

Attachment G

Risk Management for Markets

Clarence Valley Council is committed to taking a structured and innovative approach to the management of risk throughout the organisation in order to promote and demonstrate good corporate governance, to minimise loss and maximise opportunities to improve service provision.

The management of risk is a critical factor in the professional management of any event. Risk Management is a structured process identifying, evaluating and controlling risks in a way that will minimize losses and maximise opportunities.

Risk Areas to Consider for Markets

- Administration including staff (paid & volunteer), finances, contracts, relationships with suppliers, liability and negligence, permits and licenses including those with all government authorities.
- Marketing and public relations including media coverage, advertising & sponsors.
- Health and safety of both customers and stallholders. The market operator should ensure that all relevant regulations are adhered to and that all relevant permits are in place and current.
- Crowd management including crowd movement, seating, shade, safe and obstruction free walkways, noise control, services for the disabled, and lost and found.
- Security including policies, staffing, crowd control, anti-social behaviour, incident reporting and evacuation/emergency management procedures.
- Mechanical devices/rides and their operators should be certified by relevant government authorities and satisfy