell can be contacted on 0428 257 082 or by email at david.mitchell@dpi.nsw.gov.au.

Yours sincerely,



Tara Moriarty MLC
Minister for Agriculture
Minister for Regional New South Wales
Minister for Western New South Wales

19/8 /2024

ITEM 07.24.150 COUNCIL MEETING CHECKLIST - UPDATE ON ACTIONS TAKEN

Meeting	Council	27 August 2024
Directorate	Corporate & Community	
Prepared by	Corporate Support Officer, Michelle West	
Reviewed by	General Manager, Laura Black	
Attachments	A. Actions Checklist - Completed ↓ B. Actions Checklist - Outstanding ↓ C. Rolling Checklist from 2019-2021 ↓	

SUMMARY

This report updates Councillors on actions taken to implement resolutions at previous Council meetings.

OFFICER RECOMMENDATION

That the schedule of actions on Council resolutions be noted and those resolutions marked as complete be removed from the rolling checklist.

LINKAGE TO OUR COMMUNITY PLAN

Theme Leadership

Objective We will have a strong, accountable and representative Government

KEY ISSUES

A checklist is issued to Managers and relevant staff after each Council meeting to enable them to provide comments on the status of resolutions adopted by Council. The attached checklist contains actions taken on all Council resolutions from the previous month's meeting and the status/progress on all Council resolutions that have not yet been fully implemented. Those items marked as complete will not appear on any future checklists if the officer's recommendation is adopted.

BACKGROUND

A formal monthly report is required for each council meeting, including full checklist from the previous month and any outstanding actions from earlier meetings.

COUNCIL IMPLICATIONS**Budget/Financial**

N/A

Asset Management

N/A

Policy and Regulation

Local Government Act 1993 S355 (1)

Consultation

Staff and Managers

Legal and Risk Management

N/A

Climate Change

N/A

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
23/07/2024	07.24.127	Advisory Committees	That Council: 1. disbands all Advisory Committees (identified in the body of the report) and extends sincere appreciation to all committee members for their valuable contributions and dedication. 2. notes that the newly elected Council will consider the establishment of appropriate Advisory Committees in the upcoming term.	Lorraine Souza	30 Jul 2024 2:13pm Lorraine Souza - Completion Completed by Lorraine Souza (action officer) on 30 July 2024 at 2:13:06 PM - This report has been finalised.
23/07/2024	07.24.126	Policy Report	That Council adopt the Naming of Parks, Reserves and Facilities Policy V4.0 noting one submission and some minor name and word changes that did not change the intent of the policy	Lorraine Souza	29 Jul 2024 7:28am Lorraine Souza - Completion Completed by Lorraine Souza (action officer) on 29 July 2024 at 7:28:07 AM - The policy has been saved, registered and uploaded to the website. The policy owner has been advised.
23/07/2024	07.24.128	Items for Information	That Council: 1. note the following items for information - Clarence Valley Community and Cultural Committee Meeting Minutes - May 2024 - Correspondence from The Hon Jenny Aitchison MP - Shirley Adams Way - Community Recognition Statement - Ulmarra Riverside and Village Precinct - Correspondence from Richie Williamson MP - Maclean Fisheries Office Land Swap Matter - Correspondence from Richie Williamson MP - Former Gorman's Restaurant - June 2024 Loan Funding Strategy 2. follow up the advice provided by Local State MP Richie Williamson in relation to the Maclean Fisheries Office Land Swap Matter with the NSW Minister for Lands and Property and his department and report back to a future meeting.	Michelle West	26 Jul 2024 12:06pm Michelle West - Completion Completed by Michelle West (action officer) on 26 July 2024 at 12:06:47 PM - Noted
23/07/2024	07.24.130	Monthly Investment Report - June 2024	That the report indicating Council's funds investment position as at 30 June 2024 be noted.	Nick Harvey	30 Jul 2024 12:26pm Nick Harvey - Completion Completed by Nick Harvey (action officer) on 30 July 2024 at 12:26:09 PM - Noted - updated accordingly
23/07/2024	07.24.129	Council Meeting Checklist - Update on Actions Taken	That the schedule of actions on Council resolutions be noted and those resolutions marked as complete be removed from the rolling checklist.	Michelle West	26 Jul 2024 12:06pm Michelle West - Completion Completed by Michelle West (action officer) on 26 July 2024 at 12:06:39 PM - Completed

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

23/07/2024	07.24.120	DA2023/0241 216 Dwelling Manufactured Home Estate and Communal Facilities - 120 Carrs Drive, Yamba	<p>That Council:</p> <ol style="list-style-type: none"> 1 note that a public determination meeting for Development Application DA2023/0759 will be scheduled by the Northern Regional Planning Panel on the 20 or 21 August; and 2 make a submission not supporting the DA on the grounds of extensive community concern evidenced by the 89 submissions which covered stormwater, the lack of a master plan, lack of parkland, floodplain development issues, the impact on wildlife & biodiversity, flood evacuation, inadequate assessment of climate change impacts, impacts on St James School and other concerns. 3 forward the submission within 7 days of the final planning report being submitted to the NRPP. <p>That item 07.24.120 be recommitted to correct the reference to the DA number.</p> <p>That Council:</p> <ol style="list-style-type: none"> 1 note that a public determination meeting for Development Application DA2023/0241 will be scheduled by the Northern Regional Planning Panel on the 20 or 21 August; and 2 make a submission not supporting the DA on the grounds of extensive community concern evidenced by the 89 submissions which covered stormwater, the lack of a master plan, lack of parkland, floodplain development issues, the impact on wildlife & biodiversity, flood evacuation, inadequate assessment of climate change impacts, impacts on St James School and other concerns. 3 forward the submission within 7 days of the final planning report being submitted to the NRPP. 	Patrick Ridgway	26 Jul 2024 11:42am Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 26 July 2024 at 11:42:10 AM - Council resolution noted
23/07/2024	07.24.118	DA2023/0759 - 290 Lot Subdivision and Childcare Centre - James Creek Road, James Creek - Notice of Northern Regional Planning Panel	<p>That Council:</p> <ol style="list-style-type: none"> 1. note that a public determination meeting for Development Application DA2023/0759 will be scheduled by the Northern Regional Planning Panel on the 20 or 21 August 2024; and 2. note that a resolution is required should Council wish to make a submission about DA2023/0759 to the Northern Regional Planning Panel. 3. advise the NRPP that we are not in favour of the development application on a number of grounds including; <ul style="list-style-type: none"> - Inconsistency with rezoning assurances - Insufficient buffers and impacts on agricultural activities - Increased density and urban design/irreversible over development - Stormwater impacts - Traffic and access to childcare centre - Services and infrastructure - Environment/Biodiversity - Lack of green space (less than 1%) - No play area for children - Bio basins dangerous for children - Single entry/exit for vehicles - 300 vehicles per hours accessing site - Non compliance with DCP - Negative impacts on wildlife - Suburban development/hot village style - No public transport to this site 	Bryanna Boyd	01 Aug 2024 9:31am Bryanna Boyd - Completion Completed by Bryanna Boyd (action officer) on 01 August 2024 at 9:31:11 AM - Completed. Submitted 31.07.2024

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

23/07/2024	07.24.123	Central Business District Christmas Decorations	That Council does not fund Christmas decorations in CBDs across the Clarence Valley in addition to the occasional fairy lights currently installed.	Bryanna Boyd	26 Jul 2024 11:12am Bryanna Boyd - Completion Completed by Bryanna Boyd (action officer) on 26 July 2024 at 11:12:37 AM - Noted.
23/07/2024	07.24.125	Governance Report Q4 2023/2024	That Council: 1. note the Governance Report Q4 2023/2024. 2. approve the publication of the Q4 2023/2024 Disclosures of Interest on the Council's website.	Lorraine Souza	30 Jul 2024 2:12pm Lorraine Souza - Completion Completed by Lorraine Souza (action officer) on 30 July 2024 at 2:12:27 PM - The website has been uploaded accordingly
23/07/2024	07.24.124	Delivery Program 2023/2024 Progress Report January-June 2024	That Council note the Delivery Program 2022/2025 Progress Report for January-June 2024.	Alex Moar	26 Jul 2024 10:53am Alex Moar - Completion Completed by Alex Moar (action officer) on 26 July 2024 at 10:53:57 AM - Completed - progress report link added to CVC webpage 26 Jul 2024 10:52am Alex Moar DP progress report added to CVC webpage in IP&R area
23/07/2024	07.24.131	Yamba Community Precinct - Project Update	That Council receive and note the project status of the Yamba Community Precinct project.	Adele McGeary	29 Jul 2024 2:21pm Adele McGeary - Completion Completed by Adele McGeary (action officer) on 29 July 2024 at 2:21:03 PM - Project update noted by Council. No further action 29 Jul 2024 2:19pm Adele McGeary Update noted by Council. No further action.
23/07/2024	07.24.139	RFT 22/92 Gravel, Crushed Concrete and Rock Supply 2024/2025	That Council accept the Tenders from: <input type="checkbox"/> BD & MC Lewis Pty Ltd <input type="checkbox"/> Mororo Quarry Pty Ltd <input type="checkbox"/> Boral Resources Country Pty Limited <input type="checkbox"/> KIS Quarries Pty Ltd <input type="checkbox"/> McLennan Earthmoving Pty Ltd <input type="checkbox"/> Coffs Coast Quarries Pty Ltd <input type="checkbox"/> Mt Zion Quarry <input type="checkbox"/> Quarry Material Solutions Pty Ltd <input type="checkbox"/> R & M Earthmoving Pty Ltd <input type="checkbox"/> State Quarry Products Pty Ltd for the supply of gravel (base, sub-base and resheeting quality), crushed concrete (base, sub-base and select fill quality) and rock supplies for the 2024-2026 financial years, with the preferred supplier for each order determined by an assessment undertaken having consideration of works scheduling and cost at the time of placing an order.	Devin Simpson	02 Aug 2024 11:52am Devin Simpson - Completion Completed by Devin Simpson (action officer) on 02 August 2024 at 11:52:09 AM - Panel of quarry suppliers has now been established and communicated to staff

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

23/07/2024	07.24.138	EOI 22/83 Licence for the Purpose of Grazing - Hawthorne Rodeo Park, South Grafton	That Council accepts the proposal from Grafton Pony Club for Licence to occupy the Hawthorne Rodeo Park located on Crown Reserve (D540034) at Hawthorne Rodeo Park, Minden Street South Grafton (Lot 1 DP724243) for five (5) years starting at an annual fee of \$4,500 (incl GST).	Tyler Marsh	01 Aug 2024 9:59am Tyler Marsh - Completion Completed by Tyler Marsh (action officer) on 01 August 2024 at 9:59:57 AM - Action completed.
23/07/2024	07.24.140	RFT 22/82 Design and Construction of Bluff Bridge	That Council: 1. accepts the tender from Silverstrand Developments Pty Ltd for RFT22-82 Design and Construction of Bluff Bridge at a cost of \$10,395,630.30 (GST inclusive) to be funded by the NSW Government's Fixing Country Bridges (FCB) Program and the Australian Government's Bridges Renewal Program (BRP).- PJ 206356. 2. issue the contract (letter of award) pending completion of the cultural heritage assessment currently being conducted.	Dean Gregory	31 Jul 2024 10:15am Dean Gregory - Completion Completed by Dean Gregory (action officer) on 31 July 2024 at 10:15:10 AM - No further action required.
23/07/2024	07.24.142	RFT 22-84 Provision of Street Sweeping Services	That Council: 1. accept the tender rates from Specialised Pavement Services Pty Ltd under tender RFT 22/84 for the provision of street sweeping services for the period of 21st August 2024 to 22nd August 2027 being supplied at an initial annual lump sum cost of \$139,540.50 (GST inclusive) 2. delegate to the General Manager, approval of the annual rise and fall of the lump sum amount and schedule of rates in accordance with the annual increase or decrease in the Consumer Price Index (Sydney All Groups) (CPI).	Chris Dear	12 Aug 2024 3:49pm Chris Dear - Completion Completed by Chris Dear (action officer) on 12 August 2024 at 3:49:45 PM - Contract letter of offer and documentation sent to tenderer.
23/07/2024	07.24.141	RFT 22/89 Ewingar RFS Slab and Shed	That council accept the tender from Sinclair Five Building Pty Ltd for RFT22/89 Ewingar RFS Slab and Shed construction at a cost of \$311,609 (GST inclusive) to be funded by the BLER fund.	Stewart Mackie	06 Aug 2024 8:12am Stewart Mackie - Completion Completed by Stewart Mackie (action officer) on 06 August 2024 at 8:12:47 AM - Contract has been awarded
23/07/2024	07.24.134	Alcohol Prohibited Area Temporary Revocation - Jacaranda Festival	That Council revoke the alcohol prohibition area at Market Square, See Park and Memorial Park for the 2024 Jacaranda Festival from Friday 18 October 2024 to Sunday 3 November 2024.	Robin McLennan	26 Jul 2024 11:34am Robin McLennan - Completion Completed by Robin McLennan (action officer) on 26 July 2024 at 11:34:20 AM - Noted 26 Jul 2024 11:33am Robin McLennan Noted
23/07/2024	07.24.132	Regional Aquatic Facility - Project Update	That Council receive and note the project status of the Regional Aquatic Facility.	Rachelle Passmore	29 Jul 2024 8:23am Rachelle Passmore - Completion Completed by Rachelle Passmore (action officer) on 29 July 2024 at 8:23:32 AM - Completed 29 Jul 2024 8:22am Rachelle Passmore Completed. No action required.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

23/07/2024	07.24.135	Regional Water Supply - Bulk Water Supply Agreement with City of Coffs Harbour	That Council: 1. endorses the Bulk Water Supply Agreement (July 2024) between Clarence Valley Council and City of Coffs Harbour, and 2. affix Council's Seal to the Bulk Water Supply Agreement (July 2024) in accordance with the Affixing Council Seal Policy.	Greg Mashiah	01 Aug 2024 9:30am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 August 2024 at 9:30:05 AM - Agreement executed and sent to City of Coffs Harbour
23/07/2024	07.24.137	Connection of Property 114396 (Schwonberg Street Townsend) to the Reticulated Sewerage System	That property 114396 (Lot 2 DP634170), Schwonberg Street, Townsend, be permitted to connect to Council's reticulated sewerage system on the basis that the additional landuse approved under REZ2020/004 clearly intended that this property be serviced by reticulated sewerage.	Greg Mashiah	07 Aug 2024 8:09am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 07 August 2024 at 8:09:00 AM - Noted. Advice to planners re Development Application updated to indicate sewer is now available to the lot.
23/07/2024	07.24.136	Ulmarra Sewerage Investigation - Community Feedback and Survey	That Council: 1. notes the submissions received in response to the Ulmarra Sewerage Investigation Report showed five (5) submissions support proceeding with sewerage Ulmarra, six (6) submissions oppose sewerage Ulmarra and one (1) submission raised various concerns without indicating a position. 2. notes the submissions received in response to the Ulmarra Sewerage property owner survey showed 23.7% of property owners oppose sewerage Ulmarra and 28.4% were in favour of sewerage Ulmarra. 3. notes the survey results do not show overwhelming support for sewerage Ulmarra. 4. does not proceed with sewerage Ulmarra.	Greg Mashiah	01 Aug 2024 8:43am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 August 2024 at 8:43:49 AM - Correspondence sent to property owners and submission authors advising of outcome; Clarence Conversations updated.
23/07/2024	07.24.117	DA2023/0580 Extractive Industry (Proposed Continuation of Use and Expansion of Existing Quarry)	That Council: 1. note that a public determination meeting for Development Application DA2023/0580 will be scheduled by the Northern Regional Planning Panel on the 20 or 21 August 2024; and 2. note that a resolution is required should Council wish to make a submission about DA2023/0580 to the Northern Regional Planning Panel.	Patrick Ridgway	26 Jul 2024 11:42am Patrick Ridgway - Completion Completed by Patrick Ridgway (action officer) on 26 July 2024 at 11:42:00 AM - Council resolution noted

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

27/02/2024	06.24.001	Clarence Valley Council Access Committee Request for Accessible Beach Audit	That Council <ol style="list-style-type: none"> engage Accessible Beaches Australia, a registered charity and a leading authority on beach access, to conduct an accessible beach audit on Main Beach Yamba, Main Beach Minnie Water and Turners Beach to assist in progressing council's delivery of accessible beaches. report back the audit findings and recommendations to Council's Access Advisory Committee and Council's Ordinary Council meeting on or before 27 May 2024. fund the project from the current year General Fund and endorse the variation of up to \$15,000 to be reported in the Q3 Quarterly Budget Review Statement to the April Ordinary Meeting. 	Erin Brady	01 Aug 2024 1:52pm Erin Brady - Completion Completed by Erin Brady (action officer) on 01 August 2024 at 1:52:24 PM - Accessible Beaches Australia have delivered an access audit of three proposed beaches and this has been tabled at Access Committee meeting and a report has been written for August meeting by Alex Moar. 14 May 2024 10:49am Erin Brady Accessible Beaches Australia engaged to conduct beach audits 03 June 2024. 18 Mar 2024 1:15pm Alex Moar in planning
27/02/2024	06.24.002	Questions with Notice - YambaCan	That the General Manager advise, by way of a report the <ol style="list-style-type: none"> allocation of resources required to respond to GIPAs submitted by YambaCan since January 2022. allocation of resources required to respond to RFI (Request for Information) submitted by YambaCan since January 2022. any cost implications of delays to delivering the Yamba Community Precinct project since January 2022. That Council <ol style="list-style-type: none"> formally resolve to withdraw threatened legal action against Yamba CAN ascertain legal costs incurred by Yamba CAN and then consider contributing to those costs Cr Johnstone directed to Cr Tiley "Cr Tiley there is no legal action by Council and so I am going to rule that motion out of order, I'm afraid".	Bryanna Boyd	08 Aug 2024 8:35am Bryanna Boyd - Completion Completed by Bryanna Boyd (action officer) on 08 August 2024 at 8:35:54 AM - Report included in August 2024 Agenda 10 Jul 2024 2:07pm Bryanna Boyd Staff responsible for collating information have been diverted to prepare and respond to legal action taken against Council by an executive member of YambaCan.
26/03/2024	07.24.042	Holiday Park Contract Renewal Alignment	That Council endorse that Iluka Riverside, Brooms Head, Minnie Water and Wooli Holiday Parks have their contractual agreement renewal dates aligned to July 2026.	James Burrell	06 Aug 2024 9:39am James Burrell - Completion Completed by James Burrell (action officer) on 06 August 2024 at 9:39:28 AM - All contractors have been advised in writing of councils decision to realign all contract to July 2026 11 Apr 2024 2:17pm Michelle West - Email Action Item - Holiday Park Contract Renewal Alignment
26/09/2023	07.23.160	Clarence Valley Council Local Environmental Plan 2011 - Housekeeping Amendment 2023 - REZ2023/0001	That Council: <ol style="list-style-type: none"> Endorse Planning Proposal REZ2023/0001 - <i>Clarence Valley Local Environmental Plan 2011 Housekeeping Amendment 2023 (Attachment A)</i>. 	Jasmine Oakes	13 Aug 2024 10:02am Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 13 August

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

			<ol style="list-style-type: none"> 2. Delegate authority to the General Manager to: <ol style="list-style-type: none"> (a) edit and finalise the planning proposal as required; (b) execute all documentation associated with the local plan making functions; (c) submit the planning proposal to the Department of Planning and Environment seeking a Gateway determination; and (d) seek to be the local plan-making authority. 3. In the event that a Gateway determination is issued, publicly exhibit the planning proposal, in accordance with Gateway conditions, legislative requirements and Council's Community Participation Plan. 4. Endorse finalisation of Planning Proposal REZ2023/0001 subject to no submissions being received that require further consideration by Council. 5. Note that if submissions are received that require further consideration of Council, this matter will be reported to the next available Council meeting after submissions close. 	<p>2024 at 10:02:23 AM - The CVLEP 2011 Housekeeping amendment was notified on the NSW Legislation webpage on Friday 9 August 2024.</p> <p>08 Jul 2024 1:07pm Jasmine Oakes The PDF maps to support the LEP amendment have been finalised (with the exception of the Heritage Street Tree amendment, which will be finalised via an EP&A Act s3.22 amendment, when Council has completed transitioning to digital LEP mapping due to the many errors encountered when producing the PDF map versions). The LEP has been drafted and the Parliamentary Council Office has provided their opinion that the LEP can be made. It is expected that the LEP amendment will be finalised in approximately 2 weeks, and notified by the end of the month.</p> <p>14 May 2024 11:36am Jasmine Oakes Submissions and changes to the planning proposal were reported to Council meeting held 23 April 2024. The PDF maps are currently being developed to finalise the LEP.</p> <p>25 Mar 2024 11:27am Jasmine Oakes The planning proposal was publicly exhibited from 9 February to 11 February 2024. Five submissions were received and will be reported back to the April Council meeting.</p> <p>22 Dec 2023 11:37am Jasmine Oakes The Gateway determination was issued for the proposal requiring a number of amendments to be made prior to placing the proposal on public exhibition. Public exhibition will be undertaken during January and February 2024.</p> <p>01 Nov 2023 12:13pm Jasmine Oakes</p>
--	--	--	---	--

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

					<p>The Planning Proposal is being assessed by DPE for Gateway determination.</p> <p>11 Oct 2023 3:20pm Jasmine Oakes</p> <p>The Planning Proposal was lodged on the DPE Planning Portal requesting a Gateway determination on 11 October</p>
26/03/2024	07.24.026	Maclean Court House	<p>That Council</p> <ol style="list-style-type: none"> 1. note the report. 2. makes direct representations to the NSW Attorney General, seeking support of the Member for Clarence, Hon Richie Williamson, objecting most strongly to the service hours reductions at Maclean Court House, and the Mayor seek to meet the Minister to convey these concerns. 	Bryanna Boyd	<p>08 Aug 2024 10:34am Bryanna Boyd - Completion</p> <p>Completed by Bryanna Boyd (action officer) on 08 August 2024 at 10:34:45 AM - Requests for representations were made but unsuccessful. Reduced service hours remain in place.</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

13/12/2022	06.22.014	Fees Waiver Request for Hall Hire for Iluka Community Organisation Planning for Emergencies Inc (ICOPE) for Bi-Monthly Community Meetings in 2023	That Council waive the hall hire fees for the new committee, ILUKA COMMUNITY ORGANISATION PLANNING FOR EMERGENCIES INC.(ICOPE) for their bi-monthly community meetings in the Spencer Street Hall Iluka, for 2023.	Karli Anshaw	31 Jul 2024 10:52am Bryanna Boyd - Completion Completed by Bryanna Boyd on behalf of Karli Anshaw (action officer) on 31 July 2024 at 10:52:51 AM - completed December 2022 12 Apr 2023 8:25am Lee Boon - Reallocation Action reassigned to Karli Anshaw by Lee Boon - Hi Karli
26/04/2022	07.22.063	Yamba bypass - update and next steps	That 1. Council engage a professional services contractor to prepare a preliminary environmental assessment to identify key project risks, assist with scoping a future environmental impact assessment and to determine the planning pathway, utilising funds (up to \$150,000) allocated at MIN 6a.19.027 (October 2019). 2. On completion the preliminary environmental assessment be reported to Council to determine next steps. 3. Council note it will require Federal and/or State government assistance to progress the Yamba Bypass project beyond the preliminary environmental assessment stage.	Adam Cameron	08 Aug 2024 10:11am Bryanna Boyd - Completion Completed by Bryanna Boyd on behalf of Adam Cameron (action officer) on 08 August 2024 at 10:11:24 AM - The Preliminary Environmental Assessment for the Yamba Urban Bypass was noted by Council Resolution (07.23.192). The investigations about future transport solutions for Yamba will progress under the 24/25 Operational Plan project "Progress a network plan for Yamba in partnership with Transport for NSW". For the purposes of Item 4, this matter is considered complete and will progress under this operational plan project.
18/04/2023	05.23.002	Maclean Hospital Redevelopment Select Committee	That Council note and support the formation of a select steering Committee to progress the redevelopment of Maclean Hospital.	Lee Boon	31 Jul 2024 10:54am Bryanna Boyd - Completion Completed by Bryanna Boyd on behalf of Lee Boon (action officer) on 31 July 2024 at 10:54:13 AM - Committee not progressed after Sept 2023 election 13 Sep 2023 2:44pm Lee Boon Mayor Tiley requested meeting wait until after September OCM 03 Aug 2023 9:12am Lee Boon Spoke to Mayor regarding this and he has asked to retrieve previously deleted emails. IT attempted to retrieve with no luck. 11 May 2023 11:56am Lee Boon Mayor to form committee after meeting with GM of Clarence Health Services

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

23/04/2024	07.24.052	Clarence Valley Local Environmental Plan 2011 - 092 Amendment 2023-24	<p>That Council as the Planning Proposal authority:</p> <ol style="list-style-type: none"> 1. adopt the Planning Proposal for CVLEP Housekeeping Amendments 2023 REZ2023/0001 detailed at Attachment A, as amended after public exhibition. 2. advise the Department of Planning and Environment that it will use its local plan-making delegations under Section 3.36 of the <i>Environmental Planning and Assessment Act 1979</i> to finalise the plan. 	Deborah Wray	<p>08 Aug 2024 8:23am Bryanna Boyd - Completion Completed by Bryanna Boyd on behalf of Deborah Wray (action officer) on 08 August 2024 at 8:23:59 AM - Housekeeping LEP amendment signed off by Department of Planning, Housing and Infrastructure</p> <p>08 Jul 2024 1:03pm Deborah Wray - Target Date Revision Target date changed by Deborah Wray from 07 May 2024 to 20 July 2024 - There has been a delay with the GIS mapping as Council does not have digital layers and has to supply PDF maps. Expected to be legally finalised within a week or two.</p> <p>03 May 2024 10:03am Michelle West - Email Hi Debrah, I am not sure if you have received this action or not. Murray asked for it to be tasked to you. Thanks, The Department has been advised that Council has adopted the Planning Proposal however it has advised that the maps have to be provided in PDF format to finalise the plan and this will take a few weeks until finalisation before PC can endorse the legal instrument.</p>
25/06/2024	07.24.114	RFT 22/80 Supply and Delivery of Bitumen Sealing Works 2024/2025	<p>That:</p> <ol style="list-style-type: none"> 1. Council accepts the tendered rates from RPQ Spray Seal Pty Ltd for tender number RFT 22/80 for the supply and delivery of bitumen surfacing works within the Clarence Valley Council area for the period of 01 July 2024 to 30 June 2025. 2. subject to satisfactory contractor performance the General Manager may approve contract extensions (2 x 1 year) in accordance with the contract. 	Ross McCann	<p>31 Jul 2024 2:59pm Chris Dear - Completion Completed by Chris Dear on behalf of Ross McCann (action officer) on 31 July 2024 at 2:59:56 PM - Contract has been signed</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

25/06/2024	07.24.113	RFT 22/86 Disaster Recovery Funding Arrangements (DRFA) - Tallawudjah Creek Training Works Tender	That Council: 1. subject to receipt of the agreed funding schedule from Transport for NSW (TfNSW), accept the tender from SEE Civil Pty Ltd for RFT22/86 Tallawudjah Creek Realignment at a cost of \$3,886,806.31 (including GST) to be funded from Natural Disaster Essential Public Asset Restoration funding. 2. delegate authority to the General Manager to approve appropriately deemed variations to the Contract and those variations be reported to Council within the Quarterly Budget Review Statement (QBR) once the Contract is finalised.	Devin Simpson	02 Aug 2024 11:51am Devin Simpson - Completion Completed by Devin Simpson (action officer) on 02 August 2024 at 11:51:29 AM - Agreed funding letter received from TfNSW and contract awarded to See Civil as per council Resolution 02 Aug 2024 11:49am Devin Simpson Approved funding letter received from Council and Contract awarded to See Civil
23/07/2024	05.24.006	NSW Government Levy on Burials and Cremations	That Council: 1. note that the NSW Government has announced a new cost shift onto Council and our community, by imposing a new tax on burials, cremations and ash interments. 2. write to the NSW Premier and Minister for Lands and Property asking that they urgently reverse their decision to impose a new tax on all burials and cremations.	Bryanna Boyd	01 Aug 2024 9:30am Bryanna Boyd - Completion Completed by Bryanna Boyd (action officer) on 01 August 2024 at 9:30:56 AM - Completed. Emails sent 30.7.2024
23/07/2024	07.24.116	DA2023/0552 - Multi-Dwelling Housing (14 Units) and Swimming Pools - 1 Mulgi Street, Yamba	That Council: 1. support proposed variations to the Environmental Protection, Recreation and Special Use Zones Development Control Plan 2011; and 2. approve Development Application DA2023/0552 subject to the Condition contained in Schedule 1. 3. that a condition be included that the 7 trees removed be replaced by 7 trees of local provenance.	Carmen Landers	29 Jul 2024 8:48am Carmen Landers - Completion Completed by Carmen Landers (action officer) on 29 July 2024 at 8:48:22 AM - Notice of Determination issued and submitters notified 29/7/2024 29 Jul 2024 8:46am Carmen Landers Notice of Determination issued and submitters notified 29/7/2024
23/07/2024	07.24.115	Cr Johnstone - Conference Report	That Council note the information provided by Councillor Peter Johnstone after attending the 2024 Regional Forum & ALGA Conference.	Bryanna Boyd	26 Jul 2024 11:12am Bryanna Boyd - Completion Completed by Bryanna Boyd (action officer) on 26 July 2024 at 11:12:23 AM - Noted

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

25/06/2024	07.24.092	Planning Proposal (REZ2023/0005) to Amend Clarence Valley Local Environmental Plan 2011 to Permit an Additional Permitted Use (Hotel or Motel Accommodation) on Part Lot 11 DP 1269790, 75-79 Spencer Street, Iluka	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorse planning proposal REZ2023/0005 (Attachment A) to amend Schedule 1 of the <i>Clarence Valley Local Environmental Plan 2011</i> and Additional Permitted Use map to allow development for the purpose of "hotel or motel accommodation" to be permitted with consent on part Lot 11 DP 1269790; 2. delegate authority to the General Manager to: <ol style="list-style-type: none"> a. submit the planning proposal to the Department of Planning, Housing and Infrastructure seeking a Gateway determination; b. execute all documentation associated with the local plan making functions, in the event Council is delegated as the local plan-making authority; c. edit and finalise the planning proposal as required. 3. in the event a Gateway determination is issued, publicly exhibit the planning proposal REZ2023/0005 in accordance with Gateway conditions, legislative requirements and Council's Community Participation Plan; 4. finalise the planning proposal REZ2023/0005 subject to no submissions being received that require further consideration by Council; and 5. note that if any submissions are received that object to or raise concerns over the proposal, this matter will be reported to the next available Council meeting for further consideration after submissions close. 	Jasmine Oakes	<p>13 Aug 2024 10:05am Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 13 August 2024 at 10:05:31 AM - The CVLEP 2011 Housekeeping amendment was notified on Friday 9 August 2024 via the NSW Legislation webpage. The webpage can be accessed below. 08 Jul 2024 1:02pm Jasmine Oakes The Planning Proposal will be submitted to the Department of Planning, Housing and Infrastructure requesting a Gateway determination. In the event the Gateway determination is issued, the planning proposal will be exhibited in accordance with the Gateway conditions and legislative requirements, noting that any submissions received will be reported back to Council for further consideration.</p>
25/06/2024	07.24.091	MOD2024/0004 - Modification of DA2022/0471 for Multi Dwelling Housing (17 Dwellings) at 6 Yamba Road, Yamba	That council refuse the section 4.55(2) modification application MOD2024/0004 on the basis that it does not conform to the Clarence Valley Local Environment Plan 2011.	Jessica Summerhayes	<p>01 Aug 2024 9:34am Bryanna Boyd - Completion Completed by Bryanna Boyd on behalf of Jessica Summerhayes (action officer) on 01 August 2024 at 9:34:46 AM - Completed 02.0702024 02 Jul 2024 10:22am Jessica Summerhayes Noted and completed - Development Application determined per Council resolution.</p>
25/06/2024	07.24.107	Townsend Collective Masterplan	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorse the Townsend Collective Masterplan 2. note the preliminary preconstruction works for the project are included in 2024/2025 Capital Works Program. 3. establish relevant partnerships and seek external funding to progress the masterplan. 4. endeavour to provide suitable accommodation for the operations of Mudyala Aboriginal Corporation, Yaegl Men's group, Maclean Seniors Computer Club and Maclean Lions Return & Earn facility. 	Andrew Auglys	<p>08 Aug 2024 9:20am Andrew Auglys - Completion Completed by Andrew Auglys (action officer) on 08 August 2024 at 9:20:08 AM - Townsend collective masterplan has been adopted and completed. 02 Jul 2024 11:54am Andrew Auglys Capital funding will be secured, and the remainder will be applied from any upcoming grants.</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Completed

25/06/2024	07.24.112	North Grafton Sewage Treatment Plant - Tender Shortlist	That Council notes the four (4) shortlisted prospective tenderers for the North Grafton Sewage Treatment Plant construction tender include: <input type="checkbox"/> Eire Constructions Pty Ltd <input type="checkbox"/> Haslin Constructions Pty Ltd <input type="checkbox"/> Leed Engineering & Construction Pty Ltd and <input type="checkbox"/> Pensar Construction Group Pty Ltd	Greg Mashiah	01 Aug 2024 9:29am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 August 2024 at 9:29:37 AM - Successful and unsuccessful contractors advised
25/06/2024	07.24.108	Urban Tree Strategy Review	That Council: 1. place the Draft Urban Tree Strategy on public exhibition for a period of 30 days. 2. consider feedback received following the public exhibition period at a future Council meeting.	Andrew Auglys	08 Aug 2024 9:21am Andrew Auglys - Completion Completed by Andrew Auglys (action officer) on 08 August 2024 at 9:21:00 AM - Public exhibition for the Urban Tree Strategy has now closed and review of submissions have been completed. 02 Jul 2024 11:56am Andrew Auglys The draft strategy is under under public exhibition for 30 days.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
27/02/2024	07.24.020	Proposed Road Closure - Part Meyers Road, Ramornie	That item 07.24.020 be deferred to the March 2024 Ordinary Meeting to allow consideration of an objection received.	Eloise Casson	12 Jul 2024 9:45am Eloise Casson Matter moved to October meeting. 16 May 2024 2:34pm Eloise Casson This matter is to be reported to Council at the July meeting. 18 Mar 2024 1:28pm Eloise Casson this matter is to be addressed at the April Council meeting.
23/04/2024	07.24.061	Clarence Valley Destination Management Plan	That Council 1. endorse the Clarence Valley Destination Management Plan for public exhibition from Friday 26 April to 6 June 2024. 2. as soon as possible following this exhibition, hold a councillor workshop for council to review the plan and submissions received during the exhibition period. 3. receive at this workshop a 12 to 24 month plan outlining the funding and processes regarding Clarence Valley Tourism activities and options.	Katee Blizzard	14 Aug 2024 8:32am Katee Blizzard The Draft Destination Management Plan, which outlines strategies for managing tourism in the Clarence Valley, was made available for public feedback from April 26 to June 6, 2024. It is scheduled to be formally presented and discussed at the upcoming August Council Meeting. To ensure thorough consideration, a workshop will be organized for council members prior to the meeting specifically to review the plan and the submissions received during the public exhibition period. During the workshop, a detailed 12 to 24-month plan will be presented, providing comprehensive insights into the funding allocations and operational processes concerning Clarence Valley Tourism activities and the available options for implementation.
19/12/2023	07.23.232	Bush Fire Prone Land Mapping Update	That Council 1. note a. the NSW Rural Fire Service 2015, <i>Guide for Bush Fire Prone Land Mapping version 5b 2015</i> (2015 Guidelines) which provides a guideline for Councils to assess, categorise and map vegetation based on potential bushfire risk. This guideline introduces a requirement for councils to include an additional vegetation category 3 (grassland) within Bush Fire Prone Land Map; b. the Clarence Valley Council Bush Fire Prone Land Map Methodology (Attachment A), which details the methodology, approach and background to the development of the draft BFPL Map 2023; and c. the Clarence Valley Council Bushfire Prone Land Mapping Review (Attachment B), which provides a review of the	Jasmine Oakes	08 Jul 2024 1:13pm Jasmine Oakes The NSW RFS has provided an updated version of the BFPL map and comments, which Council staff are reviewing. Initial review suggests that this latest version is appropriate to request the buffers to be inserted and subsequent request for the NSW RFS commissioner certification. 14 May 2024 11:42am Jasmine Oakes Council staff have undertaken a final review of the amended draft BFPL map and will be requesting

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

			<p>methodology used to develop the draft Bush Fire Prone Land Map 2023.</p> <ol style="list-style-type: none"> request that the Commissioner of the NSW Rural Fire Service certify the draft Bush Fire Prone Land Map 2023. place the certified Bush Fire Prone Land Map on Council's website and notify the public that the new Bush Fire Prone Land Map will need to be considered for all new development within the Local Government Area. 		<p>that NSW RFS insert the buffers to the map. 25 Mar 2024 10:54am Jasmine Oakes NSW RFS provided Council with another updated BFPL map on 6 March. This latest version of the BFPL map is being reviewed by planning staff. A certification request will be made to the NSW RFS Commissioner should the review find no further errors. 22 Dec 2023 12:08pm Jasmine Oakes the draft Bush Fire Prone Land Mapping will be submitted to RFS for review and buffering and certification by the RFS Commissioner in early 2024; and a report will be brought back to Council.</p>
24/10/2023	07.23.193	Draft Clarence Valley Local Housing Strategy and Affordable Housing Policy	<p>That Council:</p> <ol style="list-style-type: none"> endorse the draft Clarence Valley Local Housing Strategy (Attachment A) and draft Clarence Valley Affordable Housing Policy (Attachment B) for public exhibition and associated community consultation for a minimum six (6) weeks, in accordance with the Community Participation Plan; delegate authority to the General Manager to make any minor amendments to the draft Strategy and draft Policy for public exhibition purposes prior to public exhibition; and note that all submissions received and recommended changes to the draft Strategy and / or draft Affordable Housing Policy will be reported back to Council for endorsement following the exhibition period. 	Jasmine Oakes	<p>13 Aug 2024 10:09am Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 13 August 2024 at 10:09:06 AM - The Amended draft LHS was reported back to the July Council meeting for re-exhibition. Reporting on the outcome of the re-exhibition will be undertaken under the report actions for "Amended Draft Local Housing Strategy - For RE-exhibition" 08 Jul 2024 12:56pm Jasmine Oakes A number of changes have been made to the draft Local Housing Strategy (LHS) in response to the substantial community submissions and NSW Government Agency recommendations. The amended draft LHS, submissions analysis and recommended changes will be reported to the July 2024 Ordinary Council meeting, requesting that the amended draft LHS be re-exhibited to allow the community the opportunity to review the changes to the LHS prior to final Council endorsement.</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

				<p>14 May 2024 11:37am Jasmine Oakes Chnages are currently being made to the draft Local Housing Strategy in response to community and NSW government agency submissions. The submissions analysis and the amended draft Local Housing Strategy will be reported back to Council with recommendation that the amended draft Strategy be re-exhibited to allow the community the opportunity to review changes and additions to the draft Strategy.</p> <p>25 Mar 2024 11:15am Jasmine Oakes Over 800 community submissions and 8 NSW Government Agency submissions were recieved during the public exhibition period. A number of amendments to the draft Local Housing Strategy are being undertaken in reponse to this feedback. The amended Stategy will be reported back to Council when the amendments have been finalised.</p> <p>22 Dec 2023 11:39am Jasmine Oakes The public exhibition period in regard to the draft Strategy and Policy has now completed. Staff will review all submissions and provide recommendation back to Council at the February 2024 Council meeting.</p> <p>01 Nov 2023 12:08pm Jasmine Oakes The draft Local Housing Strategy and draft Affordable Housing Policy are on Public Exhibition from Friday 27 Octobe until Monday 11 December. Community Drop-in sessions and taregetted stakeholder engagemne have been scheduled for November. All submissions along with submissions analysis and the</p>
--	--	--	--	--

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

					updated final Strategy and Policy will be reported back to the next available Council meeting.
26/09/2023	07.23.176	Encroachment of Private Water Recreation Structures onto Council Drainage Reserves by Adjoining Landowners	<p>That Council</p> <ol style="list-style-type: none"> 1. supports the regulatory process as outlined in this report that will be undertaken by Council staff. 2. combines the separate fees for tenure and application to one annual cost in its draft 2024/2025 fees and charges, to take effect 1 July 2024 following adoption and in doing so provide credit for those property owners who are compliant and have paid the 5 year application fee. <p>That Council:</p> <ol style="list-style-type: none"> 1. supports the regulatory process as outlined in this report that will be undertaken by Council staff. 2. combines the separate fees for tenure and application to one annual cost in its draft 2024/2025 fees and charges, to take effect 1 July 2024 following adoption and in doing so provide credit for those property owners who are compliant and have paid the 5 year application fee. 3. any charges paid to Clarence Valley Council, in respect to private water recreation structures, between 2004 to June 2021 (while this land was community title) may be used as a credit by request, if request is made by 30 December 2023. 	Eloise Casson	<p>16 May 2024 2:31pm Eloise Casson</p> <p>Actioning this item has been delaying on account of Resolution of Aug 2023, item 07.23.150. Council could not proceed until the jetty credits had been carried out in case the credit resolved any outstanding fees. The credits have now been processed and Councils solicitor is drafting commencement letters.</p>
26/09/2023	08.23.007	Procurement Advice Regarding Smart Energy Park - Mid Scale Solar Farm and Landfill Gas to Energy Project	<p>That Council:</p> <ol style="list-style-type: none"> 1. proceed with the build, own, operate (BOO) contract model (15 years minimum term) for the development and construction of the landfill gas to energy project, and 2. engage professional services to assist with the development of relevant procurement, contract and pre-development documentation for both the solar farm and landfill gas projects, with priority to the landfill gas project, and grid connection and network/grid modelling analysis. 	Richard Roper	<p>04 Apr 2024 1:56pm Richard Roper</p> <p>With regards to Resolution 1 - Tender documents are currently being prepared for the ongoing management of the landfill gas (min 15 years). This will be put out to tender in April/ May 2024. In regards to resolution 2 Council has engaged consultants to prepare the documents to manage the landfill gas and commence the grid connection work.</p>
23/04/2024	07.24.062	Proposed Land Acquisition for the Purpose of Bluff Bridge Replacement Project	<p>That Council:</p> <ol style="list-style-type: none"> 1. proceed with the compulsory acquisition of Crown Land, depicted in orange on Figure 1, for the purpose of road in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. proceed with acquisition of part of Privately owned Lot 16 DP 632591, depicted red on Figure 1, by negotiation. Should a negotiated outcome be unable to be reached within six (6) months from commencement, proceed with acquisition by compulsory process in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 3. delegate authority to the General Manager to execute all documents relating to this matter. 	Eloise Casson	<p>06 Aug 2024 2:44pm Eloise Casson</p> <p>Access agreement between Council and private landowner has been entered into. Currently waiting on Valuations from independent valuer for Crown Land portions to allow negotiations with Crown Land and LALC's to commence. Survey plans still in progress.</p> <p>12 Jul 2024 9:45am Eloise Casson</p> <p>Compensation agreement between Council and the private landowner has been reached.</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

					Compulsory process to be followed for the Crown Land portions. Survey underway. 16 May 2024 2:35pm Eloise Casson Officers have carried out initial conversation with all stakeholders. Draft survey plans are being finalised and the request for valuation quotation has been issued.
23/07/2024	07.24.122	Amended Draft Local Housing Strategy - For Re-exhibition	That Council: 1. place the amended draft Local Housing Strategy (Attachment A) on public exhibition for a minimum six (6) weeks, in accordance with Council's Community Participation Plan; 2. include 4 River Street Palmers Island in the Draft Housing Strategy for exhibition 3. note the Officer comments and the recommended changes to the draft Local Housing Strategy in response to community and agency submissions (Attachment B); 4. note that during the exhibition period of the draft Local Housing Strategy: a. seven (7) submissions were received from NSW Government Agencies and one (1) submission was received from a non-government organisation (Attachment C); b. 873 community submissions were received from the community during the public exhibition period of the draft Local Housing Strategy: i. 370 written submissions (Attachment D) ii. 503 proformas (example of each at Attachment E); and 5. note that all submissions received and recommended changes to the amended draft Local Housing Strategy will be reported back to Council for endorsement following the re-exhibition period.	Jasmine Oakes	13 Aug 2024 10:09am Jasmine Oakes The Amended Draft Local Housing Strategy has been placed on exhibition from Friday 9 August to Monday 23 September. The submissions will be reported back to Council at either the November or December Council meeting, dependant on requirement to further amend the LHS in response to community and agency feedback.
23/07/2024	07.24.133	Memorandum of Understanding between Clarence Valley Council and Grafton, Maclean and Yamba RSL Sub Branches	That Council note: 1. that Council owned land and various parcels of Crown Land that are managed by Council as Crown land managers (CLM) are maintained in accordance with Council's current strategies, plans and reports. 2. land managed by Council (as per dot point 1) that contain War Memorials/Cenotaphs is undertaken through a Memorandum of Understanding (MOU) as detailed in this report.	Rachelle Passmore	12 Aug 2024 2:59pm Rachelle Passmore Currently being progressed with the RSL Sub Branches.
28/05/2024	06.24.007	Staff Report to CVC Destination Management Plan Councillor Workshop	That Clarence Valley Council staff: 1. present a report to the councillor workshop scheduled to review the draft Clarence Valley Management Plan and submissions following public exhibition 2. include the following in this CVC staff report: <input type="checkbox"/> Major visitor information centre at Grafton Regional Gallery (closure, or staffing via volunteers, or location to Ferry Park) <input type="checkbox"/> Supplementary Information Centres in all main towns and villages (how to select and sign-post outlets; brochure display and distribution) <input type="checkbox"/> Valley-wide Tourist Book (production, funding and distribution) <input type="checkbox"/> Information sheets to cover villages plus items of special interest (production; funding and distribution)	Katee Blizzard	14 Aug 2024 8:38am Katee Blizzard A councillor workshop will be held prior to the August meeting to review the Destination Management Plan and submissions received during the exhibition period. At the workshop, a 12 to 24-month plan will be presented outlining the funding and processes for Clarence Valley Tourism activities and options including

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

			<ul style="list-style-type: none"> <input type="checkbox"/> Coach and Tour Group assistance, information and marketing <input type="checkbox"/> Farm tours and accommodation <input type="checkbox"/> CVC Tourism Brand (manage current brand or replace) <input type="checkbox"/> Festivals and Events <input type="checkbox"/> MyClarenceValley Marketing (use "Call-to-Action" to secure business and to track results) <input type="checkbox"/> MyClarenceValley website management and updating <input type="checkbox"/> Tracking Results and Reporting all CVC tourism activities and results (regular reporting to Council) <input type="checkbox"/> Other CVC tourism activities and issues <input type="checkbox"/> provide details of the 2024/25 CVC Tourism budget. 		the aforementioned topics requested for inclusion in COUNCIL RESOLUTION - 06.24.007.
23/07/2024	07.24.121	Development Control Plan Amendments for Inclusion of the Interim Flood Planning Levels	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorse the proposed amendments to all the Clarence Valley Development Control Plans (DCPs) for inclusion of the adopted Flood Planning Levels as detailed in the attachments, being: <ol style="list-style-type: none"> a) amending the shared Dictionary attached to all DCPs; b) amending Part D: Floodplain Management Controls, Part R: Glenreagh Village Controls, and Part V: Wooli Village Controls of the Residential Zones Development Control Plan 2011; c) amending Part D: Floodplain Management Controls, Part N: Glenreagh Village Controls, and Part Q: Wooli Village Controls of the Business Zones Development Control Plan 2011; d) amending Part D: Floodplain Management Controls of the Industrial Zones Development Control Plan 2011; e) amending Part D: Floodplain Management Controls, and Part O: Controls for Precincts Close to Glenreagh Village of the Rural Zones Development Control Plan 2011; f) amending Part D: Floodplain Management Controls and Part N: Wooli Village Controls of the Environmental Protection, Recreation and Special Use Zones Development Control Plan 2011; and g) inserting Flood Planning Area (FPA) maps as an Appendix to all the above DCPs; 2. place the amendments to the DCPs on public exhibition in accordance with the requirements of the <i>Environmental Planning and Assessment Act 1979</i> and Regulation 2000, and Council's Community Participation Plan for a minimum of 28 days; 3. endorse finalisation of DCP amendments subject to no submissions being received that require further consideration by Council; and 4. note that if submissions are received that require further consideration of Council, this matter will be reported to the next available Council meeting after submissions close. 	Sarah Sozou	12 Aug 2024 2:45pm Bryanna Boyd Draft DCPs being placed on exhibition from 16 October 2024 for a minimum of 4 weeks. If submissions are made and result in changes to the draft DCPs, a report will be made to a future council meeting.
26/09/2023	07.23.162	Community Land, Crown Reserves and Other Public Places Plan of Management - Draft	<p>That Council:</p> <ol style="list-style-type: none"> 1. note the submissions received and the outcomes of the public hearings conducted regarding the public exhibition of the draft <i>Community Land, Crown Reserves and other Public Places Plan of Management</i> (generic PoM). 2. remove the New Street Road Reserve from the draft generic PoM as it does not contribute to the provision of public open space and make arrangements to dedicate as public road. 3. adopt the draft generic PoM as amended. 	Dr Danny Parkin	14 May 2024 12:15pm Dr Danny Parkin - Target Date Revision Target date changed by Dr Danny Parkin from 24 October 2024 to 24 September 2024 - Action 7 requires ... an amended generic PoM to be brought back to Council within 12 months,

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

			<ol style="list-style-type: none"> 4. delegate authority to the General Manager to make any minor edits for publishing purposes. 5. give public notice of the adoption, as soon as practicable after the adoption. 6. forward a copy of the adopted generic PoM to the Minister for Lands and Property as a record of the Crown reserves included under the generic PoM. 7. bring an amended generic PoM back to Council within 12 months, addressing the matters raised in the submissions and the public hearing report, including the requirement to add additional categories to Wherrett Park, to be placed on public exhibition. 		<p>addressing the matters raised in the submissions and the public hearing report, including the requirement to add additional categories to Wherrett Park, to be placed on public exhibition</p> <p>14 May 2024 12:14pm Dr Danny Parkin - Target Date Revision</p> <p>Target date changed by Dr Danny Parkin from 10 October 2023 to 24 October 2024 - Action 7 details ..</p> <p>14 May 2024 10:40am Bryanna Boyd - Email</p> <p>Action Item - Community Land, Crown Reserves and Other Public Places Plan of Management - Draft</p>
22/11/2022	07.22.263	Acquisition of Part Lot 254 DP 752810 from the Minister of Education for the Construction of the Couatts Crossing Public School Bus Lane	<p>That Council:</p> <ol style="list-style-type: none"> 1. Proceed with the compulsory acquisition of the land described as part of Lot 254 DP 752810 located at Couatts Crossing, depicted by red hatching on figure 1, for the purpose of road in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. Make application to the Minister and the Governor for approval to acquire part of Lot 254 DP752810 by compulsory process under section 177(1) of the <i>Roads Act 1993</i> 3. Enter into a deed of agreement and memorandum of understanding (MOU) with the NSW Department of Education for early access to the subject land to commence works prior to the acquisition being completed. 4. Delegate authority to the General Manager to execute documents relating to the compulsory acquisition, the deed of agreement and the memorandum of understanding. 	Eloise Casson	<p>12 Jul 2024 9:44am Eloise Casson</p> <p>Acquired as road, compensation to be determined and paid.</p> <p>11 Jul 2023 1:45pm Eloise Casson</p> <p>This project is still on pause. Awaiting instructions from Civil Services.</p> <p>16 May 2023 8:28am Eloise Casson</p> <p>The project remains on pause.</p> <p>13 Mar 2023 1:28pm Eloise Casson</p> <p>Civil Services have advised that the bus lane project will not be continuing at this time. They have recommended that the acquisition still go ahead once they have determined a different source of funding. The acquisition will remain on hold until this information is received.</p> <p>05 Dec 2022 7:44am Eloise Casson</p> <p>Council resolution sent to the solicitor to allow agreements to be drafted. Early access agreement expected to be ready by the end of the week.</p>
22/11/2022	08.22.007	Purchase of Site at Brooms Head Holiday Park - On Crown Land	<p>That Council as Crown Land Manager of Brooms Head Holiday Park:</p> <ol style="list-style-type: none"> 1. Allocate a budget of up to \$75,000 (from the Crown Lands Management Reserve) for the purchase of Site 73 at Brooms Head Holiday Park 	James Burrell	<p>06 Aug 2024 9:18am James Burrell</p> <p>We have agreed to a purchase price for site 73 at BHHP,</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

			<p>2. Authorise the General Manager to negotiate the purchase of the structures at Site 73 in consultation with the vendor and a valuer.</p> <p>That Council negotiate with the owner of site 73 Brooms Head Holiday Park.</p>		<p>councils lawyers have sent the contract to the owner.</p> <p>15 May 2024 9:54am James Burrell I have recently met with the owners of site 73 Brooms Head Holiday Park and are negotiating a price to purchase.</p> <p>04 Apr 2024 11:24am Bryanna Boyd - Reallocation Action reassigned to James Burrell by Bryanna Boyd - New Coordinator Holiday Parks</p> <p>06 Apr 2023 9:31am Maryanne Bristow Valuation received and forwarded to site owner. Site owner is obtaining own valuation to be able to proceed with negotiation. Site owner valuation has not been received from site owner as yet</p>
23/08/2022	07.22.186	Proposed Acquisition of Part Lot 1 DP 335226 and Proposed Sale of Part Lots 721 and 722 DP 1148111	<p>That Council</p> <ol style="list-style-type: none"> 1. Acquire approximately 41sqm of Lot 1 DP 335226 at 72-74 River Street, Maclean to resolve a current encroaching, as depicted light blue in Figure 1 2. Grant approximately 41sqm of Lot 721 and 722 DP 1148111 to the adjoining landowners of Lot 1 DP 335226, refer green in Figure 1 and a Right of Way 3m wide over the driveway servicing Council-owned property in lieu of compensation, refer yellow in Figure 1. 3. Classify the acquired land as Operational and consolidate with Lot 721 DP 1148111 4. Allocate \$6,000.00 from the property reserve to carry out items i, ii and iii above 5. Allow the landowners of Lot 1 DP 335226 to purchase an additional portion of Lots 721 and 722 DP 1148111, refer dark blue in Figure 1 for a purchase price to be determined by valuation 6. Delegate authority to the General Manager to execute all documentation associated with the acquisition of part of Lot 1 DP335226 and sale of part of Lot 721 and Lot 722 DP1148111. 7. Share the cost of rectifying the encroachment of the Council driveway equally with the Landowners of Lot 1 DP 335226. 8. Note the cost of the purchase of land depicted dark blue in Figure 1 will be borne wholly by the landowners of Lot 1 DP 335226, including but not limited to; valuation, survey fees and Council's legal fees. 	Eloise Casson	<p>06 Aug 2024 2:47pm Eloise Casson Plans have been lodged with LRS, awaiting registration.</p> <p>12 Jul 2024 9:43am Eloise Casson Subcert lodged with Council for approval.</p> <p>16 May 2024 2:22pm Eloise Casson Contracts have now exchanged. Currently waiting on survey plans to be completed for the ROW and boundary adjustments.</p> <p>11 Jul 2023 1:41pm Eloise Casson During the May 2023 Ordinary Meeting, item: 07.23.082, the landowners counter offer was accepted. Contracts have been amended and we await an executed copy from the landowners solicitor.</p> <p>16 May 2023 8:22am Eloise Casson This matter will be reported again to the May 2023 Ordinary Council meeting. The report will seek to consider the landwoners counter offer.</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

					<p>12 Apr 2023 7:05am Eloise Casson We have now received a response from the landowners via their solicitor along with the valuation. The landowners have requested a reduced purchase price and property staff are currently discussing potential ways forward with the landowner. It is expected that a second report to Council will be required.</p> <p>13 Mar 2023 1:24pm Eloise Casson Sale contracts have been issued to the landowners solicitor. We have not received any response from them at this stage. Council's solicitor is seeking an update.</p> <p>05 Dec 2022 7:51am Eloise Casson Awaiting response from the landowners solicitor.</p> <p>14 Nov 2022 1:46pm Eloise Casson Sale contracts have been issued to the landowner's solicitor. Waiting for the contracts to be executed and returned to Council.</p> <p>11 Oct 2022 2:02pm Eloise Casson The landowner has engaged their own solicitor and the sale contracts for the first part of the process (being the acquisition of the encroachment area in exchange for a small portion of land and an easement) have been issued to their solicitor. Once the landowner has entered into the contracts, the surveyor will be engaged.</p>
22/11/2022	07.22.256	Property Rationalisation Update	That Council note the status of the current property rationalisation sales.	Eloise Casson	<p>06 Aug 2024 2:46pm Eloise Casson Currently focusing on 2 Short Street, Maclean for disposal. Property requires to be rezoned to residential prior to sale. DA has been lodged in the planning portal, awaiting outcome.</p> <p>16 May 2023 8:23am Eloise Casson</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

					<p>One of the five properties to be assessed for disposal has been deemed to be unsuitable for disposal as it is required for an ongoing project with Strategic Planning. Four remaining properties are to be assessed. 13 Mar 2023 4:09pm Eloise Casson Investigations are still ongoing for the properties identified for potential disposal. We are currently assessing whether any of these properties would be suitable options for the Core and Cluster Women's Refuge Program. 05 Dec 2022 7:55am Eloise Casson Investigation of additional properties highlighted in the report has commenced.</p>
28/02/2023	07.23.028	Smart Energy Park - Mid Scale Solar Farm and Landfill Gas to Energy Project	<p>That Council:</p> <ol style="list-style-type: none"> 1. engage consultants to: <ol style="list-style-type: none"> a. Prepare a detailed design and Review of Environmental Factors (REF) for a solar farm located at the Grafton Regional Landfill. b. Prepare a detailed procurement and business model analysis for item (a) above and the Gas to Energy plant detailed in this report 2. Report the findings of item 1(b) back to Council to inform a decision on how to proceed with the project. 	Richard Roper	<p>04 Apr 2024 12:10pm Richard Roper Procurement advice recieved from consultant and report put to the Sept 2023 Council meeting. Still have not undertaken solar farm detailed design and REF (as per resolution 1a) as waiting until grid connection is confirmed prior to this work and expenditure. 11 Jul 2023 12:02pm Richard Roper Procurement advice due July 2023 10 Jul 2023 2:23pm Bryanna Boyd - Reallocation Action reassigned to Richard Roper by Bryanna Boyd - Officer retirement 11 Apr 2023 10:39am Ken Wilson Consultant engaged to rovide procurement advice. 13 Mar 2023 2:17pm Ken Wilson RFQ's being prepared for solar detailed design and procurement advice</p>
18/04/2023	08.23.004	OSF - Clarence Coast Holiday Parks Management Contracts	That Council, as Crown Land Manager of the five Clarence Coast Holiday Parks,	James Burrell	06 Aug 2024 9:29am James Burrell

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

			<ol style="list-style-type: none"> 1. defer the tender process for a management contract for the Minnie Water and Wooli Holiday Park at the expiration of the current contract due 31 July 2023. 2. seek to negotiate an agreement with the existing park management contractors Jarrah Management Pty Ltd for the management and operation of Minnie Water and Wooli Holiday Park for a period of 12 months from 1 August 2023 to 31 July 2024. 3. note that the existing budgets for Wooli Holiday Park of \$110,000 (GST exclusive) and Minnie Water Holiday Park \$200,000 (GST exclusive) PJ996780 will be utilised to fund the management and operation at the parks. 4. defer the tender process for a management contract for the Calypso Yamba Holiday Park at the termination of current contract, due 7 July 2023. 5. directly administer the management and operations of the Calypso Yamba Holiday Park from 8 July 2023 to 7 July 2024. 6. note that the existing budget for Calypso Yamba Holiday Park of \$560,000 (GST exclusive) PJ996780 will be utilised to fund the management and operation at the parks. 		<p>1 - Calypso Holiday Park employees have completed a competitive process and now have council employee contracts until July 2026., 2 - Brooms Head Holiday park contract managers have decided not to uptake their contract renewal. CVC will directly manage Brooms Head Holiday Park from September 7th until the new contract renewal date of July 2026. Currently following councils recruitment process., 3 - Iluka Riverside Holiday Park contract has been renewed to be inline with the contract renewal date of July 2026., 4 - Minnie Water and Wooli contract renewal is in the process of being complete with Jarrah Management Pty Ltd until July 2026.</p> <p>15 May 2024 10:01am James Burrell</p> <p>1 - We have deferred the contract of Minnie water and Wooli till July 2026 to be in line with contract renewal, 2 - Contract negotiations are finalising with Jarrah Management Pth Ltd., 3 - Current budgets will be utilised for management, 4 - We currently directly manage Calypso Holiday Park till contract renewal alignment July 2026, 5 - Date has been brought out to July 2026, 6 - Budget applies for Calypso</p> <p>04 Apr 2024 11:24am Bryanna Boyd - Reallocation</p> <p>Action reassigned to James Burrell by Bryanna Boyd - New Coordinator Holiday Parks</p>
22/08/2023	07.23.150	Encroachment of Private Water Recreation Structures onto Council Drainage Reserves by Adjoining Landowners	That Council defer for consideration at a Councillor workshop.	Eloise Casson	<p>16 May 2024 2:28pm Eloise Casson</p> <p>All credits have been processed, notification of credited amount is being drafted for issue to applicants.</p> <p>18 Mar 2024 1:25pm Eloise Casson</p> <p>Currently waiting for the jetty credit refunds to be processed</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open/Confidential - Outstanding

					prior to the solicitor issuing the commencement letter as some jetty owners have elected to have their credits applied to their outstanding jetty fees. This may bring some jetty owners back into compliance.
28/03/2023	07.23.045	Wooloweyah Foreshore Reserve Site Management Plan - On Crown Land	That Council as Crown Land Manager of the Wooloweyah Foreshore Reserve (R95841): <ol style="list-style-type: none"> maintain the status quo in relation to where the rock bollards have been placed (ie. more-or-less in alignment with the property boundary between Lot 101 DP 1003014 and Lot 102 DP 1003014). install signage to define and separate the usage of the rock platform by commercial fishers and the 'approved' boat launching area by recreational users of the reserve. finalise the draft Wooloweyah Foreshore Reserve Site Management Plan (SMP) and undertake broader public consultation, including public exhibition of the revised draft SMP. 	Rachelle Passmore	<p>14 May 2024 3:46pm Rachelle Passmore Feedback has been received and is currently under review. To be finalised and reported back to Council by July 2024.</p> <p>09 Feb 2024 1:51pm Rachelle Passmore A update report will be prepared for March 2024</p> <p>31 Oct 2023 10:28am Michelle West - Reallocation Action reassigned to Rachelle Passmore by Michelle West - Position change</p> <p>11 Jul 2023 10:16am Peter Birch Site Management Plan with draft Generic Plan of Management has been on exhibition and submissions being received. Expected to be reported to the August round of Council meetings.</p> <p>15 May 2023 12:08pm Peter Birch Noted concerning bollards. Signage and SMP completed for next steps.</p>
18/04/2023	07.23.060	Proposed Acquisition of Easement over Lot 2 DP 218287 for the Purpose of Stormwater Pump Station	That Council: <ol style="list-style-type: none"> proceed with the acquisition by agreement of the proposed easement over the land described as part Lot 1 DP 218287 located at 15A River Street, Maclean, depicted by black hatching on Figure1, for the purpose of rationalising the stormwater pump station situated at this location in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. endorse the compensation amount set out in the confidential attachment. delegate authority to the General Manager to execute documents relating to the acquisition. 	Eloise Casson	<p>16 May 2024 2:24pm Eloise Casson Solicitor currently drafting deed of acquisition.</p> <p>11 Jul 2023 1:45pm Eloise Casson Local government legal have been engaged and are currently preparing the deed of agreement.</p> <p>16 May 2023 11:30am Eloise Casson Landowner has been notified that the matter has been formally approved by Council. Currently awaiting quotes to engage a</p>

ACTION SCHEDULE FROM COUNCIL MEETING
For Action - Open/Confidential - Outstanding

					solicitor to act for Council in this matter.
--	--	--	--	--	--

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status
COMPLETED							
22/10/19	6a.19.027	Strategic Road Improvement Reserve	That Council: 1. Undertake further analysis to identify specific projects on Clarence Way, Armidale Road and Orara Way for future funding. 2. Undertake Route Corridor Reviews into all of the identified sealed roads and prioritise the project outcomes from these reviews. 3. Undertake further technical and Benefit Ratio assessments of all unsealed roads to develop a prioritised road upgrading list. 4. Allocate up to \$150,000 to be equally funded from Section 7.11 and recurrent funds to undertake a high-level feasibility assessment for a bypass of Yamba along the reserved corridor.	Jamie Fleeting / Adam Cameron / Murray Lane	9/12/19 31/08/20 21.12.21 5/12/2022 11/4/23	AD - Items 1, 2 and 3 are in progress. AD - Items 1, 2 and 3 are still in progress. AC – Item 4 - Work on scoping the required technical studies has commenced. JF – Item 1 Clarence Way Sealing to commence 2022 (Smartygrants \$4m) Armidale Road has been identified under priority round 1 by TfNSW for transfer (regional to State road management) An application for Bluff bridge (Orara Way) replacement has been submitted under Fixing Country bridges (FCB) Item 2 – A condition assessment for CVC sealed road network is due early in 2022 that will guide preparation of a forward works program. May 2021 Business paper (6c.21.067) outlines roads strategy for both unsealed and sealed road network. Item 3 – Refer Unsealed roads Material Trials – update report March 2021 (Item 6c.21.032) Council's 2022-23 Operational Plan includes the first step in undertaking a feasibility study of the Yamba Urban Bypass, being a Preliminary Environmental Investigation of the road corridor. A suitably qualified environmental consultant was recently appointed to commence the Preliminary Environmental Investigation in December 2022.	C

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

					11/08/23	ML - Item 4 – The Preliminary Environmental Investigation for the Yamba Bypass is currently being prepared by Planit Consulting under direction from Strategic Planning. The completing date and reporting to Council is May-June 2023.	
					12/07/24	ML – Item 4 - The Preliminary Environmental Assessment is complete any being reported to Council at the August 2023 meeting. The recommended next step is to undertake a comprehensive Traffic and Transport Study to inform decision making about the Yamba Urban Bypass.	
						ML – Item 4. The Preliminary Environmental Assessment for the Yamba Urban Bypass was noted by Council Resolution (07.23.192). The investigations about future transport solutions for Yamba will progress under the 24/25 Operational Plan project “Progress a network plan for Yamba in partnership with Transport for NSW”. For the purposes of Item 4, this matter is considered complete and will progress under this operational plan project.	
17/12/19	6c.19.100	Acquisition of Part Crown Reserve for Stormwater Infrastructure	That Council: 1. Acquire an easement over the stormwater pipes located on Lot 3 DP 1005547. Enter into a Deed of Agreement with the landowner of Lot 104 DP 1047026 setting out that the landowner is to meet all costs associated with the acquisition and	Kylee Baker Elle Casson	6/2/2020 22/6/20 3/8/2020	No action commenced yet. PWA engaged to action. Waiting on deed of agreement. Deed of agreement executed. Application lodged with Crown Lands for consent.	C

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

			that the easement will be registered separately to the subdivision.		31/08/2020	Application is with Crown Lands for consideration.	
					29/09/2020	Application is with Crown Lands for consideration.	
					7/12/2020	Application is with Crown Lands for consideration	
					30/4/2021	Waiting on Crown Lands for consideration	
					30/8/2021	No updates	
					23/12/2021	No updates	
					07/03/2022	No Updates	
					10/05/2022	PWA currently preparing application for approval of compulsory acquisition of the two easements and ROC to the Minister for Local Government. Waiting on Crownlands to provide PWA with Crown Lands licence 605059 to Beachside Pty Ltd to be included in application	
					17/08/2022	OLG declined application to compulsorily acquire storm water easements. Reporting to Council this month to allow Council staff to submit additional information to the OLG to support Council's application and allow the OLG to re-evaluate Councils application	
					14/10/2022	Received Council approval to resubmit application for further supporting documentation. Currently awaiting decision from the OLG.	
					10/11/2022	Still waiting on decision from the OLG.	
					13/06/2024	Acquisition finalised and bond released.	

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

					23/12/2021	Yamba – 1 landowner still negotiating agreement 1 complete No update	
					07/03/2022	Yamba – 1 Plan finalised. 2 survey plans completed, waiting on agreement from the tenant of one plan before registering both	
					10/5/2022 17/08/2022 14/10/2022	No update No update No update	
					10/11/2022	Yamba – 1 remaining - Plans lodged but received requisitions from LRS, solicitor to advise. Harwood – completed.	
					8/05/2023	All acquisitions completed. Matter finalised.	
27/10/2020	6c.20.153	Disposal of Council Property – Lot 1 DP 1154607 Known as Flood Levee Grafton	That Council 1. Subdivide Lot 1 DP 1154607 into lots matching the current lot layout and register on title an appropriate easement for access and protection of flood infrastructure, 2. Approach adjoining landowners to purchase the adjacent lot as per the terms set out in the confidential attachment A. Delegate authority to the General Manager to execute documents associated with the subdivision and transfers.	Kylee Baker Elle Casson	7/12/2020 30/4/2021 30/8/2021 23/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022	Solicitor engaged, preparing letters of offer Pending final figures from surveyor so GM can liaise with landowner representative Landowners agreed. Solicitor finalising deed of agreement. Landowners have entered into the deed of agreement & monies have been paid. Surveyor has been instructed to finalise the 88b. No update No update Awaiting all landowners to execute the survey documents Checked in with Surveyor, still waiting on landowners to have their documents executed by relevant lenders.	C

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

					10/11/2022	Survey docs have been executed by all landowners and lodged with NSW LRS.	
					07/09/2023	Sale completed, matter finalised.	
30/03/2021	6c.21.025	Permanent Road Closures – Unused Roads off Boormans Lane Southgate	That Council: 1. Note the requirement for preservation of dwelling eligibility for Dwelling-Eligible Lots that would otherwise lose that eligibility on 23 December 2021 under CVC LEP 2011 is: Development Application for dwelling on the applicant's Lot 78 DP 851836 must be lodged with Council on or before 23 December 2021, and further notes that is contrary to the advice shown in the report Key Issues part of paragraph 2 wherein it is stated: "..... requires a development application for a dwelling to be lodged and approved prior to this date." 2. Approve the closure of the roads and subsequent sale to the applicant subject entirely to the applicant giving to Council an irrevocable undertaking to register on the applicant's title or titles a Limited Right of Way that allows access only when Grafton-Lawrence Road is	Kylee Baker Elle Casson	30/4/2021	Landowners solicitor advised of resolution. Pending acceptance by landowner.	C
					30/8/2021	Landowner agreed. Pending survey and deed of agreement.	
					23/12/2021	Survey completed, awaiting confirmation from Forestry that they are satisfied with the survey. No update	
					07/03/2022	No further update	
					10/05/2022	Council has executed 88b, awaiting forestry to do the same	
					17/08/2022		
					14/10/2022	Council has supplied all relevant documentation, awaiting plans to be registered	
					28/11/2022	Forestry have now signed the documents which are with the surveyor for registration Landowner sold property prior to completion and paid all outstanding costs. Matter no longer proceeding.	

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

			closed during times of a local emergency. Transfer the 2 closed roads to the applicant on receipt of the irrevocable undertaking required at point 2 of this resolution at a consideration of one-tenth of the amount shown in the confidential attachment with the reduction in consideration given to partially account for the cost of preparation and registration of the Limited Right of Way.				
23/11/2021	6c.21.149	Proposed Permanent Road Closure – Part Old Watters Road, Rushforth	That Council: <ol style="list-style-type: none"> 1. Permanently close part of Old Watters Road, Rushforth, adjoining Lot 67 DP751370 (figure 1). 2. Classify the newly created lot as 'operational' land. 3. Transfer the newly created lot to the adjoining landowner for \$9,000.00 plus GST if applicable. 4. The landowner is to meet all costs associated with the road closure. 5. Affix the Common Seal to the survey and transfer documentation. Authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements.	Elle Casson	23/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022 10/11/2022 29/11/2022 14/02/2023	Awaiting quotes to be submitted by surveyors for the applicants approval Waiting on DOA from Solicitor No further update Deed as been entered into with landowners, waiting on survey plans to be completed Survey Plans completed, awaiting execution by GM. Survey plans have been lodged with LRS. Survey plans have now been registered and road closure Gazetted. Solicitor lodge request with LRS to remove public road notation from title. Compensation received, road closure and sale completed.	C

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

BEING PROCESSED							
15/12/2020	6b.20.096	Review of Grafton and South Grafton Flood Planning Level (or Residential Habitable Floor Level Requirements) & Amendment to Development Control Plans	That: 1. The floodplain management provisions for all lots approved by development application after the adoption of the amended floodplain management provisions in all relevant Clarence Valley Development Control Plans are amended to require that: i. all new residential development must have a primary habitable floor level of a minimum of 500mm above the 1% flood height for the site of the development; and ii. flood compatible building materials be used for any part of such premises that are below the level of the minimum primary habitable floor level; and iii. any other necessary amendments to effect these changes are drafted; 2. The proposed DCP amendments are publicly exhibited for a period of at least 28 days; 3. A report be prepared for Council’s consideration as soon as practical after completion of the public exhibition period; and	Scott Lenton Stephen Timms Maya Dougherty	12/1/21 6/9/21 4/04/21 31/05/22 18/08/22 6/12/22 11/04/23	Preparation of draft DCP amendments to be commenced in late-January. Public exhibition will follow once draft DCP completed. Preparation of Draft DCP delayed due to other strategic planning priorities. Effect of Council resolution does not result in substantive change to existing DCP controls. Preparation of draft DCP changes to be progressed concurrently with State Government directions in relation to floodplain planning and prioritised for drafting. Council staff continue to have input in to those discussions at state level. Amendments to DCP to be undertaken as soon as certainty is provided by DPE/State government following the Flood Inquiry report. Flood Inquiry report released yesterday. Discussions have progressed and a report will come before Council asap. Revised flood modelling nearing completion and this will inform planning approach. Aiming to brief Cllrs in new year and draft DCP changes following that discussion. The updated Clarence River Flood Model is anticipated to go to the Floodplain Risk Management Committee and Council in May 2023. The updates to the DCP will be made subsequent to adopting the updated flood model.	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

			Advice of Council's resolution on the abovementioned report be referred to the CVC Floodplain Committee for information.		2/08/24	The Clarence River Flood Model is now adopted, as are the revised Flood Planning Levels. DCP amendment. DCP amendment to be publicly exhibited from 9/8/24 for 28 days.	
15/12/2020	6b.20.098	Ngayundi Yamba Sports Complex – Draft Plan of Management	That Council: 1. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Ngayundi Yamba Sports Complex (Reserve 98072) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>); 2. Place the draft plan of management on public exhibition (after it has been returned by DPIE and any corrections regarding Ngayundi Yamba Sports Complex are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 3. Conduct a public hearing regarding the proposed addition of extra categories of 'community' land effectively altering the category(s) assigned by the Minister.	Danny Parkin	22/12/2020 3/03/2021 8/04/2021 6/6/2021 6/7/2021 Early August 2021 30/8/2021 24/12/2021 11/05/2022 31/05/2022	1. Draft POM referred to DPIE under the A/GMs signature 2-5. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition Crown Lands have advised that there are 21 draft PoMs in front of Council's PoM – no date given for when they expect to review draft PoM Advised by Crown Lands that the draft PoM had progressed in the queue Sent request for update on progress – no reply received Spoke with Jane Adam who advised that the draft PoM was still in the queue No change from above entry. Significant delay in turnaround of Draft PoM (ie 9 months). Staff regularly follow-up status with DPIE. PoM on exhibition until 17 Jan 2022. Submission process identified matters not considered in draft PoM. Draft PoM to be amended. Waiting on Yamba Cycling Club to provide details of appropriate time to undertake consultation with the club.	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

			<p>4. Accept submissions on the draft plan of management for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>.</p> <p>5. Prepare a report to Council on the draft plan of management in consideration of public submissions after the public exhibition period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i>.</p>		<p>17/08/2022</p> <p>10/11/2022</p> <p>11/04/2023</p>	<p>Met with Yamba Cycling Club (YCC) 11/08/2022. YCC to prepare updated layout plan for inclusion in draft PoM. Draft PoM to be amended once plan and details received.</p> <p>YCC informs me on the 20/10 that they cannot update plan as Council drew it. Open Spaces says that we did not add the criterium track to the Masterplan. Open Spaces informed that the criterium track not consistent with Council's open spaces strategy or has been through a community consultation process, even though we have provided the YCC with a letter of support so that they can apply for funding.</p> <p>Council staff need to resolve if the proposed criterion track by YCC is able to be support to progress the PoM.</p>	
30/03//2021	6a.21.012	Unauthorised Freedom Camping Program - Extension and Conclusion of Working Group	<p>That:</p> <ol style="list-style-type: none"> 1. Council allocate budget of \$3,000 for two Variable Messaging Signs (VMS) for use over Easter holidays to be funded from Ranger Operations – contractors (PJ 994190-7353-2201). 2. Council approve the installation of “No Parking Midnight-5am” signage along Clarence Street near Flinders Park to be funded from Parks Signage Renewals (PJ 550203). 3. Council consider “No Parking Midnight-5.00am” signage along The Crescent at 	Adam Cameron	27/4/21	<p>VMS advanced warning signs installed over Easter using available resources and budgets</p> <p>Clarence Street signage is currently scheduled to be implemented in May 2021</p> <p>May 2021 meeting of Working Group on Campers to be arranged</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

			<p>Angourie as part of a future parking study.</p> <p>4. The Working Group on Campers group conclude following the proposed May 2021 meeting.</p> <p>Council convey its deepest thanks to the staff and community participants on this committee for the work and time they committed to assist with an issue that has become a problem in many of our towns and villages during holiday periods.</p>				
30/03/2021	6a.21.014	Acquisition of Part Reserve 95853 Grafton – Part Frank McGuren Park	<p>That Council:</p> <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the land described as Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 for the purpose of resolving the existing encroachment of a Council owned building on Crown Land in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. Agree to the acquisition by agreement in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for an agreed value of \$78,300.00 (including GST). Make an application to the Minister and the Governor for approval to acquire Lots 1 and 	<p>Kylee Baker</p> <p>Elle Casson</p>	<p>30/4/2021</p> <p>30/8/2021</p> <p>17/12/2021</p> <p>07/03/2022</p> <p>10/05/2022</p> <p>17/08/2022</p> <p>14/10/2022</p> <p>10/11/2022</p>	<p>Crown Lands accepted compensation. Application to Minister being prepared for acquisition.</p> <p>Pending legal advice on Native Title.</p> <p>PAN's have been issued by the solicitor & 90 day notice period commenced</p> <p>No update</p> <p>Acquisition Gazetted, waiting on consolidation plan from surveyor</p> <p>New lot to be classified as Operational via change to the LEP before consolidation can occur</p> <p>Amendment to LEP ongoing.</p> <p>Amendment to LEP for reclassification of Lots 1 & 2 to be reported at the next Council Meeting.</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

			<p>2 DP 1270948 being part of Lots 197 and 202 DP 751371 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i>. Classify the land as operational land.</p>		<p>29/11/2022 19/06/2024</p>	<p>Reclassification approval at the November Council Ordinary Meeting, now being processed by Planning Reclassification complete. Report recommended that an agreement be reached between PCYC and Grafton Ghosts prior to the sale being finalised. Requests sent to PCYC to commence discussion.</p>	
22/06/2021	6b.21.038	Draft Fisher Park Plan of Management	<p>That Council:</p> <ol style="list-style-type: none"> Note the preparation of the draft plan of management for Fisher Park, Grafton; Place the draft plan of management on public exhibition for a period of not less than 28 days as required under the <i>Local Government Act 1993</i>; Accept written submissions on the draft plan of management for a period of not less than 42 days from when the plan of management is placed on public exhibition as required under the <i>Local Government Act 1993</i>; and <p>Adopt the draft plan of management at the end of the exhibition period provided there is no submission received that requires a review of the intent and substantial changes to be made to the draft plan of management, as exhibited.</p>	Danny Parkin	<p>25/6/2021 25/6/2021 30/8/2021 17/1/2022 11/05/2022 31/05/2022 14/10/2022 10/11/2022</p>	<p>1. Noted 2-3. Draft Fisher Park PoM placed on public exhibition from 25 June until 9 August 2021 4. Submissions still being reviewed and amendments to draft plan being made 4. Waiting on Open Spaces to provide advice on encroachment of tennis complex on adjoining Showground Encroachment investigated and confirmed. Consultation with Grafton Tennis Club and Grafton Show Society to be undertaken Waiting on Open Spaces to provide feedback on consultation with Grafton Tennis Club Have been informed that Open Spaces has had no response from Grafton Tennis. Still waiting on advice in regard to consultation with the Grafton Show Society Draft plan currently being updated based upon advice received from Open Spaces</p>	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

					11/04/2023	Item 4: Staff need to resolve the encroachment issue between the tennis courts and the showground to progress PoM.	
27/07/2021	6b.21.054	Clarenza Urban Release Area Draft DCP and Road Contributions Plan	That Council: 1. Endorses the Draft DCP Chapter for Clarenza Urban Release Area and places the Draft DCP on public exhibition in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. 2. Provides notification of the Draft DCP to property owners within and adjacent to the Clarenza Urban Release Area (URA) and other relevant stakeholders; and Prepares a Contributions Plan to enable developer contributions to be collected (on a per lot basis) to cover costs associated with preparation of the Contributions Plan and the future construction of the proposed link road connecting the north and south villages of the Clarenza URA.	Deborah Wray/ Stephen Timms Maya Dougherty	22/12/21	The Draft DCP was placed on public exhibition from 30 August to 27 September 2021 and now has the status of a Draft DCP under the EPA Act 1979. 6 Submissions were received. These will be reported to a Council meeting in 2022. Budget funding will be required for the preparation of a contributions plan and design of the proposed link road.	B
					7/3/2022	A report will be prepared for future Council report but it is still waiting for input from Engineering.	
					11/5/2022	Still waiting for input from Engineering regarding Sewerage, water and link road. May 2022.	
					10/11/2022	Additional studies are required to update and finalise the DCP given changes since 2008, particularly to the road network. Additional funding will be sourced to procure consultants to assist with a traffic and transport study, holistic stormwater and drainage plan, servicing plan and complimentary landscape and open space plans to reflect updated studies.	
					5/04/23	A brief is being prepared for Consultants to quote on these matters	
					11/04/2022	Planning staff are focussing on progressing an update to the draft DCP. Existing funding has been reallocated to engage a consultant to update necessary studies. Plan is to progress and finalise this calendar year.	

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

					2/8/24	Council has received funding from the Regional Housing Strategic Planning Fund and consultants have been engaged to commence work on the technical studies needed to updated the DCP. Funding acquittal is due in April 2025.	
24/08/2021	6c.21.104	Acquisition of Part Ellis State Forest and Part Clouds Creek State Forest for Road Purposes	That Council: <ol style="list-style-type: none"> 1. Proceed with the compulsory acquisition of the land described as part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest for the purpose of road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. 2. Make an application to the Minister and the Governor for approval to acquire part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest by compulsory process under section 177(1) of the Roads Act 1993. 3. In addition to dot points 1 and 2, the General Manager is given delegated authority to decide to proceed to rectify the alignment of that part of Armidale Road bordered by the Clouds Creek and Ellis State Forests, by a road 	Kyle Baker Elle Casson	30/8/2021 23/12/2021 07/03/2022 10/05/2022 17/08/2022 14/10/2022 29/11/2022 12/07/2024	Deed being reviewed by Forestry Corp. Awaiting a letter of confirmation from Forestry regarding compensation before deed is signed Waiting on Survey plans No further update Still waiting on survey plans. Solicitor has informed that this will need to be a compulsory acquisition now. New solicitor taking over late august who will commence the compulsory acquisition process. No update. Waiting on instructions from Forestry on how to proceed. Waiting on finalised survey plans from surveyor.	B

ACTION SCHEDULE FROM COUNCIL MEETING – To February 2022

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

			<p>opening and closing process under Part 1 and Part 4 of the Roads Act 1993. Any portions of former public road are to be given as compensation to the Forestry Corporation of NSW under section 44 of the Roads Act 1993.</p> <p>4. Enter into a deed of agreement and memorandum of understanding (MOU) with Forestry Corporation NSW for early access to the subject land to commence works prior to the acquisition being completed.</p> <p>Delegate authority to the General Manager to execute documents relating to the deed of agreement, memorandum of understanding, acquisition of the land and the road opening and closing.</p>				
--	--	--	---	--	--	--	--

ITEM 07.24.151 MONTHLY FINANCE REPORT - JULY 2024

Meeting	Council	27 August 2024
Directorate	Corporate & Community	
Prepared by	Financial Accountant, Nick Harvey	
Reviewed by	Director Corporate & Community, Alex Moar	
Attachments	A. Monthly Detailed Income and Expenditure By Service ↓	
	B. Monthly Grant Report ↓	

SUMMARY

The purpose of this report is to provide financial data at the end of each month for actual income and expenditure, for all funds and provide advance notice of potential budget variations. This report is submitted to Council in addition to the statutory reporting requirements of the Quarterly Budget Review Statements.

Budget variations identified in this report impact the General Fund end of year result by \$30,000, decreasing the surplus to \$106,797. The reserve fund variations identified in this report will decrease the balance of the Financial Reserves by \$415,885.

OFFICER RECOMMENDATION

That Council:

1. note the monthly financial information report for July 2024 attached to this report.
2. endorse the proposed General Fund variations as set out in this report totalling \$30,000, for inclusion in the September Quarterly Budget Review Statement to be reported in October 2024.
3. endorse the proposed variations, which decrease the Financial Reserves by \$415,885, to be included in the September Quarterly Budget Review Statement to be reported in October 2024.
4. note and endorse the grant applications as identified in Attachment B.

LINKAGE TO OUR COMMUNITY PLAN

Theme Leadership

Objective We will have an effective and efficient organisation

KEY ISSUES**Major Budget Variations Proposed**

Following is a list of the major proposed variations identified during the month of July 2024.

Sub Service	Variation Comments	Net Impact to General Fund Decrease / (Increase)	Net Impact to Reserves Decrease / (Increase)	Previous Council Resolution
231	Service – Corporate and Customer Experience Sub-Service – Governance <ul style="list-style-type: none"> Increased Legal Fees associated with current legal matters relating to NCAT matters identified in Q4 Governance report tabled July 2024. 	\$30,000	\$Nil	N/A
322	Service – Quarries Sub-Service – Quarries <ul style="list-style-type: none"> Develop a Strategic Plan for Council owned Quarries funded from Quarry Operations Reserve (RA 10770) 	\$Nil	\$110,000	N/A
342	Service – Natural Resource Management Sub-Service – Natural Resource Management <ul style="list-style-type: none"> Allocate Department of Primary Industries Weed Biosecurity Grant - \$270,816 	\$Nil	\$Nil	N/A
343	Service – Building and Facilities Sub-Service – Building and Facilities <ul style="list-style-type: none"> Allocate Department of Justice and Communities Changing Places Grant for Treelands Drive Project - \$140,000 	\$Nil	\$Nil	N/A
343	Service – Building and Facilities Sub-Service – Building and Facilities <ul style="list-style-type: none"> Upgrade Lighting for Grafton Christ Church Cathedral funded form the Sustainability Reserve (RA 10818) 	\$Nil	\$5,885	N/A
344	Service – Waste Services Sub-Service – Waste and Sustainability <ul style="list-style-type: none"> Review of Waste Transfer Station Operations funded from Commercial Waste Service Reserve (RA 10801) 	\$Nil	\$40,000	N/A
348	Service – Saleyards Sub-Service – Saleyards <ul style="list-style-type: none"> Upgrade B-Double Ramp funded from Saleyards Asset Replacement Reserve RA (RA 10910) 	\$Nil	\$260,000	N/A
395	Service – Floodplain and Estuary Management Sub-Service – Floodplain Infrastructure Operations <ul style="list-style-type: none"> Allocate Department of Climate Change, Energy and Environment Flood Recovery and Resilience Grant for installation of actuators to penstocks. 	\$Nil	\$Nil	N/A
421	Service – Library Services Sub-Service – Public Libraries <ul style="list-style-type: none"> Allocate State Library Tech Savvy Seniors Grant - \$5,000 	\$Nil	\$Nil	N/A

	TOTAL Proposed General Fund / Reserve Balance Impact	\$30,000	\$415,885	
--	---	-----------------	------------------	--

Explanation of Attachment

Income and Expenditure Statements (attachment A) are included for the information of Councillors. It should be noted that the reports include actual monthly transactions with the exception of:

- Accruals for depreciation, staff entitlements and reserve interest are estimated only based on the adopted budget, with actual accruals calculated and adjusted end of year.

BACKGROUND

Section 202 of the *Local Government (General) Regulation 2005* requires that the responsible accounting officer of a council must:

- Establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of the council's income and expenditure, and*
- If any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.*

The attachment to this report incorporates a monthly transactional summary of operational and capital income and expenditure by sub service for all Funds. Included in this summary are actual loan repayments transacted and estimated accruals for depreciation, staff entitlements and interest, with these being confirmed at end of year. Reserve interest is excluded, as this is transacted annually.

The report table below highlights any proposed budget variations that staff have become aware of during the past month that may affect the 2023/2024 budget. The mechanism for revising the adopted budget is the Quarterly Budget Review Statement (QBRs) in compliance with Clause 203 of the *Local Government (General) Regulation 2005*.

QBRs reports are submitted to Council in October, February (in the absence of a January meeting) and April of each year, with annual financial information being reported in October (Refer to Audit and Pre-Audit Budget V Actual Result) and November (Annual Financial Statements).

COUNCIL IMPLICATIONS

Budget/Financial

General Fund Budget (Surplus)/Deficit

Original Budget Adopted by Council June 2024	(\$136,967)	Surplus
Q1 Revised Budget - July	\$30,000	Deficit
Proposed Movement of General Fund 2023/2024 Budget Result July 2024	(\$106,967)	Surplus

Proposed Impact on External and Internal Financial Reserve Funds Result

Reserve Movements

Original Budget Adopted by Council June 2024	\$7,122,229	Decrease
Q1 Revised Budget – July	\$415,885	Decrease
Proposed Movement of Reserve Funds 2023/2024 Budget Result July 2024	\$7,538,114	Decrease

Asset Management

N/A

Policy and Regulation

Section 202 of the *Local Government (General) Regulation*

Consultation

This report has been prepared in consultation with the Management Accounting Team and relevant Budget Managers

Legal and Risk Management

N/A

Climate Change

N/A

ATTACHMENT A

Clarence Valley Council

2024/25 Monthly Budgeted Income Statements by Service - July 2024



"Discover the Clarence"

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 1000 - Office of General Manager



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	(5,000)
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	0	(5,000)
Expenditure		
Salaries, Wages & Oncosts	778,765	57,585
Other Employee Costs	7,000	(165)
Borrowing Costs	0	0
Materials	14,000	(373)
Contracts & Consultancies	181,400	20,275
Legal Expenses	0	0
Depreciation	395	33
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	(2,084)
Internal Expenses	677	0
Internal Plant Hire	0	0
Total Expenditure	982,238	75,272
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	982,238	70,272
Capital Grants & Contributions	0	0
NET RESULT	982,238	70,272
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(395)	(33)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(155,909)	(12,992)
Total Balance Sheet Movements / Non-Cash Adjustments	(156,304)	(13,025)

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	0	0
ADJUSTED NET RESULT	825,933	57,246

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 1010 - Elected Members



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	0	0
Expenditure		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	33,000	(151)
Borrowing Costs	0	0
Materials	12,000	70
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	351,989	2,153
Other Operating Expenses	550,000	0
Subscriptions & Memberships	60,000	65,689
Internal Expenses	8,119	0
Internal Plant Hire	0	0
Total Expenditure	1,015,108	67,761
Net Operating Result for the year before Grants & Contributions provided for capital purposes	1,015,108	67,761
Capital Grants & Contributions	0	0
NET RESULT	1,015,108	67,761
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(75,190)	(6,266)
Total Balance Sheet Movements / Non-Cash Adjustments	(75,190)	(6,266)

Internal Reserves	(336,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(336,000)	0
ADJUSTED NET RESULT	603,918	61,496

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024

Service: 2000 - Corporate & Governance



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	0	0
Expenditure		
Salaries, Wages & Oncosts	961,248	62,683
Other Employee Costs	0	(8,032)
Borrowing Costs	0	0
Materials	0	(110)
Contracts & Consultancies	38,600	0
Legal Expenses	0	0
Depreciation	98	8
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	(47)
Other Operating Expenses	0	(100)
Subscriptions & Memberships	2,000	(153)
Internal Expenses	32,476	0
Internal Plant Hire	0	0
Total Expenditure	1,034,423	54,249
Net Operating Result for the year before Grants & Contributions provided for capital purposes	1,034,423	54,249
Capital Grants & Contributions	0	0
NET RESULT	1,034,423	54,249
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(98)	(8)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(186,340)	(15,528)
Total Balance Sheet Movements / Non-Cash Adjustments	(186,438)	(15,537)

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	0	0
ADJUSTED NET RESULT	847,984	38,712

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 2010 - Property Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(2,000)	(629)
Interest Income	0	0
Operating Grants & Contributions	(10,000)	0
Other Revenue	(101,000)	(2,696)
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(113,000)	(3,325)
Expenditure		
Salaries, Wages & Oncosts	410,686	28,308
Other Employee Costs	0	(960)
Borrowing Costs	144	0
Materials	0	0
Contracts & Consultancies	38,000	1,724
Legal Expenses	26,000	3,586
Depreciation	0	0
Insurance Expenses	31,000	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	5,000	2,582
Subscriptions & Memberships	1,000	(142)
Internal Expenses	30,695	0
Internal Plant Hire	0	0
Total Expenditure	542,525	35,098
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	429,525	31,773
Capital Grants & Contributions	0	0
	NET RESULT	429,525
		31,773
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	561	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	561	0

Internal Reserves	(119,696)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(119,696)	0
ADJUSTED NET RESULT	310,390	31,773

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 2020 - Community & Industry Engagement



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(1,000)	0
Interest Income	0	0
Operating Grants & Contributions	(500,000)	0
Other Revenue	(1,000)	(25)
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(502,000)	(25)
Expenditure		
Salaries, Wages & Oncosts	953,812	72,089
Other Employee Costs	0	(45)
Borrowing Costs	0	0
Materials	147,000	15,400
Contracts & Consultancies	648,700	1,000
Legal Expenses	0	0
Depreciation	9,081	757
Insurance Expenses	0	0
Donations, Contributions & Taxes	136,800	6,000
Administration Expenses	105,000	4,491
Other Operating Expenses	0	0
Subscriptions & Memberships	130,000	9,814
Internal Expenses	22,103	0
Internal Plant Hire	0	0
Total Expenditure	2,152,496	109,505
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	1,650,496	109,479
Capital Grants & Contributions	0	0
NET RESULT	1,650,496	109,479
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(9,081)	(757)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(106,205)	(8,850)
Total Balance Sheet Movements / Non-Cash Adjustments	(115,286)	(9,607)

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	0	0
ADJUSTED NET RESULT	1,535,210	99,872

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 2100 - Finance Control & Compliance



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	(42,084,285)	(42,096,897)
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(167,000)	(15,906)
General User Fees	(48,000)	(1,017)
Interest Income	(3,374,576)	(851,024)
Operating Grants & Contributions	(10,260,918)	0
Other Revenue	(113,000)	(71,847)
Internal Income	(867,770)	0
Internal Plant Hire	0	0
Total Income	(56,915,548)	(43,036,691)
Expenditure		
Salaries, Wages & Oncosts	2,119,117	167,344
Other Employee Costs	21,000	2,545
Borrowing Costs	0	214
Materials	15,200	3,435
Contracts & Consultancies	194,900	(62,802)
Legal Expenses	168,000	(2,253)
Depreciation	603	50
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	669,000	(54,528)
Other Operating Expenses	3,000	0
Subscriptions & Memberships	13,000	(421)
Internal Expenses	60,183	0
Internal Plant Hire	0	0
Total Expenditure	3,264,003	53,584
Net Operating Result for the year before Grants & Contributions provided for capital purposes	(53,651,545)	(42,983,106)
Capital Grants & Contributions	0	0
	NET RESULT	(53,651,545) (42,983,106)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(603)	(50)
Employee Leave Accruals	0	(365,581)
Employee Leave Paid	0	321,242
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(943,830)	(78,653)
Total Balance Sheet Movements / Non-Cash Adjustments	(944,433)	(123,042)

Internal Reserves	7,361,570	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	7,361,570	0
ADJUSTED NET RESULT		(47,234,408) (43,106,148)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 2110 - Financial Analysis & Business Support



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	(6,381,480)	(497,096)
Internal Plant Hire	0	0
Total Income	(6,381,480)	(497,096)
Expenditure		
Salaries, Wages & Oncosts	6,380,110	513,241
Other Employee Costs	383,000	16,192
Borrowing Costs	0	0
Materials	0	406
Contracts & Consultancies	150,000	(208)
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	5,423
Internal Expenses	273,596	0
Internal Plant Hire	0	0
Total Expenditure	7,186,706	535,054
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	805,226	37,958
Capital Grants & Contributions	0	0
NET RESULT	805,226	37,958
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(109,171)	(9,098)
Total Balance Sheet Movements / Non-Cash Adjustments	(109,171)	(9,098)

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	0	0
ADJUSTED NET RESULT	696,055	28,861

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 2200 - Information Services & Corporate Systems



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	0	0
Expenditure		
Salaries, Wages & Oncosts	1,564,672	101,170
Other Employee Costs	0	(645)
Borrowing Costs	2,586	0
Materials	0	0
Contracts & Consultancies	221,000	(17,156)
Legal Expenses	0	0
Depreciation	531,098	44,258
Insurance Expenses	25,480	30,877
Donations, Contributions & Taxes	0	0
Administration Expenses	47,000	(2,199)
Other Operating Expenses	3,300,000	(48,946)
Subscriptions & Memberships	3,000	(4,745)
Internal Expenses	0	0
Internal Plant Hire	0	0
Total Expenditure	5,694,836	102,613
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	5,694,836	102,613
Capital Grants & Contributions	0	0
NET RESULT	5,694,836	102,613
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	493,000	61,257
Depreciation	(531,098)	(44,258)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	10,068	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(715,059)	(59,588)
Total Balance Sheet Movements / Non-Cash Adjustments	(743,089)	(42,589)

Internal Reserves	(200,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(200,000)	0
ADJUSTED NET RESULT	4,751,747	60,024

Clarence Valley Council

Monthly Income & Expenditure Statement - July 2024
Service: 2300 - Corporate & Customer Experience


Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(69,000)	(4,346)
General User Fees	0	(1,086)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(69,000)	(5,431)
Expenditure		
Salaries, Wages & Oncosts	1,767,567	153,251
Other Employee Costs	5,000	(4,311)
Borrowing Costs	0	0
Materials	8,000	868
Contracts & Consultancies	188,000	9,805
Legal Expenses	19,000	0
Depreciation	34	3
Insurance Expenses	1,124,000	1,883,150
Donations, Contributions & Taxes	0	0
Administration Expenses	49,000	(23,458)
Other Operating Expenses	0	0
Subscriptions & Memberships	25,000	690
Internal Expenses	14,885	0
Internal Plant Hire	0	0
Total Expenditure	3,200,486	2,019,999
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	3,131,486	2,014,567
Capital Grants & Contributions	0	0
NET RESULT	3,131,486	2,014,567
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(34)	(3)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(1,266,295)	(105,525)
Total Balance Sheet Movements / Non-Cash Adjustments	(1,266,329)	(105,527)

Adjust for Transfers to/from Reserves		
Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	0	0
ADJUSTED NET RESULT	1,865,157	1,909,040

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 2310 - People & Culture



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(78,000)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(78,000)	0
Expenditure		
Salaries, Wages & Oncosts	701,286	61,833
Other Employee Costs	378,000	9,261
Borrowing Costs	0	0
Materials	3,000	(180)
Contracts & Consultancies	57,000	(21,750)
Legal Expenses	55,000	0
Depreciation	312	26
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	80,000	(500)
Other Operating Expenses	0	0
Subscriptions & Memberships	79,000	(5,185)
Internal Expenses	0	0
Internal Plant Hire	0	0
Total Expenditure	1,353,598	43,506
Net Operating Result for the year before Grants & Contributions provided for capital purposes	1,275,598	43,506
Capital Grants & Contributions	0	0
NET RESULT	1,275,598	43,506
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(312)	(26)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(196,721)	(16,393)
Total Balance Sheet Movements / Non-Cash Adjustments	(197,033)	(16,419)

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	0	0
ADJUSTED NET RESULT	1,078,565	27,087

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 2320 - Safety & Risk



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(115,000)	6,624
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(115,000)	6,624
Expenditure		
Salaries, Wages & Oncosts	429,432	32,685
Other Employee Costs	10,000	(779)
Borrowing Costs	0	0
Materials	5,000	(320)
Contracts & Consultancies	91,000	(1,048)
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	0	0
Internal Plant Hire	0	0
Total Expenditure	535,432	30,539
Net Operating Result for the year before Grants & Contributions provided for capital purposes	420,432	37,162
Capital Grants & Contributions	0	0
NET RESULT	420,432	37,162
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	(61,465)	(5,122)
Total Balance Sheet Movements / Non-Cash Adjustments	(61,465)	(5,122)

Internal Reserves	(20,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(20,000)	0
ADJUSTED NET RESULT	338,967	32,040

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3000 - Works & Civil Management



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(287,000)	0
Internal Income	(1,730,344)	0
Internal Plant Hire	(11,079,000)	(924,366)
Total Income	(13,096,344)	(924,366)
Expenditure		
Salaries, Wages & Oncosts	516,881	98,441
Other Employee Costs	1,000	(3,364)
Borrowing Costs	403	0
Materials	3,860,000	299,726
Contracts & Consultancies	538,000	123,665
Legal Expenses	0	0
Depreciation	3,598,207	299,851
Insurance Expenses	449,491	420,834
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	58,000	(583)
Subscriptions & Memberships	2,000	(35)
Internal Expenses	177,592	159
Internal Plant Hire	18,000	2,040
Total Expenditure	9,219,574	1,240,734
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	(3,876,770)	316,368
Capital Grants & Contributions	0	0
	NET RESULT (3,876,770)	316,368
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	580,000	982
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	5,785,000	21,823
Depreciation	(3,598,207)	(299,851)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	1,570	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	(1,560,000)	3,205
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	1,208,363	(273,841)

Internal Reserves	1,758,258	0
External Reserves	1,463,330	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	3,221,588	0
ADJUSTED NET RESULT	553,181	42,527

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3010 - Emergency Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(1,178,092)	2,367,444
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(1,178,092)	2,367,444
Expenditure		
Salaries, Wages & Oncosts	134,868	14,792
Other Employee Costs	7,000	389
Borrowing Costs	762	0
Materials	531,096	22,596
Contracts & Consultancies	336,500	7,166
Legal Expenses	0	0
Depreciation	304,638	25,386
Insurance Expenses	62,000	0
Donations, Contributions & Taxes	1,702,471	0
Administration Expenses	3,000	(237)
Other Operating Expenses	68,000	4,923
Subscriptions & Memberships	1,000	(242)
Internal Expenses	81,465	6,914
Internal Plant Hire	0	7,035
Total Expenditure	3,232,800	88,722
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	2,054,708	2,456,166
Capital Grants & Contributions	0	(33,190)
	NET RESULT 2,054,708	2,422,976
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	21,341
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	(141,871)
Depreciation	(304,638)	(25,386)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	2,968	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(301,670)	(145,917)

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	0	0
ADJUSTED NET RESULT	1,753,038	2,277,060

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3020 - Strategic Infrastructure



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(65,180)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(65,180)	0
Expenditure		
Salaries, Wages & Oncosts	835,433	71,313
Other Employee Costs	0	(3,603)
Borrowing Costs	0	0
Materials	2,000	31
Contracts & Consultancies	275,000	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	8,000	0
Subscriptions & Memberships	0	(247)
Internal Expenses	60,724	0
Internal Plant Hire	0	0
Total Expenditure	1,181,157	67,494
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	1,115,977	67,494
Capital Grants & Contributions	0	0
NET RESULT	1,115,977	67,494
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	(611)
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	0	(611)

Internal Reserves	(175,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(175,000)	0
ADJUSTED NET RESULT	940,977	66,883

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3100 - Roads Infrastructure



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(700,000)	(504,377)
General User Fees	(48,000)	(1,781)
Interest Income	0	0
Operating Grants & Contributions	(8,483,572)	0
Other Revenue	(29,000)	(2,127)
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(9,260,572)	(508,285)
Expenditure		
Salaries, Wages & Oncosts	6,790,964	409,521
Other Employee Costs	1,000	(6,325)
Borrowing Costs	227,806	0
Materials	1,149,000	66,901
Contracts & Consultancies	2,196,800	310,380
Legal Expenses	30,000	0
Depreciation	24,711,235	2,059,270
Insurance Expenses	4,000	420
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	444,948	(97,779)
Subscriptions & Memberships	5,000	5,405
Internal Expenses	943,786	143,218
Internal Plant Hire	2,827,000	244,432
Total Expenditure	39,331,539	3,135,443
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	30,070,966	2,627,158
Capital Grants & Contributions	(26,757,738)	5,789
NET RESULT	3,313,229	2,632,947
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	275,000	12,415
Capital Works - Upgrade	7,243,474	1,697,823
Capital Works - Expansion	0	0
Capital Works - Renewal	26,446,520	848,468
Depreciation	(24,711,235)	(2,059,270)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	886,942	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	10,140,701	499,437

Internal Reserves	(1,426,680)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	(5,154,691)	0
S64 / S94 Contribution Reserves	130,000	0
Total Transfers to/from Reserves	(6,451,371)	0
ADJUSTED NET RESULT	7,002,558	3,132,384

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3110 - Regional Airport



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(39,000)	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(5,000)	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(44,000)	0
Expenditure		
Salaries, Wages & Oncosts	173,336	10,654
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	9,000	0
Contracts & Consultancies	60,000	0
Legal Expenses	0	0
Depreciation	277,358	23,113
Insurance Expenses	6,000	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	2,800
Other Operating Expenses	14,000	(842)
Subscriptions & Memberships	3,000	0
Internal Expenses	29,064	861
Internal Plant Hire	0	0
Total Expenditure	571,758	36,586
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	527,758	36,586
Capital Grants & Contributions	0	0
	NET RESULT	36,586
	527,758	36,586
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	200,000	0
Depreciation	(277,358)	(23,113)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(77,358)	(23,113)

Internal Reserves	(200,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(200,000)	0
ADJUSTED NET RESULT	250,400	13,473

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3120 - Quarries



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	0	0
Expenditure		
Salaries, Wages & Oncosts	0	9,756
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	0	1,271
Contracts & Consultancies	50,000	34,336
Legal Expenses	0	0
Depreciation	18,637	1,553
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	16,823	4,792
Internal Plant Hire	0	24
Total Expenditure	85,460	51,731
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	85,460	51,731
Capital Grants & Contributions	0	0
NET RESULT	85,460	51,731
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(18,637)	(1,553)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(18,637)	(1,553)

Internal Reserves	(66,823)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(66,823)	0
ADJUSTED NET RESULT	0	50,178

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3200 - Parks & Open Spaces



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	(387)
General User Fees	(333,000)	(410)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(200,000)	(49,367)
Internal Income	(1,620,000)	0
Internal Plant Hire	0	0
Total Income	(2,153,000)	(50,164)
Expenditure		
Salaries, Wages & Oncosts	3,630,023	273,230
Other Employee Costs	1,000	(3,423)
Borrowing Costs	1,178,875	0
Materials	409,200	31,922
Contracts & Consultancies	2,759,200	164,764
Legal Expenses	2,000	0
Depreciation	3,123,393	260,283
Insurance Expenses	395,000	36,465
Donations, Contributions & Taxes	48,000	7,500
Administration Expenses	7,000	0
Other Operating Expenses	119,000	5,653
Subscriptions & Memberships	1,000	(318)
Internal Expenses	1,124,818	117,526
Internal Plant Hire	1,269,000	164,607
Total Expenditure	14,067,508	1,058,208
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	11,914,508	1,008,043
Capital Grants & Contributions	(243,000)	2,348,102
NET RESULT	11,671,508	3,356,146
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	745,000	7,066
Capital Works - Upgrade	150,000	7,788
Capital Works - Expansion	0	0
Capital Works - Renewal	11,790,443	(2,919,846)
Depreciation	(3,123,393)	(260,283)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	1,000,877	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	10,562,927	(3,165,274)

Internal Reserves	(998,973)	0
External Reserves	(10,040,830)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	(17,640)	0
Total Transfers to/from Reserves	(11,057,443)	0
ADJUSTED NET RESULT	11,176,993	190,871

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3210 - Natural Resource Management



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	(332,536)
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	0	(332,536)
Expenditure		
Salaries, Wages & Oncosts	210,733	43,097
Other Employee Costs	1,000	(2,952)
Borrowing Costs	0	0
Materials	36,000	(191)
Contracts & Consultancies	122,300	36,765
Legal Expenses	0	0
Depreciation	182	15
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	98,692	15,011
Internal Plant Hire	109,000	7,403
Total Expenditure	577,908	99,148
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	577,908	(233,388)
Capital Grants & Contributions	0	0
NET RESULT	577,908	(233,388)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(182)	(15)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(182)	(15)

Internal Reserves	(120,067)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	(23,646)	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(143,713)	0
ADJUSTED NET RESULT	434,012	(233,403)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3220 - Buildings & Facilities



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	(39)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(224,000)	(5,006)
Internal Income	(200,000)	0
Internal Plant Hire	0	0
Total Income	(424,000)	(5,046)
Expenditure		
Salaries, Wages & Oncosts	798,111	20,628
Other Employee Costs	4,000	0
Borrowing Costs	292,845	0
Materials	144,000	(8,626)
Contracts & Consultancies	134,200	36,080
Legal Expenses	4,000	0
Depreciation	1,234,846	102,904
Insurance Expenses	265,000	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	164,000	709
Subscriptions & Memberships	0	(22)
Internal Expenses	712,938	7,055
Internal Plant Hire	2,000	2,277
Total Expenditure	3,755,940	161,005
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	3,331,940	155,959
Capital Grants & Contributions	(4,442,425)	0
	NET RESULT (1,110,485)	155,959
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	721,000	0
Capital Works - Upgrade	8,659,872	17,980
Capital Works - Expansion	0	0
Capital Works - Renewal	805,000	673,281
Depreciation	(1,234,846)	(102,904)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	236,376	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	9,187,402	588,357

Internal Reserves	(1,667,197)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	(3,384,250)	0
S64 / S94 Contribution Reserves	(132,000)	0
Total Transfers to/from Reserves	(5,183,447)	0
ADJUSTED NET RESULT	2,893,470	744,317

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024

Service: 3230 - Waste Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	(11,507,400)	(10,578,121)
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(6,467,000)	(328,845)
Interest Income	(76,000)	(5,984)
Operating Grants & Contributions	(179,000)	0
Other Revenue	(586,000)	(263)
Internal Income	(3,598,428)	0
Internal Plant Hire	0	0
Total Income	(22,413,828)	(10,913,214)
Expenditure		
Salaries, Wages & Oncosts	1,357,491	63,213
Other Employee Costs	0	127
Borrowing Costs	192,960	0
Materials	263,000	17,746
Contracts & Consultancies	7,673,400	423,102
Legal Expenses	0	0
Depreciation	1,053,578	87,798
Insurance Expenses	43,247	0
Donations, Contributions & Taxes	3,757,000	0
Administration Expenses	8,000	480
Other Operating Expenses	84,000	3,570
Subscriptions & Memberships	49,000	50,932
Internal Expenses	3,282,222	17,389
Internal Plant Hire	16,000	1,564
Total Expenditure	17,779,898	665,923
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	(4,633,930)	(10,247,290)
Capital Grants & Contributions	0	0
	NET RESULT (4,633,930)	(10,247,290)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	1,000,000	19,069
Capital Works - Upgrade	0	256,156
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(1,053,578)	(87,798)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	751,270	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	597,938	49,828
Total Balance Sheet Movements / Non-Cash Adjustments	1,295,630	237,255

Internal Reserves	3,024,684	0
External Reserves	(13,874)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	3,010,810	0
ADJUSTED NET RESULT	(327,490)	(10,010,036)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024

Service: 3240 - Cemeteries



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(819,000)	(8,459)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(1,000)	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(820,000)	(8,459)
Expenditure		
Salaries, Wages & Oncosts	346,492	17,012
Other Employee Costs	0	4
Borrowing Costs	0	0
Materials	68,000	(14,781)
Contracts & Consultancies	114,100	10,571
Legal Expenses	0	0
Depreciation	48,097	4,008
Insurance Expenses	2,000	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	15
Subscriptions & Memberships	0	0
Internal Expenses	113,767	6,869
Internal Plant Hire	9,000	72
Total Expenditure	701,456	23,771
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	(118,544)	15,312
Capital Grants & Contributions	0	0
	NET RESULT (118,544)	15,312
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	55,000	0
Capital Works - Expansion	0	0
Capital Works - Renewal	20,000	0
Depreciation	(48,097)	(4,008)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	26,903	(4,008)

Internal Reserves	(75,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(75,000)	0
ADJUSTED NET RESULT	(166,641)	11,304

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3250 - Saleyards



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(366,000)	(0)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(3,000)	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(369,000)	(0)
Expenditure		
Salaries, Wages & Oncosts	147,273	7,795
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	11,000	(2,279)
Contracts & Consultancies	61,000	13,927
Legal Expenses	0	0
Depreciation	169,777	14,148
Insurance Expenses	7,000	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	7,000	2,387
Subscriptions & Memberships	0	0
Internal Expenses	46,962	5,221
Internal Plant Hire	0	0
Total Expenditure	450,012	41,199
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	81,012	41,199
Capital Grants & Contributions	0	0
NET RESULT	81,012	41,199
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	50,000	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(169,777)	(14,148)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(119,777)	(14,148)

Internal Reserves	(50,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(50,000)	0
ADJUSTED NET RESULT	(88,765)	27,051

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3260 - Holiday Parks



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(6,498,000)	(629,724)
Interest Income	(2,608,000)	0
Operating Grants & Contributions	(32,000)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(9,138,000)	(629,724)
Expenditure		
Salaries, Wages & Oncosts	574,617	80,259
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	386,000	14,230
Contracts & Consultancies	2,751,000	91,628
Legal Expenses	21,000	(1,602)
Depreciation	714,101	59,508
Insurance Expenses	62,000	12,151
Donations, Contributions & Taxes	494,000	0
Administration Expenses	104,000	11,029
Other Operating Expenses	328,000	(1,828)
Subscriptions & Memberships	6,000	0
Internal Expenses	1,866,065	0
Internal Plant Hire	0	0
Total Expenditure	7,306,783	265,375
Net Operating Result for the year before Grants & Contributions provided for capital purposes	(1,831,217)	(364,349)
Capital Grants & Contributions	0	0
NET RESULT	(1,831,217)	(364,349)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	2,090,000	0
Capital Works - Upgrade	800,000	0
Capital Works - Expansion	0	0
Capital Works - Renewal	1,420,000	68,119
Depreciation	(714,101)	(59,508)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	480,431	40,036
Total Balance Sheet Movements / Non-Cash Adjustments	4,076,330	48,646

Internal Reserves	0	0
External Reserves	(2,245,113)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(2,245,113)	0
ADJUSTED NET RESULT	0	(315,702)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3300 - Watercycle



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	(3,803,000)	(3,555,333)
User Charges	(13,869,000)	(4,292)
Statutory & Regulatory User Charges	(54,000)	(19,326)
General User Fees	(1,783,000)	(76,228)
Interest Income	(1,593,000)	(12,091)
Operating Grants & Contributions	(1,081,040)	0
Other Revenue	(127,000)	(1,336)
Internal Income	(618,000)	(2,882)
Internal Plant Hire	0	0
Total Income	(22,928,040)	(3,671,489)
Expenditure		
Salaries, Wages & Oncosts	3,429,258	199,206
Other Employee Costs	3,000	(859)
Borrowing Costs	1,198,785	0
Materials	1,174,722	124,847
Contracts & Consultancies	1,763,884	167,046
Legal Expenses	0	0
Depreciation	8,090,682	674,224
Insurance Expenses	100,000	16,691
Donations, Contributions & Taxes	0	0
Administration Expenses	6,000	239
Other Operating Expenses	360,000	(12,082)
Subscriptions & Memberships	19,000	(196)
Internal Expenses	1,317,811	73,344
Internal Plant Hire	542,435	76,816
Total Expenditure	18,005,578	1,319,276
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	(4,922,462)	(2,352,213)
Capital Grants & Contributions	(3,700,000)	111,013
	NET RESULT (8,622,462)	(2,241,200)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	6,186,000	12,830
Capital Works - Upgrade	3,132,000	19,291
Capital Works - Expansion	0	0
Capital Works - Renewal	5,481,156	372,820
Depreciation	(8,090,682)	(674,224)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	1,456,233	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	2,555,730	212,978
Total Balance Sheet Movements / Non-Cash Adjustments	10,720,437	(56,306)

Internal Reserves	0	0
External Reserves	(331,022)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	700,000	0
Total Transfers to/from Reserves	368,978	0
ADJUSTED NET RESULT	2,466,952	(2,297,505)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3310 - Sewer Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	1
Annual Charges	(22,269,000)	(22,390,867)
User Charges	(1,351,000)	345
Statutory & Regulatory User Charges	(44,000)	0
General User Fees	(703,700)	(70,343)
Interest Income	(853,000)	(11,417)
Operating Grants & Contributions	(171,000)	0
Other Revenue	(17,000)	0
Internal Income	(462,000)	0
Internal Plant Hire	0	0
Total Income	(25,870,700)	(22,472,280)
Expenditure		
Salaries, Wages & Oncosts	1,377,147	124,679
Other Employee Costs	2,000	159
Borrowing Costs	4,190,224	0
Materials	1,391,000	66,450
Contracts & Consultancies	1,307,000	63,073
Legal Expenses	0	0
Depreciation	7,078,769	589,897
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	800,000	(1,862)
Subscriptions & Memberships	0	0
Internal Expenses	1,118,699	51,131
Internal Plant Hire	557,000	62,055
Total Expenditure	17,821,839	955,582
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	(8,048,861)	(21,516,698)
Capital Grants & Contributions	(772,000)	(816,488)
	NET RESULT (8,820,861)	(22,333,186)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	1,807,675	0
Capital Works - Upgrade	60,000	1,039
Capital Works - Expansion	0	0
Capital Works - Renewal	2,431,395	59,238
Depreciation	(7,078,769)	(589,897)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	3,994,376	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	1,214,677	(529,620)

Internal Reserves	0	0
External Reserves	4,367,232	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	772,000	0
Total Transfers to/from Reserves	5,139,232	0
ADJUSTED NET RESULT	(2,466,952)	(22,862,806)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 3320 - Floodplain & Estuary Management



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(399,400)	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(399,400)	0
Expenditure		
Salaries, Wages & Oncosts	995,262	53,109
Other Employee Costs	0	11
Borrowing Costs	16,664	0
Materials	48,000	1,610
Contracts & Consultancies	784,000	(1,837)
Legal Expenses	0	248
Depreciation	1,968,159	164,013
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	21,000	1,969
Subscriptions & Memberships	2,000	0
Internal Expenses	95,380	9,494
Internal Plant Hire	73,000	13,139
Total Expenditure	4,003,465	241,757
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	3,604,065	241,757
Capital Grants & Contributions	0	0
NET RESULT	3,604,065	241,757
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	10,000	263
Capital Works - Upgrade	0	43,266
Capital Works - Expansion	0	0
Capital Works - Renewal	410,000	6,513
Depreciation	(1,968,159)	(164,013)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	64,880	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(1,483,279)	(113,972)

Internal Reserves	(361,800)	0
External Reserves	(33,000)	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(394,800)	0
ADJUSTED NET RESULT	1,725,986	127,785

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 4000 - EP&C Management



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	0	0
Expenditure		
Salaries, Wages & Oncosts	602,702	40,018
Other Employee Costs	0	(1,027)
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	0	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	(114)
Subscriptions & Memberships	0	0
Internal Expenses	8,119	0
Internal Plant Hire	0	0
Total Expenditure	610,821	38,877
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	610,821	38,877
Capital Grants & Contributions	0	0
NET RESULT	610,821	38,877
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	0	0

Internal Reserves	(153,287)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(153,287)	0
ADJUSTED NET RESULT	457,534	38,877

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 4010 - Community Development



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(33,000)	(213)
Interest Income	0	0
Operating Grants & Contributions	(92,271)	(0)
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(125,271)	(213)
Expenditure		
Salaries, Wages & Oncosts	850,635	58,498
Other Employee Costs	3,000	(53)
Borrowing Costs	0	0
Materials	49,000	3,895
Contracts & Consultancies	140,600	15,075
Legal Expenses	0	0
Depreciation	7,507	626
Insurance Expenses	43,000	0
Donations, Contributions & Taxes	108,000	54,702
Administration Expenses	13,000	(60)
Other Operating Expenses	18,000	0
Subscriptions & Memberships	11,000	12,500
Internal Expenses	11,480	0
Internal Plant Hire	0	0
Total Expenditure	1,255,222	145,183
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	1,129,951	144,970
Capital Grants & Contributions	(776,000)	(139,204)
NET RESULT	353,951	5,765
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(7,507)	(626)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(7,507)	(626)

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	776,000	0
Total Transfers to/from Reserves	776,000	0
ADJUSTED NET RESULT	1,122,444	5,140

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 4020 - Library Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(16,000)	(1,524)
Interest Income	(22,000)	0
Operating Grants & Contributions	(558,600)	(71,909)
Other Revenue	(8,000)	(55)
Internal Income	(1,322,200)	0
Internal Plant Hire	0	0
Total Income	(1,926,800)	(73,488)
Expenditure		
Salaries, Wages & Oncosts	1,469,045	136,460
Other Employee Costs	9,000	(830)
Borrowing Costs	1,367	0
Materials	31,000	(1,358)
Contracts & Consultancies	98,000	1,361
Legal Expenses	0	0
Depreciation	368,263	30,689
Insurance Expenses	54,000	0
Donations, Contributions & Taxes	0	0
Administration Expenses	38,000	(1,100)
Other Operating Expenses	198,000	69,693
Subscriptions & Memberships	135,000	577
Internal Expenses	1,364,799	0
Internal Plant Hire	0	0
Total Expenditure	3,766,475	235,490
Net Operating Result for the year before Grants & Contributions provided for capital purposes	1,839,675	162,002
Capital Grants & Contributions	0	0
NET RESULT	1,839,675	162,002
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	380,123	8,545
Depreciation	(368,263)	(30,689)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	5,327	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	(237)
Net ABC Recovery	182,086	15,174
Total Balance Sheet Movements / Non-Cash Adjustments	199,273	(7,206)

Internal Reserves	0	0
External Reserves	50,486	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	50,486	0
ADJUSTED NET RESULT	2,089,434	154,796

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024

Service: 4030 - Cultural Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	(121,000)	(25,323)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(46,000)	(2,401)
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(167,000)	(27,724)
Expenditure		
Salaries, Wages & Oncosts	462,184	51,220
Other Employee Costs	0	0
Borrowing Costs	3,758	0
Materials	109,000	2,175
Contracts & Consultancies	140,400	8,943
Legal Expenses	0	0
Depreciation	298,189	24,849
Insurance Expenses	41,000	0
Donations, Contributions & Taxes	26,138	26,012
Administration Expenses	22,000	2,219
Other Operating Expenses	3,000	(570)
Subscriptions & Memberships	5,000	(1,416)
Internal Expenses	20,453	0
Internal Plant Hire	0	0
Total Expenditure	1,131,122	113,431
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	964,122	85,707
Capital Grants & Contributions	0	0
	NET RESULT	964,122
		85,707
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	24,000	0
Capital Works - Upgrade	0	804
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(298,189)	(24,849)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	14,629	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(259,560)	(24,045)

Internal Reserves	(4,400)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	(4,400)	0
ADJUSTED NET RESULT	700,162	61,663

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 4100 - Environment & Planning



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(58,000)	(12,433)
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	(24,500)	(2,654)
Other Revenue	(1,000)	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(83,500)	(15,087)
Expenditure		
Salaries, Wages & Oncosts	839,642	80,759
Other Employee Costs	0	(436)
Borrowing Costs	0	0
Materials	37,000	(4,230)
Contracts & Consultancies	21,500	240
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	60,217	0
Internal Plant Hire	0	0
Total Expenditure	958,359	76,333
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	874,859	61,247
Capital Grants & Contributions	0	0
NET RESULT	874,859	61,247
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	0	0

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	12,000	0
Total Transfers to/from Reserves	12,000	0
ADJUSTED NET RESULT	886,859	61,247

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 4110 - Regulatory Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(12,000)	(1,427)
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(222,000)	(8,450)
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(234,000)	(9,876)
Expenditure		
Salaries, Wages & Oncosts	980,486	71,516
Other Employee Costs	0	0
Borrowing Costs	202	0
Materials	25,000	392
Contracts & Consultancies	129,200	(57,448)
Legal Expenses	0	0
Depreciation	711	59
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	6,000	(13,669)
Other Operating Expenses	11,000	982
Subscriptions & Memberships	0	0
Internal Expenses	121,797	0
Internal Plant Hire	0	0
Total Expenditure	1,274,396	1,831
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	1,040,396	(8,045)
Capital Grants & Contributions	0	0
NET RESULT	1,040,396	(8,045)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(711)	(59)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	786	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	75	(59)

Internal Reserves	0	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	0	0
ADJUSTED NET RESULT	1,040,471	(8,104)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 4120 - Environmental Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(456,000)	(455,760)
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(6,000)	(20)
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(462,000)	(455,780)
Expenditure		
Salaries, Wages & Oncosts	853,209	52,013
Other Employee Costs	0	(2,210)
Borrowing Costs	0	0
Materials	0	0
Contracts & Consultancies	74,500	0
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	0	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	35,521	0
Internal Plant Hire	0	0
Total Expenditure	963,230	49,803
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	501,230	(405,977)
Capital Grants & Contributions	0	0
NET RESULT	501,230	(405,977)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	0	0

Internal Reserves	93,420	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	0	0
Total Transfers to/from Reserves	93,420	0
ADJUSTED NET RESULT	594,650	(405,977)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 4200 - Building & Planning Services



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	(2,665,000)	(168,640)
General User Fees	(170,000)	(12,581)
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	(32,000)	(2,904)
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	(2,867,000)	(184,125)
Expenditure		
Salaries, Wages & Oncosts	2,963,981	206,990
Other Employee Costs	4,000	(746)
Borrowing Costs	0	0
Materials	5,000	(558)
Contracts & Consultancies	67,000	955
Legal Expenses	7,000	2,450
Depreciation	11,721	977
Insurance Expenses	0	0
Donations, Contributions & Taxes	480,000	(109,708)
Administration Expenses	2,000	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	82
Internal Expenses	76,158	4,321
Internal Plant Hire	0	0
Total Expenditure	3,616,861	104,763
Net Operating Result for the year before Grants & Contributions provided for capital purposes		
	749,861	(79,362)
Capital Grants & Contributions	(166,000)	(4,500)
NET RESULT	583,861	(83,862)
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	(11,721)	(977)
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	(11,721)	(977)

Internal Reserves	(139,219)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	0	0
S64 / S94 Contribution Reserves	166,000	0
Total Transfers to/from Reserves	26,781	0
ADJUSTED NET RESULT	598,920	(84,838)

CLARENCE VALLEY COUNCIL

Monthly Income & Expenditure Statement - July 2024
Service: 4210 - Land Use Planning



Description	Original Budget	Actual YTD Figures
Income		
Rates Income	0	0
Annual Charges	0	0
User Charges	0	0
Statutory & Regulatory User Charges	0	0
General User Fees	0	0
Interest Income	0	0
Operating Grants & Contributions	0	0
Other Revenue	0	0
Internal Income	0	0
Internal Plant Hire	0	0
Total Income	0	0
Expenditure		
Salaries, Wages & Oncosts	0	0
Other Employee Costs	0	0
Borrowing Costs	0	0
Materials	10,000	0
Contracts & Consultancies	451,320	21,893
Legal Expenses	0	0
Depreciation	0	0
Insurance Expenses	0	0
Donations, Contributions & Taxes	0	0
Administration Expenses	1,000	0
Other Operating Expenses	0	0
Subscriptions & Memberships	0	0
Internal Expenses	0	0
Internal Plant Hire	0	0
Total Expenditure	462,320	21,893
Net Operating Result for the year before Grants & Contributions provided for capital purposes	462,320	21,893
Capital Grants & Contributions	0	0
NET RESULT	462,320	21,893
Balance Sheet Movements / Non-Cash Adjustments		
Capital Works - New	0	0
Capital Works - Upgrade	0	0
Capital Works - Expansion	0	0
Capital Works - Renewal	0	0
Depreciation	0	0
Employee Leave Accruals	0	0
Employee Leave Paid	0	0
Loan Funds Received	0	0
Loan Repayments (Principal Only)	0	0
Long Term Debtor Repayments	0	0
Net Gains from Disposal of Assets	0	0
Net ABC Recovery	0	0
Total Balance Sheet Movements / Non-Cash Adjustments	0	0

Internal Reserves	(85,000)	0
External Reserves	0	0
Unspent Loans	0	0
Unexpended Grant Reserves	(147,000)	0
S64 / S94 Contribution Reserves	(75,000)	0
Total Transfers to/from Reserves	(307,000)	0
ADJUSTED NET RESULT	155,320	21,893

Grant Application Summary – July 2024

This document aims to summarise the current grant application activities during the month ended 31 July 2024.

Proposed Grant Applications

There are currently no proposed grant applications requiring endorsement by Council.

Grant Applications Pending Announcement

The following grants have been applied for and Council is currently awaiting announcement as to whether we have been successful in our bid to source these funds.

Grant: - Create NSW – Annual Funding for Organisations - \$100,000

Grafton Regional Gallery will be applying for funding to support the development and delivery of the 2025 Grafton Regional Gallery Artistic Program which comprises exhibitions, public programs, education programs, and outreach activities that support the cultural life of the Clarence Valley, encourage cultural tourism, enhance opportunities for placemaking across the LGA through public and community art, and provide opportunities for social inclusion and community engagement.

Grant: - Transport for NSW – Towards Zero Safer Roads Program Round 2 - \$10,386,000

Three projects have been nominated for funding under this round as follows:

Palmer's Island deviation, Yamba Road - 100m south of Palmer's Island village, including two intersections with Yamba Street and School Road, to 100m east of the village. Road realignment and new intersection. Council contribution = \$1.5M; TZSR nomination = \$9.16M. 3 year project if successful – including planning and construction over period starting FY 24/25 to FY 26/27.

Yamba Public School wombat crossing and safety improvements - raised wombat crossing at school crossing along Angourie Road, installation of lighting at crossing. No Council contribution; School Zone Infrastructure nomination = \$362k. Project delivery FY 24/25.

Malabugilmah Bus turnaround, Clarence Way - provide a safe community bus stop, including school bus pick-up/drop-off with turn-around. Installation of rural gateway treatments to Malabugilmah. shoulder widening. No council contribution; TZSR nomination = \$864k. Project delivery FY 24/25.

Grant: - Department of Climate Change, Energy, the Environment & Water – Community Energy Upgrades Round 1 - \$2,500,000

Funds have been applied for to assist with the cost of the solar farm project at the Grafton Regional Landfill site. The project has a cost of \$6,629,865 with the balance of the cost being contributed by Council (\$4,129,865).

Grant: - NSW Reconstruction Authority – Disaster Ready Fund Round 2 - \$742,300

Funds have been applied for to assist with the North Street, Grafton flood pump replacement/relocation including a new headwall, box culvert and piping to a nearby drain. Council contribution to be \$247,505 (Cash of \$232,000 and \$15,505 in kind).

Successful Grant Applications

Council has been successful in the following recent grant applications:

Grant: - NSW Environment & Heritage – Flood Recovery & Resilience Grant Program - \$50,000

Funds have been approved to assist with investigation and design of the installation of 18 actuators to the most important penstocks in Grafton and South Grafton.

Grant: - State Library of NSW – Tech Savvy Seniors 24/25 - \$5,000

Funding has been approved to continue the Tech Savvy Seniors program at the library.

Grant: - The LBW Trust & FOLA Country Library Grant – Educational Program - \$1,000

Funds have been approved to purchase Baby Bounce Board Kits to introduce the Baby Bounce Program in Yamba following the success of this program in Grafton. The program is an early literacy program aimed at babies from 0-14 months. Funding of \$1,500 was applied for however, \$1,000 was approved.

Grant: - NSW Department of Communities & Justice – Changing Places - \$140,000

This funding has been approved for to assist with funding of the Treelands Drive Community Centre, more specifically, this funding is to be utilised to fund the change room component of the development.

Grant: - Department of Primary Industries – Weed Incursion 2023-24 (Soda Apple) - \$60,000

Funding has been approved to assist with ongoing activities to control Tropical Soda Apple at various sites across the LGA. Funding of \$120,000 was applied for and \$60,000 approved.

Grant: - Department of Primary Industries – Weed Biosecurity - \$270,816

Funds have been approved to assist with ongoing activities in line with our Biosecurity Policy which establishes a framework for the management of invasive weeds in the Clarence Valley.

Unsuccessful Grant Applications**Grant: - Campbell Edwards Trust - \$12,000**

Funds were sought by the Grafton Regional Gallery to fund a series of school holiday workshops at the ACMENA Juvenile Justice Centre over three years.

ITEM 07.24.152 MONTHLY INVESTMENT REPORT - JULY 2024

Meeting	Council	27 August 2024
Directorate	Corporate & Community	
Prepared by	Financial Accountant, Nick Harvey	
Reviewed by	Director Corporate & Community, Alex Moar	
Attachments	A. Movement of Funds Between Months - July 2024 ↓	

SUMMARY

The purpose of this report is to inform Council of the details of Council’s investment funds at the end of each month.

OFFICER RECOMMENDATION

That the report indicating Council's funds investment position as at 31 July 2024 be noted.

LINKAGE TO OUR COMMUNITY PLAN

Theme Leadership
 Objective We will have an effective and efficient organisation

KEY ISSUES

Source of Funds Invested

The funds invested are funds held under internal and external restrictions. External restrictions are primarily from Sewer & Water, Granting Bodies and Developer Contributions. Internal restrictions are primarily sourced from General Revenue Funding and Unspent Loans.

Based on the audited 30 June 2023 figures, funds have been sourced from the following areas:

External Reserves		Internal Reserves	
Sewerage Funds	8.29%	Fleet Plant Reserve	5.40%
Water Supply Funds	17.86%	Regional Landfill Reserves	4.88%
Developer Contributions	22.40%	Fin. Assist Grants paid in advance	7.50%
Unexpended Grants	11.64%	Waste Mngmt / Commercial Waste	4.83%
Domestic Waste Management	0.71%	Infrastructure Assets Renewals	1.32%
Holiday Parks	4.29%	Employee Leave Entitlements	2.19%
Deposits, Retentions and Bonds	2.45%	Other (refer attachment for further detail)	5.46%
Other External	0.78%		
	68.43%		31.57%
		Total External & Internal Reserves	100.00%

Portfolio Credit Limits

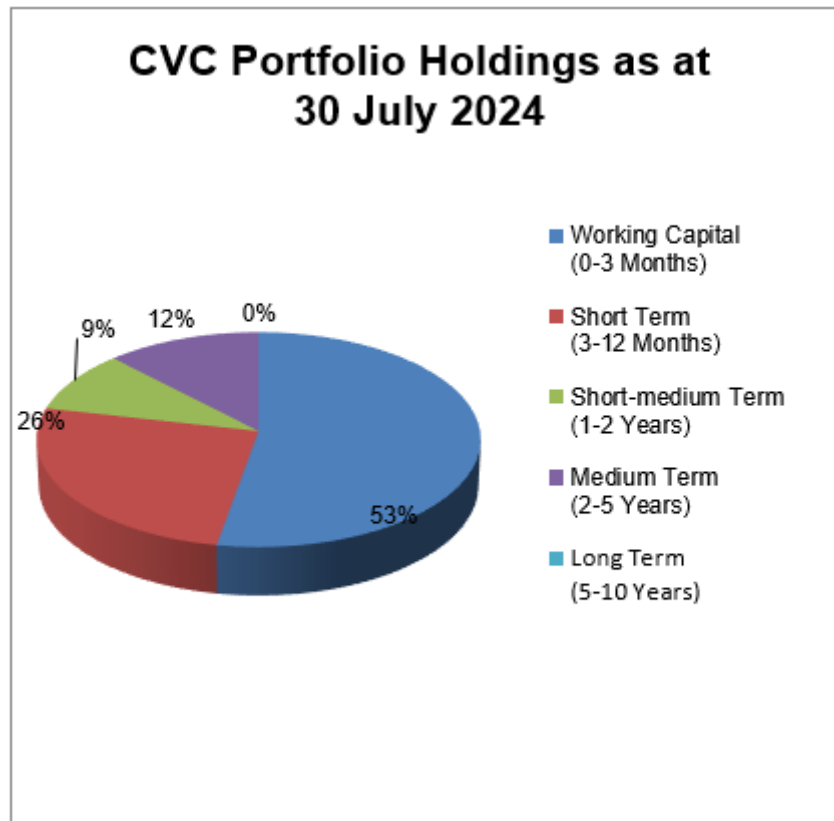
Tabled below is a summary of Council’s investments as at 31 July 2024, which details compliance with Council’s Investment Policy Portfolio Credit Limits.

Portfolio Credit Limits as at 31 July 2024				
Credit Rating Long Term	Investment Policy Maximum Holding	Total Investments Held	% of Total Investments	Complies with Policy (yes/no)
AAA	100.00%	2,750,000	1.29%	Yes
AA	100.00%	154,439,605	72.18%	Yes
A	60.00%	21,250,000	9.93%	Yes
BBB	50.00%	35,513,263	16.60%	Yes
TOTAL INVESTMENTS		213,952,868	100.00%	

Note, a permanent cap of \$250,000 per person per institution on deposits is guaranteed by the Federal Government under the Financial Claims Scheme and hence receives a rating of AAA.

Portfolio Holdings by Maturity

Illustrated and tabled below is a summary of Council’s investments by maturity as at 31 July 2024. Excluding “at-call” working capital, 26% of Council’s investments are maturing within the next twelve months.



Individual Institution or Counterparty Limits

Tabled below is a summary of Council’s investments as at 31 July 2024 which details compliance with Council’s Investment Policy Counterparty Limits.

On 31 July 2024, ANZ completed its acquisition of Suncorp Bank. This means that Suncorp Banks credit rating now falls into the AA category and gives Council more capacity to invest in the A rated sector.

Individual Institution or Counterparty Limits as at 31 July 2024					
Financial Institution	Credit Rating Long Term	Investment Policy Maximum Holding	Total Investments Held	% of Total Investments	Complies with Policy (yes/no)
TERM DEPOSITS					
AMP	BBB+	15.00%	6,000,000	2.80%	Yes
BoQ	A-	15.00%	5,000,000	4.67%	Yes
ME Bank	A-		5,000,000		
Defence	BBB+	15.00%	7,000,000	3.27%	Yes
ING Direct	A	15.00%	12,000,000	5.61%	Yes
NAB	AA-	30.00%	34,000,000	15.89%	Yes
NTTC	AA-	30.00%	3,000,000	1.40%	Yes
P&N	BBB+	15.00%	13,000,000	6.08%	Yes
Suncorp	AA-	30.00%	21,000,000	9.82%	Yes
Westpac	AA-	30.00%	27,000,000	12.62%	Yes
TOTAL TERM DEPOSITS			133,000,000	62.16%	
FUNDS AT CALL					
AMP	BBB+	15.00%	10,263,263	4.80%	Yes
ANZ	AA-	30.00%	7,327,640	3.42%	Yes
CBA	AA-	30.00%	63,361,965	29.61%	Yes
TOTAL FUNDS AT CALL			80,952,868	37.84%	
TOTAL INVESTMENTS			213,952,868	100.00%	

Register of Investments - Clarence Valley Council as at 31 July 2024					
Financial Institution	Total Investments Held	% of Total Investments	Maturity Date	Investment Return	Credit Rating Long Term
WORKING CAPITAL (0-3 MONTHS)					
AMP Bank Ltd	9,149,987	4.28%	At-Call	4.80%	BBB+
AMP Bank Ltd	1,113,276	0.52%	At-Call	3.30%	BBB+
ANZ Banking Group Ltd	7,327,640	3.42%	At-Call	4.30%	AA-
Commonwealth Bank of Australia	30,315,097	14.17%	At-Call	4.20%	AA-
Commonwealth Bank of Australia	33,046,868	15.45%	At-Call	4.35%	AA-
AMP Bank Ltd	1,000,000	0.47%	30/08/2024	5.30%	BBB+
ING	1,000,000	0.47%	06/08/2024	5.30%	A
National Australia Bank	5,000,000	2.34%	26/08/2024	4.65%	AA-
National Australia Bank	2,000,000	0.93%	11/09/2024	5.23%	AA-
National Australia Bank	3,000,000	1.40%	16/09/2024	5.01%	AA-
National Australia Bank	5,000,000	2.34%	10/10/2024	5.03%	AA-
National Australia Bank	3,000,000	1.40%	31/10/2024	5.10%	AA-
P&N Bank	2,000,000	0.93%	16/09/2024	4.40%	BBB+
Suncorp	5,000,000	2.34%	17/09/2024	5.03%	A+
Suncorp	2,000,000	0.93%	19/09/2024	5.20%	A+
Westpac Bank	3,000,000	1.40%	15/10/2024	1.00%	AA-
	112,952,868	52.79%		4.40%	
SHORT TERM (3-12 MONTHS)					
AMP Bank Ltd	2,000,000	0.93%	14/11/2024	4.70%	BBB+
Bank Of Queensland Ltd	2,000,000	0.93%	02/12/2024	1.60%	A-
Defence Bank	2,000,000	0.93%	21/11/2024	4.55%	BBB+
Defence Bank	1,000,000	0.47%	05/12/2024	4.70%	BBB+
Defence Bank	2,000,000	0.93%	03/03/2025	5.00%	BBB+
Defence Bank	2,000,000	0.93%	11/03/2025	4.90%	BBB+
ING	2,000,000	0.93%	03/03/2025	5.10%	A
ING	2,000,000	0.93%	13/03/2025	4.95%	A
ING	2,000,000	0.93%	15/07/2025	5.25%	A
National Australia Bank	2,000,000	0.93%	06/03/2025	4.93%	AA-
National Australia Bank	5,000,000	2.34%	02/07/2025	5.28%	AA-
P&N Bank	2,000,000	0.93%	29/11/2024	1.70%	BBB+
P&N Bank	2,000,000	0.93%	17/12/2024	1.62%	BBB+
P&N Bank	1,000,000	0.47%	13/03/2025	4.75%	BBB+
P&N Bank	2,000,000	0.93%	16/06/2025	4.67%	BBB+
Suncorp	2,000,000	0.93%	09/12/2024	5.18%	A+
Suncorp	5,000,000	2.34%	20/01/2025	5.22%	A+
Suncorp	5,000,000	2.34%	10/02/2025	5.22%	A+
Suncorp	2,000,000	0.93%	24/06/2025	5.30%	A+
Westpac Bank	1,000,000	0.47%	15/11/2024	1.63%	AA-
Westpac Bank	2,000,000	0.93%	18/11/2024	4.55%	AA-
Westpac Bank	2,000,000	0.93%	02/12/2024	4.41%	AA-
Westpac Bank	5,000,000	2.34%	02/06/2025	5.29%	AA-
TOTAL SHORT TERM (3-12 MONTHS)	55,000,000	25.71%		4.60%	

Financial Institution	Total Investments Held	% of Total Investments	Maturity Date	Investment Return	Credit Rating Long Term
SHORT - MEDIUM TERM (1-2 YEARS)					
Bank Of Queensland Ltd	1,000,000	0.47%	06/08/2025	4.09%	A-
National Australia Bank	2,000,000	0.93%	05/08/2025	5.03%	AA-
National Australia Bank	2,000,000	0.93%	12/01/2026	1.00%	AA-
P&N Bank	1,000,000	0.47%	16/02/2026	2.49%	BBB+
Westpac Bank	3,000,000	1.40%	2/03/2026	5.20%	AA-
Westpac Bank	3,000,000	1.40%	13/04/2026	5.12%	AA-
Westpac Bank	3,000,000	1.40%	04/05/2026	5.18%	AA-
Westpac Bank	5,000,000	2.34%	02/06/2026	5.18%	AA-
TOTAL SHORT-MEDIUM TERM (1-2 YEARS)	20,000,000	9.35%		4.55%	
MEDIUM TERM (2-5 YEARS)					
AMP Bank Ltd	3,000,000	1.40%	01/09/2026	4.95%	BBB+
Bank Of Queensland Ltd	2,000,000	0.93%	31/08/2028	4.99%	A-
ING	2,000,000	0.93%	21/08/2026	5.20%	A
ING	1,000,000	0.47%	18/08/2027	5.22%	A
ING	1,000,000	0.47%	05/10/2027	5.00%	A
ING	1,000,000	0.47%	20/06/2028	5.07%	A
ME Bank Ltd	5,000,000	2.34%	09/06/2027	4.50%	A-
National Australia Bank	2,000,000	0.93%	10/08/2026	4.95%	AA-
National Australia Bank	3,000,000	1.40%	22/02/2027	2.40%	AA-
Northern Territory Treasury Corp	3,000,000	1.40%	15/12/2026	1.50%	AA-
P&N Bank	3,000,000	1.40%	31/08/2027	5.05%	BBB+
TOTAL MEDIUM TERM (2-5 YEARS)	26,000,000	12.15%		4.22%	
TOTAL INVESTMENTS	213,952,868	100.00%		4.45%	

BACKGROUND

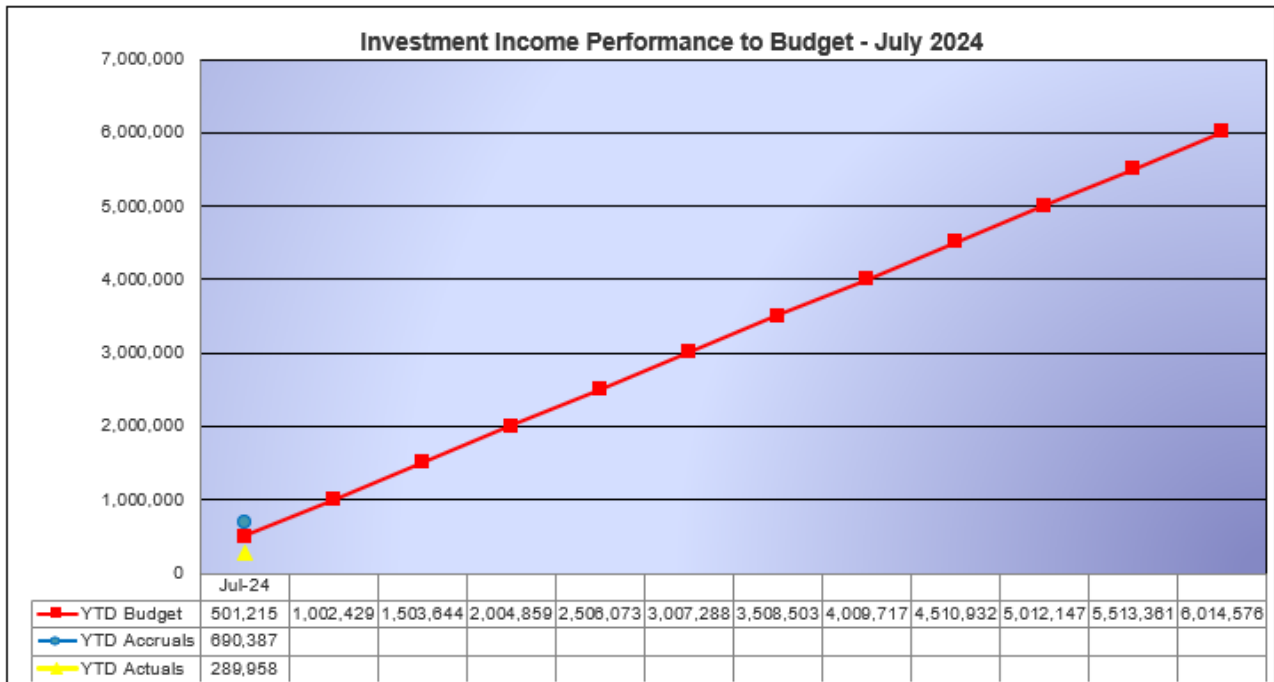
This report has been completed in accordance with the *Local Government Act 1993*, part 9, Division 5, Clause 212 of the *Local Government (General Regulation 2005)*, and Council's Investment Policy, which requires a monthly report to Council. The report is to include the source and amount of funds invested, terms of performance, and a statement of compliance in relation to the *Local Government Act 1993*.

COUNCIL IMPLICATIONS

Budget/Financial

Portfolio Investment Returns to 31 July 2024			
	Actual	Budget 2023/24	Over/(Under)
This Month			
Cash Deposits & FRNs	\$289,958	\$501,215	(\$211,257)
Managed Funds	\$0	\$0	\$0
	\$289,958	\$501,215	(\$211,257)
Year to Date			
Cash Deposits & FRNs	\$289,958	\$501,215	(\$211,257)
Managed Funds	\$0	\$0	\$0
	\$289,958	\$501,215	(\$211,257)

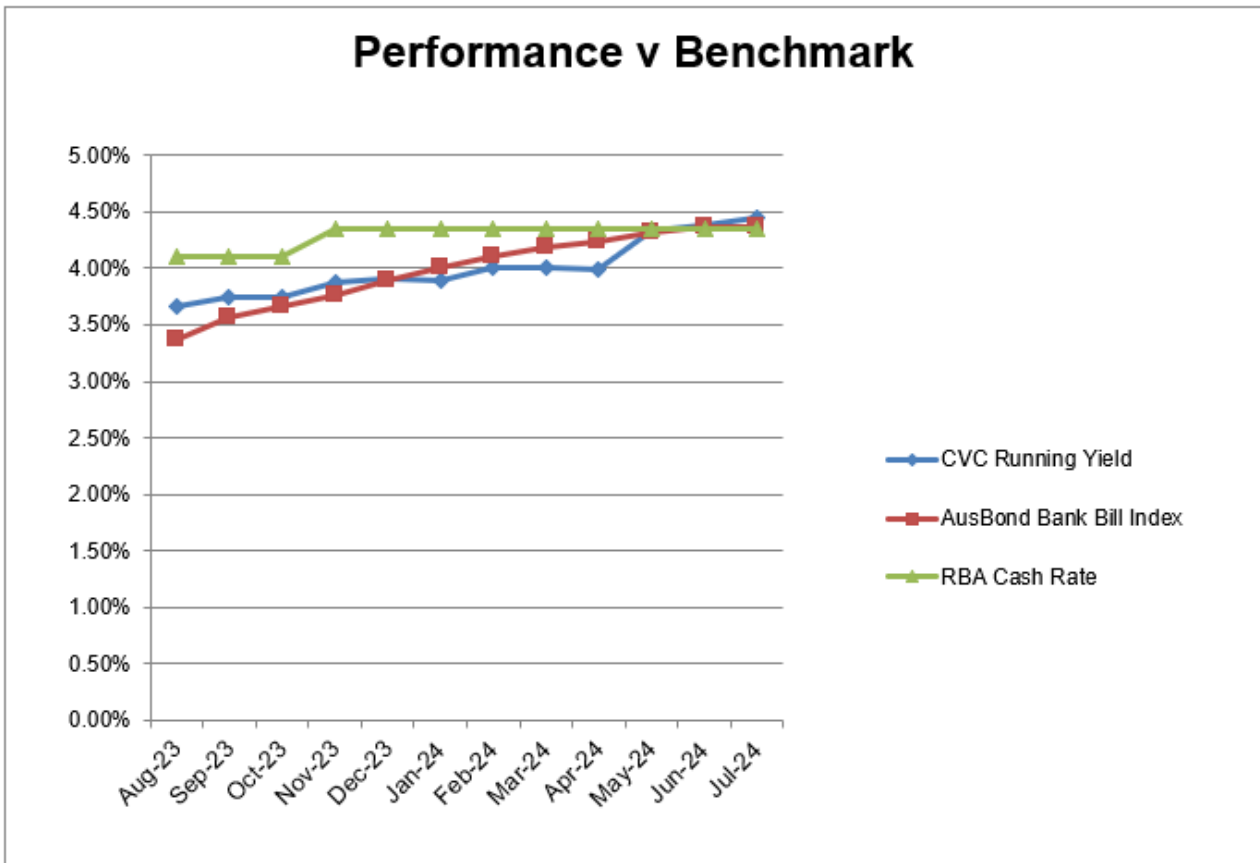
- Actual results have shown that total interest income to 31 July 2024 is \$211K below the 2024/2025 budget of \$501K. This variance will begin to reduce as Council's investments mature and the interest earned materialises.



Running yields* to 31 July 2024 have been:

AMP Business	3.30%
AMP 31 Day Notice	4.80%
ANZ Premium Business	4.30%
CBA General	4.20%
CBA BOS	4.35%
Term Deposits	4.52%
Total	4.45%

- Running yield is a measure of the return (before costs) that would be earned from current positions if there were no trades and no fluctuation in market yields.
- The RBA cash rate at the end of July was 4.35%. The benchmark AusBond Bank Bill Index was 4.37% for July.
- The current running yield of the total investment portfolio now stands at 4.45% (June 4.38%). The RBA cash rate remained at 4.35%. The CVC running yield is therefore 0.10% greater than the RBA cash rate.



The following investments were transacted throughout July 2024:

- NAB \$2,000,000 TD matured 8th July 2024 – Redeemed
- ME Bank \$2,000,000 TD matured 18th July 2024 – Redeemed
- NAB \$3,000,000 TD invested 31st July 2024 at 5.10%, maturing 31st October 2024

Asset Management

N/A

Policy and Regulation

- Local Government Act 1993
- Part 9, Division 5, Clause 212 of the Local Government (General) Regulation 2005
- Investment Policy

Consultation

N/A

Legal and Risk Management

N/A

Climate Change

Climate change impacts of the current investment portfolio are now being considered as each investment matures. In line with section 5.11 of the current Investment Policy, preference is given to Financial Institutions that publicly state that they do not invest in nor finance the fossil fuel industry. It should be noted that investments under this section of the policy will only be made providing that the rate of return is equivalent or more favourable and that the investment does not increase the overall risk of Council's investment portfolio. Total value of investments currently held with Financial Institutions that do not invest nor finance the fossil fuel industry is \$25.0M

Movement of funds between months

Portfolio Credit Limits - movement over the reporting month						
Credit Rating Long Term	Total Investments Held (Current Month)	% of Total Investments (Current Month)	Total Investments Held (Previous Month)	% of Total Investments (Previous Month)	Movement \$	Movement %
AAA	2,750,000	1.29%	4,500,000	1.98%	(1,750,000)	(38.89%)
AA	154,439,605	72.18%	145,136,420	63.84%	9,303,185	6.41%
A	21,250,000	9.93%	43,750,000	19.24%	(22,500,000)	(51.43%)
BBB	35,513,263	16.60%	33,966,217	14.94%	1,547,046	4.55%
TOTAL INVESTMENTS	213,952,868	100.00%	227,352,637	100.00%	(13,399,769)	(5.89%)

Individual Institution or Counterparty Limits - movement over the reporting month						
Financial Institution	Total Investments Held (Current Month)	% of Total Investments (Current Month)	Total Investments Held (Previous Month)	% of Total Investments (Previous Month)	Movement \$	Movement %
TERM DEPOSITS						
AMP	6,000,000	2.80%	6,000,000	2.64%	-	-
BoQ	5,000,000	2.34%	5,000,000	2.20%	-	-
Defence	7,000,000	3.27%	7,000,000	3.08%	-	-
ING Direct	12,000,000	5.61%	12,000,000	5.28%	-	-
ME Bank	5,000,000	2.34%	7,000,000	3.08%	(2,000,000)	(28.57%)
NAB	34,000,000	15.89%	33,000,000	14.51%	1,000,000	3.03%
NTTC	3,000,000	1.40%	3,000,000	1.32%	-	-
P&N Bank	13,000,000	6.08%	13,000,000	5.72%	-	-
Suncorp	21,000,000	9.82%	21,000,000	9.24%	-	-
Westpac	27,000,000	12.62%	27,000,000	11.88%	-	-
TOTAL TERM DEPOSITS	133,000,000	62.16%	134,000,000	58.94%	(1,000,000)	(0.75%)
FUNDS AT CALL						
AMP	10,263,263	4.80%	10,216,217	4.49%	47,046	0.46%
ANZ	7,327,640	3.42%	7,301,834	3.21%	25,806	0.35%
CBA	63,361,965	29.61%	75,834,586	33.36%	(12,472,621)	(16.45%)
TOTAL FUNDS AT CALL	80,952,868	37.84%	93,352,637	41.06%	(12,399,769)	(13.28%)
TOTAL INVESTMENTS	213,952,868	100.00%	227,352,637	100.00%	(13,399,769)	(5.89%)

Other Internal Reserves (detail)

Other Internal Reserves	
Coastal and estuary management	0.23%
Community cultural and heritage programs	0.01%
Council s7.11 development funds	0.02%
Election cost reserve	0.14%
Emergency services reserves	0.45%
Environmental and noxious weeds projects	0.16%
Floodplain management reserves	0.34%
Insurance reserves	0.15%
Macleay and district improvements	0.36%
Other parks improvements	0.20%
Public pool improvements	0.11%
Public toilet refurbishment program	0.01%
Regional development and tourism projects	0.01%
Roads reserves	2.23%
Saleyards asset replacement	0.25%
Software implementation reserves	0.35%
Sporting facilities improvements	0.21%
Strategic development programs	0.23%
Total Other Internal Reserves	5.46%

ITEM 07.24.153 2024 CULTURAL AND SPORTS TRUST FUND

Meeting	Council	27 August 2024
Directorate	Corporate & Community	
Prepared by	Project Officer, Lainie Edwards	
Reviewed by	Director Corporate & Community, Alex Moar	
Attachments	Nil	

SUMMARY

An application for assistance has been made to the Clarence Valley Cultural & Sports Trust Fund on behalf of Charlie Rouse and Milla Stephenson, who have been selected to compete at the U14s Hockey Championships held in Perth at the Hockey Stadium and Melville Toyota Stadium from the 29th of September to the 5th of October 2024.

OFFICER RECOMMENDATION

That Council approve a donation of \$300.00 per individual, from the Clarence Valley Cultural & Sports Trust Fund, to support Charlie Rouse and Milla Stephenson to compete at the U14s Hockey Championships held in Perth from the 29th of September to the 5th of October 2024.

LINKAGE TO OUR COMMUNITY PLAN

Theme Society

Objective We will have proud and inviting communities

KEY ISSUES

The Clarence Valley Cultural and Sports Trust Fund provides financial support, in any calendar year, to a maximum of \$300 for individuals to attend one event at a national level, and \$550 per individual for one event at international level. The application as submitted meets the criteria for financial assistance from the fund.

BACKGROUND

Charlie Rouse and Milla Stephenson have been selected to compete at the U14s Hockey Championships held in Perth from the 29th of September to the 5th of October 2024. This funding will assist toward player levy, travel, accommodation, and other competition costs.

COUNCIL IMPLICATIONS**Budget/Financial**

The annual budget allocation for donations held in Sub Service 410 Community Development, Financial Project 997113 Community Donations Programs is \$108,000. Of this, \$5,000 is reserved for Cultural & Sports Trust Fund donations for 2024/2025. Should Council approve this donation, there will be \$4,400.00 remaining for future applications against the Fund.

Asset Management

N/A

Policy and Regulation

Cultural and Sports Trust Fund Policy V6.0

Consultation

N/A

Legal and Risk Management

N/A

Climate Change

N/A

ITEM 07.24.154 CLARENCE VALLEY DESTINATION MANAGEMENT PLAN 2024/2030

Meeting	Council	27 August 2024
Directorate	Corporate & Community	
Prepared by	Coordinator Economic Development and Tourism, Katee Blizzard	
Reviewed by	Director Corporate & Community, Alex Moar	
Attachments	Nil	

SUMMARY

The Draft Clarence Valley Destination Management Plan 2024/2030 (CV DMP) has been updated following a review of community and industry submissions and engagement. The revised CV DMP 2024/2030 is presented to the Council for adoption.

OFFICER RECOMMENDATION

That Council:

1. note the public exhibition period submissions and responses attached to the report.
2. adopt the Clarence Valley Destination Management Plan 2024/2030

LINKAGE TO OUR COMMUNITY PLAN

Theme Economy

Objective We will have an attractive and diverse environment for business, tourism and industry

KEY ISSUES

At its April 2024 Ordinary Meeting, Council resolved (07.24.061) to endorse the draft Clarence Valley Destination Management Plan for public exhibition from Friday, 26 April to Thursday, 6 June 2024.

The CV DMP presents a vision and strategic framework for the sustainable development of tourism in the region over the next seven years. The plan seeks to maximise the benefits of tourism while preserving the natural and cultural assets that attract visitors.

[The Clarence Valley Destination Management Plan 2024/2030 can be located here.](#)

[Clarence Valley Destination Management Plan Actions 2024/2025](#)

Initial community feedback, gathered during the Plan's creation, showed widespread support for tourism in the Valley. Key priorities identified include enhancing nature-based attractions, developing First Nations and cultural experiences, creating cultural and food trails, and promoting initiatives to increase visitor spending. Sustainability emerged as a critical focus, aligning with the region's natural assets that are central to its appeal.

Several challenges require careful consideration, including managing the impacts of seasonal peaks, improving infrastructure, and addressing community concerns about crowding and environmental degradation. While tourism currently boosts the local economy, its growth must be carefully managed to avoid the pitfalls experienced by over-touristed destinations.

In response to community feedback, the plan's strategic objectives aim to disperse visitors both spatially and seasonally to address these challenges. Implementing the plan will require collaboration between Council, local businesses, regional organizations, state agencies, and the community. Progress will be monitored biannually, with objectives reviewed annually to ensure the vision is realized.

With thoughtful tourism planning and stakeholder cooperation, the plan aims to optimise economic benefits while safeguarding social and environmental well-being for current and future generations.

Clarence Valley Destination Management Plan Submissions		
Name / Town	Feedback	Response
K. Hawthorne, Blaxlands Creek	It would be great to paint the Bent St bridge purple. It would be good to have a cultural weekend of didgeridoo playing, cultural dancing, singing, aboriginal food and craft stalls with people doing some demonstrations of how to use native plants in cooking to educate the community	Feedback has been noted and will be incorporated into future planning and engagement with First Nations Tourism.
M. Evans, Yamba	Provision of Mountain bike trails and skills park on Woodford Island hill - This would increase visitors from within and outside the valley - Will provide Maclean with increased tourism visitations for accommodation, general hospitality services and specific cycling services - Mountain biking is an increasing trend in tourism that the Valley currently is generally not well supported	Woodford Island Nature reserve is owned by National Parks, which is NSW Government and not within the scope of CVC to develop.
W. Grainger, Yamba	Page 12 is poorly worded confusing. All items here may be a desired result but not "Enhancing the appeal of the destination to our current markets". The exception is perhaps item 4.. Existing Markets - Enhancing the appeal of the destination to our current markets by: • Prolonging the length of their stay • Encouraging repeat visits • Increasing engagement in tours and paid activities • Promoting regional dispersal, particularly during peak seasons • Holidaying in region – Locals exploring and spending within region.	Feedback has been noted and modifications to wording of page 12 have been made to improve clarity.
R. Penberthy, Yamba	The following suggestions to improve safety, better services and beauty to areas of YAMBA are: 1. SPEED HUMPS (Cushioned Watts Profile) for Pacific Parade to reduce ongoing dangerous high-speed vehicles. 2. ILLEGAL CAMPING - Better surveillance and signs. Noting heavy fines apply for sleeping in vehicles and defecating on council land. Increased patrol, to move on and issue infringements. 3. DANGEROUS DOGS Rangers to remove roaming dangerous dogs from Pippi Beach off leash and on leash areas. 4. OPEN SPACES Increased regular mowing, whipper snipping, weed control and fence repairs to foreshore areas and walking tracks. 5. RESIDENTIAL AREA BUSH FIRE PREPARATION Remove high volumes of overgrown grasses and weeds. Remove fallen dead trees, dead wood/twigs and small branches in remaining old trees along foreshore areas. Regularly reduce in winter months any dry fuel for future high fire danger days in residential areas. 6. PAVED FOOT PATH - continue path from Rocky Laurie drive to Dolphin Park for the safety of increased foot traffic. 7. DOLPHIN PARK DOG EXERCISE ENCLOSED AREA - for SMALL dogs to safely play and exercise. Possibly include plastic bag dispenser, shelter and seating. 8. SMALL COMMERCIAL SHOPPING PRECINCT- Approve land on the corner of Church St and Yamba Street. This is to provide robust supermarket competition to existing supermarkets and	These actions are not directly related to the development and implementation of the DMP and have been advised to relevant operational sections of the organisation.

	<p>offer better fresh food choices for the growing population of Yamba and its increased tourist trade. This could include specialist shops, boutiques and restaurants. (No fast food) 9. PROMOTE THE FAMOUS YAMBA PRAWN! Thank you.</p>	
<p>Lower Clarence Arts and Crafts Association, Maclean</p>	<p>The Ferry Park Precinct is at the gateway to the Clarence Valley directly off the Pacific Highway/M1 Motorway and as such is very important to the Destination Management of the Clarence Valley Council. Lower Clarence Arts & Crafts Association is celebrating 30 years of Ferry Park Gallery this year and intends to continue to trade into the future.</p> <p>Looking at the Destination Management Plan, LCACA would like to put forward the following:</p> <ol style="list-style-type: none"> 1. Ferry Park is the perfect place to promote family friendly tourism. There is space for more picnic tables, an area for children to play where the old ferry was situated and a toilet block already in place. With thoughtful planning and management of the traffic flow in and out of the car park, the area could be more family friendly. 2. A dedicated bus stop for local and highway buses would make it safer for locals and visitors to stop at Ferry Park. 3. With the pontoon already in place on the river adjacent to FP, the area could be developed as a launching place for passive watercraft eg kayaks, canoes, stand up paddle boards etc. 	<p>Ferry Park Gallery is currently a Visitor Information Hub working with the organisation. During 2024/2025 and ongoing there will be opportunity to promote Ferry Park. Further development of the area has been noted.</p>
<p>W. Day, Palmers Channel</p>	<p>The first item this new tourism management plan should deal with is an assessment of the outcomes of previous plans...in particular the 2016 Clarence Valley Tourism Industry Development and Marketing Strategy, which it is replacing. There should be a detailed report on what the 2016 CVTIDMS achieved; where it failed; what goals are on-going and which are now included in the new plan etc. It should be advised that the new DMP is a very broad-brush plan and requires annual plans outlining annual goals, funding, staff resources etc to reach 2030. These annual plans should be developed in conjunction with councillors and the advisory committee.</p> <p>Recent years have seen CVC tourism budgets slashed to the bone and very little achieved within these budgets. The next couple of years need to concentrate on the basics...in particular, servicing the information needs of visitors on and after arrival in the Valley.</p> <p>The tourism brand has been a total failure with zero interest from local operators in supporting it. A new brand featuring sunshine, mountains, large river and ocean is required with operators encouraged to use it. We should not lose track of the fact that we are, overwhelmingly, a self-drive domestic market with very limited potential for rail, air or commissionable packaging. We should not ignore our huge Visiting Friends and Relatives markets which are not mentioned in the new DMP. Every Council activity should be effectively tracked to confirm value-for-cost. Advertising (including MyClarenceValley) should incorporate a 'call-to-action' with at least a link to a survey form to allow respondents to define needs and receive follow-up responses from CVC staff. The new DMP surveyed local residents....it should have also surveyed our frontline tourism operators and visitors to see what they expect from Council.</p>	<p>The Destination Management Plan has been developed in alignment with regional, state, and national frameworks. We worked directly with Destination North Coast to ensure we are matching their priorities which are directly managed by Destination NSW to support access to funding for initiatives and additional support programs that become available.</p> <p>Aa assessment of outcomes from the 2016 Clarence Valley Tourism Industry Development and Marketing Strategy has been included to provide context.</p> <p>A plan for 2024/2025 has been developed and is included in the DMP. The outcome of this will be reported annually with a new yearly plan created.</p>

		<p>Extensive feedback and consultation was completed by residents, industry operators and visitors to develop the DMP. Key deliverables are creating Visitor Information Hubs and a Visitor Information Guide.</p>
--	--	--

Feedback was received from the Access Advisory Committee and updates were made to the weaknesses of accommodation shortfalls; Pillar No 5. Facilitate Growth in supporting accessible tourism to include public facilities and adding public facilities to action 5.7.

BACKGROUND

The CV DMP aligns with regional, state, and national tourism frameworks, ensuring a cohesive approach to developing the visitor economy. This plan replaces the 2016 Clarence Valley Tourism Industry Development and Marketing Strategy, marking a new phase in the region’s tourism evolution. The CV DMP integrates with the Clarence Valley Council's broader community strategic plan and other key economic strategies, reflecting a commitment to sustainable growth and community engagement. Guided by five core principles from the NSW Government's Visitor Economy Strategy, the CV DMP prioritizes visitor-centric approaches, digital leadership, and collaborative efforts across the region.

The CV DMP draws on three foundational frameworks to shape its strategic direction:

- **National Framework:** Austrade’s *Thrive 2030: The Re-imagined Visitor Economy*.
- **State Framework:** Destination NSW’s *Visitor Economy Strategy 2030*.
- **Regional Framework:** Destination North Coast’s *Destination Management Plan 2030*.

These frameworks provide a solid foundation for the CV DMP, ensuring that local strategies are aligned with broader goals at the state and national levels.

Strategic Objectives and Action Plan

The CV DMP action plan is structured around five key strategic objectives, each designed to address the specific needs and opportunities within the Clarence Valley’s visitor economy:

Road to Recovery:

Focused on supporting visitor economy businesses through leadership and coordinated advocacy. Actions include facilitating capacity building, offering grant support, and promoting visitor dispersal throughout the region via expanded visitor information services.

1. **Build the Brand:**
Aimed at raising community awareness of tourism’s benefits, strengthening partnerships, and executing a comprehensive marketing strategy. This includes developing visitor guides, refreshing the region's branding, creating new brochures, and launching targeted marketing campaigns.
2. **Showcase Our Strengths:**
Leveraging Clarence Valley’s natural assets and developing cultural and First Nations experiences. Key actions involve promoting water-based activities, enhancing cultural tourism linked to the Clarence River, coordinating marketing efforts, and investing in national park attractions.
3. **Invest in Events:**
Strengthening existing events while fostering the growth of new festivals. This objective targets the development of an events strategy, investment in major events, and support for event venues and infrastructure to enhance the region’s appeal.
4. **Facilitate Growth:**
Supporting sustainable practices, infrastructure upgrades, and business innovation. This includes advocating for improved transport links, promoting accessible tourism, and fostering partnerships with First Nations organizations to ensure inclusive and sustainable growth.

Effective collaboration among key stakeholders is crucial for the CV DMP's success. Partners include local operators, businesses, community groups, Traditional Owner Corporations, First Nations organisations, neighbouring local governments, regional entities like Destination North Coast and Business NSW, state agencies, and industry associations. Cooperation across sectors will harness the region's strengths for sustainable growth in the Clarence Valley's visitor economy.

The CV DMP has been developed following extensive community and stakeholder consultations. An online survey received over 255 responses, and drop-in sessions engaged 30+ community members, and community feedback on the Draft CV DMP. Feedback highlighted support for tourism's economic benefit but concerns about infrastructure impacts, visitor dispersal, and protecting natural assets from overdevelopment. Ongoing engagement across sectors is vital for the CV DMP's implementation. This dialogue will support the vision of a prosperous and sustainable tourism future in the Clarence Valley, balancing economic gains with preserving its character and natural resources.

The North Coast of New South Wales sees significant tourism growth, with a 33.5% year-on-year increase. Domestic visitors spend \$10,423 per minute, totalling \$15 million daily in the region. However, the Clarence Valley LGA has not fully benefited from this growth compared to neighbouring LGAs.

COUNCIL IMPLICATIONS

Budget/Financial

Activities planned for 2024/2025 are currently budgeted for.

Asset Management

N.A

Policy and Regulation

N/A

Consultation

N/A

Legal and Risk Management

N/A

Climate Change

N/A

WORKS & CIVIL**ITEM 07.24.155 REGIONAL AQUATIC FACILITY NAMING AND MANAGEMENT**

Meeting	Council	27 August 2024
Directorate	Works & Civil	
Prepared by	Manager Open Spaces & Facilities, Rachelle Passmore	
Reviewed by	Director Works & Civil, Jamie Fleeting	
Attachments	Nil	

SUMMARY

The Regional Aquatic Facility is currently under construction and expected to open in December 2024. This report notes that the management and operation of the facility (following commissioning) to be undertaken by Council to allow staff to collate and consider appropriate data/analytics to inform future management options. This report also notes the process for consideration of the naming of the facility and / or components with the complex.

OFFICER RECOMMENDATION

That Council note:

1. that the Regional Aquatic Facility will be managed by Council with a report tabled at 24 months (following commissioning of the new facility) to allow consideration of future management options.
2. that community consultation will be undertaken regarding the naming of the Regional Aquatic Facility and/or components within the complex and reported to the new Council.

LINKAGE TO OUR COMMUNITY PLAN

Theme Infrastructure

Objective We will have communities that are well serviced with appropriate infrastructure

KEY ISSUES

Traditionally, Council has implemented management contracts for the operation and management of Council's community pools. These contracts are established following a robust tender process, based on known costs and data.

The Regional Aquatic Facility is currently under construction and is scheduled to open in December 2024. At this stage, we do not have usage data or costs associated with the management and operation for the facility.

In the project planning phase, operating forecasts were completed to determine the extent of the design. Based on the projected 10 year operating performance, with all elements included in the design (including the waterslides) and combined with the fees and charges model for the Grafton Olympic Pool as well as the current and predicted catchment, data was projected for the new facility.

The scenario of inclusions has changed since the 2018 report with the waterslides now included in Stage 2 of the scope of works to be delivered at a future stage subject to funding. The stage delivery of the slides is also anticipated to have an impact on the original projections.

To enable Council to establish quality data for the facility, the management and operation of the Regional Aquatic Facility will be managed in house by Council staff for an initial period of two (2) years. This will allow time to collect entry data, establish programs and activities for the facility as well as provide local employment opportunities.

Naming of the Facility

There is an opportunity to officially appoint a name for the Regional Aquatic Facility and / or components within the facility.

To assist this process, a Clarence Conversations page will be established where the community are encouraged to participate in providing feedback with a report being brought before the new Council.

BACKGROUND**Staff Structure**

The Grafton Olympic Pool staff structure included three (3) full time and 17 casual staff. A staffing structure is currently under development for the Regional Aquatic Facility, however it is envisaged that there will be a minimum of 20 positions in areas including the Aquatic Centre Manager, lifeguards, pool operations and grounds as well as programs including swimming and aqua instructors.

Naming of the Facility

The Geographical Names Act 1966 empowers the Geographic Names Board (GNB) to assign names to places, to investigate and determine the form, spelling, meaning, pronunciation, origin and history of any historical name, and the application of such names to a position, extent or otherwise.

Council's Naming of Parks, Reserves and Facilities Policy will be used to guide the naming process.

COUNCIL IMPLICATIONS**Budget/Financial**

In December 2018, an operating forecast was estimated for a 10-year term based on the full operation of the facility with all water bodies / features included.

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Income by area										
Aquatic area	\$2,101,851	\$2,240,276	\$2,361,959	\$2,464,852	\$2,571,974	\$2,683,494	\$2,799,586	\$2,920,429	\$3,017,475	\$3,117,746
Gym	\$94,352	\$100,566	\$106,028	\$110,647	\$115,456	\$120,462	\$125,673	\$131,098	\$135,454	\$139,956
Café and Merchandise	\$333,655	\$352,108	\$367,558	\$379,771	\$392,353	\$405,312	\$418,660	\$432,407	\$442,352	\$452,527
Total income	\$2,529,858	\$2,692,949	\$2,835,545	\$2,955,270	\$3,079,783	\$3,209,268	\$3,343,919	\$3,483,935	\$3,595,282	\$3,710,228
Expenditure by area										
Aquatic area	\$1,960,954	\$2,026,814	\$2,094,119	\$2,162,861	\$2,233,916	\$2,307,363	\$2,383,284	\$2,461,763	\$2,541,872	\$2,624,646
Gym	\$103,210	\$106,303	\$109,493	\$112,782	\$116,173	\$119,671	\$123,278	\$126,998	\$130,835	\$134,792
Café and Merchandise	\$267,582	\$282,561	\$289,061	\$295,710	\$302,513	\$309,472	\$316,591	\$323,873	\$331,324	\$338,945
	\$2,331,746	\$2,415,678	\$2,492,672	\$2,571,353	\$2,652,602	\$2,736,506	\$2,823,153	\$2,912,635	\$3,004,031	\$3,098,383
undistributed management costs	\$358,624	\$369,830	\$381,396	\$393,335	\$405,659	\$418,381	\$431,513	\$445,070	\$459,066	\$473,514
Total expenditure	\$2,690,370	\$2,785,507	\$2,874,068	\$2,964,688	\$3,058,261	\$3,154,887	\$3,254,666	\$3,357,705	\$3,463,096	\$3,571,897
Projected operating performance	(\$160,512)	(\$92,558)	(\$38,523)	(\$9,418)	\$21,521	\$54,381	\$89,253	\$126,229	\$132,186	\$138,331
Utilisation										
Aquatic area	233,539	240,913	245,830	248,288	250,747	253,205	255,663	258,122	258,122	258,122
Gym	23,119	23,849	24,336	24,579	24,823	25,066	25,309	25,553	25,553	25,553
Total users per year	256,658	264,763	270,166	272,868	275,569	278,271	280,973	283,674	283,674	283,674

Table 1 – Operating Forecast, extracted from the Liquid Blu Adjunct Report (December 2018)

Summarised Year 3 based on mid-range scenario with the full facility in full operation:

Total Income	\$2,835,545
Total Expenditure	\$2,874,068
Net Operating Deficit	-\$38,523
Total Visitation	270,166
Note	
1.	<i>These figures informed the detailed design of the facility only and were based on 2018/2019 fees and charges including estimated operating costs and the concept design.</i>
2.	<i>The visitation figures were based on similar aquatic facilities in regional locations and using CERM data. The consultant originally submitted a higher visitation rate, however following consultation with staff some applied local knowledge was applied reducing the figures contained in the final report.</i>

These figures are expected to change, based on current industry costs and trends, however, provide a guide for budgeting purposes.

These projections also represent the full operation of all water bodies and features, including the waterslides which have been excluded from the current construction program.

Council will continue to seek suitable external funding options to construct the waterslides at the facility.

Proposed fees and charges for the Regional Aquatic Facility will be further considered using benchmarks from other similar regional aquatic facilities and will be reported to the new Council for adoption.

Asset Management

N/A

Policy and Regulation

Naming of Parks, Reserves and Facilities Policy

Consultation

A Clarence Conversations page will be developed to seek community feedback in relation to the Naming of the Regional Aquatic Facility and/or components within the complex.

Legal and Risk Management

N/A

Climate Change

N/A

ITEM 07.24.156 PROPOSED ROAD CLOSURE - PART MCGRATHS LANE, THE WHITEMAN

Meeting	Council	27 August 2024
Directorate	Works & Civil	
Prepared by	Property Officer, Tyler Marsh	
Reviewed by	Director Works & Civil, Jamie Fleeting	
Attachments	A. Recommended Disposal Price - Part McGraths Lane, The Whiteman (Confidential) B. Neighbour objection to proposed road closure ↓	

SUMMARY

This report is to consider the permanent road closure of part McGraths Lane, The Whiteman, and the transfer of ownership to the adjoining Landowners. The request is made by the adjoining Landowners of Lot 4 DP 751369, being 153 McGraths Lane, The Whiteman.

OFFICER RECOMMENDATION

That Council:

1. permanently close part of McGraths Lane, The Whiteman in line with the provisions of the *Roads Act 1993* (depicted green in Figure 1).
2. transfer the closed road to the adjoining Landowners of Lot 4 DP 751369 for the recommended purchase price outlined in Attachment A (confidential).
3. authorise the General Manager to execute all documents relating to the closure and sale to affect the above requirements.
4. instruct the Landowners that they are to meet all costs associated with the road closure.

LINKAGE TO OUR COMMUNITY PLAN

Theme Infrastructure

Objective We will have communities that are well serviced with appropriate infrastructure

KEY ISSUES

The Landowners of Lot 4 DP 751369 submitted an application to close and purchase part of McGraths Lane, The Whiteman, adjoining their property (depicted green in Figure 1). There was one (1) objection received from the adjoining Landowner of Lot 2 DP 1124082 (**Attachment B**) during the 28-day public exhibition period which closed on 10 June 2024.



Figure 1 Proposed road closure location

BACKGROUND

The Landowner of Lot 4 DP 751369 submitted an application to close and purchase a part of McGraths Lane, The Whiteman for the purpose of exclusive access to the Landowners property which includes Lot 5 DP 751369 and Lot 1 DP 742615 (153 McGraths Lane, The Whiteman).

This section of McGraths Lane is not maintained by Council and the landowner has carried out significant roads works to create a formed access to their property.

The adjoining Landowner that has opposed the road closure application currently has gated secondary access to their property via an unformed crown road which borders their southern boundary (Figure 2). This Crown road does not form part of the proposed road closure area however their objections are noted in their submission (**Attachment B**).

It is of the officer’s opinion that the owner of Lot 2 DP 1124082, should they require additional formed access to their property, have the same opportunity as the current road closure applicants to submit an application for closure and purchase of a section of the unformed crown road along their southern boundary via Crown Lands.



Figure 2 Access to 111 McGraths Lane, The Whiteman via unformed Crown Road



Figure 3 Closer view of existing gate to 111 McGraths Lane, The Whiteman (Lot 2 DP1124082). Note: cadastre (boundaries) is not correctly aligned with aerial photographs. Gate is currently within unformed Crown Road.



Figure 4 Photo of gate to 111 McGraths Lane taken from the road. Closer up on left. Tracks in grass evidence that gate is used.



Figure 5 Photo taken from the gate to 111 McGraths Lane, looking back towards the lane.

COUNCIL IMPLICATIONS**Budget/Financial**

There will be no financial impact on Council as the applicant will meet all associated survey and legal costs. Council will no longer be responsible for the section of road once closed.

Asset Management

The section of McGraths Lane proposed to be closed is currently listed on Council's Assets Register. An adjustment to the area listed will be made if the road closure is approved.

Policy and Regulation

- *Roads Act 1993*
- *Local Government Act 1993*
- *Conveyancing Act 1919*

Consultation

Council's Civil Services, Strategic Infrastructure, Open Spaces and Building Facilities, Water Cycle, Environment and Regulatory Services and Development and Land Use sections have been consulted and support the proposal. Relevant authorities have been consulted as part of the road closure process. Landowners in the area have been advised of the proposal. Notice to the public of the proposed closure and sale was published on Council's online notice board. One objection was received during the 28-day public exhibition period, submissions closed 10 June 2024.

Legal and Risk Management

Closing of this section of road enables this section to be transferred to the adjoining Landowner and removes liability risk to Council for having private infrastructure or occupation on Council land without a formal tenure.

Climate Change

N/A

File Ref: ECM 2606033

Clarence Valley Council
Locked Bag 23
GRAFTON NSW 2460

Comments on proposed road closure – Part McGraths Lane, The Whiteman

ATTN: Tyler Marsh

WE OBJECT TO THE CLOSURE OF THE ABOVE MENTIONED ROAD FOR THE REASONS NOTED BELOW:

██████████ purchased this land for the purpose of cattle grazing, as part of a larger business plan in response to the 2022/2023 floods. We currently hold a lease agreement on the neighbouring property 109 Ellem Lane, The Whiteman.

During the floods in 2022/2023 we were unable to access our cattle due to Ellem Lane being flooded, experiencing numerous cattle and infrastructure losses. We noted at this time that McGraths Lane was still accessible and had flood free access to our leased property and this parcel of land. We started enquiries on the purchase of this land at this time for this purpose. This land is only accessible from McGraths Lane during flood times, which will be removed if this road is sold as private property.

Upon ownership of 111 McGraths Lane, The Whiteman we noted there was a locked gate prohibiting the access to the front of our property on McGraths Lane. We spoke with Steve Meredith owner of the neighbouring property, who advised this road was his asset. We stated we believed it was Council owned as per the plans we were provided when purchasing and we needed access to the road so we could install and maintain infrastructure such as cattle yards, gates and hay sheds, and to further ensure the safety and wellbeing of our grazing cattle. We also needed access from this side of the land for weed management. Mr Meredith has since removed the padlock but seems he is now attempting to purchase this road to continue to prohibit us from accessing or utilising our land.

This year we have spoken to the town planner twice regarding this property which require road frontage to McGraths Lane.

Ellem Lane is not suitable access for this block due to flooding and being a dirt road, already experiencing numerous complaints of dust from neighbours. Further, our regular livestock transport company have advised they cannot safely remove cattle

from our McGrath's lane property from the Ellem Lane side due to the size of their truck and the condition of the road.

The current gate needs to be replaced as it not in a suitable location and requires us to traverse private property and council property to access it. We are concerned that if McGraths Lane is closed we will not be allowed to access this land. If we cannot access this land we will no longer be able to work within our business plan and will face significant financial stressors.

If Clarence Valley Council must sell this parcel of land, we would request that it be auctioned so we can have the opportunity to purchase it so we do not end up with a landlocked piece of property

Kind Regards,

[Redacted signature]

[Redacted] – 6th June 2024

[Redacted]

ITEM 07.24.157 LOCAL TRAFFIC COMMITTEE

Meeting	Council	27 August 2024
Directorate	Works & Civil	
Prepared by	Road Safety Officer, Alana Brooks	
Reviewed by	Director Works & Civil, Jamie Fleeting	
Attachments	A. Local Traffic Committee Minutes August 2024 (Separate Cover) ⇒ B. Local Traffic Committee attachment Item 15.24 ↓ C. Local Traffic Committee attachment Item 16.24 (Separate Cover) ⇒ D. Local Traffic Committee attachment Item 18.24 A (Separate Cover) ⇒ E. Local Traffic Committee attachment Item 18.24 B ↓ F. Local Traffic Committee attachment Item 19.24 A ↓ G. Local Traffic Committee attachment Item 19.24 A ↓	

SUMMARY

This report outlines the recommendations proposed by the Local Traffic Committee on 7 August 2024.

OFFICER RECOMMENDATION

That Council adopt the recommendations of the Local Traffic Committee determined on 7 August 2024.

LINKAGE TO OUR COMMUNITY PLAN

Theme Infrastructure

Objective We will have communities that are well serviced with appropriate infrastructure

KEY ISSUES

That the recommendations of the Local Traffic Committee determined on 7 August 2024 be adopted by Council.

BACKGROUND

Officer Report Item No.	Recommendation/Comment
Item: 15/24 Iluka Subdivision- Hickey Street	That Council approve the proposed signage and line-marking plans associated with Stage 4 of the Community Title Subdivision (SUB2015/0035 as modified by MOD2022/0027) subject to the amendments listed in the report.
Item: 16/24 Yamba Cycling Club Races	That the road closures associated with the conduct of the Yamba Triathlon on Saturday 16 and Sunday 17 November 2024 are supported, subject to the conditions listed in the report.
Item: 17/24 Yamba Triathlon	That the road closures associated with the conduct of the Yamba Cycle Club races are supported, subject to the conditions listed in the report.
Item: 18/24 Celebrate Woolli Event	That the Committee endorse the traffic impacts associated with the Celebrate Woolli event on Saturday 31 August 2024, subject to the conditions listed in the report.

Item 19/24 Harwood Sugar Mill 150 Years Celebration	That the Committee endorse the traffic impacts associated with the Harwood Sugar Mill 150 years Celebration on Sunday 25 August 2024, subject to the conditions listed in the report.
---	---

COUNCIL IMPLICATIONS

Budget/Financial

As per the reports referenced in the Local Traffic Committee Minutes.

Asset Management

N/A

Policy and Regulation

The Local Traffic Committee is not a Committee of Clarence Valley Council but a Technical Committee that provides advice to Council. Council has been delegated certain powers, from Transport for NSW, about traffic matters upon its local roads. A condition of this delegation is that Council must consider the Local Traffic Committee recommendations.

Consultation

As per the reports within the Local Traffic Committee Minutes.

Legal and Risk Management

As per the reports within the Local Traffic Committee Minutes.

Climate Change

N/A



LEGEND

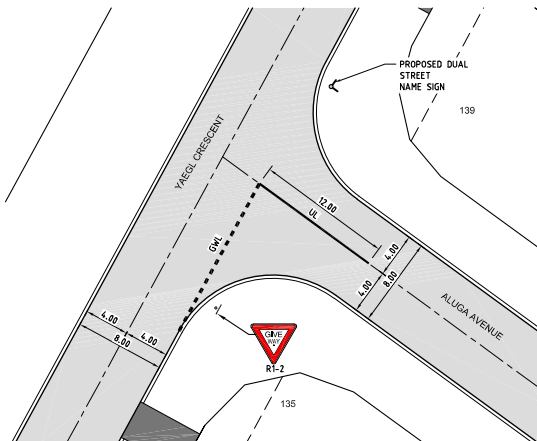
- PROPOSED NEW ROADS
- PROPOSED CONCRETE FOOTPATHS
- PROPOSED DRIVEWAY LOCATION
- EXISTING ROAD EDGE
- PROPOSED KERB

PAVEMENT-MARKING LEGEND

CODE	LINE TYPE	LINE LENGTH	GAP	WIDTH
GWL	GIVE-WAY LINE 	0.6m	0.6m	300mm
UL	LANE-LINE (UNBROKEN) 	-	-	100mm

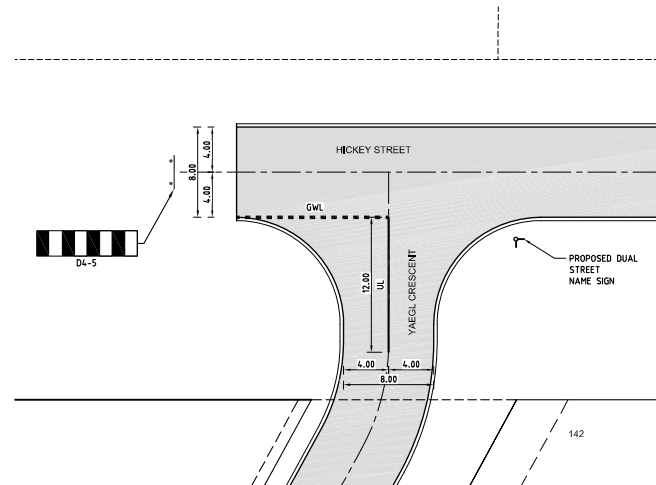
LINEMARKING NOTES

1. LINE-MARKING AND SIGNAGE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES".
2. EXTENT OF LINE-MARKING IS TO BE VERIFIED ON SITE WITH THE SUPERINTENDENT PRIOR TO INSTALLATION.



**YAEGL CRESCENT & ALUGA AVENUE
SIGNS & LINE MARKING PLAN**

SCALE 1 : 200 (FULL SIZE) (metres)



**YAEGL CRESCENT & HICKEY STREET
SIGNS & LINE MARKING PLAN**

SCALE 1 : 200 (FULL SIZE) (metres)

NOTE :
ALL DESIGN/SETOUT INFORMATION SHOWN ON THIS DRAWING IS AVAILABLE IN DIGITAL FORMAT FROM THE OFFICE OF THE SUPERINTENDENT UPON REQUEST BY THE CONTRACTOR.

**HICKEY STREET AND ILUKA ROAD
STAGE 04C ROADWORKS & CIVIL SERVICES**
FOR
STEVENS COMMERCIAL PTY LTD

A1 ORIGINAL SIZE BEFORE REDUCTION

ISSUE	DESCRIPTION	DATE
B	ISSUE FOR APPROVAL	17/06/2022
A	ORIGINAL ISSUE	05/07/2022
1	DESCRIPTION	DATE

COPYRIGHT ©
This drawing is copyright and the property of Burchills Engineering Solutions. It must not be re-used, copied or used without the authority of Burchills Engineering Solutions.
DISCLAIMER
This drawing and its contents are electronically generated, are confidential and may only be used for the purpose for which they were intended.
Burchills Engineering Solutions will not accept responsibility for any consequential arising from the use of the drawing for other than its intended purpose or where the drawing has been altered, corrected or changed either manually or electronically by any third party.
NOTE
This is an uncontrolled document issued for information purposes only, unless the checked sections are signed or completed. Figure dimensions take precedence over scale. Do not scale reduced size drawings. Verify dimensions prior to commencing any on-site or

BURCHILLS
ENGINEERING SOLUTIONS

Level 2, Connaught Centre
26 Marine Parade, Southport QLD 4215
PO Box 3766, Australia Fair, Southport QLD 4215
Phone: +61 7 5500 6400
Fax: +61 7 5500 6411
Email: admin@burchills.com.au
Coote Burchills Engineering Pty Ltd
ABN 76 166 942 365

PROJECT:
**BIRRIGAN ILUKA BEACH
STAGE 04C**

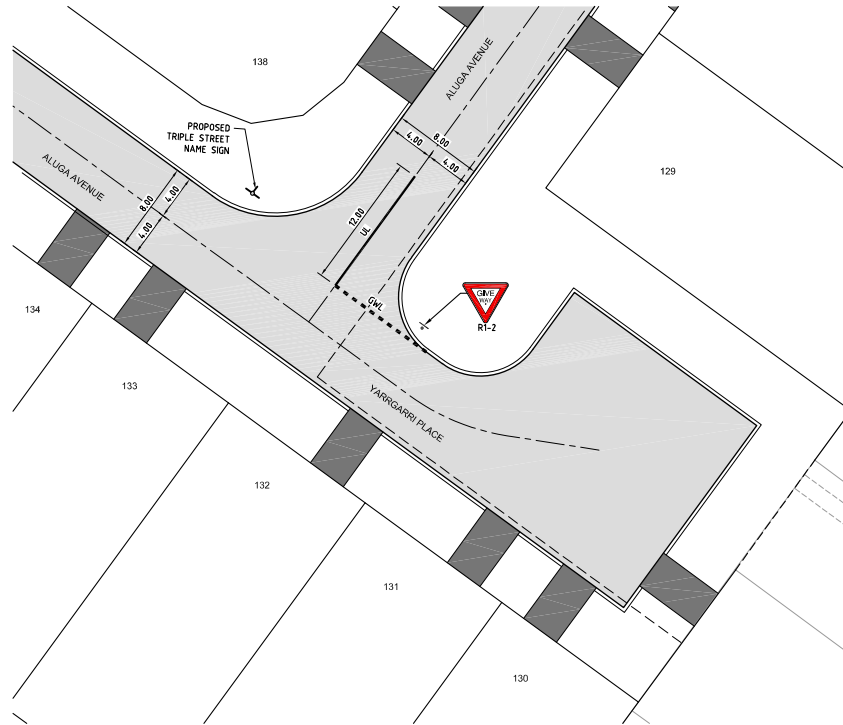
DRAWING TITLE:
**SIGNS & LINEMARKING
PLAN - SHEET 1**

DEVEL/APPLIC No.:	DATE: 20/06/2022
PROJECT LEADER: JONATHAN CURELL	DESIGNER: DANIEL ROYBE
DRAWING DESIGNER: DANIEL ROYBE	CHECKED: JONATHAN CURELL
APPROVED FOR AND IN BEHALF OF BURCHILLS ENGINEERING SOLUTIONS ABN 76 166 942 365	
REG No.:	
SCALE:	DATUM: AND FULL SIZE: A1
PROJECT No.:	DRAWING No.:
BE150310-04C	C380
VERSION:	
B	



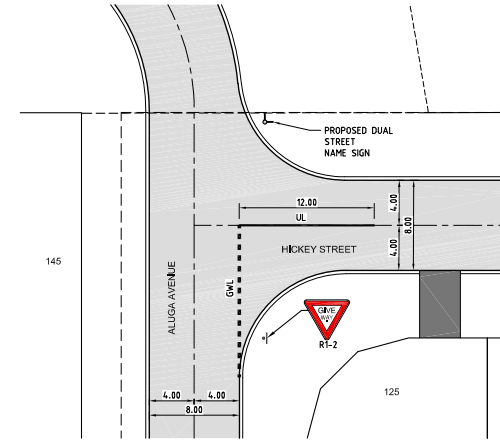
LEGEND

- PROPOSED NEW ROADS
- PROPOSED CONCRETE FOOTPATHS
- PROPOSED DRIVEWAY LOCATION
- EXISTING ROAD EDGE
- PROPOSED KERB



**ALUGA AVENUE & YARRGARRRI PLACE
SIGNS & LINE MARKING PLAN**

SCALE 1 : 200 (FULL SIZE) (metres)



**ALUGA AVENUE & HICKEY STREET
SIGNS & LINE MARKING PLAN**

SCALE 1 : 200 (FULL SIZE) (metres)

PAVEMENT-MARKING LEGEND

CODE	LINE TYPE	LINE LENGTH	GAP	WIDTH
GWL	GIVE-WAY LINE	0.6m	0.6m	300mm
UL	LANE-LINE (UNBROKEN)	-	-	100mm

LINEMARKING NOTES

1. LINE-MARKING AND SIGNAGE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES".
2. EXTENT OF LINE-MARKING IS TO BE VERIFIED ON SITE WITH THE SUPERINTENDENT PRIOR TO INSTALLATION.

NOTE :

ALL DESIGN/SETOUT INFORMATION SHOWN ON THIS DRAWING IS AVAILABLE IN DIGITAL FORMAT FROM THE OFFICE OF THE SUPERINTENDENT UPON REQUEST BY THE CONTRACTOR.

**HICKEY STREET AND ILUKA ROAD
STAGE 04C ROADWORKS & CIVIL SERVICES**
FOR
STEVENS COMMERCIAL PTY LTD

A1 ORIGINAL SIZE BEFORE REDUCTION

NO.	DESCRIPTION	DATE
B	ISSUE FOR APPROVAL	17/06/2022
A	ORIGINAL ISSUE	06/07/2022

COPYRIGHT ©
This drawing is copyright and the property of Burchills Engineering Solutions. If used for any other purpose, it is done without the authority of Burchills Engineering Solutions.
DISCLAIMER
This drawing and its contents are electronically generated, are confidential and may only be used for the purpose for which they were intended.
Burchills Engineering Solutions will not accept responsibility for any consequential arising from the use of the drawing for other than its intended purpose or where the drawing has been altered, corrected or changed either manually or electronically by any third party.
NOTE
This is an uncontrolled document issued for information purposes only, unless the checked version are signed or complete. Figure dimensions take precedence over scale. Do not scale reduced size drawings. Verify dimensions prior to commencing any on-site or

BURCHILLS
ENGINEERING SOLUTIONS

Level 2, Connaught Centre
26 Marine Parade, Southport QLD 4215
PO Box 3766, Australia Fair, Southport QLD 4215
Phone: +61 7 5500 6400
Fax: +61 7 5500 6411
Email: admin@burchills.com.au
C/o Burchills Engineering Pty Ltd
ABN 76 160 942 365

PROJECT:
**BIRRIKAN ILUKA BEACH
STAGE 04C**

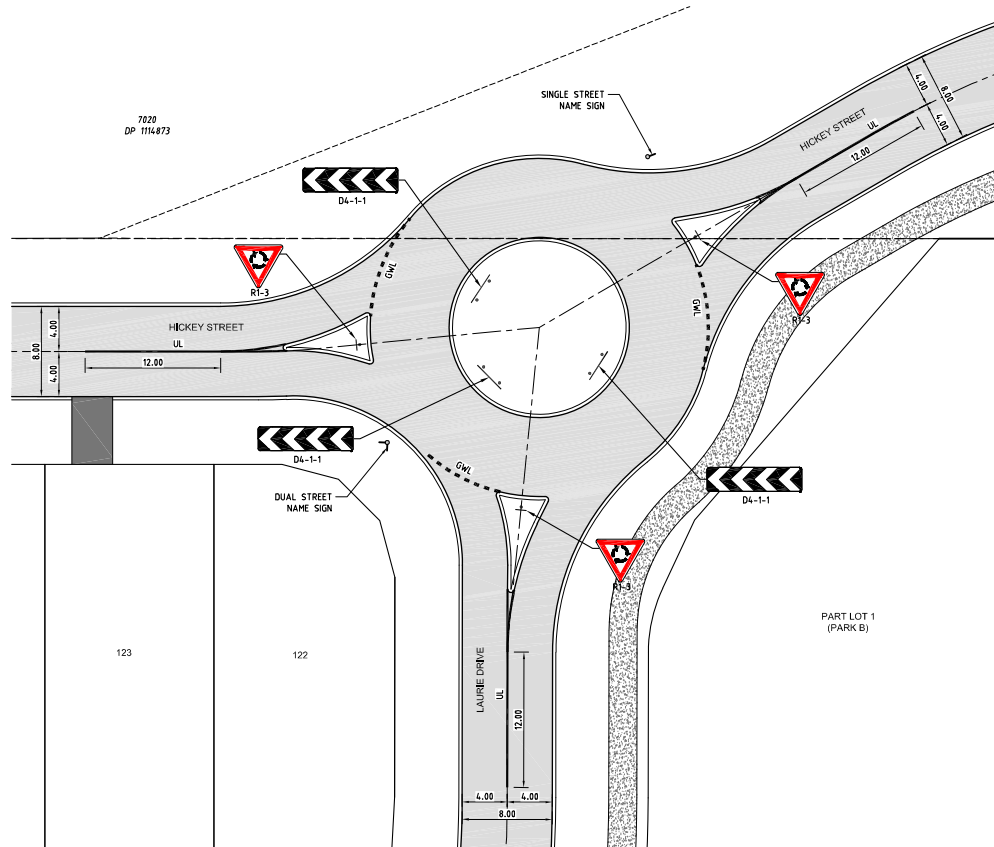
DRAWING TITLE:
**SIGNS & LINEMARKING
PLAN - SHEET 2**

DEVELOPER No.:	DATE:	2022/07/06
PROJECT LEADER: JONATHAN CULL	DESIGNER: DANIEL ROWE	
DRAWING DESIGNER: DANIEL ROWE	CHECKED: JONATHAN CULL	
APPROVED FOR AND ON BEHALF OF BURCHILLS ENGINEERING SOLUTIONS ABN 76 160 942 365		
RREG No.:		
SCALE:	DATUM:	AHD
PROJECT No.:	DRAWING No.:	VERSION:
BE150310-04C	C381	B



LEGEND

- PROPOSED NEW ROADS
- PROPOSED CONCRETE FOOTPATHS
- PROPOSED DRIVEWAY LOCATION
- EXISTING ROAD EDGE
- PROPOSED KERB



**HICKEY STREET & LAURIE DRIVE
SIGNS & LINE MARKING PLAN**

SCALE 1 : 200 (FULL SIZE)

PAVEMENT-MARKING LEGEND

CODE	LINE TYPE	LINE LENGTH	GAP	WIDTH
GWL	GIVE-WAY LINE 	0.6m	0.6m	300mm
UL	LANE-LINE (UNBROKEN)	-	-	100mm

LINEMARKING NOTES

1. LINE-MARKING AND SIGNAGE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES".
2. EXTENT OF LINE-MARKING IS TO BE VERIFIED ON SITE WITH THE SUPERINTENDENT PRIOR TO INSTALLATION.

NOTE :

ALL DESIGN/SETOUT INFORMATION SHOWN ON THIS DRAWING IS AVAILABLE IN DIGITAL FORMAT FROM THE OFFICE OF THE SUPERINTENDENT UPON REQUEST BY THE CONTRACTOR.

**HICKEY STREET AND ILUKA ROAD
STAGE 04C ROADWORKS & CIVIL SERVICES**
FOR
STEVENS COMMERCIAL PTY LTD

A1 ORIGINAL SIZE BEFORE REDUCTION

NO.	DESCRIPTION	DATE
B	ISSUE FOR APPROVAL	17/06/2022
A	ORIGINAL ISSUE	05/07/2022
1	ISSUE	17/06/2022

COPYRIGHT ©
This drawing is copyright and the property of Burchills Engineering Solutions. It must not be retained, copied or used without the authority of Burchills Engineering Solutions.
DISCLAIMER
This drawing and its contents are electronically generated, are confidential and may only be used for the purpose for which they were intended.
Burchills Engineering Solutions will not accept responsibility for any consequences arising from the use of the drawing for other than its intended purpose or where the drawing has been altered, copied or changed either manually or electronically by any third party.
NOTE
This is an uncontrolled document issued for information purposes only, unless the checked version are signed or completed. Figure dimensions take precedence over scales. Do not scale reduced size drawings. Verify dimensions prior to commencing any on-site or

BURCHILLS
ENGINEERING SOLUTIONS






Level 2, Connaught Centre
26 Marine Parade, Southport QLD 4215
PO Box 3706, Australia Fair, Southport QLD 4215
Phone: +61 7 5500 6400
Fax: +61 7 5500 6411
Email: admin@burchills.com.au
Coote Burchills Engineering Pty Ltd
ABN 76 166 942 365

PROJECT:
**BIRRIGAN ILUKA BEACH
STAGE 04C**

DRAWING TITLE:
**SIGNS & LINEMARKING
PLAN - SHEET 3**

DEVELOPER No.:	DATE: 2022/07/08
PROJECT LEADER: JONATHAN CULL	DESIGNER: DANIEL ROWE
DRAWING PERSON: DANIEL ROWE	CHECKED: JONATHAN CULL
APPROVED FOR AND IN BEHALF OF BURCHILLS ENGINEERING SOLUTIONS ABN 76 166 942 365	
REG No.:	
SCALE:	DATUM: AHD
PROJECT No.:	FULL SIZE: A1
BE150310-04C	C382
DRAWING No.:	VERSION:
	B

LEGEND

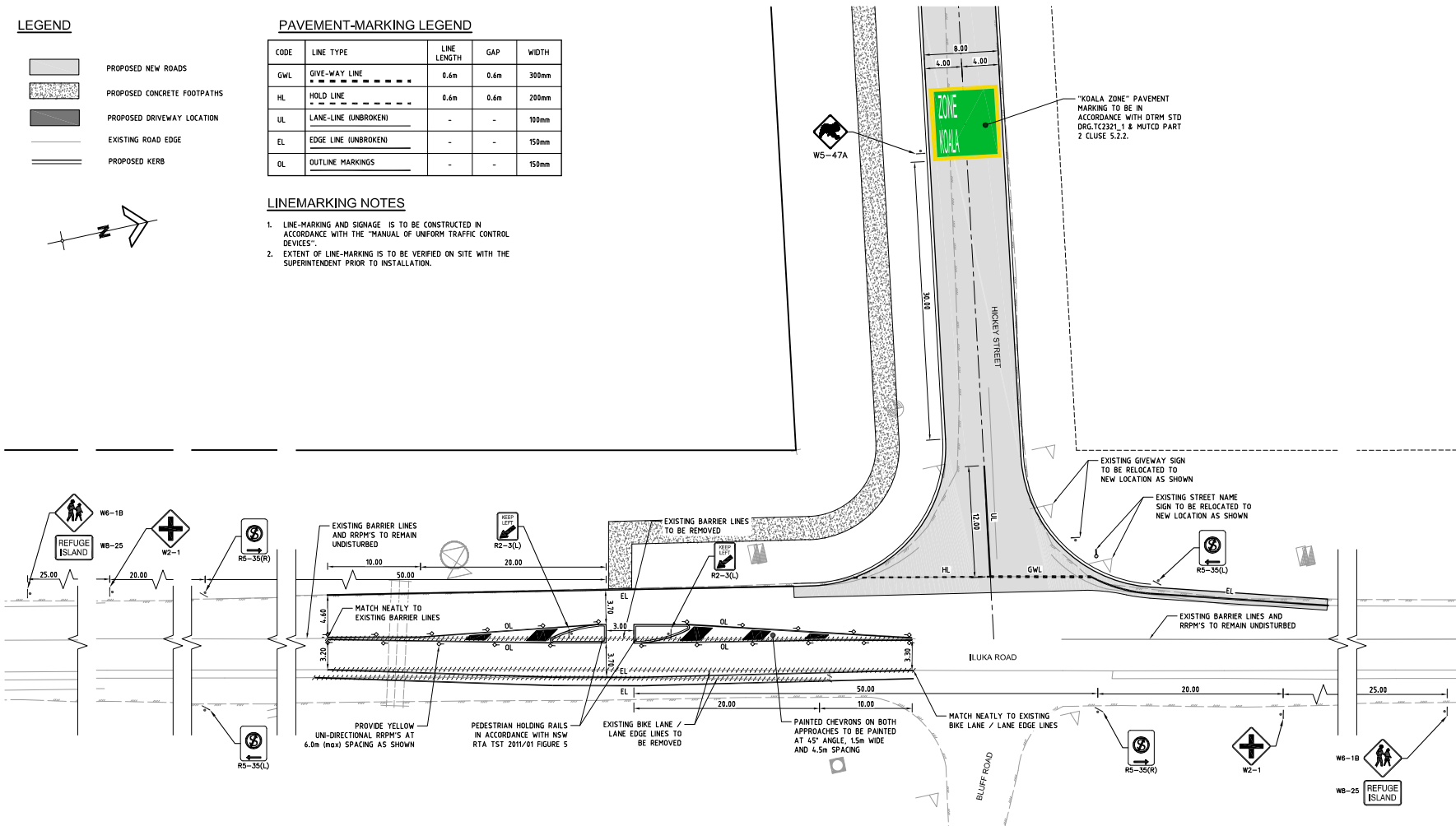
-  PROPOSED NEW ROADS
-  PROPOSED CONCRETE FOOTPATHS
-  PROPOSED DRIVEWAY LOCATION
-  EXISTING ROAD EDGE
-  PROPOSED KERB

PAVEMENT-MARKING LEGEND

CODE	LINE TYPE	LINE LENGTH	GAP	WIDTH
GWL	GIVE-WAY LINE	0.6m	0.6m	300mm
HL	HOLD LINE	0.6m	0.6m	200mm
UL	LANE-LINE (UNBROKEN)	-	-	100mm
EL	EDGE LINE (UNBROKEN)	-	-	150mm
OL	OUTLINE MARKINGS	-	-	150mm

LINEMARKING NOTES

- LINE-MARKING AND SIGNAGE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES".
- EXTENT OF LINE-MARKING IS TO BE VERIFIED ON SITE WITH THE SUPERINTENDENT PRIOR TO INSTALLATION.



**HICKEY STREET & ILUKA ROAD
SIGNS & LINE MARKING PLAN**

SCALE 1 : 200 (FULL SIZE) (metres)

NOTE :
PEDESTRIAN REFUGE HAS BEEN DESIGNED IN ACCORDANCE WITH TECHNICAL MEMORANDUM BE50310 2023107 - PEDESTRIAN REVIEW PREPARED BY BURCHILLS ENGINEERING SOLUTIONS.

NOTE :
ALL DESIGN/SETOUT INFORMATION SHOWN ON THIS DRAWING IS AVAILABLE IN DIGITAL FORMAT FROM THE OFFICE OF THE SUPERINTENDENT UPON REQUEST BY THE CONTRACTOR.

**HICKEY STREET AND ILUKA ROAD
STAGE 04C ROADWORKS & CIVIL SERVICES**
FOR
STEVENS COMMERCIAL PTY LTD

A1 ORIGINAL SIZE BEFORE REDUCTION

NO.	DESCRIPTION	DATE

COPYRIGHT ©
This drawing is copyright and the property of Burchills Engineering Solutions. It must not be retained, copied or used without the authority of Burchills Engineering Solutions.
DISCLAIMER
This drawing and its contents are electronically generated, are confidential and may only be used for the purpose for which they were intended.
Burchills Engineering Solutions will accept responsibility for any consequences arising from the use of the drawing for other than its intended purpose or where the drawing has been altered, corrected or changed either manually or electronically by any third party.
NOTE
This is an uncontrolled document issued for information purposes only, unless the checked version are signed or complete. Figure dimensions take precedence over scale. Do not scale reduced size drawings. Verify dimensions prior to commencing any on-site or

BURCHILLS ENGINEERING SOLUTIONS
Level 2, Connaught Centre
26 Marine Parade, Southport QLD 4215
PO Box 3766, Australia Fair, Southport QLD 4215
Phone: +61 7 5500 6400
Fax: +61 7 5500 6411
Email: admin@burchills.com.au
Goote Burchills Engineering Pty Ltd
ABN 76 166 942 365

PROJECT: **BIRRIGAN ILUKA BEACH
STAGE 04C**

DRAWING TITLE: **SIGNS & LINEMARKING
PLAN - SHEET 4**

DEVELOPER:	DATE:
PROJECT LEADER: JONATHAN CURELL	DESIGNER: DANIEL ROWE
DRAWING DESIGNER: DANIEL ROWE	CHECKED: JONATHAN CURELL
APPROVED FOR AND ON BEHALF OF BURCHILLS ENGINEERING SOLUTIONS ABN 76 166 942 365	
SCALE:	DATUM: AND FULL SIZE: A1
PROJECT No.: BE150310-04C	DRAWING No.: C383
VERSION:	D

 <p>clarence VALLEY COUNCIL</p>	<p>Date: 9/07/24 Author: Nigel Chisholm Project: celebrate Woolli TCP No.: 0115 Designer: Name: Nigel Chisholm Card No.: TCT1041123 Signature: Approval: Name: Terry Day Card No.: TCT 0072097 Signature: Date: 31/07/2024 Comments: Barrier boards used to prevent parking on event grounds. Road closure 0800am Road open 0500pm</p>	
--	--	---

Special Event Resources

Special Event Transport Management Plan

Refer to [Chapter 7](#) of the Guide for a complete description of the Transport Management Plan

1. EVENT DETAIL

1.1. Event Summary

Event Name: Harwood Sugar Mill 150th Celebration
 Event Location: Harwood, cricket ground
 Event Date: 25/08/2024 Event Start Time: 9am Event Finish Time: 3pm
 Event Setup Time: Saturday 24/8 from 10am Event Pack down Finish Time: 4:30pm
 Event is off-street on-street moving on-street non-moving
 Event is held regularly throughout the year (calendar attached)

1.2. Event Summary

Event Organiser*: Harwood Sugar Mill and Refinery
 Phone: 6640 0467 Fax: _____ Mobile: _____
 Email: vmiller@sunshinesugar.com.au
 Event Management Company (if applicable): Jacaranda Festival and Jempire Events
 Phone: _____ Fax: _____ Mobile: 0429 167 732
 Email: Manager@jacarandafestival.com
 Police: Grafton Police Station
 Phone: 6642 0222 Fax: _____ Mobile: _____
 Email: fren1mat@police.nsw.gov.au
 Council: Clarence Valley Council - Deborah Merritt, Event Development Officer
 Phone: 6643 0200 Fax: _____ Mobile: _____
 Email: events@clarence.nsw.gov.au
 Transport Management Centre
 (if Class 1 – Sydney Metropolitan Area): _____
 Phone: _____ Fax: _____ Mobile: _____
 Email: _____
 Roads & Maritime Service
 (if Class 1 – regional NSW and Class 2 event): _____
 Phone: _____ Fax: _____ Mobile: _____
 Email: _____

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

1.3. Brief description of the event (one paragraph)

2. RISK MANAGEMENT TRAFFIC

<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: red; width: 30px; height: 100px; display: flex; align-items: center; justify-content: center; color: white; font-weight: bold;">Class 1</div> <div style="background-color: yellow; width: 30px; height: 100px; display: flex; align-items: center; justify-content: center; color: black; font-weight: bold;">Class 2</div> <div style="background-color: green; width: 30px; height: 100px; display: flex; align-items: center; justify-content: center; color: white; font-weight: bold;">Class 3</div> </div>	<p>2.1. Occupational Health & Safety – Traffic Control</p> <p><input checked="" type="checkbox"/> Risk assessment plan (or plans) attached</p>
	<p>2.2. Public Liability Insurance</p> <p><input checked="" type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.</p>
	<p>2.3. Police</p> <p><input checked="" type="checkbox"/> Police written approval obtained</p>
	<p>2.4. Fire Brigades and Ambulance</p> <p><input checked="" type="checkbox"/> Fire brigades notified</p> <p><input checked="" type="checkbox"/> Ambulance notified</p>

3. TRAFFIC & TRANSPORT MANAGEMENT

<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: red; width: 30px; height: 100px; display: flex; align-items: center; justify-content: center; color: white; font-weight: bold;">Class 1</div> <div style="background-color: yellow; width: 30px; height: 100px; display: flex; align-items: center; justify-content: center; color: black; font-weight: bold;">Class 2</div> <div style="background-color: green; width: 30px; height: 100px; display: flex; align-items: center; justify-content: center; color: white; font-weight: bold;">Class 3</div> </div>	<p>3.1. The route or location</p> <p><input checked="" type="checkbox"/> Map attached</p>
	<p>3.2. Parking</p> <p><input checked="" type="checkbox"/> Parking organised – details attached</p> <p><input type="checkbox"/> Parking not required</p>
	<p>3.3. Construction, traffic calming and traffic generating developments</p> <p><input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached</p> <p><input type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes</p>
	<p>3.4. Trusts, authorities or Government enterprises</p> <p><input type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached</p> <p><input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise</p>
	<p>3.5. Impact on/or Public Transport</p> <p><input type="checkbox"/> Public transport plans created - details attached</p> <p><input type="checkbox"/> Public transport not impacted or will not impact event</p>
	<p>3.6. Reopening roads after moving events</p> <p><input type="checkbox"/> This is a moving event - details attached.</p> <p><input type="checkbox"/> This is a non-moving event.</p>
	<p>3.7. Traffic management requirements unique to this event</p> <p><input type="checkbox"/> Description of unique traffic management requirements attached</p> <p><input type="checkbox"/> There are no unique traffic requirements for this event</p>
	<p>3.8. Contingency plans</p> <p><input type="checkbox"/> Contingency plans attached</p>

Class 1

Class 2

3.9. Heavy vehicle impacts

- Impacts heavy vehicles – RMS/TMC to manage
- Does not impact heavy vehicles

3.10. Special event clearways

- Special event clearways required - RMSTMC to arrange
- Special event clearways not required

4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

Class 1

Class 2

Class 3

4.1. Access for local residents, businesses, hospitals and emergency vehicles

- Plans to minimise impact on non-event community attached
- This event does not impact the non-event community either on the main route (or location) or detour routes

4.2. Advise traffic management arrangement

- Road closures or restrictions - advertising medium and copy of proposed advertisements attached
- No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
- No road closures, restrictions or special event clearways - advertising not required

4.3. Special event warning signs

- Special event information signs are described in the Traffic Control Plan/s
- This event does not require special event warning signs

4.4. Permanent Variable Message Signs

- Messages, locations and times attached
- This event does not use permanent Variable Message Signs

4.5. Portable Variable Message Signs

- The proposed messages and locations for portable VMS are attached
- This event does not use portable VMS

5. PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.
-

6. APPROVAL

TMP Approved by: Deborah Merritt CVC Event Officer Event Organiser 10/07/2024 Date

7. AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: _____ Council _____ Date

The RMS/TMC's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: _____ RMS/TMC _____ Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (*Roads Act, 1993*). Council and RMS/TMC require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

[SPECIAL EVENT GUIDE]

[Return to Table of Content](#)

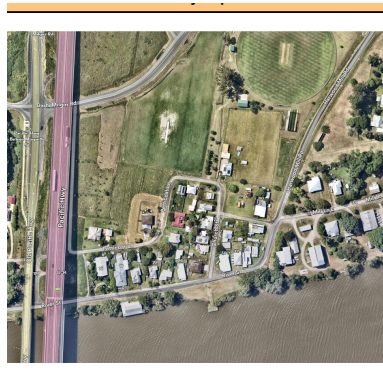
Special Event Planning & Resource Matrix

Event Class	Description	Features	Examples	Lead Times for Agency Approval	Police Fees	Council Fees	RMS/TMC Fees
1	<p>A Class 1 Event</p> <ul style="list-style-type: none"> Impacts major traffic & transport systems disrupts the non-event community over a wide area requires the involvement of Police or more Councils and the RMS/TMC. requires detailed Transport Management Plan requires advertising the event's traffic aspects to a wide audience 	<p>A Class 1 event may</p> <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve Transport Management Centre involve the NSW Trains, Sydney Trains and State Transit, involve the Light Rail, Ferries and Point to Point Transport commissioner (taxi & ride share) involve private bus and coach organisations impact the road transport industry require RMS/TMC to provide Special Event Clearways require RMS/TMC to provide heavy vehicle detour routes require the RMS to adjust traffic signals require RMS/TMC to manage Variable Message Signs depending on the nature of the event, invoke the Police "Use Pay" policy. 	<p>For example:</p> <ul style="list-style-type: none"> an event that affects a principal transport route in Sydney or an event that reduces capacity of the main highway through a country town or a bicycle race that involves the Sydney Harbour Bridge 	<p>Minimum 4 months from first approach to Council to proposed start date</p> <p>6 months for vehicle races</p>	<p>Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large"</p>	<p>As described in Council's Special Events Policy</p> <p>Asset rentals: refer to Council</p>	<p>Marginal costs apply where services are provided above those normally provided to the community.</p> <p>RMS/TMC provides quote</p> <p>Asset rental: refer to RMS/TMC</p>
2	<p>A Class 2 Event</p> <ul style="list-style-type: none"> Impacts local traffic and transport systems but does not impact major traffic & transport systems disrupts the non-event community in the area around the event but not over a wide area Requires the involvement of Police and Local Council Requires a detailed Transport Management Plan Requires advertising the event's traffic aspect to the local community 	<p>A Class 2 event may</p> <ul style="list-style-type: none"> Be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve the NSW Trains, Sydney Trains and State Transit, involve the Light Rail, Ferries and Point to Point Transport commissioner (taxi & ride share) involve private bus and coach organisations depending on the nature of the event, invoke the Police "Use Pay" policy. 	<p>For example:</p> <ul style="list-style-type: none"> an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or highway a motor rally on local country roads 	<p>Minimum 3 months</p> <p>3 months for vehicle races</p>	<p>Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large"</p>	<p>As described in Council's Special Events Policy</p> <p>Asset rentals: refer to Council</p>	
3	<p>A Class 3 Event</p> <ul style="list-style-type: none"> does not impact local or major traffic & transport systems disrupts the non-event community in the immediate area only requires Local Council and Police consent is conducted on-street in a very low traffic area such as a dead-end or cul-de-sac requires Police agreement that event qualified as Class 3 is never used for vehicle races 	<p>A Class 3 event, depending on Local Council policy may</p> <ul style="list-style-type: none"> require a simplified Transport Management Plan not be available in all Council areas depending on the nature of the event, invoke the Police "User Pay" policy require advertising the event's traffic aspects to the community 	<p>For example:</p> <ul style="list-style-type: none"> an on-street neighbourhood Christmas party 	<p>Minimum 6 weeks</p>	<p>Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large"</p>	<p>As described in Council's Special Events Policy</p> <p>Asset rentals: refer to Council</p>	
4	<p>A Class 4 Event is intended for small on street events and</p> <ul style="list-style-type: none"> requires Police consent only is within the capacity of the Police to manage on their own is not a protest or demonstration is always an on-street event does not require RMS/TMC or Council consent does not require advertising the event's traffic aspect to the community does not require a Transport Management Plan does not require the involvement of other Government agencies 	<p>A Class 4 event may</p> <ul style="list-style-type: none"> be conducted on classified or unclassified roads cause zero to considerable disruption to the non-event community cross Police Local Area Commands (LACs) cross Local Government Areas (LGAs) require Council or RMS/TMC to assist when requested by Police depending on the nature of the event, invoke the Police "User Pay" policy 	<p>For example:</p> <ul style="list-style-type: none"> a small ANZAC Day march in a country town a small parade conducted under Police escort 	<p>Minimum 1 month</p>	<p>Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large"</p>		

SPECIAL EVENT GUIDE

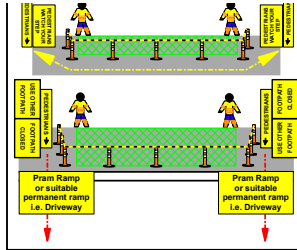
[Return to Table of Content](#)

Event Class	Transport Management Plan	Risk Management Plans (Traffic Control) under OH&S Act 2000	Advertise Transport Management Arrangements	Liability Insurance	Special Event Clearway. Heavy Vehicle Detour	Public Transport	Emergency Vehicle & Local Access	Parking	Contingency Planning
1	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council, TMC & Police (if police user Pays in force) named on policy. Also RMS if using RMS asset Certificate of currency required	RMS arranges if required RMS provides quote	Promote where practicable	Required. Refer to TMP	May be required. Need to consider parking for disabled persons	Recommended
2	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required		Promote where practicable	Required. Refer to TMP	May be required. Need to consider parking for disabled persons	Recommended
3	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required			Required. Refer to TMP		
4				Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required			Required. Refer to TMP		



Traffic Controllers	4
UTE	2
CONE TRUCK	0
ESAS	0
TMA	0
ESTOP	0
BOOM GATE	0
EXTRA REQUIREMENTS	0

Above requirements are for guidance only as they may change due to unforeseen circumstances

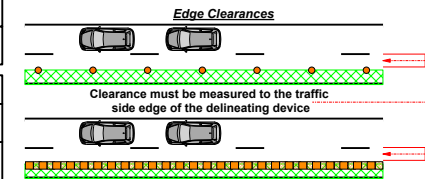


Pedestrian / Cyclist Note: Crossing location must consider site conditions including sight distance, number of lanes, traffic volumes, traffic speed, numbers of pedestrians

Options Available	THROUGH	PAST	AROUND
Options Selected		Selected	

Options Available	THROUGH	PAST	AROUND
Options Selected		Selected	

OPTION	DESCRIPTION	METHOD TYPE	TGS SELECTED
AROUND	Vehicles detoured via existing road network or sidetrack	Full road closure / One-way road closure / Detour	Selected
PAST	Vehicles past delineated work zones	Lateral Shift	
		Shoulder closure	
		Contraflow (2 way traffic maintained)	
		Single or Multi Lane Closure	
THROUGH	Vehicles through work zone	Temporary Road Closure / Hold & Release / Local Traffic Access / Pilot Vehicle	Selected



Edge of traffic lane to:	Edge Clearance
Line of traffic cones or bollards	0.5 m for traffic speeds less than 65 km/h 1.0 m for traffic speeds greater than 65 km/h
Barrier boards, temporary guide posts or temporary hazard markers	- 1.0 m
Road safety barrier system	- 0.3 m for traffic speeds less than 45 km/h - 0.5 m for traffic speeds 45 to 65 km/h - 1.0 m for traffic speeds 65 to 85 km/h - 2.0 m for traffic speeds greater than 85 km/h

Dimension "D" (Minor Roads)	30,15	metre
-----------------------------	-------	-------

Approximate speed of traffic	Traffic control at beginning of taper	Lateral shift taper	Merge taper
45 or less	15	15	15
46 - 55	15	15	30
56 - 65	30	30	60
66 - 75	N/A	70	115
76 - 85	N/A	80	130
86 - 95	N/A	90	145
96 - 105	N/A	100	160
> 105	N/A	110	180

Speed (km/h)	Distance between tapers (m)
45 or less	10
46 to 55	25
56 to 65	70
Greater than 65	1.5 x Speed Limit (D)

Purpose & Usage	Speed zone of device location km/h	Maximum Spacing m
On approach to a traffic controller position (center line or edge line)	All cases	4
Merge Tapers	55 to 75 Greater than 76	9 12
Lateral shift tapers	55 to 75 Greater than 76	12 18
Protecting freshly painted lines	56 to 75 Greater than 76	24 60
All other purposes	less than or equal to 55 26 to 75 greater than 76	4 12 18

Number of signs	Approach Speed	
	less than 65 km/h	65 km/h or greater
One advanced sign	D	2D
Multiple advanced signs	D	D

Speed of Traffic - km/h	Dimension - m
55 or less	15
56 to 65	45
Greater than 65	speed of traffic, in Km/h

TGS Verification Checklist:

Verified By: _____ Position: _____ Signature: _____

Qualification: _____ Expiry / Issue Date: _____ Date of Verification: _____

Traffic Guidance Scheme Modifications:

Modified By: _____ Qualification Number: _____

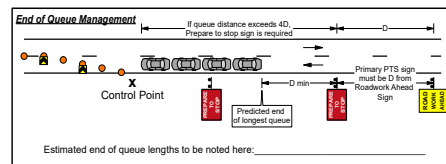
Expiry / Issue Date: _____ Signature: _____ Date of Modification: _____

Modification Notes: _____

Traffic Guidance Scheme Installation:

Installed By: _____ Qualification Number: _____

Expiry / Issue Date: _____ Signature: _____ Date of Installation: _____



Installation & Removal of Signs & Devices

Two-lane, two-way roads:
The sequence of installation should be as illustrated in the following order:
1: Install the termination signs when initially leaving work area, 'End Road Work/speed reinstatement' (affected direction).
2: Use the existing road network to turn where safe to do so.
3 to 7: Place approach signs in unaffected direction, including the PTCD (traffic controller to remain with the PTCD).
8: Install 'End Road Work/speed reinstatement' (unaffected direction).
9: Use the existing road network to turn where safe to do so.
10 to 14: Place approach signs in the affected direction, including the PTCD (traffic controller to remain with PTCD).
15 and 16: Traffic controller/s to stop traffic and taper/line closure delineation implemented.
17: ITCP qualified person completes drive around to confirm TGS is installed as designed.

Multi-lane roads:
The sequence of installation should be as illustrated in the following order:
1: Locate advance warning vehicle and TMA to shadow sign installation vehicle.
2 to 5: Install advance warning signs in unaffected lane.
6: Install 'End Roadwork/speed reinstatement'.
7: Use the existing road network to turn where safe to do so.
8: Locate advance warning vehicle and TMA to shadow sign installation vehicle.
9 to 12: Install advance warning signs in obstructed (affected) lane.
13: Install 'Flashing Arrow' and delineation devices on approach to start of taper.
14: Position TMA in travel lane to shadow installation of taper.
14 and 15: Install taper and delineation devices to form taper, safety buffer and past work area.
16: Install 'End Roadwork/speed reinstatement'.
17: Use the existing road network to turn where safe to do so.
18: TMA positioned to shadow work area.
19: ITCP qualified person completes drive around to confirm TGS is installed as designed.

Msg	Appd	Date & Time	Amendment Description	TGS Name & Number:
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood
Works Location:				5 Petticoat Ln, Harwood NSW 2465, Australia
Project Name:				Project Description:

TGS Designed By: Peter Ingram	PWZTMP: TCT0058356	Exp: N/A	Signature: _____	Date of Approval: 24/06/2024	Pag
TGS Approved By: Ismail Souaid	PWZTMP: TCT0030174	Exp: N/A	Signature: _____		
Client Company: Clarence Valley Council	Client Contact: Deb Merritt	Contact Number: 0429 923 609	Client: _____		



Hierarchy of Controls

- Eliminate the hazard altogether. eg. Road closures.
- Substitute the hazard with a safer alternative. eg. Using PTCDs instead of stop bats.
- Isolate the hazard from anyone who could be harmed. eg. Drop zones for clients works in elevated work zones.
- Use engineering controls to reduce the risk. eg. The use of traffic control devices to protect work area.
- Use administrative controls to reduce the risk. eg. Ensure personnel are trained in their field.
- Use PPE. eg. Wearing gloves while manual handling.

More Effective ↑
↓ Less Effective

Step 1 - Consequence (Impact)				
Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Severe (5)
First Aid Treatment	Medical Treatment	Lost Time Injury	Permanent Impairment Injury	Fatality
Very minor injury that requires no treatment or simple first aid	Injury / illness, which requires medical treatment and may temporarily restrict a persons capacity to work	Injury / illness, which temporarily restricts a persons ability to work in any capacity	Injury / illness, which permanently alters a persons future (eg. Spinal injury, amputation or death)	
Short term damage	Limited but medium term damage	Significant but recoverable damage	Heavy ecological damage, costly restoration	Permanent widespread ecological damage
Brief delay / slight impact on service/delivery	Local or worksite specific impact on service/delivery or customer satisfaction	Temporary impact on service/delivery or customer satisfaction at a local event / project level	Serious impact on service/delivery or customer satisfaction at a state client or large project level	Long term or very severe impact on service/delivery or customer satisfaction resulting in loss of business nationally

Frequency	Common / Frequent Occurrence	More than 1 event per month	Moderate (6)	High (16)	High (18)	High (21)	Extreme (25)
Almost Certain (5)	The threat can be expected to occur 75% - 95%	More than 1 event per month	Moderate (6)	High (16)	High (18)	High (21)	Extreme (25)
Likely (4)	The threat will quite commonly occur 50% - 75%	Is known to occur or "it has happened regularly"	Moderate (7)	Moderate (10)	High (17)	High (20)	High (24)
Possible (3)	The threat may occur occasionally 25% - 50%	Could occur or "I've heard of it happening"	Low (3)	Moderate (9)	Moderate (12)	High (19)	High (23)
Unlikely (2)	The threat could infrequently occur 10% - 25%	Not likely to occur very often	Low (2)	Low (5)	Moderate (11)	Moderate (14)	High (22)
Rare (1)	The threat may occur in exceptional circumstances 5% - 10%	Conceivable but only in exceptional circumstances	Low (1)	Low (4)	Low (6)	Moderate (13)	Moderate (15)

Step 3 - The risk rating is where the consequence and the probability intersect

Worksite Component	Potential Hazard	Initial Risk			Present	Control Measures	Residual Risk		
		C	P	R			C	P	R
Acceptance									
TGS Drawn / implemented by unqualified person or organization	TGS Drawn / implemented by unqualified person or organization	5	3	23	Y	- Design and implement TGS in accordance with TCAWS, AS1742.3 and AGTTM. - Ensure all relevant traffic management personnel involved in the design and implementation of the TGS are certified as competent persons to perform the traffic management tasks they are required to undertake.	4	1	13
Departures									
Stop bat used instead of PTCO	Traffic controller hit by vehicle	5	4	24	NA	- Consider use of shadow vehicles if practical, or other type of static hard cover available (i.e. safety barrier) - Ensure best possible escape route considered when allocating control point on TGS - to be reassessed onsite continuously. - Ensure best line of sight where practical. Should the best line of sight not be possible, repeater signs in advance warning to be used. - Traffic controller to always remain clear from travelled path. - Ensure appropriate speed signage has been installed and meets minimum and maximum length requirements.	4	2	14
Advanced Warning									
VMS	Motorist collides with VMS, motorist confused by VMS	4	4	20	Y	- Always place VMS behind an approved safety barrier or as far away from the edge of traffic lane as is practical in a position determined suitable based on a documented risk assessment. - The location is to be confirmed by Risk Assessment	3	2	11
Long Term Works	Confused motorist collides with worker	4	4	20	N	- Always install RWA (T1-1) on long-term road work sites - Consider using VMS's	3	3	12
Delays or Queue extends beyond advanced warning signs	Motorist collides with end of queue	4	4	20	Y	Always: - Work in accordance with the approved and appropriate ROL - Use two-way communication with trucks and give them priority whenever possible - Monitor queue lengths - Install additional signs or use additional traffic controllers or stop work and clear traffic if end of queue extends beyond the advance warning signs - Give emergency vehicles & wide loads priority (i.e. stop work & traffic) Consider: - Working outside peak periods - Liaising with TMC for assistance with traffic signal phasing - Using VMS's - Notifying emergency services - Use of flashing beacon to be added to advance warning signage - Use of queue monitors - Ensure TGS has been designed to cater for the predicted queue lengths where required.	4	2	14
Changed traffic conditions (eg Slippery surface, no lines, changed line marking, banned turning movements, detours)	Motorist loses control, is confused, or attempts a banned manoeuvre causing MVA	4	4	20	Y	Always: - Install RWA (T1-1) if diverting traffic along a sidetrack, detour, or unexpected conditions such as loose stones or the absence of line marking - Erect Condition signs in accordance with TCAWS Manual - Provide delineation or temporary line marking and ensure this is clearly shown on the TGS - Use Traffic Control to manage changed traffic conditions where required. - Check setup before commencing work - Ensure appropriate permission for any detours - Speed reduction installed to suit road conditions - Consider using VMS's	3	2	11

C	P	R	N	Y	C	P	R
5	4	24	Y	4	2		
3	4	17	Y	3	2		
5	4	24	N	4	2		
5	4	24	N	4	2		
5	4	24	N	4	2		
5	4	24	Y	4	2		
4	4	20	Y	4	2		
5	4	20	Y	3	3		
5	4	20	Y	4	2		
4	3	19	Y	3	3		
4	5	21	Y	4	2		

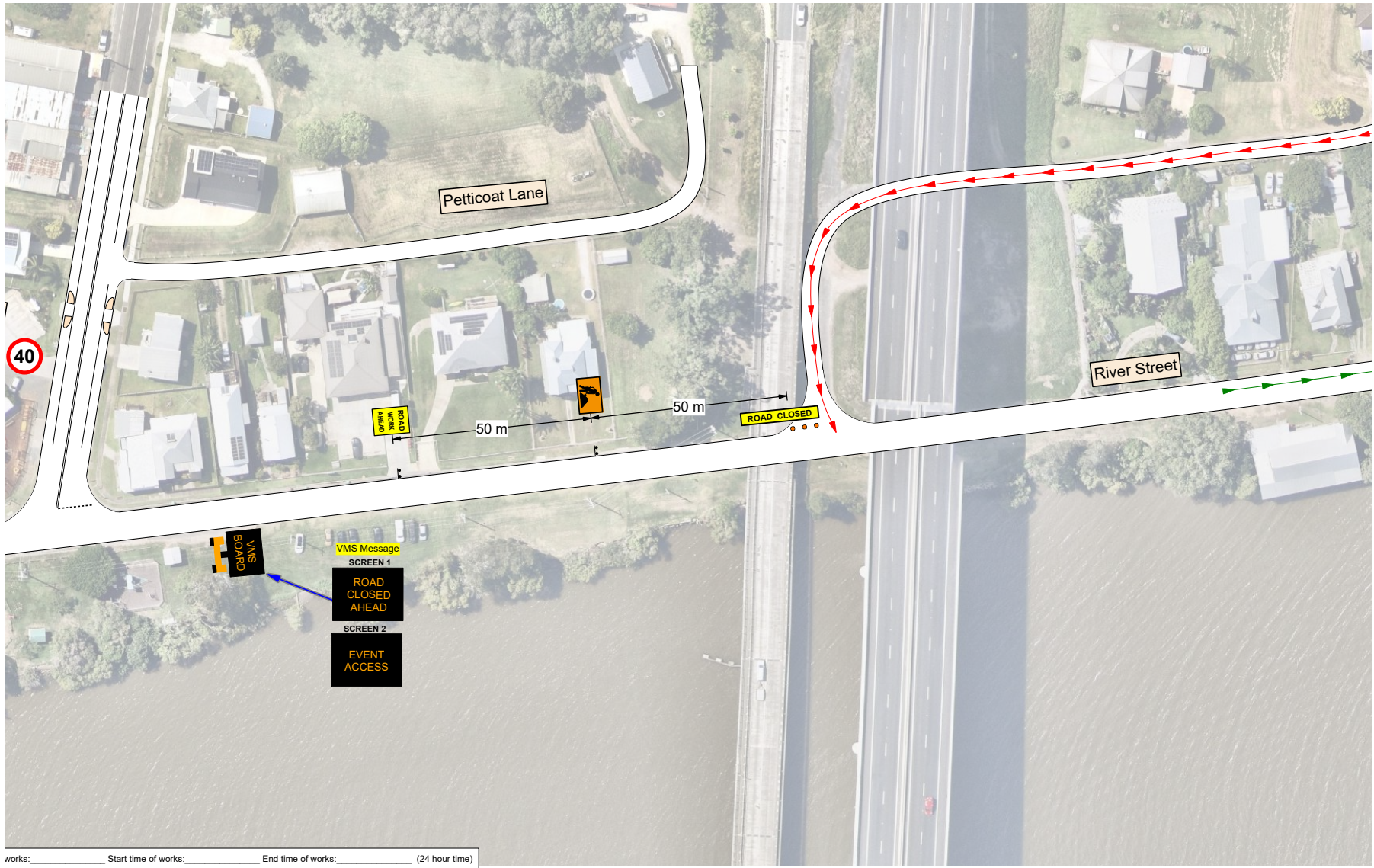
Iss	Appd	Date & Time	Amendment Description	TGS Name & Number:	TGS Designed By:	PWZTMP:	Exp:	N/A	Signature:	Date of Approval:	Pag
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood	Peter Ingram	TCT0058356	Exp: N/A		[Signature]	24/06/2024	
Works Location:					Client:		Client:				
5 Petticoat Ln, Harwood NSW 2465, Australia					Clarence Valley Council		Deb Merritt		[Signature]		
Project Name:					Contact Number:		0429 923 609		[Signature]		



U	P	R	K	Y	U	P	R	K	Y	
Bus stops	Bus unable to pull up safely causing MVA	3	3	12	Y					<ul style="list-style-type: none"> - Consider notifying bus companies that operate in the area - Always provide adequate provision for buses or carry out work at night when buses aren't operating - Where temporary bus stops are created, ensure buses are able to meet the curb - Ensure TGS clearly shows affected stops - Traffic controllers to manage and assist where safe and possible
Property accesses - commercial or private	Collisions due to property access restrictions	3	4	17	Y					<ul style="list-style-type: none"> - Consider staging work outside of business hours - Create physical barrier to prevent traffic entering site & driveways
Excavations within work area	Errant vehicle drives into excavation	5	4	25	N					<ul style="list-style-type: none"> - For excavations shallower than 0.5m and within 3m of the edge of traffic lane, delineate the excavation with plastic mesh fencing, barrier boards placed perpendicular to the traffic flow or cones/bollards. - For excavations deeper than 0.5m and within 3m of the edge of traffic lane, a temporary safety barrier must be installed. When traffic is greater than 3m from the excavation, the requirement for a temporary safety barrier should be considered based on a documented risk assessment. - Where the excavation is deeper than 200mm, is open for more than 2 weeks and the distance from the edge of traffic lane is less than 3m for 60km/h, 6m for 80km/h and 9m for 100km/h, a temporary safety barrier must be installed.
Parking	Parked vehicle or worker exiting vehicle hit by passing vehicle	4	4	20	Y					<ul style="list-style-type: none"> - Always check adequate parking is available for workers and visitors - Consider providing safe parking within the work area
Concurrent Works	Motorist confused by conflicting signs causing MVA	3	4	17	N					<ul style="list-style-type: none"> - Always establish communication with other site if possible - Always cover any conflicting signs and adjust TGS as necessary - Complete conflict checks where required
Heavy Vehicles and OSOM Vehicles	HV cannot travel past work site without knocking over delineation	4	4	20	Y					<ul style="list-style-type: none"> - Comply with shoulder and lane width criteria in the design of the TGS. - During the design of the TGS, check vehicle swept path where necessary to ensure the largest known vehicle travelling through the work site can negotiate the changed traffic conditions. - Traffic controllers to communicate with heavy vehicle and OSOM drivers to warn and guide them through the work site as required. - Traffic control to monitor heavy vehicle movements and if required, make adjustments to the signs and devices within approved tolerances. If more significant changes are required, liaise with Client/Supervisor and arrange for TGS to be reviewed and modified by the designer.
Dynamic Works										
General Traffic	Motorists speeding / not concentrating / tired / distracted. Not having enough time to merge causing MVA	5	5	25	N					<ul style="list-style-type: none"> - Always use a minimum 1 AWV and consider the use of a 2nd AWV. - Consider use of TMA on higher speed roads >85km - Use speed reduction best suited to work activity and road environment - Use applicable AWV signage displayed on AWV - Ensure sight distances between AWV, shadow vehicles are clearly labelled on TGS - Ensure 20-40m buffer zone between shadow vehicle and work vehicle. No less than 40m when using a TMA as a shadow vehicle - Positive communications to be held at all times - Workers to remain shadowed at all times - Monitor traffic queues on all road configurations, convoy to clear roadway if required until traffic has cleared
Additional Control Measures										
m										
0										
0										
.0										
.0										
Departures: State the departure and reason for departure										
m										
.0										
.0										
.0										
Departures Sign Off (CLIENT):										
Client Name: _____ Client Signature: _____ Date: _____										

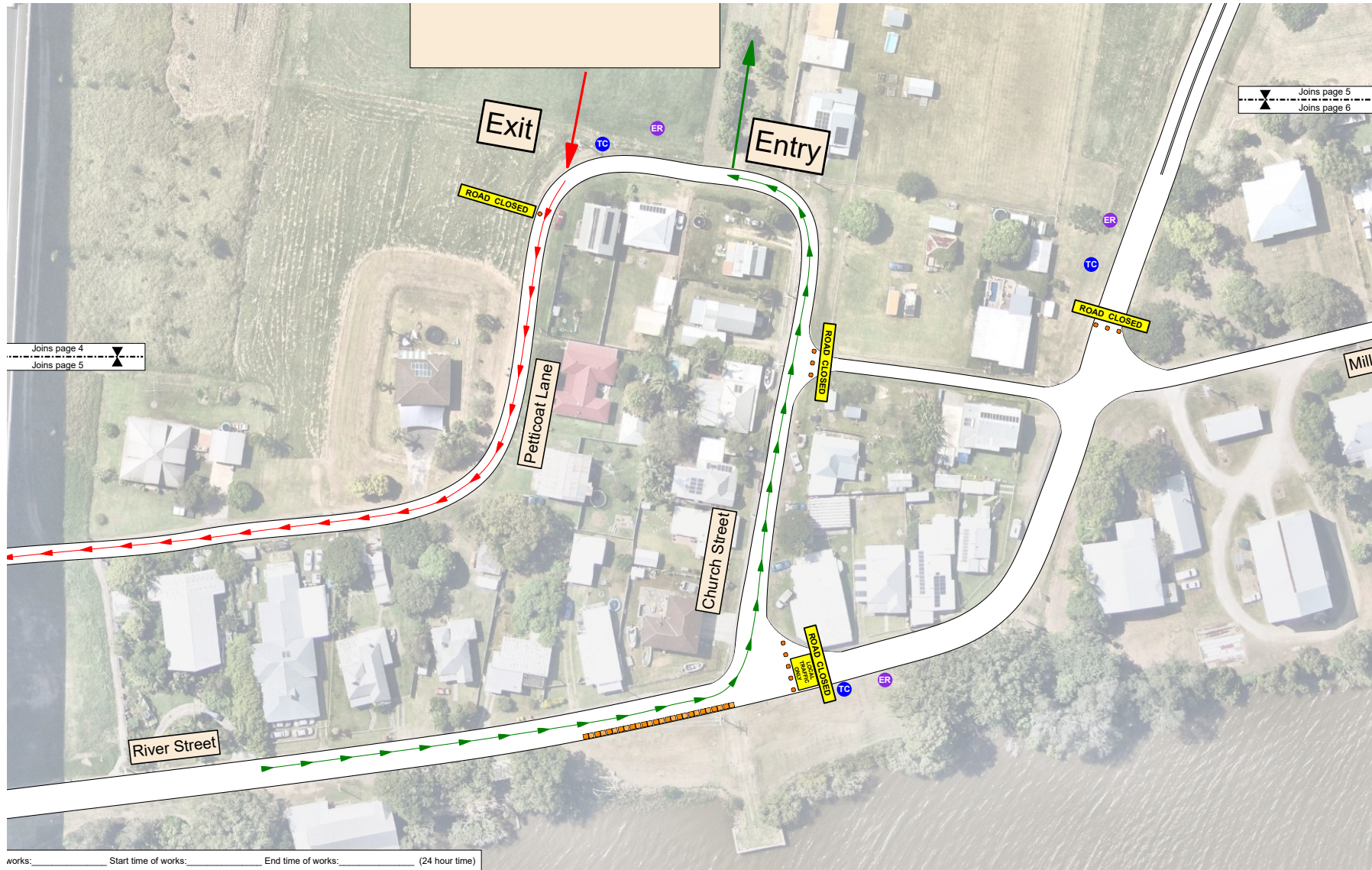
- This Traffic Guidance Scheme (TGS) is to be used in conjunction with the Traffic Management Plan (TMP) and associated road authority permits and management plan including Road Occupancy Licence (ROL), vehicle movement plan (VMP) and pedestrian movement plan (PMP) where applicable.
 - This TGS has been produced by a Prepare Work Zone Traffic Management Plan (PWZTMP) qualified person in accordance with the requirements of the TNSW Traffic Control at Work Sites manual, Issue 6.1 dated 28 February 2022 (TCAWS 6.1) and with reference to AS1742.3 and AUSTRORoads Guide to Temporary Traffic Management Parts 1 – 10, version 1.1 dated September 2021 (AGTMM).
 - This TGS is suitable for short term long-term works.
 - Lack Group does not accept responsibility for this TGS if it is implemented or modified by external parties.
- APPROVALS**
- The TGS must be approved for use before implementation.
 - Ensure all road authority approvals and associated conditions of approval are met prior to implementing the TGS.
- TGS VERIFICATION**
- Prior to use on site, the selected or designed TGS must be verified to ensure it is suitable for the works and location by undertaking an inspection of the work site when the TGS will be implemented. The TGS verification must be completed in accordance with TCAWS 6.1, Section 8.1.2 by an Implement Traffic Control Plan (ITCP) or PWZTMP qualified person. Refer Page 1 of this TGS for Site Verification sign-off.
- RISK ASSESSMENT**
- A desktop risk assessment has been undertaken in developing this TGS. However, when implementing this TGS on site, the site supervisor should undertake a site specific risk assessment to ensure that the TGS has considered and mitigated all identified hazards and risks.
- INSTALLATION AND REMOVAL OF SIGNS AND DEVICES**
- All traffic management signs and devices prescribed for use in this TGS are in accordance with TCAWS 6.1 with reference to AS1742.3 and AGTMM.
 - The TGS must be installed, maintained and removed in a planned and safe manner. The implementation must only be undertaken by an ITCP qualified person.
 - All signage shown on this TGS is not to conflict with any long-term existing signage arrangements in the area. If this occurs, cover all conflicting road signage where required.
- PLACEMENT OF SIGNS AND DEVICES**
- Signs must be properly displayed and securely mounted at all times and within the line of sight of the intended road user. Regulatory and detour signs must be located nearest to the travel edge of the lane. Signs must not: Be obscured from view, such as by vegetation or parked cars; Obscure other devices from the line of sight of the intended road users; Create a hazard to road workers and road users, including pedestrians and cyclists; Be a hazard that deflects traffic into an undesirable path; Restrict sight distance for drivers entering from side roads or streets, or private driveways; and Be installed using supports that could be a hazard if struck by a vehicle.
 - Signs mounted on frames for short-term works should be mounted a minimum 200mm from the ground to the lower edge of the sign.
 - Signs mounted on posts for long-term works in open road situations, the underside of the sign must be at least 1.5m above the level of the nearest edge of the travel path. When installed on a kerb or footpath, the underside of the sign must be at least 2.2m above the level of the nearest edge of the travelled path.
- ORIENTATION OF SIGNS**
- On the outside of a curve, the sign face must be at 0 degrees, or 'normal to traffic'. On a straight, the sign face must be angled at approximately 5 degrees normal to oncoming traffic and on the inside of a curve, the sign face must be angled at approximately 5 degrees normal to oncoming traffic at 200m preceding the sign.
- TOLERANCES**
- Local constraints may not allow signage and devices to be placed in accordance with this TGS. Unless stated otherwise on this TGS, the tolerances on the position/n signs, length of tapers or pavement markings detailed in the TGS is a minimum 10% less and a maximum 25% more than the distances or lengths stated and for the spac of delineation devices a maximum 10% more than the spacing detailed in the TGS.
 - Any variation to the positioning of signs and devices within the approved tolerances must be marked and intalled on the TGS held on site, with the name of the person making the changes shown on the TGS.
- MODIFYING TGS**
- Modifications to a Site Specific or Site Suitable TGS must be approved by a person holding the PWZTMP qualification and must be supported by a TMP or risk assessment to ensure that the TGS has considered and mitigated all identified site specific conditions and risks.
 - If it is identified that by implementing the TGS with modifications outside of the approved tolerances it will generate risks, then the works must be stopped (including if implementation of the TGS), the site must be made safe and an updated TGS must be provided by a PWZTMP qualified person prior to works recommencing. Any once regarding the suitability of the TGS must be raised with the Site Manager and your immediate Supervisor.
- TRAFFIC CONTROLLERS**
- The implementation of traffic control must be conducted in line with the hierarchy of controls with the elimination of harm to workers and the travelling public consider in the first instance.
 - Where traffic control is required, a portable traffic control device (PTCD) must be used rather than using a manual traffic controller when the existing permanent speed limit is greater than 45 km/h.
 - TCAWS 6.1, Section 5.4 provides the conditions under which a manual traffic controller may be used.
 - Where PTCDs or traffic controllers are used, approach speeds of traffic must be reduced to less than 65 km/h.
 - All persons operating a portable traffic control device or performing manual traffic control must be qualified with 'Traffic Control' training; and authorised by the relevant road authority.
- ROAD USER MANAGEMENT**
- The needs of specific road users, including travel paths and desire lines, must be considered and managed for the extent of the works to ensure safety and access is maintained. Specific road user groups to be considered include: Pedestrians including high-risk pedestrians such as persons with a disability, children, the elderly or persons using mobility aid devices; Cyclists; Motorcyclists; Heavy Vehicles, including oversize overmass vehicles; Public transport; and Emergency services. The needs of these specific road users have been considered in the design of this TGS, however the needs of all road users should be considered in the site specific risk assessment before implementing the TGS to ensure the TGS is appropriate.
 - Road users are to be monitored for the duration of the works. If additional signage and/or devices are required to manage the needs of specific road users, such as pedestrians and cyclists, this would be subject to following the procedure for modifying a TGS.
- ACCESS MANAGEMENT**
- Access to properties located within the extent of works must be maintained at all times.
 - Property access impacted by the works should be identified and addressed in the TGS. Consultation with the property owner/resident must be undertaken prior to implementing the TGS if required.
- INCIDENT MANAGEMENT**
- The site contractor is to determine the appropriate procedure for incident management where appropriate.
 - If an incident occurs within the extent of the traffic control arrangement: Call for assistance if incident requires (emergency services 000 or 112); Notify the work site supervisor or Team Leader immediately of any incident; Maintain effective traffic control, if necessary, relocate the traffic control station to a suitable location clear of any further danger; and Record sufficient notes of the incident, including observations, to complete an incident report.
- INSPECTIONS**
- Temporary traffic management monitoring activities must be undertaken in all instances where work is being performed or aftercare is in place. This includes day and night times as required. The type of inspections and frequency are to be in accordance with TCAWS 6.1, Section 8.1.1.
- REVIEW OF TGS**
- Generic TGSs must be reviewed by a PWZTMP qualified person every 12 months so that they remain appropriate. Once reviewed the date and details of the PWZTMP person must be updated on the TGS to ensure persons selecting can confirm currency.
 - Active site specific and site suitable TGS are designed for the nominated work activity and are only valid for the time period of works specified on the TGS. They must be reviewed as part of the weekly inspections as detailed in TCAWS 6.1, Section 8.1. If the work activity is intended to be longer than 12 months, then the TGS must be formally reviewed by a PWZTMP qualified person at least every 12 months and issued with the review date and the details of the person undertaking the review.
- RECORD KEEPING**
- Supervisory personnel are to keep daily records of the TGS implementation including: Site specific risk assessments; Approved TGS used, including versions where modifications or updates have been made; Completed inspection checklists that have been undertaken; Records of traffic related incidents that occurred during the works and Any other relevant document generated by the process of completing the temporary traffic management works.

Msg	Appd	Date & Time	Amendment Description	TGS Name & Number:	TGS Designed By:	PWZTMP:	Exp:	N/A	Signature:	Date of Approval:	Pag
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood	Peter Ingram	TCT0058356				24/06/2024	
Works Location:					Client Company:	Client:					
5 Petticoat Ln, Harwood NSW 2465, Australia					Clarence Valley Council	Contact Number:					
Project Name:					Client Contact:	Contact Number:					
					Deb Merritt	0429 923 609					



works: _____ Start time of works: _____ End time of works: _____ (24 hour time)

Issue	Appd	Date & Time	Amendment Description	TGS Name & Number:	TGS Designed By: Peter Ingram	PWZTMP: TCT0058356	Exp: N/A	Signature: <i>[Signature]</i>	Date of Approval:	Page
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood	TGS Approved By: Ismail Souaid	PWZTMP: TCT0030174	Exp: N/A	Signature: <i>[Signature]</i>	24/06/2024	
				Works Location:	Client Company: Clarence Valley Council			Client:		
				5 Petticoat Ln, Harwood NSW 2465, Australia	Client Contact: Deb Merritt	Contact Number: 0429 923 609				
				Project Name:	Project Description:					



works: _____ Start time of works: _____ End time of works: _____ (24 hour time)

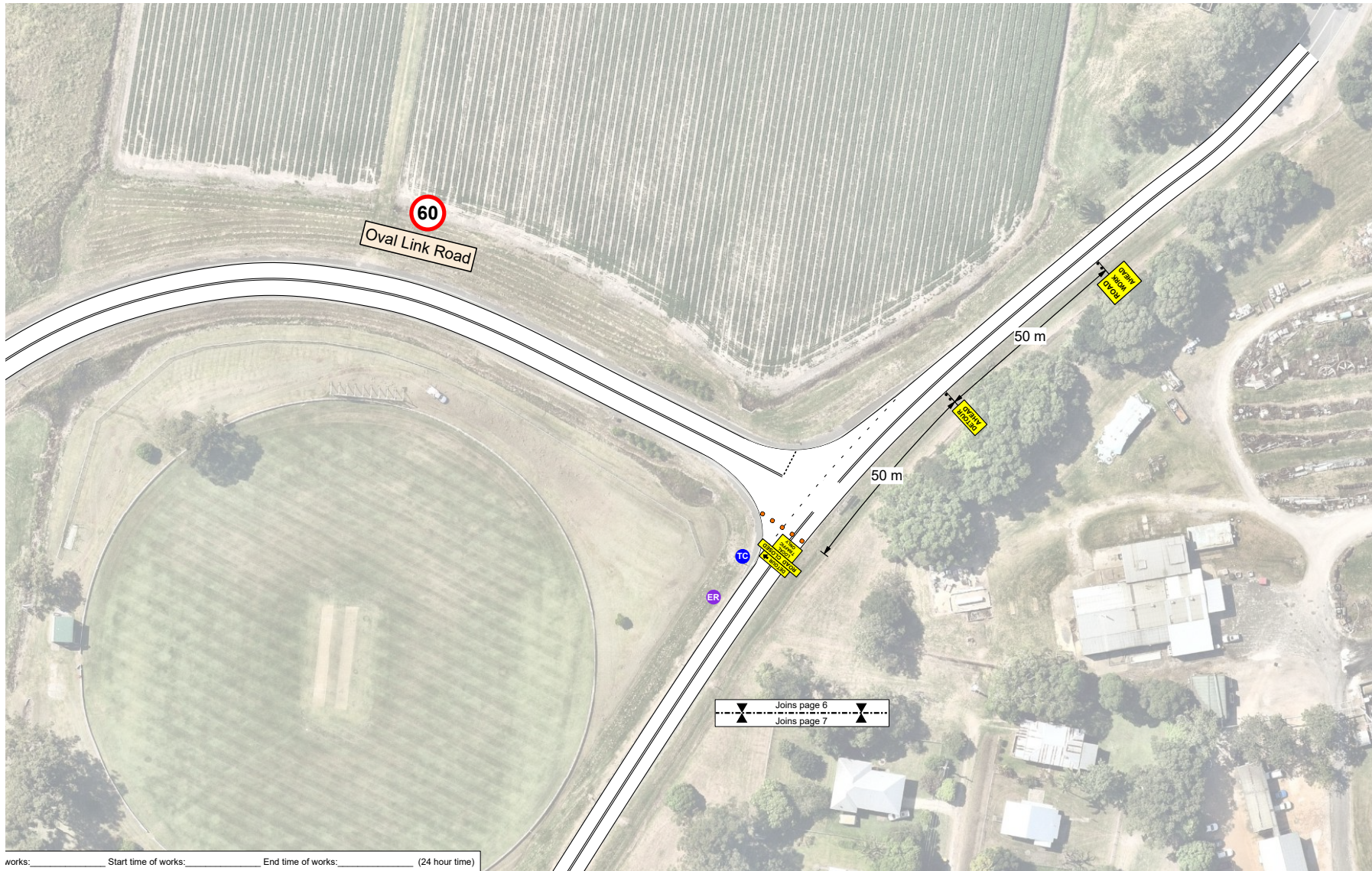
Resg	Appd	Date & Time	Amendment Description	TGS Name & Number:	TGS Designed By:	PWZTMP:	Exp:	Signature:	Date of Approval:	Pag
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood	Peter Ingram	TCT0058356	Exp: N/A		24/06/2024	
				Works Location:	Ismail Souaid	TCT0030174	Exp: N/A			
				5 Petticoat Ln, Harwood NSW 2465, Australia	Client Company:			Client:		
				Project Name:	Client Contact:		Contact Number:			
				Project Description:	Deb Merritt		0429 923 609			



works: _____ Start time of works: _____ End time of works: _____ (24 hour time)

msg	Appd	Date & Time	Amendment Description	TGS Name & Number:	TGS Designed By:	PWZTMP:	Exp:	Signature:	Date of Approval:	Pag
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood	Peter Ingram	TCT0058356	Exp: N/A		24/06/2024	
				Works Location:	Client Company:			Signature:		
				5 Petticoat Ln, Harwood NSW 2465, Australia	Clarence Valley Council					
				Project Name:	Client Contact:	Contact Number:				
					Deb Merritt	0429 923 609				





works: _____ Start time of works: _____ End time of works: _____ (24 hour time)

Issg	Appd	Date & Time	Amendment Description	TGS Name & Number:	TGS Designed By: Peter Ingram	PWZTMP: TCT0058356	Exp: N/A	Signature: <i>[Signature]</i>	Date of Approval:	Pag
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood	TGS Approved By: Ismail Souaid	PWZTMP: TCT0030174	Exp: N/A	Signature: <i>[Signature]</i>	24/06/2024	
				Works Location: 5 Petticoat Ln, Harwood NSW 2465, Australia	Client Company: Clarence Valley Council			Client:		
				Project Name:	Client Contact: Deb Merritt	Contact Number: 0429 923 609				

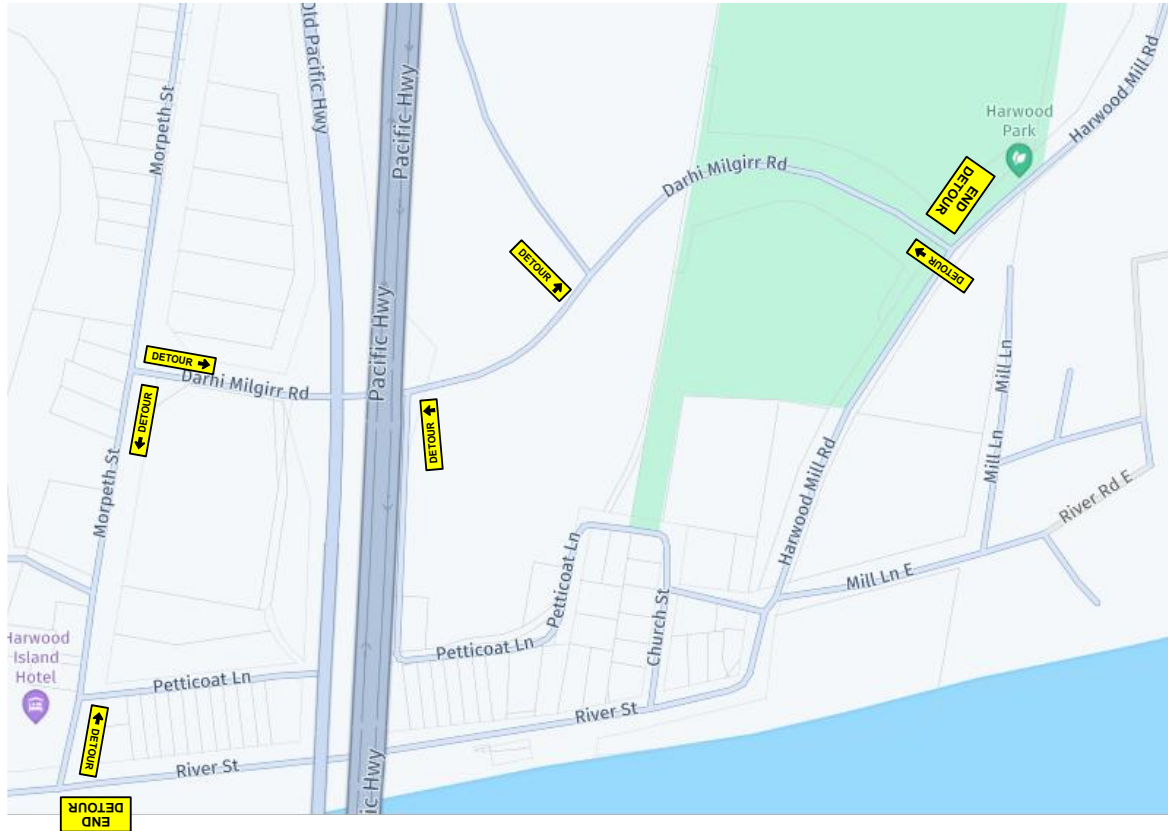
VMS BOARD LOCATION



works: _____ Start time of works: _____ End time of works: _____ (24 hour time)

Issg	Appd	Date & Time	Amendment Description	TGS Name & Number:	TGS Designed By:	PWZTMP:	Exp:	Signature:	Date of Approval:	Pag
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood	Peter Ingram	TCT0058356	N/A		24/06/2024	
				Works Location:	Ismail Souaid	TCT0030174	N/A			
				5 Petticoat Ln, Harwood NSW 2465, Australia	Client Company:	Clarence Valley Council		Client:		
				Project Name:	Client Contact:	Deb Merritt	Contact Number:	0429 923 609		
				Project Description:						

DETOUR MAP



works: _____ Start time of works: _____ End time of works: _____ (24 hour time)

iesg	Appd	Date & Time	Amendment Description	TGS Name & Number:	TGS Designed By:	PWZTMP:	Exp:	Signature:	Date of Approval:	Pag
PI	IS	03/06/2024 16:30	Original Issue	LGP - TGS - 108523 - CVC - Petticoat Ln Harwood	Peter Ingram	TCT0058356	Exp: N/A		24/06/2024	
				Works Location:	Ismail Souaid	TCT0030174	Exp: N/A			
				5 Petticoat Ln, Harwood NSW 2465, Australia	Client Company:	Clarence Valley Council		Client:		
				Project Name:	Client Contact:	Deb Merritt	Contact Number:	0429 923 609		



ITEM 07.24.158 OPEN COAST COASTAL MANAGEMENT PROGRAM - STAGE 4

Meeting	Council	27 August 2024
Directorate	Works & Civil	
Prepared by	Senior Coast & Estuary Officer, Uriah Makings	
Reviewed by	Director Works & Civil, Jamie Fleeting	
Attachments	<p>A. Clarence Valley Open Coast Coastal Management Program (Separate Cover) ⇒</p> <p>B. Draft Open Coast CMP Public Exhibition - Submissions Analysis (Separate Cover) ⇒</p> <p>C. Public Submissions (Separate Cover) ⇒</p> <p>D. Coastal Protection Works - definitions ↓</p>	

SUMMARY

Council currently manages its coastline via numerous management plans of varying relevance and legal status. Under the *Coastal Management Act, 2016*, existing certified Coastal Zone Management Plans (CZMP) expired on 31 December 2023. Council is required to have a certified Coastal Management Program (CMP) to seek financial assistance under the State Government's Coastal and Estuary Grants Program for implementing coastal management works. Once certified, CMPs are valid for ten (10) years. Council engaged consultants Hydrosphere Consulting to prepare Stages 2 to 4 of the Open Coast CMP.

The draft Stage 4 of the Open Coast CMP was placed on exhibition from 28 June to 29 July 2024. Feedback from public submissions and various State agencies on the exhibited CMP was considered and the CMP was amended where appropriate to address the feedback. State Government agency concurrence is required for the CMP to be certified, and agencies may request further minor changes to the CMP prior to providing their concurrence. It is recommended the CMP be submitted to the Minister for certification and gazettal, and the General Manager be delegated authority to make minor changes as required to facilitate concurrence from the NSW Government.

OFFICER RECOMMENDATION

That Council:

1. adopts the Open Coast Coastal Management Program Stage 4 Report, as amended following public exhibition, for submission to the Minister for Local Government for certification and gazettal.
2. delegates authority to the General Manager to make minor changes to the adopted Open Coast Coastal Management Program Stage 4 report as required for State Government agency concurrence to gazettal.

LINKAGE TO OUR COMMUNITY PLAN

Theme Environment

Objective We will preserve and enhance our natural environment

KEY ISSUESPublic Exhibition and Submissions

The draft Stage 4 Open Coast CMP was placed on public exhibition for the period 28 June to 29 July 2024. A total of 9 public submissions were received during the public exhibition period (**Attachment C**). A formal notification of the CMP was also made to NTSCorp under s24MD *Native Title Act 1993 (Cth)*. In response to the notification a submission was received from NTSCorp on behalf of Yaegl Traditional Owners Aboriginal Corporation RNTBC (**Attachment C**). Feedback on the CMP was also received from the following State Government agencies:

- Department of Climate Change, Energy, the Environment and Water – Biodiversity and Conservation Division – Water Floodplain Coasts (DCCEEW-WFC)
- Department of Climate Change, Energy, the Environment and Water – Biodiversity and Conservation Division – Marine Coast Estuaries and Floodplain (DCCEEW - MCEF)

- Department of Climate Change, Energy, the Environment and Water – Biodiversity and Conservation Division – Water, Wetlands and Coastal Science (DCCEE – WWCS)
- Transport for NSW (TfNSW)
- Department of Primary Industries and Regional Development – Fisheries and Forestry (DPIRD – FF)
- Department of Planning Housing and Infrastructure – Public Spaces and Crown Lands (DPHI - PSCL)
- Department of Planning Housing and Infrastructure – Planning Coastal and Environment Policy Team (DPHI – PCEP).
- National Parks and Wildlife Service (NPWS)

A courtesy invitation to provide comment was also extended to adjacent coastal Councils (that is Richmond Valley Council and City of Coffs Harbour). To date, no response has been received from either Council.

Summary of public submissions and relevant changes to the Open Coast CMP

Submissions were received from residents of Iluka, Yamba, Angourie and Brooms Head and a community group. Key issues raised in submissions included:

- Impacts of 4wd on beaches.
- Impacts of proposed missing link at Pilot Hill Yamba.
- Land risk zoning at Pilot Hill Yamba.
- Management of dunes, littoral rainforest, feral animals and illegal camping at Angourie.
- Planning controls and Aboriginal cultural heritage management.
- The consideration of sea level rise in the management of Lake Cakora.
- Clarification of approvals required for any waterway access facilities at Lake Cakora.
- Concerns about amount of budget for protection rather than retreat and habitat restoration actions (NPWS)
- Clarification of the retreat plan for Sandon River campground (NPWS).

Minor wording changes were made to several CMP actions/tasks in response to the public submissions. However, the majority of submission points were either already covered by existing CMP actions or fell outside the CMP scope. **Attachment B** summarises Council's response to, and any changes arising from the public submissions.

NTSCorp on behalf of Yaegl TOAC RNTBC provided a submission on the draft CMP. The detailed submission was in relation to one (1) action in the draft CMP, *Action HW2-2: Develop long-term strategy for strategic retreat of infrastructure on Hickey Island* (page 107). The key point of the submission was a request to remove Action HW2-2 from the CMP or if removal is unviable then the action be amended to remove prescription of retreat. Due to the presence of existing public infrastructure and private assets on Hickey Island that are at current or future risk from coastal hazards and are not currently designed to be adaptable to coastal hazards it is considered unviable to completely remove the action.

A long-term strategy for the management of coastal hazard threats on Hickey Island is still required. In consideration of the need for an action to address long term coastal hazard threats on Hickey Island and to accommodate Yaegl TOACs concerns, Action HW2-2 has been amended to remove reference to *retreat*. The action is now to develop an adaptive management strategy for Hickey Island, similar to the adaptive management strategy proposed for other locations, refer **Attachment B**.

NSW Government Agency submissions and amendments

Details of key agency feedback, staff responses and changes made are included in **Attachment B**.

Feedback received from State agencies centred around the inclusion of temporary coastal protection works (CPW) in the CMP and lack of detail on proposed emergency CPW in the Coastal Zone Emergency Action Subplan (CZEAS, **Appendix 3**) and included:

- Temporary CPW can only be included where permanent CPW are the identified long-term strategy.
- Where temporary CPW are included, more details are required on justification, location, triggers for installation, design, timeframe, monitoring and impact management and removal.
- Temporary CPW cannot be included in the CZEAS.
- More detail is required for the inclusion of emergency CPW in the CZEAS including justification, location, triggers for installation, design.

Details on the definition of CPWs is provided in **Attachment D**.

In response to the above feedback the following amendments to the CMP were made:

- Amendment of Action EM1-1 removed reference to temporary CPW.
- Temporary CPW are no longer proposed for locations where hard protection is not the identified long-term strategy.
- Inclusion of a new action for temporary CPW at Brooms Head providing required detail on justification, location, triggers for installation, design, timeframe, monitoring and impact management and removal.
- Inclusion of a new action for temporary CPW at Woody Head providing required detail on justification, location, triggers for installation, design, timeframe, monitoring and impact management and removal. (NPWS lead agency).
- Amendment of CZEAS – removed reference to temporary CPW.
- Amendment of CZEAS – further detail added on locations and triggers for emergency CPW. Emergency CPW are now only proposed for moderate and high-risk locations where high value public infrastructure is located within the present day 1% EP (exceedance probability) beach erosion zone (without protection) and moderate and high-risk locations where high value public infrastructure may be impacted by cliff/slope instability/ landslip. Figures showing locations and a table outlining location, assets at risk, responsibility and installation triggers are included.

Minor wording changes to the CMP were made as requested by DPIRD- FF and TfNSW for actions where they are listed as the lead agency. Various minor action title, description and budget amendments as requested by NPWS for NPWS lead actions were also made. Minor clarifications were made to several Council actions as suggested by NPWS, DCCEEW-WFC, DPHI-PSCL and DPHI-PCEP.

Next steps and funding

Under the *Coastal Management Manual* a CMP may only identify proposed coastal management actions or activities to be carried out by a public authority, or relating to any land or other assets owned or managed by a public authority, if the public authority has agreed to the inclusion of those proposed actions or activities in the CMP. For this CMP, agreement on actions in the CMP is required from four (4) NSW Govt agencies (NPWS, DPHI-PSCL, DPIRD-FF and TfNSW).

These agencies need to concur with the outcome negotiated in response to their feedback. This is in practice a long drawn-out process, with the agencies able to provide feedback at many stages through the CMP development. To date, written agreement has been received from TfNSW and DPIRD-FF for their actions. This is not the final formal agreement but provides some confidence that the agency's concurrence will be provided once the CMP is adopted by Council.

Crown Lands have indicated they will only provide agreement once they review the final CMP. NPWS have indicated that they are in the process of providing final written agreement. Although DCCEEW-WFC do not have any actions assigned to them or actions impacting their land or assets, they advise the Minister on whether the CMP meets legislative requirements and therefore their agreement is also required. As the five agencies may require further changes to obtain their agreement, it is recommended that the General Manager be delegated authority to make minor changes to the CMP to address any further agency requirements.

The NSW Government's Coastal and Estuary Grants Program (CEGP) provides support to Councils for the preparation and implementation of CMPs. The CEGP has four (4) primary funding categories:

- planning (preparation of CMPs) – 2:1 funding
- implementation (implementation of CMP actions) – 2:1 funding,
- emergency works (coastal zone emergency action subplans) – 1:1 funding, and
- exempt (projects that aren't identified in a CMP) – 1:1 funding.

Applications for the 2024/25 CEGP funding round are currently open until 5 September 2024. Funding is historically announced in the first quarter of the year and funded projects therefore effectively do not commence until the following financial year. Only projects identified in a certified CMP are eligible for funding under the implementation category. The CEGP has advised that if a CMP is submitted to the Minister for certification prior to the closing date (i.e. 5 September 2024), then projects will be eligible for funding under the 2024/25 implementation category. If the CMP is not submitted to the Minister by 5 September 2024, it would be approximately 12 months before the next CEGP funding round opens, with any successful projects not commencing until 2026/27. While a limited number of projects may still be eligible under the exempt category, this only provides funding up to \$100,000 for a maximum of two (2) projects. For

the CMP to be submitted to the Minister for certification by 5 September 2024, the draft CMP requires adoption at the August OCM.

BACKGROUND

As reported to Council's 30 March 2021 meeting (Report 6c.21.034) the *Coastal Management Act, 2016* requires Council to develop a certified CMP if Council wishes to seek financial assistance under the State Government's CEGP for implementing coastal management works. Once certified, CMPs remain valid for 10 years. There is a specified five (5) stage process for the preparation of a CMP:

- Stage 1 – Identify the scope of a CMP
- Stage 2 – Determine risks, vulnerabilities and opportunities
- Stage 3 – identify and evaluate options
- Stage 4 – Prepare, exhibit, finalise, certify and adopt the CMP
- Stage 5 – Implement certified CMP

Stage 1 was completed with the adoption of the Scoping Report in March 2021.

Stage 2 was completed with the adoption of the Stage 2 report in November 2023.

Stage 3 was completed with the adoption of the Stage 3 report in March 2024.

Following community consultation on Stage 3, feedback and suggestions were considered and incorporated into the development of actions and tasks in the Stage 4 report. The draft Stage 4 report was adopted for exhibition purposes at the June 2024 Council meeting.

A separate CMP is being prepared for the Clarence River Estuary, with the Stage 1 (Scoping Report) adopted by Council at its meeting of 27 September 2022 (Resolution 07.22.221).

COUNCIL IMPLICATIONS

Budget/Financial

The preparation of the Open Coast CMP is funded by a 2:1 grant under DCCEEW's CEGP.

The draft CMP outlines a proposed program of works to manage the Clarence Valley coastal zone over the next 10 years. Table 1 in the report provides a summary of the total proposed CMP expenditure. The implementation of all Council responsible actions is subject to the availability of internal and external funding sources. Actions to be implemented by Council are expected to be funded through Council and State government contributions, monetary grants, private landholder funding and volunteer works by community members and organisations. Some actions will be funded under CVC's normal operating budgets or through existing programs and grants, particularly within the current Delivery Program.

Council's current coastal budget is insufficient to successfully fund and implement all CMP actions and Council will either need to access other potential funding mechanisms and revenue sources to implement CMP actions or defer actions it is unable to fund.

Asset Management

The draft CMP identifies actions to address identified coastal hazard risks to Council assets over the next 100 years. Further, there is a specific task in the draft CMP to incorporate coastal hazard risks into CVC asset management strategies and plans.

Policy and Regulation

Coastal Management Act 2016

State Environmental Planning Policy (Hazard and Resilience) 2021

NSW Coastal Management Manual parts A and B

Consultation

Consultation and engagement throughout all stages of the Open Coast CMP's development has been guided by Councils Community Engagement Strategy, in line with the IAP2 Public Participation Spectrum, NSW Government's Social Justice Principles, the *Coastal Management Act 2016* and Guidelines for community and stakeholder engagement in coastal management (Coastal Management Toolkit). Council has collaborated with land managers, State Government agencies, traditional owners and community representatives to provide effective and integrated coastal management outcomes.

In addition to the consultation undertaken for Stage 3, as outlined in the 25 June 2024 Council report, for the draft CMP public exhibition the following consultation was undertaken:

- Public exhibition of the draft CMP from 28 June 2024 to 29 July 2024. Included social media, newsletter and newspaper advertising and media release.
- Consultation with public authorities including:
 - DCCEEW-WFC
 - DCCEEW-MCEE
 - DCCEEW-WWCS
 - TfNSW
 - DPIRD-FF
 - DPHI-PSCL
 - DPHI-PCEP
 - NPWS
- Notification under the *Native Title Act 1993 (Cth)* to Yaegl TOAC RNTBC via NTSCorp.

Consultation with public authorities has included written correspondence and several meetings and phone discussions in particular with DCCEEW-WFC, Crown Lands and NPWS.

Key agency feedback and Council's response are provided in **Attachment B**.

Legal and Risk Management

Council has a statutory exemption from liability under Section 733(2) of the *Local Government Act, 1993* for advice given or works undertaken in good faith in the coastal zone:

A council does not incur any liability in respect of—

(a) any advice furnished in good faith by the council relating to the likelihood of any land in the coastal zone being affected by a coastline hazard (as described in the coastal management manual under the Coastal Management Act 2016) or the nature or extent of any such hazard, or

(b) anything done or omitted to be done in good faith by the council in so far as it relates to the likelihood of land being so affected.

Under Section 733(4), Council is taken to have acted in good faith if something was done or omitted to be done “substantially in accordance with the principles and mandatory requirements set out in the current coastal management manual under the Coastal Management Act 2016.” The process followed in developing Stages 1-4 of the CMP was substantially in accordance with the coastal management manual.

Under section 24MD of the *Native Title Act 1993 (Cth)* Council notified Yaegl TOAC RNTBC via NTSCorp of the draft CMP. The submission from NTSCorp, and Council's response, is discussed in previous sections of this report. The CMP proposes actions/works that will require further notification under the *Native Title Act 1993 (Cth)* before being implemented.

Climate Change

Climate change is expected to exacerbate the impacts of coastal hazards into the future. Sea level rise is the key climate change factor which contributes to climate change related coastal hazards. The draft CMP proposes actions to address identified coastal climate change related risks within the study area.

Stage 2 of the CMP which was noted by Council at its meeting of 28 November 2023 (Resolution 07.23.223) included a detailed coastal hazard risk assessment including detailed modelling and mapping of coastal hazards across a range of exceedances, timeframes (present day, 2043, 2073, 2123) and two (2) Shared Socio-economic Pathways (SSP) climate change scenarios .

For future timeframes the two (2) climate change scenarios SSP2 (RCP4.5) and SSP5 (RCP8.5) were modelled. SSP describe possible future pathways for socio-economic conditions, land-use changes, and other human-caused climate drivers that influence greenhouse gas emissions. SSP2 is described as the ‘middle of the road’ scenario (medium challenges to mitigation and adaptation) where society continues with current development patterns (similar path to historical patterns) resulting in a moderate emissions scenario. SSP5 is described as a ‘taking the highway’ scenario (high challenges to mitigation and adaptation) where rapid and increased fossil-fuelled development occurs resulting in the highest emissions scenario.

While the assessment modelled both SSP2 (RCP4.5) and SSP5 (RCP8.5) climate change scenarios, the Risk Frontiers “*Physical Climate Risk Assessment – Summary for Policymakers*” considered by Council at its meeting of 26 April 2022 (Report 07.22.70) indicated (p10):

The highest GHG scenario is RCP 8.5 and represents a worst-case scenario where GHG emissions continue to increase, and global mean temperature increase exceeds 4°C. RCP 4.5 is a middle-of-the-road GHG emission scenario where some mitigation of GHG emissions occurs, and global mean temperature increase is between 2-3°C. RCP 8.5 is currently considered to be less likely than RCP 4.5.*

** Greenhouse Gas*

At its June 2024 meeting Council adopted (Resolution 07.24.093) the SSP2 (RCP4.5) climate change scenario as the basis for the defined flood event. As the Risk Frontier's report indicates that RCP 8.5 is a worst-case scenario which is less likely than RCP 4.5, and for consistency with Council's resolution of the climate change scenario to adopt for the defined flood event, Council's public website mapper will only show the SSP2 (RCP4.5) coastal hazard mapping climate change scenario.

Appropriate planning controls for the management of coastal hazards will be determined and implemented during the implementation of the CMP. The consideration and formal adoption of coastal hazard scenarios for planning purposes will occur at that point.

Coastal protection works

The *Coastal Management Act 2016* defines “coastal protection works” as —

- (a) beach nourishment activities or works, and
- (b) activities or works to reduce the impact of coastal hazards on land adjacent to tidal waters, including (but not limited to) seawalls, revetments and groynes.

Under the s2.16 *State Environmental Planning Policy (Resilience and Hazards) 2021* “Development for the purpose of coastal protection works may be carried out on land to which this Chapter applies by or on behalf of a public authority—

- (a) without development consent—if the coastal protection works are—
 - (i) identified in the relevant certified coastal management program, or
 - (ii) beach nourishment, or
 - (iii) the placing of sandbags for a period of not more than 90 days, or
 - (iv) routine maintenance works or repairs to any existing coastal protection works, or
- (b) with development consent—in any other case.

Therefore, CPW identified in the CMP do not require consent and Council is the determining authority under Part 5 of the Environmental Planning and Assessment Act, 1979. Any CPW which are not identified in the CMP require development consent, with the Planning Panel being the consent authority.

“Emergency coastal protection works” are defined under the *State Environmental Planning Policy (Resilience and Hazards) 2021* as works comprising the placement of sand, or the placing of sandbags for a period of not more than 90 days, on a beach, or a sand dune adjacent to a beach, to mitigate the effects of coastal hazards on land. Emergency CPW that are identified in a CZEAS (as part of a certified CMP) can be undertaken by Council as exempt development (i.e. an environmental assessment is not required to be determined prior to the works). If the emergency CPW are not identified in a CZEAS or CMP they can be undertaken by Council as development without consent (i.e. an environmental assessment is required and Council is the determining authority under Part 5).

“Temporary coastal protection work” is a term used in the draft CMP to describe CPW in the form of rock bags that would be installed for a period of to 5-10 years. These works were not considered to be permanent works but interim works installed to provide time to develop and implement a long-term strategy for a location. However, for approval purposes they are considered to be CPW as defined above.

8. CONFIDENTIAL BUSINESS

9. QUESTIONS WITH NOTICE

Nil

10. LATE ITEMS OF BUSINESS AND MATTERS ARISING

11. CLOSE OF ORDINARY MEETING